

Minutes of the City Council Planning Session of the
Governing Body of the City of Lampasas that was held
Wednesday, December 8, 2021 at 4:00 p.m.
Jack Calvert Municipal Building
302 E Third Street
Lampasas, Texas 76550

I. Call to order

Mayor Monroe called the meeting to order at 4:08 p.m.

II. Welcome and Review Objectives, Expectations and Format of Session

Mayor Monroe invited Council to speak about their expectations for the meeting this afternoon, the following was discussed:

- *Project updates and direction*
- *What we have done, where are we going, where does Council/Staff need to step-up*
- *Continue to move forward~ transportation, gateway, growth*
- *Process of how to get through everything/overwhelming*
- *Completion of projects*
- *Growth, everyone on same page, communication*

Finley deGraffenried, City Manager referred back to the minutes of the July 7, 2021 Council Work Session.

- *WWTP and Hostess House presentations*
- *HOT fund Project discussions*
 - *Campbell Park Pavilion*
 - *Skatepark*
 - *Wayfinding signage*
 - *Hanna Spring Fencing*
 - *Historic Colored School*
 - *New Hope Baptist Church*
- *On-going/future projects/CIP list.*
- *Budget Process/Council Priorities*
- *Personnel*
 - *Organizational Structure*
 - *ACM duties*
 - *FD re-organization*
 - *Future goals/outcomes*

Session Format

- *Value in exercise*
- *Ensure Council expectations are met*
- *Identify action items*
- *Facilitated format*
 - *Address, restate, actionable, move-on*

III. Discussion regarding Council Satisfaction Survey

Survey- General Observations

- Positive-Good things are going on in Lampasas
- 79.89% (294) of responses satisfied or very satisfied
- 9.51% (35) of responses dissatisfied
- 10.87 % (40) of responses indicated no opinion
- Some common themes

Since the survey was completed in the Spring of 2021, Council views have changed. Better understanding overall of processes and how things work.

Common Themes:

- Opportunities for improvement
 - Communication
 - Business expansion, retention and attraction
 - Code Enforcement
 - Building Codes related to Economic Development
 - Future Planning
 - Public Works
 - Street
 - Parks

Takeaways:

- *CIP- 5-10-year window (at-a glance)*
- *Continue to move forward with development but keep small town feel*
- *Small Business Supporting Community- Community Supporting Small Businesses*
- *Reasonable Economic Development Incentives/ What can we support/ Development Strategies/Tools-Resources Available*
- *Latitude (exception of Life/Safety) with Building Codes when it comes to Economic Development*
- *Importance of Quarterly Meetings between Staff & Council*
- *Public Engagement/Awareness~ Promote City/Staff Accomplishments*

Action Items:

- *Identify Economic Development Strategy/Goals*
- *Identify acreage/lot availability for growth*
 - *CCN*
 - *How CCN is determined*
 - *Understanding City Limits/ETJ~ opportunities for growth*
 - *Infrastructure*
 - *Built out/ready to develop*
- *Do we need to establish Impact Fees for development?*
- *Schedule Quarterly Meetings between Staff & Council*
- *Create Tool Kit/Flow Chart for Council/Citizen inquiries*
- *Department Reports Format*
- *Establish a Recruitment-Retention-Education-Succession Committee*
- *Fire Hydrant Inventory*
- *Action plan for Dangerous/Substandard Structures- relate to Comprehensive Plan*

- *Parking Lot/Spaces for Cooper Springs/Campbell Park*
- *RV Hook-Up Opportunities near Cooper Springs*
- *Parking Lot/Street Improvements at WM Brook park.*

Council was pleased with how the meeting was facilitated.

February placeholder for next roundtable discussion.

IV. Discussion regarding City Projects

Due to time constraints and the amount of information covered this item will be discussed during workshop at the December 13, 2021 meeting.

V. Discussion regarding Short-Term Objectives of the Comprehensive Plan

Due to time constraints and the amount of information covered this item will be discussed during workshop at the December 13, 2021 meeting.

VI. Discussion and Development of 2021/2022 Council Work Plan

This item will be discussed at the next Work Session tentatively scheduled for February 2022.

VII. Review and Summary of Identified Tasks/Unfinished Business

This item will be discussed at the next Work Session tentatively scheduled for February 2022.

VIII. Adjourn

The business concluded for the evening and the meeting was adjourned at 6:56 p.m.

PASSED AND APPROVED this _____ day of _____, 2021.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary