

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, February 28, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, February 28, 2022 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion and updates related to COVID-19 Pandemic. *(pgs. 5-6)*
3. Discussion and CO Funding Presentation by Jennifer Ritter, Specialized Public Finance. *(pgs. 7-18)*
4. Discussion regarding Comprehensive Plan Implementation. *(pgs. 19-24)*
5. Discussion regarding April Council Work Session date, time and agenda items. *(pgs. 25-26)*
6. Discussion regarding any item on the regular agenda
7. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
 - Swearing in of Officer Chad Curtis
 - Chuck Montgomery- 20-year service recognition

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public Hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as Lot 20-A, block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a Garage Apartment/Accessory Structure (Guest Quarters) in an area zoned Single Family Residential-10 “SF-10”	27-48

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on February 14, 2022	49-56

3.0	CONSENT AGENDA	PAGES
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4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. City Secretary Monthly Report 2. Utility Billing and Collections Monthly Report 3. Public Works Monthly Report for Electric, Streets, Water/Wastewater 4. Police Department Monthly Report 5. Building Official Monthly Report 6. Economic Development Monthly Report 7. Fire Department Monthly Report 8. Parks and Recreation Monthly Report 9. Information Systems Monthly Report 10. Library Monthly Report 11. Golf Course Monthly Report 12. Municipal Court Monthly Report 	57-82
5.0	ROUTINE MATTERS	PAGES
5.1	<p>City Manager's Operational Report</p> <ul style="list-style-type: none"> • LEDC • Skatepark • CIP • Planning Commission • Third Street • Fort Hood • GPS Data Collection • Chief Bailey • CPA • Staff 	83-92
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A

7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding extending fiber to the City Library by utilizing American Recovery Act funds.	93-98
7.2	Discussion and possible action regarding the approval of funding for the new City Library sign.	99-100
7.3	Discussion and possible action regarding US Highway 281 project redesignating a portion of Highway 281 as US 281 Business by Resolution	101-106
7.4	Discussion and possible action regarding CO Funding approval by Resolution as presented by Jennifer Ritter, Specialized Public Finance.	107-112
7.5	Discussion and possible action regarding the approval, denial or approval with modifications the first reading of an Ordinance for a Specific Use Permit for property described as Lot 20-A, block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a Garage	113-116

	Apartment/Accessory Structure (Guest Quarters) in an area zoned Single Family Residential-10 "SF-10"	
7.6	Discussion and possible action to declare a 2011 Ford Passenger Van as surplus and allow Staff to dispose of as State Law allows.	117-124
7.7	Discuss and consider approval of events and allocation of public safety resources for the 2022 Special Community Events.	125-126
7.8	Discussion and possible action regarding the remaining lease balloon sum of \$73,500.00, for the purchase of an expiring equipment lease with Holt CAT, specifically for a CAT D5 dozer (D5K2XL), with a lease expiration date of March 29, 2022.	127-130

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 25 day of February 2022 at 1:45pm



 Becky Sims, City Secretary

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City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding COVID-19 Pandemic

Requested By: Finley deGraffenried, City Manager

Submitted By: Jeff Smith, Fire Chief

Date Submitted: February 24, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the Workshop Agenda to provide updates and discussion regarding reporting for COVID-19.

Recommendation:

Discussion, updates and direction from Council

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City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and CO Funding Presentation by Jennifer Ritter, Specialized Public Finance.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 10, 2022

For the Agenda of: February 14, 2022

Procurement and Funding Statement:

Attachments: Potential Project Listing, Schedules for Debt Service

Summary Statement:

As discussed at the February 14th Council Meeting, this item has been placed on the Workshop agenda to allow further discussion and input on projects and potential Certificate of Obligation funding. During the February Work Session Bond Counsel reviewed the process and timing of bond issuance, as well as conditional projects. As follow-up Staff discussed the questions and concerns of Council related to the timing and possible fluctuations in the interest market. Staff has prepared an updated list of potential projects to accompany the meeting materials and has included various debt service scenarios from the City's financial advisor.

Recommendation:

Discussion and direction only

CITY OF LAMPASAS	
POTENTIAL 2022 CO PROJECTS	ESTIMATED COSTS
Wastewater Plant, Pretreatment and Belt Press Upgrade.	\$3,000,000.00
Hostess House Rehabilitation (Historic Park asset)	\$800,000.00
Water, Upper Pressure Plane Improvements (pumping, storage, extension)	\$1,000,000.00
Wastewater Interceptor Upgrade (line upsizing-increased capacity to meet future growth and current deficiencies).	\$500,000.00
W/WW Shop and Lab (exterior improvements and paving).	\$250,000.00
Sewer Line Replacement on Pecan Street from Ninth Street to Fifth Street.	\$250,000.00
Water Looping Project (Live Oak-North to Second)	\$250,000.00
Calvert Building Improvements (basement, landscaping, lighting, accessibility).	\$250,000.00



City of Lampasas, Texas
 Summary Timetable for Issuance of
 Combination of Tax & Revenue
 Certificates of Obligation, Series 2022

- *Monday, February 28, 2022*
 - City Council adopts a resolution directing publication of notice of the City’s intention to issues Certificates of Obligation (COs).
 - City Council directs financial advisor (FA) to prepare offering documents for COs.

- Week of March 6, 2022
 - First publication of notice of the City’s intention to issue COs (must be at least 46 days prior to award – no later than March 10.)

- Tuesday, March 8, 2022
 - Preliminary Official Statement (POS) is circulated by FA for comments.

- Week of March 13, 2022
 - Second publication of notice of the City’s intention to issue COs.

- Week of March 20, 2022
 - Rating agency call with City.

- Friday, April 15, 2022
 - Ratings are received.

- Monday, April 18, 2022
 - Preliminary Official Statement is electronically distributed by FA.

- * Monday, April 25, 2022 *
 - COs are priced by financial advisor through competitive sale.
 - Award. COs are awarded by City Council to underwriter(s).

- Thursday, May 19, 2022
 - Closing. COs are delivered and proceeds received by City.

* Requires Official Council Meeting.

City of Lampasas, Texas



FINANCIAL ADVISORY CONTACT

Jennifer Ritter
Managing Director
248 Addie Roy Road, Suite B103
Austin, Texas 78746
Cell: 512.820.6088
jennifer@sptfmuni.com

City of Lampasas, Texas
Projected April 2022 Capacity with No Increase to the I&S Tax Rate: \$730,000
I&S Tax Supported Projects Only (Does Not Include Impact of Utility-Supported Projects)

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
FYE	Freeze-Adj.	Est.	Existing	Less:	\$730,000	Projected	Less:	Less:	Projected	Projected	
9/30	Assessed	Growth	D/S	Self-Supported	Series 2022	Total	Available	Frozen Tax	Total Net	I&S	Change
	Valuation			D/S	4/11	D/S	D/S Funds	Revenues	D/S	Tax Rate	
					2.50%						
2022	388,126,870		\$ 978,284	(697,143)	\$ -	281,141	\$ -	(52,408)	228,732	\$ 0.0647	\$ -
2023	397,830,042	2.50%	980,272	(700,298)	24,536	304,510	-	(52,387)	252,123	0.0647	
2024	407,775,793	2.50%	971,851	(696,424)	33,250	308,677	-	(52,086)	256,591	0.0642	
2025	417,970,188	2.50%	977,145	(697,457)	32,875	312,562	-	(51,736)	260,826	0.0637	
2026	428,419,442	2.50%	981,068	(697,822)	37,500	320,746	-	(51,962)	268,785	0.0640	
2027	439,129,928	2.50%	974,119	(737,323)	57,000	293,796	-	(47,422)	246,374	0.0573	
2028	450,108,177	2.50%	978,496	(734,768)	56,000	299,728	-	(47,391)	252,337	0.0572	
2029	461,360,881	2.50%	972,542	(731,490)	55,000	296,052	-	(46,072)	249,980	0.0553	
2030	472,894,903	2.50%	979,371	(732,522)	54,000	300,849	-	(45,883)	254,966	0.0550	
2031	484,717,276	2.50%	980,362	(730,847)	53,000	302,515	-	(45,281)	257,234	0.0542	
2032	496,835,207	2.50%	976,247	(651,751)	42,000	366,496	-	(52,297)	314,199	0.0645	
2033	496,835,207	0.00%	978,688	(651,418)	36,250	363,519	-	(51,944)	311,576	0.0640	
2034	496,835,207	0.00%	975,244	(650,728)	40,625	365,141	-	(52,136)	313,005	0.0643	
2035	496,835,207	0.00%	866,827	(590,172)	54,875	331,529	-	(48,081)	283,449	0.0582	
2036	496,835,207	0.00%	872,783	(589,452)	53,750	337,081	-	(48,759)	288,321	0.0592	
2037	496,835,207	0.00%	-	-	57,625	57,625	-	(9,552)	48,073	0.0099	
2038	496,835,207	0.00%	-	-	56,375	56,375	-	(9,350)	47,025	0.0097	
2039	496,835,207	0.00%	-	-	55,125	55,125	-	(9,149)	45,976	0.0094	
2040	496,835,207	0.00%	-	-	53,875	53,875	-	(8,947)	44,928	0.0092	
2041	496,835,207	0.00%	-	-	57,625	57,625	-	(9,552)	48,073	0.0099	
2042	496,835,207	0.00%	-	-	51,250	51,250	-	(8,523)	42,727	0.0088	
			\$ 14,443,297	\$ (10,289,615)	\$ 962,536	\$ 5,116,217	\$ -	\$ (800,917)	\$ 4,315,300		\$ -

Assumptions:

- (1) FY 2022 Freeze-Adjusted Assessed Valuations ("AV") provided by the Lampasas Co. appraisal district as of August 11, 2021. AV includes 60% of the under review amount of \$46,031,050. Projected AV growth provided by the City and is shown for purposes of illustration only.
- (2) All financing assumptions are as of February 7, 2022 for purposes of illustration only. Preliminary, subject to change. Series 2022 C/O assumes April 2022 delivery and a flat 2.5% interest rate.
- (3) Total FY 2022 frozen tax revenues assumed to remain constant at \$278,547 and the portion attributable to the I&S tax rate is calculated on a pro rata basis assuming a constant M&O tax rate of \$0.2723 at 98% collections.
- (4) Est. tax collection rate: 98.00%

City of Lampasas, Texas
Projected \$2,000,000 Series 2022 CO with a \$0.0094 Increase in the I&S Tax Rate
I&S Tax Supported Projects Only (Does Not Include Impact of Utility-Supported Projects)

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
FYE	Freeze-Adj. Assessed Valuation	Est. Growth	Existing D/S	Less: Self-Supported D/S	\$2,000,000 Series 2022 4/11 2.50%	Projected Total D/S	Less: Available D/S Funds	Less: Frozen Tax Revenues	Projected Total Net D/S	Projected I&S Tax Rate	Change
2022	388,126,870		\$ 978,284	\$ (697,143)	\$ -	281,141	\$ -	\$ (52,408)	228,732	\$ 0.0647	\$ -
2023	397,830,042	2.50%	980,272	(700,298)	67,222	347,196	-	(58,381)	288,816	0.0741	0.0094
2024	407,775,793	2.50%	971,851	(696,424)	70,000	345,427	-	(57,168)	288,259	0.0721	
2025	417,970,188	2.50%	977,145	(697,457)	74,500	354,187	-	(57,374)	296,813	0.0725	
2026	428,419,442	2.50%	981,068	(697,822)	78,875	362,121	-	(57,441)	304,680	0.0726	
2027	439,129,928	2.50%	974,119	(737,323)	133,125	369,921	-	(57,464)	312,457	0.0726	
2028	450,108,177	2.50%	978,496	(734,768)	136,000	379,728	-	(57,711)	322,017	0.0730	
2029	461,360,881	2.50%	972,542	(731,490)	143,750	384,802	-	(57,350)	327,452	0.0724	
2030	472,894,903	2.50%	979,371	(732,522)	146,250	393,099	-	(57,363)	335,736	0.0724	
2031	484,717,276	2.50%	980,362	(730,847)	153,625	403,140	-	(57,555)	345,585	0.0728	
2032	496,835,207	2.50%	976,247	(651,751)	85,750	410,246	-	(57,380)	352,866	0.0725	
2033	496,835,207	0.00%	978,688	(651,418)	84,500	411,769	-	(57,554)	354,216	0.0727	
2034	496,835,207	0.00%	975,244	(650,728)	88,250	412,766	-	(57,667)	355,099	0.0729	
2035	496,835,207	0.00%	866,827	(590,172)	136,875	413,529	-	(57,753)	355,776	0.0731	
2036	496,835,207	0.00%	872,783	(589,452)	129,250	412,581	-	(57,646)	354,935	0.0729	
2037	496,835,207	0.00%	-	-	196,750	196,750	-	(30,427)	166,323	0.0342	
2038	496,835,207	0.00%	-	-	192,500	192,500	-	(29,832)	162,668	0.0334	
2039	496,835,207	0.00%	-	-	193,250	193,250	-	(29,937)	163,313	0.0335	
2040	496,835,207	0.00%	-	-	193,875	193,875	-	(30,025)	163,850	0.0337	
2041	496,835,207	0.00%	-	-	194,375	194,375	-	(30,095)	164,280	0.0337	
2042	496,835,207	0.00%	-	-	194,750	194,750	-	(30,147)	164,603	0.0338	
			\$ 14,443,297	\$ (10,289,615)	\$ 2,693,472	\$ 6,847,154	\$ -	\$ (1,038,678)	\$ 5,808,475		\$ 0.0094

Assumptions:

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- (2) All financing assumptions are as of February 7, 2022 for purposes of illustration only. Preliminary, subject to change. Series 2022 C/O assumes April 2022 delivery and a flat 2.5% interest rate.
- (3) Total FY 2022 frozen tax revenues assumed to remain constant at \$278,547 and the portion attributable to the I&S tax rate is calculated on a pro rata basis assuming a constant M&O tax rate of \$0.2723 at 98% collections.
- (4) Est. tax collection rate: 98.00%

City of Lampasas, Texas
Projected \$4,000,000 Series 2022 CO with a \$0.0253 Increase in the I&S Tax Rate
I&S Tax Supported Projects Only (Does Not Include Impact of Utility-Supported Projects)

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
FYE	Freeze-Adj. Assessed Valuation	Est. Growth	Existing D/S	Self-Supported D/S	\$4,000,000 Series 2022 4/11 2.50%	Projected Total D/S	Less: Available D/S Funds	Less: Frozen Tax Revenues	Projected Total Net D/S	Projected I&S Tax Rate	Change
2022	388,126,870		\$ 978,284	\$ (697,143)	\$ -	281,141	\$ -	\$ (52,408)	228,732	\$ 0.0647	\$ -
2023	397,830,042	2.50%	980,272	(700,298)	134,444	414,419	-	(67,267)	347,152	0.0890	0.0243
2024	407,775,793	2.50%	971,851	(696,424)	150,000	425,427	-	(67,557)	357,870	0.0896	0.0005
2025	417,970,188	2.50%	977,145	(697,457)	153,750	433,437	-	(67,443)	365,994	0.0894	(0.0002)
2026	428,419,442	2.50%	981,068	(697,822)	162,375	445,621	-	(67,804)	377,817	0.0900	0.0006
2027	439,129,928	2.50%	974,119	(737,323)	215,750	452,546	-	(67,511)	385,035	0.0895	
2028	450,108,177	2.50%	978,496	(734,768)	217,750	461,478	-	(67,431)	394,047	0.0893	
2029	461,360,881	2.50%	972,542	(731,490)	229,625	470,677	-	(67,359)	403,318	0.0892	
2030	472,894,903	2.50%	979,371	(732,522)	236,125	482,974	-	(67,600)	415,374	0.0896	
2031	484,717,276	2.50%	980,362	(730,847)	242,375	491,890	-	(67,444)	424,446	0.0894	
2032	496,835,207	2.50%	976,247	(651,751)	178,375	502,871	-	(67,482)	435,389	0.0894	
2033	496,835,207	0.00%	978,688	(651,418)	175,875	503,144	-	(67,511)	435,634	0.0895	
2034	496,835,207	0.00%	975,244	(650,728)	178,375	502,891	-	(67,484)	435,407	0.0894	
2035	496,835,207	0.00%	866,827	(590,172)	225,750	502,404	-	(67,433)	434,971	0.0893	
2036	496,835,207	0.00%	872,783	(589,452)	221,875	505,206	-	(67,726)	437,480	0.0899	
2037	496,835,207	0.00%	-	-	458,000	458,000	-	(62,696)	395,304	0.0812	
2038	496,835,207	0.00%	-	-	458,125	458,125	-	(62,710)	395,415	0.0812	
2039	496,835,207	0.00%	-	-	458,000	458,000	-	(62,696)	395,304	0.0812	
2040	496,835,207	0.00%	-	-	457,625	457,625	-	(62,655)	394,970	0.0811	
2041	496,835,207	0.00%	-	-	457,000	457,000	-	(62,587)	394,413	0.0810	
2042	496,835,207	0.00%	-	-	456,125	456,125	-	(62,492)	393,633	0.0808	
			\$ 14,443,297	\$ (10,289,615)	\$ 5,467,319	\$ 9,621,001	\$ -	\$ (1,373,298)	\$ 8,247,703		\$ 0.0253

Assumptions:

- (1) FY 2022 Freeze-Adjusted Assessed Valuations ("AV") provided by the Lampasas Co. appraisal district as of August 11, 2021. AV includes 60% of the under review amount of \$46,031,050. Projected AV growth provided by the City and is shown for purposes of illustration only.
- (2) All financing assumptions are as of February 7, 2022 for purposes of illustration only. Preliminary, subject to change. Series 2022 C/O assumes April 2022 delivery and a flat 2.5% interest rate.
- (3) Total FY 2022 frozen tax revenues assumed to remain constant at \$278,547 and the portion attributable to the I&S tax rate is calculated on a pro rata basis assuming a constant M&O tax rate of \$0.2723 at 98% collections.
- (4) Est. tax collection rate: 98.00%

City of Lampasas, Texas
Projected \$6,000,000 Series 2022 CO with a \$0.0490 Increase in the I&S Tax Rate
I&S Tax Supported Projects Only (Does Not Include Impact of Utility-Supported Projects)

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
FYE	Freeze-Adj.	Est.	Existing	Less:	\$6,000,000	Projected	Less:	Less:	Projected	Projected	
9/30	Assessed	Growth	D/S	Self-Supported	Series 2022	Total	Available	Frozen Tax	Total Net	Projected	
	Valuation			D/S	4/11	D/S	D/S Funds	Revenues	D/S	I&S	Change
					2.50%					Tax Rate	
2022	388,126,870		\$ 978,284	\$ (697,143)	\$ -	\$ 281,141	\$ -	\$ (52,408)	\$ 228,732	\$ 0.0647	\$ -
2023	397,830,042	2.50%	980,272	(700,298)	241,667	521,641	-	(80,175)	441,466	0.1132	0.0485
2024	407,775,793	2.50%	971,851	(696,424)	259,000	534,427	-	(80,369)	454,058	0.1136	0.0004
2025	417,970,188	2.50%	977,145	(697,457)	266,250	545,937	-	(80,386)	465,551	0.1137	0.0000
2026	428,419,442	2.50%	981,068	(697,822)	273,250	556,496	-	(80,271)	476,225	0.1134	
2027	439,129,928	2.50%	974,119	(737,323)	330,000	566,796	-	(80,104)	486,691	0.1131	
2028	450,108,177	2.50%	978,496	(734,768)	335,250	578,978	-	(80,106)	498,872	0.1131	
2029	461,360,881	2.50%	972,542	(731,490)	350,250	591,302	-	(80,091)	511,211	0.1131	
2030	472,894,903	2.50%	979,371	(732,522)	359,750	606,599	-	(80,336)	526,263	0.1136	
2031	484,717,276	2.50%	980,362	(730,847)	368,875	618,390	-	(80,206)	538,184	0.1133	
2032	496,835,207	2.50%	976,247	(651,751)	307,625	632,121	-	(80,232)	551,889	0.1133	
2033	496,835,207	0.00%	978,688	(651,418)	302,750	630,019	-	(80,036)	549,983	0.1130	
2034	496,835,207	0.00%	975,244	(650,728)	307,875	632,391	-	(80,257)	552,134	0.1134	
2035	496,835,207	0.00%	866,827	(590,172)	352,750	629,404	-	(79,979)	549,426	0.1128	
2036	496,835,207	0.00%	872,783	(589,452)	346,375	629,706	-	(80,007)	549,699	0.1129	
2037	496,835,207	0.00%	-	-	615,000	615,000	-	(78,626)	536,374	0.1102	
2038	496,835,207	0.00%	-	-	616,750	616,750	-	(78,791)	537,959	0.1105	
2039	496,835,207	0.00%	-	-	618,125	618,125	-	(78,921)	539,204	0.1107	
2040	496,835,207	0.00%	-	-	619,125	619,125	-	(79,015)	540,110	0.1109	
2041	496,835,207	0.00%	-	-	619,750	619,750	-	(79,074)	540,676	0.1110	
2042	496,835,207	0.00%	-	-	615,000	615,000	-	(78,626)	536,374	0.1102	
			\$ 14,443,297	\$ (10,289,615)	\$ 8,105,417	\$ 12,259,098	\$ -	\$ (1,648,016)	\$ 10,611,083		\$ 0.0490

Assumptions:

- (1) FY 2022 Freeze-Adjusted Assessed Valuations ("AV") provided by the Lampasas Co. appraisal district as of August 11, 2021. AV includes 60% of the under review amount of \$46,031,050. Projected AV growth provided by the City and is shown for purposes of illustration only.
- (2) All financing assumptions are as of February 7, 2022 for purposes of illustration only. Preliminary, subject to change. Series 2022 C/O assumes April 2022 delivery and a flat 2.5% interest rate.
- (3) Total FY 2022 frozen tax revenues assumed to remain constant at \$278,547 and the portion attributable to the I&S tax rate is calculated on a pro rata basis assuming a constant M&O tax rate of \$0.2723 at 98% collections.
- (4) Est. tax collection rate: 98.00%

Preliminary

City of Lampasas, Texas

\$4,000,000 Combination Tax & Revenue Certificates of Obligation, Series 2022

Assumes April 2022 Delivery & Flat 2.5% Interest Rate

For Purposes of Illustration Only

Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/11/2022	-	-	-	-	-
02/15/2023	-	-	84,444.44	84,444.44	-
08/15/2023	125,000.00	2.500%	50,000.00	175,000.00	-
09/30/2023	-	-	-	-	259,444.44
02/15/2024	-	-	48,437.50	48,437.50	-
08/15/2024	160,000.00	2.500%	48,437.50	208,437.50	-
09/30/2024	-	-	-	-	256,875.00
02/15/2025	-	-	46,437.50	46,437.50	-
08/15/2025	165,000.00	2.500%	46,437.50	211,437.50	-
09/30/2025	-	-	-	-	257,875.00
02/15/2026	-	-	44,375.00	44,375.00	-
08/15/2026	170,000.00	2.500%	44,375.00	214,375.00	-
09/30/2026	-	-	-	-	258,750.00
02/15/2027	-	-	42,250.00	42,250.00	-
08/15/2027	175,000.00	2.500%	42,250.00	217,250.00	-
09/30/2027	-	-	-	-	259,500.00
02/15/2028	-	-	40,062.50	40,062.50	-
08/15/2028	180,000.00	2.500%	40,062.50	220,062.50	-
09/30/2028	-	-	-	-	260,125.00
02/15/2029	-	-	37,812.50	37,812.50	-
08/15/2029	185,000.00	2.500%	37,812.50	222,812.50	-
09/30/2029	-	-	-	-	260,625.00
02/15/2030	-	-	35,500.00	35,500.00	-
08/15/2030	190,000.00	2.500%	35,500.00	225,500.00	-
09/30/2030	-	-	-	-	261,000.00
02/15/2031	-	-	33,125.00	33,125.00	-
08/15/2031	190,000.00	2.500%	33,125.00	223,125.00	-
09/30/2031	-	-	-	-	256,250.00
02/15/2032	-	-	30,750.00	30,750.00	-
08/15/2032	195,000.00	2.500%	30,750.00	225,750.00	-
09/30/2032	-	-	-	-	256,500.00
02/15/2033	-	-	28,312.50	28,312.50	-
08/15/2033	200,000.00	2.500%	28,312.50	228,312.50	-
09/30/2033	-	-	-	-	256,625.00
02/15/2034	-	-	25,812.50	25,812.50	-
08/15/2034	205,000.00	2.500%	25,812.50	230,812.50	-
09/30/2034	-	-	-	-	256,625.00
02/15/2035	-	-	23,250.00	23,250.00	-
08/15/2035	210,000.00	2.500%	23,250.00	233,250.00	-
09/30/2035	-	-	-	-	256,500.00

2022 \$4mm CO (2-7-22) lev | SINGLE PURPOSE | 2/ 7/2022 | 2:46 PM

Preliminary

City of Lampasas, Texas

\$4,000,000 Combination Tax & Revenue Certificates of Obligation, Series 2022

Assumes April 2022 Delivery & Flat 2.5% Interest Rate

For Purposes of Illustration Only

Debt Service Schedule

Part 2 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/15/2036	-	-	20,625.00	20,625.00	-
08/15/2036	220,000.00	2.500%	20,625.00	240,625.00	-
09/30/2036	-	-	-	-	261,250.00
02/15/2037	-	-	17,875.00	17,875.00	-
08/15/2037	225,000.00	2.500%	17,875.00	242,875.00	-
09/30/2037	-	-	-	-	260,750.00
02/15/2038	-	-	15,062.50	15,062.50	-
08/15/2038	230,000.00	2.500%	15,062.50	245,062.50	-
09/30/2038	-	-	-	-	260,125.00
02/15/2039	-	-	12,187.50	12,187.50	-
08/15/2039	235,000.00	2.500%	12,187.50	247,187.50	-
09/30/2039	-	-	-	-	259,375.00
02/15/2040	-	-	9,250.00	9,250.00	-
08/15/2040	240,000.00	2.500%	9,250.00	249,250.00	-
09/30/2040	-	-	-	-	258,500.00
02/15/2041	-	-	6,250.00	6,250.00	-
08/15/2041	245,000.00	2.500%	6,250.00	251,250.00	-
09/30/2041	-	-	-	-	257,500.00
02/15/2042	-	-	3,187.50	3,187.50	-
08/15/2042	255,000.00	2.500%	3,187.50	258,187.50	-
09/30/2042	-	-	-	-	261,375.00
Total	\$4,000,000.00	-	\$1,175,569.44	\$5,175,569.44	-

Yield Statistics

Bond Year Dollars	\$47,022.78
Average Life	11.756 Years
Average Coupon	2.5000000%
DV01	4,017.30
Net Interest Cost (NIC)	2.5000000%
True Interest Cost (TIC)	2.4990961%
Bond Yield for Arbitrage Purposes	2.4990961%
All Inclusive Cost (AIC)	2.4990961%

IRS Form 8038

Net Interest Cost	2.5000000%
Weighted Average Maturity	11.756 Years

2022 \$4mm CO (2-7-22) lev | SINGLE PURPOSE | 2/ 7/2022 | 2:46 PM

Preliminary

City of Lampasas, Texas

\$6,000,000 Combination Tax & Revenue Certificates of Obligation, Series 2022

Assumes April 2022 Delivery & Flat 2.5% Interest Rate

For Purposes of Illustration Only

Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/11/2022	-	-	-	-	-
02/15/2023	-	-	126,666.67	126,666.67	-
08/15/2023	185,000.00	2.500%	75,000.00	260,000.00	-
09/30/2023	-	-	-	-	386,666.67
02/15/2024	-	-	72,687.50	72,687.50	-
08/15/2024	240,000.00	2.500%	72,687.50	312,687.50	-
09/30/2024	-	-	-	-	385,375.00
02/15/2025	-	-	69,687.50	69,687.50	-
08/15/2025	250,000.00	2.500%	69,687.50	319,687.50	-
09/30/2025	-	-	-	-	389,375.00
02/15/2026	-	-	66,562.50	66,562.50	-
08/15/2026	255,000.00	2.500%	66,562.50	321,562.50	-
09/30/2026	-	-	-	-	388,125.00
02/15/2027	-	-	63,375.00	63,375.00	-
08/15/2027	260,000.00	2.500%	63,375.00	323,375.00	-
09/30/2027	-	-	-	-	386,750.00
02/15/2028	-	-	60,125.00	60,125.00	-
08/15/2028	270,000.00	2.500%	60,125.00	330,125.00	-
09/30/2028	-	-	-	-	390,250.00
02/15/2029	-	-	56,750.00	56,750.00	-
08/15/2029	275,000.00	2.500%	56,750.00	331,750.00	-
09/30/2029	-	-	-	-	388,500.00
02/15/2030	-	-	53,312.50	53,312.50	-
08/15/2030	280,000.00	2.500%	53,312.50	333,312.50	-
09/30/2030	-	-	-	-	386,625.00
02/15/2031	-	-	49,812.50	49,812.50	-
08/15/2031	290,000.00	2.500%	49,812.50	339,812.50	-
09/30/2031	-	-	-	-	389,625.00
02/15/2032	-	-	46,187.50	46,187.50	-
08/15/2032	295,000.00	2.500%	46,187.50	341,187.50	-
09/30/2032	-	-	-	-	387,375.00
02/15/2033	-	-	42,500.00	42,500.00	-
08/15/2033	305,000.00	2.500%	42,500.00	347,500.00	-
09/30/2033	-	-	-	-	390,000.00
02/15/2034	-	-	38,687.50	38,687.50	-
08/15/2034	310,000.00	2.500%	38,687.50	348,687.50	-
09/30/2034	-	-	-	-	387,375.00
02/15/2035	-	-	34,812.50	34,812.50	-
08/15/2035	320,000.00	2.500%	34,812.50	354,812.50	-
09/30/2035	-	-	-	-	389,625.00

2022 \$6mm CO (2-7-22) lev | SINGLE PURPOSE | 2/ 7/2022 | 2:46 PM

Preliminary

City of Lampasas, Texas

\$6,000,000 Combination Tax & Revenue Certificates of Obligation, Series 2022

Assumes April 2022 Delivery & Flat 2.5% Interest Rate

For Purposes of Illustration Only

Debt Service Schedule

Part 2 of 2

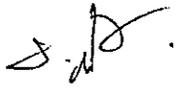
Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/15/2036	-	-	30,812.50	30,812.50	-
08/15/2036	325,000.00	2.500%	30,812.50	355,812.50	-
09/30/2036	-	-	-	-	386,625.00
02/15/2037	-	-	26,750.00	26,750.00	-
08/15/2037	335,000.00	2.500%	26,750.00	361,750.00	-
09/30/2037	-	-	-	-	388,500.00
02/15/2038	-	-	22,562.50	22,562.50	-
08/15/2038	345,000.00	2.500%	22,562.50	367,562.50	-
09/30/2038	-	-	-	-	390,125.00
02/15/2039	-	-	18,250.00	18,250.00	-
08/15/2039	350,000.00	2.500%	18,250.00	368,250.00	-
09/30/2039	-	-	-	-	386,500.00
02/15/2040	-	-	13,875.00	13,875.00	-
08/15/2040	360,000.00	2.500%	13,875.00	373,875.00	-
09/30/2040	-	-	-	-	387,750.00
02/15/2041	-	-	9,375.00	9,375.00	-
08/15/2041	370,000.00	2.500%	9,375.00	379,375.00	-
09/30/2041	-	-	-	-	388,750.00
02/15/2042	-	-	4,750.00	4,750.00	-
08/15/2042	380,000.00	2.500%	4,750.00	384,750.00	-
09/30/2042	-	-	-	-	389,500.00
Total	\$6,000,000.00	-	\$1,763,416.67	\$7,763,416.67	-

Yield Statistics

Bond Year Dollars	\$70,536.67
Average Life	11.756 Years
Average Coupon	2.500000%
DV01	6,026.55
Net Interest Cost (NIC)	2.5000000%
True Interest Cost (TIC)	2.4990962%
Bond Yield for Arbitrage Purposes	2.4990962%
All Inclusive Cost (AIC)	2.4990962%

IRS Form 8038

Net Interest Cost	2.5000000%
Weighted Average Maturity	11.756 Years



City ManagerITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding the Comprehensive Plan Implementation that was adopted April 2021.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 24, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

Attachments: Short Term Objectives and Action Steps

Summary Statement:

As of November 2021, Staff presented the short-term objectives in Elements 1 – 6. At this meeting we will take the opportunity to discuss Council preferences on how to proceed with implementing the short-term objectives; such as focus groups, council work sessions, or during workshop sessions. Staff seeks Council input on priorities with the action steps. Staff will be ready to proceed accordingly.

Recommendation:

Discussion and direction only

Implementation Plan
Short term Objectives and
Action Steps



Encourage the development of new retail and entertainment uses that provide residents the services they need without having to leave the City limits.

Action Steps	Target Date	Lead
Review, identify and encourage, through zoning regulations, areas of highest and best use for hospitality and retail business		Sims, Council
Maintain property inventory and contact with real estate developers, property owners, and prospects.		Walsh, LEDC, Council
Work with Stakeholders (Chamber of Commerce, merchants, and property owners) to identify and promote opportunities for current businesses		Walsh, LEDC, Council
Review options for latitude in building codes for older/historic renovation		Sims, Ellett
Review retail leadage reports. Confer with stakeholders, developers and merchants to encourage expansion of offerings		Walsh, LEDC, Council

Strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair.

Action Steps	Target Date	Lead
Develop comprehensive Code Enforcement Goals and Action steps with Council and Stakeholders		deG, staff, elected officials
Prepare and map inventory of purported substandard/dangerous structures with deficiencies to Code. Report periodically to Council re progress		Code Enforcement staff and Building Official
Continue to provide incentives for commercial upgrades to meet life/safety code (EDC with possible City participation)		LEDC, Council
Budget funds for demolition to be utilized after all administrative and criminal remedies are exhausted		Council
Meet with Ministerial Alliance and other public assistance agencies regarding in-kind or volunteer assistance to homeowners in need to bring properties into compliance		staff

Improve service and prepare for growth by investing in improvements to the City's water pressure planes.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Implement recommendations of Western Pressure Plane Study		Public Works, Council
Implement recommended improvements to Spring Street Pump Station		Public Works, Council
Inventory undeveloped property currently within City's CCN to determine future needs and capacities		Public Works, Planning Commission, Council

Develop a comprehensive water/wastewater master plan to help identify long-term water and wastewater infrastructure needs.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
In consultation with Council and Stakeholders, develop preliminary Scope for Water/Wastewater Master Plan		Public Works, Council
Develop RFQ for procurement of Engineering services for plan deliverables		Public Works, Council
In the alternative, identify and procure directly with qualified firm to provide plan deliverables		Public Works, Council

Undertake a comprehensive analysis of the City's zoning, subdivision, and other land use regulations, and consider opportunities for improvements to provide more consistency, clarity, and compatibility with existing uses.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify stakeholders, facilitate meeting to determine needs, perceptions, opportunities		Council, Planning Commission
Identify and consult with planning resources and like communities		Staff
If determined necessary, develop draft scope for professional services. In the alternative, provide direction of modification of current land use regulations		Council, Planning Commission
Procure consulting services for assessment and draft of land use regulations		Council, Planning Commission

Identify opportunities for mixed-use activities and higher density residential uses in transitional residential areas near downtown and Silk-Stocking Row and review and amend the zoning regulations to facilitate these activities.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify stakeholders including downtown residents, businesses and property owners		Staff, Council, Planning Commission
Facilitate and identify areas for likely mixed and compatible uses		Stakeholders
Incorporate findings with Element 3.1.1 Action Steps		Staff

Establish a Buy Local campaign.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify Stakeholders (Chamber, CYSA, local retailers) and meet to discuss needs and desired outcomes of a buy local campaign		Staff, Council, LEDC
Discuss, review and establish elements of a buy local campaign		LEDC, City Council
Implementation		Staff

Find opportunities for cost-sharing for infrastructure improvements.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Inventory possible State and Federal funding sources		staff
Discuss funding sources with City's grantwriter		staff
Investigate like communities and their successes/obstacles for funding		staff
Review current subdivision policy related to infrastructure improvements, recommend revision if deemed appropriate		staff, Planning Commission, City Council
Report same to Council and CIP Committee		staff

Encourage the expansion of existing businesses offering higher paying, high skill jobs.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Maintain and continue LEDC business expansion retention program		LEDC
Maintain and continue LEDC major employer visits to assess workforce conditions, expansion opportunities, and market impacts to business		LEDC
Maintain and continue LEDC business training and networking opportunities		LEDC

Establish Historic Preservation Design Guidelines.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify stakeholders and develop process for drafting guidelines		staff, Council
Review like communities' efforts, best practices for engagement, and model ordinances		Stakeholders
Incorporate findings and draft with Element 3.1.1		Stakeholders, staff
Communicate progress with Planning Commission and City Council		staff
Present draft ordinance to Planning Commission and City Council for consideration		Stakeholders, staff

Expand options for event space by investing in renovation of existing properties such as the Hostess House as well as the long-range demand for a new conference center.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Continue to assess options for code compliance, expansion, and expanded use of the Hostess House		City Council, Park Board, staff
Procure design professional for the structural and renovation plans and specifications		City Council
Identify timing and funding for renovation project		City Council, staff
Initiate construction based on Council award		staff
Assess future needs related to conference, meeting and event space (mid-term objective)		City Council, Park Board, staff

Consider available opportunities to establish new truck route ordinance to reroute truck traffic away from Main Street.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Establish working group for downtown traffic issues including TxDOT, City staff, Police Chief, Fire Chief, and major businesses that receive frequent and normal shipments by truck		City Council
Assess need for additional, and effective, signage directing thru traffic to US 190		Stakeholders
Review enforcement options		Stakeholders
Participate with, and report on, TxDOT's efforts to assess relief route options and timeline		staff

Connect the City's network of natural springs through a citywide greenbelt.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify stakeholders including downtown residents, Park Board, and interested business and property owners		City Council
Conduct walking tour to identify options, obstacles and possible resources		Stakeholders, staff
Identify transition areas, and needed wayfinding signage		Stakeholders, staff
Seek funding options with TPWD		staff
Prepare preliminary professional scope of service for design and route specifications		staff
Procure design professional(s), implement project		City Council

Update the Lampasas Parks, Recreation, and Open Space Master Plan by 2022.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Conduct joint Park Board and City Council meeting to discuss desired inclusions and outcomes for a Parks Masterplan		City Council, Park Board
Conduct Parks Town Hall to seek public input regarding needs and areas of emphasis		Park Board
Prepare preliminary scope for procurement of professional services for facilitation, research, public engagement and plan deliverable		staff
Consideration for adoption by Parks Board and City Council		City Council, Park Board

Continue to support and expand the mission of the Lampasas County Higher Educational Center (LCHEC) in order to provide additional academic, vocational and certificate training to increase the range of skills Lampasas residents can offer potential employers.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Request joint LCHEC Board, City Council meeting to discuss workforce needs and issues		City Council, LEDC
Seek input, and report on workforce training needs as expressed by local employers. Support creation of targeted training models to address needs		LEDC
Request semi-annual report and update from the LCHEC Executive Director		City Council, LEDC

Support Fire Department efforts to increase the amount of training for both paid and volunteer personnel (e.g., emergency response training, supervisory training, etc.).

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Maintain and update Professional Development Plan for all employees		staff
Target annual training goals for all employees		staff
Present training budget to Council for consideration including coverage costs while employees attend training		City Council

Continue to support Fire Department efforts in advancing the use of technology to improve the safety of the Lampasas community.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Prepare Public Safety Technology Plan in consultation with IT Department and identified best practices		staff
Continue to include Technology projects in the City's annual CIP process		CIP Committee

Evaluate the near- and long-term needs regarding Lampasas provision of EMS response.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Convene meeting (regular) of EMS providers, County Commissioners, Public Safety personnel, and City Council to discuss trends and future demands for Police, Fire and EMS in Lampasas County		Stakeholders
Develop alternate protocols for response based on funding, staffing and support services		Stakeholders
Assess funding options during City budget process		City Council


City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding April Council Work Session date, time and agenda items.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 24, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item has been placed on the Workshop agenda to provide Council the opportunity to decide on a date and items to be discussed.

Recommendation:

Discussion and direction only

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City Manager

ITEM NO. 13

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public Hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as Lot 20-A, block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a Garage Apartment/Accessory Structure (Guest Quarters) in an area zoned Single Family Residential-10 "SF-10"

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: February 24, 2022

For the Agenda of: February 28,2022

Procurement and Funding Statement:

N/A

Attachments: P & Z Packet

Summary Statement:

Mr. Barkowsky is requesting a Specific Use Permit to allow for a Garage Apartment/ Accessory Structure (Guest Quarters) (*A residential dwelling unit attached to or over a garage but not attached to the main residential structure*) in an area zoned Single Family Residential-10 "SF-10". The homeowner is planning to construct a 1300 sq ft garage for his RV/Golf Cart/Bikes and would like to include a 281 sq ft guest quarters. This area will be equipped with a sleeping area, bathroom and wet bar. Staff mailed eighteen (18) letters to property owners within 200 ft of applicant's property, three (3) letters were received in favor of the request and one in protest. It is recommended in Chapter 5 of the Comprehensive Plan to offer "life cycle" housing; such as Mother in Law or Accessory Units to house family members. This item was heard before the Planning Commission on February 10, 2022 with three in favor and three opposed to the request.

Recommendation:

Discussion Only

Becky Sims

From: Donna Barkowsky <kgbdlb@gmail.com>
Sent: Monday, February 14, 2022 10:01 AM
To: Becky Sims
Subject: February 20, 2022 P&Z decision

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Ms. Sims,

I would like this email to serve as my formal request to appeal the February 10, 2022 Planning & Zoning Commission's decision to deny my application for a Special Use Permit to allow for a Garage Accessory Dwelling at my residence, 1900 Grand Canyon, Lampasas, Texas.

Please allow me to be on the February 28, 2022 Lampasas City Council agenda to speak to this item and request the approval of the Council.

Please let me know if you need anything from me. I can be available to meet with you if needed.

Thank you,

Kelvin Barkowsky

Donna Barkowsky

Sent from my iPhone

NOTICE OF PUBLIC HEARING

HEARING DATE/TIME:

CITY COUNCIL: February 28, 2022 - 6:00 P.M.

**HEARING LOCATION: CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 EAST THIRD STREET, LAMPASAS, TEXAS**

The Governing Body of the City of Lampasas of the City of Lampasas, Texas will hold a public hearing to receive comments on the following item:

Request for a Specific Use Permit for property described as Lot 20-A, block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a Garage Apartment/Accessory Structure (Guest Quarters) in an area zoned Single Family Residential-10 "SF-10"

The property owners filed an appeal to the City Secretary regarding the decision by the Planning Commission. This allows the request to be heard and considered by City Council.

The purpose of the public hearing noted herein is to allow members of the public to voice their views to the City Council Chambers located at 302 East Third Street, Lampasas, Texas, before a recommendation is made to the City Council.

All persons interested in the above referenced item and potential actions are invited to attend the public hearing and to provide their comments at the times and places referenced above. Comments may also be submitted *in writing* to the City Secretary's office, no later than 12 Noon on the date of the public hearing referenced in this public notice, at the following address: 312 East Third Street, Lampasas, Texas 76550. For additional information, please contact Becky Sims, City Secretary at (512) 556-6831 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.



CITY OF LAMPASAS
**** REPRINT RECEIPT ****

REC#: 01295525 12/28/2021 10:35 AM
OPER: RW1 TERM: 072
REF#: 3363

ANTICIPATED MEETING DATES: P&Z: Feb 3 City Council F

TRAN: 210.0000 PERMITS & LICENSES
KELVIN BARKOWSKY
PLANNING & ZONING F 250.00CR

- Initial Zoning (newly annexed property)
Rezoning (property currently zoned)
Planned Development (PD) - see Zoning Ordinance for special requirements and
[X] Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

TENDERED: 250.00 CHECK
APPLIED: 250.00-
CHANGE: 0.00

Name of Subdivision or Project: Diamond Ridge
Physical Location of Property: 1900 Grand Canyon, Lampasas, TX 76550
Brief Legal Description of Property (must also attach accurate metes and bounds Lot 20-A BIK 3
Replat of Lots 20 + 21

Acreage: .0856 Existing Zoning: SF-10 Proposed Zoning: SF-10- SUP

Applicant / Owner's Name: Kelvin and Donna Barkowsky
Contact Person: Kelvin Barkowsky Title: owner
Company Name: N/A
Street/Mailing Address: P.O. Box 2031 City: Lampasas State: TX Zip: 76550
Phone: 806-759-3733 Email Address: kgbd16@gmail.com

Engineer / Representative's Name:
Contact Person: Title:
Company Name:
Street/Mailing Address: City: State: Zip:
Phone: Email Address:

Nature of Request/Proposed Use of the Property: construct garage/sleeping area - Guest House

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning requirements must be advertised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property).
All applications must be COMPLETE before they will be scheduled for P&Z agenda (It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements in the Zoning, Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City Staff including the number of plans to be submitted, application fees, etc.
All application materials (one copy) must be delivered to the Planning Department. The City will invoice the applicant for all publication and certified letter costs. The City may also invoice the applicant for any applicable consulting, engineering or attorney fees for City review of this project.
Notice of Public Records- The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: Kelvin Title: Date: 12/21/2021

City of Lampasas 312 East Third Street Lampasas, Texas 76550 (512) 556-6831 bsims@cityoflampasas.com

Lampasas Central Appraisal District



General Real Estate Property Information

[New Property Search](#)

[Go To Previous Page](#)

Property ID: 19259

Account / Geo Number:
10053-003-020-10

Property Legal Description:
LOT: 20-A
BLK: 3
ADDN: REPLAT OF LTS 20 AND 21
BLK 3 DIAMOND RIDGE

Survey / Sub Division Abstract:
DIAMOND RIDGE

Property Location:
1900 GRAND CANYON DR
LAMPASAS TX 76550

Block:

Owner Information:
BARKOWSKY KELVIN G ETUX DONNA B

P O BOX 2031

LAMPASAS TX 76550

Section / Lot:

[View Building Detail Information](#)

[View Land Detail Information](#)

Previous Owner:
PROCTER JUANITA FERN WELCH

Deed Information:

[View Previous Owner Information](#)

Volume:	588
Page:	636
File Number:	188507
Deed Date:	9/14/2021

Property Detail:

Agent:	None
Property Exempt:	
Category/SPTB Code:	A1
Total Acres:	0.856
Total Living Sqft:	See Detail
Owner Interest:	1.000000
Homestead Exemption:	H
Homestead Cap Value:	406,630
Land Ag/Timber Value:	0
Land Market Value:	55,350
Improvement Value:	471,400
Property Market Value:	526,750

[View GIS Map](#)

The map link above is not affiliated with this website. It is a 3rd party GIS link to provide additional information only.

[Map It With Google](#)

The Google map link above is in no way affiliated with this website. It is a 3rd party link to provide a visual location only.

[Printer Friendly Version](#)

Click the button above for a printable version of this record with all available details.

* [View Property Tax Information](#)

[* View 5 Year Value History](#)

Jur Code	Description	Market Value	Homestead	Total Exemption	Taxable
LAM	LAMPASAS COUNTY	526,750	HOMESTEAD	27,000	379,630
R&B	ROAD & BRIDGE	526,750	HOMESTEAD	12,000	394,630
CLA	CITY OF LAMPASAS	526,750	HOMESTEAD	27,000	379,630
SLA	LAMPASAS ISD M&O	526,750	HOMESTEAD	47,000	359,630
SLAIS	LAMPASAS ISD I&S	526,750	HOMESTEAD	47,000	359,630

* Where supporting website data is available.

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Version 3.2.2

[* View 5 Year Value History](#)

Jur Code	Description	Market Value	Homestead	Total Exemption	Taxable
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R&B	ROAD & BRIDGE	526,750	HOMESTEAD	12,000	394,630
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* Where supporting website data is available.

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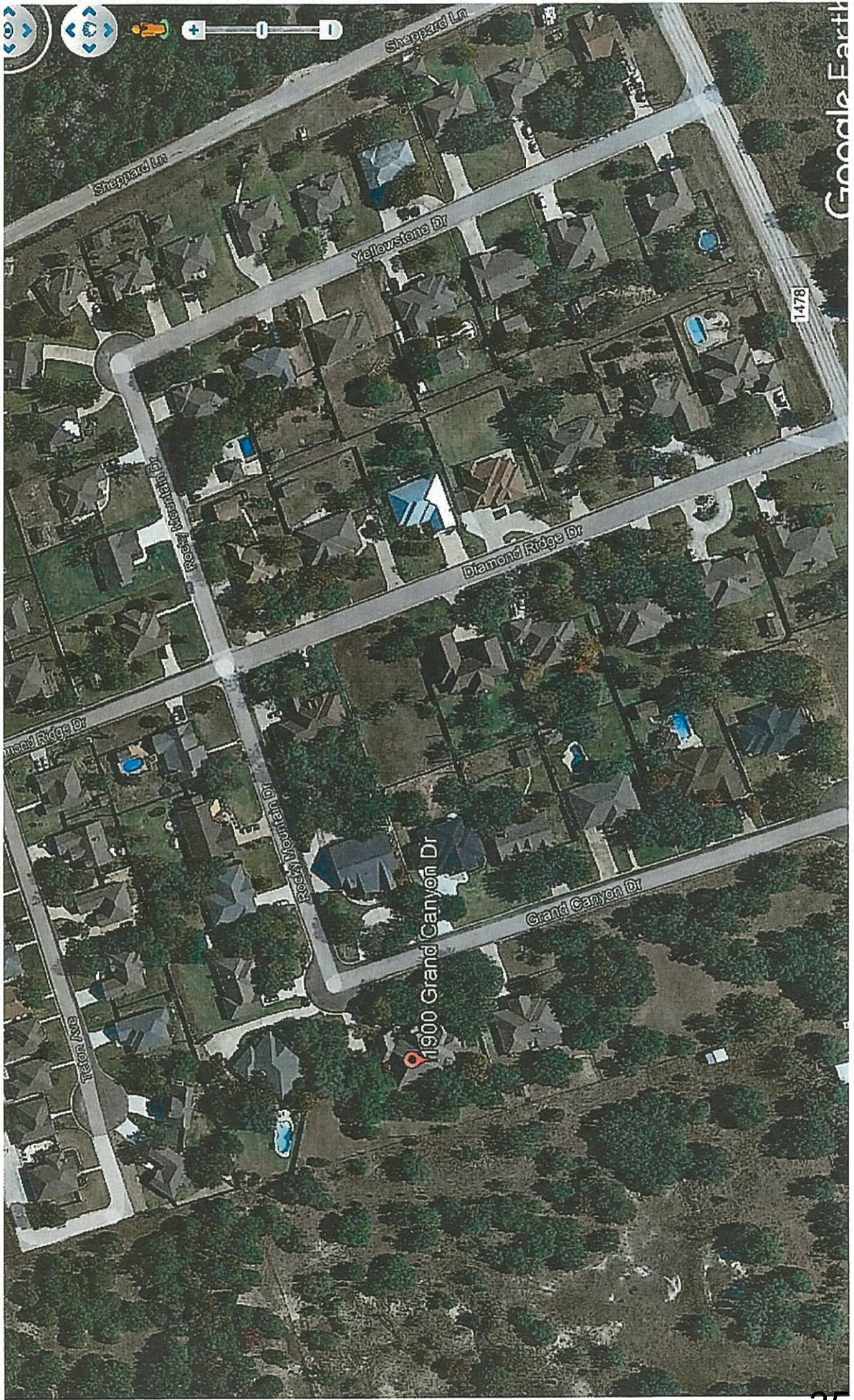
Real Estate Appraisal Information is the 2021 CERTIFIED Appraisal Values. © Lampasas County Appraisal District | Last Real Estate Update: 12/06/2021

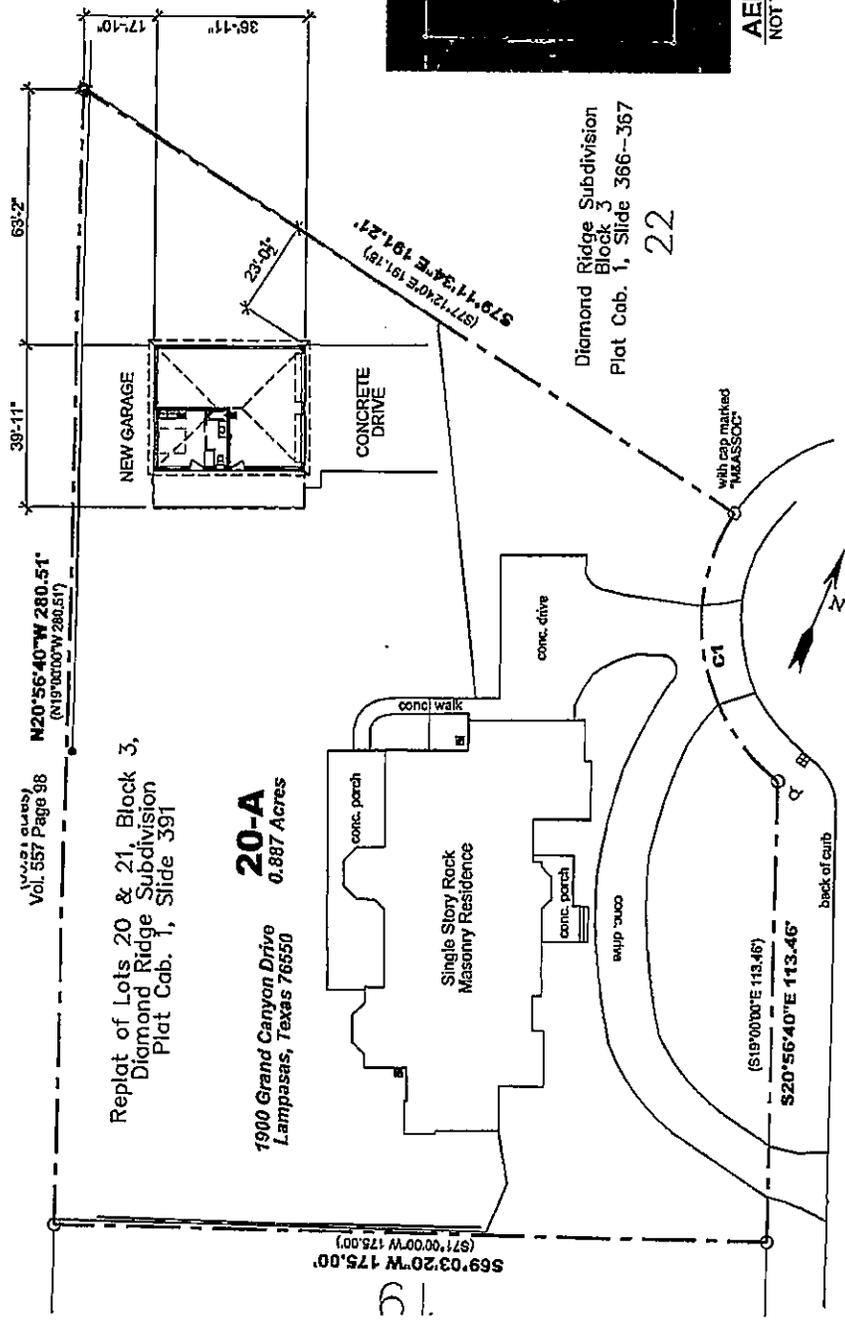


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Version 3.2.2

1900 Grand Canyon



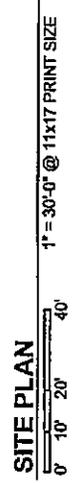




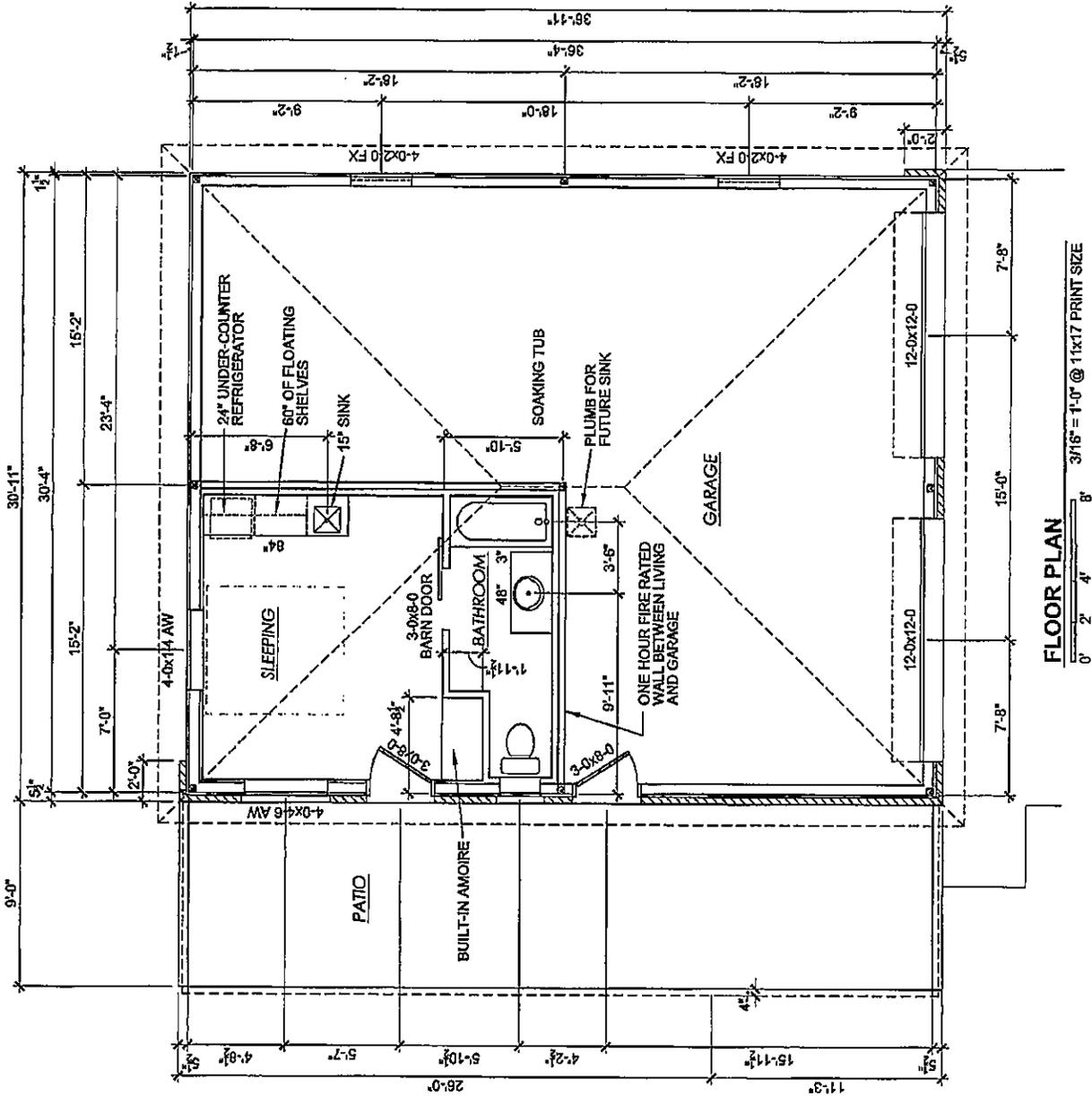
- SHEET INDEX**
- 1 SITE PLAN
 - 2 FLOOR PLAN
 - 3 FRONT & LEFT ELEVATIONS
 - 4 REAR & RIGHT ELEVATIONS
 - 5 CROSS SECTIONS

AREA TABULATIONS

LIVING	281 S.F.
GARAGE	821 S.F.
FOUNDATION	1,142 S.F.
PATIO	335 S.F.
MAIN ROOF	1,311 S.F.
AWNING	357 S.F.



Grand Canyon Drive



FLOOR PLAN
 0' 2' 4' 8' 3/16" = 1'-0" @ 1/16" PRINT SIZE

City of Lampasas
Planning and Zoning Board
Staff Report
(Barkowsky)

Subject Property	The property is described as Lot 20-A, Block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County
Request	The property owner is applying for a Specific Use Permit (SUP) to allow for a Garage Apartment/Accessory Structure
Current Zoning	The property is zoned Single Family Residential-10 "SF-10"
Comp Plan	It is recommended in Chapter 5 of the Comprehensive Plan to offer "life cycle" housing; such as Mother in Law or Accessory Units to house family members.
Character	The area is characterized as residential, the property is surrounded by single family homes and undeveloped land.
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed eighteen (18) notices to property owners within 200 feet of the applicant's property, to date two letters in favor of the request have been received and none in protest.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 34, City of Lampasas Zoning Regulations.
Recommendation	<p>In approving a requested SUP, the Planning and Zoning Commission and City Council may consider the following:</p> <ol style="list-style-type: none">1. The use is in conformance with the intent of the Comprehensive Plan and with general objectives of the City; and containing such requirements and safeguards as are necessary to protect adjoining property;2. The use is harmonious and compatible with surrounding existing uses or proposed uses;3. The activities requested by the applicant are normally associated with the permitted uses in the base district;4. The nature of the use is reasonable;5. Any negative impact on the surrounding area has been mitigated;6. That any additional conditions specified ensure that the intent of the district purposes are being upheld.

Action 3.1.3

Review and amend the zoning and subdivision regulations to allow a greater mix of housing types in each neighborhood. Encourage the development of a wider variety of housing types at varying price points to offer “life cycle” housing and achieve a broader housing and income mix across the City. In a community like Lampasas, where multiple generations of a family often express the desire to return to the community where they were raised, mixed-income and mixed-housing type neighborhoods can strengthen the social capital of the area. Indeed, many of our older communities were developed this way and today are being recognized as some of the most vibrant and coveted places to live. It was not until the advent of zoning and the mass proliferation of tract-style subdivision housing that every housing type and price point was separated into their own neighborhood. The housing types that were left out are often referred to as the “Missing Middle”, which can include homes on smaller lots, duplexes, fourplexes, townhomes and modestly sized apartments. Some communities allow developers to configure lots as the market demands by establishing an average, in conjunction with a minimum, lot size whereby lot sizes are required to vary in width with a certain percentage being narrower or wider than the average. Other options to expand housing types include providing locations where “Mother in Law” or Accessory Units, can house a family member or a tenant; where two and four family structures are permitted and where townhomes can provide an alternative ownership option. One housing model that is becoming increasingly popular is the “cottage neighborhood”, which offers a scaled down version of a master planned community, with small footprint homes with commonly owned and maintained grounds. These subdivisions are often targeted toward downsizing homeowners.

Action 3.1.4

Consider developing a quick reference guide which clearly specifies the development, zoning and annexation process for citizens and the development community. In a growing community like Lampasas, planning staff has the daunting task of orienting each new developer to the City’s development process, rules and regulations. Presenting them with a clear, consistent set of guidelines minimizes staff time devoted to this task and protects neighbors by ensuring that new development follows the rules. A quick reference guide for property owners and developers can serve to walk them through the steps of zoning and subdivision procedures, instruct them on the documents required when submitting an application and provide an approximate timeline for completion. Copies of relevant forms can be included or linked to the guide for easy reference, and to minimize staff time devoted to answering administrative inquiries.

Action 3.1.5

Maintain a consistent process for codifying adopted City ordinances, and effectively communicate that process to the public. The City’s process of codifying adopted City ordinances includes maintaining a hard copy of the City Zoning map in the Planning Department office and sending quarterly updates to Municode to provide citizens and developers with online access. It is important to consider that the pace of updates may need to speed up as more developers express an interest in the City. Staff should continue to communicate this process to citizens and developers alike, and to emphasize that they must check in both locations before proceeding with design and construction. Encouraging applicants to participate in a pre-development meeting can help ensure that all new development projects comply with the property’s current legal requirements, while ensuring that all are aware that they need to be following the same rules.

SINGLE FAMILY RESIDENTIAL – 10 “SF-10”
Permitted in District with SUP

- BED AND BREAKFAST INN OR FACILITY
- CARETAKER'S OR GUARDS RESIDENCE
- CEMETERY OR MAUSOLEUM
- CHILD CARE CENTER/ DAY CARE CENTER
- COLLEGE OR UNIVERSITY
- COMMUNITY CENTER (PUBLIC)
- CONVENT OR MONASTERY
- COUNTRY CLUB (PRIVATE)
- DAY CAMP FOR CHILDREN
- ELECTRICAL SUBSTATION (HIGH VOLTAGE BULK POWER)
- ELECTRICAL TRANSMISSION LINE (HIGH VOLTAGE)
- FRANCHISED PRIVATE UTILITY (NOT LISTED)
- **GARAGE/ACCESSORY DWELLING**
- GAS LINE AND REGULATING STATION
- GOLF COURSE (COMMERCIAL)
- GROUP DAY CARE HOME
- HOSPITAL, ACUTE CARE
- INSTITUTION OF RELIGIOUS, CHARITABLE, OR PHILANTHROPIC NATURE
- KINDERGARTEN OR NURSERY SCHOOL (PRIVATE)
- PLAYFIELD OR STADIUM (PUBLIC)
- SCHOOL, PRIVATE (PRIMARY OR SECONDARY)
- SINGLE FAMILY DWELLING ATTACHED
- STABLE (COMMERCIAL)
- SWIM, TENNIS OR HANDBALL CLUB
- SWIMMING INSTRUCTIONS AS HOME OCCUPATION
- TENNIS COURT (LIGHTED)

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Barkowsky Specific Use Permit Request)**

I own 2207 Rocky Mountain Dr, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

(1) NA

(2) _____

(3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed *Charles & Judith Salerno* Date Jan 18, 2022

Charles & Judith Salerno
2207 Rocky Mountain
Lampasas, Texas 76550

Written Form Received by City Staff on: 1-18-22, 20____ by BSMB.

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Barkowsky Specific Use Permit Request)

I own 2203 ROCKY Mtn. DRIVE, [address] in Lampasas, Texas.

At this time, I _____ (do) or (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, _____ (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

(1) Im in support of the BARKOWSKYS

(2) _____

(3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Rex Brown - Katherine Brown Date 1-21-, 2022

Rex & Katherine Brown
2203 Rocky Mountain
Lampasas, Texas 76550

Written Form Received by City Staff on: 1-25, 2022 by BSM

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Barkowsky Specific Use Permit Request)**

I own 2208 Teton Ave, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

(1) _____

(2) _____

(3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Carol Race Date 1/19/22, 2022

Carol Race
2208 Teton Ave
Lampasas, Texas 76550

Written Form Received by City Staff on: 1-31-22, 20 by BSM.

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Barkowsky Specific Use Permit Request)

I own 1901 Grand Canyon, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) Oversized structure and bad precedent
- (2) Too close to property line of neighbor
- (3) potential for rental use of apartment

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Johnnie Lou Ewing Date 1-27-2022, 2022

Johnnie Lou Ewing
PO Box 867
Lampasas, Texas 76550

Written Form Received by City Staff on: 1-31-22, 2022 by BJM

WILLIAM J. McLEAN
2203 Teton Avenue
Lampasas, Texas 76550

February 20, 2022

Mayor TJ Monroe and Council Members
City of Lampasas, Texas
Hand Delivered

Dear Council:

This letter is in response to the invitation in the Dispatch-Record to comment on the hearing of a Specific Use Permit for the lots in Diamond Ridge known as 1900 Grand Canyon Drive. I, and the people I represent in the Homeowners Association on Teton Avenue, Diamond Ridge Addition believe that the proposed permit will be a threat to our way of living in this addition.

Our Association consists of twenty one garden homes located on the north side of Diamond Ridge. We pay a monthly fee to the Association for the maintenance of our yards and the use of the private alley at the rear of the houses. We meet once per year to elect officers and to set the rate for the monthly fee. This year we met in early February as usual, and in addition to the usual business, we discussed the proposed permit at 1900 Grand Canyon. After much discussion we voted, with only one "No" vote, to oppose the permit. We named Joe Corcoran to be our spokesman at the Planning and Zoning Commission meeting to present our views, assisted by myself. We did so, and the P&Z vote was a tie that could not be resolved.

There are two definite considerations associated with the proposed permit:

1. The Zoning Ordinance currently in effect (adopted June 14, 1999) was drawn by Dunkin Sefko and Associates, a reputable firm from Dallas, using information gleaned from many meetings between the city council, the city staff, and interested citizens, and relayed to Dunkin Sefko. It was reviewed by the council and by the public in open meetings which were often standing room only. I was on that city council and can attest to the difficulties surrounding the zoning process. Zoning is essential to the health of a city, however, and section two of the ordinance outlines the purpose of the ordinance very well. It uses terms such as, "to prevent overcrowding, to secure safety, to preserve the character of the zoning district, to conserve the value of buildings, and ensuring the appropriate use of the land". The subject property is zoned Single Family 10; this zoning is reserved for large properties likely to be developed by building large homes with extensive grounds. Single Family means no apartment buildings, no duplexes, no commercial buildings, no garage apartments, no guest houses.

2. I have lived in Lampasas most of my life, was born here, left as an adult with a wife and two sons to make a living for us all. My wife and I returned here when I retired from the Department of Public Safety, and she from elementary teaching. I have been retired thirty four years, and I have lived in Diamond Ridge fourteen of those years; about ten of those years on Yellowstone and the remainder on Teton. I love this addition and the people in it. Our neighborhood is a friendly one, our streets are the best in Lampasas, we can walk down the street to the mail box without worrying about traffic- not a single through street. I found a picture yesterday of our street being used by us as a church during the pandemic to have Easter services. In my opinion, all things considered,

this is the best addition in town. In large part it is this way because it is zoned Single Family, and therefore is not crowded. We respect our neighbors, all the lawns are neatly kept, almost no one parks a car on the street, crime rate is zero, almost no traffic accidents, stable property values are some of the advantages of living here.

I consider myself as being in a contractual relationship with the City of Lampasas. The city furnishes me water, sewer, electricity, street maintenance, fire protection, police protection and dependable zoning. I pay for trash removal and ambulance service through the city. In return I pay my taxes; both property and sales, I live by the law and Christian principles, and help the city when I can (two terms on the City Council, eleven years on P&Z, six years on the Appraisal Board).

Conclusion: Building a garage apartment at 1900 Grand Canyon violates the Zoning Ordinance of the City of Lampasas. If it is granted another will follow, and another, and another. Soon my Diamond Ridge will be no more. Planning and Zoning does not believe it is a good idea, my homeowner's association does not believe it is a good idea, nor do my wife and myself. The fact is the City owes us Diamond Ridge folks the protection of its Zoning Ordinance as written.

I know this is too long, but better now than in your crowded agenda. I have decided to forgo attending the Council meeting. I have full confidence in the Council's ability and willingness to give this problem its full attention.

Sincerely,



William McLean

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, February 14, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Chuck Williamson
Randy Clark
Bob Goodart
Zachary Morris
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, ACM
Monica Wright, IT Director
Becky Sims, City Secretary
Jeffry Smith, Fire Chief
Sammy Bailey, Police Chief
Jody Cummings, Assistant Police Chief
Chris Eicher, Parks Director

Council Members Absent

Herb Pearce

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. Discussion and updates related to COVID-19 Pandemic

Chief Smith provided the following updates:

- *Total COVID-19 Cases to Date- 5,366,964.*
 - *Total Fatalities across the State- 80,988.*
 - *Hospitalizations across the State- 7,615.*
 - *Lampasas County Total Cases to Date- 4,673.*
 - *Lampasas County Fatalities- 80*
 - *Hospitalizations in Trauma Service Area L- 155*
 - *110- Hospitalized Adults*
 - *42- adults in ICU*
 - *41- patients on ventilator*
 - *3- Pediatric Cases*
- Lampasas County (76550 Only)*
- *At least one shot- 6,201*
 - *Fully vaccinated- 5,428*
 - *Booster- 3,569*

3. Discussion regarding Rainwater Collection System at Campbell Park.

Finley deGraffenried, City Manager advised that in October 2021 Council approved the Campbell Park Pavilion Project in an amount not to exceed \$200,000.00 that covered the base bid and design with options. At that time Council opted to not move forward with the Rainwater Collection System. At the January 24, 2022 City Council meeting the Rainwater Systems was reported on the CM report, at that time Council member Clark wished to place on a future agenda for discussion. At the dais there is a new estimate for the

cost of two (2) 5,000-gal rainwater systems in the amount of \$12,750.00. The estimate in October was \$10,200.00. The cost is still within the scope of funding for the project.

Discussion items:

- Purchase one instead of two
- Possible lower price in the future
- Conservation efforts
- Possible refurbished tanks
- Tank material
- Placement of tanks

Mrs. Crozier reported to Council that she applied for a \$10,000 grant to help with the purchase of the tank and the piping from the tank to the garden. She has not received an exact estimate to direct the flow of water from the tank to the garden; however, she is hopeful that the grant will assist. While she is thankful for the water the City provides, rainwater quality is better for the garden.

Council has requested more information from the pavilion contractor on the logistics of the build, the placement of the tanks, if the tanks can be done at a later time after the pavilion has been completed and the scope of project and an estimated cost from Mrs. Crozier to get the water from the tanks to the garden, even though this will be a Community Garden expense.

4. Discussion and updates regarding Certificate of Obligation timeline and potential projects.

Finley deGraffenried, City Manager advised that this item is follow up to the discussion held on February 7, 2022 with Bart Fowler, Bond Counsel. Jennifer Ritter, Specialized Public Finance will be in attendance at the February 28, 2022 meeting to answer any questions Council may have about funding and the proposed timeline. Authority to move forward via Resolution will start the 45-day clock. The project list will be further developed; however, the language on the project will be universal to allow more latitude for the use and conditions of the funds.

5. Discussion and update regarding LEDC Business Park Roadway and Utility Improvements Phase 1 Base Bid and Add Alternate 1.

Finley deGraffenried, City Manager advised this item is follow up to the lengthy discussion held on February 7, 2022 during the City Council Work Session. The discussion included water, drainage, sewer, and roadway improvement bids. The base bid came in as expected at a little above 2.1 million with the alternate add 1 at a little more than \$600,000.00. The alternate provides an additional access point on Highway 183.

LEDC President Misti Talbert and Vice President Steve Hudson made the following comments to Council regarding the impact this development will have to the City. While it is not fun asking for money the LEDC believes strongly in this project. Staff can provide Council with talking points regarding this project that will help address citizen concerns. The Business Park Water/Wastewater Infrastructure is a project that can be funded by the American Recovery Act Fund. The water and wastewater cost is estimated at \$971,176.00. There is not another City project that would give the City the same potential ROI (Return on Investment). There is very limited commercial development space in Lampasas. The investment in the Business Park will

not only provide primary jobs, but will provide sales tax revenue, utility sales and property tax revenue. The estimated project completion is 12 months. The bid is to be awarded at the LEDC meeting Wednesday, February 16, 2022. The EDC Director gets weekly request for information (RFI) from the Governor's office from business prospects looking to develop in Lampasas. Lampasas will continue to grow and this allows the City to be ahead of and prepared for the growth coming this way. The opportunity to sell land for residential development at the Business Park has been discussed by the LEDC Board; however, that is not in line with the mission of the LEDC Board. The goal is to promote and provide primary jobs. With new businesses comes the need for rooftops, and school availability and other resources that will impact the community. There are property owners that surround the Business Park that are ready to move forward with residential neighborhoods to accommodate the need with the development of the Business Park.

6. Discussion regarding field and drainage upgrades to Turner Baseball Fields.

Mr. deGraffenried, City Manager advised that a meeting was held with the Mayor, Robin Gradel, Parks Board Chair, Chris Harrison, LCYLA President and Chris Eicher, Parks Director to discuss improvements needed to the Turner Field Complex. Mr. Harrison addressed Council regarding the condition of the fields. For the 2020 season there were approximately 180 kids, for the 2021 season that number increased to close to 600. The fields are in poor shape, Mr. Harrison along with other members of the board spent many hours prepping fields to assist the Parks Crew just to make it through the season. The fields don't drain properly and they continued to bring in fill after each rain. Once improvements are made, the Parks crew will be able to maintain. Mr. Harrison spoke with several contractors and recommends using Texas Multi-Chem, LTD who is a member of Buyboard. This proposal will be presented to the Parks Board at their meeting February 17. This proposal covers 4 of the 5 fields, HEB, Turner, Campbell and Weaks Field. The t-ball field will not be improved. The cost of the proposal is \$58,150.00; however additional material costs in the amount \$14,500.00 will be needed as well.

7. Discussion and debrief relating to Council Work Session held on February 7, 2022.

Mr. deGraffenried recommends that the items not covered, such as, Comprehensive Plan and items from the December Work Session agenda be discussed over the new few Council Meetings during the Workshop portion then plan the next Council Work Session meeting in April.

Council agreed and would like Staff to identify a few dates in April for consideration.

8. Discussion regarding any item on the regular agenda

There was no discussion

9. Adjourn Workshop Session

Mayor Pro Tem Williamson moved to adjourn workshop at 6:30 p.m.; Council member Morris seconded the motion and with a unanimous vote, the motion carried. (Pearce absent)

Without objection, Council took a 10-minute break

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Monroe called the Regular Session to order at 6:41 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

- Council Annual Presentation
- Service Awards
 - Mandy Walsh- 5 years
 - Felecia Vallejo- 10 years

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on January 24, 2022.

Mayor Pro-Tem Williamson moved to approve the January 24, 2022 minutes as presented, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Pearce absent)

2.2	Discussion and possible action concerning approval of minutes of the City Council Work Session held on February 7, 2022.
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Mayor Pro-Tem Williamson moved to approve the February 7, 2022 minutes as presented, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Pearce absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance calling for a General Election to elect the expired terms of the Council Members Places Three, Four and Five for the City Council of the City of Lampasas, Texas to be held on the 7 th day of May, 2022; Providing for polling times and places; Providing for Early Voting; and Providing for Bilingual Election materials

3.2	Discussion and possible action regarding purchases and charges in excess of \$4,000 from January 1, 2022-January 31, 2022
3.3	Discussion and possible action regarding December 2021 Investment Report

Mayor Pro Tem Williamson moved to approve the consent agenda, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Pearce absent)

4.0	BOARDS/DEPARTMENT REPORTS
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There were no board reports.

	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

CIP The Capital Improvement Program Committee (“CIP”) will meet for the first time in this year’s cycle on February 24th. Tentative agenda items include review of identified CIP projects that were funded by City Council, meeting timeline, and review of the Comprehensive Plan implementation action steps. The Committee normally meets once, or twice, a month preparing the CIP Report prior to budget season.

Ice Storm As a follow-up to the Winter storm event February 3rd and 4th, staff is pleased to report the City did not experience any weather or grid related electric outages. Trash service was disrupted for the two days, however; was recovered completely this week. A skeleton crew was available to assist residents Thursday and Friday at City Hall, however; staff made the decision to close at 3:00 p.m. on Thursday. Chief Bailey reports there were no automobile accidents in the City, however; two occurred just outside the City limits on 183 south, and 281 south. The Electric Reliability Council of Texas (“ERCOT”) maintained adequate reserve generation throughout the event, which peaked at approximately 69,000 MW.

Skate Park A public engagement, design kick-off meeting has been scheduled for February 22nd at 6:00 p.m. at the Hostess House for the Campbell Park Skate Park. The purpose of the meeting is to gather input for the design of a new skate park and encourage participation in an online survey. The event has been published on the City’s Facebook page, and forwarded to stakeholders. Council is welcome and encouraged to attend.

Highway Designations As part of South 281 improvement and reconfiguration, TxDOT has provided the attached resolution to designate Highway 281 and Business 281 as described. The reconfiguration of South 281 to move traffic to the intersection of Key and 183, rather than over the Sulphur Creek Bridge, has been discussed previously by staff, and through public meetings. Staff will place the Resolution on the February 28th meeting to allow the opportunity to seek answers to questions businesses or Council may have.

Inmate Van Chris Eicher reports the inmate van, used to transport trustees from Gatesville to Lampasas for Community Service, has been returned to the City. Due to on-going concerns related to COVID-19, and previous infection rates at the Gatesville facility,

administrators have indicated the program will cease now and in the future. Staff seeks Council input and direction regarding the sale or auction of the van.

Sales Tax Sales Tax payments in February, representing December sales, were \$273,522.45, 17.4% better than February 2021 or \$40,422.39 over previous year. The two-month, year to date, improvement is 18.05%, \$499,137.55 compared to \$422,812.98.

Sewer Interceptor Staff met with consulting engineers regarding the draft Sewer Interceptor Study commissioned by the City in FY 2021. Per the scope, the investigation identified the sewer drainage areas and assessed possible undersized lines. Initially, staff felt, although the draft identified potential areas of concern, additional quantified flows would need to be recorded to evaluate what, if any, action would be required. Staff will continue to work with consultants to gather information on the areas identified. Once the draft is completed, and stamped, it will be presented to Council.

Hanna Springs Staff will prepare an agenda item for the February 28th meeting related to improvements to the Hanna Springs fencing and viewing area. As discussed recently with Council and through the FY 2022 budget process, the project calls for the removal of top of the current wall, and the installation of period appropriate fencing. Budget reference from August 13, indicates \$40,000.00 from Fund 40 be available for the project.

Pressure Plane Staff will be meeting with consulting engineers on Friday to discuss the status of the Upper Pressure Plane study. Due to other City obligations related to the Sewer Treatment Plant, Pre-treatment study, and the need to gather additional data, the study has taken longer to complete than originally envisioned. Council may recall, the study scope included gathering data and making recommendations related to future needs, pressure fluctuations, and impacts from the 580 Sports Complex irrigation. Information will be shared as it becomes available.

Planning Commission Staff reports the Planning and Zoning Commission has elected a new Chair. Dorothy Person assumed her new role on February 10th.

5.2	MAYOR'S COMMENTS
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There were no Mayor comments.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding a Resolution amending authorized signators for Austin Capital Bank, SSB.
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Council member Kuehne moved to approve the Resolution, Mayor Pro Tem Williamson seconded the motion; Mayor Monroe opened the floor for questions, Council member Morris questioned signatory requirements, Staff advised it depends on the document and dollar amount on how many signatures are required and by whom and with a unanimous vote, the motion carried. (Pearce absent)

7.2	Discussion and presentation of the Lampasas Police Department 2021 Annual Racial Profiling Report.
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Mayor Pro-Tem Williamson moved to acknowledge the 2021 Annual Racial Profiling Report as presented, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Pearce absent)

7.3	Discussion and possible action to issue Order of Election for Municipalities for the May 7, 2022 General Election.
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Council member Kuehne moved to approve the Order of Election, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Pearce absent)

7.4	Discussion and possible action regarding a Veteran's Run and Walk on Saturday November 5, 2022 starting at 6:30 a.m. and ending at 10:00 a.m.
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Council member Kuehne moved to approve the Veteran's Run and Walk to be held on November 5, 2022, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Pearce absent)

7.5	Discussion and possible action regarding the 3 rd Street Roadway Improvement Project, as it relates to Change Order No. 1. For additional ADA accessibility ramps and other subsidiary work in an amount not to exceed \$80,000.00
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Council member Morris moved to approve Change Order 1 in an amount not to exceed \$80,000.00, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Pearce absent)

7.6	Discussion and possible action concerning a request from the Kiwanis Club for approval of a license application to operate a Circus within the city limits of the City of Lampasas and to grant a waiver for operations near schools, churches, and private residence.
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Council member Morris moved to approve the license application to operate a Circus within the city limits of the City of Lampasas and to grant a waiver for operations near schools, churches, and private residence. The motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Pearce absent)

7.7	Discussion and possible action regarding Rainwater Collection System at Campbell Park
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Council member Kuehne moved to approve the installation of one Rainwater Collection System, the motion was seconded by Council member Goodart, Mayor Monroe opened the floor for questions. Mr. Harrison, Contractor recommended additional research on placement and material of tanks before acting on this item. Council member Morris advised that he would like to see a scope of the project to include how the tank will feed the garden before deliberating. Council member Kuehne pulled her motion without objection, until additional research can be completed on the project.

7.8	Discussion and possible action regarding LEDC Business Park Roadway and Utility Improvements Phase 1 Base Bid and Add Alternate 1; financial participation in City infrastructure.
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Council member Clark moved to allocate \$971,176.00 from the American Recovery Act to fund water/wastewater infrastructure costs for the LEDC Business Park Roadway and Utility Improvements Phase 1 Base Bid and Add Alternate 1 project, the motion was second by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Pearce absent)

7.9	Discussion and possible action regarding field and drainage upgrades to Turner Baseball Fields in an
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amount not to exceed \$58,150.00

Council member Morris moved to approve field and drainage upgrades to Turner Baseball Fields in an amount not to exceed \$72,650.00 which includes additional material cost conditionally upon approval from the Parks Advisory Board, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Pearce absent)

ADJOURN

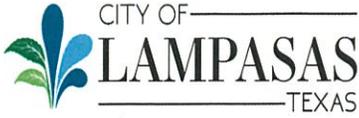
Council member Morris moved to adjourn the meeting at 7:25p.m., the motion was seconded by Mayor Pro Tem Clark and with a unanimous vote, the motion carried. (Pearce absent)

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary



Finance/Utility Billing & Collection

MEMO

Date: February 24, 2022

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for January 2022

Finance Department:

- * Completed/reviewed all journal entries.
- * Received and completed requests from the auditors for the annual audit.
- * Worked with the auditors regarding questions during the audit.
- * Processed and mailed all W2's, 1099's, and ACA reports.
- * Coordinated with Human Resources regarding various questions and processes.
- * Worked with benefits coordinator on getting payroll benefits updated.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Sales Tax for January was \$225,615 which is an increase of 19% from January 2021.
- * Reconciled 18 bank accounts
 - Processed 342 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for January 2022 was 10% lower than what was billed in January 2021. The Water billing for January 2022 was 4% higher than what was billed in January 2021.
- January Statistics for the department:

Total Water Customers	3,582
Total Wastewater Customers	2,863
Total Electric Customers	5,031
Residential Garbage Customers	2,726
Connects:	36
Disconnects:	26
Read In/Read Out:	22
Disconnects for Non-Pay:	5 (4 were reconnected)

Memo



To: Ryan Ward
From: Flint Geagley
Date: February 4, 2022
Re: January Activities

Electric Department

This month's activities involved:

- Received a total of 106 work orders and completed 102.
- Operations and Maintenance
 1. Removed Christmas lights in park and on the square
 2. Had 2 employees in transformer class
 3. Line locates - 54
 4. Dielectric test done on trucks
 5. Did in the field switching for LCRA for the Lampasas substation upgrades
- Set 0 poles:
 1. Digger truck in shop
 - 2.
 - 3.
 - 4.
 - 5.
- Connected:
 1. Upgrades – 4
 2. New services – 11
 3. Temps - 1
- Overtime: Received 9 callouts
 1. On customer side – 1
 2. Tree – 1
 3. Animal Contact –
 4. House fire – 1
 5. Equipment – 1 (replaced transformer)
 6. Weather - 1
 - 7.
- Activities for the Year 2021 - 2022:
 - Pole Inspection replacement: **total 389 poles, have replaced 331 poles**
 - Brodie Estates Subdivision: **(90% complete)**
 - Stone Valley: **(90% complete)**
 - Hidden Oaks: **planning stages**
 - Hillside Acres: **Completed all outer build and have built in to 4 new houses**

Memo



To: Ryan Ward, Assistant City Manager
From: Van Sims, W/WW Operations Manager
Date: February 22, 2022
Re: January 2022 Monthly Report

Water/Wastewater & Plant Operations

Summary of Activities

- ***Operation of Water Distribution System***
 1. Repaired 6 water leaks.
 2. Made 2 new water taps.
 3. 6-meter change outs.
 4. Completed monthly flushing.
 5. Collected 9 routine Bac T samples (all passed)
 6. Completed all disinfection action plan monitoring and nitrification action plan monitoring.

- ***Operation of Wastewater Collection System***
 1. Completed all monthly lift station checks.
 2. Completed 1 sewer repair.
 3. Resolved 4 sewer backups.
 4. Began testing for TPH (total petroleum hydrocarbons) at Oil States lift station.
 5. Routine lift station monitoring.

- ***Operation of Municipal and AFNA Treatment Facilities***
 1. Completed all daily checks of equipment and facilities.
 2. Collected all TCEQ required sampling and analysis for the municipal plant.
 3. Treated 46,050 gallons of septic waste.
 4. Performed all routine maintenance on scheduled equipment.
 5. Removed 100 cubic yds of cake.

- Total Work Orders Completed - 88
- Utility Locates - 53
- Customer Service Calls – 6

To: Honorable Mayor Monroe and City Council

CC: Finley deGraffenried, City Manager

From: Sammy Bailey, Chief of Police

Date: February 10, 2022

Ref: January 2022 Monthly Report

The Citizen Police Academy started January 6, 2022 and is set to graduate on February 15, 2022. These outstanding citizens have shown their dedication by attending two classes a week.

Chief Bailey has been compiling the racial profiling report to show that the Lampasas Police Department follows all laws and policies prohibiting racial profiling. The report will be presented in February. The City webpage and a pamphlet in the department lobby help anyone know where to send a compliment or complaint.

Assistant Chief Cummings attended the Central Texas Council of Governments grant workshop. This workshop is required should the department wish to apply for any state grants.

Command Staff at the police department are been having discussions about the Eclipse of April 8, 2024 since Lampasas is in the narrow path of totality of the eclipse. Chief Bailey attended the public meeting in regards to the Eclipse of 2024.

With the hire of Chad Curtis on January 31, 2022 we are fully staffed.

January statistics are at a much slower start than January 2021; however, thus far into February, we may make up the difference.

We are working to develop a health and fitness program for the department with meetings scheduled in February with DPS Supervisor of Wellness and Fitness and with Michael Rainey and Associates.

Lt. Montgomery has been asked to join law enforcement and Cardinal/Badge with future law enforcement updates and development for their records management systems (RMS) and Computer Aided Dispatch (CAD) systems. This is a testament to his hard work in implementing the programs we have.

Please see the January 2022 statistics that have been compiled by Communications Supervisor Kelli Sanguinet and are included in this report.

This will be my last monthly report to the City Council of Lampasas, as your Chief of Police. Thank you allowing me to live my dream. I pray that each of you and City Councils in the future continue to work as hard as you do for the greater good of Lampasas. Stay safe and stay well!

LAMPASAS ANIMAL SHELTER
CITY LOG

JANUARY 2022

DATE	INTAKE	SEX	AGE	BREED	COLOR	ADDRESS	NAME	PRECAUTIONS	DISPOSITION	OFFICER
1/2/2022	IMP P11985	M	A	LAB MIX	SILVER	800 N RIDGE	LARSON		RTO 1-3	122
1/4/2022	IMP P11986	F	A	PUG	FAWN	1906 E AVE G	ATHENA		RTO 1-4	131
1/4/2022	IMP P19967	M	A	PUG	BLACK	1906 E AVE G	BONE		RTO 1-4	131
1/4/2022	IMP P11968	F	ADO	DSH	BLACK	304 N ARNOLD		FERAL	EUTH	131
1/4/2022	IMP P11969	F	ADO	DSH	BLACK	304 N ARNOLD		FERAL	EUTH	131
1/4/2022	IMP P11970	F	ADO	DSH	GREY/WHIT TAB	LMS 902 S BROAD	IVY		EUTH	131
1/4/2022	IMP P11971	F	A	DSH	DILUTE	207 W 2ND		ATTACKED BY DOG	EUTH	131
1/4/2022	IMP P11972	M	A	CHICKEN	WHITE	WHITE STREET			ADOPT	CITIZEN
1/4/2022	IMP P11973	M	A	CHICKEN	YELLOW	WHITE STREET			ADOPT	CITIZEN
1/4/2022	IMP P11974	M	A	CHICKEN	WHITE	WHITE STREET			ADOPT	CITIZEN
1/4/2022	IMP P11975	M	A	CHICKEN	RED	WHITE STREET			ADOPT	CITIZEN
1/7/2022	IMP P11976	M	A	DSH	RED/WHIT TAB	10 BELLAIRE		FERAL	EUTH	131
1/9/2022	IMP P11977	M	A	LAB MIX	BLK/WHIT	900 BLOCK E AVE G	ENZO		RTO 1-10	111
1/9/2022	IMP P11978	M	A	LAB MIX	BLK	900 BLOCK E AVE G	YURI		RTO 1-10	111
1/9/2022	IMP P11979	F	A	TERRIER MIX	BLACK	900 BLOCK E AVE G	LITTLE PUP		RTO 1-10	111
1/10/2022	IMP P11980	F	A	CHIHUAHUA MIX	BLK TRI	1106 CLOUD	DARCY		RESCUE	CITIZEN
1/10/2022	IMP P11981	U	ADO	DSH	BLACK	304 N ARNOLD		FERAL	ESCAPED	131
1/11/2022	IMP P11982	M	ADO	ACD MIX	BLK TRI	ALFREDO/S2B1	EDISON			CITIZEN
1/11/2022	IMP P11983	F	A	CHICKEN	BROWN	PARK LANE			ADOPT	131
1/12/2022	IMP P11984	M	A	DSH	BROWN/WHIT TAB	203 MOCKINGBIRD		FERAL	EUTH 1-12	131
1/12/2022	IMP P11985	F	A	CHICKEN	BROWN	PARK LANE			ADOPTED 1-14	131
1/13/2022	IMP P11986	M	A	DSH	BLUE/WHIT	1275 S WESTERN		FERAL	EUTH	131
1/13/2022	IMP P11987	M	A	PIT MIX	BLUE	309 N RACE			EUTH	131
1/15/2022	IMP P11988	M	A	DSH	RED TAB	501 N BROAD		FERAL	EUTH	CITIZEN
1/17/2022	IMP P11989	M	A	AUSSIE	RED/WHIT	GOLDMAN	REMI		RTO 1-18	111
1/17/2022	IMP P11990	F	A	LACY MIX	BLUE	2ND AND KEY	LUCY		RTO 1-18	114
1/18/2022	IMP P11991	M	A	LAB MIX	BLACK	281 WALNUT	BUSTER		RTO 1-18	131
1/18/2022	IMP P11992	M	A	DSH	BLACK	1275 S WESTERN		FERAL	EUTH	131
1/19/2022	IMP P11993	M	A	DSH	SEAL POINT	1275 S WESTERN		FERAL	EUTH	131
1/21/2022	IMP P11994	U	A	HAWK	BROWN	500 E ATH		INJURED	RESCUE	131
1/24/2022	IMP P11995	M	A	PIT MIX	TAN/WHIT	503 W 2ND				131
1/25/2022	SUR P11996	M	A	TERRIER MIX	TAN	7 GOLDMAN	ACE		EUTH	CITIZEN
1/26/2022	IMP P11997	F	A	BULLDOG MIX	WHIT/BLK	16 SUNSET	BLAIR		RTO	122
1/26/2022	IMP P11998	F	A	DSH	TORTIE	506 S WESTERN		FERAL	EUTH	131
1/26/2022	IMP P11999	M	A	DMH	BLUE	1512 S MAIN		FERAL	EUTH	131
1/27/2022	IMP P12000	M	A	DSH	GRY/WHIT TAB	1107 W 1ST		FERAL	EUTH	131
1/27/2022	IMP P12001	F	A	DSH	RED/WHIT TAB	103 N BROAD		FERAL	EUTH	131
1/27/2022	IMP P12002	F	A	DSH	BRW TAB	106 N RIDGE		FERAL	EUTH	131
1/27/2022	IMP P12003	F	A	DSH	BLACK	1107 W ST		FERAL	EUTH	131
1/28/2022	IMP P12004	F	A	DSH	GREY/WHIT	1107 W 1ST		FERAL	EUTH	131
1/28/2022	IMP P12005	F	A	DSH	BRNN TAB	506 S WESTERN		FERAL	EUTH	131
1/28/2022	IMP P12006	M	A	DMH	FLAME POINT	1275 S WESTERN		FERAL	EUTH	131
1/28/2022	SUR P12007	M	A	CHICKEN	BLK TRI	WHITE STREET		FERAL	EUTH	131
1/28/2022	SUR P12008	M	A	CHICKEN	BLK TRI	WHITE STREET			EUTH	CITIZEN
1/28/2022	SUR P12009	M	A	CHICKEN	BLK/TRI	WHITE STREET			EUTH	CITIZEN
1/29/2022	IMP P12010	F	A	CATTLE DOG MIX	RED/MERLE	606 S CHESTNUT			EUTH	112
1/30/2022	IMP P12011	M	A	DSH	SEAL POINT	108 N WALNUT		INJURED	EUTH 1-30	122
1/31/2022	IMP P12012	U	A	DUCK	WHITE	100 MILLICAN				131
1/31/2022	IMP P12013	M	A	CHICKEN	YELLOW	701 S MAIN				131
1/31/2022	IMP 12014	F	A	CHICKEN	BROWN	701 S MAIN				131
1/31/2022	SUR P12015	F	A	BEAGLE	BLK TRI	507 W 3RD	HARMONY			CITIZEN

	January-22	YTD	01/2021 YTD
ACCIDENTS:			
MINOR ACCIDENTS	21	21	22
MAJOR ACCIDENTS	2	2	1
FATAL ACCIDENTS	0	0	0
TOTAL ACCIDENTS	23	23	23
CODE ENFORCEMENT:			
HIGH WEEDS & TRASH	9	9	14
JUNK / UNREGISTERED VEHICLES	2	2	2
SUBSTANDARD HOUSING	0	0	1
BUILDING COMPLAINTS	0	0	0
MISCELLANEOUS	22	22	20
TOTAL CODE COMPLAINTS	33	33	37
DAILY ACTIVITIES:			
CALLS FOR SERVICE	871	871	857
TELEPHONE CALLS RECEIVED	2602	2602	3017
ESCORTS	57	57	53
MOTORIST ASSISTS	42	42	43
EMERGENCY ORDER OF DETENTION	2	2	0
BEHAVIORAL CRISIS	9	9	6
911 CALLS	204	204	225
TEXT TO 911	0	0	0
OPEN RECORD REQUESTS	18	18	44
ANIMAL CONTROL:			
ANIMAL CFS & FOLLOW UPS	202	202	145
ANIMAL IMPOUNDS	42	42	41
CPAAA VOLUNTEER HOURS:	23.25	23.25	0.00

OFFICER COUNT: 21 OF 21
DISPATCHER COUNT: 7 OF 7

WARRANT TOTALS

(This page includes only information on Class C LMC Warrants received at LPD - No other warrants are tallied)

	Jan-22	YTD	01/2021 YTD
WARRANT TOTALS:			
LMC WARRANTS ISSUED	74	74	0
LMC WARRANTS RECALLED	21	21	14
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	5	5	3
LMC WARRANTS PAID AT LMC / PD	0	0	0

	Jan-22	YTD	01/2021 YTD
WARRANT \$ AMOUNTS:			
LMC WARRANTS ISSUED	\$44,421.45	\$44,421.45	\$0.00
LMC WARRANTS RECALLED	\$17,414.36	\$17,414.36	\$7,189.49
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	\$3,125.87	\$3,125.87	\$3,894.93
MONEY COLLECTED AT PD	\$0.00	\$0.00	\$0.00

Report Prepared by Kelli Sanguinet 02/09/2022

Lampasas Economic Development Corporation

From: Mandy Walsh

Re: Staff Report

Date: January 19, 2022

SALES TAX: INCREASE 18.92%



Industrial Park

Staff is working with the City Attorney on a two-phase agreement, a 1-2 year lease agreement followed by a development agreement for Martin's Rod & Custom. This local business was awarded the RFP for the Industrial Park property at 1203 McLean St. Martin wishes to lease the property for RV/Boat Storage the first year, intending to purchase the property upon the second year and build out a mini Hot Rod Business Park. The plans for the destination-themed Business Park includes a manufacturing facility to house businesses such as the chassis shop, suspension manufacturers, body shop, upholstery shop and other custom stores and hot rod related trades. Additionally, they are proposing other entrepreneurial possibilities like a cigar lounge, distillery/microbrewery, barber shop, food truck spots and a park area. Their hope is this will provide a location for customers traveling from outside of Lampasas (which defines 98% of their clientele) and locals to have a safe, clean and fun destination to hang out or while they wait for their vehicle to complete services. They propose the new development will initially produce an additional 20+ jobs with wages up to \$30/hour.

Business Park Phase 1

Pre-Bid was held on January 4th, followed by a site visit. We had (14) total attendees, which included City staff and (5) construction companies. Those in attendance were TTG Utilities, HCS Inc., Diamond X Contracting, Knife River and Gage & Cade Construction. We discussed an addendum, which includes Project Manual Revisions. Those revisions include bid date/time changed to January 25th at 2 p.m., separate bid item for mobilization and recompacted subgrade, description change for type of geogrid and added an option for an alternate pavement section that includes a thicker base section and lime-stabilized subgrade in lieu of geogrid and recompacted subgrade. Also noted in the addendum is the change of frequency in the density testing for roadway embankment. Drawing revisions listed in the addendum included the modification of the typical pavement section from geogrid TX130S to TX-7 (Langerman Foster was notified and has made an amendment to their Geotech report; this could likely increase construction costs by \$30-\$40,000), and the alternate pavement section utilizing lime-stabilized subgrade in lieu of the geogrid and recompacted subgrade. The addendum also clarified construction water costs, all testing requirements fall under contractor's responsibility (embankment, subgrade, limestone base) and specific details for lane closures on HWY 183 per TXDOT. The City and Eckermann Engineering are still researching the size of the existing well on the property that needs to be capped. TXDOT has approved and



issued permits as of January 12th. Also, CAD files were requested at the pre-bid, however EEI will not be releasing these during the bid phase. CAD files will be released to the GC after contract award. We are anticipating award by LEDC Board on February 16.

CDI

The Community Development Institute is returning to their original schedule hosting annual training in March. I attend the Advanced course annually for continuing education, networking and to retain my PCED. CDI Texas' intent is to provide practical, interactive and comprehensive training designed to meet the needs of both economic and community development professionals working in fast-paced environments. Understanding the need for balance between community and economic development fosters better outcomes for community well-being and improved quality of life for our cities, regions and beyond. I'll be attending at Lone Star College in The Woodlands March 1-4.

Eclipse Meeting

There was a public meeting held on January 13th for those interested in learning about the Eclipse 2024 event and how they may be a part of the planning. As we've discussed previously, Lampasas lies in the bullseye for one of the longest periods of totality on April 8th, 2024, and will likely attract visitors from around the world. Sub-committees are being formed and if anyone is interested in assisting, please email lampasaseclipse2024@gmail.com. There is a website (www.2024Eclipse.org) which will feature a page for each community, but you may also visit the Facebook page, 2024 Solar Eclipse – Lampasas Experience, for more information.

Website

Staff is working with Civic Plus on restructuring the LEDC website. We are condensing some of the graphic buttons, rearranging how information is laid out on the homepage and also where it can be located internally. We've looked at various City and EDC sites to compare. We are cleaning up the colors to make it cleaner and more modern, and easy to navigate. The demographic visiting the LEDC site differs significantly from the City site so we are tailoring it to developers, realtors, brokers, business owners. We will review the Mood Board and Layout Proposal on January 18th based on feedback staff gave to the Civic Plus team. If no changes are requested, the layout approval form will be submitted on January 28th and their team will begin the redesign. We are anticipating a mid-to-late April launch date based on approvals and resources.

Job Fair

The Texas Veterans Commission met with me, Melissa Unger and reps from the Central Texas Workforce Solutions regarding a partnership to host the Summer Job Fair. They will coordinate with businesses that wish to participate along with input from me and Melissa, as well as promoting and advertising in Lampasas and surrounding areas. In the past the LEDC has handled all aspects of the job fair and with limited funding, and the logistics for an event this size as a one-person department, this offer is very



promising. Based on the success of the event we will plan to continue this partnership moving forward. We have tentatively set the date for June 15th from 10a-1p at the Lampasas Middle School Gymnasium. There are more details that need to be ironed out, but looking forward to an even larger event now with the help of another organization.



Lampasas Fire Department

Lampasas, TX

This report was generated on 2/22/2022 9:20:09 AM



Incident Type Count per Station for Incident Status

Incident Status: All | Start Date: 01/01/2022 | End Date: 01/31/2022

INCIDENT TYPE	# INCIDENTS
Station: 1 - A - Shift	
Incident Status: Reviewed	
311 - Medical assist, assist EMS crew	1
Total Reviewed Incidents for 1 - A - Shift:	
1	
Station: 1 - C - Shift	
Incident Status: Reviewed	
311 - Medical assist, assist EMS crew	1
Total Reviewed Incidents for 1 - C - Shift:	
1	
Station: 1 - Lampasas Fire Department	
Incident Status: Reviewed	
100 - Fire, other	1
111 - Building fire	2
112 - Fires in structure other than in a building	1
122 - Fire in motor home, camper, recreational vehicle	1
142 - Brush or brush-and-grass mixture fire	2
143 - Grass fire	8
311 - Medical assist, assist EMS crew	75
321 - EMS call, excluding vehicle accident with injury	2
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	3
412 - Gas leak (natural gas or LPG)	1
441 - Heat from short circuit (wiring), defective/worn	1
463 - Vehicle accident, general cleanup	1
511 - Lock-out	1
550 - Public service assistance, other	1
554 - Assist invalid	2
561 - Unauthorized burning	3
611 - Dispatched & cancelled en route	9
622 - No incident found on arrival at dispatch address	1
631 - Authorized controlled burning	1
651 - Smoke scare, odor of smoke	2
700 - False alarm or false call, other	1
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
Total Reviewed Incidents for 1 - Lampasas Fire Department:	
124	

Displays a count of each Incident Type for the selected Date Range, grouped by Station and Incident Status.

Station: 1 - Lampasas Volunteer Fire Department	
Incident Status: Reviewed	
542 - Animal rescue	1
611 - Dispatched & cancelled en route	1
Total Reviewed Incidents for 1 - Lampasas Volunteer Fire Department:	2

Displays a count of each Incident Type for the selected Date Range, grouped by Station and Incident Status.



Lampasas Fire Department

Lampasas, TX

This report was generated on 2/22/2022 9:20:09 AM



Incident Type Count per Station for Incident Status

Incident Status: All | Start Date: 01/01/2022 | End Date: 01/31/2022

INCIDENT TYPE	# INCIDENTS
Station: 1 - A - Shift	
Incident Status: Reviewed	
311 - Medical assist, assist EMS crew	1
Total Reviewed Incidents for 1 - A - Shift: 1	
Station: 1 - C - Shift	
Incident Status: Reviewed	
311 - Medical assist, assist EMS crew	1
Total Reviewed Incidents for 1 - C - Shift: 1	
Station: 1 - Lampasas Fire Department	
Incident Status: Reviewed	
100 - Fire, other	1
111 - Building fire	2
112 - Fires in structure other than in a building	1
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Total Reviewed Incidents for 1 - Lampasas Fire Department: 124	

Displays a count of each Incident Type for the selected Date Range, grouped by Station and Incident Status.



emergencyreporting.com
Doc Id: 1520
Page # 1 of 2

Station: 1 - Lampasas Volunteer Fire Department	
Incident Status: Reviewed	
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611 - Dispatched & cancelled en route	1
Total Reviewed Incidents for 1 - Lampasas Volunteer Fire Department:	2

Displays a count of each Incident Type for the selected Date Range, grouped by Station and Incident Status.



**Department: Parks
Monthly Activity Report
MONTH OF JANUARY 2022**

I) Regular Personnel Hours Available: 1008.00

LESS:

A)	Vacation Leave	8.00
B)	Sick Leave	64.00
C)	Supervision / Training	60.00
D)	Holiday	48.00
E)	Other - Personal Day	8.00

SUB-TOTAL 188.00

PLUS:

A)	Over Time	39.00
B)	On-Call / Standby	21.00
C)	Part Time	
D)	Transfer	

SUB-TOTAL 60.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 880.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Christmas Decorations - Removal & Storage	172.00	
Improve Metal Picnic Tables	60.00	
Install Privacy Fence Slats at Hanna Springs Pool	32.00	
Clear Fence Line at Avenue A Property	68.00	
Other:		
Sub-total Hours on Projects:		332.00

IV) Department Operations and Maintenance for the Month.

Cleaning Parks	145.00	
Airport Maint.	21.00	
Mowing/Weed eating	0.00	
Building and Grounds	291.00	
Equipment/Vehicles/Shop	51.00	
Office/Meetings	40.00	
Sub-total Hours on Projects:		548.00

TOTAL HOURS FOR DEPARTMENT 880.00

V) Department's Proposed Projects for next Month

Total Estimated Hours on Proposed Projects:		0.00

Department: SPORTS FACILITIES
Monthly Activity Report
Jan-22

I) Regular Personnel Hours Available: 504.00

LESS:

A) Vacation Leave	16.00
B) Sick Leave	40.00
C) Supervision/Training	
D) Holiday	24.00
E) Comp Taken	

SUB-TOTAL 80.00

PLUS:

A) Over Time	22.00
B) On call/Standby	20.00
C) Part Time	
D) Comp Accrued	

SUB-TOTAL 42.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 466.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Other:		
Sub-total Hours on Projects:		0.00

IV) Department Operations and Maintenance for the Month.

Cleaning Parks	90.00	
Turf Management	24.00	
Mowing/Weed eating	27.00	
Building and Grounds	250.00	
Equipment/Vehicles/Shop	55.00	
Office/Meetings	20.00	
Sub-total Hours on Projects:		466.00

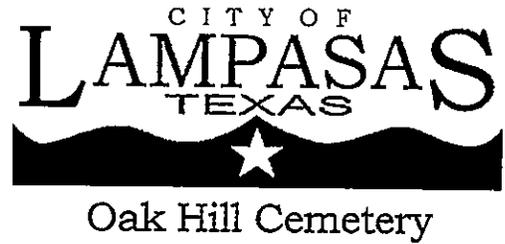
TOTAL HOURS FOR DEPARTMENT 466.00

V) Department's Proposed Projects for next Month

?		
?		
?		
Total Estimated Hours on Proposed Projects:		0.00

Memo

To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 2/10/2022
Re: End of the month report January



Interments	3
Fee's for over site	\$300.00
Sites sold	2/ \$1,000.00
Niche sales	0
Beautification fund	\$44.00
Visitors Assisted	4
Level & Backfill sites	12
Meetings Attended	0

DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: JAN 2022

Regular Personnel Hours Available:		480
LESS:		
A)	Vacation Leave/Personal Day	16
B)	Sick Leave	16
C)	Jury Duty	0
D)	Other (holiday/bad weather)	24
E)	Supervision	15
	SUB-TOTAL	71
PLUS:		
A)	Transfer from Parks	0
B)	Seasonal Labor/Temp	0
C)	Other (Community service)	0
D)	Overtime	6
	SUB-TOTAL	6
TOTAL HOURS AVAILABLE FOR THE MONTH:		415

Department Summary of Work Orders for the Month

Received	Completed	Outstanding	Void	Hours
----------	-----------	-------------	------	-------

Department Projects for the Month

TREE TRIMMING				0
	0			0
	0			0
Sub-total Hours on Special Projects:				0

Department Operations and Maintenance for the Month

Mowing & W/E / Funerals				6
Equip & Veh Maint				20
Buildings & Grounds				291
Office Operations				98
Sub-total Hours on OM Projects:				415

OTHER

				0
	0			0
	0			0
Sub-total Other				0

TOTAL HOURS FOR DEPARTMENTS 415

Department's Proposed Projects for next Month

				0
	0			0
Total Estimated Hours on Proposed Projects:				0

Memo

To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Wednesday, February 9, 2022
Re: January 2022 Monthly Report



Information Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	412
Facebook Followers	6,885
Twitter Followers	668
Instagram Followers	257
Website Page Views	24,870

IT Supported Hardware & Software

PCs	92	Wireless Access Points (WAP)	16	Servers	22
Laptops	51	Verizon Aircards	46	Firewalls	5
Printers	69	Network Attached Storage (NAS)	7	Tablets	11
Switches	21	Apple iPhones	33	Software Applications	30+

January Projects Completed:

- WWW Scada project planning with staff/vendor
- WWW Scada configurations in the firewall
- Configured/installed (13) replacement pcs
- Configured/installed laptop for ACM
- Built out SharePoint website for staff
- Ordered/activated Verizon jetpack aircard for ACM
- Obtained quotes for (2) replacement PD toughbooks/ordered
- Declared (14) WG AP 120 devices as surplus/dispose of through GovDeals
- Attended Civic Plus City website re-design discovery meeting
- Ordered/installed replacement printer for ACM/CM
- Ordered Microsoft Office 2019 licenses for desktop replacement PCs
- Contacted Incode regarding SVR OS upgrade requirements
- Discussed WWW SCADA software/policies/made contact w/ vendor for project planning
- Azbell onsite for equipment maintenance at Calvert Building

February Projected Projects:

- Assist vendor with WWW Scada software upgrade/remote access
- Schedule Meter Reader software upgrade/training
- Schedule Incode SVR migration/OS upgrade with staff/vendor
- Civic Plus Mood Board & Layout Approval form: due 2-4
- Add RAM to various PCs
- Add WG AP 120's (14) to GovDeals
- Discuss/plan Library fiber project with staff/vendor quotes
- Send in Utility Epson receipt printer for repair
- Continue working on the new City website re-design with vendor
- Build out (5) refurbished replacement PCs
- Configure (2) replacement PD toughbooks
- Configure/install City Barn security cameras
- Obtain quote for Microsoft o365 exchange plan upgrade/schedule migration
- Civic Mobile app – re-design – GoLive
- Obtain quotes for replacement switches/order if available
- Work on IT related policy amendments
- Send out KnowBe4 Email phishing campaigns/provide user education

FY 2021/2022 Projects:

- PD Criminal Justice Information Systems (CJIS) Audit **(completed)**
- Configure/install new anti-virus software on client pcs/servers **(completed)**
- IT Building exterior water faucet **(completed)**
- Upgraded OS on Server Host 1 to SVR 2019 **(completed)**
- Upgraded OS on Server Host 2 to SVR 2019 OS **(completed)**
- Upgraded OS on SVR-WSM to SVR 2019 OS **(completed)**
- Obtain quote/configure/replace WG WAP's with WG AP 125 (14) **(completed)**
- Ran cable/Installed security cameras at City Barn **(completed)**
- Obtain quotes/configure/replace (15) desktop PCs **(completed)**
- Obtain quote/order (15) Microsoft Office 2019 STD licenses **(completed)**
- Work with staff and vendor on WWW SCADA software solution/connection **(completed)**
- Upgrade Meter Reader handheld software *(Feb 2022)*
- Configure/replace PD Toughbooks *(Feb 2022)*
- Run network cable/Install security cameras at City barn *(Feb 2022)*
- Upgrade Incode Server OS to Windows SVR 2019 *(Mar 2022)*
- Upgrade Microsoft o365 exchange online plan 1 to plan 2/email archive *(Mar 2022)*
- City/EDC website re-design *(Apr 2022)*
- Obtain quotes/configure/replace City network fiber switch *(FY 21-22)*
- Obtain quotes/configure/replace (2) 52 port switches *(FY 21-22)*
- Obtain quotes/configure/replace (2) 24 port switches *(FY 21-22)*
- Obtain quotes/configure/replace (4) 10 port switches *(FY 21-22)*
- Adopt future amendments to IT Computer Policy *(FY 21-22)*
- City wide cyber security training for all employees *(FY 21-22)*
- IT Building Server Room Wall with locking door *(FY 21-22)*
- Repaint IT Building *(FY 21-22)*

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Install Windows updates on City/PD servers & workstations
- Content updates to City/EDC Website/Facebook/Twitter/Setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Order toner needed in each department
- Prepare reports for and attend directors meeting and City Council meeting
- IT monthly report
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings
- Create cyber security phishing campaigns/deploy to employees

Future Projects & Goals:

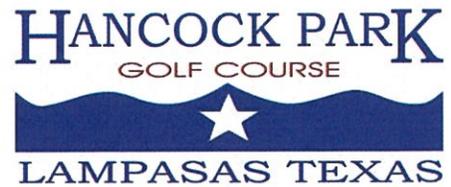
- Work with staff and vendor on Electric Scada software/equipment solution/connection *(FY 22-23)*

- Point to Point wireless Internet solution for locations not on fiber *(FY 22-23)*
- Migrate Incode software to cloud/SQL solution *(FY 22-23)*
- Replace PD Host 1 & Host 2 Server *(FY 22-23)*
- Migrate Incode v.9 to Incode Cloud solution *(FY 22-23)*
- Run structured fiber to Library *(uncertain)*
- Research/implement timesheet/time off request software *(uncertain)*

LAMPASAS PUBLIC LIBRARY

JANUARY 2022

- Circulation** We circulated 4,157 items in January, which is up 12.7% from December (3,689). The library was closed January 1 and January 17 (MLK Jr Day).
- Door Count** There were 3,572 visitors during January, which is up 4.7% from December (2,318).
- Internet Usage** There were 305 Internet sessions in January, compared to 248 in December (up 23%).
- Wifi Usage** We had 96 distinct clients use the public wifi in January, which is down 12.7% from December. There was an average of 9 users per day, which is down 18.2% from last month.
- Text Interactions** We communicated, via text messages, with 100 unique phone numbers in January, which is up 12.4% from December (89). We sent/received a total of 490 messages, which is down 3.7% from last month (509).
- January Programs** We had two staff story times, How Pinteresting!, STEAM Stories (for PreK), Cornelia Key Book Club, STEAM Day, Family Story Time with Olivia Hart (Facebook Live), and 42 Club. Total attendance for in-person programs was 38. Family Story Time has had 184 views.
- Consortium Meeting** On January 26, we hosted the meeting of the Central Texas Library and Museum Consortium (CTLMC). Representatives from 7 area libraries, as well as CTC-Continuing Education, met to discuss current issues facing libraries, including book challenges/bans and programming (virtual vs. in-person).
- Upcoming Programs** In February, we will have two staff story times, How Pinteresting!, STEAM Stories, Cornelia Key Book Club, STEAM Day, Family Story Time with Reagan Seymour (Facebook Live), and 42 Club. We are also having a library-themed escape room throughout the month, in honor of Library Lovers' Month.
- Park Dedication** On Saturday, February 26, the public is invited to join us for a special event. Beginning at 10am, we will have a park dedication, sculpture unveiling, painted chair auction, and we'll be signing up children for Dolly Parton's Imagination Library. There will also be refreshments served. The painted chair auction will end at 2pm.



Memo

To: Finley deGraffenied, City Manager

From: Van Berry, Golf Course Manager

cc: City Council Members

Date: February 7, 2022

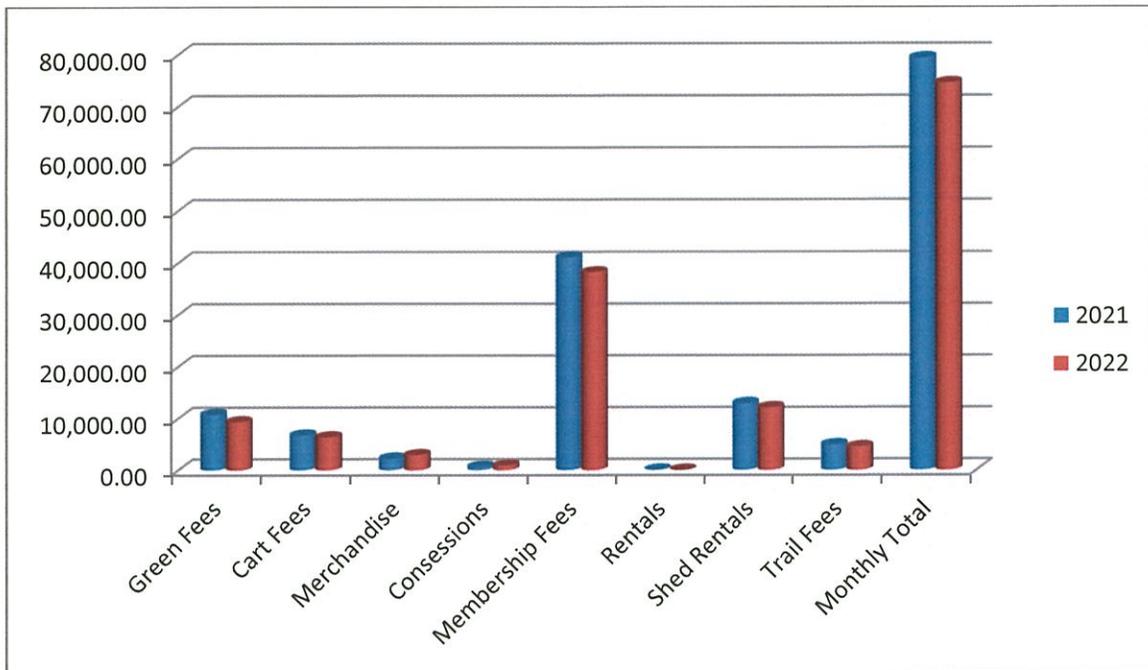
Re: Monthly Report, January 2022

-
- Weekly mowing and maintenance of the golf course.
 - Sprayed the greens with nitrogen and manganese.
 - Applied 800 lbs. of Gypsum on the greens.
 - Applied 600 lbs. of 0-0-30 (potash) on the greens.
 - Sprayed herbicide on the tee boxes to kill winter weeds.
 - Re-painted all the distance markers in the fairways and on the cart trails.
 - Prepared our sprayed rig for our winter herbicide applications.
 - The Hancock Park Golf Association voted to pay for a new scoring area. They are in the process of getting bids for a 20 x 30 covered pavilion, Warren Thornton completed the pad and the bids should be in this week. The scoring area will be located at the south end of the pro shop near the old scoreboard.

January Tournaments:

January 31, 2022 – High-School Boys Invitational, 98 golfers.

Hancock Park G.C. January Revenue Comparison 2021 and 202



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City of Lampasas

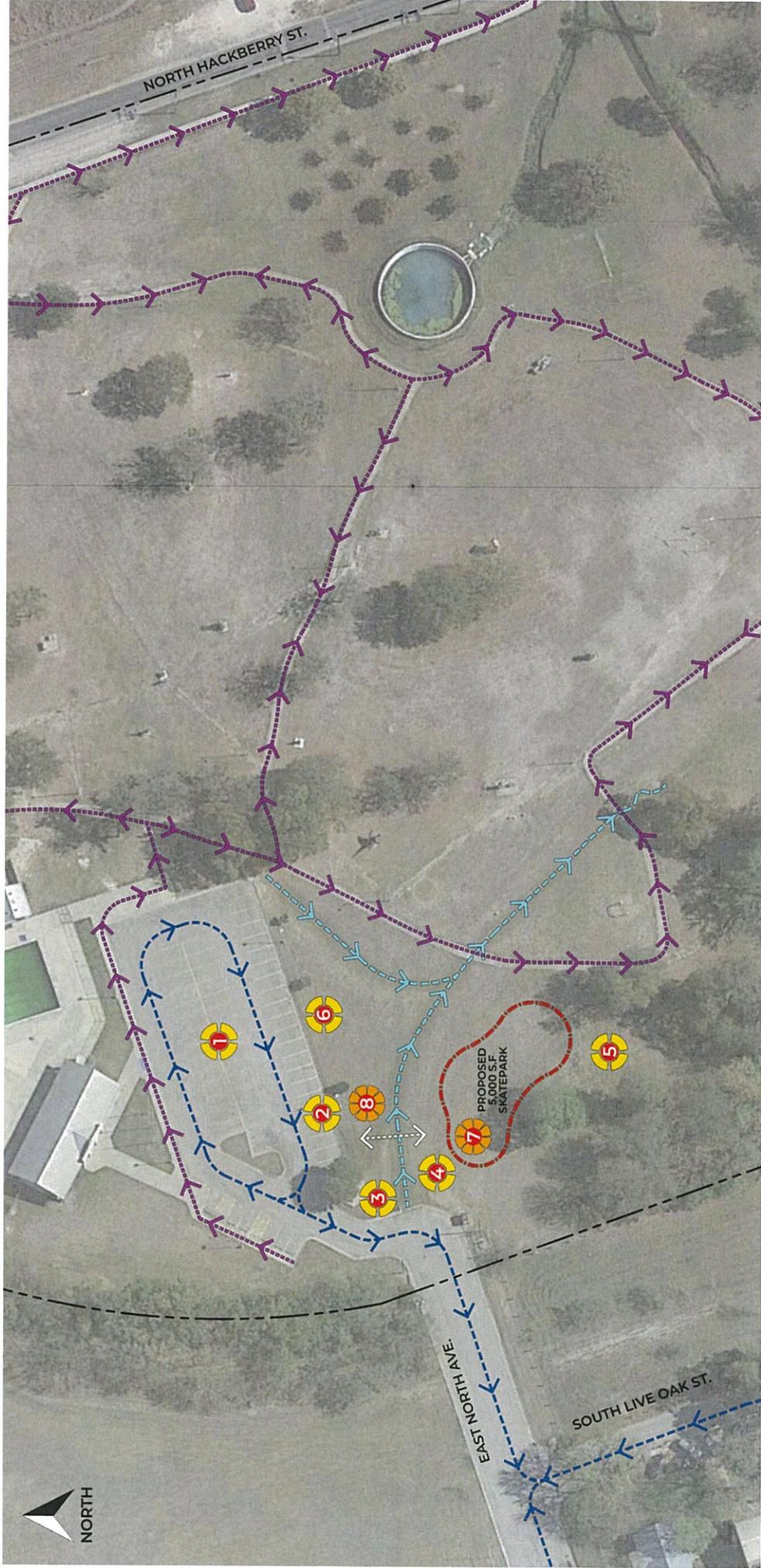
M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 25 February 2022

- LEDC** The Lampasas Economic Development Corporation met on February 16th and awarded the Business Park, Phase 1 and Add Alternate, project to Gage and Cade Construction, LLC. The contractor has been notified of the award and is currently preparing insurance and bonding documentation prior to execution of the contract. Following execution, a pre-construction meeting will be held to determine, among other items, the date for Notice to Proceed ("NTP"). Staff anticipates the NTP date will fall in the next 30 to 60 days. As a reminder, the contracted time is 365 days. Additionally, Mandy reported to the Board on recent inquiries for downtown business locations, and please feel free to review her monthly report included in the packet.
- Skatepark** On February 22nd representatives from SPA Skateparks, and NewLine Skateparks, contractors, conducted a kick-off design meeting at the Hostess House for the Campbell Park Skatepark. The meeting was attended by approximately 30 individuals who reviewed the scope and budget for the project, as well as, provided input on desired design features. A follow-up design meeting will be conducted, likely virtually, to refine the design and gain additional insight from the community.
- CIP** Due to poor weather on the 24th, the Capital Improvement Program ("CIP") Committee postponed their meeting to March 3rd. The meeting agenda will include a re-cap of initiated and funded CIP projects, and a review of possible new projects for inclusion in the FY 2023-2028 Report.
- Planning Comm.** Staff regrets to inform Council that Mr. Jeff Jackson has resigned from the Planning and Zoning Commission. He stated that he had been considering resigning, and was not planning on re-appointment this Fall. Jeff has served on the Commission for 15 years. Council may consider an appointment on the March 14 meeting with a possible recommendation from the Commission.
- Third Street** Assistant Manager Ryan Ward reports the Third Street is still slightly ahead of schedule even with several weather delays. The contractor has concentrated in the past week on concrete removal and forming and anticipates pouring during the week of February 27th. Change Orders have been discussed and approved with the contractor and will be incorporated in the current flat work.

Fort Hood	City Council and staff have received an inquiry regarding a tour of Fort Hood with County officials in the next several weeks. Based on Council input, staff has communicated with Mr. Harrington, Lampasas Heart of Texas Defense Alliance (“HOTDA”) representative, that March 9, 29, and April 6-8, would be preferred. Staff has also indicated that a date that works for the majority of attendees would also be acceptable. Staff will report when a date is confirmed.
GPS Data Collection	Assistant Manager Ward reports that a program has been initiated to collect data on City infrastructure. Mr. Ward has a background in GIS systems and data collection that will provide the City valuable information related to location and condition of City assets. Staff will be trained in the next several weeks regarding use of equipment and transfer of data.
Chief Bailey	Staff would like to remind Council of Chief Bailey’s public retirement reception on Friday March 4 th , from 2:00 to 4:00 p.m. in the Calvert Municipal Building. The reception will be come and go, so please come by and wish Sammy the best in her retirement.
CPA	Chief Bailey reports that six individuals have completed and graduated from the current Citizens’ Police Academy series of classes. The program, started by Chief Bailey in 2017, has graduated approximately 30 participants that continue to provide assistance and service to the City at special events.
Staff	Staff would like to recognize employees who began their career with the City of Lampasas in February: Felecia Vallejo 10 years, Bessie White 7 years, Cory Greiner 8 years, Carlyn Hise 4 years, Chuck Montgomery 20 years, Mandy Walsh 5 years, Carlos Garcia 18 years.

Site Analysis



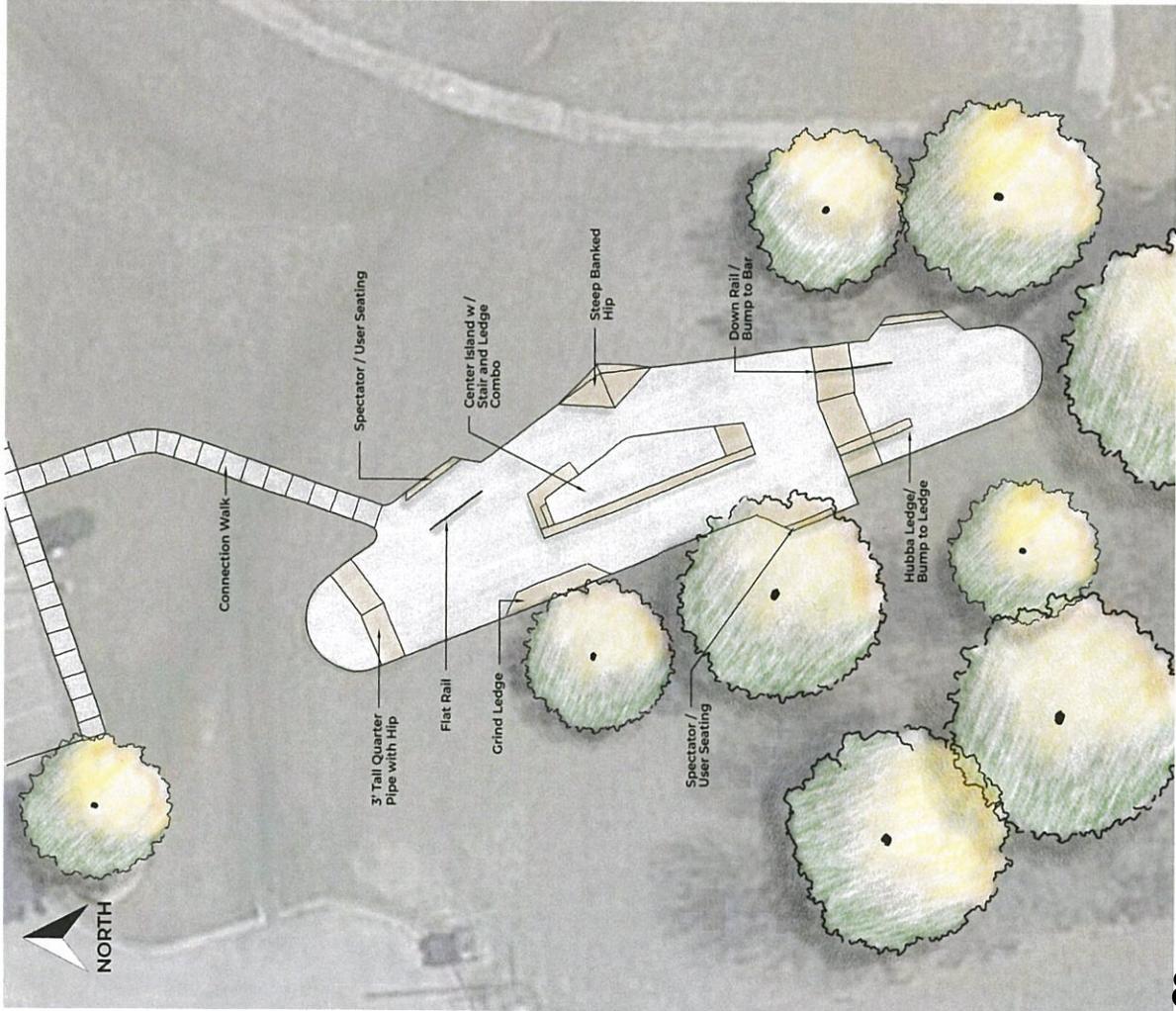
LEGEND

- AREA OF DEVELOPMENT
- EXISTING VEHICULAR TRAFFIC
- EXISTING PEDESTRIAN ROUTE
- EXISTING SITE DRAINAGE
- PROPOSED PEDESTRIAN CONNECTION
- SITE OPPORTUNITY
- SITE CONSTRAINT

NOTES

- 1** EXISTING ON-SITE PARKING LOT
- 2** EXISTING LIGHTING INFRASTRUCTURE IN PLACE OPPORTUNITY TO UPGRADE FOR IMPROVED SKATEPARK LIGHTING
- 3** OPPORTUNITY FOR SKATEPARK PRIMARY ENTRY / SIGNAGE
- 4** POSSIBLE ENTRY TO SKATE PARK FROM PARKING LOT
- 5** OPPORTUNITY TO BUILD NEAR EXISTING TREE LINE TO HELP PROVIDE SHADE
- 6** EXISTING RESTROOM FACILITY NEARBY
- 7** SITE APPEARS TO BE RELATIVELY FLAT. EXISTING INFRASTRUCTURE INFORMATION REQUIRED
- 8** SOME TYPE OF CULVERT OR BRIDGE MAY BE REQUIRED TO ALLOW CONNECTION WALK TO GO OVER EXISTING PATH OF DRAINAGE

Design Option 1



Manual Pad



Flat Rail



Banked Hip



Hubba Ledge /
Bump to Ledge

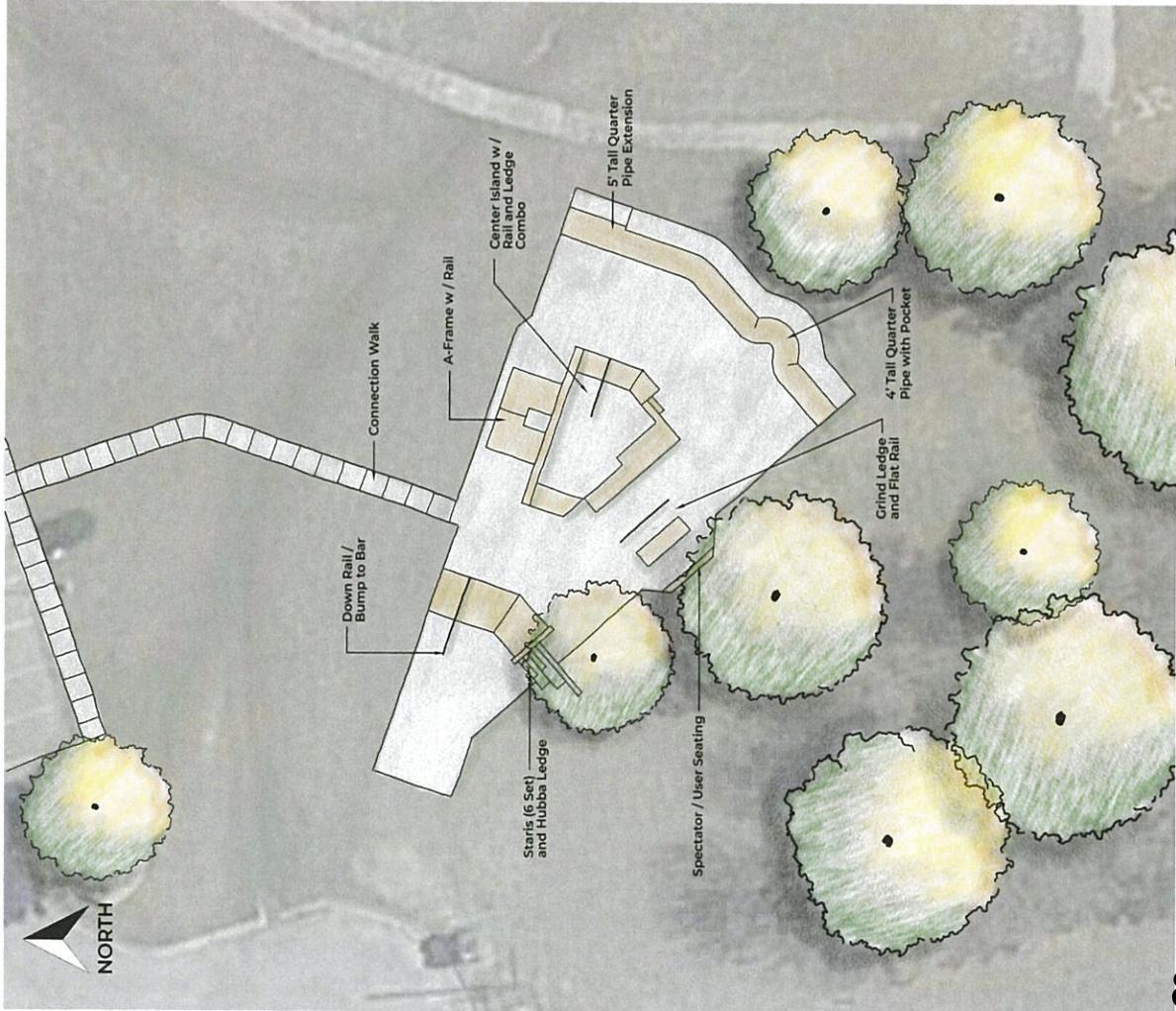


Quarter Pipe with Hip



Grind Ledge

Design Option 2



Manual Pad



Flat Rail



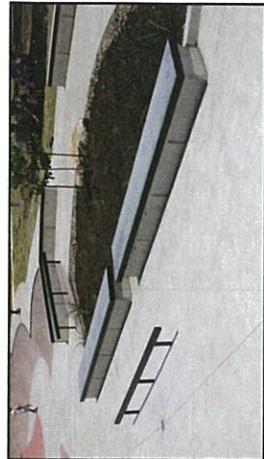
A-Frame with Rail



Bank with Hubba Ledge, stairs and Down Rail

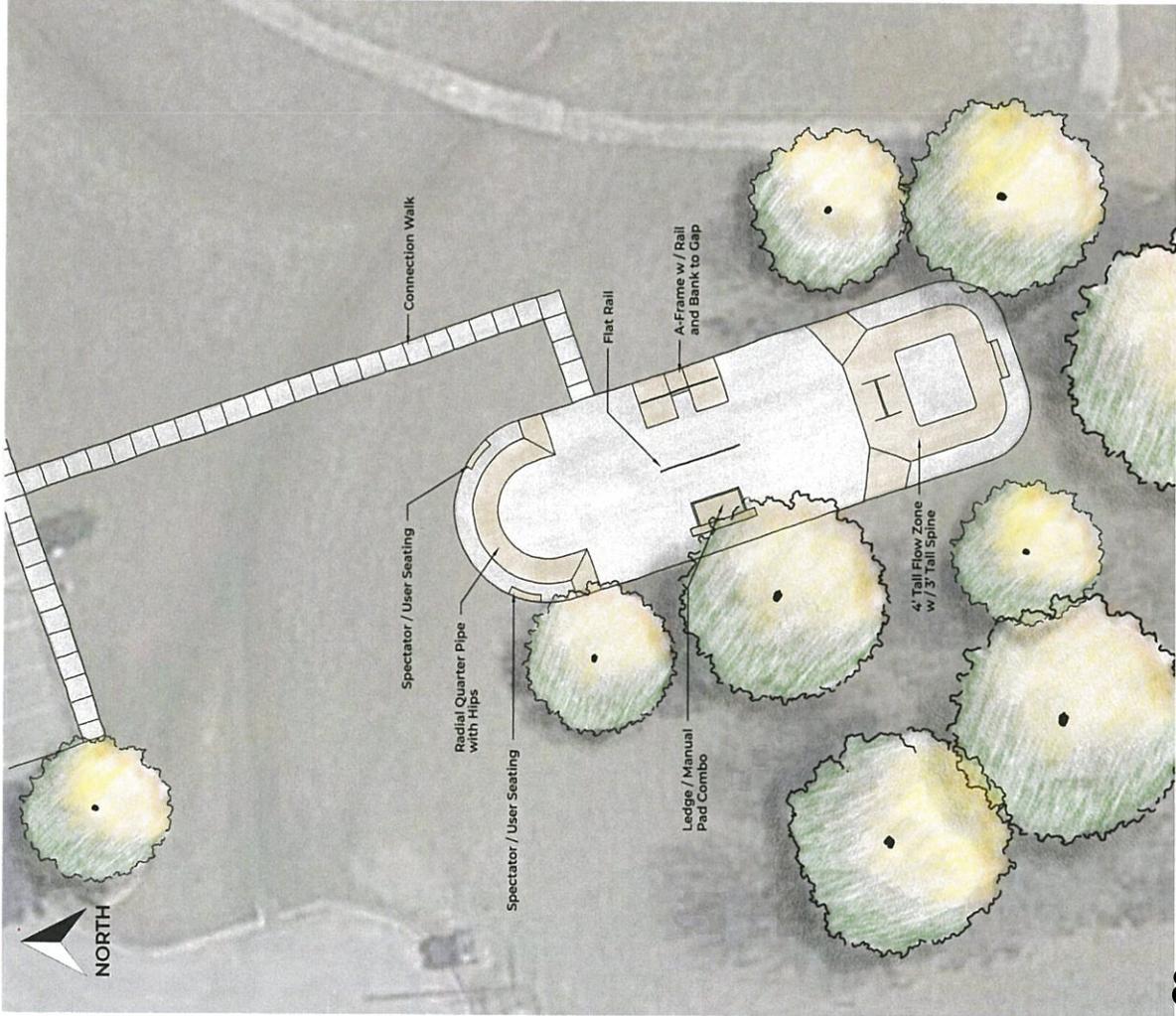


Quarter Pipe



Grind Ledge

Design Option 3



Manual Pad



Flat Rail



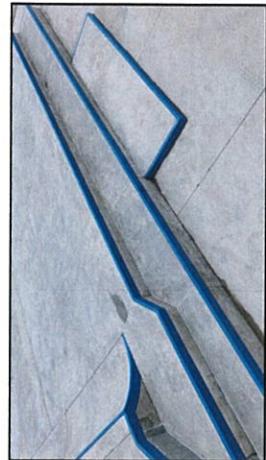
A-Frame with Rail



Flow Zone with Corner Pockets



Quarter Pipe



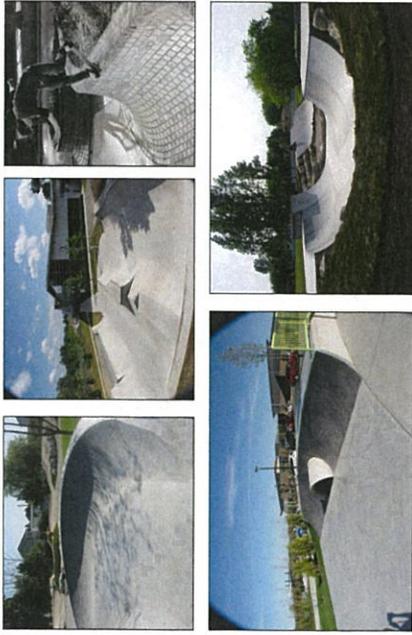
Ledge / Manual Pad Combo

Precedent Image Board

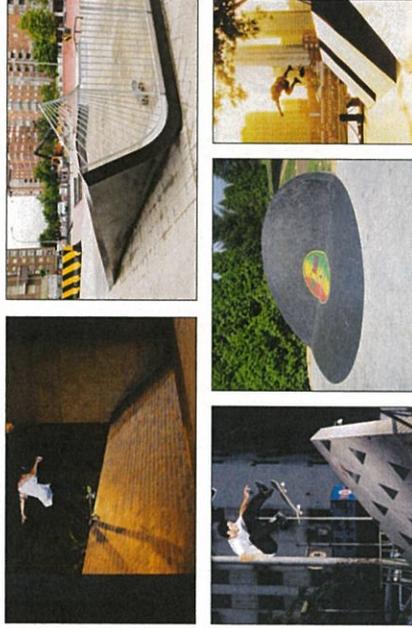


Terrain Priorities: Transition & Obstacle Style

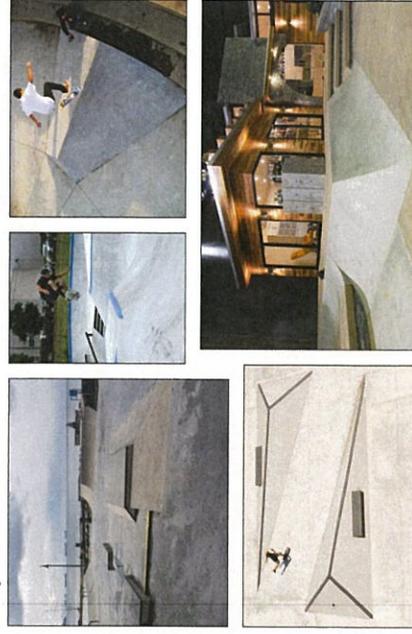
QUARTERPIPES & MINI RAMPS



BANKS



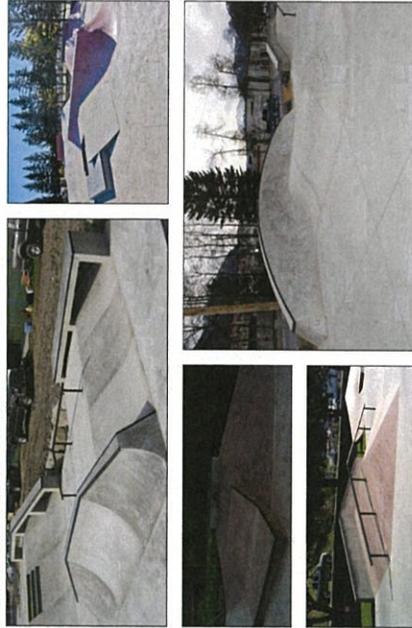
HIP/PYRAMID



SLAPPIES



FUNBOX FEATURES

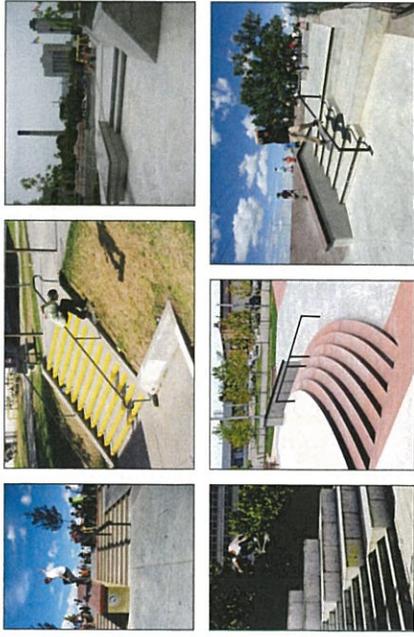


ORGANIC FLOW



Terrain Priorities: Plaza / Street

STAIRS AND DROPS (WITH HUBBAS AND RAILS)



RAILS



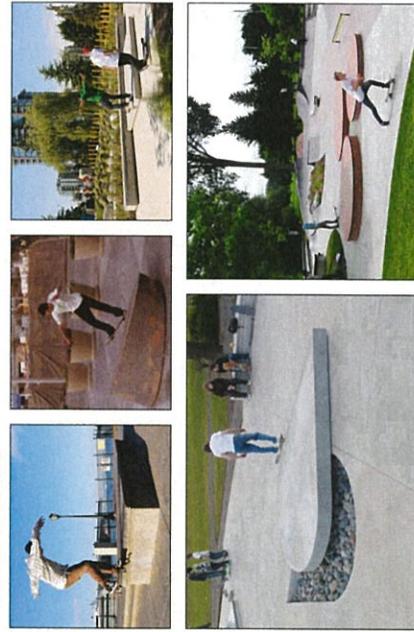
LEDGES AND BENCHES



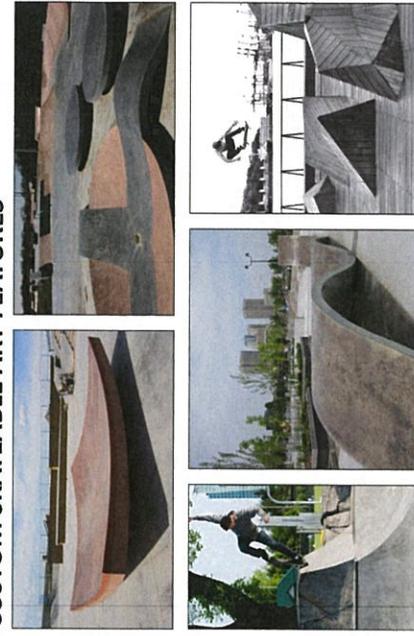
GAPS



MANUAL PADS



CUSTOM SKATEABLE ART FEATURES



Fort Hood Fast Facts

- Current Authorized Military Strength: 35,821**
 - Current Assigned Military Strength: 36,263 Soldiers & Airmen**
 - Family Members: 48,094 (71.3% off-post)**
 - Civilian Employees (AF and NAF): ≈ 4,861**
 - AAFES and Commissaries : ≈ 1,381**
 - Contractors/KISD/Others: ≈ 5,047**
- As of: 10 February 2022
- } ≈ 95,646

CURRENT DEPLOYMENTS	
UNIT	APPROX # OF PERSONNEL
III Corps	0
1st Cavalry Division (1st ACB)	2,309
3rd Security Force Assistance Brigade	10
13th Expeditionary Sustainment Command	40
1st Medical Brigade	23
3rd Cavalry Regiment	0
11th Signal Brigade	3
36th Engineer Brigade	0
48th Chemical Brigade	0
69th Air Defense Artillery Brigade	503
89th Military Police Brigade	277
504th Military Intelligence Brigade	15
166th Aviation Brigade	0
Carl R Darnall Army Medical Center	0
15th Military Intelligence Battalion	0
Total ≈	3,180

NORTH FORT HOOD Population:
1,433 Soldiers (4+ units) Mobilizing/Demobilizing

**BUSINESS FOR THE CITY COUNCIL
OF THE CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the award of quote for materials & professional services related to the extension of fiber optic cable from City Hall to the Lampasas Public Library.

Requested By: Monica Wright, IT Director

Submitted By: Monica Wright, IT Director

Date Submitted: February 18, 2022 For the Agenda of: February 28, 2022

Procurement and Funding Statement: ARPA (American Recovery Plan Act) Funds

Attachments: Proposal, City Buildings Fiber Diagram, Fiber Path Map

Summary Statement:

The purpose of this project would be to connect the Lampasas Public Library to the existing City fiber network by running 12 count single mode fiber optic cable from City Hall to the Library, aerial via City owned utility poles. In addition to running the fiber optic cable, vendor will provide materials and perform all splicing and termination. All work performed by vendor will be guaranteed, certified, tested and labeled.

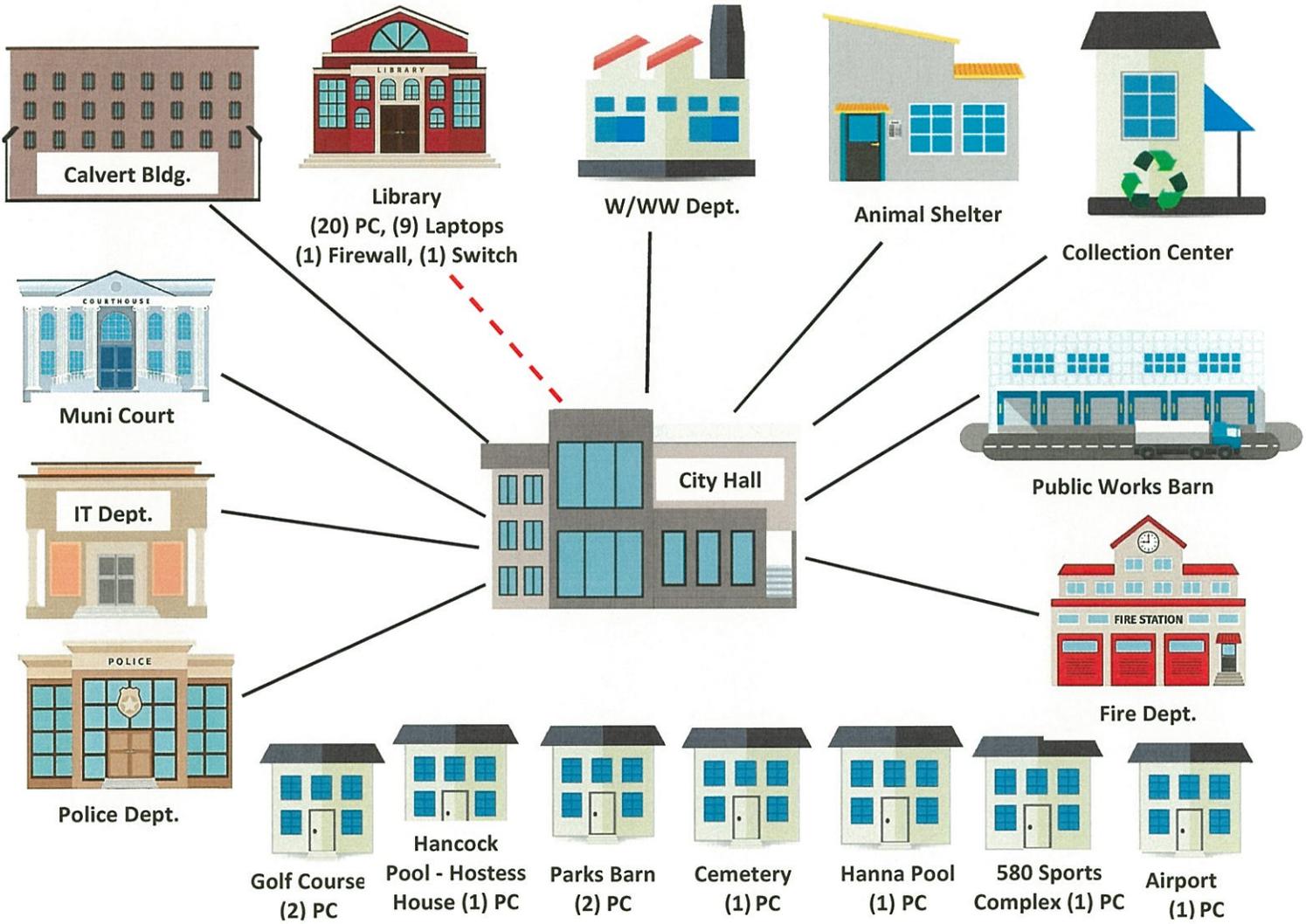
The project has been identified in the CIP Report in previous years; however, it has not been funded thus far. The Library is currently using AT&T U-verse for Internet connectivity (1.5 mbps upload/18 mbps download) at \$75/mth for approximately (20) PCs, (9) laptops, (1) Firewall, (1) switch, (1) Wireless Access Point, and (2) network printers.

Adding the Library to our existing City fiber network (500 mbps upload/500 mbps download), would be extremely beneficial for added security, speeds, accessibility, and redundancy. Additionally, staff would be able to utilize Tyler Incode software and take credit card payments if they chose to do so. The Library currently has a firewall that is EOL December 2022. By running fiber optic cable to the Library, this would also alleviate the purchase of a replacement firewall since they would be behind the City's firewall.

The vendor that staff is recommending has been used on all of our phased fiber optic projects throughout the City. The vendor has been onsite, and discussed the pole path with our Electric Department. Vendor has advised that he has the fiber in stock, and can complete this project as soon as it meets approval from Council. The scope of this project falls under the professional services purchasing agreement, therefore additional bidding is not required.

Recommendation:

Motion to approve the award of quote to Southwest Fiber Optic Communications, LLC in the amount of \$12,338.50.





SOUTHWEST FIBER OPTIC COMM LLC.
 5151 Garry Owen Dr.
 El Paso, Texas 79903
 915-9204810 Fax 915 565-0745
 swfiberoptics@outlook.com

Date: 02/09/2022

Attention: Monica Wright, City of Lampasas, IT Director

Project: City of Lampasas City Hall - Library Fiber Optic Installation

Project Location: Lampasas, TX

LIBRARY PROPOSAL

Southwest Fiber Optic Comm LLC is please to prepare this Proposal to Ms. Monica Wright and the City of Lampasas.

1. SWFO is to Install new 12 Count fiber optic outdoor cable Ariel on existing Strand approximately 1450ft (Slack is included)
Secure fiber on strand using Del-Tec straps.
2. Install wall mount fiber distribution panel inside Library next to wall mount Cabinet. Fusion splice 6 LC connectors at Library Panel.
3. Install new fiber optic cable inside exiting fiber distribution panel inside city hall and fusion splice 6 LC connectors and place new Bulk head in existing blank space.

Install new 12 CT Ariel single mode cable	\$ 7,438.50
Run fiber optic cable inside both building (City Hall and Library)	\$ 350.00
Install 2 fiber distribution panels	\$ 400.00
Preparation of new cable into panels	
Fusions splice 6 LC connectors at each location, 12 total.	\$ 600.00
Test and certify all connectors are at Optimal performance.	

Total Labor
\$ 8,788.50

Travel from El Paso, TX and expense for approximately estimated completion date is approximately 2 to 3 days, this is including 1 fiber optic technicians, 1 bucket truck and 1 lineman. 2 labors present during installation of fiber optic installation, this also includes first site visit.

Total Travel
\$ 1,800.00

Lampasas Library Aerial FOC Installation:

Breakdown of Materials:

1500ft. of 12 Count outdoor fiber optic cable
Snowshoes-2 sets
Straps and spacers-100ct
Del-Tec and Ariel ties
2 fiber distribution panels
12 LC connector pigtails

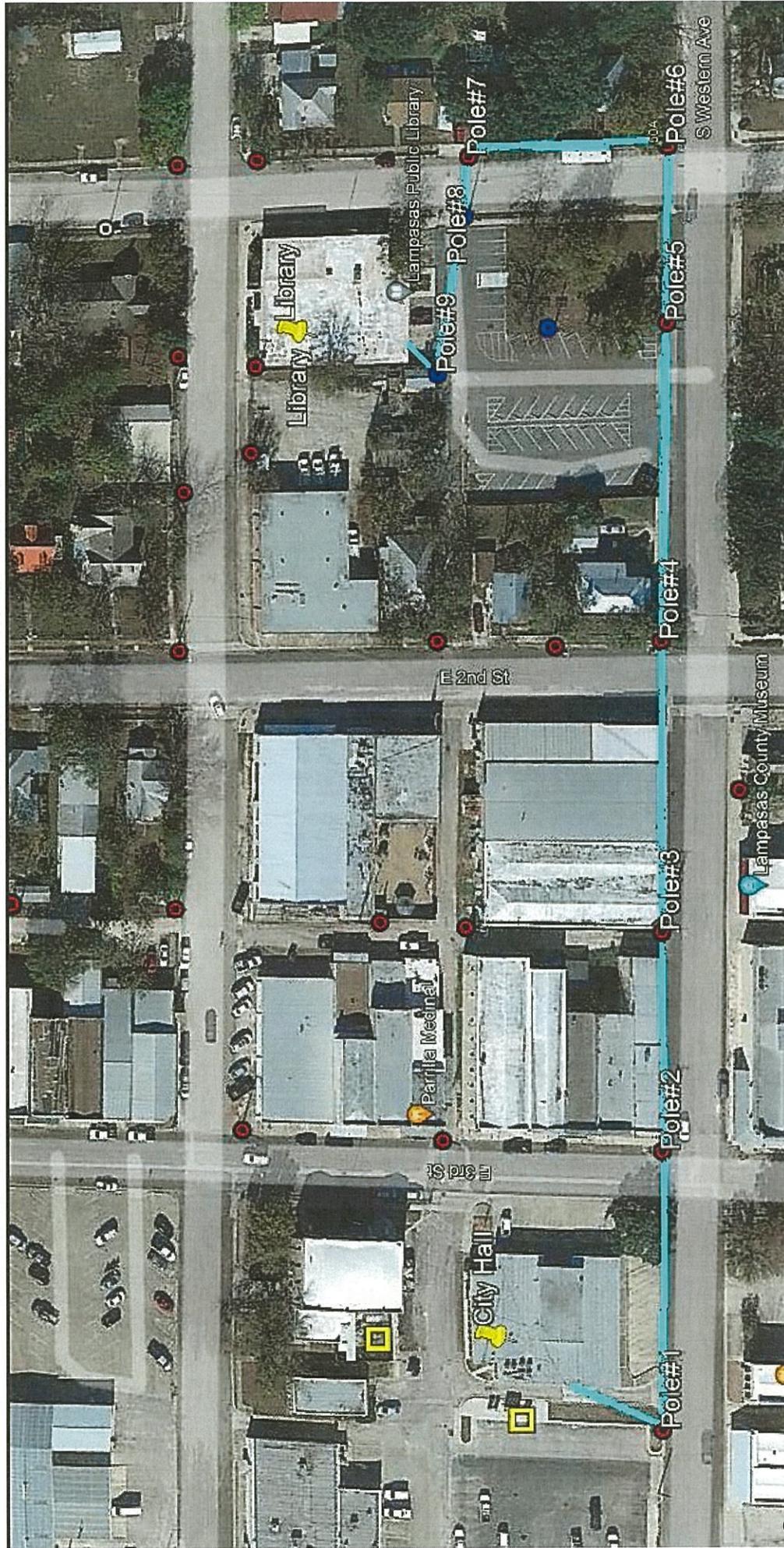
Total Materials
\$ 1,750.00

This Proposal is a turn Key Solution Project.

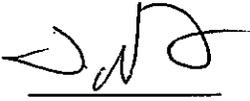
Total Project Cost
\$12,338.50

All work Performed by Southwest Fiber Optic LLC is guaranteed. For all fusion splices and Installation of Fiber Optic Panels. Certifications from OTDR test equipment and fusion splicer all up to date. All OTDR test results shall be emailed as PDF format to Ms. Monica Wright.

Fiber Path From City Hall to Library



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City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the approval of funding for the new City Library sign constructed and installed by Chris Oldham Welding in the amount of \$5,205.09.

Requested By: Library Foundation Board

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 24, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

Although the lettering is not budgeted, Staff is comfortable covering costs through Library, Parks or non-departmental budgets.

Attachments: Invoice

Summary Statement:

This item has been placed on the agenda for Council consideration to approve funding for the new library sign. Staff and the Library Foundation Board has requested funding for revised lettering signage on the east building frontage, which is void of any identifying signage.

Recommendation:

To consider a motion to approve funding in the amount of \$5,205.09 or the new library sign.



CHRIS OLDHAM WELDING

P. O. BOX 1563 LAMPASAS, TX 76550
 CELL: 512.734.0015 EMAIL: chrisoldhamwelding@yahoo.com

INVOICE =

Customer		Date	
Name	LAMPASAS PUBLIC LIBRARY	Date	2/21/2022
Address	201 SOUTH MAIN STREET	Due Date	UPON RECEIPT
City	LAMPASAS State TX ZIP 76550		
Phone	512-556-3251		

Qty	Description	Unit Price	TOTAL
21	8" LETTERS 1/2" DEEP ALUMINUM POWDER COATING " LAMPASAS PUBLIC LIBRARY "	\$169.29	\$3,555.09
1	LABOR FOR INSTALLATION	\$1,650.00	\$1,650.00
	(NEW LETTERS INSTALLED ON NEW SIGN)		
		SubTotal	\$5,205.09
		TOTAL	\$5,205.09

Thank you and we appreciate your business.


City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a Resolution by the City of Lampasas in support of the Texas Department of Transportation Improvements to US 281 and resulting reclassification and redesignation of certain highway segments in the City of Lampasas.

Requested By: Jodie Kelly, TxDOT

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 24, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

As reported in the City Manager Report at the Council Meeting held on February 14, 2022, Council is being asked to consider the attached Resolution as part of the TxDOT Highway 281 Project.

Recommendation:

To consider a motion to approve the Resolution in support of the Texas Department of Transportation Improvements to US 281 and resulting reclassification and redesignation of certain highway segments in the City of Lampasas.

Finley deGraffenried

From: Jodie Kelly <Jodie.Kelly@txdot.gov>
Sent: Monday, February 7, 2022 11:46 AM
To: Finley deGraffenried
Subject: US 281

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Good Morning Mr. deGraffenried,

I'm writing to see if you have time for a phone call sometime today or tomorrow. I would like to discuss with you regarding US Highway 281 and redesignating part of that highway as US 281 Business. The State is asking that we receive support from the City Council for the redesignation by way of a Resolution. I'd like to visit with you about the process and timing required by our District at TxDOT. Thank you for your time, you can reach me at 325-643-0416 or 325-430-2508 at your earliest convenience.

Jodie Kelly, CFM

Planner

Brownwood District Office TP&D
2495 Hwy. 183 N, Brownwood, TX 76802
(w) 325-643-0416, (c) 325-430-2508
Jodie.Kelly@txdot.gov



#EndTheStreakTX



RESOLUTION NO. _____

A RESOLUTION BY THE CITY OF LAMPASAS, TEXAS ("CITY") IN SUPPORT OF THE TEXAS DEPARTMENT OF TRANSPORTATION ("TxDOT") IMPROVEMENTS TO US 281 AND RESULTING RECLASSIFICATION AND REDESIGNATION OF CERTAIN HIGHWAY SEGMENTS IN THE CITY OF LAMPASAS

WHEREAS, The City and TxDOT have enjoyed a long and cooperative relationship and have parallel goals to provide the travelling public safe and efficient routes for motorized traffic; and,

WHEREAS, Central Texas continues to be impacted by increased growth and traffic particularly on US Highways 281, 183 and 190 that all intersect in Lampasas; and,

WHEREAS, A well planned and implemented transportation system improves safety, economic development, connectivity and efficiency for members of the community and travelling public; and,

WHEREAS, TxDOT has proposed to make improvements to the US 281 and US 190 intersection resulting in the redesignation of a portion of US 281 into US 281 Business; US 190 into US 281; and US 183 into US 183/US 190/US 281;

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF LAMPASAS, CITY COUNCIL supports the following Highway Redesignations and Reclassifications:

1. US 281 (S. US HWY 281) between US 183 (S. Key Avenue) and US 190 (Ohnmeiss Drive) becomes US 281 Business
2. The redesignated US 281 Business between US 183 (S. Key Avenue) and US 190 (Ohnmeiss Drive) is Reclassified from a Principal Arterial to a Minor Arterial and is removed from the National Highway System (NHS) classification
3. US 190 (Ohnmeiss Drive) between US 281 (S. US HWY 281) and US 183 (S. Key Avenue) becomes US 281
4. US 183 (S. Key Avenue) between US 281 (S. US HWY 281) and US 190 (Ohnmeiss Drive) becomes US 183/US 190/US 281

PASSED AND APPROVED by the City Council of the City of Lampasas, Texas this ____ Day of _____, 2022

Mayor
City of Lampasas, Texas

ATTEST:

City Secretary
City of Lampasas, Texas



**S US HWY 281
BETWEEN
S KEY AVE. & OHNMEISS DR.**

EXISTING: US 190/281
PRINCIPAL ARTERIAL
*NHS CLASSIFICATION

PROPOSED: US 281 BUSINESS
MINOR ARTERIAL
REMOVED FROM NHS



**US HWY 190 (OHNMEISS DR)
BETWEEN
S KEY AVE. & S US HWY 281**

EXISTING: US 190

PROPOSED: US 281



**US 183 (S KEY AVE) BETWEEN
S US HWY 281 & US 190**

EXISTING: US 183

PROPOSED: US 183/190/281

*NATIONAL HIGHWAY SYSTEM (NHS) CLASSIFICATION

Redesignate portions of US 281 and US 190 within the City of Lampasas



RESOLUTION ITEMS 1, 2, & 3

- EXISTING US 281
- - - - - PROPOSED US 281
- - - - - PROPOSED REDESIGNATION US 281 BUSINESS

RECLASSIFY US 281 BUSINESS FROM PRINCIPAL ARTERIAL TO MINOR ARTERIAL



RESOLUTION ITEM 4

- EXISTING US 190
- - - - - PROPOSED US 190
- - - - - PROPOSED US 281



- EXISTING US 183 REMAINS UNCHANGED

FINAL RESULTS

- - - - - US 281 BUSINESS
- - - - - US 281
- - - - - US 190
- US 183

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City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a Resolution authorizing proceeding with issuance of Certificates of Obligation and further directing the Publication of Notice of Intention to Issue City of Lampasas, Texas Combination Tax and Revenue Certificates of Obligation, Series 2022.

Requested By: Bart Fowler, McCall Parkhurst and Horton
Jennifer Ritter, Specialized Public Finance

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 24, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

Attachments: Resolution, Notice of Intention to Issue

Summary Statement:

As discussed during workshop this Resolution provides authorization to proceed with Notice of Intent to issue of Certificates of Obligation for City Projects as defined

Recommendation:

To consider a motion to approve Resolution authorizing proceeding with issuance of Certificates of Obligation and further directing the Publication of Notice of Intention to Issue City of Lampasas, Texas Combination Tax and Revenue Certificates of Obligation, Series 2022.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING PROCEEDING WITH ISSUANCE OF
CERTIFICATES OF OBLIGATION AND FURTHER DIRECTING THE
PUBLICATION OF NOTICE OF INTENTION TO ISSUE CITY OF
LAMPASAS, TEXAS COMBINATION TAX AND REVENUE
CERTIFICATES OF OBLIGATION, SERIES 2022**

**THE STATE OF TEXAS §
COUNTY OF LAMPASAS §
CITY OF LAMPASAS §**

WHEREAS, the City Council (the "Council") of the City of Lampasas, Texas (the "City") has determined it to be in the City's best interest to issue certificates of obligation for paying all or a portion of the City's contractual obligations incurred or to be incurred for (i) constructing, improving, extending, expanding, upgrading and/or improvements to the City's water and wastewater system, including the wastewater plant, pretreatment and belt press upgrade, (ii) constructing, improving, renovating and equipping the Historic Hostess House facility, (iii) constructing, improving, renovating, and equipping the Calvert Building, and (iv) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates (collectively the "Project"); and

WHEREAS, the Council has deemed it advisable to give notice of intention to issue the Certificates in a maximum principal amount not to exceed \$6,300,000 pursuant to the provisions of the Certificate of Obligation Act of 1971, Section 271.041 et seq., Local Government Code, as amended (the "Act"), for the purpose of financing the Project; and

WHEREAS, prior to the issuance of the Certificates, the Council is required under Section 271.041 et seq., Local Government Code to publish notice of its intention to issue the Certificates in a newspaper of general circulation in the City, the notice stating: (i) the time and place tentatively set for the passage of the order authorizing the issuance of the Certificates, (ii) the maximum amount and purpose of the Certificates to be authorized; and (iii) the manner in which the Certificates will be paid; and

WHEREAS, the meeting at which this Resolution is adopted was open to the public and public notice of the time, place and purpose of the meeting was given, all as required by Chapter 551, Government Code, as amended.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

1. Attached hereto is a form of the Notice of Intention to Issue the Certificates, the form and substance of which is hereby adopted and approved.

2. The City Secretary shall cause said notice to be published in substantially the form attached hereto, in a newspaper, as defined by Subchapter C, Chapter 2051, Texas Government Code, of general circulation in the area of the City, once a week for two consecutive weeks, the date of the first publication thereof to be before the 45th day before the date tentatively set for the passage of the ordinance authorizing the issuance of the Certificates.

3. This Resolution shall become effective immediately upon adoption. The City Secretary is hereby authorized and directed to execute the certificate to which this Resolution is attached on behalf of the City and the Mayor, City Secretary, the City Manager and Director of Finance are further authorized to do any and all things proper and necessary to carry out the intent of this Resolution including approving appropriate changes to the notice and approving the final form of any Preliminary Official Statement for distribution to the market in connection with the sale of the Certificates.

4. The City hereby authorizes the disbursement of a fee equal to the lesser of (i) one-tenth of one percent of the principal amount of each series of the obligations being issued or (ii) \$9,500 per series, provided that such fee shall not be less than \$750, to the Attorney General of Texas Public Finance Division for payment of the examination fee charged by the State of Texas for the Attorney General's review and approval of public securities and credit agreements, as required by Section 1202.004 of the Texas Government Code. The appropriate member of the City's staff is hereby instructed to take the necessary measures to make this payment. The City is also authorized to reimburse the appropriate City funds for such payment from proceeds of the obligations.

[Execution Page Follows]

PASSED, APPROVED AND EFFECTIVE THIS FEBRUARY 28, 2022.

City Secretary, City of Lampasas, Texas

Mayor, City of Lampasas, Texas

[SEAL]

**NOTICE OF INTENTION TO ISSUE
CITY OF LAMPASAS, TEXAS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION,
SERIES 2022**

NOTICE is hereby given that it is the intention of the City Council of the City of Lampasas, Texas to issue Certificates of Obligation (the "Certificates") of the City in one or more series for the purpose of providing funds for paying contractual obligations incurred or to be incurred for: (i) constructing, improving, extending, expanding, upgrading and/or improvements to the City's water and wastewater system, including the wastewater plant, pretreatment and belt press upgrade, (ii) constructing, improving, renovating and equipping the Historic Hostess House facility, (iii) constructing, improving, renovating, and equipping the Calvert Building, and (iv) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates. The City Council tentatively proposes to authorize the issuance of the Certificates at its regular meeting place in the Calvert Building, 312 E Third Street, Lampasas, Texas to be commenced at 6:30 p.m., on the 25th day of April, 2022. The maximum principal amount of Certificates that may be authorized for the above listed purposes is \$6,300,000. The City Council presently proposes to provide for the security and payment of the Certificates by a pledge of ad valorem taxes upon all taxable property within the City within the limits allowed by law and from a limited pledge of the City's surplus water and sewer system revenues not to exceed \$1,000.

Due to the ongoing public health concerns regarding the COVID 19 virus, and as may be authorized by Executive Order of the Governor of Texas, such meeting on April 25, 2022 may be conducted via a free public video conference or other lawful electronic means. In such event, information regarding how to access the meeting and public participation in the meeting will be available on the City's website and in the agenda posted no less than 72 hours before the April 25, 2022 meeting at the following internet address: <https://cityoflampasas.org/index.html>.

The following information is required pursuant to Texas Local Government Code, Section 271.049(b)(4): As of February 28, 2022, principal of all outstanding debt obligations of the City is \$11,165,000. As of February 28, 2022, combined principal and interest required to pay all outstanding debt obligations of the City on time and in full is \$14,045,762.44. The maximum principal amount of the Certificates to be authorized is \$6,300,000. The estimated combined principal and interest required to pay the Certificates to be authorized on time and in full is \$9,143,550. The estimated interest rate for the Certificates to be authorized is 3.0%. Such estimate takes into account a number of factors, including the issuance schedule, maturity schedule and the expected bond ratings of the proposed bonds. Such estimated maximum interest rate is provided as a matter of information, but is not a limitation on the interest rate at which the bonds, or any series thereof, may be sold. The maximum maturity date of the Certificates to be authorized is August 15, 2042.

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City ManagerITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve, deny or approve with modifications the first reading of an ordinance for a Specific Use Permit for property described as Lot 20-A, block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a Garage Apartment/Accessory Structure (Guest Quarters) in an area zoned Single Family Residential-10 "SF-10"

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: February 24, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Mr. Barkowsky is requesting a Specific Use Permit to allow for a Garage Apartment/ Accessory Structure (Guest Quarters) (*A residential dwelling unit attached to or over a garage but not attached to the main residential structure*) in an area zoned Single Family Residential-10 "SF-10". The homeowner is planning to construct a 1300 sq ft garage for his RV/Golf Cart/Bikes and would like to include a 281 sq ft guest quarters. This area will be equipped with a sleeping area, bathroom and wet bar. Staff mailed eighteen (18) letters to property owners within 200 ft of applicant's property, three (3) letters were received in favor of the request and one in protest. It is recommended in Chapter 5 of the Comprehensive Plan to offer "life cycle" housing; such as Mother in Law or Accessory Units to house family members. This item was heard before the Planning Commission on February 10, 2022 with three in favor and three opposed to the request.

Recommendation:

To consider a motion to approve, deny or approve with modifications the first reading of an Ordinance for a Specific Use Permit to allow for a garage apartment/accessory structure (guest quarters).

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A GARAGE/ACCESSORY STRUCTURE IN AN AREA ZONED SINGLE FAMILY RESIDENTIAL-10 “SF-10”; LOT 20-A, BLOCK 3, REPLAT OF LOTS 20-21 DIAMOND RIDGE 0.856 ACRES, COMMONLY KNOWN AS 1900 GRAND CANYON, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Mr. Kelvin Barkowsky, property owner, filed a request for a Specific Use Permit to allow for a garage/accessory structure (guest quarters) in an area zoned Single Family Residential-10 “SF-10”, described as Lot 20-A, Block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on February 10, 2022 by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on February 28, 2022, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow for a Garage /Accessory Structure (Guest Quarters) located in an area zoned Single Family Residential-10 “SF-10”

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Mr. Kelvin Barkowsky property owner, in an area zoned Single Family Residential-10 “SF-10”, for property described as Lot 20-A, Block 3, Replat of Lots 20 & 21 Diamond Ridge 0.856 acres; commonly known as 1900 Grand Canyon, Lampasas Texas, Lampasas County to allow for a garage/accessory structure.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 28th day of February, 2022.

Passed and Adopted on the Second Reading on the 14th day of March, 2022.

APPROVED:

ATTEST:

T.J. Monroe, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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City ManagerITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to declare a 2011 Ford Passenger Van as surplus and allow Staff to dispose of as State Law allows.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: February 24, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

Attachments: Pictures

Summary Statement:

The 2011 Ford Passenger Van has been utilized by the Gatesville Correctional Facility to transport inmates from the prison to the City of Lampasas to assist with community projects. This was an ongoing work program for many years between the City and Gatesville Correctional Facility. This service was halted in 2019 with the onset of the COVID 19 Pandemic. Since that time the inmates have remained on lockdown. City Staff was notified by the Warden earlier this year that this program will no longer be offered. The City no longer has a need for a 15-person passenger van. The Van is in good condition it runs well and has almost 36,000 miles. Council is asked to consider declaring this vehicle as surplus and allow Staff to dispose of State Law allows.

Recommendation:

To consider a motion to declare a 2011 Ford Passenger Van as surplus and allow Staff to dispose of as State Law allows.







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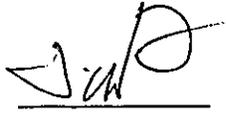


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City ManagerITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider approval of events and allocation of public safety resources for the 2022 Special Community Events.

Requested By: Sammy Bailey, Police Chief

Submitted By: Sammy Bailey, Police Chief

Date Submitted: February 23, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

N/A

Attachments: List of 2022 Planned Special Community Events

Summary Statement:

The attached list of 2022 events are planned events that are anticipated to occur in 2022. These events often require us to attend meetings, facilitate street closures, provide traffic control, crowd control, provide effective communication among entities working the events, police escort and/or police presence for the safety of the event.

Recommendation:

Chief of Police Sammy Bailey request a motion for approval from the City Council of Lampasas to allow assistance with these planned community events for the safety of all.

Special Events for the City of Lampasas 2022

1. **Spring Fest:** April 02, 2022. The parking area in front of the band stand at the Square will be coned off and E 3rd Street from Live Oak to Pecan will be closed. (Contact TJ Monroe)
2. **11th Annual Do You See Me Know:** April 24, 2022. Motorcycle rider awareness event, riders leave Temple 1:00 p.m. and arrive at the High School at 2:00 p.m. Local traffic control.
3. **Riata Round-Up & LTX – BBQ Fest:** April 28th to April 30th, Sports Complex
4. **Lampasas HS Graduation 2022:** May 20, 2022 (Contact Tricia Sneed)
5. **Music on the Square:** Every Friday night in June, 2022 from 8pm to 10pm (No Street Closures / however if large crowds, we may shut down E 3rd Street) (Contact TJ Monroe)
6. **Texas 4000:** June 4th, 2022; Stoneledge Winery in Lometa (Contact Joe Corcoran 210.326.8892 / Diana Hodges 512.525.1871)
7. **First Baptist Church Vacation Bible School:** Jun 19-23, 2022; Walnut Street from 3rd St to 4th St from 5p-9p will be closed
8. **Sulphur Creek Car Cruise:** June 11, 2022 from 8am-4pm
9. **Spring Ho Festival:** July 4-10, 2022.
 - a. **Monday July 4th** – Spring Ho Beauty Pageant at Lampasas High School
 - b. **Wednesday July 6th** – Spring Ho Fireworks: South Hwy 281 from Key Ave to EE Ohnmeiss Drive will be closed from 8:30pm to 10:00pm
 - c. **Friday July 8th** – Close the Downtown Square area for annual **Pet Parade** from 8am-10am. Close the Down Town Square area for Annual **Spring Ho Dance** from 6pm-2am.
 - d. **Saturday July 9th** – The **Spring Ho Grand Parade** will take the same route as in 2019, starting at the Old Middle School at North Avenue & Western Street, and ending at Avenue G & Hackberry. Streets in the Down Town area will be closed for the parade from 9:15am to 11:30am. The Down Town area will be closed from 6pm-2am for the **Saturday night Dance**.
 - e. ~~**Saturday July 9th** – not 2022. Horrell / Higgins Feud Reenactment – Downtown Square @ 1pm, possibly again in 2025.~~
10. **Toughest 10K in Texas:** Saturday July 9th, 2022, South Hwy 281 from Key Avenue to Hancock Park will be closed until the runners reach Broad Street. The road will then be reopened. Runners will run North on Broad Street to North Avenue and then take the same route in the West part of Lampasas as in previous years.
11. **XFX & LTP Spirit Club Escort:** XFX & LTP Spirit Club Parades are primarily at the High School parking lot & require no escorts.
12. **Lampasas Badger Friday Night Home Football Games:** East Avenue B, from Chestnut Street to Western Street will be closed from 5pm-11pm throughout the 2020 Badger Football season. (Contact Cathy Hooper 512.564.2316)
13. **Badger Homecoming Parade:** Parade will start at E Avenue B and Western Street. Parade will travel West on Ave B to Chestnut Street. Parade will turn South on Chestnut to East 3rd Street. Turn east on 3rd Street and travel to the square. PD & FD units will escort the parade. (Contact Elma Garnett at LHS)
14. **Classics at the Classic:** Sept 10, 2022; Storm's Drive In; PD will close Chestnut Street from Ave A to Ave B from 9a-3p (Contact Sharon Carrigan 512.734.5180)
15. **Fall Festival:** Saturday Oct 08, 2022. E 3rd Street from Live Oak to Pecan will be closed. (Contact TJ Monroe)
16. **Boots & Blazers Ball:** Oct 15, 2022 @ Hanna Springs Sculpture Garden - PD will provide security (Contact Zach Morris)
17. **BBQ for Books:** Monday October 17, 2022 South bound lane only of Main Street from 1st Street to 2nd Street will be closed from 10am – 2 pm for the safety of those handing out plates.
18. **Squared Silly:** Saturday Oct 29, 2022. Down-town area will be closed from 4pm-9m. (This does not include East 4th Street)
19. **Veteran's Day Run & Walk:** Nov 05, 2022 (Contact Jackie Bunce 720.299.1291)
20. **Carol of Lights & Parade of Lights:** Dec 03, 2022 @ 10am-10pm. Streets to be closed are the Down Town Square area. The parade starts 6:30pm at North Ave & Western Street, going West on North to Chestnut Street. Turn South on Chestnut to 3rd Street. Turn East on 3rd Street to Pecan Street. Parade ends at this point.
21. **December 4, 2022 Tri-County Toy Run.** Bruce Raymond 254.630.8469. Local traffic control.
22. **Christmas on the Creek:** Dec 10, 2022; PD will assist FD escort Santa to the park


City ManagerITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the remaining lease balloon sum of \$73,500.00, for the purchase of an expiring equipment lease with Holt CAT, specifically for a CAT D5 dozer (D5K2XL), with a lease expiration date of March 29, 2022.

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: February 24, 2022

For the Agenda of: February 28, 2022

Procurement and Funding Statement:

This a funded budget item, with funds available in GL accounts 82-551-5545 Streets (Capital Outlay) to be used for the purchase of this equipment.

Attachments: Customer Contract Status Report

Summary Statement:

The City of Lampasas entered into a lease, with option to purchase contract with Holt CAT for a CAT D5 Dozer (D5K2XL) on March 30, 2017. This lease will be expiring on March 29, 2022. The residual balloon amount to purchase this piece of equipment is \$73,500.00. Based on the low hours (716 hrs.) and ongoing project needs in various departments, it would be advantageous to purchase this piece of equipment. This equipment is used at the landfill, clearing of easements and right of ways, road construction, etc. If purchased, there will be a savings of \$9,964.20 for the remainder of the year, as it relates to the budgeted equipment rental line item 551-5376, for a net budget impact of \$63,535.80.

Recommendation:

Staff recommends approval of purchasing one CAT D5 Dozer (D5K2XL), for an amount of \$73,500.00 and authorize the City Manager to execute related documents.



Invoice

Caterpillar Financial
Services Corporation
2120 West End Avenue
Nashville, TN 37203

Customer Information

CITY OF LAMPASAS
312 E. 3RD STREET
LAMPASAS, TX 76550-2820

Invoice Date: February 24, 2022

PO #:

MANUAL-Lease Svcs

	Description		Total
Contract # 001-0854126-000	D5K2XL Track Type Tractor Cat / KW202443	Due Date 03/29/2022	
Asset # US-1179806	Gross Sales Price		\$73,500.00
Termination Date 03/29/2022	Additional Extended Warranty		\$0.00
	Late Charges		\$0.00
	Sales Tax		\$0.00
	Personal Property Tax (PPT)		\$0.00
	Remaining Rent		\$3,321.40
	Other		\$0.00

CITY OF LAMPASAS (Buyer) hereby agrees and acknowledges that he/she/it/they accepts the equipment on an 'AS IS, WHERE IS' basis and without any expressed or implied warranties and/or conditions of any nature whatsoever, statutory or otherwise, including but not limited to warranties of merchantability or fitness of the equipment for any particular purpose. Buyer hereby agrees and acknowledges that he/she/it/they has accepted the terms contained herein and specifically those contained in this warranty disclaimer and that the payment of this invoice is evidence of his/hers/its/their acceptance of the terms herein. Please note any payment by you under this invoice does not alter or modify in any way your obligations under the above-referenced Contract, which remains in full force and effect. You must satisfy all obligations under the above-referenced Contract in accordance with the terms and conditions therein.

TOTAL: \$76,821.40

MAKE A PAYMENT & MANAGE YOUR ACCOUNT



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MyCatfinancial.com or
the MyCatFinancial app

- Make a payment
- View statements and pay history
- Obtain a buyout quote
- View amortization schedule
- View interest letters
- View e-signed documents
- View wire instructions



Check - First Class Mail
Caterpillar Financial Services
P.O. Box 100647
Pasadena, CA 91189-0647



Check - Overnight Mail
JP Morgan Chase
BOX 100647
2710 Media Center Drive Bld#6 Suite #120
Los Angeles, CA 90065-1746
Attn: Caterpillar Financial Services
Corporation-Lease Service Dept
Reference: Contract Number

CONTACT US



CUSTOMER SERVICE
1-800-651-0567



Customer Service:
NABC.CustomerService@cat.com

Make a payment online at mycatfinancial.com





CITY OF LAMPASAS
312 E. 3RD STREET
LAMPASAS, TX 76550-2820

Customer's Contract Status Report

Caterpillar Financial Services Corporation
2120 West End Ave
P.O. Box 340001
Nashville, TN 37203 - 0001
1-800-651-0567

Contract Number	Effective Date	Financial Product Type	Term	Payment Amount	Last Payment Date	Next Due Date	Total Past Due Payment Amount	Late Charges	Total Open Misc. Items	Termination Date	Model	Serial Number	Option/Balloon	Principal Balance
HOLT TEXAS, LTD.														
001-0854128-000	03/30/17	Operating Lease	60	Non-Level	09/14/21		\$0.00	\$0.00	\$0.00	03/29/22	D5K2XL	KW202443	\$73,500.00	N/A
001-0885415-000	10/31/17	Operating Lease	60	\$2,751.32	09/14/21		\$0.00	\$0.00	\$0.00	10/30/22	120M2	M9C00741	\$136,710.00	N/A
001-70025476	04/06/21	Direct Finance Lease	60	\$3,579.60	08/20/21	10/06/2021	\$0.00	\$0.00	\$3.00	04/05/26	420-07XE 308-07CR	H9X00605 GG803385	\$41,280.00 \$34,320.00	\$130,613.34 \$118,981.45
													Sub Total	
Totals							\$0.00	\$0.00	\$3.00					\$249,594.79

Sincerely,

Customer Service
Caterpillar Financial Services Corporation
Customer Service Department
800-651-0567

09/17/2021 12:23

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