

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, December 13, 2021
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Herb Pearce
Randy Clark
Bob Goodart
Chuck Williamson
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Yvonne Moreno, Finance Director
Becky Sims, City Secretary
Jeffry Smith, Fire Chief
Van Sims, WWW Operations Manager
Mandy Walsh, EDC Director
Sammy Bailey, Police Chief
Jody Cummings, Assistant Police Chief

Council Members Absent:

Zachary Morris

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the workshop session to order at 5:30 p.m.

2 Discussion regarding Georgetown Tank mixing upgrade to improve disinfectant levels.

Finley deGraffenried, City Manager advised that Kempner Water Supply Corporation (KWSC) owns the Georgetown Tank. As discussed during the budget process operational expenses are shared between the City of Lampasas and KWSC per the 2006 Wholesale Water Contract. However, KWSC is not willing to assist with the funding for the Tideflex Mixing System since it primarily benefits Lampasas customers. The mixing unit is outside contractual obligations of either KWSC or the City; however, the benefits are worthy of discussion.

Jason Jones, Jones-Heroy advised the previous mixing unit did not work as intended. The Georgetown Tank serves as a reserve for the City. When KWSC published bid requests for Georgetown Ground Storage Tank Rehabilitation, the mixing upgrade was requested as an alternate. The contractor who ranked the highest, Classic Protective Coatings, Inc. agreed to lower their bid from \$76,771.00 to \$65,000.00 for the Tank Mixing System; which was the bid from the second highest ranking contractor. The Tank Mixing System would be a benefit to the City. The system is valve driven, it requires no motors and no electricity. It allows the water to cycle properly.

There is a corresponding action item on the regular agenda for Council consideration.

3 Discussion and updates related to COVID-19 Pandemic

Chief Smith provided the following updates:

- Total COVID-19 Cases to Date- 3,629,844
 - Total Fatalities across the State- 73,409
 - Active cases in the State of Texas- 74,646
 - Hospitalizations across the State- 3,110
 - Lampasas County Total Cases to Date- 3,083
 - Active cases in Lampasas County- 56
 - Lampasas County Fatalities- 70
 - Hospitalizations in Trauma Service Area L- 39
 - 31- hospitalized adults
 - 9- adults in ICU
 - 2- Pediatric Cases
- Lampasas County (76550 Only)
- At least one shot- 5,976
 - Fully vaccinated- 5,215
 - Booster- 2,419

4 Discussion regarding Engineering related to relocation of water lines due to TxDOT 281 Improvement Project.

Van Sims, WWW Operations Manager presented Council with options to relocate the 8” and 18” line that may be affected by the TxDOT 281 Improvement Project.

The City will need to remove approximately 480 feet of 18” water main from TxDOT right-of-way into a utility easement on private property along the south side of EE Ohnmeiss reconnecting to the existing 18” water main outside of conflicting road construction.

To move the 8” water main the City has 2 (two) options.

Option 1: tap new 8” water main new existing entrance to Hancock Park and transfer new water main through the parking lot and down through hole #17 on Hancock Golf Course reconnecting to the 8” main on Naruna Rd.

Option 2: tap 16” water main in Boone’s RV Park installing new 8” water main and boring under Highway 281 and reconnect to existing 8” water main outside of TxDOT right-of-way on Naruna Rd near entrance to Hancock Golf Course club house.

There is a corresponding action item on the regular agenda to engage Eckermann Engineering to design the water line relocations provided that the TxDOT Improvement Project calls for the relocation as originally designed.

- 5 Discussion relating to recap from City Council Work Session, including Comprehensive Plan Implementation and project updates.

Finley deGraffenried, City Manager advised that due to time constraints the City Project List was not discussed during the Council Work Session. Mr. deGraffenried would like to take the opportunity to go through the projects and provide progress updates for each.

The following projects have been initiated and/or completed:

- Water Meter Installation
- Public Safety Communication System
- Tree-Trimming Project
- Brook Park Retaining Wall
- Comprehensive Plan
- IT Building Improvements
- Credit Card Chip Readers
- Street Sweeper (purchased and operational)
- WWW Vac Truck (purchased and operational)
- Pre-Treatment Assessment
- West Third Street Culvert
- East Avenue H Culvert and Undermining

The following projects are underway or have a tentative project start date:

- East Third Street Paving and Rehab
- MY Gov
- Cemetery Pole Plan
- Upper Pressure Plan Study
- Campbell Park Pavilion
- Campbell Park Skate Park
- Hostess House Rehabilitation
- 580 Hike and Bike Trails
- Business Park Phase I Infrastructure
- Interceptor Evaluation
- 2020 CDBG WWW Project
- Internet Deployment
- Industrial Park Property

The following projects are in Planning/Discussion Phase:

- Lampasas Substation Upgrades and Relocation of City Assets
- South 281 Utility Relocation
- Paving
- Airport Terminal Area Plan
- Fire Apparatus
- 6” Water Line Extension on Live Oak (North to 2nd)
- Wastewater Line Replacement on Pecan Street (8th to 5th Street)
- East 2nd Street Drainage and ROW Improvements

Deferred Projects for Further Review

- Historic Colored School
- New Hope Baptist Church

There was no additional discussion by Council regarding project list and updates.

6. Discussion regarding any item on the regular agenda

Mayor Monroe wanted to discuss agenda item 7.5 board appointments for the Planning Commission.

Becky Sims, City Secretary/Zoning Administrator advised Council that we have received eight (8) applications from those with an interest in serving on the Planning Commission. Chair Jackson did not feel it was the Commission's responsibility to recommend appointments; he directed each Commission member to recommend two applicants to be considered for appointment by Council. Mayor Monroe asked how long Chair Jackson had been on the Planning Commission; Mrs. Sims advised close to 15 years. Mayor inquired about the term limits. Advised that the Governance Policy was recently updated to limit terms to six (6) years at Council discretion. Mrs. Sims feels those with tenure should demonstrate leadership and mentor those whom have not been on the board as long. Based on the Commission's recommendations there were four applicants for Council consideration this evening.

- Danielle Shepard-Real Estate Broker/Owner, Teacher and currently serves as an alternate on the City's Zoning Board of Adjustment and Appeal.
- Zach Taylor-Operations Manager at Ajinomoto Foods
- Tim Hefley-Operations Manager with Seamless Gutters and a member of the Citizens Police Academy Alumni
- Michael Sibberson-Retired Teacher.

Mrs. Sims feels any of the four would make a great addition to the Planning Commission.

7. Adjourn Workshop Session

Mayor Pro Tem Williamson moved to adjourn workshop at 6:21 p.m.; Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Morris absent)

Without objection Council took at 10-min break

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Monroe called the Regular Session to order at 6:30 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

David Williams, Kempner City Manager advised Kempner will be hosting a Household Hazardous Waste Event on February 26, 2022. This event is open to residents of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba Counties. Mr. Williams mentioned committing funds in the amount of \$5,000 to Central Texas Council of Governments (CTCOG) to assist with this event.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

1.3	Public hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel
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Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings

Mayor Monroe opened the Public Hearing for comments.

Becky Sims, City Secretary/Zoning Administrator advised of the following:

Mr. Warren Badger, property owner is asking for Planning Commission and City Council consideration for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial “C”.

- The area is characterized as mixed use, the property is surrounded by single family homes, businesses, and undeveloped land.
- All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed seven (7) notices to property owners within 200 feet of the applicant’s property, to date no written testimony has been received.

This item was heard before the Planning Commission on December 2, 2021. Commission member Person inquired about setbacks; advised setbacks would not be applicable in this situation since the building placement would be temporary; however, they would be placed solely on Mr. Badger’s property. Chair Jackson was displeased with the map, plat and pictures provided. He stated the map was upside down in the packet and that the plat was not informative. Mr. Jackson also inquired about storage buildings located on the property line near the Lampasas County Jail that did not belong to Mr. Badger.

The Planning Commission did recommend approval with Chair Jackson abstaining due to Staff failing to provide an appropriate map.

Council member Clark inquired about placement on the property. Mrs. Sims advised will do a site visit with Mr. Badger to discuss placement and provide a site map to Council at the January 10, 2021 Council Meeting.

Mayor Monroe closed the Public Hearing

1.4	Public hearing to receive citizen comments regarding a request to institute voluntary annexation proceedings to enlarge and extend the boundary limits of the City to include the following described territory, being 4.00-acre tract of land out of the C.K. Reese Survey, Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas.
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Mayor Monroe opened the Public Hearing for comments.

Becky Sims, City Secretary/Zoning Administrator advised of the following:

Brister Construction filed the petition for Voluntary Annexation with the executed Hidden Oaks Subdivision Development Agreement on November 8, 2021. Legislation has changed regarding the voluntary annexation process. Council is no longer required to grant the petition to proceed with the Public Hearing. The change to the law has granted a more expediate process for Voluntary Annexation.

- The subdivision is 4.00 acres of land and will consist of approximately 12 single family homes.
- Staff and developers, including the contractor and engineer have held initial meetings to initiate the construction. It is anticipated that they will begin construction January 2022.
- Staff has published the public hearing in the newspaper and sent the required certified letters to the various entities per Local Government Code §43.0673.
- The Civil Review was complete in January 2021.
- They have secured TxDOT permit for entry off of Naruna/FM 1478. SWPP report had been filed.
- Utilities will be provided by the City of Lampasas.
- The Final Plat was approved in August 2021; however, it will be filed with the County Clerk upon completion and acceptance of infrastructure.

With no additional comments, Mayor Monroe closed the Public Hearing

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on November 22, 2021

Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

2.2	Discussion and possible action concerning the approval of minutes of the Council Work Session held on December 8, 2021
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Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from November 1, 2021- November 30, 2021
3.2	Discussion and possible action regarding October 2021 Investment Report
3.3	Discussion and possible action to approve the second reading of an Ordinance to close, abandon, vacate and convey the alley in Block 76, Lampasas Springs Company First Addition

Mayor Pro Tem Williamson moved to approve the consent agenda as presented, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris Absent)

4.0	BOARDS/DEPARTMENT REPORTS
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There were no board reports

	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

- Traffic Counts** TxDOT will be conducting their 5-year urban traffic counts in February and March of 2022. The attached exhibit indicates urban counts for 2017 (red), with current TxDOT Corridor counts. Urban counts are done primary to assess what local streets might be contributing to counts on TxDOT roads, and can provide perspective on traffic patterns and growth areas. TxDOT does provide the option for local input on urban counts, and based on growth since 2017, staff is suggesting additional counts for north Willis, West Avenue C and Rice to account for Stone Valley traffic impacts; South Willis at Shepard; South Western at approximately 8th; and West Avenue E. at Summer. Input will be provided to TxDOT by December 15, 2021 should Council have any suggestions.
- Trimming** Flint reports McCoy’s Tree Service will begin their seasonal trimming in Lampasas on December 20th. Staff has published notice in the newspaper and will provide door hanger notification to homeowners in areas where trees are being trimmed. This year crews will be in town for approximately 6 weeks trimming trees out of power lines and increasing the reliability of our electric system.
- Filing** Becky reminds interested parties that filing for the May City Council election will begin January 19, 2022. Candidates may file through February 18th for Council Places 3, 4, and 5. Packets will likely be ready prior to the first day to file, but please check with the City Secretary regarding availability.
- Dumpster Stickers** Based on the growing use of public and private dumpsters in the City by out of town individuals, the City has requested the placement of notice on dumpsters, reinforcing the use of dumpsters by third parties is a theft of service. The City has already relocated Park dumpsters to the City yard and determined over half of the use/load was attributed to non-allowed dumping. Waste Connections will provide and place the stickers on dumpsters. As a reminder, the Citizen Collection station is available for non-putrescible dumping, Wednesday to Friday from 9:00 a.m. to 3:00 p.m., and Saturday from 8:00 a.m. to 12:00 noon.
- Building Codes** The recently approved updates to the City Building Codes will go into effect on January 1, 2022. Staff has communicated to the ISO who will place update into consideration as the assess the Community Fire Rating.
- Story Walk** Shanda and Emily have talked with Parks and Recreation Director Chris Eicher regarding placing a story walk in WM Brook Park. The project would combine enjoyment of our Park and trail system with periodic placements of different pages of a picture book. A great idea! The books would be changed out approximately every

three to four weeks. Chris is working with local fabricator for “page holders,” and staff is hopeful LCRA volunteers could assist in the placement of book holders this coming spring.

Development Although no formal site plans or surveys have been submitted to the City, two developers have approached the City regarding conceptual development in, and out, of the Corporate Limits, for residential development. The level of City involvement could vary based on the terms of the City/County 1445 Agreement, utility providers and whether annexation is being considered. Staff will provide updates as plans are formalized.

5.2	MAYOR’S COMMENTS
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Mayor Monroe took the opportunity to thank the City employees who worked many hours ensuring the Carol of Lights event was successful and those departments that entered a vehicle/float in the Christmas Hollidazzle Parade. She also wanted to acknowledge the City and committee and all those who made the Christmas on the Creek event a success.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding the award of the 2019/2020 TxCDBG Wastewater Project 7220260 on West Avenue C in the amount of \$373,466.00 to Royal Vista
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Council member Clark moved to approve the award of the 2019/2020 TxCDBG Wastewater Project to Royal Vista in the amount of \$373,466.00, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

7.2	Discussion and Section 3 Presentation by Langford Community Management Services as a condition of funding for TxCDBG Wastewater Project 7220260
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Cindy Metro, Langford Community Management went through and discussed the Section 3 Presentation as required for funding.

7.3	Discussion and possible action to approve the first reading of an Ordinance to approve, deny or approve with modifications a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings.
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Mayor Pro Tem Williamson moved to approve the first reading of an Ordinance for a Specific Use Permit to allow for the sale of storage buildings, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Morris Absent)

7.4	Discussion and possible action regarding the approval of the Final Plat of Oncken-Sheppard Lane Subdivision within the Extra Territorial Jurisdiction (ETJ) of the City of Lampasas, Lampasas County, Texas being part of the James W. Robinson Survey, Abstract 583, Lampasas County.
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Mayor Pro Tem Williamson moved to approve the first reading of an Ordinance for the Final Plat of Oncken-Sheppard Lane Subdivision, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Morris Absent)

7.5	Discussion and possible action regarding board appointments to the Planning and Zoning Commission.
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Council member Kuehne moved to appoint Zach Taylor and Danielle Shepard to the Planning and Zoning Commission, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris Absent)

7.6	Discussion and possible action regarding the first and final reading of an Ordinance to voluntarily annex in property described as 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas.
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Council member Kuehne moved to approve the first and final reading of an Ordinance to voluntarily annex in property described as 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas

County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

7.7	Discussion and possible action regarding the first reading of an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 to September 30, 2021.
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Mayor Pro Tem Williamson moved to approve the first reading of an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 to September 30, 2021, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris Absent)

7.8	Discussion and possible action regarding purchase of two, 2021 Police Interceptor Utility All Wheel Drive (AWD) Police Units.
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Mayor Pro Tem Williamson moved to approve the purchase of two 2021 Police Interceptor Utility All Wheel Drive (AWD) Police Units and equipment in an amount not to exceed \$110,000.00, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris Absent)

7.9	Discussion and possible action regarding purchase of two Motorola Solutions Watch Guard In-Car Video Camera systems.
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Council member Kuehne moved to approve the purchase of two Motorola Solutions Watch Guard In-Car Video Camera systems in an amount not to exceed \$14,000.00, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Morris Absent)

7.10	Discussion and possible action regarding the surplus or donation of Unit #17, a 2011 Crown Vic Police Unit.
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Mayor Pro Tem Williamson moved to deem the 2011 Crown Vic Police Unit as surplus and allow to dispose of as State Law allows, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Morris Absent)

7.11	Discussion and possible action regarding the award of a professional engineering proposal from Eckermann Engineering, Inc. to design water line relocations along portions of the TxDOT Highway 281 project in the amount of \$41,300.00
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Council member Clark moved to approve the award of a professional engineering proposal from Eckermann Engineering, Inc. to design water line relocations along portions of the TxDOT Highway 281 project in the amount of \$41,300.00 if the relocation is needed, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

7.12	Discuss and consider the selection of winner of website photo contest entry
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Council member Pearce moved to select entry #3, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Morris Absent)

7.13	Discussion and possible action regarding the award of services proposal to Defensor Solutions, LLC to provide the Lampasas Water Department with an Emergency Preparedness Plan mandated by State Senate Bill 3 for \$16,000 and an Emergency Response Plan to fulfill requirements set forth by US EPA American Water Infrastructure Act for \$26,000.00
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Council member Goodart moved to approve the award of services proposal to Defensor Solutions, LLC to provide the Lampasas Water Department with an Emergency Preparedness Plan mandated by State Senate Bill 3 for \$16,000.00 and an Emergency Response Plan to fulfill requirements set forth by US EPA American Water Infrastructure Act for \$26,000.00, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

7.14	Discussion and possible action regarding funding the Tideflex Mixing System, to be installed during the Georgetown ground storage tank rehabilitation project in the amount of \$76,771.00
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Council member Clark removed himself from the dais during this agenda item.

Council member Kuehne moved to approve the funding for the Tideflex Mixing System for the amended amount of \$65,000.00 to be installed during the Georgetown Ground Storage Tank Rehabilitation, the motion was seconded by Council member Goodart and with a unanimous vote, the motion carried. (Morris Absent)

Council member Clark returned to the dais.

Adjourn into Executive Session- Mayor Pro-Tem Williamson moved to adjourn into Executive Session at 7:20 p.m., the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris Absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.

Adjourn Executive Session and Reconvene Regular Session- Mayor Pro Tem Williamson moved to reconvene into Regular Session at 7:46 p.m., Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Morris Absent)

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken

Adjourn- Council member Kuehne moved to adjourn the meeting at 7:47 p.m., the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

PASSED AND APPROVED this _____ day of _____, 2021.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary