

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, March 14, 2022  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, March 14, 2022 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION**

1. Call to order Workshop Session
2. Discussion and updates related to COVID-19 Pandemic. *pgs. 5-6*
3. Discussion and progress updates relating to the Turner Baseball Fields upgrades. *pgs. 7-8*
4. Discussion regarding fencing and improvements to Hanna Springs at Campbell Park. *pgs.9-10*
5. Discussion regarding agenda items for the March 21, 2022 Council Work Session. *pgs. 11-16*
6. Discussion regarding supporting efforts by the Kiwanis Club in partnership with Landscape Structures, Inc. for a competitive grant funding for a Splash Pad. *pgs. 17-20*
7. Discussion regarding any item on the regular agenda
8. Adjourn Workshop Session

**REGULAR SESSION**

**ANNOUNCEMENTS**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
  - April Fair Housing Month *pgs. 21-22*

	<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>	<b>PAGES</b>
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.	N/A
1.3	Public Hearing to receive citizen comments regarding a request for a Specific Use Permit (SUP) to allow for an Open Storage, Display, or Work Area for Merchandise or Machinery in an area zoned Retail “R” for property described as Block 3, lot 4 and part of lot 3, L S C	23-30

	First Addition, commonly known as 102 South Key Avenue, Lampasas, Texas Lampasas County.	
1.4	Public Hearing to receive citizen comments regarding a request to rezone property from Retail "R" to Single Family Residential-6 "SF-6" for property is described as Block 35, E 64 of lots 7-8, A.H. Barnes Addition, commonly known as 204 E. 1 <sup>st</sup> Street Lampasas, Texas Lampasas County.	31-38
2.0	<b>MINUTES</b>	<b>PAGES</b>
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on February 28, 2022	39-48
3.0	<b>CONSENT AGENDA</b>	<b>PAGES</b>
3.1	Discussion and possible action regarding the second reading of an Ordinance for a Specific Use Permit for property described as Lot 20-A, block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a Garage Apartment/Accessory Structure (Guest Quarters) in an area zoned Single Family Residential-10 "SF-10"	49-52
3.2	Discussion and possible action regarding purchases and charges in excess of \$4,000 from February 1, 2022- February 28, 2022	53-60
3.3	Discussion and possible action regarding January 2022 Investment Report	61-80
4.0	<b>BOARDS/DEPARTMENT REPORTS</b>	<b>PAGES</b>
5.0	<b>ROUTINE MATTERS</b>	<b>PAGES</b>
5.1	CITY MANAGER'S OPERATIONAL REPORT <ul style="list-style-type: none"> <li>• Airport</li> <li>• Audit</li> <li>• Library Fiber</li> <li>• Fort Hood Tour</li> <li>• Planning Commission</li> <li>• Georgetown Tank</li> <li>• LEDC</li> <li>• Pavilion</li> </ul>	81-82
5.2	MAYOR'S COMMENTS	N/A
6.0	<b>UNFINISHED BUSINESS</b>	<b>N/A</b>
7.0	<b>NEW BUSINESS</b>	<b>PAGES</b>
7.1	Discussion and possible action to approve HOT funds in the amount of \$7,287.74 for the Lampasas Chamber of Commerce Riata Roundup Rodeo and LTX BBQ Fest.	83-90
7.2	Discussion and possible action regarding fencing and improvement to Hanna Springs at Campbell Park.	91-92
7.3	Discussion and possible action to approve, deny or approve with modifications a request for a Specific Use Permit (SUP) to allow for an Open Storage, Display, or Work Area for Merchandise or Machinery in an area zoned Retail "R" Lampasas County, Lampasas, Texas. The property is described as Block 3, lot 4 and part of lot 3, L S C First Addition, commonly known as 102 South Key Avenue, Lampasas, Texas.	93-94

7.4	Discussion and possible action regarding a request to rezone property from Retail "R" to Single Family Residential-6 "SF-6" for property described as Block 35, E 64 of lots 7-8, A.H. Barnes Addition, commonly known as 204 E. 1 <sup>st</sup> Street Lampasas, Texas Lampasas County.	95-96
7.5	Discussion and possible action regarding appointment of board member to fill vacancy on Planning Commission.	97-102
7.6	Discussion and possible action regarding appointments of board members to fill vacancies on Golf Course Advisory Board.	103-104
7.7	Discussion and possible action regarding Letter of Understanding with SCC Development regarding use of alley located between 108 S Key and 105 W First Street.	105-110
7.8	Discuss and consider the selection of winner of website photo contest entry.	111-114

Adjourn into Executive Session

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities

**REGULAR SESSION**

Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 11 day of March 2022 at 11:30pm

Becky Sims  
Becky Sims, City Secretary

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*J. deG.*

City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and updates regarding COVID-19 Pandemic

Requested By: Finley deGraffenried, City Manager

Submitted By: Jeff Smith, Fire Chief

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

This item is placed on the Workshop Agenda to provide updates and discussion regarding reporting for COVID-19.

**Recommendation:**

Discussion, updates and direction from Council

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City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and progress updates relating to the Turner Baseball Fields upgrades.

Requested By: Chris Harrison, LCYLA President

Submitted By: Finley deGraffenried, City Manager

Date Submitted: March 10, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

At the February 14, 2022 Council Meeting, funding was approved for infield and drainage improvements at the Turner Field Complex to be completed by Texas Multi-Chem, LTD. in the amount of \$72,650.00; which includes additional material costs. This item has been placed on the agenda for Mr. Harrison to provide Council with an update to the upgrades.

**Recommendation:**

Discussion only

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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding fencing and improvements to Hanna Springs at Campbell Park.

Requested By: Boyce Cabaniss

Submitted By: Finley deGraffenried, City Manager  
Chris Eicher, Parks Director

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

On November 18, 2021 the Park Board met and reviewed a conceptual plan to restore Hanna Spring to its previous, historical condition by lowering the wall and installation of period styled fencing. At that time, costs were estimated at or about budget amounts of \$40,000.00. The Park Board recommended consideration by Council. Council discussed project in November during workshop, at the direction of Council, Staff proceeded to get cost estimates for removal of wall and new fencing including the installation and footings for the fence. Staff is taking this opportunity to provide updates regarding the project including pricing updates, procurement and due diligence regarding the structural integrity and safety of the fence. Staff's primary concern regarding the barrier is the safety of the public.

**Recommendation:**

Discussion and direction only

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City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding March 21, 2022 Council Work Session Agenda

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

At the February 28 2022 City Council meeting, Council agreed upon March 21, 2022 as the date for the next Council Work Session. This item has been placed on the workshop agenda to provide Council the opportunity to review the draft agenda and make recommendations on items for discussion.

**Recommendation:**

Discussion and direction only

Notice of 2022 City Council Planning Session of the  
Governing Body of the City of Lampasas  
Monday, March 21, 2022 at 4:00 p.m.  
Jack Calvert Municipal Building  
302 E Third Street  
Lampasas, Texas 76550

- I. Call to order
- II. Welcome and Review Objectives, Expectations and Format of Meeting
- III. Discussion regarding status and scope of projects indicated in 2022 CO issue.
- IV. Discussion regarding American Recovery Act (ARA) funding and related projects.
- V. Discussion and updates regarding current projects.
- VI. Discussion regarding Comprehensive Plan implementation action steps.
- VII. Review and Summary of Identified Tasks/Unfinished Business
- VIII. Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the \_\_\_\_ day of \_\_\_\_\_ 2022 at \_\_\_\_\_

\_\_\_\_\_  
Becky Sims, City Secretary

Minutes of the 2022 City Council Planning Session of the  
Governing Body of the City of Lampasas that was held  
Monday, February 7, 2022 at 4:00 p.m.  
Jack Calvert Municipal Building  
302 E Third Street  
Lampasas, Texas 76550

**I. Call to order**

*Mayor Monroe called the meeting to order at 4:00 p.m.*

**II. Welcome and Review Objectives, Expectations and Format of Meeting**

*Finley deGraffenried, City Manager took the opportunity to discuss the meeting expectations and format.*

- *Discussion regarding projects and project funding*
  - *Certificate of Obligation (CO) Bonding Discussion with Counsel*
  - *Potential, related projects*
  - *Recovery Act Funding and LEDC Business Park*
  - *Discussion regarding on-going projects*
- *Discussion and review of previous meeting*
- *Comprehensive Plan Implementation- short term objectives*
- *Work Plan and Unfinished Business*

**III. Discussion and updates on current projects.**

Ryan Ward, ACM provided updates to the following projects:

**BUDGETED**

- *East Third Street Paving and Rehab- estimated completion March 2022*
- *Water Meter Installation- Summer 2022*
- *Tree-Trimming- estimated completion April 2022*
- *Cemetery Pole Barn-estimated completion Spring 2022*
- *Upper Pressure Plane Study- estimated completion Spring 2022*
- *Pre-Treatment Assessment- estimated completion May 2022*
- *PD Roof Replacement- estimated completion March 2022*
- *Fire Apparatus-Estimated Order Date- June 2022*
- *MyGovernment Online (MGO)- Complete*
- *Brook Park Retaining Wall- Complete*
- *Comprehensive Plan Adoption- Complete*
- *IT Building Improvements-Complete*
- *Chip Readers (credit card processing upgrade)-Complete*
- *Electric Subdivision Extensions- Complete*
- *Sweeper-Purchased-Operational*
- *VAC Truck- Purchased-Operational*

**EMERGENCY PROJECTS**

- *West Third Street Culvert Replacement- Complete*

- *East Avenue H. Culvert/Undermining- Complete*

#### **HOT FUND**

- *Campbell Park Pavillion- estimated completion March 2022*
- *Campbell Park Skate Park- estimated completion February 2023*
- *Hostess House Rehabilitation- estimated completion TBD*
- *580 Hike & Bike Trails- Volunteers Completed Rough Cut Trails*

#### **LEDC**

- *Business Park Phase I Infrastructure- Bid Approval- February 2022*

#### **UNBUDGETED**

- *Interceptor Evaluation- estimated completion April 2022*
- *2020 CDBG- estimated completion January 2023*
- *Industrial Park Property- estimated completion April 2022*
- *Lampasas Substation Upgrades- estimated completed December 2022*
- *Internet Deployment- Roll Call 217 contacts - Nextlink 1000 contacts - 33% for residential/businesses 100% complete*
- *South 281 Utility Relocation (TxDOT Project)- Estimated completed 2022/2023*
- *Airport Terminal Area Plan- TBD*

#### **PARTIALLY BUDGETED**

- *Budgeted funds from third street project can be allocated for paving Broad and Walnut Street from 6<sup>th</sup> to 9<sup>th</sup> Street.*

#### **ECONOMIC DEVELOPMENT**

- *6" water line extension on Live Oak from North to 2<sup>nd</sup> Street- TBD*
- *Wastewater line replacement on Pecan from 8<sup>th</sup> Street to 5<sup>th</sup> Street- TBD*
- *East 2<sup>nd</sup> Street Drainage and ROW Improvements- TBD*

#### **DEFERRED PROJECTS**

- *Historic Colored School*
- *New Hope Baptist Church*
- *Fiber Installation to the Library*
- *Cooper Springs- Walking Trails/Entrance Improvements*

#### **IV. Discussion and update regarding capital projects and funding options**

*Bart Fowler, Bond Counsel discussed Certificate of Obligation (CO) bonding; specific to the following:*

- *Timing*
- *Project Types*
- *Interest Rates*
- *Public Notice/Citizen Feedback*
- *Cost to Secure*
- *Penalties*
- *Timeline*
- *Securing Debt vs. Project Start Date*
- *Broad Project Description vs. Specific*

*Without objection Council took break from 5:30-5:45 p.m.*

*Mr. deGraffenried solicited feedback from Council relating to CO discussion.*

*The consensus from Council is to have a good understanding on what it means to secure the debt and the impacts associated with; focus on necessary Capital Improvement Projects, getting ahead and prepared for growth.*

*High Priority Projects consist of Wastewater Treatment Plant Upgrades, Business Park Development and City Infrastructure/Roads. With the projected growth; Staff and Maintenance requirements the City will need to remain in the forefront to maintain expectations.*

*Mr. deGraffenried and Mandy Walsh, EDC Director briefed Council on the Business Park Phase 1 Project.*

- *The Business Park Roadway and Utility Improvements, Phase 1 project has been sent out for bids. The bid opening took place on January 25, 2022. The low bid came in higher than budgeted due to add alternates within the bid.*
- *LEDC is ready to move forward with the project and award the bid at the next meeting.*
- *Funding has been secured for the base bid; Council may consider funding the add alternate or portion there of; there may also be funding opportunities through the American Recovery Act as infrastructure is an allowed investment as stipulated in the conditions of the grant.*

*Staff and Council discussion included the following:*

- *Surrounding Business Parks are not at full capacity*
- *Speed Limit on Highway 183 may need to be adjusted for development*
  - *Deceleration and acceleration lanes should be considered*
- *Marketing Plan to promote Business Park*
- *Positive feedback in moving forward from business developers*
- *Surrounding land owners are ready to develop residential property*
- *Business park will be maintained by the City*

*Additional input regarding projects, funding and other areas from City Council*

- *Council member Goodart would like the City to move forward with the Parks Master Plan*
- *Mayor Pro Tem Williamson commented that the cost to service continues to increase, we need to start thinking about rate increases to compensate*
- *Mayor Monroe- Commented that we need to review rates to keep up with the cost of services; i.e. Building/Utility. Walk Trail from Hostess House to Campbell Park.*
- *Council member Clark- Transportation Improvements (vehicular traffic flow), develop new roads, Parks Master Plan, Interceptor Study*
- *Council member Morris- Zoning/Subdivision Regulations, Parks Master Plan, Trails, Historic Downtown Preservation, Review rates to keep up with the cost of services.*
- *Council member Pearce- New Hope Baptist Church, Historic Colored School, Cities Growth*

## **V. Discussion regarding Short-Term Objectives and implementation of the Comprehensive Plan**

*Due to time constraints this item was not discussed*

## **VI. Discussion, Format, and Development of 2021/2022 Council Work Plan**

*Due to time constraints this item was not discussed*

**VII. Review and Summary of Identified Tasks/Unfinished Business**

*This will be created as the remaining items are discussed*

**VIII. Adjourn**

*Council member Morris moved to adjourn at 7:07 p.m., Council member Clark seconded the motion and with a unanimous vote, the motion carried.*

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
TJ Monroe, Mayor

ATTEST:

\_\_\_\_\_  
Becky Sims, City Secretary

  
City Manager

ITEM NO. WORKSHOP-6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding supporting efforts by the Kiwanis Club, in partnership with Landscape Structures, Inc. for competitive grant funding for a Splash Pad.

Requested By: Jackie Baltrun, Kiwanis Club

Submitted By: Becky Sims, City Secretary

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

The Kiwanis Club submitted a letter of interest for funding for Splash Pad equipment. Voting began March 3, 2022 and will conclude March 17, 2022. The 10 projects with the most votes will be voted on by a panel of Kiwanis judges. The winner will be announced on or about March 26, 2022. The winner will receive \$50,000.00 to go toward the purchase of an AquaSmart Package, which includes a HydroLogix mechanical system which operates the Splash Pad. The estimated additional cost for project completion that would include the earth work, concrete subbase, installation of water and plumbing, concrete pad, structure, jets and system start-up has been estimated at approximately \$40,000.00, by Landscape Structures, Inc. Staff has not reviewed health and regulatory requirements of a Splash Pad.

**Recommendation:**

Discussion regarding support of the Kiwanis Club in their efforts to secure funds.

(<https://www.kiwanis.org/home>)



# JUST ADD WATER: LEGACY OF PLAY H2O CONTEST

Kiwanis International, in partnership with [Landscape Structures Inc. \(/about/partners/landscape-structures\)](#), is offering a new contest for clubs: Legacy of Play H2O.

This contest is similar to the annual [Legacy of Play contest \(/clubs/member-resources/events/legacy-of-play\)](#), but this time clubs can enter to win a splash pad instead of a playground.

Splash pads are easy, fast and less expensive ways to update an aquatic feature or create a new one.

Check out the new [AquaSmart™ Packages \(https://aquatix.playlsi.com/products/splash-pad-packages/aquasmart/\)](#) to see if any would benefit your community. Powered by HydroLogix™, these splash pad designs eliminate the need for costly electrical installation.

With one push of a button, the entire splash pad comes to life. When the water shuts off, kids

turn it into a game as they race back to start the splashing all over again.

[AquaSmart™ packages \(https://aquatix.playlsi.com/products/splash-pad-packages/aquasmart/\)](https://aquatix.playlsi.com/products/splash-pad-packages/aquasmart/) are sized for smaller pocket parks, childcare facilities and compact urban areas. They are the perfect addition to a playground or alongside a larger splash pad.

Legacy of Play H2O will award one club US\$50,000 to help complete its project. Browse through the library of packages and start planning your contest entry.

## How the contest works:

- [Prepare your entry. \(/clubs/member-resources/events/legacy-of-play/h2o-contest/h2o-contest-questions\)](/clubs/member-resources/events/legacy-of-play/h2o-contest/h2o-contest-questions)
- [Submit your entry \(/clubs/member-resources/events/legacy-of-play/h2o-contest/h2o\)](/clubs/member-resources/events/legacy-of-play/h2o-contest/h2o) from February 1 through 11:59:59 p.m. EST, February 28, 2022. Entries will be reviewed by Kiwanis staff before appearing publicly in the list of submissions.
- Voting for the winning entry will take place between March 3 and noon EST March 17, 2022. You and your club members – and community – can vote more than once! The 10 projects with the most votes by noon EST, March 17 will move to the final round with a panel of Kiwanis judges. The winner will be announced on or around March 26, 2022.
- [Review the official rules \(/clubs/member-resources/events/legacy-of-play/h2o-contest/h2o-contest-rules\)](/clubs/member-resources/events/legacy-of-play/h2o-contest/h2o-contest-rules).

## Frequently Asked Questions

### **What is covered by the \$50,000 from Landscape Structures in the H2O contest?**

The US\$50,000 prize will go toward the purchase of an AquaSmart™ Package. The package includes a HydroLogix® system, which is everything needed to run a splash pad. In addition to the mechanical system, the package includes ground sprays, above-ground products and a pre-engineered plumbing system.

### **What are the average extra costs associated with project completion?**

To complete a splash pad project, you will incur installation costs such as earth work, concrete subbase, installation of water and plumbing, concrete pad, installation of structures and jets and

system start-up. The total cost for these materials and labor starts at about \$40,000. As with the Legacy of Play Contest for playgrounds, clubs are welcome to reach out to community members for donations of materials and/or labor. Once the project is complete, the splash pad's operating costs include spring start-up, daily maintenance and water usage and winterization.

### **What is the length of time for installation?**

Plan for at least 30 days to complete the installation of the splash pad. That includes the time needed for the concrete base to cure. Installation and start-up for the above-ground product itself could be completed over a few weekends.

### **In addition to water, what infrastructure must be in place for installation?**

The site will need to be prepared with plumbing for water and drainage. No electrical is needed.



## **VISION PARTNERS**

BE A PARTNER



**PROCLAMATION OF APRIL AS FAIR HOUSING MONTH**

**WHEREAS**, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

**WHEREAS**, The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

**WHEREAS**, The anniversary of this National Fair Housing Law provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

**NOW, THEREFORE** I TJ Monroe Mayor of the City of Lampasas, Texas on behalf of the Lampasas City Council, proclaim April as Fair Housing Month

**BY MY HAND**, this 14<sup>th</sup> day of March 2022.

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TJ Monroe, Mayor

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City ManagerITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public Hearing to receive citizen comments regarding a request for a Specific Use Permit (SUP) to allow for an Open Storage, Display, or Work Area for Merchandise or Machinery in an area zoned Retail "R" for property described as Block 3, lot 4 and part of lot 3, L S C First Addition, commonly known as 102 South Key Avenue (SW Corner of North and Key), Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

N/A

Attachments: P &amp; Z Packet

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**Summary Statement:**

Ms. Jones is requesting a Specific Use Permit to allow for Open Storage, Display, or Work Area for Merchandise or Machinery in an area zoned Retail "R"; specifically, to allow for the display of farm equipment at 102. S Key Avenue. Staff mailed twenty-two (22) notices to property owner within 200 feet of the applicant's property; three notices in favor of the request were received, none in protest. This type of request was approved in 2020 for the lot located at 108 S Key Avenue. This request was heard by the Planning Commission on March 3, 2022 and they did recommend approval.

**Recommendation:**

Discussion Only



# ZONING APPLICATION

ANTICIPATED MEETING DATES: P&Z: March 3 City Council \_\_\_\_\_

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and procedures
- Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: \_\_\_\_\_  
 Physical Location of Property: 102 S Key Ave  
*[General Location -- approximate distance to nearest existing street corner]*  
 Brief Legal Description of Property (must also attach accurate metes and bounds 102 S. Key Ave; lot 4 and part of lot 3 in Block 3)  
*[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]*

Acreage: \_\_\_\_\_ Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_

Applicant / Owner's Name: 9812 Holdings, LLC  
 Contact Person: Maggie Jones Title: Managing Member  
 Company Name: \_\_\_\_\_  
 Street/Mailing Address: 2916 North St City: San Antonio State: TX Zip: 78207  
 Phone: 210-778-6165 Email Address: maggiejones@yahoo.com

Engineer / Representative's Name: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Street/Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Nature of Request/Proposed Use of the Property: Heavy machinery sales -- for rental

**SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE.** (All zoning requirements must be advertised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property).  
 All applications must be COMPLETE before they will be scheduled for P&Z agenda (It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements in the Zoning, Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City Staff including the number of plans to be submitted, application fees, etc).  
 All application materials (one copy) must be delivered to the Planning Department. The City will invoice the applicant for all publication and certified letter costs. The City may also invoice the applicant for any applicable consulting, engineering or attorney fees for City review of this project.  
 Notice of Public Records- The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: Maggie Jones Title: Manager Date: 2/15/22  
 City of Lampasas 312 East Third Street Lampasas, Texas 76550 (512) 556-6831

# Lampasas Central Appraisal District



## General Real Estate Property Information

[New Property Search](#)

[Go To Previous Page](#)

Property ID: 1136

Account / Geo Number:  
10180-003-004-00

Property Legal Description:  
LOT: 4 AND 50 OF 3  
BLK: 3  
ADDN: L S C 1ST

Survey / Sub Division Abstract:  
L S C 1ST  
10180

Property Location:  
102 S KEY AVE  
LAMPASAS TX 76550

Block:

Owner Information:  
9812 HOLDINGS LLC  
MAGGY K JONES  
29 WORTHSHAM DR  
  
SAN ANTONIO TX 78257

Section / Lot:

[View Building Detail Information](#)

[View Land Detail Information](#)

Previous Owner:  
WINTERS THOMAS EARL FAMILY TRUST

Deed Information:

[View Previous Owner Information](#)

Volume:	552
Page:	854
File Number:	175496
Deed Date:	2/7/2019

Property Detail:

Agent:	None
Property Exempt:	
Category/SPTB Code:	C1
Total Acres:	0.322
Total Living Sqft:	See Detail
Owner Interest:	1.000000
Homestead Exemption:	
Homestead Cap Value:	0
Land Ag/Timber Value:	0
Land Market Value:	115,830
Improvement Value:	0
Property Market Value:	115,830

[View GIS Map](#)

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[Map It With Google](#)

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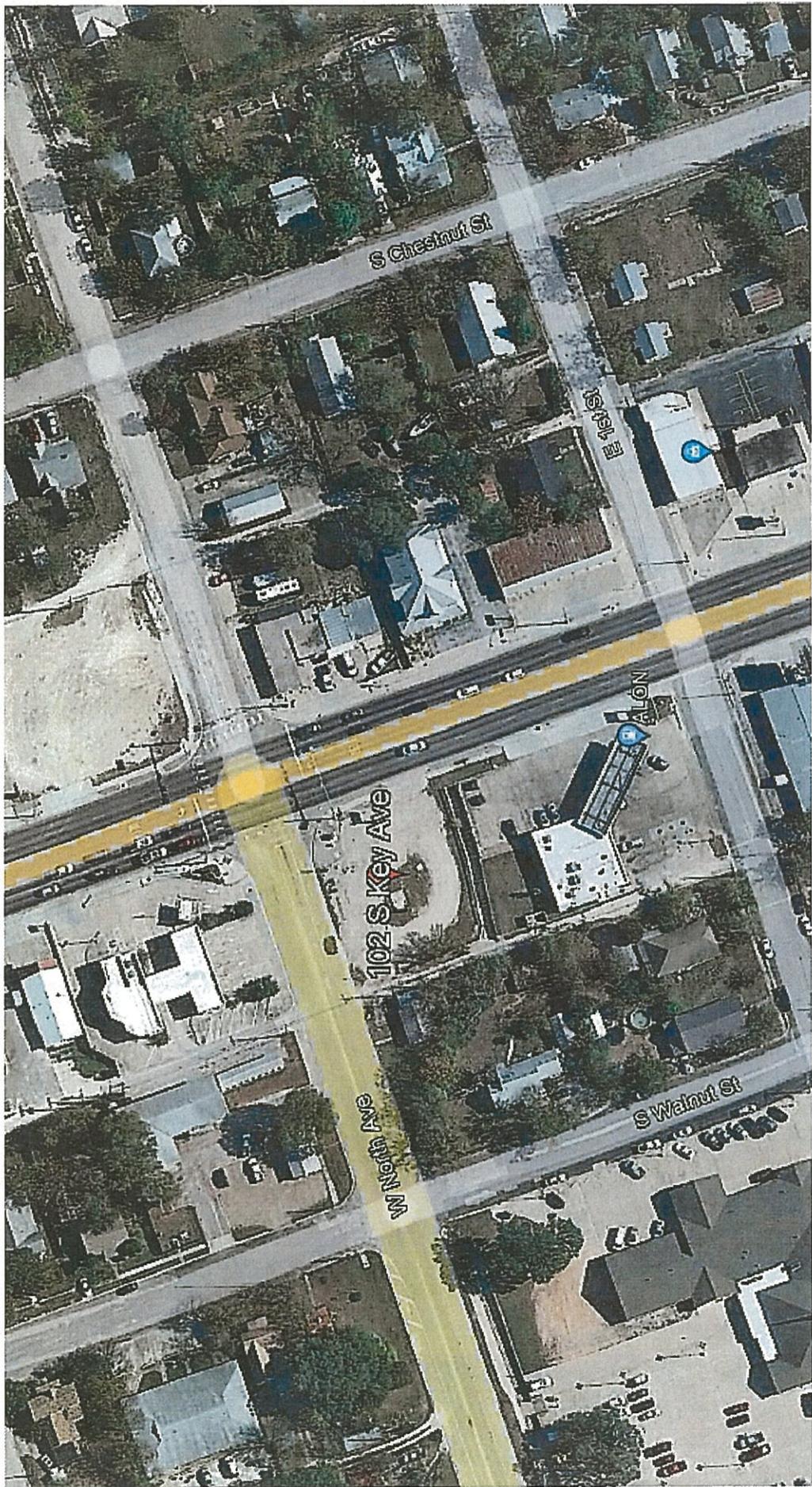
Click the button above for a printable version of this record with all available details.

\* [View Property Tax Information](#)

City of Lampasas  
Planning and Zoning Board  
Staff Report  
(Jones)

Subject Property	The property is described as Block 3, lot 4 and part of lot 3, L S C First Addition, commonly known as 102 South Key Avenue, Lampasas, Texas.
Request	The property owner is applying for a Specific Use Permit (SUP) to allow for Open Storage, Display, or Work Area for Merchandise or Machinery. (Display of John Deere/Farm Equipment)
Current Zoning	The property is zoned Retail. "R"
Character	The area is characterized as retail business. The property is surrounded by businesses and residential homes.
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-two (22) notices to property owners within 200 feet of the applicant's property, to date no letters have been received.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 34, City of Lampasas Zoning Regulations.
Recommendation	<p>In approving a requested SUP, the Planning and Zoning Commission and City Council may consider the following:</p> <ol style="list-style-type: none"><li>1. The use is in conformance with the intent of the Comprehensive Plan and with general objectives of the City; and containing such requirements and safeguards as are necessary to protect adjoining property;</li><li>2. The use is harmonious and compatible with surrounding existing uses or proposed uses;</li><li>3. The activities requested by the applicant are normally associated with the permitted uses in the base district;</li><li>4. The nature of the use is reasonable;</li><li>5. Any negative impact on the surrounding area has been mitigated;</li><li>6. That any additional conditions specified ensure that the intent of the district purposes are being upheld.</li></ol>









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**City Manager**ITEM NO. 1.4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public Hearing to receive citizen comments regarding a request to rezone property from Retail "R" to Single Family Residential-6 "SF-6" for property is described as Block 35, E 64 of lots 7-8, A.H. Barnes Addition, commonly known as 204 E. 1<sup>st</sup> Street Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

N/A

Attachments: P &amp; Z Packet

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**Summary Statement:**

Mr. Maxey is requesting to rezone the property commonly known as 204 E 1<sup>st</sup> Street from Retail "R" to Single Family Residential-6 "SF-6". The dwelling has been used as a business for over 15 years. The house is currently on the market and they have had more residential prospects than business. This type of request conforms with Element 1, Growth and Community Character of the Comprehensive Plan. To prepare for growth that meets the community's current and future needs, while preserving its unique character. The Staff mailed thirty (30) notices to property owners within 200 feet of the applicant's property; three notices in favor of the request were received, none in protest. This request was heard by the Planning Commission on March 3, 2022 and they did recommend approval.

**Recommendation:**

Discussion Only

CITY OF LAMPASAS

\*\*\*\*\* REPRINT RECEIPT\*\*\*\*\*

REC#: 01301177 2/07/2022 12:24 PM  
OPER: PT1 TERM: 060  
REF#: 3204

AS  
XAS

ZONING  
APPLICATION

TRAN: 210.0000 PERMITS & LICENSES  
MAXIE  
PLANNING & ZONING F 250.00CR

March 3, 2022 City Council 3-14-22

TENDERED: 250.00 CHECK  
APPLIED: 250.00-

CHANGE: 0.00

Ordinance for special requirements and procedures

Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: 204 E 1st St Lampasas, TX 76550

Physical Location of Property: 204 E 1st St Lampasas, TX 76550

[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate metes and bounds Lot: E 64 of lots 7-8

Blk: 35 AH Barnes ADDN

[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acreage: .135 Existing Zoning: Commercial Proposed Zoning: residential

Applicant / Owner's Name: Weldon Maxey

Contact Person: Jamie Garrett Title: Realtor

Company Name: Harrell i Assoc Real Estate

Street/Mailing Address: 1002 E 4th St Ste A City: Lampasas State: TX Zip: 76550

Phone: 512-525-3556 Email Address: jamielebeauty@gmail.com

Engineer / Representative's Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street/Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Nature of Request/Proposed Use of the Property: change house from commercial to residential

**SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE.** (All zoning requirements must be advertised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property).  
**All applications must be COMPLETE before they will be scheduled for P&Z agenda** (It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements in the Zoning, Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City Staff including the number of plans to be submitted, application fees, etc).  
**All application materials (one copy) must be delivered to the Planning Department.** The City will invoice the applicant for all publication and certified letter costs. The City may also invoice the applicant for any applicable consulting, engineering or attorney fees for City review of this project.  
**Notice of Public Records-** The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: Weldon Maxey Title: owner Date: 1-22-22

City of Lampasas 312 East Third Street Lampasas, Texas 76550 (512) 556-6831 [bsims@cityoflampasas.com](mailto:bsims@cityoflampasas.com)

# Lampasas Central Appraisal District



General Real Estate Property Information

[New Property Search](#)

[Go To Previous Page](#)

Property ID: 132

Account / Geo Number:  
10020-035-007-10

Property Legal Description:  
LOT: E 64 OF LOTS 7-8  
BLK: 35  
ADDN: A H BARNES

Survey / Sub Division Abstract:  
A H BARNES

Property Location:  
204 E 1ST ST  
LAMPASAS TX 76550

Block:

Owner Information:  
MAXEY WELDON  
  
13610 N US HWY 281  
  
LAMPASAS TX 76550

Section / Lot:

[View Building Detail Information](#)

[View Land Detail Information](#)

Previous Owner:  
MCHUGH JOHNIE ETUX HELEN E

Deed Information:

[View Previous Owner Information](#)

Volume:	444
Page:	662
File Number:	134050
Deed Date:	7/17/2008

Property Detail:

Agent:	None
Property Exempt:	
Category/SPTB Code:	F1
Total Acres:	0.135
Total Living Sqft:	See Detail
Owner Interest:	1.000000
Homestead Exemption:	
Homestead Cap Value:	0
Land Ag/Timber Value:	0
Land Market Value:	21,890
Improvement Value:	53,320
Property Market Value:	75,210

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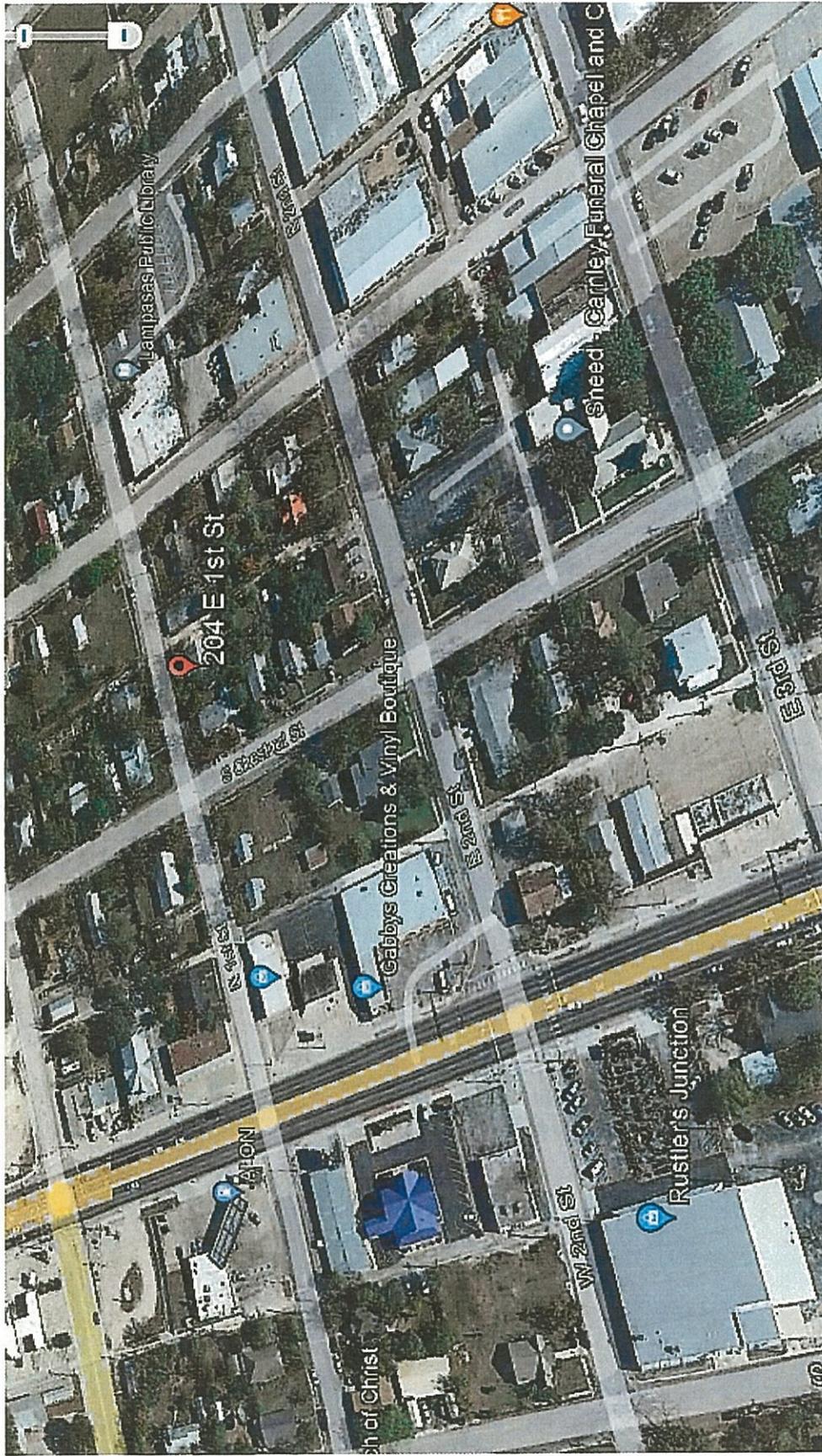
Click the button above for a printable version of this record with all available details.

\* [View Property Tax Information](#)

City of Lampasas  
Planning and Zoning Board  
Staff Report  
(Maxey)

Subject Property	The property is described as Block 35, E 64 of lots 7-8, A.H. Barnes Addition, commonly known as 204 E. 1 <sup>st</sup> Street Lampasas, Texas Lampasas County.
Request	The property owner is applying for a request to rezone property from Retail "R" to Single Family Residential-6 "SF-6".
Current Zoning	The property is zoned Retail "R".
Character	The area is characterized as mixed use. The property is surrounded by businesses and residential homes.
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed thirty (30) notices to property owners within 200 feet of the applicant's property, to date no letters have been received.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 10, City of Lampasas Zoning Regulations.
Recommendation	<p>If the Planning and Zoning Board and the City Council find the request in compliance with Section 10, City of Lampasas Zoning Regulations and, that there will be no adverse impact to the neighborhood; the zoning of the tract is currently unsuitable; and that the change of zoning bears a relationship to public health, safety, morals or general welfare of the community, then a motion to approve the change of zoning may be made.</p> <p>If the Planning and Zoning Board and the City Council find that the request is not in compliance with Section 10, City of Lampasas Zoning Regulations, then a motion to deny the request may be made. The Planning and Zoning Board should also consider adverse impacts of any other permitted land use in the Retail District.</p> <p>The zoning change is reasonable and would not have a negative impact on the surrounding neighborhood.</p>







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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, February 28, 2022  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

**Council Members Present:**

Chuck Williamson  
Randy Clark  
Bob Goodart  
Zachary Morris  
Cathy Kuehne  
Herb Pearce

**Council Members Absent**

N/A

**City Staff Present:**

Finley deGraffenried, City Manager  
Ryan Ward, ACM  
Monica Wright, IT Director  
Becky Sims, City Secretary  
Jeffry Smith, Fire Chief  
Sammy Bailey, Police Chief  
Jody Cummings, Assistant Police Chief  
Chris Eicher, Parks Director  
Yvonne Moreno, Finance Director  
Van Sims, WWW Operations Manager

**WORKSHOP SESSION**

1. Call to order Workshop Session

*Mayor Monroe called the meeting to order at 5:30 p.m.*

2. Discussion and updates related to COVID-19 Pandemic

*Chief Smith provided the following updates:*

- *Total COVID-19 Cases to Date- 5,432,512*
- *Total Fatalities across the State- 83,549*
- *Hospitalizations across the State- 3,684*
- *Lampasas County Total Cases to Date- 4,713*
- *Lampasas County Fatalities- 87*
- *Hospitalizations in Trauma Service Area L- 69*
  - *48- Hospitalized Adults*
    - *18- adults in ICU*
    - *14- patients on ventilator*
  - *3- Pediatric Cases*

*Lampasas County (76550 Only)*

- *At least one shot- 6,254*
- *Fully vaccinated- 5,487*
- *Booster- 3,650*

*The following is the breakdown of COVID vaccinations by age group*

	AGE	ONE DOSE	FULLY VACCINATED	BOOSTER
Lampasas	05-11	166	129	0
Lampasas	12-15	378	310	28
Lampasas	16-49	3,797	3,241	705
Lampasas	50-64	3,061	2,687	1,058
Lampasas	65-79	2,873	2,539	1,451
Lampasas	80+	792	667	408
Lampasas	Unknown	11	5	0
		11078	9578	3650

3. Discussion and CO Funding Presentation by Jennifer Ritter, Specialized Public Finance

*Jennifer Ritter, Managing Director advised that tonight Council will be asked to issue Notice of Intent; which allows Specialized Public Finance to prepare offering documents. This is the first legal step in the process of issuing a Certificate of Obligation. At any time, Council can make changes to projects and/or opt to borrow less. However, Council cannot borrow more than or do different projects than listed on the Resolution. Ms. Ritter reviewed the interest rate history; while interest rates declined 2019-2020 they are slowly starting to rise. This would be a good time to borrow to lock in interest rates. With the approval of the Resolution this evening, Mr. Fowler will submit publication to the newspaper of the Notice of Intent, the offering documents will be prepared and no earlier than 46 days from first publication bond can be sold. At the April 25<sup>th</sup> meeting a competitive bid sale can be held to award bid to the agency with the lowest interest rate. At that time Council can accept or opt to not move forward. If Council awards bid, funds can be received by the City as early as May 19, 2022.*

4. Discussion regarding Comprehensive Plan Implementation.

*Mr. deGraffenried reported as follow up to the February 7, 2022 Council Work Session and as a report item at the February 14, 2022 several items outside of the Comprehensive Plan that Council is being asked to prioritize. There was unfinished business from the Council Work Session that included the following action items such as CCN and how it relates to development of areas, fire hydrant inventory, goals/action steps for substandard housing and identify a workforce recruitment/ retention plan. A few high priority items from the Comprehensive Plan consist of Walking Trails, Parks Master Plan and Zoning Regulations.*

*Council Recommendations for Areas of Focus*

- *Low hanging fruit/low cost/quick wins*
- *Walking Trails*
- *New Hope Baptist Church*
- *Colored School*
- *Code Enforcement- Health/Life Safety- understanding substandard housing process*
- *Buy Local Campaign*
- *Historic Preservation Guidelines*

5. Discussion regarding April Council Work Session date, time and agenda items.

*Council agreed upon a March 21, 2022 date for the next Council Work Session.*

6. Discussion regarding any item on the regular agenda

*There was no discussion*

7. Adjourn Workshop Session

*Mayor Pro Tem Williamson moved to adjourn workshop at 6:05 p.m.; Council member Morris seconded the motion and with a unanimous vote, the motion carried.*

*Without objection, Council took a 10-minute break*

<b>REGULAR SESSION</b>
------------------------

**ANNOUNCEMENTS**

1. Call to Order

*Mayor Monroe called the Regular Session to order at 6:17 p.m.*

2. Invocation and Pledge of Allegiance

*Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.*

3. Presentations and Proclamations

- *Swearing in of Officer Chad Curtis*
- *Chuck Montgomery- 20-year service recognition*

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

*There were no citizen comments*

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
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*There were no citizen comments*

1.3	Public Hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as Lot 20-A, block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a Garage Apartment/Accessory Structure (Guest Quarters) in an area zoned Single Family Residential-10 “SF-10”
-----	---

Mayor Monroe opened the Public Hearing for citizen comments.

Becky Sims, City Secretary/Zoning Administrator presented the following:

- The property owner is applying for a Specific Use Permit (SUP) to allow for a Garage Apartment/Accessory Structure (Guest Quarters)
- The Guest Quarters will make up 281 sq ft of the 1300 sq ft garage.
- The Guest Quarters will have a sleeping area, bathroom and wetbar.
- The property is zoned Single Family Residential-10 “SF-10”
- It is recommended in Chapter 5 of the Comprehensive Plan to offer “life cycle” housing; such as Mother in Law or Accessory Units to house family members.
- The area is characterized as residential, the property is surrounded by single family homes and undeveloped land.
- Staff mailed eighteen (18) notices to property owners within 200 feet of the applicant’s property; to date three in favor of the request, one in opposition
- The Planning Commission heard the request on February 10, 2022 and voted three (3) for and three (3) in opposition to recommend approval to Council.
- Mr., Barkowsky appealed the Commission’s decision to the City Secretary to present the request to City Council.
- Five (5) Specific Use Permits for accessory dwellings have been approved since 2018; Sixty-Five (65) Specific Use Permits have been approved since 2000 for various uses.

With no further discussion the Public Hearing was closed.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on February 14, 2022.

Mayor Pro Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
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4.0	BOARDS/DEPARTMENT REPORTS
-----	---------------------------

Becky Sims, City Secretary presented the City Secretary Annual Report:

Lupe Charing, Administrative Secretary/Permit Technician

***Departmental Job Responsibilities***

- Open Records Request
- Records Retention/Management
- Code of Ordinances
- Resolutions
- Annexations
- Petitions
- Building Permits
- Planning & Zoning
- Zoning Board of Adjustments

- Capital Improvement Program (CIP) Packets
- Elections
- Texas Municipal League (TML) City Insurance /Inventory
- Contracts/Agreements
- Council Packets
- LEDC Packets
- Budget Books
- Cemetery Deeds
- Maintain Vehicle Registrations (Titles)
- My Government Online

***Our team supports the following boards, commissions and groups/committees***

- City Council
- Lampasas Economic Development Corp (LEDC)
- Construction Board of Adjustment & Appeal (CBAA)
- Zoning Board of Adjustment & Appeal (ZBA)
- Planning & Zoning Commission (P & Z)
- Comprehensive Plan Advisory Committee
- Development Team Meetings
- Pre-Development/Construction Meetings
- *For 2021, we attended, created packets and/or took minutes for 58 meetings.*

***Lupe Charping joined the team in July 2021. She has completed the following:***

- Facilitated vehicle inspection and registration process for close to **50** vehicles
- Completed and filed over **25** cemetery deeds
- Completed department purchase orders
- Prepared budget books
- Issued Building Permits and Scheduled Inspections
- Lead in facilitating training and tools needed for My Government Online

***Support the Building Department***

- 2020/2021 **740** building permits issued, averages **3** per day
- 2021/2022 **779** building permits issued, averages **4** per day
- Educate home owners and contractors on licensing requirements, building plans, setbacks, inspection process etc.
- Identify utility availability through PW Department
- Verify Zoning to ensure Land Use is utilized as intended.

***City Secretary Training***

- Code Enforcement
- Land Use
- Virtual Municipal Fundamentals
- TMCCP Professional Development Seminar
- Legislative Updates
- TML Annual Conference
- LEDC Symposium Webinar
- Advanced Institute Seminar

- Election Law Seminar
- Permit Technician (Lupe Charping)

*Developed Updated City Council Orientation Handbook*

	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

- LEDC**                      The Lampasas Economic Development Corporation met on February 16<sup>th</sup> and awarded the Business Park, Phase 1 and Add Alternate, project to Gage and Cade Construction, LLC. The contractor has been notified of the award and is currently preparing insurance and bonding documentation prior to execution of the contract. Following execution, a pre-construction meeting will be held to determine, among other items, the date for Notice to Proceed (“NTP”). Staff anticipates the NTP date will fall in the next 30 to 60 days. As a reminder, the contracted time is 365 days. Additionally, Mandy reported to the Board on recent inquiries for downtown business locations, and please feel free to review her monthly report included in the packet.
- Skatepark**                      On February 22<sup>nd</sup> representatives from SPA Skateparks, and NewLine Skateparks, contractors, conducted a kick-off design meeting at the Hostess House for the Campbell Park Skatepark. The meeting was attended by approximately 30 individuals who reviewed the scope and budget for the project, as well as, provided input on desired design features. A follow-up design meeting will be conducted, likely virtually, to refine the design and gain additional insight from the community.
- CIP**                              Due to poor weather on the 24<sup>th</sup>, the Capital Improvement Program (“CIP”) Committee postponed their meeting to March 3<sup>rd</sup>. The meeting agenda will include a re-cap of initiated and funded CIP projects, and a review of possible new projects for inclusion in the FY 2023-2028 Report.
- Planning Comm.**                      Staff regrets to inform Council that Mr. Jeff Jackson has resigned from the Planning and Zoning Commission. He stated that he had been considering resigning, and was not planning on re-appointment this Fall. Jeff has served on the Commission for 15 years. Council may consider an appointment on the March 14 meeting with a possible recommendation from the Commission.
- Third Street**                      Assistant Manager Ryan Ward reports the Third Street is still slightly ahead of schedule even with several weather delays. The contractor has concentrated in the past week on concrete removal and forming and anticipates pouring during the week of February 27<sup>th</sup>. Change Orders have been discussed and approved with the contractor and will be incorporated in the current flat work.
- Fort Hood**                      City Council and staff have received an inquiry regarding a tour of Fort Hood with County officials in the next several weeks. Based on Council input, staff has communicated with Mr. Harrington, Lampasas Heart of Texas Defense Alliance (“HOTDA”) representative, that March 9, 29, and April 6-8, would be preferred. Staff has also indicated that a date that works for the majority of attendees would also be acceptable. Staff will report when a date is confirmed.

- GPS Data Collection Assistant Manager Ward reports that a program has been initiated to collect data on City infrastructure. Mr. Ward has a background in GIS systems and data collection that will provide the City valuable information related to location and condition of City assets. Staff will be trained in the next several weeks regarding use of equipment and transfer of data.
- Chief Bailey Staff would like to remind Council of Chief Bailey’s public retirement reception on Friday March 4<sup>th</sup>, from 2:00 to 4:00 p.m. in the Calvert Municipal Building. The reception will be come and go, so please come by and wish Sammy the best in her retirement.
- CPA Chief Bailey reports that six individuals have completed and graduated from the current Citizens’ Police Academy series of classes. The program, started by Chief Bailey in 2017, has graduated approximately 30 participants that continue to provide assistance and service to the City at special events.
- Staff Staff would like to recognize employees who began their career with the City of Lampasas in February: Felecia Vallejo 10 years, Bessie White 7 years, Cory Greiner 8 years, Carlyn Hise 4 years, Chuck Montgomery 20 years, Mandy Walsh 5 years, Carlos Garcia 18 years.

5.2	MAYOR’S COMMENTS
-----	------------------

Mayor Monroe thanked Chief Bailey for her years of service. Honored to have worked with her over the past several years.

Mayor Monroe also commented on how the City is getting busier and busier, lots of new business and opportunities coming to Lampasas. She wanted to thank the Building Official, Economic Development Director and City Secretary for the time and commitment spent on working with these prospects and providing needed information to move forward. She noted we would be hard pressed to find another city larger or smaller who will drop everything to handle these inquiries at a moment’s notice, perform inspections or participate in pre-development or pre-construction meetings within a days’ notice. Based on our level of growth and commitment there may be a need in the future to increase staff to continue the level of service. Mayor Monroe thanked City Staff for all they do for the community on a daily basis.

6.0	UNFINISHED BUSINESS
-----	---------------------

There was no unfinished business.

7.0	NEW BUSINESS
-----	--------------

7.1	Discussion and possible action regarding extending fiber to the City Library by utilizing American Recovery Act funds
-----	---

Council member Clark moved to approve extending fiber to the City Library by utilizing American Recovery Act funds in the amount of \$12,338.50, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding the approval of funding for the new City Library sign.
-----	---

Council member Goodart moved to approve funding in the amount of \$5,205.09 for the new City Library sign, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding US Highway 281 project redesignating a portion of Highway 281 as US 281 Business by Resolution
-----	---

Council member Morris moved to approve a Resolution redesignating a portion of Highway 281 as US 281 Business, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding CO Funding approval by Resolution as presented by Jennifer Ritter, Specialized Public Finance.
-----	---

Council member Morris moved to approve a Resolution authorizing to proceed with issuance of Certificate of Obligation in an amount not to exceed 6.5 million dollars toward items listed in the notice as well as Public Safety, Park Expansion and Improvements further directing publication of Notice of Intention to issue City of Lampasas, Texas Combination Tax and Revenue Certificates of Obligation, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding the approval, denial or approval with modifications the first reading of an Ordinance for a Specific Use Permit for property described as Lot 20-A, block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a Garage Apartment/Accessory Structure (Guest Quarters) in an area zoned Single Family Residential-10 "SF-10"
-----	---

Council member Morris moved to approve the first reading of an Ordinance for a Specific Use Permit to allow for a Garage Apartment/Accessory Structure (Guest Quarters), the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried.

7.6	Discussion and possible action to declare a 2011 Ford Passenger Van as surplus and allow Staff to dispose of as State Law allows
-----	--

Council member Morris moved to declare a 2011 Ford Passenger Van as surplus and allow Staff to dispose of as State Law allows, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.7	Discuss and consider approval of events and allocation of public safety resources for the 2022 Special Community Events.
-----	--

Council member Kuehne moved to approve events and allocation of public safety resources for the 2022 Special Community Events, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding the remaining lease balloon sum of \$73,500.00, for the purchase of an expiring equipment lease with Holt CAT, specifically for a CAT D5 dozer (D5K2XL), with a lease expiration date of March 29, 2022
-----	--

Council member Clark moved to approve the remaining lease balloon payment of \$73,500.00, for the purchase of an expiring equipment lease with Holt CAT, specifically for a CAT D5 dozer (D5K2XL), Council member Goodart seconded and with a unanimous vote, the motion carried.

ADJOURN

Council member Morris moved to adjourn the meeting at 7:10 p.m., the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
TJ Monroe, Mayor

ATTEST:

\_\_\_\_\_  
Becky Sims, City Secretary

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**City Manager**ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to approve, deny or approve with modifications the second reading of an ordinance for a Specific Use Permit for property described as Lot 20-A, block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a Garage Apartment/Accessory Structure (Guest Quarters) in an area zoned Single Family Residential-10 "SF-10"

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: February 24, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

This is the second reading of an Ordinance.

**Recommendation:**

To consider a motion to approve, deny or approve with modifications the second reading of an Ordinance for a Specific Use Permit to allow for a garage apartment/accessory structure (guest quarters).

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A GARAGE/ACCESSORY STRUCTURE IN AN AREA ZONED SINGLE FAMILY RESIDENTIAL-10 "SF-10"; LOT 20-A, BLOCK 3, REPLAT OF LOTS 20-21 DIAMOND RIDGE 0.856 ACRES, COMMONLY KNOWN AS 1900 GRAND CANYON, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.**

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WHEREAS, Mr. Kelvin Barkowsky, property owner, filed a request for a Specific Use Permit to allow for a garage/accessory structure (guest quarters) in an area zoned Single Family Residential-10 "SF-10", described as Lot 20-A, Block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on February 10, 2022 by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on February 28, 2022, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow for a Garage /Accessory Structure (Guest Quarters) located in an area zoned Single Family Residential-10 "SF-10"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Mr. Kelvin Barkowsky property owner, in an area zoned Single Family Residential-10 "SF-10", for property described as Lot 20-A, Block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a garage/accessory structure.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

**Passed and approved the First Reading on the 28th day of February, 2022.**

**Passed and Adopted on the Second Reading on the 14th day of March, 2022.**

APPROVED:

ATTEST:

\_\_\_\_\_  
T.J. Monroe, Mayor

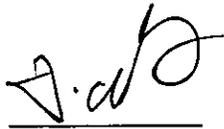
\_\_\_\_\_  
Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from February 1, 2022 to February 28, 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 8, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

N/A

Attachments: A/P History Check Report

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**Summary Statement:**

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of February 1, 2022 to February 28, 2022.

**Recommendation:**

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521352866	JANUARY AEP BILL	E	2/18/2022	137,966.27		000078		137,966.27
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW16794	JANUARY LCRA BILL	E	2/18/2022	418,448.49		000079		418,448.49
27050	IRS-PAYROLL TAXES							
I-T1 202202108190	FEDERAL WITHHOLDING	D	2/11/2022	18,739.99		000133		
I-T3 202202108190	FICA TAX	D	2/11/2022	26,043.06		000133		
I-T4 202202108190	MEDICARE TAX	D	2/11/2022	6,090.70		000133		50,873.75
27050	IRS-PAYROLL TAXES							
I-T1 202202248191	FEDERAL WITHHOLDING	D	2/25/2022	18,699.77		000134		
I-T3 202202248191	FICA TAX	D	2/25/2022	26,114.34		000134		
I-T4 202202248191	MEDICARE TAX	D	2/25/2022	6,107.34		000134		50,921.45
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202201138184	ACCIDENT INSURANCE	R	2/01/2022	189.17		165065		
I-AC2202201278186	ACCIDENT INSURANCE	R	2/01/2022	189.21		165065		
I-AC3202201138184	ACCIDENT INSURANCE	R	2/01/2022	740.83		165065		
I-AC3202201278186	ACCIDENT INSURANCE	R	2/01/2022	740.83		165065		
I-CN1202201138184	CANCER INSURANCE	R	2/01/2022	310.13		165065		
I-CN2202201278186	CANCER INSURANCE	R	2/01/2022	310.14		165065		
I-HO3202201138184	HOSPITAL INCOME - PRETAX	R	2/01/2022	167.27		165065		
I-HO3202201278186	HOSPITAL INCOME - PRETAX	R	2/01/2022	167.27		165065		
I-HOS202201278186	HOSPITAL INCOME - PRETAX	R	2/01/2022	0.01		165065		
I-LF3202201278186	UNIV/COL LIFE AFTER TAX	R	2/01/2022	384.45		165065		
I-LF7202201138184	NON-PRETAX LIFE INSURANCE	R	2/01/2022	384.43		165065		
I-LF8202201138184	AFTER TAX COLONIAL PRODUCTS	R	2/01/2022	860.98		165065		
I-LF8202201278186	AFTER TAX COLONIAL PRODUCTS	R	2/01/2022	860.98		165065		
I-LP1202201138184	PRETAX LPSD DISABILITY	R	2/01/2022	0.01		165065		
I-LP3202201138184	LPSD DISABILITY AFTERTAX	R	2/01/2022	26.72		165065		
I-LP3202201278186	LPSD DISABILITY AFTERTAX	R	2/01/2022	26.72		165065		5,359.15
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202201318188	PRINCIPAL LIFE INSURANCE COMPA	R	2/01/2022	120.95		165073		
I-DN1202201138184	EMPLOYEE SHARE HEALTH INSUR	R	2/01/2022	637.00		165073		
I-DN1202201278186	EMPLOYEE SHARE HEALTH INSUR	R	2/01/2022	14.70		165073		
I-DN2202201278186	EMPLOYEE SHARE HEALTH INSUR	R	2/01/2022	651.70		165073		
I-GDC202201278186	DENTAL INSURANCE PREMIUM	R	2/01/2022	833.91		165073		
I-GDE202201278186	DENTAL INSURANCE PREMIUM	R	2/01/2022	989.46		165073		
I-GDF202201278186	DENTAL INSURANCE PREMIUM	R	2/01/2022	1,127.49		165073		
I-GDS202201278186	DENTAL INSURANCE PREMIUM	R	2/01/2022	621.68		165073		
I-GVC202201278186	VISION INSURANCE PREMIUM	R	2/01/2022	130.34		165073		
I-GVE202201278186	VISION INSUR PREMIUM	R	2/01/2022	241.92		165073		
I-GVF202201278186	VISION INSURANCE PREMIUM	R	2/01/2022	206.36		165073		
I-GVS202201278186	VISION INSURANCE PREMIUM	R	2/01/2022	128.63		165073		
I-VS1202201138184	EMPLOYEE SHARE HEALTH PLAN	R	2/01/2022	80.06		165073		

VENDOR SET: 99 CITY OF LAMPASAS  
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-VS1202201278186	EMPLOYEE SHARE HEALTH PLAN	R	2/01/2022	0.90		165073		
I-VS2202201278186	EMPLOYEE SHARE HEALTH INSUR	R	2/01/2022	80.96		165073		5,866.06
74775	SCOTT & WHITE HEALTH PLAN							
I-202201318187	SCOTT & WHITE HEALTH PLAN	R	2/01/2022	2,456.56		165089		
I-CCC202201278186	HEALTH INSURANCE PREMIUM	R	2/01/2022	5,684.64		165089		
I-CCE202201278186	HEALTH INSURANCE PREMIUM	R	2/01/2022	11,985.33		165089		
I-CCF202201278186	HEALTH INSURANCE PREMIUMS	R	2/01/2022	5,325.18		165089		
I-CCS202201278186	HEALTH INSURANCE PREMIUM	R	2/01/2022	4,759.98		165089		
I-HE1202201278186	HEALTH INSURANCE PREMIUM	R	2/01/2022	7,543.36		165089		
I-HEA202201138184	EMPLOYEE SHARE HEALTH INSURANC	R	2/01/2022	10,042.01		165089		
I-HEA202201278186	EMPLOYEE SHARE HEALTH INSURANC	R	2/01/2022	174.53		165089		
I-HEC202201278186	EMPLOYEE SHARE HEALTH INSURANC	R	2/01/2022	10,216.54		165089		
I-HI1202201278186	CITY HEALTH INSURANCE	R	2/01/2022	13,372.48		165089		
I-HID202201278186	CITY HEALTH INSURANCE	R	2/01/2022	13,842.92		165089		
I-HIE202201278186	EMPLOYEE CITY HEALTH CONTRIB	R	2/01/2022	18,987.75		165089		104,391.28
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202201038182	RETIREMENT CONTRIBUTIONS	R	2/01/2022	768.03		165090		
I-TMR202201138184	RETIREMENT CONTRIBUTIONS	R	2/01/2022	51,359.18		165090		
I-TMR202201278186	RETIREMENT CONTRIBUTIONS	R	2/01/2022	51,883.30		165090		104,010.51
02860	FUELMAN							
I-NP61500420	CITY FUEL	R	2/02/2022	13,465.11		165096		13,465.11
47585	KEMPNER WATER SUPPLY CORP							
I-12312021*	WATER MONTHLY	R	2/02/2022	48,431.84		165103		48,431.84
52200	LAMPASAS PUBLIC UTILITIES							
I-01312022	JANUARY 2022	R	2/02/2022	32,885.81		165106		32,885.81
01050	MCCOY TREE SURGERY COMPANY							
I-9556	TREE TRIMMING	R	2/02/2022	2,460.00		165115		
I-9557	TREE TRIMMING	R	2/02/2022	5,299.20		165115		
I-9558	TREE TRIMMING	R	2/02/2022	3,890.40		165115		
I-9559	TREE TRIMMING	R	2/02/2022	2,917.80		165115		14,567.40
82300	TECHLINE, INC							
I-128859100	STREET LIGHTS	R	2/02/2022	3,544.50		165124		
I-128859101	STREET LIGHTS	R	2/02/2022	3,100.00		165124		6,644.50
01050	MCCOY TREE SURGERY COMPANY							
I-9560	TREE TRIMMING	R	2/03/2022	1,845.00		165157		
I-9561	TREE TRIMMING	R	2/03/2022	5,299.20		165157		
I-9562	TREE TRIMMING	R	2/03/2022	3,890.40		165157		
I-9563	TREE TRIMMING	R	2/03/2022	3,890.40		165157		14,925.00

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4100	AVFUEL INC							
I-016286817	AIRPORT FUEL.	R	2/15/2022	17,004.59		165198		17,004.59
8740	BRAZOS RIVER AUTHORITY							
I-4908	REPLACEMENT WTR AGRMNT	R	2/15/2022	7,235.00		165201		7,235.00
01050	MCCOY TREE SURGERY COMPANY							
I-9564	TREE TRIMMING	R	2/15/2022	1,230.00		165236		
I-9565	TREE TRIMMING	R	2/15/2022	3,974.40		165236		
I-9566	TREE TRIMMING	R	2/15/2022	2,917.80		165236		
I-9567	TREE TRIMMING	R	2/15/2022	2,917.80		165236		11,040.00
01357	SINGLETON, CLARK & COMPANY, PC							
I-1970	FINAL AUDIT FIELDWORK	R	2/15/2022	16,550.00		165246		16,550.00
82300	TECHLINE, INC							
I-128940100	CONNECTORS	R	2/15/2022	430.00		165248		
I-128940100*	CONNECTORS	R	2/15/2022	440.00		165248		
I-128954500	25 KVA TRANSFORMERS	R	2/15/2022	10,612.00		165248		
I-311905400	CONNECTORS	R	2/15/2022	128.00		165248		
I-311905400*	CONNECTORS	R	2/15/2022	128.00		165248		11,738.00
02976	WASTE CONNECTIONS							
I-2131593V165	COMMERCIAL SOLID WASTE	R	2/15/2022	56,759.55		165255		
I-2131594V165	RESIDENTIAL SOLID WASTE	R	2/15/2022	45,978.00		165255		102,737.55
02754	MASTERCARD							
C-212	REFUND TAX-ROCKER BENCH	R	2/16/2022	56.02CR		165285		
I-000000642C	TCEQ EXAM FEE	R	2/16/2022	113.75		165285		
I-01062022	TCEQ LICENSE RENEWAL	R	2/16/2022	111.00		165285		
I-01133C	COUNCIL DINNER	R	2/16/2022	134.85		165285		
I-01420C	DEPT LUNCH SHORT STAFFED	R	2/16/2022	48.11		165285		
I-02429E	COUNCIL DINNER	R	2/16/2022	70.48		165285		
I-02531E	HOTEL-TXPELRA SEMINAR	R	2/16/2022	155.11		165285		
I-02681E	PARKING-TXPELRA SEMINAR	R	2/16/2022	40.00		165285		
I-02737E	CLASS - ADAMS	R	2/16/2022	265.00		165285		
I-02759E	CLASS	R	2/16/2022	265.00		165285		
I-0282429	LUNCH FOR DEPT	R	2/16/2022	45.84		165285		
I-03081C	INSPECTOR RENEWAL	R	2/16/2022	55.00		165285		
I-121143	CLASS REG FOR SHELDON	R	2/16/2022	350.00		165285		
I-121145	CLASSREGFORROSCOE/SNEED	R	2/16/2022	350.00		165285		
I-121146	CLASSREGFORROSCOE/SNEED	R	2/16/2022	350.00		165285		
I-12302021	FLOWERS - SHIRLEY ELDERS	R	2/16/2022	50.00		165285		
I-14275059	WEBINAR	R	2/16/2022	75.00		165285		
I-16124847	CODE ENFORCEMENT WEBINAR	R	2/16/2022	75.00		165285		
I-17246368	WEBINAR	R	2/16/2022	75.00		165285		
I-2006531874	ONLINE TURF CONFERENCE	R	2/16/2022	40.00		165285		
I-212 01212022	RETIREMENT GIFT-SAMMY	R	2/16/2022	735.02		165285		

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-234335A	ELECTION LAW SEMINAR	R	2/16/2022	413.12		165285		
I-259691	LODGING	R	2/16/2022	133.34		165285		
I-259692	LODGING	R	2/16/2022	133.34		165285		
I-35510677918	ADV FTO&MGR COURSE	R	2/16/2022	369.00		165285		
I-420752884	CITY NEWSLETTER	R	2/16/2022	50.00		165285		
I-49435801	TEEX METER READER- JR	R	2/16/2022	350.00		165285		
I-506675A	HOTEL RESER FOR HERRING	R	2/16/2022	347.28		165285		
I-9907367616	W2 FORMS COPY B	R	2/16/2022	43.26		165285		
I-BKD73639247749	CC CLEANER PRO PLUS	R	2/16/2022	37.83		165285		
I-D3594277	RETIREMENT PLAQUE	R	2/16/2022	259.98		165285		
I-DS001129371	DROPSEND BUSINESS LITE	R	2/16/2022	45.00		165285		
I-SSTK0DCB14B57	WEBSITE PHOTO STOCK IMAGE	R	2/16/2022	29.00		165285		
I-TA22P0158	CADET VARNADO/REZA	R	2/16/2022	110.00		165285		
I-TA22P0159	REZA/VAR TUITION	R	2/16/2022	440.00		165285		
I-W6753870	COINS FOR COUNCIL	R	2/16/2022	278.90		165285		6,388.19
02132	HELENA CHEMICAL CO							
I-152193345	0-0-7 BARRICADE PRE-EMRGE	R	2/17/2022	6,000.00		165308		6,000.00
03063	KYRISH TRUCK CENTER OF TEMPLE							
I-R30201102701	REPAIR 2011 FORD DUMP TRK	R	2/17/2022	4,917.49		165311		4,917.49
00951	SCHNEIDER ENGINEERING LLC							
I-000000059632	REGULATORY SUPPORT	R	2/17/2022	10,778.75		165324		
I-000000059633	REGULATORY SUPPORT	R	2/17/2022	1,500.00		165324		
I-000000059634	REGULATORY SUPPORT	R	2/17/2022	1,000.00		165324		13,278.75
78895	SOLOMON CORPORATION							
I-357044	TRANSFORMER 167 KVA	R	2/17/2022	10,035.00		165326		10,035.00
01029	LANGFORD COMMUNITY MANAGEMENT							
I-4565	AVE C CDBG	R	2/22/2022	5,000.00		165358		5,000.00
01050	MCCOY TREE SURGERY COMPANY							
I-9568	TREE TRIMMING	R	2/22/2022	1,599.00		165359		
I-9569	TREE TRIMMING	R	2/22/2022	3,890.40		165359		
I-9570	TREE TRIMMING	R	2/22/2022	3,890.40		165359		
I-9571	TREE TRIMMING	R	2/22/2022	2,917.80		165359		12,297.60
03476	GAGE & CADE CONSTRUCTION, LLC							
I-NO 1 01312022	EAST THIRD ROADWAY IMPRV	R	2/24/2022	124,908.75		165392		124,908.75
47585	KEMPNER WATER SUPPLY CORP							
I-01312022	LOAN PAYMENT 91-06/91-07	R	2/24/2022	19,146.97		165393		19,146.97

VENDOR SET: 99 CITY OF LAMPASAS  
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02692	APSCO INC./BROWNWOOD PLUMBING							
I-S1313554001	WATER REPAIR PARTS	R	2/28/2022	1,363.68		165411		
I-S1314227001	7.5 METER RESETTER	R	2/28/2022	550.16		165411		
I-S1314367001	WATER REPAIR PARTS	R	2/28/2022	1,067.20		165411		
I-S1316734001	REPAIR CLAMPS	R	2/28/2022	1,169.52		165411		4,150.56
02410	LAMCO CONSTRUCTION							
I-21091903	CONCRETE TROUGH	R	2/28/2022	5,400.00		165425		5,400.00
59800	MID AMERICAN RESEARCH INC							
I-0754131IN	NUKE LIFT STATION DEGREAS	R	2/28/2022	4,728.00		165428		4,728.00
02122	TRAC-N-TROL INC							
I-9117	SCADA UPGRADE	R	2/28/2022	20,265.00		165440		20,265.00
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202202108190	ACCIDENT INSURANCE	R	2/28/2022	189.17		165453		
I-AC2202202248191	ACCIDENT INSURANCE	R	2/28/2022	189.21		165453		
I-AC3202202108190	ACCIDENT INSURANCE	R	2/28/2022	740.83		165453		
I-AC3202202248191	ACCIDENT INSURANCE	R	2/28/2022	740.83		165453		
I-CN1202202108190	CANCER INSURANCE	R	2/28/2022	310.13		165453		
I-CN2202202248191	CANCER INSURANCE	R	2/28/2022	310.14		165453		
I-HO3202202108190	HOSPITAL INCOME - PRETAX	R	2/28/2022	167.27		165453		
I-HO3202202248191	HOSPITAL INCOME - PRETAX	R	2/28/2022	167.27		165453		
I-HOS202202248191	HOSPITAL INCOME - PRETAX	R	2/28/2022	0.01		165453		
I-LF3202202248191	UNIV/COL LIFE AFTER TAX	R	2/28/2022	384.45		165453		
I-LF7202202108190	NON-PRETAX LIFE INSURANCE	R	2/28/2022	384.43		165453		
I-LF8202202108190	AFTER TAX COLONIAL PRODUCTS	R	2/28/2022	860.98		165453		
I-LF8202202248191	AFTER TAX COLONIAL PRODUCTS	R	2/28/2022	860.98		165453		
I-LP1202202108190	PRETAX LPSD DISABILITY	R	2/28/2022	0.01		165453		
I-LP3202202108190	LPSD DISABILITY AFTERTAX	R	2/28/2022	26.72		165453		
I-LP3202202248191	LPSD DISABILITY AFTERTAX	R	2/28/2022	26.72		165453		5,359.15
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202202288193	PRINCIPAL LIFE INSURANCE COMPA	R	2/28/2022	120.95		165461		
I-DN1202202108190	EMPLOYEE SHARE HEALTH INSUR	R	2/28/2022	651.70		165461		
I-DN2202202248191	EMPLOYEE SHARE HEALTH INSUR	R	2/28/2022	651.70		165461		
I-GDC202202248191	DENTAL INSURANCE PREMIUM	R	2/28/2022	833.91		165461		
I-GDE202202248191	DENTAL INSURANCE PREMIUM	R	2/28/2022	989.46		165461		
I-GDF202202248191	DENTAL INSURANCE PREMIUM	R	2/28/2022	1,127.49		165461		
I-GDS202202248191	DENTAL INSURANCE PREMIUM	R	2/28/2022	621.68		165461		
I-GVC202202248191	VISION INSURANCE PREMIUM	R	2/28/2022	130.34		165461		
I-GVE202202248191	VISION INSUR PREMIUM	R	2/28/2022	241.92		165461		
I-GVF202202248191	VISION INSURANCE PREMIUM	R	2/28/2022	206.36		165461		
I-GVS202202248191	VISION INSURANCE PREMIUM	R	2/28/2022	128.63		165461		
I-VS1202202108190	EMPLOYEE SHARE HEALTH PLAN	R	2/28/2022	80.96		165461		
I-VS2202202248191	EMPLOYEE SHARE HEALTH INSUR	R	2/28/2022	80.96		165461		5,866.06

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
74775	SCOTT & WHITE HEALTH PLAN							
I-202202258192	SCOTT & WHITE HEALTH PLAN	R	2/28/2022	3,195.33		165476		
I-CCC202202248191	HEALTH INSURANCE PREMIUM	R	2/28/2022	5,684.64		165476		
I-CCE202202248191	HEALTH INSURANCE PREMIUM	R	2/28/2022	11,985.33		165476		
I-CCF202202248191	HEALTH INSURANCE PREMIUMS	R	2/28/2022	5,325.18		165476		
I-CCS202202248191	HEALTH INSURANCE PREMIUM	R	2/28/2022	4,759.98		165476		
I-HE1202202248191	HEALTH INSURANCE PREMIUM	R	2/28/2022	7,543.36		165476		
I-HEA202202108190	EMPLOYEE SHARE HEALTH INSURANC	R	2/28/2022	10,216.54		165476		
I-HEC202202248191	EMPLOYEE SHARE HEALTH INSURANC	R	2/28/2022	10,216.54		165476		
I-HI1202202248191	CITY HEALTH INSURANCE	R	2/28/2022	13,372.48		165476		
I-HID202202248191	CITY HEALTH INSURANCE	R	2/28/2022	13,842.92		165476		
I-HIE202202248191	EMPLOYEE CITY HEALTH CONTRIB	R	2/28/2022	18,987.75		165476		105,130.05
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202202018189	RETIREMENT CONTRIBUTIONS	R	2/28/2022	889.29		165477		
I-TMR202202108190	RETIREMENT CONTRIBUTIONS	R	2/28/2022	51,308.68		165477		
I-TMR202202248191	RETIREMENT CONTRIBUTIONS	R	2/28/2022	51,321.41		165477		103,519.38

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	33	973,242.75	0.00	973,242.75
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	101,795.20	0.00	101,795.20
EFT:	2	556,414.76	0.00	556,414.76
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: FSB	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			37	1,631,452.71	0.00	1,631,452.71
BANK: FSB	TOTALS:		37	1,631,452.71	0.00	1,631,452.71
REPORT TOTALS:			37	1,631,452.71	0.00	1,631,452.71

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City Manager

ITEM NO. 3.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:** Discussion and possible action on the Receipt of the Monthly Investment Report for January 2022.

Requested By: Yvonne Moreno, Finance Director  
Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 9, 2022      For the Agenda of: March 14, 2022

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

**Summary Statement:**

The weighted average maturity of City investments is 150 day(s).

The City's yield to maturity is 0.230

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,923,990.67	10.86%
TexStar	\$1,628,142.19	9.19%
Bancorp South	\$6,307,198.33	35.61%
Money Market	\$3,843,623.47	21.70%
Frost Bank	\$ 8,115.45	0.05%
Federal Agency Coupon Securities	\$4,000,000.00	22.58%

**Recommendation:** Motion to approve by consent.



# Monthly Investment Report

PREPARED FOR CITY OF LAMPASAS

JANUARY 31, 2022



**PATTERSON  
& ASSOCIATES**

A MEEDER INVESTMENT MANAGEMENT COMPANY

WITH YOU. FOR YOU.

# The Fed Looks for Balance



The Federal Reserve is definitely in a hawkish mood. The economy continues to grow solidly at a 7% pace. That means the time for accommodation has passed with little reason to initiate new stimulus or maintain pandemic level support. The “solid” recovery means a faster move to less accommodation and faster rate hikes.

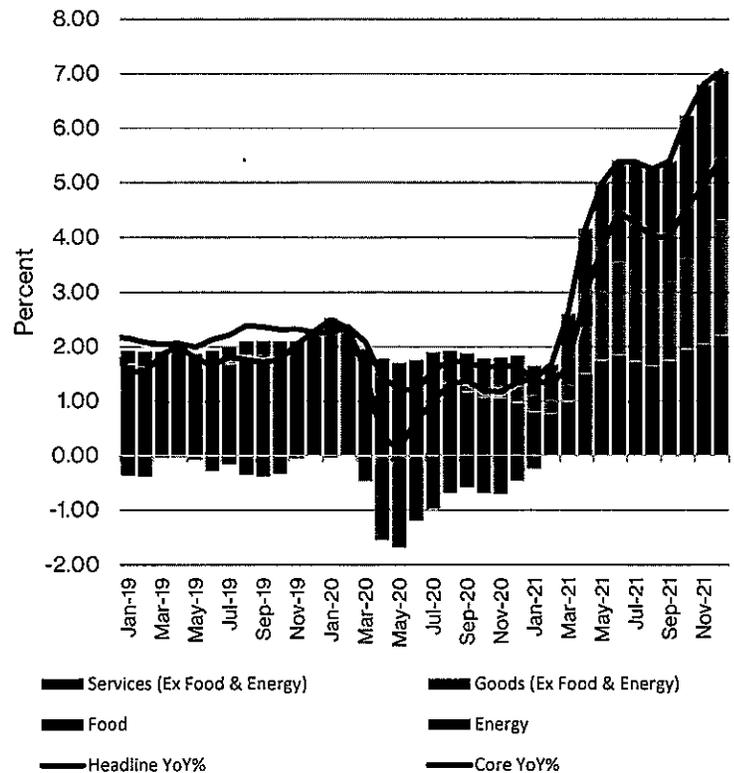
Chair Powell has indicated that the taper will be complete in March 2022 but questions remain whether asset sales or maturity run-off will produce the needed results.

The first tool the Fed uses is communication to provide the markets guidance allowing further actions to be enacted appropriately. The urgency comes from the mounting inflation which now stands at 5%; 2% above the Fed target. The second tool this time will be to eliminate the accommodative buying of securities. This should end in March. An actual rate hike of the overnight rate should start thereafter.

The price of oil (above \$100) is one element in the pace of the move as its impact on inflation and consumer psyche is immense.

The liquidity cure has now become the disease. Can this inflation be tamed? A key question is whether inflation is primarily cyclical or covid driven. If covid driven, raising rates too fast and large a rate increase could result in recession. If cyclical, continued reduction is appropriate. How fast and how much the Fed can raise rates before throttling growth is their balancing question.

### Consumer Price Index (CPI) Year over Year



## Global Recovery at the Mercy of Covid

All Fed actions will focus on inflation and employment. But there several other issues with major implications.

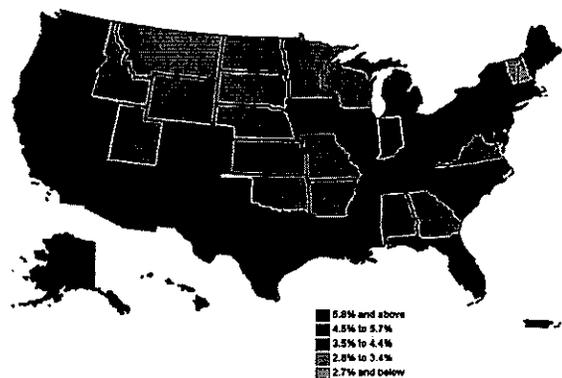
According to the US Treasury, US national debt has topped \$30T (125% of GDP) for the first time in history so servicing that debt becomes a real consideration. It affects the value of the dollar as a reserve currency and its global confidence in the dollar. Elevated inflation and slower growth would be a massive problem especially with interest rates increasing, elevated healthcare costs on an aging population, declining workforce participation, and DC's expenditures outpacing tax receipts. Covid was the major issue in rising debt with \$5.7T added in two administrations. This is not dangerous if we can indefinitely outpace GDP so the economy must be supported.

Employment remains a big question mark. The jobs opening and turnover index (JOLTS) rose in December and quit rates (10.9M) remain at a scary 2.9%.

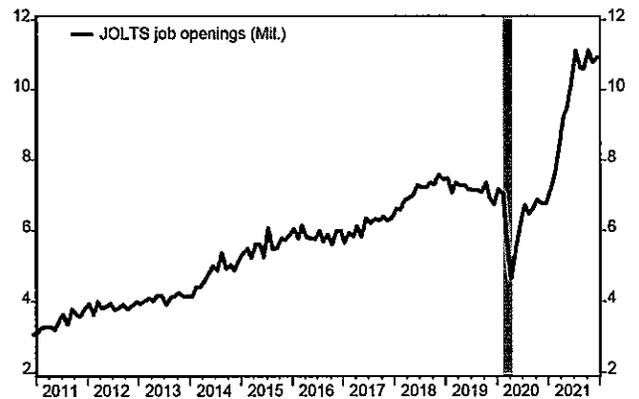
In addition, geo-politics add a measure of uncertainty and could force investors back into the bond markets for safety, thereby lowering rates. China and North Korea continue to rattle swords and Russia has drawn its sword in Ukraine where both sides are mounting 'defenses'. 'Russia's Roulette' (as termed by The Economist) may result in stiff sanctions including fiscal financial institution blocks and resulting stress on our European allies.

All this adds to the balance that the Fed must achieve in timely and reasonable actions.

State unemployment rates, December 2021, seasonally adjusted



Source: Bureau of Labor Statistics 2/4/2022

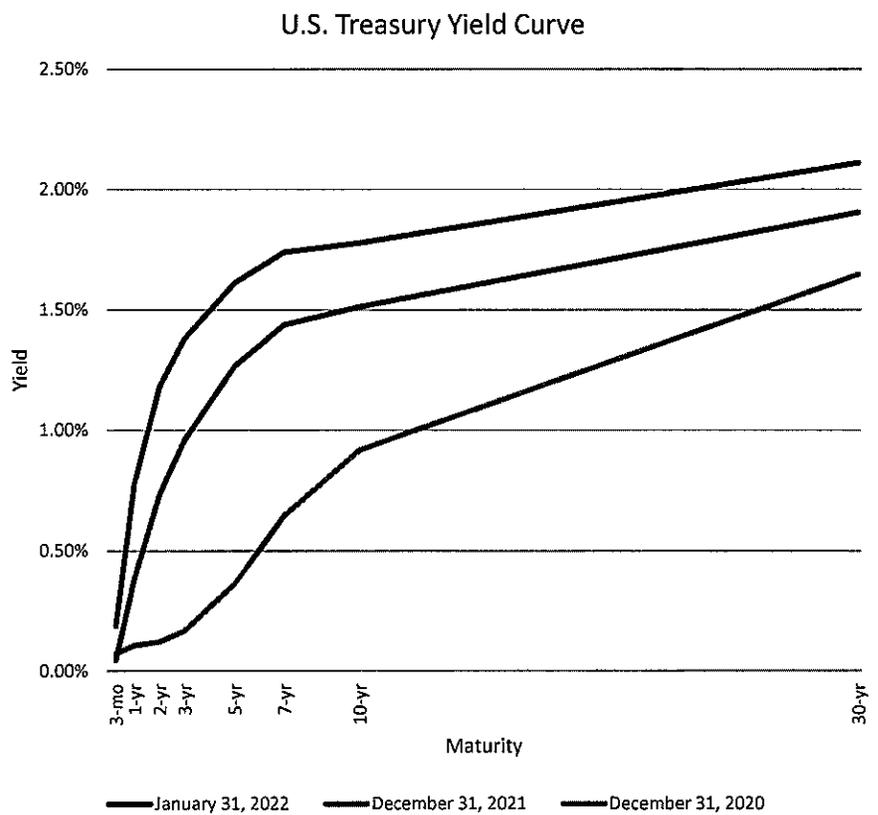


Source: Bureau of Labor Statistics/Haver Analytics

# The Fed's Planned Taper has Its Uplifting Effect



- The Fed's announcements to taper quickly and decisively raised the entire curve as longer-term investors fled decreasing bond prices
- The markets anticipate rate hikes starting in March, even expecting four 0.25% hikes this year.
- Some expectations are for a 0.50% hike initially, but the Fed has many factors to consider before making a major jump (moves are normally 0.25% each).
- The market as shown does the Fed's work as rates across the curve rise – but not a parallel move. That will depend crucially on the first overnight rate size in March.



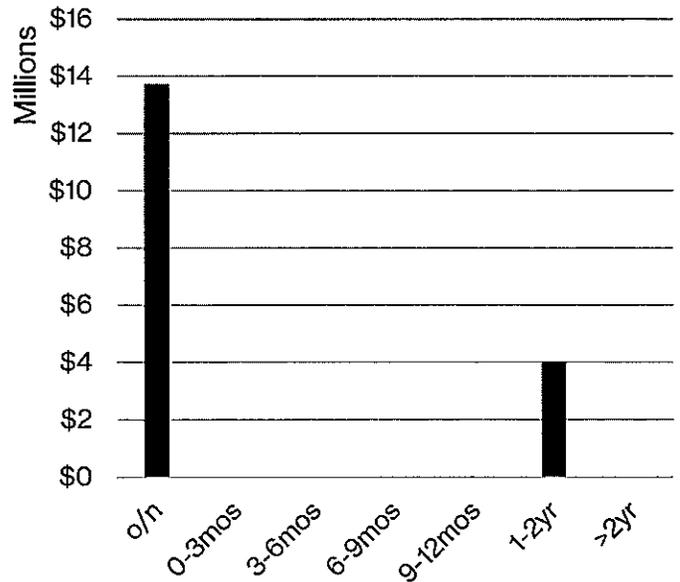
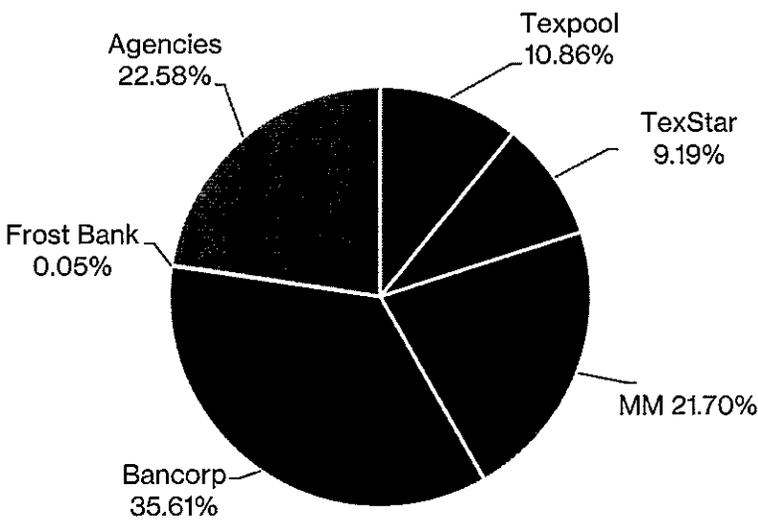
End of Month Rates - Full Yield Curve – Fed Funds to 30yr

# Portfolio Overview

As of January 31, 2022



- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. These are unusual times and where extensions can be made it is important to make them to find any available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Liquidity has been reduced to little or no value but with a flat short curve it may be the only sector available out to twelve months without the use of CP. Our expectation is of continuing dismally low rates, but we look for value in your authorized sectors to capture the yield available as markets change.
- The non-cash portion of your portfolio is yielding 0.55%.





**City of Lampasas, Texas  
Portfolio Management  
Portfolio Summary  
January 31, 2022**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 365 Equiv.</b>
Federal Agency Coupon Securities	4,000,000.00	3,866,443.36	4,000,000.00	22.58	730	659	0.550
Bancorp South	6,307,198.33	6,307,198.33	6,307,198.33	35.61	1	1	0.250
Texpool/Texpool Prime	1,923,990.67	1,923,990.67	1,923,990.67	10.86	1	1	0.042
TexStar	1,628,142.19	1,628,142.19	1,628,142.19	9.19	1	1	0.010
Frost Bank	8,115.45	8,115.45	8,115.45	0.05	1	1	0.000
Money Market	3,843,623.47	3,843,623.47	3,843,623.47	21.70	1	1	0.050
<b>Investments</b>	<b>17,711,070.11</b>	<b>17,677,513.47</b>	<b>17,711,070.11</b>	<b>100.00%</b>	<b>166</b>	<b>150</b>	<b>0.230</b>

<b>Total Earnings</b>	<b>January 31 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	3,461.76	11,461.26

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 01/01/2022-01/31/2022  
Data Updated: SET\_LAMP: 02/25/2022 16:47  
Run Date: 02/25/2022 - 16:47

Portfolio LAMP  
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Report Ver. 7.3.6.1



**PATTERSON  
& ASSOCIATES**  
A MEEDER INVESTMENT MANAGEMENT COMPANY

**City of Lampasas, Texas  
Summary by Type  
January 31, 2022  
Grouped by Fund**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Cash</b>						
Bancorp South	3	5,005,833.93	5,005,833.93	28.26	0.250	1
Federal Agency Coupon Securities	1	4,000,000.00	4,000,000.00	22.58	0.550	659
Money Market	9	3,843,623.47	3,843,623.47	21.70	0.050	1
Texpool/Texpool Prime	1	1,779,185.90	1,779,185.90	10.05	0.038	1
<b>Subtotal</b>	<b>14</b>	<b>14,628,643.30</b>	<b>14,628,643.30</b>	<b>82.59</b>	<b>0.254</b>	<b>181</b>
<b>Fund: Cert. of Obligation 2016</b>						
Texpool/Texpool Prime	1	144,804.77	144,804.77	0.82	0.098	1
<b>Subtotal</b>	<b>1</b>	<b>144,804.77</b>	<b>144,804.77</b>	<b>0.82</b>	<b>0.098</b>	<b>1</b>
<b>Fund: Electric</b>						
Bancorp South	1	363,202.97	363,202.97	2.05	0.250	1
Frost Bank	1	8,115.45	8,115.45	0.05	0.000	1
TexStar	1	1,628,142.19	1,628,142.19	9.19	0.010	1
<b>Subtotal</b>	<b>3</b>	<b>1,999,460.61</b>	<b>1,999,460.61</b>	<b>11.29</b>	<b>0.054</b>	<b>1</b>
<b>Fund: LEDC</b>						
Bancorp South	2	662,760.55	662,760.55	3.74	0.250	1
<b>Subtotal</b>	<b>2</b>	<b>662,760.55</b>	<b>662,760.55</b>	<b>3.74</b>	<b>0.250</b>	<b>1</b>
<b>Fund: Seizures</b>						
Bancorp South	2	17,731.34	17,731.34	0.10	0.249	1
<b>Subtotal</b>	<b>2</b>	<b>17,731.34</b>	<b>17,731.34</b>	<b>0.10</b>	<b>0.249</b>	<b>1</b>
<b>Fund: Trust</b>						
Bancorp South	2	72,752.53	72,752.53	0.41	0.250	1
<b>Subtotal</b>	<b>2</b>	<b>72,752.53</b>	<b>72,752.53</b>	<b>0.41</b>	<b>0.250</b>	<b>1</b>
<b>Fund: Water</b>						

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Portfolio LAMP  
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Report Ver. 7.3.6.1

City of Lampasas, Texas  
 Summary by Type  
 January 31, 2022  
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Water</b>						
Bancorp South	1	184,917.01	184,917.01	1.04	0.250	1
Subtotal	1	184,917.01	184,917.01	1.04	0.250	1
<b>Total and Average</b>	<b>25</b>	<b>17,711,070.11</b>	<b>17,711,070.11</b>	<b>100.00</b>	<b>0.230</b>	<b>150</b>



**PATTERSON  
& ASSOCIATES**  
A MEEDER INVESTMENT MANAGEMENT COMPANY

**City of Lampasas, Texas  
Fund CASH - Cash  
Investments by Fund  
January 31, 2022**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Federal Agency Coupon Securities</b>											
3130APPM1	10062	FHLB Call Note	11/22/2021	4,000,000.00	4,000,000.00	3,966,443.36	0.550	0.542	0.550	11/22/2023	659
<b>Subtotal and Average</b>				<b>4,000,000.00</b>	<b>4,000,000.00</b>	<b>3,966,443.36</b>		<b>0.542</b>	<b>0.550</b>		<b>659</b>
<b>Bancorp South</b>											
0474	10004	Bancorp South	09/01/2014	4,983,942.34	4,983,942.34	4,983,942.34	0.250	0.246	0.250		1
3213	10006	Bancorp South	09/01/2014	459.79	459.79	459.79	0.250	0.246	0.250		1
4187	10007	Bancorp South	09/01/2014	21,431.80	21,431.80	21,431.80	0.250	0.246	0.250		1
<b>Subtotal and Average</b>				<b>5,005,833.93</b>	<b>5,005,833.93</b>	<b>5,005,833.93</b>		<b>0.247</b>	<b>0.250</b>		<b>1</b>
<b>Texpool/Texpool Prime</b>											
14103	10000	Texpool	09/01/2014	1,779,185.90	1,779,185.90	1,779,185.90	0.038	0.037	0.037		1
<b>Subtotal and Average</b>				<b>1,779,185.90</b>	<b>1,779,185.90</b>	<b>1,779,185.90</b>		<b>0.037</b>	<b>0.038</b>		<b>1</b>
<b>Money Market</b>											
5001632	10023	Austin Capital Bank MM	01/29/2015	248,473.12	248,473.12	248,473.12	0.050	0.049	0.050		1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	0.00	0.00	0.00					1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	0.00	0.00	0.00					1
4001579	10027	Business Bk Ultimate Bus MM	05/01/2015	0.00	0.00	0.00					1
4001561	10030	Business Bk Ultimate Bus MM	06/30/2015	0.00	0.00	0.00					1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,149,729.54	3,149,729.54	3,149,729.54	0.050	0.049	0.050		1
XXXX561A	10060	Lone Star Capital Bank ICS	07/12/2021	445,332.51	445,332.51	445,332.51	0.050	0.049	0.050		1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	49.96	49.96	49.96					1
4001561A	10061	Lone Star Capital Bank MM	07/12/2021	38.34	38.34	38.34					1
<b>Subtotal and Average</b>				<b>3,843,623.47</b>	<b>3,843,623.47</b>	<b>3,843,623.47</b>		<b>0.049</b>	<b>0.050</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>14,628,843.30</b>	<b>14,628,843.30</b>	<b>14,595,086.66</b>		<b>0.250</b>	<b>0.254</b>		<b>180</b>

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Report Ver. 7.3.6.1

**Fund CERTS16 - Cert. of Obligation 2016  
Investments by Fund  
January 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 380	YTM 365	Maturity Days To Date Maturity
<b>Texpool/Texpool Prime</b>										
14103A	10041	Texpool Prime	11/08/2016	144,804.77	144,804.77	144,804.77	0.098	0.096	0.097	1
<b>Subtotal and Average</b>				<b>144,804.77</b>	<b>144,804.77</b>	<b>144,804.77</b>	<b>0.098</b>	<b>0.096</b>	<b>0.097</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>144,804.77</b>	<b>144,804.77</b>	<b>144,804.77</b>	<b>0.098</b>	<b>0.096</b>	<b>0.097</b>	<b>1</b>

Fund ELEC - Electric  
Investments by Fund  
January 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
0672	10005	Bancorp South	09/01/2014	363,202.97	363,202.97	363,202.97	0.250	0.246	0.250	1
<b>Subtotal and Average</b>				<b>363,202.97</b>	<b>363,202.97</b>	<b>363,202.97</b>		<b>0.247</b>	<b>0.250</b>	<b>1</b>
<b>TexStar</b>										
17390	10001	TexStar	09/01/2014	1,628,142.19	1,628,142.19	1,628,142.19	0.010	0.009	0.010	1
<b>Subtotal and Average</b>				<b>1,628,142.19</b>	<b>1,628,142.19</b>	<b>1,628,142.19</b>		<b>0.010</b>	<b>0.010</b>	<b>1</b>
<b>Frost Bank</b>										
1732110	10022	Frost Bank Public Checking	01/20/2015	8,115.45	8,115.45	8,115.45				1
<b>Subtotal and Average</b>				<b>8,115.45</b>	<b>8,115.45</b>	<b>8,115.45</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>1,999,460.61</b>	<b>1,999,460.61</b>	<b>1,999,460.61</b>		<b>0.053</b>	<b>0.054</b>	<b>1</b>

Fund LEDC - LEDC  
Investments by Fund  
January 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1092	10002	Bancorp South	09/01/2014	660,355.84	660,355.84	660,355.84	0.250	0.246	0.250	1
2363	10003	Bancorp South	09/01/2014	2,404.71	2,404.71	2,404.71	0.250	0.246	0.250	1
<b>Subtotal and Average</b>				<b>662,760.55</b>	<b>662,760.55</b>	<b>662,760.55</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>662,760.55</b>	<b>662,760.55</b>	<b>662,760.55</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>

Fund SEIZ - Seizures  
Investments by Fund  
January 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
0763	10008	Bancorp South	09/01/2014	17,695.28	17,695.28	17,695.28	0.250	0.246	0.250	1
1999	10009	Bancorp South	09/01/2014	36.06	36.06	36.06				1
<b>Subtotal and Average</b>				<b>17,731.34</b>	<b>17,731.34</b>	<b>17,731.34</b>		<b>0.246</b>	<b>0.249</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>17,731.34</b>	<b>17,731.34</b>	<b>17,731.34</b>		<b>0.246</b>	<b>0.249</b>	<b>1</b>

Fund TRUST - Trust  
Investments by Fund  
January 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
6349	10010	Bancorp South	09/01/2014	43,114.40	43,114.40	43,114.40	0.250	0.246	0.250	1
6348	10011	Bancorp South	09/01/2014	29,638.13	29,638.13	29,638.13	0.250	0.246	0.250	1
<b>Subtotal and Average</b>				<b>72,752.53</b>	<b>72,752.53</b>	<b>72,752.53</b>		<b>0.247</b>	<b>0.250</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>72,752.53</b>	<b>72,752.53</b>	<b>72,752.53</b>		<b>0.247</b>	<b>0.250</b>	<b>1</b>

Fund WATER - Water  
Investments by Fund  
January 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1639	10012	Bancorp South	09/01/2014	184,917.01	184,917.01	184,917.01	0.250	0.246	0.250	1
<b>Subtotal and Average</b>				<b>184,917.01</b>	<b>184,917.01</b>	<b>184,917.01</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>184,917.01</b>	<b>184,917.01</b>	<b>184,917.01</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>

**City of Lampasas, Texas  
Interest Earnings  
Sorted by Fund - Fund  
January 1, 2022 - January 31, 2022  
Yield on Average Book Value**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings			
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings	
<b>Fund: Cash</b>													
14103	10000	CASH	RR2	1,779,185.90	1,779,129.15	1,779,130.98		0.038	0.038	56.75	0.00	56.75	
5001632	10023	CASH	RR5	248,473.12	248,462.57	248,462.91		0.050	0.050	10.55	0.00	10.55	
3130APPM1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.550	0.540	1,833.34	0.00	1,833.34	
0474	10004	CASH	RRP	4,983,942.34	4,551,886.78	5,499,070.50		0.250	0.235	1,098.66	0.00	1,098.66	
3213	10006	CASH	RRP	459.79	509.69	475.82		0.250	0.247	0.10	0.00	0.10	
4187	10007	CASH	RRP	21,431.80	20,670.11	21,074.08		0.250	0.250	4.47	0.00	4.47	
XXXX579A	10058	CASH	RR5	3,149,729.54	3,149,595.87	3,149,600.18		0.050	0.050	133.67	0.00	133.67	
XXXX561A	10060	CASH	RR5	445,332.51	468,313.42	449,023.71		0.050	0.050	19.09	0.00	19.09	
4001561A	10061	CASH	RR5	38.34	78.34	56.89				0.00	0.00	0.00	
4001579A	10059	CASH	RR5	49.96	64.96	64.48				0.00	0.00	0.00	
			<b>Subtotal</b>	<b>14,628,643.30</b>	<b>14,218,710.89</b>	<b>15,148,959.56</b>				<b>0.245</b>	<b>3,156.63</b>	<b>0.00</b>	<b>3,156.63</b>
<b>Fund: Cert. of Obligation 2016</b>													
14103A	10041	CERTS16	RR2	144,804.77	144,792.81	144,793.20		0.098	0.097	11.96	0.00	11.96	
			<b>Subtotal</b>	<b>144,804.77</b>	<b>144,792.81</b>	<b>144,793.20</b>				<b>0.097</b>	<b>11.96</b>	<b>0.00</b>	<b>11.96</b>
<b>Fund: Electric</b>													
17390	10001	ELEC	RR3	1,628,142.19	1,628,128.30	1,628,128.75		0.010	0.010	13.89	0.00	13.89	
1732110	10022	ELEC	RR4	8,115.45	8,115.45	8,115.45				0.00	0.00	0.00	
0672	10005	ELEC	RRP	363,202.97	361,975.97	362,657.49		0.250	0.250	77.00	0.00	77.00	
			<b>Subtotal</b>	<b>1,998,460.61</b>	<b>1,998,219.72</b>	<b>1,998,901.68</b>				<b>0.054</b>	<b>90.89</b>	<b>0.00</b>	<b>90.89</b>
<b>Fund: LEDC</b>													
1092	10002	LEDC	RRP	660,355.84	660,359.49	660,321.99		0.250	0.250	140.20	0.00	140.20	
2363	10003	LEDC	RRP	2,404.71	2,601.02	17,401.14		0.250	0.250	3.69	0.00	3.69	
			<b>Subtotal</b>	<b>662,760.55</b>	<b>662,960.51</b>	<b>677,723.13</b>				<b>0.250</b>	<b>143.89</b>	<b>0.00</b>	<b>143.89</b>

City of Lampasas, Texas  
Interest Earnings  
January 1, 2022 - January 31, 2022

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings			
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings	
<b>Fund: Seizures</b>													
0763	10008	SEIZ	RRP	17,695.28	17,691.52	17,691.64		0.250	0.250	3.76	0.00	3.76	
1999	10009	SEIZ	RRP	36.06	36.06	36.06				0.00	0.00	0.00	
			<b>Subtotal</b>	<b>17,731.34</b>	<b>17,727.58</b>	<b>17,727.70</b>				<b>0.250</b>	<b>3.76</b>	<b>0.00</b>	<b>3.76</b>
<b>Fund: Trust</b>													
6348	10011	TRUST	RRP	29,638.13	29,631.84	29,632.04		0.250	0.250	6.29	0.00	6.29	
6349	10010	TRUST	RRP	43,114.40	43,105.25	43,105.55		0.250	0.250	9.15	0.00	9.15	
			<b>Subtotal</b>	<b>72,752.53</b>	<b>72,737.09</b>	<b>72,737.59</b>				<b>0.250</b>	<b>15.44</b>	<b>0.00</b>	<b>15.44</b>
<b>Fund: Water</b>													
1639	10012	WATER	RRP	184,917.01	184,277.82	184,574.25		0.250	0.250	39.19	0.00	39.19	
			<b>Subtotal</b>	<b>184,917.01</b>	<b>184,277.82</b>	<b>184,574.25</b>				<b>0.250</b>	<b>39.19</b>	<b>0.00</b>	<b>39.19</b>
			<b>Total</b>	<b>17,711,070.11</b>	<b>17,299,426.42</b>	<b>18,243,417.10</b>				<b>0.223</b>	<b>3,461.76</b>	<b>0.00</b>	<b>3,461.76</b>



**City of Lampasas, Texas**  
**Projected Cashflow Report**  
**Sorted by Monthly**  
**For the Period February 1, 2022 - August 31, 2022**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
<b>February 2022</b>										
02/22/2022	10062	CASH	3130APPM1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
<b>Total for February 2022</b>						<b>4,000,000.00</b>	<b>4,000,000.00</b>	<b>4,000,000.00</b>	<b>0.00</b>	<b>4,000,000.00</b>
<b>May 2022</b>										
05/22/2022	10062	CASH	3130APPM1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
<b>Total for May 2022</b>						<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,000.00</b>	<b>11,000.00</b>
<b>GRAND TOTALS:</b>						<b>4,000,000.00</b>	<b>4,000,000.00</b>	<b>4,000,000.00</b>	<b>11,000.00</b>	<b>4,011,000.00</b>

Run Date: 02/25/2022 - 16:51

Portfolio LAMP  
 AP  
 PC (PRF\_PC) 7.2.0  
 Report Ver. 7.3.6.1

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**Patterson & Associates**  
Barton Oaks Plaza  
Building II  
901 S. MoPac, Suite 195  
Austin, TX 78746  
800.817.2442

## City of Lampasas

## M E M O

To: Mayor and City Council  
From: Finley deGraffenried  
Re: Manager's Report  
Date: 11 March 2022

- Airport** Staff is pleased to report that the Texas Transportation Commission will likely consider the City's request for planning funds this June. As previously discussed with Council and the Airport Advisory Board, prior to locating and seeking funds for hanger and apron development, elected and appointed officials felt a comprehensive site plan should be prepared. According to TxDOT planning staff, the effort could be up to \$200,000.00 with the City's match of 10%. Additionally, as discussed some time ago, staff is seeking Council input regarding setting qualifications of Advisory Board members to include current hanger tenants and pilots.
- Audit** Yvonne is suggesting a March 24<sup>th</sup> Audit Committee meeting to review the draft FY 2021 Audit with the City's auditing firm. As has been the practice, the ad hoc committee will review the Audit followed by Council consideration for acceptance on March 28<sup>th</sup>. The Committee has included the Mayor, Mayor Pro-Tem and one additional Council member, that Council may identify Monday night.
- Library Fiber** Monica reports the Library fiber project, approved by Council on February 28<sup>th</sup>, will start this week, with a hopeful completion on or before March 21. The project represents the City's on-going commitment to integrate satellite facilities to the City's network. The installation will provide the opportunity for more efficient access by staff and a more secure network.
- Fort Hood Tour** Council was previously notified regarding a tour of Fort Hood organized by Clay Harrington, Lampasas HOTDA representative. Based on Council input, the tour has been scheduled for 6 April in the morning. Staff will report confirmed attendance after Monday night's meeting as required by Army personnel. Staff assumes a departure time of approximately 8:30 a.m. with a return after lunch. Additional details will be communicated as they become available.
- Planning Commission** In addition to some normal business, the Planning and Zoning Commission will also conduct an in-service training, led by staff, on May 5<sup>th</sup>. With the recent change in the Chair, staff and Commission members discussed an orientation related to roles, conducting public hearings, and the basis for planning decisions. Additional, follow-up, sessions may be requested by the Commission based on expressed needs.

Georgetown Tank

As previously discussed with Council, the Georgetown Tank is currently undergoing coating and maintenance as a joint use, covered tank by Contract with Kempner Water Supply Corporation ("KWSC"). Staff is pleased to report bids for the project have come in \$100,000.00 less than estimated, and after additional review of the scope, some deductions to the City will be made for non-qualifying expenses. Staff will meet with representatives from KWSC next week for an interim true-up to close in on precise City costs. Council did approve a 100% expense for a mixing appurtenance as part of the project previously.

LEDC

Mandy reports the Lampasas Economic Development Corporation's ("LEDC") March meeting has been postponed due to several members being out of town. Staff does report, however; that the LEDC consulting engineer has received all insurance and bonding submittals from the Phase 1 and Add Alternate contractor. The LEDC is now cleared to execute the contract and schedule a pre-construction meeting. The LEDC will also review initial platting to include Block only platting, for future, tenant specific, subdivision.

Pavilion

Chris Eicher reports that the Campbell Park Pavilion slab has been formed and reinforcing steel will be tied prior to the pour, scheduled next Wednesday. The contractor anticipates project completion within the next 4 to 6 weeks.

**City Manager**

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding request from the Lampasas County Chamber of Commerce for Hotel Occupancy Tax funds in the amount of \$7,287.74 for event expenses related to the Riata Roundup Rodeo & LTX BBQ Fest on April 28-30, 2022.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: March 7, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

Funding is available in the HOT Fund Account 40 for FY 2021/2022.

Attachments: HOT Fund Request Form & Advertising Plan

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**Summary Statement:**

The attached request is eligible for HOT funding. The event has been most recently funded in 2021 in the amount of \$7,421.49. The two events are being combined to increase the attendance, pool resources, offer more activities to both events, and draw similar crowds to Lampasas. They have also combined them to prevent conflict with other events taking place in the community throughout the year. The HOT funds requested will be used to advertise and promote the event, bringing tourists to Lampasas, and to cover operational costs to host the Riata Roundup Rodeo & LTX BBQ Fest. Some items include but are not limited to hotel rooms for the contracted rodeo company/producer (Diamond Cross Rodeo Co.), sanctioning fees and event vendor costs required to host the event. Melissa Unger will be in attendance to present her intent for funding for this event and answer any questions/concerns.

**Recommendation:**

Staff recommends approval of HOT funds in the amount of \$7,287.74.

**2022 Riata Roundup Rodeo & LTX BBQ FEST**  
**Advertising Plan and HOT Funding Request Break-Down**

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<b>Social Media</b>	
Facebook	\$ 200.00
<b>Press Releases to Media</b>	\$ 0.00
<b>San Saba News</b>	\$ 207.50
<b>The Llano News</b>	\$ 239.00
<b>Johnson City Record Courier</b>	\$ 207.50
<b>KDH (Multiple publications)</b>	\$ 500.00
<b>Hill Country Publishing (Ads, Press Release, Print &amp; Digital)- 40%</b>	\$ 405.60- \$162.24
<b>iHeart Media- WACO FM (Digital, On-Air, &amp; Interview)</b>	\$ 504.00
<b>Rodeo &amp; BBQ Publications (Various)</b>	\$ 500.00
<b>Texas Press Online</b>	
Statewide online advertising	\$ 0.00
<b>Television Station Calendars</b>	
Austin, Waco & Temple TV Stations; online input	\$ 0.00
<b>Community Calendars</b>	
Hamilton Cty. Electric Co-Op, City of Lampasas, Etc.	\$ 0.00
<b>Texas Highways Events Magazine Calendar</b>	
Online and digital	\$ 0.00
<b>TOTAL ADVERTISING</b>	<b>\$2,520.24</b>

**OTHER HOT FUNDING REQUESTS (25%)**

<b>Rodeo Producer</b>	\$15,000.00- \$3,750
<b>Hotel Rooms- (Production Co. (6) Room Nights)</b>	\$800.00- \$200.00
<b>Restrooms and Handwashing Stations</b>	\$1,500.00- \$375.00
<b>CBA Judging Fees to run the competition</b>	\$300.00- \$75.00
<b>Security</b>	\$1,470.00- \$367.50
<b>TOTAL EVENT COSTS</b>	<b>\$4,767.50</b>

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**TOTAL REQUESTED FUNDS** **\$7,287.74**

\*These events have been combined in 2022. Therefore, the amount requested this year is a combination of both Rodeo & BBQ HOT Fund requests & budgets. \*Costs are approx. amounts based on pricing from 2021. However, I do not anticipate it increasing too much if at all based on not utilizing some of the advertising options.

2021- Rodeo- \$5,161.25 & BBQ- \$2,260.24 Total- \$7,421.49

## **HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM**

**State Law:** By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, There is a two part test that every expenditure must pass to be valid.

1. The expenditure must directly enhance and promote tourism and the convention and hotel industry.
2. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
  - i) **Convention Centers and Visitor Information Centers**
  - ii) **Registration of Convention Delegates**
  - iii) **Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry**
  - iv) **Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry**
  - v) **Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry**
  - vi) **Sporting Event Expenses that Substantially Increase Economic Activity at Hotels**
  - vii) **Enhancement and upgrading of existing sport facilities or fields**

**City Policy:** The City of Lampasas accepts applications from groups, businesses, and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy Tax expenditures.

**Eligibility and Priority for Hotel Tax Funds:** Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) **historic information on the number of room nights used during previous years of the same events.**
- b) **current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds.**
- c) **historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or**
- d) **examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.**

**Use of Local Vendors:** The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

**Use of Revenues from Event:** A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

**Supplemental Information Required with Application:** Along with the application, please submit the following:

Proposed Marketing Plan for Funded Event

Schedule of activities, events or facility programs relating to the request

**Funded Projects or Events will be required** to submit a Post Event Evaluation; required to provide a link on the event or facility website to LampasasLodging.com, and to use [www.LampasasLodging.com](http://www.LampasasLodging.com) on any print advertising; and submit any invoices for reimbursement within 60 days of the conclusion of the event.

Submit to: Mandy Walsh, LEDC Director  
312 E. Third  
Lampasas, TX 76550  
Email: [mandy@cityoflampasas.com](mailto:mandy@cityoflampasas.com)  
Phone: 512-556-6831

# Application

## Organization Information

Date: February 22, 2022

Name of Organization: Lampasas County Chamber of Commerce and Visitor Center

Address: 205 S Hwy 281/P.O. Box 627

City, State, Zip: Lampasas, TX 76550

Contact Name: Melissa Unger

Contact Phone Number: 512-556-5172

Web Site Address for Event or Sponsoring Entity www.lampasaschamber.org

Is your organization: Non-Profit  Private/For Profit

Tax ID #: 74-736310 Entity's Creation Date: 1977

Purpose of your organization: To promote business, economic growth and tourism by partnering with current and future Chamber members, community leaders and citizens of Lampasas County to host events and put money back into the community.

Name of Event, Project or Facility Riata Roundup Rodeo & LTX BBQ Fest

Date of Event or Project: Thursday, Friday & Saturday, April 28-30, 2022

Primary Location of Event or Project: 580 Sports Complex, Lampasas, TX

Amount Requested: \$7,287.74

How will the funds be used: These two events are being combined to increase the attendance, pool resources, offer more activities to both events, and draw similar crowds to Lampasas. We have also put them together to not conflict with other events taking place in the community throughout the year. The funds requested from HOT Funds will be used to cover operational costs to host the Riata Roundup Rodeo & LTX BBQ Fest. Some of the items include but are not limited to hotel rooms for the contracted rodeo company/producer (Diamond Cross Rodeo Co.), sanctioning fees, and event vendor costs required to host the event.

Primary Purpose of Funded Activity/Facility: To increase tourism for the community of Lampasas and generate additional revenue for all local businesses and the hotel/motel industry by promoting and hosting this 3-day event.

**Percentage of Hotel Tax Support of Related Costs**

40-100% Note Percentage of Total **Event Costs** Covered by Hotel Occupancy Tax

25% Note Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax

25% Note Percentage of **Staff Costs** Covered by Hotel Occupancy Tax

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities N/A

**Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:**

**1. Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both

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**2. Registration of Convention Delegates:** furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;

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**3. Advertising, Solicitations, Promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.** \$2,520.24

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**4. Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;

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**5. Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums;**

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**Expenses including promotional expenses, related to a sporting event in which most participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.** \$4,767.50-Facility & Staff Expenses

**Sporting Related Event Funding:**

If the event is a sporting related function/facility: How many individuals are expected to participate? The number of adult rodeo entries can be anywhere from 300-600. There will also be additional participants for the Queen and Princess contest, goat roping, and mutton bustin' activities. In addition, there will be more attendees for the BBQ Cook-off including BBQ and cornhole teams and kids with their families for the Kid's Que competition.

If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county? Many of the Rodeo and goat roping participants along with the attendees watching the event will not be from Lampasas or Lampasas County. The Queen & Princess participants will be from within Lampasas County and a portion from surrounding areas. Most of the mutton bustin' entries will be from Lampasas County. The marketing done for this event is focused on participants who travel the rodeo, cornhole, and BBQ circuit. Therefore, competitors for all activities will come from as far as Louisiana, Oklahoma, and the major Texas cities.

If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity? This is a 3-day event and participants will be staying the night in local hotels and motels; most of them for 2 nights. The Chamber/Visitor Center also has rooms reserved for this event beginning on Wednesday 4/27.

**Questions for All Funding Requests:**

How many years have you held this Event or Project; or how many years have you been operating the qualified facility? Rodeo- 5 since the location change. 20 years since the event began  
BBQ- This will be the 1<sup>st</sup> time at 580 Sports complex, but the event has been held for 18+ years.

Expected Attendance: 4,000 to 6,000 over the 4 day period (Queen's court taking place earlier in the week.)

How many people attending the Event or Project will use Lampasas hotels, motels, or bed & breakfasts?  
40-50%

How many nights will they stay: 2 to 3

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: We are contracted to reserve 4 room (3 night) stays at a local hotel for our rodeo contractor, Diamond Cross Rodeo Co. & 1-night for the BBQ Head Judge.

Do your promotional materials and website note area lodging facilities that can host participants? Yes  
 (please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? Yes

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

City	Month/Year Held	Assistance Amount	Number of Hotel Rooms Used
			<i>Hotels no longer provide Occupancy reports</i>
Rodeo-	July 2021	\$5,161.25	
	April 2020	Cancelled due to COVID	
BBQ-	September 2021	\$2,260.24	
	September 2020	\$1,908.74	

How will you measure the impact of your event on area hotel activity? Through established room blocks being filled and surveying hotels, motels, B&Bs and RV parks after the event.

Please list other organizations, government entities and grants that have offered financial support to your project: We have had 75+ sponsors and several product donors for this event.

Please check all promotion efforts your organization is coordinating, and the amount financially committed to each media outlet: *(See Attached HOT Funding Expense Breakdown)*

Social Media: \$200 Newspaper & Magazine: \$1,816.24 (also FREE articles/ads and event listings-digital)

Radio \$504 TV & Online: FREE listings on event calendars Direct Mail:       

Press Releases to Media: \$0- Emailed out to Media

Other: Promoting via email marketing, listed on various websites, and in rodeo listings/bbq forums

What areas does your advertising and promotion reach: Lampasas County and targeted/surrounding locations in Louisiana, Oklahoma, and Texas including other rodeo events/festivals, bbq cook-offs, and contestants/families.

What number of individuals will your proposed marketing reach that are in another city or county? Millions living outside of the Lampasas County zip codes (digital.)

**If a permanent facility (e.g. museum, visitor center)**

Expected Attendance Monthly/Annually: N/A

Please note percentage of those in Attendance that are Staying at Area Hotels/Lodging Facilities: N/A



City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding fencing and improvements to Hanna Springs at Campbell Park.

Requested By: Boyce Cabaniss

Submitted By: Finley deGraffenried, City Manager  
Chris Eicher, Parks Director

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

On November 18, 2021 the Park Board met and reviewed a conceptual plan to restore Hanna Spring to its previous, historical condition by lowering the wall and installation of period styled fencing. At that time, costs were estimated at or about budget amounts of \$40,000.00. The Park Board recommended consideration by Council. Council discussed project in November during workshop, at the direction of Council, Staff proceeded to get cost estimates for removal of wall and new fencing including the installation and footings for the fence. Staff is taking this opportunity to discuss the current status, procurement, engineering and qualifications of contractors.

**Recommendation:**

To consider a motion to provide direction for Hanna Springs fencing and improvements project.

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding a request for a Specific Use Permit (SUP) to allow for an Open Storage, Display, or Work Area for Merchandise or Machinery in an area zoned Retail "R" for property described as Block 3, lot 4 and part of lot 3, L S C First Addition, commonly known as 102 South Key Avenue, Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

N/A

Attachments:

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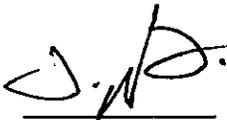
**Summary Statement:**

Ms. Jones is requesting a Specific Use Permit to allow for Open Storage, Display, or Work Area for Merchandise or Machinery in an area zoned Retail "R"; specifically, to allow for the display of farm equipment at 102. S Key Avenue. Staff mailed twenty-two (22) notices to property owner within 200 feet of the applicant's property; three notices in favor of the request were received, none in protest. This type of request was approved in 2020 for the lot located at 108 S Key Avenue. This request was heard by the Planning Commission on March 3, 2022 and they did recommend approval.

**Recommendation:**

To consider a motion to approve, deny or approve with modifications the first reading of an Ordinance for a Specific Use Permit (SUP) to allow for an Open Storage, Display, or Work Area for Merchandise or Machinery; specifically farm equipment at 102 S. Key Avenue.

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City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the first reading of an Ordinance to rezone property from Retail "R" to Single Family Residential-6 "SF-6" for property is described as Block 35, E 64 of lots 7-8, A.H. Barnes Addition, commonly known as 204 E. 1<sup>st</sup> Street Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

Mr. Maxey is requesting to rezone the property commonly known as 204 E 1<sup>st</sup> Street from Retail "R" to Single Family Residential-6 "SF-6". The dwelling has been used as a business for over 15 years. The house is currently on the market and they have had more residential prospects than business. This type of request conforms with Element 1, Growth and Community Character of the Comprehensive Plan. To prepare for growth that meets the community's current and future needs, while preserving its unique character. The Staff mailed thirty (30) notices to property owners within 200 feet of the applicant's property; three notices in favor of the request were received, none in protest. This request was heard by the Planning Commission on March 3, 2022 and they did recommend approval.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to rezone property located at 204 E 1<sup>st</sup> Street from Retail "R" to Single Family Residential-6 "SF-6".

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the appointment of board member to the Planning & Zoning Commission.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

This item has been placed on the agenda to consider the appointment of Michael Sibberson to serve on the Planning & Zoning Commission as recommended by the Commission at the meeting held on March 3, 2022.

**Recommendation:**

To consider a motion to appoint Michael Sibberson to the Planning & Zoning Commission.







- Served as Chairman of the Killeen High School Site-Based Committee.
- Served as the Campus Hearing Officer in the absence of the Principal.
- Served as a PDAS appraiser.
- Oversee the campus level professional development for Killeen High School.

**1997 - 1999                      Killeen High School                      Killeen, Texas**  
**Teacher Leader**

- Served as an instructional leader for the physical sciences and social sciences.
- Duties include intense mentoring of new teachers, curriculum alignment, curriculum development, vertical team building, and mentoring of veteran teachers.

**1989 - 1999                      Killeen High School                      Killeen, Texas**  
**Teacher**

- Established and built the Advanced Placement Physics program by adding both Advanced Placement Physics B and Advanced Placement Physics C to the offerings at Killeen High School.
- *Chosen as Teacher of the Year by the Killeen Daily Herald, 1995*
- Successfully procured a grant for \$20,000 in 1992, which implemented probing equipment.
- Successfully procured an upgrade grant for \$15,000 in 1998 with a focus on teaching using the video conferencing equipment.
- *Sponsored the Killeen High School Key Club from 1989 – 1993 and Killeen High School Junior Engineering Technical Society from 1993 – 1999.*

**1980 - 1986                      United States Army**  
**Warrant Officer**

- Served as a Cobra Combat Pilot

### **Certifications**

- Florida Teacher Certification
- Florida Principal Certification
- Texas Superintendent Certificate
- Texas Principal Certificate
- Texas Composite Science Teacher Certificate
- Texas Physics Teacher Certificate

### **References**

Available upon request

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City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the appointment of board members to the Golf Course Advisory Board.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

This item has been placed on the agenda to consider the appointment of Chad Haman and Andy Johnson to serve on the Golf Course Advisory Board and to recommend appointment of City Council member as outlined in the membership criteria.

**Recommendation:**

To consider a motion to appoint Chad Haman, Andy Johnson and City Council member to the Golf Course Advisory Board.



City Secretary's Office  
312 East Third Street  
Lampasas, Texas 76550  
(512) 556-6831  
Fax# (512) 556-8083

Email: [Becky@cityoflampasas.com](mailto:Becky@cityoflampasas.com)

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name(print): Andy Johnson Email: acsjohnson@att.net

Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Business Address: P.O. Box 1212-Lampasas Business Phone: \_\_\_\_\_

Resident of City of Lampasas 28 Years/Months  
Resident of Lampasas County 28 Years/Months

Voter Registration Number: 1013370664

Occupation: Electrician

Education: High school

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

Hancock Park Golf Association - 3 years

Other Information (Civic Activities, etc)

*Please attach resume or additional experience to application*

I have attended one or more meetings of the board/commission/committee for which I have applied: yes  
no

Signature:  Date: 3-10-2022

**PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL**



City Manager

ITEM NO. 77

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding Letter of Understanding with SCC Development regarding use of alley located between 108 S Key and 105 W First Street.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 9, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

Attachments: Draft Letter of Understanding (LOU)

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**Summary Statement:**

In August 2021 Staff began working with SCC Development regarding site development across the alley. The City does have overhead electric in the alley. We are working with the developer to relocate one of the poles for the new development. The City will retain a utility easement for utility use. The draft agreement requires SCC or assignee to repair surface due to City repair of utilities. The structure will be located solely in lot 1 and the remainder of lot 1 and lot 2 will be pervious cover. There is a private sewer line in the alley that feeds a house from Walnut to First Street. An ATMOS gas line has also been identified. The attached Letter of Understanding for alley use and improvements has been reviewed the SCC Development Attorney and the City Attorney. Staff is seeking direction relating to LOU.

**Recommendation:**

To consider a motion to approve the draft Letter of Understanding and allow Staff to move forward with negotiations.

## LETTER OF UNDERSTANDING

This Letter of Understanding (“LOU”) is made by and between the City of Lampasas, Texas, a municipal corporation situated in Lampasas County, Texas (the “City”), and SCC Lampasas Partners, LLC (“Property Owner”).

### RECITALS

**WHEREAS**, SCC Lampasas Partners, LLC owns the property located at 110 S. Key Avenue, Lampasas, Texas within the incorporated boundary of the City; and

**WHEREAS**, SCC Lampasas Partners, LLC is making improvements to the property and desires to improve portions of the city owned alley located to the south of the property; and

**WHEREAS**, SCC Lampasas Partners, LLC and the City desire to work together to facilitate the improvements in accordance with the general terms and conditions outlined below.

**NOW THEREFORE**, the City and SCC Lampasas Partners, LLC agree as follows:

**Section 1. Purpose.** The purpose of this LOU is to establish the framework for the documentation and approval of the parties’ agreements relating to the Project.

**Section 2. Understanding.** SCC Lampasas Partners, LLC desires to improve or pave a portion of the adjacent 16’ public alley to provide additional access to the property and parking for the business located at 110 S Key Avenue as described in the attached Exhibit A (“Site Plan”). The City has overhead utilities located within the alley. The City agrees to permit SCC Lampasas’ paving of the alley under the following conditions:

- a. SCC Lampasas Partners, LLC performs the improvements at its sole expense;
- b. SCC Lampasas Partners, LLC agrees that the City at its sole discretion may have the need to install or repair utilities or other public infrastructure located in the alley which could result in the disruption or removal of the pavement. The City will attempt to mitigate any disruption to the business in such event; and
- c. SCC Lampasas Partners, LLC agrees that the City shall not be financially or legally responsible to maintain, replace, or repair the pavement in the alley, should circumstances requiring repair, maintenance or other such work occur; and
- d. SCC Lampasas Partners, LLC assumes all risks, which may arise because of SCC Lampasas’ occupation and/or use of the alley and the paving.

**Section 3. Legal Effect of LOU.** The City and SCC Lampasas Partners, LLC understand and agree that this LOU constitutes a legal agreement between the parties and shall bind the parties to the terms of the agreement.

**Section 4. Term.** The term of this LOU will commence on the execution date hereof and shall remain in effect as long as the improvements on said property remain in substantially the location set forth on the Site Plan.

***City Attorneys Recommendation Section 4- The term of this LOU will commence on the execution date hereof and shall remain in effect as long as SCC Lampasas Partners, LLC owns said property and the undersigned tenant occupies the building and the use stated herein remains the same. A change in use or tenant will require an amended or new LOU, at the sole discretion of the City, not to be unreasonably withheld.***

**Section 5. Relationship of Parties.** The parties shall not be deemed in a relationship of partners or joint venturers by virtue of this LOU, nor shall either party be an agent, representative, trustee or fiduciary of the other. Neither party shall have any authority to bind the other to any agreement. This LOU is not assignable or transferable by either party without the other party's written consent.

**SCC request to add: Covenants Running with The Land.** *The rights established by the LOU shall run in perpetuity and are intended to be and shall be construed as covenants running with the land except in the limited event of a termination pursuant to Section 4 above, binding upon, and injuring to the benefit of and enforceable by the undersigned parties and all subsequent owners, and may be filed in the real property records of Lampasas County, Texas.*

**Section 6. Amendments.** The parties reserve the right to amend this LOU. Any amendment of this LOU must be in writing and signed by both parties.

**Section 7. Applicable Law.** This Agreement is made and shall be construed and interpreted under the laws of the State of Texas and exclusive venue for any claim, dispute, lawsuit or other legal proceeding arising out of this Agreement shall lie in Lampasas County, Texas.

**SCC request to add: Counterparts** *This agreement may be executed in counterparts. A combined version of multiple signature pages shall constitute an original for all purposes.*

**Section 8. Dispute Resolution.** The Parties hereto agree that prior to filing legal claims and actions; the Parties will make good faith efforts to resolve any disputes that arise through mediation and negotiations, with the costs of such mediations to be shared equally by the Parties, except that each Party shall bear their own attorney costs, if any are incurred.

**Section 9. Severability.** In the event that any provision of this Agreement is illegal, invalid, or unenforceable under present or future laws, then and in that event it is the intention of the Parties hereto that the remainder of this Agreement shall not be affected thereby, and it is also the intention of the Parties to this Agreement that in lieu of each clause or provision that is found to be illegal, invalid, or unenforceable, a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid, or unenforceable.

Executed and effective this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

**City of Lampasas, Texas**

By: \_\_\_\_\_  
Name: Finley deGraffenried, City Manager

**ATTEST:**

By: \_\_\_\_\_  
Name: Becky Sims, City Secretary

**STATE OF TEXAS**

§

**COUNTY OF LAMPASAS**

§

§

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2022, by Finley deGraffenried, known to me to be the City Manager of the City of Lampasas, Texas.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

**SCC Lampasas Partners, LLC**

By: \_\_\_\_\_  
Name: Scott Deskins, Manager

**STATE OF TEXAS**

§

**COUNTY OF TARRANT**

§

§

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2022, by Scott Deskins, as the Manager of SCC Lampasas, LLC, a Texas limited liability company, on behalf of said entity.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_



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City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: March 3, 2022

For the Agenda of: March 14, 2022

**Procurement and Funding Statement:**

N/A

Attachments: February Photo Entries

**Summary Statement:**

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of February, we received two entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

**Recommendation:**

To consider a motion to select one of the entries as this month's winner.

## Entry 1

Amanda Carswell

[Carswellamanda@ymail.com](mailto:Carswellamanda@ymail.com)

“Serenity” was taken at the Lampasas downtown square in Lampasas, TX.



## Entry 2

Heather Hawkins

[hawkinsr0810@gmail.com](mailto:hawkinsr0810@gmail.com)

“Reflections” was taken at W.M. Brook Park in Lampasas, TX.



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Chris Felan  
Vice President  
Rates & Regulatory Affairs

February 23, 2022

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the March 2022 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Chris Felan".

Chris Felan  
Vice President, Rates and Regulatory Affairs  
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION  
MID-TEX DIVISION  
STATEMENT OF RIDER GCR  
March, 2022  
PREPARED IN ACCORDANCE WITH  
GAS UTILITIES DOCKET NO. 10170

**Part (a) - Mid-Tex Commodity Costs**

Line	(a)	(b)
1	Estimated Gas Cost per Unit:	\$0.76223
2	Estimated City Gate Deliveries:	119,173,740
3	Estimated Gas Cost:	<u>\$90,837,800</u>
4	Lost and Unaccounted For Gas %	2.5932%
5	Estimated Lost and Unaccounted for Gas	\$2,355,606
6	Total Estimated City Gate Gas Cost	<u>\$93,193,406</u>
7	Estimated Sales Volume:	<u>192,150,070</u>
8	Estimated Gas Cost Factor - (EGCF)	<u>0.48500</u>
9	Reconciliation Factor - (RF):	0.01150
10	Taxes (TXS):	0.00000
11	Adjustment - (ADJ):	0.00000
12	Gas Cost Recovery Factor - (GCRF)	<u>0.49650 per Ccf</u>

**Part (b) - Pipeline Services Costs**

Line	(a)	(b)	(c)	(d)	(e)
	<b>Fixed Costs</b>		<b>Rate R - Residential</b>	<b>Rate C - Commercial</b>	<b>Rate I - Industrial Service</b>
13	Fixed Costs Allocation Factors [Set by GUID 10170]	100.0000%			<b>Rate T - Transportation</b>
14	a. Current Month Fixed Costs of Pipeline Services	\$42,288,087	64.3027%	30.5476%	5.1497%
15	b. Plus: Second Prior Month Recovery Adjustment	\$0	27,192,382	12,917,996	2,177,709
16	Net Fixed Costs	<u>\$42,288,087</u>	<u>\$27,192,382</u>	<u>\$0</u>	<u>\$0</u>
	<b>Commodity Costs</b>				
17	a. Estimated Commodity Cost of Pipeline Services	(\$2,396,706)	(1,642,548)	(743,668)	(10,490)
18	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
19	Net Commodity Cost of Pipeline Services	<u>(\$2,396,706)</u>	<u>(\$1,642,548)</u>	<u>(\$743,668)</u>	<u>(\$10,490)</u>
20	<b>Total Estimated Pipeline Costs (Line 16 + Line 19)</b>	<u>\$39,891,381</u>	<u>\$25,549,834</u>	<u>\$12,174,328</u>	<u>\$2,167,219</u>
21	Estimated Billed Volumes		64,054,290 Ccf	43,321,720 Ccf	4,872,349 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21]		0.39890 Ccf	0.28100 Ccf	\$0.4448 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12]		0.49650 Ccf	0.49650 Ccf	\$4.8486 MMBtu
24	Rider GCR		<u>0.89540 Ccf</u>	<u>0.77750 Ccf</u>	<u>\$5.2934 MMBtu</u>
25					<u>\$0.4448 MMBtu</u>

<sup>1</sup> Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.