

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, September 13, 2021  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

**Council Members Present:**

Herb Pearce  
Randy Clark (*arrived at 5:37 pm*)  
Bob Goodart  
Chuck Williamson  
Cathy Kuehne

**City Staff Present:**

Finley deGraffenried, City Manager  
Yvonne Moreno, Finance Director  
Becky Sims, City Secretary  
Jeffry Smith, Fire Chief  
Monica Wright, IT Director  
Sammy Bailey, Police Chief  
Jody Cummings, Assistant Police Chief

**Council Members Absent:**

Zachary Morris

**WORKSHOP SESSION**

1. Call to order Workshop Session

Mayor Monroe called the Workshop Session to order at 5:30 p.m.

*Without objection item #2 was moved to after item #5*

3. Discussion and updates related to COVID-19 Pandemic.

Chief Smith provided the following updates:

- State of Texas Active Cases- 303,932
- Total hospitalized in the State of Texas- 13,065
- Total hospitalized in Trauma Service Area L-138
  - 47- ICU
  - 12- Pediatric patients
- Lampasas County Total Cases- 381

4. Discussion and updates regarding Advisory Board Annual Renewals/Vacancies:

Becky Sims, City Secretary advised of the following:

- 33 board terms expiring September 30, 2021
- 22 renewals of the 33 have been received.
- 13 newly interested citizens or current board members interested in volunteering on an additional board.
- Of the 66 total board members, 31 have terms greater than 6 years.

Appointments and reappointments will be presented to Council over the next few weeks.

5. Discussion regarding Highway 281 South Improvement and Widening Project including access options for the Hostess House.

Finley deGraffenried, City Manager presented an overview of the widening project provided by TxDOT with the proposed access points to the Hancock Springs Park, Pool and Hostess House.

- TxDOT has held three (3) Public Hearings relating to this project.
- Project scope begins at the Burnet County Line and ends at Key Avenue.
- 15-million-dollar project; to be completed 2024.
- Modifications will be made to 281 access points from CR 1002, Lampasas High School and the Woodland Acres Subdivision.
- Improved access to 281 from Naruna will provide a wider road and turn lanes going North & South.
- Proposed access from 281 to Hostess House is a result of the signalized intersection being moved more North and slightly to the East, the intent is to allow traffic to move more freely and to minimize back up on narrow bridge. The narrow bridge will be more of a Business 281 vs. Highway 281 and traffic will be directed accordingly.
- Sidewalk improvements will be included in project.
- The proposed access points to Hancock Springs Park, Pool and Hostess House were created with minimum disruption to the park, parking lot and to minimize loss of trees.
  - Proposed access #1- removal of 5 trees
  - Proposed access #2- wider access which will require the removal of 9 trees to preserve park area.
  - Proposed access #3- wider access which will require the removal of 14 trees to preserve park area
- Modifications will also be made to the Key/190/183 intersection with striping, signage and right of way.

Council discussion

- Utilization of Hancock Park by citizens
- TxDOT Right of Way
- Funding Responsibility for New Access Road to Hostess House Area
- Removal/Replacement of poles on Naruna Road

2. Presentation by Vision Lampasas for new mural design.



Dianna Hodges, Vision Lampasas advised the purpose of the mural is to advertise and promote the eclipse that will happen in 2024. Vision is excited to promote and has been designing t-shirts, posters and will order eclipse glasses for the event. The mural will have Cowboy Slim leaning on the World’s Largest Spur with his shades on watching the eclipse. The moon will be moveable and will be moved each year as it gets closer to the sun. Vision is excited about this mural and ready to start painting. The business owner of Luck Key Mart agrees with the placement of the mural.

6. Discussion regarding any item on the regular agenda

There was no discussion

7. Adjourn Workshop Session

Council member Pearce moved to adjourn workshop, Mayor Pro Tem Williamson seconded the motion and with a unanimous vote, the motion carried. (Morris absent)

Without objection Council went directly into Regular Session

**REGULAR SESSION**

**ANNOUNCEMENTS**

A. Call to Order

Mayor Monroe called the Regular Session to order at 6:05 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

- Library Card Sign Up Month

**PUBLIC HEARINGS/CITIZEN COMMENTS**

1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.
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Mike Watson presented a Night Skies Initiative to Council; which included an informational packet on how to preserve Night Skies; and how Communities can help with this initiative. Lampasas County Commissioners Court has formally acknowledged and support efforts to preserve Night Skies via Proclamation. City Council will place Night Skies Initiative on the next City Council Workshop agenda to discuss.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
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There were no citizen comments

**2.0 MINUTES**

2.1	Discussion and possible action concerning the approval of minutes of the Special Meeting held on August 16, 2021.
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Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris absent)

2.2	Discussion and possible action concerning approval of minutes of the Regular Meeting held on August 23, 2021
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Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Morris absent)

2.3	Discussion and possible action concerning approval of minutes of the Regular Meeting held on September 7, 2021
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Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from August 1,2021-August 31, 2021
3.2	Discussion and possible action regarding the July 2021 Investment Report.

Council member Kuehne moved to approve the consent agenda as presented, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris absent)

4.0	BOARDS/DEPARTMENT REPORTS
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5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

ACM                      Staff have notified previous candidates of the City’s intention to re-open, for applications, the position of Assistant City Manager. Staff will begin advertising on the Texas Municipal League website on or before September 15, 2021. Current candidates will be included for consideration unless they notify the City otherwise.

AFNA                    Staff and City consulting engineers participated in a productive meeting with staff and engineers from Ajinomoto Foods North America on August 26<sup>th</sup> to discuss upgrades and design criteria for the pre-treatment plant. Topics included sizing, location and effectiveness of proposed on-site interceptors; operational changes which should provide decreases in hydraulic volume and loading; ongoing testing and data collection; and effectiveness and sizing of proposed DAF/SAF systems. Based on initial investigation and design, the proposed technology does appear to accomplish all loading goals with added benefit of reduced costs and reduced solids handling. Next steps include analyzing additional data; conducting pilot testing; and preparing new site layouts.

East Third             Shirley reports that bids are scheduled to be opened on the East Third Street rehabilitation October 12<sup>th</sup>. The project includes approximately 1100 linear feet of roadway improvement including base and HMAC paving, as well as, specified curb, gutter and access improvements. The project also includes upgrades to drainage and corners of the intersection of Third and Western. The contracted time for completion from Notice to Proceed is 120 days.

Trash	Council may have experienced, or heard of, disruptions in trash service over the past several months. The contracted solid waste hauler has always recovered residential and commercial accounts within 24 hours, however; the disruption does cause an inconvenience and hardship to our residents and businesses. In on-going discussion with the contractor they have committed to one additional truck for residential and commercial service, however; they have also indicated supply chain disruptions and labor shortages have prevented the implementation until now. Staff will monitor the situation for improvement over the next two weeks, and we remain ready to take additional action and provide formal notification if the disruptions continue.
Fort Hood	A couple of quick items from Ft. Hood and the Heart of Texas Defense Alliance. The Base Renaming Commission is now accepting public comments on renaming installations including Fort Hood. Staff has attached information and press release on the same. Additionally, staff has included September Fast Facts from Fort Hood including the demographics, deployments and impacts of personnel to the Central Texas region.
Sales Tax	Sales Tax receipts remain strong for the City as noted in the attached report. September receipts, based on July sales, indicate a \$30,999.81 increase in tax from September 2020, or a 16.12% increase. Year to date comparison, October to September, indicate a \$348,001.51 increase in receipts, or a 21.76% improvement.
LEDC	The Lampasas Economic Development Corporation is scheduled to close on the infrastructure note in the amount of \$1,500,000.00 on September 13 <sup>th</sup> . Funds will be combined with other restricted funds of the Corporation, for the construction of water, wastewater, roads and drainage improvements in the LEDC Business Park. The timing of construction will be dependent on additional design of a bid alternate, which would include an additional 1100 feet of roadway to the east. Improvements should be able to support shovel ready sites over approximately 35 acres.
Building Codes	As referenced in a previous report, staff is investigating updates to the current Building Codes in an effort to maintain ISO ratings, and comply with possible future requirements from other jurisdictions. To that end, a meeting has been scheduled, targeting the trades, developers and real estate agents/brokers, to receive input on upgrading building, plumbing and electric codes to 2021 versions as amended locally. The meeting is being promoted as a Town Hall format to encourage public and trade participation and is scheduled September 16 <sup>th</sup> at 5:30 p.m. at the Hostess House.
Fund 40 Projects	As discussed with Council during the budget process, staff has requested a proposal for complete design and construction specifications for the Hostess House for consideration on September 27. Mr. Naylor has been briefed on the timing of structural work (FY 2022) and renovation (Q1 2023), with the understanding of total design work completed in FY 2022. Staff is also reviewing design documents and contract from SPA Skateparks (design build contractor), which should also be ready for Council consideration on the 27 <sup>th</sup> . Staff has obtained base pricing and design for the pavilion, and depending on input from stakeholders, should be able to bring the construction contract to Council for consideration at the same meeting. Some exciting improvements to our parks and facilities are on the horizon.

Eclipse A community meeting for the 2024 Eclipse was held on August 25<sup>th</sup> with good attendance by County officials, State TDEM representatives, first responders, community members, and City officials. The broad discussion included roles and responsibilities of local jurisdictions as well as opportunities for community groups to provide entertainment, education and commercial activities. As communicated, the City's role will be primarily focused on public safety, traffic and utilities. Based on other previous events, and the length of totality in Lampasas County, the City could see close to 100,000 individuals pass through or stay in Lampasas.

Airport Staff has had initial discussion regarding a joint Council, Airport Advisory Board meeting, hopefully after meeting with the designated TxDOT Aviation planner. Exchanges with the Airport Board are infrequent, and staff would like the opportunity to discuss future needs and opportunities with both parties particularly in light of non-entitlement funds available. Pending communication with TxDOT, staff would like to prepare for a workshop item with the Airport Board on September 27, subject to Council input and direction.

5.2	MAYOR'S COMMENTS
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Mayor Monroe commented on the 911 Memorial Event that took place at the Courtyard Square. It was well organized and she and Mayor Pro Tem Williamson both enjoyed working with the City of Kempner, City of Lometa and Lampasas County. She wanted to give a shout out to the Police Department, Fire Department, Street Department & Parks Department for making this event a huge success.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding the approval of the mural design on the building at Key and East 4 <sup>th</sup> Street.
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Council member Kuehne moved to approve the mural design on the Luck Key Mart building located on the corner of 4<sup>th</sup> & Key Avenue; the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris absent)

7.2	Discuss and consider the selection of winner of website photo entry contest
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Council member Kuehne moved to approve photo # 3 "God Bless America", the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris absent)

7.3	Discussion and possible action concerning the first reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning on October 1, 2021 and ending on September 30, 2022; appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal sinking fund requirements on all indebtedness; providing a severability clause; providing a repealer clause for the repeal of all Ordinances and appropriations in conflict with the provisions of this Ordinance; and establishing an effective date.
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Council member Clark moved to approve the first reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning on October 1, 2021 and ending on September 30, 2022, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote the motion carried (Morris absent)

Role Call Vote

Council Member Clark Aye  
Council Member Goodart- Aye  
Mayor Pro Tem Williamson- Aye  
Mayor Monroe- Aye  
Council Member Pearce- Aye  
Council Member Kuehne- Aye  
Council member Morris- absent

7.4	Discussion and possible action concerning the first reading of an Ordinance setting the Tax Rate and levying a tax upon all property subject to taxation within the City of Lampasas, Texas for the 2021 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the fiscal year beginning October 1, 2021 and ending September 30, 2022; apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt for the City of Lampasas; and establishing an effective date.
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Mayor Pro Tem Williamson moved to approve the first reading of an Ordinance setting the Tax Rate and levying a tax upon all property subject to taxation within the City of Lampasas, Texas for the 2021 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the fiscal year beginning October 1, 2021 and ending September 30, 2022, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris absent)

Roll Call Vote

Mayor Pro Tem Williamson- Aye  
Mayor Monroe- Aye  
Council Member Pearce- Aye  
Council Member Kuehne- Aye  
Council Member Clark Aye  
Council Member Goodart- Aye  
Council member Morris- absent

7.5	Discussion and possible action regarding ratifying the property tax revenue increase reflected in the Fiscal Year 2021-2022 Budget.
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Mayor Pro Tem Williamson motioned to approve the ratification of the property tax revenue increase reflected in the Fiscal Year 2021-2022 Budget, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

Roll Call Vote

Council Member Pearce- Aye  
Council Member Kuehne- Aye  
Council Member Clark Aye  
Council Member Goodart- Aye  
Mayor Pro Tem Williamson- Aye  
Mayor Monroe- Aye  
Council member Morris- absent

7.6	Discussion and possible action to consider the approval of the Public Safety Quarantine Leave Policy as mandated by H.B. No. 273.
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Council member Kuehne moved to approve the Public Safety Quarantine Leave Policy to be included in the City of Lampasas Personnel Policy as mandated by H.B. 2073, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris absent)

*Citizen took the opportunity to comment on Policy and was addressed by Staff and Council during this agenda item.*

7.7	Discussion and possible action to consider the approval of the Mental Health Leave for Peace Officer Policy as legislated by the State of Texas.
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Council member Kuehne moved to approve the Mental Health Leave for Peace Officer Policy to be included in the City of Lampasas Personnel Policy as legislated by the State of Texas, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris absent)

*Citizen took the opportunity to comment on Policy and was addressed by Staff and Council during this agenda item.*

7.8	Discussion and possible action regarding Chapter 78, Traffic and Vehicles, Section 78-219 (a) No Parking Zones, to include in Section 78-219 (a) no parking on both sides of South Highway 183 from south of U.S. East 190 A/K/A Central Texas Expressway and E.E. Ohnmeiss Drive to the southernmost corporate city limits.
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Mayor Pro Tem Williamson moved to approve the first reading of an Ordinance regarding Chapter 78, Traffic and Vehicles, Section 78-219 (a) No Parking Zones, to include in Section 78-219 (a) no parking on both sides of South Highway 183 from south of U.S. East 190 A/K/A Central Texas Expressway and E.E. Ohnmeiss Drive to the southernmost corporate city limits, the motion was seconded by Council member Pearce and with unanimous vote, the motion carried. (Morris absent)

7.9	Discussion and possible action regarding the approval of cart trail paving at Hancock Park Golf Course in an amount not to exceed \$17,546.00
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Mayor Pro Tem Williamson moved to approve cart trail paving by All Star Paving at Hancock Park Golf Course in an amount not to exceed \$17,546.00, Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Morris absent)

7.10	Discussion and possible action regarding the first reading of an Ordinance amending electric rates.
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Council member Clark moved to approve the first reading of an Ordinance amending electric rates, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

*Citizen took the opportunity to comment on Ordinance and was addressed by Staff and Council during this agenda item.*

Adjourn into Executive Session

Council member Clark moved to adjourn into Executive Session at 6:59 p.m., Council member Pearce seconded the motion and with a unanimous vote, the motion carried. (Morris absent)

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.

Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.

Adjourn Executive Session and reconvene Regular Session

Council reconvened into Regular Session at 7:42 p.m.

**REGULAR SESSION**

Discussion and possible action concerning items posted and discussed by Council in Executive Session

Mayor Pro Tem Williamson moved to authorize the City Manager and City Attorney to negotiate and finalize conveyance of property to the City under terms discussed in Executive Session, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Morris absent)

Adjourn

Council member Clark moved to adjourn the meeting at 7:43 p.m., the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Morris absent)

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
TJ Monroe, Mayor

ATTEST:

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Becky Sims, City Secretary