

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, December 13, 2021
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, December 13, 2021, in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion regarding Georgetown Tank mixing upgrade to improve disinfectant levels. *(pgs. 5-24)*
3. Discussion and updates related to COVID-19 Pandemic. *(pgs. 25-26)*
4. Discussion regarding Engineering related to relocation of water lines due to TxDOT 281 Improvement Project. *(pgs. 27-28)*
5. Discussion relating to recap from City Council Work Session, including Comprehensive Plan Implementation and project updates. *(pgs. 29-30)*
6. Discussion regarding any item on the regular agenda
7. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings	31-46

1.4	Public hearing to receive citizen comments regarding a request to institute voluntary annexation proceedings to enlarge and extend the boundary limits of the City to include the following described territory, being 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas.	47-58
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2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on November 22, 2021	59-68
2.2	Discussion and possible action concerning the approval of minutes of the Council Work Session held on December 8, 2021	69-72

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from November 1, 2021- November 30, 2021	73-78
3.2	Discussion and possible action regarding October 2021 Investment Report	79-98
3.3	Discussion and possible action to approve the second reading of an Ordinance to close, abandon, vacate and convey the alley in Block 76, Lampasas Springs Company First Addition.	99-100

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
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5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> • Traffic Counts • Trimming • Filing • Dumpster Stickers • Building Codes • Story Walk • Development 	101-106
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the award of the 2019/2020 TxCDBG Wastewater Project 7220260 on West Avenue C in the amount of \$373,466.00 to Royal Vista Inc.	107-112
7.2	Discussion and Section 3 Presentation by Langford Community Management Services as a condition of funding for TxCDBG Wastewater Project 7220260	113-124
7.3	Discussion and possible action to approve the first reading of an Ordinance to approve, deny or approve with modifications a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings.	125-128
7.4	Discussion and possible action regarding the approval of the Final Plat of Oncken-Sheppard Lane Subdivision within the Extra Territorial Jurisdiction (ETJ) of the City of Lampasas, Lampasas County, Texas being part of the James W. Robinson Survey, Abstract 583, Lampasas County.	129-134

7.5	Discussion and possible action regarding board appointments to the Planning and Zoning Commission.	135-152
7.6	Discussion and possible action regarding the first and final reading of an Ordinance to voluntarily annex in property described as 4.00-acre tract of land out of the C.K. Reese Survey, Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas.	153-156
7.7	Discussion and possible action regarding the first reading of an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 to September 30, 2021.	157-158
7.8	Discussion and possible action regarding purchase of two, 2021 Police Interceptor Utility All Wheel Drive (AWD) Police Units.	159-164
7.9	Discussion and possible action regarding purchase of two Motorola Solutions Watch Guard In-Car Video Camera systems.	165-168
7.10	Discussion and possible action regarding the surplus or donation of Unit #17, a 2011 Crown Vic Police Unit.	169-170
7.11	Discussion and possible action regarding the award of a professional engineering proposal from Eckermann Engineering, Inc. to design water line relocations along portions of the TxDOT Highway 281 project in the amount of \$41,300.00	171-178
7.12	Discuss and consider the selection of winner of website photo contest entry.	179-182
7.13	Discussion and possible action regarding the award of services proposal to Defensor Solutions, LLC to provide the Lampasas Water Department with an Emergency Preparedness Plan mandated by State Senate Bill 3 for \$16,000 and an Emergency Response Plan to fulfill requirements set forth by US EPA American Water Infrastructure Act for \$26,000.00	183-198
7.14	Discussion and possible action regarding funding the Tideflex Mixing System, to be installed during the Georgetown ground storage tank rehabilitation project in the amount of \$76,771.00.	199-200

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.

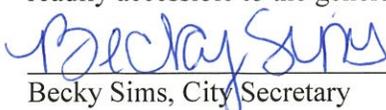
Adjourn Executive Session and Reconvene Regular Session

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 10 day of December 2021 at 1:05pm



 Becky Sims, City Secretary

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City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation regarding Georgetown Tank Mixing System upgrade to improve disinfectant levels

Requested By: Finley deGraffenried, City Manager
Van Sims, WWW Operations Manager

Submitted By: Jason Jones, Jones-Heroy & Associates

Date Submitted: December 8, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

As a capital project and as a beneficiary, the City is being asked to absorb the cost of the mixer at \$76,771.00. Funds can be allocated from 82-520-5430 \$123,000.00 (balance)

Attachments: Specifications and bid tabulations

Summary Statement:

As reported at the November 22, 2021 meeting; Kempner Water Supply Corporation ("KWSC") received bids for interior and exterior coating to the Georgetown Tank. KWSC did also bid, as an alternate, a mixing upgrade to improve residual disinfectant levels in the tank. Jason Jones discussed the need with City Staff and took the opportunity to bid the improvements with Georgetown Tank coatings. There is an action item on the regular agenda for Council consideration. The City is currently compensating KWSC for interior and exterior coating systems per Section 3.5 E.3, 2006 Wholesale Water Supply Contract. The mixing upgrade is not a contractual obligation of the City; however, the benefits may be compelling and worthy of consideration.

Recommendation:

Discussion only.

TIDEFLEX MIXING SYSTEM (TMS)

PRELIMINARY DESIGN REPORT

Tank Name: Georgetown GST 2.0MG Reservoir

Water Utility/Owner: Kempner Water Supply Corporation, TX

Consultant: Jones-Heroy & Associates, Inc.

CONTENTS

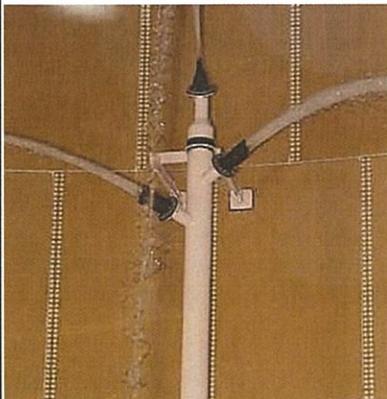
TMS - GENERAL ARRANGEMENT DRAWING

CFD MODELING

TMS - MIXING ANALYSIS

WATER AGE ANALYSIS

MANIFOLD HYDRAULICS / SYSTEM HEAD CURVE- FILL CYCLE



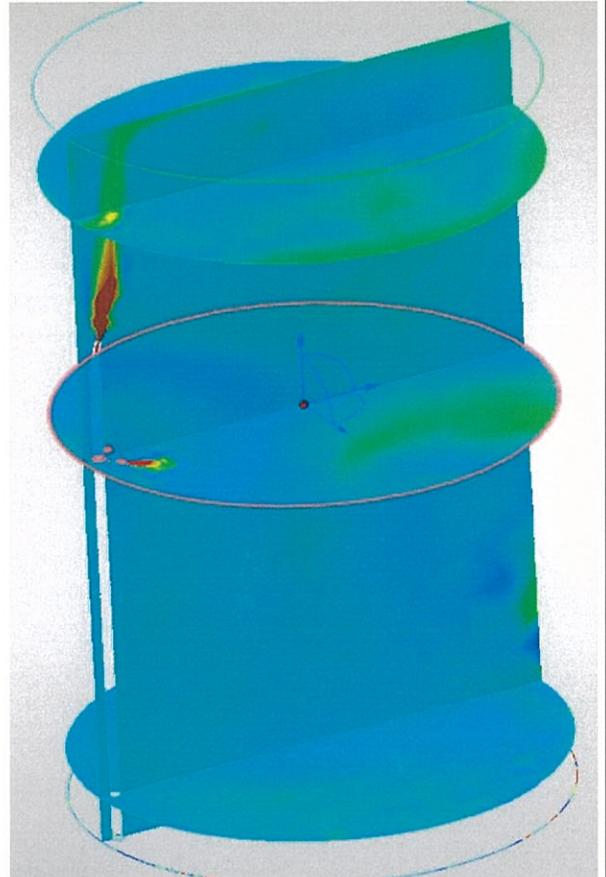
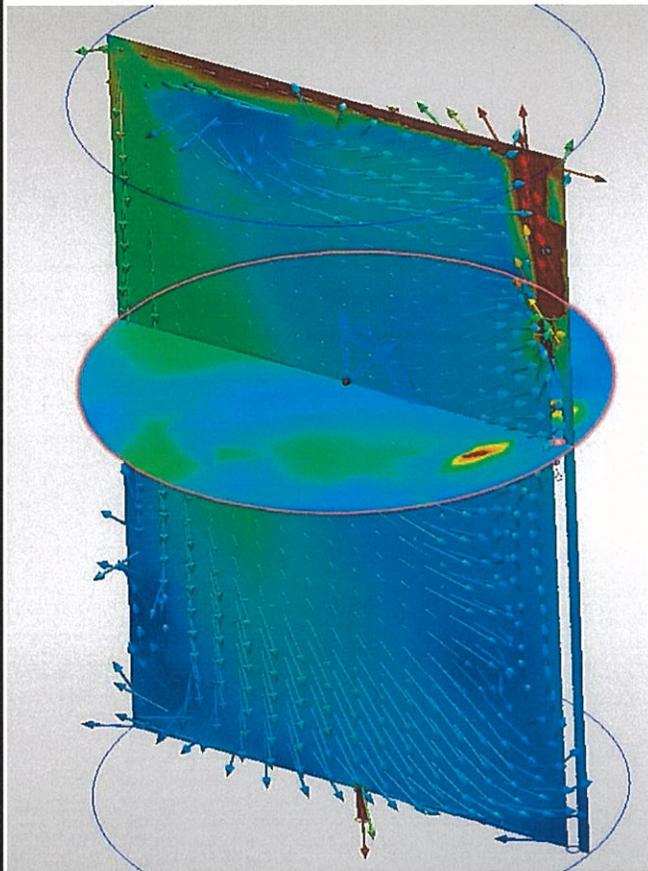
**ANALYSIS BY:
Patrick Platt**

Tideflex[®]
Technologies
A Division of Red Valve Company, Inc.

October 19, 2021

Computational Fluid Dynamics (CFD) Modeling

Below are CFD images showing representative velocity magnitude contour and vector images of this TMS configuration in a circular reservoir.



TIDEFLEX RESERVOIR MIXING ANALYSIS

Georgetown GST 2.0MG Reservoir Kempner Water Supply Corporation, TX

The Reservoir Mixing Analysis (RMA) is to be supplied to the water utility/owner as it provides guidance on the tank turnover/fluctuation required to ensure complete mixing with the TMS installed. Maintaining water quality in tanks and reservoirs is a combination of achieving complete mixing AND tank turnover to minimize water age. It is critical to achieve complete mixing to prevent a localized increase in water age (and associated water quality problems) due to short-circuiting and dead zones.

The RMA calculates the dependent variables and uses the mixing time formula to calculate the "Theoretical Mixing Time" (MT) at various filling flow rates. The MT is the fill time required to achieve complete mixing. The required drawdown (in feet), % turnover, and the required volume exchange (in gallons) are calculated based on these mixing times. These values are shown in the "Guide to Tank Fluctuation and Turnover" section of the RMA. A slightly greater drawdown/turnover is typically recommended to be conservative.

Within the "Guide to Tank Fluctuation and Turnover" is a "Minimum Tank Fluctuation Target". This is applicable for tanks that operate in fill-then-draw. This is the minimum amount the tank should be drawn down on the draw cycles to ensure complete mixing on the fill cycles. This data is intended to be used by operators in conjunction with SCADA and strip charts (where applicable) to verify adequate tank turnover and to determine "pump on" and "pump off" set points (where applicable). For tanks that operate in simultaneous fill and draw, the "Theoretical Mixing Time" (fill time required to achieve complete mixing) should be used to ensure the minimum fill time required is achieved.

The RMA also provides data on the time required to draw down the tank, at various draw rates, to the required level as determined by the mixing time calculations.

Note, the data provided on the required drawdown, % turnover and volume exchange are to ensure complete mixing of the tank volume to prevent water quality problems associated with short-circuiting, incomplete mixing, and increased water age. A water age evaluation of the entire distribution system may dictate greater tank turnover than provided with the RMA. As long as the actual tank turnover/fluctuation is equal to or greater than that provided with the RMA, the tank will be completely mixed.

Ice Formation Disclaimer:

The Mixing Times and Turnover required to achieve complete mixing as presented in this report are solely with respect to water quality - to ensure consistent temperature and disinfectant residuals thru the water volume. In colder climates, the turnover required to mitigate or eliminate ice formation in winter may be greater than the required turnover to mix the tank for water quality. It is the responsibility of the consulting engineer and/or owner to determine the amount of turnover required to mitigate ice formation or to implement additional preventative measures such as a recirculation pump and/or submersible heater.



RESERVOIR MIXING ANALYSIS (TMS)

19-Oct-2021

RESERVOIR / TANK NAME:

Georgetown GST 2.0MG Reservoir

CONSULTANT: Jones-Heroy & Associates, Inc.
 Contact: Jason Jones
 Address:

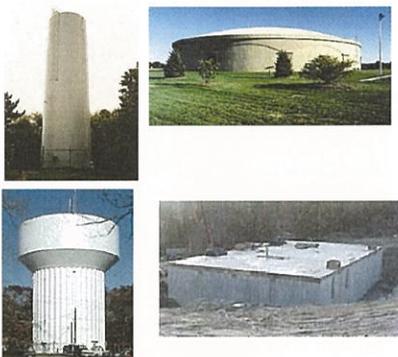
UTILITY / OWNER: Kempner Water Supply Corporation, TX
 Contact: Rodney Seaver
 Address:

phone
 fax
 email

phone
 fax
 email

RED VALVE RFP: E12
 Contact: Zach Azra

ANALYSIS BY: Patrick Platt



** If "Effective" Bowl Diameter is shown, the tank diameter is calculated to make the volume compute correctly. Mixing times are based on volume.

RESERVOIR / TANK DATA			INLET / OUTLET PIPES		FILL / DRAW RATES			
Tank Diameter	85.33	ft	Outlet Dia. =	18.00	in	Fill Rates (gpm)	Draw Rates (gpm)	
Depth to HWL	47.00	ft	* Effective Diameter of TMS (See Note 1)					
Depth to LWL	37.60	ft	Effec. Dia (in) =	AT		200.0	100	
			Effec. Dia (in) =	AT		1000.0	500	
Tank Volume	2,010,587	Gallons	Effec. Dia (in) =	AT		2000.0	1000	
Tank Volume	268,776	ft ³	Effec. Dia (in) =	AT		4000.0	2000	
Gallons Per Foot =	42,778							

FILL	Time to Fill Tank from Empty to H.W.L.		Time to Fill to 1' Depth		Input Fill Time (Hours)	Resulting Increase in Water Level (ft)	Volume Change (gallons)
	(Hours)	(Days)	(Minutes)	(Hours)			
INLET FLOW RATES (gpm)							
200.0	167.55	6.98	213.89	3.56	12.2	3.4	146,788
1000.0	33.51	1.40	42.78	0.71	3.6	5.1	218,932
2000.0	16.75	0.70	21.39	0.36	2.2	6.1	259,526
4000.0	8.38	0.35	10.69	0.18	1.3	7.2	306,702

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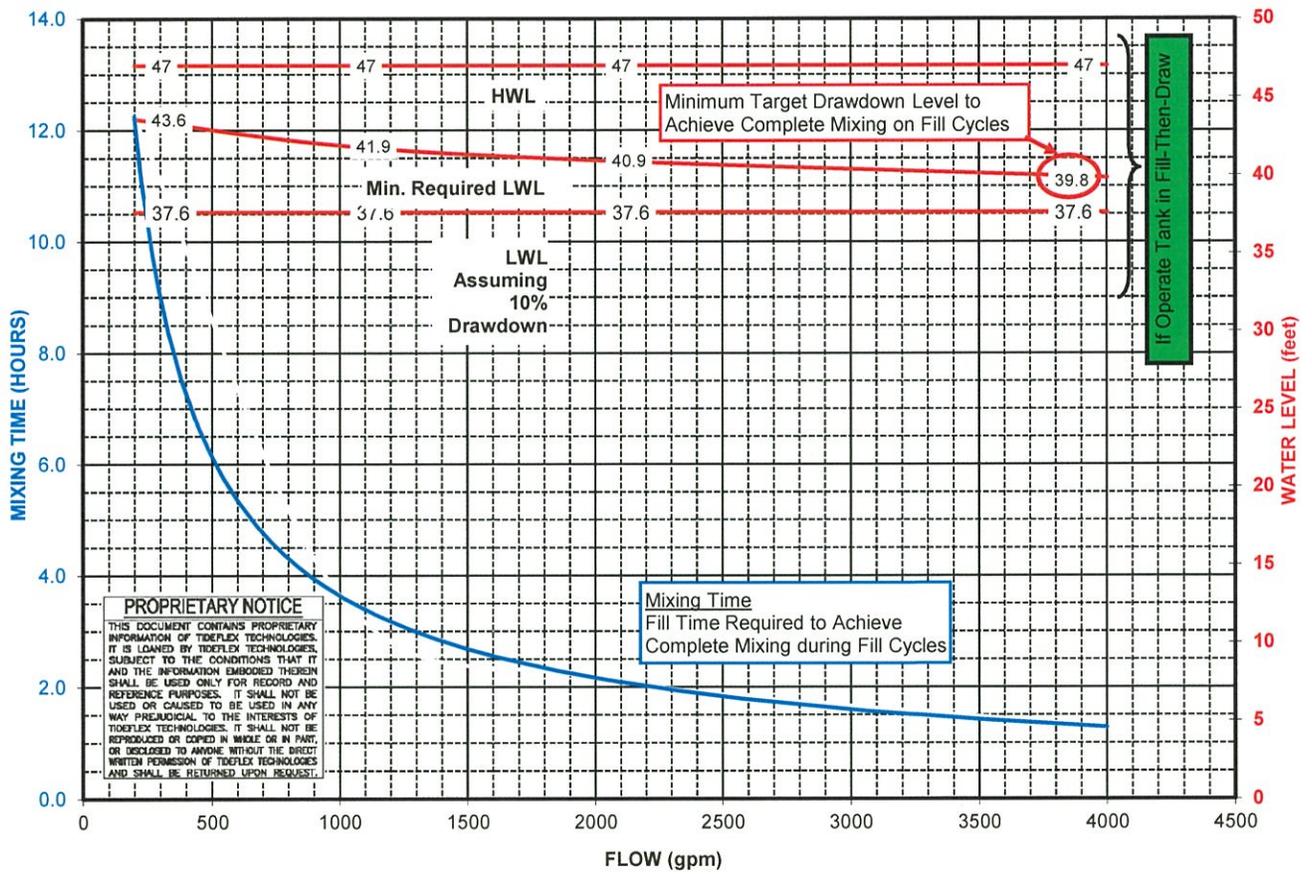
FILL	Jet Velocity (fps)	JV ² / 2g (feet)	Reynold's Number	Inlet Momentum (ft ⁴ / min ²)	Velocity Gradient, G (1/sec)	GUIDE TO TANK FLUCTUATION AND TURNOVER		Req'd Drawdown on Previous Draw to Mix on Next Fill (feet)	% Turnover Required (%)	Volume Exchange Required (gallons)
						Theoretical Mixing Time (Minutes)	(Fill Time Req'd for Complete Mixing) MT = K * V ^{2/3} / M ^{1/2} (Hours)			
INLET FLOW RATES (gpm)										
200.0	2.08	0.07	134,614	3,345	0.54	733.9	12.2	3.4	7.3	146,772.9
1000.0	4.69	0.34	451,273	37,588	2.74	218.9	3.6	5.1	10.9	219,154.0
2000.0	6.67	0.69	761,376	106,995	5.51	129.8	2.2	6.1	12.9	259,365.7
4000.0	9.55	1.42	1,288,526	306,444	11.15	76.7	1.3	7.2	15.3	307,619.8

MINIMUM TANK FLUCTUATION TARGET

DRAW	TIME TO DRAW TANK FROM FULL TO EMPTY		Time to Draw Down 1' Depth		Pipe Velocity (fps)	Volume Exchange Required (gallons)	Draw Time Required (Hours)
	(Hours)	(Days)	(Minutes)	(Hours)			
OUTLET FLOW RATES (gpm)							
100	335.10	13.96	427.78	7.13	0.13	307,620	51.3 @ 100.0 gpm Draw Rate
500	67.02	2.79	85.56	1.43	0.63	307,620	10.3 @ 500.0 gpm Draw Rate
1000	33.51	1.40	42.78	0.71	1.26	307,620	5.1 @ 1,000.0 gpm Draw Rate
2000	16.75	0.70	21.39	0.36	2.52	307,620	2.6 @ 2,000.0 gpm Draw Rate

*** NOTE: 1. TIDEFLEX VALVES ARE INHERENTLY A VARIABLE ORIFICE SO THE TMS EFFECTIVE DIAMETER VARIES WITH FLOW RATE**
2. MIXING TIME EQUATIONS DO NOT ACCOUNT FOR DIFFERENCES IN TEMPERATURE BETWEEN INLET WATER AND TANK (BUOYANT JETS)
THESE CALCULATIONS MAY UNDERESTIMATE THE FILL TIME REQUIRED FOR MIXING.

TMS - Mixing Time and Minimum Required Drawdown Georgetown GST 2.0MG Reservoir



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Mixing Time
 Fill Time Required to Achieve Complete Mixing during Fill Cycles

Minimum Target Drawdown Level to Achieve Complete Mixing on Fill Cycles

If Operate Tank in Fill-Then-Draw

Actual/Predicted Daily Turnover and Water Age

High Water Level (HWL) = 47.00 ft	Turnover = 9.4 feet	Ave. Water Age = 5.0 days
Low Water Level (LWL) = 37.60 ft	20.0 %	(Assumes tank is mixed. CAUTION: A single inlet pipe often does not mix. Water age could be much higher)
	402,105 gal	

Turnover Required for TMS to Achieve Complete Mixing

(GOAL: For Required Turnover for Complete Mixing to be Less Than Actual/Predicted Turnover)

The TMS will mix the tank with Turnover = 7.2 feet	Ave. Water Age = 6.6 days
(see Mixing Analysis)	(Water age if tank turnover was the minimum required to achieve complete mixing)
	15.3 %
	306,692 gal

RESULT

Is Actual Turnover Greater than Required Turnover to Mix with TMS? YES

If Yes, the TMS will Completely Mix the Tank. Applicable Water Age is from Actual/Predicted Turnover
If No, Tank May not be Completely Mixed but Will Not Short-Circuit. The TMS Separates the "Inlet" and "Outlet" and will Draw the Oldest Water from the Tank First

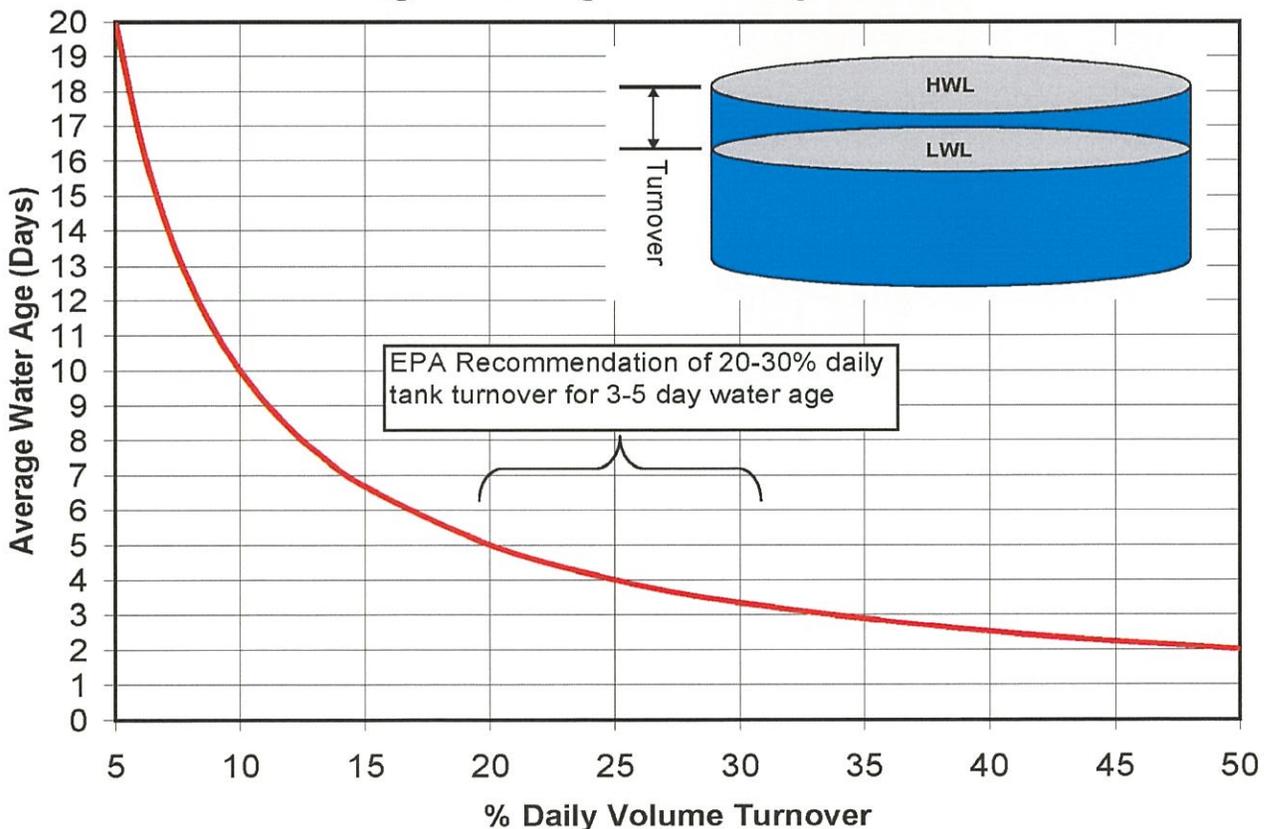
WATER QUALITY:

* Maintaining storage tank water quality is a function of:

- 1) Maximizing volume turnover to minimize water age. See Water Age vs. Turnover Guideline below.
- 2) Achieving complete mixing to avoid a localized increase in water age due to incomplete mixing and short-circuiting

* The TMS design addresses #2. Consultant and/or Owner to address #1 by looking at the "operation" of the distribution system and tank in order to maximize turnover. See Water Age vs. Turnover Guideline below.

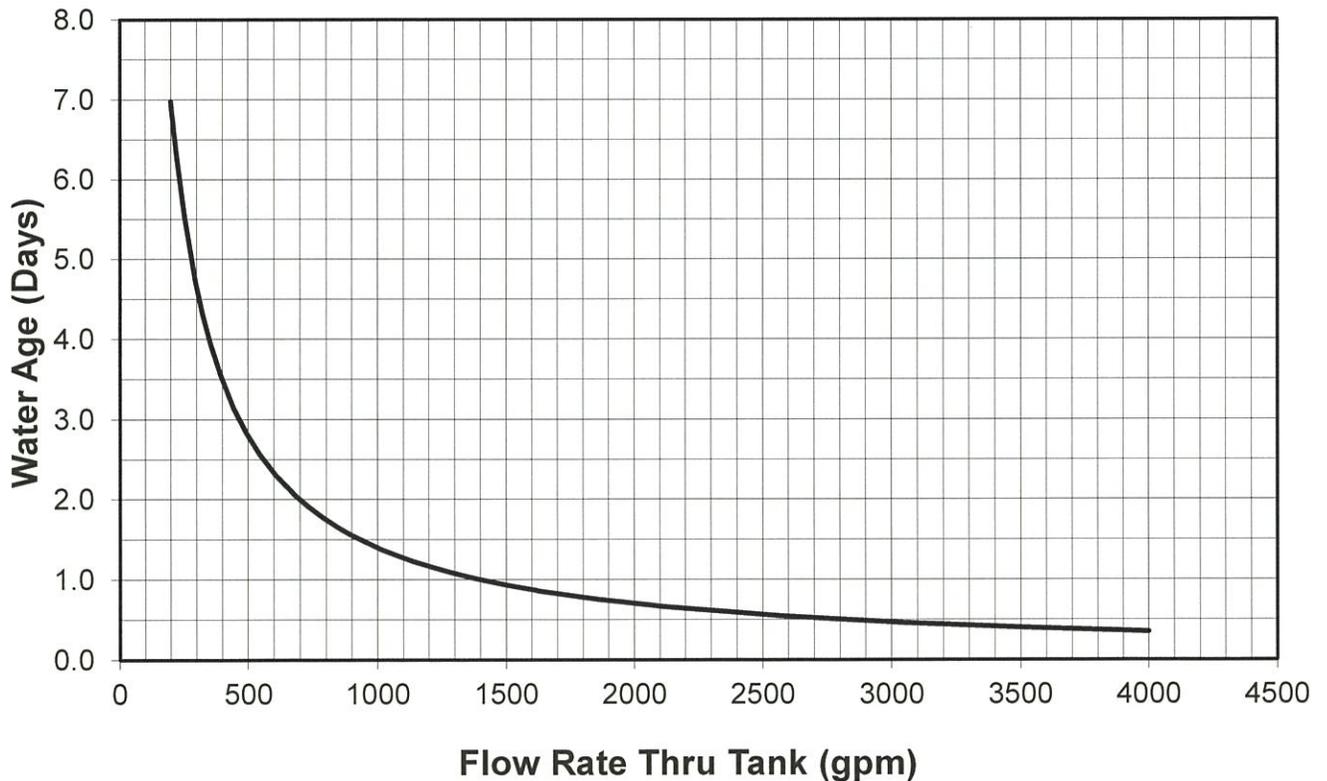
Average Water Age vs. % Daily Turnover



Tank Volume (Gallons)	Flow Rate (gpm)	WATER AGE (Assumes fill/drawing 24 hours per day)			Mixing Time from Mixing Analysis (Hours)
		(Minutes)	(Hours)	(Days)	
2,010,587	200.0	10,053	167.5	6.98	12.2
	1000.0	2,011	33.5	1.40	3.6
	2000.0	1,005	16.8	0.70	2.2
	4000.0	503	8.4	0.35	1.3

These Water Age Calculations are valid if the tank is completely mixed.
(TMS will completely mix tank if the actual fill time is greater than the theoretical mixing time as shown here and on Mixing Analysis)

Water Age vs. Flow Rate Thru Tank



WATER QUALITY:

* Maintaining storage tank water quality is a function of:

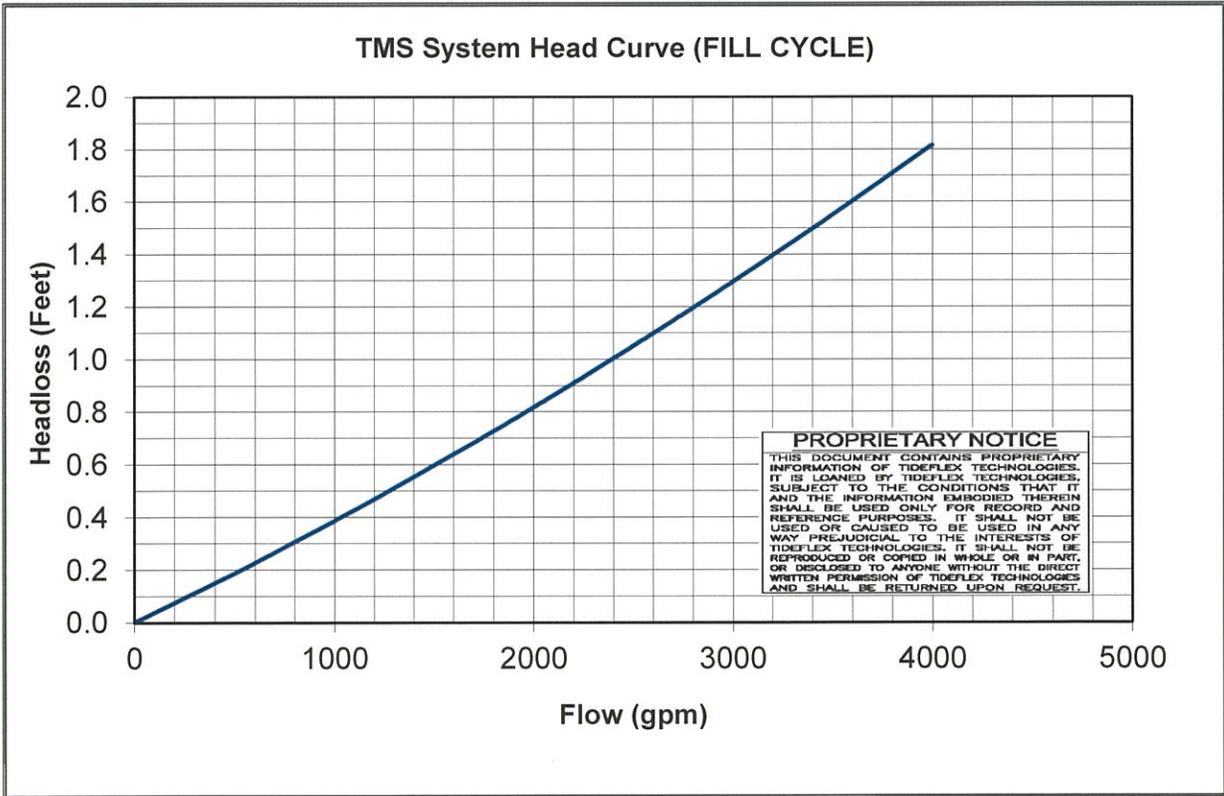
- 1) Maximizing volume turnover to minimize water age. The greater the flow rate thru the tank, the lower the water age.
- 2) Achieving complete mixing to avoid a localized increase in water age due to incomplete mixing and short-circuiting
Ensure that tank is filling for longer than what is shown on the theoretical mixing time in the mixing analysis



TMS Manifold Hydraulics (FILL CYCLE)

<u>Reservoir Name:</u> Georgetown GST 2.0MG Reservoir	<u>Ambient Density</u> = 62.4 lbm/ft ³
<u>Reservoir Size:</u> 85.33 DIA. X 20'	<u>Effluent Density</u> = 62.4 lbm/ft ³
<u>Reservoir Capacity:</u> 2.0MG	<u>dS/S</u> = 0
<u>End User:</u> Kempner Water Supply Corporation, TX	<u>C</u> = 100 Hazen Williams Coeff.
<u>Consultant:</u> Jones-Heroy & Associates, Inc.	<u>Cd</u> = 0.95 Cd

Flow Rate (gpm)	Jet Velocity (fps)	Friction Headloss (ft)	Total Headloss (ft)
200.0	2.1	0.00	0.1
1000.0	4.7	0.03	0.4
2000.0	6.7	0.09	0.8
4000.0	9.6	0.33	1.8





JONES - HEROY & ASSOCIATES, INC.

November 18, 2021

Ms. Delores Coberley
General Manager
Kempner Water Supply Corporation
11986 E. Hwy 190
Kempner, Texas 76539

RE: Georgetown 2,000,000 Gallon Ground Storage Tank Rehabilitation
Recommendation of Contract Award
JHA Project No. 1031-030

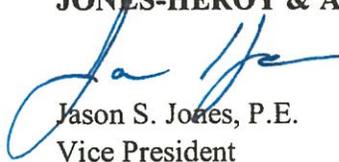
Dear Ms. Coberley:

Jones-Heroy & Associates, Inc. has evaluated the bid results of the above referenced Project, which were received and read on Wednesday, November 10, 2021 at 3:00 p.m. at the Kempner Water Supply Corporation office. Bids were received from eight (8) contractors. The results of the project bids are attached in the bid tabulation sheets.

Based on a review of the bids received, contractor qualifications, performance, and schedule considerations for this effort, we recommend award of the Project to Classic Protective Coatings, Inc. in the Base Bid amount of \$624,950.10 in accordance with Texas Water Code Section 49.273.

Please do not hesitate to contact us should you have any questions or need any additional information.

Sincerely,
JONES-HEROY & ASSOCIATES, INC.



Jason S. Jones, P.E.
Vice President

Attachment: Bid Tabulation

BID TABULATION

GEORGETOWN 2,000,000 GALLON GROUND STORAGE TANK REHABILITATION

Owner: Kempner Water Supply Corporation
 Engineer: Jones-Heroy & Associates, Inc.
 Bid Date: Wednesday, November 10, 2021 at 3:00 PM

Bid Item	Description	Unit	Qty	TanksCo Inc. Fort Worth, TX		Classic Protective Coatings, Inc. (1) Menomonie, WI	
				Unit Price	Total Bid	Unit Price	Total Bid
1	Furnish all materials, equipment, labor, superintendence and incidental work to abrasive blast per SSPC-SP6, clean, prime and coat with containment the Exterior of the existing 2,000,000-gallon GST and HPT and associated piping, all appendages, ladder, vent, hatch, railing, tank piping, valves, etc., as indicated on the drawings and Technical Specifications Section 09915, Item 2.04.A and Item 3.07 except where specifically covered by other bid items.	LS	1	\$ 228,000.00	\$ 228,000.00	\$ 154,103.84	\$ 154,103.84
2	Furnish all materials, equipment, labor, superintendence and incidental work to spot blast for inspection and identification of repairs, abrasive blast per SSPC-SP10, clean, prime, stripe coat and coat with dehumidification the interior of the existing 2,000,000-gallon GST, all appendages, ladder, vent, hatch, weir box, etc., as indicated on the drawings and Technical Specifications Section 09915, Item 2.04.B and Item 3.06 and 3.07.B, except where specifically covered by other bid items.	LS	1	\$ 168,000.00	\$ 168,000.00	\$ 220,522.15	\$ 220,522.15
3	Furnish all materials, equipment, labor, superintendence and incidental work to provide Roof Rafter Removal and Reinstallation of the existing 2,000,000-gallon GST in accordance with Technical Specifications Section 09915, Item 3.02.B, except where specifically covered by other bid items.	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 3,292.46	\$ 3,292.46
4	Furnish all materials, equipment, labor, superintendence and incidental work to perform General Repairs/Modifications, remove soil from around exterior tank shell, remove liquid level gauge, reposition conduit/cable, install ladder intruder door, provide interior ladder safety device, modify railing toe plate and re-screen roof vents in accordance with Technical Specifications Section 09915, Item 3.02.A.1 and Item 3.02.C.1-5, except where specifically covered by other bid items.	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 14,486.82	\$ 14,486.82
5	Furnish all materials, equipment, labor, superintendence and incidental work to perform Welding/Pitting Repairs to include grinding, welding and general work to repair corrosion related surfaces, seal weld scarf plate and or plate insert repair areas and or applying 100% solids epoxy surfacing compound as deemed necessary during the rehabilitation of this tank in accordance with the Technical Specifications Section 09915, Item 3.02.A.1. (MH = Man Hours)	MH	40	\$ 100.00	\$ 4,000.00	\$ 510.33	\$ 20,413.20
6	Furnish all materials, equipment, labor, superintendence and incidental work to perform Epoxy Surfacing and or Seam Sealing in accordance with the Technical Specifications Section 09915, Item 3.02.A.11, except where specifically covered by other bid items.	Tubes	48	\$ 9.00	\$ 432.00	\$ 3.00	\$ 144.00
7	Furnish all materials to provide New Roof Rafters to include the following: Provide new CBx11.5 structural members to replace the existing rafters that will not be re-installed as determined after the interior inspection blast and removal process has been completed. This bid item shall be for material replacement only, based on an estimated thirty-six (36) replacement rafters and is to be performed in conjunction with bid item #3 in accordance with Technical Specifications Section 09915, Item 3.02.B. Contractor is responsible for field verifying all sizes and dimensions.	Rafters	36	\$ 500.00	\$ 18,000.00	\$ 2,760.00	\$ 99,360.00

Bid Item	Description	Unit	Qty	TanksCo Inc. Fort Worth, TX		Classic Protective Coatings, Inc. (1) Menomonie, WI	
				Unit Price	Total Bid	Unit Price	Total Bid
8	Replacement of 18-inch Check Valve with Ductile Iron Spool Piece in Valve Vault, Removal of Inlet 16-inch Altitude Valve and Replacement with Spool Piece in Valve Vault, and Related Appurtenances.	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 7,900.00	\$ 7,900.00
9	Construct two Waterflex Check Valve in Tank as specified, and Related Appurtenances.	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 9,000.00	\$ 9,000.00
10	Miscellaneous repair work specified and shown on Attachment F, Figures 1, 2, & 3, not previously identified in previous bid items, and Related Appurtenances	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 5,007.67	\$ 5,007.67
11	Miscellaneous items of work not covered by other Bid Items including, but not limited to: coordinate with antennae companies removal or relocation, and replacement of antennas and cable, as required; add new 6-inch gate valve to new outlet cut in the tank, connect new to existing 6-inch pump suction line below grade with Ductile Iron Pipe, Insulate both Gate Valves, and all Ductile Iron Pipe; other items; and Related Appurtenances	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 3,000.00	\$ 3,000.00
12	Erosion control measures, Site Restoration, Decommissioning Work and Related Appurtenances	LS	1	\$ 5,000.00	\$ 6,000.00	\$ 2,000.00	\$ 2,000.00
13	Site Safety, Compliance with OSHA Safety Regulation	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 2,427.50	\$ 2,427.50
14	Mobilization (70%) and Demobilization (30%). Not to Exceed 3% of the Sum Cost of Bid Items above (1 through 13). Mobilization work to include: bonds, insurance, shop drawings, permits, site mobilization, etc.	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 3,292.48	\$ 3,292.48
15	Owner's Contingency Allowance (for inspection services, related costs, and expenses by the Owner only)	AL	1	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Total Base Bid:					\$ 598,432.00		\$ 624,950.10
Alternate 1A [Add]	Providing and installing Interior Tank Mixing System including Duckbill Valves attached to 16-inch Carbon Steel Pipe Structure which shall be welded to inlet Pipe, including wall supports, and Related Appurtenances	LS	1	\$ 65,000.00	\$ 65,000.00	\$ 76,771.00	\$ 76,771.00

NOTES:

(1) Bid total corrected to include Owner's Allowance, which was not included in the bid total, and a 10 cent extended price calculation error.

(2) Bid total corrected to reflect total of unit and extended price totals. Bid Proposal reflected \$599,300.00 Total Bid Price.

(3) Bid total corrected to reflect total of unit and extended price of base bid items excluding add Alternate 1A. Bid Proposal reflected \$1,091,056.00, which includes Alternate 1A.

BID TABULATION

GEORGETOWN 2,000,000 GALLON GROUND STORAGE TANK REHABILITATION

Owner: Kempner Water Supply Corporation
 Engineer: Jones-Heroy & Associates, Inc.
 Bid Date: Wednesday, November 10, 2021 at 3:00 PM

Bid Item	Description	Unit	Qty	D&M Tank, LLC (2) Kennedale, TX		CFG Industries, LLC Cypress, TX	
				Unit Price	Total Bid	Unit Price	Total Bid
1	Furnish all materials, equipment, labor, superintendence and incidental work to abrasive blast per SSPC-SP6, clean, prime and coat with containment the Exterior of the existing 2,000,000-gallon GST and HPT and associated piping, all appendages, ladder, vent, hatch, railing, tank piping, valves, etc., as indicated on the drawings and Technical Specifications Section 09915, Item 2.04.A and Item 3.07 except where specifically covered by other bid items.	LS	1	\$ 178,300.00	\$ 178,300.00	\$ 185,000.00	\$ 185,000.00
2	Furnish all materials, equipment, labor, superintendence and incidental work to spot blast for inspection and identification of repairs, abrasive blast per SSPC-SP10, clean, prime, stripe coat and coat with dehumidification the Interior of the existing 2,000,000-gallon GST, all appendages, ladder, vent, hatch, weir box, etc., as indicated on the drawings and Technical Specifications Section 09915, Item 2.04.B and Item 3.06 and 3.07.B, except where specifically covered by other bid items.	LS	1	\$ 220,000.00	\$ 220,000.00	\$ 300,000.00	\$ 300,000.00
3	Furnish all materials, equipment, labor, superintendence and incidental work to provide Roof Rafter Removal and Reinstallation of the existing 2,000,000-gallon GST in accordance with Technical Specifications Section 09915, Item 3.02.B, except where specifically covered by other other bid items.	LS	1	\$ 85,000.00	\$ 85,000.00	\$ 75,000.00	\$ 75,000.00
4	Furnish all materials, equipment, labor, superintendence and incidental work to perform General Repairs/Modifications, remove soil from around exterior tank shell, remove liquid level gauge, reposition conduit/cable, install ladder intruder door, provide interior ladder safety device, modify railing toe plate and re-screen roof vents in accordance with Technical Specifications Section 09915, Item 3.02.A.1 and Item 3.02.C.1-5, except where specifically covered by other bid items.	LS	1	\$ 14,500.00	\$ 14,500.00	\$ 26,000.00	\$ 26,000.00
5	Furnish all materials, equipment, labor, superintendence and incidental work to perform Welding/Pitting Repairs to include grinding, welding and general work to repair corrosion related surfaces, seal weld scarf plate and or plate insert repair areas and or applying 100% solids epoxy surfacing compound as deemed necessary during the rehabilitation of this tank in accordance with the Technical Specifications Section 09915, Item 3.02.A.1. (MH = Man Hours)	MH	40	\$ 150.00	\$ 6,000.00	\$ 100.00	\$ 4,000.00
6	Furnish all materials, equipment, labor, superintendence and incidental work to perform Epoxy Surfacing and or Seam Sealing in accordance with the Technical Specifications Section 09915, Item 3.02.A.11, except where specifically covered by other bid items.	Tubes	48	\$ 75.00	\$ 3,600.00	\$ 100.00	\$ 4,800.00
7	Furnish all materials to provide New Roof Rafters to include the following: Provide new C8x11.5 structural members to replace the existing rafters that will not be re-installed as determined after the interior inspection blast and removal process has been completed. This bid item shall be for material replacement only, based on an estimated thirty-six (36) replacement rafters and is to be performed in conjunction with bid item #3 in accordance with Technical Specifications Section 09915, Item 3.02.B. Contractor is responsible for field verifying all sizes and dimensions.	Rafters	36	\$ 750.00	\$ 27,000.00	\$ 1,500.00	\$ 54,000.00

Bid Item	Description	Unit	Qty	D&M Tank, LLC (2) Kennedale, TX		CFG Industries, LLC Cypress, TX	
				Unit Price	Total Bid	Unit Price	Total Bid
8	Replacement of 18-inch Check Valve with Ductile Iron Spool Piece in Valve Vault, Removal of Inlet 16-inch Altitude Valve and Replacement with Spool Piece in Valve Vault, and Related Appurtenances.	LS	1	\$ 51,000.00	\$ 51,000.00	\$ 4,000.00	\$ 4,000.00
9	Construct two Waterflex Check Valve In Tank as specified, and Related Appurtenances.	LS	1	\$ 44,000.00	\$ 44,000.00	\$ 12,500.00	\$ 12,500.00
10	Miscellaneous repair work specified and shown on Attachment F, Figures 1, 2, & 3, not previously identified in previous bid items, and Related Appurtenances	LS	1	\$ 4,400.00	\$ 4,400.00	\$ 27,000.00	\$ 27,000.00
11	Miscellaneous Items of work not covered by other Bid Items including, but not limited to: coordinate with antennae companies removal or relocation, and replacement of antennas and cable, as required; add new 6-inch gate valve to new outlet cut in the tank, connect new to existing 6-inch pump suction line below grade with Ductile Iron Pipe, Insulate both Gate Valves, and all Ductile Iron Pipe; other items; and Related Appurtenances	LS	1	\$ 16,500.00	\$ 16,500.00	\$ 16,000.00	\$ 16,000.00
12	Erosion control measures, Site Restoration, Decommissioning Work and Related Appurtenances	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 4,500.00	\$ 4,500.00
13	Site Safety, Compliance with OSHA Safety Regulation	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
14	Mobilization (70%) and Demobilization (30%). Not to Exceed 3% of the Sum Cost of Bid Items above (1 through 13). Mobilization work to include: bonds, insurance, shop drawings, permits, site mobilization, etc.	LS	1	\$ 18,000.00	\$ 18,000.00	\$ 25,000.00	\$ 25,000.00
15	Owner's Contingency Allowance (for inspection services, related costs, and expenses by the Owner only)	AL	1	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Total Base Bid:					\$ 753,300.00		\$ 819,300.00
Alternate 1A [Add]	Providing and Installing Interior Tank Mixing System including Duckbill Valves attached to 16-inch Carbon Steel Pipe Structure which shall be welded to inlet Pipe, including wall supports, and Related Appurtenances	LS	1	\$ 66,500.00	\$ 66,500.00	\$ 40,000.00	\$ 40,000.00

NOTES:

(1) Bid total corrected to include Owner's Allowance, which was not included in the bid total, and a 10 cent extended price calculation error.

(2) Bid total corrected to reflect total of unit and extended price totals. Bid Proposal reflected \$599,300.00 Total Bid Price.

(3) Bid total corrected to reflect total of unit and extended price of base bid items excluding add Alternate 1A. Bid Proposal reflected \$1,091,056.00, which includes Alternate 1A.

BID TABULATION

GEORGETOWN 2,000,000 GALLON GROUND STORAGE TANK REHABILITATION

Owner: Kempner Water Supply Corporation
 Engineer: Jones-Heroy & Associates, Inc.
 Bid Date: Wednesday, November 10, 2021 at 3:00 PM

Bid Item	Description	Unit	Qty	N.G. Painting, L.P. Kerrville, TX 78028		Viking Painting, LLC LaVista, NE	
				Unit Price	Total Bid	Unit Price	Total Bid
1	Furnish all materials, equipment, labor, superintendence and incidental work to abrasive blast per SSPC-SP6, clean, prime and coat with containment the Exterior of the existing 2,000,000-gallon GST and HPT and associated piping, all appendages, ladder, vent, hatch, railing, tank piping, valves, etc., as indicated on the drawings and Technical Specifications Section 09915, Item 2.04.A and Item 3.07 except where specifically covered by other bid items.	LS	1	\$ 200,000.00	\$ 200,000.00	\$ 174,100.00	\$ 174,100.00
2	Furnish all materials, equipment, labor, superintendence and incidental work to spot blast for inspection and identification of repairs, abrasive blast per SSPC-SP10, clean, prime, stripe coat and coat with dehumidification the Interior of the existing 2,000,000-gallon GST, all appendages, ladder, vent, hatch, weir box, etc., as indicated on the drawings and Technical Specifications Section 09915, Item 2.04.B and Item 3.05 and 3.07.B, except where specifically covered by other bid items.	LS	1	\$ 300,000.00	\$ 300,000.00	\$ 302,200.00	\$ 302,200.00
3	Furnish all materials, equipment, labor, superintendence and incidental work to provide Roof Rafter Removal and Reinstallation of the existing 2,000,000-gallon GST in accordance with Technical Specifications Section 09915, Item 3.02.B, except where specifically covered by other other bid items.	LS	1	\$ 80,000.00	\$ 80,000.00	\$ 142,100.00	\$ 142,100.00
4	Furnish all materials, equipment, labor, superintendence and incidental work to perform General Repairs/Modifications, remove soil from around exterior tank shell, remove liquid level gauge, reposition conduit/cable, install ladder Intruder door, provide interior ladder safety device, modify railing toe plate and re-screen roof vents in accordance with Technical Specifications Section 09915, Item 3.02.A.1 and Item 3.02.C.1-5, except where specifically covered by other bid items.	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 14,500.00	\$ 14,500.00
5	Furnish all materials, equipment, labor, superintendence and incidental work to perform Welding/Pitting Repairs to include grinding, welding and general work to repair corrosion related surfaces, seal weld scarf plate and or plate insert repair areas and or applying 100% solids epoxy surfacing compound as deemed necessary during the rehabilitation of this tank in accordance with the Technical Specifications Section 09915, Item 3.02.A.1. (MH = Man Hours)	MH	40	\$ 150.00	\$ 6,000.00	\$ 150.00	\$ 6,000.00
6	Furnish all materials, equipment, labor, superintendence and incidental work to perform Epoxy Surfacing and or Seam Sealing in accordance with the Technical Specifications Section 09915, Item 3.02.A.11, except where specifically covered by other bid items.	Tubes	48	\$ 100.00	\$ 4,800.00	\$ 75.00	\$ 3,600.00
7	Furnish all materials to provide New Roof Rafters to include the following: Provide new C8x11.5 structural members to replace the existing rafters that will not be re-installed as determined after the interior inspection blast and removal process has been completed. This bid item shall be for material replacement only, based on an estimated thirty-six (36) replacement rafters and is to be performed in conjunction with bid item #3 in accordance with Technical Specifications Section 09915, Item 3.02.B. Contractor is responsible for field verifying all sizes and dimensions.	Rafters	36	\$ 1,500.00	\$ 54,000.00	\$ 2,600.00	\$ 93,600.00

Bid Item	Description	Unit	Qty	N.G. Painting, L.P. Kerrville, TX 78028		Viking Painting, LLC LaVista, NE	
				Unit Price	Total Bid	Unit Price	Total Bid
8	Replacement of 18-inch Check Valve with Ductile Iron Spool Piece in Valve Vault, Removal of Inlet 16-inch Altitude Valve and Replacement with Spool Piece in Valve Vault, and Related Appurtenances.	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 15,700.00	\$ 15,700.00
9	Construct two Waterflex Check Valve in Tank as specified, and Related Appurtenances.	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 48,600.00	\$ 48,600.00
10	Miscellaneous repair work specified and shown on Attachment F, Figures 1, 2, & 3, not previously identified in previous bid items, and Related Appurtenances	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 26,200.00	\$ 26,200.00
11	Miscellaneous items of work not covered by other Bid Items including, but not limited to: coordinate with antennae companies removal or relocation, and replacement of antennas and cable, as required; add new 6-inch gate valve to new outlet cut in the tank, connect new to existing 6-inch pump suction line below grade with Ductile Iron Pipe, Insulate both Gate Valves, and all Ductile Iron Pipe; other items; and Related Appurtenances	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 26,900.00	\$ 26,900.00
12	Erosion control measures, Site Restoration, Decommissioning Work and Related Appurtenances	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00
13	Site Safety, Compliance with OSHA Safety Regulation	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
14	Mobilization (70%) and Demobilization (30%). Not to Exceed 3% of the Sum Cost of Bid Items above (1 through 13). Mobilization work to include: bonds, insurance, shop drawings, permits, site mobilization, etc.	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 27,200.00	\$ 27,200.00
15	Owner's Contingency Allowance (for inspection services, related costs, and expenses by the Owner only)	AL	1	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Total Base Bid:					\$ 892,800.00		\$ 968,200.00
Alternate 1A [Add]	Providing and installing Interior Tank Mixing System including Duckbill Valves attached to 16-inch Carbon Steel Pipe Structure which shall be welded to inlet Pipe, including wall supports, and Related Appurtenances	LS	1	\$ 75,000.00	\$ 75,000.00	\$ 101,400.00	\$ 101,400.00

NOTES:

- (1) Bid total corrected to include Owner's Allowance, which was not included in the bid total, and a 10 cent extended price calculation error.
- (2) Bid total corrected to reflect total of unit and extended price totals. Bid Proposal reflected \$599,300.00 Total Bid Price.
- (3) Bid total corrected to reflect total of unit and extended price of base bid items excluding add Alternate 1A. Bid Proposal reflected \$1,091,056.00, which includes Alternate 1A.

BID TABULATION

GEORGETOWN 2,000,000 GALLON GROUND STORAGE TANK REHABILITATION

Owner: Kempner Water Supply Corporation
 Engineer: Jones-Heroy & Associates, Inc.
 Bid Date: Wednesday, November 10, 2021 at 3:00 PM

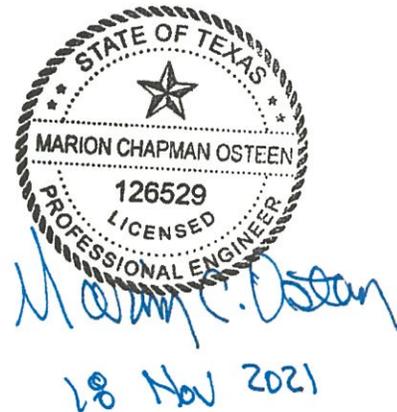
Bid Item	Description	Unit	Qty	Tank Pro Inc.(3) Tuscaloosa, AL		Blasco Texas, Inc. Channelview, TX	
				Unit Price	Total Bid	Unit Price	Total Bid
1	Furnish all materials, equipment, labor, superintendence and incidental work to abrasive blast per SSPC-SP6, clean, prime and coat with containment the Exterior of the existing 2,000,000-gallon GST and HPT and associated piping, all appendages, ladder, vent, hatch, railing, tank piping, valves, etc., as indicated on the drawings and Technical Specifications Section 09915, Item 2.04.A and Item 3.07 except where specifically covered by other bid items.	LS	1	\$ 300,000.00	\$ 300,000.00	\$ 277,336.00	\$ 277,336.00
2	Furnish all materials, equipment, labor, superintendence and incidental work to spot blast for inspection and Identification of repairs, abrasive blast per SSPC-SP10, clean, prime, stripe coat and coat with dehumidification the Interior of the existing 2,000,000-gallon GST, all appendages, ladder, vent, hatch, weir box, etc., as indicated on the drawings and Technical Specifications Section 09915, Item 2.04.B and Item 3.06 and 3.07.B, except where specifically covered by other bid items.	LS	1	\$ 424,095.00	\$ 424,095.00	\$ 380,015.00	\$ 380,015.00
3	Furnish all materials, equipment, labor, superintendence and incidental work to provide Roof Rafter Removal and Reinstallation of the existing 2,000,000-gallon GST in accordance with Technical Specifications Section 09915, Item 3.02.B, except where specifically covered by other other bid items.	LS	1	\$ 84,000.00	\$ 84,000.00	\$ 320,000.00	\$ 320,000.00
4	Furnish all materials, equipment, labor, superintendence and incidental work to perform General Repairs/Modifications, remove soil from around exterior tank shell, remove liquid level gauge, reposition conduit/cable, install ladder intruder door, provide Interior ladder safety device, modify railing toe plate and re-screen roof vents in accordance with Technical Specifications Section 09915, Item 3.02.A.1 and Item 3.02.C.1-5, except where specifically covered by other bid items.	LS	1	\$ 6,000.00	\$ 6,000.00	\$ 30,000.00	\$ 30,000.00
5	Furnish all materials, equipment, labor, superintendence and incidental work to perform Welding/Pitting Repairs to include grinding, welding and general work to repair corrosion related surfaces, seal weld scarf plate and or plate insert repair areas and or applying 100% solids epoxy surfacing compound as deemed necessary during the rehabilitation of this tank in accordance with the Technical Specifications Section 09915, Item 3.02.A.1. (MH = Man Hours)	MH	40	\$ 200.00	\$ 8,000.00	\$ 225.00	\$ 9,000.00
6	Furnish all materials, equipment, labor, superintendence and incidental work to perform Epoxy Surfacing and or Seam Sealing in accordance with the Technical Specifications Section 09915, Item 3.02.A.11, except where specifically covered by other bid items.	Tubes	48	\$ 40.00	\$ 1,920.00	\$ 65.00	\$ 3,120.00
7	Furnish all materials to provide New Roof Rafters to include the following: Provide new C8x11.5 structural members to replace the existing rafters that will not be re-installed as determined after the interior inspection blast and removal process has been completed. This bid item shall be for material replacement only, based on an estimated thirty-six (36) replacement rafters and is to be performed in conjunction with bid item #3 in accordance with Technical Specifications Section 09915, Item 3.02.B. Contractor is responsible for field verifying all sizes and dimensions.	Rafters	36	\$ 1,200.00	\$ 43,200.00	\$ 362.00	\$ 13,032.00

Bid Item	Description	Unit	Qty	Tank Pro Inc.(3) Tuscaloosa, AL		Blastco Texas, Inc. Channelview, TX	
				Unit Price	Total Bid	Unit Price	Total Bid
8	Replacement of 18-inch Check Valve with Ductile Iron Spool Piece in Valve Vault, Removal of Inlet 16-inch Altitude Valve and Replacement with Spool Piece in Valve Vault, and Related Appurtenances.	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 56,000.00	\$ 56,000.00
9	Construct two Waterflex Check Valve in Tank as specified, and Related Appurtenances.	LS	1	\$ 31,092.00	\$ 31,092.00	\$ 33,000.00	\$ 33,000.00
10	Miscellaneous repair work specified and shown on Attachment F, Figures 1, 2, & 3, not previously identified in previous bid items, and Related Appurtenances	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 22,000.00	\$ 22,000.00
11	Miscellaneous items of work not covered by other Bid Items including, but not limited to: coordinate with antennae companies removal or relocation, and replacement of antennas and cable, as required; add new 6-inch gate valve to new outlet cut in the tank, connect new to existing 6-inch pump suction line below grade with Ductile Iron Pipe, insulate both Gate Valves, and all Ductile Iron Pipe; other items; and Related Appurtenances	LS	1	\$ 12,000.00	\$ 12,000.00	\$ 35,000.00	\$ 35,000.00
12	Erosion control measures, Site Restoration, Decommissioning Work and Related Appurtenances	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00
13	Site Safety, Compliance with OSHA Safety Regulation	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 8,000.00	\$ 8,000.00
14	Mobilization (70%) and Demobilization (30%). Not to Exceed 3% of the Sum Cost of Bid Items above (1 through 13). Mobilization work to include: bonds, insurance, shop drawings, permits, site mobilization, etc.	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 39,000.00	\$ 39,000.00
15	Owner's Contingency Allowance (for inspection services, related costs, and expenses by the Owner only)	AL	1	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Total Base Bid:					\$ 1,029,807.00		\$ 1,310,503.00

Alternate 1A [Add]	Providing and installing Interior Tank Mixing System including Duckbill Valves attached to 16-inch Carbon Steel Pipe Structure which shall be welded to inlet Pipe, including wall supports, and Related Appurtenances	LS	1	\$ 61,249.00	\$ 61,249.00	\$ 105,000.00	\$ 105,000.00
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NOTES:

- (1) Bid total corrected to include Owner's Allowance, which was not included in the bid total, and a 10 cent extended price calculation error.
- (2) Bid total corrected to reflect total of unit and extended price totals. Bid Proposal reflected \$599,300.00 Total Bid Price.
- (3) Bid total corrected to reflect total of unit and extended price of base bid items excluding add Alternate 1A. Bid Proposal reflected \$1,091,056.00, which includes Alternate 1A.




City ManagerITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding COVID-19 Pandemic

Requested By: Finley deGraffenried, City Manager

Submitted By: Jeff Smith, Fire Chief

Date Submitted: December 8, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the Workshop Agenda to provide updates and discussion regarding reporting for COVID-19.

Recommendation:

Discussion, updates and direction from Council

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City ManagerITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Engineering related to relocation of water lines due to TxDOT 281 Improvement Project.

Requested By: Van Sims, Water Wastewater Operations Manager

Submitted By: Van Sims, Water Wastewater Operations Manager

Date Submitted: December 2, 2021 For the Agenda of: December 13, 2021

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

During the final preconstruction meetings with TxDOT personnel, Water department staff learned approximately 150 linear feet of the 18" water main and 350 feet of 8" water main will need to be relocated due to the reconstruction of EE Ohnmeiss and Highway 281. On the regular agenda there is an action item to consider professional engineering proposal from Eckermann Engineering, Inc.

Recommendation:

Discussion Only

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City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion relating to recap from City Council Work Session, including Comprehensive Plan Implementation and project updates.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: December 9, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

N/A

Attachments: Update from Jones-Heroy regarding Upper Pressure Plane Study

Summary Statement:

This item has been placed on workshop to follow up with Council regarding the content and consensus items from the December 8th Planning Meeting. Staff will also take the opportunity to review current projects that were part of the meeting, but, due to time, were not discussed.

Recommendation:

Discussion and direction only

December 9, 2021

To: Finley DeGraffenried, City Manager, City of Lampasas

From: Jason S. Jones, P.E.
Jones-Heroy & Associates, Inc. (JHA) 

Subject: City of Lampasas (City)
Upper Pressure Plane Project Status Report

While progress has admittedly been slow on our side due to workload and staffing constraints, the data collection phase for the project is considered complete as of November 2021 and we are in the process of assembling our recommendations, maps, and a draft report. We anticipate delivery of a draft report for the City's review and comment in February 2022. The following summarized our progress to date:

1. Summer 2020 pressure recorder data collection efforts (6 locations) have been downloaded, summarized in a spreadsheet, graphed, and analyzed. Our findings have been utilized to make the following maintenance recommendations to City staff which will improve the existing system operations:
 - Adjustment and replacement of an aging GST fill valve at Spring Street which was causing unneeded pressure fluctuations along the 18-inch main (the GST was filling at up to 3,000 gpm; should be a maximum of 1,200 gpm).
 - The likelihood of an inadvertently closed valve along the 18-inch water main was confirmed in November 2021 with the discovery of a butterfly valve stuck in the closed position near Hwy 580 East and Hwy 183.
2. Assembled projected growth information using the recently available 2020 Census data, historical water system connection growth, and locations of potential development in the upper pressure plane provided by City staff.
3. Assembled as-built drawings for recent water pipeline improvement projects which are being used to update the City's 2010 water model files.
4. Formatted and geolocated the City's June 2021 water meter database, which will provide an accurate GIS map to determine total current connections and meter sizes in the upper pressure plane (estimated 1,080 active connections).
5. Increased familiarity and understanding of the Kempner WSC system delivery limitations and wholesale contract requirements, which directly impact the implementation of our proposed improvements.
6. Site visit at each of the City's chloramine booster sites located at the Kempner WSC entry points. A draft memorandum was provided in November 2020 to improve the chemical dosage formula and operations at the site.
7. Recommendations are being finalized to improve water quality which are expected to substantially reduce flushing demands in the upper pressure plane to maintain water quality (i.e., mixing system in Georgetown GST, Kempner WSC entry point improvements).


City Manager

ITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: December 8, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

N/A

Attachments: Planning & Zoning Packet

Summary Statement:

Mr. Warren Badger, property owner is asking for Planning Commission and City Council consideration for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C". The area is characterized as mixed use, the property is surrounded by single family homes, businesses, and undeveloped land. All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed seven (7) notices to property owners within 200 feet of the applicant's property, to date no written testimony has been received.

This item was heard before the Planning Commission on December 2, 2021. Commission member Person inquired about setbacks; advised setbacks would not be applicable in this situation since the building placement would be temporary; however, they would be placed solely on Mr. Badger's property. Chair Jackson was displeased with the map, plat and pictures provided. He stated the map was upside down in the packet and that the plat was not informative. Mr. Jackson also inquired about storage buildings located on the property line near the Lampasas County Jail that did not belong to Mr. Badger.

The Planning Commission did recommend approval with Chair Jackson abstaining due to Staff failing to provide an appropriate map.

Recommendation:

Discussion Only



#250
Publication \$
Cert letters \$

ZONING APPLICATION

ANTICIPATED MEETING DATES: P&Z: December 2 City Council: December 13
DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNER (required): _____

Application Type:

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and procedures
- Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: _____

Physical Location of Property: 2209 S HWY 183
[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate metes and bounds description): attached
[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acreage: 5 Existing Zoning: Commercial Proposed Zoning: SUP

Applicant / Owner's Name: Warren H. Badger Jr.

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: 2209 S-Hwy 183 City: Lampasas State: TX Zip: 76550

Phone: 713-858-3398 Fax: _____ Email Address: warrenbadger43@y.c.

Engineer / Representative's Name: _____

Contact Person: N/A Title: _____

Company Name: _____

Street/Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email Address: _____

Nature of Request/Proposed Use of the Property: _____

STORAGE BUILDING FOR SALE

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)

All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.

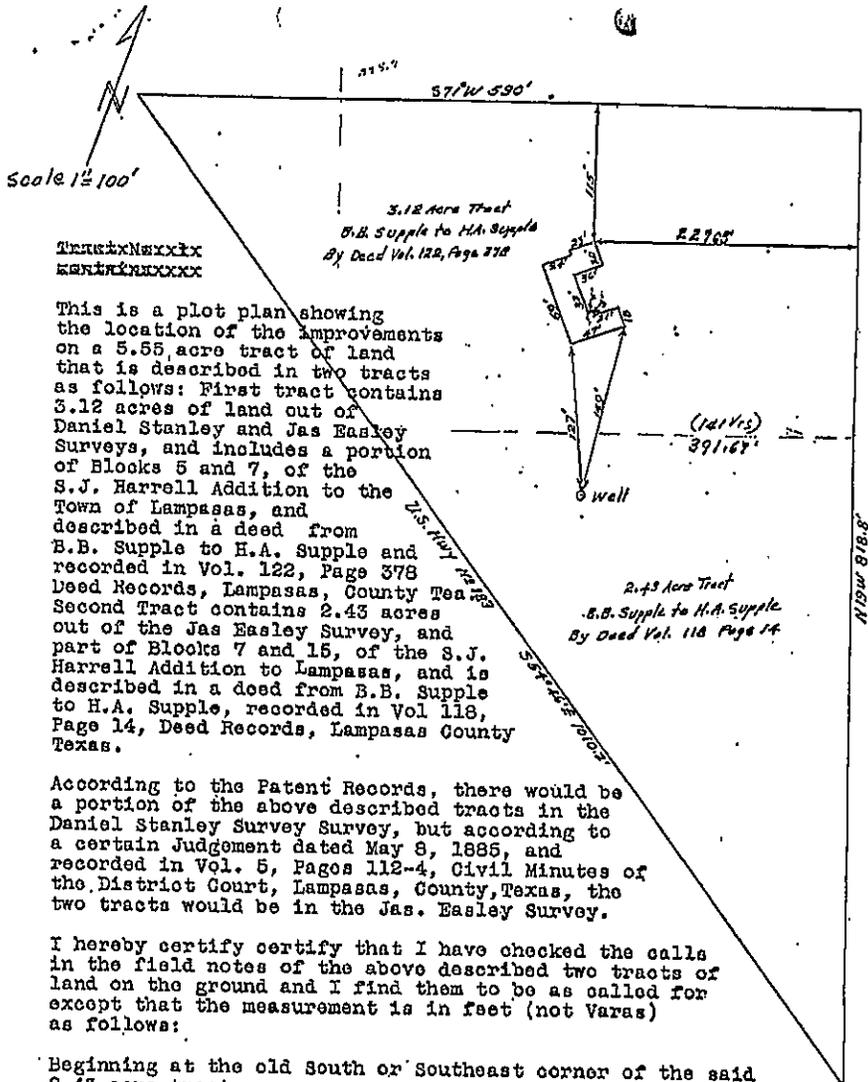
All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the development application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Planner, Engineer, Attorney, etc.) incurred for City review of this project.

Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: Warren Badger Title: Owner Date: 10-28-21

Office Use Only: Date Rec'd 10-28-21 Fees Paid: \$ 250.00 Check #: 1145 Accepted By: Supra Charming



XXXXXXXXXXXX
XXXXXXXXXXXX

This is a plot plan showing the location of the improvements on a 5.55 acre tract of land that is described in two tracts as follows: First tract contains 3.12 acres of land out of Daniel Stanley and Jas Easley Surveys, and includes a portion of Blocks 5 and 7, of the S.J. Harrell Addition to the Town of Lampasas, and described in a deed from B.B. Supple to H.A. Supple and recorded in Vol. 122, Page 378 Deed Records, Lampasas, County Texas. Second Tract contains 2.43 acres out of the Jas Easley Survey, and part of Blocks 7 and 15, of the S.J. Harrell Addition to Lampasas, and is described in a deed from B.B. Supple to H.A. Supple, recorded in Vol 118, Page 14, Deed Records, Lampasas County Texas.

According to the Patent Records, there would be a portion of the above described tracts in the Daniel Stanley Survey Survey, but according to a certain Judgement dated May 8, 1885, and recorded in Vol. 5, Pages 112-4, Civil Minutes of the District Court, Lampasas, County, Texas, the two tracts would be in the Jas. Easley Survey.

I hereby certify that I have checked the calls in the field notes of the above described two tracts of land on the ground and I find them to be as called for except that the measurement is in feet (not Varas) as follows:

Beginning at the old South or Southeast corner of the said 2.43 acre tract.
Thence N19W 818.8 feet to the Northeast corner of the 3.12 acre tract.
Thence S71W 590.0 feet to the West or Northwest corner of said 3.12 acre tract, on the North or Northeast side of U.S. Highway No. 183.
Thence with said R.O.W. Line S64-46E 1010.2 feet to the place of beginning, containing 5.55 acres of land more or less.

I further certify that the foregoing plat shows the location of the improvements on this tract of land just as I found them to be on the ground, and that no improvement on this tract encroaches on the adjoining tracts, nor does any improvement on the adjoining tracts encroach on this tract.

May 28, 1964.

Dan W Taylor Jr
Dan W. Taylor, Jr.
Registered Public Surveyor



Lampasas Central Appraisal District



General Real Estate Property Information

[New Property Search](#)

[Go To Previous Page](#)

Property ID: 152456

Account / Geo Number:
20631-205-000-01

Property Legal Description:
ACR: 2.55
ABST: 0631
SURV: DANIEL STANLEY

Survey / Sub Division Abstract:

Property Location:
2209 S US HWY 183
LAMPASAS TX 76550

Block:

Owner Information:
BADGER WARREN
2209 SOUTH US HWY 183
LAMPASAS TX 76550

Section / Lot:

Previous Owner:

[View Building Detail Information](#)

[View Land Detail Information](#)

[View Previous Owner Information](#)

Deed Information:

Volume:	506
Page:	348
File Number:	
Deed Date:	3/23/2015

Property Detail:

Agent:	None
Property Exempt:	
Category/SPTB Code:	F1
Total Acres:	2.550
Total Living Sqft:	See Detail
Owner Interest:	1.000000
Homestead Exemption:	
Homestead Cap Value:	0
Land Ag/Timber Value:	0
Land Market Value:	67,110
Improvement Value:	650,350
Property Market Value:	717,460

[View GIS Map](#)

The map link above is not affiliated with this website. It is a 3rd party GIS link to provide additional information only.

[Map It With Google](#)

The Google map link above is in no way affiliated with this website. It is a 3rd party link to provide a visual location only.

[Printer Friendly Version](#)

Click the button above for a printable version of this record with all available details.

* [View Property Tax Information](#)

[* View 5 Year Value History](#)

Jur Code	Description	Market Value	Homestead	Total Exemption	Taxable
LAM	LAMPASAS COUNTY	717,460		0	717,460
R&B	ROAD & BRIDGE	717,460		0	717,460
CLA	CITY OF LAMPASAS	717,460		0	717,460
SLA	LAMPASAS ISD M&O	717,460		0	717,460
SLAIS	LAMPASAS ISD I&S	717,460		0	717,460

* Where supporting website data is available.

[New Property Search](#)

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Version 3.2.2

Lampasas Central Appraisal District



General Real Estate Property Information

[New Property Search](#)

[Go To Previous Page](#)

Property ID: 13111

Account / Geo Number:
20631-205-000-00

Property Legal Description:
ACR: 2.5
ABST: 0631
SURV: DANIEL STANLEY

Survey / Sub Division Abstract:

Property Location:
2209 S US HWY 183
LAMPASAS TX 76550

Block:

Owner Information:
BADGER WARREN
2209 SOUTH US HWY 183
LAMPASAS TX 76550

Section / Lot:

Previous Owner:
PORTER HENRY MARLIN & MAGGIE OREAN

[View Building Detail Information](#)

[View Land Detail Information](#)

[View Previous Owner Information](#)

Deed Information:

Volume:	506
Page:	348
File Number:	158571
Deed Date:	3/23/2015

Property Detail:

Agent:	None
Property Exempt:	
Category/SPTB Code:	E
Total Acres:	2.500
Total Living Sqft:	See Detail
Owner Interest:	1.000000
Homestead Exemption:	H
Homestead Cap Value:	184,900
Land Ag/Timber Value:	0
Land Market Value:	44,130
Improvement Value:	142,170
Property Market Value:	186,300

[View GIS Map](#)

The map link above is not affiliated with this website. It is a 3rd party GIS link to provide additional information only.

[Map It With Google](#)

The Google map link above is in no way affiliated with this website. It is a 3rd party link to provide a visual location only.

[Printer Friendly Version](#)

Click the button above for a printable version of this record with all available details.

* [View Property Tax Information](#)

[* View 5 Year Value History](#)

Jur Code	Description	Market Value	Homestead	Total Exemption	Taxable
LAM	LAMPASAS COUNTY	186,300	HOMESTEAD	15,000	169,900
R&B	ROAD & BRIDGE	186,300	HOMESTEAD	0	184,900
CLA	CITY OF LAMPASAS	186,300	HOMESTEAD	15,000	169,900
SLA	LAMPASAS ISD M&O	186,300	HOMESTEAD	35,000	149,900
SLAIS	LAMPASAS ISD I&S	186,300	HOMESTEAD	35,000	149,900

* Where supporting website data is available.

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Version 3.2.2

NOTICE OF PUBLIC HEARINGS

HEARING DATES/TIMES:

PLANNING AND ZONING COMMISSION: December 2, 2021- 6:00 p.m.

CITY COUNCIL: December 13, 2021 - 6:00 P.M.

HEARING(S) LOCATION: CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 EAST THIRD STREET, LAMPASAS, TEXAS

The Planning and Zoning Commission of the City of Lampasas, Texas will hold a public hearing to receive comments on the following item:

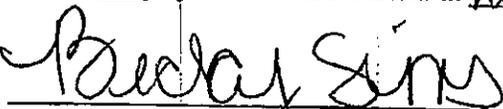
Request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S Highway 183, Lampasas Texas, Lampasas County to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C"

The purpose of the public hearing noted herein is to allow members of the public to voice their views to the Planning and Zoning Commission. The first public hearing will be held on **Thursday, December 2, 2021 at 6:00 p.m.** in the City Council Chambers located at 302 East Third Street, Lampasas, Texas, before a recommendation is made to the City Council.

The City Council will hold a public hearing on **Monday, December 13, 2021 at 6:00 p.m.** in the City Council Chambers located at 302 East Third Street, Lampasas, Texas 76550.

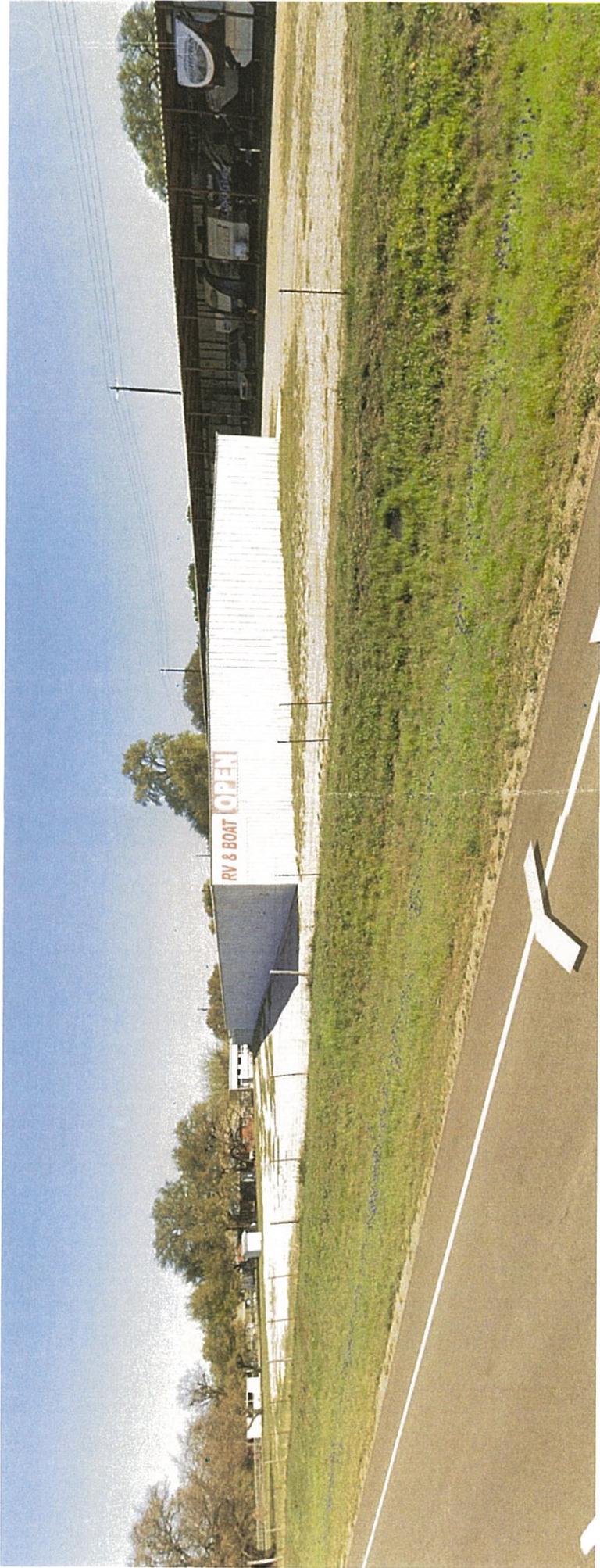
All persons interested in the above referenced item and potential actions are invited to attend the public hearings and to provide their comments at the times and places referenced above. Comments may also be submitted *in writing* to the City Secretary's office, no later than 12 Noon on the date of either public hearing referenced in this public notice, at the following address: 312 East Third Street, Lampasas, Texas 76550. For additional information, please contact Becky Sims, City Secretary at (512) 556-6831 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

I, Becky Sims, City Secretary/Zoning Administrator of the City of Lampasas, Texas, do hereby certify this Notice of Public Hearings/Meeting was posted on the bulletin board of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 24th day of November 2021 at 12:20p



Becky Sims, City Secretary/Zoning Administrator

Badger Storage



Badger Homestead



Placement of portable buildings



183 FRONTAGE

City of Lampasas
Planning and Zoning Board
Staff Report
(Badger)

Subject Property	The property is described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S Highway 183, Lampasas Texas, Lampasas County.
Request	The property owner is applying for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C"
Current Zoning	The Property is currently zoned Commercial "C"
Character	The area is characterized as mixed use, the property is surrounded by single family homes, businesses, and undeveloped land
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed seven (7) notices to property owners within 200 feet of the applicant's property, to date no written testimony has been received.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 34, City of Lampasas Zoning Regulations.
Recommendation	<p>If the Planning and Zoning Board and the City Council find the request in compliance with Section 34, City of Lampasas Zoning Regulations and, that there will be no adverse impact to the neighborhood; the zoning of the tract is currently unsuitable; and that the change of zoning bears a relationship to public health, safety, morals or general welfare of the community, then a motion to approve the Specific Use Permit may be made.</p> <p>If the Planning and Zoning Board and the City Council find that the request is not in compliance with Section 34, City of Lampasas Zoning Regulations, then a motion to deny the request may be made. The Planning and Zoning Board should also consider adverse impacts of any other permitted land use in the Commercial District.</p> <p>The zoning change is reasonable and would not have a negative impact on the surrounding neighborhood.</p>

PORTABLE BUILDING SALES (OUTDOOR DISPLAY) - An establishment which displays and sells structures capable of being carried and transported to another location, but not including mobile homes.

COMMERCIAL "C"
Permitted in District with SUP

- MILK DEPOT, DAIRY OR ICE CREAM PLANT
- MINI-WAREHOUSE
- MOTOR FREIGHT COMPANY
- MULTIPLE FAMILY DWELLING (APARTMENT)
- OFFICE SHOWROOM
- OPEN STORAGE, DISPLAY, OR WORK AREAS FOR MERCHANDISE OR MACHINERY
- PAINT SHOP
- PALM READER/CARD READER
- PARK OR PLAYGROUND (PRIVATE) NON- COMMERCIAL
- PARKING LOT, TRUCKS & TRAILERS
- **PORTABLE BUILDING SALES (OUTDOOR DISPLAY)**
- PRIVATE CLUB
- RV PARK
- RV/CAMPER SALES

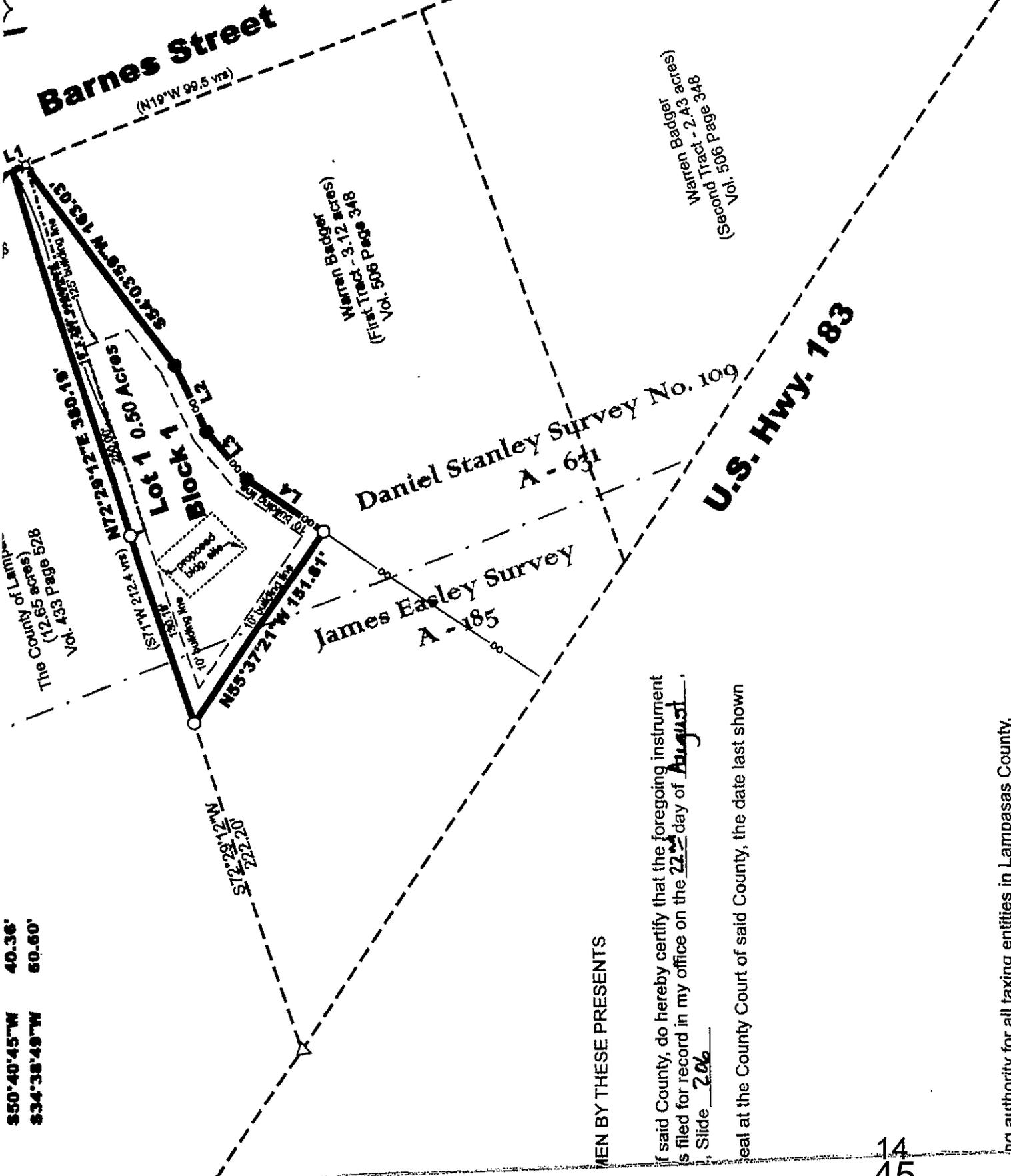
SECTION 34 SUP -- SPECIFIC USE PERMITS

34.1 SPECIFIC USES:

The purpose of this **overlay district** is to allow certain uses within base zoning districts that, under most circumstances, would not be compatible with other permitted uses but with certain conditions and development restrictions may be compatible.

S50°40'45"W 40.36'
S34°38'49"W 60.60'

93° 40'



The County of Lampasas
(12.65 acres)
Vol. 433 Page 528

Warren Badger (Acres)
(First Tract - 3.12 acres)
(Vol. 506 Page 348)

Warren Badger
(Second Tract - 2.43 acres)
(Vol. 506 Page 348)

Daniel Stanley Survey No. 109
A - 631

James Easley Survey
A - 185

U.S. Hwy. 183

BY THESE PRESENTS

I, the County Clerk, do hereby certify that the foregoing instrument
is filed for record in my office on the 22nd day of August,
Slide 206

at the County Court of said County, the date last shown

and authority for all taxing entities in Lampasas County,

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City Manager

ITEM NO. 1.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to institute voluntary annexation proceedings to enlarge and extend the boundary limits of the City to include the following described territory, being 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: December 8, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

Attachments: Request & Petition to Annex, Public Hearing Notice, Service Plan

Summary Statement:

Brister Construction filed the petition for Voluntary Annexation with the executed Hidden Oaks Subdivision Development Agreement on November 8, 2021. Legislation has changed regarding the voluntary annexation process. Council is no longer required to grant the petition to proceed with the Public Hearing. The change to the law has granted a more expediate process for Voluntary Annexation. The subdivision is 4.00 acres of land and will consist of approximately 12 single family homes. Staff and developers, including the contractor and engineer have held initial meetings to initiate the construction. It is anticipated that they will begin construction January 2022. Staff has published the public hearing in the newspaper and sent the required certified letters to the various entities per Local Government Code §43.0673. The Civil Review was complete in January 2021. They have secured TxDOT permit for entry off of Naruna/FM 1478. SWPP report had been filed. Utilities will be provided by the City of Lampasas. The Final Plat was approved in August 2021; however, it will be filed with the County Clerk upon completion and acceptance of infrastructure.

Recommendation:

Discussion only

COUNTY OF LAMPASAS §
 §
STATE OF TEXAS §

**REQUEST AND PETITION TO THE CITY COUNCIL OF THE CITY OF
LAMPASAS, TEXAS, FOR ANNEXATION OF SPARSELY OCCUPIED
PROPERTY**

WHEREAS, the undersigned is the owner of a certain tract of property located within Lampasas County, Texas, such property more particularly described hereinafter by true and correct legal description (referred to herein as the "Subject Property");

WHEREAS, the undersigned has sought the annexation of the Subject Property by the City of Lampasas, Texas, (hereinafter sometimes referred to as "City") in order to obtain the benefits of City services to the Subject Property by the City;

WHEREAS, the subject property is contiguous and adjacent to the corporate limits of the City, is one-half mile or less in width, and is occupied by fewer than three (3) persons; and,

WHEREAS, the undersigned agrees and consents to the annexation of the Subject Property by the City and further agrees to be bound by all acts, ordinances, and all other legal action now in force and effect within the corporate limits of the City and all those which may be hereafter adopted;

NOW THEREFORE, the undersigned by this Petition and Request:

SECTION ONE: Requests the City Council of the City of Lampasas to commence annexation proceedings and to annex into the corporate limits of the City of Lampasas, Texas, the Subject Property described as follows:

Annexation Tract 1:

Being 4.00 acres of the C.K. Reese Survey, Abst. No. 581 in Lampasas County, Texas, and being part of a 47.26 acre tract of land described in a deed from Joe P. Willis, et ux, to Arthur R. Fry, et ux, dated November 17, 1989, as recorded in Vol. 195, Page 430 of the Deed Records of Lampasas County, Texas.

SECTION TWO: Requests that, after annexation, the City provide such services as are legally permissible and provided by the City, including sanitation, water and general governmental services.

SECTION THREE: Acknowledges and represents having received, read and understood the attached Draft Service Plan [See Exhibit "A," (proposed to be applicable to and adopted for the Subject Property) and that such Draft Service Plan is wholly adequate and acceptable to the undersigned who hereby requests the City Council to proceed with the annexation and preparation of a final Service Plan and publish notice and hold the requisite public hearings thereon, in accordance with the applicable laws of the State of Texas.

SECTION FOUR: Acknowledges that the undersigned understands and agrees that all City services to the Subject Property will be provided by the City on the same terms and conditions as provided to other areas of the City and as provided in the Service Plan.

SECTION FIVE: Agrees that a copy of this Petition and Request may be filed of record in the offices of the City of Lampasas and in the real property records of Lampasas County, Texas, and shall be notice to and binding upon all persons or entities now or hereafter having any interest in the Subject Property.

FILED, this 8 day of November 21 with the City Secretary of the City of Lampasas, Lampasas County, Texas.



Jan Brister, Brister Const., LLC

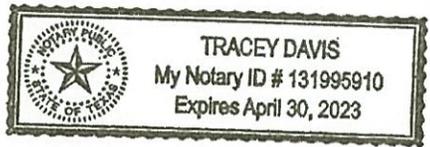


David Brister, Brister Const., LLC

State of Texas §
 §
County of Lampasas §

BEFORE ME, the undersigned authority, on this day personally appeared Jan Brister, and acknowledged that (s)he has executed the foregoing document, for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL of office this 8th day of November, 2021.

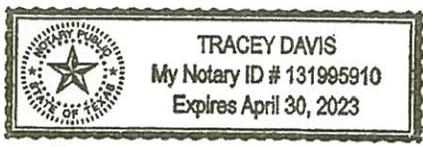


Tracey Davis
Notary Public in and for the
State of Texas

State of Texas §
 §
County of Lampasas §

BEFORE ME, the undersigned authority, on this day personally appeared David Brister, and acknowledged that (s)he has executed the foregoing document, for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL of office this 8th day of November, 2021.



Tracey Davis
Notary Public in and for the
State of Texas

CITY OF LAMPASAS
MUNICIPAL SERVICE PLAN
FOR VOLUNTARY ANNEXATION OF SPARSELY OCCUPIED
4.00 ACRES OF LAND
ADJACENT TO THE CITY'S MUNICIPAL LIMITS

INTRODUCTION

The City Council of the City of Lampasas has directed that staff proceed with the voluntary annexation process of land generally comprised of the following:

Being 4.00 acres of the C.K. Reese Survey, Abst. No. 581 in Lampasas County, Texas, and being part of a 47.26 acre tract of land described in a deed from Joe P. Willis, et ux, to Arthur R. Fry, et ux, dated November 17, 1989, as recorded in Vol. 195, Page 430 of the Deed Records of Lampasas, County, Texas.

The area is described as a sparsely occupied area of land.

INTENT

It is the intent of the City of Lampasas that this Service Plan shall provide for the delivery of fully available municipal services to the annexed area in accordance with State law. The failure of this plan to describe any particular service shall not be deemed to be an attempt to omit the provision of such services from the annexed areas. The delivery of municipal services may be accomplished through any means permitted by law.

SCHEDULE OF MUNICIPAL SERVICES TO BE PROVIDED:

FIRE

Existing Services: Currently, the City of Lampasas Fire Department (with limited staff), in conjunction and under agreement with the Lampasas County Volunteer Fire Department responds to this area, due to its close proximity to the City limits.

Services to be Provided: The City of Lampasas Fire Department and Lampasas County Volunteer Fire Department will continue to respond to the area after annexation. The level of staff available from the City of Lampasas Fire Department will be consistent with the existing level for staffing as provided for current City residents upon the effective date of the annexation. Primary fire response will be provided by the Fire Station located at 1107 East 4th Street. Adequate fire suppression activities can be afforded to the annexed area within the current budget appropriation. Fire prevention activities will be provided by the Fire Marshal's office, as needed.

POLICE

Existing Services: Currently, the area to be annexed is under the jurisdiction of the Lampasas County Sheriff's Department.

Services to be Provided: Upon annexation, the City of Lampasas Police Department will extend regular and routine patrols to the area. Law enforcement protection will be provided to this area in the same manner as it is currently provided to other similarly situated land within the corporate limits of the City. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

EMERGENCY MEDICAL SERVICE

Existing: Emergency medical services to the area to be annexed are provided through a contracted provider administered by Lampasas County.

Services to be provided: The City of Lampasas does not provide emergency medical services. First responders from the Lampasas Fire Department/Lampasas Volunteer Fire Department will continue to respond to medical calls and assist the Lampasas County contracted emergency medical services provider. Emergency medical services will continue to be available to the area upon annexation through the contracted provider administered by Lampasas County.

BUILDING INSPECTION

Existing Services: Provide limited electrical and plumbing inspection services.

Services to be Provided: The Building and Planning Department will provide permit and inspection services upon the effective date of annexation. This includes issuing building, electrical and plumbing permits for any new construction and remodeling, and enforcing all other applicable codes which regulate building construction within the City of Lampasas.

PLANNING AND ZONING

Existing Services: None.

Services to be Provided: The Building and Planning Department's responsibility for regulating development and land use through the administration of the City of Lampasas Zoning Ordinance will extend to this area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of Lampasas Subdivision Ordinance. These services can be provided within the department's current staff and appropriation plans and/or budget.

ENVIRONMENTAL HEALTH CODE ENFORCEMENT SERVICES

Existing Services: Lampasas County currently provides all county level health regulations and services applicable to the property.

Services to be Provided: Enforcement of the City of Lampasas' health and sanitation ordinances and regulations, including but not limited to, weed and brush ordinances, junked and abandoned vehicles ordinances and animal control ordinances, shall begin within these areas within sixty (60) days of the effective date of the annexation. These services can be provided

within the department's current staff and appropriation plans and/or budget. Lampasas County will continue to enforce all county level health regulations and services applicable to the property, after annexation, pursuant to applicable State and local laws.

LIBRARY

Existing Services: Currently, the Public Library is open to county residents with increased user fees for services provided.

Services to be Provided: City resident fees will be applied for library use privileges and will be available to anyone residing in this area. These services can be provided within the department's current staff and appropriation plans and/or budget.

PARKS AND RECREATION

Existing Services: Currently, Park and Recreation facilities are open to all area citizens. Local associations and locally sponsored recreational events receive priority use of facilities.

Services to be Provided: Park and Recreation facilities will be available to with no difference in services or costs provided to existing City residents, upon the effective date of annexation.

STREET

Existing Services: The property is adjacent to and accessed by Texas FM 580, which is a State of Texas roadway. No other roadways abut or serve the property. The State of Texas maintains the roadway and rights of way. The adjacent roadway is already within the corporate boundaries.

Services to be Provided: Street maintenance to the publicly owned street rights-of-way, not including state owned and maintained rights-of-way, will be provided by the City, upon the effective date of the annexation. Routine maintenance will be scheduled as part of the City's annual street maintenance program in accordance with the current policies and procedures. A monthly street maintenance fee will be applied within thirty (30) days of the effective date of annexation, the same rate structure as that of the existing City residents will be applied.

STORM WATER MANAGEMENT

Existing Services: State of Texas Road and Drainage Maintenance; Lampasas County

Services to be Provided: The City of Lampasas Street Department will provide maintenance on any existing drainage system that falls under the City's responsibilities, i.e., those not maintained by the State of Texas, upon the effective date of annexation. Routine maintenance will be scheduled as part of the City's annual street maintenance program in accordance with current policies and procedures. Developer will provide storm water drainage at its own expense and the plans for same will be inspected by the City Engineers at time of completion. The City will then maintain the public drainage facilities associated with the annexed area, if any, upon approval and dedication to the City.

ELECTRIC SERVICE

Existing Services: Currently, the City of Lampasas serves electrical power to the area to be annexed for a fee that is greater than that of the residents of the City.

Services to be Provided: The City of Lampasas will continue to provide electric service to the annexed area. Within thirty (30) days of the effective date of annexation, the same rate structure as similarly situated users/properties within the City limits will be applied.

STREET LIGHTING

Existing Service: None

Services to be Provided: The City of Lampasas will coordinate any request for improved street lighting in accordance with standard policy and as plans, appropriations and budget allow.

TRAFFIC ENGINEERING

Existing Services: Roadway signage as provided by the State of Texas; and Lampasas County.

Services to be Provided: The City's Street Department will be able to provide, after the effective date of annexation, any additional traffic control devices as may be necessary for safety and traffic control of the annexed property not including state owned and maintained roadways or rights-of-way. If necessary, the Building Official will provide all properties involved with City street designations and numeric addresses that comply with the City's street system, within 90 days of the effective date of annexation.

WATER SERVICE

Existing Services: The City of Lampasas currently provides public water supply system to the property at an out of city rate as established by the City's fee schedule.

Services to be Provided: The City of Lampasas public water supply will continue to provide water service to the area in accordance with the applicable codes, fees and City policy. After annexation, water service shall be provided in accordance with extension ordinances and City policies applicable to in-city properties. Extension of service, if any new ones are required in the future, shall comply with City codes and ordinances and State law. Within thirty (30) days of the effective date of annexation, the same rate structure as that of the similarly situated properties within the City limits will be applied.

SANITARY SEWER SERVICE

Existing Services: The property is currently not served by the City of Lampasas sanitary sewer system.

Services to be Provided:

Sanitary sewer service to the area of proposed annexation will be provided in accordance with applicable City codes and departmental policy. When property develops in the area, sanitary

sewer service shall be handled in accordance with the present policies, codes and ordinances that apply to all residents of the City.

SOLID WASTE SERVICES

Existing Services: Rural service providers.

Service to be Provided: Solid waste collection services will be made available to the area of annexation in accordance with the City's present ordinance, fee schedule and agreement with solid waste providers as those agreements apply to the businesses and residents in the annexed area. Solid waste collection services will be administered in accordance with section 43.056 of the Texas Local Government Code.

MISCELLANEOUS

All other applicable municipal services will be provided to the newly annexed area in accordance with the City of Lampasas' established policies governing extension of municipal services to newly annexed areas.

CAPITAL IMPROVEMENTS, AVAILABILITY AND LEVEL OF SERVICE

The annexed area will be included with all other areas of the City for future planning for any new or expanded facilities, functions, and services to be funded by future capital improvements programs. The priorities assigned by these plans are driven by a desire to maintain an equitable level of service to all areas of the City with the same population density, land used and topography characteristics. Nothing in this plan shall require the city to provide a uniform level of municipal services to each area of the city, including the annexed area, if different characteristics of topography, land use, and population density are considered a sufficient basis for providing different levels of service.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN TO ALL INTERESTED PERSONS, THAT:

The City of Lampasas, Texas proposes to institute voluntary annexation proceedings to enlarge and extend the boundary limits of the City to include the following described territory, to-wit:

Being 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas.

A Public Hearing will be held by and before the City Council of the City of Lampasas, Texas, on December 13, 2021, beginning at 6:00 p.m., in the City Council Chambers of the Jack Calvert Municipal Building, City of Lampasas, Texas, located at 302 East Third Street, Lampasas, Texas 76550, for all persons interested in the above proposed annexation area, are invited to attend and shall have the right to appear before the City Council and be heard. Of all said matters and things, all persons interested in the things and matters herein mentioned, will take notice.

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify this Notice of Public Hearings/Meeting was posted on the bulletin board of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 30th day of November 2021.

ORDINANCE NO. _____

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LAMPASAS, LAMPASAS COUNTY, TEXAS, AND EXTENDING THE MUNICIPAL CORPORATE LIMITS OF SAID CITY TO INCLUDE THE DESCRIBED PROPERTY WITHIN THE CITY'S BOUNDARY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF THE ANNEXED PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING THOSE INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF THE CITY; AND ADOPTING A SERVICE PLAN FOR THE NEWLY ANNEXED PROPERTY.

WHEREAS, the City of Lampasas, Texas is a Home Rule municipal corporation that is duly organized and operating pursuant to its Home Rule Charter and the laws of Texas, and, thus, it is empowered to conduct both voluntary and unilateral annexations of territory, subject to the laws of this State; and

WHEREAS, on or about November 8, 2021 the owner of the Property described herein below, "Owner," voluntarily petitioned the City of Lampasas requesting that the City annex the Property possessed and controlled solely by the Owner, and upon which fewer than three qualified voters currently reside; and

WHEREAS, pursuant to Section 43.052 of the Local Government Code, this voluntary annexation is exempt from the requirements of inclusion in a municipal annexation plan because the property and annexation contains fewer than 100 separate tracts of land on which one or more residential dwellings are located on each tract; and

WHEREAS, the procedures prescribed by the Charter of the City of Lampasas, Texas, and the laws of this State have been duly followed with respect to the following described to-be annexed Property.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

1. That the following-described Property is hereby annexed to the City of Lampasas, Lampasas County, Texas, and that the boundary limits of the City of Lampasas be and the same are hereby extended to include the described territory within the municipal corporate limits of the City of Lampasas, and the same shall hereafter be included within the territorial limits of the City, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the city of Lampasas and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

ANNEXED TRACT:

Being 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas. (the "Annexed "Property" or "Property")

2. A Service Plan for the Property is adopted and attached hereto as Exhibit A.

3. The City Secretary is hereby directed to file with the County Clerk of Lampasas, Texas, and/or any other appropriate official or agency, as required by law, a certified copy of this Ordinance.

PASSED by an affirmative vote of all members of the City Council on the first and final reading, this the _____ day of December 2021.

APPROVED:

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, November 22, 2021
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Herb Pearce
Randy Clark
Bob Goodart
Chuck Williamson
Zachary Morris
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Yvonne Moreno, Finance Director
Becky Sims, City Secretary
Jeffry Smith, Fire Chief
Monica Wright, IT Director
Mandy Walsh, EDC Director
Sammy Bailey, Police Chief
Jody Cummings, Assistant Police Chief
Chris Eicher, Parks Director (Workshop Only)
Vicki Tower, Parks Secretary (Workshop Only)
Charlie Boswell, Lt. Investigator
Chuck Montgomery, Patrol Lt.
Kelli Sanguinet, Communications Supervisor

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the workshop session to order at 5:30 p.m.

Without objection, Mayor Monroe moved directly to item 6.

6. Discussion regarding fencing and improvements to Hanna Springs at Campbell Park

Boyce Cabaniss, Lampasas County Historic Commission presented Council with a proposal for the Hanna Springs located at Campbell Park. Mr. Cabaniss presented pictures and provided history of the Hanna Springs. The Historic Commission would like the fencing be restored to its previous historic condition and be able to see the spring without any obstruction. They would like to have the wall removed/lowered to the original design and install a six-foot rod iron safety fence designed by Oldham painted green to match the Historic Downtown. They have been quoted \$6500 to remove the wall from a local mason. While formal project quotes have not been obtained they are hopeful that the project will not exceed the \$60,000.00 budgeted for this project. The Historic Commission did present this proposal to the Parks Board, who were in favor of this project.

The springs will be maintained and cleaned periodically by volunteers. Texas Municipal League (Risk Pool) has been consulted to verify fence safety requirements.

At Council direction Staff will proceed with getting cost estimates for removal of wall and new fencing including the installation and footings for the fence.

2. Discussion and updates related to COVID-19 Pandemic

Chief Smith provided the following updates:

Active cases in the State of Texas- 67,278

New cases in the State of Texas- 1,398

- Hospitalizations across the State- 2,618
- Active cases in Lampasas County- 29
- Lampasas County Fatalities- 66
- Hospitalizations in Trauma Service Area L- 22
 - 21- hospitalized adults
 - 9- adults in ICU
 - 1- Pediatric Cases
- Lampasas County (76550 Only)
 - At least one shot- 5,880
 - Fully vaccinated- 5,135

3. Discussion regarding review of short-term goals of the Comprehensive Plan Implementation.

Finley deGraffenried, City Manager provided an overview of the short-term goals discussed over the past few meetings. Of the 18 objectives, there are 68 action steps. The action steps will move forward as priorities are identified, funding is available, and timing between Staff and Council is determined. Target dates will be added as priorities are identified. Staff wanted to provide Council with clear first steps and easy to follow format that would work similar to a score card/check list.

Council had no additional questions, liked the format, and are ready to move forward.

4. Discussion regarding Council Work Session Agenda

Finley deGraffenried, City Manager advised this item has been placed on the workshop agenda to confirm date and time and to discuss where we left off at the July 7, 2021 meeting. The session was quite productive. Several items were covered at the work session such as the Hostess House, Pre-Treatment, Budget, Campbell Park Improvements, Organizational Structure and the Historic Colored School. This meeting will focus on the Comprehensive Plan and the Council Satisfaction Surveys.

Council agreed with the December 8th date and a 4:00 p.m. start time. Council member Clark asked for an agenda outline prior to the meeting, as well as, a project status update.

5. Discussion regarding Fire Department Incident Reporting and Billing

Jeff Smith, Fire Chief advised that per notification from Fire Recovery USA, who does third party billing for the Lampasas Fire Department, insurance companies are refusing to pay when the insured is not being billed directly for motor vehicle accidents. The Lampasas Fire Department does recover around \$7,000 annually for these types of responses.

Council would like Staff to research options on educating on how to properly bill, and report back to Council on how to proceed.

7. Discussion regarding Wayfinding Signage

Becky Sims, City Secretary presented the following:

Wayfinding- *Helping People in Motion Navigate a New Place*

Goals

- Increase awareness of Lampasas
- Promote business and historical landmarks
- Provide a positive experience for visitors and locals
- Increase merchant revenues and foot traffic
- Take advantage of highway(s) 190,183 & 281.

Sign Examples



Estimated cost for these signs range from \$3,000-\$5,000 depending on contractor, size, material & detail.

Strategy

Identify Quick Wins

- Phased Project
- Resources
- Sign Visibility- Size/Color
- Sign Placement
- Specific/Generic
- Changeable

Sign Mock-ups

 CITY OF LAMPASAS TEXAS
HISTORIC DOWNTOWN
LAMPASAS COUNTY MUSEUM
LAMPASAS COUNTY COURTHOUSE
SHOPPING
DINING
ENTERTAINMENT
HANNA SPRINGS POOL
LIBRARY
CAMPBELL PARK
POLICE DEPARTMENT
FIRE DEPARTMENT
CITY ADMINISTRATION

PUBLIC WORKS

Consideration

- Sign Material/Maintenance
- Branding/Consistency
- TxDOT Regulations
- Track Successes
- Sign Master Plan (Phased/Budget/Funding)
- Community Involvement
- Stakeholder Satisfaction

Request for Proposals (RFP)

- Purpose
- Expectations
- Timing

Next Steps

- Council Guidance
- Areas of Focus
- Expectations
- Timeline

8. Discussion regarding any item on the regular agenda

There was no discussion.

9. Adjourn Workshop Session

Mayor Pro Tem Williamson moved to adjourn workshop at 6:27 p.m.; Council member Kuehne seconded the motion and with a unanimous vote, the motion carried.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Monroe called the Regular Session to order at 6:28 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

Council recognized Scott Haverly for five years of service with the City of Lampasas.

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

1.3	Public Hearing to receive citizen comments regarding a request to close, abandon, vacate and convey the alley in Block 76, Lampasas Springs Company First Addition.
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Becky Sims, City Secretary/Zoning Administrator advised of the following:

- Terence Roberts and Tom Lancaster are asking Council consideration to close, abandon, vacate and convey the alley in Block 76, Lampasas Springs Company First Addition.
- The block is owned by Mr. Roberts and Mr. Lancaster.
- The alley is located directly behind the home at 200 N. Spring Street; owned by Mr. Roberts.
- Staff has verified that there is no water, sewer or electric in the alley and notices were sent to other utility providers as required by law.
- Certified letters were mailed to eighteen (18) property owners within 200 ft of the described property; to date we have received no written testimony referencing the request.

2.0	MINUTES
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2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on November 8, 2021
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Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
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3.1	Discussion and possible action regarding the second reading of an Ordinance to amend Appendix A- Fee Schedule in the City of Lampasas Code of Ordinances by adding fees related to WI-FI “Hot Spot” device lending.
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Mayor Pro Tem Williamson moved to approve the consent agenda as presented, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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Sammy Bailey, Police Chief presented the Lampasas Police Department Annual Report with Assistant Police Chief Cummings, Lt Investigator Boswell, Patrol Lt. Montgomery and Communications Supervisor Sanguinet.

- Citizens Police Academy Alumni Association (CPAAA)
 - 16 full time members/31 community events
- 2021 Challenges
 - Safety, Health, Political & Economic
 - Personnel Challenges and Changes
 - New Laws
 - Incarceration Rules
- Changes in Policing in General
 - Diversity
 - Earned Respect
 - Negativity
- Community Relations
 - 237 Public Relations Events
- 32 Police Department Staff Members
 - 21 Sworn Personnel

- 2 Firefighters
 - 11 Non-Sworn Personnel
- Law Enforcement Community Services
 - Quality of Life
 - 9,539 calls to date (avg. 935 calls per month)
 - Crashes
 - 253 crashed to date (238 minor/15 major- avg. 25 per month)
 - 9-1-1/Medical/Crisis
 - 31,209 calls to date (2,449 9-1-1 calls- avg. 245 calls per month)
 - 51 persons in crisis (5 per month)
 - 15 emergency detention orders (1.5 per month)
 - Strong Work Ethics
 - Unlock cars/ motorist assist (478 to date)
 - Escorts (583 to date)
- Branding
 - Servant Leaders
 - Community Volunteers/Leaders
 - Family Oriented
- Community Safety
 - 835 Citations
 - 3,894 Warnings
 - 474 Adult Arrest/49 Juveniles Detained
 - 37 DWI
 - 123 Drug Related
 - 20 Smoking/Vaping in Public
- Investigation of/ Solving Crimes/Lawful Apprehension/Prosecutor Assist
 - 1312 Total Cases Reported/1466 Cleared/270 Incident Reports
 - 3048 cases- Supervisor/Investigator Review/ 3 Investigators
 - All 3048 are reviewed by the Communications Supervisor/Prepared for Prosecutors Office
 - 312 open records requests completed
- Code Enforcement (509 complaints to date)
- Animal Control 1695 animal calls/566 impounded animals
- Animal Shelter (animals cared for YTD)
 - 446 dogs
 - 179 cats
 - 32 other animals
- 2020/2021 Equipment Update
 - New Phone System
 - Public Safety Communications System
 - Computer Aided Dispatch System
 - Body Worn Cameras Updated
- Fleet
 - 24 police units
 - (2) need to replaced (2010/2011 Crown Vic)
- Staff preparing for Chief Bailey's Retirement in March 2022.

	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

281 South Utility staff met with TxDOT planners this week to discuss, in greater detail, utility conflicts with the South 281 improvement project. Although staff understood the improvements to the 281 and Naruna intersection would potential require electric relocation; it now appears an 8" water line will need to be moved on the west side of 281 near Hancock Park. Staff has also discussed relocating approximately 540 feet of an 18" water line in the vicinity of the old Hart's Bar-B-Que out of concern that the line could be damaged during construction. Staff will continue to assess utility relocation with consulting engineers and report as discussion continues.

Georgetown Tank As discussed through the budget process, KWSC has received bids for interior and exterior coating to the Georgetown Tank. The tank is a contractually identified *covered tank* for which the City is financially responsible for shared costs. The good news is that the preferred bid is approximately \$100,000.00 less than estimated. KWSC did also bid, as an alternate, a mixing upgrade to improve residual disinfectant levels in the tank that staff and Jason Jones plan to discuss with Council on December 13th. Although the City is not contractually responsible for participation with the mixing upgrade, the benefits may be compelling and worthy of discussion.

Milfoil Two treatments, and it is virtually gone. If you haven't been to the Creek, there is a marked improvement due to the effectiveness of the milfoil treatment. Contractors will return in the next several weeks to treat the Creek on the Golf Course side from the dam to the west. Chris has also asked that the City be scheduled in the Spring for maintenance treatments.

LCAD Software During the budget process, staff discussed the shortcomings of the LCAD software which also resulted in delays in determining the effective and roll-back ad valorem rates. The CAD provided the attached information regarding software that should greatly improve their effectiveness and efficiency in appraisals, mapping, collection calculation, etc. It does come at a cost of approximately \$546,000.00, which is proposed to be spread over 7 years, beginning likely in FY 2023. The cost, per taxing entity, is based on percent of total levy, and for the City would be approximately 6%, or \$4,800.00 annually for the 7 years. The LCAD Board will be considering formal action on the software after publication of this memo, but before Monday's meeting. It is staff's understanding, the taxing entities would then have 30 days to approve, deny, or approve by no action.

Project Updates Mr. Naylor reports that as-builts are being completed and survey and Geotech investigation have been ordered. The pavilion contractor has met with staff and representatives from LAFTA on site to confirm the pad location. The orientation of the pavilion will be adjusted slightly due to the increase in footprint from 60'x80' to 60'x100'. The contractor indicated pad work would commence in January or February. Staff has also discussed next steps for the wastewater pretreatment project with consulting engineers, and are hopeful for a design proposal by year end. Staff will also discuss implementation and cost methodology with beneficiaries.

Christmas Events Just a quick reminder, the Annual Community lunch and Christmas toy drive will be held on December 6th at the Fire Department. Please bring a toy or donation and enjoy holiday fellowship. Also plan on attending the Carol of Lights December 4th, and Christmas on the Creek events December 11th.

Staff Staff would like to recognize employees who began their career with the City of Lampasas in November: Scott Haverly, 5 years; Charlie Boswell, 18 years; Jacob Hummer, 8 years; Derrick Eicher, 6 year; Mary Mendez, 14 years; Joe Schwartz, 14 years; Mary Garcia, 4 years; Dylan Boivin, 1 year; Micah Harry, 7 years; Joshua Palacio, 6 years; Nick Roberts, 9 years; Duane Griffith, 12 years.

Assistant City Manager As of publication, staff does not have any updates to provide Council, however; if information is available prior to the meeting it will be reported verbally.

5.2	MAYOR'S COMMENTS
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No comments this evening from Mayor Monroe.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action to consider a request from Terrence Roberts and Tom Lancaster to close, abandon, vacate and convey the alley in Block 76, Lampasas Springs Company First Addition.
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Mayor Pro Tem Williamson moved to approve the first reading of an Ordinance to close, abandon, vacate and convey the alley in Block 76, Lampasas Springs Company First Addition, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

Adjourn into Executive Session

Mayor Pro-Tem Williamson moved to adjourn into Executive Session at 7:17 p.m., the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.

Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.

Adjourn Executive Session and Reconvene Regular Session

Council member Morris moved to reconvene into Regular Session at 7:43 p.m., Mayor Pro-Tem Williamson seconded the motion and with a unanimous vote, the motion carried.

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

Council member Clark moved to authorize the City Manager to negotiate, finalize and execute a Chapter 380 agreement for improvements to the Public Right of Way for Economic Development purposes within parameters discussed in Closed Session, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Council member Clark moved to authorize the City Manager to negotiate, finalize and execute a Chapter 380 agreement for electric improvements for Economic Development purposes within parameters discussed in Closed Session, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

Council member Kuehne moved to authorize the City Manager and City Attorney to negotiate conveyance documents related to acquisition of real property within parameters discussed in Closed Session and to bring back to Council for consideration, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

Adjourn

Mayor Pro Tem Williamson moved to adjourn the meeting at 7:46 p.m., the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2021.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

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Minutes of the City Council Planning Session of the
Governing Body of the City of Lampasas that was held
Wednesday, December 8, 2021 at 4:00 p.m.
Jack Calvert Municipal Building
302 E Third Street
Lampasas, Texas 76550

I. Call to order

Mayor Monroe called the meeting to order at 4:08 p.m.

II. Welcome and Review Objectives, Expectations and Format of Session

Mayor Monroe invited Council to speak about their expectations for the meeting this afternoon, the following was discussed:

- *Project updates and direction*
- *What we have done, where are we going, where does Council/Staff need to step-up*
- *Continue to move forward~ transportation, gateway, growth*
- *Process of how to get through everything/overwhelming*
- *Completion of projects*
- *Growth, everyone on same page, communication*

Finley deGraffenried, City Manager referred back to the minutes of the July 7, 2021 Council Work Session.

- *WWTP and Hostess House presentations*
- *HOT fund Project discussions*
 - *Campbell Park Pavilion*
 - *Skatepark*
 - *Wayfinding signage*
 - *Hanna Spring Fencing*
 - *Historic Colored School*
 - *New Hope Baptist Church*
- *On-going/future projects/CIP list.*
- *Budget Process/Council Priorities*
- *Personnel*
 - *Organizational Structure*
 - *ACM duties*
 - *FD re-organization*
 - *Future goals/outcomes*

Session Format

- *Value in exercise*
- *Ensure Council expectations are met*
- *Identify action items*
- *Facilitated format*
 - *Address, restate, actionable, move-on*

III. Discussion regarding Council Satisfaction Survey

Survey- General Observations

- Positive-Good things are going on in Lampasas
- 79.89% (294) of responses satisfied or very satisfied
- 9.51% (35) of responses dissatisfied
- 10.87 % (40) of responses indicated no opinion
- Some common themes

Since the survey was completed in the Spring of 2021, Council views have changed. Better understanding overall of processes and how things work.

Common Themes:

- Opportunities for improvement
 - Communication
 - Business expansion, retention and attraction
 - Code Enforcement
 - Building Codes related to Economic Development
 - Future Planning
 - Public Works
 - Street
 - Parks

Takeaways:

- *CIP- 5-10-year window (at-a glance)*
- *Continue to move forward with development but keep small town feel*
- *Small Business Supporting Community- Community Supporting Small Businesses*
- *Reasonable Economic Development Incentives/ What can we support/ Development Strategies/Tools-Resources Available*
- *Latitude (exception of Life/Safety) with Building Codes when it comes to Economic Development*
- *Importance of Quarterly Meetings between Staff & Council*
- *Public Engagement/Awareness~ Promote City/Staff Accomplishments*

Action Items:

- *Identify Economic Development Strategy/Goals*
- *Identify acreage/lot availability for growth*
 - *CCN*
 - *How CCN is determined*
 - *Understanding City Limits/ETJ~ opportunities for growth*
 - *Infrastructure*
 - *Built out/ready to develop*
- *Do we need to establish Impact Fees for development?*
- *Schedule Quarterly Meetings between Staff & Council*
- *Create Tool Kit/Flow Chart for Council/Citizen inquiries*
- *Department Reports Format*
- *Establish a Recruitment-Retention-Education-Succession Committee*
- *Fire Hydrant Inventory*
- *Action plan for Dangerous/Substandard Structures- relate to Comprehensive Plan*

- *Parking Lot/Spaces for Cooper Springs/Campbell Park*
- *RV Hook-Up Opportunities near Cooper Springs*
- *Parking Lot/Street Improvements at WM Brook park.*

Council was pleased with how the meeting was facilitated.

February placeholder for next roundtable discussion.

IV. Discussion regarding City Projects

Due to time constraints and the amount of information covered this item will be discussed during workshop at the December 13, 2021 meeting.

V. Discussion regarding Short-Term Objectives of the Comprehensive Plan

Due to time constraints and the amount of information covered this item will be discussed during workshop at the December 13, 2021 meeting.

VI. Discussion and Development of 2021/2022 Council Work Plan

This item will be discussed at the next Work Session tentatively scheduled for February 2022.

VII. Review and Summary of Identified Tasks/Unfinished Business

This item will be discussed at the next Work Session tentatively scheduled for February 2022.

VIII. Adjourn

The business concluded for the evening and the meeting was adjourned at 6:56 p.m.

PASSED AND APPROVED this _____ day of _____, 2021.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

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City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from November 1, 2021 to November 30, 2021

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: Dec. 3, 2021 For the Agenda of: Dec. 13, 2021

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of November 1, 2021 to November 30, 2021.

Recommendation:

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521337639	OCTOBER AEP BILL	E	11/19/2021	109,883.04		000072		109,883.04
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW16648	OCTOBER LCRA BILL	E	11/19/2021	389,207.99		000073		389,207.99
27050	IRS-PAYROLL TAXES							
I-T1 202111048169	FEDERAL WITHHOLDING	D	11/05/2021	20,503.42		000122		
I-T3 202111048169	FICA TAX	D	11/05/2021	27,161.36		000122		
I-T4 202111048169	MEDICARE TAX	D	11/05/2021	6,352.12		000122		54,016.90
27050	IRS-PAYROLL TAXES							
I-T1 202111168170	FEDERAL WITHHOLDING	D	11/19/2021	6,307.66		000123		
I-T3 202111168170	FICA TAX	D	11/19/2021	12,488.30		000123		
I-T4 202111168170	MEDICARE TAX	D	11/19/2021	2,920.66		000123		21,716.62
27050	IRS-PAYROLL TAXES							
I-T1 202111188171	FEDERAL WITHHOLDING	D	11/19/2021	19,612.86		000124		
I-T3 202111188171	FICA TAX	D	11/19/2021	26,327.96		000124		
I-T4 202111188171	MEDICARE TAX	D	11/19/2021	6,157.40		000124		52,098.22
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202110078162	ACCIDENT INSURANCE	R	11/01/2021	186.45		163942		
I-AC2202110218164	ACCIDENT INSURANCE	R	11/01/2021	186.46		163942		
I-AC3202110078162	ACCIDENT INSURANCE	R	11/01/2021	547.50		163942		
I-AC3202110218164	ACCIDENT INSURANCE	R	11/01/2021	547.50		163942		
I-CN1202110078162	CANCER INSURANCE	R	11/01/2021	266.73		163942		
I-CN2202110218164	CANCER INSURANCE	R	11/01/2021	266.74		163942		
I-HO3202110078162	HOSPITAL INCOME - PRETAX	R	11/01/2021	137.70		163942		
I-HO3202110218164	HOSPITAL INCOME - PRETAX	R	11/01/2021	137.70		163942		
I-LF3202110218164	UNIV/COL LIFE AFTER TAX	R	11/01/2021	374.47		163942		
I-LF7202110078162	NON-PRETAX LIFE INSURANCE	R	11/01/2021	374.44		163942		
I-LF8202110078162	AFTER TAX COLONIAL PRODUCTS	R	11/01/2021	831.20		163942		
I-LF8202110218164	AFTER TAX COLONIAL PRODUCTS	R	11/01/2021	831.20		163942		4,688.09
02860	FUELMAN							
I-202110258165	CITY FUEL	R	11/01/2021	11,952.82		163949		11,952.82
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202111018167	PRINCIPAL LIFE INSURANCE COMPA	R	11/01/2021	145.34		163955		
I-DN1202110078162	EMPLOYEE SHARE HEALTH INSUR	R	11/01/2021	653.10		163955		
I-DN2202110218164	EMPLOYEE SHARE HEALTH INSUR	R	11/01/2021	653.10		163955		
I-GDC202110218164	DENTAL INSURANCE PREMIUM	R	11/01/2021	794.20		163955		
I-GDE202110218164	DENTAL INSURANCE PREMIUM	R	11/01/2021	1,010.97		163955		
I-GDF202110218164	DENTAL INSURANCE PREMIUM	R	11/01/2021	1,181.18		163955		
I-GDS202110218164	DENTAL INSURANCE PREMIUM	R	11/01/2021	588.96		163955		
I-GVC202110218164	VISION INSURANCE PREMIUM	R	11/01/2021	123.48		163955		
I-GVE202110218164	VISION INSUR PREMIUM	R	11/01/2021	241.92		163955		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-GVF202110218164	VISION INSURANCE PREMIUM	R 11/01/2021	206.36		163955		
	I-GVS202110218164	VISION INSURANCE PREMIUM	R 11/01/2021	128.63		163955		
	I-VS1202110078162	EMPLOYEE SHARE HEALTH PLAN	R 11/01/2021	80.06		163955		
	I-VS2202110218164	EMPLOYEE SHARE HEALTH INSUR	R 11/01/2021	80.06		163955		5,887.36
74775	SCOTT & WHITE HEALTH PLAN							
	I-202110298166	SCOTT & WHITE HEALTH PLAN	R 11/01/2021	4,336.79		163971		
	I-CCC202110218164	HEALTH INSURANCE PREMIUM	R 11/01/2021	5,684.64		163971		
	I-CCE202110218164	HEALTH INSURANCE PREMIUM	R 11/01/2021	11,414.60		163971		
	I-CCF202110218164	HEALTH INSURANCE PREMIUMS	R 11/01/2021	5,325.18		163971		
	I-CCS202110218164	HEALTH INSURANCE PREMIUM	R 11/01/2021	4,759.98		163971		
	I-HE1202110218164	HEALTH INSURANCE PREMIUM	R 11/01/2021	7,543.36		163971		
	I-HEA202110078162	EMPLOYEE SHARE HEALTH INSURANC	R 11/01/2021	10,373.08		163971		
	I-HEC202110078162	EMPLOYEE SHARE HEALTH INSURANC	R 11/01/2021	47.10		163971		
	I-HEC202110218164	EMPLOYEE SHARE HEALTH INSURANC	R 11/01/2021	10,373.08		163971		
	I-HI1202110218164	CITY HEALTH INSURANCE	R 11/01/2021	12,536.70		163971		
	I-HID202110218164	CITY HEALTH INSURANCE	R 11/01/2021	14,907.76		163971		
	I-HIE202110218164	EMPLOYEE CITY HEALTH CONTRIB	R 11/01/2021	19,642.50		163971		106,944.77
84250	TEXAS MUNICIPAL RETIREMENT SYS							
	I-TMR202110018159	RETIREMENT CONTRIBUTIONS	R 11/01/2021	2,219.17		163973		
	I-TMR202110078162	RETIREMENT CONTRIBUTIONS	R 11/01/2021	47,393.98		163973		
	I-TMR202110218164	RETIREMENT CONTRIBUTIONS	R 11/01/2021	49,156.43		163973		98,769.58
52200	LAMPASAS PUBLIC UTILITIES							
	I-10312021	OCTOBER 2021	R 11/04/2021	32,889.28		164000		32,889.28
17440	CITY OF LAMPASAS							
	I-11102021	EMPLOYEE APPRECIATION PARTY	R 11/10/2021	4,675.00		164014		4,675.00
01488	LAW OFFICES OF JO-CHRISTY BROW							
	I-29856	LEGAL MATTERS/SEPTEMBER	R 11/12/2021	6,300.00		164077		6,300.00
02754	MASTERCARD							
	C-10252021	LIBRARY JACKETS	R 11/12/2021	10.31CR		164080		
	I-000000813Z	TCEQ EXAM FEE	R 11/12/2021	113.75		164080		
	I-000001573Z	GENERAL PERMIT TCEQ	R 11/12/2021	102.38		164080		
	I-000001573Z*	GENERAL PERMIT TCEQ	R 11/12/2021	102.38		164080		
	I-00529Z	HOTEL TML CONF/SIMS	R 11/12/2021	64.95		164080		
	I-00568E	HOTEL TML CONF/SIMS	R 11/12/2021	748.02		164080		
	I-020721102258212	TCJIUG TRAINING - HOTEL	R 11/12/2021	580.75		164080		
	I-020721102306557	TCJIUG TRAINING - HOTEL	R 11/12/2021	580.75		164080		
	I-02412C	HOTEL FOR CONFERENCE	R 11/12/2021	178.00		164080		
	I-07134	TX. CCA CONF. REGIST.	R 11/12/2021	300.00		164080		
	I-07135	TESTING FEE	R 11/12/2021	25.00		164080		
	I-10052021	TLA ANNUAL DUES	R 11/12/2021	175.00		164080		
	I-10192021	FLOWERS FOR GROMATZKY	R 11/12/2021	48.03		164080		
	I-119452A	HOTEL FOR TML CONF/MONROE	R 11/12/2021	831.87		164080		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-119462A	HOTEL-TML FINLEY	R	11/12/2021	974.76		164080		
I-119465A	CONFERENCE /HOTEL	R	11/12/2021	649.84		164080		
I-134318	CERTIFICATION	R	11/12/2021	87.17		164080		
I-140765A	BRADLEY HOTEL FOR CLASS	R	11/12/2021	447.48		164080		
I-2270	MASTERCARD	R	11/12/2021	475.00		164080		
I-27798	TRAINING	R	11/12/2021	750.00		164080		
I-27799	TRAINING	R	11/12/2021	250.00		164080		
I-331224	RANGE FINDERS-HIGH SCHOOL	R	11/12/2021	1,486.00		164080		
I-3427463	CHICK-FIL-A COUNCIL MEETI	R	11/12/2021	162.65		164080		
I-405996061	CITY NEWSLETTER	R	11/12/2021	50.00		164080		
I-501445	TELLER ENVELOPES	R	11/12/2021	87.78		164080		
I-DS001112335	DROPSEND BUSINESS LITE	R	11/12/2021	45.00		164080		
I-E34940	OFFICE RENOVATION	R	11/12/2021	681.99		164080		
I-IN1002440	LIBRARY JACKETS	R	11/12/2021	139.06		164080		
I-SSTKOEDA540C8	WEBSITE STOCK	R	11/12/2021	29.00		164080		10,156.30
00016	TEXAS MUNICIPAL LEAGUE							
I-2994 10012021*	WORKERS COMP CHANGES	R	11/12/2021	4,361.98		164113		4,361.98
02976	WASTE CONNECTIONS							
I-2019593	COMMERCIAL SOLID WASTE	R	11/12/2021	53,835.65		164127		
I-2019626	EMPTY ROLL OFF	R	11/12/2021	457.17		164127		
I-2019647	RECYCLE BIN EMPTY	R	11/12/2021	697.50		164127		54,990.32
47585	KEMPNER WATER SUPPLY CORP							
I-10312021	DEBT PAYMENTS	R	11/12/2021	19,146.97		164132		19,146.97
02976	WASTE CONNECTIONS							
I-2019594	RESIDENTIAL SOLID WASTE	R	11/12/2021	46,088.60		164133		46,088.60
02202	H & H TREE SERVICE INC							
I-11172021	CHRISTMAS LIGHTS/DECOR	R	11/18/2021	10,000.00		164221		10,000.00
03063	KYRISH TRUCK CENTER OF TEMPLE							
I-R30201039801	KYRISH TRUCK CENTER OF TEMPLE	R	11/18/2021	9,208.59		164231		9,208.59
00979	NEWMAN REGENCY GROUP INC							
I-10487	LAMP, WIPER SEAL, SLEEVE	R	11/18/2021	10,076.56		164238		10,076.56
02501	SHI GOVERNMENT SOLUTIONS							
I-GB00431036	WG AP125 WAPS 1YR	R	11/18/2021	798.00		164252		
I-GB00431951	WG AP125 WAPS 1YR	R	11/18/2021	4,788.00		164252		5,586.00

12/03/2021 4:41 PM
 VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 11/01/2021 THRU 11/30/2021

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	17	441,722.22	0.00	441,722.22
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	127,831.74	0.00	127,831.74
EFT:	2	499,091.03	0.00	499,091.03
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: FSB TOTALS:	22	1,068,644.99	0.00	1,068,644.99
BANK: FSB TOTALS:	22	1,068,644.99	0.00	1,068,644.99
REPORT TOTALS:	22	1,068,644.99	0.00	1,068,644.99

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for October 2021.

Requested By: Yvonne Moreno, Finance Director
Submitted By: Yvonne Moreno, Finance Director

Date Submitted: Dec. 3, 2021 For the Agenda of: Dec. 13, 2021

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 1 day(s).

The City's yield to maturity is 0.156

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,923,790.62	11.46%
TexStar	\$1,628,095.42	9.70%
Bancorp South	\$9,355,216.12	55.75%
Money Market	\$3,866,252.28	23.04%
Frost Bank	\$ 8,115.45	0.05%

Recommendation: Motion to approve by consent.



Monthly Investment Report

PREPARED FOR CITY OF LAMPASAS

OCTOBER 31, 2021



**PATTERSON
& ASSOCIATES**

A MEEDER INVESTMENT MANAGEMENT COMPANY

WITH YOU. FOR YOU.

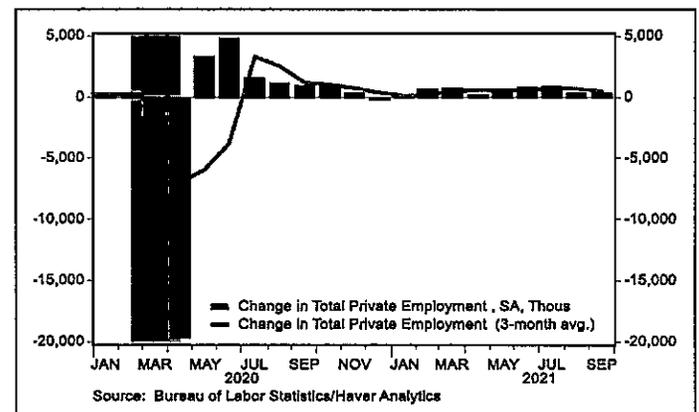
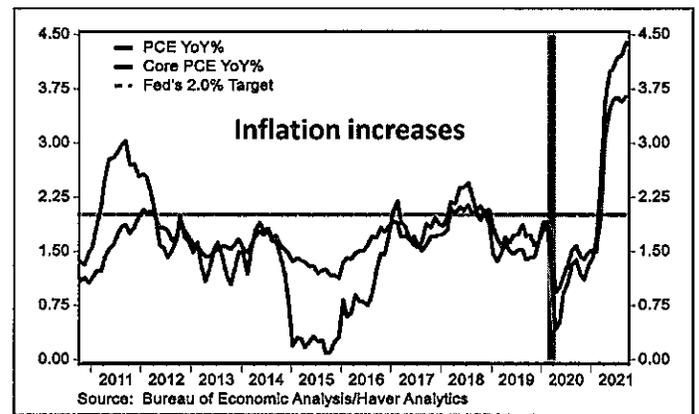
Inflation and the Consumer

Consumers are feeling the pinch as prices rise and the availability of goods and services dwindle. The US consumer is resilient however and is already primed for the holidays.

The latest read on manufacturing and shipping indicates a moderate rise in deliveries but with wait times increasing amid solid demand, price pressures are likely to mount, perpetuating the current inflation. It certainly undermines the Fed's thesis of transitory or temporary price pressure.

Personal income was down in September: the weakest in 4 months. A drop in the rate can be seen as encouraging. That decline is from a drop in labor participants. In some part it reflects generous benefits from the government that for months have been replacing, or in some cases, exceeding one's earnings potential in the private sector. That coupled with a moratorium on evictions and the enhanced child tax credit allowed many to accumulate a wealth cushion. That may led many not to return to work quickly and enhanced spending patterns.

Wage pressures are mounting, and the workweek has extended as businesses cannot find new employees. The difficulty of finding workers ripples through business and definitively impacts growth and inflation possibilities.



One-Way Train to Tightening

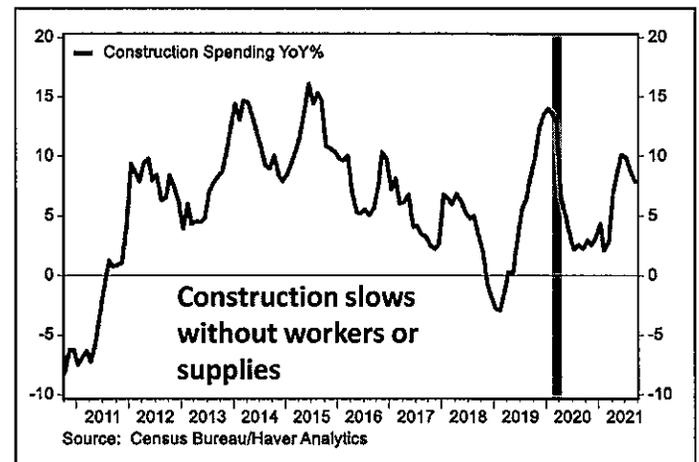
We are headed to less accommodation from the Fed and considering the inflation picture, that may not be a bad thing.

The Administration's spending bill has stalled as opponents question the hefty expenditures, rising taxes and mounting debt. The markets seem less focused on the bills themselves and more on the resulting deficits and long-term policy uncertainty. We still have a debt ceiling fight coming in early 2022.

The FOMC has given guidance on the taper schedule. The Fed will be moving forward with a gradual reversal of accommodation at a pace of \$15 billion per month.

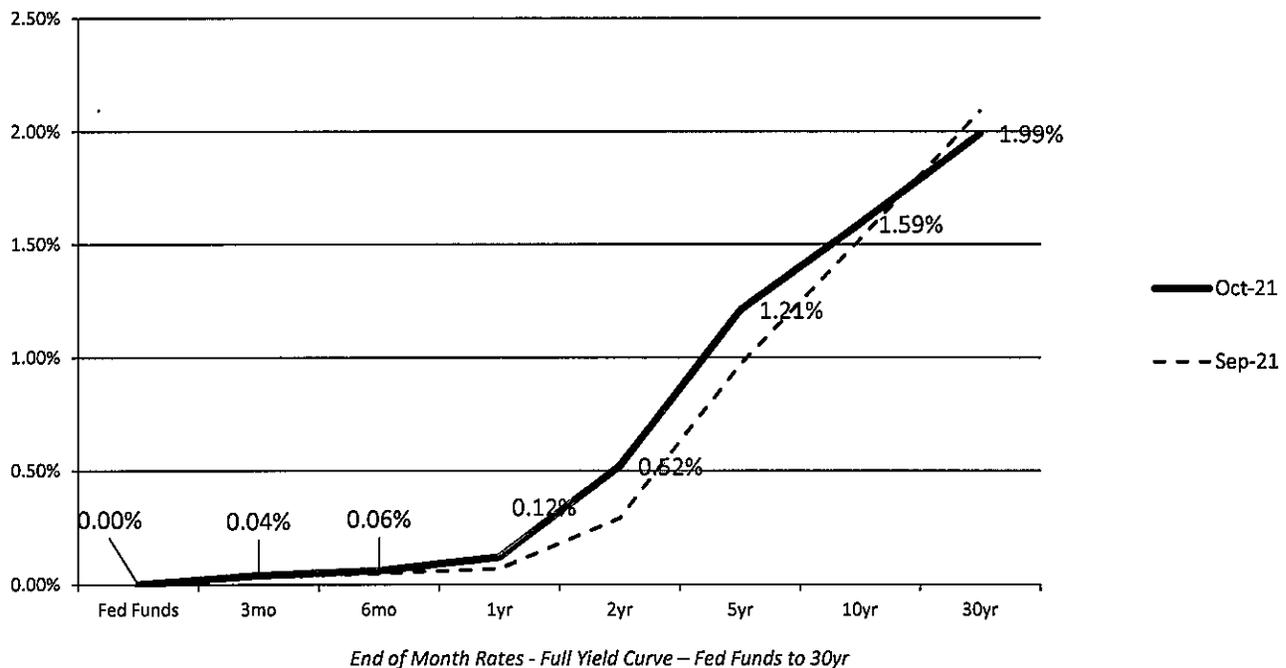
The GDP and the Fed's own Beige Book shows modest to moderate growth though the pace is slower due to supply chain disruptions, labor shortages and Covid. It is not the substantial further progress the Fed wanted.

It is the inflation that has introduced more concern. Hyper-inflation or stagflation (inflation with a stagnant economy) could become a major concern without some tightening.



Movement in the Curve

- Bond yields are on the move as investors continuously reassess expectations on the Fed's next moves. A taper will raise rates.
- Investors are reacting to the not so transitory inflation and somewhat declining growth expectations.
- The Fed has stated that they will taper beginning in early 2022.
- The taper will have to be a fact before the market totally believes it, and then the speculation will be on rate hikes: probably not until mid-2022 unless inflation soars.
- The consumer's appetite will be key during the holiday buying season.
- The steepening in the yield curve presents buying opportunities for securities in 3-5 year maturities.



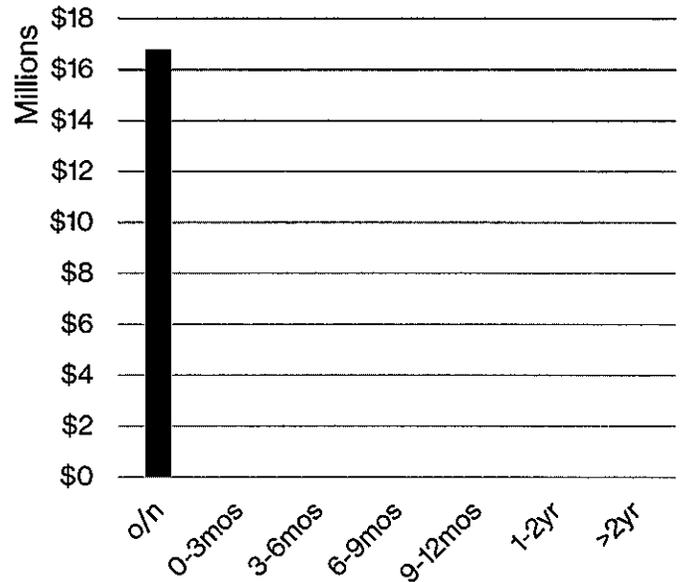
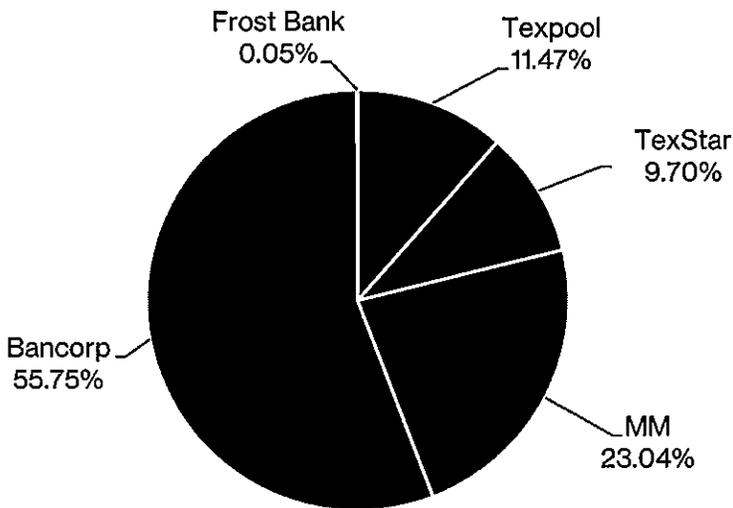
SOURCE: BLOOMBERG AS OF 10/31/2021

Portfolio Overview

As of October 31, 2021



- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. These are unusual times and where extensions can be made it is important to make them to find any available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Liquidity has been reduced to little or no value but with a flat short curve it may be the only sector available out to twelve months without the use of CP. Our expectation is of continuing dismally low rates, but we look for value in your authorized sectors to capture the yield available as markets change.





**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
October 31, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Bancorp South	9,355,216.12	9,355,216.12	9,355,216.12	55.75	1	1	0.250
Texpool/Texpool Prime	1,923,790.62	1,923,790.62	1,923,790.62	11.46	1	1	0.037
TexStar	1,628,095.42	1,628,095.42	1,628,095.42	9.70	1	1	0.010
Frost Bank	8,115.45	8,115.45	8,115.45	0.05	1	1	0.000
Money Market	3,866,252.28	3,866,252.28	3,866,252.28	23.04	1	1	0.050
Investments	16,781,469.89	16,781,469.89	16,781,469.89	100.00%	1	1	0.156

Total Earnings	October 31	Month Ending	Fiscal Year To Date
Current Year		2,247.13	2,247.13

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 10/01/2021-10/31/2021
Data Updated: SET_LAMP: 11/18/2021 15:47
Run Date: 11/18/2021 - 15:47

Portfolio LAMP
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

**City of Lampasas, Texas
Summary by Type
October 31, 2021
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	8,048,214.24	8,048,214.24	47.96	0.250	1
Money Market	9	3,866,252.28	3,866,252.28	23.04	0.050	1
Texpool/Texpool Prime	1	1,779,016.81	1,779,016.81	10.60	0.035	1
Subtotal	13	13,693,483.33	13,693,483.33	81.60	0.106	1
Fund: Cert. of Obligation 2018						
Texpool/Texpool Prime	1	144,773.81	144,773.81	0.86	0.062	1
Subtotal	1	144,773.81	144,773.81	0.86	0.062	1
Fund: Electric						
Bancorp South	1	358,775.27	358,775.27	2.14	0.250	1
Frost Bank	1	8,115.45	8,115.45	0.05	0.000	1
TexStar	1	1,628,095.42	1,628,095.42	9.70	0.010	1
Subtotal	3	1,994,986.14	1,994,986.14	11.89	0.053	1
Fund: LEDC						
Bancorp South	2	682,094.49	682,094.49	4.06	0.250	1
Subtotal	2	682,094.49	682,094.49	4.06	0.250	1
Fund: Seizures						
Bancorp South	2	10,624.35	10,624.35	0.06	0.249	1
Subtotal	2	10,624.35	10,624.35	0.06	0.249	1
Fund: Trust						
Bancorp South	2	72,706.71	72,706.71	0.43	0.250	1
Subtotal	2	72,706.71	72,706.71	0.43	0.250	1
Fund: Water						
Bancorp South	1	182,801.06	182,801.06	1.09	0.250	1

City of Lampasas, Texas
 Summary by Type
 October 31, 2021
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Subtotal	1	182,801.06	182,801.06	1.08	0.250	1
Total and Average	24	16,781,469.89	16,781,469.89	100.00	0.156	1



**PATTERSON
& ASSOCIATES**
A MEMBER INVESTMENT MANAGEMENT COMPANY

**City of Lampasas, Texas
Fund CASH - Cash
Investments by Fund
October 31, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0474	10004	Bancorp South	09/01/2014	8,020,222.95	8,020,222.95	8,020,222.95	0.250	0.246	0.250	1
3213	10006	Bancorp South	09/01/2014	509.48	509.48	509.48	0.250	0.246	0.250	1
4187	10007	Bancorp South	09/01/2014	27,481.81	27,481.81	27,481.81	0.250	0.246	0.250	1
Subtotal and Average				8,048,214.24	8,048,214.24	8,048,214.24		0.247	0.250	1
Taxpool/Taxpool Prime										
14103	10000	Taxpool	09/01/2014	1,779,016.81	1,779,016.81	1,779,016.81	0.035	0.034	0.035	1
Subtotal and Average				1,779,016.81	1,779,016.81	1,779,016.81		0.035	0.035	1
Money Market										
5001632	10023	Austin Capital Bank MM	01/29/2015	248,441.81	248,441.81	248,441.81	0.050	0.049	0.050	1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	0.00	0.00	0.00				1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	0.00	0.00	0.00				1
4001579	10027	Business Bk Ultimate Bus MM	05/01/2015	0.00	0.00	0.00				1
4001561	10030	Business Bk Ultimate Bus MM	06/30/2015	0.00	0.00	0.00				1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,149,382.87	3,149,382.87	3,149,382.87	0.050	0.049	0.050	1
XXXX561A	10060	Lone Star Capital Bank ICS	07/12/2021	468,324.30	468,324.30	468,324.30	0.050	0.049	0.050	1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	44.96	44.96	44.96				1
4001561A	10061	Lone Star Capital Bank MM	07/12/2021	58.34	58.34	58.34				1
Subtotal and Average				3,866,252.28	3,866,252.28	3,866,252.28		0.049	0.050	1
Total Investments and Average				13,693,483.33	13,693,483.33	13,693,483.33		0.163	0.166	1

**Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	144,773.81	144,773.81	144,773.81	0.062	0.060	0.061	1
Subtotal and Average				144,773.81	144,773.81	144,773.81		0.061	0.062	1
Total Investments and Average				144,773.81	144,773.81	144,773.81		0.061	0.062	1

**Fund ELEC - Electric
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	358,775.27	358,775.27	358,775.27	0.250	0.246	0.250	1
Subtotal and Average				358,775.27	358,775.27	358,775.27		0.247	0.250	1
TexStar										
17390	10001	TexStar	09/01/2014	1,628,095.42	1,628,095.42	1,628,095.42	0.010	0.009	0.010	1
Subtotal and Average				1,628,095.42	1,628,095.42	1,628,095.42		0.010	0.010	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	8,115.45	8,115.45	8,115.45				1
Subtotal and Average				8,115.45	8,115.45	8,115.45		0.000	0.000	1
Total Investments and Average				1,994,986.14	1,994,986.14	1,994,986.14		0.052	0.053	1

**Fund LEDC - LEDC
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	661,094.68	661,094.68	661,094.68	0.250	0.246	0.250	1
2363	10003	Bancorp South	09/01/2014	20,999.81	20,999.81	20,999.81	0.250	0.246	0.250	1
Subtotal and Average				682,094.49	682,094.49	682,094.49	0.247	0.250		1
Total Investments and Average				682,094.49	682,094.49	682,094.49	0.247	0.250		1

**Fund SEIZ - Seizures
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	10,588.29	10,588.29	10,588.29	0.250	0.246	0.250	1
1999	10009	Bancorp South	09/01/2014	36.06	36.06	36.06				1
Subtotal and Average				10,624.35	10,624.35	10,624.35		0.246	0.249	1
Total Investments and Average				10,624.35	10,624.35	10,624.35		0.246	0.249	1

Fund TRUST - Trust
Investments by Fund
October 31, 2021

Page 6

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	43,087.25	43,087.25	43,087.25	0.250	0.246	0.250	1
6348	10011	Bancorp South	09/01/2014	29,619.46	29,619.46	29,619.46	0.250	0.246	0.250	1
Subtotal and Average				72,706.71	72,706.71	72,706.71	0.247	0.250		1
Total Investments and Average				72,706.71	72,706.71	72,706.71	0.247	0.250		1

Run Date: 11/18/2021 - 15:40

Portfolio LAMP
AP
FI (PRF_FI) 7.1.1
Report Ver. 7.3.6.1

**Fund WATER - Water
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	182,801.06	182,801.06	182,801.06	0.250	0.246	0.250	1
Subtotal and Average				182,801.06	182,801.06	182,801.06	0.247	0.250		1
Total Investments and Average				182,801.06	182,801.06	182,801.06	0.247	0.250		1



PATTERSON & ASSOCIATES
A NEEDER INVESTMENT MANAGEMENT COMPANY

**City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
October 1, 2021 - October 31, 2021
Yield on Average Book Value**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,779,016.81	1,778,963.36	1,778,968.53		0.035	0.035	53.45	0.00	53.45
5001632	10023	CASH	RR5	248,441.81	248,431.26	248,432.28		0.050	0.050	10.55	0.00	10.55
0474	10004	CASH	RRP	8,020,222.95	7,995,555.48	8,126,828.31		0.250	0.250	1,725.52	0.00	1,725.52
3213	10006	CASH	RRP	509.48	359.39	420.69		0.250	0.252	0.09	0.00	0.09
4187	10007	CASH	RRP	27,481.81	32,712.91	29,518.92		0.250	0.250	6.27	0.00	6.27
XXXX579A	10058	CASH	RR5	3,149,382.87	3,149,249.21	3,149,262.14		0.050	0.050	133.66	0.00	133.66
XXXX561A	10060	CASH	RR5	468,324.30	486,753.97	478,396.26		0.050	0.050	20.33	0.00	20.33
4001579A	10059	CASH	RR5	44.96	59.96	58.51				0.00	0.00	0.00
4001561A	10061	CASH	RR5	58.34	48.34	85.60				0.00	0.00	0.00
			Subtotal	13,669,483.33	13,692,133.88	13,811,971.24			0.166	1,949.87	0.00	1,949.87
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	144,773.81	144,766.24	144,766.97		0.062	0.062	7.57	0.00	7.57
			Subtotal	144,773.81	144,766.24	144,766.97			0.062	7.57	0.00	7.57
Fund: Electric												
17390	10001	ELEC	RR3	1,628,095.42	1,628,081.53	1,628,082.87		0.010	0.010	13.89	0.00	13.89
1732110	10022	ELEC	RR4	8,115.45	8,115.45	8,115.45				0.00	0.00	0.00
0672	10005	ELEC	RRP	358,775.27	357,199.19	358,299.29		0.250	0.250	76.08	0.00	76.08
			Subtotal	1,994,986.14	1,993,396.17	1,994,497.62			0.053	89.97	0.00	89.97
Fund: LEDC												
1092	10002	LEDC	RRP	661,094.68	663,612.41	663,047.95		0.250	0.250	140.78	0.00	140.78
2363	10003	LEDC	RRP	20,999.81	2,597.49	10,907.39		0.250	0.250	2.32	0.00	2.32
			Subtotal	682,094.49	666,209.90	673,955.35			0.250	143.10	0.00	143.10
Fund: Seizures												
1999	10009	SEIZ	RRP	36.06	36.06	36.06				0.00	0.00	0.00
0763	10008	SEIZ	RRP	10,588.29	11,923.38	11,355.47		0.250	0.250	2.41	0.00	2.41

Run Date: 11/18/2021 - 15:40

Portfolio LAMP
AP
IE (PRF_IE) 7.2.0
Report Ver. 7.3.6.1

City of Lampasas, Texas
Interest Earnings
October 1, 2021 - October 31, 2021

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Subtotal				10,824.35	11,959.44	11,391.53			0.249	2.41	0.00	2.41
Fund: Trust												
6348	10011	TRUST	RRP	29,619.46	29,613.17	29,613.78		0.250	0.250	6.29	0.00	6.29
6349	10010	TRUST	RRP	43,087.25	43,078.10	43,078.99		0.250	0.250	9.15	0.00	9.15
Subtotal				72,706.71	72,691.27	72,692.76			0.250	15.44	0.00	15.44
Fund: Water												
1639	10012	WATER	RRP	182,801.06	182,012.29	182,591.85		0.250	0.250	38.77	0.00	38.77
Subtotal				182,801.06	182,012.29	182,591.85			0.250	38.77	0.00	38.77
Total				16,761,469.89	16,763,169.19	16,891,867.32			0.157	2,247.13	0.00	2,247.13

Disclosure



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Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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Patterson & Associates
Barton Oaks Plaza
Building II
901 S. MoPac, Suite 195
Austin, TX 78746
800.817.2442

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City Manager

ITEM NO. 3.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance to close, abandon, vacate and convey the alley in Block 76, Lampasas Springs Company First Addition.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: November 18, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

Attachments:

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance to close, abandon, vacate and convey the alley in Block 76, Lampasas Springs Company First Addition.

ORDINANCE NO. _____

An Ordinance providing for the Close, Abandon, Vacate and Convey an alley and/or a public right-of-way, or a portion thereof, for property being described as the alley located in Block 76 of the Lampasas Springs Company First Addition, and the closing of such as a public thoroughfare; authorizing the City Manager to execute a Quit Claim Deed, providing for the terms and conditions of such abandonment, closing and transfer; and, calling a public hearing.

WHEREAS, Terence J Roberts, has requested that the City of Lampasas close, abandon, vacate and convey the street and/or public right-of-way in the town and County of Lampasas, being described as the alley located in Block 76 of the Lampasas Springs Company First Addition as shown on Exhibit "A," attached hereto, and

WHEREAS, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

WHEREAS, upon considering the request at a public hearing held on **November 22, 2021,** before the City Council of the City of Lampasas, and upon consideration of additional information pertaining to this request, the City Council now finds that the City and other utilities existing in the area of the street, and/or public right-of-way, will be sufficiently protected.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Part 1: That the street and/or public right-of-way in the town and County of Lampasas, being described as the alley in Block 76 in the Lampasas Springs Company First Addition is hereby abandoned, vacated and closed insofar as the right or title is concerned.

Part 2: That said street and/or public right-of-way is not needed for public purposes, and it is in the public interest of the City of Lampasas to abandon said described street, and/or public right-of-way.

Part 3: That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land described in PART 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

Part 4: That the City Manager be authorized to convey the closed, abandoned, and vacated portion of the street as described and to execute any and all documents related to the conveyance.

PASSED AND APPROVED on the First Reading, on this the 22nd day of November, 2021

PASSED AND ADOPTED on the Second Reading on this the 13th day of December, 2021

APPROVED:

ATTEST:

T.J. Monroe, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached

City of Lampasas

M E M O

To: Mayor and City Council
 From: Finley deGraffenried
 Re: Manager's Report
 Date: 10 December 2021

- Traffic Counts** TxDOT will be conducting their 5-year urban traffic counts in February and March of 2022. The attached exhibit indicates urban counts for 2017 (red), with current TxDOT Corridor counts. Urban counts are done primary to assess what local streets might be contributing to counts on TxDOT roads, and can provide perspective on traffic patterns and growth areas. TxDOT does provide the option for local input on urban counts, and based on growth since 2017, staff is suggesting additional counts for north Willis, West Avenue C and Rice to account for Stone Valley traffic impacts; South Willis at Shepard; South Western at approximately 8th; and West Avenue E at Summer. Input will be provided to TxDOT by December 15, 2021 should Council have any suggestions.
- Trimming** Flint reports McCoy's Tree Service will begin their seasonal trimming in Lampasas on December 20th. Staff has published notice in the newspaper and will provide door hanger notification to homeowners in areas where trees are being trimmed. This year crews will be in town for approximately 6 weeks trimming trees out of power lines and increasing the reliability of our electric system.
- Filing** Becky reminds interested parties that filing for the May City Council election will begin January 19, 2022. Candidates may file through February 18th for Council Places 3, 4, and 5. Packets will likely be ready prior to the first day to file, but please check with the City Secretary regarding availability.
- Dumpster Stickers** Based on the growing use of public and private dumpsters in the City by out of town individuals, the City has requested the placement of notice on dumpsters, reinforcing the use of dumpsters by third parties is a theft of service. The City has already relocated Park dumpsters to the City yard and determined over half of the use/load was attributed to non-allowed dumping. Waste Connections will provide and place the stickers on dumpsters. As a reminder, the Citizen Collection station is available for non-putrescible dumping, Wednesday to Friday from 9:00 a.m. to 3:00 p.m., and Saturday from 8:00 a.m. to 12:00 noon.
- Building Codes** The recently approved updates to the City Building Codes will go into effect on January 1, 2022. Staff has communicated to the ISO who will place update into consideration as the assess the Community Fire Rating.

Story Walk

Shanda and Emily have talked with Parks and Recreation Director Chris Eicher regarding placing a story walk in WM Brook Park. The project would combine enjoyment of our Park and trail system with periodic placements of different pages of a picture book. A great idea! The books would be changed out approximately every three to four weeks. Chris is working with local fabricator for "page holders," and staff is hopeful LCRA volunteers could assist in the placement of book holders this coming spring.

Development

Although no formal site plans or surveys have been submitted to the City, two developers have approached the City regarding conceptual development in, and out, of the Corporate Limits, for residential development. The level of City involvement could vary based on the terms of the City/County 1445 Agreement, utility providers and whether annexation is being considered. Staff will provide updates as plans are formalized.

Finley deGraffenried

From: Jodie Kelly <Jodie.Kelly@txdot.gov>
Sent: Monday, December 6, 2021 10:00 AM
To: Finley deGraffenried
Subject: Urban Traffic Count
Attachments: Traffic Count Lampasas.JPG

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Dear Mr. deGraffenried,

The Texas Department of Transportation (TxDOT) is planning to update the Urban Saturation Traffic Count for the Brownwood District in February-March 2022. The Urban Traffic Count is performed every 5 years with the latest data taken in 2017. The Brownwood District is allowed to add urban traffic count locations if needed. Please click on the link below to find the existing traffic count locations for your city. You will need to zoom in on the map to view the exact location of the existing urban traffic counts shown with a red dot. (The black dots represent traffic counts taken every year and are located on TxDOT facilities, the attached map is for your reference only.) If there is an area in your city that is experiencing growth and you would like to add a traffic count location on a city street, please let me know by December 10, 2021. You can add up to 10 locations in the City of Lampasas. Please reply to this email and fill out the fields below:

Statewide traffic map can be found here:
<https://txdot.maps.arcgis.com/apps/webappviewer/index.html?id=06fea0307dda42c1976194bf5a98b3a1>

CITY of Lampasas

- No additional urban traffic counts needed at this time.
- Yes, we would like to add the following urban traffic count locations:

Additional urban traffic count locations:

- #1 Locate on street _____ between _____ street and _____ street
- #2 Locate on street _____ between _____ street and _____ street
- #3 Locate on street _____ between _____ street and _____ street
- #4 Locate on street _____ between _____ street and _____ street
- #5 Locate on street _____ between _____ street and _____ street
- #6 Locate on street _____ between _____ street and _____ street
- #7 Locate on street _____ between _____ street and _____ street
- #8 Locate on street _____ between _____ street and _____ street
- #9 Locate on street _____ between _____ street and _____ street
- #10 Locate on street _____ between _____ street and _____ street

Thank you for your participation. If you have any questions, or have trouble accessing the map, please contact me at 325-643-0416.

Jodie Kelly, CFM
Planner
Brownwood District Office TP&D

Fort Hood Fast Facts

Current Authorized Military Strength: 35,788

As of: 8 December 2021

Current Assigned Military Strength: 36,588 Soldiers & Airmen

Family Members: 48,181 (71.3% off-post)

Civilian Employees (AF and NAF): ≈ 4,911

AAFES and Commissaries : ≈ 1,381

Contractors/KISD/Others: ≈ 5,025

≈ 96,086

CURRENT DEPLOYMENTS	
UNIT	APPROX # OF PERSONNEL
III Corps	4
1st Cavalry Division (DHHB)	1,771
3rd Security Force Assistance Brigade	16
13th Expeditionary Sustainment Command	41
1st Medical Brigade	19
3rd Cavalry Regiment	0
11th Signal Brigade	128
36th Engineer Brigade	0
48th Chemical Brigade	135
69th Air Defense Artillery Brigade	491
89th Military Police Brigade	279
504th Military Intelligence Brigade	13
166th Aviation Brigade	0
Carl R Darnall Army Medical Center	0
15th Military Intelligence Battalion	0
Total ≈	2,897

NORTH FORT HOOD Population:

1,376 Soldiers (4+ units) Mobilizing/Demobilizing

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the award of 2019 – 2020 CDBG for Wastewater Improvements on West Avenue C contract to Royal Vista Inc. in the amount of \$373,466.00.

Requested By: Shirley Elders, Public Works Secretary

Submitted By: Finley deGraffenried, City Manager

Date Submitted: December 6, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

The procurement process was followed by sending out for bids on the 2019 – 2020 CDBG for Wastewater Improvements on West Avenue C as set forth by the City of Lampasas Purchasing Policy. Funding is \$330,000.00 (275,000.00 Grant & 55,000.00 City Funds). This budget also includes Grant Administration and Engineering. The contracted amount exceeds grant amount and City match by 43,466.00; however, Staff recommends use of 520-5530, 530-5540 and/or Recovery Funds if necessary.

Attachments: Engineer Recommendation
Bid Tab

Summary Statement:

The request for sealed bids on this project was published on October 22nd, 2021 with bid opening on November 18th, 2021. A total of nine (9) bids were received in response to the solicitation. The apparent low bidder is Royal Vista Inc. References have been checked and the company is qualified to perform the work according to the specifications.

Recommendation:

Staff recommends approving the award of the contract to Royal Vista Inc. in the amount of \$373,466.00 and authorize the City Manager to execute all related documents.



December 7, 2021

Mr. Van Sims
Water and Wastewater Operations Manager
City of Lampasas
312 E. 3rd Street
Lampasas, Texas 76550

**RE: TXCDBG Contract No. 7220260
West Avenue C Wastewater Improvements
Recommendation of Award Letter**

Dear Mr. Sims:

Based upon the bids received for the referenced project, Royal Vista, Inc. was the apparent low bidder for the project.

Royal Vista has performed work on multiple City of Lampasas utility projects in the past and provided quality work and met schedules on these projects. A few of the projects that Royal Vista has completed within the city include the 2009 CDBG-R project in the area of College and Bridge Streets, the 12-inch water line replacement in East 3rd Street from Key Avenue to Western Avenue, and the water and wastewater relocations associated with the TXDOT reconstruction projects of Key Avenue and 4th Street (Loop 257).

Based on our previous experience in working with Royal Vista, Inc., we recommend acceptance of the low bidder.

Prior to proceeding with this project, it is recommended that the City of Lampasas seek legal review of the contract between the client and the construction contractor, including review of the bonding company's qualifications, financial status, and ability to provide bonding services in the project's jurisdiction.

Sincerely,

ECKERMANN ENGINEERING, INC.

A handwritten signature in black ink, appearing to read "Derrek Eckermann", written in a cursive style.

Derrek Eckermann, P.E.
President

P.O. Box 388 • Lampasas, Texas 76550 • 512-556-8160

CITY OF LAMPASAS		BID OPENING DATE: 11/19/2021							
BID TABULATION		TIME: 2:00 P.M.							
PROJECT CONSULTANT: ECKERMANN ENGINEERING, INC.		LOCATION: CITY HALL							
PROJECT: 2019-2020 CDBG - TXCDBG Contract No. 7220260		LIQUIDATED DAMAGES: \$260.00 PER CALENDAR DAY							
		DURATION: 120 CALENDAR DAYS							
		RESPONSES: 3							
BIDDER(S):		ROYAL VISTA INC.	M&C FONSECA CONSTRUCTION CO., INC.	MCLEAN CONSTRUCTION, INC.					
LOCATION:		Liberty Hill, TX	Granite Shoals, TX	Killeen, TX					
GUARANTEE: BB-Bid Bond CC-Cashiers Check CTC-Cert. Chk.		BB	BB	BB					
ADDENDA ACKNOWLEDGED		0	0	0					
BASE BID									
ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	72	LF	2" SCH 40 PVC FORCE MAIN BY OPEN CUT	\$30.00	\$ 2,160.00	\$30.00	\$ 2,160.00	\$47.00	\$ 3,364.00
2	3077	LF	6" SDR 26 PVC WASTEWATER PIPE BY OPEN CUT	\$50.00	\$ 153,850.00	\$75.00	\$ 230,775.00	\$60.00	\$ 184,620.00
3	12	EA	4' DIAMETER PRECAST WW MANHOLE	\$3,900.00	\$ 46,800.00	\$4,500.00	\$ 54,000.00	\$3,180.00	\$ 38,160.00
4	3	EA	4' DIAMETER PRECAST DROP WW MANHOLE	\$5,200.00	\$ 15,600.00	\$5,500.00	\$ 16,500.00	\$3,824.00	\$ 11,472.00
5	1	EA	CONNECT TO EXISTING WW MANHOLE	\$1,900.00	\$ 1,900.00	\$1,800.00	\$ 1,800.00	\$2,178.00	\$ 2,178.00
6	1	EA	0" END OF THE LINE TRAFFIC RATED CLEANOUT	\$600.00	\$ 600.00	\$900.00	\$ 900.00	\$1,298.00	\$ 1,298.00
7	6	EA	ABANDON EXISTING WW MANHOLE	\$1,200.00	\$ 7,200.00	\$1,200.00	\$ 7,200.00	\$2,015.00	\$ 12,098.00
8	3	EA	REMOVE EXISTING WW MANHOLE	\$1,500.00	\$ 4,500.00	\$900.00	\$ 2,700.00	\$1,739.00	\$ 5,217.00
9	34	EA	REPLACE EXISTING WW SERVICE LINE WITH NEW LINE	\$1,200.00	\$ 40,800.00	\$1,300.00	\$ 44,200.00	\$1,514.00	\$ 51,476.00
10	2	EA	RECONNECT EXISTING WW SERVICE LINE TO NEW LINE	\$700.00	\$ 1,400.00	\$2,500.00	\$ 5,000.00	\$3,702.00	\$ 7,404.00
11	3077	LF	TRENCH REPAIR (HMAC PAVEMENT)	\$25.00	\$ 76,925.00	\$18.00	\$ 55,386.00	\$55.50	\$ 170,773.50
12	3077	LF	TRENCH SAFETY	\$3.00	\$ 9,231.00	\$3.00	\$ 9,231.00	\$1.50	\$ 4,615.50
13	1	LS	EROSION CONTROLS	\$2,500.00	\$ 2,500.00	\$7,000.00	\$ 7,000.00	\$11,532.00	\$ 11,532.00
14	1	LS	SIGNS, BARRICADES, AND TRAFFIC CONTROL DEVICES	\$10,000.00	\$ 10,000.00	\$12,000.00	\$ 12,000.00	\$3,674.00	\$ 3,674.00
TOTAL AMOUNT BID					\$ 373,466.00		\$ 448,852.00		\$ 507,900.00

* Mathematical error found and corrected

CITY OF LAMPASAS

BID TABULATION

PROJECT CONSULTANT: ECKERMANN ENGINEERING, INC.

BID OPENING DATE: 11/19/2021

TIME: 2:00 P.M.

LOCATION: CITY HALL

PROJECT: 2019-2020 CDBG - TXCDBG Contract No. 7220260

LIQUIDATED DAMAGES: \$250.00 PER CALENDAR DAY

DURATION: 120 CALENDAR DAYS

RESPONSES: 9

BIDDER(S):			BLACKROCK CONSTRUCTION	QRO MEX CONSTRUCTION CO., INC.	GAGE AND CADE CONSTRUCTION, LLC				
LOCATION:			Mansfield, TX	Granite Shoals, TX	Bertram, TX				
GUARANTEE: BB-Bid Bond CC-Cashiers Check CTC-Cert. Chk.			BB	BB	BB				
ADDENDA ACKNOWLEDGED			0	0	0				
BASE BID			0	0	0				
ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	72	LF	2" SCH 40 PVC FORCE MAIN BY OPEN CUT	\$15.00	\$ 1,080.00	\$20.00	\$ 1,440.00	\$75.00	\$ 5,400.00
2	3077	LF	6" SDR 26 PVC WASTEWATER PIPE BY OPEN CUT	\$110.00	\$ 338,470.00	\$95.00	\$ 292,315.00	\$86.00	\$ 264,622.00
3	12	EA	4' DIAMETER PRECAST WW MANHOLE	\$6,580.00	\$ 78,960.00	\$6,500.00	\$ 78,000.00	\$5,000.00	\$ 80,000.00
4	3	EA	4' DIAMETER PRECAST DROP WW MANHOLE	\$7,850.00	\$ 23,550.00	\$7,000.00	\$ 21,000.00	\$7,000.00	\$ 21,000.00
5	1	EA	CONNECT TO EXISTING WW MANHOLE	\$2,205.00	\$ 2,205.00	\$1,500.00	\$ 1,500.00	\$3,000.00	\$ 3,000.00
6	1	EA	6" END OF THE LINE TRAFFIC RATED CLEANOUT	\$2,080.00	\$ 2,080.00	\$900.00	\$ 900.00	\$2,500.00	\$ 2,500.00
7	6	EA	ABANDON EXISTING WW MANHOLE	\$1,400.00	\$ 8,400.00	\$650.00	\$ 3,900.00	\$3,750.00	\$ 22,500.00
8	3	EA	REMOVE EXISTING WW MANHOLE	\$1,550.00	\$ 4,650.00	\$1,950.00	\$ 5,850.00	\$5,000.00	\$ 15,000.00
9	34	EA	REPLACE EXISTING WW SERVICE LINE WITH NEW LINE	\$1,350.00	\$ 45,900.00	\$1,450.00	\$ 49,300.00	\$2,500.00	\$ 85,000.00
10	2	EA	RECONNECT EXISTING WW SERVICE LINE TO NEW LINE	\$815.00	\$ 1,630.00	\$950.00	\$ 1,900.00	\$2,000.00	\$ 4,000.00
11	3077	LF	TRENCH REPAIR (HMAC PAVEMENT)	\$14.00	\$ 43,078.00	\$25.00	\$ 76,925.00	\$26.00	\$ 80,002.00
12	3077	LF	TRENCH SAFETY	\$1.00	\$ 3,077.00	\$3.00	\$ 9,231.00	\$3.00	\$ 9,231.00
13	1	LS	EROSION CONTROLS	\$2,000.00	\$ 2,000.00	\$10,000.00	\$ 10,000.00	\$7,000.00	\$ 7,000.00
14	1	LS	SIGNS, BARRICADES, AND TRAFFIC CONTROL DEVICES	\$6,500.00	\$ 6,500.00	\$20,000.00	\$ 20,000.00	\$22,500.00	\$ 22,500.00
TOTAL AMOUNT BID					\$ 561,580.00		\$ 572,261.00		\$ 601,755.00

* Mathematical error found and corrected

CITY OF LAMPASAS		BID OPENING DATE: 11/19/2021							
BID TABULATION		PROJECT CONSULTANT: ECKERMANN ENGINEERING, INC.							
		TIME: 2:00 P.M.							
		LOCATION: CITY HALL							
PROJECT: 2019-2020 CDBG - TXCDBG Contract No. 7220260		LIQUIDATED DAMAGES: \$250.00 PER CALENDAR DAY							
		DURATION: 120 CALENDAR DAYS							
		RESPONSES: 9							
BIDDER(S):		CEDAR HILLS CONSTRUCTION LLC	MILLER BROS.	ARGUIJO UTILITY SERVICES					
LOCATION:		Leander, TX	San Antonio, TX	Odessa, TX					
GUARANTEE: BB-Bid Bond CC-Cashiers Check CTC-Cert. Chk.		BB	BB	BB					
ADDENDA ACKNOWLEDGED		0	0	0					
BASE BID		0	0	0					
ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	72	LF	2" SCH 40 PVC FORCE MAIN BY OPEN CUT	\$ 50.00	\$ 3,600.00	* \$ 105.35	\$ 7,585.20	\$ 49.91	\$ 3,593.52
2	3077	LF	6" SDR 26 PVC WASTEWATER PIPE BY OPEN CUT	\$ 90.00	\$ 276,930.00	\$ 108.46	\$ 333,731.42	\$ 128.08	\$ 387,948.16
3	12	EA	4' DIAMETER PRECAST WW MANHOLE	\$ 7,500.00	\$ 90,000.00	\$ 8,093.70	\$ 97,124.40	\$ 5,551.07	\$ 66,612.84
4	3	EA	4' DIAMETER PRECAST DROP WW MANHOLE	\$ 8,500.00	\$ 25,500.00	\$ 8,592.80	\$ 25,778.40	\$ 6,274.39	\$ 18,823.17
5	1	EA	CONNECT TO EXISTING WW MANHOLE	\$ 4,000.00	\$ 4,000.00	\$ 4,053.75	\$ 4,053.75	\$ 1,639.33	\$ 1,639.33
6	1	EA	6" END OF THE LINE TRAFFIC RATED CLEANOUT	\$ 3,500.00	\$ 3,500.00	\$ 1,431.75	\$ 1,431.75	\$ 1,699.00	\$ 1,699.00
7	6	EA	ABANDON EXISTING WW MANHOLE	\$ 1,500.00	\$ 9,000.00	\$ 3,202.75	\$ 19,216.50	\$ 1,941.21	\$ 11,647.26
8	3	EA	REMOVE EXISTING WW MANHOLE	\$ 1,500.00	\$ 4,500.00	\$ 2,518.50	\$ 7,555.50	\$ 3,382.70	\$ 10,148.10
9	34	EA	REPLACE EXISTING WW SERVICE LINE WITH NEW LINE	\$ 3,000.00	\$ 102,000.00	\$ 2,255.43	\$ 76,684.62	\$ 3,727.84	\$ 126,746.56
10	2	EA	RECONNECT EXISTING WW SERVICE LINE TO NEW LINE	\$ 3,000.00	\$ 6,000.00	\$ 3,220.00	\$ 6,440.00	\$ 1,441.18	\$ 2,882.36
11	3077	LF	TRENCH REPAIR (HMAC PAVEMENT)	\$ 32.00	\$ 98,464.00	* \$ 30.48	\$ 93,786.96	\$ 36.14	\$ 111,202.78
12	3077	LF	TRENCH SAFETY	\$ 1.00	\$ 3,077.00	\$ 4.77	\$ 14,677.29	\$ 5.72	\$ 17,600.44
13	1	LS	EROSION CONTROLS	\$ 3,000.00	\$ 3,000.00	\$ 13,455.00	\$ 13,455.00	\$ 3,390.21	\$ 3,390.21
14	1	LS	SIGNS, BARRICADES, AND TRAFFIC CONTROL DEVICES	\$ 9,000.00	\$ 9,000.00	\$ 20,182.50	\$ 20,182.50	\$ 3,390.21	\$ 3,390.21
TOTAL AMOUNT BID					\$ 638,671.00	*	\$ 721,703.29		\$ 767,323.94

* Mathematical error found and corrected

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City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Section 3 Presentation by Langford Community Management Services as a condition of funding for TxCDBG Wastewater Project 7220260.

Requested By: Cindy Metro, Community Development Manager

Submitted By: Cindy Metro, Community Development Manager

Date Submitted: December 6, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

N/A

Attachments: Section 3 Presentation

Summary Statement:

As a condition of funding for TxCDBG contract 7220260, a Section 3 Presentation is required.

Recommendation:

Presentation only

Section 3 Presentation for Lampasas



The City of Lampasas recently received the following grant award:

- Grant Contract No. 7220260
- Award Amount: \$275,000
- Project: Wastewater Improvements



The grant is funded through the
Community Development Block Grant, via:

- U.S. Department of Housing and Urban
Development

and

- Texas Department of Agriculture



Section 3 Concepts

- As a condition of funding, the City must comply with Section 3 of the Housing and Urban Development Act of 1968.
- To the greatest extent feasible, Grant Recipients must direct economic opportunities generated by CDBG funds to low- and very low-income persons.



Section 3 Concepts

In part, this means ensuring that:

- Section 3 Businesses have the information to submit a bid or proposal for the project; and
- Section 3 Workers have information about any available job opportunities related to the project.

¹⁸For precise definitions, see TxCDBG Policy Issuance 20-01



Section 3 Business

A company may qualify as a Section 3 Business if:

- it is owned by low-income persons;
- it is owned by Section 8-Assisted housing residents; or
- 75% of all labor hours for the business in a 3 month period are performed by Section 3 Workers

Register at:

- HUD's Section 3 website:
<https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>



Section 3 Business

This project is expected to include the following contracting opportunities:

- Grant Administration services (previously selected)
- Engineering Services (previously selected)
- Prime Contractor for wastewater improvements
- Subcontractors if used



Section 3 Worker

You may qualify as a Section 3 Worker if:

- Your annual income is below the county threshold for your family size:
- You are a current or recent Youthbuild participant

Register your information and search for opportunities at:

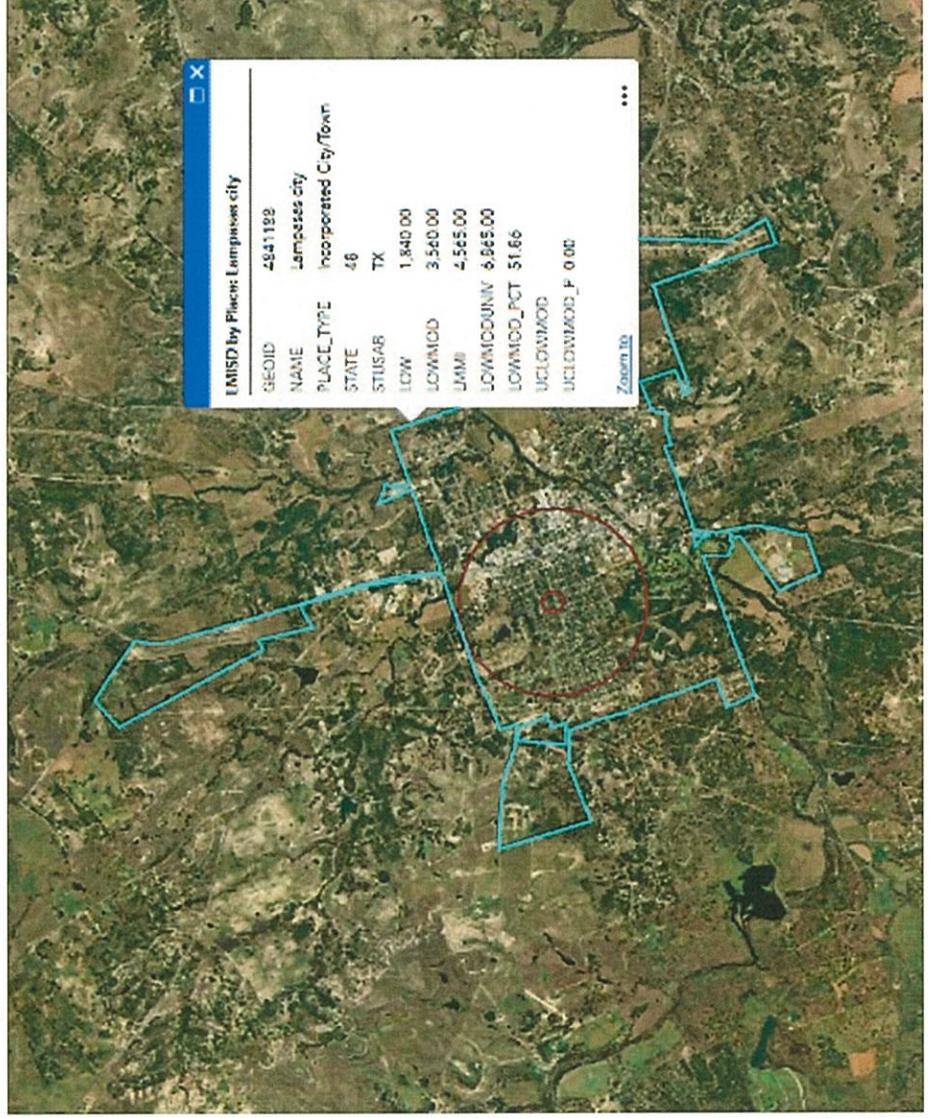
- WorkInTexas.gov
- HUD's Section 3 Opportunity Portal
<https://hudapps.hud.gov/OpportunityPortal/>



Targeted Section 3 Worker

Section 3 Workers that reside near the project location may also qualify as Targeted Section 3 Workers.

For this project, that service area is defined by this map:

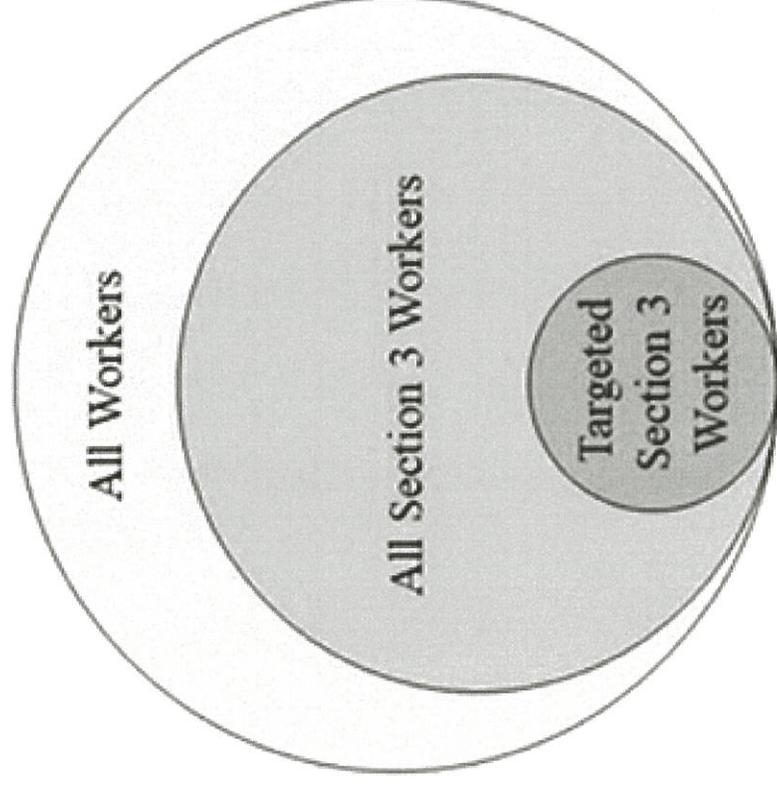




Recordkeeping

Langford will track all hours worked on the project based on the three categories of workers.

This will require collection of certain income information.





For More Information

TxCDBG Policy Issuance 20-01

[REVISED Policy Issuance 20-01 Section 3 v1.pdf](#)
texasagriculture.gov

24 CFR Part 75

[Electronic Code of Federal Regulations \(eCFR\)](#)

Cindy Metro – Langford Community Management

124 Services 512-452-0432


City ManagerITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance regarding a request for a Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: December 8, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Mr. Warren Badger, property owner is asking for Planning Commission and City Council consideration for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C". The area is characterized as mixed use, the property is surrounded by single family homes, businesses, and undeveloped land. All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed seven (7) notices to property owners within 200 feet of the applicant's property, to date no written testimony has been received.

This item was heard before the Planning Commission on December 2, 2021. Commission member Person inquired about setbacks; advised setbacks would not be applicable in this situation since the building placement would be temporary; however, they would be placed solely on Mr. Badger's property. Chair Jackson was displeased with the map, plat and pictures provided. He stated the map was upside down in the packet and that the plat was not informative. Mr. Jackson also inquired about storage buildings located on the property line near the Lampasas County Jail that did not belong to Mr. Badger.

The Planning Commission did recommend approval with Chair Jackson abstaining due to Staff failing to provide an appropriate map.

Recommendation:

To consider a motion to approve the first reading of an Ordinance Specific Use Permit for property described as Warren Badger First Tract 2.5 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S. Highway 183, Lampasas Texas, Lampasas County to allow for the sale of storage buildings

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR PORTABLE BUILDING SALES (OUTDOOR DISPLAYS) IN AN AREA ZONED COMMERCIAL "C"; WARREN BADGER FIRST TRACT 2.50 ACRES AND WARREN BADGER SECOND TRACT 2.55 ACRES OF THE DANIEL STANLEY SURVEY, ABSTRACT NO 631; COMMONLY KNOWN AS 2209 S HIGHWAY 183, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Mr. Warren Badger, property owner, filed a request for a Specific Use Permit for property described in an area zoned Commercial "C" as Warren Badger First Tract 2.50 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S Highway 183, Lampasas Texas, Lampasas County.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 2, 2021 by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 13, 2021, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow for a "Portable Building Sales (Outdoor Displays)" located in an area zoned Commercial "C"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Mr. Warren Badger property owner, for property described as Warren Badger First Tract 2.50 acres and Warren Badger Second Tract 2.55 acres of the Daniel Stanley Survey, Abstract No. 631; commonly known as 2209 S Highway 183, Lampasas Texas, Lampasas County to allow for "Portable Building Sales (Outdoor Displays)" in an area zoned Commercial "C" hereby approved.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 13th day of December, 2021.

Passed and Adopted on the Second Reading on the 12th day of January, 2022.

APPROVED:

ATTEST:

T.J. Monroe, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the approval of the Oncken- Sheppard Lane Final Plat.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: December 9, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

N/A

Attachments: Plat

Summary Statement:

Final Plat of 28.05 acres into 7 lots.

- Lot 1- 2.26 acres
- Lot 2- 8.17 acres
- Lot 3- 13.63 acres
- Lot 4- 1.00acre
- Lot 5- 1.00acre
- Lot 6- 1.00acre
- Lot 7- 1.00 acre
- The property is located in the ETJ and does not have a Zoning Designation. The areas is characterized as agriculture, the property is surrounded by single family homes and undeveloped land.
- City water is available, electric is available to service the area with extension of services and easements. The lots will be on septic.
- Natural drainage flow from Teton Subdivision to Sheppard Lane that the developer will observe during construction.
- Lots 1, 3 & 4 will access off of Sheppard, Lot 2 will access of off Diamond Ridge Drive and Lots 5, 6 & 7 will access of off PR 1015.

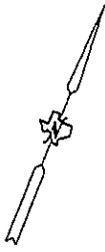
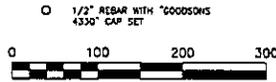
The Planning Commission heard this request on December 2, 2021 and were in favor of the plat approval with the condition that PR 1015 be labeled on the plat.

Recommendation:

To consider a motion to approve the Final Plat of Oncken-Sheppard Lane.

ONCKEN PLAT

FINAL PLAT OF
ONCKEN-SHEPPARD LANE SUBDIVISION
WITHIN THE EXTRA TERRITORIAL JURISDICTION OF THE CITY
OF LAMPASAS, LAMPASAS COUNTY, TEXAS AND BEING PART
OF THE JAMES W. ROBINSON SURVEY, ABSTRACT NO. 583, IN
LAMPASAS COUNTY, TEXAS.



5.03 ACRES
SUSAN R. JONES
Volume 582, Page 843

0.503 ACRES
SUSAN R. JONES
Volume 582, Page 691

1.58 ACRES
CHRISTOPHER D. SMITH and
wife, SONYA N. SMITH
Volume 389, Page 721

TRACT 1 - 9.06 ACRES
JOHN M. STANFORD and wife,
STACEY STANFORD
Volume 488, Page 220

28.05 ACRES
JOHN GERHARD ONCKEN, JR. and wife,
STACEY RENEE ONCKEN
Volume 583, Page 571

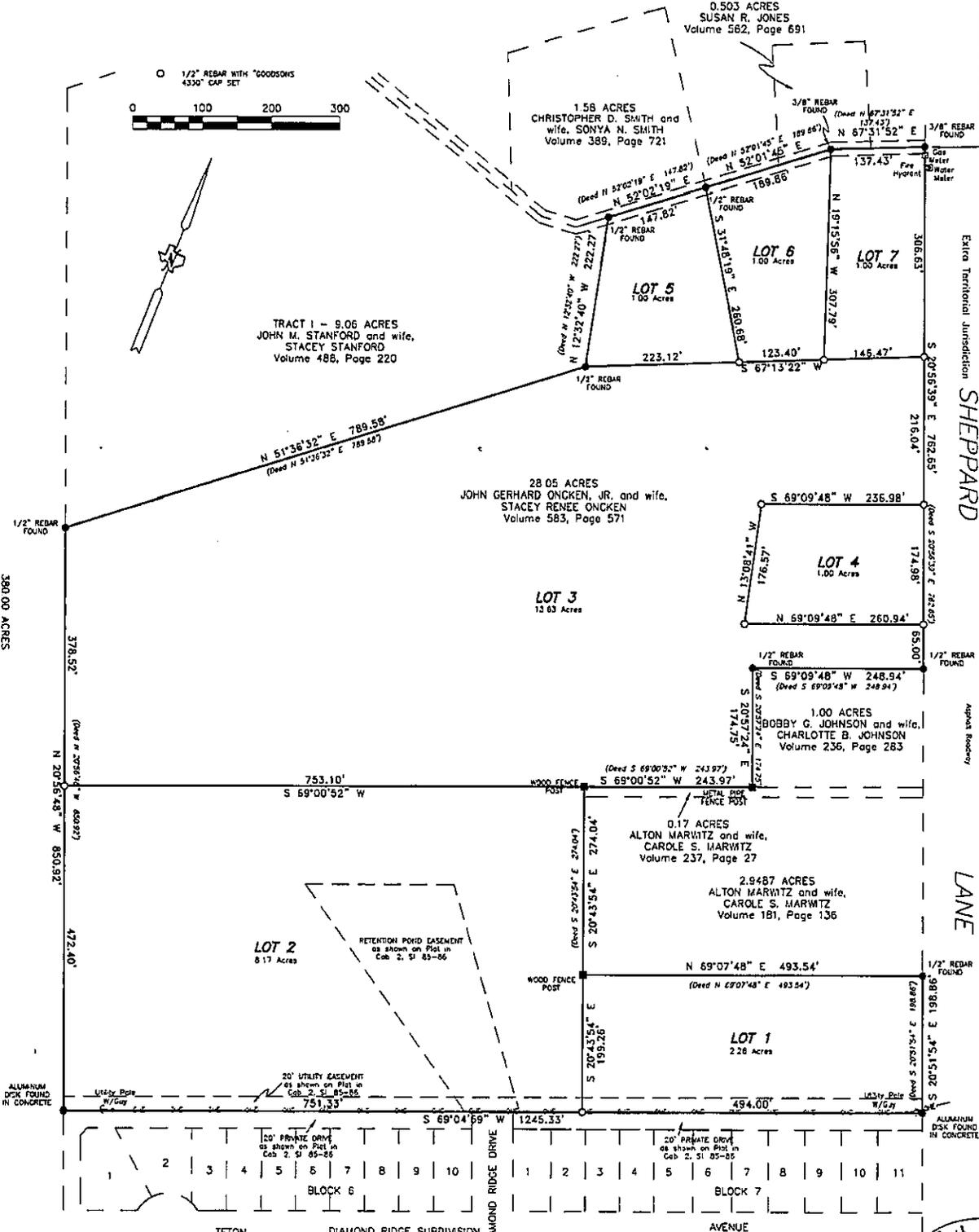
TRACT 2
20' WIDE ACCESS EASEMENT
KYLE A. GILLMEISTER and
wife, ANGELA C. GILLMEISTER
Volume 546, Page 795

Approximate City Limits Line
City of Lampasas

Approximate Railway

LANE

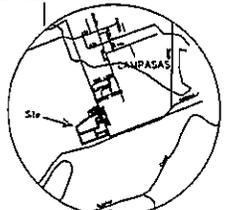
VICINITY MAP



180.00 ACRES
GREGORY E. LIVELY
Volume 487, Page 477

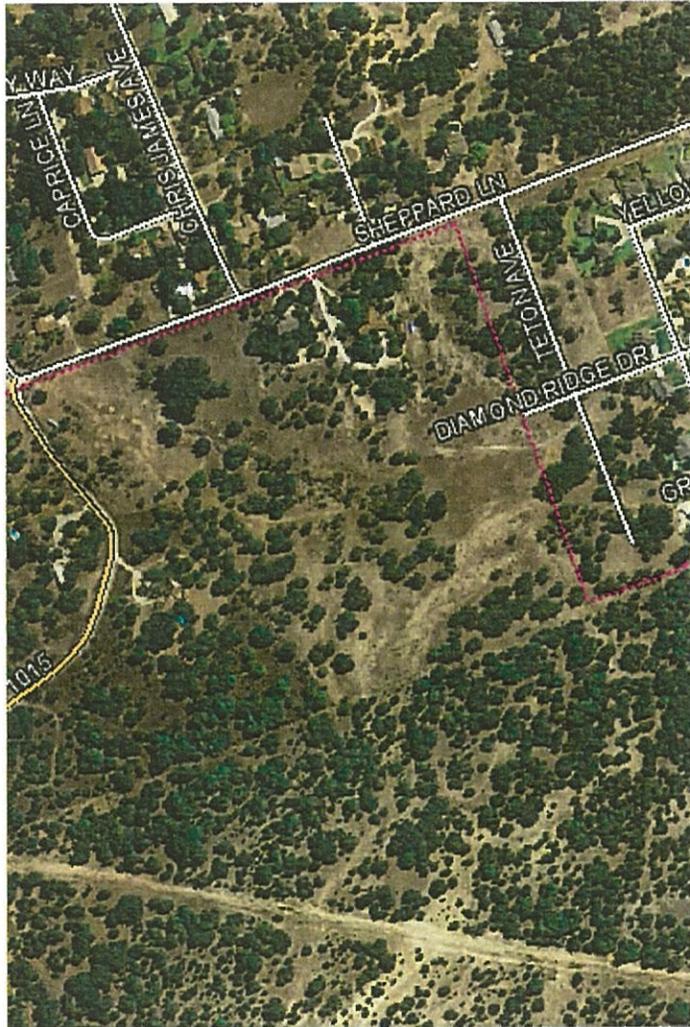


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City of Lampasas
Planning and Zoning Board
Oncken-Sheppard Lane
Staff Report

Subject Property	The property is described as Oncken-Sheppard Lane Subdivision, 28.05 acres out of the James W Robinson Survey, Abstract No. 583, Lampasas, Texas, Lampasas County.
Request	Request to approve the Oncken-Sheppard Lane Final Plat of 28.05 acres into 7 lots. <ul style="list-style-type: none">• Lot 1- 2.26 acres• Lot 2- 8.17 acres• Lot 3- 13.63 acres• Lot 4- 1.00 acre• Lot 5- 1.00 acre• Lot 6- 1.00 acre• Lot 7- 1.00 acre
Current Zoning	The property is located in the ETJ and does not have a Zoning Designation.
Character	The area is characterized as agriculture, the property is surrounded by single family homes and undeveloped land.
Consideration	City water is available to service the area with extension of services City electric is available to service the area with extension of services and easements. Lots 1-4 will be on Septic, 5-7 TBD. Lot 2 has a retention pond easement. Natural drainage flow from Teton Subdivision to Sheppard Lane that the developer will observe during construction. Lots 1, 3 & 4 will access off of Sheppard, Lot 2 will access off of Diamond Ridge Drive and Lots 5, 6 & 7 will access off PR 1015.
Recommendation	Staff recommends consideration of approval to City Council.



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City ManagerITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the appointment of two new board members to the Planning and Zoning Board.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: December 10, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

Attachments: Applicants

Summary Statement:

Reese Vann and Jackie Baltrun opted to not to renew their term with the Planning Commission. Over the past year we have received eight (8) applicants interested in volunteering their time to be part of the Planning Commission. At the December 2, 2021 Planning Meeting, Chair Jackson did not feel it was the Commission's responsibility to recommend appointments. He directed the Commission to each recommend two applicants for appointment to Council.

Chair Jackson- **Michael Sibberson** and Kathy Crawford
Co-Chair Canales- **Zach Taylor** and **Danielle Shepard**
Commission member McCauley- **Tim Hefley** and **Zach Taylor**
Commission member Skinner- **Michael Sibberson** and **Tim Hefley**
Commission member Person- **Danielle Shepard** and Michael Zalaznick

Based on Commission recommendations it appears the board is in favor of appointing Danielle Shepard, Zach Taylor, Tim Hefley and Michael Sibberson.

Danielle Shepard is a Real Estate Broker/Owner, Teacher and currently serves as an alternate on the City's Zoning Board of Adjustment and Appeal.

Zach Taylor is an Operations Manager at Ajinomoto Foods

Tim Hefley is an Operations Manager with Seamless Gutters and a member of the Citizens Police Academy Alumni

Michael Sibberson is a retired teacher.

Staff feels any two of the four would make a great addition to the Commission.

Recommendation:

To consider a motion to appoint two new members to the Planning & Zoning Commission.

Becky Sims

From: noreply@civicplus.com
Sent: Thursday, September 2, 2021 7:56 AM
To: Becky Sims; Finley deGraffenried
Subject: Online Form Submittal: Application for Appointment to a City Board or Commission

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Application for Appointment to a City Board or Commission

Date 9/2/2021

Personal Information

First Name Zach

Last Name Carnley

Address1 [REDACTED]

City Lampasas

State TX

Zip 76550

Home Phone Number [REDACTED]

Mobile Phone Number [REDACTED]

Email Address zach@sneedfuneralchapel.net

Business Address 201 E. Third St, Lampasas, TX, 76550

Business Phone Number 512-556-1183

Occupation Funeral Home Owner/Director

Please indicate board/commission/committe preference(s): Planning and Zoning Commission

Residency Information

Length of residency in City of Lampasas In total 18 years

Length of residency of Lampasas County In total 18 years

Are you a registered voter? Yes

Voter Registration Number *Field not completed.*

Did you vote in the last City Election? Yes

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? No

If yes, please list current service, including dates. *Field not completed.*

Have you served on a Board, Commission, or Committee before? No

If yes, please list past service, including dates. *Field not completed.*

Please state why you wish to serve. I was born and raised here in Lampasas, I am now back raising my family here and owning and operating a business and want to give back to the community in various ways, this being one of them.

What are your top three goals and objectives for the City Board, Commission or Committee you are applying for? *Field not completed.*

Please list any special knowledge or experience applicable to City Board, Commission, or Committee with that you are applying for. I have served on a few different commissions in towns prior to moving back to Lampasas.

Please attach resume or additional experience to application *Field not completed.*

Signature of Applicant



City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083
Email: Becky@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name(print): Zachary Taylor

Email: ZACHARY.TAYLOR@cityoflampasas.com

Home Address: [REDACTED]

Home Phone: [REDACTED]

Business Address: 601 E. 3rd

Business Phone: [REDACTED]

Resident of City of Lampasas 12/7 Years/Months

Resident of Lampasas County 12/7 Years/Months

Voter Registration Number: _____

Occupation: Operations Mgr

Education: BS Texas A&M

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

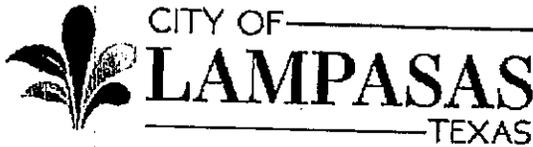
Other Information (Civic Activities, etc)

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied; yes
no

Signature: [Signature] Date: 9.22.21

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL



City Secretary's Office
 312 East Third Street
 Lampasas, Texas 76550
 (512) 556-6831
 Fax# (512) 556-8083
 Email: bsims@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name(print): S. Danielle Shepard Email: gnd.shepard@gmail.com

Home Address: _____ Home Phone: _____

Business Address: 505 E. 3rd St. #3
Lampasas TX 76550 Business Phone: 254-383-0789

Resident of City of Lampasas 49/11 Years/Months
 Resident of Lampasas County 49/11 Years/Months

Voter Registration Number: I am registered; but dont know my number

Occupation: Real Estate Broker/Owner

Education: '89 LHS; '92 CTC; '94 ^{AGSO} Tarleton; '98 ^{BA} MS@ UCT/TAMU

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

currently serving on ZBA board as alternate

Other Information (Civic Activities, etc.)

Pres. Lampasas 36 Club (current)
Coordinator Lampasas County Fair 2021
Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: yes
 no

Signature: Danielle Shepard Date: 8/13/21

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL



RECEIVED
AUG 04 2020

City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083
Email: Becky@cityoflampasas.com
Christina@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Joint Airport Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment

> OR ANY other AS you see my skills are best suited.

Name(print): Tim F. Hefley

Email: tfhefley@hotmail.com
cell

Home Address: [REDACTED]

Home Phone: [REDACTED]

Business Address: [REDACTED]

Business Phone: SAME AS ABOVE

Resident of City of Lampasas: 3 yrs 10 mo. Years/Months
Resident of Lampasas County _____ Years/Months

Voter Registration Number: 1140390273

Occupation: Construction Management

Education: some college

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

See attached Resume

Other Information (Civic Activities, etc)

See Attached Resume

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: yes no

Signature: [Signature] Date: Aug 4 - 2020

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL

Tim Hefley
1326 Naruna Road
PO Box 1709
Lampasas, Tx 76550
512.784.1010

PROFESSIONAL EXPRIENCE

SEAMLESS GUTTERS, Austin, Tx

Operations Manager, October 2014 – Present

- Operations Manager of a successful small construction business servicing the Central Texas area
- Collaborates with various clients in the residential, commercial and homebuilder industries
- Acts as primary estimator and coordinator for all company projects
- Manages multiple design / production crews to include subcontractor personnel, vendors, deliveries and schedules
- Oversees payroll, accounts receivable and accounts payable
- Coordinates maintenance schedules for fleet vehicles and equipment, negotiates new equipment acquisitions

OLMSTED-KIRK PAPER COMPANY, Austin, Tx

Account Manager, May 1989—July 2013

- Managed daily activity of various multi-million-dollar accounts
- Managed and coordinated product procurement, delivery schedules, and quality control
- Maintained accounts receivables

EDUCATION

Garden City Community College, Garden City KS
Garden City High School, Garden City, KS

Attended 1977-1979
Graduated 1977

CIVIC ACTIVITIES AND VOLUNTEER PARTICIPATION

- Citizen's Police Academy (CPA)—Graduate
- Citizen's Police Academy Auxiliary Alumnae (CPAAA)—Applicant
- Habitat for Humanity—Donor / Volunteer
- Local Church Safety Team—Member and Continuing Education Participant
 - Acquired Certification—CPR, Stop-the-Bleed, Automated External Defibrillator (AED)
- Vision Lampasas (Casino Night, Christmas on the Creek) —Donor
- Lampasas Mission—food bank and thrift store—Donor

REFERENCES

Upon Request

Becky Sims

From: noreply@civicplus.com
Sent: Monday, August 9, 2021 8:09 PM.
To: Becky Sims; Finley deGraffenried
Subject: Online Form Submittal: Application for Appointment to a City Board or Commission

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Application for Appointment to a City Board or Commission

Date	8/9/2021
Personal Information	
First Name	Michael
Last Name	Zalaznick
Address1	[REDACTED]
City	Lampasas
State	TX
Zip	76550
Home Phone Number	[REDACTED]
Mobile Phone Number	[REDACTED]
Email Address	mznick2000@hotmail.com
Business Address	[REDACTED]
Business Phone Number	[REDACTED]
Occupation	Retired
Please indicate board/commission/committee preference(s):	Capital Improvements Program Committee, Construction Board of Adjustments, Parks and Recreation Advisory Board, Planning and Zoning Commission, Zoning Board of Adjustments

Residency Information

Length of residency in City of Lampasas 2yrs. 9mnths

Length of residency of Lampasas County 2yrs 9mbths

Are you a registered voter? Yes

Voter Registration Number 1043237108

Did you vote in the last City Election? Yes

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? No

If yes, please list current service, including dates. *Field not completed.*

Have you served on a Board, Commission, or Committee before? No

If yes, please list past service, including dates. *Field not completed.*

Please state why you wish to serve. I want to help improve the city of Lampasas.

What are your top three goals and objectives for the City Board, Commission or Committee you are applying for? Improve infastructure, improve the city parks and rec areas, improve the construction of buildings being constructed in the city.

Please list any special knowledge or experience applicable to City Board, Commission, or Committee with that you are applying for. I worked for the City of Live Oak, Tx in the public works dept from inception of the dept. I became the city building inspector. I also served in the fire dept as a Luetenant for several years

Please attach resume or additional experience to application *Field not completed.*

Signature of Applicant



RECEIVED
AUG 14 2020
BY:

City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083
Email: Becky@cityoflampasas.com
Christina@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Joint Airport Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment

Name(print): Michael F. Sibberson Email: msibberson@icloud.com

Home Address: [REDACTED] Home Phone: [REDACTED]

Business Address: _____ Business Phone: _____

Resident of City of Lampasas 3 0 Years/Months
Resident of Lampasas County 3 0 Years/Months

Voter Registration Number: 1062003857

Occupation: Retired

Education: Masters

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

Retired Educator, have served as teacher, principal, and Superintendent

Other Information (Civic Activities, etc)

American Legion Officer

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: yes no

Signature: Michael F. Sibberson Date: 08/13/2020

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL

Michael F. Sibberson

1991 [REDACTED]
Lampasas, Texas 76550 • msibberson@icloud.com
(254) 991-9399 [REDACTED]

Career Objective

To serve in a school district or educational company that believes that all students are important and that all students can learn and succeed.

Personal Highlights

- *Through my tenacious, yet caring style, I am able to motivate students and staff to give the maximum to their daily drive toward excellence.*
- *Through my belief in the potential of the youth in our schools, I have broken barriers to learning and success, crossing cultural and economic lines.*
- *My ability to learn quickly and adapt serves as an incredible asset to my professional personality.*

Professional Education and Qualifications

2007 – 2008 **Texas Superintendent's Certification Institute (TSCI)**
Superintendent Certification **Texas ESC Region 13/20**

1999 – 2000 **Tarleton State University** **Killeen, Texas**
Principal Certification Classes

1996 – 1997 **Texas A&M University** **College Station, Texas**
Master of Science – Human Resource Development

- Focus on Human Resource Development with an additional focus of Distance Education.

1985 – 1989 **University of Texas** **Austin, Texas**
Bachelor of Science

- Focus on Physics and Chemistry

Working Experience

2018 – 2020 **Lometa ISD** **Lometa, Texas**
Principal

2015 - 2016 **Dunedin High School** **Dunedin, Florida**
Teacher

*Served as a **Chemistry and Physics Teacher***

2013 – 2015 **Hawley Independent School District** **Hawley, Texas**
Superintendent

I have served as the Superintendent of the Hawley Independent School District leading the instruction, budget, employment, and operations of the district. The Hawley Independent School District is a school district located just north of Abilene, Texas.

2002 - 2013 **Killeen High School** **Killeen, Texas**
Principal

- Served as the Instructional Leader of Killeen High School (6A).
- Supervised all staff (Professional, Para-Professional, and Auxiliary) of Killeen High School.
- Have taken the school from Underperforming to nearly Recognized
- Have implemented the International Baccalaureate program from inception. The IB Diploma rate is currently significantly above the international average.
- Have driven the advancement of the AVID program. KHS is currently a National Demonstration School.
- Manage the special programs and the special populations of Killeen High School.
- Work closely with the Military leaders and the Military Child Education Coalition to ensure that the Military Child is well represented in the academic environment.
- Serve as the Campus Hearing Officer.
- Serve as a PDAS supervisor (evaluation system).
- Implemented community connections with the school by supporting the formation of the Exchange Excel Club and the Kiwanis Key Club.
- Oversee the campus level professional development for Killeen High School.
- Imposed the tenets of Capturing Kids Hearts school-wide to increase the relationships between the staff and the students.

2000 - 2002 **Killeen High School** **Killeen, Texas**
Director of Curriculum/Assistant Principal

- Oversee the Curriculum of courses taught at Killeen High School.
- Managed all aspects of the budget for Killeen High School.

- Served as Chairman of the Killeen High School Site-Based Committee.
- Served as the Campus Hearing Officer in the absence of the Principal.
- Served as a PDAS appraiser.
- Oversee the campus level professional development for Killeen High School.

1997 - 1999 Killeen High School Killeen, Texas
Teacher Leader

- Served as an instructional leader for the physical sciences and social sciences.
- Duties include intense mentoring of new teachers, curriculum alignment, curriculum development, vertical team building, and mentoring of veteran teachers.

1989 - 1999 Killeen High School Killeen, Texas
Teacher

- Established and built the Advanced Placement Physics program by adding both Advanced Placement Physics B and Advanced Placement Physics C to the offerings at Killeen High School.
- *Chosen as Teacher of the Year by the Killeen Daily Herald, 1995*
- Successfully procured a grant for \$20,000 in 1992, which implemented probing equipment.
- Successfully procured an upgrade grant for \$15,000 in 1998 with a focus on teaching using the video conferencing equipment.
- *Sponsored the Killeen High School Key Club from 1989 – 1993 and Killeen High School Junior Engineering Technical Society from 1993 – 1999.*

1980 - 1986 United States Army
Warrant Officer

- Served as a Cobra Combat Pilot

Certifications

- Florida Teacher Certification
- Florida Principal Certification
- Texas Superintendent Certificate
- Texas Principal Certificate
- Texas Composite Science Teacher Certificate
- Texas Physics Teacher Certificate

References

Available upon request

Becky Sims

From: noreply@civicplus.com
Sent: Tuesday, August 10, 2021 5:28 PM
To: Becky Sims; Finley deGraffenried
Subject: Online Form Submittal: Application for Appointment to a City Board or Commission

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Application for Appointment to a City Board or Commission

Date	8/10/2021
Personal Information	
First Name	Kathy
Last Name	Crawford
Address1	519 E. 3rd St.
City	Lampasas
State	TX
Zip	76550
Home Phone Number	[REDACTED]
Mobile Phone Number	[REDACTED]
Email Address	Mooniekathy@gmail.com
Business Address	519 E. 3rd St.
Business Phone Number	512-496-3316
Occupation	Property manager and retail store owner
Please indicate board/commission/committe preference(s):	Capital Improvements Program Committee, Economic Development Corporation Board, Parks and Recreation Advisory Board, Planning and Zoning Commission
Residency Information	

Length of residency in City of Lampasas 2 years, 5 months

Length of residency of Lampasas County 2 years, 5 months

Are you a registered voter? Yes

Voter Registration Number 1158299659

Did you vote in the last City Election? Yes

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? Yes

If yes, please list current service, including dates. Christmas on the Creek/ LAFTA June - present, Wings of Eagles Outreach Dec, 2020 - present, Lampasas Retailers Association Founder

Have you served on a Board, Commission, or Committee before? Yes

If yes, please list past service, including dates. Hill Country Ministries Board, Poodie's Party Fundraiser Committee Chair, Wings of Eagles Fundraising Committee see attached

Please state why you wish to serve. My business is on the Courtyard Square, which is in dire need of improvements and I would like to be involved with productive growth that can retain the Lampasas small town atmosphere but can also compete with successful neighboring communities for tourism.

What are your top three goals and objectives for the City Board, Commission or Committee you are applying for? I would like to help improve tourism by developing more downtown retail shopping, entertaining events and experiences. We have also discussed a cultural arts district and similar local attractions. One main goal is to help with the upcoming Solar Eclipse by volunteering to be of help with infrastructure and planning.

Please list any special knowledge or experience applicable to City Board, Commission, or Committee with that you are applying for. Event planning, set up, volunteer coordination, marketing, vendor coordination, communications, cash flow management and tracking, donation and auction solicitation.

Please attach resume or additional experience to application

[Simple resume for volunteering 8.10.2021.docx](#)

Signature of Applicant

Do you agree?

Agree

Email not displaying correctly? [View it in your browser.](#)

Kathy Crawford 8.10.2021

Interior Decorator from 1983 to 1995, Interior Designer from 1995 to 1998

Pedernales Disaster Recovery: President and Founder of the 1997 Spicewood Tornado Recovery Program May 31, 1997 to July 1998

Hill Country Community Ministries (Director of the HCM Thrift Shop)

Wedding coordinator of Resort Ranch on Lake Travis 1999 to Sept 11, 2001

Moon River Bar and Grill Manager 2001 to 2004

Austin Golf Club Food and Beverage Manager 2004 to 2012

Property Management for owners of vacation homes on Lake Travis from 2011 to now.

Have raised over 1.5 million dollars for charity including:

Pedernales Disaster Recovery: 1997 Spicewood Tornado Recovery Program

Hill Country Community Ministries

Poodie's Party for Helping Hands Crisis Ministries in Spicewood, TX

Refuge for Domestic Minor Sex Trafficking

Marble Falls Helping Center Food Bank

I own, Sustainable Pulse Community (501 c3), 419 Events, LLC and Kapeck Coop LLC,
dba Moonie's Hemporium



City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083
Email: Becky@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board**
- Construction Board of Adjustments and Appeals
- Library Advisory Board**
- Parks & Recreation Advisory Board**
- Planning and Zoning Commission**
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name: Clayton Tucker Email: clayton@claytontuckertx.com

Home Address: [REDACTED] Home Phone: [REDACTED]

Business Address: PO Box 59, Lampasas, TX 76550 Business Phone: [REDACTED]

Resident of City of Lampasas: 5 years

Resident of Lampasas County: 5 years

Voter Registration Number: 1168600161

Occupation: Political organizer/rancher/writer

Education: Southwestern University, BA

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

I've cofounded non-profits, such as Killeen Creators, and have experience on boards/commissions/committees. I'm also a published author, former teacher, and I once worked with the National Science Foundation regarding studying the economic impact of water resources.

Other Information (Civic Activities, etc):

Volunteer for Lampasas Museum, volunteer for Lampasas community gardens and Killeen Creators (also a community garden), etc.

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied:

yes no

Signature: [Signature] Date: 9/25/2021

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL



City ManagerITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first and final reading of an Ordinance to voluntarily annex in property described as 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: December 8, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

Attachments:

Summary Statement:

Brister Construction filed the petition for Voluntary Annexation with the executed Hidden Oaks Subdivision Development Agreement on November 8, 2021. The subdivision is 4.00 acres of land and will consist of approximately 12 single family homes. Staff and developers, including the contractor and engineer have held initial meetings to initiate the construction. It is anticipated that they will begin construction January 2022. Staff has published the public hearing in the newspaper and sent the required certified letters to the various entities per Local Government Code §43.0673. The Civil Review was complete in January 2021. They have secured TxDOT permit for entry off of Naruna/FM 1478. SWPP report had been filed. Utilities will be provided by the City of Lampasas. The Final Plat was approved in August 2021; however, it will be filed with the County Clerk upon completion and acceptance of infrastructure.

Recommendation:

To consider a motion to approved the First & Final Reading of an Ordinance to voluntarily annex in property described as 4.00-acre tract of land out of the C.K. Reese Survey.

ORDINANCE NO. _____

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LAMPASAS, LAMPASAS COUNTY, TEXAS, AND EXTENDING THE MUNICIPAL CORPORATE LIMITS OF SAID CITY TO INCLUDE THE DESCRIBED PROPERTY WITHIN THE CITY'S BOUNDARY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF THE ANNEXED PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING THOSE INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF THE CITY; AND ADOPTING A SERVICE PLAN FOR THE NEWLY ANNEXED PROPERTY.

WHEREAS, the City of Lampasas, Texas is a Home Rule municipal corporation that is duly organized and operating pursuant to its Home Rule Charter and the laws of Texas, and, thus, it is empowered to conduct both voluntary and unilateral annexations of territory, subject to the laws of this State; and

WHEREAS, on or about November 8, 2021 the owner of the Property described herein below, "Owner," voluntarily petitioned the City of Lampasas requesting that the City annex the Property possessed and controlled solely by the Owner, and upon which fewer than three qualified voters currently reside; and

WHEREAS, pursuant to Section 43.052 of the Local Government Code, this voluntary annexation is exempt from the requirements of inclusion in a municipal annexation plan because the property and annexation contains fewer than 100 separate tracts of land on which one or more residential dwellings are located on each tract; and

WHEREAS, the procedures prescribed by the Charter of the City of Lampasas, Texas, and the laws of this State have been duly followed with respect to the following described to-be annexed Property.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

1. That the following-described Property is hereby annexed to the City of Lampasas, Lampasas County, Texas, and that the boundary limits of the City of Lampasas be and the same are hereby extended to include the described territory within the municipal corporate limits of the City of Lampasas, and the same shall hereafter be included within the territorial limits of the City, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the city of Lampasas and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

ANNEXED TRACT:

Being 4.00-acre tract of land out of the C.K. Reese Survey. Abstract No. 581, in Lampasas County, Hidden Oaks Subdivision, in the ETJ of the City of Lampasas, being part of a 47.26-acre tract of land described in a deed from Joe P. Willis, et us. to Arthur R Fry, et.us. dated November 17, 1989, as recorded in Vol. 195, page 430 of the Deed Records of Lampasas County, Texas. (the "Annexed "Property" or "Property")

2. A Service Plan for the Property is adopted and attached hereto as Exhibit A.

3. The City Secretary is hereby directed to file with the County Clerk of Lampasas, Texas, and/or any other appropriate official or agency, as required by law, a certified copy of this Ordinance.

PASSED by an affirmative vote of all members of the City Council on the first and final reading, this the _____ day of December 2021.

APPROVED:

TJ Monroe, Mayor

ATTEST:

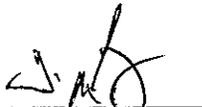
Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 to September 30, 2021

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: December 3, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

N/A

Attachments: Ordinance and Exhibit A will be distributed at the meeting.

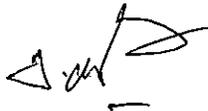
Summary Statement:

Due to the closing of Fiscal Year 2020-2021, the Finance Department must verify all budgeted line items. If any line item is over the budgeted amount, an amendment must be done. The auditors require that all budgeted items fall within the budgeted amounts. These amendments must be done by ordinance.

Recommendation:

Motion to approve the first reading of an ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2020 through September 30, 2021.

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City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding purchase of two, 2021 Police Interceptor Utility All Wheel Drive (AWD) Police Units.

Requested By: Sammy Bailey, Police Chief

Submitted by: Sammy Bailey, Police Chief

Date Submitted: December 7, 2021

For the agenda of: December 13, 2021

Procurement and Funding Statement:

There is \$110,000.00 budgeted in the 2021-2022 budget, line item 10-520-5520 for vehicle and equipment cost for two patrol units. This includes equipment, installation of equipment, graphics kit, application of the graphic kits, window tint, and miscellaneous equipment cost.

Attachments: (1.) Excel Cost Estimate Sheet, (2.) TIPS Product Pricing Summary from Silsbee Ford, Silsbee, Texas which includes Equipment Cost Break Down and Lampasas K&A (vehicle and equipment quote). (3.) Main Street Graphics Quote.

Summary Statement:

In keeping with the budgeted fleet management program the Lampasas Police Department request permission to order and purchase two 2021 Police Utility AWD vehicles for patrol along with purchasing the equipment needed for the units to be used as police units.

These units will replace Unit #12 a 2010 Crown Vic and Unit #17 a 2011 Crown Vic. These units are high mileage- high use vehicles. Unit #17 is currently parked due to a mechanical issue that would cost a substantial amount to find the cost of repairs as it is burning oil.

Recommendation:

Chief of Police Sammy Bailey seeks a motion to allow the department to purchase two 2021 Police Interceptor Utility AWD vehicles and the equipment needed for the units to be used a police units from the Lampasas Police Department budget line item 10-520-5520 not to exceed \$110,000.00.

Main Street Signs & Graphics



1111 W. Abram
 Arlington, TX 76013
 Ph: (817) 548-4360
 FAX: (817) 548-4390
 Email: arivera@mainstreetsignsandgraphics.com
 Web: http://www.mainstreetsignsandgraphics.com

Created Date: 12/6/2021 11:01:48AM	Prepared For: Lampasas PD
Salesperson: Angel Rivera	Contact: Chuck Montgomery, Lieutenant
Email: arivera@mainstreetsignsandgraphics.com	Office Phone: (512) 556-3644
Office Phone: (817) 548-4360	Email: cmontgomery@ci.lampasas.tx.us
Office Fax: (817) 548-4390	Address: 301 E. 4th St.
Entered by: Rebecca King	Lampasas, TX 76550

Description: DEPARTMENT MARKINGS - 2021 FORD UTILITY

	Quantity	Price	Unit Price	Subtotal	
1	Product: PS - Printed Graphics Description: Printed Graphics - 2021 FORD UTILITY SUV GRAPHICS KIT * (2) FRONT AND REAR STRIPES - SIDE * (2) LAMPASAS POLICE TEXT - SIDE * (2) DEPARTMENT PATCH * (2) IN GOD WE TRUST TEXT • 2- 44 in x 115.5 in Single Sided Print(s) made from 3M IJ680 CR 48" Reflective stock material • Laminated with 3M 8518 Gloss on face	2	\$1,235.86	\$617.93	\$1,235.86
2	Product: PS - Printed Graphics Description: Printed Graphics - 2021 FORD UTILITY SUV GRAPHICS KIT * (4) DOOR STRIPE - SIDE * (3) UNIT NUMBER SET - 99 • 2- 57 in x 30 in Single Sided Print(s) made from 3M IJ680 CR 48" Reflective stock material • Laminated with 3M 8518 Gloss on face	2	\$381.34	\$190.67	\$381.34
3	Product: Shipping Description: Shipping - FLAT COMMERCIAL PRICE FOR 2 KITS • 1 Package(s) to be shipped on 12/20/2021 via UPS - Ground	1	\$30.00	\$30.00	\$30.00

Notes	***UNIT NUMBERS AND OFFICER NAMES TO FOLLOW***	
	UNIT XX - Ofc. X. Xxxx	
	Subtotal:	\$1,647.20
	Total:	\$1,647.20

Client Reply Request

Estimate Accepted "As Is". Please proceed with Order. Other: _____

Changes required, please contact me. SIGN: _____ Date: ____/____/____



PRODUCT PRICING SUMMARY
TIPS USA 200206 TRANSPORTATION VEHICLES
VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF LAMPASAS **Prepared by:** RICHARD HYDER
Contact: LT. CHUCK MONTGOMERY 512.556.3644 **Phone:** 409.300.1385
Email: CMONTGOMERY@CITYOFLAMPASAS.COM **Email:** RHYDER.COWBOYFLEET@GMAIL.COM
Product Description: FORD INTERCEPTOR UTILITY **Date:** November 22, 2021

A. **Bid Item:** 62 **A. Base Price:** \$ 33,326.00

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
K8A	2021 INTERCEPTOR UTILITY AWD	\$ 1,245.00	55F	REMOTE KEYLESS ENTRY FOBS	\$ 340.00
99B	3.3L V6 GAS	\$ -		WIRELESS PHONE CONNECTIVITY	\$ -
51R	DRIVER SIDE LED SPOTLIGHT	\$ 395.00	60A	GRILL/SIREN PREWIRE	\$ 50.00
	FRONT HEADLAMP HOUSING	\$ -		REAR VIEW CAMERA	\$ -
86T	POLICE TAIL LAMP HOUSING	\$ 60.00	61B	OBD-II INTERFACE	\$ 55.00
17A	REAR AIR CONDITIONING	\$ 610.00			
YZ	EXTERIOR WHITE	\$ -			
96	CLOTH FRONT VINYL REAR SEATING	\$ -			

Total of B. Published Options: \$ 2,755.00

Published Option Discount (5%): \$ (137.75)

C. Unpublished Options

\$= 0.0 %

Description	Bid Price	Options	Bid Price

Total of C. Unpublished Options: \$ -

D. **Floor Plan Interest (for in-stock and/or equipped vehicles):** \$ -

E. **Lot Insurance (for in-stock and/or equipped vehicles):** \$ -

F. **Contract Price Adjustment:** SILSBEE FLEET EQUIP/INSTALL QUOTE 112221 \$ 14,902.00

G. **Additional Delivery Charge:** 282 miles \$ 493.50

H. **Subtotal:** \$ 51,338.75

I. **Quantity Ordered** 2 x H = \$ 102,677.50

J. **Trade in:** \$ -

K. **Total Purchase Price** \$ 102,677.50

161

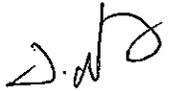
QUOTE

AGENCY
DATE QUOTED
SALESMAN

CITY OF LAMPASAS
9/8/2021 REVISED 11/22/21
RICHARD HYDER

PART NUMBER		DESCRIPTION	UNIT PRICE	EXT PRICE
2021 FORD PI UTILITY				
W.GB2SP3J-PKG	1	WHELEN 54" LEGACY LIGHTBAR PKG	\$ 2,695.00	\$ 2,695.00
W.CCSR5	1	CENCOM CARBIDE SIREN	INC	INC
W.CANCTL7	1	CONTROL HEAD 21 BUTTON W/SLIDE SW	INC	INC
W.TXSA315P	1	WHELEN SIREN SPEAKER & BKT	INC	INC
		FULL DUO BAR FRT & REAR	INC	INC
W.VTX609JX	2	VERTEX R/B (REVERSE LIGHTS)	\$85.00	\$ 170.00
SO.ETHFSSFV	1	FRONT WIG WAG	\$59.00	\$ 59.00
W.IJ3C	4	ION SERIES LED TRI COLOR R/B/W (PB FRT) (WHITE SYNCED TO TAKEDOWNS)	\$ 120.00	\$ 480.00
W.IONJ	2	ION SERIES LED R/B (PB SIDE)	\$ 105.00	\$ 210.00
W.IONK1B	2	ION SWIVEL MOUNTS	\$ 25.00	\$ 50.00
R.5344T-4L61	1	GO RHINO LR SERIES PUSHBUMPER W/LIGHT CHANNEL FOR 4 WHELEN IONS	\$ 425.00	\$ 425.00
R.5344WHDT	1	GO RHINO HD WRAPAROUND GUARDS	\$ 340.00	\$ 340.00
W.RPLS50	1	OUTER-EDGE PILLAR LIGHTS (RED/BLUE)	\$740.00	\$ 740.00
SO.ENT2B3RBW	2	UNDER MIRROR INTERSECTORS RBW	\$ 155.00	\$ 310.00
W.IJ3C	2	ION TRI COLOR LEDS R/B/W (QTR GLS) (WHITE LEDS SYNCED TO ALLEY LIGHTS)	\$ 120.00	\$ 240.00
W.IJ3C	2	ION SERIES LED TRI COLOR R/B/W	\$ 120.00	\$ 240.00
W.IONBKT1	1	ION LICENSE PLATE BRACKET (WHITE SYNCED TO REV LIGHTS)	\$ 20.00	\$ 20.00
W.TL12J	2	T-SERIES ION R/B (BOTTOM LIFTGATE)	\$ 105.00	\$ 210.00
HAV.C-VS-1210-INUT	1	HAVIS 22" CONSOLE	\$ 355.00	\$ 355.00
HAV.CM009785-1	1	REAR HVAC CONTROL RELOCATION BKT	\$ 40.00	\$ 40.00
HAV.C-CUP2-I	1	DUAL CUPHOLDER	\$ 30.00	\$ 30.00
C-ARM-102	1	ARMREST	\$ 50.00	\$ 50.00
C-MC	2	MIC CLIP	\$ 8.00	\$ 16.00
C-MCB	2	MIC CLIP BRKT	\$ 10.00	\$ 20.00
HAV.C-MD-112	1	11" SLIDE OUT SWING ARM W/MOTION ADP	\$ 230.00	\$ 230.00
HAV.C-ADP-112	1	VESA ADAPTER PLATE	\$ 14.00	\$ 14.00
SET.PK1125ITU20TM	1	SETINA 10"XL" C PARTITION	\$ 775.00	\$ 775.00
SET.PK0123ITU202ND	1	SETINA CARGO BARRIER W/WIRE MESH	\$ 395.00	\$ 395.00
SET.QK0634ITU20	1	REPLACMNT SEAT W/CTR PULL BELTS	\$ 635.00	\$ 635.00
SET.10342U	1	SETINA DUAL T-RAIL GUN RACK W/EOTECH	\$ 365.00	\$ 365.00
SET.WK0514ITU20	1	SETINA REAR WINDW ARMOR	\$ 195.00	\$ 195.00

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City Manager

ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding purchase of two Motorola Solutions Watch Guard In-Car Video Camera systems.

Requested By: Sammy Bailey, Police Chief

Submitted by: Sammy Bailey, Police Chief

Date Submitted: December 7, 2021

For the agenda of: December 13, 2021

Procurement and Funding Statement:

There is \$14,000.00 budgeted in the 2021-2022 budget, line item 10-520-5515 for In-Car Video Camera Systems. This is budgeted for the units we requested to purchase in Agenda Item 7.8. The budgeted amount includes two in-car systems, installation cost and incidental cost, that may include items such as additional wiring or bracket cost, for both systems. The Lampasas Police Department received a buy board quote from Motorola Solutions for two Watch Guard in-car video camera systems with a total price quote of \$11,830.00.

Attachments: (1.) Quote from Motorola Solutions for two WatchGuard 4RE-M500 In-Car 802 Video Camera Systems.

Summary Statement:

With City Council's approval of Agenda Item 7.8 the Lampasas Police Department will need to purchase two in-car video/camera systems for the new units. The department uses old equipment when there is a quality life expectancy of the equipment. Unit #12 and Unit #17 being replaced are 2010 and 2011 Patrol Units with highly used in-car camera systems. Maintenance warranty will not be allowed on the old in-car video camera systems in the 2022-2023 budget.

Recommendation:

Chief of Police Sammy Bailey seeks a motion to allow the department to purchase two in-car video camera systems from Motorola Solutions Watch Guard with the cost not to exceed \$14,000.00.



MOTOROLA SOLUTIONS

Quote For:

**Lampasas Police Department
Attn: Charles Montgomery**

Reference:

**Lampasas PD (TX) 12-07-21 (2) M500_PX2_WIFI_ELC_EL4
REPLACEMENTS_BuyBoard 648-21**

Quote By:

**WatchGuard Video / Motorola Solutions
Michelle Oleari**

Date: 12-07-21

WatchGuard Video
 415 E. Exchange
 Allen, TX 75002
 (P) 800-605-6734 (F) 212-383-9661



Prepared For:
 Lampasas Police Department - Attn: Charles Montgomery
 Lampasas PD (TX) 12-07-21 (2) M500_PX2_WIFI_ELC_EL4
 REPLACEMENTS_BuyBoard 648-21

QUOTATION - WMO-0274-05

DATE: 12-07-21

Deliverables / Materials / Services	Qty	Sell Price	Amount
MikroTik Configured Wireless Kit, 802.11n, Drill Mount IV-ACK-WF-CP-DM MikroTik Configured Wireless Kit, 4RE In-Car 802.11n Radio, Antenna, PoE, 2-10' Ethernet Cables Drill Mount	2	\$200.00	\$400.00
Hi-Fi Microphone Kit (Bundled with 4RE or M500) Mutable v.2, Universal and All-in-One Mounting Brackets IV-ACK-AU-HF-MB Hi-Fi Microphone Kit (Bundled with 4RE or M500) Mutable v.2 Transmitter, Cradle, Belt clip, Pivot clip, 3' + 12' antenna Cable Assembly, DVR to Hi-Fi MIC, 180" Universal and All-in-One Mounting Brackets	2	\$0.00	\$0.00

M500 DVR, Touch Display, Front Camera, Passenger Camera, GPS Ant, USB Drive (128GB) Cables, Trunk Mount Bracket	2	\$5,715.00	\$11,430.00
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IV-M5-FC-PC-TM

M500 In Car Video System includes:

DVR with 1TB SSD

5" Touch Display

1 x 1080p Front Camera

1 x 1080p Passenger Camera

GPS Antenna

USB Drive (128GB)

Cables and Trunk Mount Bracket

M500 Firmware

Record-After-the-Fact® (RATF) technology

ALPR ready

3 Cameras ready

Multiple Resolution Encoding

H.264 High Profile Video Compression

Warranty, M500, In-Car, 1st Year (Months 1-12) Included	2	\$0.00	\$0.00
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WAR-M500-CAR-1Y

Shipping - ICV Unit	2	\$0.00	\$0.00
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FRT-ICV-01

Freight delivery for each In Car Video Unit

Total Price	\$11,830.00
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Notes:

1. This Quote is valid for 90 days from the Quote Date. Pricing may change thereafter.
2. Any sales transaction resulting from this Quote is based on and subject to the applicable Motorola's Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents.
3. Motorola's Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.
4. Payment Terms: Equipment-Net 30 days upon shipment; Installation-Net 30 days upon completion; Services and Subscription Agreements-Net 30 days from receipt of Order.
5. The pricing in this Quote does not include any applicable taxes (e.g. sales/use tax).
6. UNLESS OTHERWISE NOTED IN THIS QUOTE / ORDER, INSTALLATION OF EQUIPMENT IS NOT INCLUDED
7. If you would like to move forward with this purchase, we will need a PO or a letter of funds available for purchase.

Quoted by:

Michelle Oleari - Customer Engagement Representative - 469-342-8917 - michelle.oleari@motorolasolutions.com



City Manager

ITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the surplus or donation of Unit #17, a 2011 Crown Vic Police Unit.

Requested By: Sammy Bailey, Police Chief

Submitted by: Sammy Bailey, Police Chief

Date Submitted: December 7, 2021

For the agenda of: December 13, 2021

Procurement and Funding Statement:

N/A

Attachments: None

Summary Statement:

The Lampasas Police Department request permission to surplus or make a donation of Unit #17, a 2011 Crown Vic, as the cost to find the cause of burning oil is estimated to be more than the vehicle worth. After this unit is stripped of all law enforcement markings and equipment in accordance with Transportation Code 728.022 (Sale or Transfer of Law Enforcement Vehicle) the Lampasas Police Department request permission to allow the unit to be sent to surplus for lawful disposal of the unit or to lawfully donate the unit to the Lampasas Independent School District (LISD) Career Technology Education (CTE) Department.

Recommendation:

Chief of Police Sammy Bailey seeks a motion to allow the surplus or donation of Unit #17 to the LISD CTE Department. This vehicle has little to no value if used for surplus and if donated will have benefit to the Career Technology Education Department at LISD, where it can be used by automotive classes and by law enforcement classes.

Chief of Police Bailey recommends that the unit be donated to LISD to the Career Technology Education (CTE) Department where Departmental Supervisor Julie Salvato will ensure that the vehicle title is transferred to the LISD CTE department.

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City ManagerITEM NO. 7.11

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the award of a professional engineering proposal from Eckermann Engineering, Inc. to design water line relocations along portions of the TxDOT Highway 281 project in the amount of \$41,300.00

Requested By: Van Sims, Water Wastewater Operations Manager

Submitted By: Van Sims, Water Wastewater Operations Manager

Date Submitted: December 2, 2021 For the Agenda of: December 13, 2021

Procurement and Funding Statement:

Staff followed the procurement policy by requesting a professional services proposal from Eckermann Engineering. This is not a budgeted item but funds are available in GL accounts 82-599-5346 Engineering/Surveying.

Attachments: Professional Services Proposal

Summary Statement:

During final preconstruction meetings with TxDOT personnel, Water department staff learned approximately 150 linear feet of the 18" water main and 350 feet of 8" water main will need to be relocated to due to the reconstruction of EE Ohnmeiss and Highway 281.

Recommendation:

Staff recommends to approve the professional services proposal from Eckermann Engineering in the amount of \$41,300.00 and authorize the City Manager to execute required documents.



December 2, 2021

Mr. Van Sims

~~Assistant City Manager~~

City of Lampasas

312 E. 3rd Street

Lampasas, Texas 76550

**RE: Professional Services Proposal
2018 General Engineering Services Contract, Task Order 38
US 281 Water Line Relocations
City of Lampasas**

Dear Mr. Sims:

Eckermann Engineering, Inc. is pleased to submit the following proposal for professional civil engineering services associated with the design of water line relocations as required to facilitate the TXDOT roadway improvements along US Highway 281 and EE Ohnmeiss Blvd.

A. Project Coordination

E EI will coordinate and attend meetings with City Staff and TXDOT as needed to successfully complete the relocation designs in accordance with TXDOT's requirements. Coordination efforts with TXDOT will include review of TXDOT's roadway design plans to ensure the water line relocations are not in conflict with the proposed roadway improvements, coordination with adjacent utility relocation designs, and assisting the City in obtaining permits to construct utilities within the state ROW.

B. Limited Topographic Survey for Design

E EI will have a limited topographic survey performed that will include locating existing valves and one-call utility locations for the valve repair/replacement at the intersection of FM 580 East and US Highway 281/183/190 only.

It is understood that available survey and existing utility line locations will be provided by TXDOT in a usable cad format. If additional survey effort is required for the water line relocations associated with the TXDOT roadway improvements project, it can be provided as an additional service.

C. Easement Documents

At the time of this proposal, it is anticipated that all water line relocations will be placed within TXDOT ROW, and no easements are expected to be required to support this project. However, if easements are needed, the Client pre-authorizes EEI to prepare these documents for a lump sum price of \$1,250 each. EEI will have prepared the necessary metes and bounds description to support the standard Lampasas dedication documents. Upon execution of the documents, EEI will process the documents for recordation.

This proposal assumes all recording fees are to be paid by the City of Lampasas. Recording fees paid by EEI, if needed, will be billed as a reimbursable expense.

D. Construction Documents (Water Line Relocations)

Based upon the Utility Adjustment Schedule and identification of conflicts provided by TXDOT, EEI will prepare construction documents to address the following water line conflicts/relocations:

1. Proposed US Highway 281 Roadway Station 73+20 to 79+70 – Relocate existing water line outside limits of proposed sidewalk/pavement. At the time of this proposal, the exact route of the relocation has not yet been determined but may include either rerouting the water line to the west along #17 of the golf course or boring under US Highway 281 and connecting to the existing water line feeding the high school. The section of water line in conflict appears to be able to be abandoned, but an extension or rerouting of the water line will be required for looping purposes.
2. Proposed US Highway 281 Roadway Station 79+75 to 79+90 – The existing 18-inch water line crosses the highway at this location and will be protected in place to the extents possible.
3. Proposed US Highway 281 Roadway Station 73+10 – The water valves located near the intersection of US Highway 281 and Naruna Road will be abandoned or relocated.
4. Proposed US Highway 281 Roadway Station 84+00 to 87+25 – Relocate the existing 18-inch water line outside of the proposed sidewalk improvements.
5. Proposed US Highway 281 Roadway Station 87+20 to 87+90 – Verify depth of the existing water line crossing under US Highway 281. Relocate and/or lower the water line as needed if it conflicts with the proposed roadway improvements.
6. Proposed US Highway 281 Roadway Station 92+00 to 95+00 – Abandon and pressure grout the existing water line crossing US Highway 183 on the south side of US Highway 281 and the existing water line crossing diagonal across the intersection of US Highway 183 and 281.

In addition to the water line relocations identified above related to the TXDOT US Highway 281 improvements, it is understood that the city would like to include the repair or replacement of an existing valve located on the transmission line on the west side of the intersection of FM 580 East and Key Avenue. This valve repair/replacement will be included in the construction documents for this project.

EEI intends to use the City of Lampasas's Standard Construction Specifications and Details for the Project. If adequate specifications are not available the City of Austin Standard Construction Specifications will be referenced to supplement the project specifications. Individual specifications can be prepared for the Project as an Additional Service.

If the final scope of work differs from the above listed items, EEI reserves the right to reevaluate the scope and fee for this task. The preparation of easements to support this task, if required, will be provided under a separate task.

E. Bid Phase Services

1. EEI will assist the City in advertising and soliciting bids for the construction of the proposed improvements.
2. Attend up to one (1) pre-bid meeting with City of Lampasas representatives and contractors.
3. Review contractor bids that are received and submit a letter to the City of Lampasas with contractor recommendations. The Client shall have the sole responsibility in selecting a qualified contractor.

F. Construction Phase Services

EEI will provide the Client with the construction phase services listed below, which is only related to the civil improvements under this contract. The Client will administer all construction contracts. EEI will:

1. Attend up to one (1) pre-construction meeting with City of Lampasas representatives and selected contractor.
2. Make weekly visits to the project site in order to observe the progress and quality of the civil aspects of the work of the construction contractor. Based on EEI's site visits, EEI will inform the Owner as to the progress of the work and advise the Owner of any substantial defects and deficiencies in the work of the contractor which are discovered by EEI or are otherwise brought to EEI's attention.
3. Attend up to one (1) construction meeting with the Owner, Contractor, or other members of the project team. Additional meetings, if required, will be invoiced on an hourly basis.
4. Consult with and advise the Owner and issue instructions to the contractor on civil engineering items requested by the Owner.
5. Review samples, catalog data, schedules, shop drawings, tests of materials, and other civil engineering-related data the contractor submits.
6. Conduct, in company with the Owner, a final site walk through of the civil facilities of the project for conformance with the design concept of the project and in general compliance with the Contract.

EEI shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by the Contractor or the safety precautions and programs incidental to the work of the Contractor. EEI shall not guarantee the

performance of the Contractor nor be responsible for the acts, errors, omissions, or the failure of the Contractor to perform the construction work in accordance with the Contract Documents.

Client agrees to include in all construction contract provisions for Contract indemnification of both the Owner and EEI for Contractor's negligence and to name both the Owner and EEI as additional insured on applicable contractor's insurance policies.

G. General On-Call Civil Engineering Consulting

EEI has prepared this general "on-call" task to address the Client's periodic requests that are not specifically included in another task or letter agreement regarding this Project. This task shall include items such as preparation of applications, opinions of probable construction cost, preparation of exhibits, coordination with state or county agencies, bid phase and construction phase services not already included in previous items, meetings, or any other general "on-call" services not previously authorized. All services provided under this task shall be provided on an hourly basis per the approved rates included in the 2018 General Engineering Services Contract between the EEI and the City of Lampasas.

INFORMATION PROVIDED BY THE OWNER

The Owner will provide the following information, upon which EEI will rely:

1. Rights of Entry to all properties prior to performing any survey field work or site visits.
2. Existing survey, utility line locations, and proposed roadway alignment files from TXDOT is a usable cad format.
3. Title information for the properties along the subject alignment.
4. Executed copy of this agreement.

ADDITIONAL SERVICES

The following services are not included in the Scope of Services, but can be provided as Additional Services if authorized by the Owner.

1. Surveying services not specifically outlined in the above Scope of Services.
2. Civil Engineering design services not specifically outlined in the above Scope of Services.
3. Assistance to the Owner or Owner as an expert witness in any litigation with third parties arising from the development or construction of the project.
4. Soil, foundation, and paving investigation, including field and laboratory tests, borings, related engineering analyses and recommendations.
5. Easement and/or deed research
6. Subsurface Utility Engineering Services
7. Endangered species issues or environmental studies.
8. Design of electric, gas, telephone, cable or lighting utilities.
9. Negotiations with the City or other parties to resolve protracted disputes regarding the Project.
10. Preparation of easement documents or exhibits.
11. Easement Acquisition Services
12. Preparation of a Storm Water Pollution Prevention Plan (SWPPP)

FEE AND BILLING

EEI will provide the services identified herein based upon the summary below:

Lump Sum (LS) – EEI’s labor is included and will be billed based upon the lump sum amount identified.

Cost Plus (CP) – EEI’s labor will be billed on an hourly basis in accordance with the approved rates per the 2018 General Engineering Services Contract.

Task	Task Description	Fee Type	Budget
A	Project Coordination	LS	\$ 4,800
B	Topographic Survey for Design	LS	\$ 2,500
C	Easement Documents	EA	TBD
D	Construction Documents (Water Relocations)	LS	\$ 25,000
E	Bid Phase Services	LS	\$ 3,000
F	Construction Phase Services	LS	\$ 6,000
G	General On-Call Consulting	CP	Hourly
<i>Project Total</i>			<i>\$ 41,300</i>

Items not specifically identified in the above Scope of Services will be considered an additional service.

Fees will be invoiced monthly in the consultant’s format based, as applicable, upon the percentage of services completed or actual services performed, and expenses incurred as of the invoice date. Payment will be due within 30 days of your receipt of the invoice.

Reimbursable expenses, including printing, plotting, reproduction, messenger service, taxes on surveys, recording fees, etc., will be considered reimbursable. They will be billed separately at 1.10 times the direct cost incurred. All permitting, application, and similar project fees will be paid directly by the Client.



Mr. Van Sims, December 2, 2021

CLOSURE

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in Attachment "A" of the 2018 General Engineering Services Contract between EEI and the City of Lampasas, which are incorporated by reference.

If you concur in all the foregoing and wish to direct us to proceed with the services, please have an authorized person execute this Agreement in the space provided below and return a copy to us.

We appreciate the opportunity to provide this proposal to you. If you have any questions, please call me at (512) 556-8160.

Sincerely,

ECKERMANN ENGINEERING, INC.

A handwritten signature in blue ink that reads 'Derrek Eckermann'.

Derrek Eckermann, P.E.
President

APPROVED:

Client: CITY OF LAMPASAS

Signature: _____

Typed or Printed Name: _____

Title: _____

Date: _____

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: December 6, 2021

For the Agenda of: December 13, 2021

Procurement and Funding Statement:

N/A

Attachments: November Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of November, we received three entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

Recommendation:

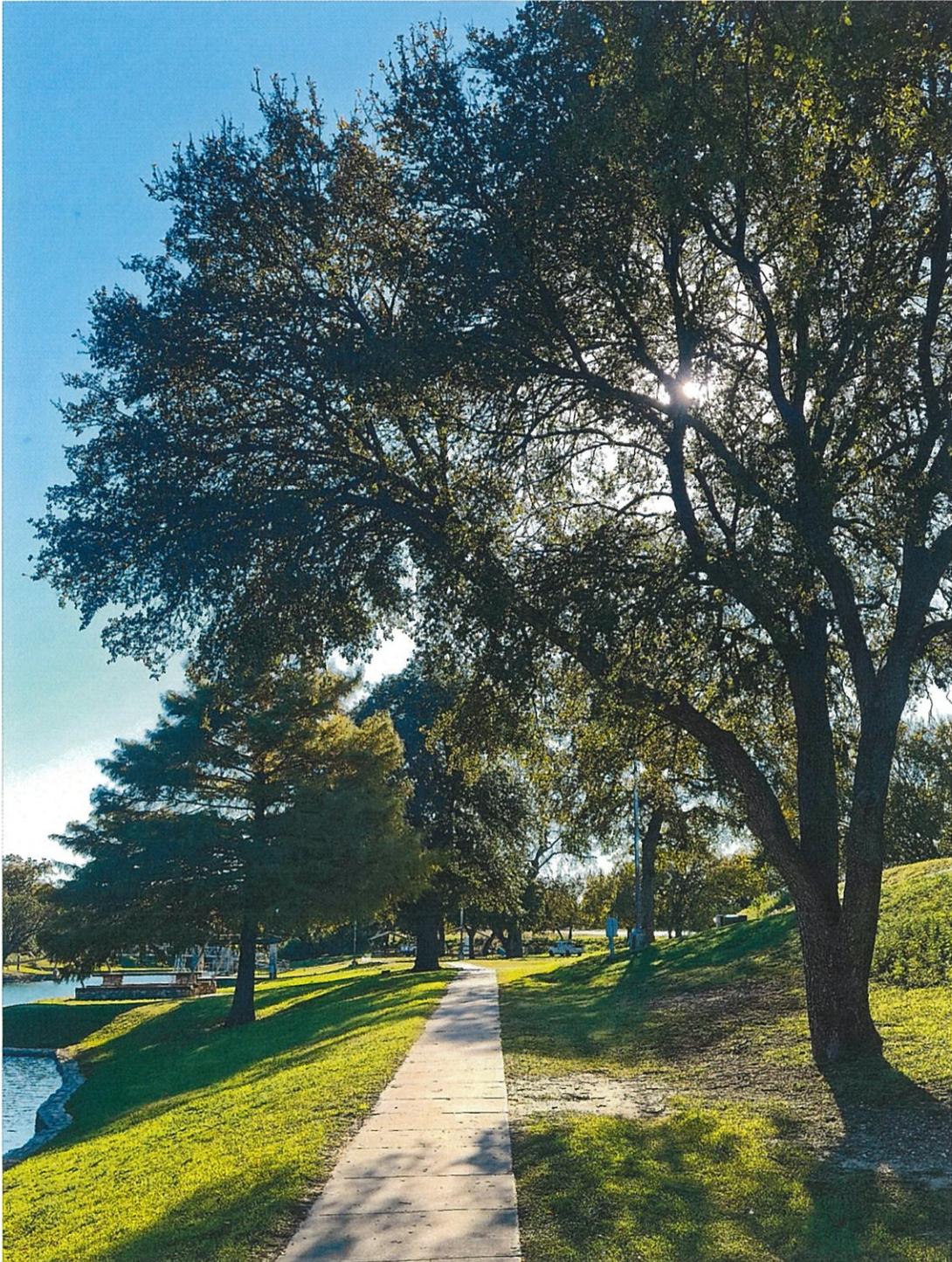
To consider a motion to select one of the entries as this month's winner.

Entry 1

Judy Palacios

Alienmom98@yahoo.com

“A fall walk in the park” was taken at Hancock Park in Lampasas, TX.



Entry 2

Robin Gradel

robingradel@hotmail.com

“Jennifer Cannon’s “Current” in Fall Harmony” was taken at Hanna Springs Sculpture Garden at Campbell Park in Lampasas, TX.



Entry 3

Meghan James

meghanmariejames@gmail.com

“Buck in the Fall” was taken at Cooper Springs Nature Park in Lampasas, TX.




City ManagerITEM NO. 7.13

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the award of services proposal to Defensor Solutions, LLC to provide the Lampasas Water Department with an Emergency Preparedness Plan mandated by State Senate Bill 3 for \$16,000 and an Emergency Response Plan to fulfill requirements set forth by US EPA American Water Infrastructure Act for \$26,000.00.

Requested By: Van Sims, Water & Wastewater Operations Manager

Submitted By: Van Sims, Water & Wastewater Operations Manager

Date Submitted: December 7, 2021 For the Agenda of: December 13, 2021

Procurement and Funding Statement:

The procurement process was followed by obtaining a services proposal from Defensor Solutions, LLC. GL 82-599-5346 \$50,000.00

Attachments: Proposals

Summary Statement:

Defensor Solutions will design, complete and register an emergency response plan and emergency preparedness plan to fulfill requirements set forth by the State of Texas and US EPA. Each plan will be derived from the previously prepared and registered Risk and Resilience Assessment conducted by water department staff. Due to current workload, Jones-Heroy could not prepare the assessment; however, recommended Defensor Solutions, LLC.

Recommendation:

Staff recommends Council award the services proposal to Defensor Solutions, LLC in the amount of \$16,000.00 to prepare the Senate Bill 3 emergency plan, and \$26,000.00 to prepare the EPA AWIA emergency plan; and authorizing the City Manager to execute related documents.



Services Proposal for City of Lampasas

AMERICAN WATER INFRASTRUCTURE ACT COMPLIANCE

Presented by





Elston Johnson and Associates

16238 Ranch Road 620 N.
Suite F – 272
Austin, TX 78717
(512) 809-7552
elston@ejohnsonconsulting.com

Defensor Solutions

1108 Delaware Dr.
Mansfield, TX 76063
(571) 388-6272
doug@defensorsolutions.com

Jalco Consulting Services, LLC

2701 Flint Ct.
Keller, TX 76248
(817) 372-0303
mjalbert@jalcoconsultingservicesllc.com

November 23, 2021

Mr. Van Sims
City of Lampasas
312 E. 3rd St.
Lampasas, TX 76550

RE: AWIA Emergency Response Plan

Mr Sims,

Defensor Solutions is pleased to provide the City of Lampasas with this proposal to complete the EPA mandated Emergency Response Plan of the water utility system as scoped. Our approach brings together an experienced and highly skilled team of industry professionals to provide high quality, cost-effective solutions for smaller utilities. Enclosed you will find a preliminary scope and budgetary cost to provide the following services:

- Development of Lampasas Emergency Response Plan.

Thank you for the opportunity to submit this proposal and highlight the difference our team and approach can make for your organization. We look forward to the opportunity to work with you. Please contact me at (571) 388-6272 or doug@defensorsolutions.com if you have any questions or need additional information during your review of our proposal.

DOUGLAS L. SHORT, CEO
Defensor Solutions, LLC

Accepted on Behalf of City of Lampasas:

Signature:
Title:

Date



Introduction

Securing long-term resilience requires a consolidated effort between utility staff and professionals within the industry (water) and functional (risk management, cybersecurity) domains. Our team approach provides these critical skillsets to assist in meeting AWIA compliance requirements. The team is led by Defensor Solutions with subcontractors, Elston Johnson and Associates, and JALCO Consulting Services. Team members have a long history within the water industry and specific experience in risk management, disaster preparedness, contingency planning and cybersecurity as presented in this proposal.

We realize the cost of compliance is more than just the cost of services and includes an investment in time and resources from the utility staff. To minimize this investment and disruption to daily activities, our team will gather documentation and conduct video meetings to complete the foundational research and analysis from their respective office locations. This will also minimize associated travel costs to the utility. On-site field inspections and interviews will be scheduled and consolidated to minimize the burden on utility personnel as much as possible.

Description of Work

America's Water Infrastructure Act of 2018 (AWIA) requires community water systems that serve 3,300 to 49,999 people to complete a risk and resilience assessment by June 30, 2021 and subsequent emergency response plan by December 31, 2021. Our team will perform the following tasks to complete the Emergency Response Plan:

Emergency Response Plan (ERP) to be Completed 60-days after contract award (\$26,000)

Task 1 - Current State Analysis

Based on the outputs of the previously conducted Risk and Resilience Assessment, our team will facilitate a meeting with key stakeholders to delve into the priorities identified in the RRA and discuss logistics involved in the development of the ERP. During this session, we will review applicable local, state, and federal guidelines and gather recommendations on actions to mitigate priority vulnerabilities.

Task 2 – Site Visit

Our team will visit the Lampasas facilities to visually evaluate the public water system facilities and existing procedures. During this visit, the team will meet with staff to discuss existing operational practices and procedures.



Task 3 – Draft Emergency Response Plan

Our team will develop a first draft ERP compliant with AWIA guidelines and present to Lampasas for comments and edits.

Task 4 – Final Emergency Response Plan

Our team will develop a final ERP compliant with AWIA guidelines and present to Lampasas.

Assumptions and Exclusions

- Stakeholder participation and timely response will be critical to the successful completion within the mandatory EPA timeframe.
- Table-top exercises are not included in this proposal but may be added as an additional service.

Fee

Services to be provided at a total fixed cost of **\$26,000** and includes all professional services fees and direct costs. Invoice will be transmitted (Net 30) upon completion of the project.



Team Composition

Doug Short

Doug is the owner of Defensor Solutions, LLC, a veteran-owned business and HUB. He has over 6-years' experience as the Chief Information Officer and Chief Information Security Officer for one of the largest water authorities in Texas where he is responsible for all IT and IT security for nine water and wastewater treatment plants and one dam. During his tenure, he has set up the policy and strategy framework for security of the industrial and corporate networks and conducted planning and assessments to meet AWIA requirements using both AWWA and Department of Homeland Security tools.

Doug got his start in information technology and cybersecurity in the US Air Force with 28-years' service on active duty. His experience includes leading inspection teams for the National Security Agency and Air Intelligence Agency, command of the Air Force Cyber Operations School, coordinating and implementing cyber strategy throughout the Federal Government, and providing strategic analysis and recommendations to national leaders on cybersecurity policy, issues and operations. He currently serves on state committees including:

- Texas Cybersecurity Council
- Chairman, Texas Section of AWWA Resiliency & Cybersecurity Committee
- WEAT Safety and Security Committee

Education

Bachelor of Science Degree in Computer Science

Master of Arts Degree in Computer Resource and Information Management

Specialized Training / Certifications

FBI Chief Information Security Officer Academy Graduate

Certified Information Security Manager (CISM)

Certified Government Chief Information Officer (CGCIO)

GIAC Strategic Planning, Policy and Leadership (GSTRT)





Elston Johnson

Elston serves as the principal employee of Elston Johnson and Associates. Mr. Johnson has more than 20 years of experience in the water industry. He is highly experienced in the water industry, providing regulatory and security consultation to engineering companies, private/public owned utilities, and state agencies, in all aspects of drinking water and wastewater regulatory, and water security issues. Expertise in the development and implementation of regulatory based environmental programs. He has served on federal and state committees including:

- EPA's National Drinking Water Advisory Council appointed by the EPA Administrator to advise the administrator on issues impacting the National Drinking Water Program.
- Department of Homeland Security's Water Sector Coordination Committee made up of representatives from federal, regional, state, local and tribal government programs.
- Executive Committee – Texas Section of the American Water Works Association
- Event Manager – Texas Water and Wastewater Response Agency Network (TXWARN)
- Founding member - Texas Water Infrastructure Coordination Committee (TWICC)

Education

Bachelor of Science Degree in Environmental Sciences

Master of Science Degree in Environmental Science

Specialized Training / Certifications

Registered Professional Sanitarian in the State of Texas

American Water Works Association Utility Risk and Resilience Certification



Matthew Jalbert, P.E.

Matthew is the President of Jalco Consulting Services, LLC, an engineering firm offering a full array of consulting and design services within the North Texas region. His experience with several respected engineering consulting firms in Dallas-Fort Worth area, includes project management, water treatment and conveyance and wastewater treatment design. Matthew also has experience working in the public sector for the Trinity River Authority, where he manages the capital improvement program for the Authorities water and wastewater treatment and collection system. He also has over three years' experience working as the Engineering Manager for the Central Regional Wastewater System (CRWS) Treatment Plant. He holds a Texas Commission on Environmental Quality (TCEQ) Class B Wastewater Operator license. He has been involved with updating the CRWS Treatment Plant Emergency Response Plan (ERP) and has participated in numerous tabletop exercises while working within the operations group. He has also reviewed the Authorities vulnerability assessments and provided feedback. His project experience and industry involvement include:

- Full scope of water/wastewater plant/utility design and rehabilitation.
- Planning, evaluation, design, and construction management for clients throughout the North Texas region.
- Managed the industrial control system (ICS) at the Central Regional Wastewater System (CRWS) Treatment Plant.
- Vice-President of the Water Environment Association of Texas (WEAT), a non-profit organization focusing on water environment education.

Education

Master of Engineering in Civil Engineering – Environmental

Bachelor of Science Degree in Civil Engineering – Environmental

Specialized Training / Certifications

Registered Professional Engineer in the State of Texas

Institute of Asset Management (IAM) Certification Project

Project Experience

Project: Round Timber Well Field Assessment, Altus, Oklahoma

Role: Client Representative/Project Engineer June 2013

Conducted a preliminary evaluation of the existing well field ground water quality and provided recommended groundwater treatment alternatives for elevated nitrate concentrations.

Project: Chemical Feed and Security Improvements, CRWS Treatment Plant, TRA

Role: Design Engineer February 2007

Disinfection improvements included modifications to the chlorination and dechlorination system, replacement of fabricated gates, design of an emergency shutoff system for the liquid chlorine and sulfur dioxide railcars.



Services Proposal for City of Lampasas

SENATE BILL 3 COMPLIANCE

Presented by





Defensor Solutions

1108 Delaware Dr.
Mansfield, TX 76063
(571) 388-6272
doug@defensorsolutions.com

Jalco Consulting Services, LLC

2701 Flint Ct.
Keller, TX 76248
(817) 372-0303
mjalbert@jalcoconsultingservicesllc.com

November 23, 2021
Mr Van Sims
City of Lampasas
312 E. 3rd St.
Lampasas, TX 76550

RE: Senate Bill 3 Compliance

Mr Sims,

Defensor Solutions is pleased to provide the City of Lampasas with this proposal to complete the Senate Bill 3 requirements for the water utility system as scoped. Our approach brings together an experienced and highly skilled team of industry professionals to provide high quality, cost-effective solutions for smaller utilities. Enclosed you will find a preliminary scope and fee structure to provide the following services:

- Development of Lampasas Emergency Preparedness Plan.

Thank you for the opportunity to submit this proposal and highlight the difference our team and approach can make for your organization. We look forward to the opportunity to work with you. Please contact me at (571) 388-6272 or doug@defensorsolutions.com if you have any questions or need additional information during your review of our proposal.

DOUGLAS L. SHORT, CEO
Defensor Solutions, LLC

Accepted on Behalf of the City of Lampasas:

Signature:
Title:

Date



Introduction

Securing long-term resilience requires a consolidated effort between utility staff and professionals within the industry (water) and functional (risk management, cybersecurity) domains. Our team approach provides these critical skillsets to assist in meeting Senate Bill 3 compliance requirements. The team is led by Defensor Solutions with subcontractor, JALCO Consulting Services. Team members have a long history within the water industry and specific experience in risk management, disaster preparedness, contingency planning and cybersecurity as presented in this proposal.

We realize the cost of compliance is more than just the cost of services and includes an investment in time and resources from the utility staff. To minimize this investment and disruption to daily activities, our team will gather documentation and conduct video meetings to complete the foundational research and analysis from their respective office locations. This will also minimize associated travel costs to the utility. On-site field inspections and interviews will be scheduled and consolidated to minimize the burden on utility personnel as much as possible.

Description of Work

Texas Senate Bill 3 (SB3) requires affected utilities that provide potable or raw water service that furnish water service to more than one customer to submit to the Texas Commission on Environmental Quality an Emergency Preparedness Plan (EPP) required by Section 13.1394, Water Code, no later than March 1, 2022. Our team will perform the following tasks to complete this requirement:

Task 1 – System Familiarization and Site Visit (If we also perform Emergency Response Plan services, this task will not be required. This proposal makes this assumption and takes into account associated cost savings.)

Our team will review documentation and visit the Lampasas facilities. During this visit, the team will meet with staff to discuss existing infrastructure, procedures and emergency operations plans.

Task 2 – Determination of Options (Virtual Meeting)

The TCEQ EPP Template lays out 14 potential options to meet the requirements of SB3. Our team will facilitate this meeting to discuss options and determine which of these will best fit the unique requirements of LSRWA.

Task 3 – Texas Water Code 13.1396(c) Compliance



Our team will assist Lampasas with meeting the SB3 notification requirement to the Public Utility Commission, each electric utility that provides transmission and distribution service to LSRWA, and the county office of emergency management.

Task 4 - Draft EPP

Our team will prepare the initial draft of the EPP based on site assessments and discussions with key Lampasas staff. The report will build out the selected options to demonstrate the utility's ability to provide emergency operations during extended power outages lasting more than 24 hours.

Task 5 – Presentation of Draft EPP (Virtual Meeting)

Our team will present the options developed and facilitate this meeting to gather customer feedback for inclusion in the final EPP.

Task 6 –Final Report

Based on comments received during the draft presentation, a final report will be provided. Upon final approval, our team will assist the utility with delivery to TCEQ.



Assumptions and Exclusions

- This proposal assumes participation in the development of the Lampasas Emergency Response Plan and reflects associated cost savings.
- Stakeholder participation and timely response will be critical to the successful completion within the mandatory timeframe.
- Upon TCEQ review of the EPP, questions may arise. Additional hours required to answer questions at the request of Lampasas may be added as an additional service.
- Training and implementation of the EPP is not included in the scope of this proposal but may be added as an additional service.
- TCEQ has a requirement to perform an onsite inspection to validate the EPP. Team availability for this inspection is not included in the scope of this proposal but may be added as an additional service.

Fee

Services to be provided at a total fixed cost of \$16,000 and includes all professional services, fees and direct costs. Invoices will be transmitted (Net 30) upon delivery of the final report.



Team Composition

Doug Short

Doug is the owner of Defensor Solutions, LLC, a veteran-owned business and HUB. He has over 7-years' experience as the Chief Information Officer and Chief Information Security Officer for one of the largest water authorities in Texas where he is responsible for all IT and IT security for nine water and wastewater treatment plants and one dam. During his tenure, he has set up the policy and strategy framework for security of the industrial and corporate networks and conducted planning and assessments to meet AWIA requirements using both AWWA and Department of Homeland Security tools.

Doug got his start in information technology and cybersecurity in the US Air Force with 28-years' service on active duty. His experience includes leading inspection teams for the National Security Agency and Air Intelligence Agency, command of the Air Force Cyber Operations School, coordinating and implementing cyber strategy throughout the Federal Government, and providing strategic analysis and recommendations to national leaders on cybersecurity policy, issues and operations. He currently serves on state committees including:

- Texas Cybersecurity Council
- Chairman, Texas Section of AWWA Resiliency & Cybersecurity Committee
- WEAT Safety and Security Committee

Education

Bachelor of Science Degree in Computer Science

Master of Arts Degree in Computer Resource and Information Management

Specialized Training / Certifications

FBI Chief Information Security Officer Academy Graduate

Certified Information Security Manager (CISM)

Certified Government Chief Information Officer (CGCIO)

GIAC Strategic Planning, Policy and Leadership (GSTRT)

AWWA's Utility Risk and Resilience Certification





Matthew Jalbert, P.E.

Matthew is the President of Jalco Consulting Services, LLC, an engineering firm offering a full array of consulting and design services within the North Texas region. His experience with several respected engineering consulting firms in Dallas-Fort Worth area, includes project management, water treatment and conveyance and wastewater treatment design. Matthew also has experience working in the public sector for the Trinity River Authority, where he manages the capital improvement program for the Authorities water and wastewater treatment and collection system. He also has over three years' experience working as the Engineering Manager for the Central Regional Wastewater System (CRWS) Treatment Plant. He holds a Texas Commission on Environmental Quality (TCEQ) Class B Wastewater Operator license. He has been involved with updating the CRWS Treatment Plant Emergency Response Plan (ERP) and has participated in numerous tabletop exercises while working within the operations group. He has also reviewed the Authorities vulnerability assessments and provided feedback. His project experience and industry involvement include:

- Full scope of water/wastewater plant/utility design and rehabilitation.
- Planning, evaluation, design, and construction management for clients throughout the North Texas region.
- Managed the industrial control system (ICS) at the Central Regional Wastewater System (CRWS) Treatment Plant.
- President-Elect of the Water Environment Association of Texas (WEAT), a non-profit organization focusing on water environment education.

Education

Master of Engineering in Civil Engineering – Environmental

Bachelor of Science Degree in Civil Engineering – Environmental

Specialized Training / Certifications

Registered Professional Engineer in the State of Texas

Institute of Asset Management (IAM) Certification Project

Project Experience

Project: Buena Vista-Bethel Special Utility District Risk and Resiliency Assessment, Waxahachie, Texas

Role: Project Engineer June 2021

Assisted in the development of Buena Vista-Bethel's risk and resiliency assessment for their drinking water supply system. In addition, assisted in the development of their emergency response plan (ERP) for the utility.

Project: Round Timber Well Field Assessment, Altus, Oklahoma

Role: Client Representative/Project Engineer June 2013

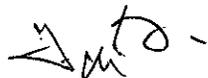


Conducted a preliminary evaluation of the existing well field ground water quality and provided recommended groundwater treatment alternatives for elevated nitrate concentrations.

Project: Chemical Feed and Security Improvements, CRWS Treatment Plant, TRA

Role: Design Engineer February 2007

Disinfection improvements included modifications to the chlorination and dechlorination system, replacement of fabricated gates, design of an emergency shutoff system for the liquid chlorine and sulfur dioxide railcars.


City Manager

ITEM NO. 7.14

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding funding the Tideflex Mixing System, to be installed during the Georgetown Ground Storage tank rehabilitation project in the amount of \$76,771.00.

Requested By: Van Sims, Water & Wastewater Operations Manager

Submitted By: Van Sims, Water & Wastewater Operations Manager

Date Submitted: December 8, 2021 For the Agenda of: December 13, 2021

Procurement and Funding Statement:

Funding will come from the City of Lampasas and Kempner Water Supply joint use fund or City of Lampasas Water Maintenance 82-520-5430 \$123,000.00

Attachments:

Summary Statement:

This item was discussed during workshop session and has been placed on the agenda for Council consideration to fund the Tideflex Mixing System to be installed during the rehabilitation project of the Georgetown Ground Storage Tank.

Recommendation:

Staff recommends Council approve funding of the Tideflex mixing system in the amount of \$76,771.00, and authorize the City Manager to execute all related documents.

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Chris Felan
Vice President
Rates & Regulatory Affairs

November 29, 2021

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the December 2021 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Chris Felan".

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR
December 2021
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Line	(a)	(b)	(c)	(d)	(e)
1	Estimated Gas Cost per Unit:	\$0.37982			
2	Estimated City Gate Deliveries:	245,978,970			
3	Estimated Gas Cost:	\$93,427,732			
4	Lost and Unaccounted For Gas %	2.5932%			
5	Estimated Lost and Unaccounted for Gas	\$2,422,768			
6	Total Estimated City Gate Gas Cost:	\$95,850,500			
7	Estimated Sales Volume:	191,699,010			
8	Estimated Gas Cost Factor - (EGCF)	0.50000			
9	Reconciliation Factor - (RF):	0.01150			
10	Taxes (TXS):	0.00000			
11	Adjustment - (ADJ):	0.00000			
12	Gas Cost Recovery Factor - (GCRF)	0.51150			
		per Ccf			
					Btu Factor Per MMBtu 0.1024 \$4.9951
Part (b) - Pipeline Services Costs					
Line	(a)	(b)	(c)	(d)	(e)
Fixed Costs					
13	Fixed Costs Allocation Factors [Set by GUD 10/17/0]				
14	a. Current Month Fixed Costs of Pipeline Services	100.0000%	64.3027%	30.5476%	5.1497%
15	b. Plus: Second Prior Month Recovery Adjustment	\$42,309,623	27,206,230	12,924,574	2,178,819
16	Net Fixed Costs	\$42,309,623	\$27,206,230	\$12,924,574	\$2,178,819
Commodity Costs					
17	a. Estimated Commodity Cost of Pipeline Services	(\$2,372,998)	(1,623,175)	(736,276)	(13,547)
18	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
19	Net Commodity Cost of Pipeline Services	(\$2,372,998)	(\$1,623,175)	(\$736,276)	(\$13,547)
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$39,936,625	\$25,583,055	\$12,188,298	\$2,165,272
21	Estimated Billed Volumes		71,693,910 Ccf	46,230,100 Ccf	4,762,580 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21]		0.35680 Ccf	0.26360 Ccf	\$0.4546 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12]		0.51150 Ccf	0.51150 Ccf	\$4.9951 MMBtu
24	Rider GCR		0.86830 Ccf	0.77510 Ccf	\$5.4497 MMBtu
25					Rate I - Industrial Service Rate T - Transportation ¹ \$0.4546 MMBtu

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.