

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Tuesday, November 12, 2019  
5:30 p.m. Workshop  
7:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Tuesday, November 12, 2019 in the City Council Chambers located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION  
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion regarding quotations and funding options for curb and gutter project in the 400 block of Chestnut. *(pgs. 5-8)*
3. Discussion regarding operations at Lampasas County Appraisal District (LCAD) by Melissa Gonzales. *(pgs. 9-10)*
4. Discussion regarding Engineering scope of work for Upper Pressure Plane Improvements. *(pgs. 11-18)*
5. Discussion regarding tentative date for 1931 Roy L Thomas Dedication and Open House. *(pgs. 19-20)*
6. Discussion regarding use of, and potential projects related to, community improvement grant funds received from Waste Connections. *(pgs. 21-28)*
7. Discussion regarding water and sewer improvements on Hetherly Drive for residential development. *(pgs. 29-30)*
8. Discussion regarding Pecan Street Development *(pgs. 31-32)*
9. Discussion regarding any item on the regular agenda
10. Adjourn Workshop Session

**REGULAR SESSION  
7:00 P.M.**

**ANNOUNCEMENTS**

- A. Call to Order

B. Invocation and Pledge of Allegiance

C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on October 28, 2019	33-46

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from October 1, 2019- October 31, 2019	47-54
3.2	Discussion and possible action regarding the second reading of an Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date.	55-58

4.0	BOARDS/DEPARTMENT REPORTS	N/A

5.0	ROUTINE MATTERS	PAGES
5.1	City Manager’s Operational Report <ul style="list-style-type: none"> <li>• CYSA Meeting</li> <li>• WCID</li> <li>• Comp Plan</li> <li>• Old City Hall</li> <li>• Cooper Spring</li> <li>• Interim Charges</li> <li>• Sales Tax</li> <li>• Internet</li> <li>• Hostess House</li> <li>• Ave C</li> </ul>	59-60
5.2	MAYOR’S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A

7.0	NEW BUSINESS	PAGES
7.1	Discussion regarding use of, and potential projects related to, community improvement grant funds received from Waste Connections	61-62
7.2	Discussion and possible action regarding approval of mural painting on north end of Santa Fe Depot.	63-66

7.3	Discussion and possible action to consider approving the professional services proposal from Jones-Heroy & Associates, Inc. relating to the Upper Pressure Plane Water Distribution System Improvements Preliminary Engineering Analysis in an amount not to exceed \$48,000.00	67-68
7.4	Discussion and possible action regarding utility improvements on Hetherly Drive for residential development	69-70
7.5	Discussion and possible action regarding appointment and reappointment of board members to the Planning and Zoning Commission	71-76
7.6	Discussion and possible action regarding the approval, denial or approval with modification(s) the Preliminary Plat of Hidden Oaks.	77-80
7.7	Discussion and possible action regarding a request to consider approval, denial, or approval with modifications a Specific Use Permit to allow for Offices, General Business and Professional use of existing 2-story accessory structure located towards the rear of property near alley of Block 17, Lots 1&2 of the LSC 1 <sup>st</sup> Addition; commonly known as 206 S. Walnut, Lampasas, Texas.	81-88
7.8	Discussion and possible action regarding appointment of John Fingerhut to the Airport Advisory Board to fill vacancy left by Wayne Harbin	89-90
7.9	Discussion and possible action regarding quotations and funding options for curb and gutter project in the 400 block of Chestnut.	91-92
7.10	Discussion and possible action regarding the replacement of the HVAC unit at the Hostess House in an amount not to exceed \$4800.00	93-96
7.11	Discussion and possible action regarding the selection of a winner of the website photo contest.	97-102
7.12	Discussion and possible action regarding the funding for contract services with H & H Tree Services to install and remove Christmas lights at W.M. Brook Park in an amount not to exceed \$30,000.00	103-104
7.13	Discussion and possible action regarding the award of a bid to Wright Asphalt Products in the amount of \$2.15 per gallon of CRS-2 as needed by the City.	105-108
7.14	Discussion and possible action regarding the award of quote to Air-Mac for the purchase of a 60 horsepower Gardner Denver blower unit for the pretreatment plant in the amount of \$10,156.00	109-112
7.15	Discussion and possible action concerning an Interlocal Cooperation Agreement between the City of Lampasas and City of Lometa	113-120

Adjourn into Executive Session

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities
8.2	Adjourn executive session and reconvene Regular Session

**REGULAR SESSION**

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 8<sup>th</sup> day of November 2019 at 3:40pm

Becky Sims  
Becky Sims, Assistant City Secretary



ITEM NO. Workshop-2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion regarding quotations and funding options for curb and gutter project in the 400 block of Chestnut.

Requested By: Finley deGraffenried, City Manager

Submitted By: Rickie Roy, Public Work Director

Date Submitted: November 4, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Staff obtained a quote from Canales Dibble Contractors, Inc. for the curb, apron and handicap ramp in the amount of \$11,850.00 and from Lone Star Paving for street repair in the amount of \$6,429.88. The total estimated cost is \$18,279.88. Hail Construction was not able to provide a quote prior to publication deadline. Funding for this project is not a budgeted item.

Attachments:

**Summary Statement:**

This item is placed on the agenda to discuss quotations and funding options for a curb and gutter project in the 400 block of Chestnut. Over the past year the First Presbyterian Church has been constructing a new Fellowship Hall. As the construction is in the completion stages the contractor and congregation have been looking at the condition of Chestnut Street in front of the Church. While the Church does have adequate handicap parking in the lot behind the Church they wanted to bring this item before Council for consideration. This strip of road is utilized by the community on a regular basis for church services and funerals. This item has been discussed in detail at the last two (2) City Council Meetings. At this time, Staff has investigated possible available funding; however; it appears all funds have been allocated towards budgeted projects. The Avenue E estimated costs are included for you information.

**Recommendation:**

Discussion and direction from Council

**C**anales - **D**ibble **C**ontractors, Inc.

**P. O. Box 789**  
**Lampasas, Texas 76550**

**(512) 556-5508**  
**Fax (512) 556-6472**

**\*\*\*BID PROPOSAL\*\*\***

**Date:** October 23, 2019  
**To:** Carlos/Finley  
City of Lampasas  
312 East Third  
Lampasas, Texas 76550  
**Re:** Curb & Ramps  
South Chestnut, Lampasas

We hereby propose to furnish all labor, material, tools, equipment & supervision to construct the following as directed:

**Installation of concrete curb, apron, and a double handicap ramp as discussed**

**FOR A TOTAL PRICE OF.....\$ 11,850.00**  
**=====**

- Exclusions:**
- City will remove and dispose of all demolished debris.
  - All base required to be furnished by City
  - Any and all taxes & permits

Should you have any questions, please feel free to contact me at your convenience.

Thank you.

Sincerely,

**Canales-Dibble Contractors, Inc.**

/s/

Russell S. Dibble  
Estimator



**LONE STAR  
PAVING**

5513 Taylors Valley Rd  
Temple, TX 76502

# ESTIMATE

Date: October 22, 2019  
Estimate #: 15000497

Estimator: Kris Bauer  
Phone: 254-613-1370  
Fax: 254-613-1603  
Cell: 512-563-0215  
Email: kbauer@lspaving.com

Customer: City of Lampasas  
  
Project: Chesnut Drive  
Chesnut Dr. from 3rd - 4th St.  
Lampasas Tx 76550  
  
Contact: Carlos Garcia  
carlos@cityoflampasas.com  
512-556-6831

Description	Qty	U/M	Unit Price	Total
Tack / Pave 3" Ty. D-HMAC TxDot 340 w/Rap ( 270x2 on both sides of the street )	60.00	Sq Yd	107.16	\$6,429.88

Total: \$6,429.88

Pricing Includes One Mobilization, Any Additional Mobilization's will be \$5,500 Each

### Terms and Conditions

EXCLUDES - BONDING, PERMITS, UTILITY ADJUSTMENTS, TESTING, LAYOUT OR SURVEYING, SAFETY SLOPE INSTALL/REMOVAL, TEMP TAPERS FOR UTILITIES, EXCAVATION, SAWCUTTING, TRAFFIC CONTROL OR FLAGMEN, LANE CLOSURE FEES OR PERMITS, TEMPORARY OR PERMANENT STRIPING, NIGHT OR WEEKEND WORK, SWEEP/CLEAN PRIOR TO PAVING AND ANY ITEMS OF WORK NOT SPECIFICALLY QUOTED.

LONE STAR PAVING ("LSP") WILL EXECUTE ONLY THOSE ITEMS OF WORK LISTED IN THE "SCOPE OF WORK" ABOVE. ANY ADDITIONAL ITEMS OF WORK WILL REQUIRE A WRITTEN CHANGE ORDER IN ADVANCE. LSP IS NOT RESPONSIBLE FOR DRAINAGE ISSUES ON SLOPES LESS THAN 2%. ALL QUANTITY OVERRUNS WILL BE VERIFIED IN PLACE UPON COMPLETION AND BILLED AT UNIT PRICES SHOWN ABOVE. THE ABOVE QUOTED PRICES ARE SUBJECT TO CHANGE IF NOT ACCEPTED WITHIN SIX MONTHS FROM THE PROPOSAL DATE. All agreements must be made in writing. This quote will become part of the subcontract agreement, and shall supersede any other conflicting language in the subcontract agreement, if any, between the parties. Asphalt paving standards for newly constructed areas are proposed to comply with the Texas Department of Transportation hot mix standards. Other paving specifications must be specifically outlined. All permits and fees are excluded unless otherwise noted. LSP is not responsible for utility lines less than 12 inches deep. Customer/Owner is responsible for protecting the work site from tenants, customers, other work activities, and will bear any additional costs of repairing work. LSP will carry Workers Compensation, General Liability, and Auto Insurance for labor provided in the performance of this contract. The amounts included in this estimate are based on information provided to-date, and are subject to change if new information is provided or differing site conditions are encountered. LSP is only responsible for its asphalt work, and expressly excludes injury, warranty, damages, and remediation to business or property if there are deficiencies with the subgrade or base, which shall meet or exceed the governing specifications, and shall also meet or exceed the ride specifications. From time to time, the paving surface may have areas whereby additional hotmix must be applied to achieve desired results, and the fees for these additional amounts of materials will be discussed and agreed to prior to commencement of work. All changes in the scope of the work must be agreed prior to the commencement of work. Full payment for LSP's services is due 30 days from the date of the invoice. No retainage shall be withheld from any payments due LSP. If payment and/or performance bonds are required and the cost of such bonds is not included in LSP's quote, 1.5% shall be added to the overall bid price. Testing for HMAC QCQA items only. LSP shall retain all production, ride, and placement bonus/penalty on HMAC item(s) according to specification where applicable. The bonus/penalty calculations shall be based on LSP's unit prices or the unit bid prices, whichever is greater. Payments should be remitted to Asphalt Inc., LLC d/b/a Lone Star Paving, PO Box 200608, Austin, TX 78720. Interest shall accrue for all amounts past due at the rate of eighteen percent (18%) compound interest per annum or highest legal limit. Customer agrees to pay attorneys' fees, expert fees, all costs of court, and any other expenses incurred by LSP in the collection of any sums due under the performance of this contract. The venue for any legal action under this contract shall be Travis County, Texas. The parties expressly agree to waive the right to a jury trial. Pricing based on a mutually agreeable contract.

The above prices, specifications, and conditions are satisfactory and are hereby accepted. Payment will be made as outlined above.

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

**Engineer's Opinion of Probable Construction Cost  
West Avenue E Roadway and Drainage Improvements  
City of Lampasas**

**Prepared By Eckermann Engineering, Inc.**

**TBPE Firm Registration No. F-10496**

**March 13, 2019**

Description	Unit	Total Quantity	Unit Price	Cost
<b>Demolition</b>				
Prepare ROW	STA	36	\$1,250	\$45,000
Removing Base and Asphalt (8")	SY	10975	\$4	\$43,900
Concrete sidewalk to be removed	SY	15	\$15	\$225
24" Culvert Removal	LF	126	\$15	\$1,890
30" Culvert Removal	LF	20	\$20	\$400
<b>Proposed Improvements</b>				
Rework Existing Subgrade (6")	SY	15910	\$2	\$31,820
Flex Base (6")	SY	15910	\$12	\$190,920
HMAC Pavement, Type D (1-1/2")	SY	14000	\$11	\$154,000
Curb and Gutter	LF	4336	\$20	\$86,720
Concrete Sidewalk (4")	SY	25	\$50	\$1,250
Concrete Driveways	SY	130	\$60	\$7,800
Concrete Valley Gutter	SY	440	\$50	\$22,000
10' Curb Inlets	EA	4	\$4,500	\$18,000
Headwalls	EA	2	\$7,500	\$15,000
Box Culvert (4' x 2')	LF	130	\$300	\$39,000
Storm Drain Pipe (18 to 24")	LF	435	\$100	\$43,500
Manhole Adjustment	EA	8	\$1,500	\$12,000
Cleanout Adjustment	EA	4	\$500	\$2,000
Water Valve Adjustment	EA	26	\$250	\$6,500
Power Pole Relocation	EA	1	\$2,500	\$2,500
Mailbox Relocation	EA	2	\$250	\$500
Gas Valve Adjustment	EA	1	\$300	\$300
Sign Relocation	EA	2	\$250	\$500
Signs, Barricades, and Traffic Control Devices	LS	1	\$15,000	\$15,000
Mobilization	LS	1	\$50,000	\$50,000
<b>Sub-total</b>				<b>\$790,725</b>
<b>10% Contingency</b>				<b>\$79,073</b>
<b>Total Cost</b>				<b>\$869,798</b>

\* The Engineer has no control over the cost of labor, materials, equipment, contractor's methods of determining prices, competitive bidding, or market conditions. Estimates of Probable Construction Costs, as provided herein are approximate, and compiled on the basis of the Engineer's experience and qualifications which represents the Engineer's judgement as a design professional familiar with the construction industry. The Engineer cannot and does not guarantee that the proposals, bids, or actual construction costs will not vary from these estimates of probable costs prepared for the owner or intended recipient of this

  
**City Manager**ITEM NO. Workshop-3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding operations and update from Lampasas County Appraisal District.

Requested By: Melissa Gonzales, Chief Appraiser

Submitted By: Finley deGraffenried, City Manager

Date Submitted: November 4, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

N/A

Attachments: N/A

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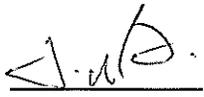
**Summary Statement:**

Staff and the Chief Appraiser have discussed taking the opportunity to provide periodic updates to Council on operations at the Appraisal District. Mrs. Gonzales will report to Council regarding collections, recent updates to mapping systems and new board appointments.

**Recommendation:**

Discussion Only

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City Manager

ITEM NO. Workshop-4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding Engineering scope of work for upper pressure plane improvements

Requested By: Rickie Roy, Public Works Director

Submitted By: Jones-Heroy & Associates, Inc.

Date Submitted: November 4, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

N/A

Attachments: Proposal

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**Summary Statement:**

Jason Jones and Travis Clark attended the October 23, 2019 meeting to provide insight on the upper pressure plane conditions and the Sports Park Irrigation System. As a result of that meeting Council asked that they present a proposal for improvements at a later meeting. This item has been placed on the workshop agenda to allow Mr. Jones and Mr. Clark from Jones-Heroy & Associates, Inc. to present an updated scope of work that includes a proposed upper pressure plane improvements preliminary engineering study objectives.

**Recommendation:**

Discussion Only

**City of Lampasas**

**Water System Planning Objectives and Task Overview**

November 2019 Engineering Scope of Work Update

Prepared By: Jones-Heroy & Associates, Inc.

**Proposed Upper Pressure Plane Improvements Preliminary Engineering Study Objectives:**

1. Confirm existing pressure plane boundaries and connection count
2. Quantify existing domestic, irrigation, and flushing demands
3. Identify future 5-year and 10-year development areas within existing service area
4. Quantify projected 5-year and 10-year growth and water service needs
5. Identify capacity limitations of existing infrastructure
6. Review options and provide recommendation for capital improvements necessary to serve future growth:
  - Option A: Increased capacity of existing Spring Street Pump Station and 12-inch waterline
  - Option B: New pump station and waterline loop from Georgetown GST
  - Option C: New pump station near abandoned Old Convent Road GST
7. Identify facilities necessary to serve upper elevation areas above 1,200 ft-msl
8. Identify long term solution for Sports Complex irrigation system
9. Identify short term maintenance and operational needs at Spring Street GST (coating needs and fill valve operation)
10. Identify contractual limitations within existing Kempner WSC (KWSC) wholesale water service agreement for improvements at Georgetown GST
11. Review and recommend operational improvements and/or upgrades at existing KWSC wholesale delivery points to improve water quality (chloramine injection sites, alternation of Georgetown GST fill cycles between each delivery point)
12. Develop preliminary engineering report, to include maps and construction cost estimates for recommended short term and 5-year improvements
13. Study assumptions, limitations:
  - Rely on existing, best available system maps
  - Utilize existing water distribution system model developed by HDR in 2010
  - Assume 10-year growth projection is limited to existing CCN boundaries
  - Detailed water quality analysis requires updated mapping information and calibrated hydraulic model

## **Future Water and Wastewater System Master Plan Objectives and Tasks:**

### Phase 1 Tasks:

1. Update existing water and wastewater system maps:
  - Collect, scan, and geo-reference historical system maps, hand sketches from operations staff, and as-built construction drawings
  - Field GPS existing valves and manholes using existing system maps as a guide
  - Develop GIS network and database using field collected and georeferenced maps
  - Develop phased approach to mapping 3 to 4 areas of City at a time (Phase 1 = Upper Pressure Plane)
  - Use similar methodology for electrical system
2. Quantify existing customer profile, demand locations, and water usage patterns
3. Develop existing water distribution system hydraulic model
4. Calibrate water distribution system hydraulic model using field collected pressure and SCADA data

### Phase 2 Tasks:

5. Identify ultimate service area boundary, development areas, and projected land use
6. Quantify projected growth and ultimate service area water demands
7. Identify capacity limitations for growth in local wastewater collection system
8. Identify improvements necessary to provide wastewater service to existing customers with onsite septic treatment systems
9. Identify short term maintenance and operational needs at existing lift station sites
10. Identify capacity limitations for growth in local water distribution system
11. Identify capacity limitations for growth in regional water supply system (KWSC facilities)
12. Identify long term strategies to improve water quality and reduce flushing demands
13. Identify strategies for use of non-potable irrigation water to offset potable water demands (Sulfur Creek water rights and reuse of WWTP effluent)
14. Identify water and wastewater improvements necessary to serve ultimate service area
15. Develop master plan report, to include 5-year, 10-year, and Ultimate Capital Improvements Plan and construction cost estimates



**JONES - HEROY & ASSOCIATES, INC.**

November 8, 2019

Mr. Rickie Roy  
Public Works Director  
City of Lampasas  
312 East Third Street  
Lampasas, Texas 76550

Re: **City of Lampasas, Texas**  
**Preliminary Engineering Analysis**  
**Upper Pressure Plane Water Distribution System Improvements**  
Proposal for Professional Services – Task Order No. 21

Dear Mr. Roy:

Jones – Heroy & Associates, Inc. (JHA) appreciates the opportunity to submit this proposal to the City of Lampasas (City) for professional services. This scope of services includes a preliminary engineering analysis of the City’s water distribution system with a focus on recommended improvements necessary to serve the City’s projected 10-year growth in the upper pressure plane service area. We propose the following scope of work and corresponding fees.

**SCOPE OF SERVICES:**

**Task A: Project Management**

JHA will provide overall management support and shall serve as the primary point of contact to the City for the duration of the project. Project management services will generally include the following:

1. Lead and manage the project team by communicating internally and with the City to ensure project requirements and timelines are achieved.
2. Coordinate and conduct project meetings to obtain input and decisions from City staff and its consultants. Specific meetings shall include a project kickoff meeting, site visit(s) to review and collect pertinent information about the existing facilities, and project status meetings to review preliminary and final recommendations. Attendance at three (3) meetings are anticipated.
3. Provide quarterly status reports to the City as necessary, which will include a detailed summary of the Project tasks, work completed to date, work scheduled for the upcoming month, and a list of needed items which may be required from the City.

### **Task B: Data Collection and Water Model Update**

JHA will rely on existing infrastructure maps and datasets, as provided by the City, for the purposes of this study. Specific objectives of the data collection and water model update task will generally include the following:

1. In coordination with City staff, confirm existing pressure plane boundaries and connection count in the upper pressure plane service area using field collected pressure data, aerial photography, and distribution system maps.
2. Quantify existing domestic, irrigation, fire flow, and flushing demands within the upper pressure plane using existing water system operations logs and utility billing system database.
3. Prepare an existing conditions water distribution system model in EPANet format. JHA will rely on the City's existing water distribution system model network which was previously developed by HDR in 2010 (2010 Water Model) as a starting point. JHA will update the 2010 Water Model to reflect existing peak day demands, recent Spring Street Pump Station upgrades, and various existing pipeline improvements which are deemed necessary for a studies level hydraulic analysis of the upper pressure plane.
4. Utilizing the updated 2010 Water Model, identify key capacity limitations of the existing pipelines, elevated storage, and pump station infrastructure serving the upper pressure plane.

### **Task C: Growth Projection and Upper Pressure Plane Analysis**

The primary objective of the proposed study is to develop a recommendation for infrastructure improvements necessary to serve the projected 10-year growth and peak day demands within the City's existing service area of the upper pressure plane. Key components of this task include:

1. In coordination with City staff, identify expected 5-year and 10-year development areas and/or parcels within the existing service area, as it relates to the upper pressure plane. In addition, determine the most likely build out schedules, land use, and development density within the proposed development areas.
2. Quantify the City's projected 5-year and 10-year growth and peak day water demands in the upper pressure plane.
3. Utilizing the updated 2010 Water Model, review alternatives and recommend infrastructure improvements which may be necessary to serve projected 10-year growth within the upper pressure plane. Alternatives may include:
  - Option A: Increased capacity of the existing Spring Street Pump Station and existing 12-inch waterline to the upper pressure plane.
  - Option B: New pump station and waterline loop from the Georgetown GST to the proposed Hwy 183 Business Park and upper pressure plane.
  - Option C: New pump station at the abandoned Old Convent Road GST and waterline loop to the upper pressure plane utilizing the recently installed Coleman Loop waterline.

4. Review and recommend a long-term solution for pump station upgrades necessary to serve the irrigation demands of the Hwy 580 Sports Park and other high elevation areas (greater than 1,200 ft-msl) within the upper pressure plane.
5. Prepare an Engineer's Opinion of Most Probable Construction Costs for the recommended improvements.

#### **Task D: Assessment of Existing Infrastructure**

In addition to the items directly associated with serving expected growth in the upper pressure plane, JHA will review and provide recommendations to address the following existing infrastructure needs:

1. Review and recommend operational improvements and/or upgrades at the existing Kempner Water Supply Corporation (KWSC) wholesale delivery points which would be expected to improve water quality and reduce the City's flushing demands, which may include the following items:
  - Upgrades at each of the chloramine injection sites located at the Hwy 580 and Hwy 190 delivery points.
  - Valving and controls necessary to alternate the Georgetown GST fill cycles between each of the Hwy 580 and Hwy 190 delivery points.
2. Conduct an engineering review of the City's 2006 Wholesale Water Supply Contract with KWSC as it pertains to maintenance and operation of the existing Georgetown GST, Hewgley GST, and delivery points into the City's distribution system. Identify contractual limitations for recommended infrastructure and improvements which may be identified as part of this study.
3. Review and recommend short term maintenance and operational needs at the Spring Street Pump Station site, to include recoating of the GST, site security needs, and improvements to the GST fill valve and controls.
4. Prepare an Engineer's Opinion of Most Probable Construction Costs for the recommended improvements.

#### **Task E: Preliminary Engineering Report**

JHA will prepare a preliminary engineering report summarizing our recommendations, to include a description of our methodology for the engineering analysis, project location maps, preliminary site plans, and construction cost estimates. Draft copies of the report will be distributed for the City's review and comment. JHA will address the City's comments and provide four (4) hardcopies of the final report and one electronic pdf copy for the City's files.

#### **Additional Services**

Additional Services are those that are not currently anticipated to be a part of the project outlined in this proposal, but which could become necessary or desired at some time during the project. JHA will perform Additional Services only as authorized by the City. If the City requests Additional Services,

Mr. Rickie Roy  
City of Lampasas  
November 8, 2019  
Page 4 of 4

JHA will prepare a specific scope and budget for the services requested for review and approval prior to initiating the services.

**COMPENSATION AND PAYMENT**

We propose to provide the services described above on a lump sum fee basis for each of the Tasks identified above and as detailed in the fee schedule below. We will invoice you monthly based on the percentage of work complete for each Task, and payment is due in our offices within thirty (30) days after the invoice date.

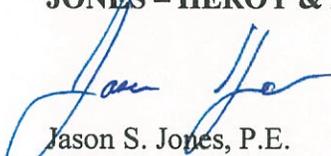
**Fee Schedule**

<b>Task</b>	<b>Description</b>	<b>Responsible Firm</b>	<b>Lump Sum Fee</b>
A	Project Management	JHA	\$ 6,000
B	Data Collection and Water Model Update	JHA	\$ 10,000
C	Growth Projection and Upper Pressure Plane Analysis	JHA	\$ 12,000
D	Assessment of Existing Infrastructure	JHA	\$ 8,000
E	Preliminary Engineering Report	JHA	\$ 12,000
<b>Total Lump Sum Fee:</b>			<b>\$ 48,000</b>

**CLOSING**

We appreciate the opportunity to present this proposal and look forward to working with you on this project. Provided this Scope of Services and compensation arrangement are acceptable to you, please sign in the space provided and return one copy to our office. Our proposal is valid for 120 days. If you have any questions or comments, please contact me.

Sincerely,  
**JONES – HEROY & ASSOCIATES, INC.**



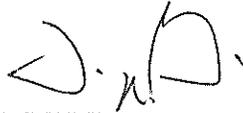
Jason S. Jones, P.E.  
Principal

**ACCEPTED ON BEHALF OF THE CITY OF  
LAMPASAS**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

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City Manager

ITEM NO. Workshop-5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion regarding tentative date for the 1931 Roy L Thomas Dedication and Open House

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: November 6, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

**Summary Statement:**

This item has been placed on the workshop to discuss a date to celebrate the completion of the rehabilitation of the 1931 Roy L. Thomas Old City Hall. Staff would like to have the dedication and open house on Monday, December 16, 2019. This would be the perfect opportunity to show the community this beautiful building decorated for the holidays. This would also allow the citizens to visit and know where the City Council meetings are held, how the additional meeting spaces can be utilized for training and to tour the facility and see all the improvements. Light refreshments would be served. Staff seeks Council input regarding the date, time and potential invitees.

**Recommendation:**

Discussion only

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City Manager

ITEM NO. Workshop-6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding use of, and potential projects related to, community improvement grant funds received from Waste Connections

Requested By: Jeanie Gotcher-Smith & Jo Linder Williams, Owners of Merk & Tilley's

Submitted By: Mandy Walsh, LEDC

Date Submitted: November 6, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Waste Connections grant funding in the amount of \$7500.00

Attachments: Photos of examples from other destinations, as well as sketches of the possible LTX signage.

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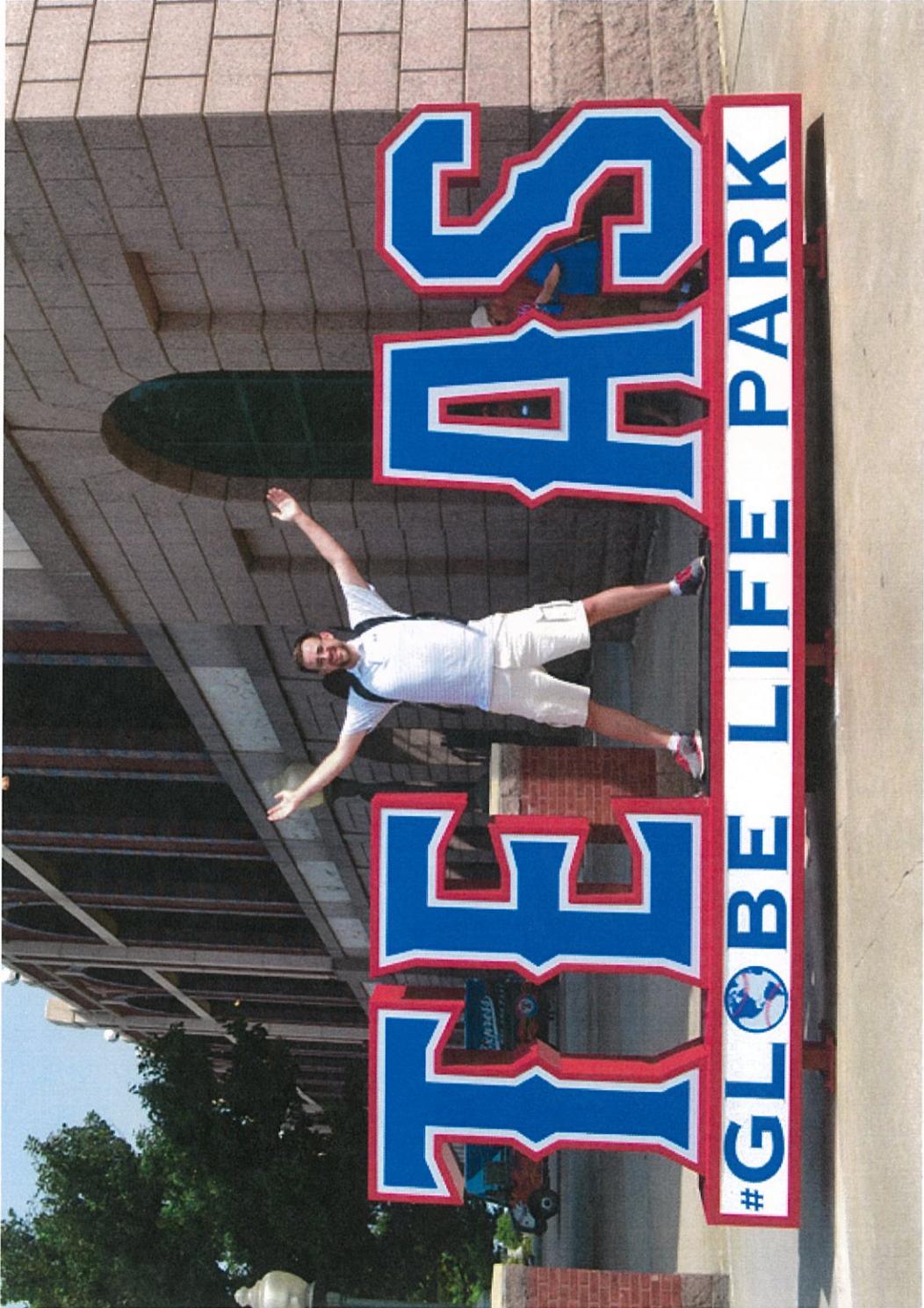
**Summary Statement:**

Business owners have met and discussed with City staff the possibility of constructing a sign for downtown. The intent is to provide an attraction in downtown for visitors and local citizens to take photos and share online. (Examples in attachments: Hico, Belize, Texas Rangers) They will also meet with County Commissioners on November 12, regarding use of a flower bed/parking median, and have requested quotes from welders to construct the sign

**Recommendation:**

Discussion Only

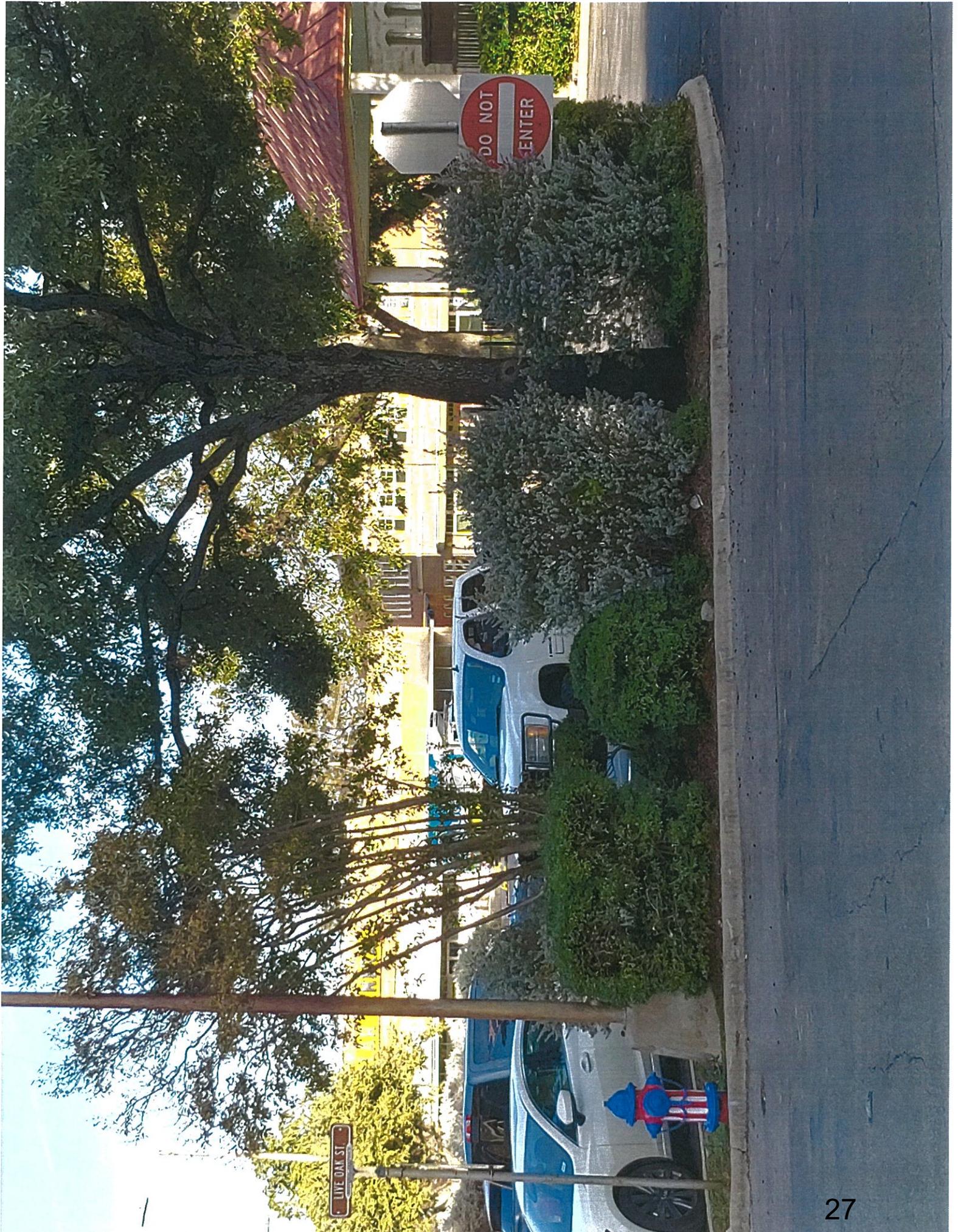












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**City Manager**ITEM NO. Workshop-7

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding utility improvements on Hetherly Drive for residential development.

Requested By: Dan Johnson, RKJ Construction

Submitted By: Finley deGraffenried, City Manager

Date Submitted: November 8, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement**

RKJ Construction owns three (3) lots on Hetherly and has plans to build three (3) residential homes. Electric service is available for all three houses, water and sewer is available for the house on the corner of Hetherly and Bridge. To extend the water line from Bridge to service the other two (2) homes has an estimated cost of \$1535.95 + labor not including taps or meters. The Engineered estimate to run sewer 200 feet is approximately \$24,805.00 which includes the line, manhole and pavement repair. Mr. Johnson obtained several quotes to complete the sewer extension and the estimates ran from \$28,000.00 to \$32,000.00 not including the street repair. Preceding a consult meeting with the City, Mr. Johnson obtained a quote from Qro-mex, utility contractor, who has done several City jobs and quoted the job at \$24,400.00. The developer has accepted responsibility for funding the sewer project; which will be constructed and inspected to City specifications. The developer is seeking any cost sharing opportunities for the water or sewer extension.

**Recommendation:**

Discussion and consideration only





City Manager

ITEM NO. Workshop-8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding Pecan Street Development

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: November 8, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement**

This item is placed on workshop agenda to allow for update and discussion related to proposed development at 707 Pecan Street.

**Recommendation:**

Discussion Only

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
302 E. THIRD STREET  
Monday, October 28, 2019**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem  
Chuck Williamson  
Randy Clark  
Cathy Kuehne  
Delana Toups  
Michael White

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager  
Christina Marez, City Secretary  
Becky Sims, Zoning Administrator/Assistant City Secretary  
Vicki Tower, Assistant City Secretary  
Yvonne Moreno, Finance Director  
Monica Wright, Information Systems Director  
Kristy Acevedo, Network Administrator  
Sammy Bailey, Police Chief  
Charlie Boswell, Lieutenant Investigator  
Chuck Montgomery, Police Lieutenant  
Nick Roberts, Sergeant Investigator  
Mandy Walsh, Economic Development Director  
Van Berry, Golf Course Manager  
Rickie Roy, Public Works Director  
Flint Geagley, Electric Superintendent  
Frank Ellett, Building Official

**SPECIAL SESSION  
5:30p.m.**

I. Call to Order Special Session

Mayor Talbert called the special session to order at 5:30 p.m.

II. Adjourn into Executive Session

Mayor Pro Tem Monroe moved to adjourn into executive session at 5:31 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

## EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

1. Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of Assistant City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551.

Adjourn Executive Session into Special Session

Executive session was adjourned at 5:52 p.m.

## SPECIAL SESSION

- III. Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken.

- IV. Adjourn Special Session

Mayor Pro Tem Monroe moved to adjourn the special session at 5:53 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

## WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Talbert called the workshop session to order at 5:54 p.m.

2. Welcome and Opening Comments

Mayor Talbert welcomed everyone for their attendance in the new Council Chambers and welcomed them to look around. She thanked City Staff for their work in the preparation of having this meeting in the new location.

3. Discussion regarding curb and gutter project in the 400 block of Chestnut Street

City Manager deGraffenried explained the following:

- City Staff further investigated curb and gutter replacement on Chestnut between Third and Fourth Street at Council direction.
- Staff reviewed the possibility of raising the gutter in relation to future Third Street improvements and reviewed the current curb cuts installed previously by others.
- The access to the New Fellowship Hall and Sanctuary is best accomplished by travel from the designated parking areas; however, if Council wishes to proceed, approximate costs for curb, gutter and ramp placement at the corner is \$12,000.00, however will also require milling and repair to

HMAC on Chestnut which could increase the cost from \$12,000.00 to \$28,000.00 depending in width of paving. Drainage on Chestnut will always be challenging.

- Currently, Third Street to the TxDOT inlet is approximately a 0.16 fall.

Mayor Pro Tem Monroe expressed that she felt more comfortable waiting on the West Avenue E project being completed and then see what monies are left that could be used for this requested project.

Council member Clark expressed his concern by saying that this requested project is not a priority issue and should be listed as a CIP project.

Both Jennifer Walker and Mike Hail spoke on behalf of the First Presbyterian Church.

Discussions included:

- Due to the lack of edge milling to match the gutter on Chestnut Street, it has caused a lip (6-inch drop) which is a safety issue and standing water issue.
- The church did not create this issue.
- To repair this 6-inch drop would be beneficial to everyone not just the church.
- The issue is not an ADA issue but it is a trip hazard and safety issue.
- Mr. Hail said that he would be willing to pay for the sidewalk/ramp costs.
- Mr. Hail said that the City can find the money to fix this safety issue.

City Manager deGraffenried explained that the City has not solicited any bids, only estimates were sought.

Council member White said that at the last Council meeting when this issue was discussed, it was presented as an ADA issue. Tonight, it's being presented for different reasons.

Mayor Talbert agreed with it being a safety issue and noted that there are public street sidewalks that can be used but the urgent rush seems to be due to the church construction. She was concerned with considering this project before a budgeted project is completed, especially since this requested curb and gutter project was not budgeted.

#### 4. Discussion regarding furnishings for the 1931 Roy L Thomas Building

City Manager deGraffenried explained that with the use of Old City Hall for meetings and trainings, City Staff has placed this item on the workshop agenda to discuss and receive input on additional furnishings for the building. Initially, City Staff contemplates approximately 20 "18x96" tables, with chairs for the Chamber and Mezzanine; 2 couches with end tables, floor mats, and 2 small file cabinets.

deGraffenried said that there was no need for a desk anymore due to using the desk that was previously used by him and the City Secretary during Council meetings. Council may consider formal direction on the regular agenda.

#### 5. Discussion regarding Eagle Scout Project

Becky Sims, Zoning Administrator/Asst. City Secretary, explained that JT Saucedo and Sammy Saucedo with Eagle Scout Troop 200, presented to the Park and Recreational Advisory Board a possible Eagle Scout Project at Campbell Park and were present at the meeting to provide Council information about their proposed project. Two possible locations have been identified at the park; however, this will be

coordinated through LAFTA and Parks Staff. The LAFTA Board and the Parks Board have both approved this project.

JT Saucedo reviewed his proposed project and explained that the project entails creating a butterfly shaped garden with interconnecting sidewalks. The garden will be maintained by the Browning Garden Club out of Kempner. He said that this project is possible through fundraising and donations.

Council thanked Mr. Saucedo for his presentation and looked forward to this project being done.

6. Discussion regarding any item on the regular agenda

There was no discussion.

7. Adjourn Workshop Session

Mayor Pro Tem Monroe moved to adjourn the workshop session at 6:27 p.m. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

<b>REGULAR SESSION 7:00 P.M.</b>
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ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the regular session to order at 7:00 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

- Presenting Sgt. Investigator Nicholas Rowe Roberts with a Criminal Investigation Award

Chuck Montgomery, Police Lieutenant, explained the reason for the receipt of this award and presented Nicholas Roberts with the Criminal Investigation Award.

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
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There were no citizen comments.

1.3	Public Hearing to receive citizen comments regarding the first reading of an Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that the Airport Advisory Board met on October 9, 2019 and voted to amend the board composition to allow for two alternate members to be added to the board. Currently, the board is currently a five (5) member board. The addition to the board will allow more opportunity and flexibility in ensuring a quorum.

Sims noted that the current board members do a considerable amount of traveling for work and are not always able to be in town when the meetings are held. The current members have been an active part of and a huge asset to the airport and the various projects similar to the hangar project a few years ago. Allowing more members will ensure monthly meetings are manageable. This is extremely important as the TXDOT Airport Projects are underway.

Mayor Talbert opened the public hearing for any citizen comments. There were no comments.

Council member Kuehne moved to close the public hearing. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on October 14, 2019

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance amending City of Lampasas Noise Ordinance, Article IV Noise, Section 34-171 to Section 34-173
3.2	Discussion and possible action regarding the second reading of an Ordinance amending the City of Lampasas Chapter 82 Utilities, Article III Sanitary Sewer System Subdivision III Pretreatment and Discharge Regulations Section 82-259-Interceptors required, type; location; specifications through Section 82-265 Damaging sewage works.
3.3	Discussion and possible action regarding the Monthly Investment Report for September 2019

Council member White asked that Item 3.2 be pulled from the consent agenda for separate consideration.

Mayor Pro Tem Monroe moved to approve Items 3.1 and 3.3 of the consent agenda. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

3.2	Discussion and possible action regarding the second reading of an Ordinance amending the City of Lampasas Chapter 82 Utilities, Article III Sanitary Sewer System Subdivision III Pretreatment and Discharge Regulations Section 82-259-Interceptors required, type; location; specifications through Section 82-265 Damaging sewage works.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained she amended the Ordinance from the first reading to include verbiage on sand traps.

Council member White moved to approve, with the noted changes to the sand trap section, the second reading of an Ordinance amending the City of Lampasas Chapter 82 Utilities, Article III Sanitary Sewer System Subdivision III Pretreatment and Discharge Regulations Section 82-259-Interceptors required, type; location; specifications through Section 82-265 Damaging sewage works. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> <li>1. Building Official Monthly Report</li> <li>2. Economic Development Monthly Report</li> <li>3. Fire Department Monthly Report</li> <li>4. Parks and Recreation Monthly Report</li> <li>5. Information Systems Monthly Report</li> <li>6. Library Monthly Report</li> <li>7. Golf Course Monthly Report</li> <li>8. Municipal Court Monthly Report</li> <li>9. City Secretary Monthly Report</li> <li>10. Police Department Monthly Report</li> <li>11. Utility Billing and Collections Monthly Report</li> <li>12. Public Works Monthly Report for Electric, Streets, Water/Wastewater</li> </ol>

Becky Sims, Zoning Administrator/Asst. City Secretary, reviewed the Building Official annual report. She reviewed some of the following:

- Total permits issued by type: 202 Electrical; 191 Plumbing; 84 Mechanical; 182 Remodeling
- She reviewed permits issued by month
- She reviewed a list of commercial building remodels
- She noted that of 47 Building Permits issued, 36 were new residential homes and 7 were new commercial buildings
- She reviewed the inspections by month
- She reviewed Planning and Zoning requests: 5 Rezone; 6 Specific Use Permits; 1 Alley abandonment; 8 Final Plat requests; and 1 Zoning Ordinance amendment
- She reviewed Zoning Board of Adjustment: Only two meeting for the year with only 2 requests

Frank Ellett, Building Official, thanked Sims for the presentation and her assistance with the Department. He asked if Council had any questions of him. Council did not have any questions.

Council thanked Sims for the presentation and both Sims and Ellett for their work in these Departments.

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried noted that the City will be planning an Open House in December for the public to attend the newly renovated Old City Hall building/new Council Chambers. He then reviewed his report:

- Emergency Management – City Staff recently met to review and assess needs for the City’s Emergency Management protocols, systems, training and communication. The Fire Chief, Jeffry Smith, and Police Chief, Sammy Bailey, discussed starting points and possible deficiencies in our plan and training, and will specify tasks over the next several months. Tentatively, City Staff will provide a briefing to Council in January.
- Hostess House - As directed by Council, City Staff has implemented interim rates, particularly for smaller groups, at the Hostess House. City Staff has also provided rates for resident v. non-resident, and non-profit groups. In the near future, with Council input, City Staff would like to address weekday v. week-end rates for large groups, and the overall pricing strategy for events. With the addition of Old City Hall and the Hostess House, City Staff also plans a thorough review of public facilities at the upcoming CIP meetings.
- BBQ for Books - Shanda Subia, Library Director, reported another successful Bar-B-Que for Books event at the Lampasas Library. The event raised \$7,100.00. Over 925 meals were prepared by 121 volunteers. A big thanks to the Library and Foundation Board and all the volunteers and Staff for working to provide resources for the Library.
- Deer Trail - Richard Cox, with the Wastewater Department, reported that the Deer Trail water line should be ready to tie-in within the next two weeks. The project was identified on the 2016 CO listing to improve water quality and possibly reduce flushing in the area. Extensions and looping projects in and around the Sports Park and Fawn Acres were done *in-house* by City crews at great savings to the City.
- Comp Plan - Approximately 30 folks attended the recent CPAC meeting on October 22. The table-top exercises focused on land use, vision, areas to protect, and architectural character. Staff and consultants are working to formalize comments and ideas in the next week. Common themes centered around latitude in land use, however; maintaining the look, feel and character of the community. Comments from Chapter 2 are due this week, and Staff would be happy to forward the same.
- Pressure Plane - This week, City Staff met with Travis Clark and Jason Jones, with Jones-Heroy, as a follow-up to discussion on pressures and capacities in the upper pressure plane. The purpose of the meeting was to identify a short- and long-term scope of work for an Engineering proposal that Jones-Heroy will provide the City for the November 12 Council meeting. Generally, Staff felt a two-part approach would be the most efficient allowing for concentration on the assessment and possible solutions for west side residents initially; and then, a more comprehensive water quality model for the entire system. The study will also emphasize the need for better mapping and data collection, with the result providing the City with long term solutions for capacity and quality.
- Brush Chipping - The City will begin its twice-yearly Brush Chipping Program beginning November 4. Residents may place brush, no longer than 4-foot lengths, at curbside for pick-up. Crews will start in the Northwest section of the City and rotate each week to a new quadrant.
- He informed Council that he will be attending the American Public Power Association seminar on Thursday and Friday.

5.2	MAYOR’S COMMENTS
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Mayor Talbert did not have any comments to make.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and possible action regarding Eagle Scout Project that was presented to LAFTA and the Park & Recreational Advisory Board to be developed in Campbell Park.

Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item was discussed in workshop session.

Mayor Pro Tem Monroe moved to approve the Eagle Scout Project that was presented to LAFTA and the Park & Recreational Advisory Board to be developed in Campbell Park. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Ms. Sausedo explained that most of the funding for this project is being donated by Mike Hail Construction.

Due to the audience in attendance for a particular agenda item, she moved to Item 7.16.

7.16	Discussion and possible action regarding the curb and gutter project in the 400 block of Chestnut Street.
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City Manager deGraffenried explained that this item was discussed in workshop session.

Mayor Pro Tem Monroe moved to defer this curb and gutter project until the completion of the West Avenue E budgeted project. The motion was seconded by Council member Williamson.

Both Council members White and Toups felt that funding is possible for this requested project to be able to be done and not wait. Council member White asked the City Manager where monies could come from if not from balance monies left from the West Avenue E project.

City Manager deGraffenried replied that he would have to investigate further.

Mayor Pro Tem Monroe asked what the urgency was since this item was never presented to Council as an agenda item or an item for consideration during the budget process.

Council member Toups said that this issue was brought up by Mike Hail during the summer. City Manager deGraffenried said that it was mentioned in his report to Council but not as an agenda item.

Mayor Talbert called for a vote from the motion made by Monroe and seconded by Williamson to defer this curb and gutter project. With a vote of two to defer this curb and gutter project and five opposed (Toups, White, Kuehne, Clark and Talbert), the motion failed.

Mayor Talbert asked if there was another motion to be made.

Council member Clark moved to instruct City Staff to further investigate for funding possibilities of this curb and gutter project and bring back the information to Council at the next Council meeting. The motion was seconded by Council member Kuehne and with a vote of six in favor and one opposed (Monroe), the motion carried.

Mayor Talbert moved back in order to Item 7.2.

Council member White stepped down from the dais to sit with the audience to refrain from discussion due to conflict of interest on the next agenda item.

7.2	Discussion and possible action regarding window tinting and/or window treatment at the 1931 Roy L Thomas Old City Hall Building
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City Manager deGraffenried explained that City Staff had previously mentioned the need for window treatments at the conclusion of construction. Traditional blinds would require on-going maintenance and would be more costly. Staff believes tinting is the most appropriate treatment at the most cost-effective prices.

deGraffenried explained that the City received a quote from Advanced Window Tint in the amount of \$5,939.80. He also noted that City Staff contacted Auto Impression for an additional quote, however, did not receive a bid.

Council member Toups moved to approve the quote from Advanced Window Tint in the amount of \$5,939.80 for the window tinting at the 1931 Roy L Thomas Old City Hall Building. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (White abstention)

Council member White returned to his seat at the dais.

7.3	Discussion and possible action regarding the purchase of training tables and chairs, weatherproof, durable entry mats, staff tables and couches for the viewing areas outside of Council Chambers for the 1931 Roy L Thomas Building in an amount not to exceed \$12,000.00
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City Manager deGraffenried explained that after some discussion during workshop session, City Staff is requesting the approval of only the purchase of floor mats, file cabinets, training tables and chairs in an amount not to exceed \$8,000.00.

Council member Clark moved to approve the purchase of floor mats, file cabinets, training tables and chairs in an amount not to exceed \$8,000.00. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding ratification of funding to replace the air conditioning unit at the Lampasas Service Center (Senior Center) located at 500 E 8 <sup>th</sup> Street in the amount of \$10,596.00.
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City Manager deGraffenried explained that City Staff was informed on October 11, 2019 that the air conditioning units were not cooling at the Senior Center. Upon further investigation by a contractor it was determined one unit had a failed compressor, and the other unit was failing. The contractors recommended replacement, and due to the populations served, City Staff authorized the installation. Council is now asked to ratify the expenditure.

Council member Kuehne moved to approve the ratification of funding to replace the air conditioning unit at the Lampasas Service Center (Senior Center) located at 500 E 8<sup>th</sup> Street in the amount of \$10,596.00. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

Mayor Talbert read out loud a thank you letter from HCCAA and Seniors from the Senior Center for the quick response to repair the unit to allow them to continue to attend and enjoy the Senior Center.

Council member Clark asked that in the future when presenting ratification items, that more than one quote be presented.

7.5	Discussion and possible action regarding changing the date of the first meeting in November from Monday the 11 <sup>th</sup> to Tuesday the 12 <sup>th</sup> due to Veterans Day Holiday.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that the first monthly meeting for November falls on November 11, 2019; which is the Veterans Day Holiday. City Staff is requesting that the meeting be changed to Tuesday, November 12, 2019.

Mayor Pro Tem Monroe moved to approve changing the date of the first meeting in November from Monday, November 11, 2019 to Tuesday, November 12, 2019 due to the Veterans Day Holiday. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding the appointment/re-appointment of Board Member(s) to the Lampasas Airport Advisory Board
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Robert Lansford to the Airport Advisory Board whose term expired on September 20, 2019. He has volunteered to serve another 5 years and the Airport Board recommends approval of his re-appointment.

Mayor Pro Tem Monroe moved to re-appoint Robert Lansford to the Lampasas Airport Advisory Board. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding the re-appointment of Board Member(s) to the Lampasas Airport Zoning Board of Adjustment Advisory Board
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Ron Jose and Gordon Thornton to the Lampasas Airport Zoning Board of Adjustment Advisory Board, whose term expired on September 20, 2019. They have both agreed to serve another term.

Council member Clark moved to reappoint Ron Jose and Gordon Thornton to the Lampasas Airport Zoning Board of Adjustment Advisory Board. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding appointment/re-appointment of Board Member(s) to the Construction Board of Adjustment and Appeal
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Johnny Sanders, Richard Proctor and Ron Farr to the Construction Board of Adjustment Board. Bill Burns has resigned from the Board as he has chosen to retire. City Staff is requesting that Lesley Greer, General Contractor, be appointed to replace Mr. Burns.

Mayor Pro Tem Monroe moved to reappoint Johnny Sanders, Richard Proctor and Ron Farr and appoint Lesley Greer, General Contractor, to the Construction Board of Adjustment and Appeal. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.9	Discussion and possible action regarding re-appointment of Board Member(s) to the Golf Course Advisory Board.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Joe Bell, Patsy Greaves, Richard Stockman and Jane Bumpus to the Golf Course Advisory Board, who have all agreed to serve another term.

Council member Williamson moved to re-appointment of Board Member(s) to the Golf Course Advisory Board. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.10	Discussion and possible action regarding re-appointment of Board Member(s) to the Lampasas Economic Development (LEDC)
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Roland Schaub, Steve Hudson, Ronnie Vineyard and Charlie Pratus to the Lampasas Economic Development (LEDC) Board, who have all agreed to serve another term.

Mayor Pro Tem Monroe moved to reappoint Roland Schaub, Steve Hudson, Ronnie Vineyard and Charlie Pratus to the Lampasas Economic Development (LEDC) Board. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.11	Discussion and possible action regarding re-appointment of Board Member(s) to the Lampasas Library Board
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint D'Anne Willis, Jennifer Walker and Ruth Martin to the Lampasas Library Board, who have all agreed to serve another term.

Mayor Pro Tem Monroe moved reappoint D'Anne Willis, Jennifer Walker and Ruth Martin to the Lampasas Library Board. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.12	Discussion and possible action regarding appointment/re-appointment of Board Member(s) to the Zoning Board of Adjustment (ZBA)
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to appoint three new members to the Zoning Board of Adjustment. Jordan Felkner opted not to renew his term so that leaves one vacancy. Laurie Henderson has agreed to renew her term as an Alternate. The ZBA Board has recommended adding three new members to the Board: Bob Caughron, Robert McCauley and Charley Kennington.

Mayor Pro Tem Monroe moved to appoint Robert McCauley as a Regular Board member, reappoint Laurie Henderson and appoint Bob Caughron and Charley Kennington as Board Alternates to the Zoning Board of

Adjustment (ZBA) Board. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.13	Discussion and possible action regarding the first reading of an Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that the Airport Advisory Board met on October 9, 2019 and voted to amend the Airport Board composition to allow for two alternate members to be added to the Board. The Board is currently a five (5) member Board. The next agenda item is to consider appointing a new member to replace the vacancy left by Wayne Harbin and to appoint two (2) members as alternates upon adoption of this amended Ordinance.

Mayor Pro Tem Monroe moved to approve the first reading of an Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.14	Discussion and possible action regarding the appointment of Mike Watson and Kevin Smith as alternates to the Lampasas Airport Advisory Board upon <i>adoption</i> of the Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date.
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Mayor Pro Tem Monroe moved to approve the appointment of Mike Watson and Kevin Smith as alternates to the Lampasas Airport Advisory Board upon *adoption* of the Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.15	Discussion and possible action regarding the award of quote for the purchase of a cloud-based video server storage solution for the Police Department.
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Chuck Montgomery, Police Lieutenant, explained that the Lampasas Police Department budgeted for a replacement WatchGuard video server in the amount of \$22,000.00 for FY19-20. Rather than purchasing an on-site server, IT and PD Staff is recommending that the department migrate to a cloud-based server solution for video storage needs and backup.

Montgomery explained that due to limited resources (bandwidth, hardware and storage) that are required, the in-car and body camera videos are not being backed up. The retention schedule required by law for these videos are based on the highest classification of offense for which a person is arrested or charged and can have a retention term up to 50 years. With a physical onsite server with no data backups, there is the potential for hardware failure, disaster or cyber incidents that could breach or compromise the records retentions for that data. Additionally, a physical onsite server would need to be replaced every 3-4 years. By migrating to a cloud-based server solution for video storage, there would be a cost savings to the City

on replacement hardware, software licenses, maintenance, and Staff time, as well as the ability to have backups to meet required retention schedule.

Montgomery also noted that the annual reoccurring cost is based off the number of cameras and is subject to change. The cost of storage is .03 cents a gigabyte per month. The current server storage capacity is at 9TB which is 9,000 gigabytes, which would estimate at approximately \$270.00 month.

Council member Kuehne moved to approve the award of quote for cloud-based server/storage solution for video storage needs and backup to Watchguard Video in the amount not to exceed a one-time purchase for hardware, configuration, and setup cost of \$7,000.00 with a reoccurring annual cost of approximately \$10,620.00. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

(Note: Item 7.16 was moved and discussed after Item 7.1)

7.17	Discussion and possible action regarding Lampasas County Appraisal District (LCAD) Resolution to cast votes for board members.
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City Manager deGraffenried explained that the City may, by Resolution, cast 299 votes for any or all candidates for the Lampasas County Appraisal District. There are no contested places in the ballot.

Council member Clark moved to approve by resolution 100 votes for Marshal Brewer, 100 votes for Mike Kriegel, and 99 votes for Ross Oliver. With a lack of a second, the motion died.

Council member Kuehne moved to approve by resolution that all 299 votes be divided equally (59.8) to all five candidates being: David Barclay, Marshal Brewer, Phillip Garrett, Mike Kriegel, and Ross Oliver. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

Adjourn into Executive Session

Council member Clark moved to adjourn into executive session at 8:04 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	<b>EXECUTIVE SESSION ITEMS</b>
8.1	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.
8.2	Adjourn executive session and reconvene Regular Session

Executive session was adjourned at 8:52 p.m.

**REGULAR SESSION**

9.0	<b>ACTION ON EXECUTIVE SESSION</b>
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 8:53 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Misti Talbert, Mayor

ATTEST:

\_\_\_\_\_  
Christina Marez, City Secretary

  
**City Manager**ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the purchases and charges in excess of \$4,000.00 from October 1, 2019 to October 31, 2019.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: November 8, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

The check history report presents the detail of individual charges and amounts for all checks over \$4,000.00 for the period of October 1, 2019 to October 31, 2019

**Recommendation:**

Motion to approve by consent

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC. SEPTEMBER AEP BILL	E	10/18/2019	93,096.79		000020		93,096.79
56260	LOWER COLORADO RIVER AUTHORITY SEPTEMBER LCRA BILL	E	10/18/2019	375,970.83		000021		375,970.83
27050	IRS-PAYROLL TAXES							
I-T1 201910107941	FEDERAL WITHHOLDING	D	10/11/2019	15,804.60		000036		
I-T3 201910107941	FICA TAX	D	10/11/2019	24,469.28		000036		
I-T4 201910107941	MEDICARE TAX	D	10/11/2019	5,722.76		000036		45,996.64
27050	IRS-PAYROLL TAXES							
I-T1 201910247942	FEDERAL WITHHOLDING	D	10/25/2019	16,610.89		000037		
I-T3 201910247942	FICA TAX	D	10/25/2019	24,121.58		000037		
I-T4 201910247942	MEDICARE TAX	D	10/25/2019	5,641.30		000037		46,373.77
03127	ASJ CONSTRUCTION CONSTRUCTION OF BUILDING	R	10/03/2019	99,750.00		153408		99,750.00
17865	COLONIAL LIFE & ACCIDENT							
I-AC1201909127933	ACCIDENT INSURANCE	R	10/03/2019	188.30		153418		
I-AC2201909267934	ACCIDENT INSURANCE	R	10/03/2019	188.26		153418		
I-AC3201909127933	ACCIDENT INSURANCE	R	10/03/2019	538.10		153418		
I-AC3201909267934	ACCIDENT INSURANCE	R	10/03/2019	538.10		153418		
I-CN1201909127933	CANCER INSURANCE	R	10/03/2019	235.47		153418		
I-CN2201909267934	CANCER INSURANCE	R	10/03/2019	235.49		153418		
I-HO3201909127933	HOSPITAL INCOME - PRETAX	R	10/03/2019	83.05		153418		
I-HO3201909267934	HOSPITAL INCOME - PRETAX	R	10/03/2019	83.05		153418		
I-LF3201909267934	UNIV/COL LIFE AFTER TAX	R	10/03/2019	285.60		153418		
I-LF7201909127933	NON-PRETAX LIFE INSURANCE	R	10/03/2019	285.57		153418		
I-LF8201909127933	AFTER TAX COLONIAL PRODUCTS	R	10/03/2019	665.67		153418		
I-LF8201909267934	AFTER TAX COLONIAL PRODUCTS	R	10/03/2019	665.67		153418		
I-LP3201909127933	LPSD DISABILITY AFTERTAX	R	10/03/2019	142.69		153418		
I-LP3201909267934	LPSD DISABILITY AFTERTAX	R	10/03/2019	142.69		153418		4,277.71
02860	FUELMAN CITY GAS	R	10/03/2019	12,035.80		153441		12,035.80
33574	GRAVES DOUGHERTY HEARON & MOOD							
I-352981	CENTRAL TEXAS DISPUTE	R	10/03/2019	6,069.00		153445		
I-353416	CENTRAL TEXAS DISPUTE	R	10/03/2019	12,634.40		153445		18,703.40
45897	JOHN DEERE FINANCIAL							
I-2219094	MOWER LEASE	R	10/03/2019	1,537.52		153453		
I-2225319	MOWER LEASE	R	10/03/2019	2,700.82		153453		4,238.34

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
47585	KEMPNER WATER SUPPLY CORP WATER FOR AUG 2019	R	10/03/2019	64,355.15		153456		64,355.15
52200	LAMPASAS PUBLIC UTILITIES 17 PARK LANE SEPTEMBER 2019	R	10/03/2019	39.00		153471		
		R	10/03/2019	45,262.40		153471		45,301.40
01029	LANGFORD COMMUNITY MANAGEMENT USDA GRANT APPLICATION	R	10/03/2019	7,500.00		153481		7,500.00
00479	NAFECO, INC PPE STRUCTURAL GEAR	R	10/03/2019	5,971.17		153489		5,971.17
74775	SCOTT & WHITE HEALTH PLAN SCOTT & WHITE HEALTH PLAN	R	10/03/2019	4,943.88		153503		
	HEALTH INSURANCE PREMIUM	R	10/03/2019	5,252.10		153503		
	HEALTH INSURANCE PREMIUM	R	10/03/2019	13,257.86		153503		
	HEALTH INSURANCE PREMIUMS	R	10/03/2019	6,559.98		153503		
	HEALTH INSURANCE PREMIUM	R	10/03/2019	5,863.76		153503		
	HEALTH INSURANCE PREMIUM	R	10/03/2019	5,973.72		153503		
	EMPLOYEE SHARE HEALTH INSURANC	R	10/03/2019	10,120.08		153503		
	EMPLOYEE SHARE HEALTH INSURANC	R	10/03/2019	10,120.08		153503		
	CITY HEALTH INSURANCE	R	10/03/2019	16,767.50		153503		
	CITY HEALTH INSURANCE	R	10/03/2019	10,119.33		153503		
	EMPLOYEE CITY HEALTH CONTRIB	R	10/03/2019	20,740.50		153503		109,718.79
84250	TEXAS MUNICIPAL RETIREMENT SYS RETIREMENT CONTRIBUTIONS	R	10/03/2019	880.39		153513		
	RETIREMENT CONTRIBUTIONS	R	10/03/2019	47,143.87		153513		
	RETIREMENT CONTRIBUTIONS	R	10/03/2019	44,811.16		153513		
	RETIREMENT CONTRIBUTIONS	R	10/03/2019	1,792.42		153513		94,627.84
03268	THE GUARDIAN LIFE INSURANCE CO EMPLOYEE SHARE HEALTH INSUR	R	10/03/2019	614.37		153518		
	EMPLOYEE SHARE HEALTH INSUR	R	10/03/2019	614.37		153518		
	DENTAL INSURANCE PREMIUM	R	10/03/2019	997.50		153518		
	DENTAL INSURANCE PREMIUM	R	10/03/2019	1,033.92		153518		
	DENTAL INSURANCE PREMIUM	R	10/03/2019	968.58		153518		
	DENTAL INSURANCE PREMIUM	R	10/03/2019	554.71		153518		
	VISION INSURANCE PREMIUM	R	10/03/2019	164.64		153518		
	VISION INSUR PREMIUM	R	10/03/2019	241.92		153518		
	VISION INSURANCE PREMIUM	R	10/03/2019	159.46		153518		
	VISION INSURANCE PREMIUM	R	10/03/2019	121.86		153518		
	EMPLOYEE SHARE HEALTH PLAN	R	10/03/2019	73.80		153518		
	EMPLOYEE SHARE HEALTH INSUR	R	10/03/2019	73.80		153518		5,618.93

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
42313	TYLER TECHNOLOGIES DIVISION							
I-025269588	ANNUAL MAINT CONTRACT	R	10/03/2019	43,816.63		153534		43,816.63
03127	ASJ CONSTRUCTION							
I-LAMP PD 09272019	INTERIOR PREP AND PAINT	R	10/11/2019	16,850.00		153592		16,850.00
01680	ECKERMANN ENGINEERING INC							
I-1239	CDBG # 7218529	R	10/11/2019	26,000.00		153609		
I-1267	WESTRIDGE DRAINAGE CONTRA	R	10/11/2019	750.00		153609		
I-1268	BROWN STREET DRAINAGE	R	10/11/2019	900.00		153609		
I-1269	W. AVE. E ROAD, CURB, DRA	R	10/11/2019	3,500.00		153609		31,150.00
01029	LANGFORD COMMUNITY MANAGEMENT							
I-3820	FINANCIAL INTEREST REPORT	R	10/11/2019	7,500.00		153627		7,500.00
02893	TEXAS MATERIALS GROUP INC							
I-2000062540	HOTMIX	R	10/11/2019	143,198.56		153642		143,198.56
84454	TEXAS TRAILS							
I-HOSTESS HOUSE	CITY PROMOTIONS AD	R	10/11/2019	650.00		153643		
I-LODGING	CITY PROMOTIONS AD	R	10/11/2019	1,950.00		153643		
I-PROMOTIONS	CITY PROMOTIONS AD	R	10/11/2019	1,625.00		153643		4,225.00
02976	WASTE CONNECTIONS							
I-1090772	COMMERCIAL SOLID WASTE	R	10/11/2019	48,345.88		153659		
I-1090773	SOLID WASTE RESIDENTIAL	R	10/11/2019	43,779.09		153659		
I-1090823	ROLLOFF AT CITIZENS COLL	R	10/11/2019	1,029.00		153659		
I-1090858	RECYCLE BIN	R	10/11/2019	349.00		153659		93,502.97
16468	CATERPILLAR FIN SER CORP							
I-20241248	Oct rental of motor grade	R	10/15/2019	2,751.32		153682		
I-20299990	OCT RENTAL OF DOZER	R	10/15/2019	1,660.70		153682		
I-20311536	RENTAL OCT BACKHOE/EXCAVA	R	10/15/2019	2,463.86		153682		6,875.88
02261	CIVIC PLUS AND ePOWEREDSCHOOLS							
I-190299	WEBSITE/MOBILE APP	R	10/15/2019	6,299.05		153683		6,299.05
00904	HEART OF TEXAS DEFENSE AL							
I-2005	FY 2020 ANNUAL SUPPORT	R	10/15/2019	5,630.00		153689		5,630.00
02754	MASTERCARD							
I-00623G	SPRAYER PARTS	R	10/16/2019	69.96		153721		
I-00841G	SGT ACADEMY CLASS FOR 108	R	10/16/2019	630.00		153721		
I-00905G	COUNCIL DINNER PUTTERS	R	10/16/2019	113.88		153721		
I-01576G	SGT ACADEMY CLASS FOR 108	R	10/16/2019	630.00		153721		
I-02410G	BUSINSESS LUNCH	R	10/16/2019	99.57		153721		
I-02900G	QUARANTINE CURBELL PLASTI	R	10/16/2019	430.00		153721		
I-02997G*	INMATES LUNCH STORM'S	R	10/16/2019	56.31		153721		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-03078G	EMT-P	R	10/16/2019	186.00		153721		
I-09132019	LEADING W/ OUT RANK	R	10/16/2019	298.00		153721		
I-11273606873969056	18 VOLT BATTERIES	R	10/16/2019	37.99		153721		
I-11361139936213826	GLOBALSAT USB GPS	R	10/16/2019	53.70		153721		
I-11388825890549021	DISPATCHER CHAIR	R	10/16/2019	329.45		153721		
I-138559	HISE HOTEL FOR TRAINING	R	10/16/2019	165.90		153721		
I-2268667	COUNCIL DINNER CHICKFILA	R	10/16/2019	135.10		153721		
I-239912915	CITY NEWSLETTER	R	10/16/2019	50.00		153721		
I-32M84ND90	CANCELLATION FEE	R	10/16/2019	75.00		153721		
I-517415	SWEEPER REPAIR	R	10/16/2019	247.44		153721		
I-61896810244	ELECTION SEM MAREZ ,TOWER	R	10/16/2019	590.00		153721		
I-979359418	LAMPASAS LODGING SITE	R	10/16/2019	314.85		153721		
I-SSTK0AF580940	WEBSITE IMAGES	R	10/16/2019	29.00		153721		4,542.15
00016	TEXAS MUNICIPAL LEAGUE							
I-2994 10052019	INSURANCE POLICIES	R	10/16/2019	218,246.98		153727		218,246.98
47585	KEMPNER WATER SUPPLY CORP							
I-09302019*	MONTHLY WATER BILL	R	10/23/2019	60,751.83		153783		60,751.83
71059	RKJ CONSTRUCTION, INC.							
I-NO 1 10012019	ELEVATOR AT OLD CITY HALL	R	10/23/2019	28,400.00		153799		28,400.00
82300	TECHLINE, INC							
I-126501200	TRANSFORMERS	R	10/23/2019	10,691.00		153804		10,691.00
01505	TEXAS COMMISSION ON ENVIRONMEN							
I-CWQ0059576	WASTEWATER PERMIT FEE	R	10/23/2019	11,360.20		153806		11,360.20
02692	APSCO INC./BROWNWOOD PLUMBING							
I-S1178039002	ADJUSTABLE MANHOLE RISER	R	10/28/2019	1,027.85		153824		
I-S1178416001	VALVE BOX BASE	R	10/28/2019	1,518.10		153824		
I-S1180422001	VALVE BOX BASE	R	10/28/2019	1,518.10		153824		
I-S1180423001	RISER, MANHOLE RISERS	R	10/28/2019	824.85		153824		4,888.90
33574	GRAVES DOUGHERTY HEARON & MOOD							
I-353854	FILE A17501.10 CENTRAL TX	R	10/28/2019	6,069.00		153832		6,069.00
02202	H & H TREE SERVICE INC							
I-10222019	H & H TREE SERVICE INC	R	10/28/2019	1,200.00		153833		
I-10252019	H & H TREE SERVICE INC	R	10/28/2019	10,000.00		153833		11,200.00
00647	HOLT CAT							
I-WIMO0083548	HYDRAULIC SYSTEM REPAIR	R	10/28/2019	6,404.99		153836		
I-WIMO00835949	REPAIR MUFFLER, BATTERY	R	10/28/2019	1,329.05		153836		7,734.04

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
59920	MILLER'S SERVICE CO							
I-79915	AC UNITS SENIOR CENTER	R	10/28/2019	10,596.00		153842		10,596.00
02122	TRAC-N-TROL INC							
I-7761	CONTRACT ON SCADA	R	10/28/2019	15,995.00		153854		15,995.00
03274	AFFINITY APPAREL							
I-901524640	UNIFORMS	R	10/30/2019	9,869.54		153871		9,869.54
03127	ASJ CONSTRUCTION							
I-NO 6 10182019	CONSTRUCTION OF BUILDING	R	10/30/2019	119,700.00		153877		119,700.00
17865	COLONIAL LIFE & ACCIDENT							
I-AC1201910107941	ACCIDENT INSURANCE	R	10/30/2019	188.30		153880		
I-AC2201910247942	ACCIDENT INSURANCE	R	10/30/2019	188.26		153880		
I-AC3201910107941	ACCIDENT INSURANCE	R	10/30/2019	538.10		153880		
I-AC3201910247942	ACCIDENT INSURANCE	R	10/30/2019	538.10		153880		
I-CN1201910107941	CANCER INSURANCE	R	10/30/2019	235.47		153880		
I-CN2201910247942	CANCER INSURANCE	R	10/30/2019	235.49		153880		
I-HO3201910107941	HOSPITAL INCOME - PRETAX	R	10/30/2019	83.05		153880		
I-HO3201910247942	HOSPITAL INCOME - PRETAX	R	10/30/2019	83.05		153880		
I-LF3201910247942	UNIV/COL LIFE AFTER TAX	R	10/30/2019	251.64		153880		
I-LF7201910107941	NON-PRETAX LIFE INSURANCE	R	10/30/2019	251.62		153880		
I-LF8201910107941	AFTER TAX COLONIAL PRODUCTS	R	10/30/2019	665.67		153880		
I-LF8201910247942	AFTER TAX COLONIAL PRODUCTS	R	10/30/2019	665.67		153880		
I-LP3201910107941	LPSD DISABILITY AFTERTAX	R	10/30/2019	142.69		153880		
I-LP3201910247942	LPSD DISABILITY AFTERTAX	R	10/30/2019	142.69		153880		4,209.80
01941	EDUCATION FOUNDATION FOR LAMPA							
I-10012019	ANNUAL SUPPORT LCHEC	R	10/30/2019	8,500.00		153897		8,500.00
74775	SCOTT & WHITE HEALTH PLAN							
I-201910257943	SCOTT & WHITE HEALTH PLAN	R	10/30/2019	5,359.28		153903		
I-CCC201910247942	HEALTH INSURANCE PREMIUM	R	10/30/2019	5,252.10		153903		
I-CCE201910247942	HEALTH INSURANCE PREMIUM	R	10/30/2019	13,257.86		153903		
I-CCF201910247942	HEALTH INSURANCE PREMIUMS	R	10/30/2019	5,622.84		153903		
I-CCS201910247942	HEALTH INSURANCE PREMIUM	R	10/30/2019	5,863.76		153903		
I-HE1201910247942	HEALTH INSURANCE PREMIUM	R	10/30/2019	5,973.72		153903		
I-HEA201910107941	EMPLOYEE SHARE HEALTH INSURANC	R	10/30/2019	9,980.15		153903		
I-HEA201910247942	EMPLOYEE SHARE HEALTH INSURANC	R	10/30/2019	44.36		153903		
I-HEC201910247942	EMPLOYEE SHARE HEALTH INSURANC	R	10/30/2019	10,024.51		153903		
I-HI1201910247942	CITY HEALTH INSURANCE	R	10/30/2019	15,885.00		153903		
I-HID201910247942	CITY HEALTH INSURANCE	R	10/30/2019	11,243.70		153903		
I-HIE201910247942	EMPLOYEE CITY HEALTH CONTRIB	R	10/30/2019	21,431.85		153903		109,939.13

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03268	THE GUARDIAN LIFE INSURANCE CO							
I-201910307945	THE GUARDIAN LIFE INSURANCE CO	R	10/30/2019	185.12		153906		
I-DN1201910107941	EMPLOYEE SHARE HEALTH INSUR	R	10/30/2019	605.19		153906		
I-DN2201910247942	EMPLOYEE SHARE HEALTH INSUR	R	10/30/2019	605.19		153906		
I-GDC201910247942	DENTAL INSURANCE PREMIUM	R	10/30/2019	957.60		153906		
I-GDE201910247942	DENTAL INSURANCE PREMIUM	R	10/30/2019	1,077.00		153906		
I-GDF201910247942	DENTAL INSURANCE PREMIUM	R	10/30/2019	968.58		153906		
I-GDS201910247942	DENTAL INSURANCE PREMIUM	R	10/30/2019	554.71		153906		
I-GVC201910247942	VISION INSURANCE PREMIUM	R	10/30/2019	157.78		153906		
I-GVE201910247942	VISION INSUR PREMIUM	R	10/30/2019	252.00		153906		
I-GVF201910247942	VISION INSURANCE PREMIUM	R	10/30/2019	159.46		153906		
I-GVS201910247942	VISION INSURANCE PREMIUM	R	10/30/2019	121.86		153906		
I-VS1201910107941	EMPLOYEE SHARE HEALTH PLAN	R	10/30/2019	72.90		153906		
I-VS2201910247942	EMPLOYEE SHARE HEALTH INSUR	R	10/30/2019	72.90		153906		5,790.29
91599	VERIZON WIRELESS							
I-9840297212	CELL PHONES/AIR CARDS	R	10/30/2019	5,047.57		153921		5,047.57
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR201910017937	RETIREMENT CONTRIBUTIONS	R	10/31/2019	1,642.60		153931		
I-TMR201910107941	RETIREMENT CONTRIBUTIONS	R	10/31/2019	45,896.26		153931		
I-TMR201910247942	RETIREMENT CONTRIBUTIONS	R	10/31/2019	46,458.45		153931		93,997.31
* * T O T A L S * *								
REGULAR CHECKS:	NO			INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
HAND CHECKS:	42			1,578,675.36	0.00			1,578,675.36
DRAFTS:	0			0.00	0.00			0.00
EFT:	2			92,370.41	0.00			92,370.41
NON CHECKS:	2			469,067.62	0.00			469,067.62
	0			0.00	0.00			0.00
VOID CHECKS:	0	VOID DEBITS	0.00					
		VOID CREDITS	0.00	0.00	0.00			
TOTAL ERRORS: 0								
* * T O T A L S * *								
VENDOR SET: 99	BANK: FSB	TOTALS:	46	INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
				2,140,113.39	0.00			2,140,113.39
BANK: FSB	TOTALS:		46	2,140,113.39	0.00			2,140,113.39
REPORT TOTALS:			46	2,140,113.39	0.00			2,140,113.39

SELECTION CRITERIA

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VENDOR SET: 99-CITY OF LAMPASAS 99  
VENDOR: ALL  
BANK CODES: Include: FSB  
FUNDS: All  
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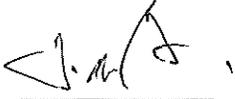
CHECK SELECTION

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CHECK RANGE: 000000 THRU 999999  
DATE RANGE: 10/01/2019 THRU 10/31/2019  
CHECK AMOUNT RANGE: 4,000.01 THRU 999,999,999.99  
INCLUDE ALL VOIDS: NO  
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PRINT OPTIONS

SEQUENCE: CHECK NUMBER

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PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All  
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**City Manager**ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: October 16, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

This is the second reading of an ordinance

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 14, ARTICLE II,  
ADMINISTRATION, DIVISION 2. AIRPORT BOARD, SECTION 14-51.  
ESTABLISHED; COMPOSITION; DUTIES AND TERMS OF OFFICE;  
SELECTION OF OFFICERS, OF THE CODE OF ORDINANCES, CITY OF  
LAMPASAS; REPEALING ANY INCONSISTENT PROVISIONS; AND  
PROVIDING AN EFFECTIVE DATE**

**SECTION I**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

That Chapter 14, Article II. Administration, Division 2. Airport Board, Section 14-51. Established; composition; duties and terms of office; selection of officers of the Code of Ordinances, City of Lampasas, Texas is hereby amended to as follows:

**Sec. 14-51. Established; composition; duties and terms of office; selection of officers.**

There is established an Airport Board, the duty of which shall be to advise the City Council, City Manager and Airport Manager on matters relating to the airport. The board shall be known as the Lampasas Airport Board and shall be composed of five regular members and two alternates, who are licensed pilots, appointed by the City Council. Each board member shall be appointed for a five-year term with one term expiring each year on September 30. The regular board members shall be designated places 1, 2, 3, 4 and 5. The alternates will be designated as Alternate 1 and Alternate 2. As each term expires, the City Council shall appoint members for a five-year term, and thereafter the appointment to the board shall be for a term of five years. The board shall select a chairman and a vice-chairman.

**SECTION II**

All ordinances and resolutions, or parts thereof, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect.

**SECTION III**

If any provision of this Ordinance or application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are hereby declared to be severable.

**SECTION IV**

This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Read and approved the First Reading this 28<sup>th</sup> day of October 2019

Read and Adopted the Second Reading this 12<sup>th</sup> day of November 2019

\_\_\_\_\_  
Misti Talbert, Mayor

ATTEST:

\_\_\_\_\_  
Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown  
City Attorney's Signature of Approval on separate page.

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## City of Lampasas

## M E M O

To: Mayor and City Council  
 From: Finley deGraffenried  
 Re: Manager's Report  
 Date: 8 November 2019

- CYSA Meeting** Staff, elected officials and stakeholders met on November 6<sup>th</sup> to discuss promotion and marketing downtown businesses. The meeting was the result of discussion by City Council during a HOT request for signage updates by CYSA. At that time, Council generally felt a more comprehensive approach to attracting visitors would be in the best interest of the businesses and hoteliers. CYSA will begin coordinating with the Chamber of Commerce, and discussed modifying logo appearance and themes similar to both the City and Chamber.
- WCID** Mark your calendars for January 28, 2020 for the Lampasas WCID sponsored watershed and flood-control dam presentations. The Board felt additional community outreach and education would be helpful in explaining the importance of the dams, and the potential flood hazards associated with Lampasas's history. The meeting will be held at the Old Middle School in the evening.
- Comp Plan** After a good turnout and discussion on October 22<sup>nd</sup>, staff and consultants are in the process of reviewing comments and themes from the meeting, and planning for the next CPAC meeting. In an attempt to keep the momentum of the process, staff is looking at the possibility of a meeting in mid-December. Meetings have generally been scheduled on 6 to 8 week intervals, however; staff understands the Holidays can be challenging. Additionally, you should have received a reminder regarding input to Chapter 2.
- Old City Hall** Council will likely see additional furnishings and additions to the new Municipal Building on Tuesday. Narrow tables, to facilitate additional meetings and trainings, have been set-up, and ancillary meeting items will be in place before the next meeting. The specified floor box lids below the dais will be replaced with a greater weight capacity lid, however; they may not be installed prior to the meeting. Staff will also pick up a clock for the Chambers. Please let me know if other items would be helpful.
- Cooper Spring** Staff is assisting the Cooper Spring Board in the administration of the Texas Parks and Wildlife Trail Grant. The grant conditions may be considered ambiguous, and staff has reached out to Langford Community Management for insight and advice. Their staff has extensive background in the application and administration of the program, and the City is hopeful they can get the program off the mark.

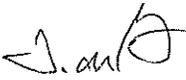
**Interim Charges**            The Senate President has released Interim Charges to related committees for additional study and public input. The exposed bias from the Speaker of the House against Cities and Counties may have resulted in the delay of the House Interim Charges. The Senate Charges have several items the City should monitor, and perhaps be ready to testify on, related to utilities; taxpayer funded lobbying; economic development; and property tax. A copy of the charges will be available to Council Tuesday.

**Sales Tax**                    The Comptroller's office is reporting another good month for Sales Tax receipts for the City. In November, the City collected over \$12,000.00 more than November 2018 or a 7.7% increase. Over the past 10 months, the City has averaged a 6.6% increase over previous year, with three months recording double-digit improvements.

**Internet**                      City staff continue to work with potential ISP's, backbone connections and legal counsel related to possible deployment. Currently staff is working with counsel to ensure non-discriminatory access, while protecting the City and City assets from non-compliant attachment. Through the City's Comprehensive Planning process, Internet continues to be the most often mentioned need.

**Hostess House**                Vickie reports that although marketing has been extremely limited, her phone is blowing up with requests for information and bookings. The limited information in the newspaper has resulted in calls for retirement parties, baby showers, Junior Pierian Dance, and the School Prom. The domain name has been transferred to the City and Monica is working to update information. The facility will be reviewed more thoroughly in the CIP process, and staff anticipates identification of several improvements for the building.

**Ave C**                            Council may have noticed the Avenue C, CDBG Project has kicked-off. Contractors will be working in approximately 3 block increments, from Key to Porter to replace utility lines. The project will be funded 100% by the City from Key to Broad, and then the Department of Agriculture will supplement City costs by \$275,000.00. The Avenue C project was substituted for West Ave E because work had been completed there in 2018.

  
**City Manager**

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding use of, and potential projects related to, community improvement grant funds received from Waste Connections

Requested By: Jeanie Gotcher-Smith & Jo Linder Williams, Owners of Merk & Tilley's

Submitted By: Mandy Walsh, LEDC

Date Submitted: November 6, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Waste Connections grant funding in the amount of \$7500.00

Attachments: Photos of examples from other destinations, as well as sketches of the possible LTX signage.

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**Summary Statement:**

Business owners have met and discussed with City staff the possibility of constructing a sign for downtown. The intent is to provide an attraction in downtown for visitors and local citizens to take photos and share online. (Examples in attachments: Hico, Belize, Texas Rangers)

They will also meet with County Commissioners on November 12, regarding use of a flower bed/parking median, and have requested quotes from welders to construct the sign

**Recommendation:**

To consider a motion to approve funding this community project with funds received from Waste Connections.

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**City Manager**

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding mural on north end of Santa Fe Depot.

Requested By: Rick Hardin, Owner of Santa Fe Depot property

Submitted By: Mandy Walsh, LEDC

Date Submitted: November 1, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Owner will be providing funding for the project.

Attachments: Examples of artist sketches for mural

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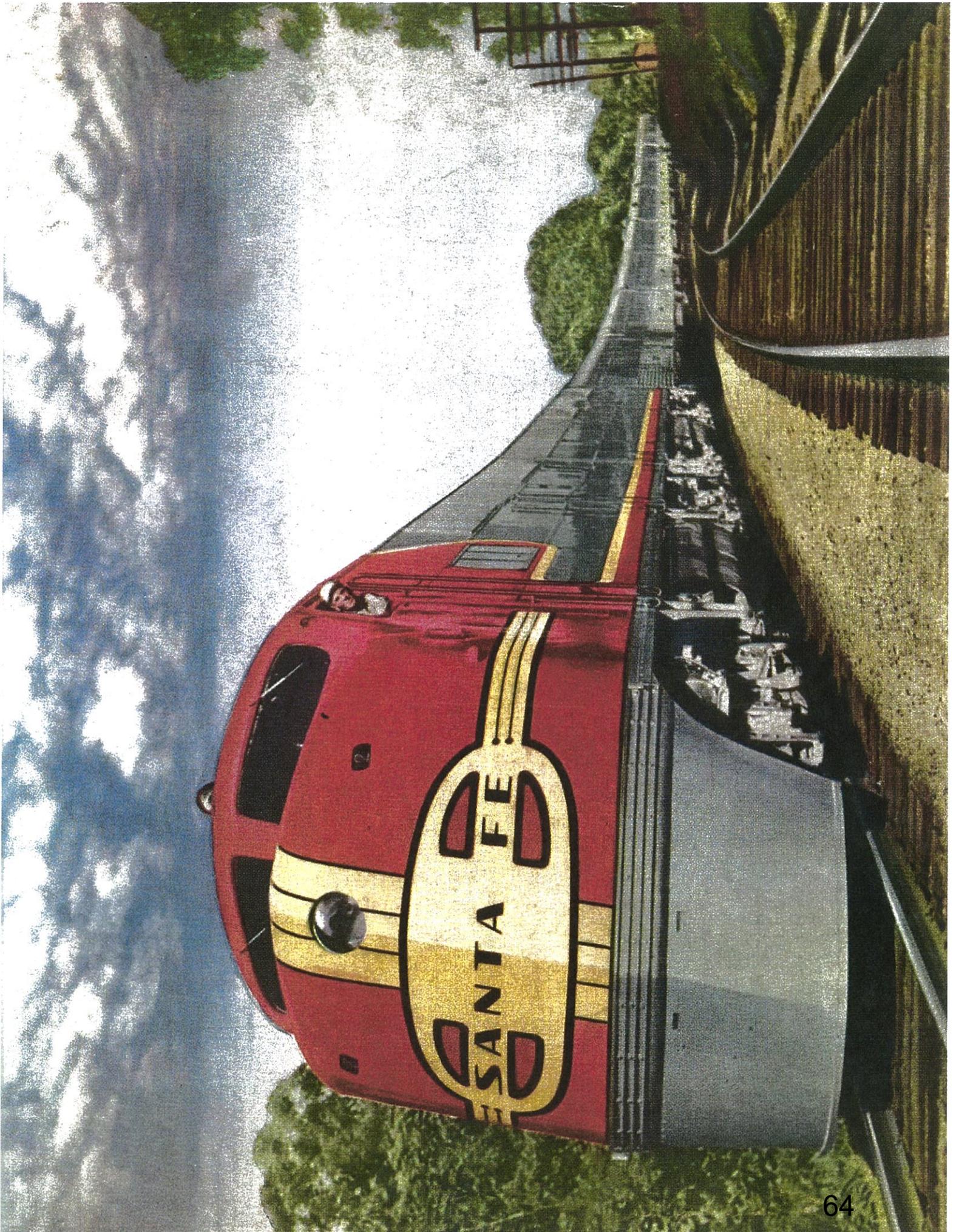
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**Summary Statement:**

The owner of Santa Fe Train Depot is seeking approval to have a mural painted on the outside metal wall on the north facing end of the Santa Fe Depot. The attached Wildflower Mural shows the artist's style, however; the train is being proposed on the north face of the Depot.

**Recommendation:**

Motion to approve mural on Santa Fe Depot.





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**City Manager**ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to consider approving the professional services proposal from Jones-Heroy & Associates, Inc. relating to the Upper Pressure Plane Water Distribution System Improvements Preliminary Engineering Analysis in an amount not to exceed \$48,000.00

Requested By: Rickie Roy, Public Works Director

Submitted By: Jones-Heroy & Associates, Inc.

Date Submitted: November 4, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

This project can be funded out of 82-599-5346 (\$40,000.00) or 82-599-5361 (\$50,000.00)

Attachments: Proposal

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**Summary Statement:**

Jason Jones and Travis Clark attended the October 23, 2019 meeting to provide insight on the upper pressure plane conditions and the Sports Park Irrigation System. As a result of that meeting Council asked that they present a proposal for improvements at a later meeting. The scope of work was discussed during workshop. This item has been placed on the agenda to consider approval of the proposal for professional services.

**Recommendation:**

To consider a motion to approve the proposal for professionals services relating to the Upper Pressure Plane Water Distribution System Improvements Preliminary Engineering Analysis in an amount not to exceed \$48,000.00.

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**City Manager**ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding utility improvements on Hetherly Drive for residential development.

Requested By: Dan Johnson, RKJ Construction

Submitted By: Finley deGraffenried, City Manager

Date Submitted: November 8, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement**

RKJ Construction owns three (3) lots on Hetherly and has plans to build three (3) residential homes. Electric service is available for all three houses, water and sewer is available for the house on the corner of Hetherly and Bridge. To extend the water line from Bridge to service the other two (2) homes has an estimated cost of \$1535.95 + labor not including taps or meters. The Engineered estimate to run sewer 200 feet is approximately \$24,805.00 which includes the line, manhole and pavement repair. Mr. Johnson obtained several quotes to complete the sewer extension and the estimates ran from \$28,000.00 to \$32,000.00 not including the street repair. Preceding a consult meeting with the City, Mr. Johnson obtained a quote from Qro-mex, utility contractor, who has done several City jobs and quoted the job at \$24,400.00. The developer has accepted responsibility for funding the sewer project; which will be constructed and inspected to City specifications. The developer is seeking any cost sharing opportunities for the water or sewer extension.

**Recommendation:**

Council may consider a motion based on discussion in workshop to assist with utility improvements.

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**City Manager**ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding appointment/reappointment of Board Member(s) to the Planning and Zoning Commission.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: November 7, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Attachments:

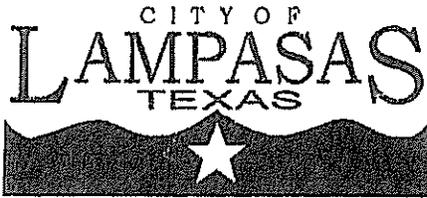
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**Summary Statement:**

On November 7, the Planning and Zoning Commission approved a motion to recommend reappointment of Marisa Canales and Jeff Jackson. Additionally, the Commission recommended Council review and appoint an applicant for the vacant seat from the pool of interested individuals. When the full Commission is seated, a call for Chair and Vice-Chair will be made.

**Recommendation:**

Motion to reappoint Marisa Canales and Jeff Jackson to the Planning and Zoning Board and to appoint one additional person, by name, to the Planning and Zoning Commission



City Secretary's Office  
 312 East Third Street  
 Lampasas, Texas 76550  
 (512) 556-6831  
 Fax# (512) 556-8083  
 Email: [Becky@cityoflampasas.com](mailto:Becky@cityoflampasas.com)  
[Christina@cityoflampasas.com](mailto:Christina@cityoflampasas.com)

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Joint Airport Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment

Name(print): Danielle Shepard Email: gndshepard@gmail.com

Home Address: \_\_\_\_\_ Home Phone: 254-338-2731

Business Address: \_\_\_\_\_ Business Phone: 254-383-0789

Resident of City of Lampasas 48 yrs Years/Months

Resident of Lampasas County 48 yrs Years/Months

Voter Registration Number: \_\_\_\_\_

Occupation: Real Estate Broker

Education: LHS '89, CTC(AA) '92, Tarleton (BA) '94 Univ of Central Tx (MS) '98

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

*As a real estate broker, I am in tune with building trends and zoning needs in areas of development.*

Other Information (Civic Activities, etc)

*Lampasas '36 Club since 2008 - President 4yrs 2013-2017*

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied:  yes  no

Signature: Danielle Shepard Date: 9/10/19

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# Danielle Tucker Shepard

◆ Lampasas, TX 76550 ◆

◆ gndshepard@gmail.com

## Objective

*To volunteer for a Lampasas Commission or Board.*

## Profile

Motivated, personable professional with multiple college degrees and a successful track record of motivating people. Diplomatic and tactful with professionals and customers at all times. Accustomed to handling sensitive, confidential records. Demonstrated history of producing accurate, timely records meeting stringent guidelines.

Flexible and versatile – able to maintain a sense of humor under pressure. Poised and competent with demonstrated ability to easily transcend cultural differences. Thrive in deadline-driven environments. Excellent team-building skills. Knowledge in all fields of real estate from new construction to distressed properties, land, farm and ranch and commercial developments.

## Skills Summary

- ◆ 17 year Classroom Teacher & Administrator
- ◆ Realtor and Real Estate Broker
- ◆ New Construction Certification
- ◆ Mentor Real Estate Agent
- ◆ Chairman of Relay for Life – Lampasas County
- ◆ President, Lampasas 36 Club

## Professional Experience

### KILLEEN ISD EDUCATOR AND CURRICULUM SPECIALIST

- ◆ Manage Budget of special programs; ESL, AtRisk, CompEd, TAG, GearUP
- ◆ Lead Professional Learning Communities
- ◆ Develop Professional Development Activities for Teachers
- ◆ Mentor New Teachers and Teachers in Need of Assistance
- ◆ Coordinate all campus curriculum and learning opportunities for staff and students

### COLDWELL BANKER UNITED, REALTORS

#### Independent Contractor - BROKER

- ◆ Real Estate Agent (Realtor)
- ◆ Military Relocation Professional Designation
- ◆ Short Sale and Foreclosure Specialist
- ◆ New Construction Specialist
- ◆ Commercial and Farm & Ranch working knowledge

## Employment History

COLDWELL BANKER UNITED REALTORS – CENTRAL TEXAS 2014-PRESENT

KILLEEN INDEPENDENT SCHOOL DISTRICT – Killeen, TX;

Campus Curriculum/Instructional Specialist – Manor Middle School, August 2010 – Present

Teacher – Manor Middle School, Sept, 2004 – June 2010 Language Arts, Dyslexia/RICA

Teacher – Smith Middle School, Jan. 2000- Sept. 2004 Language Arts, Reading, AVID, Science

## Education

CHAMPIONS SCHOOL OF REAL ESTATE – ROUND ROCK, TX

◆ Real Estate Agent – Feb 2014

Broker – March 2019

UNIVERSITY OF CENTRAL TEXAS – Killeen, TX

Master of Science, Counseling Psychology, 1998

TARLETON STATE UNIVERSITY – Stephenville, TX

Bachelor of Arts in English, 1994

# Sharon Danielle Tucker

CENTRAL TEXAS COLLEGE – Killeen, TX  
Associate of General Studies, 1992

LAMPASAS HIGH SCHOOL – Lampasas, TX Class of '89

## Certifications

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- Master Reading Teacher EC-12
- Principal EC-12
- Secondary English Language Arts 6-12
- Secondary English 6-12
- English as a Second Language Generalist 4-8
- Generalist 4-8
- Social Studies 4-8
- Elementary Self-Contained 1-8
- Accredited Buyer Representative
- Short Sale & Foreclosure Specialist
- New Construction Specialist
- Military Relocation Professional

## Presentations/Publications

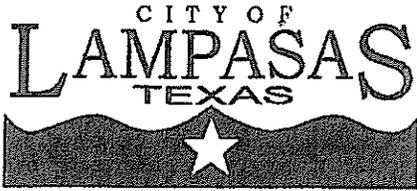
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- ♦ 2004 Presenter – Texas Middle School Conference – “The Military Connection: Our Kids in Crisis”
- ♦ 2010 Presenter – Texas Middle School Conference – “Dyslexia Accommodations in ANY Classroom”
- ♦ Tucker, Danielle. Strategies for Passing the 8<sup>th</sup> grade Reading TAKS Test May 2009. Tucker Educational Consulting.
- ♦ Sept. 2018 Quoted in Huffington Post article “The worst Home buying and selling advice that real estate agents have heard” [https://www.huffpost.com/entry/worst-advice-realtors\\_n\\_5ba3fb2de4b069d5f9d141b2?guccounter=1](https://www.huffpost.com/entry/worst-advice-realtors_n_5ba3fb2de4b069d5f9d141b2?guccounter=1)
- ♦

## Community Service

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- ♦ 2010-2012 Chairman of Relay for Life of Lampasas County – netting over \$80,000 for American Cancer Society
- ♦ 2014 Team Captain for Relay for Life of Killeen, Harker Heights & Fort Hood
- ♦ 2013-14 Corresponding Secretary – The '36 Club, Lampasas – Texas Federation of Women's Clubs
- ♦ 2013-2017 President – The '36 Club, Lampasas – Texas Federation of Women's Clubs
- ♦ 2013-15 Capitol District Education Chairman – Texas Federation of Women's Clubs
- ♦ 2012-14 Board Member – Lampasas County Higher Education Center
- ♦ 2014 President- Lampasas County Higher Education Center
- ♦ Financial Donations of support to: Christmas on the Creek, Lampasas QB Club, Lampasas Badger Band



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[Christina@cityoflampasas.com](mailto:Christina@cityoflampasas.com)

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Joint Airport Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment

Name(print): Tasha Bates Email: tbates15416@yahoo.com

Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Resident of City of Lampasas 5 Years/Months  
 Resident of Lampasas County 13 Years/Months

Voter Registration Number: \_\_\_\_\_

Occupation: Lampasas County Broken B Electors

Education: BS - Marketing

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

Other Information (Civic Activities, etc)

Kiwanis

*Please attach resume or additional experience to application*

I have attended one or more meetings of the board/commission/committee for which I have applied: yes no

Signature: Tasha Bates Date: 10/25/18

**PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL**

# Tasha Bates

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## Work History:

Court Collections & Deputy Auditor with Lampasas County: 10/2007 to current

Duties include: collection of fines and fees for the court system, internal auditing of various departments, inventory review and depreciation reports. I also report or present information to the commissioners and manage a budget.

Financial Manager with Broken B Erectors: 2/2013 to current

Duties include: accounts payable and general book keeping duties. I also help make management & financial decisions for the company.

General Manager & sales with Lampasas Radio: 2/2006 – 10/2007

Duties included: advertising sales for radio & print as well as daily management of employees and event coordination. I also handled collections, news or story writing and was the occasional on-air personality.

Inventory Control with Wal-Mart: 9/2005 – 2/2006

Duties included: stocking, merchandising and customer service.

Chiropractic Assistant with Heights Chiropractic: 5/2005 – 7/2005

Duties included: front office assistant, sales and marketing

Marketing Consultant with KXEO/KWWR radio: 4/2004 – 2/2005

Duties included: radio sales, advertising copy and customer service.

## Education:

Bachelor of Science in Marketing from Lincoln University- Jefferson City, MO.

## Skills:

Business: Beyond my education, I've had several years in direct and indirect sales and market research. I understand the distribution process and promotions. I've also drafted some business plans and marketing plans.

Leadership: I've held positions that have allowed me to lead initiatives and or new programs. I've led numerous committees non-professionally and coordinated events or fundraisers.

Accounting: I utilize basic accounting principles, including accounts receivable, accounts payable and payroll. I have some bookkeeping skills and experience with reviewing different departments monetary and office procedures.

Office/Administrative: I've used a variety of systems for accounting purposes and I'm familiar with Microsoft office. I'm quick and easy to learn new things if I'm unfamiliar with a system.

Lampasas, TX 76550  
[tbenton5416@yahoo.com](mailto:tbenton5416@yahoo.com)



ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the approval, denial or approval with modification(s) the Preliminary Plat of Hidden Oaks.

Requested By: Becky Sims, Zoning Administrator

Submitted By: Becky Sims, Zoning Administrator

Date Submitted: November 7, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

The property is described as Hidden Oaks Subdivision, 4.00 acres out of the C.K. Reese Survey, Abstract No. 581, a subdivision in the City of Lampasas Extraterritorial Jurisdiction (ETJ) and County of Lampasas, generally known as 1511 FM 1478 Lampasas, Texas. Brister Construction, LLC. (David and Jan Brister) are planning on the developing the 4 acres into 12 lots to build 12 homes. The developer does intend on the 4.00 acres being annexed into the City limits. The building lot lines and street width meet the subdivision regulations. The cul-de-sac radius is adequate for fire protection. The subdivision will require curb and gutter. City Water and Electric are available. Sewer will require a bore across FM 1478. The preliminary plat meets requirements outlined in Division 2- Preliminary Plat Section 70-126 to 70-136.

The Planning and Zoning Commission reviewed the preliminary plat on November 7, 2019 and recommended approval to Council

**Recommendation:**

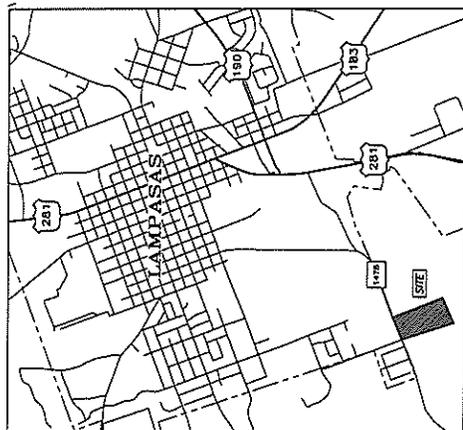
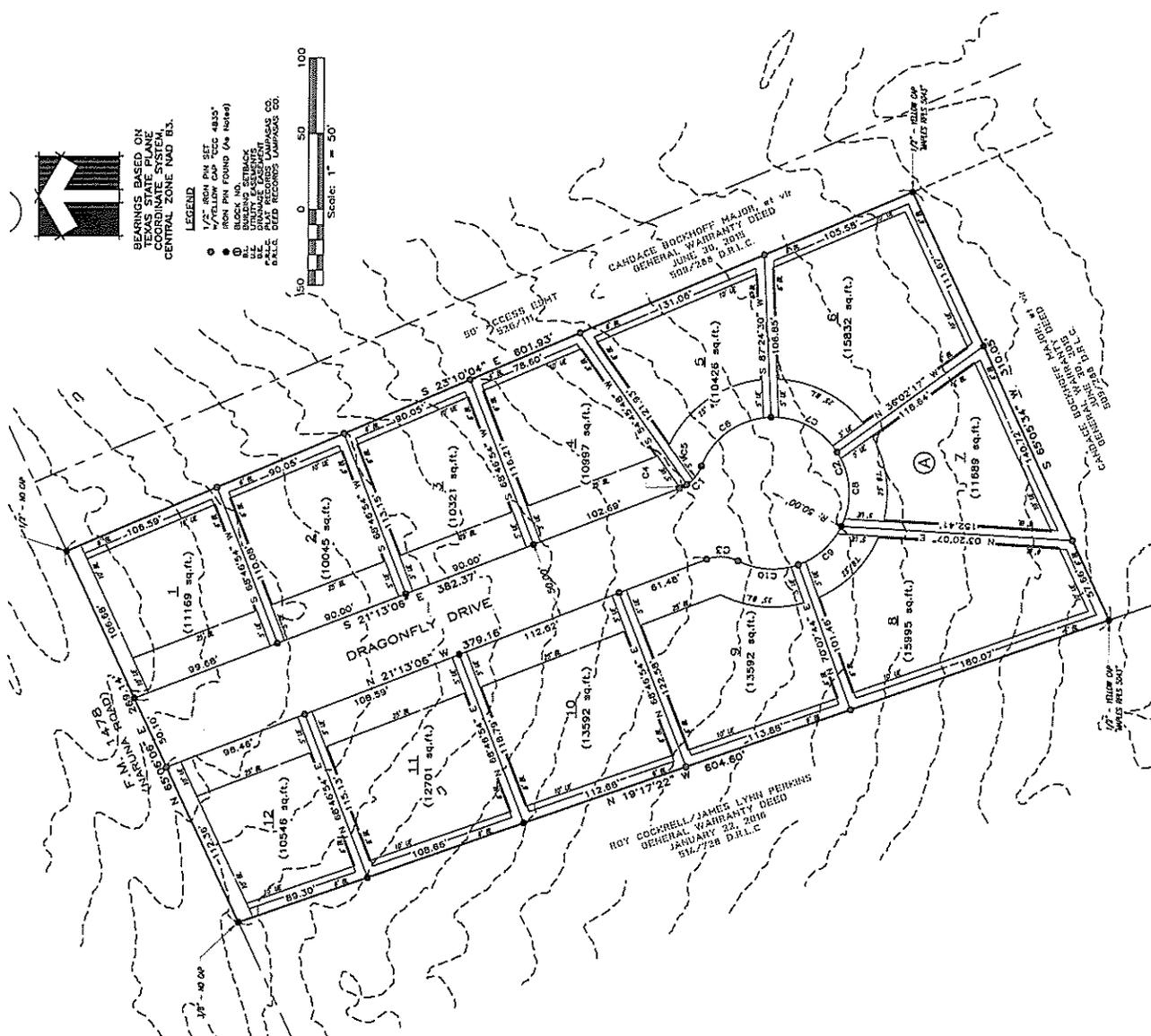
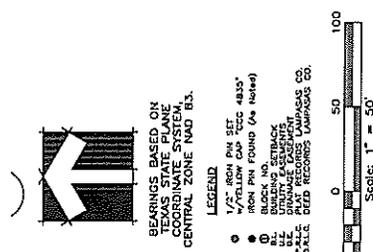
To consider a motion to approve the Hidden Oaks Subdivision Preliminary Plat.

City of Lampasas  
Staff Report (Hidden Oaks)  
Planning and Zoning Board

Subject Property	The property is described as Hidden Oaks Subdivision, 4 .00 acres out of the C.K. Reese Survey, Abstract No. 581, a subdivision in the City of Lampasas Extraterritorial Jurisdiction (ETJ) and County of Lampasas, generally known as 1511 FM 1478 Lampasas, Texas.
Summary	Brister Construction, LLC. (David and Jan Brister), is asking the Commission to consider approval of the Preliminary Plat of Hidden Oaks. The proposed development is 4.00 acres and they plan on building 12 homes. The developer does intend on the 4.00 acres being annexed into the City Limits.
Characteristics	This property is located in Lampasas County. The 4.00 acres is located across from Diamond Ridge Subdivision. The building lot lines and street width meet the subdivision regulations. The cul-de-sac radius is adequate for fire protection. The subdivision will require curb and gutter.
Utilities	City Water and Electric are available. Sewer will require a bore across FM 1478.

FOR REVIEW PURPOSES ONLY  
 THIS SURVEY IS PRELIMINARY AND SHALL NOT BE USED OR  
 RELED UPON AS A FINAL SURVEY  
 CLYDE COLBERT, JR.  
 P.L.S. NO. 4833-0  
 10/24/2019

PRELIMINARY PLAT OF  
**HIDDEN OAKS**  
 4.00 ACRES OUT OF THE C.K. REESE SURVEY, ABSTRACT No. 581,  
 A SUBDIVISION IN THE CITY AND COUNTY OF LAMPASAS, TEXAS



VICINITY MAP  
 (N.T.S.)

NO.	DELTA	RADIUS	ARC	CHORD	CHORD
				DIRECTION	DISTANCE
C1	48°11'23"	25.00'	21.03'	S 45°18'47" E	20.41'
C2	276°22'46"	50.00'	241.19'	S 68°46'54" W	66.67'
C3	48°11'23"	25.00'	21.03'	N 07°52'36" E	20.41'
C4	12°27'46"	25.00'	5.44'	N 27°26'59" W	5.43'
C5	35°43'37"	25.00'	15.59'	N 51°32'40" W	15.34'
C6	67°50'26"	50.00'	59.20'	N 35°29'16" W	55.80'
C7	58°37'57"	50.00'	51.17'	N 27°44'56" E	48.96'
C8	58°45'43"	50.00'	51.28'	N 86°28'46" E	49.06'
C9	44°18'06"	50.00'	38.66'	S 42°01'19" E	37.70'
C10	46°50'33"	50.00'	40.88'	S 03°33'00" W	39.75'

PLAT NOTES:

- TOTAL ACREAGE: 4.00 ACRES
- NO. OF LOTS: 12 (RESIDENTIAL)
- OWNER/DEVELOPER: DAVID L. & JAN M. BRISTER  
 5005 WEST FM 890  
 LAMPASAS, TEXAS 76850  
 512-734-3812
- ELECTRICAL SERVICE PROVIDED BY THE CITY OF LAMPASAS
- WATER SERVICES PROVIDED BY THE CITY OF LAMPASAS
- SEWER SERVICES PROVIDED BY THE CITY OF LAMPASAS
- ALL SUBDIVISION ARE SHOWN TO LIE WITHIN ZONE C PER FEMA MAP #480-50 DATED JANUARY 02, 1991, 1982 AND ZONE X PER FEMA MAP #48089 0225 B DATED JANUARY 02, 1991.
- ALL LOTS LIE WITHIN THE EXTRA TERRITORIAL JURISDICTION OF LAMPASAS. BASED UPON DESIGN CALCULATIONS AND COORDINATION WITH THE CONSULTING ENGINEER FOR THE CITY, NO ON-SITE DETENTION WILL BE REQUIRED FOR THIS SUBDIVISION.
- BOUNDARIES WILL BE COMPLIANT WITH SECTION 70-206 OF THE LAMPASAS SUBDIVISION CHAPTER. THE CURB AND WALK WILL BE 50 FEET FROM THE FACE OF THE CURB.
- THIS TRACT IS SUBJECT TO THE ZONING AND SUBDIVISION ORDINANCES IN PLACE AT TIME OF PLAT (OCTOBER, 2019).

**TRIPLE C SURVEYING CO.**  
 P.O. Box 544 - Lampasas, Texas 76850  
 email: admin@triplecsurveying.com  
 www.triplecsurveying.com Firm No. 10192916  
 SHEET: 1 OF 1

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City of Lampasas  
Planning and Zoning Board  
Staff Report  
(Specific Use Permit (SUP) - 206 S Walnut- Esparza)

- Subject Property      The property is described as the Block 17, Lots 1 & 2 of the LSC 1<sup>st</sup> Addition; commonly known as 206 S. Walnut, Lampasas Texas.
- Request                The property owner is requesting a Specific Use Permit (SUP) to allow for Offices, General Business and Professional use of existing 2-story accessory structure located towards the rear of property near alley of Block 17, Lots 1 & 2 of the LSC 1<sup>st</sup> Addition; in an area zoned Two-Family Residential District Duplex “2F”
- Offices, professional, and general business**-a room or group of rooms used for the provision of executive, management and/ or administrative services. Typical uses include administrative offices and services including real estate, insurance, property management, investment, personnel, travel, secretarial services, telephone answering, and business offices of public utilities, organizations and associations, but excluding medical offices.*
- Notification           All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty five (25) notices to property owners within 200 feet of the applicant’s property. As of the date of this report one (1) letters has been returned in favor of the request and none in opposition.
- Consideration        In making a determination for a change of Zoning, the Planning and Zoning Board and the City Council shall consider the factors outlined in Section 34 Specific Use Permits City of Lampasas Zoning Regulations. The purpose of this overlay district is to allow certain uses within base zoning districts that, under most circumstances, would not be compatible with other permitted uses but with certain conditions and development restrictions may be compatible.

10/04/2019

To Whom it may concern.

From: Juan Esparza  
512-564-3552

The Cauthen House is a very historic property and a vital part of the local history. The historical integrity of the house has been maintained for years and will continue to be preserved, In the future at some point in time I plan to utilize it for small professional offices such as attorneys, accountants, healthcare professionals and any other small business as well as a primary home.

It is important to note that the property has been utilized in the past for commercial purposes including as the Gough Bakery, Fuller's BBQ, Dee's BBQ, and various shops and a sandwich shop. The City of Lampasas has allowed these commercial uses in the past and I am herein requesting that the zoning be changed so that I may open small professional offices on the location since I have now purchased the property.

Thank you

Juan Esparza





**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST  
(Esparza-Specific Use Permit- Request)**

I own 206 S Walnut, [address] in Lampasas, Texas.

At this time, I  (do) **or**  (do not) plan to attend the Public Hearing noted above.

**Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.**

As a property owner who may be affected by the requested change, I want the Board to know that I,  (protest) **or**  (approve) the requested (specific use permit) zoning change(s) that the Applicant has asked the Board to grant.

**Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.**

My support/objection to the request is because:

- (1) Our full support.
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Ronan Vinzant Date 10/30/19, 20 19

Written Form Received by City Staff on: 10-30-19, 20\_\_ by BAB.

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST  
(Esparza-Specific Use Permit- Request)**

I <sup>represent</sup> own 201 W. First St., [address] in Lampasas, Texas.

At this time, I \_\_\_\_\_ (do) **or**  (do not) plan to attend the Public Hearing noted above.

**Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.**

As a property owner who may be affected by the requested change, I want the Board to know that I, \_\_\_\_\_ (protest) or  (approve) the requested (specific use permit) zoning change(s) that the Applicant has asked the Board to grant.

**Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.**

My support/objection to the request is because:

- (1) \_\_\_\_\_  
—
- (2) \_\_\_\_\_  
—
- (3) \_\_\_\_\_

(Further information may be written on back of this sheet, if additional space is needed.)

Signed James Herron Date 10-31-, 2019

Written Form Received by City Staff on: B. Sims, 2019 by 10-31-19

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City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the appointment of Board Member to the Lampasas Airport Advisory Board

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: November 4, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

This item has been placed on the agenda to appoint John Fingerhut to the Airport Advisory Board to fill the vacancy left by Wayne Harbin. The board is in favor of his appointment to the board.

**Recommendation:**

To consider a motion to appoint John Fingerhut to the Lampasas Airport Advisory Board.

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**City Manager**ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding quotations and funding options for curb and gutter project in the 400 block of Chestnut.

Requested By: Finley deGraffenried, City Manager

Submitted By: Rickie Roy, Public Work Director

Date Submitted: November 4, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Staff obtained a quote from Canales Dibble Contractors, Inc. for the curb, apron and handicap ramp in the amount of \$11,850.00 and from Lone Star Paving for street repair in the amount of \$6,429.88. The total estimated cost is \$18,279.88. Hail Construction was not able to provide a quote prior to publication deadline. Funding for this project is not a budgeted item.

Attachments:

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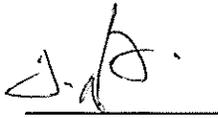
**Summary Statement:**

This item is placed on the agenda to discuss quotations and funding options for a curb and gutter project in the 400 block of Chestnut. Over the past year the First Presbyterian Church has been constructing a new Fellowship Hall. As the construction is in the completion stages the contractor and congregation have been looking at the condition of Chestnut Street in front of the Church. While the Church does have adequate handicap parking in the lot behind the Church they wanted to bring this item before Council for consideration. This strip of road is utilized by the community on a regular basis for church services and funerals. This item has been discussed in detail at the last two (2) City Council Meetings. At this time, Staff has investigated possible available funding; however; it appears all funds have been allocated towards budgeted projects. The Avenue E estimated costs are included for you information.

**Recommendation:**

Council may consider a motion based on discussion in workshop.

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**City Manager**ITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the replacement HVAC unit at the Hostess House in an amount not to exceed \$4800.00.

Requested By: Finley deGraffenried, City Manager

Submitted By: Chris Eicher, Parks & Recreation Director

Date Submitted: November 4, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

Quotes to replace the HVAC unit for the Hostess House were received from Miller's Service Company in the amount of \$5298.00, All Seasons Service in the amount of \$5850.00 and Tex-Air HVAC in the amount of \$4800.00.

Attachments:

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**Summary Statement:**

As part of transitioning the day to day operations of the Hostess House from the DRT to the City a substantial inspection was conducted that identified housekeeping items that included maintenance. Council was provided this list at the October 14, 2019 Council Meeting. The HVAC system was an item identified that needed to be replaced. Mr. Eicher requested quotes from three local contractors to replace the 5 ton unit. All of the local contractors have done work for the City previously, are qualified and competent to perform the work as required. Staff recommends approving the quote from Tex-Air as the lowest quote. They previously installed the units and are familiar with the system.

**Recommendation:**

To consider a motion to approve the quote from Tex-Air in the amount of \$4800.00 to replace the 5 Ton HVAC system at the Hostess House.

Miller's Service Company  
HVAC \* Refrigeration \* Electrical  
LAMPASAS, TEXAS 76550  
Lic. #TACLB012442C  
(512) 556-6585

# JOB ESTIMATE

TO City of Lampasas  
Hostess House

PHONE 512-734-0278 DATE 10-11-19  
JOB NAME/LOCATION ceicher@cityoflampasas.com

JOB DESCRIPTION:

Quote to replace STON system on \$15298.00  
HVAC #13ACA60A01757 S#8378 W41103702  
(price includes parts + labor)

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE.  
IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL  
PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH  
MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE  
WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

ESTIMATED JOB COST 5298.00  
ESTIMATED BY Ju Tub

ALL SEASONS SERVICE, INC.

P.O. BOX 1491  
 LAMPASAS, TX 76550  
 512-556-4000

# Estimate

Date	Estimate #
11/6/2019	6756

Name / Address
City of Lampasas 312 East Third Lampasas, Tx. 76550

P.O. No.	Other
Hostess House a/c	Replace Complete System

Description	Qty
A/C permit	1
Rheem/5 Ton/14 Seer/Electric heat/Fan Coil/3 Phase 230 volt Condenser/Heat Kit/R-410A Freon	1
Copper line set connection	1
Torch/fittings/15% solder	1
Drain line, connection	1
Supply box connection	2
T'stat- heat/cool	1
Pad	1
Vibration Blocks 4x4	8
Duct Sealer/Tape/Glue	1
Drain pan, emergency	1
Copper line flush kit/Clean existing copper lines/Old oil is not compatible with the new freon	1
Warranty/10yr compressor/2 yr labor/7 yr parts/with online registration	1
Technical time 2 men	1
TACLB023160E	
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	\$5,850.00

Signature \_\_\_\_\_

# Tex-Air HVAC, Inc.

107 N. Key Ave  
 Lampasas, TX 76550  
 TACLA22546C  
 (512) 556-8695 / (512) 863-9841 (Office)  
 (512) 556-5595 (Fax)  
[texairhvac@att.net](mailto:texairhvac@att.net)

Proposal Submitted To	CITY OF LAMPASAS	Date	11/06/2019
Email	<a href="mailto:Ceicher@cityoflampasas.com">Ceicher@cityoflampasas.com</a>	Job Location	Lampasas
Phone			

**Description below to be billed in full upon completion**

5TON HVAC CHANGE OUT

**Includes:**

5TON SYSTEM

FLUSH LINE SET

TIE INTO EXISTING PLENUMS

NEW TSTAT

5 YEAR PARTS WARRANTY

Includes labor, material and tax

**Total HVAC: \$4,800.00**

All material is guaranteed to be as specified. All work to be completed in workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above estimate.

All agreements are contingent upon strikes, accident or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

*Staff*

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**SUBJECT:**

**SELECT AND ANNOUNCE POSSIBLE WINNER OF WEB SITE PHOTO CONTEST ENTRY.**

REQUESTED BY: Monica Wright, Director of Information Systems

SUBMITTED BY: Monica Wright, Director of Information Systems

DATE SUBMITTED: November 4, 2019 FOR THE AGENDA OF: November 12, 2019

Expenditure Required: \$0.00

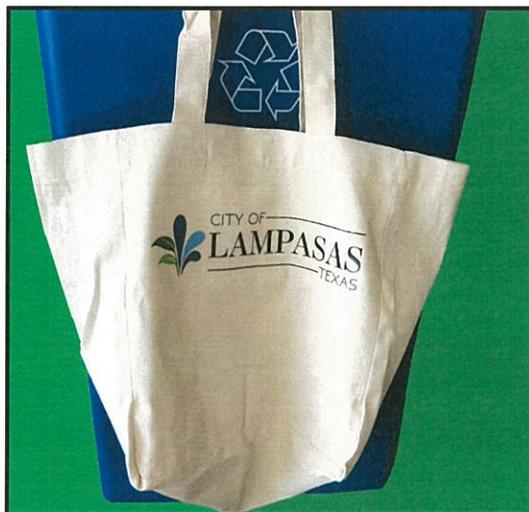
Available Funding: \$0.00

Attachments: Memo and October photo contest entries

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**SUMMARY STATEMENT:**

The contest winner, if selected, will receive a City of Lampasas recyclable grocery tote and posting of their photo on the website.



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**RECOMMENDATION:**

Staff would like to make the recommendation that you take into consideration the photo contest rules that state: “Any photos that tell part of the story or show the area of the city of Lampasas are eligible. Only photos taken within the city of limits of Lampasas will be considered. Buildings, landscapes, events and other City related scenes are all acceptable. Inappropriate material will be rejected. Pictures showing nudity or that are not viewable by a general audience are considered inappropriate. This is a photo contest. All images must be original photographs. The photo must have been taken by the contestant or a family member and all rights to the photo must be the property of the contestant or that family member. Digitally enhanced photos are acceptable. Any photo complying with the rules can be the monthly winner. The monthly winner is chosen by the City Council of the City of Lampasas. Winners receive a City of Lampasas recyclable grocery tote and posting of the photo on the City of Lampasas web site. Entries will be judged on visual appeal, color, content, and composition. Your photo can be taken with any type of camera, but we would prefer images converted to digital format (.jpg.) One photo entry per person per month.”

## Entry 1

Ashley Mills

[Kaleighsmom2010@gmail.com](mailto:Kaleighsmom2010@gmail.com)

“Sunday Morning at the Creek” was taken at W.M. Brook Park in Lampasas, TX.



## Entry 2

Marion Lemari

[marion.lemari@gmail.com](mailto:marion.lemari@gmail.com)

“Water Forest” was taken at Hancock Springs in Lampasas, TX.



### Entry 3

**Bob Chapman**

[bchapman50@msn.com](mailto:bchapman50@msn.com)

“Lampasas Sunset” was taken on 580 West in Lampasas, TX.



## Entry 4

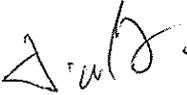
Crystal Moon

[crystalkmoon@gmail.com](mailto:crystalkmoon@gmail.com)

“Small Town Serenity” was taken at the courthouse square in Lampasas, TX.



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**City Manager**ITEM NO. 7.12

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the funding for contract services with H & H Tree Services to install and remove Christmas lights at W.M. Brook Park in an amount not to exceed \$30,000.00.

Requested By: Chris Eicher, Director of Parks & Recreation

Submitted By: Chris Eicher, Director of Parks & Recreation

Date Submitted: October 29, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

This is a budgeted item through HOT Fund account 40-599-5399. This project was initially contracted in 2015 for in excess of \$60,000.00, one previous contractor (2016) was unable to perform the requirements of the installation and was not contacted to provide a quotation.

Attachments:

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**Summary Statement:**

The City has utilized the services of H & H Tree Services to install and remove Christmas lights the past few years. The City has been pleased with their work. They have been organized, met deadlines and ensure the lights are stored and labeled at the end of the season. The services agreement between the City of Lampasas and H & H Tree Services states that they will be paid \$10,000.00 upon execution of the agreement, \$10,000.00 upon completion of the install and the final installment of \$10,000.00 when the lights are removed and placed in storage.

**Recommendation:**

To consider a motion to approve funding in the amount of \$30,000.00 to H & H Tree Service to install Christmas Lights at the W.M Brook Park.

# Up Your Tree Services

## Up Your Tree Service!

www.UpYourTreeService.com



### Invoice

Date 10/25/19  
 Rep. Lucien  
 Terms \_\_\_\_\_

512-734-2961 • 512-734-1122 • P.O. Box 70 Lometa, TX 76853

Customer City of Lampasas  
 Address 3RD St L  
 City Lampasas State TX Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Bill-To \_\_\_\_\_

Quantity	Item	Description	Unit Price	TOTAL
		City of Lampasas christmas lights - start installation 10/21/2019 complete by Nov 27, 2019 Take down lights and complete by Jan 31, 2020		
		Total For installation and removal.		30,000.00
		Thank you, Lucien Redding Hedges		

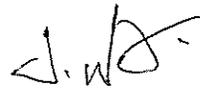
Notes

599 5399  
 CE # 40-574-5275  
 APPROVED CE

Subtotal	30,000.00
Sales Tax	0
Shipping	
Misc.	
Balance Due	30,000.00

10/25/19

Customer Signature \_\_\_\_\_ Date 104

  
City Manager

ITEM NO. 7.13

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the award of bid to Wright Asphalt Products in the amount of \$2.15 per gallon of CRS-2 as needed by the City.

Requested By: Carlos Garcia, Street Superintendent

Submitted By: Rickie Roy, Public Works Director

Date Submitted: October 22, 2019

For the Agenda of: October 28, 2019

**Procurement and Funding Statement:**

The procurement process was followed for this project through the solicitation of sealed bids. Funding for this project is allocated from fund 10-551-5445 (\$50,000.00)

Attachments: Bids Tabulation Sheet

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**Summary Statement:**

The request for sealed bids on this project was published on October 4, 2019 with a bid opening on October 18, 2019. A total of one (1) bid was received in response to the solicitation. The bid came in from Wright Asphalt Products. Wright Asphalt Products is qualified and able to provide the material as specified in the specifications. Staff anticipates using 10,000 gallons which equates to \$21,500.00.

**Recommendation:**

To consider a motion to award the bid contract to Wright Asphalt Products in the amount of \$2.15 a gallon with an estimated cost of \$21,500.00 for this specific material and not to exceed \$24,000.00.

**CITY OF LAMPASAS TEXAS**  
 312 East Third Street  
 Lampasas, Texas 76550  
 (512) 556-8315 (512) 556-2074 fax



**Request for Sealed Bid**  
 (This is not an order)

**Vendor:** Wright Asphalt Products  
 11931 Wickchester Land #101  
 Houston, Texas 77043

**Bid No.:** 19/20-STR-01

**Date:** 10/2/19

**Bids Opening:** 10/18/19  
 2:00 p.m.

**Delivery Date:** VARIOUS DATES

**Deliver To:** VARIOUS LOCATIONS WITHIN LAMPASAS

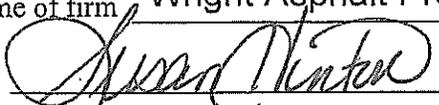
**Type Carrier:** Tanker Trucks - As Available

**RESPONDERS:** Please provide sealed bids for materials and/or services for the project identified below. The right is reserved to accept or reject all or any part of your offer, and to accept the offer the City Council considers the most advantageous to the City. The Contract for this project will be awarded on the basis of **lowest responsible bidder** or "best value for the City". By submitting this bid the undersigned hereby certifies this bid has been independently arrived at and that price, terms, or conditions appearing or applicable hereto have not and will not be disclosed by or on behalf of the bidder to any other bidder or competitor. **\*\* Delivery of emulsion to take place from October 22<sup>nd</sup> through September 30, 2020 on an as needed basis\*\***

Item No.	Quantity	Unit	Description	Unit Price	Total
1.		Gallon	CRS-2 Emulsion meeting or exceeding TXDOT item #300  NOTE: Delivery of emulsion to take place from October 22, 2019 through September 30, 2020 on an as needed basis.  DELIVERED LOADS ARE BASED ON FULL TRANSPORTS LOADS CANCELLED IN TRANSIT WILL BE BILLED AT COST RETURNED LOADS WILL BE BILLED AN ADDITIONAL ONE-HALF OUTGOING FREIGHT DEMURRAGE: 2 FREE HOURS THEN \$100 PER HOUR OVERNIGHT CHARGE: \$750 PER TRUCK PER NIGHT PUMP CHARGE: \$100 PER TRUCK PER LOAD (NOT PROVIDED FOR HOT PRODUCTS)	\$ 2.15	AS NEEDED
<b>Total:</b>					<b>\$2.15/GALLON</b>

The undersigned hereby offers to furnish and deliver the materials or services specified above at the prices and terms therein stated and in strict accordance with the specifications and general conditions of bidding, all of which are a part of this offer. This offer is not subject to withdrawal.

Name of firm Wright Asphalt Products Deliver Date 1 day (24 hours)

By  Telephone (281) 452-9084 / (800) 882-6541

Susan Hinton, Contracts Admin  
 shinton@wrightasphalt.com  
 Companywide: info@wrightasphalt.com

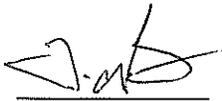
Lawton Carlton, Representative  
 lcarlton@wrightasphalt.com  
 Cell: (210) 913-7792

The City of Lampasas  
312 East Third  
Lampasas, Texas 76550

Bid	Emulsion
Bid Date	10/18/2019
Open Date	10/18/2019
Time	2:00 P. M.

Open #	Name/Address	Per Gallon	Total
1	Wright ASPHALT	2.15	AS needed
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

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City ManagerITEM NO. 7.14

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the award of quote to Air-Mac for the purchase of a 60 Horsepower Gardner Denver Blower Unit for the pretreatment plant in the amount of \$10,156.00.

Requested By: Van Sims, Water & Wastewater Operations Manager

Submitted By: Rickie Roy, Director of Public Works

Date Submitted: November 5, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

The Procurement Process was followed to obtain the requested item by Staff soliciting quotes from three (3) vendors and received responses from Air-Mac \$10,156.00, Environmental Improvements Inc., \$12,351.00 and Newman Regency \$11,881.00.  
82-580-5417 (\$45,000.00)

Attachments: Formal Quotes

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**Summary Statement:**

The Wastewater Department is asking Council to accept the quote from Air-Mac and approve the purchase of the Gardner Denver Blower Unit for the pretreatment plant in the amount of \$10,156.00. We are asking to purchase this blower as a replacement for a damaged blower unit. Staff found that the unit was not producing the required air flow, after inspection, we found a bearing was out and causing the unit to break belts.

**Recommendation:**

To consider a motion to award the quote to Air-Mac in the amount of \$10,156.00 for the purchase of a Gardner Denver Blower Unit for the pretreatment plant and authorize the City Manager to execute all related documents.



Dallas, TX  
214.879.1010  
214.879.1011 fax

Oklahoma City, OK  
405.632.2510  
405.632.0023 fax

[www.airmac.com](http://www.airmac.com)



TO: City of Lampasas  
ATTN: Van Sims  
EMAIL: vsims@cityoflampasas.com  
PHONE: 512-556-3393  
DATE: November 6, 2019  
RE: G-D Blower  
Quote: 102919RRG3 - 107605  
W/O:

Van,

We appreciate this opportunity of quoting you on a new Gardner Denver 7L RHC.

<b>New Gardner Denver 7L RHC (GAGLDPA)</b>	<b>\$9,881.00</b>
<b>Lead time: Approx. 2-3 weeks ARO</b>	
<b>Approx. Freight from Sedalia MO.</b>	<b>\$275.00</b>

If additional information is required please feel free to contact me.

Thanks,

Ron Gonzales

CC: Jake Roby

**environmental EI<sup>2</sup>**  
**improvements inc.**

PO Box 70  
 Buda, TX 78610

800-374-7008  
 Fax: 512-295-4028

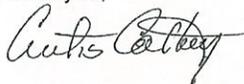
**Quotation**

<b>To:</b> City of Lampasas	<b>DATE:</b> 10/30/2019
<b>ATT:</b> Glenn Adams	<b>DELIVERY:</b> 2-3wks
<b>REF:</b> Blower Replaement	<b>TERMS:</b> net 30
	<b>FOB:</b> Prepay & Add

We are pleased to have the opportunity to offer you the following quotation. Please sign and fax back along with your purchase order or alternate method of payment.

Item	Qty	Description	Unit Price	Extended Price
1	1	GAGLDPA GD blower Sutorbilt Legend 7LP – RHC LS SPL	\$12,351.00	\$12,351.00
2	1	Freight will be added to final invoice		
<b>Total</b>				<b>\$12,351.00</b>

Thank you,



Curtis Cathey

By signing below you authorize Environmental Improvements, Inc. to provide the above mentioned items.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print \_\_\_\_\_

Freight is not included in this quotation and will be added. Quotation will be good for 30 days.

Dallas

Houston

Tulsa

**From:** Matt Cluin <[matt@nrgroup.net](mailto:matt@nrgroup.net)>  
**Sent:** Tuesday, November 5, 2019 11:26 AM  
**To:** Van Sims <[vsims@cityoflampasas.com](mailto:vsims@cityoflampasas.com)>  
**Subject:** Re: Lampasas WWTP Blower

**EXTERNAL email: Exercise caution when opening.**

**\$11,881 plus freight. I'll get you a formal quote soon.**

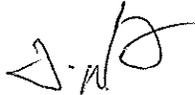
Matt Cluin  
**Newman Regency Group**  
214-957-8320

On Oct 30, 2019, at 8:44 AM, Van Sims <[vsims@cityoflampasas.com](mailto:vsims@cityoflampasas.com)> wrote:

Matt,

Can you please give me a quote for a Blower unit. Gardner Denver  
MODEL: GAGLDPA  
Serial: S319338  
Cat: 7LP  
RPM: 2050

Van Sims  
City of Lampasas  
Water Wastewater Operations Manager  
(512) 556-3393-Office  
(512) 734-0693-Cell  
(512) 5566200 Fax



City Manager

ITEM NO. 7.15

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action concerning an Interlocal Cooperation Agreement between the City of Lampasas and City of Lometa.

Requested By: Jeff Smith, Fire Chief

Submitted By: Jeff Smith, Fire Chief

Date Submitted: November 7, 2019

For the Agenda of: November 12, 2019

**Procurement and Funding Statement:**

N/A

Attachments: Agreement

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**Summary Statement:**

This item has been placed on the agenda for Council consideration of an Interlocal Cooperation Agreement with the City of Lometa to provide fire protection, inspection and investigation services as needed. The City currently operates under an interlocal agreement with Lometa primarily to provide mandated inspection services and investigation services. The interlocal is substantially the same as our current agreement for a term of five (5) years.

**Recommendation:**

To consider a motion to approve the Interlocal Cooperation Agreement with the City of Lometa.

COUNTY OF LAMPASAS §

STATE OF TEXAS §

**INTERLOCAL COOPERATION AGREEMENT**

This **INTERLOCAL COOPERATION AGREEMENT** ("Agreement") is executed as of this the \_\_\_\_ day of \_\_\_\_\_, by and between the **CITY OF LAMPASAS**, State of Texas, and the **CITY OF LOMETA**, Texas, a general law municipal corporation organized under the laws of the State of Texas, acting by and through their duly authorized representatives. The City of Lampasas and the City of Lometa are sometimes referred to herein jointly as the "Parties".

**WHEREAS**, the City of Lometa has need from time to time to retain the services of individuals who are trained, qualified and/or licensed and certified to provide services related to various fire protection, inspection and investigation activities that are necessary within the City's corporate jurisdiction, pursuant to State and local law;

**WHEREAS**, the Lometa City Council and the City Council of Lampasas have each met in an open meeting held in accordance with the Texas Open Meetings Act, Tex. Gov't Code §551.001 et seq. and found that contracting for and with respect to the governmental services hereinafter described will result in increased efficiency and economy to the citizens of each such governmental entity;

**WHEREAS**, the Lometa City Council and the City Council of Lampasas are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code, as amended;

**WHEREAS**, the services made the subject of this Agreement are governmental functions and the Lometa City Council and the City Council of Lampasas desire to contract in a manner to permit the entity providing such service with latitude and discretion to determine the level, quality and funding for such service;

**WHEREAS**, the provisions for record keeping, collection of data and information, and providing reports, together with the on-going monitoring of the level and quality of services provided pursuant to this Agreement, and the continuing right to terminate this Agreement on ninety (90) days notice provide the City Council of Lampasas and the Lometa City Council with significant control and discretion to assure the level and quality of service delivery is satisfactory;

**WHEREAS**, the Lometa City Council and the City Council of Lampasas, acting separately and independently, have found and agreed that the services and consideration herein provided fairly and adequately compensate the City of Lometa and the City of Lampasas for the fair value and cost of the services; and

NOW, THEREFORE, for and in consideration of the covenants, conditions and undertakings hereinafter described, and the benefits to accrue to the citizens of the City of Lometa and the City of Lampasas, the parties contract, covenant and agree to provide certain governmental services and functions as follows:

**ARTICLE I.**  
**PURPOSES, SCOPE AND INTENT**

The purposes and intent of this Agreement to assist the City of Lometa in providing citywide services related to fire protection, inspection and investigation activities that are, from time to time, necessary with the City's corporate jurisdiction. This Agreement shall supersede and replace all prior agreements between the City of Lampasas and City of Lometa with regard to fire protection, inspection and investigation.

**ARTICLE II.**  
**SERVICES, DUTIES AND RESPONSIBILITIES**

During the term, the City of Lampasas will provide professional and volunteer services as follows:

**2.01 Services and Service Area.** The parties agree that, on an "as needed" basis, the City of Lometa may contact the City of Lampasas and request that they make available or assist in making arrangements with the Lampasas City Manager and/or the Lampasas Fire Chief to make available the services of the Lampasas Fire Personnel to perform specific services required and for which the Lampasas Qualified Fire Personnel are qualified and that if the Lampasas Qualified Fire Personnel are available, he/she/they will, as time allows, provide the requested services to the City of Lometa, which services shall be performed only within the City of Lometa jurisdiction. The types of services to be provided include inspection services and fire cause and origin determination services.

**2.02 Inspection Services:** The City of Lometa agrees to compensate the City of Lampasas for inspection services performed by the Lampasas Qualified Fire Personnel, by payment of fees, as set and amended from time to time by the City of Lampasas, and as reflected in the Exhibit "A," attached hereto and incorporated herein for all purposes. The parties agree that any inspections not specifically covered in Exhibit "A" will be charged at the then current Fire Marshal's then current "per hour" base rate of pay.

**2.03 Fire Cause and Origin Determination Services:** The City of Lometa agrees to compensate the City of Lampasas for fire cause and origin determination services and all follow-up investigation services by payment of the City of Lometa's direct costs for providing same, including

costs attributable to personnel time (Fire Marshal's or Lampasas Qualified Fire Personnel cost will be at the then current "per hour" base rate of pay), equipment used (other than City of Lometa provided and outside the normal scope of an investigation, i.e. cranes, heavy equipment, etc.) and other direct costs.

The City of Lampasas agrees that if during a fire cause and origin determination performed by the Lampasas Qualified Fire Personnel, it is discovered that there is a possibility that a crime has been committed, including but not limited to the commission of arson, the Lampasas Qualified Fire Personnel will collect evidence, submit evidence to the proper forensic laboratory for analysis, photograph and complete all necessary diagrams and reports. The Qualified Fire Personnel will file with the City of Lometa Police Department and any other law enforcement agency having concurrent jurisdiction the original of all reports, test results, photographs and diagrams for pursuing charges as may be necessary. The City of Lometa Police Department, in conjunction with the Lampasas Qualified Fire Personnel, will be jointly responsible for conducting all follow-up investigation, as they determine appropriate in their judgment.

Due to the nature of a fire and cause origin determination, it is possible that additional costs may be incurred in the performance of this service by the Lampasas Qualified Fire Personnel. Any additional costs, not identified herein, and not considered to be standard for this type of work, shall be coordinated with the City of Lometa prior to incurring such costs. Any costs that are anticipated to be in excess of Five Hundred Dollars (\$500.00) will require prior approval of the City of Lometa.

**2.04 Requests for Services:** When appropriate and not a detriment to the provision of the service to be provided, requests for service from the Qualified Fire Personnel shall be made in writing, and will provide the specifics for the service requested to be performed. Notwithstanding the proceeding clause, however, the Lampasas Qualified Fire Personnel shall have the authority to conduct appropriate and necessary investigations for the City of Lometa, the City of Lampasas or any other fire department in Lampasas County that falls within the City of Lampasas's service jurisdiction, without the necessity of obtaining prior written requests if requested to do so on-scene by the Police Department or his/her designee, as circumstances dictate. Services may only be provided by the Lampasas Qualified Fire Personnel within the jurisdiction of the City of Lometa under this Agreement. However, when the services are begun prior to obtaining a written request, the Lampasas Qualified Fire Personnel will request and obtain written confirmation as to the requested and performed service, as a follow-up from the requesting entity to memorialize the work performed. It is agreed by both Parties that if a fire occurs that results in the injury or death of any person, the fire "cause and origin" determination investigation is to be initiated immediately, and on occasion will be done without a written request from the City of Lometa to the City of Lampasas to do so. However, in such event, the City of Lometa Police Department will be notified by the City of Lampasas in writing immediately and such services will only be performed within the City of Lometa jurisdiction. The City of Lometa shall notify the City of Lampasas in writing any time the City's jurisdiction is revised.

**2.05 Invoices:** All invoices for services rendered by the Lampasas Qualified Fire Personnel shall be provided to the City of Lometa, in writing.

**ARTICLE III.**  
**TERM OF AGREEMENT, RENEWAL AND TERMINATION**

**3.01 Initial Term.** The initial term of this Agreement shall be five (5) years from the date of execution, unless dissolved pursuant to Section 3.02 below. This Agreement may be renewed for additional terms, if mutually agreed upon in writing by the City of Lampasas and City of Lometa.

**3.02 Dissolution.** Either party may dissolve this Agreement prior to the end of its term by giving thirty (30) days advance, written notice to the other party.

**ARTICLE IV.**  
**LIABILITY/IMMUNITY**

**4.01 City of Lampasas Liability.** The City of Lampasas shall have no liability whatsoever for the actions of or failure to act by, any employees, subcontractors, agents or assigns of the City of Lampasas and the City of Lometa covenants and agrees To assume liability for the Qualified Fire Personnel's performance of services under this Agreement. Nothing in this Agreement shall be construed to waive any immunity from suit or liability enjoyed by the City of Lampasas, its past or present City Council, the City of Lometa, or the City Council of Lometa, or their agents or employees under the law.

**ARTICLE V.**  
**NOTICES**

Except as otherwise specified herein, all notices and demands hereunder shall be in writing and shall be deemed to have been sufficiently given or served for all purposes when presented personally or sent by certified or registered mail, return receipt requested, to any Party hereto at the following addresses:

**CITY OF LAMPASAS**

City of Lampasas  
Atten: Mayor  
312 East 3<sup>rd</sup> Street  
Lampasas, Texas 76550

**CITY OF LOMETA**

City of Lometa  
Atten: Mayor  
P.O. Box 280  
Lometa, Texas 76853

**ARTICLE VI.**  
**MISCELLANEOUS**

**6.01 Policy-Making Authority.** The contracting party providing a service pursuant to the terms of this contract shall have exclusive control, supervision and policy-making authority for and with respect to such service.

**6.02 Other Services.** Nothing in this Agreement shall be deemed to create, by implication or otherwise, any duty, responsibility or right as to either the City of Lometa or the City of Lampasas except with respect to the general provision of the services specifically set forth in this Agreement. This Agreement does not and shall not be interpreted to limit or extend any governmental or proprietary authority for or with respect to the provision of any service or the undertaking of any function or level of service except as specifically set forth herein.

**6.03 Jurisdiction.** Nothing in this Agreement shall be deemed to extend or increase the jurisdiction or authority of either the City of Lampasas or the City of Lometa except as necessary to implement and perform the services and duties provided for in this Agreement. All governmental and proprietary functions and services within the City of Lampasas and not traditionally provided by the City of Lometa, or designated by state law or this Agreement as a service to be provided by the City of Lometa, shall be and remain the sole responsibility of the City of Lampasas. All services within the City of Lometa and not designated in this Agreement as a service to be provided by the City of Lampasas shall be and remain the sole responsibility of the City of Lometa.

**6.04 Governmental Immunity.** Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either the City of Lampasas or the City of Lometa nor to create any legal rights or claim on behalf of any third party. Neither the City of Lometa nor the City of Lampasas waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas.

**6.05 Quality of Service.** Except as specifically provided herein for and with respect to any contracted service, nothing in this Agreement is intended to nor shall be deemed to establish any requirement for, or any specific or implied standard or quality for, any level of service to be provided pursuant to this Agreement. To the extent not inconsistent with the specific terms hereof, and subject to the rights of each party pursuant to § 4.03, the level and quality of services to be provided by each party pursuant to this Agreement shall be established by the budgets, appropriations, resolutions and orders adopted by such governing body in the exercise of its legislative discretion.

**6.06 Contract Supervision and Controls.** The City of Lometa and the City of Lampasas shall each monitor, review and provide contract oversight and supervision of the performance, quality and level of services provided pursuant to this Agreement and the level and quality of services and performance shall be subject to the continuing discretion, acceptance and satisfaction of each party. All records, data, monthly and annual reports and documentation required by this

Agreement shall be timely submitted and, together with citizen comments and observations by employees and officials of the City of Lometa and the City of Lampasas, will provide each party the information required to monitor and supervise such contract services. The City of Lampasas and the City of Lometa each agree to notify the other as soon as reasonably possible in the event the level or quality of any service provided pursuant to this Agreement becomes unsatisfactory and, subject to the continuing right of each party pursuant to § 4.03, to negotiate and/or develop a performance standard reasonably calculated to resolve the issue to the satisfaction of each party.

**6.07 Amendments and Modifications.** This Agreement may not be amended or modified except by written amendment executed by the City of Lampasas and the City of Lometa and authorized by their respective governing bodies.

**6.8 Severability.** In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, but rather this entire Agreement will be construed as if not containing the particular invalid or unenforceable provision or provisions, and the rights and obligations of the parties hereto shall be construed and enforced in accordance therewith. The parties hereto acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is their desire and intention that such provision be reformed and construed on such a manner that it will, to the maximum extent practicable, be deemed to be validated and enforceable.

**6.9 Gender, Number and Headings.** Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires. The headings and section numbers are for convenience only and shall not be considered in interpreting or construing this Agreement.

**6.10 Execution in Counterparts.** This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall be considered fully executed when all parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.

**IN WITNESS WHEREOF**, the parties have executed and attested this Agreement by their officer's thereunto duly authorized as of the first date written above.

**CITY OF LOMETA, TEXAS**

ATTEST:

By: \_\_\_\_\_  
Name: Lindsey Grant  
Title: City Secretary

By: \_\_\_\_\_  
Name: Carlos Garcia  
Title: Mayor

**CITY OF LAMPASAS, TEXAS**

ATTEST:

By: \_\_\_\_\_  
Name: Christina Marez  
Title: City Secretary

By: \_\_\_\_\_  
Name: Misti Talbert  
Title: Mayor



## NOTICE OF RATE CHANGE REQUEST

On November 1, 2019, Southwest Texas Electric Cooperative, Inc. (SWTEC) filed its Application for Interim Update of Wholesale Transmission Rates pursuant to 16 Texas Administrative Code (TAC) § 25.192(h). SWTEC's Application seeks an interim adjustment to the previously approved transmission cost of service and wholesale transmission rate due to transmission investment in excess of the level currently authorized in rates. If approved, the total rate base interim increase will be \$435,765, with a total annual revenue requirement interim increase of \$44,490, and an interim wholesale transmission rate of \$0.000951 per kilowatt. The proposed interim revenue requirement increase represents a 207% increase in SWTEC's wholesale transmission revenue requirement. SWTEC has requested that the proposed transmission rate be implemented as soon as possible.

Because the Application requests a revision to SWTEC's wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to 16 TAC § 25.192.

A complete copy of SWTEC's Application is available for inspection at the offices of McGinnis Lochridge, LLP, 600 Congress Ave., Suite 2100, Austin, Texas 78701.

Persons who wish to intervene in or comment upon these proceedings should notify the Public Utility Commission of Texas as soon as possible, as an intervention deadline will be imposed. 16 TAC § 25.192(h)(4)(A) establishes an intervention deadline of 21 days from the date service of notice is completed. A request to intervene or for further information should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326 and reference Docket No. 50201. Further information may also be obtained by calling the Public Utility Commission at (512) 936-7120 or (888) 782-8477. Hearing- and speech-impaired individuals with text telephones (TTY) may contact the commission at (512) 936-7136.

**Southwest Texas Electric Cooperative, Inc.**



## NOTICE OF RATE CHANGE REQUEST

On November 1, 2019 South Texas Electric Cooperative, Inc. ("STEC") filed its Application for Interim Update of Wholesale Transmission Rates. STEC's Application seeks an interim adjustment to its previously approved transmission rate in Docket No. 47468, *Application of South Texas Electric Cooperative, Inc. for Interim Update of Wholesale Transmission Rates*, due to transmission investment in excess of the level currently authorized in rates.

If approved, the transmission invested capital interim increase will be \$30,938,306 with a revenue requirement interim increase of \$4,808,706. STEC's interim wholesale transmission rate would become \$1.235536 per kW.

Because the Application requests a revision to STEC's wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to the Substantive Rules of the Public Utility Commission of Texas ("Commission").

A complete copy of STEC's Application may be reviewed online on the Commission's website.

Persons who wish to intervene in or comment upon the proceeding should notify the Commission as soon as possible as an intervention deadline will be imposed in accordance with Commission rules. In all correspondence regarding STEC's Application sent to the Commission, Docket No.50174 should be referenced. A request to intervene or request for further information should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326. Further information may also be obtained by calling the Commission at (512) 936-7120 or (888) 782-8477. Hearing and speech-impaired individuals with text telephones (TTY) may contact the

Commission at (512) 936-7136. STEC has requested an intervention deadline of 21 days after the filing of Notice, in accordance with 16 TAC § 25.192(h)(4)(A). If STEC's request is granted, the intervention deadline will be Friday, November 22, 2019.

4827-1829-7259



## NOTICE OF RATE CHANGE REQUEST

On October 31, 2019, Bandera Electric Cooperative, Inc. (Bandera) filed its Application for Interim Update of Wholesale Transmission Rates Pursuant to 16 Texas Administrative Code (TAC) § 25.192(h). Bandera's Application seeks an interim adjustment to the previously approved transmission cost of service and wholesale transmission rate due to transmission investment in excess of the level currently authorized in rates. If approved, the total rate base interim increase will be \$15,455,760, with a total annual revenue requirement interim increase of \$1,374,808, and an interim wholesale transmission rate of \$0.060755 per kilowatt. The proposed interim revenue requirement increase represents a 48.4% increase in Bandera's wholesale transmission revenue requirement. Bandera has requested that the proposed transmission rate be implemented as soon as possible.

Because the Application requests a revision to Bandera's wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to 16 TAC § 25.192.

A complete copy of Bandera's Application is available for inspection at the offices of McGinnis Lochridge, LLP, 600 Congress Ave., Suite 2100, Austin, Texas 78701.

Persons who wish to intervene in or comment upon these proceedings should notify the Public Utility Commission of Texas as soon as possible, as an intervention deadline will be imposed. 16 TAC § 25.192(h)(4)(A) establishes an intervention deadline of 21 days from the date service of notice is completed. A request to intervene or for further information should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326 and reference Docket No. 50189. Further information may also be obtained by calling the Public Utility Commission at (512) 936-7120 or (888) 782-8477. Hearing- and speech-impaired individuals with text telephones (TTY) may contact the commission at (512) 936-7136.

**Bandera Electric Cooperative, Inc.**