

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, August 9, 2021  
5:30 p.m. Special Session  
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

**Council Members Present:**

Cathy Kuehne  
Randy Clark  
Bob Goodart  
Chuck Williamson  
Zachary Morris  
Herb Pearce

**City Staff Present:**

Finley deGraffenried, City Manager  
Yvonne Moreno, Finance Director  
Becky Sims, City Secretary  
Jeffry Smith, Fire Chief  
Monica Wright, IT Director  
Sammy Bailey, Police Chief  
Jody Cummings, Assistant Police Chief

**Council Members Absent:**

N/A

**SPECIAL SESSION  
5:30 p.m.**

**I. Call to Order Special Session**

Mayor Monroe called the Special Session to order at 5:30 p.m.

**II. Adjourn into Executive Session**

Council member Kuehne moved to adjourn into Executive Session, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried.

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.071 (1) (A) and 551.071 (2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body including but not limited to discussion regarding settlement of threatened litigation related to possible breach of contract for use of public right of way and attachment to City utility poles, and/or other matters posted on the regular agenda.

The Executive Session adjourned at 6:06 p.m.

**SPECIAL SESSION**

**III. Discussion and possible action concerning items posted and discussed by Council in Executive Session**

Mayor Pro Tem Williamson moved to authorize the City Manager with the City Attorney to negotiate and finalize resolution to threatened litigation, the motion was seconded by Council member Morris and with unanimous vote, the motion carried.

#### IV. Adjourn Special Session

The Special Session ended at 6:06 p.m.

<b>WORKSHOP SESSION</b>
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1. Call to order Workshop Session

Mayor Monroe called the Workshop Session to order at 6:07 p.m.

2. Discussion and updates related to COVID-19 Pandemic.

Chief Smith provided the following updates:

- State of Texas Active Cases- 160,283
- Total hospitalized in the State of Texas- 9,462
- Total hospitalized in Trauma Service Area L-223
- Lampasas County Total Cases- 201

3. Discussion and presentation of the Lampasas County Chamber of Commerce & Visitor Center FY 21/22 Agreement.

Finley deGraffenried, City Manager and Melissa Unger, Chamber Director reviewed the following:

- Section II of the agreement is tied to the Chamber Budget
- Chamber presents individual events to Council for reimbursement on items related to promotion and marketing and 25% reimbursement of materials, supplies & equipment for events.
- Section II C provides specifics relating to advertising and promotion for the purpose of attracting visitors, tourists and conventions to the City.
- City covers 40% of expenses for the Visitor Center; which includes one part time Saturday employee.
- Agreement has remained the same for the past few years; Chamber and Staff have no recommended changes.
- The City does not have a Tourism Director, it is a shared responsibility between the Chamber & Visitor Center.
- The Chamber is able to differentiate Chamber clients from Visitor Center inquiries/customers in their reporting.

4. Discussion regarding FY 21/22 Budget

- Budget Memo No. 1
  - Landon Drainage-
    - Engineering to determine construction methods
    - No modification recommended
  - WWW Extensions-
    - Sufficient latitude for increased extension expense with the following:
      - Recovery Act Funding
      - Economic Development- Fund 22
    - No modification recommended.
  - Personnel Costs- TBD
  - Retaining Walls

- No current (additional) or short-term needs
  - No modification recommended.
- Trail Extensions
  - To be included in Comprehensive Plan Implementation this Fall.
- Tank Maintenance
  - Fund from balance in Fund 62 and Fund 68
  - Future maintenance considered in light of rate & other capital needs
  - Shared expense with KWSC
    - Georgetown (2021)
    - Hewgley (2022)
  - Paint Coating Systems Only
- Fire Apparatus
  - Funded FY 2021 (400,000.00)
  - Funded in proposed FY 2022 (400,000.00)
- Next Steps
  - Comprehensive Plan Implementation
  - Pre-Treatment & Plant Costs
    - Cost Share- Benefiting party to pay for benefit
    - Not defined, no cost identified, not budgeted
  - Tax Rate
  - Personnel
  - Utility Rates
- HOT Funded Projects
  - Identified Projects
    - Hostess House Upgrade & Rehabilitation
      - Improved function, Kitchen Option 2 plus structural – Estimated Probable Cost \$1,379,913.00.
    - Skate Park
    - Pavilion
    - Wayfinding Signage
    - Hanna Spring Fencing
    - Historic Colored School
- Utility Rates and Needs
  - Cost of materials
  - Possible changes in Electric Market, ancillary charges (ERCOT)
  - Capital needs
    - Plant Upgrades
    - Tank Maintenance
    - Staffing
  - Incremental to reduce impact
  - Future discussion and investigation
    - Dam Control

- \$15,000 contributed annually
  - Discussed any possible developer contributions
  - Inquiry regarding County contributions
  - Meeting with WCID representative to discuss Dam Control
- Recommendations and Timing
  - FY 2022
    - Design and proceed with structural improvements to Hostess House (minimal disruptions)
    - Procure and pay for architectural design and construction documents for Hostess House.
    - Approve and proceed with Pavilion
    - Approve and proceed with Skate Park
    - Approve and proceed with Hanna Spring fencing
    - Prepare RFP for Wayfinding Services
  - FY 2023
    - Bid and award Hostess House upgrade and rehab contract to be complete 1Q 2023
  - Considerations
    - Elimination of possible booking conflicts (Hostess House Rehab)
    - Allowance for time to prepare architectural and construction documents (Hostess House)
    - Apparatus funding complete or near completion (FD)

5. Discussion regarding any item on the regular agenda

There was no discussion

6. Adjourn Workshop Session- the Workshop Session adjourned at 6:55 p.m.

Council took a 5-minute break before going into Regular Session

<b>REGULAR SESSION</b>
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**ANNOUNCEMENTS**

A. Call to Order

Mayor Monroe called the Regular Session to order at 7:03 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>
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1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.
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There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
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There were no citizen comments

1.3	Public hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as Lot 7-8, part of lot 6, Block 66 of the Lampasas Springs Company 1 <sup>st</sup> Addition, commonly known as 607 W 1 <sup>st</sup> Street, Lampasas, Texas, Lampasas County to allow for an Accessory Dwelling in an area zoned Single Family Residential-10 “SF-10”
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Becky Sims, City Secretary presented the following:

- Ms. Smith is asking for a Specific Use Permit for an Accessory Dwelling
- Request to build a 640 sq. foot cottage as an incidental to the main structure
- The property and surrounding property is zoned Single Family Residential-10 “SF-10”
- Staff mailed 16 notices to property owners within a 200 ft. radius; one was returned in favor and none in protest.
- The request is compatible with the Comprehensive Plan recommendations, Chapter 5 discusses “Life Cycle” housing, to provide options to expand housing types where “Mother in Law” or Accessory Units can house a family member or tenant. However, the current Zoning Regulations do not allow commercial use.
- The Planning Commission met on August 5, 2021 and recommend approval.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on July 26, 2021.

Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from July 1,2021- July 31, 2021
3.2	Discussion and possible action regarding the June 2021 Investment Report

Mayor Pro Tem Williamson moved to approve the consent agenda as presented, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

- TPPA Staff attended the recent Texas Public Power Association (“TPPA”) meeting in San Antonio last week and received briefings from Electric Reliability Council of Texas (“ERCOT”), the Public Utility Commission of Texas (“PUC”) and other Municipal Owned Utilities (“MOU”). The PUC will be undertaking approximately 30 rule making processes based on the State Legislature. Many of the statutes enacted relate to generation reliability and weatherization, and securing debt incurred in the February winter storm. Not only will the PUC be responsible for ensuring compliance, the State has also provided a hammer in the form of substantial fines. ERCOT, the State’s grid operator, also provided input on a 60-point roadmap for improving reliability. The roadmap does come with a double edge. The market may have to absorb additional costs of hedging and procurement of increased responsive and non-spinning reserve. Additionally, a number of updates were provided about the position of public power in not only Texas but also how it is represented in D.C.
- I-14 Council may have seen recent coverage of the progress of the I-14 project in the press. It appears the project is gaining additional momentum, not only to various parts, but also in Central Texas. The new attention is likely due to increasing growth and traffic, and could be related to TxDOT’s recent attention to the Highway 281 corridor as a north-south relief route. Coincidentally, staff did talk with the Brownwood District, District Engineer this week who confirmed plans are progressing not only for the I-14 expansion and, as Council may remember, to conduct a feasibility study for a relief route for the City of Lampasas. TxDOT has currently curtailed all in person, non-critical, meetings, but Elias did say he would be happy to come down for a briefing in the future.
- Pools With the start of school, Hanna Springs pool has closed for the season. The City is fortunate, however, to maintain a weekend schedule at Hancock Free Flow pool. The pool will attract a regional draw as long as it can remain open.
- TML Training Staff takes the opportunity to thank newly elected Council members, Zac Morris and Herb Pearce, along with Mayor Monroe, for attending the Texas Municipal League *Newly Elected* orientation and training. Council members who are interested in other training opportunities should contact the City Secretary who can assist with registration and accommodations.

5.2	MAYOR’S COMMENTS
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There were no Mayor comments.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discuss and consider the selection of winner of website photo entry contest

Council member Morris moved to recommend photo number 2; Mayor Pro Tem Williamson seconded the motion and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding HOT Fund request for the Lampasas County Chamber of Commerce and Visitor Center sponsored Lampasas Beer Barn LTX BBQ Fest in the amount of \$2,260.24 to be held September 10-11, 2021.
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Mayor Pro Tem Williamson moved to approve the HOT Fund request for the Lampasas Beer Barn LTX BBQ Fest in the amount of \$2,260.24, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding HOT Fund request for the 10 <sup>th</sup> Annual Lampasas County Wine Tour event on September 25, 2021, in the amount of \$1,288.56.
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Council member Kuehne moved to approve the HOT Fund request for the 10<sup>th</sup> Annual Lampasas County Wine Tour event on September 25, 2021, in the amount of \$1,288.56; the motion was seconded Council member Morris and with a unanimous vote, the motion carried.

7.4	Discussion regarding a Resolution authorizing the creation of the Central Texas Regional 9-1-1 Emergency Communications District.
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Council member Kuehne moved to approve the Resolution authorizing the creation of the Central Texas Regional 9-1-1 Emergency Communications District, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

7.5	Discussion and possible action to regarding the first reading of an Ordinance for a Specific Use Permit for property described as Lot 7-8, part of lot 6, Block 66 of the Lampasas Springs Company 1 <sup>st</sup> Addition, commonly known as 607 W 1 <sup>st</sup> Street, Lampasas, Texas Lampasas County to allow for an Accessory Dwelling in an area zoned Single Family Residential-10
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Council member Kuehne moved to approve the first reading of an Ordinance for a Specific Use Permit for property described as Lot 7-8, part of lot 6, Block 66 of the Lampasas Springs Company 1<sup>st</sup> Addition, commonly known as 607 W 1<sup>st</sup> Street, Lampasas, Texas Lampasas County to allow for an Accessory Dwelling in an area zoned Single Family Residential-10, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding the approval of the Hidden Oaks Final Plat.
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Council member Kuehne moved to approve the Hidden Oaks Final Plat, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding renewal of Xerox lease contract and system upgrade for the City Library
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Council member Pearce moved to approve the renewal of the Xerox lease contract and system upgrade for the City Library, the motion was seconded by Council member Goodart and with a unanimous vote, the motion carried.

7.8	Discuss and consider street closure from Live Oak to Pecan on Third Street for a 9/11 Remembrance Event on the Square from 8:00 a.m. to 11:00 a.m.
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Council member Clark moved to approve the street closure from Live Oak to Pecan on Third Street for a 9/11 Remembrance Event, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

7.9 Discussion and possible action regarding approval of the Investment and Strategy Policy Resolution.

Mayor Pro Tem Williamson moved to approve the Investment and Strategy Policy Resolution, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

Council member Morris moved to adjourn the meeting at 7:35 p.m., the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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TJ Monroe, Mayor

ATTEST:

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Becky Sims, City Secretary