

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
405 SOUTH MAIN STREET
MONDAY FEBRUARY 11, 2019
5:30 p.m. Special Session
7:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, February 11, 2019 in the City Council Chambers located at 405 South Main Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**SPECIAL SESSION
5:30p.m.**

- I. Call to Order Special Session
- II. Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

1. Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; Cause No 13-17-00047 CV Kempner Water Supply Corporation v. City of Lampasas and/or other matters posted on the regular agenda.

Adjourn Executive Session into Special Session

SPECIAL SESSION

- III. Discussion and possible action concerning items posted and discussed by Council in Executive Session
- IV. Adjourn Special Session

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion regarding 2019 City Council Work Plan (pgs.5-6)
3. Discussion regarding Request for Qualifications (RFQ) for Comprehensive Plan (pgs. 7-8)
4. Discussion regarding Chamber of Commerce First Quarter Report (pgs. 9-58)
5. Discussion regarding color choices and logo for Nix Water Tank (pgs. 59-62)

- 6. Discussion regarding any item on the regular agenda
- 7. Adjourn Workshop Session

REGULAR SESSION
7:00 P.M.

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Public hearing to receive citizen comments regarding a request to Close, Abandon, Vacate and Convey a Street and/or Public Right-of-Way or a portion thereof, for property being described as East Deb Lynn from Willis Street to Rice Street.	63-78
1.3	Public hearing to receive citizen comments regarding a request to consider approval, denial, or approval with modification(s) the rezone of 2.18 acres from Retail “R” to Central Business District “CBD”, Lampasas County, Lampasas, Texas. The property is described as Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S. Liveoak, Lampasas, Texas.	79-92
1.4	Public hearing to receive citizen comments regarding a request to Close, Abandon, Vacate and Convey the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas.	93-98

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the regular meeting on January 28, 2019	99-112

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action concerning the second reading of an Ordinance calling for a General Election to elect the expired terms of the Mayor and Council members Places One, Two and Six for the City Council of the City of Lampasas, Texas to be held on the 4 th day of May, 2019; Providing for Polling Times and Places; Providing for Early Voting; and Providing for bilingual election materials.	113-116
3.2	Discussion and possible action concerning the second reading of an Ordinance calling a Special Local Option Election for May 4, 2019, for the purpose of submitting to the qualified voters of the City of Lampasas the following issue: Whether or not to permit the Legal Sale of All Alcoholic Beverages including Mixed Beverages in the City of Lampasas.	117-124
3.3	Discussion and possible action regarding purchases and charges in excess of \$4,000 from December 1, 2018- December 31, 2018	125-130
3.4	Discussion and possible action regarding purchases and charges in excess of \$4,000 from January 1, 2019- January 31, 2019.	131-136

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> • Sales Tax • Floodplain Training • Pole Attachments • Trash Contract • Police Department • Round Up • LCRA • ABC 	137-138
5.2	MAYOR'S COMMENTS	PAGES
6.0	UNFINISHED BUSINESS	PAGES
7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the acceptance of the Lampasas County Chamber of Commerce First Quarter Report	139-140
7.2	Discussion and possible action regarding a Hotel Occupancy Tax Fund (HOT) request in the amount of \$2,065.26 from the Chamber of Commerce for the Bloomin' Fest/Sip & Stroll April 6, 2019	141-148
7.3	Discussion and possible action regarding approval of request to Vacate, Abandon or Close and Convey a Street and/or Public Right-of-Way or a portion thereof, for property being described as East Deb Lynn from Willis Street to Rice Street.	149-150
7.4	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial, or approval with modification(s) the rezone of 2.18 acres from Retail "R" to Central Business District "CBD", Lampasas County, Lampasas, Texas. The property is described as Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S. Liveoak, Lampasas, Texas.	151-154
7.5	Discussion and possible action regarding approval of request to Close, Abandon, Vacate and Convey the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas.	155-156
7.6	Presentation of the Lampasas Police Department Annual Racial Profiling Report	157-168
7.7	Discussion and possible action regarding the award of a quote to Core & Main not to exceed \$35,000.00 to install 500 radio read water meters.	169-172
7.8	Discussion and possible action to declare a 2002 Chevrolet Silverado 1500 pickup truck used as a meter reader truck, as surplus and to authorize disposal as allowed by State Law.	173-176
7.9	Discussion and possible action regarding the selection of color and logo for the Nix Water Tank	177-178
7.10	Discussion and possible action regarding the first reading of an Ordinance amending Chapter 38 "Fire Prevention and Protection" Article IV "Fire Code" adding section 38-107 concerning exceptions to previously adopted 2012 International Fire Code Appendix C Fire Hydrant Locations and Distributions as recommended by Construction Board of Adjustments and Appeals	179-182

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 8th day of February 2019 at

12:40pm

Becky Sims

Becky Sims, Assistant City Secretary


City Manager

ITEM NO. Workshop-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding 2019 City Council Work Plan

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 5, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

Attachments: N/A

Summary Statement:

This items has been placed on the workshop agenda to allow further discussion on specific tasks and timelines for the 2019 City Council Work Plan. Presentation materials will be available at the meeting.

Recommendation:

Discussion and direction from Council

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City Manager

ITEM NO. Workshop-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Request for Qualifications (RFQ) for Comprehensive Plan

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 5, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

Attachments: N/A

Summary Statement:

This item is placed on workshop to review the draft RFQ and selection guidelines. Council is also asked to provide input on the preliminary scope and planning issues as outlined in the draft. The draft will be available at the meeting

Recommendation:

Discussion and direction

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City ManagerITEM NO. Workshop-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Chamber of Commerce First Quarter Report

Requested By: Melissa Unger, Chamber of Commerce Director

Submitted By: Mandy Walsh, Economic Development Director

Date Submitted: February 5, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

Attachments: First Quarter Report

Summary Statement:

The Lampasas County Chamber of Commerce, through this agenda item, takes the opportunity to present their FY 2018-2019 First Quarter report

Recommendation:

Discussion Only

Lampasas County Chamber of Commerce & Visitor Center									
Hotel Motel Budget									
October 2018 - September 2019									
Balance Sheet: (Encumbered Funds) *Reimburse General Fund Account									
Expense:	Description	Projected Budget	Amount Funded	1st Quarter Draw	Balance	2nd Quarter Draw	Balance	3rd Quarter Draw	Balance
Administrative Fee	Portion of budget to be used for all staff salaries.	\$ 72,000.00	\$ 32,800.00	\$ 5,659.33	\$ 27,140.67				
Visitor Center Seasonal Staff	May through December on Saturday's, 10am-4pm.	\$ 1,914.00	\$ 1,914.00	\$ 593.26	\$ 1,320.74				
Lampasas Promotions	Tourism Ads Placed in Publications Outside The immediate zip codes (76550,76539,76853).	Funding approval as quotes come in	\$	1,709.37	\$(1,709.37)				
Visitor Center Brochures	Distribution of Brochures that include an inviting description with photos, annual events and etc., distributed to all travel centers, chambers, CVB's and DMO's. Please see attached Texas Travel Counts And Hotel Totals.	Hill Country Magazine 101 Fun Things The Hills Texas Press Texas Highways	\$						
Copier / Copies	Used for producing printed materials to promote the Lampasas Community.	\$ 6,349.00	\$ 2,500.00	\$ 428.45	\$ 2,071.55				
Postage	PO Box and Bulk Mail Dues, Postage Dues to mail relocation packets, travel information and other material requests.	\$ 1,000.00	\$ 400.00	\$ 103.66	\$ 296.34				
General Supplies	Bags, paper, envelopes, etc. to be used for the distribution of tourism and information.	\$ 1,200.00	\$ 500.00	\$ 185.83	\$ 314.17				
Website- See Attached Report 40% of the Website Traffic Is Visitor Center Related.	Visitor Center and Chamber of Commerce website and mobile app. hosted by Chamber Masters.	\$ 3,408.00	\$ 1,363.20	\$ 560.00	\$ 803.20				
Phones & Internet	40% of the daily phone calls and emails are tourism and visitor center related.	\$ 3,552.00	\$ 1,420.80	\$ 287.01	\$ 1,153.79				
Utilities	40% of the total expenses for electric, water, and trash to operate the Visitor Center.	\$ 2,833.00	\$ 1,133.20	\$ 316.49	\$ 816.71				
Building	40% of the total expenses for Maintenance & Insurances.	\$ 4,785.00	\$ 1,914.00	\$ 838.38	\$ 1,075.62				
Annual Visitor Center Dues	Texas Travel Industry Association (TCCE/THLA) Tx Assoc. of Convention & Visitor Bureaus	\$ 907.00	\$ 907.00	\$ -	\$ 907.00				
Hill Country Trail Region	Membership in the Hill Country Trail Region and travel to meetings.	\$ 300.00	\$ 300.00	\$ -	\$ 300.00				
Tourism Conferences	Registration for Texas Travel Tourism Seminars and the TACVB Tourism Marketing Seminar and Visitor Bureau training.	To Be Funded Through HOT Application Process	\$						
TOTAL FUNDING REQUEST		\$ 98,248.00	\$ 45,152.20	\$ 10,661.79	\$ 34,490.41	\$ -	\$ -	\$ -	\$ -

10,661.79

LAMPASAS COUNTY CHAMBER OF COMMERCE
General Ledger

For the Period From Oct 1, 2018 to Dec 31, 2018

Account ID Account Description	Date	Reference	Trans Description	Debit Amt	Credit Amt	Balance
A						
Administrative Fee	10/1/18		Beginning Balance			
	10/1/18	12542	JAN VANN - Administrative Fee	551.70		
	10/15/18	ACH10151	PAYROLL TAXES - Administrative Fee	22.22		
	10/15/18	ACH10151	PAYROLL TAXES - Administrative Fee	231.75		
	10/18/18	12563	JAN VANN - Administrative Fee	535.23		
	10/30/18	12569	JAN VANN - Administrative Fee	528.63		
	10/31/18	ACH10312	TEXAS WORKFORCE COMMISSION - Administrative Fee	23.83		
	10/31/18	12571	MELISSA UNGER - Administrative Fee	1,041.67		
	11/13/18	12574	JAN VANN - Administrative Fee	295.52		
	11/13/18	12576	MELISSA UNGER - Administrative Fee	1,979.65		
	11/15/18	ACH11301	PAYROLL TAXES - Administrative Fee	561.11		
	11/15/18	12578	2B SIGNS - Administrative Fee	19.97		
	11/26/18	12581	JAN VANN - Administrative Fee	232.73		
	11/26/18	12582	MELISSA UNGER - Administrative Fee	1,979.65		
	12/10/18	12593	MELISSA UNGER - Administrative Fee	1,979.65		
	12/11/18	12594	JANICE ROGERS - Administrative Fee	524.29		
	12/17/18	ACH12311	PAYROLL TAXES - Administrative Fee	1,136.78		
	12/21/18	12598	JANICE ROGERS - Administrative Fee	524.29		
	12/24/18	12601	MELISSA UNGER - Administrative Fee	1,979.65		
	12/31/18		Change	14,148.32		14,148.32
	12/31/18		Ending Balance			14,148.32
BDG						
Building	10/1/18		Beginning Balance			
	10/1/18	12539	MILLERS SERVICE COMPANY - Building	362.50		
	10/5/18	12547	BUGS UNLIMITED PEST MANAGEMENT - Building	62.00		
	10/9/18	12548	DEIDRA NIXON - Building	100.00		
	10/22/18	12566	WESTERN COMMERCE BANK - Building	489.82		
	11/9/18	12572	DEIDRA NIXON - Building	100.00		
	11/15/18	12579	WESTERN COMMERCE BANK - Building	489.82		
	12/31/18	ACH12311	WESTERN COMMERCE BANK - Building	491.82		
	12/31/18		Change	2,095.96		2,095.96
	12/31/18		Ending Balance			2,095.96
C						
Copier/Copies	10/1/18		Beginning Balance			
	10/5/18	ACH10051	LEASING SERVICES - Copier/Copies	248.12		
	10/5/18	12544	GREAT AMERICAN FINANCIAL SERV - Copier/Copies	248.12		
	10/11/18	12552	TLC OFFICE SYSTEMS - Copier/Copies	326.77		
	12/5/18	ACH12311	LEASING SERVICES - Copier/Copies	248.12		
	12/31/18		Change	1,071.13		1,071.13
	12/31/18		Ending Balance			1,071.13

LAMPASAS COUNTY CHAMBER OF COMMERCE
 General Ledger
 For the Period From Oct 1, 2018 to Dec 31, 2018

Account ID Account Description	Date	Reference	Trans Description	Debit Amt	Credit Amt	Balance
D Postage	10/1/18		Beginning Balance			
	10/2/18	ACH10021	US POST OFFICE - Postage	50.00		
	11/8/18	ACH11301	US POST OFFICE - Postage	3.50		
	11/8/18	ACH11301	US POST OFFICE - Postage	70.10		
	12/7/18	ACH12311	US POST OFFICE - Postage	11.01		
	12/7/18	12588	US POST OFFICE - Postage	116.00		
	12/14/18	ACH12311	US POST OFFICE - Postage	6.70		
	12/21/18	ACH12311	US POST OFFICE - Postage	1.84		
	12/31/18		Change	259.15		259.15
	12/31/18		Ending Balance			259.15
E General Supplies	10/1/18		Beginning Balance			
	10/4/18	ACH10041	WALMART - General Supplies	19.10		
	10/10/18	ACH10101	HEB - General Supplies	44.33		
	10/11/18	12551	DELL FINANCIAL SERVICES - General Supplies	24.00		
	10/18/18	ACH10181	WALMART - General Supplies	9.36		
	10/25/18	ACH10312	HEB - General Supplies	14.28		
	10/25/18	ACH10312	HEB - General Supplies	131.92		
	10/30/18	ACH10312	HEB - General Supplies	16.10		
	11/1/18	ACH11301	WALMART - General Supplies	40.97		
	11/28/18	ACH11301	WALMART - General Supplies	52.84		
	11/29/18	ACH11301	DELL FINANCIAL SERVICES - General Supplies	50.00		
	12/10/18	ACH12311	WALMART - General Supplies	38.64		
	12/11/18	12595	DELL FINANCIAL SERVICES - General Supplies	50.00		
	12/28/18	ACH12311	WALMART - General Supplies	17.36		
	12/31/18		Change	508.90		508.90
	12/31/18		Ending Balance			508.90
f Internet/Phones	10/1/18		Beginning Balance			
	10/25/18	ACH10312	AT&T - Internet/Phones	102.28		
	11/23/18	ACH11301	AT&T - Internet/Phones	180.05		
	11/26/18	ACH11301	AT&T - Internet/Phones	63.64		
	12/24/18	ACH12311	AT&T - Internet/Phones	25.01		
	12/26/18	ACH12311	AT&T - Internet/Phones	116.72		
	12/27/18	ACH	Change	667.53		667.53
	12/31/18		Ending Balance			1179.53
LP Lampasas Promotion	10/1/18		Beginning Balance			
	10/11/18	12554	COPPERAS COVE LEADER PRESS - Lampasas Promotions	75.00		

LAMPASAS COUNTY CHAMBER OF COMMERCE
 General Ledger
 For the Period From Oct 1, 2018 to Dec 31, 2018

Account ID Account Description	Date	Reference	Trans Description	Debit Amt	Credit Amt	Balance
	10/23/18	ACH10231	PROFILE DISPLAY - Lampasas Promotions	333.68		
	11/13/18	12573	HISTORY BOOKS - Lampasas Promotions	110.00		
	12/7/18	12590	KILLEEN DAILY HERALD - Lampasas Promotions	605.00		
	12/11/18	12596	BEST WESTERN - Lampasas Promotions	135.59		
	12/21/18	12604	VICTORY PUBLISHING CO - Lampasas Promotions	635.10		
	12/31/18		Change	1,894.37		1,894.37
	12/31/18		Ending Balance			1,894.37
S Lampasas County Wi	10/1/18		Beginning Balance			
	10/1/18	12538	TOMMY FOGLE - Lampasas County Wine Tour	140.00		
	10/5/18	12546	SWEET PICKLE - Lampasas County Wine Tour	928.22		
	10/11/18	12550	KEBY-FM - Lampasas County Wine Tour	140.00		
	10/16/18	12557	TEXAS LEGATO - Lampasas County Wine Tour	100.00		
	10/16/18	12558	PILLAR BLUFF - Lampasas County Wine Tour	100.00		
	10/16/18	12560	FIESTA WINERY - Lampasas County Wine Tour	100.00		
	10/16/18	12561	KFIRE - Lampasas County Wine Tour	100.00		
	10/16/18	12559	TORR NA LOCHS - Lampasas County Wine Tour	100.00		
	10/18/18	12565	IHEART MEDIA - Lampasas County Wine Tour	356.00		
	10/23/18	12567	VICTORY MEDIA MARKETING - Lampasas County Wine Tour	156.00		
	12/31/18		Change	2,220.22		2,220.22
	12/31/18		Ending Balance			2,220.22
T Herb & Art Festival	10/1/18		Beginning Balance			
	10/1/18	12520	TABC - Herb & Art Festival	231.00		
	10/4/18	ACH10041	FACEBOOK - Herb & Art Festival	20.62		
	10/4/18	ACH10041	FACEBOOK - Herb & Art Festival	29.38		
	10/4/18	12543	KEAL O'NEAL - Herb & Art Festival	258.00		
	10/11/18	12556	BEN E KEITH - Herb & Art Festival	365.50		
	10/17/18	12562	JEFF PHILLIPS - Herb & Art Festival	210.00		
	11/29/18	12583	TEXAS LEGATO - Herb & Art Festival	387.54		
	11/29/18	12584	FIESTA WINERY - Herb & Art Festival	73.00		
	11/29/18	12585	AREA WIDE LOCKSMITH - Herb & Art Festival	345.00		
	11/29/18	12586	ABLE JOHNS - Herb & Art Festival	375.00		
	12/21/18	12603	KILLEEN DAILY HERALD - Herb & Art Festival	265.00		
	12/31/18		Change	2,560.04		2,560.04
	12/31/18		Ending Balance			2,560.04

LAMPASAS COUNTY CHAMBER OF COMMERCE
 General Ledger
 For the Period From Oct 1, 2018 to Dec 31, 2018

Account ID Account Description	Date	Reference	Trans Description	Debit Amt	Credit Amt	Balance
U Hunters Welcome	10/1/18		Beginning Balance			
	10/11/18	12555	HILL COUNTRY PUBLISHING - Hunters Welcome	340.96		
	10/29/18	ACH10312	FACEBOOK - Hunters Welcome	52.34		
	10/29/18	ACH10312	FACEBOOK - Hunters Welcome	93.76		
	11/5/18	ACH11301	HEB - Hunters Welcome	26.26		
	12/31/18		Change	513.32		513.32
	12/31/18		Ending Balance			513.32
VCS Visitor Center Season	10/1/18		Beginning Balance			
	10/1/18	12541	AVA LINDEMAN - Visitor Center Seasonal Staff	142.60		
	10/18/18	12564	AVA LINDEMAN - Visitor Center Seasonal Staff	40.17		
	10/30/18	12570	AVA LINDEMAN - Visitor Center Seasonal Staff	40.17		
	11/13/18	12575	HELEN WERNETTE - Visitor Center Seasonal Staff	169.46		
	11/26/18	12580	AVA LINDEMAN - Visitor Center Seasonal Staff	40.17		
	12/10/18	12592	AVA LINDEMAN - Visitor Center Seasonal Staff	80.35		
	12/21/18	12599	AVA LINDEMAN - Visitor Center Seasonal Staff	40.17		
	12/24/18	12600	HELEN WERNETTE - Visitor Center Seasonal Staff	40.17		
	12/31/18		Change	593.26		593.26
	12/31/18		Ending Balance			593.26
W Website	10/1/18		Beginning Balance			
	10/24/18	ACH10241	MEMBERZONE - Website	852.00		
	11/2/18	ACH11301	MEMBERZONE - Website	274.00		
	12/3/18	ACH12311	MEMBERZONE - Website	274.00		
	12/31/18		Change	1,400.00		1,400.00
	12/31/18		Ending Balance			1,400.00
X Utilities	10/1/18		Beginning Balance			
	10/5/18	12545	LAMPASAS PUBLIC UTILITIES - Utilities	321.96		
	11/15/18	12577	LAMPASAS PUBLIC UTILITIES - Utilities	248.49		
	12/7/18	12587	LAMPASAS PUBLIC UTILITIES - Utilities	220.78		
	12/31/18		Change	791.23		791.23
	12/31/18		Ending Balance			791.23

LAMPASAS COUNTY CHAMBER OF COMMERCE
 General Ledger
 For the Period From Oct 1, 2018 to Dec 31, 2018

Account ID Account Description	Date	Reference	Trans Description	Debit Amt	Credit Amt	Balance
Y New Event	10/1/18		Beginning Balance			
	12/7/18	12589	VISION LAMPASAS - New Event	105.00		
	12/11/18	12597	SYSCO CENTRAL TX - New Event	483.97		
	12/21/18	12602	MELISSA UNGER - New Event	288.61		
			Change	877.58		877.58
	12/31/18		Ending Balance			877.58

QUARTERLY STATUS REPORT

Lampasas County Chamber of Commerce & Visitor Center
 205 South Hwy 281
 PO Box 627
 Lampasas, Texas 76550

CHAMBER OF COMMERCE & VISITOR CENTER OVERVIEW (OCTOBER 1, 2018- DECEMBER 31, 2018)

WEBSITE VIEWS	82304
PER MODULE	BUSINESS DIRECTORY: 41289 EVENTS: 26555 COUPONS: 731 JOBS: 631 INFO. REQUESTS: 518 NEWS: 172 WEATHER: 77 MEMBER SIGNUP: 306 MARKETPLACE: 0 SPONSORS: 12025
SOCIAL MEDIA	FACEBOOK: 32,857 TWITTER: LINKEDIN: 304 PINTEREST: REFERRAL KEY:
MEMBERSHIP REFERRALS/RELOCATION	CURRENT: 335 /GROWTH RATE: 1.81% DECLINE: .30% (1 member) MEMBER REFERRALS: 127 RELOCATION PACKETS/BROCHURE REQUESTS: 86
VISITOR CENTER BUDGET	SEE ATTACHED STATEMENTS
VISITOR CENTER TRAFFIC	INSTATE: 697 OUT OF STATE: 423
OCCUPANCY RATES	HOTELS: Attached BED & BREAKFASTS: N/A RV PARKS/CAMPGROUNDS: N/A

EVENTS OVERVIEW

CHAMBER EVENTS	Senator Dawn Buckingham- Oct. 11 @ Chamber Office, Edward Jones Quarterly Coffee Club- Oct. 25 @ Chamber Office, Hunters Welcome- Nov. 2- @ HEB, Christmas Open House Nov. 15-17 @ Petal Peddler, Stoneledge Ribbon Cutting Nov. 16 @ Stoneledge Winery & Vineyard, Harrell & Associates Thrive @ Five Mixer- Nov. 29 @ Harrell & Associates Offices, Edward Jones Holiday Open House- Dec. 6 @ Edward Jones Offices, Chamber Holiday Mixer- Dec. 20 @ Putters & Gutters,
COLLABORATIVE EVENTS	ArtoberFest- Oct. 13 @ Hannah Springs Sculpture Park (LAFTA) , BBQ for Books- Oct. 22 @ Lampasas Library, Squared Silly- Oct. 27 in Downtown Square (VISION), Cookbook Sales- Oct.-Dec. @ Chamber Office (Museum), Carol of Lights- Dec. 1 in Downtown Square (VISION/Museum), Christmas on the Creek- Dec. 8 @ W.M. Brook Park (VISION)

WHAT'S NEXT?

Cruise Holidays NW Austin Mixer	Jan. 17, 2019- Chamber Office
Edward Jones Quarterly Coffee Club	Jan. 31, 2019- Chamber Office
Casino Night w/ (LAFTA & VISION)	Feb. 16, 2019- Lampasas Livestock Showbarn
TRIAD HR Consulting- Lunch & Learn	Feb. 21, 2019- Chamber Offices
Lometa Diamondback Jubilee	Mar. 29 & 30, 2019- Lometa Regional Park

Website Statistics: Hits by Date (SEO modules only)

Views By Date (SEO modules only)

Date	Views
10/01/2018	734
10/02/2018	979
10/03/2018	783
10/04/2018	364
10/05/2018	619
10/06/2018	625
10/07/2018	660
10/08/2018	420
10/09/2018	404
10/10/2018	586
10/11/2018	489
10/12/2018	1155
10/13/2018	1617
10/14/2018	1660
10/15/2018	869
10/16/2018	5005
10/17/2018	640
10/18/2018	1153
10/19/2018	1186
10/20/2018	2060
10/21/2018	2237
10/22/2018	1050
10/23/2018	420
10/24/2018	454
10/25/2018	216
10/26/2018	679
10/27/2018	2230
10/28/2018	1213
10/29/2018	1415
10/30/2018	472
10/31/2018	350
11/01/2018	304
11/02/2018	3515
11/03/2018	1815
11/04/2018	109
11/05/2018	468
11/06/2018	364
11/07/2018	566
11/08/2018	343
11/09/2018	228
11/10/2018	1005
11/11/2018	84
11/12/2018	370
11/13/2018	298
11/14/2018	292
11/15/2018	598
11/16/2018	828
11/17/2018	562
11/18/2018	211
11/19/2018	588
11/20/2018	1286
11/21/2018	1103
11/22/2018	783
11/23/2018	504
11/24/2018	488
11/25/2018	1445
11/26/2018	966
11/27/2018	400
11/28/2018	487
11/29/2018	771
11/30/2018	955
12/01/2018	1535

Website Statistics: Views by Module (SEO modules only)

Views By Module (SEO modules only)

Directory	Events	Coupons	Jobs	InfoReq	News	Weather	Member Signup	Marketplace	Sponsors
41289	26555	731	631	518	172	77	306	0	12025

Growth/Decline Rate (10/1/2018 - 12/31/2018)

Current Membership: 335 active/courtesy members
 Membership Growth: 1.81% (6 members)
 Membership Decline: 0.30% (1 members)
 Cumulative Growth Rate: 1.51% (5 members)

**Membership Growth Report
 10/1/2018 - 12/31/2018**

<u>Member Name</u>	<u>Primary Contact</u>	<u>Join Date</u>	<u>Drop Date</u>	<u>Sales Rep</u>
<u>The Kuker Company</u>	Catherine Lawrence	12/17/2018		
<u>Lighthouse Construction</u>	Jim Holmes	12/14/2018		
<u>Lampasas County Salvation Army</u>	Carolyn Read	12/14/2018		
<u>The Copperas Cove Soup Kitchen</u>	Patrick Richardson	12/14/2018		
<u>Wright's Fencing</u>	TJ Wright	12/14/2018		
<u>Matt Turner Video Services, LLC</u>	null	10/30/2018		Jan Rogers
<u>Dickey's Barbecue Pit</u>	null	4/6/2018	12/17/2018	

Report Generated February 5, 2019 at 12:18 PM

TxDOT TRAVEL LITERATURE PROGRAM

Lampasas County Chamber of Commerce

(name of center/city)

TRAVEL INFORMATION CENTER

VISITATION TOTALS

YEAR <u>2018</u>	VISITOR TOTALS PER MONTH	IN-STATE AND OUT-OF-STATE MONTHLY VISITOR TOTALS	QUARTERLY TOTALS
JANUARY		# In-State _____ # Out-of-State _____	TOTALS: Jan/Feb/Mar # Visitors _____ # In-State _____ # Out-of-State _____
FEBRUARY		# In-State _____ # Out-of-State _____	
MARCH		# In-State _____ # Out-of-State _____	
APRIL		# In-State _____ # Out-of-State _____	TOTALS: Apr/May/June # Visitors _____ # In-State _____ # Out-of-State _____
MAY		# In-State _____ # Out-of-State _____	
JUNE		# In-State _____ # Out-of-State _____	
JULY		# In-State <u>723</u> # Out-of-State <u>262</u>	TOTALS: Jul/Aug/Sep # Visitors <u>2618</u> # In-State <u>1959</u> # Out-of-State <u>659</u>
AUGUST		# In-State <u>602</u> # Out-of-State <u>218</u>	
SEPTEMBER		# In-State <u>634</u> # Out-of-State <u>179</u>	
OCTOBER	<u>242</u>	# In-State <u>16</u> # Out-of-State <u>9</u>	TOTALS: Oct/Nov/Dec # Visitors <u>1120</u> # In-State <u>697</u> # Out-of-State <u>423</u>
NOVEMBER	<u>373</u>	# In-State <u>60</u> # Out-of-State <u>33</u>	
DECEMBER	<u>505</u>	# In-State <u>109</u> # Out-of-State <u>47</u>	

Texas Department of Transportation D16-062194

**MAIL TO: TRAVEL LITERATURE/FULFILLMENT BRANCH
TxDOT, TRAVEL INFORMATION DIVISION
PO BOX 149249
AUSTIN, TEXAS 78714-9248**

OR FAX TO: (512) 486-5944

BW Plus Lampasas Inn & Suites 12/12/2018 09:46 cbugs : Includes Non-GTD Res

Occupancy Forecast

10/11/18 - 10/14/18

Date	Day	Maint	Guest Arrivals		Group Arrivals		Group Alloc	Total ARV	Dep	Stay Overs	Avail Rms	Occ Rms	Occ %
			Non-GTD	GTD	Non-GTD	GTD							
10/11/18	Thu	0	0	22	0	0	0	22	18	19	10	41	80.39
10/12/18	Fri	0	0	38	0	2	0	40	30	11	0	51	100.00
10/13/18	Sat	0	0	24	0	0	0	24	31	20	7	44	86.27
10/14/18	Sun	0	0	17	0	0	0	17	38	6	28	23	45.10
TOTALS		0	0	101	0	2	0	103	117	56	45	159	77.94

BW Plus Lampasas Inn & Suites 12/12/2018 09:47 cbugs : Includes Non-GTD Res

Occupancy Forecast

11/01/18 - 11/04/18

Date	Day	Maint	Guest Arrivals		Group Arrivals		Group Alloc	Total ARV	Dep	Stay Overs	Avail Rms	Occ Rms	Occ %
			Non-GTD	GTD	Non-GTD	GTD							
11/01/18	Thu	0	0	24	0	0	0	24	17	14	13	38	74.51
11/02/18	Fri	0	0	34	0	0	0	34	21	17	0	51	100.00
11/03/18	Sat	0	0	20	0	0	0	20	21	30	1	50	98.04
11/04/18	Sun	0	0	11	0	0	0	11	36	14	26	25	49.02
TOTALS		0	0	89	0	0	0	89	95	75	40	164	80.39

Miller's Service Company
AIR CONDITIONING • HEATING • ELECTRICAL
 Mailing Address: 405 North Key
 LAMPASAS, TEXAS 76550
 (512) 556-6585
 millerserviceco@sbcglobal.net

NAME <i>Chamber of Commerce</i>		DATE <i>9-20-2018</i>	
ADDRESS			
CITY		PHONE	
MAKE	MODEL	SERIAL NO.	<input type="checkbox"/> C.O.D. <input type="checkbox"/> CHARGE
NATURE OF SERVICE <i>A/C out</i>			

QUAN.	PART NO.	DESCRIPTION	PRICE	AMOUNT
1		<i>labor</i>		<i>172.50</i>
<i>5 lbs</i>		<i>Freon AUV-22</i>		<i>250.00</i>
3				
4				
5				
6				
7				
8		<i>Checked filter evap coil, blower, Pico</i>		
		<i>Cleared drain line</i>		
		<i>Added 5 lbs AUV-22</i>		
		<i>Evap coil leaking Freon!!!</i>		
12				

COMMENTS <i>Pd. # 12539</i> <i>\$362.50</i> <i>9-27-18</i>	Lic. # Tacib012442c Elect. Lic. #20451 Reg. By Texas Dpt. of Lic. And Registration P. O. Box 12157 Austin, TX 78711 (800) 803-9202	TOTAL MATERIALS	
	DATE COMPLETED <i>9/27/18</i>	TECHNICAL SERVICE TIME	
	TECHNICIAN <i>Patrick</i>	TAX	
CASH ON COMPLETION OF WORK → TOTAL <i>362.50</i>			

INVOICE Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition. *Thank You*

75745



508 S Key Ave
Lampasas, Tx
76550

www.2BSigns.com

Fax: 888.501.0321

Invoice

5054

Date

10/31/2018

512.556.0321

2BSigns@Gmail.com

Bill To

Lampasas Chamber of Commerce
PO Box 627
Lampasas, Texas 76550

Terms

NET 10 BY CHECK

Payment not received within the stated terms are are subject to a service charge of 1.5% per month not to exceed 18% per annum.

PO #

JVann - ID badge

Material(s) used becomes the property of the purchaser AFTER INVOICES ARE PAID IN FULL. Unless stated, All artwork / designs / layouts are copyrighted and the property of 2B Signs & More.

Description	QTY Per Set	Unit Cost Per QTY	Total for QTY
Material: Plastic base Size: 2 1/8" x 3 3/8" Sides: 1 sided Color: FULL COLOR Wording: See Mock Up QTY: 1 Clasp: 3 point magnetic backing	1		19.97

LAMPASAS COUNTY
CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS, TX 76550

FIRST TEXAS BANK
512.556.3691 * P.O. BOX 671 * LAMPASAS, TEXAS 76550

12578

88-393/1119
2

DATE

11-5-18

CHECK ARMOR

PAY TO THE ORDER OF

2B Signs

Nineteen & 97/100

\$ 19.97

THIS CHECK IS DELIVERED IN CONNECTION WITH THE FOLLOWING ACCOUNTS

DOLLARS

Photo Safe Deposit Card emblem

LAMPASAS CO. CHAMBER OF COMMERCE
SECRETARY & TREASURER

Juan Salazar

⑈012578⑈ ⑆111903931⑆ 3181044015⑈

It's been a pleasure working with you!
Sincerely 2B Signs & More

By using 2B Signs & More including all associated DBAs you agree to the terms and conditions that are used, these terms can be viewed www.2bsigns.com/Terms.html

Sales Tax (8.25%)	\$0.00
Balance Due	\$19.97
Total	\$19.97

BUGS UNLIMITED PEST MANAGEMENT

P.O. BOX 111 640 ELM GROVE SPUR
 BELTON, TX 76513
 TPCL 11162

Phone: (254) 933-1284
INVOICE / SERVICE REPORT / PEST

pd
 alt # 1287

INVOICE # 63286 DATE: Monday, October 01, 2018 BILLING ACCT # 1628 ROUTE: 8
BILL TO: **SERVICE FOR:**

LAMPASAS CHAMBER OF COMMERCE
 P.O. BOX 627
 LAMPASAS TX 76550

LAMPASAS CHAMBER OF COMMERCE
 205 S HWY 281
 LAMPASAS TX 76550

PHONE: 512-556-5179

PHONE: 512-556-5179

MATERIALS USED <input checked="" type="checkbox"/> Demand CS 42 <input type="checkbox"/> Prelude <input type="checkbox"/> Dursban G <input type="checkbox"/> Archer <input type="checkbox"/> Gentrol <input type="checkbox"/> PT 565 <input type="checkbox"/> PT 280 <input type="checkbox"/> Advance <input type="checkbox"/> Other	TARGET PEST <input checked="" type="checkbox"/> Cockroaches <input checked="" type="checkbox"/> Silverfish <input checked="" type="checkbox"/> Earwigs <input checked="" type="checkbox"/> Scorpions <input checked="" type="checkbox"/> Crickets <input checked="" type="checkbox"/> Beetles <input checked="" type="checkbox"/> Wasps <input checked="" type="checkbox"/> Rats <input type="checkbox"/> Other	<input type="checkbox"/> Spiders <input type="checkbox"/> Pharaoh ants <input type="checkbox"/> Fire ants <input type="checkbox"/> Carpenter ants <input type="checkbox"/> Ticks <input type="checkbox"/> Fleas <input type="checkbox"/> Yellow jackets <input type="checkbox"/> Mice
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

METHOD OF APPLICATION <input checked="" type="checkbox"/> Crack/Crevice <input type="checkbox"/> Space Treatment <input type="checkbox"/> Bait Placement <input type="checkbox"/> General <input type="checkbox"/> Broadcast <input type="checkbox"/> Void Application <input type="checkbox"/> Other <input type="checkbox"/> Other	AREAS OF TREATMENT INSIDE <input checked="" type="checkbox"/> Carpets <input checked="" type="checkbox"/> Wall voids <input checked="" type="checkbox"/> Kitchen/Dining <input checked="" type="checkbox"/> Living Area <input checked="" type="checkbox"/> Bath <input type="checkbox"/> Utility <input type="checkbox"/> Attic <input type="checkbox"/> Other	OUTSIDE <input checked="" type="checkbox"/> Perimeter <input type="checkbox"/> Porches/Patios <input type="checkbox"/> Eaves <input type="checkbox"/> Door Frames <input type="checkbox"/> Window Frames <input type="checkbox"/> Garage/Storage <input checked="" type="checkbox"/> Yard/Lawn <input type="checkbox"/> Other
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

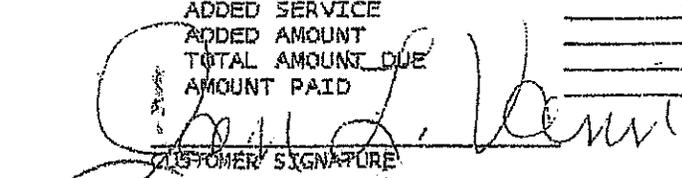
LAST SERVICE: 9/3/2018 COMBO

COMMENT:
 TERMS: CASH/CHECK
 AGREEMENT: 30 DAYS
 CUSTOMER TYPE: COMMERCIAL
 REFERENCE: DUE DATE

PREVIOUS BALANCE	\$31.00
COMBO	\$31.00
SALES TAX	\$0.00

THIS INVOICE TOTAL SCHEDULED AMOUNT	\$31.00
TOTAL DUE (INCLUDES PREVIOUS BALANCE)	\$62.00
ADDED SERVICE	_____
ADDED AMOUNT	_____
TOTAL AMOUNT DUE	_____
AMOUNT PAID	_____

SCHED NOTE: DAVE
 SERVICEMAN SIGNATURE



O.Mcbide-0789102 J.Bell-0789109 J.Serna-0792093

ASK ABOUT OUR REFERRAL PROGRAM!

Licensed and Regulated by: Texas Department of Agriculture
 P.O. Box 12847, Austin, TX 78711-2847, PH 866-918-4481
 Fax 888-232-2567

TIME IN 9:20 TIME OUT 9:40 DATE 10-1-18



THE LAMPASAS COUNTY CHAMBER OF COMMERCE

Phone: 512-556-5172
P.O. Box 627 • 205 S. Hwy. 281 • Lampasas, Texas 76550
www.lampasaschamber.org
Email: lampasaschamber@sbcglobal.net

INVOICE

2018 Chamber Office Cleaning



DATE: Oct. 2, 2018
BUSINESS NAME: Morris Maids / <i>DEIDRA NIXON</i>
LEVEL: Office
AMOUNT DUE: \$100.00
COMMITTEE MEMBER : Jan L. Vann

Please remit payment to : Lampasas County Chamber of Commerce
PO Box 627
Lampasas, Texas 76550

Thank you for your continued support!

Payment Coupon

(00277768)

MAKE CHECKS PAYABLE TO:
Western Commerce Bank
501 N. Canal Street
P O Box 5151
Carlsbad, NM 88221-5151
Phone: (800) 922-9028

<http://www.gotopbs.com/wcb>
CHECK ACCOUNT/PAY ONLINE: Your username is "1064-102665". Your password is "B4c" unless you have changed it.

INSURED: LAMPASAS COUNTY CHAMBER OF COMME
P O BOX 627
LAMPASAS, TX 76550

Account #	PAYMENT #
1064-102665	2
IF PAYMENT IS RECEIVED BY	REGULAR PAYMENT AMOUNT
10/22/2018	457.52
IF PAYMENT IS RECEIVED AFTER	LATE PAYMENT AMOUNT
11/1/2018	480.40

Have you moved?
Please check this box and print your new address on the back.

AMOUNT PAID
489.82

CK# 12566

PAYMENT #
2

CHECK #

DATE PAID

AMOUNT PAID



Payment Coupon

(00277768)

MAKE CHECKS PAYABLE TO:
Western Commerce Bank
501 N. Canal Street
P O Box 5151
Carlsbad, NM 88221-5151
Phone: (800) 922-9028

<http://www.gotopbs.com/wcb>
CHECK ACCOUNT/PAY ONLINE: Your username is "1064-102665". Your password is "B4c" unless you have changed it.

INSURED: LAMPASAS COUNTY CHAMBER OF COMME
P O BOX 627
LAMPASAS, TX 76550

Account #	PAYMENT #
1064-102665	3
IF PAYMENT IS RECEIVED BY	REGULAR PAYMENT AMOUNT
11/22/2018	457.52
IF PAYMENT IS RECEIVED AFTER	LATE PAYMENT AMOUNT
12/2/2018	480.40

Have you moved?
Please check this box and print your new address on the back.

AMOUNT PAID
489.82

CK# 12579

PAYMENT #
3

CHECK #

DATE PAID

AMOUNT PAID



INPUT1 - PMCV01(01/08)

Payment Coupon

(00277768)

MAKE CHECKS PAYABLE TO:
Western Commerce Bank
501 N. Canal Street
P O Box 5151
Carlsbad, NM 88221-5151
Phone: (800) 922-9028

<http://www.gotopbs.com/wcb>
CHECK ACCOUNT/PAY ONLINE: Your username is "1064-102665". Your password is "B4c" unless you have changed it.

INSURED: LAMPASAS COUNTY CHAMBER OF COMME
P O BOX 627
LAMPASAS, TX 76550

Account #	PAYMENT #
1064-102665	4
IF PAYMENT IS RECEIVED BY	REGULAR PAYMENT AMOUNT
12/22/2018	457.52
IF PAYMENT IS RECEIVED AFTER	LATE PAYMENT AMOUNT
1/1/2019	480.40

Have you moved?
Please check this box and print your new address on the back.

AMOUNT PAID
491.82

ACH

PAYMENT #
4

CHECK #

DATE PAID

AMOUNT PAID
28





THE LAMPASAS COUNTY CHAMBER OF COMMERCE

Phone: 512-556-5172
P.O. Box 627 • 205 S. Hwy. 281 • Lampasas, Texas 76550
www.lampasaschamber.org
Email: lampasaschamber@sbcglobal.net

INVOICE



DATE: Nov. 9, 2018
BUSINESS NAME: Morris Maids- Deidra Nixon
ITEM: Office Cleaning
AMOUNT DUE: \$100.00
CONTACT : Jan Vann

Please remit payment to : Lampasas County Chamber of Commerce
 PO Box 627
 Lampasas, Texas 76550

Thank you for your continued support!



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

295

Invoice Number: 23335326
Agreement Number: 025-1007224-000
Invoice Print Date: 09/10/2018
Due Date: 10/05/2018
Total Due: \$248.12

Return Service Requested

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

MDG2015 00004376 1 AB 0.40
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

*PAID
OK
2/5/14*

GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831



000025100722400000000000233353260000000000248125

Keep lower portion for your records - Please return upper portion with your payment



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 23335326
Due Date: 10/05/2018
Total Due: \$248.12

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement: 025-1007224-000; Sharp MX 2015 copier	Amount	Tax	Total
1 Standard Payment	221.00	18.24	239.24
2 Insurance Charge	8.21	0.67	8.88
			\$248.12

For questions about these charges, please call 866-339-9781 or visit www.AccountServicing.com. (Para Español, pida la extensión 2344.)

Total Due \$248.12

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

295

Invoice Number: 23519293
Agreement Number: 025-1007224-000
Invoice Print Date: 10/11/2018
Due Date: 11/05/2018
Total Due: \$248.12

Auto Debt Each Month
Return Service Requested

Check here for change of address (see reverse for details)

ach payment 10051
Use enclosed envelope and make check payable to:

MDG2015 00002893 1 AB 0.40
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831



000025100722400000000002351929300000000000248125

Keep lower portion for your records - Please return upper portion with your payment



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 23519293
Due Date: 11/05/2018
Total Due: \$248.12

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement: 025-1007224-000; Sharp MX 2615 Copier	Amount	Tax	Total
1 Standard Payment	221.00	18.24	239.24
2 Insurance Charge	8.21	0.67	8.88
			\$248.12

For questions about these charges, please call 866-339-9781 or visit www.AccountServicing.com. (Para Español, pida la extensión 2344.)

Total Due

\$248.12



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

295

Invoice Number: 23699954
 Agreement Number: 025-1007224-000
 Invoice Print Date: 11/12/2018
 Due Date: 12/05/2018
 Total Due: \$248.12

pd. Acct on 12/5

\$248.12

67473976YNNNN

- 800-234-8787
Acct

Return Service Requested

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

#1 2311

MDG2015 00010784 1 AB 0.40
 ATTN: ACCOUNTS PAYABLE
 LAMPASAS COUNTY CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831



000025100722400000000000236999540000000000248124

Keep lower portion for your records - Please return upper portion with your payment



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 23699954
 Due Date: 12/05/2018
 Total Due: \$248.12

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted:

Thank you! We value your business.

Invoice Detail

Agreement: 025-1007224-000; Sharp: MX 2615; copia:	Amount	Tax	Total
1 Standard Payment	221.00	18.24	239.24
2 Insurance Charge	8.21	0.67	8.88
			\$248.12

For questions about these charges, please call 866-339-9781 or visit www.AccountServicing.com. (Para Español, pida la extensión 2344.)

Total Due \$248.12

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30



CONTRACT INVOICE

Invoice Number: AR116581
 Invoice Date: 10/02/2018

Bill To: LAMPASAS COUNTY CHAMBER OF COMMERCE
 ACCOUNTS PAYABLE
 PO BOX 627
 LAMPASAS, TX 76550

Customer: LAMPASAS COUNTY CHAMBER OF COMMERCE
 205 SOUTH HIGHWAY 281
 LAMPASAS, TX 76550

Account No	Payment Terms	Payment Policy	Invoice Total	Balance Due	
LC08	30 Days	see below	\$326.77	\$326.77	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
MX2615N-45108802-03		\$301.87		01/05/2018	01/04/2019
Remarks					
MAINTENANCE					

Summary:

Contract base rate charge for the 10/05/2018 to 01/04/2019 billing period \$187.00
 Contract overage charge for the 07/05/2018 to 10/04/2018 overage period \$114.87 **
****See overage details below** \$301.87

Detail:

Equipment included under this contract

Sharp/SHMX2615N

Number	Serial Number	Base Adj.	Location
A2117	45108802	\$0.00	LAMPASAS COUNTY CHAMBER OF COMMERCE 205 SOUTH HIGHWAY 281 LAMPASAS, TX 76550

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	MX2615N-451088	72,099	78,194		6,095	10,500	0	\$0.017400	\$0.00
Color	MX2615N-451088	37,184	38,672		1,488	0	1,488	\$0.077200	\$114.87
									\$114.87



THANK YOU.. WE APPRECIATE YOUR BUSINESS!

PLEASE REMIT ALL PAYMENTS TO:
 TLC Office Systems
 L-3791
 Columbus, OH 43260-3791
 713-695-3900

Invoice SubTotal	\$301.87
Tax:	\$24.90
Invoice Total	\$326.77
Balance Due:	\$326.77

Inv#: AR116581

There is a 1.75% monthly fee on all past due balances. Delinquent accounts sent to an outside collection agency will be assessed 35% if the balance is over \$200 and 50% if the balance is under \$200. There is a \$35 fee for all returned checks.

=====

LAMPASAS

1700 E 4TH ST

LAMPASAS

TX

76550-9998

4849100015

11/07/2018 (800)275-8777 4:28 PM

=====

Product Description	Sale Qty	Final Price
US Flag Coil/100	1	\$50.00
<i>Stamps</i>		
(Unit Price:\$50.00)		
PM 2-Day (Domestic)	1	\$6.70
<i>- Pack Card marking</i>		
(BURNET, TX 78611)		
(Weight:0 Lb 13.20 Oz)		
(Expected Delivery Date)		
(Friday 11/09/2018)		
(USPS Tracking #)		
(9505 5156 3557 8311 1622 40)		
Insurance	1	\$0.00
(Up to \$50.00 included)		
PM 1-Day (Domestic)	1	\$6.70
<i>- Pack Card marking</i>		
(LLANO, TX 78643)		
(Weight:0 Lb 13.20 Oz)		
(Expected Delivery Date)		
(Thursday 11/08/2018)		
(USPS Tracking #)		
(9505 5156 3557 8311 1622 57)		
Insurance	1	\$0.00
(Up to \$50.00 included)		
PM 1-Day (Domestic)	1	\$6.70
<i>- Pack Card marking</i>		
(GEORGETOWN, TX 78626)		
(Weight:0 Lb 14.00 Oz)		
(Expected Delivery Date)		
(Thursday 11/08/2018)		
(USPS Tracking #)		
(9505 5156 3557 8311 1622 64)		
Insurance	1	\$0.00
(Up to \$50.00 included)		

Total \$70.10

Debit Card Remit'd \$70.10

(Card Name:MasterCard)

(Account #:XXXXXXXXXXXX8275)

(Approval #:)

(Transaction #:421)

(Receipt #:009191)

(Debit Card Purchase:\$70.10)

(Cash Back:\$0.00)

(AID:A0000000042203 Chip)

(AL:Debit)

(PTN:Verified)

=====

LAMPASAS

1700 E 4TH ST

LAMPASAS

TX

76550-9998

4849100015

11/08/2018 (800)275-8777 11:20 AM

=====

VC marking

Product Description	Sale Qty	Final Price
First-Class Package Service - Retail 3 Days	1	\$3.50
<i>(Domestic)</i>		
(CLARKSDALE, MS 38614)		
(Weight:0 Lb 2.50 Oz)		
(Estimated Delivery Date)		
(Tuesday 11/13/2018)		
(USPS Tracking #)		
(9500 1156 3557 8312 1623 45)		

Total \$3.50

Debit Card Remit'd \$3.50

(Card Name:MasterCard)

(Account #:XXXXXXXXXXXX8275)

(Approval #:)

(Transaction #:427)

(Receipt #:009198)

(Debit Card Purchase:\$3.50)

(Cash Back:\$0.00)

(AID:A0000000042203 Chip)

(AL:Debit)

(PIN:Verified)

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit www.usps.com USPS Tracking or call 1-800-222-1811.

*Relocation
Parcels / Audit*

LAMPASAS
1700 E 4TH ST
LAMPASAS
TX
76550-9998
4849100015
12/06/2018 (800)275-8777 4:22 PM

Product Description	Sale Qty	Final Price
First-Class Mail Large Envelope (Domestic) (PEORIA, IL 61606) (Weight:0 Lb 11.80 Oz) (Estimated Delivery Date) (Monday 12/10/2018)	1	\$3.31
PM 2-Day (Domestic) (WACO, TX 76710) (Weight:1 Lb 14.50 Oz) (Expected Delivery Date) (Monday 12/10/2018) (USPS Tracking #) (9505 5156 3557 8340 1690 74)	1	\$7.70
Insurance (Up to \$50.00 included)	1	\$0.00
Total		\$11.01

~~Debit Card Remit~~
(Card Name:MasterCard)
(Account #:XXXXXXXXXX8275)
(Approval #:
(Transaction #:696)
(Receipt #:009487)
(Debit Card Purchase:\$11.01)
(Cash Back:\$0.00)
(AID:A0000000042203 Chip)
(AL:Debit)
(PIN:Verified)

Includes up to \$50 insurance
Text your tracking number to 28777

LAMPASAS
1700 E 4TH ST
LAMPASAS
TX
76550-9998
4849100015
12/14/2018 (800)275-8777 10:08 AM

Product Description	Sale Qty	Final Price
PM 2-Day (Domestic) (ORANGE, TX 77632) (Weight:0 Lb 14.70 Oz) (Expected Delivery Date) (Monday 12/17/2018) (USPS Tracking #) (9505 5156 3556 8348 1988 55)	1	\$6.70
Insurance (Up to \$50.00 included)	1	\$0.00
Total		\$6.70

~~Debit Card Remit~~
(Card Name:MasterCard)
(Account #:XXXXXXXXXX8275)
(Approval #:
(Transaction #:177)
(Receipt #:010977)
(Debit Card Purchase:\$6.70)
(Cash Back:\$0.00)
(AID:A0000000042203 Chip)
(AL:Debit)
(PIN:Verified)

Includes up to \$50 insurance
Text your tracking number to 28777
(2USPS) to get the latest status.
Standard Message and Data rates may apply. You may also visit www.usps.com
USPS Tracking or call 1-800-222-1811.

LAMPASAS
1700 E 4TH ST
LAMPASAS
TX

76550-9998
4849100015

2/11/2018 (800)275-8777 12:56 PM

P.O. Box Service Fee Notice LAMPASAS

1700 E 4TH ST, LAMPASAS, TX 76550

(512) 556-5131

*PO. Check # 12589
12/10/2018*

Product Description Sale Qty Final Price

Box Renewal \$116.00
(Zip Code:76550)
(Box #:627)
(Box Size:Size 3 - 11 in x 5.5 in)
(Rental Period:Annual)
(Rental Start Date:01/01/2019)
(Next Renewal Date:12/31/2019)
(Customer Name:MOLLY LESLEY)

Total \$116.00

Personal/Bus Check \$116.00

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<https://postalexperience.com/Pos>

840-5780-0879-001-00018-20422-01

or scan this code with
your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

ROF

Date of Notice: 12/01/2018

Box# 627

6 Months: \$58.00

12 Months: \$116.00

Due Date: 12/31/2018

MEMBER OF COMMERCE:

Your Post Office Box or Caller Service renewal fee is due. If you have read this notice and thank you for your continued business with the United States Postal Service, but have not yet submitted your payment, please do so now.

Sign up at www.usps.com/poboxes and renew or manage your PO Box or make a one-time payment or sign up for automatic payments so you can renew your PO Box at any one of our Self-Service Kiosks located at www.usps.com/locator/welcome.htm and look for Self-Service Kiosks.

Payments may be made in person at the Post Office or mailed to the attention of the Postmaster at the address above. Checks or money orders payable to the US Postal Service and include the name of the Post Office. If paying by mail, a receipt will be delivered to your PO Box.

Payments may also be made in person or by mail unless enrolled in Enterprise PO Box Online (at www.usps.com/eps under the "Quick Links" section). Please be sure to include your account number. Caller Service receipts will be provided at the caller service pickup location.

If you do not pay by the due date, access to your PO Box will be blocked and caller services will be suspended. If you have not provided your payment by the 10th day after the due date, your PO Box will be closed and your mail will be returned to the sender, and, in addition to any unpaid postage, you will be charged a handling fee to reopen your box. To avoid this inconvenience, please pay by the due date.

Your information must be current. If your physical address or other pertinent information has changed since you last applied for your PO Box, please ask a Sales and Service Associate at the Post Office for a copy of your PS Form 1093, *Application for Post Office Box Service*.

If you are not a Member of Commerce, you can ask a Sales and Service Associate to update the PS Form 1093.

We appreciate your business. Thank you,

POSTMASTER, LAMPASAS

Bill #: 840-57800879-1-1820422-1
Clerk: 02

See back of receipt for your chance
to win \$1000 ID #:7M5PMNCRGNZ



612-556-8217 Mar:CHRISTI HAYSLETTE
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76650

ST# 01073 OP# 004643 TE# 01 TR# 08864
GV CREAMER 007874243367 F 3.92 N
GV PWD 2LB 007874237219 F 1.38 N
GV PWD 2LB 007874237219 F 1.38 N
GV MILK 20QT 007874236219 F 15.98 N
GV MILK 20QT 007874236219 F 15.98 N
GV MILK 20QT 007874236219 F 15.98 N
** VOIDED ENTRY **
GV MILK 20QT 007874236219 F 15.98-N
SUBTOTAL 38.64
TOTAL 38.64
DEBIT TEND 38.64
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
38.64 TOTAL PURCHASE
Debit- 8275 I 1 REF # 834100837495
NETWORK ID. 0076 APPR CODE 853362
Debit
AID A0000000042203
TC E6AA81171EE7EE95
*NO SIGNATURE REQUIRED
TERMINAL # SC010646
12/07/18 15:36:07
ITEMS SOLD 5

TC# 5033 0766 3623 6687 0062



LAMPASAS
1700 E 4TH ST
LAMPASAS
TX
76650-9998
4849100015

12/21/2018 (800)275-8777 12:53 PM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

First-Class Mail	1	\$1.84
------------------	---	--------

Large Envelope
(Domestic)
(NEWBERRY, MI 49868)
(Weight:0 Lb 5.00 Oz)
(Estimated Delivery Date)
(Monday 12/24/2018)

Total \$1.84

Debit Card Remit'd \$1.84

(Card Name:MasterCard)
(Account #:XXXXXXXXXX8275)
(Approval #:
(Transaction #:300)
(Receipt #:011106)
(Debit Card Purchase:\$1.84)
(Cash Back:\$0.00)
(AID:A0000000042203 Chip)
(AL:Debit)
(PIN:Verified)

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All sales final on stamps and postage

See back of receipt for your chance
to win \$1000 ID #:7M5RTKCMCVC



612-556-8217 Mar:CHRISTI HAYSLETTE
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76650

ST# 01073 OP# 004643 TE# 06 TR# 06148
NOTES 4PK 007630892691 1.94 X
MOP REFILL 061476907926 2.68 X
GLUE STICK 002600000622 1.14 X
PINE GLD LMN 007606121146 0.84 X
SPONGE MOP 061476907917 4.97 X
GV 1000 8 R 007874221040 4.67 X
SUBTOTAL 16.04
MASSAGE 009795437606 9.94 T
WAS 19.88 YOU SAVED 9.94
** VOIDED ENTRY **
MASSAGE 009795437606 9.94-T
SUBTOTAL 16.04
TAX 1 8.250 % 1.32
TOTAL 17.36
DEBIT TEND 17.36
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
17.36 TOTAL PURCHASE
Debit- 8275 I 1 REF # 836200454482
NETWORK ID. 0076 APPR CODE 644061
Debit
AID A0000000042203
TC E171285DB67EAC20
*NO SIGNATURE REQUIRED
TERMINAL # SC010673
12/28/18 14:03:19
ITEMS SOLD 6

TC# 1797 9629 8258 1208 2906



**WATCH OVER 6,000
FOR FREE MOVIES & TV**

Only at Vudu.com/WatchFree



12/28/18 14:03:24
Scan with Walmart app to save receipts



See back of receipt for your chance to win \$1000 ID #:7M50J3CH5S9



512-556-8217 Mr: CHRISTI HAYSLETTE
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76550
ST# 01073 OP# 004244 TE# 10 TR# 00318
LUNCHBAG: 007874207184

9 AT 1 FOR 1.96 17.64 X
SUBTOTAL 17.64
TAX 1 8.250 % 1.46
TOTAL 19.10
DEBIT TEND 19.10
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
19.10 TOTAL PURCHASE
Debit- 8275 I T REF # 827700532280
NETWORK ID. 0076 APPR CODE 383114
Debit
AID A0000000042203
TC 350664466B32643D
*NO SIGNATURE REQUIRED
TERMINAL # SC011173

10/04/18 08:44:57
ITEMS SOLD 9
TC# 0256 6627 9367 0325 3513



10/04/18 08:46:04
Scan with Walmart app to save receipts



Receipt - Melusa
10-30-18



1015 4409 1030 1809 5400 432

1 RED DIAMOND SWEET TEA 128
2 Ea. @ 1/ 2.38 F 4.76
2 RED DIAMOND TEA W SPLNDA F 2.38
3 REDDY ICE 10# ICE FACTORY
2 Ea. @ 1/ 1.94 TF 3.88
4 RED DIAMOND UNSWEET TEA
2 Ea. @ 1/ 2.38 F 4.76

***** Sale Subtotal*** 15.78
Sales Tax 0.32
***** Total Sale*** 16.10
*** DEBIT 16.10

ITEMS PURCHASED: 7

Debit

*****8275
Chip Read USD# 16.10
Appr No : 399329 Ref No : 76566
Mode: Issuer Verified By Pin
AID : A0000000042203
TVR : 8000048000
IAD : 0110A00003220000000000000000000000FF
TSI : 6800 ARC : 00

RECEIPT EXPIRES ON 01-28-19



Your Cashier: SARAH L
154409 10-30-18 9:54A 233/04/00432

Receipt for
Melusa
10-30-18



1014 1566 1025 1814 5500 432

1 MIX & MATCH COOKIE 36CT I F 7.98
2 MIX & MATCH COOKIE 36CT I F 7.98
3 TRAY VEGGIE RELISH - MEDI F 19.99
4 HEB TRAY-PREM HEAT CHEESE F 32.99
5 HEB TRAY-PREM HEAT CHEESE F 32.99
6 TRAY-FRESH FRUIT MEDIUM F 29.99

***** Total Sale*** 131.92
*** DEBIT 131.92

ITEMS PURCHASED: 6

Debit

*****8275
Chip Read USD# 131.92
Appr No : 675888 Ref No : 69972
Mode: Issuer Verified By Pin
AID : A0000000042203
TVR : 8000048000
AD : 0110A00003220000000000000000000000FF
: 6800 ARC : 00

RECEIPT EXPIRES ON 01-23-19



Your Cashier: SHEILA W
141566 10-25-18 2:55P 229/06/00432

See back of receipt for your chance
to win \$1000 ID #: 7M53C9CMG12

Walmart

512-556-8217 Mar: CHRISTIE HAYSLETTE
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76550
ST# 01073 OP# 009044 TE# 44 TR# 08275
SANDWICH BAG 007874211462 1.18 X
GV SQSN 100 007874215559 1.94 X
COPY PAPER 003650010280 26.97 X
SUBTOTAL 37.85
TAX 1 8.250 % 3.12
TOTAL 40.97
DEBIT TEND 40.97
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
40.97 TOTAL PURCHASE
Debit- 8275 I 1 REF # 830400218090
NETWORK ID. 0076 APPR CODE 310875
Debit
AID A0000000042203
TC B4A74F740CE27D1B1
*NO SIGNATURE REQUIRED
TERMINAL # SC010074

10/31/18 15:40:22
ITEMS SOLD 7
TC# 5332 2740 1831 8776 3244



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10/31/18 15:40:30
Scan with Walmart app to save receipts



Phone + Supplies
See back of receipt for your chance
to win \$1000 ID #: 7M5F9TCMFMS

Walmart

612-556-8217 Mar: CHRISTIE HAYSLETTE
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76550
ST# 01073 OP# 004244 TE# 08 TR# 07847
VTECH 2HS PH 073507803122 33.88 X
BTAB 2PKT IN 088735890078 3.48 X
BTAB 2PKT IN 088735890078 3.48 X
** VOIDED ENTRY **
VTECH 2HS PH 073507803122 33.88 X
VTECH 2HS PH 073507803122 33.88 X
2YRPROTECTPL 068113102222 3.00 T
13PKT EXP FI 074721909596 4.97 X
SUBTOTAL 48.81
TAX 1 8.250 % 4.03
TOTAL 52.84
DEBIT TEND 52.84
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
52.84 TOTAL PURCHASE
Debit- 8275 I 1 REF # 833200740697
NETWORK ID. 0076 APPR CODE 822119
Debit
AID A0000000042203
TC 80D60232B66AD356
*Pin Verified
TERMINAL # SC010165

11/27/18 18:06:37
ITEMS SOLD 5
TC# 0947 9681 8068 1601 1976



**WATCH OVER 6,000
FOR FREE MOVIES & TV**

Only at Vudu.com/WatchFree



11/27/18 18:06:43

You purchased a Walmart Protection
Plan, provided by Allstate. Your
receipt is required to file a claim.
Save the receipt digitally by scanning
the barcode with the Walmart app
or go to www.walmart.com/protection.
To file a claim, go to
www.walmart.com/protection or call
1-877-538-4389. Terms and conditions
are available at checkout registers.
*Standard messaging & data rates
apply.





Contact Dell Financial Services Customer Care by visiting us online at www.dell.com/dfs or 1-866-413-3355. Please see reverse side for important account information and contact information

Special Messages for LAMPASAS COUNTY CHAMBER OF COMMERCE Account: 6879 4502 0401 6440 483

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Simply go to www.dell.com/paydbc and follow the instructions!
Take advantage of this new and easy online way to apply payments directly to your account; it's as simple as a few clicks!

Dell Business Credit Revolving Account Summary

Previous Balance	Payments & Credits	Purchases/Other Charges	Finance Charges	New Balance
\$778.53	\$24.00	\$0.00	\$12.50	\$767.03

Statement Date	October 04, 2018	Payment Due Date	October 29, 2018
Dell Business Credit Limit	\$19,000.00	Current Month Minimum Payment	\$24.00
Available Dell Business Credit Limit	\$18,232.97	Past Due Amount	\$0.00
Amount Over Dell Business Credit Limit	\$0.00	Total Minimum Payment Due	\$24.00

001454 171

Finance Charge Summary (Please see reverse side for important information)

PLEASE NOTE: TO AVOID ADDITIONAL FINANCE CHARGES, PAY THE NEW BALANCE BY THE PAYMENT DUE DATE.

Plan Type	Promotion Expiration Date	Balance Subject to Finance Charge	Daily Periodic Rate	Corresponding Interest Rate	Days in Cycle	FINANCE CHARGES	Promotion Plan Deferred Finance Charges	New Plan Balance	Minimum Amount Due Per Plan
REGULAR PLAN		\$768.13	0.05476%	19.99%	30	\$12.50		\$767.03	\$24.00

Transaction Detail

Transaction Date	Description	Detail	Amount
09-22-18	PAYMENT - THANK YOU		-24.00
09-28-18	INTEREST CHARGE RATE CHANGED TODAY		0.00
10-04-18	BILLED FINANCE CHARGES ON PURCHASE		12.50

pg 12551



Called 11/27 to make
 Payment (General Acct) \$50.00
 Conf # 342816599 - pd. via ph. on: 11/28
 w/ service fee

Page 1 of 2
 Contact Dell Financial Services Customer Care by visiting
 us online at www.dell.com/dfs or 1-866-413-3355.
 Please see reverse side for important account
 information and contact information
 Account: 6879 4502 0401 6440 483

Special Messages for LAMPASAS COUNTY CHAMBER OF COMMERCE

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 Simply go to www.dell.com/paydbc and follow the instructions!
 Take advantage of this new and easy online way to apply payments directly to your account; it's as simple as a few clicks!

Dell Business Credit Revolving Account Summary

Previous Balance	Payments & Credits	Purchases/Other Charges	Finance Charges	New Balance
\$767.03	\$24.00	\$0.00	\$12.76	\$755.79
Statement Date	November 04, 2018	Payment Due Date	November 29, 2018	
Dell Business Credit Limit	\$19,000.00	Current Month Minimum Payment	\$23.00	
Available Dell Business Credit Limit	\$18,244.21	Past Due Amount	\$0.00	
Amount Over Dell Business Credit Limit	\$0.00	Total Minimum Payment Due	\$23.00	

Finance Charge Summary (Please see reverse side for important information)

PLEASE NOTE: TO AVOID ADDITIONAL FINANCE CHARGES, PAY THE NEW BALANCE BY THE PAYMENT DUE DATE.

Plan Type	Promotion Expiration Date	Balance Subject to Finance Charge	Daily Periodic Rate	Corresponding Interest Rate	Days in Cycle	FINANCE CHARGES	Promotion Plan Deferred Finance Charges	New Plan Balance	Minimum Amount Due Per Plan
REGULAR PLAN		\$751.54	0.05476%	19.99%	31	\$12.76		\$755.79	\$23.00

Transaction Detail

Transaction Date	Description	Detail	Amount
10-16-18	PAYMENT - THANK YOU		-24.00
11-04-18	BILLED FINANCE CHARGES ON PURCHASE		12.76

Please fill in the 'Amount Enclosed' and return the payment coupon with your check in the enclosed return envelope. Do not staple, paper clip, fold or tape the contents.

Offered by WebBank

Please make your check payable to: Dell Business Credit. Include your 19 digit account number on your check or money order. Ensure the 'Amount Enclosed' written on the coupon equals the check amount. Note: Please DO NOT combine Dell Business Credit payment with any other payments

Your Account Number 6879 4502 0401 6440 483	New Balance \$755.79	Payment Due Date November 29, 2018	Amount Past Due \$0.00	Total Minimum Payment Due \$23.00
------------------------------------------------	-------------------------	---------------------------------------	---------------------------	--------------------------------------

Dell Financial Services

MB 01 002010 50273 B 11 B

LAMPASAS COUNTY CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Looking to reduce clutter and secure your personal information?
 Go Paperless! Visit www.Dell.com/GoPaperless to learn more.

DELL BUSINESS CREDIT
 PAYMENT PROCESSING CENTER
 P.O. BOX 5275
 CAROL STREAM IL 60197-5275

1687945020401644048300000755790000023000000230011292018000002400
 42



Special Messages for LAMPASAS COUNTY CHAMBER OF COMMERCE Account: 6879 4502 0401 6440 483

Fast, Easy Payments
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 Simply go to www.dell.com/paydbc and follow the instructions!
 Take advantage of this new and easy online way to apply payments directly to your account; it's as simple as a few clicks!

Dell Business Credit Revolving Account Summary

Previous Balance	Payments & Credits	Purchases/Other Charges	Finance Charges	New Balance
\$755.79	\$50.00	\$9.95	\$12.26	\$728.00

Statement Date	December 04, 2018	Payment Due Date	December 29, 2018
Dell Business Credit Limit	\$19,000.00	Current Month Minimum Payment	\$22.00
Available Dell Business Credit Limit	\$18,272.00	Past Due Amount	\$0.00
Amount Over Dell Business Credit Limit	\$0.00	Total Minimum Payment Due	\$22.00

Finance Charge Summary (Please see reverse side for important information)

PLEASE NOTE: TO AVOID ADDITIONAL FINANCE CHARGES, PAY THE NEW BALANCE BY THE PAYMENT DUE DATE.

Plan Type	Promotion Expiration Date	Balance Subject to Finance Charge	Daily Periodic Rate	Corresponding Interest Rate	Days in Cycle	FINANCE CHARGES	Promotion Plan Deferred Finance Charges	New Plan Balance	Minimum Amount Due Per Plan
REGULAR PLAN		\$746.44	0.05476%	19.99%	30	\$12.26		\$728.00	\$22.00

Transaction Detail

Transaction Date	Description	Detail	Amount
11-28-18	PAYMENT - THANK YOU!		-50.00
11-28-18	CONVENIENCE PAYMENT FEE		9.95
12-04-18	BILLED FINANCE CHARGES ON PURCHASE		12.26

PR CK# 12595 \$50.00

Please call the Dell Business Credit cardholder service center for more information. Do not print, copy, or otherwise use the contents of this document.



PO BOX 671
LAMPASAS, TEXAS 76550-0671
(512) 556-3691



LAMPASAS CO CHAMBER COMMERCE
GENERAL FUND
PO BOX 627
LAMPASAS TX 76550

PAGE 2
ACCOUNT 3181044015
STATEMENT PERIOD
09/28/2018 TO 10/31/2018

10/25 ✓ 102.28 APT

Payment

0202828472



AT&T

LAMPASAS CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76850 - 0005

Page 1 of 4
Account Number 512 556-5172 947 5
Billing Date Oct 27, 2018
Web Site att.com

Monthly Statement

Bill-A-t-A-Glance

Previous Bill	179.47
Payment Received 10-22 Thank you!	179.47CR
Adjustments	.00
Balance	.00
Current Charges	180.05
Amount to be Debited	\$180.05
Debiting Bank Account on	Nov 21, 2018

Billing Summary

Online: att.com/myatt	Page	
Plans and Services	1	167.98
1 800 559-7928		
Service Changes:		
1 800 321-2000		
Repair Services:		
1 800 286-8313		
AT&T Long Distance	2	12.07
1 800 559-7928		
Total Current Charges		180.05

News You Can Use Summary

- PREVENT DISCONNECT
 - COST ASSESSMENT CHRG
 - LONG DIST. PROVIDERS
 - RATE INCREASE
- See "News You Can Use" for additional information

AT&T Benefits

- Thank you for choosing AT&T. Your ALL FOR LESS package includes Local/Long Distance voice service and additional qualifying products. Your discounts are reflected in the applicable bill section for each of your services.

Plans and Services

Monthly Service - Oct 27 thru Nov 26

Charges for 512 556-5172

1. Bus Local Calling Unlimited A Business Line (Measured Rate)	80.00
Auto Redial	
Call Blocker SM	
Call Forwarding	
Call Return SM	
Call Waiting	
Caller ID Name Delivery	
Caller ID Number Delivery	
Expanded Local Calling Service	
Speed Calling 30	
Three-Way Calling	
Touchtone	
Unlimited Local Usage	

Charges for 512 556-2195

2. Bus Local Calling Unlimited A Business Line (Measured Rate)	80.00
Call Forwarding	
Caller ID Name Delivery	
Caller ID Number Delivery	
Expanded Local Calling Service	
Three-Way Calling	
Touchtone	
Unlimited Local Usage	

Total Monthly Service 120.00

Additions and Changes to Service

This section of your bill reflects charges and credits resulting from account activity.

Item	Monthly	Amount
No. Description	Quantity	Rate Billed
Activity on Oct 1, 2018 (Monthly Charges are Prorated from Oct 1, 2018 through Oct 26, 2018)		
3. Federal Subscriber Line Charge	2	12CR

Local Services provided by AT&T Arkansas, AT&T Kansas, AT&T Missouri, AT&T Oklahoma, or AT&T Texas based upon the service address location.

GO GREEN - Enroll in paperless billing.



Page: 1 of 2
 Issue Date: Nov 03, 2018
 Account Number: 133110940

Go paperless! Sign up for paperless billing. It's easier and more convenient. Go to att.com/paperless to sign up now.

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.

Total due
\$63.64
 AutoPay is scheduled for:
 Nov 24, 2018

Account summary

Your last bill	\$102.28
Payment, Oct 24 - Thank you!	-\$102.28
Remaining balance	\$0.00

Service summary

 Internet	\$63.64
Total services	\$63.64

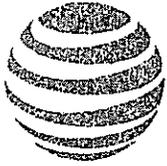
Total due **\$63.64**
 AutoPay is scheduled to debit your bank account on Nov 24, 2018

Ways to pay and manage your account:

 myAT&T online
att.com/myatt

 myAT&T app
 for iPhone and Android

 By phone
 Ordering, billing or support; 800.321.2000
 TTY: 800.551.5111



AT&T

LAMPASAS CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76560 - 0005

Page 1 of 2
Account Number 512 556-5172-947-5
Billing Date Dec 7, 2018
Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	179.83
Payment	.00
Adjustments	.00
Past Due - Please Pay Immediately	179.83
Current Charges	154.82CR
Amount to be Debited	\$25.01
Debiting Bank Account on	Dec 31, 2018
FINAL BILL	

Billing Summary

Online: att.com/myatt	Page	
Plans and Services	1	154.82CR
1 800 559-7928		
Service Changes:		
1 800 321-2000		
Repair Services:		
1 800 286-8313		
Total Current Charges		154.82CR

Plans and Services

Additions and Changes to Service

This section of your bill reflects charges and credits resulting from account activity.

Item	Quantity	Monthly Rate	Amount Billed
Activity on Nov 27, 2018			
PON LS4434939468A			
Order No. D784829			
Charges for 512 556-5172			
Services Disconnected			
(Monthly Charges were Billed in Advance and are Prorated from Nov 28, 2018 through Dec 26, 2018)			
1. Bus Local Calling Unlimited A	1	120.00CR	116.00CR
2. Federal Subscriber Line Charge	1	7.93CR	7.67CR
3. Cost Assessment Charge	1	1.87CR	1.81CR
4. Federal Universal Service Fee	1	1.83CR	1.77CR
Total Charges for 512 556-5172			127.25CR

Charges for 512 556-2195

Item	Quantity	Monthly Rate	Amount Billed
Services Disconnected			
5. Federal Subscriber Line Charge	1	7.93CR	7.67CR
6. Cost Assessment Charge	1	1.87CR	1.81CR
7. Federal Universal Service Fee	1	1.83CR	1.77CR
Total Charges for 512 556-2195			11.26CR
Total Order No. D784829			138.50CR
Total PON LS4434939488A			138.60CR
Total Additions and Changes to Service			138.60CR

Surcharges and Other Fees

8. State Cost-Recovery Fee			.00CR
9. Texas Universal Service			3.92CR
Total Surcharges and Other Fees			3.90CR

Taxes

10. Federal			3.40CR
11. State and Local			8.94CR
Total Taxes			12.34CR

Total Plans and Services

Amount Subject to Sales Tax: 3.98CR

154.82CR

News You Can Use Summary

- FINAL BILL
 - EXEMPTION FORM
 - COLLECTION POLICY
- See "News You Can Use" for additional information

Local Services provided by AT&T Arkansas, AT&T Kansas, AT&T Missouri, AT&T Oklahoma, or AT&T Texas based upon the service address location.

GO GREEN - Enroll in paperless billing.



JILL CARROLL
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Dec 03, 2018
 Account Number: 133110940

Go paperless! Sign up for paperless billing. It's easier and more convenient. Go to att.com/paperless to sign up now.

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.

Total due

\$116.72

AutoPay is scheduled for:
Dec 25, 2018

Account summary

Your last bill	\$63.64
Payment, Nov 24 - Thank you!	-\$63.64
Remaining balance	\$0.00

Service summary

What's changed?

 Account charges	\$16.92	
	Last bill \$0.00, Difference +\$16.92	< Monthly charges
 Internet	\$36.41	
	Last bill \$63.64, Difference -\$27.23	< Monthly charges, Service changes
 Phone	\$63.39	
	Last bill \$0.00, Difference +\$63.39	< Monthly charges, Service changes
Total services	\$116.72	

Total due **\$116.72**

AutoPay is scheduled to debit your bank account on Dec 25, 2018.

Ways to pay and manage your account:

 myAT&T online
att.com/myatt

 myAT&T app
for iPhone and Android

 By phone
Ordering, billing or support: 800.321.2000
TTY: 800.651.5111



AT&T

LAMPASAS CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550 - 0005

Page 1 of 3
Account Number 512 556-5172 947 5
Billing Date Nov 27, 2018
Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	180.05
Payment Received 11-21 Thank you!	180.05CR
Adjustments	.00
Balance	.00
Current Charges	179.83
Amount to be Debited	\$179.83
Debiting Bank Account on	Dec 21, 2018

Billing Summary

Online: att.com/myatt	Page	
Plans and Services	1	167.76
1 800 559-7928		
Service Changes:		
1 800 321-2000		
Repair Services:		
1 800 286-8313		
AT&T Long Distance	2	12.07
1 800 559-7928		
Total Current Charges		179.83

AT&T Benefits

- Thank you for choosing AT&T. Your ALL FOR LESS package includes Local/Long Distance voice service and additional qualifying products. Your discounts are reflected in the applicable bill section for each of your services.

Plans and Services

Monthly Service - Nov 27 thru Dec 26

Charges for 512 556-5172

1. Bus Local Calling Unlimited A Business Line (Measured Rate)	60.00
Auto Redial	
Call Blocker SM	
Call Forwarding	
Call Return SM	
Call Waiting	
Caller ID Name Delivery	
Caller ID Number Delivery	
Expanded Local Calling Service	
Speed Calling 30	
Three-Way Calling	
Touchtone	
Unlimited Local Usage	

Charges for 512 556-2195

2. Bus Local Calling Unlimited A Business Line (Measured Rate)	60.00
Call Forwarding	
Caller ID Name Delivery	
Caller ID Number Delivery	
Expanded Local Calling Service	
Three-Way Calling	
Touchtone	
Unlimited Local Usage	

Total Monthly Service 120.00

Surcharges and Other Fees

3. Federal Subscriber Line Charge	15.86
4. 911 Fee	1.12
5. State Cost-Recovery Fee	.35
6. Federal Universal Service Fee	3.86
7. Texas Universal Service	4.08
8. Municipal right-of-way Fee	5.68
9. Cost Assessment Charge	3.74
Total Surcharges and Other Fees	34.47

Taxes

10. Federal	3.70
-------------	------

News You Can Use Summary

- PREVENT DISCONNECT
 - LONG DIST. PROVIDERS
- See "News You Can Use" for additional information

Local Services provided by AT&T Arkansas, AT&T Kansas, AT&T Missouri, AT&T Oklahoma, or AT&T Texas based upon the service address location.

GO GREEN - Enroll in paperless billing.



INVOICE

Profile Display, Inc.
 4614 Wilgrove-Mint Hill Rd., Ste B
 PO Box 23780
 Charlotte NC 28227
 1-888-877-6345 toll free

FAX 980-321-7491

*ext. 123
 Mark - our acct. manager*

Bill To:

Lampasas Chamber of Commerce
 Attn: Accounts Payable
 PO Box 627
 Lampasas TX 76550

Payment terms:

Net due 30 days

Invoice #: 66805

Invoice Date: 6/27/2018

Due Date: 7/27/2018

Invoice 1 of 1

Date	Description	Price
6/27/2018	Touchscreen Gold- No Print Ad	\$295.00
	Processing fee	\$49.00
	Ad Production	Complimentary (w/ ad space purchase)

Total Price \$344.00

Discounts:

Late Fee*: \$0.00

Amount Paid: \$0.00

Balance Due This Invoice: \$344.00

Total Account Balance: \$344.00

* A late fee of 1.5% will be added to any balance not paid by the due date.

Please Make All Checks Payable To: Profile Display, Inc.

*3% discount \$ 333.68
 mc cc*

CALL OR FAX IN YOUR PAYMENT AND RECEIVE A 3% DISCOUNT



Card Type: Discover Visa Mastercard AmEx

Name on Card: _____

Card # _____

Exp Date _____ Security Code _____

St # and Zip Code of Billing Address: _____

Authorization Signature _____

Check Payment

Bank Name First Texas

Bank City and State Lampasas TX

Account # 3181044015

Routing # 111903931

Check # 12568

Name on Account Lampasas County Chamber

Authorization Signature [Signature]

Trans # - Confirmation

61352910169 for payment

*10-23-18
 PD
 phone*

Killeen Civic Center -

FROM

KILLEEN DAILY HERALD

Better than ever!

A Division of Frank Mayborn Enterprises, Inc.
P.O. Box 1300 Fed. I.D. # 74-2008402
Killeen, Texas 76540 Phone # (254) 501-7570

INVOICE/STATEMENT

Page: 1

ADVERTISING

BILLED ACCOUNT

LAMPASAS CHAMBER OF COMMERCE
P O BOX 627
LAMPASAS, TX 76550

TERMS OF PAYMENT

DUE UPON RECEIPT

BILLING PERIOD

OCTOBER 2018

ACCOUNT NO.

26511

BILLING DATE

10/31/2018

DATE	TYPE	ORDER #	PUBLICATION	CHARGES OR CREDITS DESCRIPTION	SIZE	TIMES	AMOUNT
10/28/2018	INV	80936452	SPEICAL PUBS	DISPLAY AD NEWCOMERS - CHAMBERS OF COMMERCE			\$605.00

pd. 12/7
Check # 12590
Req. reimbursement
in Q1 - 2019

CURRENT	AGING				TOTAL * AMOUNT DUE
\$605.00	0.00	0.00	0.00	0.00	\$605.00

4100 Mesa Dr. Killeen, TX
www.preciselyveiledtattoo.com

Wineries #10
 FOR A LIST OF YEAR-ROUND
 FUN FILLED EVENTS
 VISIT
www.lampasaschamber.org
512-556-5172

BW Plus Lampasas Inn & Suites
 1504 S.KEY AVE
 LAMPASAS, TX 76550



Rm. for
Zack Walco 100 (512) 556-2100
 rm@bwlampasas.com

C/O 07/15/2018 02:38 AM dbeasley
 Loyalty Club: 6006637561856576 BLUE Room # 216-A

Registered To: Lesley, Molly
 CHAMBER OF COMERCE
 PO Box 627
 LAMPASAS, TX 76550

Bill To: CHAMBER OF COMERCE

Conf # 18054
 Arrival 07/14/18
 Departure 07/15/18

Room Type DQ-2 Queens
 Guests 2 / 0

(512) 556-5172 (555) 555-5555 Payment City Ledger
 Acct COC

Posting Date	Oper	Acct Code	Description	From	Reference	Amount
07/14/18	dbeasley	RC	ROOM CHRG REVENUE			\$119.99
07/14/18	dbeasley	9	CITY TAX			\$8.40
07/14/18	dbeasley	91	STATE TAX			\$7.20
07/15/18	dbeasley	DB	A/R DIRECT BILL PYMNT		CHAMBER OF COMERCE	\$135.59-

Balance Due	\$0.00
-------------	--------

Ok # 12596

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

X _____
 GUEST SIGNATURE

 Signature



Victory Media Marketing
 P.O. Box 10 • 1007 Ave K
 Marble Falls, Texas 78654
 830.693.7152

Advertising Invoice #2018-100846
Invoice Date: 9/29/2018

*PAID - Ck #
12604*

Account Balance:
\$635.00

Michelle Unger
 Lampasas Co Chamber of Commerce
 P.O. Box 627
 Lampasas, TX 76550

Customer #6862

Issue Date	Publication	Ad Size	Tagline	Gross	Net
10/1/2018	101 HL Magazine	1/3 H	Chamber	122.00	122.00

Current Month Total:	\$122.00
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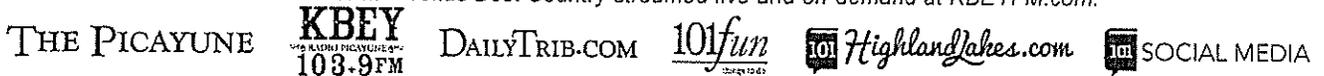
Customer Account payment posted on 12/13/2018	-56.00
Total Due After Payments	\$66.00

Payment is due on or before 10/10/2018.
 If you would like to pay us online, please use the following link to our portal:
[HERE](#)

Thank you for your business.

*Sign up for our email newsletter with daily news and updates from DailyTrib.com
 or events and things to do on 101HighlandLakes.com.*

KBEY 103.9FM ~ Texas Best Country streamed live and on-demand at KBEYFM.com.





Victory Media Marketing
 P.O. Box 10 • 1007 Ave K
 Marble Falls, Texas 78654
 830.693.7152

Advertising Invoice #2018-100847
Invoice Date: 10/31/2018

Account Balance:
 \$635.00

Michelle Unger
 Lampasas Co Chamber of Commerce
 P.O. Box 627
 Lampasas, TX 76550

pd. acct# 12604

Customer #6862

Issue Date	Publication	Ad Size	Tagline	Gross	Net
11/1/2018	101 HL Magazine	1/3 H	Chamber	122.00	122.00

Current Month Total: \$122.00

Pay online HERE, or mail in your payment on or before the 11/10/2018.

Thank you for your business.

Sign up for our email newsletter with daily news and updates from DailyTrib.com or events and things to do on 101HighlandLakes.com.

KBEY 103.9FM - Texas Best Country streamed live and on-demand at KBEYFM.com.

THE PICAYUNE

KBEY
RADIO PICAYUNE
 103.9FM

DAILYTRIB.COM

101fm
103.9 FM



VICTORY M E D I A

Victory Media Marketing
P.O. Box 10 • 1007 Ave K
Marble Falls, Texas 78654
830.693.7152

Advertising Invoice #2018-100848
Invoice Date: 11/30/2018

Account Balance:
\$635.00

Handwritten: Paid. ck# 12604

Michelle Unger
Lampasas Co Chamber of Commerce
P.O. Box 627
Lampasas, TX 76550

Customer #6862

Issue Date	Publication	Ad Size	Tagline	Gross	Net
12/1/2018	101 HL Magazine	1/3 H	Chamber	122.00	122.00

Current Month Total:	\$122.00
-----------------------------	-----------------

Pay online [HERE](#), or mail in your payment on or before the 12/10/2018.

Thank you for your business.

*Sign up for our email newsletter with daily news and updates from [DailyTrib.com](#)
or events and things to do on [101HighlandLakes.com](#).
KBEY 103.9FM ~ Texas Best Country streamed live and on-demand at [KBEYFM.com](#).*

THE PICAYUNE

KBEY
- THE PICAYUNE -
103.9FM

DAILYTRIB.COM

101fun
trib.com



VICTORY M E D I A

Victory Media Marketing
P.O. Box 10 • 1007 Ave K
Marble Falls, Texas 78654
830.693.7152

Advertising Invoice #2018-104531
Invoice Date: 11/30/2018

Michelle Unger
Lampasas Co Chamber of Commerce
P.O. Box 627
Lampasas, TX 76550

*Pd. ck #
12604*

Account Balance:
\$635.00

Customer #6862

Issue Date	Publication	Ad Size	Tagline	Gross	Net
11/14/2018	The Picayune	1/4, Christmas Lights Guide	Christmas Lights	325.00	325.00

Current Month Total:	\$325.00
-----------------------------	-----------------

Pay online HERE, or mail in your payment on or before the 12/10/2018.

Thank you for your business.

*Sign up for our email newsletter with daily news and updates from DailyTrib.com
or events and things to do on 101HighlandLakes.com.*

KBEY 103.9FM ~ Texas Best Country streamed live and on-demand at KBEYFM.com.

THE PICAYUNE

KBEY
103.9FM

DAILYTRIB.COM

101fun

GrowthZone
 24400 Smiley Rd Suite 4
 Nisswa MN 56468
 Tel (800) 825-9171
 E-Mail accounting@growthzone.com



INVOICE # 78753 PO NUMBER 8/1/2018

BILL TO ADDRESS

Lampasas County Chamber of Commerce
 Molly Lestey *Melissa Unger*
 205 S. U.S. Hwy. 281
 Lampasas, TX 76550

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	CM Pro Package with App	274.00	274.00
1	Processing Fee - Chambermaster	10.00	10.00
	TOTAL		284.00
	SALE TAX		0.00
	CUSTOMER HANDLING		0.00
	TOTAL		284.00
	NET 30 PERCENT DISCOUNT FOR EARLY PAYMENT		(0.00)
	TOTAL DUE BY 2/1/2019		284.00

Thank you for your business!

AMOUNT	PAID	UNPAID	OVERPAID	TOTAL
284.00	284.00	284.00	0.00	852.00

[Submit payment online here](#)

July 20 last

*Aug - 284.⁰⁰
 Sept - 284.⁰⁰
 Oct - 284.⁰⁰*

*pd - 852.⁰⁰
 10-23-18
 Cathy-*

*PDF -
 57
 no link*

LAMPASAS PUBLIC UTILITIES
312 E. 3rd
Lampasas, Texas 76550-2820
(512) 556-3641

SERVICE CODES
EL - Electric
WA - Water
SW - Sewer
GR - Garbage
RF - Refund
TX - Tax
CN - Payment Agreement
SL - Security Light
EMS - Emergency
Ambulance Service
SM - Street Maintenance
AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	8/23/18	9/25/18	10/15/18	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18577	18582	5	32.98
EL	51249	52593	1344	168.50
SW	SEWER			28.57
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			19.31

pd. ck# 12545

10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
321.96	10/15/18	352.23

SERVICE ADDRESS: 205 281 HWY 9



LAMPASAS PUBLIC UTILITIES
312 E. 3rd
Lampasas, Texas 76550-2820
(512) 556-3641

SERVICE CODES
EL - Electric
WA - Water
SW - Sewer
GR - Garbage
RF - Refund
TX - Tax
CN - Payment Agreement
SL - Security Light
EMS - Emergency
Ambulance Service
SM - Street Maintenance
AR - Arrears

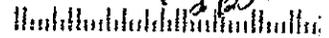
ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	9/25/18	10/29/18	11/15/18	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18582	18590	8	35.68
EL	52593	53325	732	96.91
SW	SEWER			29.89
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			13.41

10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
248.49	11/15/18	272.00

SERVICE ADDRESS: 205 281 HWY 9

pd. check # 12577



LAMPASAS PUBLIC UTILITIES
312 E. 3rd
Lampasas, Texas 76550-2820
(512) 556-3641

SERVICE CODES
EL - Electric
WA - Water
SW - Sewer
GR - Garbage
RF - Refund
TX - Tax
CN - Payment Agreement
SL - Security Light
EMS - Emergency
Ambulance Service
SM - Street Maintenance
AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	10/29/18	11/21/18	12/15/18	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18590	18595	5	34.30
EL	53325	53841	516	72.59
SW	SEWER			29.89
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			11.40

*pd. 12/18
ck# 12587*

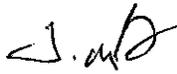
10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
220.78	12/15/18	241.72

SERVICE ADDRESS: 205 281 HWY 9



TENDERED: 220.78 CHECK
APPLIED: 220.78-
CHANGE: 0.00



City Manager

ITEM NO. Workshop-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion of color options and logo for the Nix Elevated Water Storage Tank

Requested By: Gary Cox, Assistant City Manager

Submitted By: Gary Cox, Assistant City Manager

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A.

Attachments: Color Chart

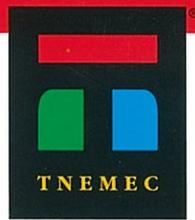
Summary Statement:

On November 28, 2018, Council approved the award of a contract for the rehabilitation of the NIX Elevated Water Storage Tank to CETEX Construction Services. Included in the contract was the painting of the tower and the city name on the tower, as it currently exists. The contractor has submitted the color palette and is requesting the City select a base color for the tower as well as a color for the logo. The contractor recommends the base color as Cloud (57BR) on the attached color chart. This is the most common color used for this purpose per the contractor.

Additionally there is an opportunity to change the name/logo and or fonts if desired. However, the contractor is mobilizing to begin work and any changes would need to be made before materials are acquired. Changes to the name/logo could result in additional costs.

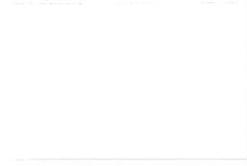
Recommendation:

Discussion Only.

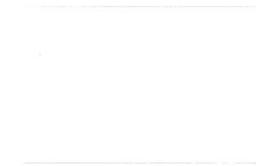


COLOR CARD

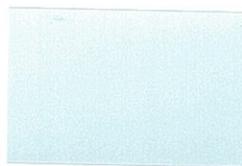
WHITES, BLUES, GRAYS AND ACCENTS



00WH Tnemec White



15BL Tank White



37BL Teardrop



39BL Delft Blue



25BL Fountainbleu



26BL Clear Sky



61BL Blue Ribbon



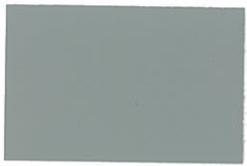
14BL Cadet Blue



31GR Slate Gray



32GR Light Gray
ANSI No. 70



33GR Gray
ANSI No. 61



34GR Deep Space



35GR Black



02SF Lemon Yellow/
Safety Yellow



04SF Tangerine Orange/
Safety Orange



05SF International
Orange



06SF Candy Apple Red/
Safety Red



09SF Spearmint Green/
Safety Green



11SF True Blue/
Safety Blue



14SF Purple Rain/
Safety Purple

NOTE: Colors represented are reproductions of actual standards and will vary in appearance due to product, texture variations, gloss level, application method, applicator and thickness of the applied film. Some light, bright or accent colors may require additional coats or a similarly colored primer for opacity. Your Tnemec representative can offer assistance with suitable primer selections and color matching.

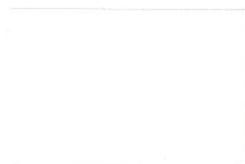


COLOR CARD

BROWNS, YELLOWS, GREENS AND REDS



57BR Cloud



15BR Pale



44BR Beige



01BR Warm Sun



04BR Desert Sands



68BR Twine



06BR Amber Canyon



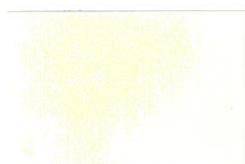
84BR Weathered Bark



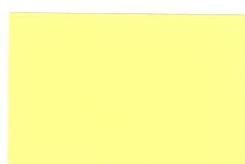
85BR Medium Bronze



86BR Dark Bronze



22YW Barbados



11YW Daffodil



78GN Cumulus



37GN Irish Spring



10GN Aqua Sky



110GN Clover



21GN Fairway



91GN Balsam



07RD Terra Cotta



28RD Monterrey Tile

NOTE: Colors represented are reproductions of actual standards and will vary in appearance due to product, texture variations, gloss level, application method, applicator and thickness of the applied film. Some light, bright or accent colors may require additional coats or a similarly colored primer for opacity. Your Tnemec representative can offer assistance with suitable primer selections and color matching.

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City ManagerITEM NO. 1.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to Close, Abandon, Vacate, and Convey East Deb Lynn from Willis to Rice Street. The road runs through Terence J Roberts property described as 19.556 acres. ABST 419, L.H.W. Johnson, and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres, Hugh Tharp 24.05 acre properties.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: January 30, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: Customer Letter, Pictures, Map, Easement & Ordinance

Summary Statement:

The City received a request from Terence J Roberts who owns the property described as 19.556 acres, ABST 419, L.H.W Johnson; commonly known as 1203 S Willis. Mr. Roberts is asking the City to consider conveying East Deb Lynn from Willis to Rice Street as it affects the ideal footprint of the property for residential construction. A large portion of the land resides in the floodplain. The Street/ROW also is in the floodplain and runs through the reservoir. There is an easement to Lampasas County WCID #1 for the reservoir that was recorded in 1959. Twelve (12) letters were sent to property owners within 200 feet as required, one letter was returned in favor of the request.

Recommendation:

Discussion Only

City of Lampasas
Staff Report- Roberts
City Council

Subject Property	The property is described as a as East Deb Lynn from Willis Street to Rice Street. The road runs through Terence J. Roberts property described as 19.556 acres, ABST 419, L.H.W Johnson, and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres and Hugh Tharp 24.05 acre properties.
Summary	Mr. Terence J Roberts is asking City Council to consider a request to Vacate, Abandon, or close and convey a street, alley and/or public right of way, or a portion thereof for property being described as East Deb Lynn from Willis Street to Rice Street. The road runs through Terence J. Roberts property described as 19.556 acres, ABST 419, L.H.W Johnson
Characteristics	This property is located within Lampasas City Limits. Mr. Roberts is asking to abandon the street as it affects the ideal footprint for the construction of a home. A large portion of the land resides in the floodplain. The Street/ROW also is in the floodplain and runs through the reservoir. Twelve (12) letters were sent to property owners within 200 feet as required, one letter was returned in favor of the request.
Attachments	Customer request, Maps, Easement, Ordinance

Date: January 18, 2019

**NOTICE OF A PUBLIC HEARING ON AN APPLICATION
FOR THE ABANDONMENT, VACATION OR CLOSURE OF A STREET, ALLEY AND/OR PUBLIC RIGHT-
OF-WAY IN THE CITY OF LAMPASAS**

CITY COUNCIL: FEBRUARY 11, 2019- 7:00 p.m.

**HEARING(S) LOCATION: CITY COUNCIL CHAMBERS
405 SOUTH MAIN STREET, LAMPASAS, TEXAS**

A request to Vacate, Abandon or Close and Convey a Street and/or Public Right-of-Way or a portion thereof, for property being described as East Deb Lynn from Willis Street to Rice Street. The road runs through Terence J. Roberts property described as 19.556 acres, ABST 419, L.H.W Johnson and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres and Hugh Tharp 24.05 acre properties.

The City Council will hold a Public Hearing on this request at **7:00 p.m. on Monday, February 11, 2019.** The Public Hearing will be conducted in the City Council Chambers located at 405 South Main Street, Lampasas, Texas, during which time the City Council will receive testimony from the public concerning this request.

All persons interested in the above referenced item and potential actions are invited to attend the Public Hearing and provide their comments at the time and place referenced above. Comments may also be submitted, ***in writing***, to Becky Sims, Assistant City Secretary, no later than noon on the date of the Public Hearing at 312 East Third Street Lampasas, Texas 76550. For additional information, please contact Becky Sims at (512) 556-6831, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify this Notice of Public Hearings/Meetings was posted on the bulletin board of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 28th day of January 2019 at 9:15A



Becky Sims, Assistant City Secretary

ORDINANCE NO. _____

An Ordinance providing for the Close, Abandon, Vacate and Convey a street, alley and/or a public right-of-way, or a portion thereof, for property being described as East Deb Lynn from Willis Street to Rice Street. The road runs through Terence J. Roberts property described as 19.556 acres, ABST 419, L.H.W Johnson, and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres and Hugh Tharp 24.05 acre properties, and the closing of such as a public thoroughfare; authorizing the City Manager to execute a Quit Claim Deed, providing for the terms and conditions of such abandonment, closing and transfer; and, calling a public hearing.

WHEREAS, Terence J Roberts, has requested that the City of Lampasas close, abandon, vacate and convey the street and/or public right-of-way in the town and County of Lampasas, being described as East Deb Lynn from Willis Street to Rice Street. The road runs through Terence J. Roberts property described as 19.556 acres, ABST 419, L.H.W Johnson, and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres and Hugh Tharp 24.05 acre properties, as shown on Exhibit "A," attached hereto, and

WHEREAS, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

WHEREAS, upon considering the request at a public hearing held on February 11, 2019, before the City Council of the City of Lampasas, and upon consideration of additional information pertaining to this request, the City Council now finds that the City and other utilities existing in the area of the street, and/or public right-of-way, will be sufficiently protected.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Part 1: That the street and/or public right-of-way in the town and County of Lampasas, being described as East Deb Lynn from Willis Street to Rice Street. The road runs through Terence J. Roberts property described as 19.556 acres, ABST 419, L.H.W Johnson, and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres and Hugh Tharp 24.05 acre properties is hereby abandoned, vacated and closed insofar as the right or title is concerned.

Part 2: That said street and/or public right-of-way is not needed for public purposes, and it is in the public interest of the City of Lampasas to abandon said described street, and/or public right-of-way.

Part 3: That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land described in PART 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

Part 4: That the City Manager be authorized to convey the closed, abandoned, and vacated portion of the street as described and to execute any and all documents related to the conveyance.

PASSED AND APPROVED on the First Reading, on this the 11TH day of February, 2019

PASSED AND ADOPTED on the Second Reading on this the 25th day of February, 2019

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

*Assistant City Secretary
City of Lampasas
(512) 556-6831*

From: T.J. Roberts <texasrealtor@hotmail.com>
Sent: Friday, January 11, 2019 11:15 AM
To: Becky Sims <bsims@cityoflampasas.com>
Cc: Becky Sims <bsims@cityoflampasas.com>
Subject: Willis St. ROW Abandonment

EXTERNAL email: Exercise caution when opening.

Good Morning Becky,

I would like to request the city to abandon the ROW that runs through my property on Willis st, it is located where Deb Lynn St connects into my acreage. The portion I am requesting for abandonment is where the ROW begins at my property on the West side and ends where the ROW "T's into the other ROW that runs through the reservoir, as shown in my attached survey. Thanks for your assistance on this matter and feel free to contact me with any questions. Thanks - T.J.

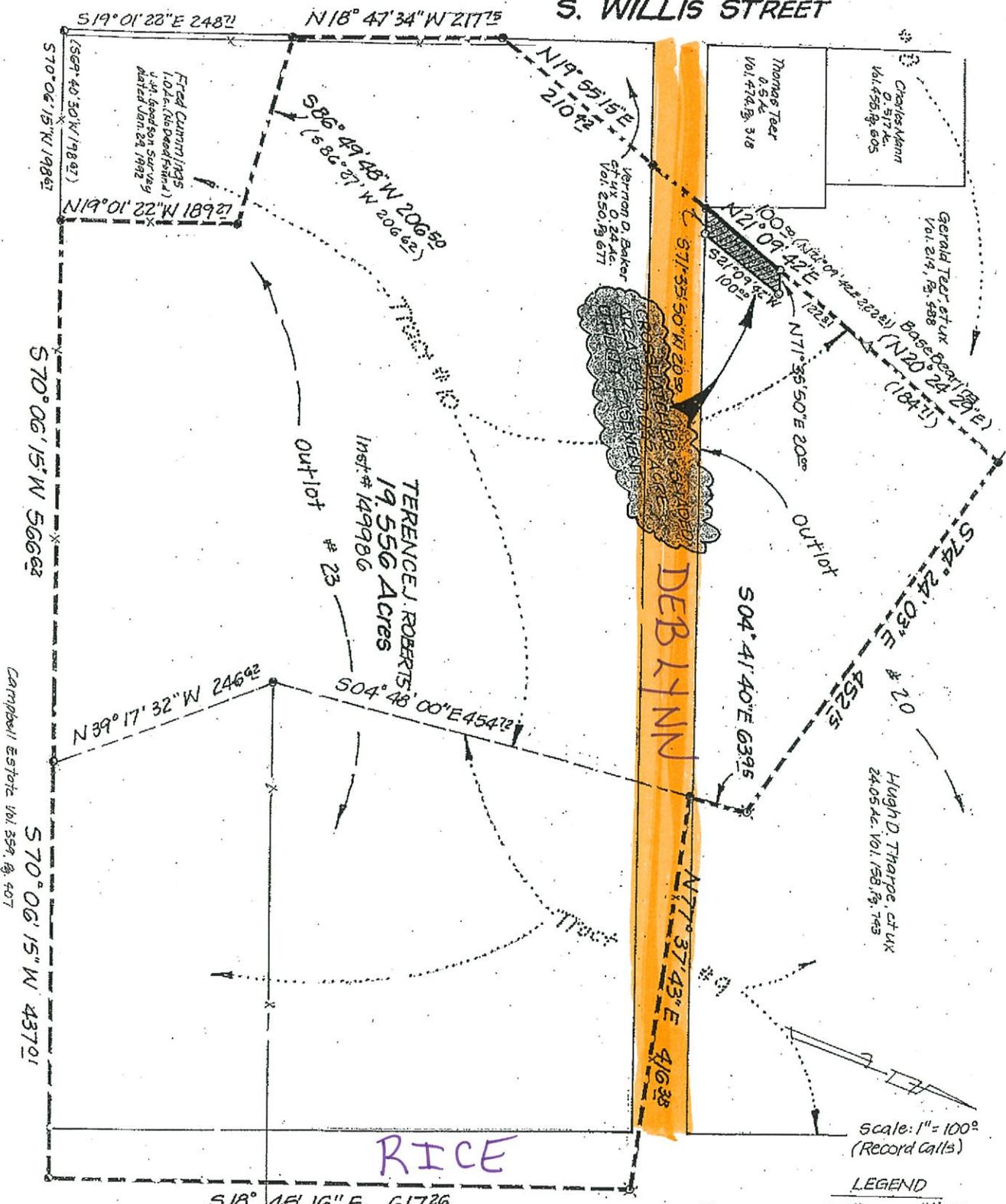
T.J. Roberts

*Jack Smith Team
Donlie McMullin Realty
202 South 1st St.
Copperas Cove, TX 76522
cell-254-392-1044
fax-254-542-1489*

CONFIDENTIALITY NOTICE: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. This information is intended only for the use of the individual to whom this e-mail is addressed. If you are not the intended recipient, or the employee or agent responsible to the intended recipient, you should return this e-mail to the sender immediately and delete this message from your computer. You are hereby notified, if you are not the intended recipient, any disclosure, copying, distribution, or taking of action based on the contents of this message is prohibited. CONFIDENTIALITY NOTICE: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. This information is intended only for the use of the individual to whom this e-mail is addressed. If you are not the intended recipient, or the employee or agent responsible to the intended recipient, you should return this e-mail to the sender immediately and delete this message from your computer. You are hereby notified, if you are not the intended recipient, any disclosure, copying, distribution, or taking of action based on the contents of this message is prohibited.

HARMON & ASSOCIATES
 105 W. Veterans Memorial Blvd.
 Killeen, Texas 76541
 (254) 634-8877

S. WILLIS STREET



Scale: 1" = 100'
 (Record Calls)

- LEGEND
- x- Wire Fence
 - ⊗ Cedar Fence Post Fd.
 - 1/2" Iron Rod Fd.
 - ⊙ 3/8" Iron Rod Fd.
 - △ #60 Spike Fd.
 - 1/2" Iron Rod Set

0.035 ACRE UTILITY EASEMENT, part of the L. H. W. Johnson Survey, Abstract No. 419, Lampasas County, Texas. Bearings are based on the deed recorded in Instrument No. 149986, Official Records of Lampasas County, Texas. SEE ATTACHED LEGAL DESCRIPTION.

STATE OF TEXAS * KNOW ALL MEN BY THESE PRESENTS, that I, BRUCE M. HARMON, Registered Professional Land Surveyor, do hereby certify that I did cause to be surveyed on the ground the tract shown hereon. This document is not valid without an original signature.

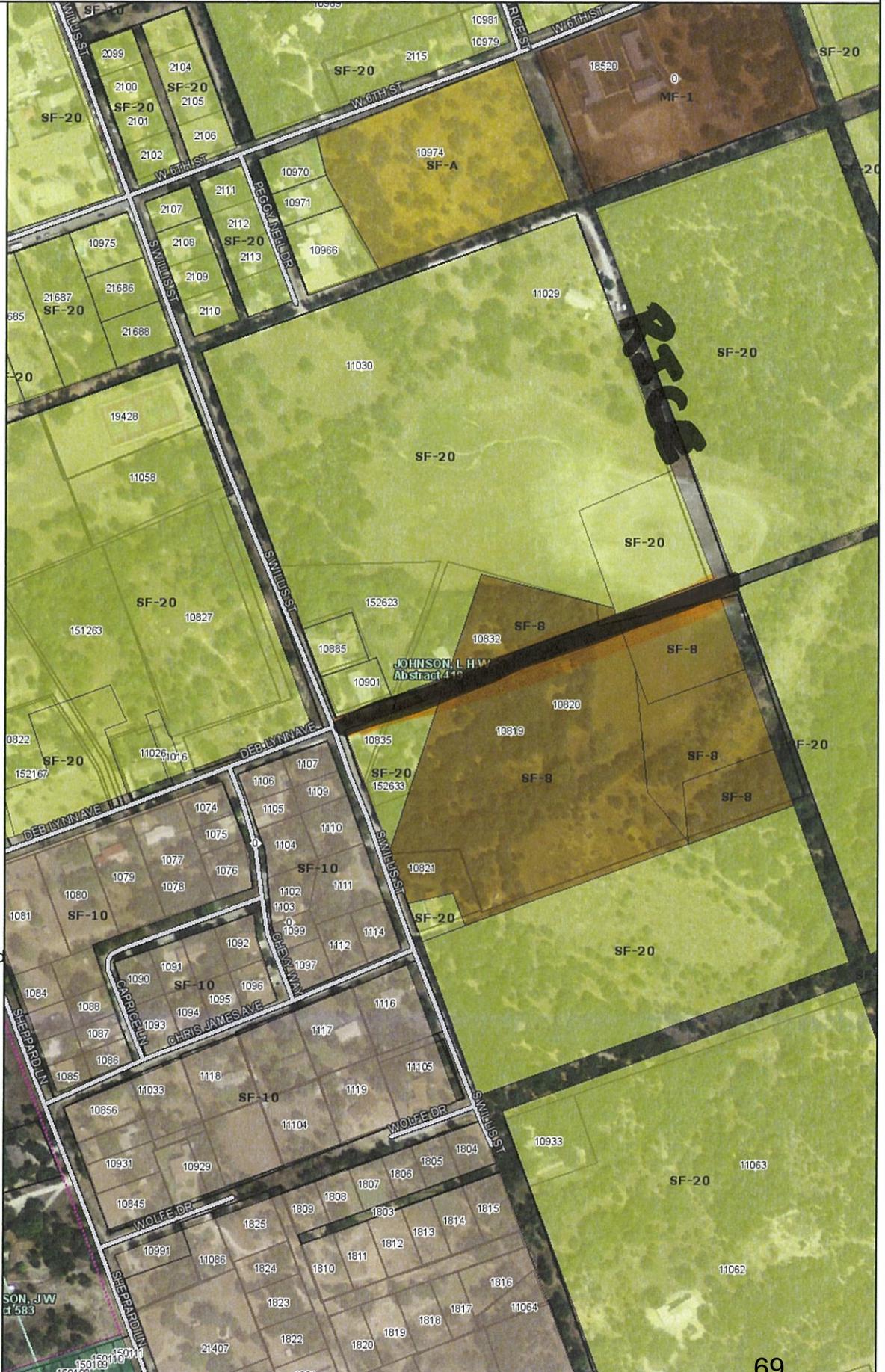


IN WITNESS THEREOF, my hand and seal this the 8th day of January, 2014.

B. M. Harmon
 Bruce M. Harmon
 Registered Professional Land Surveyor, No. 4482
 ©Copyright

Dorothy E. Campbell Estate
 Vol. 359, Pg. 407

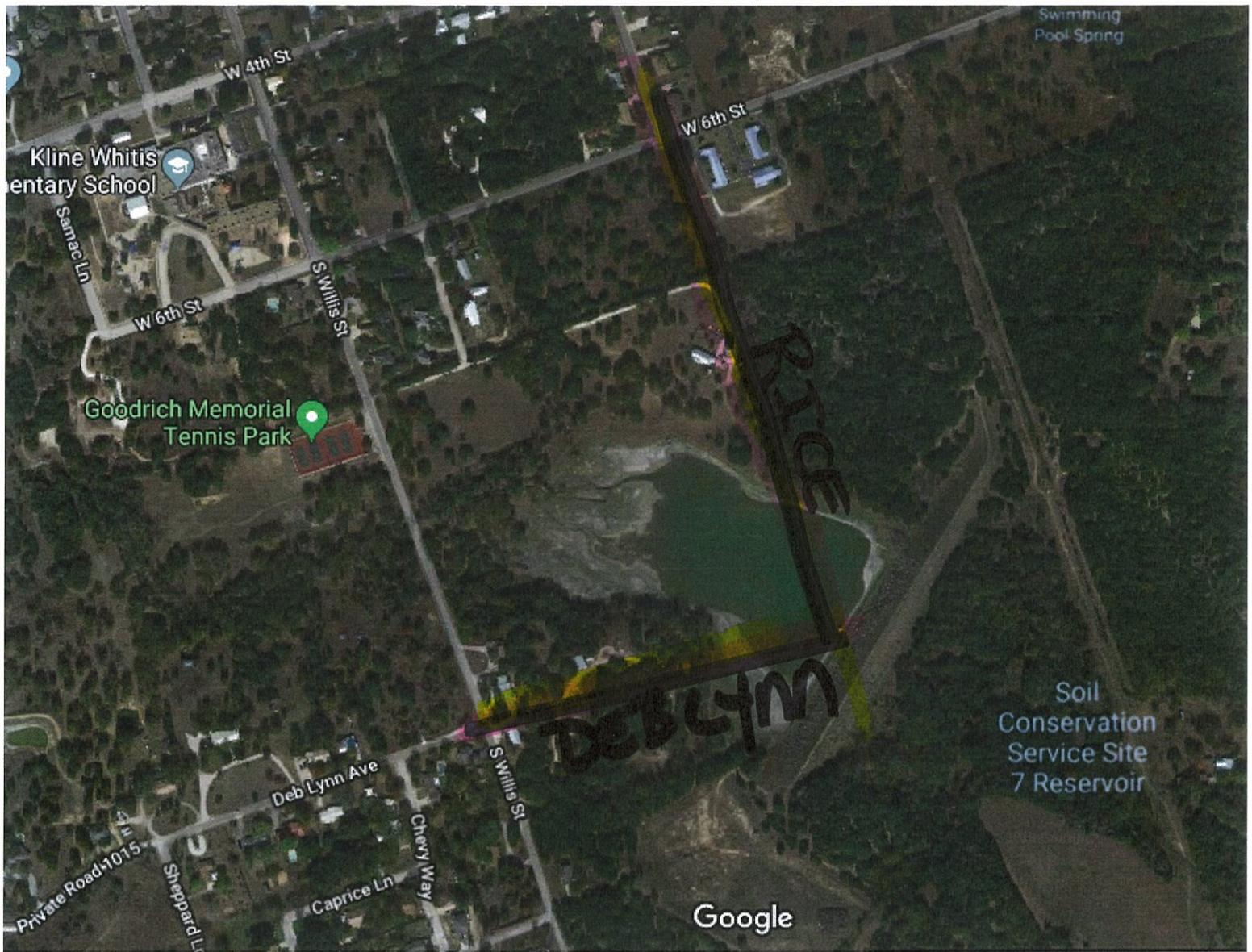
Map



Data displayed were gathered by the City of Lampasas for municipal purposes. No guarantee is made regarding suitability for any other use or purpose.



01/15/19 10:43



Lela Shepherd Easement To Lampasas County WCID #1

This indenture made this 16th day of July 1958 by and between Lela Shepherd, a widow resident of the County of Lampasas, State of Texas hereinafter referred to as the first party and Lampasas County WCID #1 of Lampasas, hereinafter referred to as the second party.

WITNESSETH THAT:

Whereas The Secretary of Agriculture, United States Department of Agriculture, has been authorized by the Congress to carry out a program of assistance to local agencies and organizations in planning and installing works and measures for watershed protection, flood prevention and agricultural phases of the conservation, development, utilization and disposal of water, and

Whereas, the second party is cooperating in said program in the Sulphur Creek watershed, State of Texas, in connection with which the second party desires to secure certain rights in, over and upon the hereinafter described land of the first party:

Therefore for and in consideration of the benefits accruing to the first party from the installation of said program and other good and valuable considerations, the receipt whereof is hereby acknowledged, the first party does hereby grant and convey unto the second party an easement in, over and upon the following described land situated in the County of Lampasas, State of Texas to wit: Sixty eight acres more or less out of the L.H. Johnson survey and the C.K. Reese survey abstract nos 419 and 381 respectively.

1. The second party shall have the right, privilege and authority to use the said land for the installation, operation, maintenance and inspection of the following described works and measures and for the storage of waters that may be impounded by any dam or other reservoir structure described below: One Floodwater retarding structure including damsite, spillways and detention pool to be located on the waters of Hopson Branch at the 1084.5' (detention pool) mean sea level.

2. The second party shall be responsible for operating, maintaining, and keeping in good repair the works and measures herein described. The second party shall control the water level in the sediment storage pool until adequate vegetation is established on the structure and as necessary for the maintenance and repair of the structure.

3. The first party reserves the right to use said land or any part thereof at any time and for any purpose except as provided in paragraph 4 below provided such use does not damage the structure or interfere with the full enjoyment by the second party of the easement herein conveyed.

4. The second party shall have the right to construct fences and gates around the structures, and such fences and gates shall not be changed in any way except by the consent of the second party. No livestock, shall be allowed within such fences except by written consent of the second party.

5. This easement shall include the right of ingress and egress at any time over and upon said land and any adjoining land owned by the first party.

114
84

6. This easement shall include all easements, rights of way, rights, privileges and appurtenances, in or to said land that may be necessary, useful or convenient for the full enjoyment of the easement herein conveyed.

7. The first party hereby warrants the title to said land, however, the easement herein conveyed shall be subject to any easements, rights of way, or mineral reservations or rights now outstanding in third persons. This easement shall not pass, nor shall same be construed to pass, to the second party any fee simple interest or title to the above described lands.

8. In the event the easement described herein is abandoned, the rights, privileges, and authority granted hereunder to the second party shall cease and determine.

9. Special Provisions: (a) Party of the second part agrees that the permanent pool fence line (the Frazier-Shepherd fence line) will be reconstructed after completion of site into permanent pool area in such a manner that it will not "float out" and (b) the north fence line between Shepherd and McLean will be constructed in such manner that it will not "float out" by use of anchor posts and other such materials as may be necessary to insure a permanent type fence.

10. This easement shall be out of a rectangular block of land out of the NEW corner of grantor's land consisting of 100 acres more or less.

11. Grantors expressly reserves hunting and fishing rights in on or around the structure or any appurtenances connected therewith on the property herein conveyed.

In witness whereof, the parties hereto have hereunto subscribed their names and affixed their seals as of the day and year first above written.

Signature of first party
Mrs Lela Shepherd

Signature of Second Party
Lampasa County Water Control & Improvement Dist. #1
By: Casbeer Snell, President
Attest: D. L. Lively, Secretary

THE STATE OF TEXAS &
COUNTY OF LAMPASAS & Before me the undersigned authority on this day personally appeared Casbeer Snell, President and D. L. Lively secretary of the Lampasa County Water Control and Improvement District Number one, known to me to be the persons and officers whose names are subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said Lampasa County Water Control and Improvement District, a body politic and that they executed the same as the act of the said body for the purposes and considerations therein expressed and in the capacity therein stated.

Given under my hand and seal of office this 16th day of July 1958.

Alda May Edens notary public
Lampasa County Texas

(Seal)
THE STATE OF TEXAS
COUNTY OF LAMPASAS & Before me the undersigned a notary public in and for said County and State on this day personally appeared Mrs Lela Shepherd, a widow, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and considerations

che
A. J
(Se
Fil
Rec

therein expressed.

Given under my hand and seal of office this the 16th day of July

A. D. 1958.

John F. Higgins, County Judge in and for
Lampasas County Texas

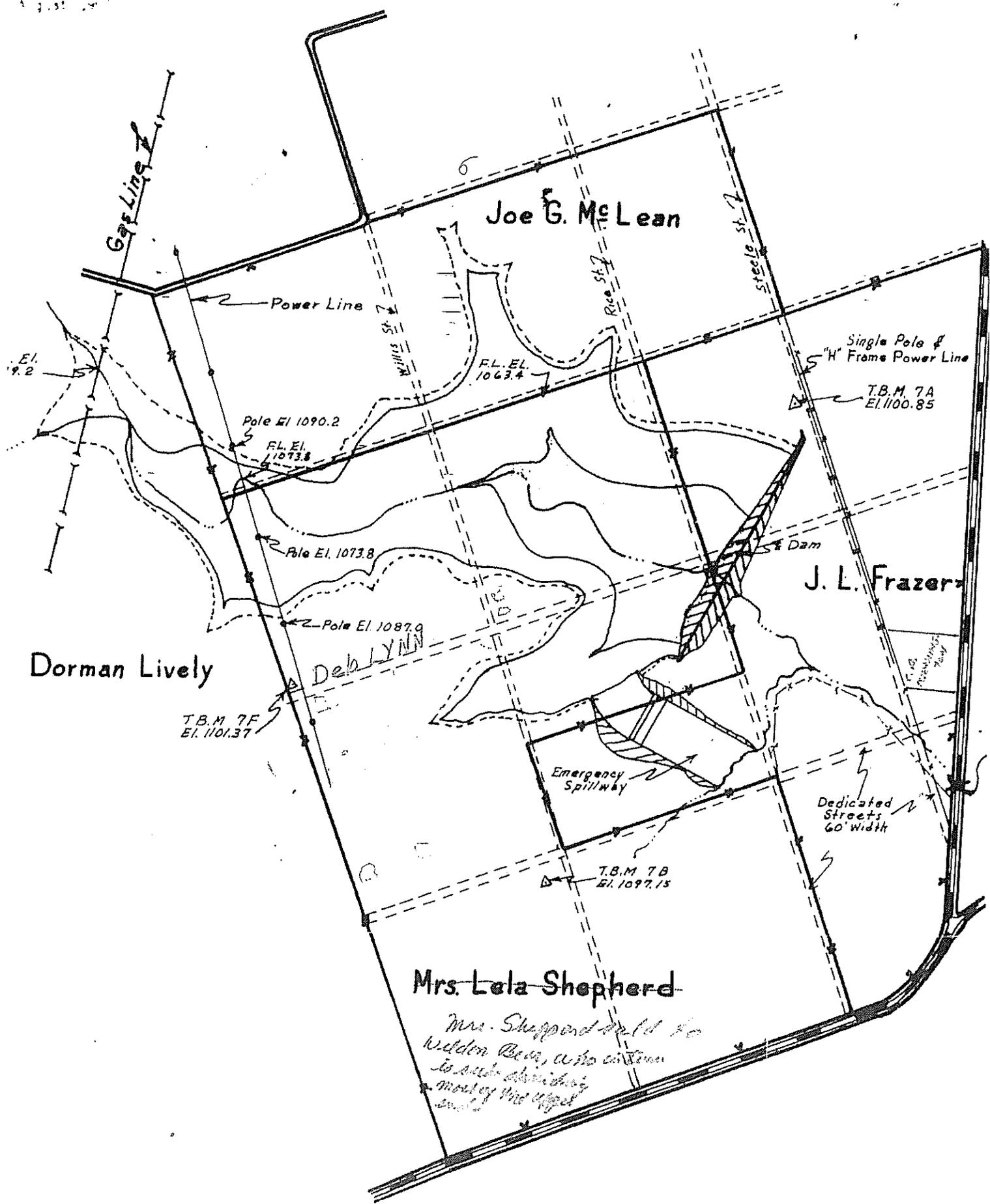
(Seal)

Filed 25 June 1959 at 2 PM

Recorded 26 June 1959 at 10 AM

H. C. Perry, County Clerk

By *H. Higgins* deputy



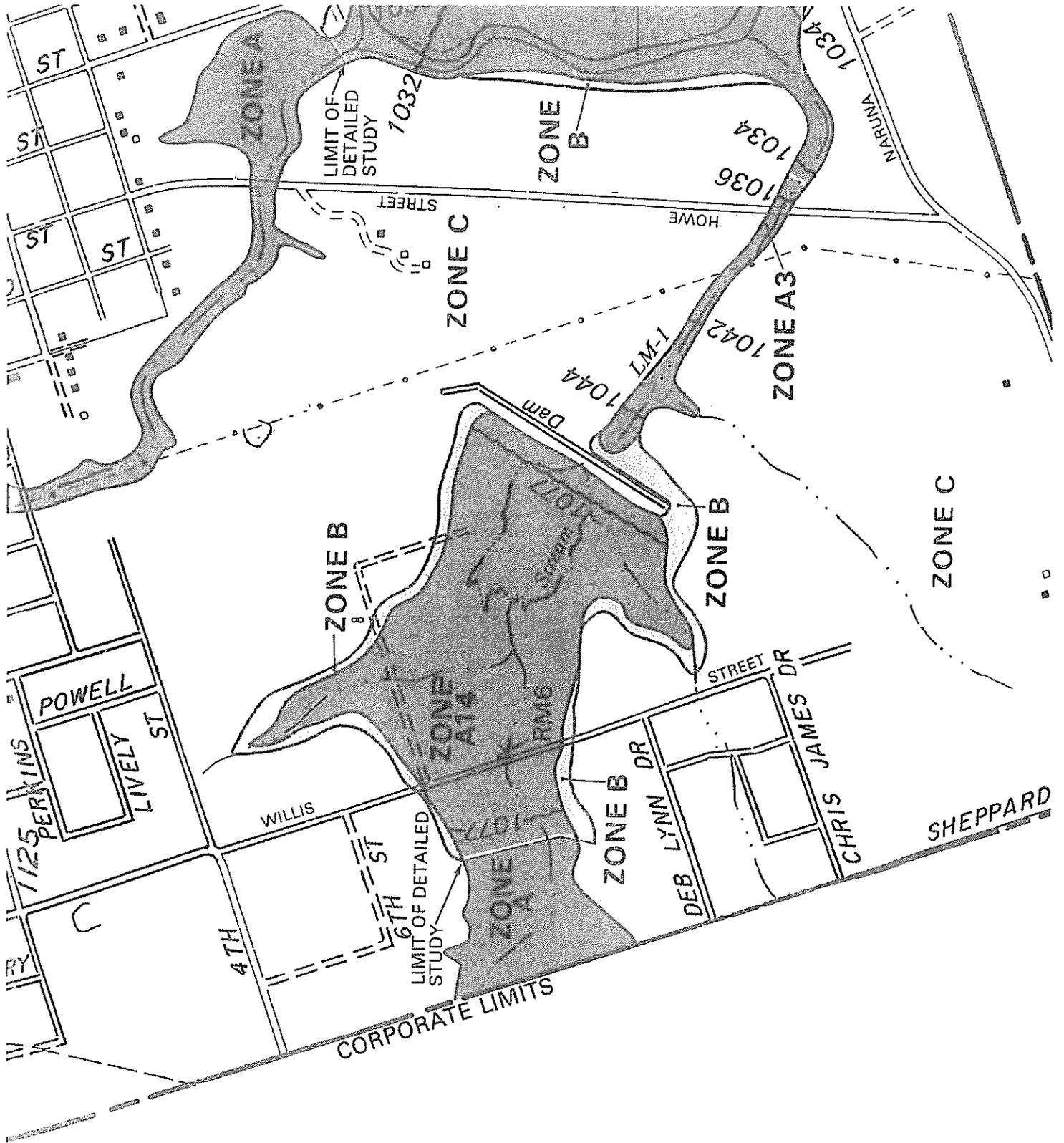
Joe G. McLean

J. L. Frazer

Mrs. Lela Shepherd

*Mrs. Shepherd sold to
Weldon Rees, who intends
to subdivide
most of the upper
end.*

Dorman Lively



WRITTEN COMMENTS FOR AN ABANDONMENT REQUEST

(Roberts- Deb Lynn)

I own 1203 S. Willis, [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

(You are welcome to attend, even if you indicate on this form that you do not plan to do so)

As a property owner who may be effected by the requested change, I want the Board to know that I, (protest) or (approve) the requested abandonment that the Applicant has asked the Council to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Council to consider in the spaces below.

My support/objection to the request is because:

- (1) Due to the existence of the reservoir, I believe the city has no effective use for the Right-of-Way easement and
- (2) abandoning it would benefit all of the adjoining land owners.
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed [Signature] Date 1/29, 2019

Written Form Received by City Staff on: 2-4-19, 20 by BSMS.

S E R V I C E O R D E R

JOB DATE: 1/30/2019 5:27 PM
 JOB CODE: SPOTW-SPOT WATER/SEWER LINES
 GROUP: WWW
 STAFF: PLUMBERS

SERVICE ORDER #: 314908
 JOB ACTION: MISC
 ISSUED BY: bsims
 REQUESTED BY: ROBERTS, ASPEN & TER
 PO BOX 1657

LOCATION: 1203 WILLIS S
 ACCT NO#: 09-2811-00 ROBERTS, ASPEN & TERENCE

SERVICE	ACTION	NEW STATE	CURRENT METER #	LAST READ	READING	NEW METER #	SET READING
---------	--------	-----------	-----------------	-----------	---------	-------------	-------------

ORDER NOTES: LOCATE ALL UTILITIES ON DEB LYNN FROM WILLIS TO RICE- MR ROBERTS IS WANTING TO ABANDON THIS PORTION OF DEB LYNN

COMPLETION NOTES: THERE IS NO KNOWN UTILITIES GOING EAST ON DEB LYNN FROM WILLIS. WATER & SEWER HAVE BEEN MARKED ON WILLIS NEAR DEB LYNN INTERSECTION.

MATERIAL USED:

EQUIPMENT USED:

FOLLOW UP ACTION REQ: NONE

COMPLETION DATE: 1-31-2019

CALL IN TIME: _____

WORKED BY: 56

TIME RECEIVED CALL: _____

INCHARGE PERSON: 56

JOB START TIME: 1 HR.

JOB COMPLETION TIME: _____

APPROVED BY: _____

APPLICANT SIGNATURE: _____

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City ManagerITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to consider approval, denial, or approval with modification(s) the rezone of 2.18 acres from Retail "R" to Central Business District "CBD", Lampasas County, Lampasas, Texas. The property is described as Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S. Liveoak, Lampasas, Texas.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: Application, Property Description, Letters, Maps and Ordinance

Summary Statement:

The 2.18 acres is zoned Retail "R". Mr. Hardin has plans on developing this property and Central Business District Zoning allows more flexibility and compliments the Historic Downtown; which encourages development and redevelopment. The standards for parking requirements, building set-backs and building heights are similar to existing developments in the central area. The area surrounding the property is Retail "R", Central Business District, Single Family Residential-6 "SF-6" and Light Industrial "LI". Thirty two (32) letters were sent to property owners within a 200 foot radius. Five (5) letters were returned, four (4) approving the request and one (1) protesting

This item was heard before the Planning & Zoning Commission on February 7, 2019. The Commission recommended approval of this rezone with a unanimous vote. (Baltrun Absent)

Recommendation:

Discussion Only



ZONING APPLICATION

ANTICIPATED MEETING DATES: P&Z: 2-7-19 City Council: 2-11-19
DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNER (required): _____

Application Type:

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and procedures
- Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: BLOCK 10, OLD TOWN LAMPASAS + VACATED ROW

Physical Location of Property: 501 E 2ND STREET, LAMPASAS, TX

[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate metes and bounds description): 2.18 ACRES SEE ATTACHED

[Survey Abstract No. and Tracts; or platted Subdivision Name with Lots Block]

Acreage: 2.18 AC Existing Zoning: RETAIL Proposed Zoning: CBD

Applicant / Owner's Name: HARDIN INTERESTS, INC., A TEXAS CORPORATION

Contact Person: RICHARD HARDIN Title: PRESIDENT

Company Name: HARDIN INTERESTS

Street/Mailing Address: PO BOX 5628 City: AUSTIN State: TX Zip: 78763-5628

Phone: 512.322.9292 Fax: _____ Email Address: RICHARD.HARDIN@INTERESTS.COM

Engineer / Representative's Name: N/A

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email Address: _____

Nature of Request/Proposed Use of the Property: PROPOSED RESTAURANT, RETAIL, STORAGE, AND/OR MICRO BREWERY OR BREW PUB.

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)

All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.

All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the development application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Planner, Engineer, Attorney, etc.) incurred for City review of this project.

Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: [Signature] Title: PRESIDENT, HARDIN INTERESTS Date: 12-17-18

Office Use Only: Date Rec'd _____ Fees Paid: \$ _____ Check #: _____ Accepted By: _____

HARDIN INTERESTS

P. O. Box 5628
Austin, Texas 78763-5628

Telephone (512) 322-9292
Telefax (512) 322-9128

December 14, 2018

Mr. Finley deGraffenried
City Manager - City of Lampasas
312 E. Third Street
Lampasas, TX 76550-2820

Re: Application for Zoning Change to CBD - Block 10, Old Town, and vacated ROWs

Dear Mr. deGraffenried,

Hardin Interests, Inc. ("HI") is owner of a property situated at 501 E. Second Street, Lampasas, Texas ("*Depot Property*").

This property includes the historic Santa Fe railroad depot building, the iconic red brick structure that was constructed in 1904, which is designated as a State of Texas historic landmark. HI hopes to develop portions of the land surrounding the depot building, in a manner that is sympathetic to the scale, design, materials, setbacks, and style of the depot building.

To that end HI has a draft concept design it is considering. Renderings and site plans of that concept design have been made available to you and through you to your staff ("*Concept Design*"). HI is reviewing your letter of December 6, 2018 ("*Dec 6 Letter*") which gives useful input and discusses issues related to HI's design approach. HI is in the process of reviewing this input with architect Lee Alexander.

In reviewing the *Dec 6 Letter*, it appears clear that in order for HI to pursue the *Concept Design*, or a similar or alternative design approach, two issues need to first be addressed.

The first in sequence would be for HI to request the City of Lampasas abandon and quitclaim deed a very narrow (4" wide) strip of land out of the E. Second Street ROW along the southern boundary of Lot 3, of Block 10 of Old Town. That abandonment and quit claim deed request is being delivered simultaneously hereto. The deeded strip would need to be likewise designated and/or approved as CBD zoning.

Secondly, a zoning change from Retail to CBD for a portion of the *Depot Property*, namely Lots 1, 2, 3, 4, 5, 6 7, along with a fractional lot, and the abandoned portions of First Street, Pecan Street, and the alley in Block 10, of Old Town of Lampasas, Cabinet "1", Slide 33, of the Lampasas County Public Records, is advisable and needed. Likewise, the above-mentioned 4" strip of land within the Second Street ROW, upon which the historic depot building encroaches would need to be designated CBD, should the City be agreeable to a conveyance of this strip to HI.

A survey dated August 22, 2003 prepared and signed by Lynn R. Savory of Interstate Surveying, Inc. on August 22, 2002 ("*Survey*"), enclosed herewith shows the entire *Depot*

Property. That portion of the *Depot Property* and the ROW strip for which CBD zoning is requested are outlined in yellow marker on the Survey.

Accordingly, HI encloses and submits for consideration a Zoning Application requesting a zoning change from Retail zoning to CBD zoning for Lots 1, 2, 3, 4, 5, 6 7, along with a fractional lot, and the abandoned portions of First Street, Pecan Street, and the alley in Block 10, of Old Town of Lampasas, Cabinet "1", Slide 33, of the Lampasas County Public Records, owned by HI, as indicated outlined in yellow on the attached *Survey*.

A favorable recommendation by City Staff, and consideration City Planning and Zoning Commission, and City Council of Lampasas is respectfully requested.

Sincerely,



Richard G. Hardin, president Hardin Interests, Inc.

Enclosure (2):

1. Zoning Application
2. Survey
3. A Conceptual Rendering of a potential development

Cc: Lee Alexander

Cc: Mandy Walsh

LAMPASAS INDEPENDENT SCHOOL DISTRICT VOL. 29, PG. 300 3.0 ACRES

NORTH AVENUE (60' R.O.W.)

City of Lampasas Deed of Exchange Vol. 325, Pg. 455 0.82 Ac. (N71°00'00"E 131.07')

CITY OF LAMPASAS VOL. 304, PG. 043 18.80 ACRES

GAVIN R. GARRETT VOL. 323, PG. 704 PARCEL I - 3.92 ACRES

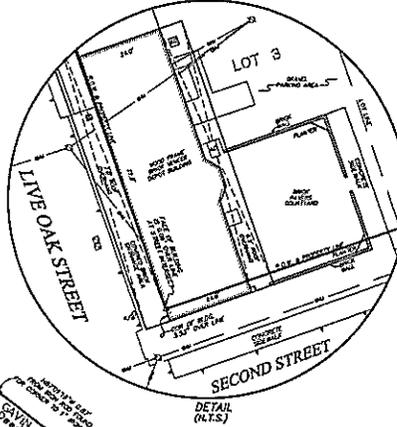
3.012 ACRES

PLAT OF SURVEY FOR: MRS. GAVIN GARRETT

JOHN BURLESON SURVEY NO. 42 ABSTRACT NO. 13129

FIRST STREET (60' R.O.W.)

LIVE OAK STREET (60' R.O.W.)

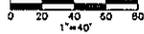


DETAIL (L.T.S.)

CITY OF LAMPASAS VOL. 304, PG. 043 18.80 ACRES

LEGEND

- 1/2" IRON ROD FOUND
- 5/8" IRON ROD FOUND
- 1/2" IRON ROD SET W/ CAP (INTERSTATE SURVEYING)
- 1/2" IRON ROD FOUND (WOODSON-1960)
- 1/2" IRON ROD FOUND W/ CAP (WOODSON-1960)
- 1/2" IRON ROD FOUND W/ CAP (RFS-2003)
- 1/2" IRON ROD FOUND W/ CAP (RFS-2003)
- ▲ CALCULATED POINT (UNLESS OTHERWISE NOTED)
- (XXX) RECORD INFORMATION
- L.C.D.R. LAMPASAS COUNTY DEED RECORDS
- L.C.P.R. LAMPASAS COUNTY PLAT RECORDS
- P.U.E. PUBLIC UTILITY EASEMENT
- D.E. DRAINAGE EASEMENT
- B.L. BUILDING SETBACK LINE
- P.O.B. POINT OF BEGINNING
- POWER POLE
- WATER VALVE
- WATER METER
- FRIE HYDRANT
- GAS METER
- BURIED CABLE SIGN
- CLEAN-OUT
- OVER HEAD UTILITY LINE
- EDGE OF ASPHALT PAVEMENT



NOTE: THE BOUNDARIES SHOWN HEREON ARE BASED ON THE EAST LINE OF LIVE OAK STREET, BEING THE WEST LINE OF THE 3.012 ACRE TRACT SHOWN AS FOUND, MONUMENTED AND SHOWN HEREON.

NOTE: ONLY THOSE COPIES WHICH BEAR AN ORIGINAL INK IMPRESSION SEAL OR EMBOSSED SEAL WILL BE CONSIDERED A "VALID" COPY. INTERSTATE SURVEYING WILL NOT BE RESPONSIBLE FOR THE CONTENT OF ANYTHING OTHER THAN A VALID COPY OF THIS SURVEY.

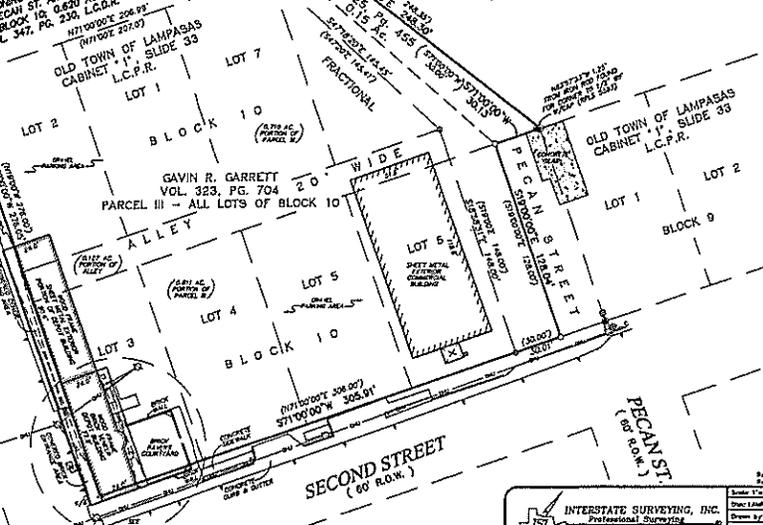
NOTE: A FIELDNOTE DESCRIPTION HAS BEEN PREPARED IN CONNECTION WITH THIS SURVEY. IT IS LOCATED AS TO FILE NO. 19-13129-000.

THE UNDERSIGNED DOES HEREBY CERTIFY THAT THIS SURVEY WAS MADE BY THE GROUND OF THE PROPERTY SHOWN HEREON AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Lynn R. Savory AUGUST 22, 2002

LYNN R. SAVORY REGISTERED PROFESSIONAL LAND SURVEYOR STATE OF TEXAS - NO. 4595

AUGUST 7, 2002 DATE OF SURVEY



INTERSTATE SURVEYING, INC. Professional Surveying & Mapping Services	408 South Walters Ave. (Rt. 1) 76750-0005 Lampasas, Texas 76750 FAX 504-5282	Revision Data Date: 10/02 Drawn by: L.R.S. Checked by: L.R.S. Project No.: 1788-0201	SHEET 1 OF 1
----------------------------------------------------------------------	------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------	---------------------------

LEGAL DESCRIPTION FOR ZONING APPLICATION

Owner: Hardin Interests, Inc., a Texas corporation
Owner Address: PO Box 5628, Austin, TX 78763-5628
Property Address: 501 East 2nd Street, Lampasas, Texas 76550
LCAD: 2129 (*depot building*), & 2167 (*land & metal building*)
Legal Description: Lots One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), and a fractional lot lying in the northeast corner of Block Ten (10), Old Town of Lampasas, Texas; and, that closed portion of First Street, Pecan Street, and the alley in Block 10, Old Town of Lampasas, Texas.

SEE SURVEY

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM RETAIL “R” OF PROPERTY DESCRIBED AS 2.18 ACRES, BLOCK 10, OLD TOWN LAMPASAS, LOTS 1-7 AND THE CLOSED PORTION OF FIRST STREET, PECAN STREET AND THE ALLEY IN BLOCK 10, COMMONLY KNOWN AS 208 S LIVEOAK, LAMPASAS, TEXAS TO CENTRAL BUSINESS DISTRICT ‘CBD’ LAMPASAS TEXAS, LAMPASAS COUNTY DETAILING RESTRICTIONS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Mr. Richard Hardin, Hardin Interests, Inc. A Texas Corporation is asking the City of Lampasas Planning and Zoning Commission and City Council to the rezone 2.18 acres from Retail “R” to Central Business District “CBD”, Lampasas County, Lampasas, Texas. The property is described as Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S Liveoak, Lampasas, Texas.

WHEREAS, pursuant to Section 10.4 of the City’s Zoning Ordinance, notice of the request to rezone property was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on February 7, 2019 by the Planning & Zoning Commission regarding the request for a rezone by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on February 11, 2019, by the City Council regarding the request for a rezone by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to rezone the property from Retail “R” to Central Business District “CBD”

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the rezone requested by Mr. Richard Hardin, Hardin Interests, Inc. A Texas Corporation for property described as 2.18 acres, Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S Liveoak, Lampasas, Texas. Lampasas County and as shown in the attached exhibit, is hereby approved.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED THE FIRST READING ON THIS 11th DAY OF FEBRUARY, 2019

PASSED AND ADOPTED ON THE SECOND READING ON THE 25TH DAY of FEBRUARY, 2019

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]



**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Hardin Interests Rezone Request)**

I own 407 E. FIRST ST., [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

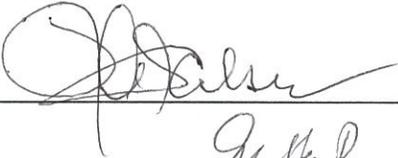
As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) THE TRAFFIC SITUATION
- (2) NOISE
- (3) MOST IMPORTANT ISSUE, WHAT KIND OF BUSINESS IS BEING PROPOSED.

(Further information may be written on back of this sheet, if additional space is needed.)

Signed  Date 1-23-, 2019
Jutta R. Sulz 1-23- 2019

Written Form Received by City Staff on: 1-23-19, 20 by BSM.

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Hardin Interests Rezone Request)

I own 413 E 3rd Street, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

(1) _____

(2) _____

(3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Gene B. Crenshaw Date 1/10/19, 2019

By: [Signature] 1-10-19

Written Form Received by City Staff on: _____, 20____ by _____.

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Hardin Interests Rezone Request)**

I own 511 E. 3rd St, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

(1) I support Mr. Hardin in any effort to upgrade or promote Central Business district of Lampasas TX

(2) _____

(3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed  Date 1/14/19, 2019

Written Form Received by City Staff on: January 14, 2019 by Vicki Towle.

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Hardin Interests Rezone Request)**

I own 415 E 3rd, [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

(1) _____

(2) _____

(3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Todd Brugg Date Jan 17, 2019

Written Form Received by City Staff on: 1/17, 2019 by dymara.

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Hardin Interests Rezone Request)

I own 410 E 3rd St., [address] in Lampasas, Texas.

At this time, I _____ (do) or (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, _____ (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

(1) _____

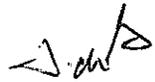
(2) _____

(3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Cary Monroe Date 17 JAN, 20 19

Written Form Received by City Staff on: 1-17-19, 20____ by BJM.



City Manager

ITEM NO. 1.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public Hearing to discuss a request to Close, Abandon, Vacate, and Convey the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: January 30, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: Customer Letter, Pictures, Map & Ordinance

Summary Statement:

The City received a request from Richard Hardin, Hardin Interests, Inc. who owns the property located at Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S Liveoak, Lampasas, Texas. Mr. Hardin is asking the City to consider conveying the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas. During a recent review of the survey it was found that the historic Depot structure and its brick patio wall encroaches onto the Right of Way. Thirty two (32) letters were sent to customers within a 200' radius as required, we received 5 letters in favor of the request.

Recommendation:

Discussion Only

NOTICE OF PUBLIC HEARINGS

HEARING DATES/TIMES:

PLANNING AND ZONING COMMISSION: February 7, 2019 - 6:00 P.M.

CITY COUNCIL: February 11, 2019 - 7:00 P.M.

HEARING(S) LOCATION: CITY COUNCIL CHAMBERS
405 SOUTH MAIN STREET, LAMPASAS, TEXAS

Item 1: Mr. Richard Hardin, Hardin Interests, Inc. A Texas Corporation is asking the City of Lampasas Planning and Zoning Commission and City Council to consider approval, denial, or approval with modification(s) the rezone of 2.18 acres from Retail "R" to Central Business District "CBD", Lampasas County, Lampasas, Texas. The property is described as Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S Liveoak, Lampasas, Texas.

The purpose of the public hearing noted herein is to allow members of the public to voice their views to the Planning and Zoning Commission and City Council. The public hearing will be held on February 7, 2019 at 6:00 P.M. in the City Council Chambers located at 405 South Main Street, Lampasas, Texas, before a recommendation is made to the City Council on the item listed above.

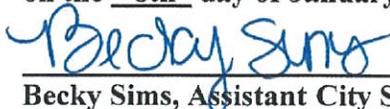
The City Council will hold a public hearing on the above-referenced item on February 11, 2019 at 7:00 P.M. in the City Council Chambers located at 405 South Main Street, Lampasas, Texas.

Item 2: Mr. Richard Hardin, Hardin Interests, Inc. is asking City Council to Close, Abandon, Vacate and Convey the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas.

The City Council will hold a public hearing on the above-referenced item on February 11, 2019 at 7:00 P.M. in the City Council Chambers located at 405 South Main Street, Lampasas, Texas.

All persons interested in the above referenced items and potential actions are invited to attend the public hearings and to provide their comments at the times and places referenced above. Comments may also be submitted *in writing* to the Assistant City Secretary's office, no later than 12 Noon on the date of either public hearing referenced in this public notice, at the following address: 312 East Third Street, Lampasas, Texas 76550. For additional information, please contact Becky Sims, Assistant City Secretary at (512) 556-6831 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify this Notice of Public Hearings/Meetings was posted on the bulletin board of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 8th day of January 2019 at 1:20pm



Becky Sims, Assistant City Secretary

HARDIN INTERESTS

P. O. Box 5628
Austin, Texas 78763-5628

Telephone (512) 322-9292
Telefax (512) 322-9128

December 31, 2018

Mr. Finley deGraffenried
City Manager - City of Lampasas
312 E. Third Street
Lampasas, TX 76550-2820

Re: Revised Request to Vacate a Portion of Right of Way – Lot 3, Block 10, Old Town.

Dear Mr. deGraffenried,

Hardin Interests, Inc. ("HI") is owner of a property situated at 501 E. Second Street, Lampasas, Texas ("Depot Property").

The Depot Property is home to the historic Santa Fe Railroad Depot building, the iconic red brick structure that was constructed in 1904, which was designated as a State of Texas historic landmark in 1966. HI performed extensive restoration on this venerable structure a decade ago in year 2008. Judging from the quality and care of original construction, this structure should easily withstand passage of another century.

A survey dated August 22, 2003 prepared and signed by Lynn R. Savory of Interstate Surveying, Inc. on August 22, 2002, (*copy attached hereto*) indicates the historic Depot structure and its brick patio wall encroaches 3.53' (feet) (*mistakenly indicated as 3.53"*) into the right of way of Second Street, along a portion (*most of the southern boundary*) of Lot 3, Block 10, of Old Town of Lampasas.

Given the historic status and nature of construction, the modification or removal of these historic improvements is not possible; neither would structural relocations benefit the public.

Accordingly, HI respectfully hereby requests that the City of Lampasas, Quit Claim Deed unto HI, a strip of land, **4 feet in width**, from the northern edge of E. Second Street right of way that abuts Lot 3, which 4-foot strip of land runs along and adjoins the entire southern boundary of Lot 3, Block 10, of Old Town of Lampasas, Cabinet "1", Slide 33, of the Lampasas County Public Records.

The favorable consideration by the City of Lampasas is respectfully requested.

Sincerely,



Richard G. Hardin, president Hardin Interests, Inc.

Enclosure (1): A survey plat dated August 22, 2003 prepared and signed by Lynn R. Savory of Interstate Surveying, Inc.

ORDINANCE NO. _____

An Ordinance providing for the Close, Abandon, Vacate and Convey the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas, and the closing of such as a public thoroughfare; authorizing the City Manager to execute a Quit Claim Deed, providing for the terms and conditions of such abandonment, closing and transfer; and, calling a public hearing.

WHEREAS, Richard Hardin, has requested that the City of Lampasas close, abandon, vacate and convey the street and/or public right-of-way in the Lampasas, Texas, Lampasas County, being the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas, as shown on Exhibit "A," attached hereto, and

WHEREAS, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

WHEREAS, upon considering the request at a public hearing held on **February 11, 2019**, before the City Council of the City of Lampasas, and upon consideration of additional information pertaining to this request, the City Council now finds that the City and other utilities existing in the area of the street, and/or public right-of-way, will be sufficiently protected.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Part 1: That the street and/or public right-of-way in the town and County of Lampasas, being the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas is hereby abandoned, vacated and closed insofar as the right or title is concerned.

Part 2: That said street and/or public right-of-way is not needed for public purposes, and it is in the public interest of the City of Lampasas to abandon said described street, and/or public right-of-way.

Part 3: That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land described in PART 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

Part 4: That the City Manager be authorized to convey the closed, abandoned, and vacated portion of the street as described and to execute any and all documents related to the conveyance.

PASSED AND APPROVED on the First Reading, on this the 11TH day of February, 2019

PASSED AND ADOPTED on the Second Reading on this the 25th day of February, 2019

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
405 SOUTH MAIN STREET
MONDAY JANUARY 28, 2019**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Misti Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Cathy Kuehne
Robert McCauley
Delana Toups
Chuck Williamson
Michael White

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Gary Cox, Assistant City Manager
Christina Marez, City Secretary
Becky Sims, Assistant City Secretary
Yvonne Moreno, Finance Director
Rickie Roy, Public Works Director
Van Sims, Water/Wastewater Operations Manager
Stephen Sewell, Plant Operations Supervisor
Sammy Bailey, Police Chief
Jody Cummings, Assistant Police Chief
Chuck Montgomery, Police Lieutenant
Kasey Schwartzer, Animal Shelter Supervisor
Mandy Walsh, Economic Development Director
Shanda Subia, Library Director
Frank Ellett, Building Official

**SPECIAL SESSION
5:30p.m.**

I. Call to Order Special Session

Mayor Talbert called the special session to order at 5:30 p.m.

II. Adjourn into Executive Session

Mayor Pro Tem Monroe moved to adjourn into executive session at 5:31 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

City Manager deGraffenried requested that Gary Cox, Assistant City Manager, be allowed in executive session. Council allowed.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

1. Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.

Executive session was adjourned at 5:41 p.m.

SPECIAL SESSION

- III. Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken.

- IV. Adjourn Special Session

Mayor Pro Tem Monroe moved to adjourn the special session at 5:42 p.m. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Talbert called the workshop session to order at 5:43 p.m.

2. Discussion and updates regarding status of projects funded through the 2016 CO issue.

City Manager deGraffenried explained that this agenda item is an opportunity for City Staff to review the financial status of projects funded by the 2016 CO issue. Staff will review current status and projected expense of remaining projects including Nix Tank, Water/Wastewater Shop and Lab, Coleman Water Line and the Old City Hall. An updated project spreadsheet was presented to Council for their review.

deGraffenried reviewed a power point presentation on the 2016 CO Project Update with the following information:

- Topics
 - Financial Update
 - Closer Look at Projects
 - Old City Hall
 - Nix Tank/Pump Station
 - W/WW Shop and Lab
 - Process for Future Project Assessment
- Fund Balance Estimate

- Slight change in format
- Possibility of future savings
- Accounts for all programmed projects
- Estimated balance \$855,897.00
- Project Funds Allocation
 - Public Facilities 22.8%
 - Parks 14.5 %
 - Public Works 56.3%
- Offsets and Remaining
 - 6.4% unallocated; 8.1% offsets
- Old City Hall
 - Increase to \$1,400,734
 - Municipal Court
 - Contingency
 - Status
 - \$30,000.00 Offset from Fund 33
 - Change orders
 - 10 to date
 - Total \$87,369.98
- Coleman Line – Estimate increased to \$1,231,475.98
- Nix Tank and Pump Station – Estimate reduced to \$395,155.00 based on contract
- Water/Wastewater Shop and Lab – Increased estimate to \$1,126,200.00
- Next Steps

3. Discussion and updates regarding Water/Wastewater Lab and Office Building

Gary Cox, Assistant City Manager, explained that this item was placed on the workshop agenda to provide additional information related to funding, alternatives and contractor qualifications for the WWW Shop and Lab project. The project architect, Antonio Naylor with Reliance Architecture, is in attendance to provide information and answer questions.

Cox informed Council that the request for sealed bids on this project was published on December 7, 2018 with a bid opening on January 17, 2019. The development of the scope of work, plan design, specifications, contractor qualifications and bidding process was managed under a professional services agreement by Reliance Architecture.

A total of five (5) bids were received in response to the bid solicitation:

1.	ASJ Construction	\$1,048,200.00
2.	RKJ Construction	\$1,060,499.00
3.	MW Hail Construction	\$1,176,368.00
4.	NNAC Construction	\$1,134,650.00
5.	LMC Corporation	\$1,533,424.79

Cox noted that Reliance Architecture reviewed the qualifications and submittals of all contractors and has determined the apparent low bidder, ASJ Construction, is qualified and able to perform work as specified in the plans and specifications.

Antonio Naylor, Project Architect, reviewed his findings and ranking ratings.

Mayor Talbert asked the low bidder representative, Lesley Greer of ASJ Construction, if they would be using local subcontractors. Ms. Greer responded yes.

4. Discussion regarding Avenue C CDBG Project, CDBG Survey and submission of 2019 CDBG application.

Rickie Roy, Public Works Director, reviewed the Avenue C CDBG Project, CDBG Survey and submission of 2019 CDBG application. He indicated that this project is approximately 4,000 linear feet of water service line and the City portion of the grant is \$55,000.00.

5. Discussion regarding future projects including Parking Lot Improvements, West Avenue E Improvements, Westridge Drainage, Library Landscaping and East Third Street Improvements.

Gary Cox, Assistant City Manager, reviewed the following:

- City Hall parking lot
 - 36-42 parking spaces
 - Outsourcing this project would be better instead of using the in-house 5-man Street Department that would take them away from other projects.
- Westridge Drainage
 - \$50,000.00 budgeted
 - Eckermann Engineering did the engineering but the City is waiting on the final design
 - This would only be a 10-year solution
- West Avenue E
 - Recommend outsource this project
 - Approximately 8,500 linear feet of curb and gutter
 - Street Department has \$450,000.00 budgeted and this project would take it all
- Library Landscaping
 - Library Board requesting the City to do some sidewalks
 - The Library Board would do everything else
- CDBG Grant Projects
 - West Avenue C
 - East 3rd Street, from Western Street to Key Avenue
- Deer Trail Waterline
- Water/Wastewater Building
- Spring Street Facility
 - Do some cleanup of the area
 - Security fencing

6. Discussion regarding any item on the regular agenda

There was no discussion.

7. Adjourn Workshop Session

Council member Kuehne moved to adjourn the workshop session at 6:40 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

A break was taken before going into regular session.

REGULAR SESSION 7:00 P.M.

ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the regular session to order at 7:00 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

- Proclaim February as Library Lovers' Month

Mayor Talbert read out loud the proclamation that proclaimed February as Library Lovers' Month.

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the regular meeting on January 14, 2019

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member McCauley and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance annexing the hereinafter described territory to the City of Lampasas, Lampasas County, Texas and Extending the Municipal Corporate Limits of said City to include the described property within the City's Boundary Limits, and Granting to all the inhabitants of the annexed property all the rights and privileges of other citizens and binding those inhabitants by all of the Acts, Ordinances, resolutions, and Regulations of the City; and adopting a Service Plan for the newly annexed property
3.2	Discussion and possible action on the receipt of the Monthly Investment Report for November 2018
3.3	Discussion and possible action on the receipt of the Monthly Investment Report for December 2018

Mayor Pro Tem Monroe moved to approve the consent agenda as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> 1. Police Department Monthly Report 2. Utility Billing and Collections Monthly Report 3. Public Works Monthly Report for Electric, Streets, Water/Wastewater 4. Building Official Monthly Report 5. Economic Development Monthly Report 6. Fire Department Monthly Report 7. Parks and Recreation Monthly Report 8. Information Systems Monthly Report 9. Library Monthly Report 10. Golf Course Monthly Report 11. Municipal Court Monthly Report 12. City Secretary Monthly Report

Sammy Bailey reviewed his Department report:

- Awards for 2018
 - Timmy Ryan, Sergeant Investigator, received the 100 Club Officer of the Year
 - Jody Cummings, Assistant Police Chief; Charlie Boswell, Sergeant Investigator; Timmy Ryan, Sergeant Investigator; and Sammy Bailey, Police Chief all received Certificates of Achievement in Criminal Investigations
 - Chuck Montgomery, Police Lieutenant; Steve Sheldon, Sergeant; and Warren Scott, Police Officer all received Life Saving Awards. They were directly responsible for saving a human life.
 - Her Department is fully staffed with 32 sworn Officers and 11 non-sworn
 - Certificates: Police Officers: 7 Masters; 3 Advanced; 5 Intermediate and 7 working on their years and training. Dispatchers: 4 Masters and 1 Advanced
 - Volunteers: Friends of the Lampasas Animal Shelter and the Citizen Police Academy Alumni Association
 - In 2018, the Police Department had 24,734 telephone calls; 9-1-1 calls 2,819; and 11,814 calls for service.
 - She reviewed the Department statistics related to felonies and misdemeanor cases.
 - Code Enforcement: 520 violations reported

5.0	ROUTINE MATTERS
5.1	<p>City Manager's Operational Report</p> <ul style="list-style-type: none"> • Foresite • CTWSC v. KWSC • EDC Director • New Staff • Fire Dept

City Manager deGraffenried reviewed his report:

- Foresite - Staff visited this week with representatives from Foresite Group regarding the EDC's contract for assessment, inventory and options related to technology infrastructure for the City. The EDC undertook this portion of the project in response to business needs of

reliability, scalability, bandwidth and redundancy. Staff discussed the need for a phased approach; and a logical progression for consideration and identification other partners and ISP's. The current market survey is scheduled to close on or about the end of February, and Foresite staff is prepared to attend a possible joint City/EDC meeting at that time.

- CTWSC v KWSC - The hearing on Central Texas Water Supply Corporation's Motion to Strike the City of Lampasas Intervention has been confirmed for February 1, 2019 at 9:00 a.m. in the 169th District Court, Bell County. The City's attorney reports that she has asked for two hours for the hearing, and has submitted exhibits she intends to introduce at the hearing to the Central Texas attorney for his review. In general, parties are allowed to Intervene civilly, as Lampasas has done in this case, unless a Motion is granted to strike the Intervention. Based on the pleadings and exhibits, Staff believes the City's case to Intervene is very strong. Staff will provide an update post hearing.
- EDC Director - In addition to supporting the EDC's and City's efforts in business development, business retention and expansion, job creation and promotion; Economic Development Director, Mandy Walsh, also reports that her office has also met with the Chamber of Commerce, Courtyard Square Association, and DRT. In doing so, the Director has built relationships and provided assistance that will hopefully support the overall positive image of Lampasas.
- New Staff - Staff takes the opportunity to welcome new staff Frank Ellett, Building Official, and Ty Hair, Cemetery Caretaker. We also wish Christy Fields, Police Dispatcher, well as she transitions to a new career in Health Care.
- Fire Dept - As a follow-up, Fire Marshal, Ronnie Withers, reports that Engine 1 currently remains in service on the advice of Cummins. Due to the backlog of repairs, Technicians advised that the Engine could remain in service, with ongoing internal maintenance checks, in the short term without risk of further damage. Estimated time to clear the backlog is approximately 30 days. Withers also reports that Brush 1 was received, re-piped for service, about two weeks ago. Hopefully, Central Texas will not see the fire activity of the previous year; however, if we do, Brush 1 will be a critical asset for the Department.

5.2	MAYOR'S COMMENTS
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The Mayor had no comments to make.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and approval of request regarding road closures and police escorts for 2019 Special Events in the City of Lampasas.

Sammy Bailey, Police Chief, reviewed a list of scheduled events that will require street closure, Police escort and/or Police presence:

1. Bark For Life: Date TBD from 10:00 a.m. - 2:00 p.m.; McGruff (Unsure if event will happen for 2019)
2. Bloomin' Fest Sip n Stroll: April 06, 2019. Streets to be closed are the 400 & 500 blocks of East 3rd, and Live Oak Street from 2nd Street to 4th Street. Streets will be closed from 5:00 a.m. — 6:00 p.m.

3. Lampasas Hillacious Bike Tour: April 14, 2019. Route TBD. There will be a shotgun start at 8:30 a.m. – Bailey reported that there would NOT be a Hillacious Bike Ride this year.
4. Riata Round-Up Festival: April 24-27, 2019 at the 580 Sports Complex. (Chamber of Commerce)
5. City Wide Garage Sale: April 27, 2019. The 500 block of East 3rd Street will be closed from 8:00 a.m. — 3:00 p.m. (Contact: Andy Berry).
6. Lampasas HS Graduation 2019: May 24, 2019. (Contact: Kristy Morua / Tricia Sneed)
7. ATLAS 4000: June 1, 2019. From Cedar Park to Lampasas 2:00 p.m. – CR 4006 to Supple to Chestnut, across Highway 190; June 2, 2019 from Tent in Campbell Park to FM 580 East. (Contact: Joe Corcoran and Atlas 4000 Coordinators)
8. Sulphur Creek Car Cruise in June: June 15, 2019. WM Brook Park Saturday 9:00 a.m. to 4:00 p.m. in WM Brook Park. There will be an escort of cruise vehicles through town visiting Spring Oaks, Regal, and Lampasas Nursing and Rehab. (Contact: Mike White)
9. First Baptist Church Vacation Bible School: Last week of June 2019. PD will close Walnut Street from 3rd Street to 4th Street from 5:00 p.m. to 9:00 p.m. (Contact: Baptist Pastor Willis)
10. Spring Ho Festival: July 7-14, 2019. Spring Ho Committee
 - a. Wednesday, July 10th — Spring Ho Fireworks: South Hwy 281 from Key Avenue to EE Ohnmeiss Drive will be closed from 8:30 p.m. to 10:30 p.m.
 - b. Friday July 12th — Close the Downtown Square area for annual Pet Parade from 8:00 a.m.-10:00 a.m. Close the Down Town Square area for Annual Spring Ho Dance from 6:00 p.m. - 2:00 a.m.
 - c. Saturday, July 13th — The Spring Ho Grand Parade will take the same route as in 2016, starting at the Old Middle School at North Avenue & Western Street, and ending at Avenue G & Hackberry. Streets in the Downtown area will be closed for the parade from 10:15 a.m. — 12:30 p.m. The Down Town area will be closed from 6:00 p.m.-2:00 a.m. for the Saturday night Dance.
11. Spring Ho BBQ Cook-off: Friday, July 12th and Saturday, July 13th. Closure of Avenue A between Hackberry and Gamel Streets starting Thursday at 2:00 p.m. and ending 10:00 a.m. on Sunday morning. No parking in cook-off area and parade route along Hackberry.
12. Toughest 10K in Texas: Saturday July 13th. South Hwy 281 from Key Avenue to Hancock Park will be closed until the runners reach Broad Street. The road will then be reopened. Runners will run North on Broad Street to North Avenue and then take the same route in the West part of Lampasas as in previous years.
13. XFX& LTP Spirit Club Escort: The Police and Fire Departments will provide escorts for the XFX & LTP Spirit Clubs. The escorts will be on Thursdays at 6:30 p.m. at the start of Football season and ending at the end of Football season. The escorts will start at the Square and travel West on 3rd Street to Chestnut. Travel North on Chestnut to Avenue B. Turn East on Avenue B to Western Street. Turn South on Western Street to 3rd Street. Turn East on 3rd Street and return to the square. (Contact for LTP: Shelly Kozma; Contact for XFX: Misti Talbert)
14. Lampasas Badger Friday Night Home Football Games: East Avenue B, from Chestnut Street to Western Street, will be closed from 5:00 p.m. - 11:00 p.m. throughout the 2019 Badger Football season. (Contact: Cathy Hooper)
15. Badger Homecoming Parade: Parade will start at E Avenue B and Western Street. Parade will travel West on Avenue B to Chestnut Street. Parade will turn South on Chestnut to East 3rd Street. Turn east on 3rd Street and travel to the square. PD and FD units will escort the parade. (Contact: Elma Garnett at LHS)
16. Storm's Antique Car Show: September 14, 2019; Storm's Drive In: PD will close Chestnut Street from Avenue A to Avenue B from 9:00 a.m. - 3:00 p.m. (Contact: Sharon Carrigan)
17. Fall Festival: Saturday, October 12, 2019. Streets to be closed are the 400 & 500 blocks of East 3rd Street, and Live Oak Street from 2nd Street to 4th Street. (Courtyard Square Association)

18. Artober Fest: October 12, 2019. (LAFTA Contact Tina Matey.) Art- In- the Park-Campbell Park.
19. Herb Fest: October 12, 2019. Closure of Live Oak between 2nd and 3rd Streets, while leaving access to the First Texas Bank Drive Thru. (Courtyard Square Association)
20. BBQ for Books: Monday, October 21, 2019. South bound lane only of Main Street from 1st Street to 2nd Street will be closed from 9:00 a.m.—2:00 p.m. for the safety of those handing out plates. (Library)
21. Squared Silly: Saturday, October 26, 2019. Downtown area will be closed from 3:00 p.m. - 9:00 p.m. This does not include East 4th Street. (Courtyard Square Association)
22. Fall City Wide Garage Sale: November 02, 2019. The 500 block of East 3rd Street will be closed from 8:00 a.m. - 3:00 p.m. (Contact Andy Berry).
23. Carol of Lights & Parade of Lights: December 7, 2019 at 3:00 p.m. - 8:00 p.m. Streets to be closed are the Downtown Square area. The parade starts at North Avenue & Western Street, going West on North to Chestnut Street. Turn South on Chestnut to 3rd Street. Turn East on 3rd Street to Hackberry Street. Parade is escorted back to the start point. (Carol of Lights Committee)
24. Christmas on the Creek: December 14, 2019. PD will assist FD escort Santa to the park, if needed.

Council member Toups moved to approve the road closures and police escorts for 2019 Special Events in the City of Lampasas as presented. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.2	Discussion and possible action concerning the first reading of an Ordinance calling for a General Election to elect the expired terms of the Mayor and Council members Places One, Two and Six for the City Council of the City of Lampasas, Texas to be held on the 4 th day of May, 2019; Providing for Polling Times and Places; Providing for Early Voting; and Providing for bilingual election materials.
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Christina Marez, City Secretary, explained that this ordinance calls the May 4, 2019 General Election as required by State Law. It establishes polling places and appoints judges and clerks.

Marez reviewed the following:

- The Council member Places up for election are as follows:
 - Mayor - Misti Talbert
 - Place One - Delana Keele Toups
 - Place Two - Robert McCauley
 - Place Six - T.J. Monroe
- The first day for filing an application for place on ballot was January 16, 2019 and the last day for is February 15, 2019. Early voting begins April 22, 2019 and ends April 30, 2019.

Council member Kuehne moved to approve the first reading of an Ordinance calling for a General Election to elect the expired terms of the Mayor and Council members Places One, Two and Six for the City Council of the City of Lampasas, Texas to be held on the 4th day of May, 2019; Providing for Polling Times and Places; Providing for Early Voting; and Providing for bilingual election materials. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.3	Discussion and possible action concerning the first reading of an Ordinance calling a Special Local Option Election for May 4, 2019, for the purpose of submitting to the qualified voters of the City of Lampasas the following issue: Whether or not to permit the Legal Sale of All Alcoholic Beverages
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	including Mixed Beverages in the City of Lampasas.
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Christina Marez, City Secretary, explained that on October 15, 2018, she issued a Petition for a Local Option Election for the legal sale of all alcoholic beverages including mixed beverages. The total number of signatures of valid signatures required for the Petition to be sufficient was 457. On December 12, 2018, the Petition was returned to her office and she began the process to review and verify the signatures as qualified City voters. On January 7, 2019, she certified that the petition had 548 valid signatures and was sufficient to cause the City Council to order a local option election.

Marez noted that this Ordinance calls a Special Local Option Election to be held at the next uniform election date which is May 4, 2019.

Council member McCauley moved to approve the first reading of an Ordinance calling a Special Local Option Election for May 4, 2019, for the purpose of submitting to the qualified voters of the City of Lampasas the following issue: Whether or not to permit the Legal Sale of All Alcoholic Beverages including Mixed Beverages in the City of Lampasas. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.4	Discussion and possible action concerning ratification of expenditure to address the bat population in the City Hall building with BAT Solutions in the amount of \$12,800.00.
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City Manager deGraffenried explained that this expenditure was necessary and overdue with the increased bat population in the City Hall building. With the daily operations in the building, the safety and health concerns of the employees, as well as the citizens entering the building, it was necessary to take action. Several bats would be flying in the lobby during the day hours and became very disruptive and quite uncomfortable.

It was noted that after contracting with BAT Solutions, it has not only addressed the bat issues but the building has been sealed of several cracks or openings around the window areas which helps with weather elements.

Mayor Pro Tem Monroe moved to approve the ratification of expenditure to address the bat population in the City Hall building with BAT Solutions in the amount of \$12,800.00. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.5	Discuss and consider a Resolution by the City Council nominating candidate for election to the Board of Directors of Central Texas Water Supply Corporation.
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City Manager deGraffenried explained that annually City Council is asked to consider the appointment of a City representative to the Central Texas Water Corporation Board of Directors. Previously Council has approved the Resolution appointing the City Manager as representative. He noted that he has actively participated in Board Meetings and activities and is willing to continue to serve at Council's pleasure.

Mayor Pro Tem Monroe moved to approve a Resolution by the City Council nominating City Manager Finley deGraffenried as the candidate for election to the Board of Directors of Central Texas Water Supply Corporation. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding Change Order from ASJ for stair improvements and City Manager/City Secretary desk by the dais at the 1931 Roy L Thomas Building in the amount of \$3,800.00.
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City Manager deGraffenried explained that this item is to consider the stair improvements only and not the desk. He reviewed Change Order No. 11 for stair refinishing and rail painting. He noted that Council had the opportunity to review the stair treads and railing during the break before regular session.

deGraffenried noted that the total changes to date for the Old City Hall project is \$87,369.98 of which \$70,997.28 is directly related to HVAC improvements and security improvements to Municipal Court.

Council member Toups moved to approve Change Order 11 from for stair improvements at the 1931 Roy L Thomas Building in the amount of \$3,800.00. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding direction to Staff to prepare, in consultation with the City Attorney, information related to the local option alcohol election and land use regulations.
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City Manager deGraffenried explained that through this agenda item, Staff seeks Council input and direction regarding the preparation of information related to the local option alcohol election and land use/zoning regulations. If Council so directs, Staff will work with the City Attorney to prepare written materials in compliance with applicable State and Local Laws and guidelines.

Council member McCauley moved to direct Staff to prepare, in consultation with the City Attorney, information related to the local option alcohol election and land use regulations. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding amending Chapter 62, Solid Waste, Article III, City of Lampasas Code of Ordinances, setting fees for County residents for use and disposal of recyclable materials as allowed.
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Gary Cox, Assistant City Manager, explained that the City has received requests from a handful of County residents interested in dropping off recyclables at the City's Citizen Collection Station. Currently, City residents supplement disposal costs by \$6.00 per year/\$.50 per month. Staff is proposing a flat rate of \$15.00 per year for County residents recycling per address.

Cox explained that this fee would require amendment to the City's Fee Schedule by Ordinance and approval/amendment to the Solid Waste Contract allowing limited use by County residents, which is not included in the packet but will be presented to Council for consideration at the next Council meeting.

No action was taken.

7.9	Discussion and possible action concerning the award of a contract for the sludge haul services to Waste Connections.
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Gary Cox, Assistant City Manager, explained that on April 27, 2015, the Council entered into a three (3) year agreement with S&M Vacuum Services to provide for sludge haul services in the amount of \$500.00 per haul. During the recent TCEQ inspection of the wastewater treatment facility, it was discovered the

agreement had expired on April 27, 2018; however, S&M has agreed to extend the terms of the agreement to allow time to solicit bids for these services.

Cox reviewed the following information:

- The request for sealed bids on this project was published on November 8, 2018 with a bid opening on December 14, 2018.
- Two bids (2) bids were received in response to the bid solicitation:
 - Waste Water Transport Services submitted a bid of \$1,236.25 per haul for dewatered sludge and a bid of \$830.00 per haul for liquid sludge.
 - Waste Connections submitted a base bid of \$425.00 per haul with a \$48.34 per ton disposal fee. No bid for liquid sludge was submitted. An alternate bid of \$350.00 per haul with no per ton charge was also submitted. The alternate bid is integrated into the existing solid waste collections contract with Waste Connections and offers a savings with the early renewal of the contract.
- For the calendar year 2018, there were an average of 9 hauls per month and a total of 108 hauls for \$54,000.00.
- Under the proposal from Waste Connections, these same 108 hauls would have cost \$37,800.00 or a savings of \$16,200.00. The proposal also includes an approximate 1.8% decrease in residential/commercial collection rates.

Mayor Pro Tem Monroe moved to award the alternate bid from Waste Connections for Sludge Haul Services and accept amendments to the solid waste contract as indicated in the alternate bid pricing. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.10	Discussion and possible action concerning the award of a contract for the construction of a WWW Building.
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Gary Cox, Assistant City Manager, explained that this item was discussed in workshop. He said that the request for sealed bids on this project was published on December 7, 2018 with a bid opening on January 17, 2019. The development of the scope of work, plan design, specifications, contractor qualifications and bidding process was managed under a professional services agreement by Reliance Architecture.

A total of five (5) bids were received in response to the bid solicitation:

1.	ASJ Construction	\$1,048,200.00
2.	RKJ Construction	\$1,060,499.00
3.	MW Hail Construction	\$1,176,368.00
4.	NNAC Construction	\$1,134,650.00
5.	LMC Corporation	\$1,533,424.79

Cox noted that Reliance Architecture has reviewed the qualifications and submittals of all contractors and has determined the apparent low bidder (ASJ Construction) is qualified and able to perform work as specified in the plans and specifications.

Council member White moved to award the contract to ASJ Construction for the construction of a Water/Wastewater Building in the amount of \$1,048,200.00 and authorize the City Manager to execute related contract documents. The motion was seconded by Council member McCauley.

Before a vote was taken, Council member White asked Lesley Greer, ASJ Construction, if they knew of any future change orders that may be perceived. He asked because of all the unexpected change orders that have been presented to Council on the Old City Hall building (Roy L. Thomas building).

Ms. Greer responded that the Roy. L. Thomas building is an older building and they ran into unexpected but necessary repair items and even some requested repair items from the City. The Water/Wastewater building would be a new construction and unless the City requested some changes, she did not foresee any change orders.

Mayor Talbert called for a vote after the motion made by Council member White and seconded by Council member McCauley to award the contract to ASJ Construction in the amount of \$1,048,200.00 for the construction of a Water/Wastewater Building and authorize the City Manager to execute related contract documents. With a unanimous vote, the motion carried.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 7:57 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2019.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary

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City ManagerITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action concerning the second reading of an Ordinance calling for a General Election to elect the expired terms of the Mayor and Council members Places One, Two and Six for the City Council of the City of Lampasas, Texas to be held on the 4th day of May, 2019; Providing for Polling Times and Places; Providing for Early Voting; and Providing for bilingual election materials

Requested By: Christina Marez, City Secretary

Submitted By: Christina Marez, City Secretary

Date Submitted: January 22, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

Not Applicable

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

Staff recommends approval of the second reading of an Ordinance calling for a General Election to elect the expired terms of the Mayor and Council members Places One, Two and Six for the City Council of the City of Lampasas, Texas to be held on the 4th day of May, 2019; Providing for Polling Times and Places; Providing for Early Voting; and Providing for bilingual election materials

ORDINANCE NO. _____

AN ORDINANCE CALLING FOR A GENERAL ELECTION TO ELECT THE EXPIRED TERMS OF THE MAYOR AND COUNCIL MEMBERS PLACES ONE, TWO AND SIX FOR THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS TO BE HELD ON THE 4TH DAY OF MAY, 2019; PROVIDING FOR POLLING TIMES AND PLACES; PROVIDING FOR EARLY VOTING; AND PROVIDING FOR BILINGUAL ELECTION MATERIALS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

1. That in accordance with the provisions of the law, the City Council hereby orders an election for Mayor and Councilmembers Places One (1), Two (2) and Six (6) of the City Council of the City of Lampasas, Texas, be held on Saturday, May 4, 2019, and the following provisions are made thereof:

Said election shall be held at the Elections Administration Office located at 407 South Pecan, Suite 102 in Lampasas, Texas and at the First Baptist Church located at 11915 E. Highway 190, Kempner, Texas.

- A. At the Elections Administration Office, Elke White is hereby appointed Presiding Judge and Donnis Self as Alternate Presiding Judge; said Presiding Judge shall appoint the necessary clerks to assist her, which shall not exceed five clerks. At the Kempner Fire Training Station, Wendy Daughterty is hereby appointed Presiding Judge and Frances Gorton as Alternate Presiding Judge; said Presiding Judge shall appoint the necessary clerks to assist him, which shall not exceed two clerks.
- B. The election polls shall be open between the hours of 7:00 A.M. and 7:00 P.M.
- C. All notices, instructions, directions and election ballots shall be printed and distributed in the English and Spanish languages.
- D. Mark Bishop, Elections Administrator, is hereby appointed clerk for early voting, and the following persons are hereby appointed deputy clerks for early voting:

Susie Miller, Deputy Early Voting Clerk
Janet Walsh, Clerk
Pam Munn, Clerk
Elke White, Clerk
Donnis Self, Clerk
Wendy Daughterty, Clerk
Emelia Argo, Clerk, Bilingual
Victoria Dragoo, Clerk, Bilingual

Early voting for such election shall be held at the Elections Administrator Office, located at 407 S. Pecan, Suite 102 in Lampasas, Texas, and said place of early voting shall remain open for at least eight hours on each day for early voting which is not a Saturday, Sunday or an official state or City holiday, beginning on April 22, 2019 and ending on April 30, 2019. Said place of voting shall remain open between the hours of

8:00 A.M. and 5:00 P.M. on each of such days for early voting except for the following dates: Tuesday, April 23, 2019, and Tuesday, April, 30, 2019. On these said dates the place of voting shall remain open between the hours of 7:00 A.M. and 7:00 P.M.

E. The Early Voting Clerk’s official address is 407 S. Pecan, Suite 102, Lampasas, Texas 76550.

F. The Early Ballot Board is hereby appointed as follows:

Presiding Judge	Mark Bishop
Member	Harvey Farish
Member	Debra Farish

G. That said election shall be held in accordance with the Election Code of the State of Texas and only resident, qualified voters of said City shall be eligible to vote at said election. All applicable provisions of the National Voting Rights Act, and amendments thereto, shall be complied with.

H. That the City Secretary shall give Notice of said election by posting notice in each of the election precincts of said City which posting shall be done not less than 21 days prior to date fixed for said election.

I. That the City Secretary shall cause notice to be posted according to the requirements of VATCS, Election Code Sec. 4.003.

J. That immediately after said election is held, the officer holding the same shall make returns of the result thereof to the Mayor of this City as is required by the Election Code of the State of Texas.

2. This Ordinance shall be effective from and after its passage, and the Elections Administrator is hereby directed and authorized to take such steps as are necessary to accomplish said election.

PASSED AND APPROVED this _____ day of _____, 2019.

Date of 1st reading: _____

Date of 2nd reading: _____

Misti Talbert, Mayor

ATTEST:

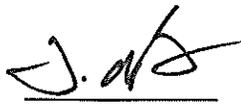
Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action concerning the second reading of an Ordinance calling a Special Local Option Election for May 4, 2019, for the purpose of submitting to the qualified voters of the City of Lampasas the following issue: Whether or not to permit the Legal Sale of All Alcoholic Beverages including Mixed Beverages in the City of Lampasas

Requested By: Christina Marez, City Secretary

Submitted By: Christina Marez, City Secretary

Date Submitted: January 23, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

Not Applicable

Attachments: Ordinance

Summary Statement:

The second reading of an Ordinance

Recommendation:

Staff recommends approval of the second reading of an Ordinance calling a Special Local Option Election for May 4, 2019, for the purpose of submitting to the qualified voters of the City of Lampasas the following issue: Whether or not to permit the Legal Sale of All Alcoholic Beverages including Mixed Beverages in the City of Lampasas

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF LAMPASAS CALLING A SPECIAL LOCAL OPTION ELECTION FOR MAY 4, 2019, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF LAMPASAS THE FOLLOWING ISSUE: WHETHER OR NOT TO PERMIT THE LEGAL SALE OF ALL ALCOHOLIC BEVERAGES INCLUDING MIXED BEVERAGES IN THE CITY OF LAMPASAS

WHEREAS, the registered voters of the City of Lampasas have submitted a petition, all pages of which are attached here to as Exhibit "A" (referred to here in as the 'petition') containing the minimum number of required signatures to the City Secretary to hold a local option election to determine whether or not to permit the legal sale of all alcoholic beverages including mixed beverages in the City of Lampasas; and

WHEREAS, the City Council is required to order the local option election to be held on the issue set out in the petition if the petition is filed with the City Secretary not later than the 60th day after the date the petition is issued and bears the actual signatures of the number of qualified voters equal to at least 35 percent of the registered voters in the political subdivision who voted in the most recent gubernatorial election; and

WHEREAS, on January 9, 2019, the City Secretary certified that the number of valid signatures found on the petition is sufficient for submission to the City Council to order the Local Option Election; and

WHEREAS, the Texas Election Code establishes May 4, 2019 as a uniform election date for both special and general municipal elections; and

WHEREAS, in addition to calling the special election concerning the option of sales of alcoholic beverages, as detailed here in, the City Council is also concurrently calling a General Election to be held on the 4th day of May, 2019, for the purpose of filling seats for Mayor and Council Member(s) for Places One, Two and Six, and the placement on the ballot of the proposition and election of the Mayor and identified Council Members shall be in accordance with the Texas Election Code; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Ordinance is being considered, discussed and potentially adopted was open to the public, and public notice of the time, place and purpose of the meeting was given, all as required by Chapter 551, Government Code, as amended.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Section 1. ELECTION. Both a General election and a Special Election shall be concurrently held in the City, as prescribed by and in full compliance with all applicable laws, between the hours of 7:00 A.M. and 7:00 P.M. on May 4, 2019. The Elections shall be held concurrently and jointly pursuant to Chapter 271 of the Texas Election Code, with a joint election agreement (the "Election Agreement") to be entered into between the City and Lampasas County, Texas. The City election precincts and polling places within the City designated for holding the Elections shall be determined by Lampasas County, and conducted at the polling places used for the Lampasas County General

Election, attached hereto as Exhibit "B". Exhibit B is incorporated by reference for all purposes. Exhibit A may be revised, as necessary, to conform with final Lampasas County polling locations. Lampasas County's and the City's election equipment shall be used as provided in the Election Agreement. The election judges and clerks shall be appointed in accordance with the Election Agreement and the Texas Election Code, as amended.

Section 2. ELECTION CLERKS. Unless otherwise directed by Lampasas County, the Presiding Judge shall appoint not less than two nor more than seven resident qualified electors to act as clerks to properly conduct the election. However, if the Presiding Judge appointed actually serves, the Alternate Presiding Judge shall serve as one of the clerks. The appointment of such clerks must include a person fluent in the Spanish language to serve as a clerk to render oral aid in the Spanish language to any voter desiring such aid at the polls on the day of the election. In the absence of the Presiding Judge appointed in accordance with the Election Agreement and the Texas Election Code, as amended, the Alternate Presiding Judge shall perform the duties of the Presiding Judge.

Section 3. EARLY VOTING. Early voting in the Elections, by personal appearance, shall be conducted at the times, dates and polling places as provided for in the Lampasas County General Election, attached hereto as Exhibit "C". Exhibit C is incorporated by reference for all purposes. Exhibit C may be revised, as necessary, to conform with final Lampasas County polling locations. Mark Bishop, Lampasas County Elections Administrator, is designated as the Early Voting Clerk. Application for ballots by mail should be sent to Mark Bishop, Early Voting Clerk, 407 S. Pecan, Suite 102, Lampasas, Texas 76550.

Section 4. EARLY VOTING BALLOT BOARDS. An early voting ballot board is hereby created to process early voting results, and the Presiding Judge of the board will be appointed by the Lampasas County Election Administrator. The Presiding Judge shall appoint not less than two resident qualified electors nor more than five (5) qualified electors to serve as members of the Early Voting Ballot Boards.

Section 5. VOTERS. All resident, qualified electors of the City shall be entitled to vote in both the City's General and Special Elections.

Section 6. NOTICE. A substantial copy of this Ordinance shall serve as a proper notice of the Elections. This notice, including a Spanish translation thereof, shall be posted at three (3) public places within the City and the City Hall not less than twenty-one (21) days prior to the date the Elections are to be held, and be published on the same day, at least once, in the *Lampasas Dispatch Record*, a newspaper of general circulation in the City, the first of these publications to appear in such newspaper not more than thirty (30) days, and not less than ten (10) full days prior to the day of the Elections.

Section 7. VOTING DEVICES. In all respects, the Elections shall be conducted in accordance with the Texas Election Code and the Federal Help America Vote Act. Every polling place used in Lampasas County for these Elections will have at least one Direct Recording Electronic voting device available for election day voting and early voting. Electronic optical scan voting devices may be used in conducting the Elections. The Lampasas County Election Clerk may also utilize a central counting station as provided by Section 127.000 *et seq.*, as amended, Texas Election Code. Any central counting station presiding judge and the alternate presiding judge shall be appointed in accordance with the Election Agreement and the Texas Election

PASSED AND APPROVED this _____ day of _____, 2019.

Date of 1st reading: _____

Date of 2nd reading: _____

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary

EXHIBIT "A"

(The Petition)

EXHIBIT "B"

**CITY OF LAMPASAS, TEXAS
Election Day Voting Location
City of Lampasas, Texas Special Election
May 4, 2019**

Location	Address	City/State	
Lampasas County Elections Office	407 S. Pecan, Suite 102	Lampasas, TX 76550	
First Baptist Church	11915 E. Hwy 190	Kempner, TX 76539	

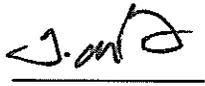
EXHIBIT "C"

**CITY OF LAMPASAS
EARLY VOTING LOCATIONS & INFORMATION
CITY OF LAMPASAS, TEXAS SPECIAL ELECTION
MAY 4, 2019**

Early Voting Schedule

Early voting will be held at the Elections Administrator's office, 407 South Pecan, Suite 102 Lampasas, Texas

Monday, April 22, 2019	8:00 am - 5:00 pm
Tuesday, April 23, 2019	7:00am - 7:00pm
Wednesday, April 24, 2019	8:00am - 5:00pm
Thursday, April 25, 2019	8:00am - 5:00pm
Friday, April 26, 2019	8:00am - 5:00pm
Monday, April 29, 2019	8:00am - 5:00pm
Tuesday, April 30, 2019	7:00am - 7:00pm


City Manager

ITEM NO. 3.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from December 1, 2018 to December 31, 2018

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of December 1, 2018 to December 31, 2018.

Recommendation:

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
27050	IRS-PAYROLL TAXES							
I-T1 201812067861	FEDERAL WITHHOLDING	D	12/07/2018	17,588.31		000000	P	
I-T3 201812067861	FICA TAX	D	12/07/2018	25,078.06		000000	P	
I-T4 201812067861	MEDICARE TAX	D	12/07/2018	5,865.00		000000	P	48,531.37
27050	IRS-PAYROLL TAXES							
I-T1 201812207862	FEDERAL WITHHOLDING	D	12/21/2018	15,669.40		000001	P	
I-T3 201812207862	FICA TAX	D	12/21/2018	23,116.74		000001	P	
I-T4 201812207862	MEDICARE TAX	D	12/21/2018	5,527.42		000001	P	44,313.56
17865	COLONIAL LIFE & ACCIDENT							
I-AC1201811087851	ACCIDENT INSURANCE	R	12/05/2018	188.32		146415	P	
I-AC2201811217853	ACCIDENT INSURANCE	R	12/05/2018	188.27		146415	P	
I-AC3201811087851	ACCIDENT INSURANCE	R	12/05/2018	623.92		146415	P	
I-AC3201811217853	ACCIDENT INSURANCE	R	12/05/2018	623.92		146415	P	
I-CN1201811087851	CANCER INSURANCE	R	12/05/2018	251.15		146415	P	
I-CN2201811217853	CANCER INSURANCE	R	12/05/2018	251.16		146415	P	
I-HO3201811087851	HOSPITAL INCOME - PRETAX	R	12/05/2018	83.05		146415	P	
I-HO3201811217853	HOSPITAL INCOME - PRETAX	R	12/05/2018	83.05		146415	P	
I-LF3201811217853	UNIV/COL LIFE AFTER TAX	R	12/05/2018	334.55		146415	P	
I-LF7201811087851	NON-PRETAX LIFE INSURANCE	R	12/05/2018	388.83		146415	P	
I-LF8201811087851	AFTER TAX COLONIAL PRODUCTS	R	12/05/2018	721.15		146415	P	
I-LF8201811217853	AFTER TAX COLONIAL PRODUCTS	R	12/05/2018	686.05		146415	P	
I-LP3201811087851	LPSD DISABILITY AFTERTAX	R	12/05/2018	142.69		146415	P	
I-LP3201811217853	LPSD DISABILITY AFTERTAX	R	12/05/2018	142.69		146415	P	4,708.80
02860	FUELMAN							
I-201811277854	CITY GAS	R	12/05/2018	8,128.01		146426	P	8,128.01
02803	LANCE'S FIRE TRUCK REPAIR							
I-4211	ALTERNATOR	R	12/05/2018	4,180.20		146428	P	4,180.20
74775	SCOTT & WHITE HEALTH PLAN							
I-201812027859	SCOTT & WHITE HEALTH PLAN	R	12/05/2018	7,393.56		146429	P	
I-CCC201811217853	HEALTH INSURANCE PREMIUM	R	12/05/2018	4,037.40		146429	P	
I-CCE201811217853	HEALTH INSURANCE PREMIUM	R	12/05/2018	12,772.40		146429	P	
I-CCF201811217853	HEALTH INSURANCE PREMIUMS	R	12/05/2018	8,095.44		146429	P	
I-CCS201811217853	HEALTH INSURANCE PREMIUM	R	12/05/2018	7,118.96		146429	P	
I-HE1201811217853	HEALTH INSURANCE PREMIUM	R	12/05/2018	8,409.52		146429	P	
I-HEA201811087851	EMPLOYEE SHARE HEALTH INSURANC	R	12/05/2018	11,503.54		146429	P	
I-HEA201811217853	EMPLOYEE SHARE HEALTH INSURANC	R	12/05/2018	90.62		146429	P	
I-HEC201811217853	EMPLOYEE SHARE HEALTH INSURANC	R	12/05/2018	11,594.16		146429	P	
I-HI1201811217853	CITY HEALTH INSURANCE	R	12/05/2018	17,907.50		146429	P	
I-HID201811217853	CITY HEALTH INSURANCE	R	12/05/2018	12,031.30		146429	P	
I-HIE201811217853	EMPLOYEE CITY HEALTH CONTRIB	R	12/05/2018	20,418.44		146429	P	121,372.84

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR201811017846	RETIREMENT CONTRIBUTIONS	R	12/05/2018	773.30		146430	P	
I-TMR201811087851	RETIREMENT CONTRIBUTIONS	R	12/05/2018	44,633.65		146430	P	
I-TMR201811097852	RETIREMENT CONTRIBUTIONS	R	12/05/2018	19,911.83		146430	P	
I-TMR201811217853	RETIREMENT CONTRIBUTIONS	R	12/05/2018	46,788.83		146430	P	112,107.61
03159	CLARK ROOFING AND CONSTRUCTION							
I-11202018	ROOF REPLACEMENT	R	12/07/2018	25,979.50		146462	P	25,979.50
02202	H & H TREE SERVICE INC							
I-12052018	CHRISTMAS LIGHTS AT PARK	R	12/07/2018	10,000.00		146471	P	10,000.00
02316	NEWGEN STRATEGIES AND SOLUTION							
I-7172*	LAMPASAS WHOLESALE STUDY	R	12/07/2018	5,295.00		146507	P	5,295.00
02904	RESTROOM FACILITIES							
I-1879703	RESTROOM FACILITIES	R	12/07/2018	8,315.80		146516	P	8,315.80
82300	TECHLINE, INC							
I-126031700	WIRE #4 TRIPLEX	R	12/07/2018	1,082.00		146521	P	
I-126031800	WIRE #4 TRIPLEX	R	12/07/2018	8,954.64		146521	P	
I-126031801	WIRE #4 TRIPLEX	R	12/07/2018	67.20		146521	P	
I-126031802	WIRE #4 TRIPLEX	R	12/07/2018	835.00		146521	P	
I-126031803	WIRE #4 TRIPLEX	R	12/07/2018	1,065.25		146521	P	
I-126031804	WIRE #4 TRIPLEX	R	12/07/2018	498.50		146521	P	
I-126031805	WIRE #4 TRIPLEX	R	12/07/2018	460.35		146521	P	
I-126031806	WIRE #4 TRIPLEX	R	12/07/2018	1,643.40		146521	P	
I-126031807	WIRE #4 TRIPLEX	R	12/07/2018	4,272.00		146521	P	
I-126031808	WIRE #4 TRIPLEX	R	12/07/2018	627.90		146521	P	
I-126031809	WIRE #4 TRIPLEX	R	12/07/2018	718.75		146521	P	
I-126031810	WIRE #4 TRIPLEX	R	12/07/2018	249.00		146521	P	
I-126031811	WIRE #4 TRIPLEX	R	12/07/2018	30.25		146521	P	
I-126031812	WIRE #4 TRIPLEX	R	12/07/2018	884.25		146521	P	21,388.49
02893	TEXAS MATERIALS GROUP INC							
I-2000058010	HOT MIX PAVING	R	12/07/2018	86,855.01		146526	P	86,855.01
52200	LAMPASAS PUBLIC UTILITIES							
I-11302018	NOVEMBER 2018	R	12/10/2018	32,811.05		146554	P	32,811.05
01050	MCCOY TREE SURGERY COMPANY							
I-333 12012018	ANNUAL TREE TRIMMING	R	12/10/2018	2,098.80		146564	P	
I-334 12012018	ANNUAL TREE TRIMMING	R	12/10/2018	4,246.80		146564	P	
I-335 12012018	ANNUAL TREE TRIMMING	R	12/10/2018	4,246.80		146564	P	10,592.40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02976	WASTE CONNECTIONS							
I-1103582304	RESIDENTIAL SERVICE NOV	R	12/10/2018	43,558.58		146587	P	43,558.58
16468	CATERPILLAR FIN SER CORP							
I-19396835	DEC MOTOR GRADER RENTAL	R	12/13/2018	2,751.32		146607	P	
I-19445843	DECEMBER DOZER RENTAL	R	12/13/2018	1,660.70		146607	P	
I-19456051	BACKHOE AND EXCAVATRENTAL	R	12/13/2018	2,463.86		146607	P	6,875.88
01680	ECKERMANN ENGINEERING INC							
I-1121	REPALCEMENT P.O.	R	12/13/2018	3,500.00		146613	P	
I-1122	WESTRIDGE DRAINAGE CONTRA	R	12/13/2018	2,500.00		146613	P	6,000.00
02754	MASTERCARD							
I-00860G	INMATES LUNCH-STORMS	R	12/13/2018	62.38		146633	P	
I-01012G	PLUMBING CONT ED	R	12/13/2018	85.00		146633	P	
I-01352G	TRAINING LUNCH	R	12/13/2018	191.98		146633	P	
I-01525G	INMATES LUNCH-DAIRY QUEEN	R	12/13/2018	30.00		146633	P	
I-02172G	INSPECTOR RENEWAL	R	12/13/2018	55.00		146633	P	
I-02685G	COUNCIL DINNER-BELLA ITAL	R	12/13/2018	63.00		146633	P	
I-08458985	AWARDS	R	12/13/2018	55.34		146633	P	
I-10282018	10 DOWLOAD IMAGES PER MTH	R	12/13/2018	29.00		146633	P	
I-11032018	TRAINING	R	12/13/2018	680.61		146633	P	
I-11170328777680236	AMAZON-COVERALLS	R	12/13/2018	79.99		146633	P	
I-11427015222841060	FITS AID KIT/ TAPE	R	12/13/2018	112.47		146633	P	
I-11458204919551453	FITS AID KIT/ TAPE	R	12/13/2018	196.56		146633	P	
I-13749025	CRICUT ACCESS ANNUAL SUB	R	12/13/2018	101.87		146633	P	
I-200012947	VALVE & HYDRANT CLASS	R	12/13/2018	630.00		146633	P	
I-207946684	DECEMBER CITY NEWSLETTER	R	12/13/2018	50.00		146633	P	
I-2413041	STREAM RESTORATION CLASS	R	12/13/2018	100.00		146633	P	
I-27700116	HOLIDAY INN MISSOURI CITY	R	12/13/2018	221.72		146633	P	
I-41041536390	ELECTION LAW SEMINAR	R	12/13/2018	570.00		146633	P	
I-43200936	HOLIDAY INN MISSOURI CITY	R	12/13/2018	221.72		146633	P	
I-81107	T BARRIO - HOTEL STAY	R	12/13/2018	343.77		146633	P	
I-81980585	HAMPTON INN SHERTZ, TX	R	12/13/2018	338.46		146633	P	
I-W6547342	COUNCIL COINS (SERVICE)	R	12/13/2018	150.15		146633	P	4,369.02
01050	MCCOY TREE SURGERY COMPANY							
I-336	ANNUAL TREE TRIMMING	R	12/13/2018	1,757.40		146638	P	
I-337	ANNUAL TREE TRIMMING	R	12/13/2018	3,717.30		146638	P	
I-338	ANNUAL TREE TRIMMING	R	12/13/2018	5,931.40		146638	P	11,406.10
03116	RELIANCE ARCHITECTURE							
I-62	W WW BUILDING	R	12/13/2018	23,479.20		146646	P	23,479.20

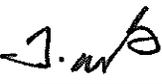
VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02501	SHI GOVERNMENT SOLUTIONS							
I-GB00306942	PD PATROL	R	12/13/2018	134.90		146648	P	
I-GB00307090	SYNOLOGY NAS	R	12/13/2018	3,976.47		146648	P	
I-GB00307183	PD PATROL	R	12/13/2018	570.00		146648	P	4,681.37
02976	WASTE CONNECTIONS							
I-1103582303	COMMERCIAL SOLID WASTE	R	12/13/2018	48,376.39		146655	P	48,376.39
33023	LILLIAN GOPORTH							
I-12172018	RENT FOR STORING MATERIAL	R	12/19/2018	5,000.00		146696	O	5,000.00
02209	JONES-HEROY & ASSOCIATES INC							
I-10963	REPLACEMENT P.O.	R	12/19/2018	2,737.50		146700	P	
I-10964	REPLACEMENT P.O.	R	12/19/2018	8,670.00		146700	P	
I-10965	REPLACEMENT P.O.	R	12/19/2018	720.00		146700	P	
I-10966	WW PLANT PERMIT	R	12/19/2018	4,586.90		146700	P	16,714.40
47585	KEMPNER WATER SUPPLY CORP							
I-11302018*	NOV WATER DELIVERED	R	12/19/2018	43,592.47		146702	P	43,592.47
03180	KYRISH GOVERNMENT GROUP							
I-R401000122	BRUSH TRUCK ASSEMBLY	R	12/19/2018	21,517.99		146703	O	21,517.99
02101	WATCHGUARD VIDEO							
I-WARINV002911	WARRANTY	R	12/19/2018	4,650.00		146718	P	4,650.00
03127	ASJ CONSTRUCTION							
I-NO 5 12262018	OLD CITY HALL REHAB	R	12/27/2018	153,458.01		146738	O	153,458.01
00602	CANALES-DIBBLE CONTRACTORS, IN							
I-12182018	CONCRETE WATER INLET	R	12/27/2018	4,962.00		146741	O	4,962.00
01050	MCCOY TREE SURGERY COMPANY							
I-339	ANNUAL TREE TRIMMING	R	12/27/2018	1,757.40		146757	O	
I-340	ANNUAL TREE TRIMMING	R	12/27/2018	4,956.40		146757	O	
I-341	ANNUAL TREE TRIMMING	R	12/27/2018	4,956.40		146757	O	11,670.20
61475	MUFFLERS ETC							
I-1279002	TIRES	R	12/27/2018	5,208.00		146759	O	5,208.00
02856	AEP ENERGY PARTNERS, INC.							
I-17521159527	NOVEMBER AEP BILL	E	12/19/2018	54,065.42		999999	P	54,065.42

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW14991	NOVEMBER LCRA BILL	E	12/19/2018	414,026.46		999999	P	414,026.46

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	30	867,254.32	0.00	867,254.32
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	92,844.93	0.00	92,844.93
EFT:	2	468,091.88	0.00	468,091.88
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: FSB	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			34	1,428,191.13	0.00	1,428,191.13
BANK: FSB	TOTALS:		34	1,428,191.13	0.00	1,428,191.13
REPORT TOTALS:			34	1,428,191.13	0.00	1,428,191.13


City Manager

ITEM NO. 3.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from January 1, 2019 to January 31, 2019

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of January 1, 2019 to January 31, 2019.

Recommendation:

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC. DECEMBER AEP BILL	E	1/18/2019	65,062.04		000001	O	65,062.04
27050	IRS-PAYROLL TAXES							
	I-T1 201901037864 FEDERAL WITHHOLDING	D	1/04/2019	18,311.34		000002	O	
	I-T3 201901037864 FICA TAX	D	1/04/2019	26,583.28		000002	O	
	I-T4 201901037864 MEDICARE TAX	D	1/04/2019	6,217.14		000002	O	51,111.76
56260	LOWER COLORADO RIVER AUTHORITY DECEMBER LCRA BILL	E	1/18/2019	445,643.56		000002	O	445,643.56
27050	IRS-PAYROLL TAXES							
	I-T1 201901177868 FEDERAL WITHHOLDING	D	1/18/2019	16,367.63		000004	O	
	I-T3 201901177868 FICA TAX	D	1/18/2019	24,800.58		000004	O	
	I-T4 201901177868 MEDICARE TAX	D	1/18/2019	5,800.08		000004	O	46,968.29
17865	COLONIAL LIFE & ACCIDENT							
	I-AC1201812067861 ACCIDENT INSURANCE	R	1/02/2019	188.32		146786	O	
	I-AC2201812207862 ACCIDENT INSURANCE	R	1/02/2019	188.27		146786	O	
	I-AC3201812067861 ACCIDENT INSURANCE	R	1/02/2019	623.92		146786	O	
	I-AC3201812207862 ACCIDENT INSURANCE	R	1/02/2019	623.92		146786	O	
	I-CN1201812067861 CANCER INSURANCE	R	1/02/2019	251.15		146786	O	
	I-CN2201812207862 CANCER INSURANCE	R	1/02/2019	251.16		146786	O	
	I-HO3201812067861 HOSPITAL INCOME - PRETAX	R	1/02/2019	83.05		146786	O	
	I-HO3201812207862 HOSPITAL INCOME - PRETAX	R	1/02/2019	83.05		146786	O	
	I-LF3201812207862 UNIV/COL LIFE AFTER TAX	R	1/02/2019	338.61		146786	O	
	I-LF7201812067861 NON-PRETAX LIFE INSURANCE	R	1/02/2019	301.99		146786	O	
	I-LF8201812067861 AFTER TAX COLONIAL PRODUCTS	R	1/02/2019	615.57		146786	O	
	I-LF8201812207862 AFTER TAX COLONIAL PRODUCTS	R	1/02/2019	668.36		146786	O	
	I-LP3201812067861 LPSD DISABILITY AFTERTAX	R	1/02/2019	142.69		146786	O	
	I-LP3201812207862 LPSD DISABILITY AFTERTAX	R	1/02/2019	142.69		146786	O	4,502.75
52200	LAMPASAS PUBLIC UTILITIES DECEMBER 2018	R	1/02/2019	32,074.14		146791	O	32,074.14
01050	MCCOY TREE SURGERY COMPANY							
	I-342 ANNUAL TREE TRIMMING	R	1/02/2019	1,757.40		146800	O	
	I-343 ANNUAL TREE TRIMMING	R	1/02/2019	3,656.40		146800	O	
	I-344 ANNUAL TREE TRIMMING	R	1/02/2019	4,956.40		146800	O	10,370.20
74775	SCOTT & WHITE HEALTH PLAN							
	C-HEA201812207862 EMPLOYEE SHARE HEALTH INSURANC	R	1/02/2019	125.63CR		146805	O	
	I-201812317863 SCOTT & WHITE HEALTH PLAN	R	1/02/2019	6,020.41		146805	O	
	I-CCC201812207862 HEALTH INSURANCE PREMIUM	R	1/02/2019	4,037.40		146805	O	
	I-CCE201812207862 HEALTH INSURANCE PREMIUM	R	1/02/2019	13,411.02		146805	O	
	I-CCF201812207862 HEALTH INSURANCE PREMIUMS	R	1/02/2019	7,083.51		146805	O	
	I-CCS201812207862 HEALTH INSURANCE PREMIUM	R	1/02/2019	6,229.09		146805	O	
	I-HE1201812207862 HEALTH INSURANCE PREMIUM	R	1/02/2019	8,409.52		146805	O	

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-HEA201812067861	EMPLOYEE SHARE HEALTH INSURANC	R	1/02/2019	11,362.20		146805	O	
I-HEC201812207862	EMPLOYEE SHARE HEALTH INSURANC	R	1/02/2019	11,236.57		146805	O	
I-HI1201812207862	CITY HEALTH INSURANCE	R	1/02/2019	17,907.50		146805	O	
I-HID201812207862	CITY HEALTH INSURANCE	R	1/02/2019	12,031.30		146805	O	
I-HIE201812207862	EMPLOYEE CITY HEALTH CONTRIB	R	1/02/2019	20,418.44		146805	O	118,021.33
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR201812037860	RETIREMENT CONTRIBUTIONS	R	1/02/2019	721.74		146807	O	
I-TMR201812067861	RETIREMENT CONTRIBUTIONS	R	1/02/2019	47,450.43		146807	O	
I-TMR201812207862	RETIREMENT CONTRIBUTIONS	R	1/02/2019	44,811.74		146807	O	92,983.91
4100	AVFUEL INC							
I-011573035	AVFUEL 100LL FUEL AIRPORT	R	1/02/2019	12,275.07		146839	O	12,275.07
00053	AMERICAN PUBLIC POWER ASSOCIAT							
I-322102	ANNUAL DUES	R	1/09/2019	5,823.47		146883	O	5,823.47
02372	M & C FONSECA CONSTRUCTION CO.							
I-NO 5 12112018	FINAL PAYOUT	R	1/09/2019	44,104.58		146929	O	
I-NO 5 12112018*	CHANGE ORDER 2	R	1/09/2019	2,754.50		146929	O	46,859.08
77725	SMITH PUMP COMPANY, INC.							
I-PI060798	PUMPS, VALVES, PIPE	R	1/09/2019	10,418.00		146943	O	
I-PI060799	PUMPS, VALVES, PIPE	R	1/09/2019	10,418.00		146943	O	
I-PI060800	PUMPS, VALVES, PIPE	R	1/09/2019	4,970.00		146943	O	
I-PI060801	PUMPS, VALVES, PIPE	R	1/09/2019	2,703.00		146943	O	28,509.00
02976	WASTE CONNECTIONS							
I-1103612306	RESIDENTIAL/COMM PU	R	1/09/2019	43,458.42		146969	O	43,458.42
33023	LILLIAN GOFORTH							
I-12172018*	RENT FOR STORING MATERIAL	R	1/09/2019	5,000.00		146974	O	5,000.00
02754	MASTERCARD							
C-12122018	CREDIT - TAX-FOR CRICUT	R	1/09/2019	5.99CR		146975	O	
I-0015002	BAILEY INTL ASSOC CHIEFS	R	1/09/2019	150.00		146975	O	
I-01012G*	PD/FD LUNCHEON	R	1/09/2019	9.00		146975	O	
I-01023G	COUNCIL DINNER-SCHLOTZSKY	R	1/09/2019	72.98		146975	O	
I-01082G	PD/FD LUNCHEON	R	1/09/2019	188.02		146975	O	
I-01448G1	PD LUNCHEON	R	1/09/2019	164.98		146975	O	
I-02014G	PLAN SESS AND INMATES	R	1/09/2019	149.50		146975	O	
I-02039G	PLAN SESS AND INMATES	R	1/09/2019	59.50		146975	O	
I-02081G	PLAN SESS AND INMATES	R	1/09/2019	20.69		146975	O	
I-022311	INMATES LUNCH-PIZZA HUT	R	1/09/2019	57.95		146975	O	
I-11272018*	SHUTTERSTOCK IMAGES	R	1/09/2019	29.00		146975	O	
I-11401745851701041	FIRST AID KITS/SIGNS	R	1/09/2019	160.05		146975	O	
I-115526	PUBLIC FUNDS WORKSHOP	R	1/09/2019	180.00		146975	O	
I-12072018	LICENSE RENEWAL T ZIMPEL	R	1/09/2019	111.00		146975	O	

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-12142018	RECYCE CONTAINER	R	1/09/2019	19.88		146975	O	
I-12212018	TALBERT SEMINAR	R	1/09/2019	225.00		146975	O	
I-164520	MAGNETIC SIGNS	R	1/09/2019	233.50		146975	O	
I-166040	FIRST AID KITS/SIGNS	R	1/09/2019	43.50		146975	O	
I-17023	PESTICIDE AP BOOKS	R	1/09/2019	90.00		146975	O	
I-20027	INMATES LUNCH-MEMO'S	R	1/09/2019	56.92		146975	O	
I-20184901	EMERGENCY REPORTING	R	1/09/2019	1,916.00		146975	O	
I-210887749	JANUARY NEWSLETTER	R	1/09/2019	50.00		146975	O	
I-395261	BILL WATER D TEST	R	1/09/2019	111.00		146975	O	
I-991990	AED BATTERY	R	1/09/2019	169.00		146975	O	
I-996412	AED PADS	R	1/09/2019	76.64		146975	O	
I-EL175601	TOP SOIL	R	1/09/2019	100.00		146975	O	
I-EC128259	TRAUMA KITS	R	1/09/2019	264.95		146975	O	
I-PLR3236476	TOUGHBOOK REPAIR	R	1/09/2019	623.78		146975	O	
I-RD69MWRK4	PW DIRECTOR TRAINING	R	1/09/2019	249.00		146975	O	
I-SO00018691561	LOCKBOX FOR OLD CITY HALL	R	1/09/2019	497.00		146975	O	6,072.85
59925	MILLER UNIFORMS&EMBL INC							
I-129463	COATS	R	1/09/2019	5,948.94		146982	O	5,948.94
02976	WASTE CONNECTIONS							
I-1103612305	COMMERCIAL SOLID WASTE	R	1/09/2019	48,556.28		146983	O	48,556.28
02860	FUELMAN							
I-201901087867	CITY GAS	R	1/17/2019	8,445.49		147026	O	8,445.49
1760	ALEXANDER TRUCKING							
I-160229	ROCKS - NARUNA RD	R	1/24/2019	1,400.00		147043	O	
I-160230	ROCKS - NARUNA RD	R	1/24/2019	1,400.00		147043	O	
I-162058	BASE	R	1/24/2019	310.39		147043	O	
I-162058*	BASE	R	1/24/2019	39.53		147043	O	
I-162061	BASE	R	1/24/2019	295.78		147043	O	
I-162386	SAND	R	1/24/2019	274.62		147043	O	
I-162386*	SAND	R	1/24/2019	26.93		147043	O	
I-162391	SAND	R	1/24/2019	288.54		147043	O	4,035.79
01201	BANK OF AMERICA NA							
I-1910002985	DEBT PAYMENTS	R	1/24/2019	77,790.73		147058	O	77,790.73
03184	BAT SOLUTIONS							
I-01172019	REMOVAL OF BATS-CITY HALL	R	1/24/2019	12,850.00		147059	O	12,850.00
16468	CATERPILLAR FIN SER CORP							
I-19475257	JANUARY MOTOR GRADER RENT	R	1/24/2019	2,751.32		147066	O	
I-19530622	DOZER JANUARY RENTAL	R	1/24/2019	1,660.70		147066	O	4,412.02

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
71921	FAMILY MEDICAL RURAL HEALTH CL							
I-383 12312018	NEW HIRE/PD ANNUAL PHYS	R	1/24/2019	5,752.00		147081	O	5,752.00
47585	KEMPNER WATER SUPPLY CORP							
I-12312018	WATER FOR DEC 2018	R	1/24/2019	46,241.97		147100	O	46,241.97
01050	MCCOY TREE SURGERY COMPANY							
I-345	ANNUAL TREE TRIMMING	R	1/24/2019	1,757.40		147113	O	
I-346	ANNUAL TREE TRIMMING	R	1/24/2019	3,717.30		147113	O	
I-347	ANNUAL TREE TRIMMING	R	1/24/2019	3,344.30		147113	O	8,819.00
59920	MILLER'S SERVICE CO							
I-76535	SPLIT A/C UNIT	R	1/24/2019	9,870.00		147116	O	
I-76689	ELECTRICAL BREAKER	R	1/24/2019	95.00		147116	O	
I-76771	HVAC CHECK UP	R	1/24/2019	136.00		147116	O	
I-76775	HEATER REPAIR	R	1/24/2019	75.00		147116	O	
I-76826	MILLER'S SERVICE CO	R	1/24/2019	280.00		147116	O	10,456.00
02203	T MORALES COMPANY ELECTRIC & C							
I-9342S	FLOW METER	R	1/24/2019	4,400.00		147132	O	4,400.00
82300	TECHLINE, INC							
I-126072700	URD PRIMARY WIRE	R	1/24/2019	7,070.94		147133	O	
I-126072800	URD PRIMARY WIRE	R	1/24/2019	2,228.00		147133	O	
I-126072900	URD PRIMARY WIRE	R	1/24/2019	1,514.18		147133	O	
I-126073000	URD PRIMARY WIRE	R	1/24/2019	2,549.00		147133	O	
I-310132700	URD PRIMARY WIRE	R	1/24/2019	996.00		147133	O	
I-310132701	URD PRIMARY WIRE	R	1/24/2019	205.00		147133	O	14,563.12
02425	US BANK							
I-1332760	2011 CO INTEREST PAYMENT	R	1/24/2019	30,437.50		147139	O	30,437.50
03127	ASJ CONSTRUCTION							
I-NO 6 01282019	OLD CITY HALL REHAB	R	1/29/2019	42,069.51		147143	O	42,069.51

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		27	730,728.57	0.00	730,728.57
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		2	98,080.05	0.00	98,080.05
EFT:		2	510,705.60	0.00	510,705.60
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS		0.00		
	VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

1/31/2019 4:43 PM
 VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 1/01/2019 THRU 1/31/2019

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
				NO				
VENDOR SET: 99	BANK: FSB	TOTALS:	31	INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
				1,339,514.22	0.00			1,339,514.22
BANK: FSB	TOTALS:		31	1,339,514.22	0.00			1,339,514.22
REPORT TOTALS:			31	1,339,514.22	0.00			1,339,514.22

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 7 February 2019

- Sales Tax** The City experienced a slight increase in sales tax receipts for the month of February compared to the same time last year. The \$2,222 increase represented an improvement of 1.3% from February 2018. Although sales tax appears to have leveled out somewhat, receipts since January 2015 indicate a solid 12.6% increase.
- Floodplain Training** Thanks to Chief Oestreich, representatives from the Texas Floodplain Management Association conducted a Floodplain 101 course in Lampasas last week. The one day training was well attended by government officials, consultants and engineers and included 4 City of Lampasas staff. With Judge Boultinghouse retiring, the City is hopeful to eventually have staff with a Floodplain Manager designation.
- Pole Attachments** Gary has been working with Yvonne to review and possibly revise the City's Pole attachment agreements with various telecom and television providers. The City's agreements cannot be discriminatory in terms of charges, however, it appears we have not increased the fee in well over 10 years. The City currently has approximately 5200 poles in our system with 3008 contacts from either SuddenLink or AT&T. The process will hopefully validate the correct number of contacts by the entities, as well as bring revenue and charges into line with industry norms.
- Trash Contract** The City has not yet received the revised amended Contract from Waste Connections for sludge hauling and extension; and it is staff's understanding there may be a miscommunication in rate, service and term. Staff will wait to review the contract when forwarded from our contractor, and submit to Council for approval providing terms are acceptable. In the event terms are not as previously presented, staff bears responsibility for the miscommunication to Council.
- Police Department** Sammy reports the John Bowman has filled the position of Patrol Officer for the City of Lampasas. John has been serving the City of Copperas Cove as a patrol officer for the past two years and wishes to get a little closer to home.

Round Up

The annual Warrant Round-Up is scheduled to commence on February 11th. The Lampasas PD will be increasing enforcement and serving warrants on individuals with outstanding unpaid Lampasas Municipal Court fines. The PD and Municipal Court are encouraging folks to come in to make payment arrangements prior to the Round-Up.

LCRA

LCRA has informed the City the Transmission Utility will be upgrading towers in the Lampasas area. Prior to commencing the project, notifications have been sent to stakeholders regarding an archeological survey, and any potential artifacts or unmarked graves. Duane Griffith will be coordinating between the Oak Hill Association and LCRA regarding any issues.

ABC

The Manager takes the opportunity to report on City staff that have gone above and beyond the call of duty.


City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding Lampasas County Chamber of Commerce & Visitor Center First Quarter Report.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: Quarterly Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$10,661.78 for their 1st Quarter Report. Melissa Unger will be in attendance to present the quarterly report and answer any questions.

Recommendation:

Motion to accept Lampasas County Chamber of Commerce & Visitor Center First Quarter Report.

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City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding request from the Lampasas County Chamber of Commerce for Hotel Occupancy Tax funds in the amount of \$2065.26 for event expenses related to the 27th Annual Bloomin' Fest and Spring Sip 'n Stroll on April 6, 2019.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

Funds are available in HOT Fund 40 in the City of Lampasas FY 2018/2019 Budget.

Attachments: HOT Fund Request Form

Summary Statement:

The attached request is eligible for HOT funding. The event has been most recently funded in 2017 in the amount of \$1268.64. It does not appear there was a request for reimbursement from the 2018 event, therefore the City did not reimburse any HOT funding for the 2018 Bloomin' Fest. Melissa Unger will be in attendance to present her intent for advertising and promotional funding for this event.

Recommendation:

Staff recommends approval of HOT funds in the amount of \$2065.26, provided there is a detailed advertising plan submitted. (Ad plan must reflect only 40% funding for local Dispatch ads, 0% for Radiogram print ads)

HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

State Law: By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, There is a two part test that every expenditure must pass to be valid.

1. The expenditure must directly enhance and promote tourism and the convention and hotel industry.
2. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
 - i) **Convention Centers and Visitor Information Centers**
 - ii) **Registration of Convention Delegates**
 - iii) **Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry**
 - iv) **Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry**
 - v) **Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry**
 - vi) **Sporting Event Expenses that Substantially Increase Economic Activity at Hotels**
 - vii) **Enhancement and upgrading of existing sport facilities or fields**

City Policy: The City of Lampasas accepts applications from groups, businesses and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy Tax expenditures.

Eligibility and Priority for Hotel Tax Funds: Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) **historic information on the number of room nights used during previous years of the same events;**
- b) **current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;**
- c) **historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or**
- d) **examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.**

Use of Local Vendors: The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

Use of Revenues from Event: A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

Supplemental Information Required With Application: Along with the application, please submit the following:

Proposed Marketing Plan for Funded Event

Schedule of activities, events or facility programs relating to the request

Funded Projects or Events will be required to submit a Post Event Evaluation; required to provide a link on the event or facility website to LampasasLodging.com, and to use www.LampasasLodging.com on any print advertising; and submit any invoices for reimbursement within 60 days of the conclusion of the event.

Submit to: Mandy Walsh, LEDC Director
312 E. Third
Lampasas, TX 76550
Email: mandy@cityoflampasas.com
Phone: 512-556-6831

Application

Organization Information

Date: February 1, 2019

Name of Organization: Lampapas County Chamber of Commerce and Visitor Center

Address: 205 S Hwy 281

City, State, Zip: Lampapas, TX 76550

Contact Name: Melissa Unger, Executive Director

Contact Phone Number: 512-556-5172

Web Site Address for Event or Sponsoring Entity www.lampapaschamber.org

Is your organization: Non-Profit Private/For Profit

Tax ID #: 74-0736310 Entity's Creation Date: 1960s

Purpose of your organization: The mission of the Lampapas County Chamber of Commerce is "To promote business, economic growth, and tourism, by partnering with current and future Chamber members, community leaders and the citizens of Lampapas County."

Name of Event, Project or Facility 27th Annual Bloomin' Fest and Spring Sip 'n Stroll

Date of Event or Project: Saturday, April 6, 2019

Primary Location of Event or Project: Historic Downtown Courtyard Square, Lampapas

Amount Requested: \$2065.26

How will the funds be used: Advertising, conducting solicitations and the exhibition of both instrumental and vocal music to attract tourists to the municipality of Lampapas, its historic downtown square and the hotels and bed and breakfasts.

Primary Purpose of Funded Activity/Facility: To increase tourism for the community of Lampasas and generate additional revenue for all local businesses and the hotel/motel industry by promoting and hosting this event.

Percentage of Hotel Tax Support of Related Costs

40% Note Percentage of Total Event Costs Covered by Hotel Occupancy Tax

25% Note Percentage of Total Facility Costs Covered by Hotel Occupancy Tax

0% Note Percentage of Staff Costs Covered by Hotel Occupancy Tax

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities n/a

Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:

1. Convention Center or Visitor Information Center: construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both

2. Registration of Convention Delegates: furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants; _____ Facilities & Other, \$210.00 _____

3. Advertising, Solicitations, Promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity. \$1,780.26

4. Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry: encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms; _____
Music & BMI- 75.00

5. Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums; _____

Expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity. n/a

Sporting Related Event Funding:

If the event is a sporting related function/facility: How many individuals are expected to participate?
n/a

If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county?
n/a

If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity?

n/a

Questions for All Funding Requests:

How many years have you held this Event or Project; or how many years have you been operating the qualified facility: 17 years

Expected Attendance: 3,000-5,000

How many people attending the Event or Project will use Lampasas hotels, motels or bed & breakfasts?
n/a

How many nights will they stay: 1-2

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: No, but the local hotels do have special rates for guests staying for this particular event, and we help advertise those special rates.

Do your promotional materials and website note area lodging facilities that can host participants? yes
(please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? yes

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

City	Month/Year Held	Assistance Amount	Number of Hotel Rooms Used
Lampasas	4/2018	\$2,775 ϕ	
Lampasas	4/2017	\$2,425 91268.64	n/a
Lampasas	4/2016	\$1,500	86
Lampasas	4/2015	\$1,500	25

How will you measure the impact of your event on area hotel activity? By surveying local hoteliers post-event.

Please list other organizations, government entities and grants that have offered financial support to your project: n/a

Please check all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

Paid Advertising: Social Media: \$60.00 Newspaper: \$910.00 Radio: \$300.00

TV \$0.00 (free online calendars for TV stations will be used, but not guaranteed that the event will actually be advertised on the station/s.)

Press Releases to Media \$0.00 Direct Mailing to out of town recipients \$0.00

Other: The print (newspaper) and radio advertising will also include digital advertising

What areas does your advertising and promotion reach: Lampasas County, immediate surrounding counties, and specific targeted audiences in the state of Texas via social media.

What number of individuals will your proposed marketing reach that are located in another city or county? Thousands to millions living in Texas, both inside and outside of the Lampasas County zip codes (since we will have digital/social media advertising, it is hard to estimate the exact reach of all of the advertising).

If a permanent facility (e.g. museum, visitor center)

Expected Attendance Monthly/Annually: _____

Please note percentage of those in Attendance that are Staying at Area Hotels/Lodging Facilities: _____

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action for a request to Close, Abandon, Vacate, and Convey East Deb Lynn from Willis to Rice Street. The road runs through Terence J Roberts property described as 19.556 acres. ABST 419, L.H.W. Johnson, and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres, Hugh Tharp 24.05 acre properties.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: January 30, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: Customer Letter, Pictures, Map & Ordinance

Summary Statement:

The City received a request from Terence J Roberts who owns the property described as 19.556 acres, ABST 419, L.H.W Johnson; commonly known as 1203 S Willis. Mr. Roberts is asking the City to consider conveying East Deb Lynn from Willis to Rice Street as it affects the ideal footprint of the property for residential construction. A large portion of the land resides in the floodplain. The Street/ROW also is in the floodplain and runs through the reservoir. There is an easement to Lampasas County WCID #1 for the reservoir that was recorded in 1959. Twelve (12) letters were sent to property owners within 200 feet as required, one letter was returned in favor of the request.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to Close, Abandon, Vacate and Convey East Deb Lynn from Willis to Rice Street.

ORDINANCE NO. _____

An Ordinance providing for the Close, Abandon, Vacate and Convey a street, alley and/or a public right-of-way, or a portion thereof, for property being described as East Deb Lynn from Willis Street to Rice Street. The road runs through Terence J. Roberts property described as 19.556 acres, ABST 419, L.H.W Johnson, and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres and Hugh Tharp 24.05 acre properties, and the closing of such as a public thoroughfare; authorizing the City Manager to execute a Quit Claim Deed, providing for the terms and conditions of such abandonment, closing and transfer; and, calling a public hearing.

WHEREAS, Terence J Roberts, has requested that the City of Lampasas close, abandon, vacate and convey the street and/or public right-of-way in the town and County of Lampasas, being described as East Deb Lynn from Willis Street to Rice Street. The road runs through Terence J. Roberts property described as 19.556 acres, ABST 419, L.H.W Johnson, and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres and Hugh Tharp 24.05 acre properties, as shown on Exhibit "A," attached hereto, and

WHEREAS, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

WHEREAS, upon considering the request at a public hearing held on **February 11, 2019**, before the City Council of the City of Lampasas, and upon consideration of additional information pertaining to this request, the City Council now finds that the City and other utilities existing in the area of the street, and/or public right-of-way, will be sufficiently protected.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Part 1: That the street and/or public right-of-way in the town and County of Lampasas, being described as East Deb Lynn from Willis Street to Rice Street. The road runs through Terence J. Roberts property described as 19.556 acres, ABST 419, L.H.W Johnson, and abuts Thomas Teer .05 acres, Vernon Baker 0.24 acres and Hugh Tharp 24.05 acre properties is hereby abandoned, vacated and closed insofar as the right or title is concerned.

Part 2: That said street and/or public right-of-way is not needed for public purposes, and it is in the public interest of the City of Lampasas to abandon said described street, and/or public right-of-way.

Part 3: That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land described in PART 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

Part 4: That the City Manager be authorized to convey the closed, abandoned, and vacated portion of the street as described and to execute any and all documents related to the conveyance.

PASSED AND APPROVED on the First Reading, on this the 11TH day of February, 2019

PASSED AND ADOPTED on the Second Reading on this the 25th day of February, 2019

APPROVED:

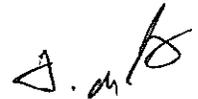
ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]


City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a request to consider approval, denial, or approval with modification(s) the rezone of 2.18 acres from Retail "R" to Central Business District "CBD", Lampasas County, Lampasas, Texas. The property is described as Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S. Liveoak, Lampasas, Texas.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: Application, Property Description, Letters, Maps and Ordinance

Summary Statement:

The 2.18 acres is zoned Retail "R". Mr. Hardin has plans on developing this property and Central Business District Zoning allows more flexibility and compliments the Historic Downtown; which encourages development and redevelopment. The standards for parking requirements, building set-backs and building heights are similar to existing developments in the central area. The area surrounding the property is Retail "R", Central Business District, Single Family Residential-6 "SF-6" and Light Industrial "LI". Thirty two (32) letters were sent to property owners within a 200 foot radius. Five (5) letters were returned, four (4) approving the request and one (1) protesting

This item was heard before the Planning & Zoning Commission on February 7, 2019. The Commission recommended approval of this rezone with a unanimous vote. (Baltrun Absent)

Recommendation:

To consider a motion to approve the first reading of an Ordinance to rezone 2.18 acres from Retail "R" to Central Business District "CBD", Lampasas County, Lampasas, Texas. The property is described as Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S. Liveoak, Lampasas, Texas.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM RETAIL "R" OF PROPERTY DESCRIBED AS 2.18 ACRES, BLOCK 10, OLD TOWN LAMPASAS, LOTS 1-7 AND THE CLOSED PORTION OF FIRST STREET, PECAN STREET AND THE ALLEY IN BLOCK 10, COMMONLY KNOWN AS 208 S LIVEOAK, LAMPASAS, TEXAS TO CENTRAL BUSINESS DISTRICT 'CBD' LAMPASAS TEXAS, LAMPASAS COUNTY DETAILING RESTRICTIONS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Mr. Richard Hardin, Hardin Interests, Inc. A Texas Corporation is asking the City of Lampasas Planning and Zoning Commission and City Council to the rezone 2.18 acres from Retail "R" to Central Business District "CBD", Lampasas County, Lampasas, Texas. The property is described as Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S Liveoak, Lampasas, Texas.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the request to rezone property was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on February 7, 2019 by the Planning & Zoning Commission regarding the request for a rezone by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on February 11, 2019, by the City Council regarding the request for a rezone by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to rezone the property from Retail "R" to Central Business District "CBD"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the rezone requested by Mr. Richard Hardin, Hardin Interests, Inc. A Texas Corporation for property described as 2.18 acres, Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S Liveoak, Lampasas, Texas. Lampasas County and as shown in the attached exhibit, is hereby approved.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED THE FIRST READING ON THIS 11th DAY OF FEBRUARY, 2019

PASSED AND ADOPTED ON THE SECOND READING ON THE 25TH DAY of FEBRUARY, 2019

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a request to Close, Abandon, Vacate, and Convey the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: January 30, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: Customer Letter, Pictures, Map & Ordinance

Summary Statement:

The City received a request from Richard Hardin, Hardin Interests, Inc. who owns the property located at Block 10, Old Town Lampasas, Lots 1-7 and the closed portion of First Street, Pecan Street and the alley in Block 10, commonly known as 208 S Liveoak, Lampasas, Texas. Mr. Hardin is asking the City to consider conveying the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas. During a recent review of the survey it was found that the historic Depot structure and its brick patio wall encroaches onto the Right of Way. Thirty two (32) letters were sent to customers within a 200' radius as required, we received 5 letters in favor of the request.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to Close, Abandon, Vacate, and Convey the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas.

ORDINANCE NO. _____

An Ordinance providing for the Close, Abandon, Vacate and Convey the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas, and the closing of such as a public thoroughfare; authorizing the City Manager to execute a Quit Claim Deed, providing for the terms and conditions of such abandonment, closing and transfer; and, calling a public hearing.

WHEREAS, Richard Hardin, has requested that the City of Lampasas close, abandon, vacate and convey the street and/or public right-of-way in the Lampasas, Texas, Lampasas County, being the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas, as shown on Exhibit "A," attached hereto, and

WHEREAS, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

WHEREAS, upon considering the request at a public hearing held on **February 11, 2019**, before the City Council of the City of Lampasas, and upon consideration of additional information pertaining to this request, the City Council now finds that the City and other utilities existing in the area of the street, and/or public right-of-way, will be sufficiently protected.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Part 1: That the street and/or public right-of-way in the town and County of Lampasas, being the North 4 feet of East Second Street Right of Way adjacent to Lot 3, Block 10 of Old Town Lampasas is hereby abandoned, vacated and closed insofar as the right or title is concerned.

Part 2: That said street and/or public right-of-way is not needed for public purposes, and it is in the public interest of the City of Lampasas to abandon said described street, and/or public right-of-way.

Part 3: That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land described in PART 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

Part 4: That the City Manager be authorized to convey the closed, abandoned, and vacated portion of the street as described and to execute any and all documents related to the conveyance.

PASSED AND APPROVED on the First Reading, on this the 11TH day of February, 2019

PASSED AND ADOPTED on the Second Reading on this the 25th day of February, 2019

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]



City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Presentation of the Lampasas Police Department Annual Racial Profiling Report

Requested By: Sammy Bailey, Police Chief

Submitted By: Sammy Bailey, Police Chief

Date Submitted: February 5, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: Racial Profiling Report

Summary Statement:

The Lampasas Police Department is required by state law to make a report no later than March 1st each year, to the City Council regarding police contact data for the purpose of identifying and responding (if necessary) to concerns regarding racial profiling practices.

Recommendation:

The Lampasas Police Department complies with both the letter and the spirit of Code of Criminal Procedure Articles 2.131-2.138 pertaining to Racial Profiling.

The Lampasas Police Department believes it is our legal and moral responsibility to act just in all instances and with all persons. The department has zero tolerance for Racial Profiling and prohibits Racial Profiling. Racial Profiling is an activity that violates the public trust that is vital to our efforts to effective policing.



LAMPASAS POLICE DEPARTMENT

301 East Fourth Street • Lampasas, Texas 76550
512-556-3644 • Fax: 512-556-2838 • email: police@ci.lampasas.tx.us



Sammy Bailey
Chief of Police

Jody Cummings
Asst. Chief of Police

February 5, 2019

Honorable Mayor Talbert and Members of the Lampasas City Council,

In 2001, the Texas Legislature, in an attempt to address the issue of racial profiling in law enforcement, passed the Texas Racial Profiling law. On September 1, 2009, legislative revisions were made to the law including eliminating the requirement to complete a checklist of pedestrians, adding Middle Eastern to the designation for race, and requiring submission of specific statistical data to TCOLE beginning in 2011.

The Texas Legislature since has made several changes to the required racial profiling report. These changes apply to the report to be submitted by March 1, 2019, and subsequent years. The main changes: there is no longer a partial exemption for agencies that have in-car cameras, and data must be collected for all traffic stops, including those where a verbal or written warning is issued, and other information relating to the stop. This now requires a Tier 2 form.

This year's Racial Profiling Report contains the Tier 2 form, proof the annual racial profiling report was submitted on line to the Texas Commission on Law Enforcement as it related to motor vehicle stops contact data, statistical analysis of vehicle motor stops compared to gender and ethnic population of our agency's reporting area, and a statement of no racial profiling complaints made against the Lampasas Police Department. The Lampasas Police Department modified and included all additional requirements to the department Racial Profiling. It has updated information to a brochure in the front lobby of the police department regarding our complaint process and caused the information on the City website to be updated.

All employees of the Lampasas Police Department are trained in regards to the laws and department policy prohibiting Racial Profiling in compliance with the law and the Texas Commission on Law Enforcement (TCOLE).

As mentioned, part of the Racial Profiling submission requirement is a separate document containing a statistical analysis of our motor vehicle stops compared to gender and ethnic population of the agency's reporting area. This data is included with this report and provides statistical data relevant to contacts made during the course of motor vehicle stops, between 1/1/2018 and 12/31/19. In addition, the TCOLE Tier 2 form, which is required to be submitted to TCOLE by March 1 of every year was submitted on February 2, 2019. The data in this report has been analyzed and compared to data derived from the U.S. Census Bureau's 2010 population, as required and a statement of no racial profiling complaints included. Given the Census as a baseline it is impossible to determine if a department racially profiles. The Census data does not contain the information relevant to provide an accurate conclusion, as it contains city resident only, the population count could include those that do not drive, it does not take into consideration those drivers that do not live in the city limits, nor does it take into consideration the heavily traveled roadways of Lampasas.

CITY OF
LAMPASAS
TEXAS





LAMPASAS POLICE DEPARTMENT

301 East Fourth Street • Lampasas, Texas 76550
512-556-3644 • Fax: 512-556-2838 • email: police@ci.lampasas.tx.us



Sammy Bailey
Chief of Police

Jody Cummings
Asst. Chief of Police

We would like for the City Council and our community to know that we are servants of our community. We believe in good and just service to others. We further our belief in that citizens who live and work together can succeed in having a safe community together. We strive to continue to provide quality service in partnership with the community to ensure that all feel safe in our presence and in our community regardless of what is going on in the world around us. We recognize that racial profiling only alienates citizenry from law enforcement, it hinders community policing efforts, and causes a loss of trust and credibility among the very people that we are sworn to serve, protect, and partner with to keep our community safe. We know the only way to address this is to have a culture that does not accept this and have a strong policy against racial profiling to maintain an environment against discrimination toward anyone, which we do.

The findings in this report serve as evidence of the Lampasas Police Department's commitment to comply with the Texas Racial Profiling Law.

Respectfully Submitted,

Sammy Bailey
Chief of Police

CITY OF
LAMPASAS
TEXAS





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WHO WE ARE | WHAT WE DO | CONTACT AND REPORTING | RACIAL PROFILING REPORTS | PREVENTION | TRAINING

FORMS AND APPLICATIONS | CONTACT US | HELP | ABOUT US

Open Records Request

Complaint Procedures

Bill Tracking

FAQ

Legal FAQ

Non-Compliance FAQ

Rules and Policy

Publications

Racial Profiling Reports

Financial Reports and Contract/Purchase Information

External Resources

Home » Help and Resources » Racial Profiling Reports » Racial Profiling Reports

Racial Profiling Reports

Texas Law Enforcement Agency Racial Profiling Reports Submitted to TCOLE

Filing for the 2018 year has begun.



[Click here to view all submitted reports](#)

(Note: The 2011 thru 2015 Racial Profiling reports are no longer available on-line. A separate CD containing 2011, through 2015 reports is available for purchase at \$35 each (CD disk) through an [Open Records Request](#).)

About Law Enforcement Agency Requirements

***PLEASE NOTE:** The following information applies to reports filed between January 1, 2018, and March 1, 2018, for traffic stops conducted in 2017. For traffic stops conducted in 2018 and reported between January 1, 2019, and March 1, 2019, all agencies must report Exempt or Full Reporting.* ([click here for a sample report](#))

Texas Occupations Code 1701.164 specifies that TCOLE collect incident-based data in accordance with the [Code of Criminal Procedure Article 2.131 – 2.138](#) . Chief administrators of law enforcement agencies that meet the criteria must submit racial profiling reports to **their governing body**, as well as TCOLE.

Each agency must file an **annual** online report by selecting and completing the reporting option that applies to their particular situation. Reports are filed online through the [TCOLE Department Reporting System \(DRS\)](#). The reporting period for the **previous** year begins on January 1 of the current year and ends on March 1 of the current year.

Racial Profiling - How to Get Started

The Reporting options are:

1. **Exempt** - Agencies that do not routinely make motor vehicle stops should fill out the 1 page online exempt status form. The exempt status report contains agency general public contact information for questions about its racial profiling filing status. Some agencies are not required to file annual reports.
2. **Full Reporting** - Agencies that routinely perform traffic stops or motor vehicle stops must file by online report. The online report requires the completion of agency general public contact information and requires completion of **both**:
 - a 1 page online form about the numbers of motor vehicles stops made **and** uploading a separate PDF document containing a statistical analysis of its motor vehicle stops compared to the gender and ethnic population of the agency's reporting area. The second document must also contain a statement as to if racial profiling complaints were made against the agency and if so, a listing of all racial profiling complaints and the corresponding resolutions.

Racial Profiling Forms

Agency ID	Submitted by	Tier	Submitted on	Actions
281201	Sammy Bailey	Full report	02/05/2019	Details/Edit Download report Download supplemental material
281201	Sammy Bailey	Tier one	01/24/2018	Details/Edit Download report Download supplemental material
281201	Sammy Bailey	Tier one	01/24/2018	Details/Edit Download report Download supplemental material
281201	Sammy Bailey	Tier one	01/20/2017	Details/Edit Download report

Racial Profiling Report

Agency Name: LAMPASAS POLICE DEPARTMENT

Reporting Date: January 2018 - December 2018

TCOLE Agency Number: 281201

Chief Administrator: CHIEF SAMMY BAILEY

Agency Contact

Phone: (512)556-3644

Email: SBAILEY@CITYOFLAMPASAS.COM

Mailing Address: 301 EAST 4TH STREET LAMPASAS, TX 76550

By submitting, the chief administrator affirms that the agency has a policy in place in accordance with Texas Code of Criminal Procedure §2.132, and that the policy:

(1) clearly defines acts constituting racial profiling;

(2) strictly prohibits peace officers employed by the agency from engaging in racial profiling;

(3) implements a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;

(4) provides public education relating to the agency's compliment and complaint process, including providing the telephone number, mailing address, and e-mail address to make a compliment or complaint with respect to each ticket, citation, or warning issued by a peace officer;

(5) requires appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;

(6) requires collection of information relating to motor vehicle stops in which a ticket, citation, or warning is issued and to arrests made as a result of those stops, including information relating to:

(A) the race or ethnicity of the individual detained;

(B) whether a search was conducted and, if so, whether the individual detained consented to the search;

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(D) whether the peace officer used physical force that resulted in bodily injury, as that term is defined by Section 1.07, Penal Code, during the stop;

(E) the location of the stop; and

(F) the reason for the stop; and

(7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) the Texas Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: CHIEF SAMMY BAILEY

Date: 02/05/2019 14:43

LAMPASAS POLICE DEPARTMENT Racial Profiling Information

Total stops: 4919

1. Gender

CCP 2.133(b)(1)(a)

1.1 Female: 1927

1.2 Male: 2992

2. Race or Ethnicity

CCP 2.132(a)(3), 2.132(b)(6)(A), 2.133(b)(1)(B)

2.1 Black: 343

2.2 Asian / Pacific Islander: 78

2.3 White: 3584

2.4 Hispanic/Latino: 910

2.5 Alaska Native/American Indian: 4

3. Was race or ethnicity known prior to stop?

CCP 2.132(b)(6)(C)

3.1 Yes: 155

3.2 No: 4764

4. Reason for stop?

CCP 2.132(b)(6)(F), 2.133(b)(2)

4.1 Violation of law: 19

4.2 Pre existing knowledge: 17

4.3 Moving traffic violation: 3268

4.4 Vehicle traffic violation: 1615

5. Street address or approximate location of the stop

CCP 2.132(b)(6)(E), 2.133(b)(7)

5.1 City street: 1419

5.2 US highway: 3476

5.3 County road: 2

5.4 State Highway: 0

5.5 Private property or other: 20

6. Was a search conducted?

CCP 2.132(b)(6)(B), 2.133(b)(3)

6.1 Yes: 171

6.2 No: 4748

7. Reason for Search?

7.1 Consent: 31

CCP 2.132(b)(6)(B), 2.133(b)(3)

7.2 Contraband in plain view: 4

CCP 2.133(b)(5)(A)

7.3 Probable cause: 79

CCP 2.133(b)(5)(B)

7.4 Inventory: 24

CCP 2.133(b)(5)(C)

7.5 Incident to arrest: 29

CCP 2.133(b)(5)(C)

8. Was Contraband discovered?

CCP 2.133(b)(4)

8.1 Yes: 113

8.2 No: 58

9. Description of contraband

CCP 2.133(b)(4)

9.1 Drugs: 99

9.2 Currency: 0

9.3 Weapons: 1

9.4 Alcohol: 9

9.5 Stolen property: 0

9.6 Other: 4

10. Result of the stop

10.1 Verbal warning: 0

CCP 2.133(b)(8)

10.2 Written warning: 3465

CCP 2.133(b)(8)

10.3 Citation: 1275

CCP 2.133(b)(8)

10.4 Written warning and arrest: 0

10.5 Citation and arrest: 140

10.4 Arrest: 39

CCP 2.133(b)(6)

Arrest Total: 179

11. Arrest based on

CCP 2.133(b)(6)

11.1 Violation of Penal Code: 122

11.2 Violation of Traffic Law: 18

11.3 Violation of City Ordinance: 5

11.4 Outstanding Warrant: 34

12. Was physical force resulting in bodily injury used during stop?

CCP 2.132(b)(6)(D), 2.133(b)(9)

12.1 Yes: 2

12.2 No: 4917

Race/Ethnicity	2018 Contacts		Population 6681 Vs. Contacts		Population Contact	
	N	%	2010 N	Census %	2017 estimate 7413	
Caucasian	3584	73%	4870	73.00	5001	68
African American	343	7.0%	102	1.5	243	30
Hispanic	910	18.5	1641	24.5	2027	27
Asian	78	1.5%	49	0.73	142	1
Native American	4	0.0	19	0.27	0	1
Middle Eastern	0	0.0%	0	0.0		
Total	4919	100%	6681	100%	7413	100%

Analysis of Data 4919 contacts vs. 2010 population census for the City of Lampasas.

Caucasian drivers had the equal percentage of motor vehicles stopped as the 2010 Census and the 2017 population census estimate.

African-American drivers had a higher percentage of motor vehicle stops than the city population census of 2010 and the estimate of 2017 census.

Hispanic drivers had a lower rate of motor vehicle stops than the city population compared to the 2010 census and the 2017 census population estimate.

Asian drivers had a higher rate of motor vehicle stops than the percentage of Asians population in the 2010 and 2017 census estimate.

Native American drivers had a lower rate of motor vehicle stops than the city population in the 2010 and 2017 census estimate.

Middle Eastern has no population information from the 2010 census and the 2017 population estimate.

Based on this chart, easy determinations regarding whether or not the Lampasas Police Department police officers "racially profiled" given motorist are *impossible* given the baseline being a "statistical analysis of its motor vehicle stops compared to gender and ethnic population of the agency's reporting area." That is, census data is supposed to contain information on all residents of the population of the agency's reporting area, regardless of the fact they may or may not be among the driving population. Further, census data, when used as a baseline or comparison, presents the challenge that it captures information related to city residents only. Thus, excluding individuals who may have come in contact with the Lampasas Police Departments in 2018 but *live outside city limits*. In some cases, the percentage of the population that comes in contact with *the police lives outside city limits and represents a substantial volume of all motor vehicle-related contacts made in a given year --especially with Lampasas being a cross road for highways such as 281, 183 and 190 and many travelers diverting from I-35 to take the less congested roadway of 281. A past traffic survey shows that 281/183 through Lampasas has an average of 30,000 vehicles per day, yet our 2010 census shows the population of 6,681 with a 2017 estimated growth from 6,681 to 7413.*



LAMPASAS POLICE DEPARTMENT

301 East Fourth Street • Lampasas, Texas 76550
512-556-3644 • Fax: 512-556-2838 • email: police@ci.lampasas.tx.us



Sammy Bailey
Chief of Police

Jody Cummings
Asst. Chief of Police

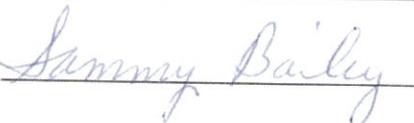
To: 2018 Racial Profiling Report
From: Chief of Police Sammy Bailey
Ref: Statement as to Racial Profiling Complaints

The Lampasas Police Department prohibits racial profiling in accordance with law and through department policy.

There were no complaints made against the agency; therefore, there was no corresponding resolutions.

Complaints Filed for Possible Violations of Code of Criminal Procedure Art. 2.131 Racial Profiling

Complaint No.	Alleged Violation			Disposition of the Case

Sammy Bailey, Chief of Police 

CITY OF
LAMPASAS
TEXAS




City ManagerITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the award of a quote to Core & Main not to exceed \$35,000.00 to install 500 radio read water meters.

Requested By: Rickie Roy, Public Works Director

Submitted By: Rickie Roy, Public Works Director

Date Submitted: February 01, 2019 for the Agenda of: February 11, 2019

Procurement and Funding Statement:

The City of Lampasas requested quotes from multiple sources and received three bids. The project will be funded through the Water/Wastewater account (82-520-5421) which has a current balance of \$43,999.00

Attachments: Contractor Quotes

Summary Statement:

Staff received quotes from the following vendors:

Core & Main- \$20,060.33

M&C Fonseca- \$ 201,495.00

Lancaster Plumbing- \$ 65,000.00

The \$20,060.33 quote from Core & Main covers the labor to change out 500 manual read meters to our new radio read meter system. Staff added a \$15,000 contingency fund to the project to cover the cost of meter boxes that may be changed out due to existing damage or if it is a metal meter box. The radio system will not work properly through metal meter boxes. This project began in 2015, to date we have replaced 1,068 of 3,408 meters. Our goal is to change out 500 in 2019, 1,000 in 2020 and complete the project in 2021. The radio read meters are more efficient and accurate compared to manual read meters.

Recommendation:

To consider a motion to award the quote to Core & Main to install 500 radio read water meters and allow the City Manager to execute any required documents.



Formerly HD Supply Waterworks.

Bid Proposal for Lampasa Meter install. 8-15-18

CITY OF LAMPASAS
Job Location: Lampasa, TX
Bid Date: 08/15/2018
Core & Main Bid #: 683949

Core & Main
1601 South Wall St
Belton, TX 76513
Phone: 254-939-8998
Fax: 254-939-8889

Seq#	Qty	Description	Units	Price	Ext Price
10	500	LABOR TO INSTALL 5/8" METER	EA	40.00	20,000.00
30	1	D1600 MTR BOX W/SOLID BLUE CID DFW1600.12.3	EA	35.33	35.33
40	1	SERVICE LABOR	EA	25.00	25.00
50		SERVICE LABOR IS FOR BOX			
60		INSTALLATION			
				Sub Total	20,060.33
				Tax	0.00
				Total	20,060.33

Branch Terms:

Please note that the Meter box and the Meter box Installation are priced as two separate items. The bid shows these cost as 1 unit of each. Total to be determined at a later date as needed.

1901 Prairie Creek Rd.
 Granite Shoals, TX 78654
 OFFICE: 830.596.1741 E-FAX: 800.878.1716
 office@mcfonseca.com



Proposal
 Date: 11/1/2018
 Proposal #: 574

CONCRETE UTILITIES	
Proposal For:	Project Location:
Lampasas, City of 312 E. 3rd St Lampasas, Tx 76550	500 Water Meters throughout City of Lampasas
un	
Mobilization	3,500.00
500 (5/8") Water Meter Replacements	395.00
IF NECESSARY: Meter and Meter Box replacements along with Grass/SOD restoration price per each one	495.00

TOTAL \$201,495.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practice. All alterations from plan specifications will be executed only upon written order, and will prices may increase or decrease accordingly.

Authorized
Signature

ACCEPTANCE OF PROPOSAL- The above price, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SmNi'l'(JIU
~

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J)in'l
~

LANCASTER PLUMBING INC.

**3093 E Highway 190
Lampasas, TX 76550**

Estimate

Date Estimate #
1/29/2019 1229

BID TO:

City of Lampasas
312 E. 3rd
Lampasas, TX 76550

Service Address

Meter Chane Out

Item	Description	Qty/Hrs	Rate	Total
MC	Meter Change out - (Labor only, owner provided material)	500	80.00	40,000.00
MC	Meter Box Change out (If needed individually)	500	50.00	25,000.00

Thank you for your consideration as we look forward to doing business with you.

TOTAL

\$65,000.00

Texas State Board of Plumbing Examiners PO Box 4200, Austin TX 78765-4200
(512)302-5090 TX Lic. M-10970 Zane Lancaster

EMAIL: Lancasterplumbing@gmail.com OFFICE#(512)556-2160


City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to declare a 2002 Chevrolet Silverado 1500 pickup, used as a meter reader truck, as surplus and to authorize disposal as allowed by State Law.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

Attachments: Pictures of Truck

Summary Statement:

The Finance Department is requesting permission to dispose/sale of a 2002 Chevrolet Silverado 1500 pickup used by the meter readers as State Law allows. The pickup has 118,734 miles. The pickup had a number of maintenance issues and was replaced with a new pickup in June 2018. The Finance Department held the 2002 pickup as a backup; however, it is in the best interest of the City to dispose/sale the pickup and not expense any monies for the maintenance and upkeep of the vehicle.

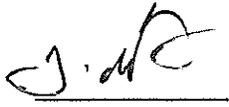
Recommendation:

Motion to declare the 2002 Chevrolet Silverado 1500 pickup as surplus and allow staff to dispose of as State Law allows.





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City Manager

ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action on the selection of color options and logo for the Nix Elevated Water Storage Tank.

Requested By: Gary Cox, Assistant City Manager

Submitted By: Gary Cox, Assistant City Manager

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

Funding for this project is allocated through the 2016 Certificates of Obligation.

Attachments: Color Chart

Summary Statement:

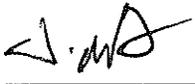
On November 28, 2018, Council approved the award of a contract for the rehabilitation of the NIX Elevated Water Storage Tank to CETEX Construction Services. Included in the contract was the painting of the tower and the city name on the tower, as it currently exists. The contractor has submitted the color palette and is requesting the City select a base color for the tower as well as a color for the logo. The contractor recommends the base color as Cloud (57BR) on the attached color chart. This is the most common color used for this purpose per the contractor.

Additionally there is an opportunity to change the name/logo and or fonts if desired. However, the contractor is mobilizing to begin work and any changes would need to be made before materials are acquired. Changes to the name/logo could result in additional costs.

Recommendation:

To consider a motion to approve the base color and logo color for the NIX Elevated Storage Tank.

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City Manager

ITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance amending Chapter 38 "Fire Prevention and Protection" Article IV "Fire Code" adding section 38-107 concerning exceptions to previously adopted 2012 International Fire Code Appendix C Fire Hydrant Locations and Distributions

Requested By: Ronnie Withers, Fire Marshal

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: February 7, 2019

For the Agenda of: February 11, 2019

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

The City of Lampasas is continuing to see growth within our ETJ. As we continue to grow it is evident that while we continue to provide Fire Services within our ETJ, the Fire Flow is not adequate for Fire Hydrants in the newly developed subdivisions. We are asking Council to consider amending the Fire Code to allow for the installation of 13 D Fire Suppression systems inside the single family dwellings with booster pumps as needed. This will not be a mandatory requirement; however it does allow for an exception to the Fire Hydrant requirement within every 500 feet in subdivisions.

This item was heard before the Construction Board of Adjustment and Appeal on February 7, 2019 and recommend amending the Lampasas Code of Ordinances Chapter 38 "Fire Prevention and Protection" to City Council.

Recommendation:

To consider a motion to approve the first reading of an Ordinance amending Chapter 38 "Fire Prevention and Protection" Article IV "Fire Code" adding section 38-107 concerning exceptions to previously adopted 2012 International Fire Code Appendix C Fire Hydrant Locations and Distributions

AN ORDINANCE OF THE CITY COUNCIL OF LAMPASAS, TEXAS AMENDING CHAPTER 38 “FIRE PREVENTION AND PROTECTION”, ARTICLE IV, “FIRE CODE”; ADDING SECTION 38-107 CONCERNING MODIFICATIONS TO PREVIOUSLY ADOPTED 2012 INTERNATIONAL FIRE CODE APPENDIX C FIRE HYDRANT LOCATIONS AND DISTRIBUTION.; REPEALING ANY INCONSISTENT PROVISIONS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

WHEREAS, the City of Lampasas previously adopted the 2012 International Fire Code as a portion of its standard building code; and

WHEREAS, as authorized by the State of Texas and its Home Rule Charter, the City has determined that it is in the best interests of the health, safety and welfare of its citizens to amend Chapter 38 “Fire Prevention and Protection,” by adding Article IV “Fire Code” Section 38-107, which will modify certain limited provisions of the adopted 2012 International Fire Code Appendix C Fire Hydrant Locations and Distributions, 13D Sprinkler Systems, related to fire suppression in Single Family Residential subdivisions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS:

Part 1: That Chapter 38 “Fire Prevention and Protection”, Article IV, entitled “Fire Code” of the Code of Ordinances of the City of Lampasas, Texas is hereby amended, to include new provisions as stated herein, modifying certain fire hydrant requirements for identified Single Family Residential Subdivisions, as follows:

Sec. 38-107. – Fire Hydrant Locations

Section C102
Location

C102.1 Fire Hydrant Locations- Fire hydrants shall be provided along required fire apparatus access roads and adjacent public streets

Exception: To allow 13D (Multi-Purpose) fire suppression systems for 1 or 2 family dwellings which will require a designed fire suppression system to show fire flow. The fire flow shall be satisfied by a booster pump located at each residence, in lieu of fire hydrants placed in the apparatus access roads where fire flow cannot be satisfied by the public water system. This will not eliminate the hydrant locations where fire flow can be fulfilled.

At the time public water supply can meet the required fire flow, fire hydrants shall be put in place for the remainder of the new construction.

Part 2: All City of Lampasas ordinances and resolutions, or parts thereof, in conflict with this Ordinance are hereby repealed and are no longer of any force and effect.

Part 3: If any provision of this Ordinance or application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are hereby declared to be severable.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

PASSED AND APPROVED ON THE FIRST READING on the _____ Day of _____

PASSED AND ADOPTED ON THE SECOND READING on the _____ Day of _____

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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P. O. Box 140164
Austin, Texas
United States 78714

T 877.718.4396
F:512.339-0809
www.corixtexas.com

January 31, 2019

CITY OF LAMPASAS
312 E 3RD ST
LAMPASAS, TX 76550-2820

Dear Customer,

The Texas Commission on Environmental Quality (TCEQ) has notified the LOMETA REGIONAL WATER SYSTEM, TX1410002, that the drinking water being supplied to customers had exceeded the Maximum Contaminant Level (MCL) for total trihalomethanes. The U.S. Environmental Protection Agency (U.S. EPA) has established the MCL for trihalomethanes to be 0.080 milligrams per liter (mg/L) based on locational running annual average (LRAA), and has determined that it is a health concern at levels above the MCL. Analysis of drinking water in your community for total trihalomethanes indicates a compliance value in quarter four 2018 of 0.082 mg/L for DBP2-02, which is the area surrounding and including 1468 FM 1047.

Trihalomethanes are a group of volatile organic compounds that are formed when chlorine, added to the water during the treatment process for disinfection, reacts with naturally occurring organic matter in the water.

Some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidney, or central nervous systems, and may have an increased risk of getting cancer.

You do not need to use an alternative water supply. However, if you have health concerns, you may want to talk to your doctor to get more information about how this may affect you.

We are taking the following actions to address this issue:

We have added additional treatment to the clearwell and storage tanks to reduce the concentration and formation of total trihalomethanes. We have also increased our flushing in the distribution system. With these actions we met the total trihalomethane limits during the third quarter. Unfortunately, the heavy rains in October increased the amount of naturally occurring organics in our raw water reservoir and we were not able to maintain the required level. Corix Utilities (Texas) has hired an engineering firm to look at alternative treatment options for the Lometa Regional Water Treatment Plant. In the coming year we will be evaluating their recommendations.

Please share this information with all people who drink this water, especially those who may not have received this notice directly (i.e., people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

If you have any questions regarding this matter, you may contact Gloria Broussard at 512-306-4001.

Sincerely,

R. Darrin Barker
President
Corix Utilities (Texas)



Chris Felan
Vice President
Rates & Regulatory Affairs

January 29, 2019

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the February 2019 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,



Attachment



February 1, 2019

To The Honorable Mayor and City Council

Re: Update to Atmos Energy Corporation's Franchise Fee, Tax Adjustment and Quality of Service Tariffs

Dear Mayor and City Council,

Please find enclosed an updated copy of the company's Franchise Fee, Tax Adjustment and Quality of Service tariffs. These tariffs were effective December 12, 2019 and provide details of the monthly adjustment to customer bills in an amount equal to the municipal franchise fees and state gross receipt taxes, and the service standards applicable to customers within incorporated areas served by the utility. This filing is for informational purposes only and no action is required on your part.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Chris Felan".

Chris Felan
Vice President, Rates & Regulatory Affairs
Atmos Energy, Mid-Tex Division

Enclosures:
Franchise Fee Adjustment tariff
Tax-Tax Adjustment tariff
Quality of Service tariff

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	FF – FRANCHISE FEE ADJUSTMENT	
APPLICABLE TO:	Entire Division except Unincorporated Areas	
EFFECTIVE DATE:	12/11/2018	PAGE: 73

Application

Applicable to Customers inside the corporate limits of an incorporated municipality that imposes a municipal franchise fee upon Company for the Gas Service provided to Customer.

Monthly Adjustment

Company will adjust Customer's bill each month in an amount equal to the municipal franchise fees payable for the Gas Service provided to Customer by Company. Municipal franchise fees are determined by each municipality's franchise ordinance. Each municipality's franchise ordinance will specify the percentage and applicability of franchise fees.

From time to time, Company will make further adjustments to Customer's bill to account for any over- or under-recovery of municipal franchise fees by Company.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	TAX – TAX ADJUSTMENT	
APPLICABLE TO:	Entire Division except Unincorporated Areas	
EFFECTIVE DATE:	12/11/2018	PAGE: 79

Application

Applicable to Customers taking service under Rate R, Rate C, Rate I, Rate T, Rate CGS, and Rate PT, except for exempt State Agency Customers, to the extent of state gross receipts taxes only.

Each monthly bill shall be adjusted for state gross receipts taxes imposed by Sections 182-021 - 182-025 of the Texas Tax Code.

Each monthly bill shall also be adjusted by an amount equivalent to the amount of all applicable taxes and any other governmental impositions, rentals, fees, or charges (except state, county, city, and special district ad valorem taxes and taxes on net income) levied, assessed, or imposed upon or allocated to Company with respect to the Gas Service provided to Customer by Company, and any associated facilities involved in the performance of such Gas Service. Each monthly bill shall also be adjusted by an amount equivalent to the proportionate part of any increase or decrease of any tax and any other governmental imposition, rental, fee, or charge (except state, county, city, and special district ad valorem taxes and taxes on net income) levied, assessed, or imposed subsequent to the effective date of this tariff, upon or allocated to Company's operations, by any new or amended law, ordinance, or contract.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

	V. – QUALITY OF SERVICE	
APPLICABLE TO:	Entire Division	
EFFECTIVE DATE:	12/11/2018	PAGE: 89

For gas utility service to residential, commercial and industrial sales customers, the following minimum service standards shall be applicable in unincorporated areas served by the Company. For the purposes of this rate schedule, the Company is referred to as the "utility." In addition, these minimum service standards shall be applicable to residential, commercial and industrial sales customers within incorporated areas served by the utility, but only to the extent that said minimum service standards do not conflict with, supersede, or replace a provision of quality of service standards lawfully established currently or in the future within a particular municipality for a gas distribution utility. The utility shall file service rules incorporating said minimum service standards with the Railroad Commission and with the municipalities in the manner prescribed by law.

(1) Continuity of service.

(A) Service interruptions.

- (i) The utility shall make all reasonable efforts to prevent interruptions of service. When interruptions occur, the utility shall reestablish service within the shortest possible time consistent with prudent operating principles so that the smallest number of customers are affected.
- (ii) The utility shall make reasonable provisions to meet emergencies resulting from failure of service, and the utility shall issue instructions to its employees covering procedures to be followed in the event of an emergency in order to prevent or mitigate interruption or impairment of service.
- (iii) In the event of national emergency or local disaster resulting in disruption of normal service, the utility may, in the public interest, interrupt service to other customers to provide necessary service to civil defense or other emergency service agencies on a temporary basis until normal service to these agencies can be restored.
- (iv) Curtailment of gas service will be done in accordance with the utility's curtailment program as authorized by the appropriate regulatory body. When notified by the utility, the customer will curtail gas service. In the event of any curtailment, utility personnel may physically turn off or restrict gas deliveries and only utility personnel will thereafter be permitted to restore gas service. The customer assumes any and all risk and will indemnify the utility against all damages, losses and expenses resulting from a curtailment of gas service under the utility's authorized curtailment program, except to the extent such damages, losses and expenses result from the gross negligence of the utility.

(B) Record of interruption. Except for momentary interruptions which do not cause a major disruption of service, the utility shall keep a complete record of all interruptions, both emergency and scheduled. This record shall show the cause of interruptions, date, time duration, location, approximate number of customers affected, and, in cases of emergency interruptions, the remedy and steps taken to prevent recurrence.

(C) Report to commission. The commission shall be notified in writing within 48 hours of interruptions in service affecting the entire system or any major division thereof lasting more than four hours. The notice shall also state the cause of such interruptions. If any service interruption is reported to the commission otherwise (for example, as a curtailment report or safety report), such other report is sufficient to comply with the terms of this paragraph.

(2) Customer relations.

(A) Information to customers. The utility shall:

- (i) maintain a current set of maps showing the physical locations of its facilities. All distribution facilities shall be labeled to indicate the size or any pertinent information which will accurately

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

	V. – QUALITY OF SERVICE	
APPLICABLE TO:	Entire Division	
EFFECTIVE DATE:	12/11/2018	PAGE: 91

complaint, and the adjustment or disposition thereof for a period of one year subsequent to the final disposition of the complaint.

(C) Utility response. Upon receipt of a complaint, either by letter or by telephone, from the regulatory authority on behalf of a customer, the utility shall make a suitable investigation and advise the regulatory authority and complainant of the results thereof. An initial response acknowledging the receipt of the complaint must be made by the next working day. The utility must make a final and complete response within 15 days from the date of receipt by Company of the complaint, unless additional time is granted within the 15-day period. The commission encourages all customer complaints to be made in writing to assist the regulatory authority in maintaining records of the quality of service of each utility; however, telephone communications will be acceptable.

(D) Deferred payment plan. The utility is encouraged to offer a deferred payment plan for delinquent residential accounts. If such a plan is offered, it shall conform to the following guidelines:

(i) Every deferred payment plan entered into due to the customer's inability to pay the outstanding bill in full must provide that service will not be discontinued if the customer pays current bills and a reasonable amount of the outstanding bill and agrees to pay the balance in reasonable installments until the bill is paid.

(ii) For purposes of determining reasonableness under these rules, the following shall be considered: size of delinquent account; customer's ability to pay; customer's payment history; time that the debt has been outstanding; reasons why debt has been outstanding; and other relevant factors concerning the circumstances of the customer.

(iii) A deferred payment plan, if reduced to writing, offered by a utility shall state, immediately preceding the space provided for the customer's signature and in bold-face print at least two sizes larger than any other used, that: "If you are not satisfied with this agreement, do not sign. **If you are satisfied with this agreement, you give up your right to dispute the amount due under the agreement except for the utility's failure or refusal to comply with the terms of this agreement.**"

(iv) A deferred payment plan may include a one-time 5.0% penalty for late payment on the original amount of the outstanding bill with no prompt payment discount allowed except in cases where the understanding bill is unusually high as a result of the utility's error (such as an inaccurately estimated bill or an incorrectly read meter). A deferred payment plan shall not include a finance charge.

(v) If a customer for utility service has not fulfilled terms of a deferred payment agreement or refuses to sign the same if it is reduced to writing, the utility shall have the right to disconnect pursuant to disconnection rules herein and, under such circumstances, it shall not be required to offer a subsequent negotiation of a deferred payment agreement prior to disconnection.

(vi) Any utility which institutes a deferred payment plan shall not refuse a customer participation in such a program on the basis of race, color, creed, sex, marital status, age, or any other form of discrimination prohibited by law.

(E) Delayed payment of bills by elderly persons to residential accounts.

(i) Applicability. This subparagraph applies only to:

(I) a utility that assesses late payment charges to residential customers and that suspends service before the 26th day after the date of the bill for which collection action is taken;

(II) utility bills issued on or after August 30, 1993; and

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

	V. – QUALITY OF SERVICE	
APPLICABLE TO:	Entire Division	
EFFECTIVE DATE:	12/11/2018	PAGE: 93

(iv) violation of the utility's rules pertaining to operation of nonstandard equipment or unauthorized attachments which interfere with the service of others unless the customer has first been notified and been afforded reasonable opportunity to comply with these rules;

(v) failure to pay a bill of another customer as guarantor thereof unless the guarantee was made in writing to the utility as a condition precedent to service; and

(vi) failure to pay the bill of another customer at the same address except where the change of customer identity is made to avoid or evade payment of a utility bill.

(4) Discontinuance of service.

(A) The due date of the bill for utility service shall not be less than 15 days after issuance, or such other period of time as may be provided by order of the regulatory authority. A bill for utility service is delinquent if unpaid by the due date.

(B) A utility may offer an inducement for prompt payment of bills to residential and commercial customers by allowing a discount in the amount of 5.0% for payment of bills within 10 days after their issuance. This provision shall not apply where it conflicts with existing orders or ordinances of the appropriate regulatory authority.

(C) A customer's utility service may be disconnected if the bill has not been paid or a deferred payment plan pursuant to paragraph (2)(D) of this section has not been entered into within five working days after the bill has become delinquent and proper notice has been given. Proper notice consists of a deposit in the United States mail, postage prepaid, or hand delivery to the customer at least five working days prior to the stated date of disconnection, with the words "Termination Notice" or similar language prominently displayed on the notice. The notice shall be provided in English and Spanish as necessary to adequately inform the customer, and shall include the date of termination, a toll-free number for the hours and addresses of locations where payment may be made, and a statement that if a health or other emergency exists, the utility may be contacted concerning the nature of the emergency and the relief available, if any, to meet such emergency.

(D) Utility service may be disconnected for any of the following reasons:

(i) failure to pay a delinquent account or failure to comply with the terms of a deferred payment plan for installment payment of a delinquent account;

(ii) violation of the utility's rules pertaining to the use of service in a manner which interferes with the service of others or the operation of nonstandard equipment, if a reasonable attempt has been made to notify the customer and the customer is provided with a reasonable opportunity to remedy the situation;

(iii) failure to comply with deposit or guarantee arrangements where required by paragraph (5) of this section;

(iv) without notice where a known dangerous condition exists for as long as the condition exists;

(v) tampering with the utility company's meter or equipment or bypassing the same.

(E) Utility service may not be disconnected for any of the following reasons:

(i) delinquency in payment for service by a previous occupant of the premises;

(ii) failure to pay for merchandise or charges for nonutility service by the utility;

(iii) failure to pay for a different type or class of utility service unless the fee for such service is included on the same bill;

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

	V. – QUALITY OF SERVICE	
APPLICABLE TO:	Entire Division	
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(2) a delinquent residential customer for a billing period in which the provider receives a written pledge, letter of intent, purchase order, or other written notification from an energy assistance provider that it is forwarding sufficient payment to continue service; or

(3) a delinquent residential customer on a weekend day, unless personnel or agents of the provider are available for the purpose of receiving payment or making collections and reconnecting service.

(C) Payment plans. Providers shall defer collection of the full payment of bills that are due during an extreme weather emergency until after the emergency is over, and shall work with customers to establish a payment schedule for deferred bills as set forth in paragraph (2)(D) of §7.45 of this title, relating to Quality of Service.

(D) Notice. Beginning in the September or October billing periods utilities and owners, operators, or managers of master metered systems shall give notice as follows:

(1) Each utility shall provide a copy of this rule to the social services agencies that distribute funds from the Low Income Home Energy Assistance Program within the utility's service area.

(2) Each utility shall provide a copy of this rule to any other social service agency of which the provider is aware that provides financial assistance to low income customers in the utility's service area.

(3) Each utility shall provide a copy of this rule to all residential customers of the utility and customers who are owners, operators, or managers of master metered systems.

(4) Owners, operators, or managers of master metered systems shall provide a copy of this rule to all of their customers.

(E) In addition to the minimum standards specified in this section, providers may adopt additional or alternative requirements if the provider files a tariff with the Commission pursuant to §7.315 of this title (relating to Filing of Tariffs). The Commission shall review the tariff to ensure that at least the minimum standards of this section are met.

(5) Applicant deposit.

(A) Establishment of credit for residential applicants. The utility may require a residential applicant for service to satisfactorily establish credit but such establishment of credit shall not relieve the customer from complying with rules for prompt payment of bills. Subject to these rules, a residential applicant shall not be required to pay a deposit:

(i) if the residential applicant has been a customer of any utility for the same kind of service within the last two years and is not delinquent in payment of any such utility service account and during the last 12 consecutive months of service did not have more than one occasion in which a bill for such utility service was paid after becoming delinquent and never had service disconnected for nonpayment;

(ii) if the residential applicant furnishes in writing a satisfactory guarantee to secure payment of bills for the service required; or

(iii) if the residential applicant furnishes in writing a satisfactory credit rating by appropriate means, including, but not limited to, the production of valid, generally acceptable credit cards,

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(iii) A record of each unclaimed deposit must be maintained for at least four years, during which time the utility shall make a reasonable effort to return the deposit.

(F) Refund of deposit.

(i) If service is not connected or after disconnection of service, the utility shall promptly and automatically refund the customer's deposit plus accrued interest on the balance, if any, in excess of the unpaid bills for service furnished. The transfer of service from one premise to another within the service area of the utility shall not be deemed a disconnection within the meaning of these rules, and no additional deposit may be demanded unless permitted by these rules.

(ii) When the customer has paid bills for service for 12 consecutive residential bills without having service disconnected for nonpayment of bill and without having more than two occasions in which a bill was delinquent and when the customer is not delinquent in the payment of the current bills, the utility shall promptly and automatically refund the deposit plus accrued interest to the customer in the form of cash or credit to a customer's account.

(G) Upon sale or transfer of utility or company. Upon the sale or transfer of any public utility or operating units thereof, the seller shall file with the commission under oath, in addition to other information, a list showing the names and addresses of all customers served by such utility or unit who have to their credit a deposit, the date such deposit was made, the amount thereof, and the unpaid interest thereon.

(H) Complaint by applicant or customer. The utility shall direct its personnel engaged in initial contact with an applicant or customer for service seeking to establish or reestablish credit under the provisions of these rules to inform the customer, if dissatisfaction is expressed with the utility's decision, of the customer's right to file a complaint with the regulatory authority thereon.

(6) Billing.

(A) Bills for gas service shall be rendered monthly, unless otherwise authorized or unless service is rendered for a period less than a month. Bills shall be rendered as promptly as possible following the reading of meters.

(B) The customer's bill must show all the following information. The information must be arranged and displayed in such a manner as to allow the customer to compute his bill with the applicable rate schedule. The applicable rate schedule must be mailed to the customer on request of the customer. A utility may exhaust its present stock of nonconforming bill forms before compliance is required by this section:

(i) if the meter is read by the utility, the date and reading of the meter at the beginning and end of the period for which rendered;

(ii) the number and kind of units billed;

(iii) the applicable rate schedule title or code;

(iv) the total base bill;

(v) the total of any adjustments to the base bill and the amount of adjustments per billing unit;

(vi) the date by which the customer must pay the bill to get prompt payment discount, if applicable;

(vii) the total amount due before and after any discount for prompt payment, if applicable, within a designated period;

(viii) a distinct marking to identify an estimated bill.

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(i) Meter equipment records. The utility must keep a record of all its meters, showing the customer's address and date of the last test.

(ii) Records of meter tests. All meter tests must be properly referenced to the meter record provided for therein. The record of each test made on request of a customer must show the identifying number and constants of the meter, the standard meter and other measuring devices used, the date and kind of test made, by whom made, the error (or percentage of accuracy) at each load tested, and sufficient data to permit verification of all calculations.

(iii) Meter readings--meter unit location. In general, each meter must indicate clearly the units of service for which charge is made to the customer.

(iv) Meter tests on request of customer.

(I) The utility must, upon request of a customer, make a test of the accuracy of the meter serving that customer. The utility must inform the customer of the time and place of the test and permit the customer or his authorized representative to be present if the customer so desires. If no such test has been performed within the previous four years for the same customer at the same location, the test is to be performed without charge. If such a test has been performed for the same customer at the same location within the previous four years, the utility is entitled to charge a fee for the test not to exceed \$15 or such other fee for the testing of meters as may be set forth in the utility's tariff properly on file with the regulatory authority. The customer must be properly informed of the result of any test on a meter that serves him.

(II) Notwithstanding subclause (I) of this clause, if the meter is found to be more than nominally defective, to either the customer's or the utility's disadvantage, any fee charged for a meter test must be refunded to the customer. More than nominally defective means a deviation of more than 2.0% from accurate registration for residential and commercial customers and 1% for industrial customers.

(v) Bill adjustments due to meter error.

(I) If any meter test reveals a meter to be more than nominally defective, the utility must correct previous readings consistent with the inaccuracy found in the meter for the period of either:

(-a-) the last six months; or

(-b-) the last test of the meter, whichever is shorter. Any resulting underbillings or overbillings are to be corrected in subsequent bills, unless service is terminated, in which event a monetary adjustment is to be made. This requirement for a correction may be foregone by the utility if the error is to the utility's disadvantage.

(II) If a meter is found not to register for any period of time, the utility may make a charge for units used but not metered for a period not to exceed three months previous to the time the meter is found not to be registering. The determination of amounts used but not metered is to be based on consumption during other like periods by the same customer at the same location, when available, and on consumption under similar conditions at the same location or of other similarly situated customers, when not available.

(8) New construction.

(A) Standards of construction. The utility is to construct, install, operate, and maintain its plant, structures, equipment, and lines in accordance with the provisions of such codes and standards as are generally accepted by the industry, as modified by rule or regulation of the regulatory authority or

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(C) Reasonable Diligence. The Company agrees to use reasonable diligence in rendering continuous gas service to all Consumers, but the Company does not guarantee such service and shall not be liable for damages resulting from any interruption to such service.

(D) Force Majeure. Company shall not be liable for any damage or loss caused by stoppage or curtailment of the gas supply pursuant to order of a governmental agency having jurisdiction over Company or Company's suppliers, or caused by an event of force majeure. The term "force majeure" as employed herein means acts of God; strikes, lockouts, or other industrial disturbances; acts of the public enemy; wars; blockades; insurrections; riots; epidemics; landslides; lightning; earthquakes; fires; storms; floods; washouts; arrests and restraints of the government, either federal or state, civil or military; civil disturbances; explosions; breakage or accident to machinery or lines of pipe; freezing of wells or lines of pipe; shortage of gas supply, whether resulting from inability or failure of a supplier to deliver gas; partial or entire failure of natural gas wells or gas supply; depletion of gas reserves; and any other causes, whether of the kind herein enumerated or otherwise.



NOTICE OF RATE CHANGE REQUEST

On January 31, 2019, Oncor Electric Delivery Company LLC (Oncor) filed its Application For Interim Update of Wholesale Transmission Rates Pursuant to 16 Tex. Admin. Code § 25.192(h)(1) (TAC). Oncor's Application seeks an interim adjustment to the previously approved transmission cost of service and wholesale transmission rate due to transmission investment in excess of the level currently authorized in rates. If approved, the total rate base interim increase will be \$342,772,918, with a total revenue requirement interim increase of \$46,858,056, and an interim wholesale transmission rate of \$13,461.660430/MW. The proposed interim revenue requirement increase represents a 5.3% increase in Oncor's wholesale transmission revenue requirement. Oncor has requested an effective date for the interim wholesale transmission rate of March 7, 2019.

Because the Application requests a revision to Oncor's wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to Public Utility Commission of Texas (Commission) Substantive Rules.

A complete copy of Oncor's Application is available for inspection at 1616 Woodall Rodgers, 6th Floor, Dallas, Texas, 75202.

Persons who wish to intervene in or comment upon these proceedings should notify the Commission as soon as possible, as an intervention deadline will be imposed. 16 TAC § 25.192(h)(4)(A) establishes an intervention deadline of 21 days from the date service of notice is completed. A request to intervene or request for further information should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326 and reference Docket No. 49160. Further information may also be obtained by calling the Commission at (512) 936-7120 or (888) 782-8477. Hearing- and speech-impaired individuals with text telephones (TTY) may contact the Commission at (512) 936-7136.

ONCOR ELECTRIC DELIVERY COMPANY LLC