

MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
CITY HALL
312 EAST THIRD STREET, LAMPASAS, TEXAS 76550
WEDNESDAY, May 29, 2019 at
12:00 p.m. (noon)

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date:

CIP Committee Members Present:

Chuck Williamson
Donnell Rathman
Robert McCauley
Shirley Blake
Gail Long
Al Brittain
Neal Leavell (arrived at 12:12 p.m.)

CIP Committee Members Absent:

Diana Hodges

City Staff Present:

Finley deGraffenried, City Manager
Gary Cox, Assistant City Manager
Yvonne Moreno, Finance Director
Rickie Roy, Public Works Director
Monica Wright, IT Director
Vicki Tower, Administrative Secretary

I. CALL TO ORDER

City Manager deGraffenried called the meeting to order at 12:02 p.m.

II. OPEN FORUM FOR CITIZEN COMMENTS AND QUESTIONS (LIMITED TO FIVE (5) MINUTES PER PERSON)

There were no citizen comments.

III. DISCUSSION AND POSSIBLE ACTION CONCERNING APPROVAL OF THE MINUTES DATED APRIL 25, 2019

Board member Blake moved to approve the minutes. The motion was seconded by Board member Long and with a unanimous vote, the motion carried. (Leavell and Hodges absent)

IV. DISCUSSION AND POSSIBLE ACTION CONCERNING APPROVAL OF THE MINUTES DATED MAY 15, 2019

Board member Blake moved to approve the minutes. The motion was seconded by Board member Long and with a unanimous vote, the motion carried. (Leavell and Hodges absent)

V. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2020-2025 CIP PROJECTS TO PRESENT TO CITY COUNCIL

Gary Cox, Assistant City Manager, reviewed recommendations for fleet/equipment needs for inclusion in the FY 2019-2020 Budget with the Board.

Topics of discussion included:

- Street Department – Add heavy duty trailer to haul equipment (shared with Water/Wastewater Department)
- Animal Services – Replace 1999 Dodge Truck
- Electric Department – Swap Chassis on Hi-Ranger Bucket Truck
- Parks Department – Add John Deere Front Deck 1435 Mower
- Administration – Pool Vehicle – Add SUV/Van
- Cemetery – Replace 2000 Ford F-150
- Water/Wastewater Department – Replace 2007 Ford F-150

Board member Leavell arrived at 12:12 p.m.

Gary Cox, Assistant City Manager, reviewed recommended projects for consideration for the FY 2019-2020 CIP/Budget with the Board.

Topics of discussion included:

- Streets
 - East Third Street repaving and drainage improvement from Western to Key Avenue
 - Council Chambers Parking Lot
 - Curbing, road rebuild, drainage, paving Avenue E from Key Avenue to Porter
- Water/Wastewater
 - System looping, Deer Trail to Avenue B
 - AMR Meter replacement
 - Chlorine Injector replacement
 - Avenue C – line replacement from Ridge to Porter
 - W/WW lines in alley in the 400 block of Key Avenue
 - Water line looping – Samac Lane from Fourth Street to Sixth Street
 - Water line looping – Second Street from Spring Street to Race Street
 - Water line looping – Live Oak from Fifth Street to Seventh Street
 - Water line looping – Live Oak from North to Second Street
 - Water/Wastewater Building – Funded through 2016 CO – Notice to proceed issued 5/20/2019 – 160 day contract

- Parks
 - Sulphur Creek retaining walls
 - Sulphur Creek – spillway control gate replacement
 - Campbell Park – restroom
 - Cooper Spring Nature Park – nature trails
- Electric
 - Installation of approximately 28,000 feet of fiber optic
 - Stone Valley Development
 - Hillside Acres Development
 - Brodie Estates Development
 - Santa Fe Depot Development
 - Business Park
 - Pole Audit/Attachment Audit
- Public Safety
 - Public Safety Radio System Upgrades Phase I
 - Police Department rehab
 - Fire Engine replacement
- Technology
 - Data Center – Update Council Chambers to serve as data center
 - Electronic Time Keeping/HR/Agenda Management Software
 - Utility Billing – Electronic Billing/Smart Meter applications
- Other
 - Comprehensive Planning
 - Signage

City Manager deGraffenried asked the Board what projects do they feel should be priorities?

It was the consensus of the Board that the following projects should be priorities.

- Internet
- Radio Communications
- Chlorine Injectors
- Retaining wall at Sulphur Creek
- Sulphur Creek spillway gates

No action was taken.

VI. ITEMS THAT THE BOARD MEMBERS MAY REQUEST TO BE PLACED ON THE NEXT AGENDA

There were no items requested to be placed on the next agenda.

VII. SCHEDULE NEXT MEETING, IF NECESSARY

There was no meeting scheduled.

VIII. ADJOURN

The meeting was adjourned at 1:22 p.m.

PASSED AND APPROVED this _____ day of _____, 2020.

Finley deGraffenried, City Manager

ATTEST:

Vicki Tower, Administrative Secretary