

MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
CITY HALL
312 EAST THIRD STREET, LAMPASAS, TEXAS 76550
Thursday, April 25, 2019 at
12:00 m (noon)

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date:

CIP Committee Members Present:

Chuck Williamson
Donnell Rathman
Neal Leavell
Al Brittain
Shirley Blake
Robert McCauley

CIP Committee Members Absent:

Gail Long
Diana Hodges

City Staff Present:

Finley deGraffenried, City Manager
Christina Marez, City Secretary
Yvonne Moreno, Finance Director
Rickie Roy, Public Works Director
Carlos Garcia, Street Superintendent
Van Sims, Water/Wastewater Operations Manager

City Manager deGraffenried called the meeting to order at 12:00 p.m.

deGraffenried said that Item 5 was an item that had been requested by Committee member Diana Hodges and she was not able to be at the meeting today. The Committee has still review but may want to put on the next meeting agenda for an opportunity for Committee member Hodges to discuss.

I. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF MINUTES FOR THE MEETING ON MARCH 7, 2019.

Committee member Blake moved to approve the minutes as presented. The motion was seconded by Committee member Williamson and with a unanimous vote, the motion carried.

II. REVIEW AND DISCUSSION REGARDING REVIEW OF THE DEPARTMENTAL PRESENTATIONS TO THE COMMITTEE ON MARCH 7, 2019.

Rickie Roy, Public Works Director, led the meeting and went over the items that were discussed at the last meeting. He asked if any member had any questions or needed any further information.

Committee member Williamson about the epoxy coating on the existing clarifiers and the estimated cost of \$50,000.00 each. He asked Van Sims, Water/Wastewater Operations Manager, if the epoxy

coating was more feasible versus the time to clean it. Sims replied that the clarifiers are cleaned one times a week and it takes all morning long. The epoxy coating would cut the cleaning by ¾ the time.

deGraffenried explained that some of the items on the CIP list are projects that have been ongoing for three or four years. Some of these are not new projects.

Public Works Director Roy said that Chris Eicher, Parks & Recreation Director, could not be in attendance but he wanted for him to express the need for the rock retaining wall along the south side of Sulphur Creek, approximately 36 feet and replace the fencing around the Hanna Spring.

Discussion included:

- Drainage study – maybe need to be done again before spending any more money on some drainage issues throughout the City
- Internet improvement is on the Council and LEDC’s work plan
- Internet service is important. The current service keeps new businesses from coming in to town.
- An IT Category needs to be added to the CIP list to include build out/open access/dark fiber

III REVIEW AND DISCUSSION REGARDING PROJECT UPDATES ON EXISTING AND COMPLETED PROJECTS.

Public Works Director Roy reviewed a handout on existing and completed projects.

Completed Projects

1. Coleman Water Line Extension
2. Spring Street Pump Station Upgrades
3. West Avenue E — Water and Wastewater line replacement
4. Barnes/Crider — Water and Wastewater line extension (County Jail)
5. W.M. Brook Park — Restroom Replacement
6. Reconstruction of Briggs Street between Cloud and Ridge
7. Micro-sealed W. Ave C & W Ave A
8. Replacement of SCBA inventory for fire department personnel

Ongoing Projects:

1. Nix Elevated Storage Tank Rehabilitation — expected completion by end of May 2019.
2. Deer Trail Water Line Extension (project was put on hold due to three other major projects occurring at the same time. To be completed summer 2019)
3. East Third Street (Western to Key) — project is in engineering, drainage design for Western and Third has been problematic, intersection is being reconfigured to accommodate channeling of drainage and to provide for ADA accommodations.
4. West Ave E Road reconstruction — Engineering and construction documents are 85% complete — awaiting obtaining easements from three (3) property owners.
5. Old City Hall/Municipal Court Rehabilitation — awaiting elevator installation and final punch list items. Expected completion May 2019
6. City Hall Parking Lot — bids for flat work and curbing received — pending review and acceptance by council. Grading and paving still to be bid

7. Water line looping — three (3) projects to address seven (7) hydrants are currently in engineering.
8. Spring Street Station/Old Convent Road Water site — cleanup and security.
9. Sulphur Creek damn control gates — gates have deteriorated and have difficulty opening and closing. Currently under review by engineering to develop a recommendation for replacement.
10. Internet/Fiber Project — study by Foresite Group is complete. Council & EDC have held joint meetings to evaluate recommendations. Council has authorized the application for a USDA grant to provide 50/50 financial assistance for the installation of a rural broadband network.

Pending projects:

1. Replacement of wastewater lines in Avenue C from Porter to Ridge. 2018 CDBG project, which was just awarded. In process of revising application and modifications to original application. Pending Texas Department of Agriculture review and approval.
2. Replacement of water/wastewater lines in alley between Ave. C and Ave 3. — pending engineering and possible development agreement. Due to commercial project, which will lead to pavement of the alley. Wastewater line was inspected and determined to be substandard.
3. Campbell Park Restrooms — pending funding decision
4. Public Safety Radio and Computer Aided Dispatch Systems — Consultants are working on proposals for phasing of equipment. Agreement with Western Regional Radio Network were approved for use of state tower site.
5. Library sidewalks/park improvements- requested by library foundation — Council approved funding for sidewalk replacement and ADA upgrades.
6. Sidewalks/Flat work for City Hall complex — awaiting scope of work and solicitation of bids.

Developments:

Residential:

1. Stone Valley —67 residential lots - underway
2. Hillside Acres — 28 residential Lots (FM 580 West — Across from 580 Sports Complex in ETJ) preliminary plat approved
3. Brodie Estates — 21 residential Lots (Brown Street) — preliminary plat to be considered on May 4 by Planning & Zoning
4. DLF Addition —5 residential lots (FM3420 /3421 —in ETJ) — underway

Commercial:

1. Silver Creek Assisted Living - 281 South — 42 unit assisted living facility — civil plans approved work to commence in May 2019
2. Burger King — Key/Ave. C. — Site Work has begun — expected completion Fall 2019.
3. Mojo Coffee — 1008 Key Avenue — Work is underway
4. Sante Fe Depot - Conceptual plans provided — exploring utility location options and evaluating streetscape improvements. Pending Council review.

Other:

TXDOT has notified the City they will be holding stakeholder meetings regarding improvements to US 281 South from Ohnmeiss Drive to the approximately the City Limits. Road will be improved to 5 lanes with curb, gutter and storm water drainage. Expected time horizon is within the next 5 years.

City will need to begin planning for any utility improvements as well as any changes/improvements to intersecting roadways, which can benefit from the project.

IV. REVIEW AND DISCUSSION REGARDING ADDING A CATEGORY FOR CIP TO INCLUDE PLANNING AND ENGINEERING.

City Manager deGraffenried said that this category is important to be included since quite a few projects on the CIP list required engineering services prior to any work.

V. REVIEW AND DISCUSSION REGARDING SIGNAGE FOR THE CITY.

Public Works Director Roy reviewed photos of City signs throughout the City. He said that the City is trying to make all the signs standard with clear messaging and look the same.

deGraffenried said that Committee member Hodges will provide additional comment at the next meeting.

VI. REVIEW AND DISCUSSION REGARDING THE AGENDA FOR THE NEXT MEETING.

Add the agenda item: Review and Discussion regarding Signage for the City

VII. SCHEDULE NEXT MEETING, IF NECESSARY.

The next meeting was scheduled for May 15, 2019 at noon.

VIII. ADJOURN.

The meeting was adjourned at 12:59 p.m.

PASSED AND APPROVED this _____ day of _____, 2019.

Finley deGraffenried, City Manager

ATTEST:

Christina Marez, City Secretary