

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, January 10, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, January 10, 2022 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion and updates related to COVID-19 Pandemic. *(pgs. 5-6)*
3. Discussion regarding setting a date and topics for February 2022 Council Work Session. *(pgs. 7-8)*
4. Discussion and updates regarding FY 2021-year end Financial Report. *(pgs. 9-10)*
5. Discussion regarding extension of an Emergency Ordinance for COVID-19 sick leave policy. *(pgs. 11-12)*
6. Discussion regarding TxDOT request to purchase City of Lampasas property on South Highway 281 for proposed improvements. *(pgs. 13-38)*
7. Discussion regarding any item on the regular agenda
8. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
 - Service Recognition
 - Shanda Subia- 15 years
 - Special Olympics Athlete Recognition
 - Phillip Hallahan
 - Alexander Moya
 - Jeremy Maldonado
 - Aaron Munoz
 - John Hatley

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on December 13, 2021.	39-48

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action to approve the second reading of an Ordinance to approve, deny or approve with modifications a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings.	49-54
3.2	Discussion and possible action regarding the second reading of an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 to September 30, 2021.	55-58
3.3	Discussion and possible action regarding purchases and charges in excess of \$4,000 from December 1, 2021- December 31, 2021	59-64
3.4	Discussion and possible action regarding the November 2021 Investment Report	65-86

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Public Works Monthly Report for Electric, Streets, Water/Wastewater 2. Police Department Monthly Report 3. Building Official Monthly Report 4. Economic Development Monthly Report 5. Fire Department Monthly Report 6. Parks and Recreation Monthly Report 7. Information Systems Monthly Report 8. Library Monthly Report 9. Golf Course Monthly Report 10. Municipal Court Monthly Report 11. City Secretary Monthly Report 12. Utility Billing and Collections Monthly Report 	87-108
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> • ACM • Residential Update • Eclipse Meeting • Interceptor Assessment • LAFTA Events • Pretreatment • Skatepark 	109-112

	<ul style="list-style-type: none"> • East Third Street • Pavilion • Avenue C Project • Police Department • Library Dedication • Business Park • Staff 	
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A

7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding a Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas	113-116
7.2	Discussion and possible action regarding funding in the amount of \$5,000.00 to support the CTCOG Household Hazardous Waste Collection Event to be held in Kempner, Texas February 26, 2022.	117-118
7.3	Discussion and possible action determining (14) wireless access point devices as surplus and authorizing staff to dispose of items per State Law.	119-124
7.4	Discuss and consider the selection of winner of website photo contest.	125-130
7.5	Discussion and possible action regarding an extension of an Emergency Ordinance temporarily amending Ordinance 1148, City of Lampasas Personnel Policy Manual Section 8.00 Leave Time, subsection 8.05 Family and Medical Leave, and subsection 8.15 Sick Leave Pool, in response to COVID-19.	131-134
7.6	Discuss and consider restriction of certain amounts of General Fund, Fund Balance, for the purpose of purchasing a fire apparatus.	135-136
7.7	Discussion and possible action regarding TxDOT request to purchase City of Lampasas property for South Highway 281 Improvement Project.	137-138
7.8	Discussion and possible action concerning approval of the Contract for Election Services between Lampasas County, Texas and the City of Lampasas, Texas, for the May 7, 2022 General Election	139-158

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 7 day of January 2022 at 12:15pm

Becky Sims
Becky Sims, City Secretary

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City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding COVID-19 Pandemic

Requested By: Finley deGraffenried, City Manager

Submitted By: Jeff Smith, Fire Chief

Date Submitted: January 4, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the Workshop Agenda to provide updates and discussion regarding reporting for COVID-19.

Recommendation:

Discussion, updates and direction from Council

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City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding setting a date and topics for February 2022 Council Work Session.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 4, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

As discussed in the December 8, 2021 Planning Session, this item has been placed on the workshop agenda to provide Council the opportunity to identify date, time and discussion items for the next Council Work Session.

Recommendation:

Discussion and direction only

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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding FY 2021 year-end Financial Report.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 4, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

Attachments:

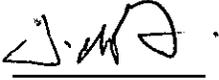
Summary Statement:

Yvonne Moreno, Finance Director has closed the financial books for Fiscal Year beginning October 1, 2020 and ending September 30, 2021. Although financials are subject to amendment and modification as recommended by the City's auditor, Staff will present a pre-audit report regarding the financial performance of the City compared to budget and to previous year. Council has typically been asked to acknowledge the report at a later meeting. Materials will be available for review and reference at the meeting.

Recommendation:

Discussion and direction only

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City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding an extension of an Emergency Ordinance of the City Council of the City of Lampasas, Texas, temporarily amending Ordinance 1148, City of Lampasas Personnel Policies Manual Section 8.00 Leave Time, Subsection 8.05 Family and Medical Leave, Subsection 8.15 Sick Leave Pool, in response to COVID-19.

Requested by: Yvonne Moreno, Finance Director

Submitted by: Yvonne Moreno, Finance Director

Date Submitted: January 5, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item has been placed on workshop to discuss impact this Emergency Ordinance has had on City Staff including usage of sick pool and current balance. There is an action item for Council consideration on the regular agenda that provides Council the latitude to determine expiration date of emergency ordinance and number of hours allocated for City employees per occurrence.

Recommendation:

Discussion only

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City Manager

ITEM NO. WORKSHOP-6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding TxDOT request to purchase City of Lampasas property on South Highway 281 for proposed improvements.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 4, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

Attachments: correspondence and survey of proposed conveyance from TxDOT

Summary Statement:

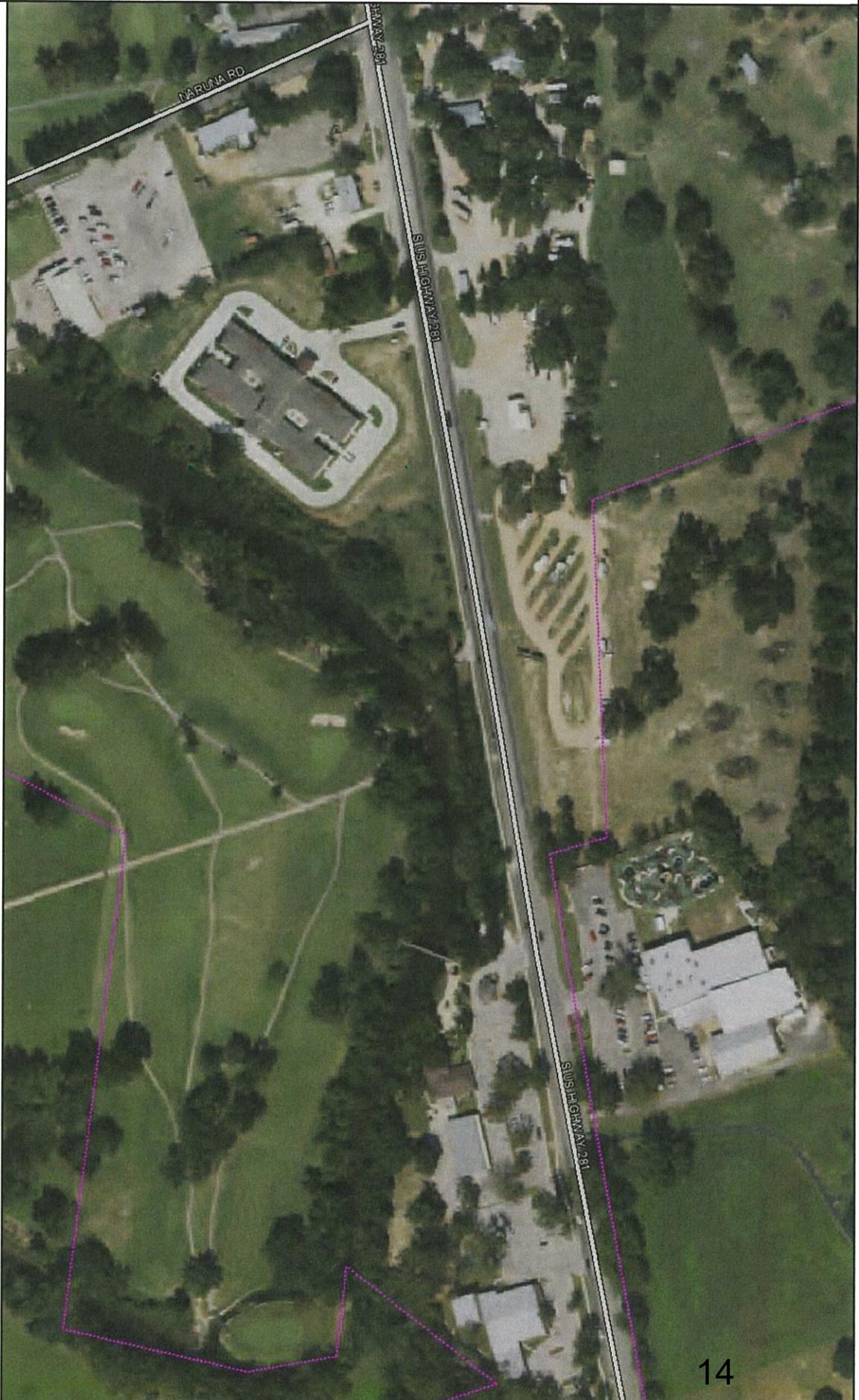
As previously discussed, TxDOT is proceeding with improvements and widening of U.S.281 between the Burnet County line and intersection with U.S. 183. The attached preliminary survey describes the needed City property which is approximately, in most portions, 15'x 715' lying almost exclusively on the East bank of Sulphur Creek. Based on legal protocols, TxDOT will prepare an offer for consideration, and based on City response the conveyance may require a request for an Administrative Settlement or Eminent Domain. Staff seeks Council input to act on Council's behalf, or to bring all offers to Council for final consideration.

Recommendation:

Discussion and direction only

281 South

- City Street Labels
- City Streets
- Regional Road Labels
- US Hwy
- FM Road
- County Road
- City Street
- Private Road
- TxRRC Railroad
- Extra-territorial Jurisdiction
- City Limits



Data displayed were gathered by the City of Lampasas for municipal purposes. No guarantee is made regarding suitability for any other use or purpose.





2495 HWY 183 N, BROWNWOOD, TX 76802 | 325.249.2311 | WWW.TXDOT.GOV

December 20, 2021

ROW CSJ No.: 0251-06-040
 County: Lampasas
 Limits From: US 183
 Limits To: Burnet County Line

Parcel No.: P00060606
 Highway: US 281

Fed. Project No.:

City of Lampasas
 312 E 3rd St.
 Lampasas, Texas 76550

Dear Property Owner:

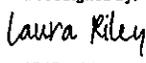
You are probably aware that the Texas Department of Transportation will make improvements to US 281. Plans have progressed to the point that we wish to advise you that a portion of your property as described in the enclosed property descriptions, located in Lampasas County, Texas, will be needed as right of way for the proposed improvement of the highway.

We have attached for your information a booklet entitled "State Right of Way Purchase." This booklet briefly explains the procedure to be followed in purchasing your property, as well as your rights as a landowner.

If you have any questions pertaining to your property and/or the project, then please let us know. Below, for your convenience, is a contact list.

<u>Subject</u>	<u>Name</u>	<u>Title</u>	<u>Phone / Email</u>
General Questions (e.g. timing, design, etc.)	Jason Scantling, P.E.	Director of Transportation, Planning and Development	325-643-0415 Jason.Scantling@txdot.gov
Right of Way (e.g. acquisition process, appraisals)	Matt Fulton	TxDOT ROW Project Manager	325-249-2311 Matt.Fulton@txdot.gov
Right of Way (e.g. acquisition process, appraisals)	Keith Neidhart	Acquisition Contractor Project Manager	254-760-9674 Keith@lsrow.com

Sincerely,

DocuSigned by:

 3BA714EE41E341A

Laura Riley, ROW Manager (cell 512-221-5090)
 Right of Way Central Project Delivery Office
 Texas Department of Transportation

Enclosure

OUR VALUES: People • Accountability • Trust • Honesty
 OUR MISSION: Connecting You With Texas

An Equal Opportunity Employer

EXHIBIT "A"

COUNTY: LAMPASAS

R.O.W. CSJ: 0251-06-040

HIGHWAY NO.: U.S. HIGHWAY 281

PROJECT: U. S. HIGHWAY 281, FROM U. S. HIGHWAY 183 TO THE BURNET COUNTY LINE

PARCEL NO. P00060606

PRELIMINARY – NOT FOR RECORDING

PRELIMINARY - NOT FOR RECORDING

PARCEL P000060606

DESCRIPTION OF A 0.2796 ACRE (12,179 SQUARE FOOT) TRACT OF LAND SITUATED IN THE JAMES EASLEY SURVEY, ABSTRACT NO. 185, IN THE CITY OF LAMPASAS, LAMPASAS COUNTY, TEXAS, BEING A PORTION OF A CALLED 18.19 ACRE TRACT OF LAND AS DESCRIBED IN A DEED TO THE CITY OF LAMPASAS AND RECORDED IN VOLUME 294, PAGE 63 OF THE DEED RECORDS OF LAMPASAS COUNTY, TEXAS (D.R.L.C.T.), SAID 0.2796 ACRE (12,179 SQUARE FOOT) TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 1/2-inch iron rod found (P-759) for an interior corner of said 18.19 acre tract and the northwest corner of a called 3.99 acre tract of land as described as Tract One in a deed to Plaza 281, LLC and recorded in Volume 564, Page 794 of the D.R.L.C.T.;

THENCE with a common south line of said 18.19 acre tract and the north line of said 3.99 acre tract, N 69° 06' 39" E, a distance of 144.08 feet to a type II TXDOT brass disc monument set on the proposed west right-of-way line of U. S. Highway 281 (right-of-way width varies), for the southwest corner and **POINT OF BEGINNING** hereof, having a Texas State Plane Surface Coordinate of North: 10,352,489.59', East: 2,970,735.95', being 99.90 feet left of Engineer's Baseline Station 57+60.63;

THENCE through the interior of said 18.19 acre tract, with the proposed west right-of-way line of said U. S. Highway 281, the following three (3) courses and distances:

- 1) **N 55° 09' 07" W**, a distance of **17.24 feet** to a type II TXDOT brass disc monument set, for an angle point hereof, being 112.09 feet left of Engineer's Baseline Station 57+72.82;
- 2) **N 34° 50' 53" E**, a distance of **66.58 feet** to a type II TXDOT brass disc monument set, for an angle point hereof, being 65.01 feet left of Engineer's Baseline Station 58+19.90;

EXHIBIT "A"

COUNTY: LAMPASAS

R.O.W. CSJ: 0251-06-040

HIGHWAY NO.: U.S. HIGHWAY 281

PROJECT: U. S. HIGHWAY 281, FROM U. S. HIGHWAY 183 TO THE BURNET COUNTY LINE

PARCEL NO. P00060606

PRELIMINARY – NOT FOR RECORDING

PRELIMINARY - NOT FOR RECORDING

- 3) **N 10° 08' 37" W**, a distance of **659.99 feet** to a type II TXDOT brass disc monument set on the common north line of said 18.19 acre tract and the south line of a called 5.14 acre tract of land as described in a deed to Lampasas 2 Investments, LLC and recorded in Volume 546, Page 506 of the D.R.L.C.T., for the northwest corner hereof, being 64.92 feet left of Engineer's Baseline Station 64+79.89;

THENCE with the common north line of said 18.19 acre tract and the south line of said 5.14 acre tract, **N 70° 18' 39" E**, a distance of **15.21 feet** to a calculated point on the existing west right-of-way line of U. S. Highway 281 (right-of-way width varies), for the common northeast corner of said 18.19 acre tract and the southeast corner of said 5.14 acre tract, being 49.92 feet left of Engineer's Baseline Station 64+82.41, from which a 1/2-inch iron rod found (P-575) bears, N 70° 18' 39" E, a distance of 0.24 feet;

THENCE with the existing west right-of-way line of said U. S. Highway 281, **S 10° 08' 37" E**, a distance of **712.31 feet** to a calculated point at a northerly east corner of said 18.19 acre tract and the northeast corner of said 3.99 acre tract, for the southeast corner hereof, from which a 1/2-inch iron rod found (P-758) bears, N 69° 06' 39" E, a distance of 0.70 feet;

THENCE with the common south line of said 18.19 acre tract and the north line of said 3.99 acre tract, **S 69° 06' 39" W**, a distance of **50.77 feet** to the **POINT OF BEGINNING** and containing 0.2796 acre (12,179 square feet) of land.

EXHIBIT "A"

COUNTY: LAMPASAS

R.O.W. CSJ: 0251-06-040

HIGHWAY NO.: U.S. HIGHWAY 281

PROJECT: U. S. HIGHWAY 281, FROM U. S. HIGHWAY 183 TO THE BURNET COUNTY LINE

PARCEL NO. P00060606

PRELIMINARY – NOT FOR RECORDING

PRELIMINARY - NOT FOR RECORDING

The Basis of Bearings is the Texas State Plane Coordinate System of 1983, Central Zone (4203), North American Datum (NAD '83) 2011 Adjustment, Epoch 2010.0. All distances and coordinates shown are surface coordinates and may be converted to grid by dividing by the Project Surface Adjustment Factor of 1.00012. All measurements are in U.S. Survey Feet.

The Station and Offset information refer to State Highway 281 Corridor Baseline described in the Project Schematic received November 2020, Control-Section-Number (CSJ) 0251-06-040. A plat of even date was prepared in conjunction with this plat.

I, Margaret A. Nolen, a Registered Professional Land Surveyor in the State of Texas, hereby certify that the land description and plat represent an actual survey made on the ground April 23, 2021, under my direction or supervision.

PRELIMINARY – NOT FOR RECORDING

Margaret A. Nolen, R.P.L.S. No. 5589

CP&Y, Inc.

One Chisholm Trail, Suite 130

Round Rock, Texas 78681

Ph. (512) 248-0065

TBPELS Firm No. 10194125

Project No. 1600493.04

Note: For recording, please do not modify, eliminate, or omit any part of this description, the bearing-distance note and/or the certification without the expressed permission of the surveyor, or the State of Texas. Additional information may be available by request, and acquired through the Public Information Act, Texas Government Code, Chapter 552.

EXHIBIT "A"

AREA TABLE		
	ACRES	SQUARE FEET
PARENT AREA	18.19	792,356
ACQUISITION	0.2796	12,179
REMAINDER	17.91	780,160

LHW JOHNSON SURVEY,
SECTION NO. 46
ABSTRACT NO. 419

JAMES EASLEY SURVEY,
ABSTRACT NO. 185

PARCEL P00060606
0.2796 ACRE
(12,179 SQ. FT.)

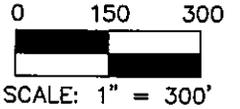
CHARLES K. REESE SURVEY,
SECTION NO. 47
ABSTRACT NO. 581

PLAZA 281, LLC
CALLED 3.99 ACRES
TRACT ONE
VOL. 564, PG. 794
D.R.L.C.T.

CITY OF LAMPASAS
CALLED 18.19 ACRES
VOL. 294, PG. 63
D.R.L.C.T.

PLAZA 281, LLC
CALLED 2.15 ACRES
TRACT TWO
VOL. 564, PG. 794
D.R.L.C.T.

U.S. HIGHWAY 281
(R.O.W. WIDTH VARIES)



GENERAL NOTES:

1. NO EVIDENCE OF CEMETERIES OR BURIAL SITES WERE OBSERVED ON THE SUBJECT TRACT. NO ENVIRONMENTAL ASSESSMENT WAS CONDUCTED BY THE SURVEYOR.
2. THE SURVEYOR DID NOT RESEARCH UTILITIES OR EASEMENTS. NO TITLE COMMITMENT WAS PROVIDED AT DATE OF SURVEY. THE SURVEYOR DID NOT ABSTRACT THE SUBJECT TRACT.
3. SURVEY WAS CONDUCTED IN THE FIELD BETWEEN DECEMBER 2018, AND MARCH 2021. PROJECT CONTROL AS ESTABLISHED BY CP&Y.
4. A METES AND BOUNDS DESCRIPTION OF EVEN DATE WAS PREPARED IN CONJUNCTION WITH THIS PLAT.
5. STATIONS AND OFFSETS ARE RELATIVE TO CORRIDOR CENTERLINE PROVIDED BY ENGINEER 11/06/2020.
6. NO DENIAL OF ACCESS IS REQUIRED BY TXDOT ON THE REMAINING TRACT.
7. PARCEL REMAINDER AREA IS DERIVED BY SUBTRACTING THE CALCULATED PARCEL FEE AREA FROM THE CALLED ACREAGE OF THE PARENT TRACT, LESS ANY OTHER CALLED FEE ACREAGE OF PROPERTY CONVEYANCES OF RECORD FROM SAID PARENT TRACT.

BEARING NOTE: ALL BEARINGS ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (4203), NORTH AMERICAN DATUM OF 1983 (NAD 83), 2011 ADJUSTMENT, EPOCH 2010.0. ALL DISTANCES AND COORDINATES SHOWN HEREON ARE IN SURFACE COORDINATES, AND MAY BE CONVERTED TO GRID BY DIVIDING BY THE COMBINED SCALE FACTOR OF 1.00012. ALL MEASUREMENTS ARE IN US SURVEY FEET.

**PRELIMINARY -
NOT FOR RECORDING**

Preliminary ----- This document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document. Texas Administrative Code, Title 22, Part 29 Subchapter 661.18

MARGARET A. NOLEN
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5589
DATE: JUNE 2, 2021



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1 Chisholm Trail, Suite 130
Round Rock, Texas 78681 512.248.0065
TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPELS 10194125

PARCEL MAP OF P00060606 JAMES EASLEY SURVEY, ABSTRACT NO. 185 CITY OF LAMPASAS, LAMPASAS COUNTY, TEXAS			
FEDERAL AID PROJECT NO. N/A	U. S. HIGHWAY NO. 281	STATE DISTRICT NO. 23	
SCALE 1" = 300'	PARCEL ID P00060606	R.O.W.-CSJ NO. 0251-06-040	COUNTY LAMPASAS



EXHIBIT "A"

LAMPASAS 2 INVESTMENT, LLC
CALLED 5.14 ACRES
VOL. 546, PG. 506
D.R.L.C.T.

LHW JOHNSON SURVEY,
SECTION NO. 46
ABSTRACT NO. 419

JAMES EASLEY SURVEY,
ABSTRACT NO. 185

CHARLES K. REESE
SURVEY,
SECTION NO. 47
ABSTRACT NO. 581

CITY OF LAMPASAS
CALLED 18.19 ACRES
VOL. 294, PG. 63
D.R.L.C.T.

60' ROAD EASEMENT
VOL. 294, PG. 63
D.R.L.C.T.

PARCEL P00060606
0.2796 ACRE
(12,179 SQ. FT.)

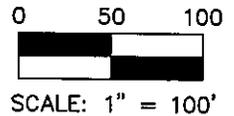
PLAZA 281, LLC
CALLED 3.99 ACRES
TRACT ONE
VOL. 564, PG. 794
D.R.L.C.T.

LEGEND

- = FENCE POST FOUND
- = 1/2" IRON ROD FOUND
- = TYPE I TXDOT CONCRETE MONUMENT FOUND
- = TYPE II TXDOT BRASS DISC MONUMENT SET
- △ = CALCULATED POINT
- D.R.L.C.T. = DEED RECORDS LAMPASAS COUNTY, TEXAS
- = UTILITY POLE
- = OVERHEAD ELECTRIC
- X— = WIRE FENCE
- P— = SIGN/MARKER
- ⊙ = LIGHT POLE
- ⊞ = TELEPHONE PEDESTAL
- ⊞ = WATER METER
- ⊞ = GAS METER
- () = RECORD INFORMATION
- P = PARENT TRACT PROPERTY LINE
- R.O.W. = RIGHT-OF-WAY
- P.O.C. = POINT OF COMMENCING
- P.O.B. = POINT OF BEGINNING
- POL = POINT ON LINE

POINT TABLE (SURFACE COORDINATES)

POINT #	NORTHING	EASTING
P-575	10353208.95'	2970658.16'
P-758	10352507.94'	2970784.04'
P-759	10352438.22'	2970601.34'



**PRELIMINARY -
NOT FOR
RECORDING**



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1 Chisholm Trail, Suite 130
Round Rock, Texas 78681 512.248.0065
TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPELS 10194125

PARCEL MAP OF P00060606
JAMES EASLEY SURVEY, ABSTRACT NO. 185
CITY OF LAMPASAS, LAMPASAS COUNTY, TEXAS

FEDERAL AID PROJECT NO. N/A	U. S. HIGHWAY NO. 281	STATE DISTRICT NO. 23
SCALE 1" = 100'	PARCEL ID P00060606	R.O.W.-CSJ NO. 0251-06-040
		COUNTY LAMPASAS



STATE PURCHASE OF RIGHT OF WAY



Right of Way Division

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INTRODUCTION

The Texas Department of Transportation is the organization that is responsible to you and millions of other Texans for planning, building and maintaining the state highway system and certain other public transportation facilities. In order to carry out these responsibilities, it is sometimes necessary for us to acquire right of way on new or existing locations. Since at least a portion of your property is required for right of way to improve the public transportation system in your community, we are providing you with this booklet to explain briefly your rights as a citizen as well as the procedure which will be followed in purchasing your property and to answer some of the questions that you probably have.

All of your questions regarding right of way matters will not likely be answered in this booklet, but perhaps the answers to a few of them will enable you to have a better understanding of the overall process. This booklet is offered for general information purposes only; it is not a document of law, rule or regulation. You will have an opportunity at a later date to discuss your individual case with a representative of our department and to ask any questions you may have. On the last page of this booklet you will find the name, telephone number and address of our representative.

This booklet applies only to those rights of way that are acquired for the state of Texas directly by the Texas Department of Transportation. Cities and counties also acquire rights of way for transportation projects.

PUBLIC NEED FOR PRIVATE PROPERTY

Perhaps the first questions that should be answered is “Why does the government have the right to acquire private property?” Our successful existence in a democracy requires the development of public services to improve our way of life. We would be handicapped greatly without lands upon which to carry out the activities of government. For example, there would be no lands for public schools, highways, public hospitals or other facilities necessary to our society. In short, a government cannot provide services to its citizens without the right to acquire land.

WHY YOUR PROPERTY IS NEEDED

More particularly, of course, you are concerned about the reasons why your property is needed. You may have attended a meeting or public hearing where the need and methods of project development were discussed. If so, you are already aware that the department uses a systematic approach to assess engineering conditions, beneficial and adverse social, economic, environmental and other effects of any project that is proposed. Projects are not selected arbitrarily. They are the result of cooperative efforts with proper local agencies, the study of alternatives and a balanced consideration of the need for safe and efficient public transportation. You may be sure that this process was followed on the particular project that involves your property.

Under our form of government, the rights of the individual are of paramount importance. Our laws guarantee these individual rights for all of us. However, our laws also recognize another principle, namely, the public good, which sometimes makes it necessary to resolve a difficult matter such as public acquisition of private property in favor of the majority for the good of all.

Every effort is made to reach a fair and equitable agreement in the purchase of all right of way needed for public transportation pur-

poses. It is hoped sincerely that when a highway project route and design have finally been determined, all citizens will agree that fair and equitable consideration has been given to the property owners involved and that the selected route is in the best interest of the general public.

CONTACT BY THE DEPARTMENT

“When will I know something definite?” This surely is one of the questions you will have. You will be contacted personally by one of our authorized representatives. However, this contact must be delayed until all preliminary requirements for highway project development have been met. In some instances, the time between that date you may have heard of a proposed project and the time you are actually contacted may seem unreasonable, but every effort is made to expedite the various planning, engineering, environmental, public hearing and approval steps so that purchase of right of way can begin at the earliest possible date.

COMPENSATION

You will, of course, want to know how much you will receive for your property. As a property owner, you have the constitutionally guaranteed right to receive just compensation for the property that will be purchased from you. Even though you have the right to receive such compensation, you may make a gift or donation of all or part of the property if you wish to do so. Where payment is to be made, the real property will be appraised to determine just compensation.

Our representative will contact you before any appraisal is made. A thorough investigation of your property will be made to determine its value in accordance with state law. You or your designated representative will be given an opportunity to accompany the appraiser who is evaluating the real estate during the inspection

of the property. Your cooperation and input will aid greatly in ensuring that nothing is overlooked which ought to be included in the appraisal of your property. All appraisals are carefully reviewed by the department to assure that proper appraisal principles and methods have been used to arrive at the value to be offered for your property.

As soon as the appraisal and appraisal review work can be completed, you will be provided a written offer in the amount of the total approved value. You will be provided a copy of the state's appraisal report and you should note that if you already have an appraisal report you are required to provide a copy of it to the state. If you decide to have a separate appraisal done, you are required to provide a copy of it to the state in accordance with the Texas Attorney General's Landowner's Bill of Rights, a copy of which will be provided to you. You will also be advised in the written offer concerning the possible option of retaining any building or other improvements located on the land needed for right of way. Where appropriate, the just compensation for the real property to be acquired and for compensable damages to remaining real property will be stated separately.

Your decision regarding the state's offer for your property needs to be made at the earliest possible time so that the completion of the acquisition process is not delayed. You can appreciate the fact that there is a definite time frame required for every aspect of the highway or transportation project that involves your property.

ADMINISTRATIVE SETTLEMENTS

An administrative settlement is any settlement which is in excess of the agency's approved value. If an agreement on the approved value cannot be reached, the owner may request an administrative settlement. The administrative settlement process is:

- 1) A timely written counteroffer is required and must include a property owner's signed proposal for full settlement setting forth a specific dollar amount with information to support the proposal.
- 2) The counteroffer will be reviewed by an evaluation team.
- 3) The property owner will be notified of the team's decision.
- 4) If an administrative settlement is not approved or if the property owner decides to reject an approved administrative settlement, a final offer letter will be issued at the original approved value.

If improvements are retained, the retention value will be subtracted from the total settlement amount.

DONATION OF RIGHT OF WAY

The donation or gift of all or a portion of your property that is needed for right of way is an option that you have. Obviously, the state funds that are saved if property is donated can be utilized for construction and/or other highway purposes. Donations can also help to expedite the letting of construction contracts and lead to an earlier completion of the project.

In situations where remaining property will be increased greatly in value by the construction of the highway or other transportation facility, the donation of right of way may be to your advantage as a property owner by making your property more suitable for timely development. There are undoubtedly other good and valid reasons for consideration to be given to the possibility of donation or the acceptance of reduced compensation. If you elect to donate your property, an appraisal will be made unless you elect to waive this option.

DAMAGES TO REMAINING PROPERTY

If you have a question about damages, you should know that in many cases highway construction will enhance rather than damage

remaining property. When only a portion of your property is needed, you will be offered an amount for damages only if the appraisal process indicates that your remaining property will have a lesser value after the highway is constructed. The amount established for damages, if any, will be stated separately and will also be included in the total offer made to you by the department.

RELOCATION OF IMPROVEMENTS

Many property owners would like to know if their house or buildings can be moved. If the state's offer for your property is acceptable, arrangements usually can be made for you to keep your house or buildings and move them to another location. Removal of such improvements is the owner's responsibility. Since each case is different, it is best that you discuss this with our authorized representative when you are contacted.

TIME ALLOWED FOR RELOCATION

"Will I have time to look for another home?" is another question that often arises. If your home is purchased, you will be paid the full consideration. Before you are required to move you will be given adequate time to find and buy another home using the proceeds from our purchase. You are not required to move until you receive a written notice and a date to vacate. To the greatest extent practicable you will be given at least 90 days written notice of the date by which you must move. This applies not only to homes but also to all properties where a property owner relocates to a new property or moves retained buildings, fences or other improvements to remaining property.

PROPERTY ADJUSTMENT WORK

Some property owners ask "Will I have time to fence or do other work on my remaining property?" Every effort will be made to make the offer of purchase sufficiently in advance of construction to allow

time for necessary property adjustment work. Examples of property adjustment work are the building of fences along the right of way lines, the construction of new watering facilities for livestock, the removal of any buildings or other improvements which an owner desires to keep from the right of way area being purchased and their reestablishment elsewhere and the adjustment of water lines and similar facilities which are necessary to continued best use of the remaining property.

FARMING OF CROPS

If crops have been planted, the offer to purchase will usually be based on your retaining a right to harvest crops in the ground, with the understanding that after closing the transaction no new crops will be planted. An exception to this procedure is when construction is so imminent that it is not possible to allow time for the harvesting of existing crops. In that case our offer to you will include payment for the existing crops based on the value of such crops at the time of the offer.

MORTGAGES

ABOUT YOUR MORTGAGE

As is the case in the handling of any other real estate transaction, payments must be made to satisfy outstanding mortgages or liens. If only a portion of your property is being acquired, agreement must be reached with the mortgage or lien agency concerning payment requirements. If you were selling your property in a private real estate transaction and part or all of an outstanding mortgage had to be paid, many lending agencies would require a prepayment penalty. Since this sale is being made to the public, most lending agencies, including the Federal Housing Administration, waive this requirement. However, some do not, and you should investigate this matter to determine whether or not such a penalty will have to be paid.

THE VA LOAN

The Veterans Administration recognizes that the sale of your property is not of your choosing. Under these circumstances, your loan privileges may be restored and made available for coverage of another property. The veteran must initiate this action.

SMALL BUSINESS LOAN

The Small Business Administration administers funds for loans for small businesses. You may wish to contact one of their offices to determine how to qualify for a loan.

INCOME TAXES

If your property is worth more today than when you bought it, you may be wondering about paying income tax on the difference when you sell to the public. The sale of property for public purposes comes under a class which the Internal Revenue Service designates as "involuntary conversion." It may not be necessary to pay income tax or capital gains tax depending on how you reinvest your profit from the sale to the state. Any payment received for damages also may not be taxable. You are, therefore, urged to contact the Internal Revenue Service Office which serves your area or seek legal advice on these matters.

EMINENT DOMAIN PROCEEDINGS

Although a sincere and comprehensive effort is made to determine just compensation for the right of way required, including improvements and damages to any of your remaining property and the utilization of the administrative process, you may still not be satisfied and may refuse to sell. In other instances, the title to the land needed for right of way may be clouded to the extent that legal proceedings are necessary to effect transfer of clear title. In these and a few other cases, eminent domain proceedings have to be initiated by the state.

In eminent domain proceedings, the court will appoint three disinterested landowners to serve as Special Commissioners and a hearing will be held to determine the value of the property being acquired. The property owner will be notified of the time and place of the hearing. At this hearing, the Special Commissioners will listen to the evidence of value and arrive at an award that will be filed with the court. A deposit in the amount of the award may be made with the court at which time the state will be entitled to take possession of the property involved. After the deposit is made, the court must authorize withdrawal of the award. If either the property owner or the state is dissatisfied with the amount of the award, objections to the award may be filed within the time limits prescribed by law and the case subsequently tried in the same manner as other civil cases. The basic issue decided in eminent domain cases is the amount of just compensation for the property being acquired and, in the case of a partial acquisition, any damages to the value of your remaining property. For additional information on eminent domain procedures consult the Texas Attorney General's Landowner's Bill of Rights.

If any improvements are included in the property being acquired, they may not be retained by the property owner in eminent domain proceedings.

RELOCATION ASSISTANCE AND BENEFITS

In addition to payment for your property, you may be entitled to additional benefits. If you must move, you may be entitled to assistance in locating another home or business and financial assistance in the form of moving and related expenses. Such benefits, if any, are in addition to the state's offer for your property and are handled separately from the purchase of your real property. It is beyond the scope of this booklet to detail specific benefits; however, if you are eligible, your rights and benefits will be fully explained in detail. A separate relocation assistance booklet is available and you will be furnished with one if you have to move and/or your personal property has to be moved. If the needed right of way is occupied

by a home, business or any personal property, DO NOT MOVE UNTIL YOU HAVE BEEN CONTACTED BY A RELOCATION ASSISTANCE COUNSELOR AND HAVE ESTABLISHED ELIGIBILITY FOR POSSIBLE RELOCATION BENEFITS. MOVING PREMATURELY MAY RESULT IN FORFEITURE OF THESE BENEFITS.

INCIDENTAL EXPENSES

After the date of payment of the purchase price, or the date of deposit in court of funds to satisfy the award of compensation as determined through eminent domain proceedings to acquire real property, you will be reimbursed for any fair and reasonable expenses necessarily incurred in transferring title to the property for use by the Texas Department of Transportation. Expenses eligible for reimbursement may include (1) recording fees, transfer taxes and similar expenses incidental to conveying the real property to the department and (2) penalty costs for prepayment of any preexisting recorded mortgage entered into in good faith encumbering the real property. Voluntary unnecessary expenses or expenses incurred in clearing questionable title will not be eligible for reimbursement. The Texas Department of Transportation will reimburse eligible incidental expenses upon submission of a claim supported by receipted bills or other evidence of actual expenses incurred. You may file a written request for review if you believe that the department failed to properly determine the eligibility for or the amount of incidental expenses to be reimbursed. There is no standard form on which to request review of a claim; however, it must be filed with the department's district office for your area within three months after you are notified of the department's determination on any claim for reimbursement.

YOUR CIVIL RIGHTS

In accordance with Title VI of the Civil Rights Act of 1964 and related statutes, it is the policy of the department to ensure that no person in the United States of America shall, on the grounds of race, religion (where the primary objective of the financial assistance is to provide employment. 42 U.S.C. §2000d-3), color, national origin, sex, age, retaliation or disability be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any of our programs or activities.

If you believe you have been discriminated against or your rights have been violated under any program or activity of the department, you may file a Title VI Discrimination Complaint.

The Title VI Discrimination Complaint Form can be obtained by:

- Visiting TxDOT's website at <http://www.txdot.gov> and entering keywords "civil rights."
- Contacting the Office of Civil Rights 1-866-480-2518.
- Visiting, in person, the Office of Civil Rights located at 125 E. 11th Street, Austin, TX 78701.

If you have any questions regarding the completion of the form, you may contact the Office of Civil Rights at the number listed above. Upon request, assistance will be provided if you are limited English proficient or disabled. Complaints may be filed using an alternative format, e.g., computer disk, audio tape or in Braille. If you have a speech or hearing impairment, dial Texas Relay at 1-800/735-2988 or 711 for assistance.

The department's Office of Civil Rights will notify you when it receives your complaint.

CONCLUSION

Your Texas Department of Transportation sincerely hopes that the purchase of your property can be accomplished to your satisfaction with an absolute minimum of inconvenience to you. We will be more than happy to assist you in any way we can.

Name, address and telephone number of our representative:

Lampasas Central Appraisal District



General Real Estate Property Information

[New Property Search](#)

[Go To Previous Page](#)

Property ID: 12410

Account / Geo Number:
20581-100-000-20

Property Legal Description:
ACR: 14.79 ACRES
ABST: 0581
SURV: CHARLES K REESE
(FRED WILLIS)

Survey / Sub Division Abstract:
CHARLES K REESE
581

Property Location:
S US HWY 281
76550

Block:

Owner Information:
CITY OF LAMPASAS
312 E 3RD ST
LAMPASAS TX 76550 2820

Section / Lot:

[View Building Detail Information](#)

[View Land Detail Information](#)

Previous Owner:

Deed Information:

Volume:	294
Page:	63
File Number:	
Deed Date:	9/8/1992

[View Previous Owner Information](#)

Property Detail:

[View GIS Map](#)

The map link above is not affiliated with this website. It is a 3rd party GIS link to provide additional information only.

Agent:	None
Property Exempt:	X
Category/SPTB Code:	XV
Total Acres:	14.790
Total Living Sqft:	See Detail
Owner Interest:	1.000000
Homestead Exemption:	
Homestead Cap Value:	0
Land Ag/Timber Value:	0
Land Market Value:	135,850
Improvement Value:	0
Property Market Value:	135,850

[Printer Friendly Version](#)

Click the button above for a printable version of this record with all available details.

* [View Property Tax Information](#)

* [View 5 Year Value History](#)

Jur Code	Description	Market Value	Homestead	Total Exemption	Taxable
LAM	LAMPASAS COUNTY	135,850		0	0
R&B	ROAD & BRIDGE	135,850		0	0
CLA	CITY OF LAMPASAS	135,850		0	0
SLA	LAMPASAS ISD M&O	135,850		0	0
SLAIS	LAMPASAS ISD I&S	135,850		0	0

* Where supporting website data is available.

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Version 3.2.2

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, December 13, 2021
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Herb Pearce
Randy Clark
Bob Goodart
Chuck Williamson
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Yvonne Moreno, Finance Director
Becky Sims, City Secretary
Jeffry Smith, Fire Chief
Van Sims, WWW Operations Manager
Mandy Walsh, EDC Director
Sammy Bailey, Police Chief
Jody Cummings, Assistant Police Chief

Council Members Absent:

Zachary Morris

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the workshop session to order at 5:30 p.m.

2 Discussion regarding Georgetown Tank mixing upgrade to improve disinfectant levels.

Finley deGraffenried, City Manager advised that Kempner Water Supply Corporation (KWSC) owns the Georgetown Tank. As discussed during the budget process operational expenses are shared between the City of Lampasas and KWSC per the 2006 Wholesale Water Contract. However, KWSC is not willing to assist with the funding for the Tideflex Mixing System since it primarily benefits Lampasas customers. The mixing unit is outside contractual obligations of either KWSC or the City; however, the benefits are worthy of discussion.

Jason Jones, Jones-Heroy advised the previous mixing unit did not work as intended. The Georgetown Tank serves as a reserve for the City. When KWSC published bid requests for Georgetown Ground Storage Tank Rehabilitation, the mixing upgrade was requested as an alternate. The contractor who ranked the highest, Classic Protective Coatings, Inc. agreed to lower their bid from \$76,771.00 to \$65,000.00 for the Tank Mixing System; which was the bid from the second highest ranking contractor. The Tank Mixing System would be a benefit to the City. The system is valve driven, it requires no motors and no electricity. It allows the water to cycle properly.

There is a corresponding action item on the regular agenda for Council consideration.

3 Discussion and updates related to COVID-19 Pandemic

Chief Smith provided the following updates:

- Total COVID-19 Cases to Date- 3,629,844
- Total Fatalities across the State- 73,409
- Active cases in the State of Texas- 74,646
- Hospitalizations across the State- 3,110
- Lampasas County Total Cases to Date- 3,083
- Active cases in Lampasas County- 56

- Lampasas County Fatalities- 70
- Hospitalizations in Trauma Service Area L- 39
 - 31- hospitalized adults
 - 9- adults in ICU
 - 2- Pediatric Cases

Lampasas County (76550 Only)

- At least one shot- 5,976
- Fully vaccinated- 5,215
- Booster- 2,419

4 Discussion regarding Engineering related to relocation of water lines due to TxDOT 281 Improvement Project.

Van Sims, WWW Operations Manager presented Council with options to relocate the 8” and 18” line that may be affected by the TxDOT 281 Improvement Project.

The City will need to remove approximately 480 feet of 18” water main from TxDOT right-of-way into a utility easement on private property along the south side of EE Ohnmeiss reconnecting to the existing 18” water main outside of conflicting road construction.

To move the 8” water main the City has 2 (two) options.

Option 1: tap new 8” water main new existing entrance to Hancock Park and transfer new water main through the parking lot and down through hole #17 on Hancock Golf Course reconnecting to the 8” main on Naruna Rd.

Option 2: tap 16” water main in Boone’s RV Park installing new 8” water main and boring under Highway 281 and reconnect to existing 8” water main outside of TxDOT right-of-way on Naruna Rd near entrance to Hancock Golf Course club house.

There is a corresponding action item on the regular agenda to engage Eckermann Engineering to design the water line relocations provided that the TxDOT Improvement Project calls for the relocation as originally designed.

5 Discussion relating to recap from City Council Work Session, including Comprehensive Plan Implementation and project updates.

Finley deGraffenried, City Manager advised that due to time constraints the City Project List was not discussed during the Council Work Session. Mr. deGraffenried would like to take the opportunity to go through the projects and provide progress updates for each.

The following projects have been initiated and/or completed:

- Water Meter Installation
- Public Safety Communication System
- Tree-Trimming Project
- Brook Park Retaining Wall
- Comprehensive Plan
- IT Building Improvements
- Credit Card Chip Readers
- Street Sweeper (purchased and operational)

- WWW Vac Truck (purchased and operational)
- Pre-Treatment Assessment
- West Third Street Culvert
- East Avenue H Culvert and Undermining

The following projects are underway or have a tentative project start date:

- East Third Street Paving and Rehab
- MY Gov
- Cemetery Pole Plan
- Upper Pressure Plan Study
- Campbell Park Pavilion
- Campbell Park Skate Park
- Hostess House Rehabilitation
- 580 Hike and Bike Trails
- Business Park Phase I Infrastructure
- Interceptor Evaluation
- 2020 CDBG WWW Project
- Internet Deployment
- Industrial Park Property

The following projects are in Planning/Discussion Phase:

- Lampasas Substation Upgrades and Relocation of City Assets
- South 281 Utility Relocation
- Paving
- Airport Terminal Area Plan
- Fire Apparatus
- 6" Water Line Extension on Live Oak (North to 2nd)
- Wastewater Line Replacement on Pecan Street (8th to 5th Street)
- East 2nd Street Drainage and ROW Improvements

Deferred Projects for Further Review

- Historic Colored School
- New Hope Baptist Church

There was no additional discussion by Council regarding project list and updates.

6. Discussion regarding any item on the regular agenda

Mayor Monroe wanted to discuss agenda item 7.5 board appointments for the Planning Commission.

Becky Sims, City Secretary/Zoning Administrator advised Council that we have received eight (8) applications from those with an interest in serving on the Planning Commission. Chair Jackson did not feel it was the Commission's responsibility to recommend appointments; he directed each Commission member to recommend two applicants to be considered for appointment by Council. Mayor Monroe asked how long Chair Jackson had been on the Planning Commission; Mrs. Sims advised close to 15 years. Mayor inquired about the term limits. Advised that the Governance Policy was recently updated to limit terms to six (6) years at Council discretion. Mrs. Sims feels those with tenure should demonstrate leadership and mentor those whom have not been on the board as long. Based on the Commission's recommendations there were four applicants for Council consideration this evening.

- Danielle Shepard-Real Estate Broker/Owner, Teacher and currently serves as an alternate on the City’s Zoning Board of Adjustment and Appeal.
- Zach Taylor-Operations Manager at Ajinomoto Foods
- Tim Hefley-Operations Manager with Seamless Gutters and a member of the Citizens Police Academy Alumni
- Michael Sibberson-Retired Teacher.

Mrs. Sims feels any of the four would make a great addition to the Planning Commission.

7. Adjourn Workshop Session

Mayor Pro Tem Williamson moved to adjourn workshop at 6:21 p.m.; Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Morris absent)

Without objection Council took at 10-min break

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Monroe called the Regular Session to order at 6:30 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

David Williams, Kempner City Manager advised Kempner will be hosting a Household Hazardous Waste Event on February 26, 2022. This event is open to residents of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba Counties. Mr. Williams mentioned committing funds in the amount of \$5,000 to Central Texas Council of Governments (CTCOG) to assist with this event.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

1.3	Public hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas
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	County to allow for the sale of storage buildings
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Mayor Monroe opened the Public Hearing for comments.

Becky Sims, City Secretary/Zoning Administrator advised of the following:

Mr. Warren Badger, property owner is asking for Planning Commission and City Council consideration for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial “C”.

- The area is characterized as mixed use, the property is surrounded by single family homes, businesses, and undeveloped land.
- All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed seven (7) notices to property owners within 200 feet of the applicant’s property, to date no written testimony has been received.

This item was heard before the Planning Commission on December 2, 2021. Commission member Person inquired about setbacks; advised setbacks would not applicable in this situation since the building placement would be temporary; however, they would be placed solely on Mr. Badgers property. Chair Jackson was displeased with the map, plat and pictures provided. He stated the map was upside down in the packet and that the plat was not informative. Mr. Jackson also inquired about storage buildings located on the property line near the Lampasas County Jail that did not belong to Mr. Badger.

The Planning Commission did recommend approval with Chair Jackson abstaining due to Staff failing to provide an appropriate map.

Council member Clark inquired about placement on the property. Mrs. Sims advised will do a site visit with Mr. Badger to discuss placement and provide a site map to Council at the January 10, 2021 Council Meeting.

Mayor Monroe closed the Public Hearing

1.4	Public hearing to receive citizen comments regarding a request to institute voluntary annexation proceedings to enlarge and extend the boundary limits of the City to include the following described territory, being 4.00-acre tract of land out of the C.K. Reese Survey, Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas.
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Mayor Monroe opened the Public Hearing for comments.

Becky Sims, City Secretary/Zoning Administrator advised of the following:

Brister Construction filed the petition for Voluntary Annexation with the executed Hidden Oaks Subdivision Development Agreement on November 8, 2021. Legislation has changed regarding the voluntary annexation process. Council is no longer required to grant the petition to proceed with the Public Hearing. The change to the law has granted a more expediate process for Voluntary Annexation.

- The subdivision is 4.00 acres of land and will consist of approximately 12 single family homes.

- Staff and developers, including the contractor and engineer have held initial meetings to initiate the construction. It is anticipated that they will begin construction January 2022.
- Staff has published the public hearing in the newspaper and sent the required certified letters to the various entities per Local Government Code §43.0673.
- The Civil Review was complete in January 2021.
- They have secured TxDOT permit for entry off of Naruna/FM 1478. SWPP report had been filed.
- Utilities will be provided by the City of Lampasas.
- The Final Plat was approved in August 2021; however, it will be filed with the County Clerk upon completion and acceptance of infrastructure.

With no additional comments, Mayor Monroe closed the Public Hearing

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on November 22, 2021

Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

2.2	Discussion and possible action concerning the approval of minutes of the Council Work Session held on December 8, 2021
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Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from November 1, 2021- November 30, 2021
3.2	Discussion and possible action regarding October 2021 Investment Report
3.3	Discussion and possible action to approve the second reading of an Ordinance to close, abandon, vacate and convey the alley in Block 76, Lampasas Springs Company First Addition

Mayor Pro Tem Williamson moved to approve the consent agenda as presented, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris Absent)

4.0	BOARDS/DEPARTMENT REPORTS
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There were no board reports

	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

Traffic Counts TxDOT will be conducting their 5-year urban traffic counts in February and March of 2022. The attached exhibit indicates urban counts for 2017 (red), with current TxDOT Corridor counts. Urban counts are done primary to assess what local streets might be contributing to counts on TxDOT roads, and can provide perspective on traffic

patterns and growth areas. TxDOT does provide the option for local input on urban counts, and based on growth since 2017, staff is suggesting additional counts for north Willis, West Avenue C and Rice to account for Stone Valley traffic impacts; South Willis at Shepard; South Western at approximately 8th; and West Avenue E. at Summer. Input will be provided to TxDOT by December 15, 2021 should Council have any suggestions.

- Trimming

Flint reports McCoy’s Tree Service will begin their seasonal trimming in Lampasas on December 20th. Staff has published notice in the newspaper and will provide door hanger notification to homeowners in areas where trees are being trimmed. This year crews will be in town for approximately 6 weeks trimming trees out of power lines and increasing the reliability of our electric system.
- Filing

Becky reminds interested parties that filing for the May City Council election will begin January 19, 2022. Candidates may file through February 18th for Council Places 3, 4, and 5. Packets will likely be ready prior to the first day to file, but please check with the City Secretary regarding availability.
- Dumpster Stickers

Based on the growing use of public and private dumpsters in the City by out of town individuals, the City has requested the placement of notice on dumpsters, reinforcing the use of dumpsters by third parties is a theft of service. The City has already relocated Park dumpsters to the City yard and determined over half of the use/load was attributed to non-allowed dumping. Waste Connections will provide and place the stickers on dumpsters. As a reminder, the Citizen Collection station is available for non-putrescible dumping, Wednesday to Friday from 9:00 a.m. to 3:00 p.m., and Saturday from 8:00 a.m. to 12:00 noon.
- Building Codes

The recently approved updates to the City Building Codes will go into effect on January 1, 2022. Staff has communicated to the ISO who will place update into consideration as the assess the Community Fire Rating.
- Story Walk

Shanda and Emily have talked with Parks and Recreation Director Chris Eicher regarding placing a story walk in WM Brook Park. The project would combine enjoyment of our Park and trail system with periodic placements of different pages of a picture book. A great idea! The books would be changed out approximately every three to four weeks. Chris is working with local fabricator for “page holders,” and staff is hopeful LCRA volunteers could assist in the placement of book holders this coming spring.
- Development

Although no formal site plans or surveys have been submitted to the City, two developers have approached the City regarding conceptual development in, and out, of the Corporate Limits, for residential development. The level of City involvement could vary based on the terms of the City/County 1445 Agreement, utility providers and whether annexation is being considered. Staff will provide updates as plans are formalized.

5.2	MAYOR’S COMMENTS
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Mayor Monroe took the opportunity to thank the City employees who worked many hours ensuring the Carol of Lights event was successful and those departments that entered a vehicle/float in the Christmas Hollidazzle Parade. She also wanted to acknowledge the City and committee and all those who made the Christmas on the Creek event a success.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding the award of the 2019/2020 TxCDBG Wastewater Project 7220260 on West Avenue C in the amount of \$373,466.00 to Royal Vista
-----	---

Council member Clark moved to approve the award of the 2019/2020 TxCDBG Wastewater Project to Royal Vista in the amount of \$373,466.00, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

7.2	Discussion and Section 3 Presentation by Langford Community Management Services as a condition of funding for TxCDBG Wastewater Project 7220260
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Cindy Metro, Langford Community Management went through and discussed the Section 3 Presentation as required for funding.

7.3	Discussion and possible action to approve the first reading of an Ordinance to approve, deny or approve with modifications a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings.
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Mayor Pro Tem Williamson moved to approve the first reading of an Ordinance for a Specific Use Permit to allow for the sale of storage buildings, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Morris Absent)

7.4	Discussion and possible action regarding the approval of the Final Plat of Oncken-Sheppard Lane Subdivision within the Extra Territorial Jurisdiction (ETJ) of the City of Lampasas, Lampasas County, Texas being part of the James W. Robinson Survey, Abstract 583, Lampasas County.
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Mayor Pro Tem Williamson moved to approve the first reading of an Ordinance for the Final Plat of Oncken-Sheppard Lane Subdivision, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Morris Absent)

7.5	Discussion and possible action regarding board appointments to the Planning and Zoning Commission.
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Council member Kuehne moved to appoint Zach Taylor and Danielle Shepard to the Planning and Zoning Commission, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris Absent)

7.6	Discussion and possible action regarding the first and final reading of an Ordinance to voluntarily annex in property described as 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas.
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Council member Kuehne moved to approve the first and final reading of an Ordinance to voluntarily annex in property described as 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

7.7	Discussion and possible action regarding the first reading of an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 to September 30, 2021.
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Mayor Pro Tem Williamson moved to approve the first reading of an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 to September 30, 2021, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris Absent)

7.8	Discussion and possible action regarding purchase of two, 2021 Police Interceptor Utility All Wheel Drive (AWD) Police Units.
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Mayor Pro Tem Williamson moved to approve the purchase of two 2021 Police Interceptor Utility All Wheel Drive (AWD) Police Units and equipment in an amount not to exceed \$110,000.00, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris Absent)

7.9	Discussion and possible action regarding purchase of two Motorola Solutions Watch Guard In-Car Video Camera systems.
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Council member Kuehne moved to approve the purchase of two Motorola Solutions Watch Guard In-Car Video Camera systems in an amount not to exceed \$14,000.00, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Morris Absent)

7.10	Discussion and possible action regarding the surplus or donation of Unit #17, a 2011 Crown Vic Police Unit.
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Mayor Pro Tem Williamson moved to deem the 2011 Crown Vic Police Unit as surplus and allow to dispose of as State Law allows, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Morris Absent)

7.11	Discussion and possible action regarding the award of a professional engineering proposal from Eckermann Engineering, Inc. to design water line relocations along portions of the TxDOT Highway 281 project in the amount of \$41,300.00
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Council member Clark moved to approve the award of a professional engineering proposal from Eckermann Engineering, Inc. to design water line relocations along portions of the TxDOT Highway 281 project in the amount of \$41,300.00 if the relocation is needed, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

7.12	Discuss and consider the selection of winner of website photo contest entry
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Council member Pearce moved to select entry #3, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Morris Absent)

7.13	Discussion and possible action regarding the award of services proposal to Defensor Solutions, LLC to provide the Lampasas Water Department with an Emergency Preparedness Plan mandated by State Senate
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Bill 3 for \$16,000 and an Emergency Response Plan to fulfill requirements set forth by US EPA American Water Infrastructure Act for \$26,000.00

Council member Goodart moved to approve the award of services proposal to Defensor Solutions, LLC to provide the Lampasas Water Department with an Emergency Preparedness Plan mandated by State Senate Bill 3 for \$16,000.00 and an Emergency Response Plan to fulfill requirements set forth by US EPA American Water Infrastructure Act for \$26,000.00, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

7.14 Discussion and possible action regarding funding the Tideflex Mixing System, to be installed during the Georgetown ground storage tank rehabilitation project in the amount of \$76,771.00

Council member Clark removed himself from the dais during this agenda item.

Council member Kuehne moved to approve the funding for the Tideflex Mixing System for the amended amount of \$65,000.00 to be installed during the Georgetown Ground Storage Tank Rehabilitation, the motion was seconded by Council member Goodart and with a unanimous vote, the motion carried. (Morris Absent)

Council member Clark returned to the dais.

Adjourn into Executive Session- Mayor Pro-Tem Williamson moved to adjourn into Executive Session at 7:20 p.m., the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris Absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.

Adjourn Executive Session and Reconvene Regular Session- Mayor Pro Tem Williamson moved to reconvene into Regular Session at 7:46 p.m., Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Morris Absent)

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken

Adjourn- Council member Kuehne moved to adjourn the meeting at 7:47 p.m., the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris Absent)

PASSED AND APPROVED this _____ day of _____, 2021.

TJ Monroe, Mayor

ATTEST:


City Manager

ITEM NO. 31

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance regarding a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: December 8, 2021

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR PORTABLE BUILDING SALES (OUTDOOR DISPLAYS) IN AN AREA ZONED COMMERCIAL "C"; WARREN BADGER FIRST TRACT 2.50 ACRES AND WARREN BADGER SECOND TRACT 2.55 ACRES OF THE DANIEL STANLEY SURVEY, ABSTRACT NO 631; COMMONLY KNOWN AS 2209 S HIGHWAY 183, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Mr. Warren Badger, property owner, filed a request for a Specific Use Permit for property described in an area zoned Commercial "C" as Warren Badger First Tract 2.50 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S Highway 183, Lampasas Texas, Lampasas County.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 2, 2021 by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 13, 2021, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow for a "Portable Building Sales (Outdoor Displays)" located in an area zoned Commercial "C"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Mr. Warren Badger property owner, for property described as Warren Badger First Tract 2.50 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S Highway 183, Lampasas Texas, Lampasas County to allow for "Portable Building Sales (Outdoor Displays)" in an area zoned Commercial "C" hereby approved.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 13th day of December, 2021.

Passed and Adopted on the Second Reading on the 12th day of January, 2022.

APPROVED:

ATTEST:

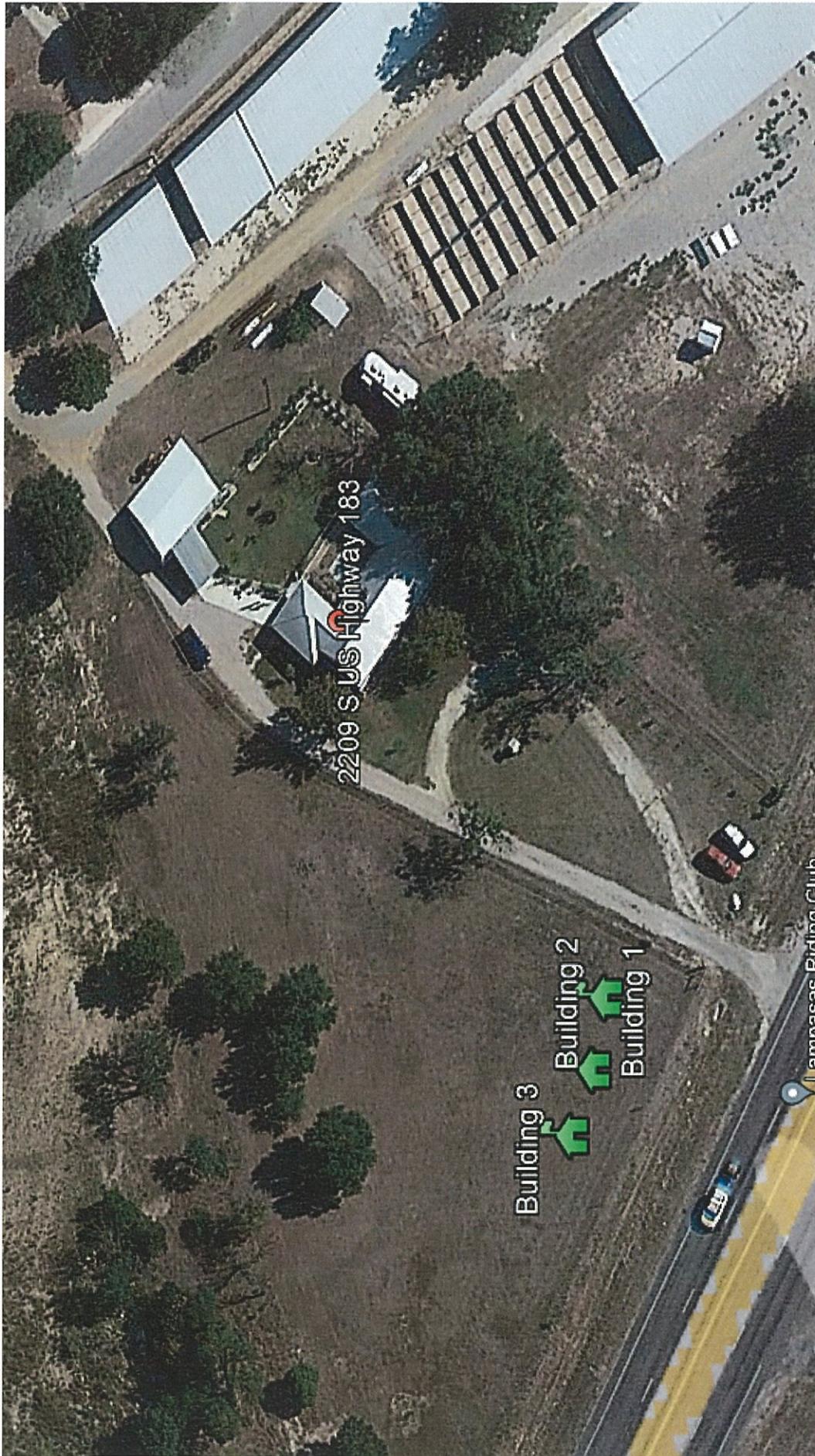
T.J. Monroe, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]





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City ManagerITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding the second reading of the Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 to September 30, 2021

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: January 5, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

N/A

Attachments: Ordinance and Exhibit A are attached.

Summary Statement:

Due to the closing of Fiscal Year 2020-2021, the Finance Department must verify all budgeted line items. If any line item is over the budgeted amount, an amendment must be done. The auditors require that all budgeted items fall within the budgeted amounts. These amendments must be done by ordinance.

Recommendation:

Motion to approve the second reading of an ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 through September 30, 2021.

AN ORDINANCE AMENDING THE ADOPTED BUDGET FOR THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR OF OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

WHEREAS, the City Council of the City of Lampasas, Texas finds it to be in the best interest of the public safety and welfare to revise certain appropriations in the Fiscal Year 2020-2021 Budget in accordance with the changes noted on Exhibit A, attached hereto and incorporated for all purposes herein; and

WHEREAS, the Budget amendments are intended for the purpose of funding unanticipated and unbudgeted costs related to the City to meet a pressing need; and

WHEREAS, the City Council has determined that passage of this amendment is in the best interest of the City of Lampasas and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

1. **That** the matters and facts recited in the preamble hereby are hereby found and determined to be true and correct.
2. **That** the proposed budget amendment for the Fiscal Year 2020-2021, which is shown and detailed on the attached Exhibit A, is hereby adopted and approved as the FY 2020-2021 Amended Budget of the City of Lampasas and that a copy of the budget amendment be attached to and made a part of the budget as originally adopted.
3. **That** the detail in Exhibit A outlines the use of Fund Balance in the Electric Fund to cover the shortfall in that fund.
4. If any provision, section, subsection, sentence, clause, or phase of this ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this ordinance shall not be affected thereby, it being the intent of the City Council in adopting this ordinance that no portion thereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion thereof, and all provisions of this ordinance are declared severable for that purpose.

Read and Approved on First Reading on this the _____ Day of December, 2021.

Read and Adopted on Second Reading on this the _____ Day of January, 2022.

ATTEST:

TJ Monroe, Mayor

Becky Sims, City Secretary

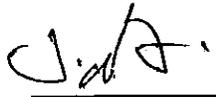
APPROVED AS TO FORM:

Jo Christy Brown, City Attorney

EXHIBIT A

Line Item Number	Description	Original Budget	Actual	Amendment Needed
General Fund((10))				
#1.	Electric Department use of Fund Balance to cover shortfall for FYE 2021			\$ 1,905,500.00
	Total Amendment - Electric Fund			<u>\$ 1,905,500.00</u>
TOTAL ALL AMENDMENTS FROM ELECTRIC FUND				<u>\$ 1,905,500.00</u>

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City Manager

ITEM NO. 3.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from December 1, 2021 to December 31, 2021

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: January 5, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of December 1, 2021 to December 31, 2021.

Recommendation:

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC. I-17521342577 NOVEMBER AEP BILL	E	12/17/2021	105,636.76		000074		105,636.76
56260	LOWER COLORADO RIVER AUTHORITY I-EW16696 NOVEMBER LCRA BILL	E	12/17/2021	370,884.13		000075		370,884.13
27050	IRS-PAYROLL TAXES I-T1 202112028173 FEDERAL WITHHOLDING I-T3 202112028173 FICA TAX I-T4 202112028173 MEDICARE TAX	D	12/03/2021	22,028.98		000125		
		D	12/03/2021	28,053.72		000125		
		D	12/03/2021	6,561.02		000125		56,643.72
27050	IRS-PAYROLL TAXES I-T1 202112168179 FEDERAL WITHHOLDING I-T3 202112168179 FICA TAX I-T4 202112168179 MEDICARE TAX	D	12/17/2021	18,124.87		000127		
		D	12/17/2021	25,037.26		000127		
		D	12/17/2021	5,987.24		000127		49,149.37
27050	IRS-PAYROLL TAXES I-T1 202112308180 FEDERAL WITHHOLDING I-T3 202112308180 FICA TAX I-T4 202112308180 MEDICARE TAX	D	12/31/2021	20,830.19		000128		
		D	12/31/2021	26,237.22		000128		
		D	12/31/2021	6,304.74		000128		53,372.15
4100	AVFUEL INC I-015878235 AIRPORT FUEL	R	12/06/2021	16,073.52		164307		16,073.52
01490	CENCO, INC I-INV0349 FOG, PETROLEUM I-INV0350 DEGREASER I-INV0351 POLYMER CLEANER	R	12/06/2021	3,368.00		164320		
		R	12/06/2021	3,460.00		164320		
		R	12/06/2021	3,490.00		164320		10,318.00
17865	COLONIAL LIFE & ACCIDENT I-AC1202111188171 ACCIDENT INSURANCE I-AC2202112028173 ACCIDENT INSURANCE I-AC3202111188171 ACCIDENT INSURANCE I-AC3202112028173 ACCIDENT INSURANCE I-CN1202111188171 CANCER INSURANCE I-CN2202112028173 CANCER INSURANCE I-HO3202111188171 HOSPITAL INCOME - PRETAX I-HO3202112028173 HOSPITAL INCOME - PRETAX I-HOS202112028173 HOSPITAL INCOME - PRETAX I-LF3202112028173 UNIV/COL LIFE AFTER TAX I-LF7202111188171 NON-PRETAX LIFE INSURANCE I-LF8202111188171 AFTER TAX COLONIAL PRODUCTS I-LF8202112028173 AFTER TAX COLONIAL PRODUCTS I-LP1202111188171 PRETAX LPSD DISABILITY I-LP3202111188171 LPSD DISABILITY AFTERTAX I-LP3202112028173 LPSD DISABILITY AFTERTAX	R	12/06/2021	206.17		164321		
		R	12/06/2021	206.21		164321		
		R	12/06/2021	758.84		164321		
		R	12/06/2021	758.84		164321		
		R	12/06/2021	310.13		164321		
		R	12/06/2021	310.14		164321		
		R	12/06/2021	189.57		164321		
		R	12/06/2021	189.57		164321		
		R	12/06/2021	0.01		164321		
		R	12/06/2021	409.73		164321		
		R	12/06/2021	409.70		164321		
		R	12/06/2021	878.38		164321		
		R	12/06/2021	878.38		164321		
		R	12/06/2021	0.01		164321		
		R	12/06/2021	26.72		164321		
		R	12/06/2021	26.72		164321		5,559.12

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE:12/01/2021 THRU 12/31/2021

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01680	ECKERMAN ENGINEERING INC							
I-1636	STORM WATER PLANS	R	12/06/2021	4,900.00		164335		4,900.00
02860	FUELMAN							
I-202112028172	CITY FUEL	R	12/06/2021	15,064.83		164337		15,064.83
35299	HACH COMPANY							
I-12735797	HQ PROTECTIVE GLOVE	R	12/06/2021	179.49		164343		
I-12745578	SULFURIC ACID,AMMONIA	R	12/06/2021	244.19		164343		
I-12747864	DPD TOTAL CHLORINE	R	12/06/2021	209.00		164343		
I-12751931	MAINTENANCE ON EQUIPMENT	R	12/06/2021	18,066.00		164343		18,698.68
02209	JONES-HEROY & ASSOCIATES INC							
I-15603	LOT DEVELOPMENT	R	12/06/2021	525.00		164352		
I-15604	PRMT POST-DELIVERY	R	12/06/2021	6,120.45		164352		
I-15605	3RD AND LANDON	R	12/06/2021	215.00		164352		6,860.45
47585	KEMPNER WATER SUPPLY CORP							
I-10312021*	MONTHLY WATER	R	12/06/2021	56,496.14		164354		56,496.14
01941	EDUCATION FOUNDATION FOR LAMPA							
I-10192021	CONTRIBUTION FOR FY21-22	R	12/06/2021	8,500.00		164358		8,500.00
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202112038176	PRINCIPAL LIFE INSURANCE COMPA	R	12/06/2021	145.34		164369		
I-DN1202111188171	EMPLOYEE SHARE HEALTH INSUR	R	12/06/2021	637.00		164369		
I-DN2202112028173	EMPLOYEE SHARE HEALTH INSUR	R	12/06/2021	637.00		164369		
I-GDC202112028173	DENTAL INSURANCE PREMIUM	R	12/06/2021	794.20		164369		
I-GDE202112028173	DENTAL INSURANCE PREMIUM	R	12/06/2021	1,010.97		164369		
I-GDF202112028173	DENTAL INSURANCE PREMIUM	R	12/06/2021	1,127.49		164369		
I-GDS202112028173	DENTAL INSURANCE PREMIUM	R	12/06/2021	588.96		164369		
I-GVC202112028173	VISION INSURANCE PREMIUM	R	12/06/2021	123.48		164369		
I-GVE202112028173	VISION INSUR PREMIUM	R	12/06/2021	241.92		164369		
I-GVF202112028173	VISION INSURANCE PREMIUM	R	12/06/2021	206.36		164369		
I-GVS202112028173	VISION INSURANCE PREMIUM	R	12/06/2021	128.63		164369		
I-VS1202111188171	EMPLOYEE SHARE HEALTH PLAN	R	12/06/2021	80.06		164369		
I-VS2202112028173	EMPLOYEE SHARE HEALTH INSUR	R	12/06/2021	80.06		164369		5,801.47
74775	SCOTT & WHITE HEALTH PLAN							
I-202112038175	SCOTT & WHITE RETIREES	R	12/06/2021	3,766.06		164387		
I-202112038178	SCOTT & WHITE HEALTH PLAN	R	12/06/2021	570.73		164387		
I-CCC202112028173	HEALTH INSURANCE PREMIUM	R	12/06/2021	5,684.64		164387		
I-CCE202112028173	HEALTH INSURANCE PREMIUM	R	12/06/2021	11,414.60		164387		
I-CCF202112028173	HEALTH INSURANCE PREMIUMS	R	12/06/2021	5,325.18		164387		
I-CCS202112028173	HEALTH INSURANCE PREMIUM	R	12/06/2021	4,759.98		164387		
I-HE1202112028173	HEALTH INSURANCE PREMIUM	R	12/06/2021	7,543.36		164387		
I-HEA202111188171	EMPLOYEE SHARE HEALTH INSURANC	R	12/06/2021	10,126.03		164387		
I-HEC202112028173	EMPLOYEE SHARE HEALTH INSURANC	R	12/06/2021	10,126.03		164387		

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE:12/01/2021 THRU 12/31/2021

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-HI1202112028173	CITY HEALTH INSURANCE	R	12/06/2021	12,536.70		164387		
I-HID202112028173	CITY HEALTH INSURANCE	R	12/06/2021	13,842.92		164387		
I-HIE202112028173	EMPLOYEE CITY HEALTH CONTRIB	R	12/06/2021	19,642.50		164387		105,338.73
82300	TECHLINE, INC							
I-128687900	25 KVA TRANSFORMER	R	12/06/2021	6,464.00		164391		
I-128736200	CUTOOUT STANDOFF BRACKET	R	12/06/2021	295.00		164391		
I-128736200*	CUTOOUT STANDOFF BRACKET	R	12/06/2021	147.50		164391		
I-128736300	CUTOOUT STANDOFF BRACKET	R	12/06/2021	1,232.50		164391		8,139.00
01505	TEXAS COMMISSION ON ENVIRONMEN							
I-PHS0203516	WATER SYSWTEM FEE	R	12/06/2021	8,650.95		164392		8,650.95
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202111018168	RETIREMENT CONTRIBUTIONS	R	12/06/2021	1,163.06		164395		
I-TMR202111048169	RETIREMENT CONTRIBUTIONS	R	12/06/2021	50,203.45		164395		
I-TMR202111168170	RETIREMENT CONTRIBUTIONS	R	12/06/2021	22,834.21		164395		
I-TMR202111188171	RETIREMENT CONTRIBUTIONS	R	12/06/2021	51,323.04		164395		125,523.76
03412	BGIS GLOBAL INTEGRATED SOLUTIO							
I-64161	NEW FUEL PUMP	R	12/10/2021	6,494.19		164434		6,494.19
23005	DELL COMPUTER CORP							
I-10540948776	REPLACEMENT PCS	R	12/10/2021	11,173.80		164443		11,173.80
02966	FORCE SERVICES LLC							
I-1129	3" RAIL SYSTEM	R	12/10/2021	5,325.00		164446		5,325.00
49400	LAMPASAS CENTRAL APPR DIST							
I-11292021	1ST QUARTERLY PAYMENT	R	12/10/2021	7,706.00		164469		7,706.00
49350	LAMP CHAMBER OF COMMERCE							
I-09302021	CHAMBER BI-ANNUAL REPORT	R	12/10/2021	11,604.05		164470		11,604.05
52200	LAMPASAS PUBLIC UTILITIES							
I-11302021	NOVEMBER 2021	R	12/10/2021	28,696.25		164474		28,696.25
02250	MOTOROLA SOLUTIONS, INC.							
I-1187062110	PORTABLE RADIOS	R	12/10/2021	8,400.14		164489		8,400.14
01305	PUMP MECHANICAL TECHNICAL SERV							
I-111004387	IRRIGATION SYSTEM 580 COM	R	12/10/2021	18,839.50		164492		18,839.50

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE:12/01/2021 THRU 12/31/2021

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
82300	TECHLINE, INC							
C-128624600	ANCHOR ROD	R	12/10/2021	71.80CR		164502		
I-128573000	ANCHOR ROD	R	12/10/2021	423.39		164502		
I-128573100	ANCHOR ROD	R	12/10/2021	8,002.15		164502		
I-128573101	ANCHOR ROD	R	12/10/2021	544.80		164502		
I-128573102	ANCHOR ROD	R	12/10/2021	34.92		164502		
I-128573103	ANCHOR ROD	R	12/10/2021	138.00		164502		
I-128573200	ANCHOR ROD	R	12/10/2021	11,220.00		164502		
I-128573300	ANCHOR ROD	R	12/10/2021	1,547.00		164502		
I-128574800	ANCHOR ROD	R	12/10/2021	1,380.00		164502		
I-128601800	ANCHOR ROD	R	12/10/2021	800.00		164502		
I-128611200	ANCHOR ROD	R	12/10/2021	33.50		164502		
I-133264900	ANCHOR ROD	R	12/10/2021	150.00		164502		
I-454253100	ANCHOR ROD	R	12/10/2021	267.40		164502		24,469.36
02976	WASTE CONNECTIONS							
I-2056927	COMMERCIAL SOLID WASTE	R	12/10/2021	56,590.28		164516		
I-2056928	RESIDENTIAL SOLID WASTE	R	12/10/2021	45,962.20		164516		
I-2056960	EMPTY ROLL-OFFS	R	12/10/2021	772.54		164516		
I-2056981	EMPTY BIN	R	12/10/2021	356.50		164516		103,681.52
47585	KEMPNER WATER SUPPLY CORP							
I-11302021*	MONTHLY DEBT SERVICE	R	12/13/2021	19,146.97		164537		19,146.97
01344	CORE & MAIN LP							
I-Q011284	3/4 METERS	R	12/21/2021	4,140.00		164590		
I-Q014756	6" MJ TEE	R	12/21/2021	235.26		164590		4,375.26
03359	SCHINDLER ELEVATOR CORPORATION							
I-8105741493	ELEVATOR MAINTANCE	R	12/21/2021	5,197.44		164618		5,197.44
02101	WATCHGUARD VIDEO							
I-WARINV005800	WARRANTY/REDACTIVE	R	12/21/2021	8,995.00		164627		8,995.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	28	660,029.13	0.00	660,029.13
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	159,165.24	0.00	159,165.24
EFT:	2	476,520.89	0.00	476,520.89
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 CITY OF LAMPASAS
BANK: FSB BANCORPSOUTH
DATE RANGE:12/01/2021 THRU 12/31/2021

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99	BANK: FSB	TOTALS:	33	1,295,715.26		0.00		1,295,715.26
BANK: FSB	TOTALS:		33	1,295,715.26		0.00		1,295,715.26
REPORT TOTALS:			33	1,295,715.26		0.00		1,295,715.26


City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for November 2021.

Requested By: Yvonne Moreno, Finance Director
Submitted By: Yvonne Moreno, Finance Director

Date Submitted: January 5, 2022 For the Agenda of: January 10, 2022

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 170 day(s).

The City's yield to maturity is 0.228

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,923,854.09	11.28%
TexStar	\$1,628,109.09	9.55%
Bancorp South	\$5,623,390.11	32.98%
Money Market	\$3,866,381.07	22.68%
Frost Bank	\$ 8,115.45	0.05%
Federal Agency Coupon Securities	\$4,000,000.00	23.46%

Recommendation: Motion to approve by consent.



Monthly Investment Report

PREPARED FOR CITY OF LAMPASAS

NOVEMBER 30, 2021



**PATTERSON
& ASSOCIATES**

A MEEDER INVESTMENT MANAGEMENT COMPANY

WITH YOU. FOR YOU.

Santa Goes on a Budget

Inflation continues and is growing at elevated levels. It appears increases are here to stay for the foreseeable future, prompting consumers and businesses to adjust their spending patterns and business strategies accordingly. Across the spectrum prices are rising from building supplies to food and it ripples throughout the economy.

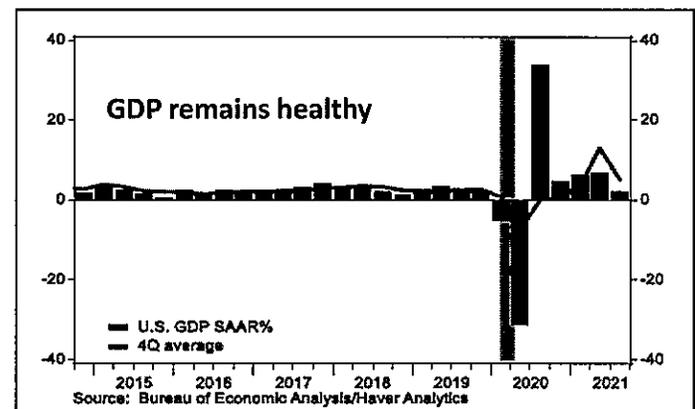
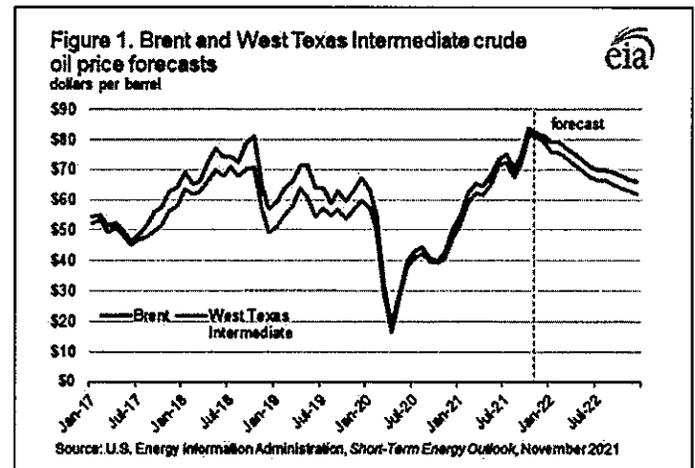
The economy is strong as evidenced by a firm GDP reading but the supply chains continue to rattle. Manufacturing globally is slowed, ships are stalled at ports, and once here we lack the trains and truckers to deliver the goods.

Oil has fallen from the \$80 barrel back to \$65 on release of the strategic oil reserves but 50M gallons may not last long.

The supply problems have started to impact the housing boom as wood and other commodities are difficult to obtain. Existing home sales have fallen to the weakest in 8 months, but demand is still there as housing permits continue to grow – if supplies can be found.

Manufacturing is struggling and some industries like autos are still stymied by chip supply. Estimates of when this chain will loosen range from six months to two years. And, now with a new covid variant, Omicron, staffing could once again be impacted. Truckers alone have indicated 37% would quit if blanket vaccination requirements were implemented.

With wages rising and personal income increasing, the American consumer continues to spend. While consumers are spending, with inflation they are spending more and getting less. Maybe Santa will have to go on a budget in 2021.



Retiring the Word “Transitory”

The Federal Reserve has played a major role in the pandemic and the markets are watching closely if and when the Fed’s position on support for a now strong economy will change.

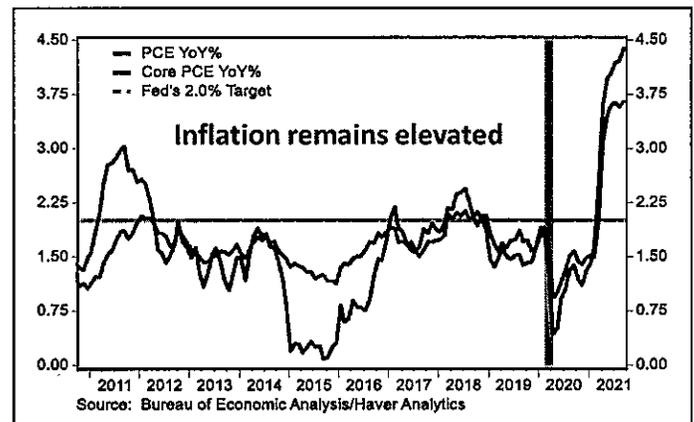
One uncertainty has been muted as Jerome Powell has been nominated for a second 6-year term as Chair. The nomination must now pass the Senate. Regardless if he or Brainard would have been named we could expect accommodation to continue. The question is how much.

The FOMC noted in their November meeting that they plan to discuss moving to a taper (less accommodative buying) in 2022, but recent comments by Powell indicate that might start in December and move faster than the previously announced schedule. Rate hikes are another matter and may or may not follow tapering. However, the Fed can hike overnight rates three times (to 0.75%) without leaving the historic definition of an accommodative stance.

The Fed is clearly recognizing that the inflation situation is no longer “transitory” but they will continue to support their mandate for strong economy and employment.

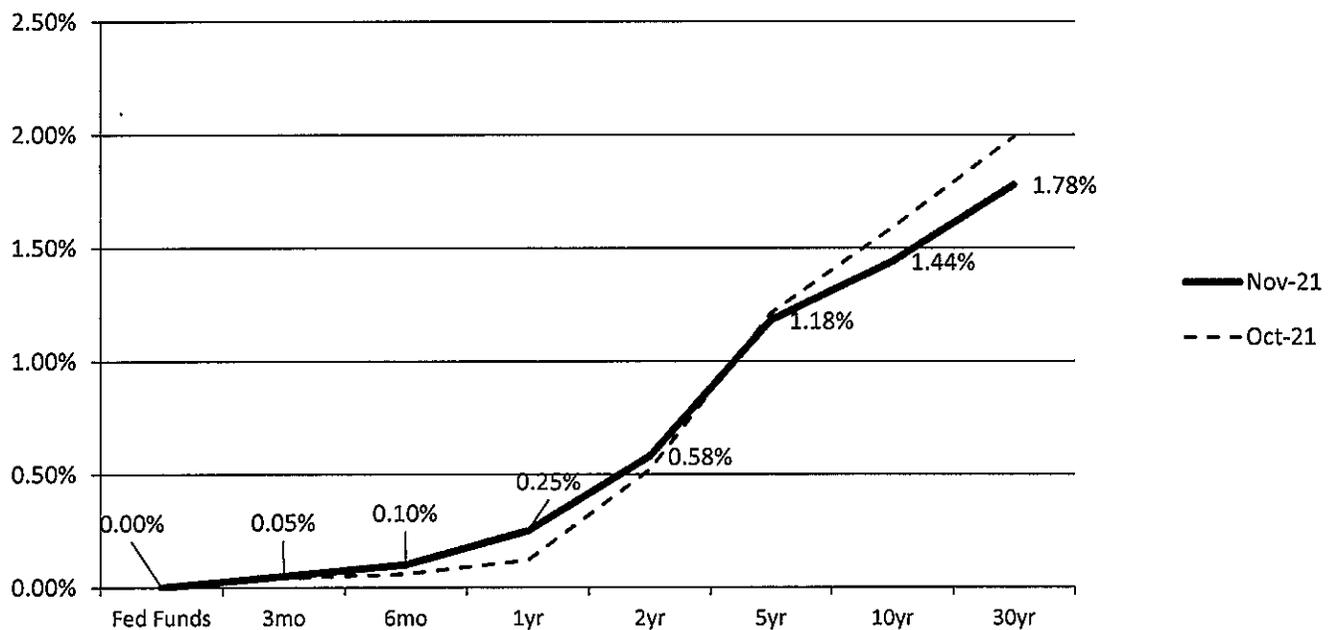
One factor that will play into the uncertainty in December is the debt ceiling. The can that was kicked down the road last quarter spins to a stop December 15th.

The debt ceiling vote does complicate the required \$118B payment due the Highway Trust Fund due in one month as well as other stimulus bills.



Movement in the Curve

- Bond yields had been on the move to higher rates but a new strain of Covid (Omicron) has brought risk back to the markets.
- The belly of the curve continues to show a move higher, but the long end shows investors still favor the safety of Treasuries.
- Investors feel that inflation will likely bring Fed actions in mid-2022.
- The Fed is hinting strongly on a taper to begin in early 2022.
- The steepness in the yield curve presents buying opportunities for securities in 3-5 year maturities.



End of Month Rates - Full Yield Curve - Fed Funds to 30yr

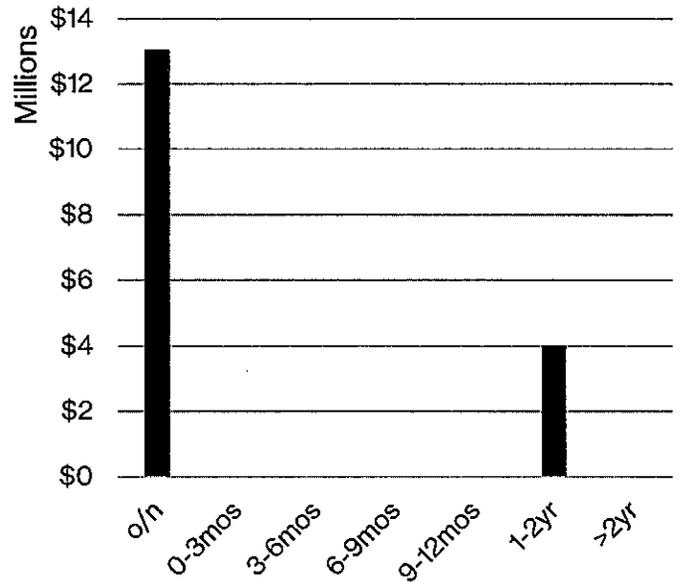
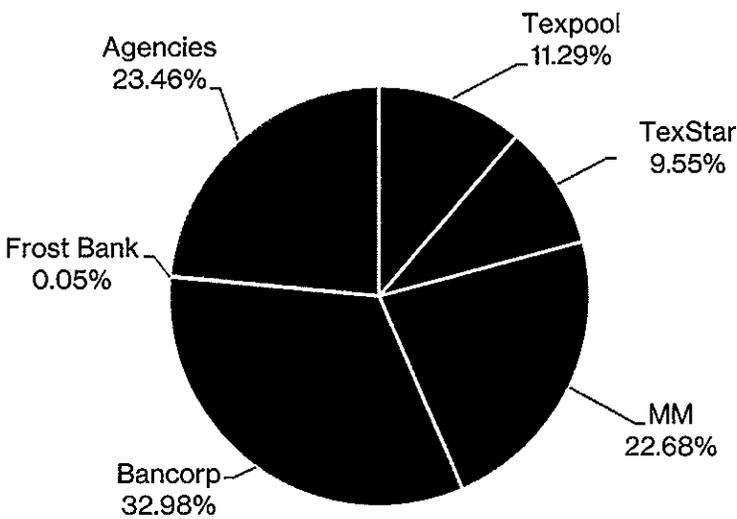
SOURCE: BLOOMBERG AS OF 10/31/2021

Portfolio Overview

As of November 30, 2021



- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. These are unusual times and where extensions can be made it is important to make them to find any available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Liquidity has been reduced to little or no value but with a flat short curve it may be the only sector available out to twelve months without the use of CP. Our expectation is of continuing dismally low rates, but we look for value in your authorized sectors to capture the yield available as markets change.
- The non-cash portion of your portfolio is yielding 0.55%.





**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
November 30, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	4,000,000.00	3,895,523.84	4,000,000.00	23.46	730	721	0.550
Bancorp South	5,623,390.11	5,623,390.11	5,623,390.11	32.98	1	1	0.250
Texpool/Texpool Prime	1,923,854.09	1,923,854.09	1,923,854.09	11.28	1	1	0.040
TexStar	1,628,109.09	1,628,109.09	1,628,109.09	9.55	1	1	0.010
Frost Bank	8,115.45	8,115.45	8,115.45	0.05	1	1	0.000
Money Market	3,866,381.07	3,866,381.07	3,866,381.07	22.68	1	1	0.050
Investments	17,049,849.81	17,045,373.65	17,049,849.81	100.00%	172	170	0.228

Total Earnings	November 30	Month Ending	Fiscal Year To Date
Current Year		2,406.86	4,653.99

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 11/01/2021-11/30/2021
Data Updated: SET_LAMP: 12/17/2021 10:58
Run Date: 12/17/2021 - 10:58

Portfolio LAMP
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.0.1



**City of Lampasas, Texas
Summary by Type
November 30, 2021
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	4,325,259.76	4,325,259.76	25.37	0.250	1
Federal Agency Coupon Securities	1	4,000,000.00	4,000,000.00	23.46	0.550	723
Money Market	9	3,866,381.07	3,866,381.07	22.68	0.050	1
Texpool/Texpool Prime	1	1,779,072.40	1,779,072.40	10.43	0.038	1
Subtotal	14	13,970,713.23	13,970,713.23	81.94	0.254	207
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	144,781.69	144,781.69	0.85	0.066	1
Subtotal	1	144,781.69	144,781.69	0.85	0.066	1
Fund: Electric						
Bancorp South	1	360,649.21	360,649.21	2.12	0.250	1
Frost Bank	1	8,115.45	8,115.45	0.05	0.000	1
TexStar	1	1,628,109.09	1,628,109.09	9.55	0.010	1
Subtotal	3	1,996,873.75	1,996,873.75	11.72	0.053	1
Fund: LEDC						
Bancorp South	2	663,396.94	663,396.94	3.89	0.250	1
Subtotal	2	663,396.94	663,396.94	3.89	0.250	1
Fund: Seizures						
Bancorp South	2	17,723.82	17,723.82	0.10	0.249	1
Subtotal	2	17,723.82	17,723.82	0.10	0.249	1
Fund: Trust						
Bancorp South	2	72,721.65	72,721.65	0.43	0.250	1
Subtotal	2	72,721.65	72,721.65	0.43	0.250	1
Fund: Water						

City of Lampasas, Texas
 Summary by Type
 November 30, 2021
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Water						
Bancorp South	1	183,638.73	183,638.73	1.08	0.250	1
Subtotal	1	183,638.73	183,638.73	1.08	0.250	1
Total and Average	25	17,049,849.81	17,049,849.81	100.00	0.228	170

**City of Lampasas, Texas
Fund CASH - Cash
Investments by Fund
November 30, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3130APPM1	10062	FHLB Call Note	11/22/2021	4,000,000.00	4,000,000.00	3,995,523.84	0.550	0.542	0.550	11/22/2023	721
Subtotal and Average				4,000,000.00	4,000,000.00	3,995,523.84		0.542	0.550		721
Bancorp South											
0474	10004	Bancorp South	09/01/2014	4,302,068.85	4,302,068.85	4,302,068.85	0.250	0.246	0.250		1
3213	10006	Bancorp South	09/01/2014	509.58	509.58	509.58	0.250	0.246	0.250		1
4187	10007	Bancorp South	09/01/2014	22,681.33	22,681.33	22,681.33	0.250	0.246	0.250		1
Subtotal and Average				4,325,259.76	4,325,259.76	4,325,259.76		0.247	0.250		1
Texpool/Texpool Prime											
14103	10000	Texpool	09/01/2014	1,779,072.40	1,779,072.40	1,779,072.40	0.038	0.037	0.038		1
Subtotal and Average				1,779,072.40	1,779,072.40	1,779,072.40		0.038	0.038		1
Money Market											
5001632	10023	Austin Capital Bank MM	01/29/2015	248,452.02	248,452.02	248,452.02	0.050	0.049	0.050		1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	0.00	0.00	0.00					1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	0.00	0.00	0.00					1
4001579	10027	Business Bk Ultimate Bus MM	05/01/2015	0.00	0.00	0.00					1
4001561	10030	Business Bk Ultimate Bus MM	06/30/2015	0.00	0.00	0.00					1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,149,462.21	3,149,462.21	3,149,462.21	0.050	0.049	0.050		1
XXXX561A	10060	Lone Star Capital Bank ICS	07/12/2021	468,343.54	468,343.54	468,343.54	0.050	0.049	0.050		1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	79.96	79.96	79.96					1
4001561A	10061	Lone Star Capital Bank MM	07/12/2021	43.34	43.34	43.34					1
Subtotal and Average				3,866,361.07	3,866,361.07	3,866,361.07		0.049	0.050		1
Total Investments and Average				13,970,713.23	13,970,713.23	13,968,237.07		0.250	0.254		207

**Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
November 30, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	144,781.69	144,781.69	144,781.69	0.066	0.065	0.066	1
Subtotal and Average				144,781.69	144,781.69	144,781.69	0.065	0.066		1
Total Investments and Average				144,781.69	144,781.69	144,781.69	0.065	0.066		1

Fund ELEC - Electric
Investments by Fund
November 30, 2021

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	360,649.21	360,649.21	360,649.21	0.250	0.246	0.250	1
Subtotal and Average				360,649.21	360,649.21	360,649.21		0.247	0.250	1
TexStar										
17390	10001	TexStar	09/01/2014	1,628,109.09	1,628,109.09	1,628,109.09	0.010	0.010	0.010	1
Subtotal and Average				1,628,109.09	1,628,109.09	1,628,109.09		0.010	0.010	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	8,115.45	8,115.45	8,115.45				1
Subtotal and Average				8,115.45	8,115.45	8,115.45		0.000	0.000	1
Total Investments and Average				1,996,873.75	1,996,873.75	1,996,873.75		0.053	0.053	1

Fund LEDC - LEDC
Investments by Fund
November 30, 2021

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	660,796.47	660,796.47	660,796.47	0.250	0.246	0.250	1
2363	10003	Bancorp South	09/01/2014	2,600.47	2,600.47	2,600.47	0.250	0.246	0.250	1
Subtotal and Average				663,396.94	663,396.94	663,396.94	0.247	0.250		1
Total Investments and Average				663,396.94	663,396.94	663,396.94	0.247	0.250		1

**Fund SEIZ - Seizures
Investments by Fund
November 30, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	17,687.76	17,687.76	17,687.76	0.250	0.246	0.250	1
1999	10009	Bancorp South	09/01/2014	36.06	36.06	36.06				1
Subtotal and Average				17,723.82	17,723.82	17,723.82		0.246	0.249	1
Total Investments and Average				17,723.82	17,723.82	17,723.82		0.246	0.249	1

Fund TRUST - Trust
Investments by Fund
November 30, 2021

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	43,096.10	43,096.10	43,096.10	0.250	0.246	0.250	1
6348	10011	Bancorp South	09/01/2014	29,625.55	29,625.55	29,625.55	0.250	0.246	0.250	1
Subtotal and Average				72,721.65	72,721.65	72,721.65	0.247	0.250		1
Total Investments and Average				72,721.65	72,721.65	72,721.65	0.247	0.250		1

Fund WATER - Water
Investments by Fund
November 30, 2021

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	183,638.73	183,638.73	183,638.73	0.250	0.246	0.250	1
Subtotal and Average				183,638.73	183,638.73	183,638.73	0.247	0.250		1
Total Investments and Average				183,638.73	183,638.73	183,638.73	0.247	0.250		1



City of Lampasas, Texas
Cash Reconciliation Report
 For the Period November 1, 2021 - November 30, 2021
 Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Cash											
11/22/2021	10062	CASH	Purchase	3130APPM1	4,000,000.00	FHLBC 4.0M 0.55% Mat. 11/22/2023	11/22/2023	-4,000,000.00	0.00	0.00	-4,000,000.00
Subtotal								-4,000,000.00	0.00	0.00	-4,000,000.00
Total								-4,000,000.00	0.00	0.00	-4,000,000.00

Run Date: 12/17/2021 - 11:03

Portfolio LAMP
 AP
 AC (PRF_AC) 7.2.0
 Report Ver. 7.3.6.1



City of Lampasas, Texas
Purchases Report
Sorted by Fund - Fund
November 1, 2021 - November 30, 2021

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Cash													
3130APPM1	10062	CASH	FAC	FHLBC	4,000,000.00	11/22/2021	05/22 - 11/22	4,000,000.00		0.550	11/22/2023	0.550	4,000,000.00
				Subtotal	4,000,000.00			4,000,000.00	0.00				4,000,000.00
				Total Purchases	4,000,000.00			4,000,000.00	0.00				4,000,000.00

Run Date: 12/17/2021 - 11:03

Portfolio LAMP
 AP
 PU (PRF_PU) 7.1.1
 Report Ver. 7.3.6.1

**City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
November 1, 2021 - November 30, 2021
Yield on Average Book Value**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,779,072.40	1,779,016.81	1,779,018.66		0.038	0.038	55.59	0.00	55.59
5001632	10023	CASH	RR5	248,452.02	248,441.81	248,442.15		0.050	0.050	10.21	0.00	10.21
3130APPM1	10062	CASH	FAC	4,000,000.00	0.00	1,200,000.00	11/22/2023	0.550	0.558	550.00	0.00	550.00
0474	10004	CASH	RRP	4,302,068.85	8,020,222.95	6,563,678.67		0.250	0.250	1,348.69	0.00	1,348.69
3213	10006	CASH	RRP	509.58	509.48	509.48		0.250	0.239	0.10	0.00	0.10
4187	10007	CASH	RRP	22,681.33	27,481.81	25,552.44		0.250	0.250	5.25	0.00	5.25
XXXX579A	10058	CASH	RR5	3,149,462.21	3,149,382.87	3,149,338.85		0.050	0.050	129.34	0.00	129.34
XXXX561A	10060	CASH	RR5	468,343.54	468,324.30	468,324.94		0.050	0.050	19.24	0.00	19.24
4001561A	10061	CASH	RR5	43.34	58.34	57.84				0.00	0.00	0.00
4001579A	10059	CASH	RR5	79.96	44.96	94.46				0.00	0.00	0.00
Subtotal				13,970,713.23	13,893,483.33	13,435,017.49			0.192	2,118.42	0.00	2,118.42
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	144,781.69	144,773.81	144,774.07		0.066	0.066	7.88	0.00	7.88
Subtotal				144,781.69	144,773.81	144,774.07			0.066	7.88	0.00	7.88
Fund: Electric												
17390	10001	ELEC	RR3	1,628,109.09	1,628,095.42	1,628,095.88		0.010	0.010	13.67	0.00	13.67
1732110	10022	ELEC	RR4	8,115.45	8,115.45	674,782.12				0.00	0.00	0.00
0672	10005	ELEC	RRP	360,649.21	358,775.27	359,822.73		0.250	0.250	73.94	0.00	73.94
Subtotal				1,996,873.75	1,994,986.14	2,662,700.73			0.040	87.61	0.00	87.61
Fund: LEDC												
1092	10002	LEDC	RRP	660,796.47	661,094.68	660,773.21		0.250	0.250	135.77	0.00	135.77
2363	10003	LEDC	RRP	2,600.47	20,999.81	3,213.17		0.250	0.250	0.66	0.00	0.66
Subtotal				663,396.94	682,094.49	663,986.37			0.250	136.43	0.00	136.43

City of Lampasas, Texas
Interest Earnings
November 1, 2021 - November 30, 2021

CUBIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Seizures												
0763	10008	SEIZ	RRP	17,687.76	10,588.29	19,009.39		0.250	0.250	3.91	0.00	3.91
1999	10009	SEIZ	RRP	36.06	36.06	36.06				0.00	0.00	0.00
			Subtotal	17,723.82	10,624.35	19,045.45			0.250	3.91	0.00	3.91
Fund: Trust												
6348	10011	TRUST	RRP	29,625.55	29,619.46	29,619.66		0.250	0.250	6.09	0.00	6.09
6349	10010	TRUST	RRP	43,096.10	43,087.25	43,087.55		0.250	0.250	8.85	0.00	8.85
			Subtotal	72,721.65	72,706.71	72,707.21			0.250	14.94	0.00	14.94
Fund: Water												
1639	10012	WATER	RRP	183,638.73	182,801.06	183,318.98		0.250	0.250	37.67	0.00	37.67
			Subtotal	183,638.73	182,801.06	183,318.98			0.250	37.67	0.00	37.67
			Total	17,049,849.81	16,781,489.89	17,181,550.30			0.170	2,406.86	0.00	2,406.86



City of Lampasas, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period December 1, 2021 - June 30, 2022

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
February 2022										
02/22/2022	10062	CASH	3130APPM1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
Total for February 2022						4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
May 2022										
05/22/2022	10062	CASH	3130APPM1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
Total for May 2022						0.00	0.00	0.00	11,000.00	11,000.00
GRAND TOTALS:						4,000,000.00	4,000,000.00	4,000,000.00	11,000.00	4,011,000.00

Run Date: 12/17/2021 - 11:04

Portfolio LAMP
 AP
 PC (PRF_PC) 7.2.0
 Report Ver. 7.3.6.1

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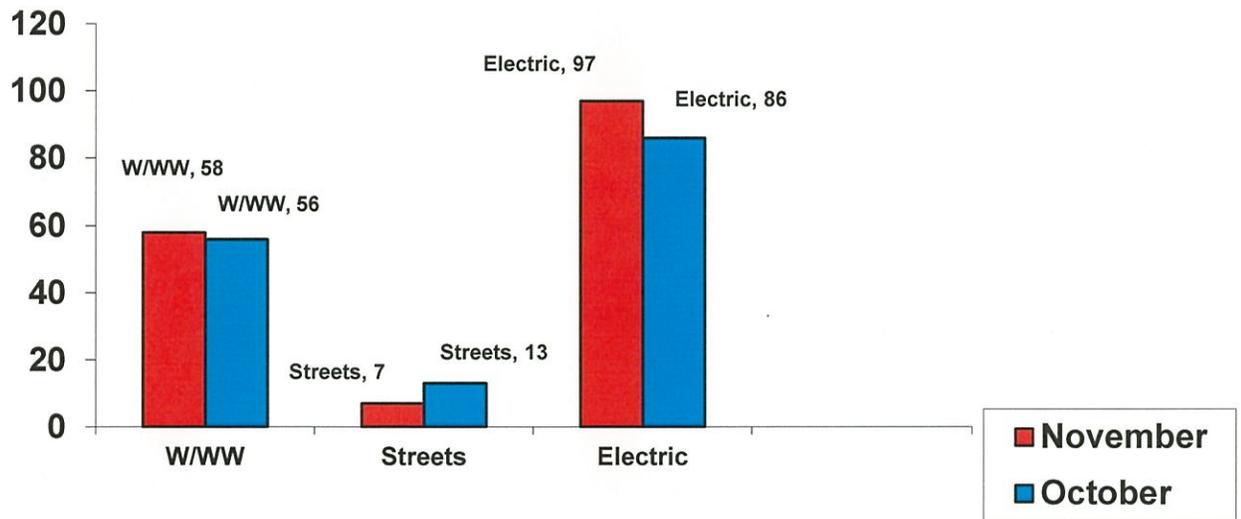
Patterson & Associates
Barton Oaks Plaza
Building II
901 S. MoPac, Suite 195
Austin, TX 78746
800.817.2442



Public Works

DECEMBER 2021

Public Works Work Order's
Numbers are actual number of work orders



Work Order Summary:

Received: 162
Completed: 147
Voids: 5

Memo



To:
From: Flint Geagley
Date: December 8, 2021
Re: November Activities

Electric Department

This month's activities involved:

- Received a total of 97 work orders and completed 93.
- Operations and Maintenance
 1. Installed Christmas lights on the square and in park
 2. Cut trees out of feeder line
 3. Line locates - 33
 - 4.
 - 5.
- Set 10 poles:
 1. Upgraded line at 1005 west Ave C
 1. Set 2 service poles for new buildings at 1212 west 6th
 2. Set new pole to extend three phase line on south Pecan
 3. Set 4 service poles in Stone Valley
 4. Set 2 poles on CTE
- Connected:
 1. Upgrades – 7
 2. New services – 2
 3. Temps - 5
- Overtime: Received 6 callouts
 1. On customer side – 2 (breaker and house fire)
 2. Tree –
 3. Animal Contact –
 4. Line down – 2 (NextLink and Telephone)
 5. Equipment – 1 (replaced bad lightning arrestor)
 6. Storm - 1
 - 7.
- Activities for the Year 2020 - 2021:
 - Pole Inspection replacement: total 389 poles, have replaced 330 poles
 - Brodie Estates Subdivision: (90% complete)
 - Stone Valley: (90% complete)
 - Hidden Oaks: planning stages
 - Hillside Acres: Completed all outer build and have built in to 4 new houses

To: Finley deGraffenried
From: Carlos Garcia
Date: Wednesday, January 05, 2022
Re: November, Monthly

Street Department

Mr. deGraffenried,

For the month of November, the Streets Department worked on,

- 1) Street – Total Work Orders =7, Total Complete = 3, Total Outstanding =4, Total Void = 0
- 2) Street department work on patching workorders.
- 3) Sweeping all areas of the city.
- 4) Mowed and weed eating all drains and right aways.
- 5) Line of sights and tree trimming
- 6) Brush chipping program

For the month of December, we will be continuing taking care of work orders. We will continue to tree trimming and line of sights. We will be mowing and weed eating, the street department will continuing to sweep all area of the city.

Memo



To: Finley deGraffenried, City Manager
From: Van Sims, W/WW Operations Manager
Date: December 7, 2021
Re: Monthly Report

Water/Wastewater & Plant Operations

Summary of Activities

- ***Operation of Water Distribution System***
 1. Repaired 7 water leaks.
 2. Made 2 new water taps.
 3. Completed monthly flushing.
 4. Collected 9 routine Bac T samples (all passed)
 5. 1 special Bac T sample (passed)
 6. Completed all disinfection action plan monitoring and nitrification action plan monitoring.

- ***Operation of Wastewater Collection System***
 1. Completed all monthly lift station checks.
 2. Completed 1 sewer repair.
 3. Resolved 1 sewer backups.
 4. Completed 4 sewer taps
 5. Routine lift station monitoring.

- ***Operation of Municipal and AFNA Treatment Facilities***
 1. Completed all daily checks of equipment and facilities.
 2. Collected all TCEQ required sampling and analysis for the municipal plant.
 3. Performed all routine maintenance on scheduled equipment.
 4. Removed 140 cubic yds of cake.

- Total Work Orders Completed - 58
- Completed 2 Routing Forms
- Utility Locates -29
- Customer Service Calls – 4
- Septic Waste Treated- 43,120 gallons

To: Finley deGraffenried, City Manager
Honorable Mayor and City Council
From: Sammy Bailey, Chief of Police
Date: December 15, 2021

Re: November '21 Monthly City Council Report

Lt. Montgomery did an outstanding job of planning and scheduling for November and December events with the department and volunteers. We have challenges with our Patrol Schedule, but with Lt. Montgomery's scheduling and the dedication from all Officers we will work through it.

- Patrol Officer Kyle Molter is out of training, Officer Carlos Rodriguez is in Field Training, Sgt. Hummer is off, he and his wife had a new son in November, Officer Herring had leave time, we are still one patrol officer short and holiday time off is included in this month.
- Andy McCatherine advised his intent to resign to join the Cedar Park Police Department.
- Sgt. Investigator Nick Roberts announced he would be joining the Lampasas Juvenile Probation Department with resignation letter stating his last day as November 26th.

Assistant Chief Cummings has been tasked with recruiting, interviewing, coordinating and backgrounding the next employees of the department. These last few months have created challenges in this respect.

- We made a conditional offer to an individual retiring from the Houston Police Department that upon conditions being met will come to work with us in mid-to-late January.
- We are going to seek applications for non-certified individuals, to send one to the Academy, if a certified officer is not selected from the applicants.

Communications Supervisor/Record Kelli Sanguinet coordinated the entire department to be digitally fingerprinted for compliance with CJIS and Federal and State standards.

November statistics Total Department Contacts have a 12.12% increase over November 2020 with 725 more contacts.

Accident Investigations are showing a 19.6% increase with 57 more accidents and Code Enforcement had a 21.7% increase with Sgt. Barrio working an additional 57 cases thus far this year.

Memo

To: Finley deGraffenried, City Manager
Honorable Mayor and City Council

Building and Planning
312 East Third, Lampasas TX 76550
512-556-6831, Fax 512-556-8083

From: Becky Sims, Zoning Administrator/City Secretary
Lupe Charping, Administrative Secretary
Frank Ellett, Building Official

Re: Monthly Report, November 2021

Permits issued on MyPermitNow (implemented December 1, 2020)

January-12	July-12
February-6	August-8
March-23	September-22
April-23	October-10
May-20	November-16
June-21	

NOVEMBER 2021

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD - BUILDING	4	440,000.00	1,664.30
DEM - DEMOLITION	3	8,000.00	50.00
ELE - ELECTRICAL	18	184,750.00	1,901.50
FENCE - FENCE	1	2,500.00	35.00
MEC - MECHANICAL	7	0.00	340.00
PLB - PLUMBING	15	3,200.00	2,105.00
REM - REMODEL/ADDITION	15	340,185.00	1,445.00
SHED - SHED, PATIO, DECK	1	7,000.00	0.00
SIGN - SIGN	2	0.00	75.00
*** TOTALS ***	70	985,635.00	7,615.80

NOVEMBER 2020

*** SEGMENT RECAP ***

BLD - BUILDING	3	220,000.00	1,225.90
ELE - ELECTRICAL	18	36,300.00	7,518.88
FENCE - FENCE	4	2,300.00	140.00
MEC - MECHANICAL	7	10,500.00	370.00
PLB - PLUMBING	12	45,650.00	480.00
REM - REMODEL/ADDITION	11	103,500.00	2,790.00
SHED - SHED, PATIO, DECK	1	3,000.00	0.00
SIGN - SIGN	1	0.00	35.00
SPRINK - SPRINKLER	1	2,400.00	60.00
*** TOTALS ***	61	423,650.00	12,619.78

Lampasas Economic Development Corporation

From: Mandy Walsh

Re: Staff Report

Date: November 3, 2021



Development

CEFCO has passed final inspection and obtained their CO. Their ribbon cutting and grand opening will be on Thursday, November 11th. The Spring Ho building has gone vertical. Building Official also reports (4) houses have been started in the Hillside Acres development on W FM 580.

Downtown

City Building Official and I have traveled to a few other cities and met with their staff regarding some of the items we discussed in the meeting on October 25th with downtown property owners, specifically building code, building use, fire safety and historic preservation. The City of Llano gave us information to review on how they handle historic preservation and types of uses for downtown buildings (citing property owners that use buildings solely as storage). They also showed us a GIS services program app they've purchased to collect data and track buildings in their Historical Business District that need attention and repairs. Our goal is to collect information from other communities similar in size and structure so we may move forward with an action plan for downtown, which also encompasses points made in the City Comp Plan.

CDI

I will be attending my 4th year at the Community Development Institute at Lone Star College in The Woodlands. This year I'll attend the Advanced course and continue to accrue points necessary to retain my PCED certification. In Advanced CDI we will cover application of community and economic development principles in real-world settings, learn practical tools and innovative approaches to stay relevant in the field of community and economic development. Advanced CDI is designed for individuals who have completed all three years of CDI, but is open to non-CDI participants who want to stay current with trends and best practices. Advanced CDI will be held November 10-11 and completion is recognized by the CDC for education requirements, training, work experience and eligibility criteria for recertification.

Rural Spark

I joined the Rural Spark Roadmap Course, which is being offered by a colleague of mine that has been doing rural economic development for 17 years in Texas. She is passionate about saving, developing, and bringing innovation to small communities. She has taken her years of experience and created content that is useful, educational, and helps make the ED job just a little easier. The Roadmap Course is a weekly combination of short videos and downloads that spans across 2 months, along with a "Bonus Material" section. The first week was about momentum and how our small towns can't



survive without it. Rather than constantly fighting apathy, she is teaching us simple ways to build momentum and create excitement within the community.

Business Park Phase 1

Staff met with Eckermann Engineering on November 4th and reviewed the plans for Phase 1. There was discussion regarding how the Board may feel about installing electric overhead along the roadway within the Park, then underground to each individual business, as opposed to all underground (substantial cost difference). We also discussed having water taps near both entrances off of Hwy 183 for irrigation purposes in the entrance medians. One discussion involved stopping the water line short of Hwy 183 (south entrance) approximately 200-300 ft. in order to provide room to bore underneath the highway for the Georgetown loop project, per Van Sims. EEI will run cut and fill numbers again to get a better idea of the balance. EEI will also make a note that flood plain requires FFE; all finished floors require a foot above the flood plain elevation. Staff and EEI will contact Atmos regarding the location of nearest gas line, as well as the need for gas being extended within the Business Park. Staff will also engage Nextlink (who has already expressed the desire to string fiber within the Business Park) regarding fiber design for Phase 1, and beyond. Staff is obtaining data regarding traffic type and volume for exit and entry into the Business Park in order for EEI to apply for the TxDOT Driveway Permits. EEI will be preparing and finalizing bid documents within the 1-2 weeks. One item the Board will need to discuss and consider in the near future is the platting process and if we'd like to move forward with dedicating the ROW, and leaving tracts in large blocks with the option to subdivide administratively as businesses come in. Additionally, in the next few months as we begin gaining interest and fielding inquiries, the Board will need to discuss and finalize how we wish to convey the land to a prospect and what that process entails.

Website

We began resourcing the website redesign project, in conjunction with Civic Plus, the week of November 8th. We worked with Jordan Cummings on updated photos of Lampasas, events, amenities and the community as a whole so we will review those soon and feature updated professional photos, as opposed to stock images. I've been researching other EDC sites and gathering some ideas, but this redesign is more about updating content, not changing the overall aesthetics. So the "look" of the LEDC website will remain the same for the most part, but will feature additional content and likely have content streamlined more effectively.

Comp Plan

The Comp Plan has been adopted by City Council and now staff is reviewing implementation. There are several areas where the LEDC is the sole entity responsible, and some where we will collaborate with other departments/committees. In addition, the actions are broken into Short Term (1-2 year), Mid-Term (3-10 year) and Long Term (10+ years) recommendations. For the short term, 1-2 year goals, that involve the LEDC: 1. Establish a Buy Local campaign; 2. Encourage the expansion of existing



businesses offering higher paying, high skill jobs; 3. Expand options for event space by investing in renovation of existing properties such as the Hostess House as well as the long-range demand for a new conference center. As a part of its work program, the City Manager, in consultation with the LEDC Board will prepare an annual report for submittal and discussion with City Council. Status of implementation will be contained in these annual reports, and the progress report should also identify and recommend required actions and programs to be established and implemented in the next year. This report will fall during the annual budget development process.

December Meeting

Historically, we have cancelled the December LEDC meeting due to lack of quorum with board members and their families traveling during the holidays. This year we will likely have more active topics of discussion, specifically the Business Park, so instead of planning to cancel we will wait until we near the meeting date and make a decision based on attendance.

Lampasas Fire Department

Lampasas, TX

This report was generated on 1/6/2022 1:36:34 PM



Incident Type per Municipality for Date Range

Start Date: 11/01/2021 | End Date: 11/30/2021

INCIDENT TYPE	# INCIDENTS
Municipality: LAMPASAS	
111 - Building fire	2
113 - Cooking fire, confined to container	1
311 - Medical assist, assist EMS crew	59
324 - Motor vehicle accident with no injuries.	5
352 - Extrication of victim(s) from vehicle	1
400 - Hazardous condition, other	1
412 - Gas leak (natural gas or LPG)	2
460 - Accident, potential accident, other	1
463 - Vehicle accident, general cleanup	1
512 - Ring or jewelry removal	2
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	5
622 - No incident found on arrival at dispatch address	1
745 - Alarm system activation, no fire - unintentional	2
# Incidents for Lampasas:	84

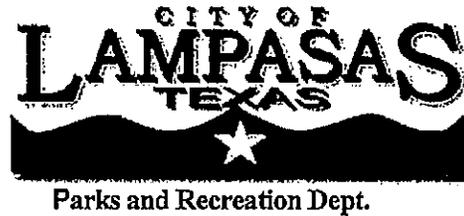
Municipality: LAMPASAS (CCD)	
324 - Motor vehicle accident with no injuries.	1
# Incidents for Lampasas (CCD):	1

Municipality: LAMPASAS (COUNTY)	
131 - Passenger vehicle fire	2
151 - Outside rubbish, trash or waste fire	1
251 - Excessive heat, scorch burns with no ignition	1
311 - Medical assist, assist EMS crew	5
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	2
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	2
735 - Alarm system sounded due to malfunction	1
# Incidents for Lampasas (County):	18

MUNICIPALITY data comes from the Basic Info 3 screen of an incident. Only REVIEWED incidents included.

Handwritten signature/initials

Memo



To: Honorable Mayor and City Council Members
Cc: Finley deGraffenried, City Manager
From: Chris Eicher, Director of Parks and Recreation
Date: January 5, 2022
Re: Monthly Report November 2021

PARKS DEPARTMENT ACTIVITIES

- Replaced light bulbs and repaired urinal @ Hostess House
- Receive, assemble, modify and install new Candy Cane Lane arches in Brook Park
- Weekly checks of all playscapes for damage
- Assist with Hunters Welcome @ HEB
- Set up all existing Christmas decorations in Brook Park / Assist H&H with Christmas light installation
- Cut up and disposed of fallen trees in parks
- Replace broken valve boxes in Brook Park
- Tilled, raked and leveled fall zone material in all playgrounds
- Assist with weedeating @ Oak Hill Cemetery for Veterans Day
- Replace light bulbs @ Municipal Court
- Set up for and clean up after Christmas party @ Hostess House
- Prepped Ruth Eakin Theater for outdoor movie
- Prepped softball fields @ 580 Sports Complex for tournament
- Prepped Hostess House for events each weekend
- Removed and disposed of debris in discharge at Hancock Pool
- Check Airport daily and mow / shred monthly (Had Oldham Welding repair hangar doors)
- Nonstop mowing and weed eating and general maintenance in all park areas

Memo



To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 12/1/2021
Re: End of the month report November

Interments	9 (2) cremation
Fee's for over site	\$750.00
Sites sold	5/ \$2,600.00
Niche sales	0
Beautification fund	\$44.00
Visitors Assisted	14
Level & Backfill sites	4
Meetings Attended	1

DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: NOV 2021

Regular Personnel Hours Available:

528

LESS:

A)	Vacation Leave/Personal Day	8
B)	Sick Leave	35
C)	Jury Duty	0
D)	Other (holiday/bad weather)	72
E)	Supervision/Funeral	45
SUB-TOTAL		160

PLUS:

A)	Transfer from Parks	0
B)	Seasonal Labor/Temp	0
C)	Other (Community service)	0
D)	Overtime	15.5
SUB-TOTAL		15.5

TOTAL HOURS AVAILABLE FOR THE MONTH: 383.5

Department Summary of Work Orders for the Month

Received	Completed	Outstanding	Void	Hours
----------	-----------	-------------	------	-------

Department Projects for the Month

	0		0
	0		0
	0		0

Sub-total Hours on Special Projects: 0

Department Operations and Maintenance for the Month

Mowing & W/E	225.5
Equip & Veh Maint	14
Buildings & Grounds	114
Office Operations	29

Sub-total Hours on OM Projects: 382.5

OTHER

OHCA Meeting	1
	0
	0

Sub-total Other 1

TOTAL HOURS FOR DEPARTMENT 383.5

Department's Proposed Projects for next Month

	0
	0
Total Estimated Hours on Proposed Projects:	0

Department: SPORTS FACILITIES
Monthly Activity Report
Nov-21

I) Regular Personnel Hours Available: 542.00

<u>LESS:</u>		
A) Vacation Leave		48.00
B) Sick Leave		8.00
C) Supervision/Training		8.00
D) Holiday		72.00
E) Comp Taken		
	SUB-TOTAL	136.00

<u>PLUS:</u>		
A) Over Time		18.00
B) On call/Standby		22.00
C) Part Time		
D) Comp Accrued		1.50
	SUB-TOTAL	41.50

TOTAL HOURS AVAILABLE FOR THE MONTH: 447.50

II) Department Summary of Work Orders for the Month.				
	<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>
			0	0
				<u>Hours</u>

III) Department Projects for the Month.		

Other:		
Sub-total Hours on Projects:		0.00

IV) Department Operations and Maintenance for the Month.		
Cleaning Parks	95.50	
Turf Management	48.00	
Mowing/Weed eating	160.00	
Building and Grounds	80.00	
Equipment/Vehicles/Shop	40.00	
Office/Meetings	24.00	
Sub-total Hours on Projects:		447.50

TOTAL HOURS FOR DEPARTMENT 447.50

V) Department's Proposed Projects for next Month		
Install new trash can fixtures at 580 Complex.	100.00	
?		
?		
Total Estimated Hours on Proposed Projects:		100.00

Memo



To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Vicki Tower, Parks Secretary/HR Coordinator
Date: January 3, 2022
Re: Monthly Report November 2021

**Parks & Recreation
&
Human Resources**

Brief Monthly Overview – Parks & Recreation

Vicki Tower, Parks Secretary/HR Coordinator

- Prepared agenda and attended Parks Board Meeting on November 18
- Parks Secretary responsibilities including purchase orders, Airport Hangar waiting list, Airport Hangar vacancies, Hostess House reservations and requests, Ruth Eakin Theatre reservations, Pavilion reservations, coordinating events and assisting with various ongoing projects.

Brief Monthly Overview - Human Resources

Vicki Tower, Parks Secretary/HR Coordinator

- Planned and set up for Employee Appreciation Dinner on November 19
- Scheduled and attended ACM interviews
- Continue to work on filing and organizing HR files
- Assisted the Accountant(s) with payroll checks and Employee Longevity checks

Personnel Information – Currently

- Current: 108 Full-time positions, 15 Part-time positions
- Posted Vacancies:
 - Full-time: Light Equipment Operator, Utility Distribution/Collection Tech. and Electric Department position
 - Part-time: Firefighter

Memo

To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Tuesday, December 6, 2021
Re: November 2021 Monthly Report



**Information
Systems**

Service Tickets - Social Media - Website Stats

IT Service Tickets	381	Website Page Visits	10,097
Facebook Followers	6,874	Website Page Views	20,664
Twitter Followers	656	Website Downloads	1,894
Instagram Followers	246	Website Searches	448

IT Supported Hardware & Software

PCs	92	Wireless Access Points (WAP)	16	Servers	22
Laptops	51	Verizon Aircards	43	Firewalls	5
Printers	69	Network Attached Storage (NAS)	7	Tablets	11
Switches	21	Apple iPhones	31	Software Applications	30+

November Projects Completed:

- Built out FD training laptop/added to inventory
- Re-configured firewall policies for FD WAPs
- Configured (14) replacement WG WAPs/added to inventory
- Configured/replaced City Manager laptop/added to inventory
- Replaced NAS server/bad drives
- Configured FD training laptop/issued out
- Ran new network cables to new office positions at FD
- Cleaned up/installed new network patch cables at FD server rack
- Installed additional RAM in PD laptops
- Installed additional RAM in PD Patrol PCs
- Installed additional RAM in PD Dispatch PCs
- Fixed server replication issues
- Fixed meter reader handheld connectivity issues
- Maintenance on network switches
- Replaced broken monitors in various departments
- Modified user backups
- Attended website re-design kick off meeting
- Completed Google Analytics user access form for City/EDC website/registered for training sessions

December Projected Projects:

- Attend CivicMobile app training: 12-7
- City Website re-design deliverables due: 12-10
- EDC website re-design deliverables due: 12-10
- Research Civic Plus website designs
- Attend Google Analytics Training: 12-9
- Order Microsoft Office 2019 licenses for desktop replacement PCs
- Configure/install (13) replacement desktop pcs/add to inventory
- Install (14) replacement WG WAPs at various departments
- Obtain quotes for replacement switches/order if available
- Rebuild PD Cardinal VM server with Windows Server 2019 STD OS
- Work on IT related policy amendments
- Work on new City website re-design ideas/documentation/planning
- Send out KnowBe4 Email phishing campaigns/provide user education

FY 2021/2022 Projects:

- PD Criminal Justice Information Systems (CJIS) Audit ***(completed)***
- Configure/install new anti-virus software on client pcs/servers ***(completed)***
- IT Building exterior water faucet ***(completed)***
- Obtain quote/configure/replace WG WAP's with WG AP 125 (14) *(Fall 2021)*
- Obtain quotes/configure/replace (15) desktop PCs *(FY 21-22)*
- Upgrade (4) Windows SVR 2012 servers to Windows SVR 2019 *(FY 21-22)*
- Obtain quotes/configure/replace (2) 52 port switches *(FY 21-22)*
- Obtain quotes/configure/replace (2) 24 port switches *(FY 21-22)*
- Obtain quotes/configure/replace (4) 10 port switches *(FY 21-22)*
- Obtain quotes/configure/replace City network fiber switch *(FY 21-22)*
- Obtain quote/order (15) Microsoft Office 2019 STD licenses *(FY 21-22)*
- City/EDC website re-design *(FY 21-22)*
- Configure/replace PD Toughbooks *(FY 21-22)*
- Upgrade Microsoft o365 exchange online plan 1 to plan 2/email archive
- Install security cameras at Calvert Municipal Building *(FY 21-22)*
- Adopt future amendments to IT Computer Policy *(FY 21-22)*
- Work with staff and vendor on WWW Scada software solution/connection *(FY 21-22)*
- Dispose of old/outdated/broken IT equipment from City Hall *(FY 21-22)*
- City wide cyber security training for all employees *(FY 21-22)*
- IT Building Server Room Wall with locking door *(FY 21-22)*
- Repaint IT Building *(FY 21-22)*

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Install Windows updates on City/PD servers & workstations
- Content updates to City/EDC Website/Facebook/Twitter/Setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Order toner needed in each department
- Prepare reports for and attend directors meeting and City Council meeting
- IT monthly report / LEDC website analytics monthly report
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings
- Create cyber security phishing campaigns/deploy to employees

Future Projects & Goals:

- Work with staff and vendor on Electric Scada software/equipment solution/connection *(FY 22-23)*
- Point to Point wireless Internet solution for locations not on fiber *(FY 22-23)*
- Migrate Incode software to cloud/SQL solution *(FY 22-23)*
- Replace PD Host 1& Host 2 Server *(FY 22-23)*
- Migrate Incode v.9 to Incode Cloud solution *(FY 22-23)*
- Run structured fiber to Library ***(uncertain)***
- Research/implement timesheet/time off request software ***(uncertain)***

LAMPASAS PUBLIC LIBRARY

NOVEMBER 2021

Circulation	We circulated 3,705 items in November, which is down 9.3% from October (4,083). The library was closed for Veterans Day and three days for Thanksgiving.
Door Count	There were 2,657 visitors during November, which is down 14.5% from October (3,106), as a result of the holiday closures.
Internet Usage	There were 354 Internet sessions in November, compared to 319 in October (up 11%).
Wifi Usage	We had 99 distinct clients use the public wifi in November, which is down 13.9% from October. There was an average of 10 users per day, which is down 9.1% from last month.
Text Interactions	We communicated, via text messages, with 107 unique phone numbers in November, which is down 7.8% from October (116). We sent/received a total of 531 messages, which is down 7.8% from last month (576).
November Programs	We had two staff story times, Books & Badgers with author Hannah Lapehn, How Pinteresting!, Cornelia Key Book Club, Family Story Time with Phoenix DePalma, 42 Club, and STEAM Day (Food science experiments).
Upcoming Programs	In December, we have scheduled two staff story times, Books & Badgers with Mrs. Santa, How Pinteresting!, and 42 Club.
Video Streaming	We are excited to announce that we now offer a video streaming service! This service was paid for by a couple of generous donors. With the "on demand" culture we now live in, this is a great service to be able to offer our patrons. You can binge watch over 42,000 videos from the adult collection and 11,000 in the kids' collection. You just need a library card to access it. Links have been shared to our Facebook page, as well as the City's Facebook page, the Lampasas County Breaking News Facebook page, and on the City's website.
Holidays	The library will be closed December 23-25 for Christmas, as well as December 31 for the New Year's holiday.

Memo

To: Finley deGraffenied, City Manager

From: Van Berry, Golf Course Manager

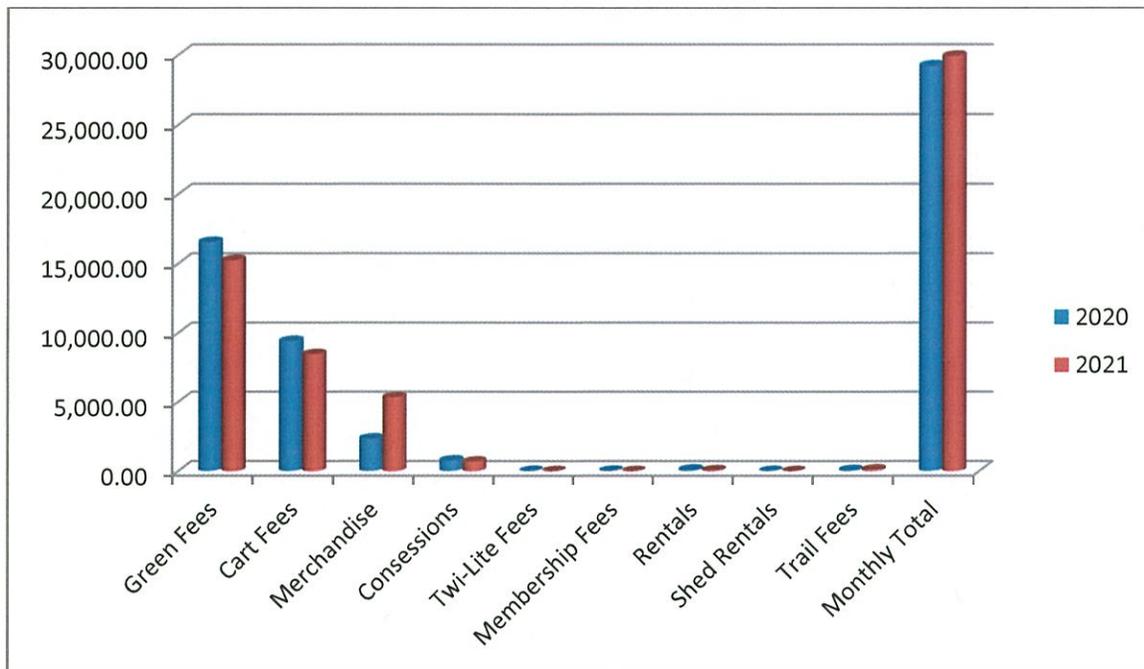
cc: City Council Members

Date: December 9, 2021

Re: Monthly Report, November 2021

- Weekly mowing and maintenance of the golf course.
- Sprayed the greens with nitrogen and manganese.
- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Applied 300 lbs. of fertilizer on the greens.
- Repaired a water leak on #4.
- The maintenance crew have spent the majority of the fall mulching leaves daily on the golf course. They have just about finished them.
- I had a community service worker wash all the rental carts and check the water in the batteries.

Hancock Park G.C. November Revenue Comparison 2020 and 2021



CITY SECRETARY DEPARTMENT/ NOVEMBER 2021 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager, EDC Director and Building Official with daily operations.
- Updated City Personnel Policy with latest updates.
- Prepared and posted packet, attended and took minutes of the November 8th and November 22nd Council Meetings.
- Communicated with Mr. Vandermass, Community Mitigation Analyst regarding Building Code adoption for ISO rating.
- Collected data for Wayfinding Project/Presentation
- Participated in ACM Interviews on November 15, 2021.
- Prepared and posted packet, attended and took minutes for the November 17th LEDC Meeting.
- Worked on Board appointments/reappointments.
- Facilitated pre-development meeting with Staff and Developers for Sheppard Lane Project on November 18th.
- Facilitated pre-con meeting between Staff, Engineer, Contractor and Developers for Hidden Oaks Subdivision on November 22nd.
- Facilitated Calvert Building Elevator Annual Inspection/TDLR Requirements for Certificate
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Reviewed and updated TML Inventory Schedules
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.
- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections

Lupe Charping, Administrative Secretary

- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections
- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits with minimal assistance.
- Accompanied Building Official on field inspections
- Maintain vehicle inspection/registration process for all City vehicles
- Complete and file Cemetery Deeds
- Handles Waste Connection Inquiries.
- Continuing to cross-train and learn how to handle zoning inquiries.
- Attended Permit Technician Training facilitated by Construction Exam Center in San Antonio from November 8-November 12th.
- Obtained Permit Technician Certification.



Finance/Utility Billing & Collection

MEMO

Date: January 6, 2022

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for November 2021

Finance Department:

- * Completed/reviewed all journal entries.
- * Worked on entries for close out of FY 20-21.
- * Worked with departments on getting all Purchaser Orders complete for FY 20-21.
- * Coordinated with Human Resources regarding various questions and processes.
- * Worked with benefits coordinator on getting payroll benefits updated.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Sales Tax for November was \$242,908 which is an increase of 21% from November 2020.
- * Reconciled 18 bank accounts
 - Processed 356 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for November 2021 was 6% higher than what was billed in November 2020. The Water billing for November 2021 was 11% lower than what was billed in November 2020.
- November Statistics for the department:

Total Water Customers	3,591
Total Wastewater Customers	2,869
Total Electric Customers	5,043
Residential Garbage Customers	2,730
Connects:	49
Disconnects:	31
Read In/Read Out:	39
Disconnects for Non-Pay:	19 (14 were reconnected)

A handwritten signature in blue ink, appearing to be "J. de G.", is located in the bottom right corner of the page.

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 6 January 2022

HAPPY NEW YEAR

- ACM Staff is pleased to welcome Ryan Ward to the City of Lampasas as our new Assistant City Manager. Ryan will begin his duties with the City on January 10th, in time for the City's first Council meeting of the new year. Ryan most recently served as Public Works Division Director for Santa Fe County, New Mexico; with prior service also for the City of Austin as Division Manager of the Transportation Department, and as a consultant and for TxDOT. Mr. Ward was selected from a candidate field of approximately 30.
- Residential Update Although in-fill development continues, staff reports that in Stone Valley only 13, out of the original 67 lots, remain undeveloped. 6 permits for single family units have been issued for Hillside Acres, and 4 lots are in various states of completion in Brodie Estates. Site and utility work have also commenced for the Hidden Oaks subdivision.
- Eclipse Meeting City staff, and hopefully some elected officials, will be in attendance for a community stakeholder Eclipse meeting on January 13th at 5:30 p.m. at the old Middle School. As Council is aware, Lampasas lies in the bullseye for one of the longest periods of eclipse totality on April 8, 2024, and will attract visitors from around the world. The City's primary involvement in preparation will be public safety and health, and logistics.
- Interceptor Assessment Staff has received a draft of the City's Interceptor Assessment conducted by Eckermann & Associates. Prior to receiving the stamped study, staff will meet with consultants to review and make comments to the report, which will then be prepared and presented to Council for further discussion and direction. Based on modeling estimates, it does appear that portions of two sewer interceptors may be undersized. Specific recommendations are not part of the draft, however will be discussed.

LAFTA Events	LAFTA representatives have reported upcoming events to City staff for this spring and fall in Campbell Park. An Art in the Park, family and children’s event, is being planned for May 7 th to include music, arts and crafts stations, and food vendors. The event is scheduled the weekend prior to Mother’s Day to provide gift making opportunities for the kids. A sequel to the recent, and very successful, Boots and Blazers event is also being planned for October 15, 2022. Due to the need to book entertainment, and providing there is no objection, staff is seeking Council direction to approve the event, conditional upon Park Board review.
Pretreatment	Staff will be meeting with representatives from Ajinomoto Foods North America (“AFNA”) next week to discuss next steps and a possible framework for a construction and capacity agreement. Additionally, City consultants continue to prepare a design proposal for pre-treatment and plant upgrades, which should be available in the next 30 days, for future Council consideration. Without objection, staff may also make inquiry with our financial advisor regarding rate outlooks.
Skatepark	New Line Skateparks has submitted a project timeline for staff review. As the contract indicates, the timeline allows for public input, conceptual design phase, design development, and construction documents. Bidding is tentatively targeted for September, 2022 with construction 1Q 2023. Council may also, with or without cause, terminate the contract at any point in the process.
East Third Street	Line locates have been called in for the East Third Street project, which includes new grade, curb rehabilitation, accessibility, drainage, and paving. Staff and contractor have notified adjacent businesses and businesses that could have deliveries impacted. Project term is 120 days to substantial completion, on or about April 4, 2022.
Pavilion	Excavation for the Campbell Park pavilion is scheduled to commence next week. Per the geo-tech recommendation, the contractor will excavate to a depth of 4 feet to allow for compacted select fill, and will also extend margins for fill approximately 5 feet on the perimeter. Per Council direction, an additional slab extension of 20 feet was also included in the final contracted price of \$178,047.85.
Ave C Project	Contract documents have been executed for the CDBG West Ave C sewer replacement and extension project. The project scope calls for new sewer line installation from Key Ave to Porter on Ave C, approximately 3,300 feet. A notice to proceed has not been issued, however the project is contracted for 120 days.

Police Department The new year has brought new reporting and policy implementation requirements for the Lampasas Police Department. Chief Bailey reports that due to legislative requirements, the Department has submitted policies related to use of drones, use of force, and duty to intervene. Assistant Chief Cummings has also reported that two individuals have been selected to enter the Department's Cadet program, where certification training will be provided and upon completion, placement with the City as Patrol Officers.

Library Dedication Please mark your calendars for Saturday, February 26th at 10:00 a.m. for the formal dedication of the Lampasas Library Park. The City is indebted to the Foundation Board for designing, funding and implementing this outstanding resource for our community. Cross your fingers for good weather.

Business Park A pre-bid meeting for interested contractors was conducted on January 4th for the Business Park road, drainage and utility project. 15 individuals, representing 5 general contractors or sub-contractors attended the meeting. Bid opening is scheduled January 18th at 2:00 p.m., with possible award by the LEDC Board on February 16th.

Staff Staff is pleased to recognize the following employees who began their City of Lampasas careers in December: Samantha McKenzie, 1 year; Shanda Subia, 15 years; Yvonne Moreno, 24 years; and Colt D'Spain, 1 year.

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas

Requested by: Becky Sims, City Secretary

Submitted by: Becky Sims, City Secretary

Date Submitted: January 4, 2022

For the agenda of: January 10, 2022

Procurement and Funding Statement:

Not applicable

Attachments: Joint Election Agreement Between the LISD and the City

Summary Statement:

The City, County, and Lampasas Independent School District (LISD) have held joint elections since 2007 as a result of Federal Law that required Schools to contract with another public entity for joint elections. This agreement is essentially the same as last year with the exception of dates. In the agreement, the City and LISD will share in the expenses of the Early Voting and Election Day shared voting locations, ballot programming, payroll of election workers and other costs common to both elections.

The Lampasas County Elections Administrator has agreed to conduct the May 7, 2022 election and that agreement will provide more detail for the election services, as well as estimated costs, and will be submitted for consideration as a separate agenda item.

Council is asked to consider approval of the attached agreement with LISD to conduct a joint election with the City.

Recommendation:

To consider a motion to approve the Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas and authorize the Mayor to execute the related document.

**JOINT ELECTION AGREEMENT BETWEEN THE
LAMPASAS INDEPENDENT SCHOOL DISTRICT AND
THE CITY OF LAMPASAS**

This Joint Election Agreement (“Agreement”) is made by and between the Lampasas Independent School District (“School District”) and the City of Lampasas (“City”). School District and City are known jointly as “Parties,” and separately as “Party.”

WHEREAS, the School District plans to hold a Board of Trustees Election on May 7, 2022 for the purpose of electing members of the School District’s Board of Trustees;

WHEREAS, the City plans to hold a City Council Election on May 7, 2022 for the purpose of electing members of the City’s Council;

WHEREAS, Texas Election Code, Section 271.002, authorizes the governing bodies of political subdivisions to enter into an agreement to hold joint elections, in election precincts that can be served by common polling places;

WHEREAS, the School District and the City will hold elections on the same day; and

WHEREAS, the Parties to this Agreement serve voters within the same boundaries, their precincts can be served by a common polling place and it would be to the benefit of the City, the School District, and the citizens and voters thereof to hold their elections jointly (“Joint Election”).

NOW, THEREFORE, IT IS AGREED that mutual and sufficient consideration will be exchanged and that a Joint Election will be held by the School District and the City under the following terms and conditions:

- The School District and the City will work with the County of Lampasas, Election Administrator, to provide election services to the School District and City’s Joint Election.
- The School District and the City will share a common polling place for Early Voting and Election Day.
- The School District and the City will share, in the expense of the Early Voting and Election Day shared voting locations, ballot programming, payroll of election workers, and other costs common to both elections, as set forth in more detail in separate agreements between the Parties and the County for Elections Services with Lampasas County, Texas for the May 7, 2022 Local Election.
- In connection with the performance of this Agreement, neither of the Parties will be deemed liable to third parties for any default of the other contracting Party in connection with holding the Joint Election, including the failure of a contracting Party to pay any expenses under the Agreement.

- In case any provision of this Agreement is held to be invalid, illegal, or unenforceable, the remaining provisions shall continue to be valid, and the Agreement shall be construed as if the invalid, illegal, or unenforceable provision has never been included.
- School District and City recognize that either Party may cancel its election, and in such event the Cancelling Party shall be responsible for payments of its costs incurred to date, but not for future costs after date of notice of cancellation.

In connection with this Agreement, all notices, inquiries, and communications shall be to the following persons or offices:

For the School

Whitney Walker
 207 W. Eighth Street
 Lampasas, TX 76550
 512-564-2847
 512-556-3126 FAX
 walkerwh@lisdtx.org

For the City

Becky Sims
 312 East Third Street
 Lampasas, TX 76550
 512-556-6831
 512-556-8083 FAX
 bsims@cityoflampasas.com

The undersigned are the duly authorized representatives of the Parties' governing bodies, and their signatures represent adoption and acceptance of the terms and conditions of this Agreement.

APPROVED BY THE BOARD OF TRUSTEES OF THE LAMPASAS INDEPENDENT SCHOOL DISTRICT, TEXAS in its meeting held the ____ day of _____, 2022, and executed by its authorized representative.

By: _____
 Chane Rascoe, Ed. D., Superintendent
 Lampasas Independent School District

APPROVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS in its meeting held the ____ day of _____, 2022, and executed by its authorized representative.

By: _____
 TJ Monroe, Mayor
 City of Lampasas

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City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding funding in the amount of \$5,000.00 to support the CTCOG Household Hazardous Waste Collection Event to be held in Kempner, Texas February 26, 2022.

Requested By: David Williamson, Kempner City Manager

Submitted By: Becky Sims, City Secretary

Date Submitted: January 4, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

This item is not budgeted; however, budget line savings are likely within the General Fund.

Attachments: Flyer

Summary Statement:

Mr. David Williams, Kempner City Manager addressed Council during the public comment's portion at the December 13, 2021 meeting. Mr. Williams advised the City of Kempner will be hosting a Household Hazardous Waste Event on February 26, 2022. The event is open to residents of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba Counties. Mr. Williams mentioned committing funds in the amount of \$5,000 to Central Texas Council of Governments (CTCOG) to assist with this event. This item has been placed on the agenda for Council consideration regarding funding for this event.

Recommendation:

To consider a motion to commit funds in an amount not to exceed \$5,000.00 to assist with the CTCOG Household Hazardous Waste Event.

2022 Household Hazardous Waste Events

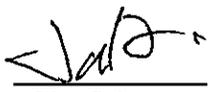
- February 26, 2022 – City of Kempner
- March 26, 2022 – City of Gatesville
- April 9, 2022 – Milam County
- May 14, 2022 – City of Killeen
- August 2022 – Bell County (Tire)
- October 2022 – City of Temple

Open to residents of Bell,
Coryell, Hamilton,
Lampasas, Milam, Mills, and
San Saba Counties.

Please bring proof of residency



Specific event information will be posted closer to the event date. For more information, contact james.mcgill@ctcog.org or 254-770-2366.


City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action determining (14) wireless access point devices as surplus and authorizing staff to dispose of items per State Law.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: December 14, 2021

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

N/A

Attachments:

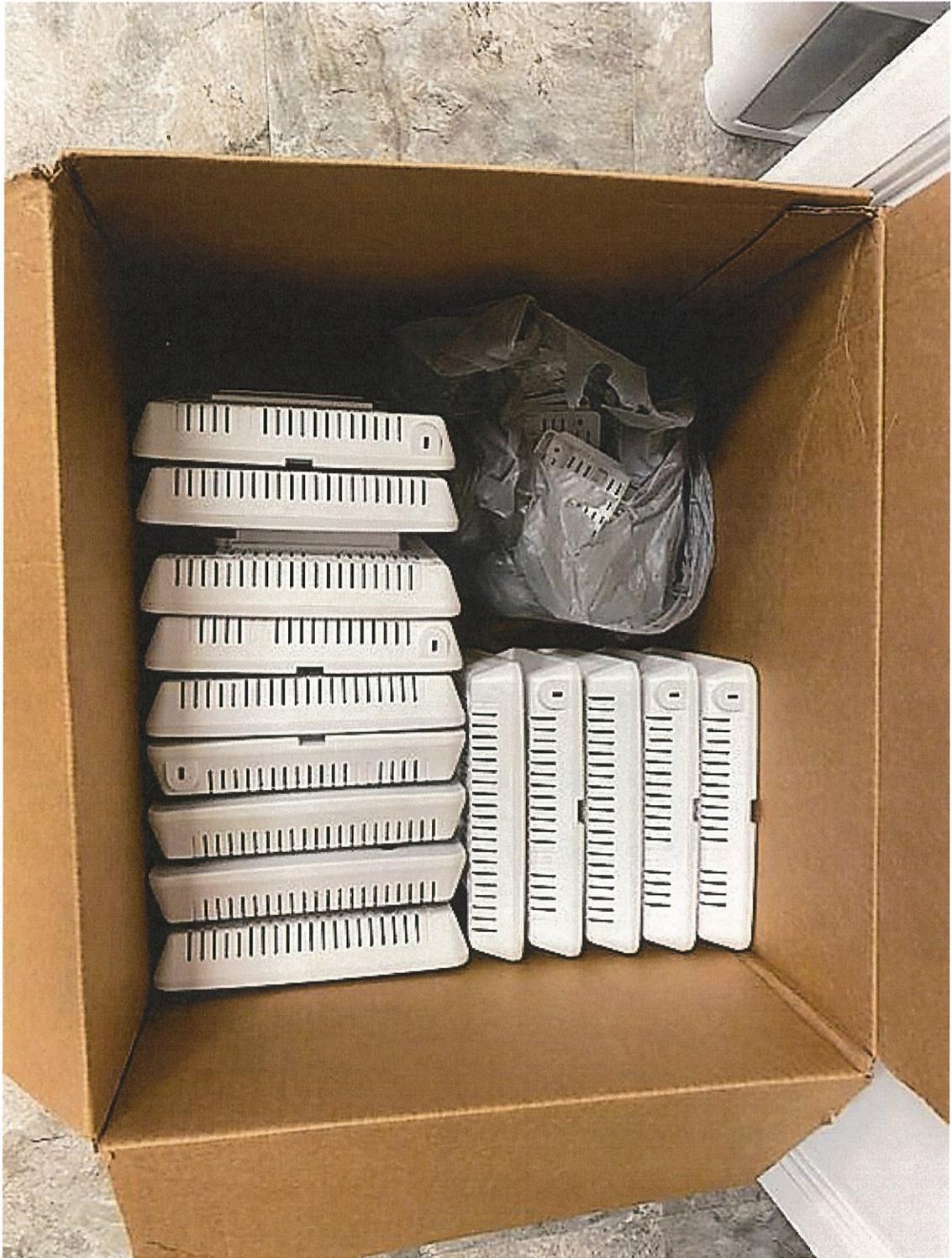
Summary Statement:

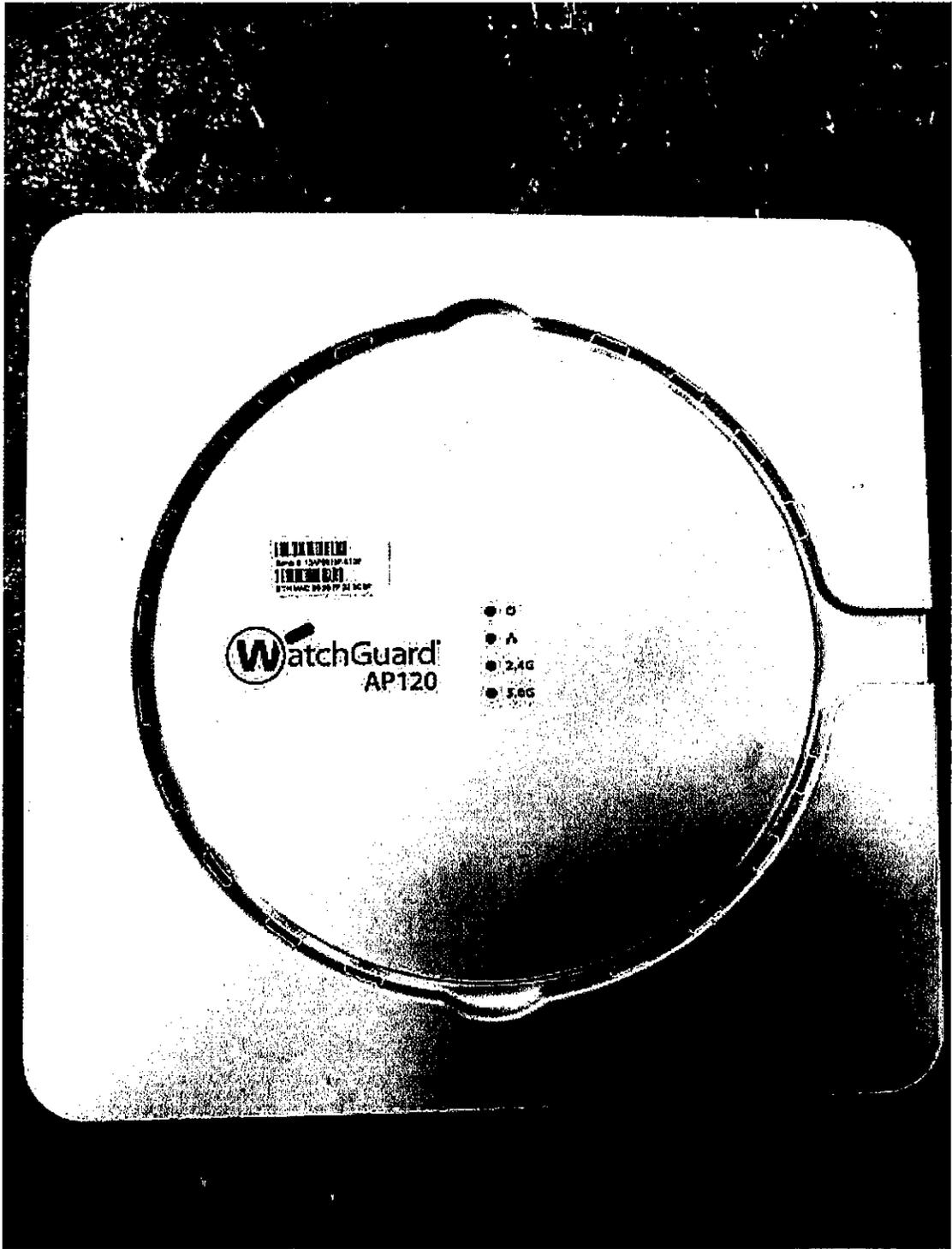
The (14) wireless access point devices were used at various departments for wireless internet access when needed. End of Life date for those devices is April 1, 2022. These devices have since been replaced as part of the FY 21-22 replacement schedule.

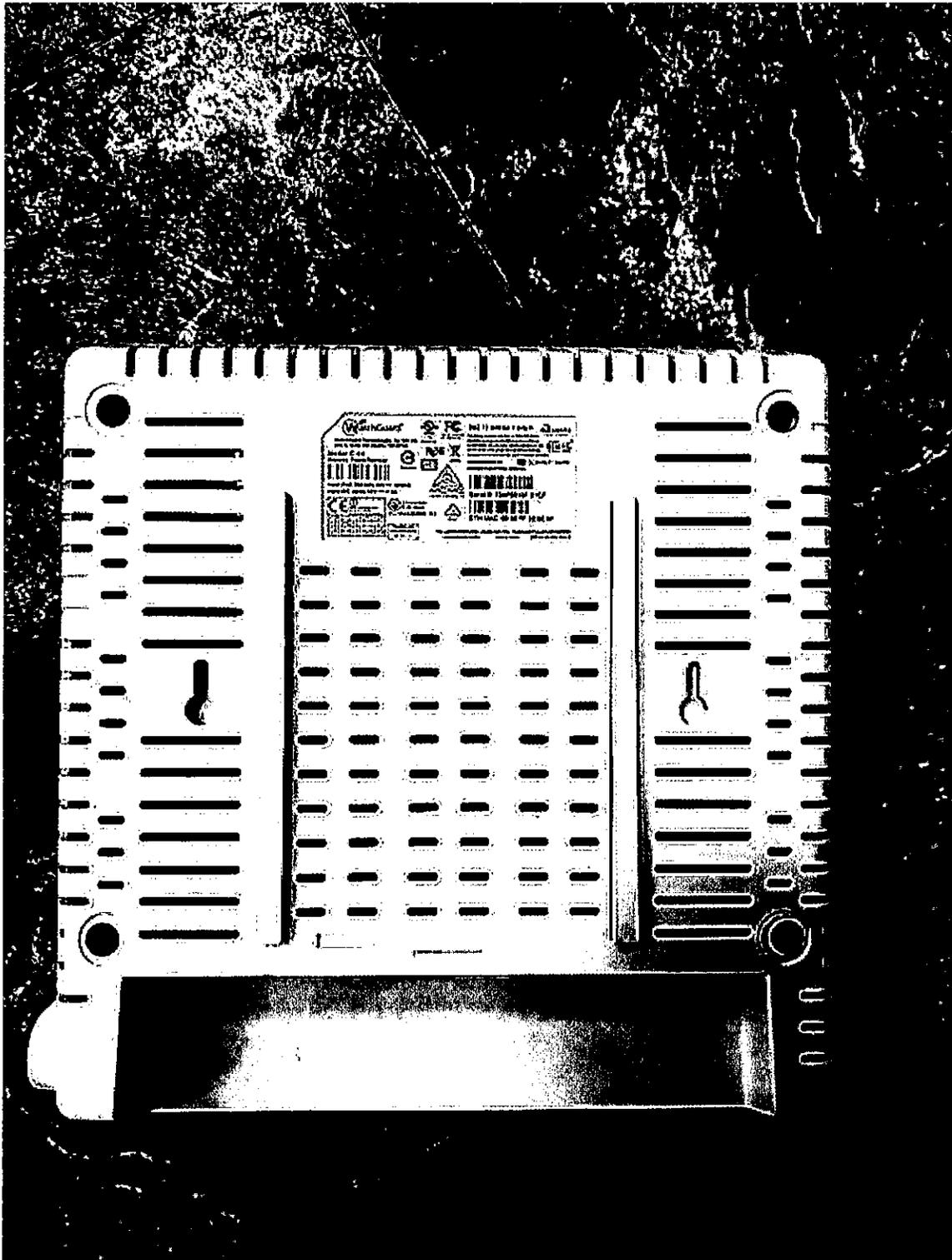
Staff is requesting a motion to declare these (14) wireless access point devices as surplus and allow staff to place on GovDeals.

Recommendation:

To consider a motion to declare (14) wireless access point devices as surplus and allow staff to dispose of as State Law allows.









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City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: January 5, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

N/A

Attachments: December Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of December, we received five entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

Recommendation:

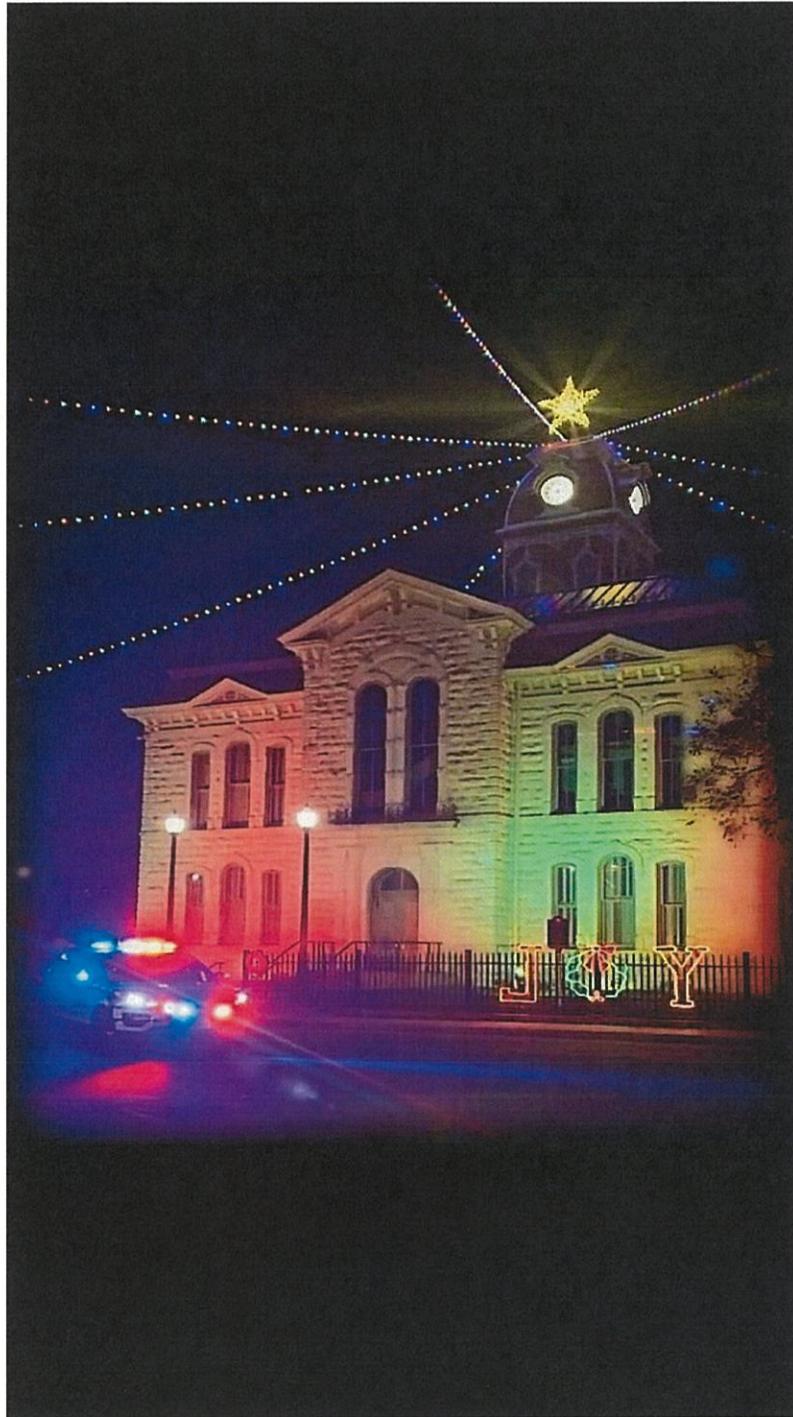
To consider a motion to select one of the entries as this month's winner.

Entry 1

Delana Fritz

dfritz@cityoflampasas.com

“Christmas on the Lampasas Square” was taken at the Lampasas downtown square in Lampasas, TX.



Entry 2

Amanda Eves

Amanda.eves@yahoo.com

“And the Soul Felt It’s Worth” was taken at W.M. Brook Park in Lampasas, TX.

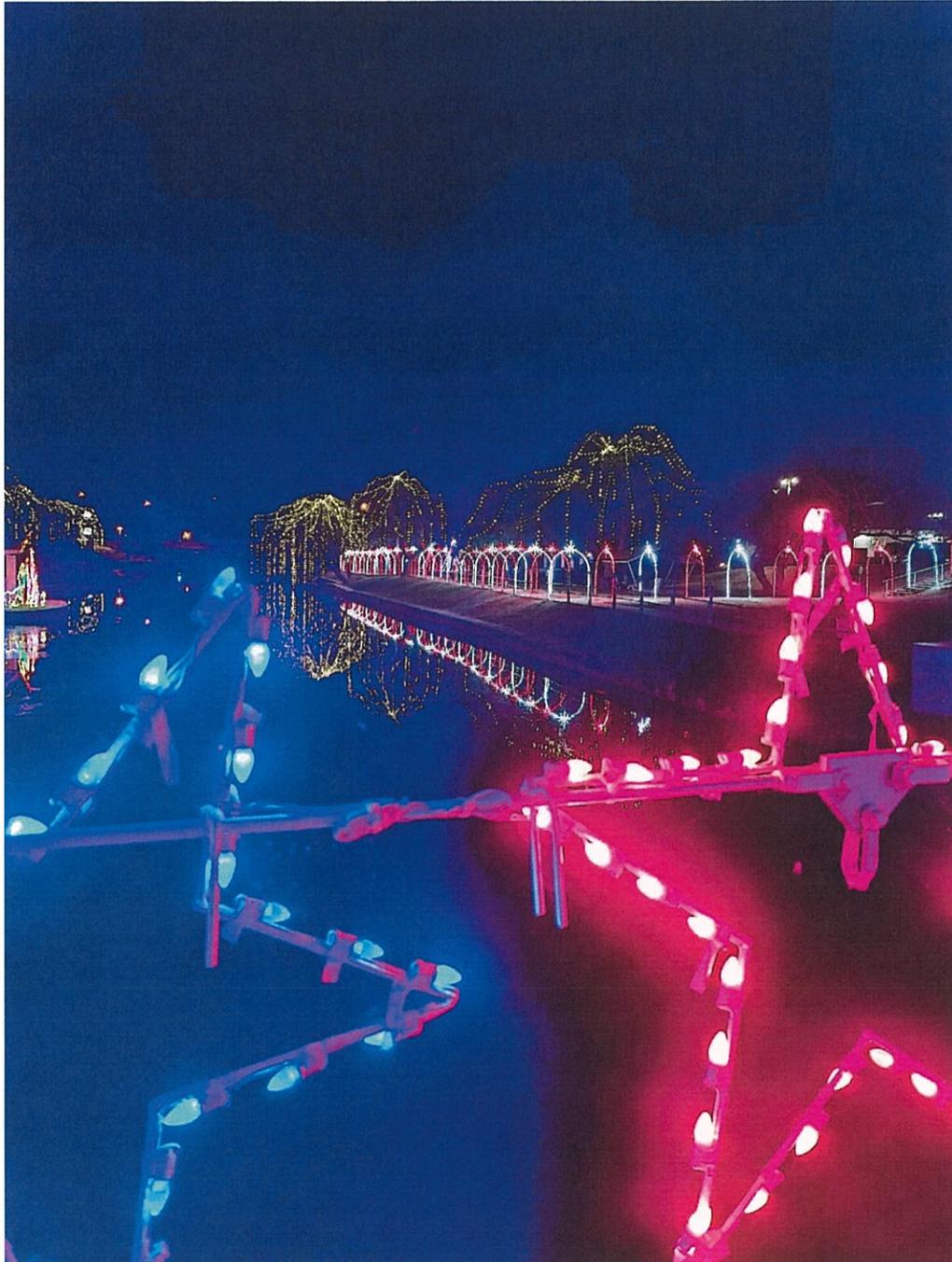


Entry 3

Faith Reyes

Faithreyes0105@gmail.com

“Merry and Bright” was taken at Sulphur Creek in Lampasas, TX.



Entry 4

Julie Santamaria
juliakatx@gmail.com

“Julie Santamaria” was taken at W.M. Brook Park in Lampasas, TX.

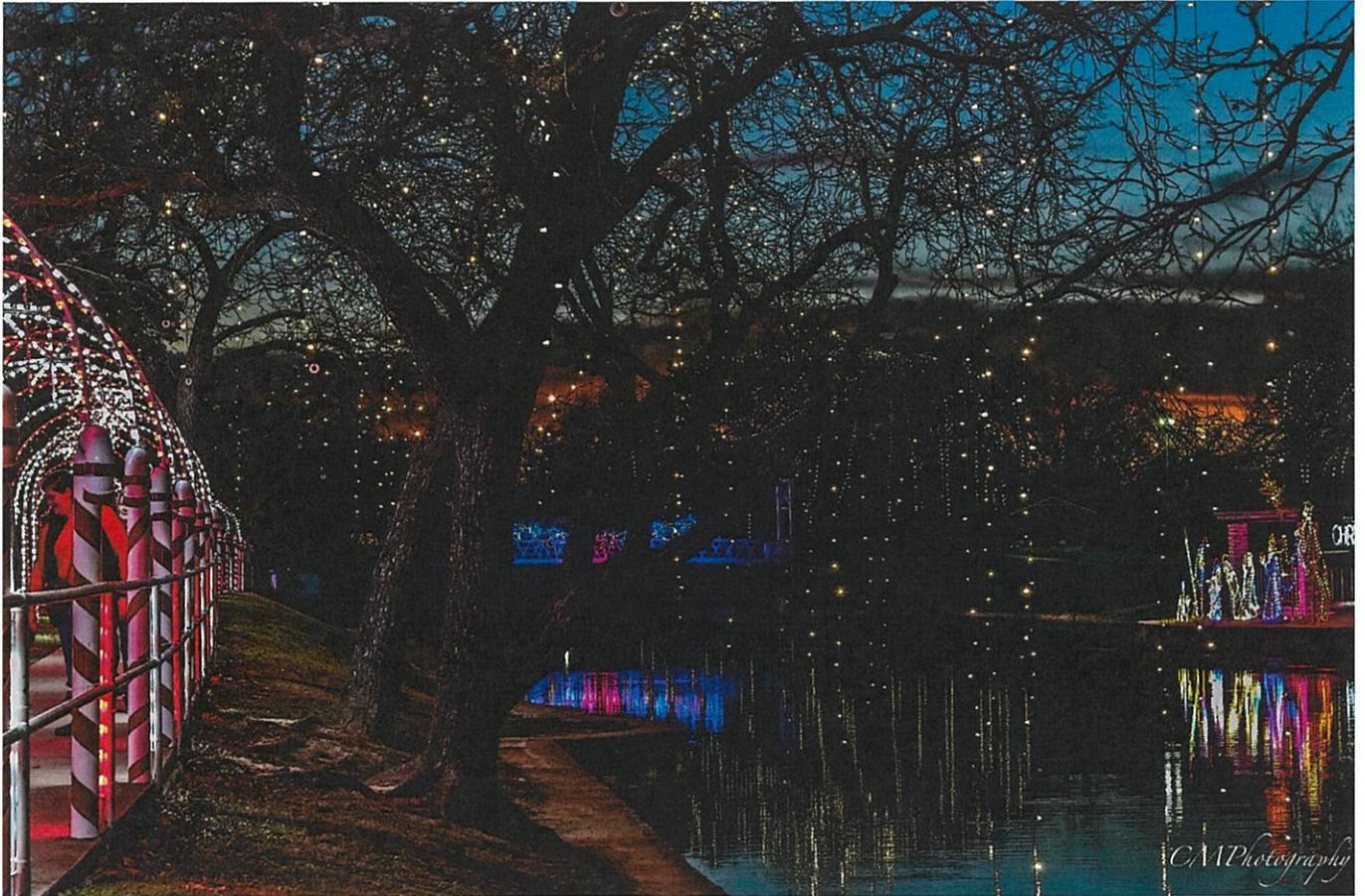


Entry 5

Candice Goggans

Candicemarieg30@gmail.com

“All is Calm, All is Bright” was taken at W.M. Brook Park in Lampasas, TX.




City ManagerITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:
Discussion and possible action regarding an extension of an Emergency Ordinance of the City Council of the City of Lampasas, Texas, temporarily amending Ordinance 1148, City of Lampasas Personnel Policies Manual Section 8.00 Leave Time, subsection 8.05 Family and Medical Leave and, subsection 8.15 Sick Leave Pool, in response to COVID-19. Repealing conflicting ordinances and/or City policies; including a severability clause; and establishing an immediate effective date.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: January 5, 2022 For the Agenda of: January 10, 2022

Procurement and Funding Statement:
N/A

Attachments: Ordinance

Summary Statement:
This ordinance will replace the one that was approved in January 2021 and expired in December 2021. With the continued rise in COVID-19 cases and with the City of Lampasas still being impacted by the virus, City Council has the opportunity to extend the use of the City's sick pool as a resource for those employees that must be out of work due to exposure, illness, or potential exposure to the COVID-19 virus. The ordinance will allocate the number of hours, designated by Council, allowed for the employee to use from the Sick Pool. The ordinance also supports the City's goal of continuity of service. This temporary amendment would become effective immediately with an expiration date decided by Council action.

Recommendation:
Motion to approve the first and final reading of an extension of an Emergency Ordinance of the City Council of the City of Lampasas, Texas temporarily amending Ordinance 1148, City of Lampasas Personnel Policies Manual Section 8.00 Leave Time, subsection 8.05 Family and Medical Leave and, subsection 8.15 Sick Leave Pool, in response to COVID-19. Repealing conflicting ordinances and/or City policies; including a severability clause; and establishing an immediate effective date and expiration date.

ORDINANCE NO. _____

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS TEMPORARILY AMENDING ORDINANCE 1148, CITY OF LAMPASAS PERSONNEL POLICIES MANUAL SECTION 8.00 LEAVE TIME, SUBSECTION 8.05 FAMILY AND MEDICAL LEAVE AND SUBSECTION 8.15 SICK LEAVE POOL IN RESPONSE TO COVID-19; REPEALING CONFLICTING ORDINANCES AND/OR CITY POLICIES; INCLUDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE AND EXPIRATION DATE.

WHEREAS, the City of Lampasas, Texas is a Home Rule municipality granted the authority to enact regulations pertaining to health, safety, and welfare of the City and its citizens by the State of Texas and, further, to operate pursuant to the provisions set forth in its Home Rule Charter adopted by the voting citizens of the Lampasas community, and

WHEREAS, after careful consideration and evaluation, the City Council has determined that it is in the best interest of the City to approve an emergency temporary amendment to the 2006 City's Personnel Policies Manual, as detailed below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

PART 1: The existing 2006 Personnel Policies Manual of the City of Lampasas dated May 2006 Section 8.00 Leave Time, Subsection 8.05 Family and Medical Leave and Subsection 8.15 Sick Leave Pool are temporarily amended as follows:

8.05 FAMILY AND MEDICAL LEAVE

Temporarily expanding the use of Sick Leave Pool until _____, to provide paid job-protected leave for _____(days)(hours) to both fulltime and part-time City employees who have been employed for at least 30 calendar days by the City, in response to COVID-19.

8.15 SICK LEAVE POOL

Temporarily suspend the purpose for a City employee to use in the event of a catastrophic illness or injury, surgery, or disability, and rather, to temporarily allow a City employee to request paid sick time through the sick leave pool.

PART 2: All ordinances, policies, resolutions, or parts of ordinances, policies and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect.

PART 3: If any provision of this Ordinance and the Policies adopted herein or application thereof to any person or circumstance, shall be held invalid, such invalidity shall not affect the other provisions, or applications thereof, of this Ordinance and the Policies adopted hereby which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are hereby declared to be severable.

PART 4: The Mayor is hereby authorized to sign this Ordinance and the City Secretary to attest.

PART 5: The Ordinance shall take effect upon the date of passage note4d below in accordance with the City's Charter and the laws of the State of Texas with a single reading, as authorized by law.

PASSED AND APPROVED ON THIS FIRST READING ON _____ DAY OF _____, 2021, DUE TO AN EMERGENCY.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

Approved in Form by the City Attorney:

Jo-Christy Brown, Esq.

Executed on a Separate page to be Attached hereto

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

SUBJECT:

Discussion and Possible Action Authorizing the City Council to Designate Funds for the future purchase of a Fire Apparatus

REQUESTED BY: Yvonne Moreno, Finance Director

SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: January 5, 2022 FOR THE AGENDA OF: January 10, 2022

Expenditure Required: N/A

Available Funding: N/A

Attachments:

SUMMARY STATEMENT:

In Fiscal Year 2020-2021, the City of Lampasas budgeted for \$400,000 to be put in reserve for the future purchase of a fire apparatus. The City Council may elect to designate those funds to a reserve account so that those monies can only be used for that purpose.

Recommendation: Staff asks that the monies be designated by Council to be used solely for the future purchase of a fire apparatus.

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City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding TxDOT request to purchase City of Lampasas property on South Highway 281 for proposed improvements.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 4, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

As discussed in Workshop, Council may provide specific direction within this agenda item to further negotiate, accept, and/or finalize conveyance of the described property.

Recommendation:

Consideration of formal action/direction.

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City ManagerITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action concerning approval of the Contract for Election Services between Lampasas County, Texas and the City of Lampasas, Texas, for the May 7, 2022 General Election

Requested by: Becky Sims, City Secretary

Submitted by: Becky Sims, City Secretary

Date Submitted: January 7, 2022

For the Agenda of: January 10, 2022

Procurement and Funding Statement:

\$5,467.35 Estimated cost (See Exhibit C of Attached Agreement); Budgeted Funding: \$10,000.00

Attachments: Contract for Election Services

Summary Statement:

Mark Bishop, Elections Administrator, has agreed to conduct the election again this year. The Contract is the same as last years with the exception of dates. Early voting will be at the Election Administrator's office, 407 South Pecan, Suite 102. On Election Day, voting locations will be at the Election Administrator's Office, 407 South Pecan, Suite 102, the Kempner Fire Training Center, 315 Pecan Street, in Kempner, Texas and Lometa City Hall. 100 San Saba Street in Lometa Texas. The addition of the polling location in Lometa is due to a special election being held on May 7, 2022 to vote on constitutional amendments that did not meet the November 2021 election deadline. All local elections in the county will be held jointly in a county wide election.

Type	Title	Subject	Description
LRCA	Property Tax Limit Reduction for Elderly and Disabled Residents Amendment	Taxes	Authorizes the state legislature to reduce the amount of the limitation on total ad valorem taxes imposed on the homesteads of elderly or disabled residents for school maintenance and operations to reflect any statutory reduction from the preceding tax year
LRCA	Increased Homestead Exemption for School District Property Taxes Amendment	Taxes	Increases the homestead exemption for school district property taxes from \$25,000 to \$40,000

As a reminder, the US Supreme Court ruling in June 2013, the City is no longer required to obtain the Department of Justice Preclearance.

Recommendation:

Motion to approve the Contract for Election Services between Lampasas County, Texas and the City of Lampasas, Texas for the May 7, 2022 General Election and authorize the City Manager to execute the related document.

CONTRACT FOR ELECTION SERVICES
BETWEEN
LAMPASAS COUNTY, TEXAS
AND
THE CITY OF LAMPASAS, TEXAS
FOR THE May 7, 2022 LOCAL ELECTION

THIS CONTRACT is made and entered into by and between the County of Lampasas, Texas, Elections Administrator acting as its agent, hereinafter referred to as "Contracting Officer," and the individual Local Political Subdivision - the Lampasas Independent School District, Texas, Election Official acting as its agent, hereinafter referred to as "the LPS," pursuant to the authority under Section 31.092(a) of the Texas Election Code. In consideration of the mutual covenants and promises hereinafter set forth, the parties to this contract agree to the following with regard to coordination, supervision, and conducting of the LPS's **May 7, 2022** trustee election ("the election").

I. RESPONSIBILITIES OF CONTRACTING OFFICER. The Contracting Officer will perform the following services and furnishing the following materials and equipment in connection with the election:

A. Department of Justice Preclearance. Not applicable at this time due to US Supreme Court ruling in June 2013.

B. Nomination of Presiding Judges and Alternate Judges; Appointment of Clerks. The Contracting Officer shall submit to the LPS for approval by its governing body within such time so as to not impede the orderly conduct of the election, a proposed list of presiding election judges and alternate presiding judges for each of the LPS's Election Day voting locations shown on Exhibit B, attached hereto and made part of this contract, a proposed person to serve as presiding judge of the Early Voting Ballot Board (EVBB), and two proposed persons to serve as presiding judge and alternate judge of the central counting station on Election Day. Such proposed presiding judges and alternate judges shall meet the eligibility requirements in Subchapter C of Chapter 32 of the Texas Election Code. The proposed EVBB presiding judge and the proposed central counting station presiding judge shall meet the eligibility requirements in, respectively, Sections 87.003 and 127.005(b) and Subchapter C of Chapter 32 of the Texas Election Code.

C. Notification to Presiding Judges and Alternate Judges; Appointment of Clerks.

1. Following their appointment by the governing body of the LPS, in accordance with Section 32.009 of the Texas Election Code, the Contracting Officer shall notify each presiding judge and alternate judge of his or her appointment. The notification will include the assigned voting location, date of the election school, the eligibility requirements for election workers, the date and time of the election, the rate of compensation, the number of election clerks the presiding judge may appoint, and the name of the presiding or alternate judge as appropriate.

2. The Contracting Officer will forward a list of registered voters who are willing to serve as election clerks from which the presiding judge shall make his or her clerk appointments. If the presiding judge or the alternate judge does not speak both English and Spanish, and the election precinct is one subject to Sections 272.002 and 272.009 of the Texas Election Code, the presiding judge shall make a documented effort to choose at least one election clerk who speaks both English and Spanish. The Contracting Officer shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments.

3. The Contracting Officer shall prepare the writs of election in accordance with Section 4.007 of the Texas Election Code. The writs of election shall be forwarded by the Contracting Officer to the presiding judges in accordance with timelines from the Secretary of State's office.

4. Following appointment by the governing body of the LPS, the Contracting Officer shall notify the presiding and alternate judges of the EVBB and the central counting station of their respective appointments, the time and place on Election Day to which they should report, the date of the election school for them, the eligibility requirements, the rate of compensation, the number of clerks the presiding judge is entitled to appoint (two for the EVBB and one for the central counting station), and the names of potential clerks.

D. Contracting with Third Parties. In accordance with Section 31.098 of the Texas Election Code, the Contracting Officer is authorized to contract with third persons for election services and supplies. The cost of such third-person services and supplies will either be paid by the Contracting Officer and reimbursed by the LPS or the LPS will pay such cost directly to the third persons, as agreed by the parties at the time the services and supplies are ordered.

E. Election School. In accordance with Sections 32.111 and 125.009 of the Texas Election Code, the Contracting Officer shall be responsible for conducting (or for having third parties conduct) at minimum one election school to train the presiding judges, alternate judges, and election clerks in the operation and troubleshooting of the direct record electronic (DRE) voting system and the conduct of elections, including qualifying voters, maintaining order in the voting location, and provisional voting. The Contracting Officer shall determine the date, time, and place for such school(s) and notify the presiding judges, alternate judges, and clerks of such. The Contracting Officer may hold the election school(s) on a Saturday in order to increase its availability to election workers who are employed during the regular work week. The LPS understands that the Contracting Officer cannot guarantee that the judges, clerks, or deputies will attend an election school. The Contracting Officer will not pay election workers for attendance at the election school(s).

F. Posting of Election Notice. The Contracting Officer shall be responsible for posting the required election notice under Section 4.003 of the Texas Election Code by posting at each voting location in which an election is held.

G. Election Supplies. The Contracting Officer shall procure, prepare, and distribute to each presiding judge (or the election worker designated by the presiding judge) for use at the voting locations on Election Day and Early Voting the following consumable election supplies in connection with the LPS's registered voters: election kits from third-party vendors or the equivalent

(including the appropriate envelopes, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and Subchapter B of Chapter 66 of the Texas Election Code); seals; sample ballots; ExpressVote Ballot Card Stock and other consumable-type office supplies necessary to hold an election. If necessary, the Contracting Officer may purchase additional or make additional copies of election forms, including sample ballots and combination poll lists/signature rosters.

H. Election Equipment.

1. The Contracting Officer will use the Direct Record Electronic (DRE) voting system purchased by Lampasas County, for the election. This voting system is variously referred to throughout this contract as “the voting system,” “the DRE voting system,” or “the voting equipment,” and includes the equipment referred to as “ExpressVote BMD Terminal” (Terminal), “DS200 Precinct Scanner” (Scanner), and “ExpressPoll Tablet” (E-poll Book). The Early Voting and Election Day voting places will each have at least one voting machine that is accessible to disabled voters.

2. The Contracting Officer shall coordinate with Election Systems & Software, LLC (ES&S) the ballot preparation based on information provided by the LPS, including names of the candidates, names of the offices sought, order of names on the ballot, and the English and Spanish translation of the offices and any propositions. The LPS shall be responsible for the cost of such programming. The Contracting Officer will notify the LPS of the cost. The Contracting Officer shall provide sufficient time to the LPS to review the ballot before it is finalized.

3. The Contracting Officer shall prepare the Terminals and Scanners for Early Voting and Election Day, including predefinition and sealing, and shall make available for pick up the appropriate Terminals, Scanners, and E-poll Books to the appropriate presiding judges (or the election worker designated) who picks up the election supplies under paragraph D above. The Terminals, Scanners, and E-poll Books (along with the election supplies, election records, and unused election supplies under paragraph D above) will be returned to the Contracting Officer at the conclusion of the election by the presiding judge (or the election worker as designated).

4. The Contracting Officer will prepare an E-poll Book and Express Vote Printer for Early Voting and Election Day polling places with pick up and return in the same manner as other equipment under #3 above.

5. At the option of the Contracting Officer, election supplies, Terminals, Scanners, and E-poll Books may be transported by the Contracting Officer or designee to the Election Day voting location and picked up at the voting location after the polls close on Election Night.

1. Logic and Accuracy Testing. The Contracting Officer shall conduct all logic and accuracy testing in accordance with the procedures set forth by the Texas Secretary of State. The Contracting Officer shall also cause the publication of any required notice of such testing. The Contracting Officer will notify the LPS of the date and time of the Logic and Accuracy Testing. The LPS shall reimburse the Contracting Officer for the cost of such testing and notice.

J. Early Voting. The Contracting Officer will hold early voting at its designated location at 407 South Pecan, Suite 102, Lampasas, Texas, and will conduct early voting by mail in connection with the election of the LPS. In accordance with Sections 31.097(b) of the Texas Election code, the Contracting Officer will serve as Early Voting Clerk for the election.

1. The Contracting Officer shall supervise and conduct Early Voting by mail and personal appearance and shall hire up to 4 clerks to serve as Early Voting deputy clerks at the main office.
2. Early Voting by personal appearance for the election shall be conducted during the hours and time period and at locations listed in Exhibit A. The Contracting Officer shall ensure that the Early Voting locations are set up for early voting and have the necessary tables, chairs and voting equipment.
3. If requested by the LPS, the Contracting Officer shall deliver or fax to the LPS the next business day, copies of the roster of early voters from the previous day from both the main and branch locations. The cost of such delivery and faxing shall be reimbursed to the Contracting Officer by the LPS.
4. Ballot by Mail applications and Federal Post Card Applications will be received by the Contracting Officer. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas Election Code by the Contracting Officer and assigned deputies at the Elections Administrator office, 407 South Pecan, Suite 102, Lampasas, TX.
5. All Early Voting ballots cast by mail shall be secured and maintained by the Contracting Officer and delivered by the Contracting Officer or the assigned deputy in accordance with Chapter 87 of the Texas Election Code to the Early Voting Ballot Board at the central counting station on Election Day.

K. Election Day Voting Locations. The Election Day voting locations are as set forth in Exhibit B. The Contracting Officer shall arrange for the use of the Election Day voting places and shall coordinate with the Election Day judge for the setup of the voting locations for Election Day, including ensuring that they have the necessary tables, chairs, and voting equipment.

L. Counting the Votes. The Contracting Officer shall count the votes in accordance with Chapter 127 of the Texas Election Code. The Contracting Officer shall serve as the central counting station manager.

M. Election Reports. The Contracting Officer shall prepare the unofficial tabulation of election results under Section 66.056(a) of the Texas Election Code. The unofficial tabulation of Early Voting precinct results shall be made available to the LPS as soon as they are prepared but not earlier than 7:05 p.m. or the time by which all voting locations close on Election Day at the Contracting Officer's office.

N. Provisional Votes/Determination of Mail Ballots Timely Received under Section 86.007(d) of the Texas Election Code. The Contracting Officer or designee (which may include the LPS election official) will review the affidavits related to provisional voters and provide factual information on the provisional voter's status. The Contracting Officer or designee will deliver the

provisional voting affidavits relating to the LPS's provisional voters in counties *other* than Lampasas County to the LPS's election official not later than the next business day after the Election Day. The Contracting Officer or its deputy will deliver the provisional affidavits to the appropriate voter registrar not later than the next business day after the Election Day so that the voter registrar may provide factual information on the provisional voter's status. The Contracting Officer will notify the EVBB of the need to meet within the time set forth in Section 65.051 of the Texas Election Code for the purpose of determining the disposition of the provisional votes. At the same time, the EVBB will review mail ballots timely received under Section 86.007(d) of the Texas Election Code to determine whether such will be counted and to resolve any issues with such ballots. Promptly after determination of the provisional votes and resolution of any such mail ballots, the Contracting Officer will tally the accepted provisional votes and resolved mail ballots, amend the unofficial tabulations, and submit new unofficial tabulations to the LPS.

O. Custodian of Election Records. After completion of the unofficial tabulation of precinct results, the Contracting Officer shall distribute the election records to the LPS Election Official in accordance with Section 66.051 of the Texas Election Code. The Contracting Officer is hereby appointed the custodian of the voted ballots (which in the case of the ballots cast on the DRE voting system consists of the DVD backup) and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law. The Contracting Officer shall also maintain custody of the records pertaining to the operation of the Terminals, Scanners, and E-poll Books.

P. Recount.

1. If required by law, the Contracting Officer shall have performed a partial count of electronic voting system ballots in accordance with section 127.201 of the Texas Election Code and a recount in accordance with section 129.001 of the Texas Election Code. The LPS shall reimburse the Contracting Officer for the cost of such count and recount.

2. If a recount is required in accordance with Title 13 of the Texas Election Code, the Contracting Officer shall conduct such recount and the terms of this contract shall govern such recount. The cost of any such recount is not included in the estimate set forth in Exhibit C, which is attached hereto and made a part of this contract.

Q. Reports to the Texas Secretary of State. The Contracting Officer shall have no responsibility for the filing of reports with the Texas Secretary of State.

II. RESPONSIBILITIES OF THE LPS. The LPS shall assume the following responsibilities in connection with the election:

A. Adopting a Voting System. Per Section 123.001 of the Texas Election Code, the LPS has adopted the DRE voting system that will be used in the election.

B. Establishing a Central Counting Station. Per Section 127.001 of the Texas Election Code, the LPS has established the central counting station at the Elections Administrator office, 407 South Pecan, Suite 201, Lampasas, TX 76550.

C. Department of Justice Preclearance. Not applicable at this time due to US Supreme Court ruling in June 2013.

D. Appointment of Presiding Judges and Alternate Judges. Promptly after receiving the proposed lists of presiding judges and alternate judges from the Contracting Officer, and within such time so as to not impede the orderly conduct of the election, under Sections 32.005, 87.002 and 127.005 of the Texas Election Code, the LPS will appoint presiding judges and alternate judges at the indicated Election Day voting places, the EVBB, and the Central Counting Station from the proposed lists and notify the Contracting Officer. The LPS may appoint as presiding judges and alternate judges, persons other than those on the proposed list, but acknowledges that such persons must be willing to take all necessary training with respect to the voting equipment. If from other sources, the LPS shall ensure that the appointees meet, as appropriate, the eligibility requirements in Subchapter C of Chapter 32 and Sections 87.003 and 127.005(b) of the Texas Election Code.

E. Assistance in Providing Bilingual Clerks. In compliance with section 272.009 of the Texas Election Code, if necessary, the LPS shall have available at a central location - one election clerk who is fluent in both English and Spanish to provide assistance to Spanish-speaking voters, if the election judges advise the Contracting Officer that they are unable to find bilingual election clerks and the Contracting Officer so advises the LPS. The LPS shall provide the names and telephone numbers of potential bilingual election clerks to the Contracting Officer.

F. Appointment of Early Voting Clerk. The LPS hereby appoints the Contracting Officer Elections Administrator to serve as the Early Voting Clerk for the election and authorizes the conduct of the Early Voting at the Elections Administrator's main office at 407 South Pecan, Suite 102, Lampasas, Texas.

G. Appointment of Central Counting Station Manager and Tabulation Supervisor. The LPS hereby appoints the Contracting Officer Election Administrator to serve as the Central Counting Station Manager and Tabulation Supervisor.

H. Registered Voter List. The LPS shall obtain from the Election Administrator, or Voter Registrars, if the territory of the LPS is in more than one county, a list or lists of registered voters in the LPS territory required for use on Election Day and for the early voting period required by law and provide these lists to the Contracting Officer if applicable

I. Applications for Mail Ballots. Ballot by Mail applications and Federal Post Card Applications will be received by the Contracting Officer. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas Election Code by the Contracting Officer and assigned deputies at the Elections Administrator office, 407 South Pecan, Suite 102, Lampasas, TX.

J. Election Orders, Notices, and Canvass. The LPS shall prepare in a timely manner the election order, notice, resolutions, official canvass, returns, and other pertinent election documents for adoption by the appropriate officer or governing body of the LPS. The LPS is responsible for ensuring that all necessary documents are in both English and Spanish.

K. Election Notice. The LPS shall be responsible for preparing and posting the required election notice under Section 4.003 of the Texas Election Code. The LPS will forward copy of the Notice to the Contracting Officer.

L. **Map.** If requested by the Contracting Officer, the LPS shall provide the Contracting Officer with an updated map and street index of its jurisdiction in an electronic or printed format to enable the election workers to determine the voters eligible to vote in the LPS.

M. **Ballot Information.** Not later than three days following the deadline for a candidate to withdraw, the LPS shall provide the Contracting Officer with the office names, including place designations, in English with Spanish translations, the names of the candidates as the names are to appear on the ballot as well as the order in which the names are to appear under each office, and the English and Spanish translations of any propositions that are to appear on the ballot, as well as the order of any such propositions on the ballot. The LPS shall promptly review for correctness and verify approval by signature the final ballot when requested by the Contracting Officer to do so prior to finalization.

N. **Promotion and Information about the Election.** The LPS assumes the responsibility of providing information about the candidates and issues, if any, in the election and of promoting the schedules for Early Voting and Election Day. The Contracting Officer shall have no responsibility for this.

O. **Recount.** If the LPS or its canvassing authority receives a recount petition, it shall immediately notify the Contracting Officer of such recount petition and provide the Contracting Officer with a copy of the petition.

P. **Reports to the Texas Secretary of State.** The LPS is responsible for filing all required reports with the Texas Secretary of State.

III. ELECTION WORKERS

A. **Number of Election Workers at Election Day Voting Locations.** It is agreed by the Contracting Officer and the LPS that there will be up to five election workers at each of the Election Day Voting locations. The workers will consist of the presiding judge, alternate judge, and three election clerks appointed by the presiding judge. However, the parties agree to consult at least 30 days before the election to decide if in voting locations with a historically low voter turnout, the number of election workers could be reduced to a total of three without adverse impact on the integrity of the voting procedures.

B. **Number of Early Voting Deputies.** The Contracting Officer may appoint up to four Early Voting workers to work at the Early Voting location.

C. **Number of EVBB Members.** It is agreed by the Contracting Officer and the LPS that the EVBB shall consist of three members, a presiding judge and two clerks appointed by the presiding judge.

D. **Presiding Judge of the Central Counting Station.** It is agreed by the Contracting Officer and the LPS that there will be a presiding judge and an alternate judge appointed for the central counting station.

E. **Compensation to be Paid to Presiding Judges, Alternate Judges, and Election Clerks.** The Contracting Officer and the LPS agree that the alternate judges, election clerks, and

election night receiving workers will be paid the rate of \$10.00/hour for the hours actually worked. The presiding election judge, central counting station supervisor and assistant, and the EVBB a will be paid the rate of \$11.00/hour.

F. Delivery Fee. The election worker who picks up the election supplies, Terminals, Scanners, and E-poll Books the day before the election and who returns them after the polls close on Election Day will be paid a delivery fee of \$25. This fee may be split in the event that a different election worker picks up the election supplies, Terminals, Scanners, and E-poll Books than returns them. The presiding judge shall note the split on the compensation sheet. In the event that the Contracting Officer or designee delivers the election supplies, Terminals, Scanners, and E-poll Books to the voting location and an election worker returns them, the election worker shall be entitled to one-half of the delivery fee. In the event that the Contracting Officer or designee both deliver to and pick up from the voting location the election supplies, Terminals, Scanners, and E-poll Books no delivery fee will be paid to the election workers.

G. Pick up of the Election Supplies, Terminals, and Scanners. The Contracting Officer shall have the supplies ready to be picked up by the presiding judges, or the designee of the presiding judges, on the Friday prior to Election Day, at 407 South Pecan, Suite 102, Lampasas, TX 76550, and shall notify the presiding judges of the date and time. The presiding judges will pick up the election supplies, Terminals, Scanners, and E-poll Books from the Contracting Officer. In the event the presiding judge cannot pick up the supplies, the Contracting Officer will deliver them to the voting location.

H. Election Schools. All election judges and alternate judges will be required to attend one or more election schools, as required by the Contracting Officer, on the operation of the voting system, the qualifying of voters, provisional voting, maintaining order in the voting place, and completing the paperwork required in an election. If an election worker declines to attend such election school(s), the Contracting Officer may replace that worker with another one, subject to the approval of the LPS, unless Section 32.007 of the Texas Election Code applies.

IV. PAYMENT

A. Reimbursable Costs and Expenses. In accordance with Section 31.100(b) of the Texas Election Code, the LPS shall pay the Contracting Officer for the actual expenses incurred directly attributable to the election, including without limitation, the following: supply costs, newspaper notice publication expenses, wages and salaries of Early Voting and Election Day voting place workers, wages and salaries of members of the EVBB and the central counting station presiding and alternate judges, the cost of the hours spent coordinating programming the ballot for the DRE voting equipment and the cost of preparing and conducting the Logic and Accuracy (L&A) Testing, a "per election" user fee of \$50 per machine per day for each regular Terminal, Scanner, and E-poll Book set placed in service at the Early Voting and Election Day voting locations serving the LPS, the cost of transportation of the voting equipment to the voting locations and from the voting locations to the central counting station, and the cost of Election Day technical support, tabulation, and production of unofficial reports by the Lampasas Election Administrators office.

B. Administrative Fee. In accordance with Section 31.100(d), the LPS shall pay the Contracting Officer an administrative fee in the amount of 10% of the total cost of the contract (but

not less than \$75.00) to cover the services performed by the Contracting Officer, other than the programming of the DRE ballot, the L&A Testing, and the Election Day services.

C. Billing.

1. As soon as reasonably possible after the election, the Contracting Officer will submit an itemized invoice to the LPS for (1) actual costs and expenses directly attributable to the coordination, supervision, and conducting of the election and incurred or promised on behalf of the LPS by the Contracting Officer, and (2) the Contracting Officer's administrative fee under Section 31.100(d) of the Texas Election Code. Costs and expenses for which reimbursement is sought shall be supported by appropriate documentation, except that the price of items coming out of the Contracting Officer's stock of election supplies shall be supported by the Contracting Officer's certificate about the number of items used and the unit cost therefore according to the vendor's standard price list.

2. To the extent that the costs and expenses are incurred in connection with voting locations used by more than one political subdivision, such as (without limitation) the cost of renting voting locations and voting equipment, programming the voting equipment, L&A Testing of the voting equipment and programming, wages and salaries of election workers, and the Election Administrator's office Election Day Support, such costs will be divided equally between the local political subdivisions using a common voting location.

D. Payment. If there are no opposed candidates, the LPS will cancel its election and will be responsible only for the Administrative Fee as noted in Section IV(B) and other agreed upon expenses that may have been incurred by the Contracting Officer on behalf of the LPS, if any. The LPS will notify the Contracting Officer of its intent to cancel the election within three days following the last day to file an application for place on the ballot. If the LPS cancels the election, the Contracting Officer may immediately bill the LPS for the Administrative Fee and any other agreed upon expenses that were incurred by the Contracting Officer on behalf of the LPS, if any. Following the election, the Contracting Officer's cost detail invoice shall be forwarded to the LPS. The invoice shall be due and payable to the appropriate party within 30 days from the date of receipt. If there is any disputed portion of the invoice, the LPS shall notify the Contracting Officer within such 30-day period or the invoice will be deemed to be a true and accurate rendering of the amount that is due.

E. Estimated Cost of Services. A cost estimate for election expenses is set forth in Exhibit C. The Contracting Officer agrees to advise the LPS if it appears that the actual expenses incurred by the Contracting Officer will exceed by 20% or more the estimated expenses as set forth in Exhibit C.

V. GENERAL PROVISIONS

A. Nontransferable Functions. Nothing in this contract shall authorize or permit a change in:

1. The authority with whom or the place at which any document or record relating to the election is to be filed;
2. The place at which any function is to be carried out;
3. The officers who conduct the official canvass of the election returns;

4. The authority to serve as custodian of voted ballots or other election records; or
5. Other nontransferable function specified under Sec.31.096 of the Texas Election Code.

B. Joint Election.

1. The LPS does hereby agree to hold a joint election under Section 271.002 of the Texas Election Code with the City of Lampasas as per the Joint Election Agreement set forth in Exhibit D, attached hereto and made part of this contract.

2. In the event of such a joint election, the LPS does hereby agree to share equally in the expense of the compensation of election workers and early voting deputies at such joint election locations, the cost of the DRE voting equipment at such joint locations, and the cost of any other election services in connection with such joint election locations (such as the DRE programming, L & A Testing, and Election Day support from the Election Administrator's office), in accordance with the Joint Election Agreement attached hereto and made a part of this contract as Exhibit D.

C. Cancellation of Election. If the LPS cancels its election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall only be entitled to receive the actual expenses incurred by the Contracting Officer before the date of cancellation in connection with the election. The Contracting Officer shall submit an invoice for such expenses and documented time spent on the election (properly supported as described in **IV. PAYMENT** above) as soon as reasonably possible after the cancellation, and the LPS shall make payment therefore in a manner similar to that set forth in **IV. PAYMENT** above. The Contracting Officer agrees to use reasonable diligence not to incur major costs in connection with election preparations until it is known that the election will be held, unless the LPS authorizes such major costs in advance in writing.

D. Contract Copies to Treasurer and Auditor. In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of this contract with the County Treasurer of Lampasas County, Texas and the County Auditor of Lampasas County, Texas.

E. Chargeable Election Expenses. In accordance with Section 31.100 of the Texas Election Code, only the actual expenses directly attributable to the contract may be charged, including Contracting Officer's administrative fee.

F. Criminal Background Checks. The Contracting Officer will certify that a criminal background check on all employees, including temporary employees, that may program, test, perform maintenance, transport equipment, or perform technical support on the voting system equipment for Lampasas County has been performed. The Contracting Officer will be responsible to determine that there are no findings that would prevent the employees from performing their assigned duties.

G. Representatives. For purposes of implementing this contract and coordinating activities hereunder, the Contracting Officer and the LPS designate the following individuals, and whenever the contract requires submission of information or documents or notice to the Contracting Officer or the LPS, respectively, submission or notice shall be to these individuals:

For the Contracting Officer:

Mark Bishop
Elections Administrator
407 South Pecan, Suite 102
Lampasas, TX 76550
Tel: (512) 556-8271 ext. 206
Fax: (512) 564-1424
Email: ea@co.lampasas.tx.us

For the LPS Election Official:

Becky Sims
City Secretary
City of Lampasas
312 E. Third Street
Lampasas, TX 76550
Tel: (512) 556-6831
Fax: (512) 556-8083
Email: bsims@cityoflampasas.com

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 202__.

By: _____
Mark Bishop
Elections Administrator
Lampasas County, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 202__.

By: _____
Finley deGraffenried
City Manager
City of Lampasas

Exhibit A

**May 7, 2022 LOCAL ELECTION
City of Lampasas, Texas
Lampasas County, Texas**

Early Voting Locations and Hours

Early voting will be held at the Lampasas County Elections office, 407 South Pecan, Suite 102, Lampasas, TX.

Monday, April 25, 2022	8:00 am - 5:00 pm
Tuesday, April 26, 2022	7:00am - 7:00pm
Wednesday, April 27, 2022	8:00am - 5:00pm
Thursday, April 28, 2022	8:00am - 5:00pm
Friday, April 29, 2022	8:00am - 5:00pm
Monday, May 2, 2022	8:00am - 5:00pm
Tuesday, May 3, 2022	7:00am - 7:00pm

Exhibit B

May 7, 2022 LOCAL ELECTION

**Election Day Voting Locations
City of Lampasas, Texas
Lampasas County, TX**

Location	Address	City/State	
Lampasas County Elections Office	407 S. Pecan St, Suite 102	Lampasas, TX 76550	
Kempner Fire Training Center	315 Pecan Street	Kempner, TX 76539	
Lometa City Hall	100 San Saba Street	Lometa, TX 76853	

EXHIBIT C

Election Cost Estimate: May 7, 2022 Election Services CONTRACT			
City of Lampasas (Based on two entities)			
SUPPLIES and EXPENSES		Cost	Entity %
SUPPLY COSTS - MISC OFFICE SUPPLIES (Envelopes, copying, letterhead, pens, pencils, misc office supplies)		50	25
ELECTION SUPPLIES (forms, voter information, provisional and mail ballot supplies, combination forms, equipment desk reference, judge handbook, sample ballots)		50	25
Logic and Accuracy Testing		50	25
LAT Notice Publication		150	75
BALLOT PRODUCTION - ES&S (City of Lampasas share)		3,800.00	1,900.00
Ballot By Mail 100 x \$3.50 (33% City Share)		350.00	116.67
Expressvote Ballot Card Stock 1000 x .18 (33% City share)		180	59.4
EQUIPMENT -- Shared with Lampasas ISD, Lampasas City -- 2 entities			
<i>EARLY VOTING - 7 days</i>			
DS200 Scanner	<i>7 days x 1 unit x \$50 per day</i>	350	175
ExpressVote BMD Terminal	<i>7 days x 5 units x \$50 per day</i>	1,750.00	875
ExpressPoll Tablet	<i>7 days x 1 unit x \$50 per day</i>	350	175
<i>ELECTION DAY – Elections Office</i>			
DS200 Scanner	<i>1 unit x \$50 per day</i>	50	25
ExpressVote BMD Terminal	<i>5 units x \$50 per day</i>	250	125
ExpressPoll Tablet	<i>1 unit x \$50 per day</i>	50	25
<i>ELECTION DAY – Kempner Fire Station</i>			
DS200 Scanner	<i>1 unit x \$50 per day</i>	50	25
ExpressVote BMD Terminal	<i>4 unit x \$50 per day</i>	200	100

ExpressPoll Tablet	1 unit x \$50 per day	50	25
DS200 Used for Ballots By Mail	1 unit x \$50 per day	50	25
PAYROLL			
EARLY VOTING - Elections Office	125 hrs. x \$10.00	1,250.00	625
ELECTION DAY - Lampasas location - 1 Judge	1 judge x \$11.00 per hr. x 14 hrs	154	77
ELECTION DAY - Lampasas Fee to deliver equipment	N/A	0	0
ELECTION DAY - Lampasas location - 2 Clerks	2 clerks x \$10.00 per hr. x 13 hrs	260	130
ELECTION DAY - Kempner Fire Station - 1 Judge	1 judge x \$11.00 per hr. x 14.5 hrs	159.5	79.75
ELECTION DAY - Kempner Fire Station Fee to deliver equipment	1 judge x \$25.00	25	12.5
ELECTION DAY - Kempner Fire Station location - 2 Clerks	2 clerks x \$10.00 per hr. x 13 hrs	260	130
ELECTION DAY - Counting station	3 clerks x \$10.00 per hr. x 3 hrs	90	45
ELECTION DAY - Assistance and Technical Support		50	25
Early Voting Ballot Board - 1 judge, 1 alternate judge, 1 clerk (provisional and ballots by mail)	3 workers x \$10.00 per hr x 3 hr	90	45
SUBTOTAL		10,118.50	4,970.32
10% ADMINISTRATIVE FEE			497.03
GRAND TOTAL - PAYABLE TO LAMPASAS COUNTY ELECTIONS ADMINISTRATOR			5,467.35

EXHIBIT D

**JOINT ELECTION AGREEMENT BETWEEN THE
LAMPASAS INDEPENDENT SCHOOL DISTRICT AND
THE CITY OF LAMPASAS**



LAMPASAS COUNTY, TEXAS
OFFICE OF ELECTIONS ADMINISTRATOR

December 29, 2021

Becky Sims, City of Lampasas
Whitney Walker, Lampasas ISD

The following listing contains a list of possible election workers who are available to work the May 7, 2022 election for your subdivision. The list is tentative as most workers have expressed that their ability to work will depend on their availability in May. Please let me know if there are any questions or concerns. I will update the list as I receive confirmation from all the workers.

Mark Bishop
Elections Administrator
Lampasas County, Texas

MAY 7, 2022 LOCAL ELECTIONS WORKERS LISTING

EARLY VOTING-JOINT ELECTION FOR THE CITY OF LAMPASAS AND LAMPASAS ISD

Polling Place: ELECTIONS OFFICE, 407 S PECAN, Suite 102, Lampasas, TX 76550

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>ZIP</u>
EV Clerk	Mark Bishop	EA Office	Lampasas	76550
Deputy EV Clerk	Susie Miller	EA Office	Lampasas	76550
Clerk	Janet Walsh	1114 CR 2080	Lometa	76853
Clerk	Elke White	2310 FM 3170	Kempner	76539
Clerk	Wanda Lang	6416 CR 3420	Lampasas	76550
Clerk	Victoria Dragoo	5 Bellaire Ave	Lampasas	76550
Clerk	Joy Melder	5 Bellaire Ave	Lampasas	76550

ELECTION DAY-JOINT ELECTION FOR CITY OF LAMPASAS AND LAMPASAS ISD

Polling Place: ELECTIONS OFFICE 407 S PECAN, Suite 102, Lampasas, TX 76550

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>ZIP</u>
Judge	Elke White	2310 FM 3170	Kempner	76539
Alternate Judge	Tori Dragoo	5 Bellaire	Lampasas	76550
Clerk	Joy Melder	5 Bellaire	Lampasas	76550

Polling Place: KEMPNER FIRE STATION, 215 Pecan, Kempner, TX 76539

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>ZIP</u>
Judge	Frances Gorton	400 CR 4707	Kempner	76539
Alternate Judge	Jo Anne Clark	248 CR 4964	Kempner	76539
Clerk	Barbara Mims	8243 FM 2657	Kempner	76539

Polling Place: LOMETA CITY HALL, 100 E San Saba St., Lometa, TX 76853

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>ZIP</u>
Judge	Lanetta Sprott	17034 CR 2200	Lometa	78653
Alternate Judge	Gail Braymen	2627 FM 581	Lometa	78653
Clerk	Gail Eltgroth	6455 CR 2600	Lometa	78653

EARLY VOTING BALLOT BOARD

Judge	Mark Bishop	EA Office	Lampasas	76550
Member	Harvey Farish	P O Box 3	Kempner	76539
Member	Debra Farish	P O Box 3	Kempner	76539
Member	TBD			

COUNTING STATION

Counting Station Manager	Mark Bishop	EA Office	Lampasas	76550
Tabulation Station Supervisor	Debra Farish	P O Box 3	Kempner	76539
Tabulation Station Clerk	Harvey Farish	P O Box 3	Kempner	76539
Tabulation Station Clerk	TBD			
Tech-Election Day	TBD			

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Chris Felan
Vice President
Rates & Regulatory Affairs

December 17, 2021

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the January 2022 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Chris Felan".

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR

January, 2022
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)
1	Estimated Gas Cost per Unit:	\$0.40854
2	Estimated City Gate Deliveries:	281,654,710
3	Estimated Gas Cost:	\$115,067,215
4	Lost and Unaccounted For Gas %	2.5932%
5	Estimated Lost and Unaccounted for Gas	\$2,983,923
6	Total Estimated City Gate Gas Cost:	\$118,051,138
7	Estimated Sales Volume:	295,124,160
8	Estimated Gas Cost Factor - (EGCF)	0.40000
9	Reconciliation Factor - (RF):	0.01150
10	Taxes (TXS):	0.00000
11	Adjustment - (ADJ):	0.00000
12	Gas Cost Recovery Factor - (GCRF)	0.41150 per Ccf

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
13	Fixed Costs				
14	Fixed Costs Allocation Factors [Set by GUD 10170]	100.0000%	Rate R - Residential	Rate C - Commercial	Rate I - Industrial Service
15	a. Current Month Fixed Costs of Pipeline Services	\$42,328,405	64.3027%	30.5478%	5.1497%
16	b. Plus: Second Prior Month Recovery Adjustment	\$0	27,218,307	12,930,312	2,179,786
	Net Fixed Costs	\$42,328,405	\$27,218,307	\$0	\$0
17	Commodity Costs				
18	a. Estimated Commodity Cost of Pipeline Services	(\$2,393,666)	(1,638,639)	(742,367)	(12,660)
19	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
	Net Commodity Cost of Pipeline Services	(\$2,393,666)	(\$1,638,639)	(\$742,367)	(\$12,660)
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$39,934,739	\$25,579,668	\$12,187,945	\$2,167,126
21	Estimated Billed Volumes		68,046,460 Ccf	44,794,460 Ccf	4,794,428 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21]		0.37590 Ccf	0.27210 Ccf	\$0.4520 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12]		0.41150 Ccf	0.41150 Ccf	\$4.0186 MMBtu
24	Rider GCR		0.78740 Ccf	0.68360 Ccf	\$4.4706 MMBtu
25					\$0.4520 MMBtu

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.