

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
405 SOUTH MAIN STREET  
MONDAY JANUARY 28, 2019  
5:30 p.m. Workshop Session  
7:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, January 28, 2019 in the City Council Chambers located at 405 South Main Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**SPECIAL SESSION  
5:30p.m.**

- I. Call to Order Special Session
- II. Adjourn into Executive Session

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

1. Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.

**SPECIAL SESSION**

- III. Discussion and possible action concerning items posted and discussed by Council in Executive Session
- IV. Adjourn Special Session

**WORKSHOP SESSION**

1. Call to order Workshop Session
2. Discussion and updates regarding status of projects funded through the 2016 CO issue. *(pgs. 5-6)*
3. Discussion and updates regarding Water/Wastewater Lab and Office Building *(pgs. 7-8)*
4. Discussion regarding Avenue C CDBG Project, CDBG Survey and submission of 2019 CDBG application. *(pgs. 9-10)*
5. Discussion regarding future projects including Parking Lot Improvements, West Avenue E Improvements, Westridge Drainage, Library Landscaping and East Third Street Improvements. *(pgs. 11-12)*
6. Discussion regarding any item on the regular agenda

7. Adjourn Workshop Session

**REGULAR SESSION**  
**7:00 P.M.**

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
  - Proclaim February as Library Lovers' Month

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A

	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the regular meeting on January 14, 2019	13-24

	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the second reading of an Ordinance annexing the hereinafter described territory to the City of Lampasas, Lampasas County, Texas and Extending the Municipal Corporate Limits of said City to include the described property within the City's Boundary Limits, and Granting to all the inhabitants of the annexed property all the rights and privileges of other citizens and binding those inhabitants by all of the Acts, Ordinances, resolutions, and Regulations of the City; and adopting a Service Plan for the newly annexed property	25-36
3.2	Discussion and possible action on the receipt of the Monthly Investment Report for November 2018	37-58
3.3	Discussion and possible action on the receipt of the Monthly Investment Report for December 2018	59-80
	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> <li>1. Police Department Monthly Report</li> <li>2. Utility Billing and Collections Monthly Report</li> <li>3. Public Works Monthly Report for Electric, Streets, Water/Wastewater</li> <li>4. Building Official Monthly Report</li> <li>5. Economic Development Monthly Report</li> <li>6. Fire Department Monthly Report</li> <li>7. Parks and Recreation Monthly Report</li> <li>8. Information Systems Monthly Report</li> <li>9. Library Monthly Report</li> <li>10. Golf Course Monthly Report</li> <li>11. Municipal Court Monthly Report</li> <li>12. City Secretary Monthly Report</li> </ol>	81-106

5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> <li>• Foresite</li> <li>• CTWSC v. KWSC</li> <li>• EDC Director</li> <li>• New Staff</li> <li>• Fire Dept</li> </ul>	107-108
5.2	MAYOR'S COMMENTS	PAGES
6.0	UNFINISHED BUSINESS	PAGES
7.0	NEW BUSINESS	PAGES
7.1	Discussion and approval of request regarding road closures and police escorts for 2019 Special Events in the City of Lampasas.	109-112
7.2	Discussion and possible action concerning the first reading of an Ordinance calling for a General Election to elect the expired terms of the Mayor and Council members Places One, Two and Six for the City Council of the City of Lampasas, Texas to be held on the 4 <sup>th</sup> day of May, 2019; Providing for Polling Times and Places; Providing for Early Voting; and Providing for bilingual election materials.	113-116
7.3	Discussion and possible action concerning the first reading of an Ordinance calling a Special Local Option Election for May 4, 2019, for the purpose of submitting to the qualified voters of the City of Lampasas the following issue: Whether or not to permit the Legal Sale of All Alcoholic Beverages including Mixed Beverages in the City of Lampasas.	117-136
7.4	Discussion and possible action concerning ratification of expenditure to address the bat population in the City Hall building with BAT Solutions in the amount of \$12,800.00.	137-138
7.5	Discuss and consider a Resolution by the City Council nominating candidate for election to the Board of Directors of Central Texas Water Supply Corporation.	139-142
7.6	Discussion and possible action regarding Change Order from ASJ for stair improvements and City Manager/City Secretary desk by the dais at the 1931 Roy L Thomas Building in the amount of \$3,800.00.	143-144
7.7	Discussion and possible action regarding direction to Staff to prepare, in consultation with the City Attorney, information related to the local option alcohol election and land use regulations.	145-146
7.8	Discussion and possible action regarding amending Chapter 62, Solid Waste, Article III, City of Lampasas Code of Ordinances, setting fees for County residents for use and disposal of recyclable materials as allowed.	147-148
7.9	Discussion and possible action concerning the award of a contract for the sludge haul services to Waste Connections.	149-158
7.10	Discussion and possible action concerning the award of a contract for the construction of a WWW Building.	159-162

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 25<sup>th</sup> day of January 2019 at 2:55pm

  
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 Becky Sims, Assistant City Secretary

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and updates regarding status of projects funded through the 2016 CO issue

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

Staff takes the opportunity in this agenda item to review the financial status of projects funded by the 2016 CO issue. Staff will review current status and projected expense of remaining projects including Nix Tank, WWW Shop and Lab, Coleman Water Line and the Old City Hall. An updated project spreadsheet will be presented at the meeting.

**Recommendation:**

Discussion only

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and updates regarding Water/Wastewater Lab and Office Building

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

Funding is available and earmarked from Fund 68, 2016 CO Issue and balance in Fund 62 and 63.

Attachments:

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**Summary Statement:**

This item is placed on the workshop agenda to provide additional information related to funding, alternatives and contractor qualifications for the WWW Shop and Lab project. The project architect will be in attendance to provide information and answer questions.

**Recommendation:**

Discussion only

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding Avenue C CDBG Project, CDBG Survey and submission of 2019 CDBG application

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

The Assistant City Manager and Public Works Director take the opportunity to update Council on the status of the recently awarded CDBG Project and amendment; and the status of the proposed 2019 submission

**Recommendation:**

Discussion only

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding future projects including Parking Lot Improvements, West Avenue E Improvements, Westridge Drainage, Library Landscaping and East Third Street Improvements.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

The Assistant City Manager and Public Works Director would like to brief Council on projects currently in the design phase; and additional projects Staff is currently considering for submission to the CIP Committee.

**Recommendation:**

Discussion only

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
405 SOUTH MAIN STREET  
MONDAY JANUARY 14, 2019**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Misti Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem  
Cathy Kuehne  
Robert McCauley  
Delana Toups  
Chuck Williamson  
Michael White

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager  
Gary Cox, Assistant City Manager  
Christina Marez, City Secretary  
Becky Sims, Assistant City Secretary  
Yvonne Moreno, Finance Director  
Monica Wright, Information Systems Director  
Rickie Roy, Public Works Director  
Van Sims, Water/Wastewater Operations Manager  
Stephen Sewell, Plant Operations Supervisor  
Sammy Bailey, Police Chief  
Reece Oestreich, Fire Chief  
Ronnie Withers, Fire Marshal  
Mandy Walsh, Economic Development Director

**WORKSHOP SESSION  
5:30 P.M.**

1. Call to order Workshop Session

Mayor Talbert called the workshop session to order at 5:39 p.m.

2. Planning Session Review and Discussion

City Manager deGraffenried reviewed the notes from the Planning Session that was held on Thursday, December 20, 2018. After the tour to the Central Texas Water Treatment Plant and the 195 Pump Station, afternoon discussion included the Council Work Plan, Changes in the Community, Community Relations, Technology, Growth and Employee Retention and Recruitment.

Planning goals included providing Council with perspective related to planning, resources and infrastructure issues; review and discussion of previous plan components; and inventory and assessment of community needs.

#### Tour Recap

- Validated City's leadership role in contract knowledge and administration
- Maintain professional working relationship in providing safe drinking water to customers
- Discussed opportunity to visit other facilities
- Recognize the importance of the resource

#### Lunch Discussion

- Common Themes Among Departments
  - Impacts related to Growth
  - Changing Demographics
    - Establishing a relationship (trust) with citizens
  - Personnel
    - Cross-Training
    - Personal and Professional Development
    - Succession Planning
    - Onboard Training Plan
    - Recruitment
    - Retention
    - Staff Recognition
      - Value
      - Opportunities
  - Use of Technology

#### 2018 Council Plan Review

- Keep same format/ add timelines and milestones for project tracking
- Rethink Civic Center as a priority- other alternatives/define community needs
- Communication among Council, Staff and Citizens has been positive
- Council and Staff presence has been positive

#### 2019 Goals

- Community Relations/Resources
  - Stakeholders Meeting with various organizations
    - New officials /new opportunities
      - Lampasas Independent School District (LISD)
      - Chamber of Commerce
      - Lampasas County
      - Lampasas County Higher Education Center (LCHEC)
      - Lampasas Association For The Arts (LAFTA)
      - Vision Lampasas
      - Courtyard Square Association (CYSA)
      - Spring Ho Committee
      - Lampasas Economic Development Corporation (LEDC)
  - Improve Quality of Life for Citizens
  - Economic Development
    - New Residential /Commercial Development

- Infrastructure
  - Ability to move forward
- Department Impacts
  - Public Works, Life Safety, Utility Billing
- Preparing for Development
- Image/Branding
  - Logo
  - Signage
  - Vision
  - Consistent Messaging/Communications

Other items of discussion included:

- Council would like to visit other City owned facilities such as the Senior Center building.
- Council asked the City Manager to visit with City Departments as to whether there is anything in their Department that they would like Council to see or address.
- City salary pay schedule – need to compare position salaries to other comparing communities; need to compare apples to apples on the position of the other communities in order to adequately compare the salary information
- Council would like to visit with DRT; would like to know how often the Hostess House is rented; revenue information; would like to see more advertisement/promotion of the Hostess House
- Council would like the wrap up of the CO projects included in the 2019 Work Plan

3. Discussion regarding any item on the regular agenda

There was no discussion.

4. Adjourn Workshop Session

Council member Kuehne moved to adjourn the workshop session at 6:31 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

<p><b>REGULAR SESSION</b> <b>7:00 P.M.</b></p>
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**ANNOUNCEMENTS**

A. Call to Order

Mayor Talbert called the regular session to order at 7:00 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentations or proclamations.

	<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

2.0	<b>MINUTES</b>
2.1	Discussion and possible action concerning approval of minutes of the regular meeting on December 10, 2018

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member McCauley and with a vote of six in favor and one abstention (White), the motion carried.

2.2	Discussion and possible action concerning approval of minutes from the City Council Planning Session on December 20, 2018
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Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Toups and with a vote of six in favor and one abstention (White), the motion carried.

3.0	<b>CONSENT AGENDA</b>
3.1	Discussion and possible action regarding the second reading of an Ordinance for a Specific Use Permit “SUP” for Ramp Automotive located at 512 Briggs Street to allow for Major Automotive in an area zoned Commercial.
3.2	Discussion and possible action regarding the second reading of an Ordinance amending Chapter 78 (Traffic and Vehicles) adding, reorganizing, updating provisions to comply with state law; and repealing obsolete, duplicative, ineffective and unnecessary provisions as they pertain to stopping, standing and parking within the City of Lampasas.
3.3	Discussion and possible action regarding the second reading of an Ordinance granting a request to rezone property and ordering a change to Ordinance No. 878 and the accompanying City of Lampasas official zoning map, as amended, to change the zoning classification from Single Family Residential-10 “SF-10” to Retail “R” of property described as 5.22 acres of Outlot 30 of the L.H.W. Johnson Survey, Abstract No 419, Lampasas Texas Lampasas County detailing restrictions related thereto; providing a severability clause; and providing an effective date.
3.4	Discussion and possible action regarding the second reading of an Ordinance granting a request for a Specific Use Permit to allow for an assisted living facility in an area zoned Retail “R” and ordering a change to Ordinance No 878 and the accompanying City of Lampasas official zoning map, as amended, to change the zoning classification of property described as 5.22 acres of Outlot 30 of the L.H.W. Johnson Survey, Abstract No 419, Lampasas Texas Lampasas County detailing restrictions related thereto; providing a severability clause; and providing an effective date
3.5	Discussion and possible action regarding the second reading of an Ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the fiscal year of October 1, 2017 through September 30, 2018.

Council member White moved to approve the consent agenda as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> <li>1. Utility Billing and Collections Monthly Report</li> <li>2. Public Works Monthly Report for Electric, Streets, Water/Wastewater</li> <li>3. Building Official Monthly Report</li> <li>4. Economic Development Monthly Report</li> <li>5. Fire Department Monthly Report</li> <li>6. Parks and Recreation Monthly Report</li> <li>7. Information Systems Monthly Report</li> <li>8. Library Monthly Report</li> <li>9. Golf Course Monthly Report</li> <li>10. Municipal Court Monthly Report</li> <li>11. City Secretary Monthly Report</li> <li>12. Police Department Monthly Report</li> </ol>

Yvonne Moreno, Finance Director, reviewed her Department report:

- Supervision/oversight -Two employees in Finance Department, herself and Bessie White; Four in Utility Department, Felecia Vallejo, Lupe Charping, Mary Garcia and Patricia Eicher; and Two employees in Meter Reading Department; Tom Zimpel and Warren Spivey
- Finance Department handled over the year 3,400 payroll checks and 3,682 accounts payable checks
- Utility Department has three different billing cycles
- October statistics for the Department:
  - 3,455 total water customers
  - 2,762 total wastewater customers
  - 4,649 total electric customers
  - 64 connects
  - 53 disconnect
- She commended her Department for their work. It would not be possible to run her Department without their assistance and hard work.

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- Building Official – As previously reported, Frank Ellett will be with the City on January 28, 2019. Mr. Ellett comes to Lampasas from the City of Round Rock where he worked over 20 years primarily as a Building Official, Residential and Commercial Inspector.
- Text to 911 – Police Chief Bailey reports that testing has been underway for the text to 911 emergency notification system. The notification will allow individuals to text for emergency response in the event of need. The go-live date is February 10, 2019.
- Hill Country 100 – The annual Hill Country 100 banquet will be held in Burnet on January 17, 2019. This year's recognized representatives from Lampasas are Police Sergeant/Code Enforcement Officer Tony Barrio and Lampasas Volunteer Fire Department Assistant Chief Randy Lake. Both are recognized for their tenure and dedication to the City and County.
- Auditors – On-site inspection and verification by the City's auditors should be complete this week in preparation for the delivery of the City's FY 2018 audit. Auditors have been

reviewing documentation related to payroll, contracts, bid documents and journal entries. City Staff anticipates the audit will be ready for presentation in March.

- Kempner Water – Council is likely aware that the Kempner Water Supply General Manager, Delores Goode has withdrawn her resignation at the request of the President of the Board.
- CO Spreadsheet – At the request of a Council member, attached to his report is the most recent Capital Projects Funds report regarding items that been funded through the 2016 CO issue. The two remaining adjustments will be related to the Nix Tank Rehabilitation, which should come in under estimate; and the Water/Wastewater building, which will be considered by Council on the January 28 Council meeting. The report indicates a potential balance of \$908,727, after project completion.
- CDBG – In addition to the recently awarded Community Development Block Grant from the Texas Department of Agriculture, the City will be preparing a submission for the 2019 funding cycle. City Staff will be submitting documentation for Grant Administration and Engineering procurement prior to the March 18, 2019 application deadline.
- Best of the Best – As reported on the City’s Facebook page, Bessie White was recognized in the Lampasas Dispatch Best of the Best City Employee from the newspaper’s readers’ poll.
- ABC – He takes the opportunity in this item to report on City Staff that have performed Above and Beyond the Call of Duty: Reece Oestreich, Fire Chief, for filling in the absence of a Building Inspector; Monica Wright, Information Systems Director, for her work on helping pick paint colors, as well running and pulling cable wires, for the new Council Chambers; and Yvonne Moreno, Finance Director, for her work and preparation for the audit.

5.2	MAYOR’S COMMENTS
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Mayor Talbert had no comments to report.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding the first reading of an Ordinance annexing the hereinafter described territory to the City of Lampasas, Lampasas County, Texas and Extending the Municipal Corporate Limits of said City to include the described property within the City’s Boundary Limits, and Granting to all the inhabitants of the annexed property all the rights and privileges of other citizens and binding those inhabitants by all of the Acts, Ordinances, resolutions, and Regulations of the City; and adopting a Service Plan for the newly annexed property
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Christina Marez, City Secretary, explained that this is the first reading of the Ordinance for the voluntary annexation request by Mr. Roy Cockrell for the property as described within. Included in Council’s packet is copies of the required public hearings and printer’s affidavits of publication.

Marez also noted that Roy Cockrell, requestor, was present at the meeting in case Council had any questions.

Council member Toups moved to approve the first reading of an Ordinance annexing the hereinafter described territory to the City of Lampasas, Lampasas County, Texas and Extending the Municipal Corporate Limits of said City to include the described property within the City's Boundary Limits, and Granting to all the inhabitants of the annexed property all the rights and privileges of other citizens and binding those inhabitants by all of the Acts, Ordinances, resolutions, and Regulations of the City; and adopting a Service Plan for the newly annexed property. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding a quote from Southern Star Communications, Inc., for the labor, materials and required hardware to extend the phone lines at the 1931 Roy L Thomas Building for the new City Council Chambers in the amount of \$ 3,877.29
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Monica Wright, Information Systems Director, explained that City Staff is recommending that the existing phone lines at Municipal Court be extended throughout the 1931 Roy L. Thomas building on all floors to provide phone service to the entire building and the elevator.

Wright said that the vendor that City Staff is recommending has an ongoing maintenance contract on the phone system used by the City and the reason no bids were required. This project was on the CO list; therefore, CO funds will be used.

Mayor Pro Tem Monroe moved to approve the award of quote from Southern Star Communications, Inc., for the labor, materials and required hardware to extend the phone lines at the 1931 Roy L Thomas Building for the new City Council Chambers in the amount of \$ 3,877.29. The motion was seconded by Council member McCauley and with a unanimous vote, the motion carried.

Mayor Talbert stepped down from the dais for conflict of interest reasons for the next agenda item.

7.3	Discussion and possible action regarding the installation of a HVAC system as the Spring Street Pump Station for \$9,870.00 from Miller Service Company
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Gary Cox, Assistant City Manager, explained that due to the additional equipment and variable frequency drives (VFD), which were installed at the Spring Street Pump Station as part of the rehabilitation project, it was identified that the current HVAC system was not able to provide sufficient cooling for the facility.

Cox reviewed the following information:

- Jones-Heroy & Associates conducted an electrical load evaluation of the equipment at the pump station. Results showed stress on pump motors and VFD drives due to the heat being produced by the equipment plus ambient temperatures.
- Jones-Heroy provided specifications for a HVAC unit (or equivalent) to meet the needs of the facility.
- City Staff solicited quotes from five (5) HVAC companies for this project.
- The City only received quotes from:
  - Miller Service Company in the amount of \$9,870.00 for a single 6 ton 18 SEER unit.
  - Kingsland HVAC provided quotes ranging from \$9,800.00 to \$14,300.00 based on four (4) different alternative equipment proposals. Kingsland proposals each provided for the installation of multiple units (with lower SEER ratings) versus the single unit proposed by Miller.

- Based on the engineers design specification, space limitations and costs of maintaining the equipment, City Staff recommends the proposal by Miller Service Company as the best value for the project.
- Funding for this expenditure is allocated from the 2016 CO Bonds as part of the Nix Tank/Spring Street Pump Station project.

Council member White moved to award the quote for the installation of a HVAC system as the Spring Street Pump Station to Miller Service Company in the amount of \$9,870.00. The motion was seconded by Council member Kuehne and with a vote of six in favor and one abstention (Talbert), the motion carried.

Mayor Talbert returned back to her seat at the dais.

7.4	Discussion and possible action regarding expenditures for the rehabilitation of the Spring Street Pump Station to Smith Pump Company, Inc.
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Gary Cox, Assistant City Manager, explained that in January, 2018, Council approve the expenditure of \$28,509.00 for work on the Spring Street Pump Station in preparation for the rehabilitation of the Nix Water Storage Tank. During the course of the project, unforeseen deficiencies were identified which required additional work.

Cox explained that the additional work included suction pipe modifications and coating of pump impellers. The modifications of scope of work were required to ensure the water distribution system could maintain pressures and supply water while the Nix Tank is offline. For the projects to remain on schedule and ensure the capabilities of the water distribution system, City Staff authorized the additional work. Based on the memorandum from Jones Heroy & Associates, it is recommended the invoice in the amount of \$1,740.00 for the coating of pump impellers be approved and paid. It is recommended the invoice in the amount of \$6,262.00 for the suction pipe modification be funded but the payment be held until a final performance testing report is submitted and approved.

Council member McCauley moved to approve the expenditure of \$8,002.00 to Smith Pump Company for the rehabilitation of the Spring Street Pump Station. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.5	Discussion and possible action to select and announce possible winner of website photo contest entry
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Monica Wright, Information Systems Director, explained that there was only one photo submitted: Entry 1, “Phantasia” by Chad Williams.

Mayor Pro Tem Monroe moved to select Entry 1, “Phantasia” by Chad Williamson as the website photo contest winner. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

7.6	A Resolution by the City Council of the City of Lampasas, Texas, Designating Authorized Signatories for Contractual Documents and Documents for Requesting Funds Pertaining to the Texas Community Development Block Grant Program (TxCDBG) Contract Number 7218529
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City Manager deGraffenried explained that this Resolution is conditional for the award of the recent CDBG Award from the State. The Resolution designates authorized signatories for the City.

Mayor Pro Tem Monroe moved to approve the Resolution by the City Council of the City of Lampasas, Texas, Designating Authorized Signatories for Contractual Documents and Documents for Requesting Funds Pertaining to the Texas Community Development Block Grant Program (TxCDBG) Contract Number 7218529. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.7	A Resolution regarding compliance with State and Federal Civil Rights Acts, Codes and Certifications by the City of Lampasas related to award of CDBG Funds from the Texas Department of Agriculture.
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City Manager deGraffenried explained that this Resolution is conditional for the recent CDBG Award to the City. The Resolution provides grant assurances and compliance with Federal Civil Rights Acts, Codes and Certifications.

Council member Toups moved to approve the Resolution regarding compliance with State and Federal Civil Rights Acts, Codes and Certifications by the City of Lampasas related to award of CDBG Funds from the Texas Department of Agriculture. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.8	Discussion and possible action concerning approval of the Contract for Election Services between Lampasas County, Texas and the City of Lampasas, Texas for the May 4, 2019 General Election.
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Christina Marez, City Secretary, explained that Mark Bishop, Elections Administrator, has agreed to conduct the election again this year. The Contract is the same as last year's with the exception of dates. Early voting will be at the Election Administrator's office, 407 South Pecan, Suite 102. On Election Day, voting locations will be at the Election Administrator's office, 407 South Pecan, Suite 102 and the First Baptist Church in Kempner, Texas.

Marez noted the following:

- The attachment of the Joint Election Agreement between the City and LISD will be attached as Exhibit D.
- The reason for increase in the estimated election costs is due to the new voting equipment that the County purchased and no longer will be using the City owned equipment which had helped offset election expenses.
- The City and LISD cost share the election costs, however, if LISD does not have an election, the City would be responsible for the full election costs.

Council member Williamson moved to approve the Contract for Election Services between Lampasas County, Texas and the City of Lampasas, Texas for the May 4, 2019 General Election. The motion was seconded by Council member McCauley and with a unanimous vote, the motion carried.

7.9	Discussion and possible action regarding the Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas.
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Christina Marez, City Secretary, explained that the City, County, and Lampasas Independent School District (LISD) have held joint elections since 2007 as a result of Federal Law that required Schools to contract with another public entity for joint elections. This agreement is essentially the same as last year with the exception of dates. In the agreement, the City and LISD will share in the expenses of the Early Voting and Election Day shared voting locations, ballot programming, payroll of election workers and other costs common to both elections.

Mayor Pro Tem Monroe moved to approve the Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.10	Discussion and possible action regarding a quote from John M Warren, Inc. for sign materials
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Rickie Roy, Public Works Director, explained that Council adopted the Ordinance on November 26, 2018, that would add new signs to expanded school zones. City Staff sent out request for quotes on sign materials and received three quotes:

John M. Warren, Inc.	\$6,944.93
Traffic Safety Warehouse	\$7,040.00
Road Traffic Signs	\$11, 523.75

City Staff recommends award to the low quote received from John M. Warren, Inc. in the amount of \$6,944.93.

Mayor Pro Tem Monroe moved to award the quote for sign materials to John M. Warren, Inc. in the amount of \$6,944.93. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.11	Discussion and possible action concerning a request to repair the motor in Engine One in an amount not to exceed \$17,000.00
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Reece Oestreich, Fire Chief, explained that with the recent development of an engine oil leak, it has been determined by a service technician that the oil leak is from a failure of a component inside the motor allowing pressure to enter the blow by filter and causing oil to leak from the top of the motor. City Staff is unable to determine an exact cost until the motor is taken a part. Using the invoice in the amount of \$10,968.18 from a previous repair, City Staff is increasing the estimated cost to reflect inflation for parts and labor in the amount of \$5,000, estimating the repair cost at \$15, 968.18.

Oestreich said that there would be a one year warranty on the motor repair.

There was discussion on the cost of the repair and the cost of a new motor.

Mayor Pro Tem Monroe moved to approve the repair to the motor in Engine One in an amount not to exceed \$17,000.00. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.12	Acknowledgment of receipt of the Certificate of City Secretary certifying the review and findings of the Petition for a Local Option Election for the Legal Sale of All Alcoholic Beverages including
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Mixed Beverages that was submitted on Wednesday, December 12, 2018

Christina Marez, City Secretary, explained that on October 15, 2018, she issued a Petition for a Local Option Election for the legal sale of all alcoholic beverages including mixed beverages. The total number of signatures of valid signatures required for the Petition to be sufficient is 457.

Marez noted that on December 12, 2018, the Petition was returned to her office by Steve Hudson. She began the process to review and verify the signatures as qualified City voters. The petition contained 640 signatures. Attached is her certificate that certifies that the number of qualified voters totaled 548, therefore, the Petition is sufficient to cause a Local Option Election. Signatures that were considered invalid were due to omitting the required date of signature, not a registered City voter, a voter outside the City, or signed the Petition more than once.

In addition, Marez stated that on January 28, 2019, she will present to Council for consideration an Ordinance to call a Special Local Option Election to be held at the next uniform election date which is May 4, 2019.

Mayor Pro Tem Monroe moved to acknowledge receipt of the Certificate of City Secretary certifying the review and findings of the Petition for a Local Option Election for the Legal Sale of All Alcoholic Beverages including Mixed Beverages that was submitted on Wednesday, December 12, 2018. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.13 Discussion and possible action regarding the award of quote for the roof replacement of 500 E 8<sup>th</sup> and 901 S. Liveoak Buildings (Senior Citizen Community Center and Head Start Daycare)

Christina Marez, City Secretary, explained that after report of damage to the roof at the 500 E. 8th and 901 S. Liveoak Buildings (Senior Citizens Community Center and Head Start Daycare), City Staff solicited three quotes for replacement of the roof of both buildings. The quotes received were from:

Clark Roofing & Construction	\$22,118.77
WM Roofing	\$26,719.49
Curtis Durham Construction	\$23,985.00

Marez noted that these buildings are leased to the Hill Country Community Action Association (HCCAA) and they have committed to participate in one half of the costs not covered by the City's insurance. Attached in Council's packet is an email from Kim Daniel, HCCAA Director, noting their commitment.

Marez explained that after submittal to the City's insurance carrier, Texas Municipal League (TML), the City received \$9,330.77 as the initial cash value payment. After completion of the roof replacement, the City should receive a supplemental payment of \$5,533.00, for a total payment of \$14,863.77. The City is responsible for \$7,255.00 of repair costs of which HCCAA is committed to paying half.

City Staff recommends award of quote to low bidder Clark Roofing & Construction in the amount of \$22,118.77.

Mayor Pro Tem Monroe moved to award the quote for the roof replacement of 500 E 8<sup>th</sup> and 901 S. Liveoak Buildings (Senior Citizen Community Center and Head Start Daycare) to Clark Roofing & Construction in the amount of \$22,118.77. The motion was seconded by Council member McCauley and with a unanimous vote, the motion carried.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 7:41 p.m. The motion was seconded by Council member McCauley and with a unanimous vote, the motion carried.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Misti Talbert, Mayor

ATTEST:

\_\_\_\_\_  
Christina Marez, City Secretary

  
City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance annexing the hereinafter described territory to the City of Lampasas, Lampasas County, Texas and Extending the Municipal Corporate Limits of said City to include the described property within the City's Boundary Limits, and Granting to all the inhabitants of the annexed property all the rights and privileges of other citizens and binding those inhabitants by all of the Acts, Ordinances, resolutions, and Regulations of the City; and adopting a Service Plan for the newly annexed property

Requested By: Christina Marez, City Secretary

Submitted By: Christina Marez, City Secretary

Date Submitted: January 22, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

This is the second reading of an Ordinance

**Recommendation:**

To consider a motion to approve the second reading of Ordinance annexing the hereinafter described territory to the City of Lampasas, Lampasas County, Texas and Extending the Municipal Corporate Limits of said City to include the described property within the City's Boundary Limits, and Granting to all the inhabitants of the annexed property all the rights and privileges of other citizens and binding those inhabitants by all of the Acts, Ordinances, resolutions, and Regulations of the City; and adopting a Service Plan for the newly annexed property

ORDINANCE NO. 1580

**AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LAMPASAS, LAMPASAS COUNTY, TEXAS, AND EXTENDING THE MUNICIPAL CORPORATE LIMITS OF SAID CITY TO INCLUDE THE DESCRIBED PROPERTY WITHIN THE CITY'S BOUNDARY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF THE ANNEXED PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING THOSE INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF THE CITY; AND ADOPTING A SERVICE PLAN FOR THE NEWLY ANNEXED PROPERTY.**

**WHEREAS**, the City of Lampasas, Texas is a Home Rule municipal corporation that is duly organized and operating pursuant to its Home Rule Charter and the laws of Texas, and, thus, it is empowered to conduct both voluntary and unilateral annexations of territory, subject to the laws of this State; and

**WHEREAS**, on or about October 3, 2018, the owner of the Property described herein below, "Owner," voluntarily petitioned the City of Lampasas requesting that the City annex the Property possessed and controlled solely by the Owner, and upon which fewer than three qualified voters currently reside; and

**WHEREAS**, pursuant to Section 43.052 of the Local Government Code, this voluntary annexation is exempt from the requirements of inclusion in a municipal annexation plan because the property and annexation contains fewer than 100 separate tracts of land on which one or more residential dwellings are located on each tract; and

**WHEREAS**, the procedures prescribed by the Charter of the City of Lampasas, Texas, and the laws of this State have been duly followed with respect to the following described to-be annexed Property.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:**

1. That the following-described Property is hereby annexed to the City of Lampasas, Lampasas County, Texas, and that the boundary limits of the City of Lampasas be and the same are hereby extended to include the described territory within the municipal corporate limits of the City of Lampasas, and the same shall hereafter be included within the territorial limits of the City, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the city of Lampasas and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

**ANNEXED TRACT:**

Being 4.03 acres of land out of the James Easley Survey, Abstract No. 185, Lampasas County, Texas, and being that Tract I and Tract II described in an Independent Executor's Deed to Roy Taylor, et al, dated March 16, 2011 and recorded in Volume 477, Page 521 of the Deed Records of Lampasas County and described by metes and bounds as follows:

BEGINNING at 1/2" iron pin with a yellow plastic cap inscribed "Maples RPLS 5043" found in the east ROW of U.S. Highway 281 for the northwest corner of said Tract II and this tract;

THENCE: with the north line of this tract the following courses and distances:

1. N 68°47'02" E 103.94 feet to a 1/2" iron pin with a yellow plastic cap inscribed "Maples RPLS 5043" found for the northeast corner of said Tract I and the northwest corner of said Tract II,
2. N 69°00'28" E 150.96 feet to a 1/2" iron pin with no cap found for the northeast corner of said Tract I;

THENCE: S 36°25'35" E 496.73 feet to a 1/2" iron pin found for the northeast corner of that tract described in a Warranty Deed with Vendor's Lien to Andrew Garcia, Jr., et ex, dated September 17, 1991 and recorded in Volume 287, Page 295 of said deed records and being the southeast corner of said Tract I and this tract;

THENCE: with the south line of this tract the following courses and distances:

1. S 71°51'28" W 396.12 feet to a 1/2" iron pin with a yellow plastic cap inscribed "Maples RPLS 5043" found,
2. S 84°20'17" W 100.53 feet to a 1/2" iron pin with a yellow plastic cap inscribed "Maples RPLS 5043" found in the east line of U.S. Highway 281 for the northwest corner of that tract described in a deed to Andrew Garcia Jr., et ux, dated August 13, 2001 and recorded in Volume 370, Page 310 of said deed records and being the southwest corner of said Tract II and this tract;

THENCE: 444.93 feet along a curve to the right (delta=04°24'39", r=5779.65 feet, lc bears N 07°16'29" W 444.82 feet) to the Point of Beginning.

(the "Annexed "Property" or "Property")

2. A Service Plan for the Property is adopted and attached hereto as Exhibit A.
3. The City Secretary is hereby directed to file with the County Clerk of Lampasas, Texas, and/or any other appropriate official or agency, as required by law, a certified copy of this Ordinance.

**PASSED** by an affirmative vote of all members of the City Council on the first reading, this the 14<sup>th</sup> day of January, 2019.

**PASSED** by an affirmative vote of all members of the City Council on the second reading, this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

  
\_\_\_\_\_  
Misti Talbert, Mayor

ATTEST:

  
\_\_\_\_\_  
Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney  
[Signature of Attorney Provided on Separate Page, to be Attached]

Exhibit A  
[Service Plan]

**CITY OF LAMPASAS  
MUNICIPAL SERVICE PLAN  
FOR VOLUNTARY ANNEXATION OF SPARSELY OCCUPIED  
4.03 ACRES OF LAND  
ADJACENT TO THE CITY'S MUNICIPAL LIMITS**

**INTRODUCTION**

The City Council of the City of Lampasas has directed that staff proceed with the voluntary annexation process of land generally comprised of the following:

Being 4.03 acres of land out of the James Easley Survey, Abstract No. 185, Lampasas County, Texas, and being that Tract I and Tract II described in an Independent Executor's Deed to Roy Taylor, et al, dated March 16, 2011 and recorded in Volume 477, Page 521 of the Deed Records of Lampasas County and which is described in metes and bounds on Exhibit "A" which is attached hereto and made a part hereof for all purposes.

The area is described as sparsely occupied area of land.

**INTENT**

It is the intent of the City of Lampasas that this Service Plan shall provide for the delivery of full available municipal services to the annexed area in accordance with State law. The failure of this plan to describe any particular service shall not be deemed to be an attempt to omit the provision of such services from the annexed areas. The delivery of municipal services may be accomplished through any means permitted by law.

**EFFECTIVE TERM**

This Service Plan shall be in effect for a ten-year period commencing on the effective date of this annexation.

**AMENDMENT OR RENEWAL**

This Service Plan may be amended as provided by Texas Local Government Code, Section 43.056. Renewal of the Service Plan shall be at the sole option of the City Council.

**SCHEDULE OF MUNICIPAL SERVICES TO BE PROVIDED:**

**FIRE**

*Existing Services:* Currently, the City of Lampasas Fire Department (with limited staff), in conjunction and under agreement with the Lampasas County Volunteer Fire Department responds to this area, due to its close proximity to the City limits.

*Services to be Provided:* The City of Lampasas Fire Department and Lampasas County Volunteer Fire Department will continue to respond to the area after annexation. The level of staff available from the City of Lampasas Fire Department will be consistent with the existing level for staffing as provided for current City residents upon the effective date of the annexation. Primary fire response will be provided by the Fire Station located at 1107 East 4<sup>th</sup> Street. Adequate fire suppression activities can be afforded to the annexed area within the current budget appropriation. Fire prevention activities will be provided by the Fire Marshal's office, as needed.

## **POLICE**

*Existing Services:* Currently, the area to be annexed is under the jurisdiction of the Lampasas County Sheriff's Department.

*Services to be Provided:* Upon annexation, the City of Lampasas Police Department will extend regular and routine patrols to the area. Law enforcement protection will be provided to this area in the same manner as it is currently provided to other similarly situated land within the corporate limits of the City. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

## **EMERGENCY MEDICAL SERVICE**

*Existing:* Emergency medical services to the area to be annexed are provided through a contracted provider administered by Lampasas County.

*Services to be provided:* The City of Lampasas does not provide emergency medical services. First responders from the Lampasas Fire Department/Lampasas Volunteer Fire Department will continue to respond to medical calls and assist the Lampasas County contracted emergency medical services provider. Emergency medical services will continue to be available to the area upon annexation through the contracted provider administered by Lampasas County.

## **BUILDING INSPECTION**

*Existing Services:* Provide limited electrical and plumbing inspection services.

*Services to be Provided:* The Building and Planning Department will provide permit and inspection services upon the effective date of annexation. This includes issuing building, electrical and plumbing permits for any new construction and remodeling, and enforcing all other applicable codes which regulate building construction within the City of Lampasas.

## **PLANNING AND ZONING**

*Existing Services:* None.

*Services to be Provided:* The Building and Planning Department's responsibility for regulating development and land use through the administration of the City of Lampasas Zoning Ordinance will extend to this area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of Lampasas Subdivision Ordinance.

These services can be provided within the department's current staff and appropriation plans and/or budget.

### **ENVIRONMENTAL HEALTH CODE ENFORCEMENT SERVICES**

*Existing Services:* Lampasas County currently provides all county level health regulations and services applicable to the property.

*Services to be Provided:* Enforcement of the City of Lampasas' health and sanitation ordinances and regulations, including but not limited to, weed and brush ordinances, junked and abandoned vehicles ordinances and animal control ordinances, shall begin within these areas within sixty (60) days of the effective date of the annexation. These services can be provided within the department's current staff and appropriation plans and/or budget. Lampasas County will continue to enforce all county level health regulations and services applicable to the property, after annexation, pursuant to applicable State and local laws.

### **LIBRARY**

*Existing Services:* Currently, the Public Library is open to county residents with increased user fees for services provided.

*Services to be Provided:* City resident fees will be applied for library use privileges and will be available to anyone residing in this area. These services can be provided within the department's current staff and appropriation plans and/or budget.

### **PARKS AND RECREATION**

*Existing Services:* Currently, Park and Recreation facilities are open to all area citizens. Local associations and locally sponsored recreational events receive priority use of facilities.

*Services to be Provided:* Park and Recreation facilities will be available to with no difference in services or costs provided to existing City residents, upon the effective date of annexation.

### **STREET**

*Existing Services:* The property is adjacent to and accessed by U.S. Highway 281, which is a State of Texas roadway. No other roadways abut or serve the property. The State of Texas maintains the roadway and rights of way. The adjacent roadway is already within the corporate boundaries.

*Services to be Provided:* The city does not anticipate any additional roadways will be needed now or within the future to provide services to the property. Street maintenance to the publicly owned street rights-of-way, not including state owned and maintained rights-of-way, will be provided by the City, upon the effective date of the annexation. Routine maintenance will be scheduled as part of the City's annual street maintenance program in accordance with the current policies and procedures. A monthly street maintenance fee will be applied within thirty (30) days of the effective date of annexation, the same rate structure as that of the existing City residents will be applied.

## **STORM WATER MANAGEMENT**

*Existing Services:* State of Texas Road and Drainage Maintenance; Lampasas County

*Services to be Provided:* The City of Lampasas Street Department will provide maintenance on any existing drainage system that falls under the City's responsibilities, i.e., those not maintained by the State of Texas, upon the effective date of annexation. Routine maintenance will be scheduled as part of the City's annual street maintenance program in accordance with current policies and procedures. Developer will provide storm water drainage at its own expense and the plans for same will be inspected by the City Engineers at time of completion. The City will then maintain the public drainage facilities associated with the annexed area, if any, upon approval and dedication to the City.

## **ELECTRIC SERVICE**

*Existing Services:* Currently, the City of Lampasas serves electrical power to the area to be annexed for a fee that is greater than that of the residents of the City.

*Services to be Provided:* The City of Lampasas will continue to provide electric service to the annexed area. Within thirty (30) days of the effective date of annexation, the same rate structure as similarly situated users/properties within the City limits will be applied.

## **STREET LIGHTING**

*Existing Service:* None

*Services to be Provided:* The City of Lampasas will coordinate any request for improved street lighting in accordance with standard policy and as plans, appropriations and budget allow.

## **TRAFFIC ENGINEERING**

*Existing Services:* Roadway signage as provided by the State of Texas; and Lampasas County.

*Services to be Provided:* The City's Street Department will be able to provide, after the effective date of annexation, any additional traffic control devices as may be necessary for safety and traffic control of the annexed property not including state owned and maintained roadways or rights-of-way. If necessary, the Building Official will provide all properties involved with City street designations and numeric addresses that comply with the City's street system, within 90 days of the effective date of annexation.

## **WATER SERVICE**

*Existing Services:* The City of Lampasas currently provides public water supply system to the property at an out of city rate as established by the City's fee schedule.

*Services to be Provided:* The City of Lampasas public water supply will continue to provide water service to the area in accordance with the applicable codes, fees and City policy. After

annexation, water service shall be provided in accordance with extension ordinances and City policies applicable to in-city properties. Extension of service, if any new ones are required in the future, shall comply with City codes and ordinances and State law. Within thirty (30) days of the effective date of annexation, the same rate structure as that of the similarly situated properties within the City limits will be applied.

### **SANITARY SEWER SERVICE**

*Existing Services:* The property is currently served by the City of Lampasas sanitary sewer system with fees assessed as an out of city customer based upon an adopted user fee schedule.

*Services to be Provided:* Sanitary sewer service to the area of proposed annexation will be continue to be provided in accordance with applicable City codes, fees and policies. Within thirty (30) days of the effective date of annexation, the same rate structure for similarly situated users/properties within the City limits will be applied.

### **SOLID WASTE SERVICES**

*Existing Services:* Rural service providers.

*Service to be Provided:* Solid waste collection services will be made available to the area of annexation in accordance with the City's present ordinance, fee schedule and agreement with solid waste providers as those agreements apply to the businesses and residents in the annexed area. Solid waste collection services will be administered in accordance with section 43.056 of the Texas Local Government Code.

### **MISCELLANEOUS**

All other applicable municipal services will be provided to the newly annexed area in accordance with the City of Lampasas' established policies governing extension of municipal services to newly annexed areas.

### **CAPITAL IMPROVEMENTS, AVAILABILTY AND LEVEL OF SERVICE**

The annexed area will be included with all other areas of the City for future planning for any new or expanded facilities, functions, and services to be funded by future capital improvements programs. The priorities assigned by these plans are driven by a desire to maintain an equitable level of service to all areas of the City with the same population density, land used and topography characteristics. Nothing in this plan shall require the city to provide a uniform level of municipal services to each area of the city, including the annexed area, if different characteristics of topography, land use, and population density are considered a sufficient basis for providing different levels of service.

FIELD NOTES  
JOB NO. 141029

Page 2 of 2  
Exhibit Attached

4.03 ACRES

BEING 4.03 acres of land out of the James Easley Survey, Abstract No. 185, Lampasas County, Texas, and being that Tract I & Tract II described in a Independent Executor's Deed to Roy Taylor, et al, dated March 16, 2011 and recorded in Volume 477, Page 521 of the Deed Records of Lampasas County and described by metes and bounds as follows:

BEGINNING at 1/2" iron pin with a yellow plastic cap inscribed "Maples RPLS 5043" found in the east ROW of U.S. Highway 281 for the northwest corner of said Tract II and this tract;

THENCE: with the north line of this tract the following courses and distances:

1. N 68°47'02" E 103.94 feet to a 1/2" iron pin with a yellow plastic cap inscribed "Maples RPLS 5043" found for the northeast corner of said Tract I and the northwest corner of said Tract II,
2. N 69°00'28" E 150.96 feet to a 1/2" iron pin with no cap found for the northeast corner of said Tract I;

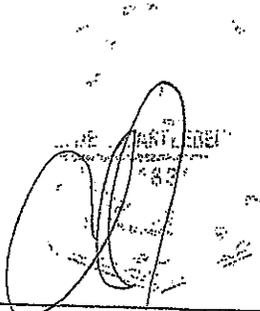
THENCE: S 36°25'35" E 496.73 feet to a 1/2" iron pin found for the northeast corner of that tract described in a Warranty Deed With Vendor's Lien to Andrew Garcia, Jr., et ex, dated September 17, 1991 and recorded in Volume 287, Page 295 of said deed records and being the southeast corner of said Tract I and this tract;

THENCE: with the south line of this tract the following courses and distances:

1. S 71°51'28" W 396.12 feet to a 1/2" iron pin with a yellow plastic cap inscribed "Maples RPLS 5043" found,
2. S 84°20'17" W 100.53 feet to a 1/2" iron pin with a yellow plastic cap inscribed "Maples RPLS 5043" found in the east line of U.S. Highway 281 for the northwest corner of that tract described in a deed to Andrew Garcia, Jr., et ux, dated August 13, 2001 and recorded in Volume 370, Page 310 of said deed records and being the southwest corner of said Tract II and this tract;

THENCE: 444.93 feet along a curve to the right ( $\Delta=04^{\circ}24'39''$ ,  $r=5779.65$  feet,  $lc$  bears N  $07^{\circ}16'29''$  W 444.82 feet) to the Point of Beginning.

Bearings based on Texas State Plane Coordinate System, Central Zone NAD 83(93).



11/07/14

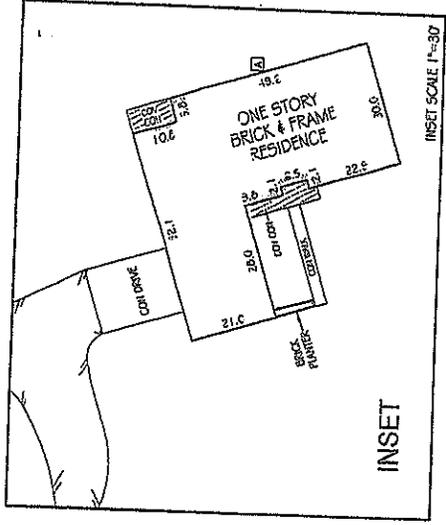
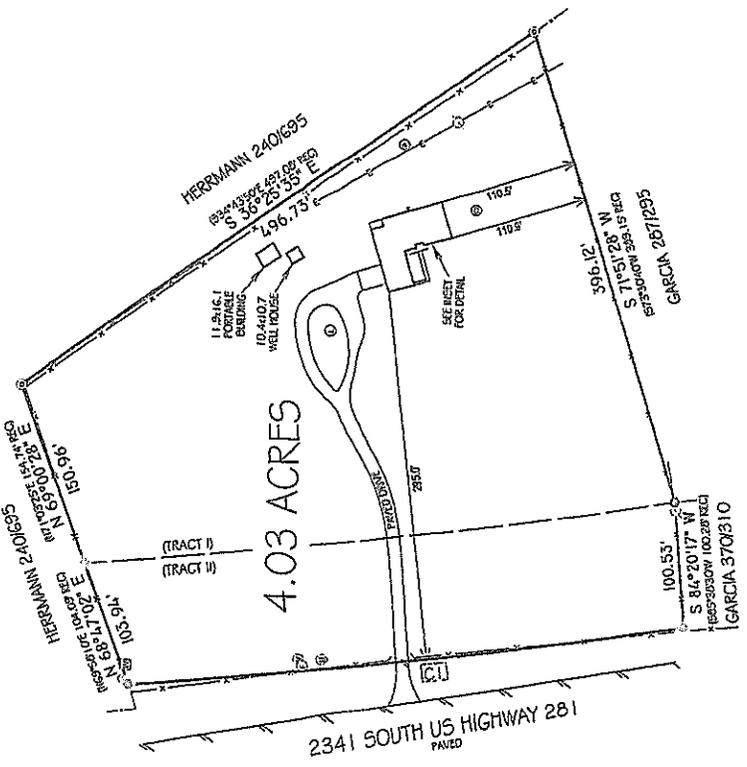
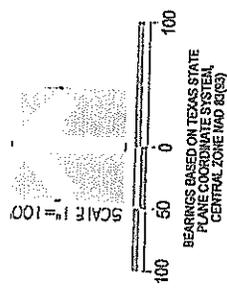
Clyde C. Castleberry, Jr.  
Registered Professional Land Surveyor No. 4835

Triple C Surveying Co.  
21214 FM 963  
Lampasas, Texas 76550  
www.triplecsurveying.com

4.03 ACRES OUT OF THE JAMES EASLEY SURVEY, ABSTRACT NO. 185, LAMPASAS COUNTY, TEXAS.

JOB NO. 141028  
 DRAWN BY: CCC  
 F.C.: CCO/DBIS

PAGE 1 OF 2  
 FIELD NOTES ATTACHED



- LEGEND**
- 1/2" IRON PIN FOUND YELLOW CAP
  - INSCRIBED "APLES BELLS 8047"
  - 1/2" IRON PIN FOUND - NO CAP
  - MANHOLE - SS
  - UTILITY POLE
  - WATER METER
  - AIR CONDITIONER
  - VALVE
  - TELLER PEDESTAL
  - PROPANE TANK
  - LIGHT POLE
  - GAS PIPELINE MARKER
  - FIVE METERS
  - WIRE FENCE - REC LINE
  - X- WIRE FENCE

NOTE: THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. OTHER ENCUMBRANCES OR RESTRICIONS NOT SHOWN HEREON ARE AT RISK.

Witness my hand and seal this 10th day of November, 2014.

THIS AREA IS SHOWN TO BE IN ZONES A & X PER FEMA'S FLOOD INSURANCE RATE MAP #4889 0225 B, DATED JANUARY 2, 1991, HOWEVER AT PRESENT TIME NO FLOODING, DRAINAGE OR FLOOD STUDIES HAVE BEEN PERFORMED AND NO INFORMATION IS BASED SOLELY ON SAID MAPPLAT. THE SURVEYOR DOES NOT ASSUME RESPONSIBILITY AS TO ANY INFORMATION PROVIDED BY SAID MAPPLAT. THIS FLOOD STATEMENT DOES NOT IMPLY THAT THIS PROPERTY AND/OR STRUCTURES THEREON WILL BE FREE FROM FLOODING OR FLOOD DAMAGE.

KNOW ALL MEN BY THESE PRESENTS THAT I, CLYDE C. CASTLEBERRY, JR. FOR TRIPLE C SURVEYING CO. HAVE THIS DATE CAUSED TO BE PERFORMED AN ON-THE-GROUND SURVEY OF THE FOREGOING PLATTED TRACT OF LAND AND TO THE BEST OF MY KNOWLEDGE AND BELIEF THERE ARE NO DISCREPANCIES, CONFLICTS, SHORTAGES OF AREA, ENCROACHMENTS, VISIBLY UTILITY MARKERS OR RECORDS IN PLACE AND THAT SAID PROPERTY HAS ACCESS TO A DEDICATED ROADWAY EXCEPT AS SHOWN HEREON.

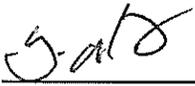
CURVE TABLE			
Id	Delta	Radius	Chord
C1	04°24'39"	5779.65	444.93
RECORD CURVE TABLE			
Id	Delta	Radius	Chord
C1	04°24'39"	5779.65	444.93

**Triple C Surveying Co.**  
 21214 FM 963 - Lampasas, Texas 76550  
 (2) 845-5440 email: admin@triplecsurveying.com  
 ww.triplecsurveying.com FIRM NO. 10193916

PROUDLY PRINTED BY TRIPLE C SURVEYING CO. THIS SURVEY PROVIDED SOLELY FOR THE USE OF THE GRANTEE AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM. WITHOUT PERMISSION IN WRITING FROM TRIPLE C SURVEYING CO., ANY REPRODUCTION OR TRANSMISSION IS PROHIBITED.

Exhibit A

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 City Manager

**BUSINESS FOR THE CITY COUNCIL  
 OF THE  
 CITY OF LAMPASAS**

**Subject:** Discussion and Possible Action on the Receipt of the Monthly Investment Report for November 2018.

Requested By: Yvonne Moreno, Finance Director  
 Submitted By: Yvonne Moreno, Finance Director

Date Submitted: January 24, 2019 For the Agenda of: January 28, 2019

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

**Summary Statement:**

The weighted average maturity of City investments is 33 days.

The City's yield to maturity is 1.846

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$4,311,481.13	26.24%
TexStar	\$1,760,379.98	10.72%
Bancorp South	\$4,494,074.74	27.35%
Money Market	\$3,868,349.26	23.55%
Frost Bank- Checking	\$ 100,085.10	0.61%
Federal Agency Securities	\$1,894,408.20	11.53%

**Recommendation:** Motion to approve by consent.



**Monthly Investment Report  
November 30, 2018**

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

# The Fed Giveth and the Fed Taketh Away

The Federal Reserve is widely expected to raise rates again in December but the messages emanating from the Fed appear to foretell increased patience and a possible pause in 2019. A hike in December will be the tenth in the series but perceptions of the US economy have changed in the past month raising doubts of the dot plot's projection of 3 hikes in 2019. A change in January with press conferences after each meeting Powell will make the markets focus on ongoing data and not quarterly meetings.

Within the minutes this month the market keyed on a change of phrase showing a definite dovish coo from Powell. He was quoted 7 weeks ago saying that the funds rate was "far away" from the neutral rate. This month this changed to as "just below" the neutral rate. He could be preparing the market for a pause but we will have to see a skipped meeting or two for the market to confirm such a move.

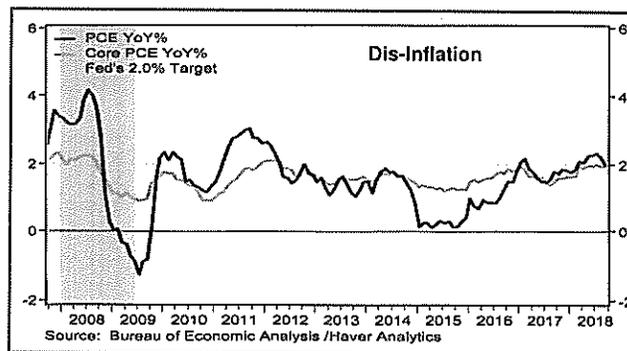
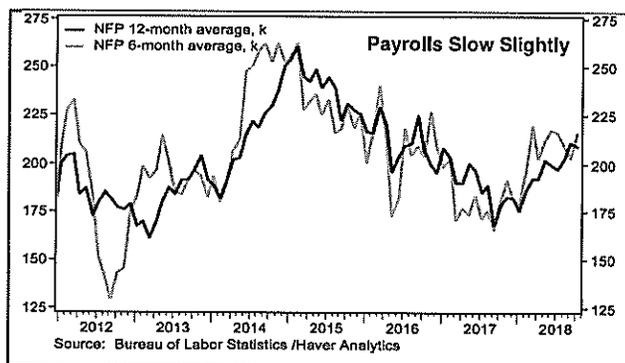
The economy has cooled slightly with the Fed's monetary tightening moves and with a fading fiscal stimulus. This recovery from the Great Recession has been the slowest in history and it isn't stopping but surely slowing. Housing has slowed, especially in the west, south and mid-west, with the increase in mortgage rates. Those rates have increased 20% in 2018. Contract signing is at its lowest point since January. A recent Fed report noted that the much maligned millenials are not so different but poorer at this point in their lives.

Inflation and housing are key factors now. Inflation has stubbornly remained under the Fed target and now inflation in Europe is decreasing as they end their bond buying campaigns. Oil slid to sub-\$50 adding to dis-inflation. Supply issues and US sanctions on Iran have not

Job gains are growing only slightly although the unemployment rate has been through the Fed target since March. Job participation continues to lag. Recently blame has been laid on opioide use (20—25% according to the Brookings Institute), childcare costs (up 168% in past 25 years), an aging population, and increased disability status (now 20% of the work force).

Despite the slowing consumer spending remains amazingly robust.

Part of the cooling comes from a mid-term election which left us with a split Congress. The markets took this as a good sign counting on encroaching gridlock. Of course, gridlock, while it implies a level of certainty that massive legislation is unlikely to pass, it could also prove detrimental for the same reason. After all, the market has fared well in the past few years thanks in part to fiscal stimulus amid still-solid economic fundamentals. Major factors to watch here will be possible consensus infrastructure, increasing regulation and importantly deficits.



# Wild Card International Red Flags

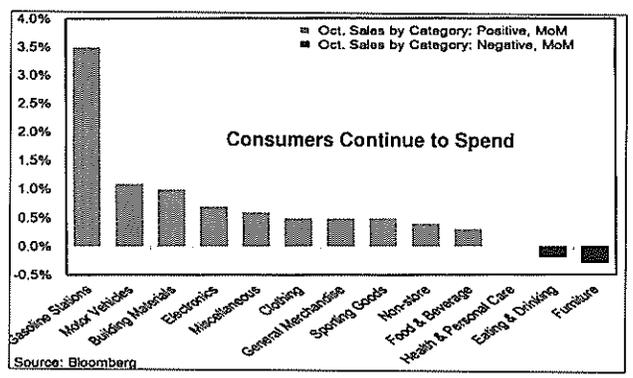
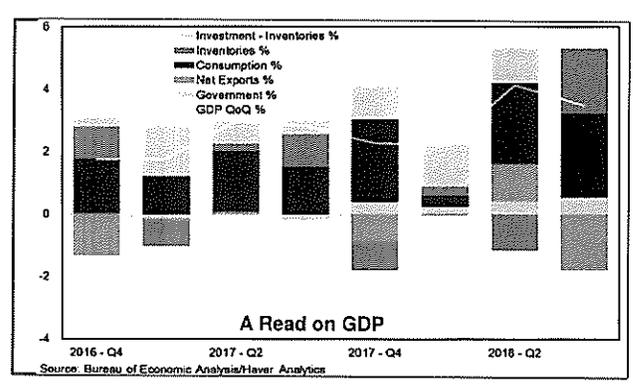
Trade issues continue to trouble all the markets. The US, Mexico and Canada signed a NAFTA 2.0 (USMCA) this month and while some tensions remain concerning specific conditions, this could augur a positive result for the December talks between Trump and Chairman Xi. Both the leaders represent now slightly weaker economies with China weakening probably further with an ongoing slowdown in credit growth.

Clearly, countries and markets are learning that trade is not a simple one-on-one transaction. International supply chains make sourcing decisions and impacts murky let alone when applied to tariffs. Politics find their way into the talks also as seen with China focusing on Trump's support strongholds in the mid-west with farms and autos to weaken his position.

The geopolitics of international trade continues to be complicated by international politics and strong man posturing. Putin's Russian-Ukrainian conflict is escalating and putting a strain on Europe; Italy has only slightly bowed to the EU demand for a more responsible budget; the tumultuous reaction to Brexit's nearing deadlines hit economies directly. Add to that the Saudis inability to recover from the Khashoggi murder to address key questions on Yemen and oil supply. Actions by the US, Australian and Japan, among others, which are directly enforcing their Freedom of Navigation Rights around China's man-made islands has tensions and risks growing. These military actions could aide or hinder trade talks.

UK officials estimate an 11% negative impact from Brexit (if indeed the deal can be sealed). The pressure on the EU compounded by a economic slowing in Germany, which has been the engine of Europe, is great especially when added to Italian, Spanish and Greek weakness.

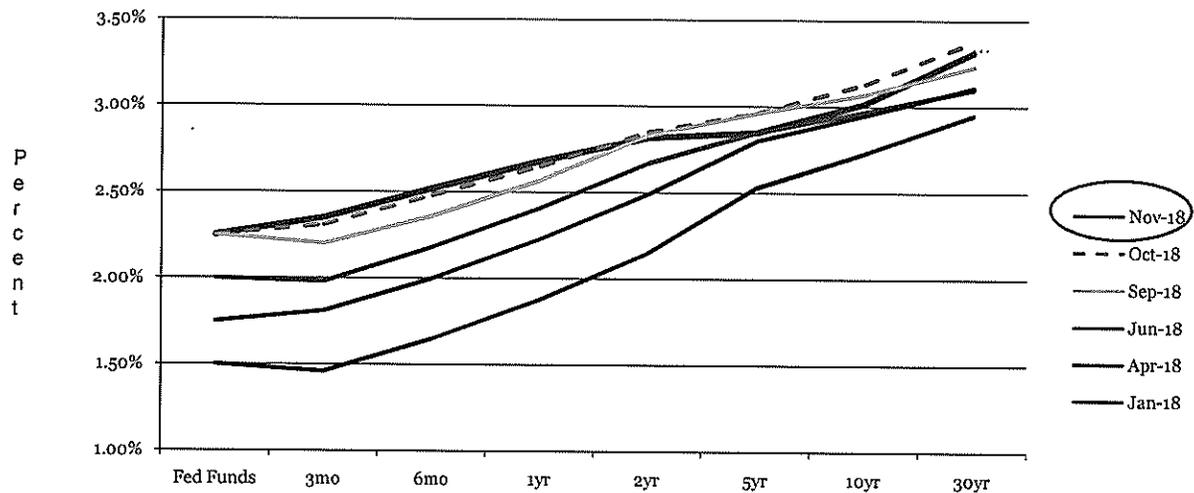
Trade wars are essentially an *excise* tax to consumers and producers and consumer feel it. Greenspan's recent new book (Capitalism in America) cites it as one of the 7 risks to the economy. The other risks he identifies are: deficits, soaring inflation, lower savings rates, decreased productivity, a bond market bubble, and undercapitalized banks. We will have to see which comes first if at all.





# The Flattening Curve

- Fears of an inverted curve remain for as the Fed advances to hike the overnight rates the spreads on key curve points continue to narrow forecasting a flat to inverted curve.
- The basis point (bp) spread between the two and ten year has come in from 58 to 20 bps in the year and dipped further in November as the ten year broke the psychologically important support of 3%.
- The key to the curve continues to come from global forces and weakening economic situations globally.
- The 10-year U.S. Treasury clawed its way back over the 3% barrier by month-end settling but is far from its 3.23% high.
- A further hike in rates taking the Fed Funds rate to a top rate of 2.50% is anticipated by the 80% of the market for December. A view of hikes in 2019 are getting murkier.

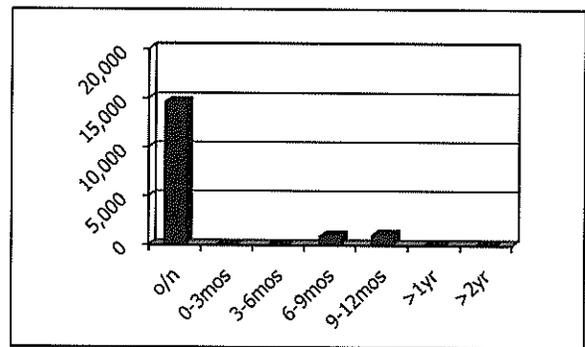
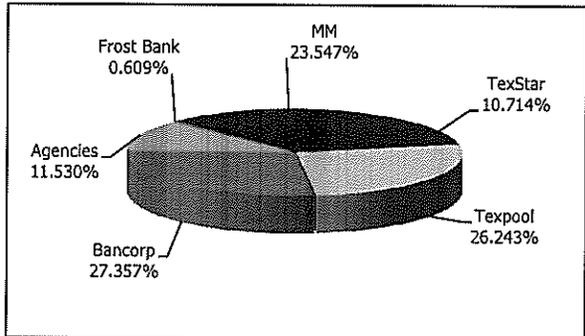


End of Month Rates - Full Yield Curve – Fed Funds to 30yr

# Your Portfolio

As of November 30, 2018

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity. They do reflect our anticipation of another rate increase in September – and perhaps one in December – which keeps the portfolios slightly shorter overall.
- The non-cash portion of your portfolio is yielding 2.696%.





**City of Lampasas, Texas  
Portfolio Management  
Portfolio Summary  
November 30, 2018**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 365 Equiv.</b>
Federal Agency Coupon Securities	1,900,000.00	1,891,411.70	1,894,408.20	11.53	303	278	2.696
Bancorp South	4,494,074.74	4,494,074.74	4,494,074.74	27.35	1	1	1.040
Texpool/Texpool Prime	4,311,481.13	4,311,481.13	4,311,481.13	26.24	1	1	2.318
TexStar	1,760,379.98	1,760,379.98	1,760,379.98	10.72	1	1	2.218
Frost Bank	100,085.10	100,085.10	100,085.10	0.61	1	1	0.000
Money Market	3,868,349.26	3,868,349.26	3,868,349.26	23.55	1	1	1.720
<b>Investments</b>	<b>16,434,370.21</b>	<b>16,425,781.91</b>	<b>16,428,778.41</b>	<b>100.00%</b>	<b>36</b>	<b>33</b>	<b>1.846</b>
<b>Cash and Accrued Interest</b>							
Accrued Interest at Purchase		7,825.84	7,825.84				
Subtotal		7,825.84	7,825.84				
<b>Total Cash and Investments</b>	<b>16,434,370.21</b>	<b>16,433,607.75</b>	<b>16,436,604.25</b>		<b>36</b>	<b>33</b>	<b>1.846</b>
<b>Total Earnings</b>							
	<b>November 30</b>	<b>Month Ending</b>	<b>Fiscal Year To Date</b>				
Current Year		27,467.46	48,873.39				

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Interim Finance Director

Reporting period 11/01/2018-11/30/2018  
Data Updated: SET\_LAMP: 12/11/2018 14:32  
Run Date: 12/11/2018 - 14:32

Portfolio LAMP  
AP  
PM (PRF\_PM1) 7.3.0  
Report Ver. 7.3.8.1



**City of Lampasas, Texas**  
**Summary by Type**  
**November 30, 2018**  
**Grouped by Fund**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Cash</b>						
Bancorp South	3	3,505,318.42	3,505,318.42	21.34	1.036	1
Money Market	5	3,868,349.26	3,868,349.26	23.55	1.720	1
Federal Agency Coupon Securities	2	1,900,000.00	1,894,408.20	11.53	2.696	278
Texpool/Texpool Prime	1	1,728,012.83	1,728,012.83	10.52	2.203	1
<b>Subtotal</b>	<b>11</b>	<b>11,001,680.51</b>	<b>10,996,088.71</b>	<b>68.94</b>	<b>1.748</b>	<b>49</b>
<b>Fund: Cert. of Obligation 2016</b>						
Texpool/Texpool Prime	1	2,583,468.30	2,583,468.30	15.73	2.394	1
<b>Subtotal</b>	<b>1</b>	<b>2,583,468.30</b>	<b>2,583,468.30</b>	<b>15.73</b>	<b>2.394</b>	<b>1</b>
<b>Fund: Electric</b>						
Bancorp South	1	346,497.37	346,497.37	2.11	1.036	1
Frost Bank	1	100,085.10	100,085.10	0.61	0.000	1
TexStar	1	1,760,379.98	1,760,379.98	10.72	2.218	1
<b>Subtotal</b>	<b>3</b>	<b>2,206,962.45</b>	<b>2,206,962.45</b>	<b>13.44</b>	<b>1.931</b>	<b>1</b>
<b>Fund: LEDC</b>						
Bancorp South	2	374,406.04	374,406.04	2.28	1.035	1
<b>Subtotal</b>	<b>2</b>	<b>374,406.04</b>	<b>374,406.04</b>	<b>2.28</b>	<b>1.035</b>	<b>1</b>
<b>Fund: Seizures</b>						
Bancorp South	2	17,690.43	17,690.43	0.11	1.034	1
<b>Subtotal</b>	<b>2</b>	<b>17,690.43</b>	<b>17,690.43</b>	<b>0.11</b>	<b>1.034</b>	<b>1</b>
<b>Fund: Trust</b>						
Bancorp South	2	72,748.39	72,748.39	0.44	1.285	1
<b>Subtotal</b>	<b>2</b>	<b>72,748.39</b>	<b>72,748.39</b>	<b>0.44</b>	<b>1.285</b>	<b>1</b>
<b>Fund: Water</b>						

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Portfolio LAMP  
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 ST (PRF\_ST) 1.2.0  
 Report Ver. 7.3.6.1

City of Lampasas, Texas  
 Summary by Type  
 November 30, 2018  
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Water</b>						
Bancorp South	1	177,414.09	177,414.09	1.08	1.035	1
Subtotal	1	177,414.09	177,414.09	1.08	1.035	1
<b>Total and Average</b>	<b>22</b>	<b>16,434,370.21</b>	<b>16,428,778.41</b>	<b>100.00</b>	<b>1.846</b>	<b>33</b>



City of Lampasas, Texas  
Fund CASH - Cash  
Investments by Fund  
November 30, 2018

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Federal Agency Coupon Securities</b>											
3130AFDA2	10053	FHLB Note	11/06/2018	998,567.24	1,000,000.00	998,717.00	2.625	2.744	2.782	11/05/2019	339
3136G3TD7	10052	FNMA Call Note	11/06/2018	895,840.95	900,000.00	892,694.70	1.200	2.564	2.600	06/28/2019	209
<b>Subtotal and Average</b>				<b>1,894,408.20</b>	<b>1,900,000.00</b>	<b>1,891,411.70</b>		<b>2.659</b>	<b>2.698</b>		<b>277</b>
<b>Bancorp South</b>											
0474	10004	Bancorp South	09/01/2014	3,484,109.72	3,484,109.72	3,484,109.72	1.036	1.021	1.035		1
3213	10006	Bancorp South	09/01/2014	202.41	202.41	202.41	1.036	1.021	1.035		1
4187	10007	Bancorp South	09/01/2014	21,006.29	21,006.29	21,006.29	1.036	1.021	1.035		1
<b>Subtotal and Average</b>				<b>3,505,318.42</b>	<b>3,505,318.42</b>	<b>3,505,318.42</b>		<b>1.021</b>	<b>1.038</b>		<b>1</b>
<b>Texpool/Texpool Prime</b>											
14103	10000	Texpool	09/01/2014	1,728,012.83	1,728,012.83	1,728,012.83	2.203	2.172	2.203		1
<b>Subtotal and Average</b>				<b>1,728,012.83</b>	<b>1,728,012.83</b>	<b>1,728,012.83</b>		<b>2.173</b>	<b>2.203</b>		<b>1</b>
<b>Money Market</b>											
5001632	10023	Austin Capital Bank MM	01/29/2015	248,830.29	248,830.29	248,830.29	1.000	0.986	1.000		1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	3,085,600.02	3,085,600.02	3,085,600.02	1.770	1.745	1.770		1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	533,916.95	533,916.95	533,916.95	1.770	1.745	1.770		1
4001579	10027	Business Bk Ultimate Bus M/M	05/01/2015	1.00	1.00	1.00					1
4001561	10030	Business Bk Ultimate Bus M/M	06/30/2015	1.00	1.00	1.00					1
<b>Subtotal and Average</b>				<b>3,868,349.26</b>	<b>3,868,349.26</b>	<b>3,868,349.26</b>		<b>1.697</b>	<b>1.720</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>10,998,088.71</b>	<b>11,001,680.51</b>	<b>10,993,092.21</b>		<b>1.722</b>	<b>1.748</b>		<b>48</b>

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Portfolio LAMP  
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Report Ver. 7.3.6.1

Fund CERTS16 - Cert. of Obligation 2016  
Investments by Fund  
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool/Texpool Prime</b>										
14103A	10041	Texpool Prime	11/08/2016	2,583,468.30	2,583,468.30	2,583,468.30	2.394	2.361	2.394	1
<b>Subtotal and Average</b>				<b>2,583,468.30</b>	<b>2,583,468.30</b>	<b>2,583,468.30</b>	<b>2.362</b>	<b>2.394</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>2,583,468.30</b>	<b>2,583,468.30</b>	<b>2,583,468.30</b>	<b>2.362</b>	<b>2.394</b>		<b>1</b>

Fund ELEC - Electric  
Investments by Fund  
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
0672	10005	Bancorp South	09/01/2014	346,497.37	346,497.37	346,497.37	1.036	1.021	1.035	1
<b>Subtotal and Average</b>				<b>346,497.37</b>	<b>346,497.37</b>	<b>346,497.37</b>		<b>1.021</b>	<b>1.036</b>	<b>1</b>
<b>TexStar</b>										
17390	10001	TexStar	09/01/2014	1,760,379.98	1,760,379.98	1,760,379.98	2.218	2.187	2.217	1
<b>Subtotal and Average</b>				<b>1,760,379.98</b>	<b>1,760,379.98</b>	<b>1,760,379.98</b>		<b>2.187</b>	<b>2.218</b>	<b>1</b>
<b>Frost Bank</b>										
1732110	10022	Frost Bank Public Checking	01/20/2015	100,085.10	100,085.10	100,085.10				1
<b>Subtotal and Average</b>				<b>100,085.10</b>	<b>100,085.10</b>	<b>100,085.10</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>2,206,962.45</b>	<b>2,206,962.45</b>	<b>2,206,962.45</b>		<b>1.905</b>	<b>1.931</b>	<b>1</b>

Fund LEDC - LEDC  
Investments by Fund  
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1092	10002	Bancorp South	09/01/2014	366,152.43	366,152.43	366,152.43	1.036	1.021	1.035	1
2363	10003	Bancorp South	09/01/2014	8,253.61	8,253.61	8,253.61	1.036	1.021	1.035	1
<b>Subtotal and Average</b>				<b>374,406.04</b>	<b>374,406.04</b>	<b>374,406.04</b>		<b>1.021</b>	<b>1.038</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>374,406.04</b>	<b>374,406.04</b>	<b>374,406.04</b>		<b>1.021</b>	<b>1.038</b>	<b>1</b>

Fund SEIZ - Seizures  
Investments by Fund  
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
0763	10008	Bancorp South	09/01/2014	17,665.40	17,665.40	17,665.40	1.036	1.021	1.035	1
1999	10009	Bancorp South	09/01/2014	25.03	25.03	25.03				1
<b>Subtotal and Average</b>				<b>17,690.43</b>	<b>17,690.43</b>	<b>17,690.43</b>		<b>1.020</b>	<b>1.034</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>17,690.43</b>	<b>17,690.43</b>	<b>17,690.43</b>		<b>1.020</b>	<b>1.034</b>	<b>1</b>

Fund TRUST - Trust  
Investments by Fund  
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
6349	10010	Bancorp South	09/01/2014	43,111.96	43,111.96	43,111.96	1.286	1.267	1.285	1
6348	10011	Bancorp South	09/01/2014	29,636.43	29,636.43	29,636.43	1.286	1.267	1.285	1
<b>Subtotal and Average</b>				<b>72,748.39</b>	<b>72,748.39</b>	<b>72,748.39</b>	<b>1.288</b>	<b>1.288</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>72,748.39</b>	<b>72,748.39</b>	<b>72,748.39</b>	<b>1.288</b>	<b>1.288</b>		<b>1</b>

Fund WATER - Water  
Investments by Fund  
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1639	10012	Bancorp South	09/01/2014	177,414.09	177,414.09	177,414.09	1.036	1.021	1.035	1
<b>Subtotal and Average</b>				<b>177,414.09</b>	<b>177,414.09</b>	<b>177,414.09</b>		<b>1.021</b>	<b>1.036</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>177,414.09</b>	<b>177,414.09</b>	<b>177,414.09</b>		<b>1.021</b>	<b>1.036</b>	<b>1</b>



**City of Lampasas, Texas**  
**Cash Reconciliation Report**  
 For the Period November 1, 2018 - November 30, 2018  
 Grouped by Fund

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 .

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
<b>Cash</b>											
11/06/2018	10052	CASH	Purchase	3136G3TD7	900,000.00	FNMAC 0.9M 1.20% Mat.	06/28/2019	-891,990.00	-3,840.00	0.00	-895,830.00
11/06/2018	10053	CASH	Purchase	3130AFDA2	1,000,000.00	FHLB 1.0M 2.63% Mat. 11/05/2019	11/05/2019	-998,460.00	-72.92	0.00	-998,532.92
<b>Subtotal</b>								<b>-1,890,450.00</b>	<b>-3,912.92</b>	<b>0.00</b>	<b>-1,894,362.92</b>
<b>Total</b>								<b>-1,890,450.00</b>	<b>-3,912.92</b>	<b>0.00</b>	<b>-1,894,362.92</b>

Run Date: 12/11/2018 - 14:39

Portfolio LAMP  
 AP  
 AC (PRF\_AC) 7.2.0  
 Report Ver. 7.3.5.1



**City of Lampasas, Texas**  
**Purchases Report**  
 Sorted by Fund - Maturity Date  
 November 1, 2018 - November 30, 2018

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
<b>Cash</b>													
3136G3TD7	10052	CASH	FAC	FNMAC	900,000.00	11/06/2018	12/28 - 06/28	891,990.00	3,840.00	1.200	06/28/2019	2.500	895,840.96
3130AFDA2	10053	CASH	FAC	FHLB	1,000,000.00	11/06/2018	05/05 - 11/05	998,460.00	72.92	2.625	11/05/2019	2.783	998,567.24
				<b>Subtotal</b>	<b>1,900,000.00</b>			<b>1,890,450.00</b>	<b>3,912.92</b>				<b>1,894,408.20</b>
				<b>Total Purchases</b>	<b>1,900,000.00</b>			<b>1,890,450.00</b>	<b>3,912.92</b>				<b>1,894,408.20</b>

Run Date: 12/11/2018 - 14:36

Portfolio LAMP  
 AP  
 PU (PRF\_PU) 7.1.1  
 Report Ver. 7.3.6.1



**City of Lampasas, Texas**  
**Interest Earnings**  
 Sorted by Fund - Fund  
 November 1, 2018 - November 30, 2018  
 Yield on Beginning Book Value

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Cash</b>												
3130AFDA2	10053	CASH	FAC	1,000,000.00	0.00	998,567.24	11/05/2019	2.625	2.822	1,822.91	107.24	1,930.15
14103	10000	CASH	RR2	1,728,012.83	1,724,889.57	1,729,012.83		2.203	2.203	3,123.26	0.00	3,123.26
5001632	10023	CASH	RR5	248,830.29	248,625.94	248,830.29		1.000	1.000	204.35	0.00	204.35
XXXX579	10026	CASH	RR5	3,085,600.02	3,081,165.17	3,085,600.02		1.770	1.751	4,434.85	0.00	4,434.85
XXXX561	10029	CASH	RR5	533,916.95	533,149.57	533,916.95		1.770	1.751	767.38	0.00	767.38
4001561	10030	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00
4001579	10027	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00
0474	10004	CASH	RRP	3,484,109.72	3,205,245.39	3,484,109.72		1.036	1.113	2,931.81	0.00	2,931.81
3213	10006	CASH	RRP	202.41	202.24	202.41		1.036	1.023	0.17	0.00	0.17
4187	10007	CASH	RRP	21,006.29	23,489.40	21,006.29		1.036	0.986	19.03	0.00	19.03
3136G3TD7	10052	CASH	FAC	900,000.00	0.00	895,840.96	06/28/2019	1.200	7.531	750.00	3,850.96	4,600.96
<b>Subtotal</b>				<b>11,001,880.51</b>	<b>8,816,768.28</b>	<b>10,998,088.71</b>			<b>2.109</b>	<b>14,053.78</b>	<b>3,958.20</b>	<b>18,011.98</b>
<b>Fund: Cert. of Obligation 2016</b>												
14103A	10041	CERTS16	RR2	2,583,468.30	2,845,810.09	2,583,468.30		2.394	2.306	5,394.93	0.00	5,394.93
<b>Subtotal</b>				<b>2,583,468.30</b>	<b>2,845,810.09</b>	<b>2,583,468.30</b>			<b>2.306</b>	<b>5,394.93</b>	<b>0.00</b>	<b>5,394.93</b>
<b>Fund: Electric</b>												
17390	10001	ELEC	RR3	1,760,379.98	1,757,177.22	1,760,379.98		2.218	2.218	3,202.76	0.00	3,202.76
1732110	10022	ELEC	RR4	100,085.10	1,994,448.02	100,085.10				0.00	0.00	0.00
0672	10005	ELEC	RRP	346,497.37	343,908.55	346,497.37		1.036	1.039	293.82	0.00	293.82
<b>Subtotal</b>				<b>2,206,962.45</b>	<b>4,095,533.79</b>	<b>2,206,962.45</b>			<b>1.039</b>	<b>3,496.58</b>	<b>0.00</b>	<b>3,496.58</b>
<b>Fund: LEDC</b>												
1092	10002	LEDC	RRP	366,152.43	391,223.25	366,152.43		1.036	0.979	314.67	0.00	314.67
2363	10003	LEDC	RRP	8,253.61	8,246.59	8,253.61		1.036	1.036	7.02	0.00	7.02
<b>Subtotal</b>				<b>374,406.04</b>	<b>399,469.84</b>	<b>374,406.04</b>			<b>0.980</b>	<b>321.69</b>	<b>0.00</b>	<b>321.69</b>

Run Date: 12/11/2019 - 14:39

Portfolio LAMP  
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 IE (PRF\_[E]) 7.2.0  
 Report Ver. 7.3.6.1

City of Lampasas, Texas  
Interest Earnings  
November 1, 2018 - November 30, 2018

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Seizures</b>												
1999	10009	SEIZ	RRP	25.03	25.03	25.03				0.00	0.00	0.00
0763	10008	SEIZ	RRP	17,665.40	17,650.38	17,665.40	1.036	1.035		15.02	0.00	15.02
			<b>Subtotal</b>	<b>17,690.43</b>	<b>17,675.41</b>	<b>17,690.43</b>		<b>1.034</b>		<b>15.02</b>	<b>0.00</b>	<b>15.02</b>
<b>Fund: Trust</b>												
6349	10010	TRUST	RRP	43,111.96	43,066.46	43,111.96	1.286	1.285		45.50	0.00	45.50
6348	10011	TRUST	RRP	29,636.43	29,605.15	29,636.43	1.286	1.285		31.28	0.00	31.28
			<b>Subtotal</b>	<b>72,748.39</b>	<b>72,671.61</b>	<b>72,748.39</b>		<b>1.285</b>		<b>76.78</b>	<b>0.00</b>	<b>76.78</b>
<b>Fund: Water</b>												
1639	10012	WATER	RRP	177,414.09	176,238.59	177,414.09	1.036	1.039		150.50	0.00	150.50
			<b>Subtotal</b>	<b>177,414.09</b>	<b>176,238.59</b>	<b>177,414.09</b>		<b>1.039</b>		<b>150.50</b>	<b>0.00</b>	<b>150.50</b>
			<b>Total</b>	<b>16,434,370.21</b>	<b>16,424,167.61</b>	<b>16,428,778.41</b>		<b>1.857</b>		<b>23,509.28</b>	<b>3,958.20</b>	<b>27,467.48</b>



**City of Lampasas, Texas**  
**Amortization Schedule**  
 November 1, 2018 - November 30, 2018  
 Sorted By Fund - Fund

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 -

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 11/01/2018	Amount Amortized This Period	Amt Amortized Through 11/30/2018	Amount Unamortized Through 11/30/2018
<b>Cash</b>										
10053	CASH	11/05/2019	1,000,000.00	998,460.00	-1,540.00	998,567.24	0.00	107.24	107.24	-1,432.76
FHLB Note			2.625				-1,540.00			
10052	CASH	06/28/2019	900,000.00	891,990.00	-8,010.00	895,840.96	0.00	3,850.96	3,850.96	-4,159.04
FNMA Call Note		12/28/2018	1.200				-8,010.00			
			<b>Subtotal</b>	<b>1,890,450.00</b>	<b>-9,550.00</b>	<b>1,894,408.20</b>	<b>0.00</b>	<b>3,958.20</b>	<b>3,958.20</b>	<b>-5,591.80</b>
			<b>Total</b>	<b>1,890,450.00</b>	<b>-9,550.00</b>	<b>1,894,408.20</b>	<b>0.00</b>	<b>3,958.20</b>	<b>3,958.20</b>	<b>-5,591.80</b>
							<b>-9,550.00</b>			

Run Date: 12/11/2018 - 14:40

Portfolio LAMP  
 AP  
 AS (PRF\_ASW) 7.2.1  
 Report Ver. 7.3.6.1



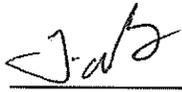
**City of Lampasas, Texas**  
**Projected Cashflow Report**  
 Sorted by Monthly  
 For the Period December 1, 2018 - June 30, 2019

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
<b>December 2018</b>										
12/28/2018	10052	CASH	3136G3TD7	Interest	FNMA Call Note	0.00	0.00	0.00	5,400.00	5,400.00
12/28/2018	10052	CASH	3136G3TD7	Call	FNMA Call Note	900,000.00	891,990.00	900,000.00	0.00	900,000.00
<b>Total for December 2018</b>						<b>900,000.00</b>	<b>891,990.00</b>	<b>900,000.00</b>	<b>5,400.00</b>	<b>905,400.00</b>
<b>May 2019</b>										
05/05/2019	10053	CASH	3130AFDA2	Interest	FHLB Note	0.00	0.00	0.00	13,125.00	13,125.00
<b>Total for May 2019</b>						<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,125.00</b>	<b>13,125.00</b>
<b>June 2019</b>										
06/28/2019	10052	CASH	3136G3TD7	Maturity	FNMA Call Note	900,000.00	891,990.00	900,000.00	5,400.00	905,400.00
<b>Total for June 2019</b>						<b>900,000.00</b>	<b>891,990.00</b>	<b>900,000.00</b>	<b>5,400.00</b>	<b>905,400.00</b>
<b>GRAND TOTALS:</b>						<b>1,800,000.00</b>	<b>1,783,980.00</b>	<b>1,800,000.00</b>	<b>23,925.00</b>	<b>1,823,925.00</b>

Run Date: 12/11/2018 - 14:39

Portfolio LAMP  
 AP  
 PC (PRF\_PC) 7.2.0  
 Report Ver. 7.3.6.1

  
City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:** Discussion and Possible Action on the Receipt of the Monthly Investment Report for December 2018.

Requested By: Yvonne Moreno, Finance Director  
Submitted By: Yvonne Moreno, Finance Director

Date Submitted: January 24, 2019 For the Agenda of: January 28, 2019

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

**Summary Statement:**

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The weighted average maturity of City investments is 29 days.

The City's yield to maturity is 1.886

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$4,257,687.19	25.37%
TexStar	\$1,763,826.70	10.51%
Bancorp South	\$4,885,113.49	29.10%
Money Market	\$3,873,943.99	23.08%
Frost Bank- Checking	\$ 105,485.10	0.63%
Federal Agency Securities	\$1,898,695.93	11.31%

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**Recommendation:** Motion to approve by consent.



**Monthly Investment Report  
December 31, 2018**

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

# Markets Less Optimistic than the Fed

The FOMC lowered its expectations for growth in 2019 but not as much as the markets. In September, the Chairman stated he was looking for three rate hikes in 2019, but in December the slower global growth reduced his call to a possibility of two hikes. That lowered outlook still shows the Fed is much more optimistic than the markets, which basically leaped over a slow-down projection to a full blown recession projection.

Futures had priced in only a 13% chance of a rate hike and now futures two months out show the market anticipates a 28% chance of easing! Of course, the old joke is that the stock market has predicted 9 of the past 5 recessions. This kind of market sentiment plus more dovish Fed talk probably takes a March hike off the table.

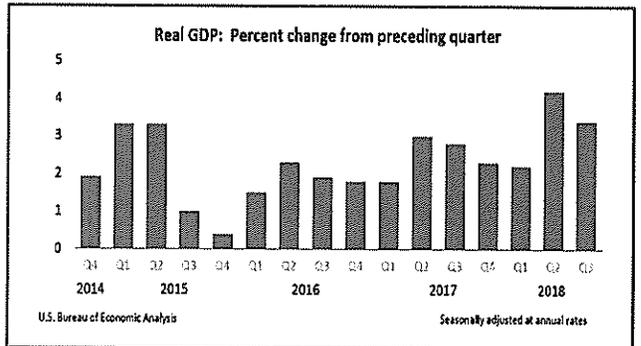
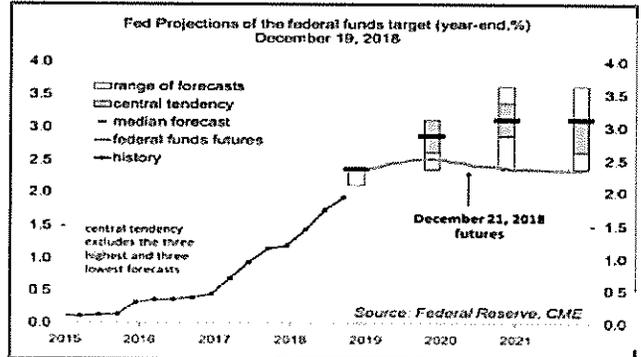
However, there are plenty of reasons for the disconnect mostly tied to a slowing global economy and tied inextricably to the uncertainty of trade and politics both domestic and international.

US GDP is tracking lower but it is not necessarily recessionary. Consumer spending was revised slightly lower but then Christmas sales rocked! Residential fixed investment is down and trade fears contributed to a wider trade deficit. Housing, which is often seen as the canary in the coal mine for recessions, has been steady with building permits and start ups in the 4Q and existing home sales rising. Personal income and personal spending rose. These are indications of growth; not as strong but strong.

Tax reform lowered the corporate tax rate in 2018 which generally grew. In 2019 the personal tax cuts will expand at various levels. That fiscal stimulus along with full employment, should keep consumers spending for the first half of 2019. And, with the growing oil glut, the consumer will get an additional boost at the pump.

However, the market's future view is a pessimistic picture generated by trade concerns, prospects of slowing growth and market volatility. Inflation had picked up but slowed in the last two quarters. Trade concerns are playing a major role in sentiment uncertainty. Any trade escalations will further disrupt supply chains, add to inflation and dampen growth through retaliatory actions. A continuing government shutdown adds to the uncertainty.

The dot plot shows a disconnect between the Fed view and the markets' angst.



# It's Going to be a Bumpy Ride

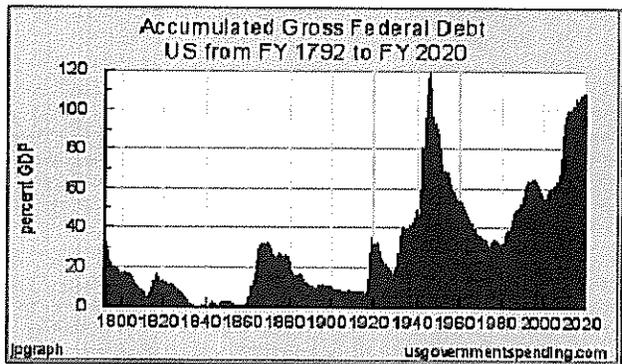
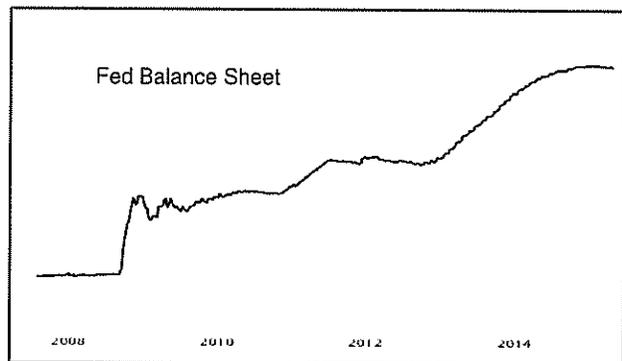
Clearly the same themes that dominated the beginning of 2018 are still with us. Luckily we have removed N. Korea from the mix (at least temporarily) but the rest continue to send shock waves through investors.

An inversion in the yield curve has arrived often interpreted as a recession precursor and we are inverted in certain segments of the curve already. The inversion will not cause a recession, but a poor economic outlook can be self-fulfilling. It is called a 'business cycle' for a reason. This pessimistic attitude will slow business investment, which may cause a recession.

The Fed often focuses on employment and inflation but this puts them in a quandary currently. Labor markets are tight and unemployment rates are low. A tighter labor market and higher wages at these levels will help workers, but if business passes along the costs – which they could – it will also spike inflation. The Fed's job will get harder as a result.

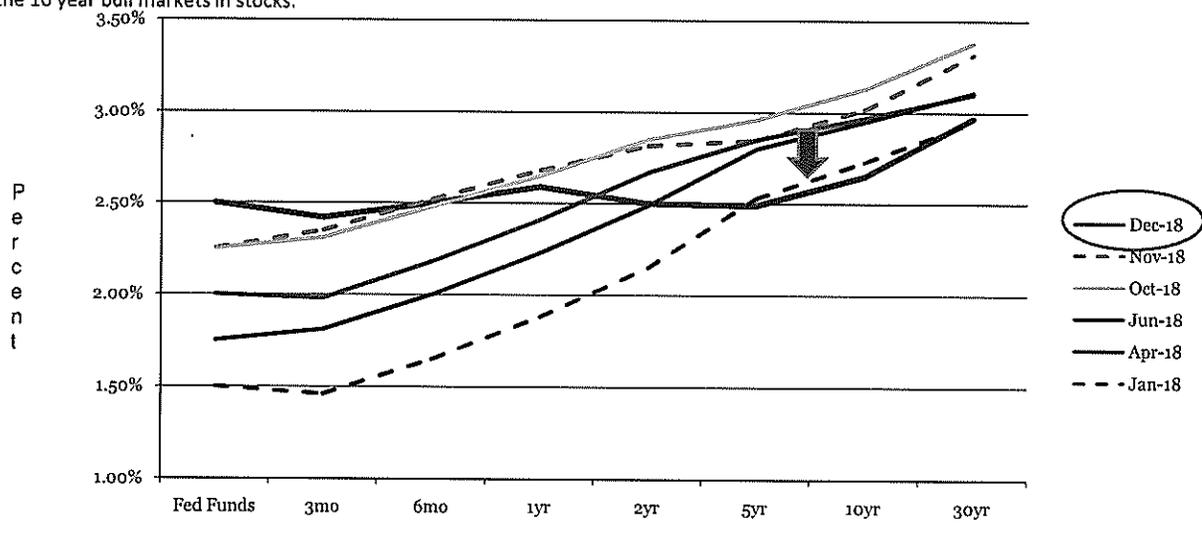
Another balancing act is between the dollar and the deficit. If the dollar stays strong, global investors are attracted for potential gains. As the US imports move, the dollars flow out. If imports exceed exports, it creates a current account deficit and as long as the dollar and markets stay strong, the effects balance themselves out, but should the dollar fall or the economy really falter, the deficit grows. Tough choices on budgets and debt ceilings are tied to this balance. The debt ceiling, which was suspended in 2018, must be addressed in March. The key issue is whether the US can service its debt and whether budgets compel the government to stabilize debt as a ratio of GDP. A split Congress does not bode well for this action.

In order to prepare for slower times and less accommodative Fed positioning, the Fed has been reducing its balance sheet; letting some treasuries and MBS mature, raising long term rates. The Fed does not see this as active monetary policy, but it certainly allows for more leeway if the Fed is forced to reduce rates in a slowing environment.



# The Flattening Curve

- Rates from the 5-year out to the 30 year have crossed below those from one year ago. After a meandering ride the 30 year ended up at the same January 2018 level.
- Fears of an inverted curve have come to pass and will remain as the Fed advances to hike the overnight rates, the spreads on key curve points and trade concerns persist.
- The basis point (bp) spread between the two and ten year has come in from 58 to 15 bps in the year and dipped significantly in December as the ten year broke the psychologically important support of 3% and now looks to challenge 2.60%.
- The key to the curve continues to come from global forces and weakening economic situations globally.
- A view to further rate hikes, taking the Fed Funds rate above 2.50%, is even murkier with a slowing in the economy and worries of the end to the 10 year bull markets in stocks.

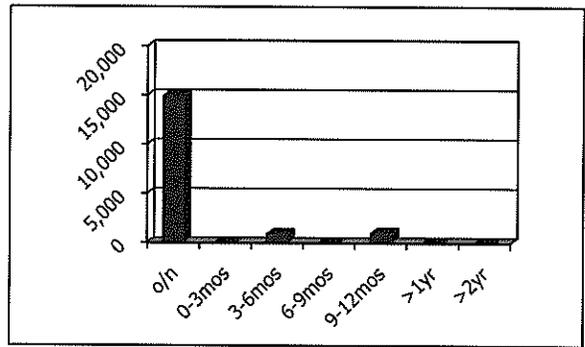
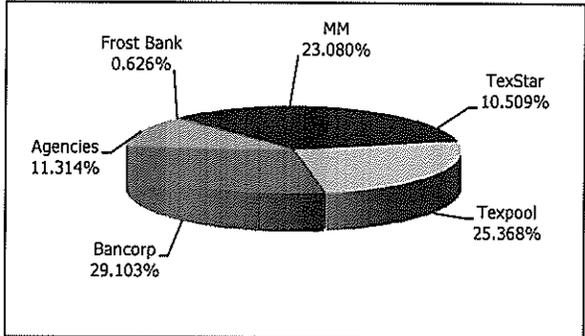


End of Month Rates - Full Yield Curve -- Fed Funds to 30yr

# Your Portfolio

As of December 31, 2018

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity. They do reflect our anticipation of a rate increase in 2019 – and possibly two – but not in the first quarter. This slowdown in rate hikes and the potential of decreasing rates indicates the need to extend portfolios. Extending now will lock in yields even though rates may decrease and provides for extra safety.
- The non-cash portion of your portfolio is yielding 2.696%.





**City of Lampasas, Texas  
Portfolio Management  
Portfolio Summary  
December 31, 2018**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 365 Equiv.</b>
Federal Agency Coupon Securities	1,900,000.00	1,893,941.20	1,898,695.93	11.31	302	246	2.696
Bancorp South	4,885,113.49	4,885,113.49	4,885,113.49	29.10	1	1	1.136
Texpool/Texpool Prime	4,257,687.19	4,257,687.19	4,257,687.19	25.37	1	1	2.409
TexStar	1,763,828.70	1,763,828.70	1,763,828.70	10.51	1	1	2.307
Frost Bank	105,485.10	105,485.10	105,485.10	0.63	1	1	0.000
Money Market	3,873,943.99	3,873,943.99	3,873,943.99	23.08	1	1	1.720
<b>Investments</b>	<b>16,786,058.47</b>	<b>16,779,999.67</b>	<b>16,784,754.40</b>	<b>100.00%</b>	<b>35</b>	<b>29</b>	<b>1.886</b>
<b>Cash and Accrued Interest</b>							
Accrued Interest at Purchase		145.84	145.84				
Subtotal		145.84	145.84				
<b>Total Cash and Investments</b>	<b>16,786,058.47</b>	<b>16,780,145.51</b>	<b>16,784,900.24</b>		<b>35</b>	<b>29</b>	<b>1.886</b>
<b>Total Earnings</b>							
	<b>December 31</b>	<b>Month Ending</b>	<b>Fiscal Year To Date</b>				
Current Year		29,708.48	78,581.87				

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Interim Finance Director

Reporting period 12/01/2018-12/31/2018  
Data Updated: SET\_LAMP: 01/08/2019 15:44  
Run Date: 01/08/2019 - 15:44

Portfolio LAMP  
AP  
PM (PRF\_PM1) 7.3.0  
Report Ver. 7.3.6.1



**City of Lampasas, Texas  
Summary by Type  
December 31, 2018  
Grouped by Fund**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Cash</b>						
Bancorp South	3	3,890,328.86	3,890,328.86	23.18	1.133	1
Money Market	5	3,873,943.99	3,873,943.99	23.08	1.720	1
Federal Agency Coupon Securities	2	1,900,000.00	1,898,695.93	11.31	2.696	246
Texpool/Texpool Prime	1	1,731,369.62	1,731,369.62	10.32	2.287	1
<b>Subtotal</b>	<b>11</b>	<b>11,395,642.47</b>	<b>11,394,338.40</b>	<b>67.89</b>	<b>1.768</b>	<b>42</b>
<b>Fund: Cert. of Obligation 2018</b>						
Texpool/Texpool Prime	1	2,526,317.57	2,526,317.57	15.05	2.493	1
<b>Subtotal</b>	<b>1</b>	<b>2,526,317.57</b>	<b>2,526,317.57</b>	<b>15.05</b>	<b>2.493</b>	<b>1</b>
<b>Fund: Electric</b>						
Bancorp South	1	349,457.30	349,457.30	2.08	1.133	1
Frost Bank	1	105,485.10	105,485.10	0.63	0.000	1
TexStar	1	1,763,828.70	1,763,828.70	10.51	2.307	1
<b>Subtotal</b>	<b>3</b>	<b>2,218,771.10</b>	<b>2,218,771.10</b>	<b>13.22</b>	<b>2.012</b>	<b>1</b>
<b>Fund: LEDC</b>						
Bancorp South	2	374,308.49	374,308.49	2.23	1.133	1
<b>Subtotal</b>	<b>2</b>	<b>374,308.49</b>	<b>374,308.49</b>	<b>2.23</b>	<b>1.133</b>	<b>1</b>
<b>Fund: Seizures</b>						
Bancorp South	2	19,199.39	19,199.39	0.11	1.131	1
<b>Subtotal</b>	<b>2</b>	<b>19,199.39</b>	<b>19,199.39</b>	<b>0.11</b>	<b>1.131</b>	<b>1</b>
<b>Fund: Trust</b>						
Bancorp South	2	72,833.81	72,833.81	0.43	1.383	1
<b>Subtotal</b>	<b>2</b>	<b>72,833.81</b>	<b>72,833.81</b>	<b>0.43</b>	<b>1.383</b>	<b>1</b>
<b>Fund: Water</b>						

City of Lampasas, Texas  
 Summary by Type  
 December 31, 2018  
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Water</b>						
Bancorp South	1	178,985.64	178,985.64	1.07	1.133	1
Subtotal	1	178,985.64	178,985.64	1.07	1.133	1
<b>Total and Average</b>	<b>22</b>	<b>16,788,058.47</b>	<b>16,784,754.40</b>	<b>100.00</b>	<b>1.886</b>	<b>29</b>



City of Lampasas, Texas  
Fund CASH - Cash  
Investments by Fund  
December 31, 2018

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Federal Agency Coupon Securities</b>											
3130AFDA2	10053	FHLB Note	11/06/2018	998,695.93	1,000,000.00	999,820.00	2.625	2.744	2.782	11/05/2019	308
3136G3TD7	10052	FNMA Call Note	11/05/2018	900,000.00	900,000.00	894,121.20	1.200	2.564	2.600	06/28/2019	178
<b>Subtotal and Average</b>				<b>1,898,695.93</b>	<b>1,900,000.00</b>	<b>1,893,941.20</b>		<b>2.659</b>	<b>2.698</b>		<b>248</b>
<b>Bancorp South</b>											
0474	10004	Bancorp South	09/01/2014	3,870,511.41	3,870,511.41	3,870,511.41	1.133	1.117	1.132		1
3213	10005	Bancorp South	09/01/2014	602.79	602.79	602.79	1.133	1.117	1.132		1
4187	10007	Bancorp South	09/01/2014	19,214.66	19,214.66	19,214.66	1.133	1.117	1.132		1
<b>Subtotal and Average</b>				<b>3,890,328.86</b>	<b>3,890,328.86</b>	<b>3,890,328.86</b>		<b>1.117</b>	<b>1.133</b>		<b>1</b>
<b>Texpool/Texpool Prime</b>											
14103	10000	Texpool	09/01/2014	1,731,369.62	1,731,369.62	1,731,369.62	2.287	2.255	2.287		1
<b>Subtotal and Average</b>				<b>1,731,369.62</b>	<b>1,731,369.62</b>	<b>1,731,369.62</b>		<b>2.258</b>	<b>2.287</b>		<b>1</b>
<b>Money Market</b>											
5001632	10023	Austin Capital Bank MM	01/29/2015	249,041.63	249,041.63	249,041.63	1.000	0.986	1.000		1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	3,090,189.31	3,090,189.31	3,090,189.31	1.770	1.745	1.770		1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	534,711.05	534,711.05	534,711.05	1.770	1.745	1.770		1
4001579	10027	Business Bk Ultimate Bus M/M	05/01/2015	1.00	1.00	1.00					1
4001561	10030	Business Bk Ultimate Bus M/M	05/30/2015	1.00	1.00	1.00					1
<b>Subtotal and Average</b>				<b>3,873,943.99</b>	<b>3,873,943.99</b>	<b>3,873,943.99</b>		<b>1.697</b>	<b>1.720</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>11,394,338.40</b>	<b>11,395,642.47</b>	<b>11,389,583.67</b>		<b>1.744</b>	<b>1.768</b>		<b>41</b>

Run Date: 01/08/2019 - 15:46

Portfolio LAMP  
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F1 (PRF\_F1) 7.1.1  
Report Ver. 1.3.6.1

Fund CERTS16 - Cert. of Obligation 2016  
Investments by Fund  
December 31, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool/Texpool Prime</b>										
14103A	10041	Texpool Prime	11/08/2016	2,526,317.57	2,526,317.57	2,526,317.57	2.493	2.459	2.492	1
<b>Subtotal and Average</b>				<b>2,526,317.57</b>	<b>2,526,317.57</b>	<b>2,526,317.57</b>		<b>2.459</b>	<b>2.493</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>2,526,317.57</b>	<b>2,526,317.57</b>	<b>2,526,317.57</b>		<b>2.459</b>	<b>2.493</b>	<b>1</b>

Fund ELEC - Electric  
Investments by Fund  
December 31, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 380	YTM 385	Maturity Days To Date Maturity
<b>Bancorp South</b>										
0672	10005	Bancorp South	09/01/2014	349,457.30	349,457.30	349,457.30	1.133	1.117	1.132	1
<b>Subtotal and Average</b>				<b>349,457.30</b>	<b>349,457.30</b>	<b>349,457.30</b>		<b>1.117</b>	<b>1.133</b>	<b>1</b>
<b>TexStar</b>										
17390	10001	TexStar	09/01/2014	1,763,828.70	1,763,828.70	1,763,828.70	2.307	2.275	2.306	1
<b>Subtotal and Average</b>				<b>1,763,828.70</b>	<b>1,763,828.70</b>	<b>1,763,828.70</b>		<b>2.275</b>	<b>2.307</b>	<b>1</b>
<b>Frost Bank</b>										
1732110	10022	Frost Bank Public Checking	01/20/2015	105,485.10	105,485.10	105,485.10				1
<b>Subtotal and Average</b>				<b>105,485.10</b>	<b>105,485.10</b>	<b>105,485.10</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>2,218,771.10</b>	<b>2,218,771.10</b>	<b>2,218,771.10</b>		<b>1.985</b>	<b>2.012</b>	<b>1</b>

Fund LEDC - LEDC  
Investments by Fund  
December 31, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1092	10002	Bancorp South	09/01/2014	366,046.94	366,046.94	366,046.94	1.133	1.117	1.132	1
2363	10003	Bancorp South	09/01/2014	8,261.55	8,261.55	8,261.55	1.133	1.117	1.132	1
<b>Subtotal and Average</b>				<b>374,308.49</b>	<b>374,308.49</b>	<b>374,308.49</b>		<b>1.117</b>	<b>1.133</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>374,308.49</b>	<b>374,308.49</b>	<b>374,308.49</b>		<b>1.117</b>	<b>1.133</b>	<b>1</b>

Fund SEIZ - Seizures  
Investments by Fund  
December 31, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
0763	10008	Bancorp South	09/01/2014	19,174.36	19,174.36	19,174.36	1.133	1.117	1.132	1
1999	10009	Bancorp South	09/01/2014	25.03	25.03	25.03				1
<b>Subtotal and Average</b>				<b>19,199.39</b>	<b>19,199.39</b>	<b>19,199.39</b>		<b>1.118</b>	<b>1.131</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>19,199.39</b>	<b>19,199.39</b>	<b>19,199.39</b>		<b>1.118</b>	<b>1.131</b>	<b>1</b>

Fund TRUST - Trust  
Investments by Fund  
December 31, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
6349	10010	Bancorp South	09/01/2014	43,162.58	43,162.58	43,162.58	1.383	1.363	1.382	1
6348	10011	Bancorp South	09/01/2014	29,671.23	29,671.23	29,671.23	1.383	1.363	1.382	1
<b>Subtotal and Average</b>				<b>72,833.81</b>	<b>72,833.81</b>	<b>72,833.81</b>	<b>1.384</b>	<b>1.383</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>72,833.81</b>	<b>72,833.81</b>	<b>72,833.81</b>	<b>1.384</b>	<b>1.383</b>		<b>1</b>

Fund WATER - Water  
Investments by Fund  
December 31, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 385	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1639	10012	Bancorp South	09/01/2014	178,985.64	178,985.64	178,985.64	1.133	1.117	1.132	1
<b>Subtotal and Average</b>				<b>178,985.64</b>	<b>178,985.64</b>	<b>178,985.64</b>		<b>1.117</b>	<b>1.133</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>178,985.64</b>	<b>178,985.64</b>	<b>178,985.64</b>		<b>1.117</b>	<b>1.133</b>	<b>1</b>



**City of Lampasas, Texas**  
**Cash Reconciliation Report**  
 For the Period December 1, 2018 - December 31, 2018  
 Grouped by Fund

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 .

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
<b>Cash</b>											
12/28/2018	10052	CASH	Interest	3136G3TD7	900,000.00	FNMAC 0.9M 1.20% Mat.	06/28/2019	0.00	5,400.00	0.00	5,400.00
<b>Subtotal</b>								<b>0.00</b>	<b>5,400.00</b>	<b>0.00</b>	<b>5,400.00</b>
<b>Total</b>								<b>0.00</b>	<b>5,400.00</b>	<b>0.00</b>	<b>5,400.00</b>

Run Date: 01/08/2019 - 16:48

Portfolio LAMP  
 AP  
 AC (PRF\_AC) 7.2.0  
 Report Ver. 7.3.6.1



**City of Lampasas, Texas**  
**Interest Earnings**  
 Sorted by Fund - Fund  
 December 1, 2018 - December 31, 2018  
 Yield on Beginning Book Value

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Annualized Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Cash</b>												
3130AFDA2	10053	CASH	FAC	1,000,000.00	998,567.24	998,695.93	11/05/2019	2.625	2.731	2,187.50	128.69	2,316.19
14103	10000	CASH	RR2	1,731,369.62	1,728,012.83	1,731,369.62		2.287	2.287	3,356.79	0.00	3,356.79
5001632	10023	CASH	RR5	249,041.63	248,830.29	249,041.63		1.000	1.000	211.34	0.00	211.34
XXXX579	10026	CASH	RR5	3,090,189.31	3,085,600.02	3,090,189.31		1.770	1.751	4,589.29	0.00	4,589.29
XXXX561	10029	CASH	RR5	534,711.05	533,916.95	534,711.05		1.770	1.751	794.10	0.00	794.10
4001561	10030	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00
4001579	10027	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00
0474	10004	CASH	RRP	3,870,511.41	3,484,109.72	3,870,511.41		1.133	1.199	3,546.99	0.00	3,546.99
3213	10006	CASH	RRP	602.79	202.41	602.79		1.133	2.210	0.38	0.00	0.38
4187	10007	CASH	RRP	19,214.66	21,006.29	19,214.66		1.133	1.050	18.74	0.00	18.74
3136G3TD7	10052	CASH	FAC	900,000.00	895,840.96	900,000.00	06/28/2019	1.200	6.649	900.00	4,159.04	5,059.04
			<b>Subtotal</b>	<b>11,395,842.47</b>	<b>10,996,088.71</b>	<b>11,394,338.40</b>			<b>2.130</b>	<b>15,805.13</b>	<b>4,287.73</b>	<b>19,892.86</b>
<b>Fund: Cert. of Obligation 2016</b>												
14103A	10041	CERTS16	RR2	2,526,317.57	2,583,468.30	2,526,317.57		2.493	2.460	5,397.07	0.00	5,397.07
			<b>Subtotal</b>	<b>2,526,317.57</b>	<b>2,583,468.30</b>	<b>2,526,317.57</b>			<b>2.460</b>	<b>5,397.07</b>	<b>0.00</b>	<b>5,397.07</b>
<b>Fund: Electric</b>												
17390	10001	ELEC	RR3	1,763,828.70	1,760,379.99	1,763,828.70		2.307	2.307	3,448.72	0.00	3,448.72
1732110	10022	ELEC	RR4	105,485.10	100,085.10	105,485.10				0.00	0.00	0.00
0672	10005	ELEC	RRP	349,457.30	346,497.37	349,457.30		1.133	1.138	334.93	0.00	334.93
			<b>Subtotal</b>	<b>2,218,771.10</b>	<b>2,206,962.45</b>	<b>2,218,771.10</b>			<b>2.019</b>	<b>3,783.65</b>	<b>0.00</b>	<b>3,783.65</b>
<b>Fund: LEDC</b>												
1092	10002	LEDC	RRP	366,046.94	366,152.43	366,046.94		1.133	1.132	352.03	0.00	352.03
2363	10003	LEDC	RRP	8,261.55	8,253.61	8,261.55		1.133	1.133	7.94	0.00	7.94
			<b>Subtotal</b>	<b>374,308.49</b>	<b>374,406.04</b>	<b>374,308.49</b>			<b>1.132</b>	<b>359.97</b>	<b>0.00</b>	<b>359.97</b>

Run Date: 01/08/2019 - 15:49

Portfolio LAMP  
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 Report Ver. 7.3.6.1

City of Lampasas, Texas  
Interest Earnings  
December 1, 2018 - December 31, 2018

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Seizures</b>												
1999	10009	SEIZ	RRP	25.03	25.03	25.03				0.00	0.00	0.00
0763	10008	SEIZ	RRP	19,174.36	17,665.40	19,174.36	1.133	1.197		17.96	0.00	17.96
			<b>Subtotal</b>	<b>19,199.39</b>	<b>17,690.43</b>	<b>19,199.39</b>		<b>1.195</b>		<b>17.96</b>	<b>0.00</b>	<b>17.96</b>
<b>Fund: Trust</b>												
6349	10010	TRUST	RRP	43,162.58	43,111.96	43,162.58	1.383	1.382		50.62	0.00	50.62
6348	10011	TRUST	RRP	29,671.23	29,636.43	29,671.23	1.383	1.383		34.80	0.00	34.80
			<b>Subtotal</b>	<b>72,833.81</b>	<b>72,748.39</b>	<b>72,833.81</b>		<b>1.383</b>		<b>85.42</b>	<b>0.00</b>	<b>85.42</b>
<b>Fund: Water</b>												
1639	10012	WATER	RRP	178,985.64	177,414.09	178,985.64	1.133	1.139		171.55	0.00	171.55
			<b>Subtotal</b>	<b>178,985.64</b>	<b>177,414.09</b>	<b>178,985.64</b>		<b>1.139</b>		<b>171.55</b>	<b>0.00</b>	<b>171.55</b>
			<b>Total</b>	<b>16,786,056.47</b>	<b>16,428,776.41</b>	<b>16,764,754.40</b>		<b>2.129</b>		<b>25,420.75</b>	<b>4,287.73</b>	<b>29,708.48</b>



**City of Lampasas, Texas**  
**Amortization Schedule**  
**December 1, 2018 - December 31, 2018**  
**Sorted By Fund - Fund**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 12/31/2018	Amount Amortized This Period	Amt Amortized Through 12/31/2018	Amount Unamortized Through 12/31/2018
<b>Cash</b>										
10053	CASH	11/05/2019	1,000,000.00	998,460.00	-1,540.00	998,695.93	107.24	128.69	235.93	-1,304.07
FHLB Note			2.625				-1,432.76			
10052	CASH	06/28/2019	900,000.00	891,990.00	-8,010.00	900,000.00	3,850.96	4,159.04	8,010.00	0.00
FNMA Call Note		12/28/2018	1.200				-4,159.04			
			<b>Subtotal</b>	<b>1,890,450.00</b>	<b>-9,550.00</b>	<b>1,898,695.93</b>	<b>3,958.20</b>	<b>4,287.73</b>	<b>8,245.93</b>	<b>-1,304.07</b>
			<b>Total</b>	<b>1,890,450.00</b>	<b>-9,550.00</b>	<b>1,898,695.93</b>	<b>3,958.20</b>	<b>4,287.73</b>	<b>8,245.93</b>	<b>-1,304.07</b>
							<b>-5,591.80</b>			

Run Date: 01/09/2019 - 15:49

Portfolio LAMP  
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 AS (PRF\_ASW) 7.2.1  
 Report Ver. 7.3.5.1



**City of Lampasas, Texas**  
**Projected Cashflow Report**  
**Sorted by Monthly**  
**For the Period January 1, 2019 - July 31, 2019**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 .

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
<b>March 2019</b>										
03/28/2019	10052	CASH	3136G3TD7	Call	FNMA Call Note	900,000.00	891,990.00	900,000.00	0.00	900,000.00
<b>Total for March 2019</b>						<b>900,000.00</b>	<b>891,990.00</b>	<b>900,000.00</b>	<b>0.00</b>	<b>900,000.00</b>
<b>May 2019</b>										
05/05/2019	10053	CASH	3130AFDA2	Interest	FHLB Note	0.00	0.00	0.00	13,125.00	13,125.00
<b>Total for May 2019</b>						<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,125.00</b>	<b>13,125.00</b>
<b>June 2019</b>										
06/28/2019	10052	CASH	3136G3TD7	Maturity	FNMA Call Note	900,000.00	891,990.00	900,000.00	5,400.00	905,400.00
<b>Total for June 2019</b>						<b>900,000.00</b>	<b>891,990.00</b>	<b>900,000.00</b>	<b>5,400.00</b>	<b>905,400.00</b>
<b>GRAND TOTALS:</b>						<b>1,800,000.00</b>	<b>1,783,980.00</b>	<b>1,800,000.00</b>	<b>18,525.00</b>	<b>1,818,525.00</b>

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	December-18	YTD	12/2017 YTD
<b>ACCIDENTS:</b>			
MINOR ACCIDENTS	18	239	285
MAJOR ACCIDENTS	3	27	20
FATAL ACCIDENTS	0	0	0
TOTAL ACCIDENTS	21	266	305
<b>CODE ENFORCEMENT:</b>			
HIGH WEEDS & TRASH	10	279	239
JUNK / UNREGISTERED VEHICLES	9	92	55
SUBSTANDARD HOUSING	0	5	7
BUILDING COMPLAINTS	1	4	0
MISCELLANEOUS	10	140	152
TOTAL CODE COMPLAINTS	30	520	453
<b>DAILY ACTIVITIES:</b>			
CALLS FOR SERVICE	886	11814	11271
OFFICER FOLLOW UP CALLS	48	608	672
TELEPHONE CALLS RECEIVED	1839	24734	23258
ESCORTS	65	926	870
MOTORIST ASSISTS	39	622	644
911 CALLS	190	2819	2241
<b>ANIMAL CONTROL:</b>			
ANIMAL CFS & FOLLOW UPS	117	2088	2126
ANIMAL IMPOUNDS	29	552	639
<b>CPAA VOLUNTEER HOURS:</b>	76.25	367.10	

**WARRANT TOTALS**

(This page includes only information on Class C LMC Warrants received at LPD - No other warrants are tallied)

	Dec-18	YTD
<b>WARRANT TOTALS:</b>		
LMC WARRANTS ISSUED	66	941
LMC WARRANTS RECALLED	22	1964
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	36	381
LMC WARRANTS PAID AT LMC / PD	0	51

	Dec-18	AUG - YTD
<b>WARRANT \$ AMOUNTS: (Only Showing August 01 - YTD)</b>		
LMC WARRANTS ISSUED	\$35,548.66	\$209,394.70
LMC WARRANTS RECALLED	\$10,634.93	\$126,645.52
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	\$21,324.86	\$95,303.86
MONEY COLLECTED AT PD	\$0.00	\$3,741.50

Report Prepared by Kelli Sanguinet 01/08/2019



Finance/Utility Billing & Collection

# MEMO

Date: January 23, 2019

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director *Yvonne*

RE: Monthly Report for December 2018

## Finance Department:

- \* Prepared journal entries to close out the books for FYE 2018.
- \* Ran End of Year reports and closed out the books for FYE 2018.
- \* Installed new budget for FY 2018-2019 in system.
- \* Prepared information for the Audit, Auditors here January 2, 2019.
- \* Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are stated in a timely manner.
- \* All payments for the 2016 CO projects are transferred from TexPool Prime to Bancorp South to cover those invoices. Total paid as of December 31<sup>st</sup> is \$3,355,107.88. Interest earned for December was \$5,397.07.
- \* Sales Tax for December was \$155,656 which is an increase of 10.04% from December of 2017.
- \* Reconciled 18 bank accounts
  - Processed 398 Accounts Payable Checks
  - Processed Bi-Weekly Payroll and Longevity Checks

## Utility Department:

- The Electric billing for December 2018 was \$884.77 less than what was billed in December 2017. That represents a .001% difference. The Water billing for December 2018 is 11% lower than what was billed in December 2017.
- December Statistics for the department:

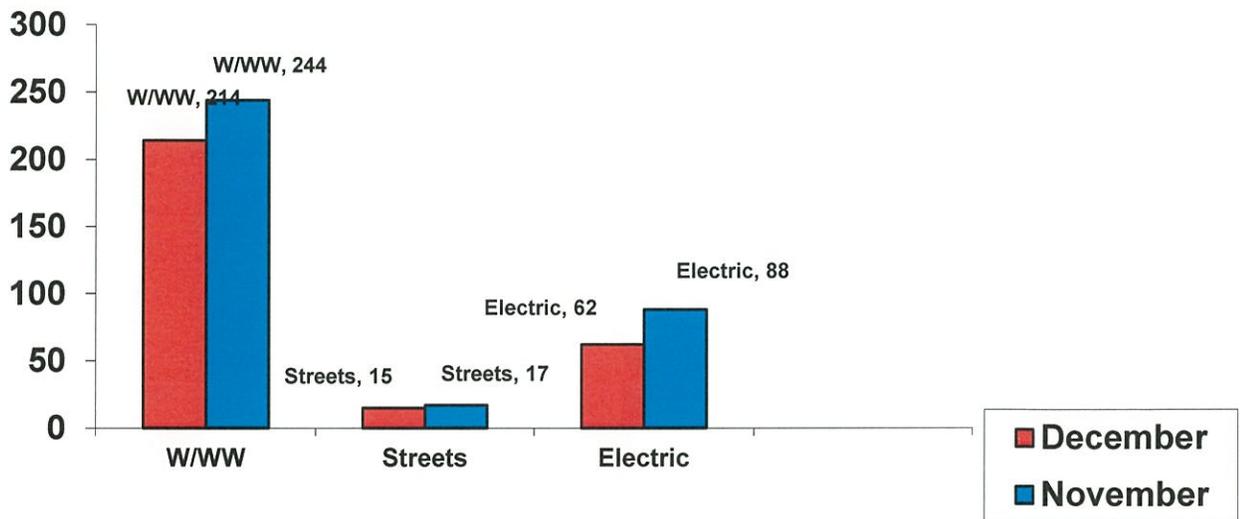
Total Water Customers	3,455
Total Wastewater Customers	2,762
Total Electric Customers	4,649
Residential Garbage Customers	2,664
Connects:	62
Disconnects:	51
Read In/Read Out:	43
Disconnects for Non-Pay:	18 (8 Reconnected)



Public Works

JANUARY 2019

Public Works Work Order's  
Numbers are actual number of work orders



**Work Order Summary:**

Received: 412

Completed: 342

Voids: 16

# Memo



Street Department

To: Rickie Roy  
From: Carlos Garcia  
Date: Thursday, January 24, 2019  
Re: December Monthly

---

Mr. Roy,

For the month of December 2018 the Streets Department worked on,

- 1) We completed several utility patch repairs.
- 2) We have been tree trimming and clearing line of sight issues.
- 3) We have been running the sweeper as we can.
- 4) Street – Total Work Orders = 15, Total Complete = 10, Total Outstanding = 5, Total Void = 0
- 5) School zones

For the month of January, we will be continuing routine road and patching repair. The department is ready for the winter weather. We will complete the school zones signs project.



Water/Wastewater Department

312 EAST THIRD STREET  
LAMPASAS, TEXAS · 76550-2820  
PHONE: (512) 556-6831  
FAX: (512) 556/2074  
[WWW.CITYOFLAMPASAS.COM](http://WWW.CITYOFLAMPASAS.COM)

To: Rickie Roy Public Works Director  
From: Van Sims Water/Wastewater Operations Manager  
Date: January 22, 2019  
RE: December 2018 Monthly W/WW Operations Report

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#### Summary of Activities:

- **Operation of Wastewater Treatment Plant.**

1. Daily cleaning of treatment units.
2. Daily, weekly, and monthly TCEQ and Windsor compliance sampling.
3. Daily operational tests and observations completed.
4. Maintenance of equipment was performed as scheduled.
5. Ran press- hauled 7 dumpsters.

- **Operation of Water Distribution System**

1. Daily chlorine residuals taken, Bi Weekly Mono-Chlorine, Ammonia, and nitrite test completed
2. Monthly Bac-T samples collected (10) all passed (3) construction samples were taken all passed.
3. Dead-end lines were flushed.
4. Changed out 1 meter to radio read meters.
5. Made 2 water taps set 1 meter.
6. 11 leaks were reported and repaired.

- **Operation of Wastewater Collection System**

1. Performed preventative maintenance at problem locations with Vactor.
2. Cleared 8 sewer stoppages.
3. Made 1 new sewer taps.

- Total work orders completed = 214
- 22 – Locate Work Orders
- 17- Customer service calls ( no water, low pressure, discolored water, possible leaks)

REMEMBERING THE PAST WITH VISION FOR THE FUTURE“

Water Report-2018						
	Purchased Water	Total Sold	City Unmetered Water Use	Sold & Unmetered Water Use	Water Loss	Unaccounted Water
January	35288000	23834400	2331755	26166155	9121845	25.85%
February	23375000	23038900	1829345	24868245	-1493245	-6.39%
March	29711000	22336200	1805130	24141330	5569670	18.75%
April	37850000	26003600	2616300	28619900	9230100	24.39%
May	41575000	32771800	6850240	39622040	1952960	4.70%
June	48734000	36933200	3701950	40635150	8098850	16.62%
July	63019000	44339900	2327375	46667275	16351725	25.95%
August	56641000	52473400	2468800	54942200	1698800	3.00%
September	34368000	42,213,200	916425	43129625	-8761625	-25.49%
October	34729000	30966100	1035070	32001170	2727830	7.85%
November	29516000	24638700	1021875	25660575	3855425	13.06%
December	29249000	22055900	1343412	23399312	5849688	20.00%
<b>Total</b>	<b>464055000</b>	<b>381605300</b>	<b>28247677</b>	<b>409852977</b>	<b>54202023</b>	<b>11.68%</b>

# Memo



Electric Department

To: Rickie Roy  
From: Flint Geagley  
Date: January 3, 2019  
Re: December Activities

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This month's activities involved:

- Received a total of 188 work orders and completed 127.
- Completed underground at Oil States, set pole and hung transformer bank for new storage buildings on south Hwy 281, ran underground for backup power to new council chambers and changed out 140 radio read meters
- Connected: 1 temp services, 5 upgrade and 4 new services
- Set 3 poles: 2 – poles for new services and 1 – upgraded pole
- Overtime: Received 5 callouts – 3 - storm, 1- no power (replaced bad connectors) and 1 on customer side

Activities for the Year 2017 - 2018:

- Pole Inspection replacement: total 389 poles, have replaced 240 poles
- Storage Building: Installed pole and transformers
- New Jail House: Set transformer and connected primary underground (secondary underground service is left) 90% complete
-

# Memo



To: Finley de Graffenried City Manager  
Gary Cox, Assistant City Manager  
Honorable Mayor and City Council

From: Becky Sims, Assistant City Secretary

Date January 2019

Re: Monthly Report, December 2018

Building and Planning  
312 East Third, Lampasas TX 76550  
512-556-6831, Fax 512-556-8083

## ACTIVITIES:

- Inspections performed-23
- Plan reviews - 2
- Attended Directors Meetings.- 4
- Attended City Council Workshops.- 1
- Attended City Council Planning Session-1
- Attended City Council Meetings.- 1
- Permits Issued, 36
- Planning & Zoning Meeting- December 6, 2018

### \*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
DEM - DEMOLITION	1	7,500.00	50.00
ELE - ELECTRICAL	8	0.00	383.00
FENCE - FENCE	2	5,275.00	75.00
MEC - MECHANICAL	2	7,000.00	125.00
PLB - PLUMBING	11	18,000.00	315.00
REM - REMODEL/ADDITION	11	484,000.00	2,890.00
SPRINK - SPRINKLER	1	1,800.00	35.00
*** TOTALS ***	36	523,575.00	3,873.00

Trends for the month of December were gas line repairs and re-roofs.

### New projects/additions/businesses

Dominos  
Christ the Rock Church  
LJD Trailer Sales  
Irvin Storage

# Lampasas Fire Department

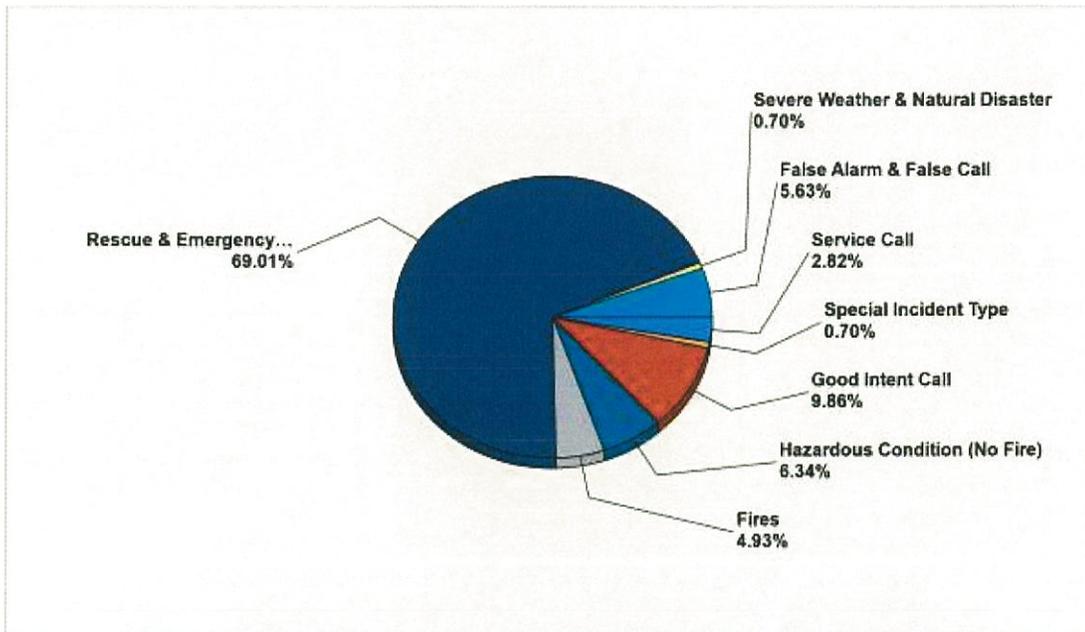
Lampasas, TX

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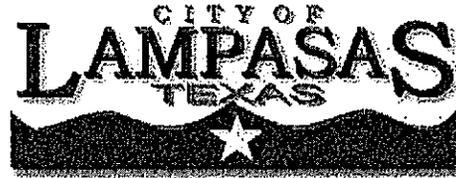
## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2018 | End Date: 12/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	4.93%
Rescue & Emergency Medical Service	98	69.01%
Hazardous Condition (No Fire)	9	6.34%
Service Call	4	2.82%
Good Intent Call	14	9.86%
False Alarm & False Call	8	5.63%
Severe Weather & Natural Disaster	1	0.70%
Special Incident Type	1	0.70%
<b>TOTAL</b>	<b>142</b>	<b>100.00%</b>

# Memo



Parks and Recreation Dept.

To: Honorable Mayor and City Council Members  
CC: Finley deGraffenried, City Manager  
From: Chris Eicher, Director of Parks and Recreation  
Date: January 22, 2019  
Re: Monthly Report December 2018

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## PARKS

The parks department spent the majority of December repairing and installing Christmas decorations, working on installation of new restroom facility in Brook Park, prepping for and assisting with Christmas on The Creek event in Brook Park, tree stump removal in several parks, mowing and weed eating, performing equipment maintenance, cutting up and hauling away fallen and diseased trees, repairing water leaks, cleaning up minor flood damage and debris in Brook Park, along with performing daily duties as needed.

## SPORTS FACILITIES

The Sports crew spent most of their time mowing and weed eating, aerating and fertilizing all sports fields, leveling low spots on sports fields, purchased and applied pre emergent for weed control, tree trimming, began striping soccer fields for practice sessions, made plumbing and irrigation repairs, and spent some time performing equipment maintenance.

## CEMETERY ACTIVITIES

(see attached)

## AIRPORT

- Check hangers, fuel station, runways, taxiways, lights and pilots lounge
- Planned Young Eagle event for the airport
- Mowed runways, fence lines and hangar areas
- Mowed airport property

**WEEKLY WORK SCHEDULES  
PARKS DEPARTMENT**

**WEEK OF: DECEMBER 24-28, 2018**

	<u>ESTIMATED</u>	<u>ACTUAL</u>
TOTAL HOURS	240.00	240.00
OVERTIME	10.00	12.00
PART-TIME/TEMPORARY		
LESS VACATION	48.00	48.00
LESS SICK		5.00
SUPERVISION	12.00	12.00
LESS OTHER (HOLIDAYS)	96.00	96.00
<b>TOTAL HOURS</b>	<b>94.00</b>	<b>91.00</b>

**WORK ORDERS**

# OF SCHEDULED/COMPLETED		
MAN HOURS		
NUMBER STILL OPEN		
<b>TOTAL HOURS - WORK ORDERS</b>	<b>-</b>	<b>-</b>

**PROJECTS**

<b>TOTAL HOURS - PROJECTS</b>	<b>-</b>	<b>-</b>

**OPERATIONS & MAINTENANCE**

CLEANING PARKS	36.00	30.00
AIRPORT MAINT.	5.00	3.00
MOWING/WEED EATING		
BUILDING/GROUNDS	35.00	40.00
EQUIP/VEHICLES	6.00	6.00
<b>TOTAL HOURS - O&amp;M</b>	<b>82.00</b>	<b>79.00</b>

**OTHER**

OFFICE	6.00	6.00
MEETINGS	6.00	6.00
<b>TOTAL OTHER:</b>	<b>12.00</b>	<b>12.00</b>

<b>TOTAL CATAGORIES</b>	<b>94.00</b>	<b>91.00</b>
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**Department: Parks  
Monthly Activity Report  
MONTH OF DECEMBER 2018**

I)	<u>Regular Personnel Hours Available:</u>		960.00										
	<u>LESS:</u>												
	A) Vacation Leave	56.00											
	B) Sick Leave	63.00											
	C) Supervision/Training	72.00											
	D) Holiday	96.00											
	E) Other (PERSONAL DAY)	8.00											
	SUB-TOTAL	295.00											
	<u>PLUS:</u>												
	A) Over Time	51.00											
	B) Temporary Labor												
	C) Part Time												
	D) Transfer												
	SUB-TOTAL	51.00											
	TOTAL HOURS AVAILABLE FOR THE MONTH:		716.00										
II)	Department Summary of Work Orders for the Month.												
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;"><u>Received</u></td> <td style="width: 25%;"><u>Completed</u></td> <td style="width: 25%;"><u>Outstanding</u></td> <td style="width: 25%;"><u>Void</u></td> <td style="width: 20%;"><u>Hours</u></td> </tr> <tr> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> <td style="text-align: center; border: 1px solid black;">0</td> <td style="text-align: center; border: 1px solid black;">0</td> <td style="border: 1px solid black;"></td> </tr> </table>	<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>			0	0			
<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>									
		0	0										
III)	Department Projects for the Month.												
	Brook Park Restrooms	24.00											
	Christmas Decorations	36.00											
	Christmas on the Creek	21.00											
	Other:												
	Sub-total Hours on Projects:		81.00										
IV)	Department Operations and Maintenance for the Month.												
	Cleaning Parks	141.00											
	Airport Maint.	19.00											
	Mowing/Weed eating	8.00											
	Building and Grounds	357.00											
	Equipment/Vehicles/Shop	38.00											
	Office/Meetings	72.00											
	Sub-total Hours on Projects:		635.00										
	TOTAL HOURS FOR DEPARTMENT		716.00										
V)	Department's Proposed Projects for next Month												
	Christmas Decorations (Storage)	60.00											
	Total Estimated Hours on Proposed Projects:		60.00										

**Department: SPORTS FACILITIES**  
**Monthly Activity Report**  
**MONTH OF DECEMBER 2018**

I) Regular Personnel Hours Available: 480.00

LESS:

A)	Vacation Leave	48.00
B)	Sick Leave	16.00
C)	Supervision/Training	
D)	Holiday	120.00
E)	Other (?)	

SUB-TOTAL 184.00

PLUS:

A)	Over Time	21.00
B)	Temporary Labor	
C)	Part Time	
D)	Transfer	

SUB-TOTAL 21.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 317.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Aerate All Sports Fields	24.00
Fertilize All Sports Fields	16.00
Other:	
Sub-total Hours on Projects:	40.00

IV) Department Operations and Maintenance for the Month.

Cleaning Fields	50.00
Turf Management	60.00
Mowing/Weed eating	40.00
Building and Grounds	55.00
Equipment/Vehicles/Shop	64.00
Office/Meetings	8.00
Sub-total Hours on Projects:	277.00

TOTAL HOURS FOR DEPARTMENT 317.00

V) Department's Proposed Projects for next Month

Demo Concrete Walls on Guyco Dugouts	8.00
Layout Infield Dimensions for Little League	8.00
Total Estimated Hours on Proposed Projects:	16.00

DEPARTMENT: CEMETERY  
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: Dec-18

Regular Personnel Hours Available: 336

LESS:

A)	Vacation Leave/Personal Day	56
B)	Sick Leave	0
C)	Jury Duty	0
D)	Other (holiday/bad weather)	48
E)	Supervision	44
SUB-TOTAL		148

PLUS:

A)	Transfer from Parks	0
B)	Seasonal Labor/Temp	0
C)	Other (Community service)	0
D)	Overtime	30.5
SUB-TOTAL		30.5

TOTAL HOURS AVAILABLE FOR THE MONTH: 218.5

**Department Projects for the Month**

0		0
0		0
0		0

Sub-total Hours on Special Projects: 0

**Department Operations and Maintenance for the Month**

Mowing & W/E	26
Equip & Veh Maint	10
Buildings & Grounds	168
Office Operations	14.5

Sub-total Hours on OM Projects: 218.5

**OTHER**

0		0
0		0
0		0

Sub-total Other: 0

TOTAL HOURS FOR DEPARTMENT: 218.5

**Department's Proposed Projects for next Month**

0		0
0		0

Total Estimated Hours on Proposed Projects: 0

# Memo



Oak Hill Cemetery

To: Chris Eicher, Parks & Rec. Director  
From: Duane Griffith Cemetery Crew Leader  
Date: 1/8/2019  
Re: End of the month report Dec.

---

Interments	10 (4) cremation
Fee's for over site	\$700.00
Sites sold	2/ \$800.00
Niche sales	0
Beautification fund	\$132.00
Visitors Assisted	6
Level & Backfill sites	12
Meetings Attended	0
Permits Issued – n/c	5
Permits Issued – chg	1

**Memo**

To: Finley deGraffenried, City Manager  
CC: Gary Cox, Asst. City Manager  
From: Monica Wright, Director of Information Systems  
Date: Thursday, January 3, 2019  
Re: December 2018 Monthly Report



Information Systems

**Service Requests:**

	December 2017	December 2018	
IT Department	151	191	+40 service requests

**Social Media Stats:**

	December 2017	December 2018	
Facebook Likes	4,511	5,263	+752 FB page likes
Twitter Followers	257	367	+110 Twitter followers

**Website Payments:**

	December 2017	December 2018	
City Utility	259 \$57,172.24	319 \$103,103.87	+60 online payments +\$45,931.63
Municipal Court	17 \$5,079.22	31 \$6,356.52	+14 online payments +\$1,277.30

**Website Stats:**

	December 2017	December 2018	
Page Visits	8,051	5,686	-2,365 visits
Page Views	16,106	12,820	-3,286 page views
Downloads	2,112	923	-1,189 downloads

A page view is a visit to a page on your website. If the visitor reloads a page, this counts as an additional page view. If the user navigates to a different page and then returns to the original page, this will count as another page view. A visit is defined as a sequence of consecutive page views without a 30-minute break. A visit always contains one or more page views.

**2017-2018 Completed Projects:**

- Replaced 15 PCs (completed)
- Replaced (3) PD Panasonic Toughbook's (completed)
- Replaced (3) PC's/(1) printer for Animal Shelter (completed)
- Re-designed EDC website (completed)
- Re-designed City website (completed)
- Implemented custom mobile app for the City of Lampasas (completed)
- Increased our 20m fiber connection to 100m (completed)
- Migrated from server based email to Microsoft Office 365 hosted exchange online email solution (completed)
- Replaced (4) WAP's (wireless access points) at Fire Department (completed)
- Extended fiber to Citizen Collection Center (completed)
- Replaced PD Kiddo Card laptop/software/printer (completed)
- 2018 PD CJIS (Criminal Justice Information Systems) audit (completed)
- Migrated from Omnixx a to Open Fox at PD (completed)
- Configured/installed (8) patron Library training laptops (completed)
- Replaced large format plotter/printer/scanner (completed)
- A/V project at Old City Hall (awarded contract-ongoing)

**December projects:**

- Scheduled Incode Update/Installed on server
- Prepared/installed Library Useful software upgrade on server/clients

- AV contractor was onsite to deliver equipment/configure/install A/V System at Old City Hall
- Fiber contractors were onsite to install fiber at Old City Hall
- Cleaned up mechanical A/V room at Municipal Court/installed server rack & network equipment
- Scheduled phone vendor to extend phones at Old City Hall
- Continued overseeing Old City Hall data/voice/fiber/A/V
- Obtained quotes for NAS/purchase
- Continued working on MyGov project with staff
- Obtained quote for annual replacement pcs/purchase
- Installed Incode update to servers/client workstations
- Installed Cardinal Badge Update at Police Department
- Scheduled onsite days for TSM Consulting

### January Projects:

- Install/configure WAP's at Old City Hall on all floors
- Install/configure switches at Old City Hall on all floors
- Terminate data cables at Old City Hall on all floors
- TSM onsite (2) days to assist with Old City Hall project/network
- A/V System staff training
- Order WWW switch
- Phone vendor onsite to extend phone system at Old City Hall/terminations
- Continue overseeing Old City Hall/Muni Court renovation project
- Order dedicated phone line for elevator at Old City Hall
- Configure/install Golf Point of Sale replacement PC/Migration
- Install/configure WWW desktop lab pc
- Obtain quotes for PD server/purchase/configure/install
- Configure/install new NAS at Old City Hall
- Configure offsite replication on the network
- Configure/install FD portable printer in FD unit
- Configure/install Building Official replacement PC
- Continue working on MyGov project with staff
- Activate Verizon JetPack upgrades/Issue out
- Schedule/take Council group photo

### Daily/Weekly/Monthly Tasks:

- OS updates on City Hall, Fire Department, and WWW NAS devices
- OS updates to firewalls
- Install Windows updates on City & PD servers & workstations
- Content updates to LEDC Website/Facebook/Twitter
- Content updates to the City Website/Facebook/Twitter
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Order toner needed in each department
- Prepare reports for and attend directors meeting and City Council meeting
- IT monthly report
- LEDC website analytics monthly report
- Continued education of network security threats
- Continued research of applications/software for departments

### Future Projects & Goals:

- New Council Chambers Audio/Visual & Cabling Project (December 2018)
- New Council Chambers Phone extension project (Currently planning project / have quote)
- Terminate data at Old City Hall on all floors (IT Department December 2018)
- Install/configure technology equipment at Old City Hall (IT Department December 2018 – January 2019)
- Fiber installation at Old City Hall & termination of fiber at current Chambers (Currently planning this project / have quote)
- Off-site backups from City network based locations (2018-2019)
- IT Building – (Current Chambers) (2019-2020)
- Additional PD server for replication on network (2018-2019)
- Network new Water/WasteWater building (Spring 2019)
- Order additional Meter Reader Tablet/Laptop for automated meter reads (2018-2019)
- Research/implement timesheet/time off request software (2019-2020)
- Research/implement digital/paperless software (2019-2020)
- VOIP phone software (2020-2021)
- Point to Point wireless Internet solution for locations not on fiber (2019-2020)
- Install additional data/power drops in PD Patrol Bay (2019-2020)
- Replace PD Watchguard server (2019-2020)
- Implement agenda software/archive software for audio/visual recordings (2019-2020)
- Replace Library Useful server/thin clients (2019-2020)
- Replace Council Ipads (2019-2020)
- Replace PD WG Server (2019-2020)
- Replace City Hall Servers (2019-2020)
- Social Media Retention Software (2019-2020)
- Microsoft Office Exchange Email Archive (2019-2020)

## LAMPASAS PUBLIC LIBRARY

### DECEMBER 2018

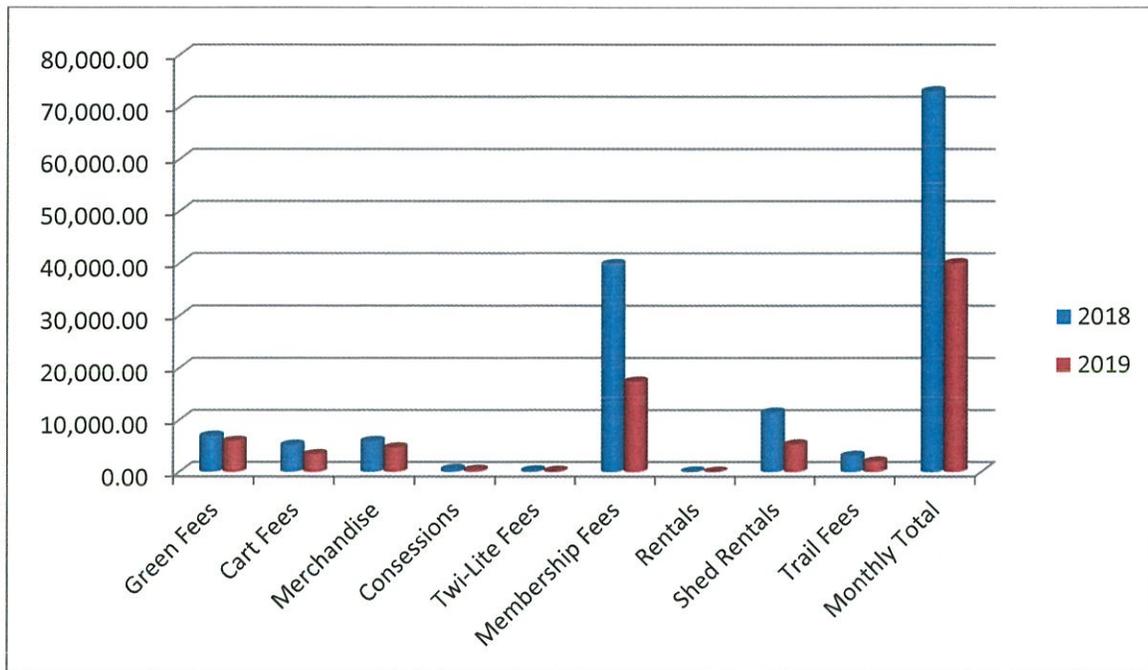
Circulation	We had 4,960 items circulate in December, which is down 8.9% from November (5,444). The library was closed Dec 22-25 for the Christmas holiday.
Door Count	The December door count (3,989) was down 20% from last month (4,984).
Internet Usage	Internet usage (412) was down 44.2% from last month (738). December is usually one of our slowest months for everything, even Internet usage.
Wifi Usage	We had 275 distinct clients use the public wifi in December, which is down 13% from November. There were an average of 19 per day, which is down 29.6% from last month.
Text Interactions	We communicated, via text messages, with 119 unique phone numbers in December, which is up 9.2% from November (109). We sent/received a total of 651 messages, which is up 12.4% from last month (579).
Programs	We offered 8 programs in December (compared to 11 in November), which included the Camille Langford book review, How Pinteresting!, Books & Badgers, Story Time, Movies, Gift Wrapping service, and a NASA live webcast in recognition of the 50 <sup>th</sup> anniversary of the Apollo 8 mission.
Program Attendance	A total of 104 people attended the 8 programs offered in December, compared to 177 people who attended the 11 programs offered in November.
Upcoming Programs	Some of our January programs and events include: Teen Lock-In (4th), Teen Book Club (7th), How Pinteresting! (8th), Story Times (9th and 23rd), Books & Badgers (12th), Cornelia Key Book Club (16th), Stuffed Animal Story Time and Sleepover (18th-19th), Lampasas Book Festival featuring national bestselling author Jodi Thomas (26th), and Lego Robotics (29th).
Useful Upgrade	With the help of Kristy and Monica, our Useful system was upgraded on December 13. This is a virtual desktop setup that we use for our public computers.

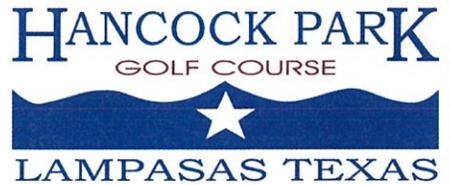
10/15

# Hancock Park G.C.

## December Revenue Comparison

### 2017 and 2018





# Memo

**To:** Finley deGraffenied, City Manager  
**From:** Van Berry, Golf Course Manager  
**cc:** City Council Members  
**Date:** December 27, 2018  
**Re:** Monthly Report, December 2018

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- The golf course crew have pretty much mulched and mowed the leaves on the course.
- Dan has started spraying Gylfos on the fairways to kill the winter weeds (Poa Anna) that has started germinating. He has 5 fairways completed on the back nine, the rainy weather has put a stop to it.
- We have removed the old rusty pipes that were between the rock pillars on the North-side of Naruna Road. As soon as the weather clears up we are going to remove the pillars and place the limestone blocks in their place.
- Applied 450 lbs. of potash on the greens.
- Applied 900 lbs. of Gypsum on the greens.
- Removed a dead tree on the back of #11 tee box and burned out the stump. We also burned out a large pecan tree stump that was located on the parking area on the west-side of the Pro Shop.

# Memo



To: Finley deGraffenried, City Manager, Honorable Mayor and City Council  
From: Lewann Turner, Court Clerk  
Date: Monday, January 07, 2019  
Re: Monthly Report December 2018

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The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city's police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	99
Convictions	63
Compliance Dismissals	40
Hrs. Community Service Completed	221
Total Dollar Amount CS	\$2,761.60
Waived for Indigency	\$0.00
Total Collected	\$28,890.00
Total kept by City	\$20,951.57

A handwritten signature in blue ink, appearing to be "L. Turner", is written over the page number.



## CITY SECRETARY DEPARTMENT/ DECEMBER 2018 MONTHLY REPORT

The following is a very brief summary of duties performed by Department employees that does not include other duties as assigned nor daily interruptions of other projects assigned (Please note that the department employees are tremendous assets in my Department that provide efficient services to the City, employees and citizens):

- I posted various Board and Committee meetings' agendas; assisted the Accountant(s) with payroll checks for two pay periods in December and Employee Longevity checks; handled all the necessary work related with the Personnel Department; I assisted, as needed, with the Building & Planning Department; attended weekly Director's meetings; processed Open Records requests that were received; I attended and took the minutes of the December 20 Council Planning Retreat meeting; Vicki Tower, Adm. Secretary, and I continue the work efforts on the records retention of the City's records; started the Board/Commission Appreciation Dinner preparations that is scheduled for January 29 at Putters and Gutters; On December 12, I received the liquor option election petition that had been issued on October 15; I started to the process to review and verify the signatures as valid City registered voters; kept up with the Election calendar for required posting(s) for the upcoming General Election to be held on May 4, 2019; finalized the election services agreement with LISD and the County.
- Becky Sims, Assistant City Secretary, worked daily with the City Manager on assigned projects; since the absence of a Building Official, she has handled all aspects of the Building Official Department with Fire Chief Oestreich assisting with inspections; attended weekly project meetings; attended Director's meeting for Council agenda purposes; prepared City Council Packets; assisted the City Secretary in daily operations of the department, assisted customers in person/over the phone/email with any needs or questions; and, attended and took the minutes of the December 6 Planning and Zoning meeting; attended and took the minutes of the December 10 Council meeting in my absence; and attended and took notes of the December 20 Council Planning Retreat meeting.
- Vicki Tower, Adm. Secretary/Permitting Tech, greeted customers in person and over the phone; assisted the City Manager with any assigned work; assisted the City Secretary in daily operations of the department; continuing to be cross trained in certain human resource job responsibilities; assisted Becky with all aspects of the Building Official Department; assisted with handling the reservations and rentals of Hancock Park Pavilion and Ruth Eakin Outdoor Theater; continued to assist in maintaining the filing system in the Building Department; keeps up with the inspection and registration of all City vehicles; continued working with the City Secretary on the City's Record Retention.
- Ramon Canada, Custodian, provided custodial services and minor maintenance to the City Administration Building, Municipal Court, Police Department and City Library.
- Personnel - 115 Fulltime positions & 16 Part-time positions; there are presently 7 vacancies; In December posted/continued to post the following vacancies: Police Officer; Part-time Custodian, Electric Worker position; Park Maintenance Technician, and Light Equipment Operator.

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City of Lampasas

M E M O

To: Mayor and City Council  
From: Finley deGraffenried  
Re: Manager's Report  
Date: 25 January 2019

- Foresite Staff visited this week with representatives from Foresite Group regarding the EDC's contract for assessment, inventory and options related to technology infrastructure for the City. The EDC undertook this portion of the project in response to business needs of reliability, scalability, bandwidth and redundancy. Staff discussed the need for a phased approach; and a logical progression for consideration and identification other partners and ISP's. The current market survey is scheduled to close on or about the end of February, and Foresite staff is prepared to attend a possible joint City/EDC meeting at that time.
- CTWSC v KWSC The hearing on Central Texas Water Supply Corporation's Motion to Strike the City of Lampasas Intervention has been confirmed for February 1<sup>st</sup> at 9:00 a.m. in the 169<sup>th</sup> District Court, Bell County. Mary reports that she has asked for 2 hours for the hearing, and has submitted exhibits she intends to introduce at the hearing to the Central Texas attorney for his review. In general parties are allowed to Intervene civilly, as Lampasas has done in this case, unless a Motion is granted to strike the Intervention. Based on the pleadings and exhibits, staff believes the City's case to Intervene is very strong. Staff will provide an update post hearing.
- EDC Director In addition to supporting the EDC's and City's efforts in business development, business retention and expansion, job creation and promotion; Mandy also reports that her office has also met with the Chamber of Commerce, Courtyard Square Association, and DRT. In doing so, the Director has built relationships and provided assistance that will hopefully support the overall positive image of Lampasas.
- New Staff Staff takes the opportunity to welcome new staff Frank Ellett, Building Official, and Ty Hair, Cemetery Caretaker. We also wish Kristy Fields, Dispatch, well as she transitions to a new career in Health Care.
- Fire Dept As a follow-up, Fire Marshal Whithers reports that Engine 1 currently remains in service on the advice of Cummins. Due to the backlog of repairs, Technicians advised that the Engine could remain in service, with ongoing internal maintenance checks, in the short term without risk of further damage. Estimated time to clear the backlog is approximately 30 days. Ronnie also reports that Brush 1 was received, re-piped for service, about two weeks ago. Hopefully central Texas will not see the fire activity of the previous year, however; if we do, Brush 1 will be a critical asset for the Department.

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and approval of request regarding road closures and police escorts for 2019 Special Events in the City of Lampasas.

Requested By: Chief of Police Sammy Bailey

Submitted By: Chief of Police Sammy Bailey

Date Submitted: January 11, 2019 For the agenda of: January 28, 2019

**Procurement and Funding Statement:**

N/A

Attachments: List of Special Events for the City of Lampasas in 2019

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**Summary Statement:**

Please see the attached list of 24 events scheduled to occur in the City of Lampasas in 2019. These events will require street closure, police escort and/or police presence.

**Recommendation:**

Chief of Police Sammy Bailey recommends that this list of annual events be approved.

## **Special Events for the City of Lampasas 2019 City Council Presentation List**

1. **Bark For Life:** Date TBD from 10a-2p; McGruff (Unsure if event will happen for 2019)
2. **Bloomin' Fest Sip n Stroll:** April 06, 2019. Streets to be closed are the 400 & 500 blocks of East 3<sup>rd</sup>, and Live Oak Street from 2<sup>nd</sup> Street to 4<sup>th</sup> Street. Streets will be closed from 5am – 6pm.
3. **Lampasas Hillacious Bike Tour:** April 14, 2019. Route TBD. There will be a shotgun start at 8:30am. Police will work several intersections as bikers travel the route. (Contact Joe Corcoran )
4. **Riata Round-Up Festival:** April 24-27, 2019 @ 580 Sports Complex. Chamber of Commerce
5. **City Wide Garage Sale:** April 27, 2019. The 500 block of East 3<sup>rd</sup> Street will be closed from 8am – 3pm. (Contact Andy Berry).
6. **Lampasas HS Graduation 2019:** May 24, 2019. (Contact Kristy Morua / Tricia Sneed)
7. **ATLAS 4000:** June 1, 2019. From Cedar Park to Lampasas 2 p.m. 4006 to Supple to Chestnut, across 190: June 2, 2019 from Tent in Campbell Park to 580 East. Joe Corcoran and Atlas 4000 Coordinators.
8. **Sulphur Creek Car Curise in June:** June 15, 2019. WM Brook Park Saturday 9 a.m. to 4 p.m. in WM Brook Park. There will be an escort of cruise vehicles through town visiting Spring Oaks, Regal, and Lampasas Nursing and Rehab. Mike White
9. **First Baptist Church Vacation Bible School:** Last week of June 2019. PD will close Walnut Street from 3<sup>rd</sup> St to 4<sup>th</sup> St from 5p-9p. Baptist Pastor Willis
10. **Spring Ho Festival:** July 7-14, 2019. Spring Ho Committee
  - a. **Wednesday July 10<sup>th</sup>** – Spring Ho Fireworks: South Hwy 281 from Key Ave to EE Ohnmeiss Drive will be closed from 8:30pm to 10:30pm
  - b. **Friday July 12<sup>th</sup>** – Close the Downtown Square area for annual **Pet Parade** from 8am-10am. Close the Down Town Square area for Annual **Spring Ho Dance** from 6pm-2am.
  - c. **Saturday July 13<sup>th</sup>** – The **Spring Ho Grand Parade** will take the same route as in 2016, starting at the Old Middle School at North Avenue & Western Street, and ending at Avenue G & Hackberry. Streets in the Downtown area will be closed for the parade from 10:15am – 12:30pm. The Down Town area will be closed from 6pm-2am for the **Saturday night Dance**.
11. **Spring Ho BBQ Cook-off:** Friday July 12<sup>th</sup> & Saturday July 13<sup>th</sup>. Closure of Avenue A between Hackberry and Gamel Streets starting Thursday at 2:00 p.m. and ending 10:00 a.m. on Sunday morning. No parking in cook-off area and parade route along Hackberry.
12. **Toughest 10K in Texas:** Saturday July 13<sup>th</sup>. South Hwy 281 from Key Avenue to Hancock Park will be closed until the runners reach Broad Street. The road will then be reopened. Runners will run North on Broad Street to North Avenue and then take the same route in the West part of Lampasas as in previous years.
13. **XFX & LTP Spirit Club Escort:** The Police & Fire Departments will provide escorts for the XFX & LTP Spirit Clubs. The escorts will be on Thursdays at 6:30pm at the start of Football season and ending at the end of Football season. The escorts will start at the Square and travel West on 3<sup>rd</sup> Street to Chestnut. Travel North on Chestnut to Avenue B. Turn East on Avenue B to Western Street. Turn South on Western Street to 3<sup>rd</sup> Street. Turn East on 3<sup>rd</sup> and return to the square. (Contact for LTP Shelly Kozma Contact for XFX is Misti Talbert)
14. **Lampasas Badger Friday Night Home Football Games:** East Avenue B, from Chestnut Street to Western Street will be closed from 5pm-11pm throughout the 2019 Badger Football season. (Contact Cathy Hooper )
15. **Badger Homecoming Parade:** Parade will start at E Avenue B and Western Street. Parade will travel West on Ave B to Chestnut Street. Parade will turn South on Chestnut to East 3<sup>rd</sup> Street. Turn east on 3<sup>rd</sup> Street and travel to the square. PD & FD units will escort the parade. (Contact Elma Garnett at LHS)

16. **Storm's Antique Car Show:** September 14, 2019; Storm's Drive In; PD will close Chestnut Street from Ave A to Ave B from 9a-3p (Contact Sharon Carrigan)
17. **Fall Festival:** Saturday October 12, 2019. Streets to be closed are the 400 & 500 blocks of East 3<sup>rd</sup> Street, and Live Oak Street from 2<sup>nd</sup> Street to 4<sup>th</sup> Street. Courtyard Square Association
18. **Artober Fest:** October 12, 2019. (LAFTA Contact Tina Matey.) Art- In- the Park-Campbell Park.
19. **Herb Fest:** October 12, 2019. Closure of Live Oak between 2<sup>nd</sup> and 3<sup>rd</sup> St. while leaving access to the First Texas Bank Drive Thru. Courtyard Square Association.
20. **BBQ for Books:** Monday October 21, 2019. South bound lane only of Main Street from 1<sup>st</sup> Street to 2<sup>nd</sup> Street will be closed from 9am – 2 pm for the safety of those handing out plates. Library
21. **Squared Silly:** Saturday October 26, 2019. Downtown area will be closed from 3pm-9m. (This does not include East 4<sup>th</sup> Street). Courtyard Square Association.
22. **Fall City Wide Garage Sale:** November 02, 2019. The 500 block of East 3<sup>rd</sup> Street will be closed from 8am-3pm. (Contact Andy Berry).
23. **Carol of Lights & Parade of Lights:** December 07, 2019 @ 3pm-8pm. Streets to be closed are the Downtown Square area. The parade starts at North Ave & Western Street, going West on North to Chestnut Street. Turn South on Chestnut to 3<sup>rd</sup> Street. Turn East on 3<sup>rd</sup> Street to Hackberry Street. Parade is escorted back to the start point. Carol of Lights Committee
24. **Christmas on the Creek:** December 14, 2019. PD will assist FD escort Santa to the park, if needed.

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion and possible action concerning the first reading of an Ordinance calling for a General Election to elect the expired terms of the Mayor and Council members Places One, Two and Six for the City Council of the City of Lampasas, Texas to be held on the 4<sup>th</sup> day of May, 2019; Providing for Polling Times and Places; Providing for Early Voting; and Providing for bilingual election materials

Requested By: Christina Marez, City Secretary

Submitted By: Christina Marez, City Secretary

Date Submitted: January 22, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

Not Applicable

Attachments: Ordinance

**Summary Statement:**

This ordinance calls the May 4, 2019 General Election as required by State Law. It establishes polling places and appoints judges and clerks.

The Council member Places up for election are as follows:

Mayor	- Misti Talbert
Place One	- Delana Keele Toups
Place Two	- Robert McCauley
Place Six	- T.J. Monroe

The first day for filing an application for place on ballot was January 16, 2019 and the last day for is February 15, 2019. Early voting begins April 22, 2019 and ends April 30, 2019.

**Recommendation:**

Staff recommends approval of the first reading of an Ordinance calling for a General Election to elect the expired terms of the Mayor and Council members Places One, Two and Six for the City Council of the City of Lampasas, Texas to be held on the 4<sup>th</sup> day of May, 2019; Providing for Polling Times and Places; Providing for Early Voting; and Providing for bilingual election materials

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CALLING FOR A GENERAL ELECTION TO ELECT THE EXPIRED TERMS OF THE MAYOR AND COUNCIL MEMBERS PLACES ONE, TWO AND SIX FOR THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS TO BE HELD ON THE 4<sup>TH</sup> DAY OF MAY, 2019; PROVIDING FOR POLLING TIMES AND PLACES; PROVIDING FOR EARLY VOTING; AND PROVIDING FOR BILINGUAL ELECTION MATERIALS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

1. That in accordance with the provisions of the law, the City Council hereby orders an election for Mayor and Councilmembers Places One (1), Two (2) and Six (6) of the City Council of the City of Lampasas, Texas, be held on Saturday, May 4, 2019, and the following provisions are made thereof:

Said election shall be held at the Elections Administration Office located at 407 South Pecan, Suite 102 in Lampasas, Texas and at the First Baptist Church located at 11915 E. Highway 190, Kempner, Texas.

- A. At the Elections Administration Office, Elke White is hereby appointed Presiding Judge and Donnis Self as Alternate Presiding Judge; said Presiding Judge shall appoint the necessary clerks to assist her, which shall not exceed five clerks. At the Kempner Fire Training Station, Wendy Daughterty is hereby appointed Presiding Judge and Frances Gorton as Alternate Presiding Judge; said Presiding Judge shall appoint the necessary clerks to assist him, which shall not exceed two clerks.
- B. The election polls shall be open between the hours of 7:00 A.M. and 7:00 P.M.
- C. All notices, instructions, directions and election ballots shall be printed and distributed in the English and Spanish languages.
- D. Mark Bishop, Elections Administrator, is hereby appointed clerk for early voting, and the following persons are hereby appointed deputy clerks for early voting:

Susie Miller, Deputy Early Voting Clerk  
Janet Walsh, Clerk  
Pam Munn, Clerk  
Elke White, Clerk  
Donnis Self, Clerk  
Wendy Daughterty, Clerk  
Emelia Argo, Clerk, Bilingual  
Victoria Dragoo, Clerk, Bilingual

Early voting for such election shall be held at the Elections Administrator Office, located at 407 S. Pecan, Suite 102 in Lampasas, Texas, and said place of early voting shall remain open for at least eight hours on each day for early voting which is not a Saturday, Sunday or an official state or City holiday, beginning on April 22, 2019 and ending on April 30, 2019. Said place of voting shall remain open between the hours of

8:00 A.M. and 5:00 P.M. on each of such days for early voting except for the following dates: Tuesday, April 23, 2019, and Tuesday, April, 30, 2019. On these said dates the place of voting shall remain open between the hours of 7:00 A.M. and 7:00 P.M.

E. The Early Voting Clerk’s official address is 407 S. Pecan, Suite 102, Lampasas, Texas 76550.

F. The Early Ballot Board is hereby appointed as follows:

Presiding Judge	Mark Bishop
Member	Harvey Farish
Member	Debra Farish

G. That said election shall be held in accordance with the Election Code of the State of Texas and only resident, qualified voters of said City shall be eligible to vote at said election. All applicable provisions of the National Voting Rights Act, and amendments thereto, shall be complied with.

H. That the City Secretary shall give Notice of said election by posting notice in each of the election precincts of said City which posting shall be done not less than 21 days prior to date fixed for said election.

I. That the City Secretary shall cause notice to be posted according to the requirements of VATCS, Election Code Sec. 4.003.

J. That immediately after said election is held, the officer holding the same shall make returns of the result thereof to the Mayor of this City as is required by the Election Code of the State of Texas.

2. This Ordinance shall be effective from and after its passage, and the Elections Administrator is hereby directed and authorized to take such steps as are necessary to accomplish said election.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Date of 1st reading: \_\_\_\_\_

Date of 2nd reading: \_\_\_\_\_

\_\_\_\_\_  
Misti Talbert, Mayor

ATTEST:

\_\_\_\_\_  
Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion and possible action concerning the first reading of an Ordinance calling a Special Local Option Election for May 4, 2019, for the purpose of submitting to the qualified voters of the City of Lampasas the following issue: Whether or not to permit the Legal Sale of All Alcoholic Beverages including Mixed Beverages in the City of Lampasas

Requested By: Christina Marez, City Secretary

Submitted By: Christina Marez, City Secretary

Date Submitted: January 23, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

Not Applicable

Attachments: Ordinance

**Summary Statement:**

On October 15, 2018, I issued a Petition for a Local Option Election for the legal sale of all alcoholic beverages including mixed beverages. The total number of signatures of valid signatures required for the Petition to be sufficient was 457. On December 12, 2018, the Petition was returned to my office and I began the process to review and verify the signatures as qualified City voters. On January 7, 2019, I certified that the petition had 548 valid signatures and was sufficient to cause the City Council to order a local option election.

This Ordinance calls a Special Local Option Election to be held at the next uniform election date which is May 4, 2019.

**Recommendation:**

Staff recommends approval of the first reading of an Ordinance calling a Special Local Option Election for May 4, 2019, for the purpose of submitting to the qualified voters of the City of Lampasas the following issue: Whether or not to permit the Legal Sale of All Alcoholic Beverages including Mixed Beverages in the City of Lampasas

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF LAMPASAS CALLING A SPECIAL LOCAL OPTION ELECTION FOR MAY 4, 2019, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF LAMPASAS THE FOLLOWING ISSUE: WHETHER OR NOT TO PERMIT THE LEGAL SALE OF ALL ALCOHOLIC BEVERAGES INCLUDING MIXED BEVERAGES IN THE CITY OF LAMPASAS**

**WHEREAS**, the registered voters of the City of Lampasas have submitted a petition, all pages of which are attached here to as Exhibit "A" (referred to here in as the 'petition') containing the minimum number of required signatures to the City Secretary to hold a local option election to determine whether or not to permit the legal sale of all alcoholic beverages including mixed beverages in the City of Lampasas; and

**WHEREAS**, the City Council is required to order the local option election to be held on the issue set out in the petition if the petition is filed with the City Secretary not later than the 60<sup>th</sup> day after the date the petition is issued and bears the actual signatures of the number of qualified voters equal to at least 35 percent of the registered voters in the political subdivision who voted in the most recent gubernatorial election; and

**WHEREAS**, on January 9, 2019, the City Secretary certified that the number of valid signatures found on the petition is sufficient for submission to the City Council to order the Local Option Election; and

**WHEREAS**, the Texas Election Code establishes May 4, 2019 as a uniform election date for both special and general municipal elections; and

**WHEREAS**, in addition to calling the special election concerning the option of sales of alcoholic beverages, as detailed here in, the City Council is also concurrently calling a General Election to be held on the 4<sup>th</sup> day of May, 2019, for the purpose of filling seats for Mayor and Council Member(s) for Places One, Two and Six, and the placement on the ballot of the proposition and election of the Mayor and identified Council Members shall be in accordance with the Texas Election Code; and

**WHEREAS**, it is hereby officially found and determined that the meeting at which this Ordinance is being considered, discussed and potentially adopted was open to the public, and public notice of the time, place and purpose of the meeting was given, all as required by Chapter 551, Government Code, as amended.

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:**

**Section 1. ELECTION.** Both a General election and a Special Election shall be concurrently held in the City, as prescribed by and in full compliance with all applicable laws, between the hours of 7:00 A.M. and 7:00 P.M. on May 4, 2019. The Elections shall be held concurrently and jointly pursuant to Chapter 271 of the Texas Election Code, with a joint election agreement (the "Election Agreement") to be entered into between the City and Lampasas County, Texas. The City election precincts and polling places within the City designated for holding the Elections shall be determined by Lampasas County, and conducted at the polling places used for the Lampasas County General

Election, attached hereto as Exhibit "B". Exhibit B is incorporated by reference for all purposes. Exhibit A may be revised, as necessary, to conform with final Lampasas County polling locations. Lampasas County's and the City's election equipment shall be used as provided in the Election Agreement. The election judges and clerks shall be appointed in accordance with the Election Agreement and the Texas Election Code, as amended.

**Section 2. ELECTION CLERKS.** Unless otherwise directed by Lampasas County, the Presiding Judge shall appoint not less than two nor more than seven resident qualified electors to act as clerks to properly conduct the election. However, if the Presiding Judge appointed actually serves, the Alternate Presiding Judge shall serve as one of the clerks. The appointment of such clerks must include a person fluent in the Spanish language to serve as a clerk to render oral aid in the Spanish language to any voter desiring such aid at the polls on the day of the election. In the absence of the Presiding Judge appointed in accordance with the Election Agreement and the Texas Election Code, as amended, the Alternate Presiding Judge shall perform the duties of the Presiding Judge.

**Section 3. EARLY VOTING.** Early voting in the Elections, by personal appearance, shall be conducted at the times, dates and polling places as provided for in the Lampasas County General Election, attached hereto as Exhibit "C". Exhibit C is incorporated by reference for all purposes. Exhibit C may be revised, as necessary, to conform with final Lampasas County polling locations. Mark Bishop, Lampasas County Elections Administrator, is designated as the Early Voting Clerk. Application for ballots by mail should be sent to Mark Bishop, Early Voting Clerk, 407 S. Pecan, Suite 102, Lampasas, Texas 76550.

**Section 4. EARLY VOTING BALLOT BOARDS.** An early voting ballot board is hereby created to process early voting results, and the Presiding Judge of the board will be appointed by the Lampasas County Election Administrator. The Presiding Judge shall appoint not less than two resident qualified electors nor more than five (5) qualified electors to serve as members of the Early Voting Ballot Boards.

**Section 5. VOTERS.** All resident, qualified electors of the City shall be entitled to vote in both the City's General and Special Elections.

**Section 6. NOTICE.** A substantial copy of this Ordinance shall serve as a proper notice of the Elections. This notice, including a Spanish translation thereof, shall be posted at three (3) public places within the City and the City Hall not less than twenty-one (21) days prior to the date the Elections are to be held, and be published on the same day, at least once, in the *Lampasas Dispatch Record*, a newspaper of general circulation in the City, the first of these publications to appear in such newspaper not more than thirty (30) days, and not less than ten (10) full days prior to the day of the Elections.

**Section 7. VOTING DEVICES.** In all respects, the Elections shall be conducted in accordance with the Texas Election Code and the Federal Help America Vote Act. Every polling place used in Lampasas County for these Elections will have at least one Direct Recording Electronic voting device available for election day voting and early voting. Electronic optical scan voting devices may be used in conducting the Elections. The Lampasas County Election Clerk may also utilize a central counting station as provided by Section 127.000 *et seq.*, as amended, Texas Election Code. Any central counting station presiding judge and the alternate presiding judge shall be appointed in accordance with the Election Agreement and the Texas Election



**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Date of 1<sup>st</sup> reading: \_\_\_\_\_

Date of 2<sup>nd</sup> reading: \_\_\_\_\_

\_\_\_\_\_  
Misti Talbert, Mayor

**ATTEST:**

\_\_\_\_\_  
Christina Marez, City Secretary

**EXHIBIT A**

**(The Petition)**

Place the actual Seal of the city/county here  
(Coloque el Sello Verdadero de la ciudad/condado aquí)

RECEIVED  
DEC 12 2018  
Cory [Signature]

PETITION FOR LOCAL OPTION ELECTION TO (LEGALIZE/PROHIBIT) (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA (LEGALIZAR/PROHIBIR) (Circule uno))

To the City of Lampasas, Texas (AI Ciudad de Lampasas, Texas) (Insert Filing Authority) Autoridad de registro. We, the undersigned qualified voters of Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: for medio de la presente, respetuosamente suplicamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones de Codigo de Eleccion de Texas, titulo 17 en area mencionada previamente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:

"The legal sale of all alcoholic beverages including mixed beverages."  
"La venta legal de todas bebidas alcoholicas incluyendo bebidas mixtas."

It is the hope, purpose and intent of the applicants whose signatures appear hereon to see (legalized/prohibited) (Circle One) the sale of alcoholic beverages referred to in the issue set out above. (Es la esperanza, proposito e intencion de los solicitantes cuyos firmos aqui aparecen, que este (legalizado/prohibido) (circule uno) la venta de bebidas alcoholicas referido en el asunto arriba presentatodo.)

Date Signed (Fecha Firmada)	Signature (Firma)	Printed Name (Nombre en letra de molde)	Residence Address (City, Texas, Zip) (Direccion de residencia, ciudad estado, codigo)	County (Condado)	Date of Birth (Fecha de nacimiento)	Voter Registration Number - Optional (Numero de Registro de Votacion-Optional)
10/17/18	[Signature]	PEARL JUREZ	15 SHARLO LAMPASAS TX 76801	LAMPASAS		1142460448
10/17/18	[Signature]	JOHN JUREZ JR	13 SALLAC LN LAMPASAS TX 76801	LAMPASAS		1153015671
10/17/18	[Signature]	EDWARD D ANDERSON	18 SALLAC LN LAMPASAS TX 76801	LAMPASAS		1013879375
10/17/18	[Signature]	Nancy Anderson	18 SALLAC LN LAMPASAS TX 76801	LAMPASAS		1001190407
10/19/18	[Signature]	George Hopkins	1402 W. Ave D Lampasas, TX	LAMPASAS		1180910283
10/19/18	[Signature]	Mary Bailey	1008 W. 1st St. Lampasas TX	LAMPASAS		1001348259
10/19/18	[Signature]	Graind Bailey	1008 W. 1st St. Lampasas TX	LAMPASAS		
10/19/18	[Signature]	Christina Sanchez	17 Matthews Dr Lampasas TX 76801	LAMPASAS		1167253558
10/19/18	[Signature]	Bianca Arellano	605 S. RIVER ST LAMPASAS TX 76801	LAMPASAS		2133098549
10/19/18	[Signature]	BRADLEY BEATRAND	11 ALEXANDRA LAMPASAS TX	LAMPASAS		1061438000

Date of Issuance (Fecha de Emision)  
10/15/2018

Serial Number 05042019

PETITION FOR LOCAL OPTION ELECTION TO LEGALIZE/PROHIBIT (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA LEGALIZAR/PROHIBIR) (Circule uno)

To the City of Lampasas, Texas (Al Ciudad de Lampasas, Texas) (Insert Filing Authority) Autoridad de registro) We, the undersigned qualified voters of Lampasas, Texas. Nosotros, los suscritos votantes capacitados de Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: (por medio de la presente, respetosamente suplicamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones de Codigo de Eleccion de Texas, titulo 17 en area mencionada brevemente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:)

"The legal sale of all alcoholic beverages including mixed beverages."  
"La venta legal de todas bebidas alcoholicas incluyendo bebidas mixtas."

It is the hope, purpose and intent of the applicants whose signatures appear hereon to see (legalized/prohibited) (Circle One) the sale of alcoholic beverages referred to in the issue set out above.  
Es la esperanza, proposito e intencion de los solicitantes cuyas firmas aqui aparecen, que este (legalizado/prohibido) (circule uno) la venta de bebidas alcoholicas referido en el asunto arriba presentado.)

Date Signed (fecha firmada)	Signature (firma)	Printed Name (Nombre en letra de molde)	Residence Address (City, Texas, Zip) (Direccion de residencia, Ciudad, estado, codigo)	County (condado)	Date of Birth (Fecha de nacimiento)	Voter Registration Number - Optional (Numero de Registro de Votacion-optional)
10/20/18	<i>[Signature]</i>	ANTHONY WRIGHT	7308	LAMPASAS		
01/26/18	<i>[Signature]</i>	REGINA BERTRAND	11 ALEXANDER LAMPASAS TX	LAMPASAS		1061101815
01/26/18	<i>[Signature]</i>	Eileen Wash	14 Caprice LAMPASAS TX	LAMPASAS		1001345371
01/26/18	<i>[Signature]</i>	JERRY WASH	14 Caprice LAMPASAS TX	LAMPASAS		1001342792
01/26/18	<i>[Signature]</i>	Myles Haider	511 Downs Pkwy LAMPASAS TX	LAMPASAS		1149779079
01/26/18	<i>[Signature]</i>	Dulane Johnson	7 Acorn LAMPASAS TX	LAMPASAS		1001377962
01/26/18	<i>[Signature]</i>	Esmeralda Sanchez	26 Steele St LAMPASAS TX	LAMPASAS		1024142012
01/26/18	<i>[Signature]</i>	Wendell Gannon	1100 East 1st LAMPASAS TX	LAMPASAS		2122042802
01/26/18	<i>[Signature]</i>	George Ingram	2230 S. 5th LAMPASAS TX	LAMPASAS		1196186838

Date of Issuance (Fecha de Emision)  
10/15/2018

Ballot Number 05042019

PETITION FOR LOCAL OPTION ELECTION TO LEGALIZE/PROHIBIT (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA LEGALIZAR/PROHIBIR) (Circule uno)

To the City of Lampasas, Texas (Al Ciudad de Lampasas, Texas) (Insert Filing Authority) Autoridad de registro) We, the undersigned qualified voters of Lampasas, Texas. Nosotros, los suscritos votantes capacitados de Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: (por medio de lo presents, respetosamente suplicamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones deCodigo de Eleccion de Texas, titulo 17 en area mencionada brevemente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:)

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Es la esperanza, proposito e intencion de los solicitantes cuyos firmos aqui aparecen, que este (legalizado/prohibido) (circule uno) la venta de bebidas alcoholicas referido en el asunto arriba presentatado.)

Date Signed (fecha firmada)	Signature (firma)	Printed Name (Nombre en letra de molde)	Residence Address (City, Texas, Zip) (direccion de residencia, ciudad, estado, codigo)	County (Condado)	Date of Birth (fecha de nacimiento)	Voter Registration Number - Optional (Numero de Registro de Votacion-optional)
		Melissa Stewart	209 E. AVE D #101 LAMPASAS TX 76850	LAMPASAS		2146721645
		Matthew Phillips	103 Skypark Dr LAMPASAS TX 76850	LAMPASAS		2123837985
		Brock Willis	5 KATHY LANE LAMPASAS TX 76850	LAMPASAS		
		Michael Raussey	1035 SPRING APT 1 LAMPASAS TX 76850	LAMPASAS		2133153248
		Melinda McNeil	11111 WILLOW DR LAMPASAS TX 76850	LAMPASAS		1061016742
		GAIL BELL	12 CHRIS AVE LAMPASAS TX 76850	LAMPASAS		1001344153
		Stefani Milica	18 Hillcrest LAMPASAS TX 76850	LAMPASAS		1001366055
		Melissa Wichter	34 Sunset LAMPASAS TX 76850	LAMPASAS		1020686495
		William Leitcher	34 Sunset Lampasas	LAMPASAS		1020686521

Date of Issuance (la fecha de Emision)  
10/15/2018

Ball Number 05042019

PETITION FOR LOCAL OPTION ELECTION TO LEGALIZE/PROHIBIT (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA LEGALIZAR/PROHIBIR) (Circule uno)

To the City of Lampasas, Texas (Al Ciudad de Lampasas, Texas) (Insert Filing Authority/Autoridad de registro) We, the undersigned qualified voters of Lampasas, Texas. Nosotros, los suscritos votantes capacitados de Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: por medio de la presente, respetuosamente suplicamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones de Codigo de Eleccion de Texas, titulo 17 en area mencionada previamente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:

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12-1-18		James Quales	379 CA 4372	Lampasas		
2-1-18		Travis Lewis	805 Holly Lampasas TX 76850	Lampasas		2120578212
2-1-18		Erica Warner	508 S Holly Lampasas TX 76850	Lampasas		1220291486
2-1-18		Michael Norman	508 Holly Lampasas TX 76850	Lampasas		1184443455
2-1-18		Christopher Millian	200 Riverwood #211 Lampasas TX 76850	Lampasas		1181212567
2-1-18		Chynka Rediger	306 W F St Lampasas TX 76850	Lampasas		1009668239
2-1-18		Ronnie Bravens	204 S Park Street Lampasas TX 76850	Lampasas		1029255638
2-1-18		Fran Bealers	204 S 4th Street Lampasas TX 76850	Lampasas		1029255590
2-1-18		Christy Weeks	1708 W 31st Lampasas TX 76850	Lampasas		2125398149
2-1-18		Elizabeth Newman	119 Nixed Lampasas TX 76850	Lampasas		1031164467

PETITION FOR LOCAL OPTION ELECTION TO LEGALIZE/PROHIBIT (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA LEGALIZAR/PROHIBIR) (Circule uno)

To the City of Lampasas, Texas (In City of Lampasas, Texas (Insert Filing Authority) Autoridad de registro) We, the undersigned qualified voters of Lampasas, Texas Nosotros, los subscriptos votantes capacitados de Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: (por medio de lo presente, respetosamente solicitamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones de Código de Eleccion de Texas, título 17 en area mencionada previamente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:)

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11-24-18		MICHAEL CHENE	109 Skipcha Trail Lampasas TX 76850	LAMPASAS		1173313824
11-24-18		KEVIN CARTER	109 Skipcha Trail Lampasas TX 76850	LAMPASAS		1177199405
11/28/18		Courtney Duenas-Lano	472 S. 1st St. Lampasas TX 76850	LAMPASAS		1009033219
1/28-18		Rose Rangel	502 E 6th Lampasas TX 76850	LAMPASAS		1001362118
1/22/18		Matthew Joseph	100 Skipcha Trail Lampasas TX 76850	LAMPASAS		1070392123
1-29-18		Anna Tolson	3102 S. 1st St. Lampasas TX 76850	LAMPASAS		1021264079
1-29-18		Hope Valle	1011 W. 1st St. Lampasas TX 76850	LAMPASAS		1174386734
1-29-18		Ben Lockhart	906 6 Ave D	LAMPASAS		1220938969
1-29-18		Lacey Plouffe	3 Bellaire Ave	LAMPASAS		1157892891
		Lacey Plouffe	706 Antelope Ln.	LAMPASAS		1023664940

PETITION FOR LOCAL OPTION ELECTION TO LEGALIZE/PROHIBIT (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA LEGALIZAR/PROHIBIR) (Circule uno)

To the City of Lampasas, Texas (Al Ciudad de Lampasas, Texas) (Insert Filing Authority) Autoridad de registra We, the undersigned qualified voters of Lampasas, Texas Nosotras, los subscriptos votantes capacitados de Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: [por medio de lo presente, respetuosamente solicitamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones deCodigo de Eleccion de Texas, titulo 17 en area mencionada previamente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:]

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Date Signed (Fecha firmada)	Signature (Firma)	Printed Name (Nombre en letra de molde)	Residence Address (City, Texas, Zip) (Direccion de residencia, ciudad, estado, codigo)	County (Condado)	Date of Birth (Fecha de nacimiento)	Voter Registration Number - Optional (Numero de registro de votacion-opcional)
11/29/18		Virginia Smith	1204 Nix Rd Lampasas TX 76850	LAMPASAS		1001346047
11/29/18		Debbie Lindsey	810 North Ridge Lampasas TX 76850	LAMPASAS		1001341560
11/29/18		TERRY LINDSEY	810 N. RIDGE LAMPASAS TX 76850	LAMPASAS		1001340380
11/29/18		Katrina Kothmann	702 Antelope Lane Lampasas TX 76850	LAMPASAS		1019948271
11/29/18		Amanda Pivng	501 N. HACKBERRY CT LAMPASAS TX 76850	LAMPASAS		1043978384
11/29/18		ANITA NEWMAN	9 Lively LN Lampasas TX 76850	LAMPASAS		1186186760
11/29/18		MICHAEL NEWMAN	1401 PLANNING BLDG LAMPASAS TX 76850	LAMPASAS		1186186787
11/29/18		SHANNON ESTEP	2801 WINTERWOOD ST LAMPASAS TX 76850	LAMPASAS		1020527469
11/29/18		Catherine Carner	33 Killers Creek Dr Lampasas TX 76850	LAMPASAS		1191000415
11/29/18		EMILY SULLIVAN	1211 W. AVE C Lampasas TX 76850	LAMPASAS		

Date of Issuance (Fecha de Emision)  
10/15/2018

PETITION FOR LOCAL OPTION ELECTION TO LEGALIZE/PROHIBIT (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA LEGALIZAR/PROHIBIR) (Circule uno)

To the City of Lampasas, Texas (Al Ciudad de Lampasas, Texas) (Insert Filing Authority/Autoridad de registro) We, the undersigned qualified voters of Lampasas, Texas Nosotras, los suscritos votantes capacitados de Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: (por medio de la presente, respetosamente solicitamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones de Codigo de Eleccion de Texas, titulo 17 en area mencionada previamente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:)

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Date Signed (Fecha / Firmado)	Signature (Firma)	Printed Name (Nombre en letra de molde)	Residence Address (City, Texas, Zip) (Direccion de residencia, ciudad, estado, codigo postal)	County (Condado)	Date of Birth (Fecha de nacimiento)	Voter Registration Number - Optional (Numero de registro de votacion - optativo)
1-28-18	[Signature]	Kacey Stine Sanchez	207 N. Spang Lane Apt 107	Lampasas		1218016878
1-28-18	[Signature]	Keshia Sanchez	207 N. Spang Lane Apt 107	Lampasas		1002099306
1-28-18	[Signature]	Cielo Bailey	108 W. 1 <sup>st</sup> Lampasas	Lampasas		1154278293
1-28-18	[Signature]	JOE BURTON	901 N. Ridge St.	Lampasas		1212794142
1-28-18	[Signature]	Monica Parrilla Roedler	608 W. 1 <sup>st</sup> Lampasas	Lampasas		1010165623
1-28-18	[Signature]	Jill Whelan	29 Suggan Dr.	Lampasas		1205518245
1-28-18	[Signature]	Jennifer DeDow	20 Suggan Dr.	Lampasas		1022390256
1-21-18	[Signature]	HEATHER MOORE	11 LINLEY LANE	LAMPASAS		1020104787
1-21-18	[Signature]	Charley Kenninger	102 S. Willis St	Lampasas		1149279052
1-30-18	[Signature]	ERVIN LETT	808 W. First	Lampasas		1060657364

Date of Issuance (a fecha de Emision)  
10/15/2018

Serial Number 05042019

PETITION FOR LOCAL OPTION ELECTION TO LEGALIZE/PROHIBIT (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA LEGALIZAR/PROHIBIR) (Circule uno)

To the City of Lampasas, Texas (A Ciudad de Lampasas, Texas) (Insert Filing Authority/Autoridad de registro) We, the undersigned qualified voters of Lampasas, Texas Nosotras, los suscritos votantes capacitados de Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: [por medio de la presente, respetuosamente solicitamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones de Codigo de Eleccion de Texas, titulo 17 en area mencionada previamente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:]

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20 Nov 18	<i>Christa Tucker</i>	Christa Tucker	1907 S. Hwy 281	Lampasas		1019088058
30 Nov 18	<i>Reid Kiser</i>	Reid Kiser	1907 S. Hwy 281 518 S. Howe	Lampasas		2139145176
11/30/18	<i>Pauline Pennington</i>	Pauline Pennington	102 S. Willis St	Lampasas		1149279047
12.1.18	<i>Stephanie VanLieu</i>	Stephanie VanLieu	210 Camden Dr 103 E. 1st St	Lampasas		
2.7.18	<i>A. Van</i>	A. Van		Lampasas		
1/24/18	<i>Robert Chapman</i>	Robert Chapman	2305 Deer Tr	Lampasas		1020461452
12/1/18	<i>William W. Knouse</i>	William W. Knouse	2305 Deer Tr	Lampasas		1085935650
1/15/18	<i>WSS</i>	William W. Knouse	2305 Deer Tr	Lampasas		1083890920
2/5/18	<i>Terry Tucker</i>	TERRY TUCKER	208 S Western Ave Lampasas TX 76550	Lampasas		1166980228
				Lampasas		11371026572

Serial Number 05042019

Date of Issuance (Fecha de Emision)  
10/15/2018

PETITION FOR LOCAL OPTION ELECTION TO ~~LEGALIZE~~ **PROHIBIT** (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA ~~LEGALIZAR~~ **PROHIBIR**) (Circule uno)

To the City of Lampasas, Texas (Al Ciudad de Lampasas, Texas) (Insert Filing Authority/Autoridad de registro) We, the undersigned qualified voters of Lampasas, Texas Nosotras, los suscritos votantes capacitados de Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: [por medio de la presente, respetuosamente solicitamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones de Código de Eleccion de Texas, titulo 17 en area mencionado previamente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:]

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12-30-18	<i>Danessa L. Hall</i>	DANESSA L. HALL	1305 W. AVE. B - LAMPASAS	LAMPASAS		1001345112
12-4-18	<i>Colieb Loya</i>	Colieb Loya	10 Ramsay Lane	Lampasas		2126742951
12-4-18	<i>Lloyd Banda Padk</i>	Lloyd Banda Padk	901 Ridger	Lampasas		1217585439
12-4-18	<i>Emelia Arno</i>	Emelia Arno	308 N. Sumner	Lampasas		1157088030
12-4-18	<i>Claine Alley</i>	Claine Alley	501 W. Ave A	Lampasas		1006939696
12-4-18	<i>Jana Hernandez</i>	Jana Hernandez	1006 W. Ave C	Lampasas		2127217536
12-4-18	<i>Deanna Allison</i>	Deanna Allison	803 E. Ave B	Lampasas		2124777281
12-4-18	<i>Shara Hernandez</i>	Shara Hernandez	1006 W. Ave C	Lampasas		1009668256
12-4-18	<i>Faika Hernandez</i>	Faika Hernandez	508 E. 2nd S.	Lampasas		1207304531
12-4-18	<i>Dyssa C. Omas</i>	Dyssa C. Omas	103 N. Park	Lampasas		1001358052

Ball Number 05042019

Date of issuance (Fecha de Emision)  
10/15/2018

PETITION FOR LOCAL OPTION ELECTION TO ~~LEGALIZE~~ PROHIBIT (Circle One)  
(PETICION PARA ELECCION DE OPCION LOCAL PARA ~~LEGALIZAR~~ PROHIBIR) (Circule uno)

To the City of Lampasas, Texas (A: Ciudad de Lampasas, Texas) (Insert Filing Authority) Autoridad de registro. We, the undersigned qualified voters of Lampasas, Texas Nosotros, las suscritos votantes capacitados de Lampasas, Texas (Territory for Proposed Election) (Territorio de eleccion propuesta) hereby respectfully request that a local option election be called in accordance with the terms and provisions of the Texas Election Code, Title 17 in the above mentioned area for the purpose of submitting to the legally qualified voters of said area the determination of the following issue, to wit: por medio de lo presente, respetuosamente solicitamos se haga una llamada de eleccion de opcion local de acuerdo con los terminos y provisiones de Codigo de Eleccion de Texas, titulo 17 en area mencionada previamente y para el proposito de someter a los votantes legalmente capacitados de dicha area la determinacion del siguiente asunto, a saber:

"The legal sale of all alcoholic beverages including mixed beverages."  
"La venta legal de todas bebidas alcoholicas incluyendo bebidas mixtas."

It is the hope, purpose and intent of the applicants whose signatures appear hereon to see ~~legalized~~ prohibited (Circle One) the sale of alcoholic beverages referred to in the issue set out above.  
(Es la esperanza, proposito e intencion de los solicitantes cuyas firmas aqui aparecen, que este ~~legalizado~~ prohibido) (circule uno) la venta de bebidas alcoholicas referido en el asunto arriba presentatado.)

Date Signed (Fecha Firma)	Signature (Firma)	Printed Name (Nombre en letra de molde)	Residence Address (City, Texas, Zip) (Direccion de residencia, ciudad, estado, codigo postal)	County (Condado)	Date of Birth (Fecha de Nacimiento)	Voter Registration Number - Optional (Numero de registro de votacion-opcional)
12/11/18	<i>Jared Payne</i>	Jared Payne	255 MOCKINGBIRD LN LAMPASAS, TX 76785	LAMPASAS		1199772492
12/11/18	<i>Anthony Salazar</i>	Anthony Salazar	CONGRESS, TX 76550	LAMPASAS		
12/11/18	<i>JOHN JUAREZ SR</i>	JOHN JUAREZ SR	1009 GRAND CANYON DR. LAMPASAS TX 76785	LAMPASAS		1186673849
12/11/18	<i>Michael J. King</i>	Michael J. King	4 GILLEN CT. LAMPASAS TX 76785	LAMPASAS		2135255139
12/11/18	<i>John Paul Savelle</i>	John Paul Savelle	40 CASHEBERRY LAMPASAS TX 76785	LAMPASAS		1606258548
12/11/18	<i>Shaneal Storch</i>	Shaneal Storch	1421 W 4th St LAMPASAS TX 76785	LAMPASAS		1040715899
12/11/18	<i>Darrell Jordan</i>	Darrell Jordan	805 Campbell St Lampasas TX 76785	LAMPASAS		1018321510
12/11/18	<i>Melissa Jordan</i>	Melissa Jordan	805 CAMPBELL ST LAMPASAS TX 76785	LAMPASAS		1215938686
12/11/18	<i>Corey Ballinger</i>	Corey Ballinger	1408 W. North Ave Lampasas TX 76785	LAMPASAS		1013727359
12/11/18	<i>Misty Loden</i>	Misty Loden	1116 W. 1st Lampasas, TX 76785	LAMPASAS		1185873971

Serial Number 05042019

Date of Issuance (Fecha de Emision)  
10/15/2018

The remaining 70 petition pages are included with the Official Ordinance in the City of Lampasas City Secretary's Office.

**EXHIBIT "B"**

**CITY OF LAMPASAS, TEXAS  
Election Day Voting Location  
City of Lampasas, Texas Special Election  
May 4, 2019**

<b>Location</b>	<b>Address</b>	<b>City/State</b>	
Lampasas County Elections Office	407 S. Pecan, Suite 102	Lampasas, TX 76550	
First Baptist Church	11915 E. Hwy 190	Kempner, TX 76539	

**EXHIBIT C"**

**CITY OF LAMPASAS  
EARLY VOTING LOCATIONS & INFORMATION  
CITY OF LAMPASAS, TEXAS SPECIAL ELECTION  
MAY 4, 2019**

**Early Voting Schedule**

Early voting will be held at the Elections Administrator s office, 407 South Pecan, Suite 102 Lampasas, Texas

Monday, April 22, 2019	8:00 am - 5:00 pm
Tuesday, April 23, 2019	7:00am - 7:00pm
Wednesday, April 24, 2019	8:00am - 5:00pm
Thursday, April 25, 2019	8:00am - 5:00pm
Friday, April 26, 2019	8:00am - 5:00pm
Monday, April 29, 2019	8:00am - 5:00pm
Tuesday, April 30, 2019	7:00am - 7:00pm

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action concerning ratification of the expenditure to address the bat population in the City Hall building with BAT Solutions in the amount of \$12,800.00.

Requested By: Christina Marez, City Secretary

Submitted By: Christina Marez, City Secretary

Date Submitted: January 23, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

This expenditure will be taken from the Non-Departmental budget, Building and Grounds line item.

Attachments:

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**Summary Statement:**

This expenditure was necessary and overdue with the increased bat population in the City Hall building. With the daily operations in the building, the safety and health concerns of the employees, as well as the citizens entering the building, it was necessary to take action. Several bats would be flying in the lobby during the day hours and became very disruptive and quite uncomfortable.

After contracting with BAT Solutions, it has not only addressed the bat issues but the building has been sealed of several cracks or openings around the window areas which helps with weather elements.

**Recommendation:**

Staff recommends approval of the emergency expenditure to address the bat population in the City Hall building with BAT Solutions in the amount of \$12,800.00.



10646 Blue Wolf Pier  
San Antonio Texas 78245  
info@texasbatsolutions.com  
www.texasbatsolutions.com

**BAT SOLUTIONS PROPOSAL /CONTRACT**

Prepared for: City of Lampasas Texas Administration Building  
Company : City of Lampasas Texas  
Location: **312 E 3<sup>rd</sup> st Lampasas Texas 76550 (Entire Building)**

Bat solutions will be bat proofing the location above. This work will be done on the exterior of structure mentioned above only. We will be mounting our bat excluders to the openings that bats use to enter and exit structure. These excluders will not allow the bats to re enter the structure from these areas. Sealing of the openings will be done with high-grade sealants, hardware cloth mesh and or commercial grade foam. Large openings will be screened off with hardware cloth to allow the walls to ventilate and help with the bat odor. We will also be spraying live liquid bacteria to help with bat odor in walls that currently have bats only. This will make a big difference in smell. We cannot guarantee to eliminate bat odor 100%. This proposal cost includes all labor, materials and expenses. Our bat proofing comes with a 5 year guarantee against any re infestation of bats to all areas worked on by us. Excluding damage caused by the elements, shifting of structure or damages caused by others. We have been bat proofing buildings & homes for years now in Texas and continue to always uphold the most effective methods in excluding bats from buildings and homes in a humane way. We cannot eliminate the risk of bites, bat come across and arachnid diseases but we can reduce that risk. We are licensed with the T.D.A and the structural pest control board. Once approval is made please sign and issue a purchase order number on the line below and email to [info@texasbatsolutions.com](mailto:info@texasbatsolutions.com) Thank you for allowing us to serve you with this specialty service.

Bat exclusion & Bat proofing cost 12,850<sup>00</sup>

Sales Tax: \$ N/A

Total Cost: \$ 12,850<sup>00</sup>

Payment term: C.O.D initials \_\_\_\_\_

Approval P.O#: \_\_\_\_\_ approval signature: [Signature] DATE 01-17-2019

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discuss and consider a Resolution by the City Council nominating candidate for election to the Board of Directors of Central Texas Water Supply Corporation

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

Annually City Council is asked to consider the appointment of a City representative to the Central Texas Water Corporation Board of Directors. Previously Council has approved the Resolution appointing the City Manager as representative. The City Manager has actively participated in Board Meetings and activities and is willing to continue to serve at Council's pleasure.

**Recommendation:**

Motion to approve Resolution and appointment of representative to the Central Texas Water Supply Corporation Board of Directors.

RESOLUTION NOMINATING CANDIDATE FOR ELECTION  
TO THE BOARD OF DIRECTORS OF  
CENTRAL TEXAS WATER SUPPLY CORPORATION

WHEREAS, the \_\_\_\_\_  
(Name of the Water System or City)

is a Regular Member of the Central Texas Water Supply Corporation as a direct result of entering into a water sales and purchase contract with the Central Texas Water Supply Corporation; and

WHEREAS, the By-Laws of the Central Texas Water Supply Corporation stipulate that, at the Annual Meeting of the members, each Regular Member shall be entitled to nominate an individual to serve on the Board of Directors of Central Texas Water Supply Corporation, provided that the nominee is not in violation of the Central Texas Water Supply Corporation Conflict of Interest Policy; and

WHEREAS, the \_\_\_\_\_  
(Name of the Water System or City)

has determined that it would be to its best interest to have such a voting member on the Central Texas Water Supply Corporation Board of Directors and does desire to have such a Board Member elected at the \_\_\_\_\_ meeting by the members of Central Texas  
(Date)

Water Supply Corporation.

NOWHEREFORE, be it resolved by the \_\_\_\_\_  
(Water System Board or City Council)

of the \_\_\_\_\_ that  
(Name of the Water System or City)

\_\_\_\_\_ be and is hereby nominated for election  
(Name of Candidate)

to the Board of Directors of Central Texas Water Supply Corporation at the \_\_\_\_\_  
(Date)

meeting of the members of Central Texas Water Supply Corporation.

THIS resolution passed by the \_\_\_\_\_  
(Water System Board or City Council)

of \_\_\_\_\_ on \_\_\_\_\_  
(Name of the Water System or City) (Date)

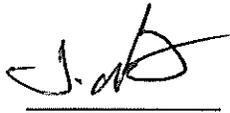
Signed: \_\_\_\_\_  
(President/Mayor)

ATTEST:

\_\_\_\_\_  
(Secretary)

\_\_\_\_\_  
(Name of the Water System or City)

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**City Manager**

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding Change Order from ASJ for stair improvements and City Manager/City Secretary desk by the dais at the 1931 Roy L Thomas Building in the amount of \$3,800.00

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

Attachments: Change Proposal

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**Summary Statement:**

Attached for Council consideration is Change Order No. 11 for stair refinishing and rail painting. Total changes to date for the Old City Hall project is \$87,369.98 of which \$70,997.28 is directly related to HVAC improvements and security improvements to Municipal Court. Staff encourages Council to review stair treads and railing during break.

**Recommendation:**

Consideration of a motion to approve all or a portion of Change Order No. 11

# ASJ Construction, LLC

1204 WEST 3<sup>RD</sup> LAMPASAS, TX 76550

TEL: 512-734-2185



## PROPOSAL

DATE: January 4, 2019

TO: Finley DeGraffenried

PROJECT NAME: ROY L. THOMAS BUILDING

WE HEREBY PROPOSE TO FURNISH LABOR COMPLETE IN ACCORDANCE WITH THE SPECIFICATIONS BELOW.

DESCRIPTION: REFURBISH STAIRS AND RAILINGS

Description	Total
Strip and stain stair landings.	\$1,800.00
Prep and paint stair risers	\$ 1,200.00
Prep and paint metal railing	\$800.00

EXCLUSIONS- ANY ITEM NOT SPECIFICALLY LISTED ABOVE-SIGNAGE

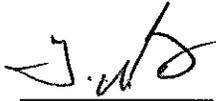
This proposals price and terms:

material and labor in accordance with the above specifications for the sum of: \$3,800.00

If there are any questions regarding this proposal, please advise. If you agree to the proposed work above please sign and date.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

  
City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding direction to Staff to prepare, in consultation with the City Attorney, information related to the local option alcohol election and land use regulations

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

Attachments:

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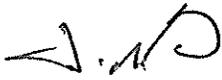
**Summary Statement:**

Through this agenda item Staff seeks Council input and direction regarding the preparation of information related to the local option alcohol election and land use/zoning regulations. If Council so directs, Staff will work with the City Attorney to prepare written materials in compliance with applicable State and Local Laws and guidelines.

**Recommendation:**

Direction to proceed by motion

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City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding amending Chapter 62, Solid Waste, Article III, City of Lampasas Code of Ordinances, setting fees for County residents for use and disposal of recyclable materials as allowed.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

The City has received requests from a handful of County residents interested in dropping off recyclables at the City's Citizen Collection Station. Currently City residents supplement disposal costs by \$6.00 per year/\$.50 per month. Staff is proposing a flat rate of \$15.00 per year for County residents recycling per address. The fee would require amendment to the City's Fee Schedule by Ordinance and approval/amendment to the Solid Waste Contract allowing limited use by County residents.

**Recommendation:**

Motion to direct Staff to proceed with drafting of amendment to fee schedule and to seek approval through the City's solid waste contractor.

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**City Manager**

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action concerning the award of a contract for the sludge haul services to Waste Connections.

Requested By: Gary Cox, Assistant City Manager

Submitted By: Gary Cox, Assistant City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

The procurement process was followed for this project through the solicitation of sealed bids. Funding for proposal is allocated from 82-580-5399, which was budgeted \$80,000.00 for FY 18-19.

Attachments: Bid Proposals

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**Summary Statement:**

On April 27, 2015, the Council entered into a three (3) year agreement with S&M Vacuum Services to provide for sludge haul services in the amount of \$500.00 per haul. During the recent TCEQ inspection of the wastewater treatment facility, it was discovered the agreement had expired on April 27, 2018. However, S&M agreed to extend the terms of the agreement to allow time to solicit bids for these services. The request for sealed bids on this project was published on November 8, 2018 with a bid opening on December 14, 2018. Two bids (2) bids were received in response to the bid solicitation. Waste Water Transport Services submitted a bid of \$1,236.25 per haul for dewatered sludge and a bid of \$830.00 per haul for liquid sludge. Waste Connections submitted a base bid of \$425.00 per haul with a \$48.34 per ton disposal fee. No bid for liquid sludge was submitted. An alternate bid of \$350.00 per haul with no per ton charge was also submitted. The alternate bid is integrated into the existing solid waste collections contract with Waste Connections and offers a savings with the early renewal of the contract. For the calendar year 2018, there were an average of 9 hauls per month and a total of 108 hauls for \$54,000.00. Under the proposal from Waste Connections, these same 108 hauls would have cost \$37,800.00 or a savings of \$16,200.00. The proposal also includes an approximate 1.8% decrease in residential/commercial collection rates.

**Recommendation:**

Motion to accept the alternate bid from Waste Connections for Sludge Haul Services and accept amendments to the solid waste collections contract as indicated in the alternate bid pricing.



WASTE CONNECTIONS  
*Connect with the Future*

## **“Proposal for Sludge Haul and Disposal Services”**

**City of Lampasas, Texas**

**December 14, 2018 @ 2:00 p.m.**

## **Executive Summary**

Waste Connections, a top tier ranked solid waste collections and disposal service company - both the state of Texas, and North America- is pleased to submit a proposal with qualifications to provide sludge haul and disposal services to the City of Lampasas. As with each municipality Waste Connections has the honor to serve- we pledge to the City of Lampasas and its residents, to continue strive for, and achieve, the highest level of service, community partnership and waste solutions. As a fully licensed and integrated waste service company dedicated to providing the highest quality collection and disposal services in an environmentally conscientious and cost effective manner, Waste Connections has the knowledge, experience, equipment and expertise to meet the needs of the City of Lampasas.

As a supplement to the proposal submitted on December 14<sup>th</sup>, at the request of the City of Lampasas, Waste Connections submits this Executive Summary for review by the City of Lampasas. This Executive Summary is the companion document to the Alternate Bid submitted on December 14<sup>th</sup>.

The pricing proposed in the Alternate Bid is a clear benefit to the City of Lampasas. Waste Connections is honored to provide this opportunity for the City’s consideration. The early renewal in the Alternate Bid allows the City of Lampasas and Waste Connections to effectively further the existing relationship between Waste Connections and the City. As declared in the bid submitted on December 14<sup>th</sup>, Waste Connections will not provide the Wet Haul for the City of Lampasas. If the City elects for Waste Connections to make contact with a Wet Haul vendor and the City pays the vendor for their services, Waste Connections will coordinate with the Wet Haul vendor for the City of Lampasas for the services the City requires. Upon the City’s selection of Waste Connections, the contract reflecting the new agreement, new pricing and five year extension will go into place with the signature from the City of Lampasas’s representative as well as the Vice President of Waste Connections. The submitted pricing, per the contract will be eligible for review annually, based on CPI-U, as is in the current contract. As stated in the contract, the review is annual, therefore the pricing proposed to the City of Lampasas by Waste Connections, and included in the contract, will be in place for a minimum of one year.

The information contained in this Proposal or any part thereof, including its exhibits, schedules, and other documents and instruments delivered or to be delivered to the City, are true, accurate, and complete to the Proposer’s knowledge. This proposal includes all information necessary to ensure that the statements herein do not in whole or in part mislead the City of Lampasas as to any material facts. We always welcome meeting with the City of Lampasas, Council and Committee to discuss our proposal.

Building on our existing partnership, which the City has generously cultivated for its residents – including waste service, recycling, community partnership and community education – the addition of the structured sludge haul and disposal with Waste Connections will enable a skillfully executed enhancement to the City of Lampasas’s beautification goals as well as an enhanced benefit for the residents of the City of Lampasas.

**Waste Connections 1910 South Highway 317, McGregor, Texas 76657**  
**Direct (254) 840-4060 Fax (254) 840-4470**



WASTE CONNECTIONS  
*Connect with the Future®*

**“Proposal for Sludge Haul and Disposal Services”**  
City of Lampasas, Texas  
December 14, 2018 @ 2:00 p.m.

**Pricing Proposal**

<b>Category per Request for Proposal – Item 8.4</b>	<b>Cost</b>
Cost per Haul	\$425.00
Cost per Ton (Pressed Solids)	\$48.34
Cost Per Ton (Wet Haul)	No Bid
Container Rental Fees	\$0
Surcharges/Disposal Fees	\$0

Waste Connections 1910 South Highway 317, McGregor, Texas 76657  
Direct (254) 840-4060 Fax (254) 840-4470

## Current Pricing

*Residential*

\$ 15.27 twice weekly

*Commercial*

Container Size	1 x per wk	2 x per wk	3 x per wk	4 x per wk	5 x per wk	Extra Pick Ups
3 yd	\$ 61.41	\$ 141.20	\$ 211.79	\$ 282.42	\$ 353.01	\$ 61.89
6 yd	\$ 141.20	\$ 282.42	\$ 423.61	\$ 564.80	\$ 706.03	\$ 89.44
8 yd	\$ 188.28	\$ 375.55	\$ 564.80	\$ 753.07	\$ 941.36	\$ 89.44

*Roll Off  
Non City*

Container Size	Haul	Delivery	Daily Rent	Disposal/Ton	Tons over 10
20 yd	\$ 383.06	\$ 255.37	\$ 6.13	\$ 30.64	\$ 53.12
30 yd	\$ 383.06	\$ 255.37			
40 yd	\$ 383.06	\$ 255.37			

Waste Connections 1910 South Highway 317, McGregor, Texas 76657  
 Direct (254) 840-4060 Fax (254) 840-4470



WASTE CONNECTIONS  
*Connect with the Future®*

**“Proposal for Sludge Haul and Disposal Services”**  
City of Lampasas, Texas  
December 14, 2018 @ 2:00 p.m.

**Alternate Bid**

<b>Category per Request for Proposal – Item 8.4</b>	<b>Cost</b>
Cost per Haul	\$350.00
Cost per Ton (Pressed Solids)	\$0.00
Cost Per Ton (Wet Haul)	No Bid
Container Rental Fees	\$0
Surcharges/Disposal Fees	\$0

Waste Connections 1910 South Highway 317, McGregor, Texas 76657  
Direct (254) 840-4060 Fax (254) 840-4470

## Alternate Bid Pricing

*Residential*

\$ 15.95 twice weekly

*Commercial*

Container Size	1 x per wk	2 x per wk	3 x per wk	4 x per wk	5 x per wk	Extra Pick Ups
3 yd	\$ 64.17	\$ 147.55	\$ 221.33	\$ 295.13	\$ 368.91	\$ 64.68
6 yd	\$ 147.55	\$ 295.13	\$ 442.68	\$ 590.22	\$ 737.81	\$ 93.46
8 yd	\$ 196.75	\$ 393.51	\$ 590.23	\$ 786.97	\$ 983.73	\$ 93.46

*Roll Off*

*Non City*

Container Size	Haul	Delivery	Daily Rent	Disposal/Ton	Tons over 10
20 yd	\$ 400.30	\$ 255.37	\$ 6.13	\$ 30.64	\$ 53.12
30 yd	\$ 400.30	\$ 255.37			
40 yd	\$ 400.30	\$ 255.37			

Waste Connections 1910 South Highway 317, McGregor, Texas 76657  
 Direct (254) 840-4060 Fax (254) 840-4470



**Austin**  
**826 Linger Ln.**  
**Austin, Texas 78721**

**Beaumont**  
**4895 Romeda Rd**  
**Beaumont, Texas 77705**

**Houston**  
**10217 Wallisville Rd.**  
**Houston, Texas 77013**

## **Sludge Haul and Disposal Services** **City of Lampasas**

20180309

**To:** Gary Cox  
City of Lampasas  
gcox@cityoflampasas.com  
(512) 556-6831  
312 East 3rd Street  
Lampasas, Texas 76550  
United States

**Prepared by:** Tracy Rupp  
Regional Account Manager  
Wastewater Transport Services  
tracy@wastewaterts.com  
(737) 204-8157

# Our Services

- Wastewater and Water Treatment Plant Sludge Hauling
- Grease Trap Cleaning
- Lift Station Cleaning
- Sewer Line Cleaning and Televising
- Grit Trap Cleaning
- Septic Tank Cleaning
- Frac Tank Rental
- Sewer Plant Repairs
- Pump and Hauls
- Wastewater Plant Bypass
- Pond Cleaning
- Lift Station Bypass

**24/7 Emergency Service**



## What Sets Us Apart

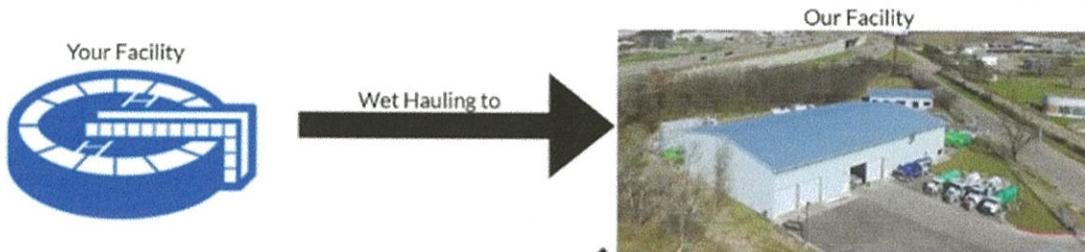
- 100% Environmental Compliance
- No Surcharges or Hidden Fees
- Digital Manifest Storage & Emailed Copies
- Owned Disposal Sites
- 24/7 Emergency Service



# Cradle to Grave

## We Control The Entire Disposal Process

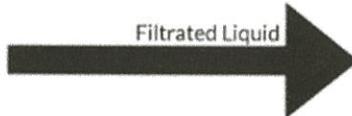
As the Generator You Are Responsible For Proper Disposal of Your Waste Stream



### At Our Facility We Do The Following

- PH Stabilization
- Aeration
- Solids Separation and Testing
- Liquid Testing and Discharge

Liquid is tested for metals and other hazards to comply with EPA Pretreatment Standards as set forth in 40 CFR Part 403



Then is discharged into the City of Austin Collection System

Dewatered Solids



Solids are tested for metals and other hazards to comply with our Compost Facility Requirements



Compost is then tested and sold to end users.

If dewatered material does not meet our standards it is disposed of at a permitted Landfill



# Proposal

## Scope of Work

Wastewater Transport Services will provide all labor and equipment to contain, transport and process dewatered or liquid sludge from the city's wastewater plant. Dewatered sludge will be contained in rolloff containers and transported to our compost facility in Creedmoor (TCEQ # 2361). Liquid sludge will be hauled to our wastewater treatment facility in Austin (TCEQ # 2384).

## Pricing

Transportation and Processing of Dewatered Sludge for Compost	\$1,236.25/Haul
Transportation and Processing of Liquid Sludge for Treatment/Compost	\$ 830.00/Haul

## References

Capitol Area Utilities Management  
5501 W. William Cannon, Austin, TX. 78749  
William Abshire-Manager  
(512) 792-6710

TUMCO Utilities  
Po Box. 1220, Dripping Springs, TX. 78620-1220  
William Swanks-Manager  
(512) 663-8044

West Travis County Public Utilities Association  
12215 FM 2244, Bee Caves, TX. 78738  
Curtis Jeffery-Manager  
(512) 470-7702

  
City Manager

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion and possible action concerning the award of a contract for the construction of a W/WW Building.

Requested By: Gary Cox, Assistant City Manager

Submitted By: Gary Cox, Assistant City Manager

Date Submitted: January 24, 2019

For the Agenda of: January 28, 2019

**Procurement and Funding Statement:**

The procurement process was followed for this project through the solicitation of sealed bids. Funding for proposal is allocated from fund 63 – 2011 & 2016 CO.

Attachments: Bid Tabulation Sheet  
Architects Letter of Evaluation/Recommendation

**Summary Statement:**

<b>Bid Tabulations/Rankings:</b>	<b>Base Bid + All Alternates</b>
1. ASJ Construction	\$1,048,200.00
2. RKJ Construction	\$1,060,499.00
3. MW Hail Construction	\$1,176,368.00
4. NNAC Construction	\$1,134,650.00
5. LMC Corporation	\$1,533,424.79

The request for sealed bids on this project was published on December 7, 2018 with a bid opening on January 17, 2019. The development of the scope of work, plan design, specifications, contractor qualifications and bidding process was managed under a professional services agreement by Reliance Architecture. A total of five (5) bids were received in response to the bid solicitation. Reliance Architecture has reviewed the qualifications and submittals of all contractors and has determined the apparent low bidder (ASJ Construction) is qualified and able to perform work as specified in the plans and specifications.

**Recommendation:**

Motion to award a contract to ASJ Construction for the construction of a Water/Wastewater Building in the amount of \$1,048,200.00 and authorize the City Manager to execute related contract documents.

January 23, 2019

Gary Cox, Assistant City Manager  
City of Lampasas  
312 E. Third St.  
Lampasas, TX 76550  
[512-556-6831](tel:512-556-6831)



Re: Water & Wastewater Shop (Bid received January 17, 2019)  
Contractor Rankings

Gary,

I am writing this letter to inform you that we have completed the ranking of the (5) Contractors that submitted a bid on January 17, 2019. ASJ Construction was the lowest bidder at \$1,048,200 with the base bid and all the alternates totaled. The next closest bidder was RKJ Construction and they were within \$12,000. In our evaluation of the Contractors we could not find any reasons that ASJ should not be awarded the contract as best value to the City of Lampasas.

All Contractors were responsive and provided their Bid Bond. All Contractor indicated acknowledgment of Addenda 1 and 2. They all received the full points for that criteria.

All but one Contractor's references could be verified for ranking. NNAC did not received full point for this criterion. None of NNAC Construction returned our numerous calls and voice messages. They would be the third highest ranked contractor if they had received full points. The rest of the Contractors had at least two references we could evaluate. None had any bad marks in the reference.

All Contractor's submitted information that showed their personnel and the experience to perform the project. They all received full points for that criteria. A question was raised concerning the pre-engineered metal buildings system. All contractors were to provide the PEMB as per manufacturers and performance listed in the contract documents which is there to promote a higher standard and value. The Contractor is obligated by the contract documents to provide as specified at no additional cost to Owner. The contract documents allowed for other manufacturers to submit for consideration. American Buildings was added to the list in Addendum #1 through this process.

The result is ASJ is the highest-ranking Contractor. During negotiations with highest ranked Contractor, we recommend a meeting be set to review with awarded Contractor their conformance with the contract documents.

Best Regards,



Antonio Naylor, AIA, ALEP  
President/Principal Architect

Reliance Architecture, LLC  
1306 Barrington Dr.  
Austin, TX 78753

(512) 758-7660

[info@reliancearchitecture.com](mailto:info@reliancearchitecture.com)

[reliancearchitecture.com](http://reliancearchitecture.com)

# City of Lampasas - Water & Wastewater Shop

Bid Opening

Thursday, January 17, 2019

## Contractor Rankings



Name of Contractor		Responsiveness of Submittal	Reputation / References	Experience	Base Bid + Alternates	Total
Total Points:		10	15	15	60	100
1	ASJ Construction	10	15	15	\$ 1,048,200.00	74.51
2	RKJ Construction	10	15	15	\$ 1,060,499.00	73.86
3	MW Hail Construction	10	15	15	\$ 1,176,368.00	67.72
4	NNAC Construction	10	0	15	\$ 1,134,650.00	54.93
5	LMC Corporation	10	15	15	\$ 1,533,424.79	48.82

**City of Lampasas - Water & Wastewater Shop**

Bid Opening

Thursday, January 17, 2019



1	Name of Contractor	Base Price	Bid Alternate 1	Bid Alternate 1A	Bid Alternate 2A	Bid Alternate 2B	Bid Alternate 3A	Bid Alternate 3B	Completion within (days):	Bid Bond of 5%	Acknowledges Addenda 1	Acknowledges Addenda 2
	LMC Corporation	\$ 1,190,319.21	\$ 131,764.49	\$ 148,924.49	\$ 48,376.90	\$ 4,901.00	\$ 4,569.35	\$ 4,569.35	0	Y	Y	Y
	RKJ Constnution	\$ 947,000.00	\$ 63,027.00	\$ 6,391.00	\$ 34,994.00	\$ 3,063.00	\$ 3,012.00	\$ 3,012.00	0	Y	Y	Y
	MW Hail Construction	\$ 1,050,532.00	\$ 58,279.00	\$ 12,225.00	\$ 46,658.00	\$ 2,418.00	\$ 3,128.00	\$ 3,128.00	0	Y	Y	Y
	ASI Construction	\$ 935,175.00	\$ 54,600.00	\$ 2,175.00	\$ 11,015.00	\$ 34,545.00	\$ 5,345.00	\$ 5,345.00	0	Y	Y	Y
	NNAC Construction	\$ 997,900.00	\$ 87,500.00	\$ 2,300.00	\$ 9,500.00	\$ 31,750.00	\$ 2,850.00	\$ 2,850.00	0	Y	Y	Y