

**MINUTES OF THE  
AIRPORT ADVISORY BOARD FOR THE CITY OF LAMPASAS  
WEDNESDAY, AUGUST 11, 2021  
JACK CALVERT MUNICIPAL BUILDING  
302 E. THIRD STREET, LAMPASAS, TEXAS  
6:00 P.M.**

The Airport Advisory Board for the City of Lampasas met in regular session on the above date with Chairperson Ken Cattles presiding:

**Airport Advisory Board Members Present:**

Ken Cattles  
George Elsea  
Robert Lansford  
John Fingerhut  
Kevin Smith

**Airport Advisory Board Members Absent:**

Mike Watson

**City Staff Present:**

Chris Eicher, Parks & Recreation Director  
Jessie Acosta, Parks Superintendent  
Vicki Tower, Parks Secretary/HR Coordinator

**REGULAR SESSION**

I. Call to order

Chairperson Cattles called the meeting to order at 6:00 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per Person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated April 14, 2021

Board member Lansford moved to approve the minutes. The motion was seconded by Board member Fingerhut and with a unanimous vote, the motion carried. (Watson absent)

IV. Discussion and possible action regarding community hangars

Chris Eicher, Parks & Recreation Director, discussed community hangars with the Board.

Topics of discussion included:

- Aircraft and/or parts are being parked and/or placed in empty community hangar(s)

- Eicher asked the Board to please help get the word out – don't use hangar space(s) that are not leased to you
- Need to re-key locks

No action was taken.

#### V. Discussion and possible action regarding the Comprehensive Plan

Chris Eicher, Parks & Recreation Director, discussed the Comprehensive Plan with the Board.

Topics of discussion included:

- Eicher told the Board that City Council wants re-visit the Comprehensive Plan after they get through FY 2021-2022 budget
- Board member Smith advised that the City check encroachment on the 300+ acres that is being sold near airport
- Need for restricted covenants on land near airport

It was the consensus of the Board that the City needs to check encroachment and restricted covenants on land near airport.

No action was taken.

#### VI. Discussion and possible action regarding the Airport Master Plan

Chris Eicher, Parks & Recreation Director, discussed the Airport Master Plan with the Board.

Topics of discussion included:

- Need for an updated Airport Master Plan
- Airport Master Plan will be included in Comprehensive Plan

No action was taken.

#### VII. Discussion and updates regarding Airport Maintenance and Daily Operations

Chris Eicher, Parks & Recreation Director, and Jessie Acosta, Parks Superintendent, discussed Airport Maintenance and Daily Operations with the Board.

Topics of discussion included:

- Fuel pump – Staff has been told that the pump will be delivered on August 13 and installed on August 17, 2021
- Fuel in tank is tested weekly
- Rocks on runway
- What appeared to be pebbles on runway last week were actually small snails
- AWOS radio is not currently working – Technician has been notified

VIII. Any item the Board would like to have placed on the next agenda

- Encroachment and restricted covenants on land near airport

IX. Adjourn

Board member Lansford moved to adjourn the meeting at 7:09 p.m. The motion was seconded by Board member Smith and with a unanimous vote, the motion carried. (Watson absent)

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
**Ken Cattles, Chairman**

**ATTEST:**

\_\_\_\_\_  
**Vicki Tower, Parks Secretary/HR Coordinator**