

**MINUTES OF THE  
AIRPORT ADVISORY BOARD FOR THE CITY OF LAMPASAS  
WEDNESDAY, OCTOBER 14, 2020  
JACK CALVERT MUNICIPAL BUILDING  
302 E. THIRD STREET, LAMPASAS, TEXAS  
6:00 P.M.**

The Airport Advisory Board for the City of Lampasas met in regular session on the above date with Chairperson Ken Cattles presiding:

**Airport Advisory Board Members Present:**

Ken Cattles  
George Elsea  
Robert Lansford  
John Fingerhut  
Mike Watson  
Kevin Smith

**Airport Advisory Board Members Absent:**

Mark O’Hair

**City Staff Present:**

Chris Eicher, Parks & Recreation Director  
Jessie Acosta, Parks Superintendent  
Vicki Tower, Parks Secretary

**REGULAR SESSION**

I. Call to order

Chairperson Cattles called the meeting to order at 6:00 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per Person)

Timothy Mulhall and Sue Mulhall, Aviation Pilots and current tenants at Lampasas Municipal Airport, were in attendance.

Comments included:

- Airport Hangar Waiting List Request Form submitted by Timothy and Sue Mulhall
- City staff received the Mulhall’s request form and it has been added to the airport hangar waiting list

III. Discussion and possible action concerning approval of the amended minutes dated June 10, 2020

Board member Lansford moved to approve the minutes. The motion was seconded by Board member Smith and with a unanimous vote, the motion carried. (O’Hair absent)

IV. Discussion and possible action concerning approval of the minutes dated September 9, 2020

Board member Smith moved to come back to Item IV. later in the meeting. The motion was seconded by Board member Lansford and with a unanimous vote, the motion carried. (O'Hair absent)

Chairperson Cattles moved to Item V.

V. Discussion and updates regarding Airport Hangar Waiting List procedures

Chris Eicher, Parks & Recreation Director, discussed Airport Hangar Waiting List procedures with the Board.

Topics of discussion included:

- Chris Eicher, Parks & Recreation Director, visited Llano, Burnet, Hamilton and San Saba airports and none of them have a written policy for airport hangar waiting list procedures and none of them recommended having one.
- One of the surrounding airports charges a \$50.00 non-refundable fee in order to be on their airport hangar waiting list.
- Airport Hangar Waiting List Request form
- Currently, there are 26 people on the airport hangar waiting list

It was the consensus of the Board, that a \$50.00 or \$100.00 airport hangar waiting list fee/deposit, is a good idea.

It was the consensus of the Board, to use the Airport Hangar Waiting List Request form as the airport hangar waiting list procedures.

VI. Discussion and possible action regarding the Airport Master Plan

Chris Eicher, Parks & Recreation Director, told the Board that currently he does not have any updates regarding the Airport Master Plan.

No action was taken.

VII. Discussion and updates regarding Airport Maintenance and Daily Operations

Chris Eicher, Parks & Recreation Director, and Jessie Acosta, Parks Superintendent, discussed Airport Maintenance and Daily Operations with the Board.

Topics of discussion included:

- Card reader must be replaced and has been ordered – should take about 2 weeks to get here and then have it installed.
- AWOS – trouble ticket has been put in with AT&T and have not heard back from them
- Drainage ditch at the end of runway – still waiting on feedback from TxDOT – will follow up with TxDOT
- Probably room for more hangars on the south end at airport
- Airport Master Plan – needs to meet requirements for TxDOT

Chairperson Cattles moved back to Item IV.

- IV. Discussion and possible action concerning approval of the minutes dated September 9, 2020

Board member Smith moved to approve the minutes. The motion was seconded by Board member Lansford and with a vote of five in favor and one opposed (Watson), the motion carried. (O'Hair absent)

Chairperson Cattles moved to Item VIII.

- VIII. Any item the Board would like to have placed on the next agenda

There were no items requested to be placed on the next agenda.

- IX. Adjourn

Board member Lansford moved to adjourn the meeting at 7:07 p.m. The motion was seconded by Board member Elsea and with a unanimous vote, the motion carried. (O'Hair absent)

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.**

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**Ken Cattles, Chairman**

**ATTEST:**

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**Vicki Tower, Parks Secretary**