

MINUTES OF MEETING OF THE  
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE  
OF THE CITY OF LAMPASAS  
CITY HALL  
312 EAST THIRD STREET, LAMPASAS, TEXAS 76550  
Thursday, May 15, 2019 at  
12:00 m (noon)

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date:

**CIP Committee Members Present:**

Chuck Williamson  
Donnell Rathman  
Neal Leavell  
Al Brittain  
Shirley Blake  
Robert McCauley  
Gail Long  
Diana Hodges

**CIP Committee Members Absent:**

None

**City Staff Present:**

Finley deGraffenried, City Manager  
Gary Cox, Assistant City Manager  
Yvonne Moreno, Finance Director  
Rickie Roy, Public Works Director  
Monica Wright, IT Director  
Vicki Tower, Administrative Secretary

I. CALL TO ORDER

Assistant City Manager Cox called the meeting to order at 12:02 p.m.

II. REVIEW AND DISCUSSION REGARDING SIGNAGE FOR THE CITY

Assistant City Manager Cox reviewed City signage with the Board.

Topics of discussion included:

- Need signs for all public facilities
- City of Lampasas logo
- Way finding signs
- Informational signs
- Gateway signs
- Street signs
  - Some street signs are in poor condition and need to be replaced

- Street signs need to be uniform in color
- New developments – new street signs

### III. REVIEW AND DISCUSSION REGARDING 2020 CIP ADDITIONS, DELETIONS, OR MODIFICATIONS

Assistant City Manager Cox reviewed 2020 CIP Additions, deletions, and modifications with the Board.

Topics of discussion included:

- Non CIP Fleet Forecast – Recommended Replacement/Addition for FY 2019-2020
  - Street Department – Addition - heavy duty trailer to haul equipment – shared with W/WW - projected cost \$40,000.00
  - Animal Services – Replacement of 1999 Dodge Truck – projected cost \$25,000.00
  - Electric Department – Rehab of 1999 Hi-Ranger Bucket Truck – replacing chasis only – projected cost \$100,000.00
  - Parks Department – Addition – John Deere front deck 1435 mower – projected cost \$15,000.00
  - Administration vehicle – Addition – projected cost \$35,000.00
  - Cemetery – Replacement of 2000 Ford F150 – projected cost \$25,000.00
  - Water/Wastewater – Replacement of 2007 Ford F150 – projected cost \$25,000.00
- Council Chambers Parking lot – approximately \$27,000.00 for curb and gutter
- East Third Street Bridge widening/replacement – Cox and Board agreed that this should be removed from list due to costs
- Wastewater Department – add to CIP as a priority - Replace Injectors approximately \$30,000.00
- Library – add park to CIP project list

### IV. REVIEW AND DISCUSSION REGARDING THE PRIORTIES OF THE CIP COMMITTEE TO BE CONSIDERED BY COUNCIL

Assistant City Manager Cox reviewed priorities of the CIP Committee to be considered by City Council.

Topics of discussion included:

- Electric Department needs equipment in place so they are able to do their jobs
- Internet
- Need to keep some reserve funding for the future
- Extension of utilities as developments continue
- CIP Committee to meet with City Council during Workshop on June 10, 2019

### V. SCHEDULE NEXT MEETING, IF NECESSARY

The next meeting was scheduled for May 29, 2019 at noon.

### VI. ADJOURN

The meeting was adjourned at 1:37 p.m.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Finley deGraffenried, City Manager

ATTEST:

\_\_\_\_\_  
Vicki Tower, Administrative Secretary