

**MINUTES OF MEETING OF THE  
PLANNING & ZONING COMMISSION OF THE CITY OF LAMPASAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
THURSDAY MARCH 4, 2021  
6:00 P.M.**

The Planning and Zoning Commission of the City of Lampasas met in regular session on the above date with Commission Chairman Jackson presiding:

**P&Z Members Present:**

Jackie Baltrun  
Bob McCauley  
Dorothy Person  
James Skinner  
Reese Vann

**City Staff Present:**

Becky Sims, City Secretary/Zoning Administrator  
Finley deGraffenried, City Manager

**P&Z Members Absent**

Marisa Canales

**REGULAR SESSION**

- I. Call to order- Chairman Jackson called the meeting to order at 6:00 p.m.
- II. Discussion and possible action regarding approval of the minutes dated February 4, 2021.

Commission member Person moved to approve the minutes, Commission member Vann seconded the motion and with a unanimous vote, the motion carried. (Canales absent)

**PUBLIC HEARING**

- III. Public hearing to receive citizen comments regarding the City of Lampasas Draft Comprehensive Plan

Chair Jackson opened the Public Hearing

Finley deGraffenried, City Manager provided an overview of the Comprehensive Plan:

***Timeline***

2014-2016 Initial Land Use Inventory, Zoning Modifications, recognized as a need by Capital Improvement Committee (CIP)  
2018-2019- CIP Priority, Funding Approved, Kick-off meetings, Survey, Town Hall, Community Involvement  
October 2019- Draft Chapters 1&2  
February 2020- Draft Chapters 3&4  
December 2020- Draft Chapters 5&6  
February 2021- Presentation to P & Z  
February 2021- Joint Session between City Council and P&Z  
March 4, 2021- P&Z Public Hearing  
March 8, 2021- City Council Public Hearing

***Statutory Guidance- Texas Local Government Code 211.004/ 213.001-213.005***

**General Observations**

- Weighted on Observation, Vision, Desired Future Conditions
- Observation and Vision grounded in Public Input and Engagement
- Maintain Character, Allow Latitude for Use
- Identification of Needs: Downtown, Key Avenue, Mobility/Trails/Sidewalks, Design Guidelines
- Implementation Schedule based on input from CPAC, Planning Commission and City Council
- Implementation will require more precise action steps
- Implementation will require robust public engagement

**Plan Elements and Goals (Chapters)**

1. Growth and Community Character
2. Updating Infrastructure and Critical Services
3. Land Use and Development
4. Economic Development
5. Mobility
6. Community Facilities and Services

Mr. deGraffenried stressed the importance of referencing the Comprehensive Plan by citation in all land use cases.

Commission member Skinner commented that the Comprehensive Plan is only as good as it is being utilized  
Commission member Person commended the City for developing a Comprehensive Plan when it is not mandated. She hopes it will be maintained and adhered to

Chair Jackson- had some comments and recommended edits to Chapter 1 and Chapter 2; specifically, to the history of Lampasas. He referred to Native Americans, Sulphur Springs, Central Business District Zoning and to possibly add a business strip zoning.

Commission member Vann had no comments

Commission member Baltrun commented that she is happy with the draft Comprehensive Plan; more modern zoning  
Commission member McCauley comments that it is a good outline, lots of detail behind it.

**REGULAR SESSION**

- IV. Discussion and possible action to recommend approval, denial, or approval with modification(s) to City Council regarding the City of Lampasas Comprehensive Plan

Commission member Skinner moved to recommend approved to City Council, the motion was seconded by Commission member Baltrun and with a unanimous vote, the motion carried. (Canales absent)

- V. Adjourn- Commission member Person moved to adjourn at 6:29 p.m.; Commission member Vann seconded the motion and with a unanimous vote, the motion carried. (Canales Absent)

PASSED AND APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Jeff Jackson, Chairman

ATTEST:

\_\_\_\_\_  
Becky Sims, City Secretary/Zoning Administrator