

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, December 9, 2019
5:30 p.m. Workshop
7:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, December 9, 2019 in the City Council Chambers located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion regarding amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal year of October 1, 2018 to September 30, 2019. *(pgs. 3-4)*
3. Discussion regarding format of workshop and regular session. *(pgs. 5-6)*
4. Discussion regarding building permit fee schedule, due to passage of House Bill 852. *(pgs. 7-8)*
5. Discussion regarding any item on the regular agenda
6. Adjourn Workshop Session

**REGULAR SESSION
7:00 P.M.**

ANNOUNCEMENTS

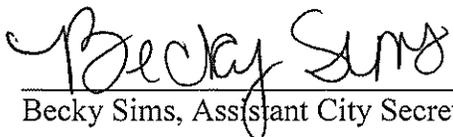
- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
- D. Community Champion

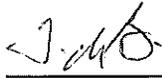
	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on November 25, 2019	9-16
3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from November 1, 2019- November 30, 2019	17-22
4.0	BOARDS/DEPARTMENT REPORTS	N/A
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> • City Hall • Demographics • Open Positions • Shop and Lab • Best of the Best 	23-24
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A
7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the selection of the website photo contest	25-30
7.2	Discussion regarding amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal year of October 1, 2018 to September 30, 2019.	31-32
7.3	Discussion and possible action to approve a street closure request for a Corvettes on the Square event on January 18, 2020.	33-34
7.4	Discussion and possible action regarding appointment of board member to Zoning Board of Adjustment.	35-38

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 6th day of December 2019 at 1:15 pm


 Becky Sims, Assistant City Secretary


City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2018 to September 30, 2019

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: December 4, 2019

For the Agenda of: December 9, 2019

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Discussion regarding the FY 2018-2019 budget amendments.

Recommendation:

Discussion only.

EXHIBIT A

Line Item Number	Description	Original Budget	Actual	Amendment Needed
General Fund (10)				
#1.	Increase to General Fund Balance for year end. Monies from excess in Electric Fund Operating Budget, will Transfer from Electric Fund.			\$ 100,000.00
	TOTAL AMENDMENTS FOR GENERAL FUND			<u>\$ 100,000.00</u>
#2.	Transfer to Golf Course Fund to cover shortfall in revenues. Monies from excess in Electric Fund Operating Budget, will Transfer from Electric Fund.			\$ 56,653.02
	TOTAL AMENDMENTS FOR GOLF COURSE FUND			<u>\$ 56,653.02</u>
#3	Transfer to Animal Shelter to cover accelerated purchase of vehicle *Note: County was not billed for one-half the cost of this vehicle. Monies form excess in Electric Fund Operating Budget will Transfer from Electric Fund. (Balance left in Electric Fund will be \$105,353.99)			\$ 10,548.99
	TOTAL AMENDMENTS FOR ANIMAL SHELTER FUND			<u>\$ 10,548.99</u>
	TOTAL ALL AMENDMENTS FROM ELECTRIC FUND			<u>\$ 167,202.01</u>


City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding format of workshop and regular session.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: December 5, 2019

For the Agenda of: December 9, 2019

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the workshop agenda to allow Council discussion and direction on possible modifications to regular meetings. Currently regular meetings consist of a workshop beginning at 5:30 p.m. and regular session beginning at 7:00 p.m. Council may opt to change the meeting times to allow regular session to begin immediately following workshop, in the event business in workshop concludes before 7:00 p.m. Council determines the time and location of meetings; generally by Resolution or Ordinance, however; Council may consider a change in format by motion. Council may continue to manage meetings-allowing breaks, modifying the order of business, and conducting closed session- in the best interest of time and efficiency.

Recommendation:

Discussion only

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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding building permit fee schedule, due to passage of House Bill 852.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: December 6, 2019

For the Agenda of: December 9, 2019

Procurement and Funding Statement:

Attachments: 2018 Fee Spreadsheet

Summary Statement:

HB 852 specifically states that determining the amount of a building permit or inspection fee in connection with the construction or improvement of a residential dwelling cannot be based on the value of the dwelling or cost of constructing or improving the dwelling. Currently the fee is based on the material/labor of the job; with a base fee of \$25 with an additional \$5.00 per \$1,000.00 of valuation. In researching how other cities are charging for these improvements; it is the desire of the building department to use a flat rate as follows:

Carports- \$35.00
Residential Remodel- \$100.00
Roof- \$65.00
Storage Building- \$35.00
Swimming Pool- \$200.00
Fences- \$35.00

The above flat rates are based on the average of permit fees for 2018 for each specific job type.

Recommendation:

Discussion Only

2018

ROOF	STORAGE SHED	CARPORT	FENCE	SWIMMING POOLS	REMODELS	DRIVEWAY/ SLAB
\$ 65.00	\$ 25.00	\$ 35.00	\$ 35.00	\$ 277.50	\$ 170.00	\$ 30.00
\$ 60.00	\$ 35.00	\$ 35.00	\$ 30.00	\$ 140.00	\$ 92.50	\$ 30.00
\$ 55.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 395.00	\$ 65.00	\$ 40.00
\$ 50.00	\$ 25.00	\$ 30.00	\$ 55.00	\$ 252.50	\$ 62.50	\$ 40.00
\$ 50.00	\$ 27.50	\$ 40.00	\$ 35.00	\$ 260.00	\$ 30.00	\$ 35.00
\$ 50.00	\$ 25.00	\$ 45.00	\$ 45.00	\$ 95.00	\$ 227.50	\$ 30.00
\$ 45.00	\$ 40.00	\$ 115.00	\$ 30.00	\$ 95.00	\$ 30.00	\$ 100.00
\$ 50.00	\$ 75.00		\$ 30.00		\$ 262.50	\$ 50.00
\$ 45.00	\$ 35.00	\$ 330.00	\$ 45.00	\$ 1,515.00	\$ 40.00	\$ 30.00
\$ 85.00	\$ 45.00	\$ 47.14	\$ 25.00	\$ 216.43	\$ 122.50	\$ 30.00
\$ 80.00	\$ 25.00	FLAT FEE \$35	\$ 45.00	FLAT FEE \$200	\$ 92.50	\$ 30.00
\$ 65.00	\$ 25.00		\$ 35.00		\$ 230.00	
\$ 70.00	\$ 25.00		\$ 45.00		\$ 25.00	\$ 445.00
\$ 50.00	\$ 55.00		\$ 30.00		\$ 105.00	\$ 40.45
\$ 80.00	\$ 25.00		\$ 30.00		\$ 40.00	
\$ 75.00	\$ 25.00		\$ 40.00		\$ 212.50	
\$ 75.00			\$ 35.00		\$ 35.00	
\$ 45.00	\$ 537.50					\$ 85.00
\$ 75.00	\$ 33.63				\$ 620.00	\$ 40.00
\$ 50.00					\$ 36.47	\$ 25.00
\$ 55.00	FLAT FEE \$35		FLAT FEE \$35	\$ 295.00		
\$ 65.00				\$ 40.00		
\$ 120.00				\$ 30.00		
\$ 80.00				\$ 600.00		
\$ 45.00				\$ 185.00		
\$ 50.00						
\$ 70.00					\$ 3,142.50	
\$ 135.00					\$ 120.85	
\$ 30.00						
\$ 1,870.00						
\$ 64.48						

FLAT FEE \$35

FLAT FEE \$100

FLAT FEE \$65.00

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E. THIRD STREET
Monday, November 25, 2019**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Chuck Williamson
Randy Clark
Cathy Kuehne
Delana Toups
Michael White

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator/Asst. City Secretary
Yvonne Moreno, Finance Director
Monica Wright, Information Systems Director
Sammy Bailey, Police Chief
Mandy Walsh, Economic Development Director
Rickie Roy, Public Works Director
Jeffry Smith, Fire Chief
Ronnie Withers, Fire Marshal
Frank Ellett, Building Official

**SPECIAL SESSION
5:30 P.M.**

I. Call to order Special Session

Mayor Talbert called the special session to order at 5:30 p.m.

II. Adjourn into Executive Session

Mayor Pro Tem Monroe moved to adjourn the special session at 5:31 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

1. Section 551.071 (1), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body

III. Adjourn into Special Session

Executive session was adjourned at 5:49 p.m.

SPECIAL SESSION

IV. Discussion and possible action concerning items posted and discussed by Council in Executive Session

Mayor Pro Tem Monroe moved to authorize the City Manager to finalize engagement with Lloyd, Gosselink, Attorneys at Law for development and/or review of documents, agreements, and processes for right-of-way management and telecommunications issues. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

V. Adjourn Special Session

Council member Kuehne moved to adjourn the special session at 5:50 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Talbert called the workshop session to order at 5:51 p.m.

2. Discussion regarding the 1931 Roy L. Thomas Open House Dedication to be held on December 16, 2019

City Manager deGraffenried explained that the Open House Dedication is scheduled for December 16, 2019, 5:30 p.m. to 7:30 p.m. Invitations will be mailed out but it will also be published in the local newspaper to make the public aware. He reviewed a tentative agenda and explained that there would be a slideshow on the TV monitors, hors d'oeuvres will be served, and a guest book will be available for everyone to sign. He also mentioned that on the invitation, everyone is asked to bring an ornament to place on the Christmas trees that are in the Old City Hall building.

3. Discussion regarding an amendment to the Subdivision Regulations regarding cul-de-sacs requirements.

City Manager deGraffenried explained that during a recent plat review, the Fire Marshal noted an inconsistency with the requirements in the subdivision regulations and the Fire Code. The subdivision regulations call for a minimum right-of-way radius of fifty feet (50'); however, it does not specifically call out the paved radius. Previous subdivision plans have been approved with a right-of-way radius of fifty feet (50'), with a paved radius of forty feet (40').

deGraffenried said that City Staff is taking this opportunity to discuss in Workshop Session to explain the issue and a desired amendment regarding cul-de-sacs. City Staff is recommending the following

amendment language to Chapter 70 Subdivisions, Section 70-206 Streets (H) (1) *Turnarounds are to have a minimum right-of-way radius of 50 feet (50') for single-family and two-family use and 60 feet (60') for other uses with minimum paved radius governed by the currently adopted International Fire Code; Appendix Fire Apparatus, Access Roads.*

City Manager deGraffenried deferred discussion to Fire Chief Jeffry Smith and Fire Marshal Ronnie Withers. They explained that this necessary amendment would ensure that there would be enough turning radius for the fire trucks and still allow for off-street parking. Fire Marshal Withers said that the current ordinance is vague and this amendment would make it clear for the developer to comply with.

Council member Clark asked if this recommended change had been submitted to the Planning & Zoning Commission (“P&Z”). City Manager deGraffenried replied no. Council member Clark requested that this item be submitted to P&Z for their review and recommendation to City Council.

Discussions included:

- With this recommended change, it basically isn’t changing anything unless a minimum right-of-way radius easement of at least 55 feet (55’) is listed
 - Must also include a minimum paved surface to comply with current Fire Code
 - Present to P&Z for their consideration and recommendation to City Council
4. Discussion regarding implementation of a tree preservation policy.

City Manager deGraffenried explained that Council member Toups had requested this item be placed on the workshop agenda to allow discussion on Council’s desire for further investigation of a tree maintenance, preservation and mitigation policy or policies.

deGraffenried reviewed the following:

- Pro and Cons
- Vision
- Why is it important/Not important
- Tree varieties
- Administration
- Additional expertise
- Mitigation, Appeal, Exclusions
- Additional information – he reviewed a sample policy from the City of Elm
- Ad Hoc Committee

Council member Toups said that with a lot of development going on, she didn’t want to see developers come in and clear off all the trees, especially the big oak trees that are 75 years old or more. She said that she recently saw that a large oak tree was taken down for a new development. She wished that developers could work around large trees when possible rather just take them down. She felt that these old oak trees are heritage in our community.

Mayor Talbert said that she could not support a policy that would limit or set rules for a homeowner on what they can or can’t do to the trees on their own property.

Council member Clark said that he had mixed emotions as well and the City would have to be very careful because a tree policy could affect utility installations and increase costs.

Council member Toups said that she wasn't proposing the policy to homeowners, she was more concerned with new developers, especially commercial development.

Derrek Eckermann, Eckermann Engineering, said that the City's current landscape requirement in the City's Zoning Ordinance already addresses trees when reviewing development plans, it's just not being followed. Tree removal is not specifically mentioned but remaining trees left on the property count toward the required landscaping standards.

It was the consensus of Council members that City Staff research further, as well as look more closely at the landscape requirements in the City's Zoning Ordinance, and present in a future workshop session.

5. Discussion regarding any item on the regular agenda

There was no discussion.

6. Adjourn Workshop Session

Council member Toups moved to adjourn the workshop session at 6:23 p.m. The motion was seconded by Council member White and with your unanimous vote, the motion carried.

REGULAR SESSION 7:00 P.M.
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ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the regular session to order at 7:00 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentations or proclamations.

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on November 12, 2019

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance for a Specific Use Permit to allow for Offices, General Business and Professional use of existing 2-story accessory structure located towards the rear of property near alley of Block 17, Lots 1&2 of the LSC 1 st Addition; commonly known as 206 S. Walnut, Lampasas, Texas.
3.2	Discussion and possible action regarding the Monthly Investment Report for October 2019

Mayor Pro Tem Monroe moved to approve the consent agenda as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> 1. Public Works Monthly Report for Electric, Streets, Water/Wastewater 2. Building Official Monthly Report 3. Economic Development Monthly Report 4. Fire Department Monthly Report 5. Parks and Recreation Monthly Report 6. Information Systems Monthly Report 7. Library Monthly Report 8. Golf Course Monthly Report 9. Municipal Court Monthly Report 10. City Secretary Monthly Report 11. Police Department Monthly Report 12. Utility Billing and Collections Monthly Report

Rickie Roy, Public Works Director, reviewed his report:

- Supervises the following Departments and/or employees:
 - Public Works Secretary
 - Electric Department – 7 employees
 - Street Department – 8 employees
 - Collection Station Department – 1 employee
 - Water/Wastewater Department – 10 employees
- He reviewed completed projects that his Departments worked on:
 - Oil States new building
 - New jail house
 - W.M. Brook Park restrooms
 - Mojo Coffee
 - Line extensions at 1615 W. Avenue B, 404 Dawns Peak and CR 3420

- Installed new underground for new Council Chambers
- He reviewed ongoing projects that his Departments continue to work on:
 - Stone Valley Subdivision
 - Burger King
 - Assisted Living on Highway 281 South
 - New houses on East Avenue B for Ron Farr
 - Brodie Estates Subdivision on Brown Street
 - Pole inspection replacement
 - CDBG Avenue C project
 - New Water/Wastewater building
- He praised the tremendous work efforts of all his Department employees

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

- Court Ruling - As Council is aware; Judge Adams issued his ruling on November 15, 2019 in favor of Kempner Water Supply Corporation and the City of Lampasas v. Central Texas Water. Although the Order granted our Motions for Summary Judgement, our Counsel is preparing orders for the Judge's signature, and is also working to prepare the Final Judgement, which will include a request for reimbursement of reasonable attorneys' fees. After the Final Judgement is executed, Central Texas Water will have the opportunity to appeal.
- Toy Drive and Lunch - As a reminder, the annual Community Lunch and Toy Drive will be held on December 9, 2019 from 11:00 a.m. to 2:00 p.m. at the Fire Station. This long standing and successful event serves lunch to over 500 members of the Community and provides resources and toys for over 175 families in the Lampasas area.
- Library Sidewalks - On November 26, 2019, City Staff will be meeting with the selected contractor to review sidewalk plans and provide notice to proceed on the Library Park Project. The remainder of the Project will be funded by the Library Foundation to include walls, sitting areas, landscaping and artwork. The City's portion of the project will include sidewalks on Western Street and Second Street with a ramp at the intersection.
- Closeout – Yvonne Moreno, Finance Director, is working to close FY 2018-2019 books by November 30, 2019. Outstanding purchase orders, journal entries and corrections to correctly allocate income and expense are being made. When she is done, City Staff will prepare a pre-audit report for Council that will review budget performance, fund balance, and investments.
- Development Staff - The City has started advertising for a Development Director to meet the needs and demands of community growth. The position will initially provide leadership to the building, zoning and development functions, however; duties may increase over time depending on the skills of the incumbent and needs of the City. City Staff plans to conduct an inclusive interview process for the position.
- Brown St Drainage - Current and previous City Staff have made initial contact with property owners regarding a possible drainage easement from Brown Street to Sulphur Creek. Although details of the project and easement have not been discussed, Staff can report that owners are not opposed to continuing the discussion. As a reminder, under the current development design, without storm sewer, the peak flow will decrease slightly.

5.2	MAYOR’S COMMENTS
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Mayor Talbert said that she has heard more good comments about the Public Works Department than she has ever heard since being on City Council for the last four years. She asked that the Public Works Director pass the word to all his employees and to keep up the good work.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding Eagle Scout Project regarding repair of WM Brook Park Ferry Docks and Lampasas Animal Shelter Food Drive
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Becky Sims, Assistant City Secretary, explained that Dylan DePew was present at the meeting seeking Council's approval regarding his Eagle Scout Project regarding repair of the W. M. Brook Park Ferry Docks and to do a Lampasas Animal Shelter Food Drive. This project was presented to the Parks & Recreation Advisory Board on November 21, 2019 and they voted to recommend approval to City Council.

Mr. DePew provided information about the Eagle Scout Project that he would like to do. He reviewed the following:

- Project Goals & Objectives
 - Expected date of completion of repair to ferry docks is mid-December
- Phase One: Fundraising Activities
 - Raise approximately \$300.00 for materials to make repairs to the ferry docks and purchase 500 pounds of cat and dog food for the Animal Shelter.
- Phase Two: Scope of work
 - He explained that he would like to make repairs to the ferry docks at W. M. Brook by replacing unsafe boards, capping dock pilings with a grouting mix and applying sealant to the top surfaces of deck planks. He also plans to reseed grass where it has become worn near the docks. He said that he has coordinated with Chris Eicher, Parks & Recreation Director about the creek draining when he works on the dock repairs.

Council member Clark moved to approve the Eagle Scout Project regarding repair of WM Brook Park Ferry Docks and Lampasas Animal Shelter Food Drive as presented. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding appointment of board member to Parks and Recreation Advisory Board.
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Becky Sims, Assistant City Secretary, explained that the Parks and Recreation Board has a vacant at-large position that needs to be filled. The Parks and Recreation Board met on November 22, 2019 and reviewed applications of interested applicants. The Board recommended the appointment of Tasha Bates.

Council member Kuehne moved to approve the appointment of Tasha Bates to fill the vacant at-large position on the Parks and Recreation Advisory Board. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding the Holiday Schedule and cancelling the December 23,
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Mayor Pro Tem Monroe moved to approve cancelling the December 23, 2019 Council meeting. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 7:26 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2019.

Misti Talbert, Mayor

Christina Marez, City Secretary


City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from November 1, 2019 to November 30, 2019

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: December 2, 2019

For the Agenda of: December 9, 2019

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of November 1, 2019 to November 30, 2019.

Recommendation:

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521218659	OCTOBER AEP BILL	E	11/19/2019	60,282.72		000022		60,282.72
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW15504	OCTOBER LCRA BILL	E	11/19/2019	272,526.78		000023		272,526.78
27050	IRS-PAYROLL TAXES							
I-T1 201911077947	FEDERAL WITHHOLDING	D	11/08/2019	16,530.03		000039		
I-T3 201911077947	FICA TAX	D	11/08/2019	23,850.72		000039		
I-T4 201911077947	MEDICARE TAX	D	11/08/2019	5,578.10		000039		45,958.85
27050	IRS-PAYROLL TAXES							
I-T1 201911157948	FEDERAL WITHHOLDING	D	11/15/2019	4,956.72		000040		
I-T3 201911157948	FICA TAX	D	11/15/2019	11,501.46		000040		
I-T4 201911157948	MEDICARE TAX	D	11/15/2019	2,689.98		000040		19,148.16
27050	IRS-PAYROLL TAXES							
I-T1 201911217949	FEDERAL WITHHOLDING	D	11/22/2019	17,906.52		000041		
I-T3 201911217949	FICA TAX	D	11/22/2019	24,884.92		000041		
I-T4 201911217949	MEDICARE TAX	D	11/22/2019	5,819.96		000041		48,611.40
02860	FUELMAN							
I-201910297944	CITY GAS	R	11/01/2019	9,424.50		153945		9,424.50
52200	LAMPASAS PUBLIC UTILITIES							
I-10312019	OCTOBER 2019	R	11/01/2019	44,450.05		153975		44,450.05
68680	L A PORTER CONSTRUCTION, INC.							
I-5902	FLEX BASE	R	11/06/2019	2,439.45		154052		
I-5933	SAND	R	11/06/2019	3,659.63		154052		
I-5933*	FLEX BASE	R	11/06/2019	283.61		154052		6,382.69
03294	AMAZON CAPITAL SERVICES							
I-11WVYY449QFG	TABLES FOR COUNCIL CHMBR	R	11/14/2019	405.58		154098		
I-1RT71LY6JPNY	FURNISHINGS COUNCIL CHMBR	R	11/14/2019	7,569.42		154098		
I-1VQX3WVGKCDW	FARGO 45010 RIBBON	R	11/14/2019	80.58		154098		8,055.58
02261	CIVIC PLUS AND ePOWEREDSCHOOLS							
I-192862	CIVIC CLERK	R	11/14/2019	10,850.00		154111		10,850.00
03229	HALFF ASSOCIATES INC							
I-00028914	COMPREHENSIVE PLAN	R	11/14/2019	8,200.00		154116		
I-00030202	COMPREHENSIVE PLAN	R	11/14/2019	13,972.35		154116		22,172.35

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01456	S & M VACUUM & WASTE, LTD							
I-120825	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-122386	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-123958	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-123959	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-123960	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-124441	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-124442	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-124443	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-124444	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-124445	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		
I-124446	SLUDGE TRANSPORTATION	R	11/14/2019	500.00		154134		5,500.00
02976	WASTE CONNECTIONS							
I-1127009	COMMERCIAL SOLID WASTE	R	11/14/2019	47,854.74		154140		
I-1127010	RESIDENTIAL SOLID WASTE	R	11/14/2019	44,130.30		154140		
I-1127059	COLLECTION STATION ROLL -	R	11/14/2019	1,195.50		154140		
I-1127094	RECYCLE ROLL-OFF	R	11/14/2019	362.00		154140		93,542.54
16468	CATERPILLAR FIN SER CORP							
I-20332497	NOVEMBER RENTAL	R	11/15/2019	2,751.32		154176		
I-20388462	RENTAL FOR NOVEMBER	R	11/15/2019	1,660.70		154176		
I-20399671	NOVEMBER RENTAL	R	11/15/2019	2,463.86		154176		6,875.88
02754	MASTERCARD							
I-00397G	INMATES LUNCH DQ	R	11/15/2019	57.90		154179		
I-00909G	LUNCH FOR STREET DEPT.	R	11/15/2019	67.39		154179		
I-01429G	COUNCIL DINNER PUTTERS	R	11/15/2019	107.88		154179		
I-014879G	LUNCH UTILITY DEPT	R	11/15/2019	36.22		154179		
I-02212G	CPAC MEETING DINNER	R	11/15/2019	91.08		154179		
I-02314G	BUSINESS LUNCH	R	11/15/2019	46.27		154179		
I-10022019	OPERATOR LICENSE	R	11/15/2019	111.00		154179		
I-10082019	LICENSE RENEWAL	R	11/15/2019	111.00		154179		
I-10122019	HOTEL FOR TML 2019	R	11/15/2019	3.19		154179		
I-11253926952410605	STEPLADDERS	R	11/15/2019	76.06		154179		
I-11260633393168266	TABLE/DOOR ALARM	R	11/15/2019	106.74		154179		
I-11263128222597034	FIBER CABLE/MEASURE TAPE	R	11/15/2019	37.78		154179		
I-11263985086138633	ADA FIRE SIGN FOR CHAMBER	R	11/15/2019	116.88		154179		
I-11316273269728250	RADIOS	R	11/15/2019	104.99		154179		
I-11340047819065031	13 TRANS GLOBE LIGHTING	R	11/15/2019	422.63		154179		
I-1310097A	LODGING-TML	R	11/15/2019	589.40		154179		
I-1310131A	HOTEL FOR TML 2019	R	11/15/2019	637.03		154179		
I-1310132A	LODGING-TML	R	11/15/2019	494.14		154179		
I-1310134A	HOTEL FOR TML 2019	R	11/15/2019	294.70		154179		
I-1310163A	HOTEL FOR TML 2019	R	11/15/2019	604.35		154179		
I-1310164A	HOTEL FOR TML 2019	R	11/15/2019	541.77		154179		
I-1310169A	LODGING-TML	R	11/15/2019	494.14		154179		
I-1310250A	HOTEL FOR TML 2019	R	11/15/2019	494.14		154179		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-16366188	BIG AND TALL CHAIR/MAT	R	11/15/2019	244.06		154179		
I-243928833	NOVEMBER CITY NEWSLETTER	R	11/15/2019	50.00		154179		
I-25520719	DOMAIN NAME TRANSFER	R	11/15/2019	9.99		154179		
I-27738828	HOTEL	R	11/15/2019	584.31		154179		
I-3039838687273344	PLUMB ED- FRANK ELLETT	R	11/15/2019	85.00		154179		
I-40392501	ENGAGED LEADERS CLASS	R	11/15/2019	495.00		154179		
I-41269	ENGAGED LEADERS CLASS	R	11/15/2019	45.55		154179		
I-604938A	HOTEL FOR TCCA CONFERENCE	R	11/15/2019	396.05		154179		
I-834110	TMCA SEMINAR C MAREZ	R	11/15/2019	420.66		154179		
I-87355	PLANT - JC BROWN	R	11/15/2019	74.99		154179		
I-94797949401	HOTEL FOR TASER TRAINING	R	11/15/2019	106.95		154179		
I-INV08780129	STANDARD PRO	R	11/15/2019	149.90		154179		
I-SSTK02BB7CEA5	WEBSITE STOCK IMAGES	R	11/15/2019	29.00		154179		8,338.14
82300	TECHLINE, INC							
I-126299100	500 KVA PAD MOUNT TRANSFO	R	11/15/2019	11,921.00		154190		11,921.00
90400	UNITED STATES POST OFFICE							
I-11122019	POSTAGE PERMIT 81 UTILITY	R	11/15/2019	5,000.00		154193		5,000.00
03127	ASJ CONSTRUCTION							
I-NO 10 10252019	FINAL ON OLD CITY HALL	R	11/20/2019	14,732.00		154217		14,732.00
03280	GERBER COLLISION & GLASS							
I-5701010553	REPAIR W/WV VEHICLE	R	11/20/2019	6,099.99		154232		6,099.99
03299	SITKA CONSTRUCTION LLC							
I-1002F	STONE VALLEY/WESTRIDGE	R	11/20/2019	33,324.00		154265		
I-1003F	STONE VALLEY/WESTRIDGE	R	11/20/2019	53,540.00		154265		
I-1004F	PUBLIC IMPROVE WILLIS ST	R	11/20/2019	21,600.00		154265		108,464.00
03301	ADVENT HEALTH FAMILY MEDICINE							
I-383 09162019	NEW HIRE SCREENS	R	11/25/2019	330.00		154285		
I-383 10222019	NEW HIRES & FD PHYSICALS	R	11/25/2019	6,297.00		154285		6,627.00
47585	KEMPNER WATER SUPPLY CORP							
I-10312019*	WATER FOR OCTOBER	R	11/25/2019	45,877.27		154299		45,877.27
02904	RESTROOM FACILITIES							
I-1918502	CAMPBELL RESTROOM	R	11/25/2019	74,842.20		154306		74,842.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	REGULAR CHECKS:	18		489,155.19		0.00		489,155.19
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	3		113,718.41		0.00		113,718.41
	EFT:	2		332,809.50		0.00		332,809.50
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00		0.00		
TOTAL ERRORS: 0								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99	BANK: FSB	TOTALS:	23	935,683.10		0.00		935,683.10
BANK: FSB	TOTALS:	23		935,683.10		0.00		935,683.10
REPORT TOTALS:		23		935,683.10		0.00		935,683.10

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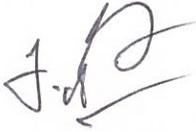
City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 6 December 2019

- City Hall** Staff is pleased to note that Old City Hall will be hosting a TML Risk Pool regional training in January. The Public Works training, focusing on safety, was previously scheduled at the Fire Station, but was relocated to the new available space. The vision for the use of the building included utilization as a community, staff and organizational resource. The training represents the first of many trainings and seminars the City will host at this location.
- Demographics** As previously reported, the State Demographer has released 2018 population estimates, and has now announced publication of a summary of major findings to accompany the estimates. Some of the findings are not surprising; Texas is growing and becoming older and more diverse; growth in metropolitan areas is driven largely by net in-migration; and the magnitude of aging is greatest in rural counties. Lampasas is one of 86 counties trending as old, and getting older. The full summary is available at https://demographics.texas.gov/Resources/publications/2019/20191205_PopEstimatesBrief.pdf
Staff can also provide copies on request.
- Open Positions** To date the City has received five applications for the position of Director of Development Services. Although a relatively small pool, staff will investigate the background of qualified applicants and possibly coordinate interview schedules with staff and elected officials. Other central Texas communities have seen similar responses to open development positions. The City has received eight applications for the Building/Maintenance position, and will begin the review and interview process prior to the end of the year.
- Shop and Lab** Public Works Director, Rickie Roy, reports the Water/Wastewater Shop and Lab will be complete by the end of next week. Redundant electric feeds have been tested and fiber will be installed as the City moves into the facility. Mr. Roy indicates staff will relocate over a period as finishing touches are made.
- Best of the Best** Van Berry reported last week that the Hancock Park Golf Course had been voted Best of the Best Central Texas Golf Courses by readers of the Killeen Dailey Herald. The paper received over 90,000 votes for a variety of services, businesses and organizations. We've always known what a great course we have, and now the rest of Central Texas knows as well. Congratulations to Van and his team.

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

SUBJECT:

SELECT AND ANNOUNCE POSSIBLE WINNER OF WEB SITE PHOTO CONTEST ENTRY.

REQUESTED BY: Monica Wright, Director of Information Systems

SUBMITTED BY: Monica Wright, Director of Information Systems

DATE SUBMITTED: December 4, 2019 FOR THE AGENDA OF: December 9, 2019

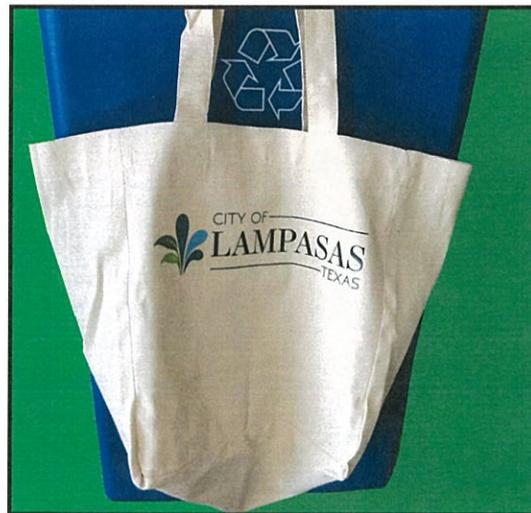
Expenditure Required: \$0.00

Available Funding: \$0.00

Attachments: Memo and November photo contest entries

SUMMARY STATEMENT:

The contest winner, if selected, will receive a City of Lampasas recyclable grocery tote and posting of their photo on the website.



RECOMMENDATION:

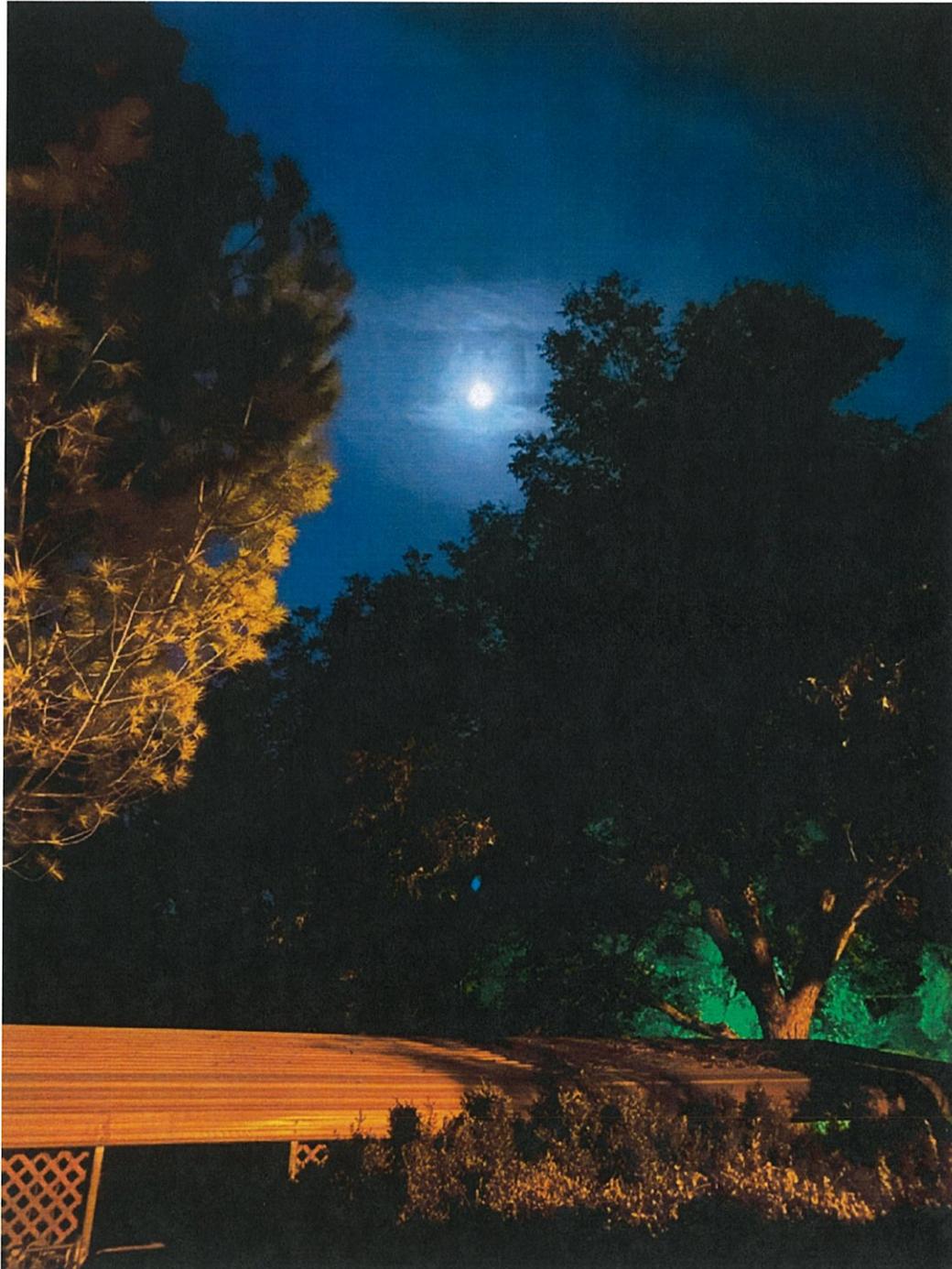
Staff would like to make the recommendation that you take into consideration the photo contest rules that state: "Any photos that tell part of the story or show the area of the city of Lampasas are eligible. Only photos taken within the city of limits of Lampasas will be considered. Buildings, landscapes, events and other City related scenes are all acceptable. Inappropriate material will be rejected. Pictures showing nudity or that are not viewable by a general audience are considered inappropriate. This is a photo contest. All images must be original photographs. The photo must have been taken by the contestant or a family member and all rights to the photo must be the property of the contestant or that family member. Digitally enhanced photos are acceptable. Any photo complying with the rules can be the monthly winner. The monthly winner is chosen by the City Council of the City of Lampasas. Winners receive a City of Lampasas recyclable grocery tote and posting of the photo on the City of Lampasas web site. Entries will be judged on visual appeal, color, content, and composition. Your photo can be taken with any type of camera, but we would prefer images converted to digital format (.jpg.) One photo entry per person per month."

Entry 1

Joel Atkins

joelatk@yahoo.com

“The Moon” was taken at North Spring Street in Lampasas, TX.



Entry 2

Sharil Meeks

Sharil1977@gmail.com

“Twins” was taken at Riverview Drive in Lampasas, TX.

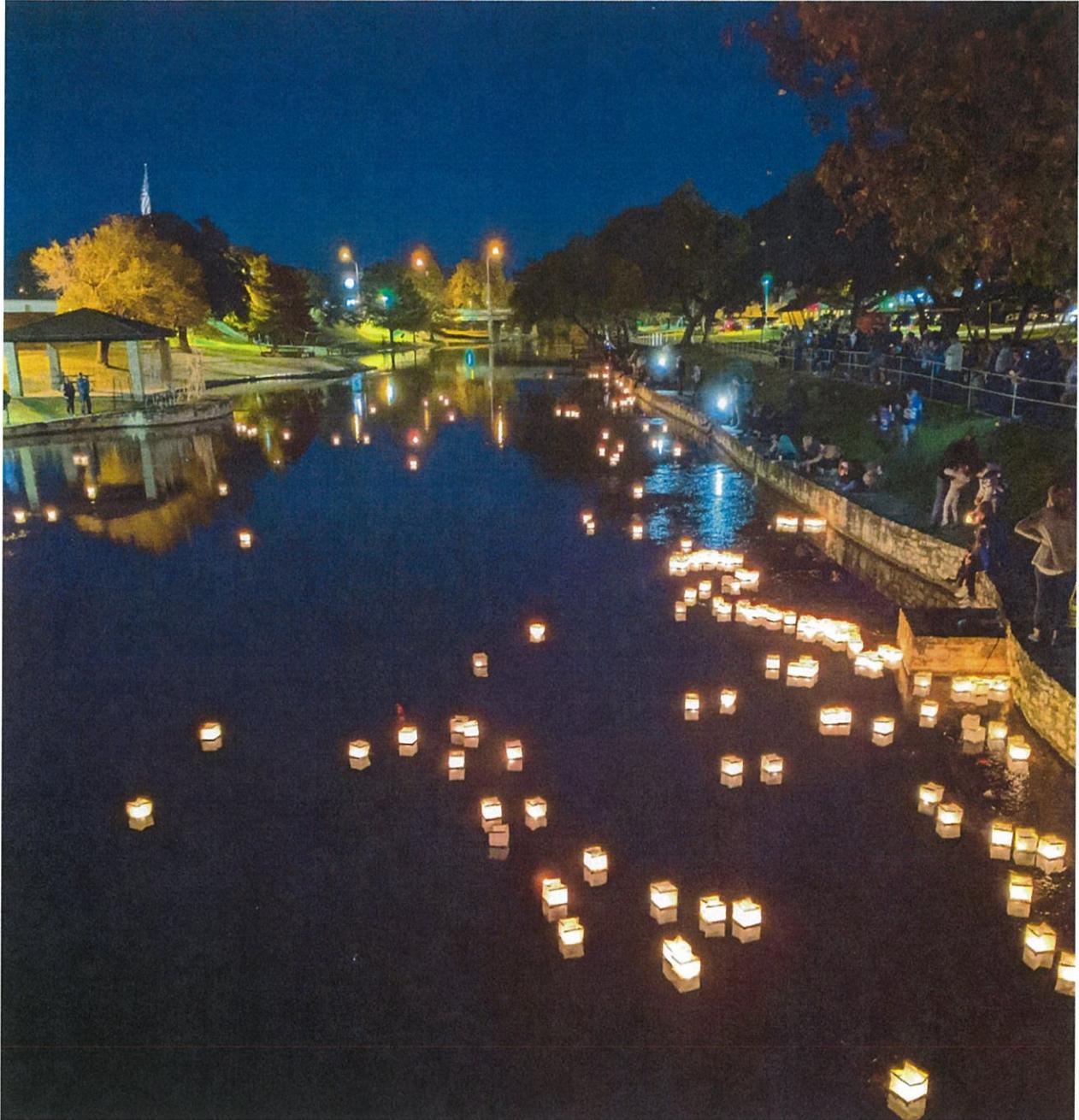


Entry 3

Amy Barrett

Amyrb73@hotmail.com

“Lights on Sulphur Creek” was taken at the Lampasas Lantern Lighting event at W.M. Brook Park in Lampasas, TX.

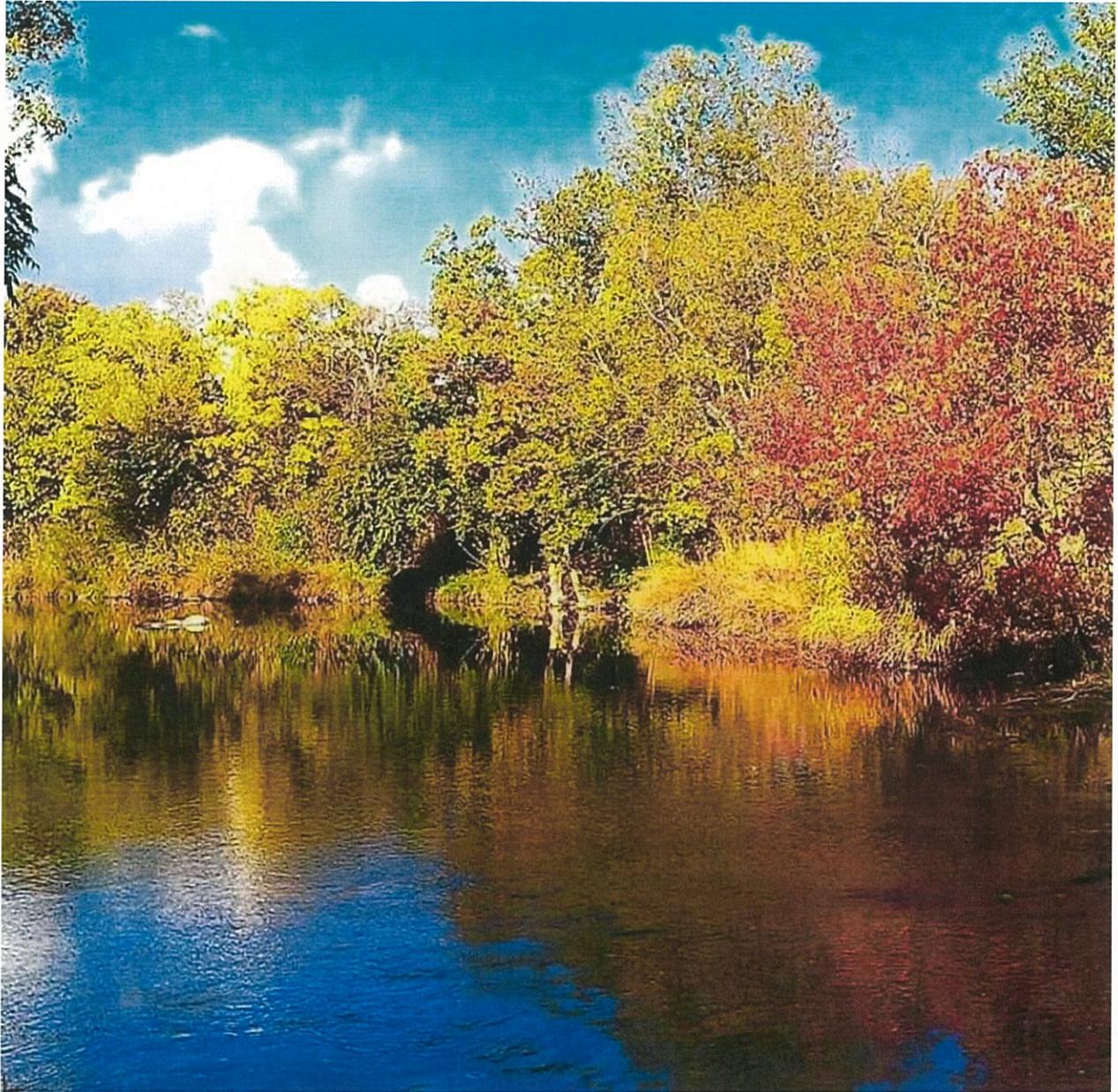


Entry 4

Betty Chaudoin

krimsonkaye@icloud.com

“The Sulfur Creek in Fall” was taken along Sulfur Creek in Lampasas, TX.



Entry 5

Anthony Munayco

munaycoa@gmail.com

“Anthony Munayco” was taken at the rest area behind Lampasas County District Clerk’s Office in Lampasas, TX.




City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2018 to September 30, 2019

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: December 4, 2019

For the Agenda of: December 9, 2019

Procurement and Funding Statement:

N/A

Attachments: Ordinance and Exhibit A attached.

Summary Statement:

Due to the closing of Fiscal Year 2018-2019, the Finance Department must verify all budgeted line items. If any line item is over the budgeted amount, an amendment must be done. The auditors require that all budgeted items fall within the budgeted amounts. These amendments must be done by ordinance.

Recommendation:

Motion to approve the first reading of an ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2018 through September 30, 2019.

AN ORDINANCE AMENDING THE ADOPTED BUDGET FOR THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR OF OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

WHEREAS, the City Council of the City of Lampasas, Texas finds it to be in the best interest of the public safety and welfare to revise certain appropriations in the Fiscal Year 2018-2019 Budget in accordance with the changes noted on Exhibit A, attached hereto and incorporated for all purposes herein; and

WHEREAS, the Budget amendments are intended for the purpose of funding unanticipated and unbudgeted costs related to the City to meet a pressing need; and

WHEREAS, the City Council has determined that passage of this amendment is in the best interest of the City of Lampasas and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

1. **That** the matters and facts recited in the preamble hereby are hereby found and determined to be true and correct.
2. **That** the proposed budget amendment for the Fiscal Year 2018-2019, which is shown and detailed on the attached Exhibit A, is hereby adopted and approved as the FY 2018-2019 Amended Budget of the City of Lampasas and that a copy of the budget amendment be attached to and made a part of the budget as originally adopted.
3. **That** the detail in Exhibit A outlines the addition to the General Fund, The Golf Course Fund, and the Animal Shelter Fund. The additions will be covered by a transfer from the Electric Fund to increase the General Fund balance to Fund Balance. The transfer to the Golf Course Fund will cover a shortfall in revenue and the transfer to the Animal Shelter will cover the accelerated purchase of a vehicle for the Department.
4. If any provision, section, subsection, sentence, clause, or phase of this ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this ordinance shall not be affected thereby, it being the intent of the City Council in adopting this ordinance that no portion thereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion thereof, and all provisions of this ordinance are declared severable for that purpose.

Read and Approved on First Reading on this the _____ Day of December, 2019.

Read and Adopted on Second Reading on this the _____ Day of January, 2020.

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo Christy Brown, City Attorney


City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve a street closure request for a Corvettes on the Square event on January 18, 2020.

Requested By: SRE Promotions & Corvettes on the Square Committee

Submitted By: Sammy Bailey, Police Chief

Date Submitted: November 26, 2019

For the Agenda of: December 9, 2019

Procurement and Funding Statement:

N/A

Attachments: Corvettes On The Square Information

Summary Statement:

SRE Promotions and the Corvettes on the Square Committee request to have East Third Street between Liveoak Street and Pecan Street closed, and Liveoak Street from East Third Street to East Fourth Street closed during their event on January 18, 2019. The event is from 10:00 a.m. until 1:00 p.m.

Recommendation:

Chief Bailey recommends the road closure request for the safety of participants and attendees. She recommends that the roadways be closed starting at 5:00 a.m. to prevent parking issues and re-opened as soon after the event as it is safe to do so.

SRE Promotions presents the Corvettes on the Square.

This event is OPEN and FREE for ALL Corvette owners!!
Enjoy some music, vendors, shopping and great people.

** This is a car meet NOT a judged car show therefore no awards will be handed out for this event **

We encourage everyone to come out and see all these amazing Corvettes on the Square in Lampasas TX around the County Courthouse.

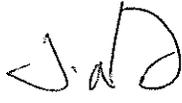
If you are interested in being a vendor contact
Shawn@CorvetteInvasion.com



JAN
18

Corvettes On The Square in Lampasas Texas

Public · Hosted by Corvettes On The Square


City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding appointment of Board Member to the Zoning Board of Adjustment (ZBA)

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: December 5, 2019

For the Agenda of: December 9, 2019

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item has been placed on the agenda to appoint a new member to the Zoning Board of Adjustment.

Recommendation:

To consider a motion to appoint Danielle Shepard to the Zoning Board of Adjustment.



City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083

Email: Becky@cityoflampasas.com
Christina@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Joint Airport Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment

Name(print): Danielle Shepard Email: gndshepard@gmail.com

Home Address: 111 Sunrise Hills, Lampasas Home Phone: 254-338-2731

Business Address: 2710 S. Clear Creek Rd, Ste 115
Killeen TX 76549 Business Phone: 254-383-0789

Resident of City of Lampasas 48 yrs Years/Months

Resident of Lampasas County 48 yrs Years/Months

Voter Registration Number: _____

Occupation: Real Estate Broker

Education: LHS '89, CTC(AA) '92, Tarleton (BA) '94 Univ of Central Tx (MS) '98

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

As a real estate broker, I am in tune with building trends and zoning needs in areas of development.

Other Information (Civic Activities, etc)

Lampasas '36 Club since 2008 - President 4yrs 2013-2017

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: Yes No

Signature: Danielle Shepard Date: 9/10/19

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL

Danielle Tucker Shepard

111 Sunrise Hills ♦ Lampasas, TX 76550 ♦ (254) 338-2731 ♦ gndshepard@gmail.com

Objective

To volunteer for a Lampasas Commission or Board.

Profile

Motivated, personable professional with multiple college degrees and a successful track record of motivating people. Diplomatic and tactful with professionals and customers at all times. Accustomed to handling sensitive, confidential records. Demonstrated history of producing accurate, timely records meeting stringent guidelines.

Flexible and versatile – able to maintain a sense of humor under pressure. Poised and competent with demonstrated ability to easily transcend cultural differences. Thrive in deadline-driven environments. Excellent team-building skills. Knowledge in all fields of real estate from new construction to distressed properties, land, farm and ranch and commercial developments.

Skills Summary

- ♦ 17 year Classroom Teacher & Administrator
- ♦ Realtor and Real Estate Broker
- ♦ New Construction Certification
- ♦ Mentor Real Estate Agent
- ♦ Chairman of Relay for Life – Lampasas County
- ♦ President, Lampasas 36 Club

Professional Experience

KILLEEN ISD EDUCATOR AND CURRICULUM SPECIALIST

- ♦ Manage Budget of special programs; ESL, AtRisk, CompEd, TAG, GearUP
- ♦ Lead Professional Learning Communities
- ♦ Develop Professional Development Activities for Teachers
- ♦ Mentor New Teachers and Teachers in Need of Assistance
- ♦ Coordinate all campus curriculum and learning opportunities for staff and students

COLDWELL BANKER UNITED, REALTORS

Independent Contractor - BROKER

- ♦ Real Estate Agent (Realtor)
- ♦ Military Relocation Professional Designation
- ♦ Short Sale and Foreclosure Specialist
- ♦ New Construction Specialist
- ♦ Commercial and Farm & Ranch working knowledge

Employment History

COLDWELL BANKER UNITED REALTORS – CENTRAL TEXAS 2014-PRESENT

KILLEEN INDEPENDENT SCHOOL DISTRICT – Killeen, TX;

Campus Curriculum/Instructional Specialist – Manor Middle School, August 2010 – Present

Teacher – Manor Middle School, Sept, 2004 – June 2010 Language Arts, Dyslexia/RICA

Teacher – Smith Middle School, Jan. 2000- Sept. 2004 Language Arts, Reading, AVID, Science

Education

CHAMPIONS SCHOOL OF REAL ESTATE – ROUND ROCK, TX

- ♦ Real Estate Agent – Feb 2014
- ♦ Broker – March 2019

UNIVERSITY OF CENTRAL TEXAS – Killeen, TX

Master of Science, Counseling Psychology, 1998

TARLETON STATE UNIVERSITY – Stephenville, TX

Bachelor of Arts in English, 1994

Sharon Danielle Tucker

CENTRAL TEXAS COLLEGE – Killeen, TX
Associate of General Studies, 1992

LAMPASAS HIGH SCHOOL – Lampasas, TX Class of '89

Certifications

- Master Reading Teacher EC-12
- Principal EC-12
- Secondary English Language Arts 6-12
- Secondary English 6-12
- English as a Second Language Generalist 4-8
- Generalist 4-8
- Social Studies 4-8
- Elementary Self-Contained 1-8
- Accredited Buyer Representative
- Short Sale & Foreclosure Specialist
- New Construction Specialist
- Military Relocation Professional

Presentations/Publications

- ♦ 2004 Presenter – Texas Middle School Conference – “The Military Connection: Our Kids in Crisis”
- ♦ 2010 Presenter – Texas Middle School Conference – “Dyslexia Accommodations in ANY Classroom”
- ♦ Tucker, Danielle. Strategies for Passing the 8th grade Reading TAKS Test May 2009. Tucker Educational Consulting.
- ♦ Sept. 2018 Quoted in Huffington Post article “The worst Home buying and selling advice that real estate agents have heard” https://www.huffpost.com/entry/worst-advice-realtors_n_5ba3fb2de4b069d5f9d141b2?guccounter=1
- ♦

Community Service

- ♦ 2010-2012 Chairman of Relay for Life of Lampasas County – netting over \$80,000 for American Cancer Society
- ♦ 2014 Team Captain for Relay for Life of Killeen, Harker Heights & Fort Hood
- ♦ 2013-14 Corresponding Secretary – The '36 Club, Lampasas – Texas Federation of Women's Clubs
- ♦ 2013-2017 President – The '36 Club, Lampasas – Texas Federation of Women's Clubs
- ♦ 2013-15 Capitol District Education Chairman – Texas Federation of Women's Clubs
- ♦ 2012-14 Board Member – Lampasas County Higher Education Center
- ♦ 2014 President- Lampasas County Higher Education Center
- ♦ Financial Donations of support to: Christmas on the Creek, Lampasas QB Club, Lampasas Badger Band



MISC.

Chris Felan
Vice President
Rates & Regulatory Affairs

November 25, 2019

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the December 2019 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Chris Felan".

Attachment



NOTICE

On November 26, 2019, East Texas Electric Cooperative, Inc. ("ETEC") filed an application with the Public Utility Commission of Texas ("Commission") entitled Application for Authority to Change Wholesale Transmission Service Rates pursuant to 16 Tex. Admin. Code § 25.192 ("Application"). This Application has been assigned Docket No. 50295. ETEC intends to implement the transmission rates approved in this proceeding as soon as allowed by law.

ETEC's Application requests an annual transmission cost of service ("TCOS") of \$257,463 and approval of a wholesale transmission rate of \$0.0037115 per kW per year based on the 2018 ERCOT 4CP demand. ETEC's requested TCOS is \$184,256 more than the TCOS approved in its last full TCOS rate case (Docket No. 15843). ETEC's requested transmission rate will increase from \$0.0016059 per kW as approved in Docket No. 21917.

Because the Application requests a revision to ETEC's wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to the Commission's Substantive Rules. A copy of ETEC's Application is available for inspection at the office of Holland & Knight, LLP, 111 Congress Avenue, Suite 540, Austin, Texas 78701 or at the Commission Central Records office, 1701 N. Congress Avenue, 7th Floor, Austin, Texas 78701. An electronic copy of ETEC's Application is available on the Commission website, <http://interchange.puc.texas.gov>, Control No. 50295, Item No. 1.

Persons who wish to intervene in or comment upon these proceedings should notify the Commission as soon as possible, as an intervention deadline will be established. ETEC requested an intervention deadline of **January 10, 2020**, which is 45 days after the filing of its Application.

A request to intervene or for further information (along with 10 copies of your request) should be mailed to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326 and reference Docket No. 50295. All requests to intervene must be received by the Public Utility Commission by the intervention deadline. Further information may also be obtained by calling the Commission at (512) 936-7120 or toll free at (888) 782-8477. Hearing and speech impaired individuals with text telephones (TTY) may contact the Commission at (512) 936-7136. All communications should refer to Docket No. 50295.