

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
405 SOUTH MAIN STREET  
Monday June 24, 2019  
5:30 p.m. Workshop Session  
7:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, June 24, 2019 in the City Council Chambers located at 405 South Main Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION  
5:30 P.M.**

1. Call to order Workshop Session
2. Budget Roll Out *(pgs. 5-6)*
3. Discussion and follow-up regarding CIP report *(pgs. 7-8)*
4. Discussion and follow-up related to Town Hall Meeting *(pgs. 9-10)*
5. Discussion regarding any item on the regular agenda
6. Adjourn Workshop Session

**REGULAR SESSION  
7:00 P.M.**

**ANNOUNCEMENTS**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>	<b>PAGES</b>
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A

	<b>MINUTES</b>	<b>PAGES</b>
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on June 10, 2019	11-24
2.2	Discussion and possible action concerning approval of minutes of the Town Hall Meeting on June 17, 2019.	25-28

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the second reading of an Ordinance to abandon or close a street, alley and/or a public right-of-way, or a portion thereof, which is described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B	29-32
3.2	Discussion and possible action regarding the second reading of an Ordinance to rezone 4.03 acres of real property recently annexed into the City's Corporate Limits, from Agricultural District "AG" to Commercial "C"	33-36

4.0	BOARDS/DEPARTMENT REPORTS	N/A
	<ol style="list-style-type: none"> <li>1. Information Systems Monthly Report</li> <li>2. Library Monthly Report</li> <li>3. Golf Course Monthly Report</li> <li>4. Municipal Court Monthly Report</li> <li>5. City Secretary Monthly Report</li> <li>6. Police Department Monthly Report</li> <li>7. Utility Billing and Collections Monthly Report</li> <li>8. Public Works Monthly Report for Electric, Streets, Water/Wastewater</li> <li>9. Building Official Monthly Report</li> <li>10. Economic Development Monthly Report</li> <li>11. Fire Department Monthly Report</li> <li>12. Parks and Recreation Monthly Report</li> </ol>	37-70

5.0	ROUTINE MATTERS	PAGES
5.1	<p>City Manager's Operational Report</p> <ul style="list-style-type: none"> <li>• Storms</li> <li>• Parks</li> <li>• Spring Ho</li> <li>• W/WW Building</li> <li>• Fire Chief</li> </ul>	71-72
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding approval of Spring Ho Fireworks Display at Gavin Garrett Soccer Park by Pyrotecnico Fireworks, Inc. on July 10, 2019.	72-86
7.2	Discussion and possible action regarding approval of engineering proposal for the assessment of the Pretreatment Plant in the amount of \$55,000.00 to Jones-Heroy & Associates.	87-92
7.3	Discuss and consider options related to Public Art at City Hall	93-94
7.4	Discussion and possible action regarding the first reading of an Ordinance to amend Chapter 82, Article V, Division 4, Sec 82-413- Residential Septic Waste Disposal; Charges	95-96
7.5	Discussion and possible action regarding the first reading of an Ordinance amending City of Lampasas Code of Ordinances Chapter 22, Section 22-35 and 22-36; to conform Lampasas' Code of Ordinances to recent local option election results; providing a severability clause; and providing an effective date.	97-99

Adjourn

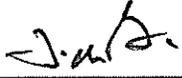
I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 21<sup>st</sup> day of June 2019 at

2:43pm

Becky Sims

Becky Sims, Assistant City Secretary

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City Manager

ITEM NO. Workshop-2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding FY 2019/2020 Budget Roll-Out

Requested By: Finley deGraffenried, City Manager

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: June 20, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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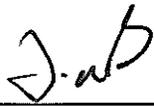
**Summary Statement:**

City Manager and Finance Director have met with staff regarding departmental budgets. Staff would like to take this opportunity to present Council with the initial roll-out for discussion. During the presentation Council will be asked to consider Capital Funding Priorities, Workshop Dates and Topics, and Budget Assumptions.

**Recommendation:**

Discussion Only

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City Manager

ITEM NO. Workshop-3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and follow-up regarding CIP report

Requested By: Finley deGraffenried, City Manager

Submitted By: Finely deGraffenried, City Manager

Date Submitted: June 20, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

Staff places this item on the workshop agenda to provide Council the opportunity to have follow-up discussion regarding the report.

**Recommendation:**

Discussion Only

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City Manager

ITEM NO. Workshop-4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and follow-up regarding Town Hall Meeting

Requested By: Finley deGraffenried, City Manager

Submitted By: Finely deGraffenried, City Manager

Date Submitted: June 20, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

This item is placed on the agenda to provide Council the opportunity to review the recent Town Hall meeting and to provide direction to Staff.

**Recommendation:**

Discussion Only

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
 OF THE CITY OF LAMPASAS, TEXAS  
 CITY COUNCIL CHAMBERS  
 405 SOUTH MAIN STREET  
 Monday June 10, 2019**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Misti Talbert presiding.

Council Members present:

- T.J. Monroe, Mayor Pro Tem
- Chuck Williamson
- Michael White
- Delana Toups
- Randy Clark
- Cathy Kuehne

Council Members absent:

None

City Staff Present:

- Finley deGraffenried, City Manager
- Gary Cox, Assistant City Manager
- Christina Marez, City Secretary
- Becky Sims, Assistant City Secretary
- Yvonne Moreno, Finance Director
- Mandy Walsh, Economic Development Director
- Monica Wright, Information Systems Director
- Sammy Bailey, Police Chief
- Rickie Roy, Public Works Director
- Shanda Subia, Library Director
- Chris Eicher, Parks & Recreation Director
- Carlos Garcia, Street Superintendent

**WORKSHOP SESSION  
 5:30 P.M.**

1. Call to order Workshop Session

Mayor Talbert called the workshop session to order at 5:30 p.m.

2. CIP Presentation

CIP members present: Dianna Hodges, Neal Leavell, Bob McCauley, Shirley Blake, Donnell Rathman and Al Brittain

City Manager deGraffenried informed Council that Gary Cox, Assistant City Manager, has been overseeing the CIP meetings and turned discussion over to him to review.

Assistant City Manager Cox reviewed the Capital Improvements Program and the Capital Projects Summary sheets. He reviewed some of the following information:

- The CIP Committee has held four meetings in preparation for the FY 2019/2020 annual budget.
- The Committee has discussed expanding categories to be included in the CIP to include Technology and Planning.
- The Committee discussed ongoing Capital Projects and Fleet Replacement.
- He reviewed completed or near substantial completion projects, as well as additional projects underway.
- He reviewed the CIP Committee recommendation of priorities for FY 2019/2020:
  - Public Safety Communications (consoles/subscriber units) – to be done in phases
  - Water Quality/Safety (chlorine injectors)
  - Internet/Fiber (pending USDA Grant)
  - Spillway Gates (Sulphur Creek)
  - Comprehensive Planning (including engineering assessments – drainage, pole attachment audit, pretreatment)
- He reviewed the Fleet Replacement recommendations, as well as recommended projects for the FY 2019/2020 CIP/Budget.

Since this was the first time that Council had seen this report, Mayor Pro Tem Monroe asked what the grand total of these projects were.

CIP Committee member McCauley said that the Committee doesn't put dollar amounts to them, they look at the need of the projects.

City Manager deGraffenried explained the priority measuring of the projects.

Council member White asked about the heavy duty trailer to haul equipment that had a projected cost of \$30,000.00. He felt that number was high for a trailer.

Carlos Garcia, Street Superintendent, explained that it was a heavy duty trailer that would be able to carry a load dozer.

The Mayor and Council members thanked the CIP Committee members for their work and their attendance at the meeting.

### 3. Library Park Project

Library Board members present: Judy Lansford, Sheryl Hausmann, Jennifer Walker and Shanda Subia

City Manager deGraffenried explained that on May 31, 2019, City Staff met with representatives from the Library Board and Foundation regarding the Library Park Project and the City's participation. Council had previously approved the removal of sidewalks and installation of the new flatwork, ramps and park entrance. Library representatives have now also inquired if the City can include, either as a reimbursable item or a City funded item, the board form walls, bench pads, and approximately 1,200 square feet of concrete sitting/programming space as indicated on the attachment. Library representatives are in attendance to review the project and answer questions.

Judy Lansford, Library Board member, said that their plans for this project had called for two areas with crushed granite but after speaking with Chris Eicher, Parks & Recreation Director, due to maintenance and safety issue of mowing of grass that could grow through the granite rocks, he felt that it would be less maintenance and longer lasting if it were concrete instead. She said that the concrete area would be

approximately 1,200 square feet of flatwork. She stated that the Library Board could pay for this flatwork but wanted to know if the City would be willing to bid this project as a whole project with the sidewalks. It may be a savings to do it that way and they would reimburse the City the cost for the 1,200 square foot area.

City Manager deGraffenried said that City Staff could repackage this with the sidewalks and bid out as one project if Council allowed.

It was the consensus of Council that it be bid as one project for a cost savings.

4. Discussion regarding any item on the regular agenda

Mayor Talbert stated that Item 7.9 would be discussed.

Chris Eicher, Parks & Recreation Director, explained that Terry Carr, with Texas Goat Green Grazers LLC, contacted the City to offer his services to assist with the vegetation management along the creek banks. The program is eco-friendly, less invasive, no equipment and a goat wrangler will be onsite throughout the duration. The goats will be maintained in the area to be worked by a fence during the 20 days.

Mr. Carr was present at the meeting and explained this program in detail and said that he was a sole source provider. He provided the City with pictures from other clients and the effectiveness of the program. He asked that the City allow him to have a travel trailer for the goat wrangler to stay in. He also noted that his quote included a ten percent (10%) discount to the City.

Council member Clark asked City Staff if there were any regulations that would not allow the goats in the creek. City Manager deGraffenried replied that he did not know of any.

Council thanked Mr. Carr for his presentation and informed him that there was an action item in regular agenda for Council consideration.

5. Adjourn Workshop Session

Council member Williamson moved to adjourn the workshop session at 6:31 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

A break was taken before going into regular session.

<b>REGULAR SESSION</b> <b>7:00 P.M.</b>
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ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the regular session to order at 7:00 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentations or proclamations.

	<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

1.2	Public Hearing to receive citizen input regarding a request to abandon or close a street, alley and/or a public right-of-way, or a portion thereof, which is described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B
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Becky Sims, Assistant City Secretary, explained that Ron Farr is requesting to vacate, abandon or close a street, alley and/or public right-of-way, or a portion thereof, that is described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B of the City of Lampasas.

Sims reviewed the following:

- The request has been made to build new homes; which will require a replat of the above described lots.
- Mr. Farr does own the lots on both sides of the alley.
- There is no water, sewer or electric utilities in the alley.
- Letters were sent to AT&T, Suddenlink and ATMOS Energy.
- Twenty-one (21) notices were sent to property owners within a 200-foot radius.
- Two responses were received; one in favor of the request and one in opposition due to concerns of parking.
- This item was presented to the Planning and Zoning Commission on June 6, 2019 and they voted to recommend approval to City Council.

Ron Farr, requestor, was present at the meeting. He explained that he plans to build five or six homes at this location in the near future.

Mayor Talbert opened the public hearing for any citizen comments. There were no comments.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

1.3	Public Hearing to receive citizen input regarding a request to consider a Final Plat for Willis Street Subdivision, a subdivision of 6.42 acres, part of outlot 21, LHW Johnson Survey, Abstract No. 419, City and County of Lampasas, Texas.
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Becky Sims, Assistant City Secretary, explained that Ron Kuker (applicant) Don Kuker (owner) are asking to consider approval, denial or approval with modifications of the Final Plat of Willis Street Subdivision.

Sims reviewed the following information:

- The proposed development is 6.42 acres and they plan on building 4 homes.

- The lots meet the zoning requirements for Single Family Residential- 20 “SF-20”.
- The area surrounding the property is zoned Single Family Residential-20 “SF-20”, Single Family Residential-10 “SF-8” and Single Family Residential-10 “SF-10”.
- Seventeen (17) letters were sent to property owners within a 200-foot radius.
- Three notices were received: two in favor and one in opposition
- City water, sewer and electric are available. The sewer and water will require extensions to get the service to the property line.
- The item was presented to the Planning and Zoning Commission on June 6, 2019 and voted to recommend approval to City Council.

Ron Kuker, requestor, was present at the meeting.

Mayor Talbert opened the public hearing for any citizen comments. There were none.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

1.4	Public Hearing to receive citizen input regarding a request to consider a Final Plat for Meyer Addition in the City of Lampasas, 12.71 acres, part of the John Burluson Survey, Abstract No. 42; commonly known at 1275 S. Western Avenue.
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Becky Sims, Assistant City Secretary, explained that John Meyer (owner) is asking to consider approval, denial or approval with modifications the Final Plat of Meyer Addition. The proposed development is 12.71 acres and the Final Plat shows Lot 1 as 3.29 acres and Lot 2 as 9.42 acres.

Sims reviewed the following information:

- The property is zoned Single Family Residential-6 “SF-6”.
- The area surrounding the property is zoned Single Family Residential-6 “SF-6”, Commercial “C”, Multi-Family Residential-2 “MF-2” and Retail; “R”.
- Fifty-one (51) letters were sent to property owners within a 200-foot radius.
- Two responses were received: one in approval and one in opposition
- The primary access to this 12.71 acre tract is from Western Avenue. Mr. Meyer has plans on keeping Lot 1; which is the 3.29 acres and selling the 9.42 acres. Currently, there is no access to the 9.42 acres. For future development of the 9.42 acres; the access point from Sunset Drive will have to be engineered to build a substantial road and or drainage structure to access any potential development. With having only one possible access point it will limit development opportunities.
- Another notable concern is the congestion on Sunset Drive.
- City Staff will be proactive and diligent with any potential development of these 9.42 acres to ensure the impact to the Hillcrest Addition is minimal; while still promoting and encouraging growth in this area.
- The item was presented to the Planning and Zoning Commission on June 6, 2019 and they voted to recommend approval to City Council with the stipulation that the plat notes read that the City of Lampasas is not responsible for egress or ingress to the property.

City Manager deGraffenried also indicated that the subdivision regulations stipulate that flood plain be added on the plat along with the stipulation recommended by the Planning and Zoning Commission.

John Meyer, owner/requestor, was present at the meeting.

Mayor Talbert opened the public hearing for any citizen comments. There were no comments.

Mayor Pro Tem Talbert moved to close the public hearing. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

1.5	Public Hearing to receive citizen input regarding a request to rezone 4.03 acres of real property recently annexed into the City's Corporate Limits, from Agricultural District "AG" to Commercial "C"
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Becky Sims, Assistant City Secretary, explained that Mr. Roy Cockrell's property was recently annexed into the city limits, based on voluntary annexation. The property is located at 2341 S Highway 281, Lampasas, Texas. Upon annexation, the property is designated as Agriculture. Based on the current use of this property, the zoning recommendation would be Commercial "C".

Sims reviewed the following information:

- Five (5) letters were sent to property owners within a 200-foot radius.
- The City received one response in approval of the request.
- The 4.03 acres is commonly known as Putters & Gutters Fun Center. The establishment has a bowling alley, skating rink, miniature golf, arcade area, outdoor concert venue and batting cages are under construction.
- This type of venue would fall under General Commercial Amusement (Indoor), the outdoor recreation would be legal, non-conforming. The outdoor amusement is a permitted use in Commercial Zoning District with a Specific Use Permit.
- Any future development of outdoor activities would require a Specific Use Permit.
- This request was presented to the Planning and Zoning Commission on June 6, 2019 and they voted to recommend approval to City Council

Roy Cockrell, owner, was present at the meeting.

Mayor Talbert opened the public hearing for any citizen comments. There were none.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on May 28, 2019

Council member Monroe moved to approve the minutes as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from May 1, 2019-May 31, 2019
3.2	Discussion and possible action regarding the second reading of an Ordinance adopting a Water Conservation and Drought Contingency Plan for the City of Lampasas to promote responsible use of water and establishing criteria for the initiation and termination of drought response stages including restrictions and providing for penalties and/or severability and effective date.

Council member Clark moved to approve the consent agenda as presented. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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There were no board or department reports.

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- Fire Chief – City Staff has scheduled interviews with candidates for the position of Fire Chief for June 14. Six finalists have been identified, and interviews will be conducted from 11:00 a.m. to 5:45 p.m. The candidates represent a wide range of qualified experience, many with tenures in growing departments. As with other Director level hiring processes, Council will be asked to participate in a meet and greet with individual applicants.
- Appraisal District - Attached is correspondence from the Lampasas Central Appraisal District related to their FY 2020 budget. Although the column headings are difficult to read, it appears the overall budget is increasing approximately 3.5% over previous year budget; and salaries are increasing 4.4% over previous year budget and actual. Council is asked to review, and if appropriate, make comment at the District's public hearing on June 20.
- 4<sup>th</sup> Street Church - The collapse of the Church at the intersection of Sulphur Creek and 4<sup>th</sup> Street has received some local and regional media attention. For Council's information, the City has declared the structure as sub-standard and dangerous and as such ordered the demolition and removal. In light of public interest, and conditional upon making the site secure, the City will allow additional time for the property owner to seek resources for the rehabilitation of building. City Staff are monitoring the situation and staying in close contact with the owner.
- Manganese - The City has received notification of elevated manganese in the water from the Central Texas plant. The City occasionally and seasonally receives scattered complaints related to discolored water. To date, the City has received a few complaints that have been mitigated by flushing lines. As a reminder, elevated levels of manganese typically are not a health concern but may affect the color and taste of water.
- Town Hall - The next City Town Hall meeting is scheduled for June 17 at the Old Middle School starting at 6:00 p.m. Topics for the meeting include the City's Comprehensive Plan and the FY 2020 budget. Light snacks will be provided.
- LAFTA/City Hall - Robin Gradel, LAFTA member, has asked that I remind Council that the City's one-year commitment to the butterfly sculpture is coming up. Typically, LAFTA publishes a call-in late summer or early fall for artwork to be displayed at Campbell Park and other locations. If the piece has not been sold, Council will have the opportunity to consider several options including keeping or replacing the sculpture. As we get closer to the call, LAFTA will likely address options with Council personally.

5.2	MAYOR'S COMMENTS
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Mayor Talbert expressed for the record that the City of Lampasas has very little input when it comes to the Lampasas Central Appraisal District budget. She noted that the LCAD doesn't even come before City

Council and present their budget, nor do they attend a Council meeting, she felt it's time the City has a conversation with them.

Mayor Talbert encouraged everyone to attend the Town Hall meeting scheduled for June 17 at the Old Middle School Cafeteria.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and possible action regarding the composition and neighborhood representation for a Comprehensive Plan Advisory Committee and focus group roster for stakeholder meetings.

City Manager deGraffenried explained that Staff takes this opportunity to review rosters of the Comprehensive Plan Advisory Committee which have committed to serve. He also noted that City Staff members met and suggested representative stakeholder names for interest group meetings. Staff is seeking Council input and direction for any additional names or participation requests.

Gary Cox, Assistant City Manager, explained that the Comprehensive Plan Advisory Committee will have on-going meetings with HALFF Consulting, while the stakeholders would only have one meeting with them. The stakeholders meeting will be broken up into five groups with 90-minute sessions that are being scheduled for June 19 and June 20.

There was no action taken.

7.2	Discussion and possible action regarding renewal of Lease Agreement with Hill Country Community Action regarding the Senior Service Center located at 500 East 8 <sup>th</sup> Street.
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City Manager deGraffenried explained that as reported in the previous meeting, Council is asked to consider renewal of the lease with Hill Country Community Action ("HCCAA"). The lease is substantially identical to the previous lease, with the exception of the allowance of "Senior Adult Services" uses; and the deletion of redundant sections and obsolete terms.

Mayor Pro Tem Monroe moved to approve the renewal of Lease Agreement with Hill Country Community Action regarding the Senior Service Center located at 500 East 8<sup>th</sup> Street and authorize the Mayor to execute the lease document. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding consent for Salvation Army to use the City of Lampasas property under lease to Hill Country Community Action ("HCCAA") Community
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City Manager deGraffenried explained that per section 1.2 of the lease agreement by and between the City of Lampasas and HCCAA, the City must provide consent for uses not included in the lease. The City has received a request by HCCAA and the Salvation Army for use of the premises as indicated. City Staff has indicated concern that the current use by AARP tax preparers should not be inconvenienced. The program assists seniors with tax preparation and has used the facility for twenty years.

Bob Chapman, Salvation Army President, said they only meet two hours a week and are willing to change the day they meet to not interfere with AARP tax preparers. Mr. Chapman also asked for Council's approval to allow them to make some minor repairs to the entrance of their location into the building. Council asked that he coordinate with City Staff on those repairs.

Bob McCauley, AARP tax preparer, said they are there on Tuesdays beginning in February through the month of April.

Council member Williamson moved to authorize consent for Salvation Army to use the City of Lampasas property under lease to Hill Country Community Action ("HCCAA") Community conditional on the scheduling around tax preparation and providing that adequate space can be provided for both services. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding the renewal franchise agreement between the City of Lampasas and Acadian Ambulance Service.
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City Manager deGraffenried explained that the City's non-exclusive franchise agreement for non-emergency ambulance service with Acadian Ambulance Service has expired. Per Section 22-252 a franchise is required as specified. Acadian, and previously Capitol Ambulance, has assisted and supported City Emergency Services by providing stand-by services, training coordination, and first aid supplies. City Staff recommends approval of the agreement under the same terms.

deGraffenried also informed Council that there is a franchise fee cost, but in the past, Council has waived that fee.

Council member Clark moved to approve the renewal of the franchise agreement between the City of Lampasas and Acadian Ambulance Service with the waiver of the franchise fee cost and authorize the City Manager to execute the related documents. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding the first reading of an Ordinance to abandon or close a street, alley and/or a public right-of-way, or a portion thereof, which is described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B
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Becky Sims, Assistant City Secretary, explained that this item was discussed in public hearing.

Mayor Pro Tem Monroe moved to approve the first reading of an Ordinance to abandon or close a street, alley and/or a public right-of-way, or a portion thereof, which is described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding a request to consider a Final Plat for Willis Street Subdivision, a subdivision of 6.42 acres, part of outlet 21, LHW Johnson Survey, Abstract No. 419, City and County of Lampasas, Texas.
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Becky Sims, Assistant City Secretary, explained that this item was discussed in public hearing.

Council member Williamson moved to approve the Final Plat for Willis Street Subdivision, a subdivision of 6.42 acres, part of outlot 21, LHW Johnson Survey, Abstract No. 419, City and County of Lampasas, Texas. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding a request to consider a Final Plat for Meyer Addition in the City of Lampasas, 12.71 acres, part of the John Burleson Survey, Abstract No. 42; commonly known at 1275 S. Western Avenue.
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Becky Sims, Assistant City Secretary, explained that this item was discussed in public hearing.

Mayor Pro Tem Monroe moved to approve the Final Plat for Meyer Addition in the City of Lampasas, 12.71 acres, part of the John Burleson Survey, Abstract No. 42; commonly known at 1275 S. Western Avenue with the two stipulations that the plat note reads flood plain and that the City of Lampasas is not responsible for the ingress or egress to the property. The motion was seconded Council member Kuehne and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding the first reading of an Ordinance to rezone 4.03 acres of real property recently annexed into the City's Corporate Limits, from Agricultural District "AG" to Commercial "C"
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Becky Sims, Assistant City Secretary, explained that this item was discussed in public hearing.

Council member Toups moved to approve the first reading of an Ordinance to rezone 4.03 acres of real property recently annexed into the City's Corporate Limits, from Agricultural District "AG" to Commercial "C". The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.9	Discussion and possible action regarding services agreement between the City of Lampasas and Texas Goat Green Grazers LLC to provide vegetation management with the use of goats to graze down Sulphur Creek in the amount of \$7,377.75.
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Chris Eicher, Parks & Recreation Director, explained that this item was discussed in workshop session. Mr. Carr and his goats should be here in late August or early September.

Council member Clark moved to approve the services agreement between the City of Lampasas and Texas Goat Green Grazers LLC to provide vegetation management with the use of goats to graze down Sulphur Creek in the amount of \$7,377.75. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.10	Discussion and possible action to select and announce possible winner of website photo contest.
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Monica Wright, Information Systems Director, explained that there were eight photo entries:

- Entry 1, "Lampasas Badgers" submitted by Susan Croll Zegub
- Entry 2, "After the Rain" submitted by Cathy Stephens
- Entry 3, "Fly Fishing Lampasas" submitted by Jared Payne
- Entry 4, "Visitors Enjoy a Walk in the Park" submitted by Tracy Lusscombe

- Entry 5, "Back in my Hometown" submitted by Candice Goggans
- Entry 6, "End of the Day" submitted by Annie Trotter
- Entry 7, "Never Forget" submitted by Sharil Meeks
- Entry 8, "Tower" submitted by Ash Fanch

Council member Toups moved to recommend Entry 7 "Never Forget" submitted by Sharil Meeks as the photo contest winner. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

After discussion of the number of entries and all the photos being so good, Mayor Pro Tem Monroe moved to approve that all photo entries be given a City cup. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

7.11	Discussion and possible action regarding the award of bid for the City Hall parking lot flat work including islands, aprons, and sidewalk repair in the amount of \$22,295.00
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Rickie Roy, Public Works Director, and Carlos Garcia, Street Superintendent, reviewed this item. Mr. Roy said that this is the first phase of the City Hall Parking Lot Rehabilitation. The solicitation for this project included sidewalk repair, a new curb island and two driveway aprons.

Mayor Talbert said she understood that this project was not budgeted but budgeted money is being used. Mr. Roy replied yes.

Council member White moved to award the bid for the City Hall parking lot flat work including islands, aprons, and sidewalk repair in the amount of \$22,295.00 to Canales Dibble Contractors Inc. The motion was seconded by Council member Toups and with a vote of six in favor and one opposed (Clark), the motion carried.

7.12	Discussion and possible action regarding the award of bid for the City Hall parking lot paving and striping in the amount of \$44,990.32
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Rickie Roy, Public Works Director, and Carlos Garcia, Street Superintendent, reviewed this item. Mr. Garcia explained that this is the second phase in the City Hall Parking Lot Rehabilitation. This quote includes edge mill, sweep, hot mix level up for positive drainage, tack and overlay asphalt; which is 4,167 square yards at \$10.38 per yard. It also includes striping and installation of 10 concrete stops.

Mayor Talbert asked if this project was one that could be done by the City Street Department. Mr. Garcia said that this project was too large for the Department nor does the City have the proper equipment to do this project.

Council member White moved to award the bid for the City Hall parking lot paving and striping in the amount of \$44,990.32 to Lone Star Paving. The motion was seconded by Mayor Pro Tem Monroe and with a vote of six in favor and one opposed (Clark), the motion carried.

7.13	Discussion and approval of a Resolution of the City Council of the City of Lampasas, Texas committing matching necessary funds for a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Fire, Ambulance, and Services Truck Fund.
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Gary Cox, Assistant City Manager, explained that the Texas Department of Agriculture requires a commitment for matching funds for the Texas Community Development Block Grant Program Application for the Fire, Ambulance and Services Truck Fund. Based on quotes received, the City would be responsible for approximately one-third of the cost of a new engine, or \$250,000.00.

Margaret Hardin, Langford Community Management Services, was present to answer any questions.

Council member Williamson moved to approve a Resolution of the City Council of the City of Lampasas, Texas committing matching necessary funds for a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Fire, Ambulance, and Services Truck Fund. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.14	Discussion and possible action for financial participation in the Library Park Project and direction to Staff for further investigation and bid solicitation.
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City Manager deGraffenried said that this item was discussed in workshop session. He understands the direction from Council and City Staff will work with the Library Board.

No action was taken.

Adjourn into Executive Session

Council member Kuehne moved to adjourn into executive session at 7:49 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

City Manager deGraffenried asked that Gary Cox, Assistant City Manager, and Yvonne Moreno, Finance Director, be allowed in executive session. The Mayor and Council allowed.

<b>EXECUTIVE SESSION</b>
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The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	<b>EXECUTIVE SESSION ITEMS</b>
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8.1	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities
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8.2	Adjourn Executive Session and reconvene Regular Session
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Executive session was adjourned at 8:01 p.m.

<b>REGULAR SESSION</b>
------------------------

9.0	<b>ACTION ON EXECUTIVE SESSION</b>
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9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session
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Mayor Pro Tem Monroe moved to authorize the City to finalize and execute industrial contract within parameters discussed in executive session. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 8:04 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Misti Talbert, Mayor

ATTEST:

\_\_\_\_\_  
Christina Marez, City Secretary

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**RESCHEDULED MEETING DATE**  
**NOTICE OF TOWN HALL MEETING OF**  
**THE GOVERNING BODY OF THE**  
**CITY OF LAMPASAS, LAMPASAS, TEXAS**  
**OLD MIDDLE SCHOOL CAFETERIA**  
**207 E. AVENUE A**  
**LAMPASAS, TEXAS 76550**  
**MONDAY, JUNE 17, 2019**  
**6:00 P.M.**

The City Council of the City of Lampasas was present on the above date with the following present:

Council Members present:

Misti Talbert, Mayor  
T.J. Monroe, Mayor Pro Tem  
Chuck Williamson  
Randy Clark  
Delana Toups  
Cathy Kuehne

Council Members absent:

Michael White

City Staff Present:

Finley deGraffenried, City Manager  
Gary Cox, Assistant City Manager  
Christina Marez, City Secretary  
Becky Sims, Assistant City Secretary  
Vicki Tower, Administrative Secretary  
Yvonne Moreno, Finance Director  
Van Berry, Golf Course Manager  
Rickie Roy, Public Works Director  
Sammy Bailey, Police Chief  
Jody Cummings, Assistant Police Chief  
Chuck Montgomery, Police Lieutenant  
Mandy Walsh, Economic Development Director  
Robert Gradel, Municipal Court Judge

I. Call to order Town Hall Meeting

Mayor Talbert called the meeting to order at 6:04 p.m.

II. Open forum to discuss, obtain citizen input and receive guidance from subject matter experts that may include follow up with citizens on the following topics:

City Manager deGraffenried introduced all Council members including Gary Cox, Assistant City Manager, who would be reviewed the topic 'Community Planning' and also introduced Yvonne Moreno, Finance Director, who may be asked questions related to the topic 'Budget Input'.

He thanked everyone for being present and said that after each presentation, there would a time for any citizen questions.

He started first with the City of Lampasas Budget Input.

b. City of Lampasas Budget Input

City Manager deGraffenried reviewed the following overhead power point presentation:

- Topics
- Background on City Finances
  - \$13,867,7496 Debt Load
  - City has 3.4 months operating reserves in General Fund (2.7 million)
- Ongoing Projects – 2016 Certificate of Obligation
  - Timing of issuing
  - Projects included – Old City Hall, Turner Field Improvements & RR, 580 Riding Arena, Brook Park RR, Drainage Assessments, Waterline Extensions, Nix Tank Rehabilitation, Avenue E Utility Replacements, and Water/Wastewater office/lab
  - Experience to date by category
  - Approximately \$850,000.00 remaining subject to change orders
- Recent history of Capital Funding
  - CO
  - Reserves
  - Operating
- Budget
  - Starting Points
    - 27 million
    - 13 General Fund Departments
    - 4 Water/Wastewater Departments Funds
    - Electric Fund
    - Airport Fund
    - Golf Course Fund
    - Animal Shelter Fund
    - Economic Development Fund
- Other Non-Operating Funds
  - Debt Service
  - HOT Fund
  - Police Seizure Fund
  - Library Board Fund
  - 2016 CO
  - Fund 62 & 63

City Manager deGraffenried reviewed an excel spreadsheet handout and Revenue Flow Chart and then continued with his presentation.

- Council Input and Direction
  - Priority & Solution Survey

- Capital
  - Projects
  - Infrastructure
  - Equipment
- Staffing
  - Addition or deletion of workforce
  - Compensation
  - Employee benefits
- Changes in Service Delivery or New Services
- Fee & Rates
- Process & Timeframe
- Wrap Up

Public comments included:

- Need more for the citizens to do in the community
- More promotion of the City of Lampasas for growth
- Need a small community center/civic center
- Give people a reason to shop and dine in Lampasas
- Restrooms needed at Campbell Park and possibly a large covered pavilion that could be added onto in the future
- The rotating beacon at the Airport needs to be repaired or replaced
- Clean up the creek - There was discussion about the goat program
- The streets in Lampasas are in need of repair
- Better Internet service is greatly needed not only for homeowners but businesses

City Manager deGraffenried turned the meeting over to Gary Cox, Assistant City Manager.

a. Community Planning

Assistant City Manager Cox reviewed the following overhead power point presentation:

Comprehensive Planning

- What is it all about
  - Strengthen what you enjoy
  - Community values
  - Strategic direction forward
- Topics within the key concepts and themes
  - Land use
  - Transportation
  - Housing
  - Parks & Open space
  - City services
  - Utilities
  - Economic Development
- Plan a design
- Scope of Project

- 5 steps
  - Project Initiation
  - City Assessment
  - Concept Plan Development
  - Policy Framework & Strategies
  - Plan Documents
- Community Engagement

City Council and City Staff thanked everyone for their presence and participation.

### III. Adjourn

The meeting was adjourned at 7:51 p.m.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Misti Talbert, Mayor

ATTEST:

\_\_\_\_\_  
Christina Marez, City Secretary

  
City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance to abandon or close a street, alley and/or a public right-of-way, or a portion thereof, which is described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: June 5, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

N/A

Attachments: Staff Report, Application and Ordinance

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**Summary Statement:**

This is the second reading of an Ordinance

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance to abandon or close a street, alley and/or a public right-of-way, or a portion thereof, which is described as the area between lots 1-3 & lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B

City of Lampasas  
Planning and Zoning  
(Farr Abandonment Request)

Subject Property	The property is described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B
Request	Ron Farr is requesting to vacate, abandon or close a street, alley and/or public right-of-way, or a portion thereof, that is described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B of the City of Lampasas. The request has been made to build new homes; which will require a replat of the above described lots.
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-one (21) notices to property owners within 200 feet of the applicant's property. Notices were also sent to A T & T, Suddenlink, and ATMOS Energy.
Consideration	Mr. Farr owns the properties on both sides of the alley. There are no water, sewer or electric utilities in the alley that would be affected by the abandonment.

ORDINANCE NO. \_\_\_\_\_

**An Ordinance providing for the Close, Abandon, Vacate and Convey a street, alley and/or a public right-of-way, or a portion thereof, for property being described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B, and the closing of such as a public thoroughfare; authorizing the City Manager to execute a Quit Claim Deed, providing for the terms and conditions of such abandonment, closing and transfer; and, calling a public hearing.**

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WHEREAS, Ron Farr, has requested that the City of Lampasas close, abandon, vacate and convey the street and/or public right-of-way in the town and County of Lampasas, being described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B, as shown on Exhibit "A," attached hereto, and

WHEREAS, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

WHEREAS, upon considering the request at a public hearing held on June 6, 2019, before the Planning and Zoning Commission, and a second public hearing was held before City Council of the City of Lampasas on June 10, 2019, the City Council now finds that the City and other utilities existing in the area of the street, and/or public right-of-way, will be sufficiently protected.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

**Part 1:** That the street and/or public right-of-way in the town and County of Lampasas, being described as the area between lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B is hereby abandoned, vacated and closed insofar as the right or title is concerned.

**Part 2:** That said street and/or public right-of-way is not needed for public purposes, and it is in the public interest of the City of Lampasas to abandon said described street, and/or public right-of-way.

**Part 3:** That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land described in PART 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

**Part 4:** That the City Manager be authorized to convey the closed, abandoned, and vacated portion of the street as described and to execute any and all documents related to the conveyance.

PASSED AND APPROVED on the First Reading, on this the 10<sup>th</sup> day of June, 2019

PASSED AND ADOPTED on the Second Reading on this the 24<sup>th</sup> day of June, 2019

APPROVED:

ATTEST:

\_\_\_\_\_  
Misti Talbert, Mayor

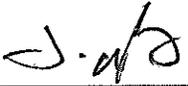
\_\_\_\_\_  
Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance to rezone 4.03 acres of real property recently annexed into the City's Corporate Limits, from Agricultural District "AG" to Commercial 'C'

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: June 5, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

N/A

Attachments: Staff Report, Plat, Ordinance

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**Summary Statement:**

This is the second reading of an Ordinance

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance to rezone 4.03 acres of real property recently annexed into the City's Corporate Limits, from Agricultural District "AG" to Commercial 'C'

City of Lampasas  
Staff Report  
Planning and Zoning Board  
Cockrell- Putters & Gutters- Zoning Designation

Subject Property	Being 4.03 acres of land out of the James Easley Survey, Abstract No. 185, Lampasas County, Texas, and being that Tract I and Tract II described in an Independent Executor's Deed to Roy Taylor, et al, dated March 16, 2011 and recorded in Volume 477, Page 521 of the Deed Records of Lampasas County and which is described in metes and bounds on <u>Exhibit "A"</u> which is attached hereto and made a part hereof for all purposes.
Summary	Mr. Roy Cockrell's property was recently annexed into the city limits, based on voluntary annexation. The property is located at 2341 S Highway 281, Lampasas, Texas. Upon annexation the property is designated as Agriculture; based on the current use of this property the zoning recommendation would be Commercial "C". Five (5) letters were sent to property owners within a 200 foot radius.
Characteristics	<p>This property is located within Lampasas City Limits. The 4.03 acres is commonly known as Putters &amp; Gutters Fun Center. The establishment has a bowling alley, skating rink, miniature golf, arcade area, outdoor concert venue and batting cages are under construction. This type of venue would fall under General Commercial Amusement (Indoor), the outdoor recreation would be legal, non-conforming. The outdoor amusement is a permitted use in Commercial Zoning District with a Specific Use Permit.</p> <p><i>Commercial- Amusement (Indoor) is defined as an amusement enterprise that is wholly enclosed within a building who is treated acoustically so that noise generated by the enterprise is not perceptible at the bounding property line, and that provides activities, services, and/or instruction for the entertainment of customers or members, but not including amusement arcades. Uses may include, but are not limited to, the following: bowling alley, skating rink, bingo parlor, martial arts club, racquetball/handball club, indoor tennis courts, indoor swimming pool or scuba diving facility, pool/billiards and or other similar types of uses.</i></p> <p><i>Commercial- Amusement (Outdoor) is defined as an amusement enterprise offering entertainment and/or games of skill to the general public for a fee wherein any portion of the activity takes place outdoors and including, but not limited to, a golf driving range, archery range, miniature golf course, batting cages, go-cart tracks, amusement parks and other similar types of uses.</i></p> <p>Any future development of outdoor activities would require a Specific Use Permit. The request would be heard by the Planning and Zoning Commission with their recommendation to City Council.</p>
Utilities	The property is connected to City water, sewer and electric
Attachments	Survey, Ordinance

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE IN THE CITY OF LAMPASAS' ZONING MAP ACCOMPANYING CHAPTER 90 OF THE LAMPASAS CITY CODE, AS AMENDED, TO SO CHANGE THE ZONING FROM AGRICULTURAL DISTRICT "AG" TO COMMERCIAL "C" FOR PROPERTY DESCRIBED BY EXHIBIT; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the City of Lampasas is requesting to rezone property, and ordering a change in the City of Lampasas' Zoning map accompanying Chapter 90 of the Lampasas City Code, as amended, to change the zoning from Agricultural District "AG" to Commercial "C" for property described by Exhibit "A" attached; and

**WHEREAS**, the Property is currently zoned as Agricultural District "AG", and

**WHEREAS**, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the rezoning request was given to all property owners located within the described area, and the Planning and Zoning Commission of the City of Lampasas held a public hearing on the rezoning request June 6, 2019; and

**WHEREAS**, after notice and hearing, the Planning and Zoning Commission has recommended approval of the request for rezoning; and

**WHEREAS**, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the rezoning request was given as required by the ordinance, and the City Council of the City of Lampasas held a public hearing on the rezoning request on June 10, 2019 to consider the request; and

**WHEREAS**, City Council finds that it is in the public interest to approve the rezoning request.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS THAT:**

**Part 1:** The property generally located, as shown on the description of property attached to this Ordinance as Exhibit "A", as follows:

Being 4.03 acres of land out of the James Easley Survey, Abstract No. 185, Lampasas County, Texas, and being that Tract I and Tract II described in an Independent Executor's Deed to Roy Taylor, et al, dated March 16, 2011 and recorded in Volume 477, Page 521 of the Deed Records of Lampasas County and which is described in metes and bounds on Exhibit "A" which is attached hereto and made a part hereof for all purposes.

is hereby rezoned from Agricultural District "AG" to Commercial "C".

**Part 2:** The City's staff shall take actions necessary to reflect this revision in City documentation.

**Part 3:** This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED ON FIRST READING ON THIS 10<sup>th</sup> DAY of June, 2019.

PASSED AND ADOPTED ON SECOND READING ON THE 24<sup>th</sup> DAY of June, 2019.

Ordinance No. \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Misti Talbert, Mayor

\_\_\_\_\_  
Christina Marez, City Secretary

**APPROVED AS TO FORM:**

Jo-Christy Brown  
City Attorney's Signature of Approval Attached on Separate Page.

Ordinance No. \_\_\_\_\_

**Memo**  
**To:** Finley deGraffenried, City Manager  
**CC:** Gary Cox, Asst. City Manager  
**From:** Monica Wright, Director of Information Systems  
**Date:** Wednesday, June 12, 2019  
**Re:** May 2019 Monthly Report

Information  
Systems

**Service Requests:**

	May 2018	May 2019	
IT Department	160	219	<b>+59 service requests</b>

**Social Media Stats:**

	May 2018	May 2019	
Facebook Likes	4,686	5,462	<b>+776 FB page likes</b>
Twitter Followers	307	416	<b>+109 Twitter followers</b>

**Website Payments:**

	May 2018	May 2019	
City Utility	256 \$73,866.35	347 \$100,812.84	<b>+91 online payments +\$26,946.49</b>
Municipal Court	32 \$7,669.62	61 \$18,070.95	<b>+29 online payments +\$10,401.33</b>

**Website Stats:**

	May 2018	May 2019	
Page Visits	10,826	12,979	<b>+ 2,153 visits</b>
Page Views	22,686	24,894	<b>+ 2,208 page views</b>
Downloads	2,659	2,535	<b>+124 downloads</b>

A page view is a visit to a page on your website. If the visitor reloads a page, this counts as an additional page view. If the user navigates to a different page and then returns to the original page, this will count as another page view. A visit is defined as a sequence of consecutive page views without a 30-minute break. A visit always contains one or more page views.

**FY 2018/2019 Projects:**

- Configured/replaced large format plotter/printer/scanner at Old City Hall *(completed)*
- Configured/replaced WAP (wireless access point) at City Hall *(completed)*
- Configured/replaced (5) printers *(completed)*
- Upgraded Library Useful software application *(completed)*
- Relocated Municipal Court personnel temporarily during OCH renovation *(completed)*
- Upgraded Incode software application *(completed)*
- Configured/replaced (3) PD Toughbooks *(completed)*
- Configured/installed Old City Hall switches *(completed)*
- Extended fiber to Old City Hall building *(completed)*
- IT staff renewed CJIS certifications *(completed)*
- Configure/install (3) WAP's (wireless access points) at Old City Hall *(completed)*
- Terminated data on all floors at Old City Hall *(completed)*
- A/V project at Old City Hall *(completed)*
- Phone extension project at Old City Hall *(completed)*
- Configured/installed PD server for replication *(completed)*
- Configured/issued out (2) PD training laptops *(completed)*
- Configured/installed NAS for disaster recovery *(completed)*
- Off-site backups from City network based locations *(completed)*
- Terminated existing 12ct fiber optic cable at future IT building *(completed)*

- Installed/configured new PD server/replication between (2) servers (*completed*)
- Installed/configured new PD Wireless Access Point (*completed*)
- Assist staff with migration to MyGov permitting *software* (*Summer 2019*)
- Install switch/configure network at new WWW building (*Summer 2019*)
- Configure/replace (15) PCs (*ongoing*)

#### May projects:

- Attended CIP meeting May 15
- Configured/installed backup firewall
- TSM onsite – May 21
- Configured network VLAN's/Configured network switches
- Configured/installed Cardinal Badge remote desktop app on new PD server for SROs
- Setup TML webinar at Chambers – May 9
- Scheduled A/V training at Old City Hall
- Rebuilt CH NAS 2/GPOs/mapped drives on network
- Configured WG High availability software
- Submitted FY 2018-2019 IT Department budget projections to Finance
- Submitted FY 2019-2020 FY Budget request to Finance
- Obtained quotes for 2019-2020 Budget
- Configured HVAC remote access on firewall
- Attended Civic Plus Civic Clerk webinar

#### June Projects:

- Configure/issue out (2) replacement PD Toughbooks
- Attend budget meetings
- Contact WG for replacement PD WAP
- Configure network share for OCH video/audio recordings
- AV training at OCH – June 6
- New FY 1920 project planning/obtain quotes
- Schedule/attend meeting with Watchguard regarding PD replacement server options
- Update IT inventory/notes on share
- Configure/install replacement PCs
- Configure/install cameras for Old City Hall
- Run network cable from switch to the Sign PC at PW Barn
- Configure/install Golf Point of Sale replacement PC/Migration
- Continue working on MyGov project with staff
- Relocate M.Court personnel IT equipment back to Old City Hall

#### Daily/Weekly/Monthly Tasks:

- OS updates on City Hall, PD, Library and WWW NAS devices
- OS updates to firewalls
- Install Windows updates on City & PD servers & workstations
- Content updates to LEDC Website/Facebook/Twitter
- Content updates to the City Website/Facebook/Twitter
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Order toner needed in each department
- Prepare reports for and attend directors meeting and City Council meeting
- IT monthly report
- LEDC website analytics monthly report

- Continued education of network security threats
- Continued research of applications/software for departments

**Future Projects & Goals:**

- IT Building – (Current Chambers) (2019-2020)
- Order additional Meter Reader Tablet/Laptop for automated meter reads (2019-2020)
- Research/implement timesheet/time off request software (2019-2020)
- Research/implement digital/paperless software (2020-2021)
- Point to Point wireless Internet solution for locations not on fiber (2020-2021)
- Install additional data/power drops in PD Patrol Bay (2019-2020)
- Replace PD Watchguard server (2019-2020)
- Implement agenda software/archive software for audio/visual recordings (2019-2020)
- Replace Library Useful server/thin clients (2020-2021)
- Replace Council Ipads (2019-2020)
- Replace (2) City Hall Servers (2019-2020)
- Social Media Retention Software (2019-2020)
- Microsoft Office Exchange Email Archive (2019-2020)
- Re-cable all City buildings in preparation for VOIP infrastructure (2020-2021)
- City-wide building VOIP phone software solution (2020-2021)

### FY 2018-2019 PROJECTS

#### OLD CITY HALL/ CABLING/AUDIO/VISUAL



- Ran/terminated Cat6 cable to the entire building/future needs
- Complete Audio/Visual System built and designed with additional capabilities and future expansion kept in mind
- Expansion of phone system on all floors
- Wireless Access Points on all floors
- 12 count fiber optic cable
- Additional building joined to the City network

**FIBER EXPANSION TO CHAMBERS & OLD CITY HALL**



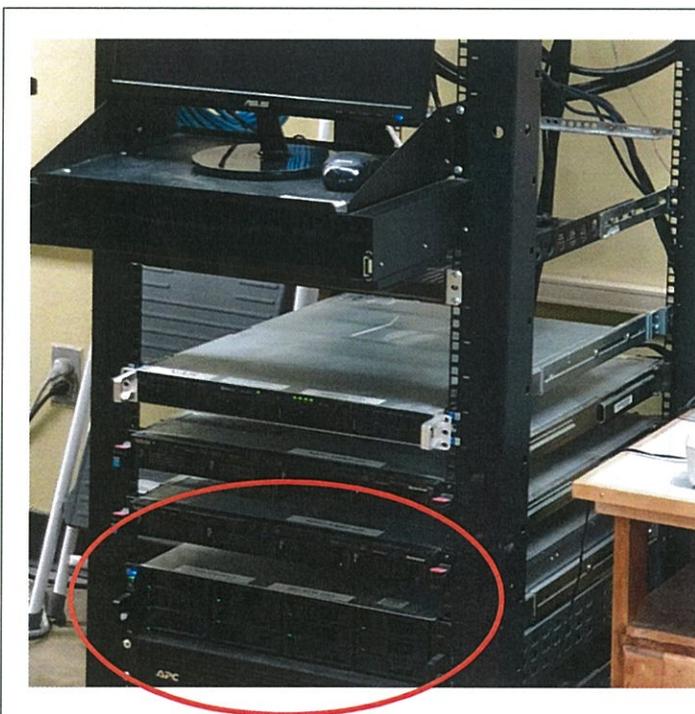
- Fiber expansion from City Hall to Old City Hall
- Fiber expansion from City Hall to IT Building (current Chambers)
- (2) buildings added to the existing City network

**FAILOVER FIREWALL/HIGH AVAILABILTY**



- Implementation of failover firewall w/ High Availability software package
- In the event that the main firewall incurred hardware failure, the second firewall would take over with no downtime
- Adds additional security features for monitoring and tracking the security of the City network
- Provides reliability/redundancy/security of network

**DISASTER RECOVERY NAS/REPLICATION**

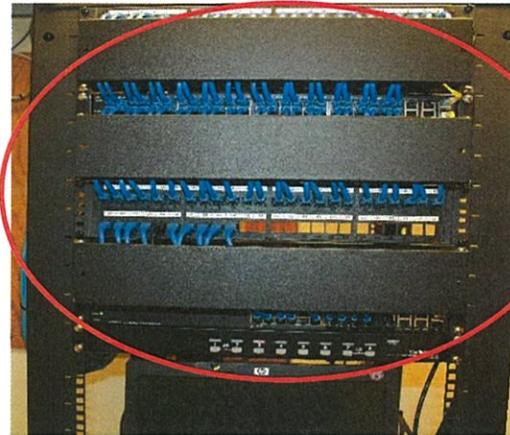


- Implementation of Disaster Recovery Network Attached Storage (NAS) device
- Allows for offsite replication of data from each NAS that contains network backups
- Provides reliability/redundancy

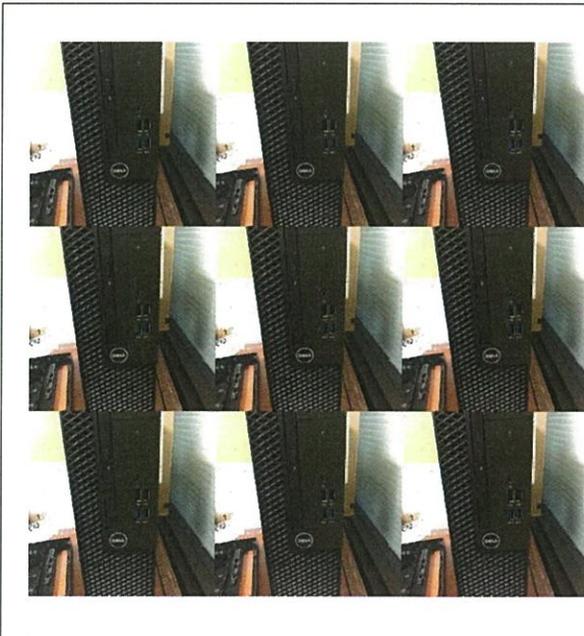
### POLICE DEPARTMENT SERVER/SERVER RACK RECABLING



- Implementation of 2<sup>nd</sup> PD host server
- Allows for constant replication of PD network data between two host servers
- Provides reliability/redundancy



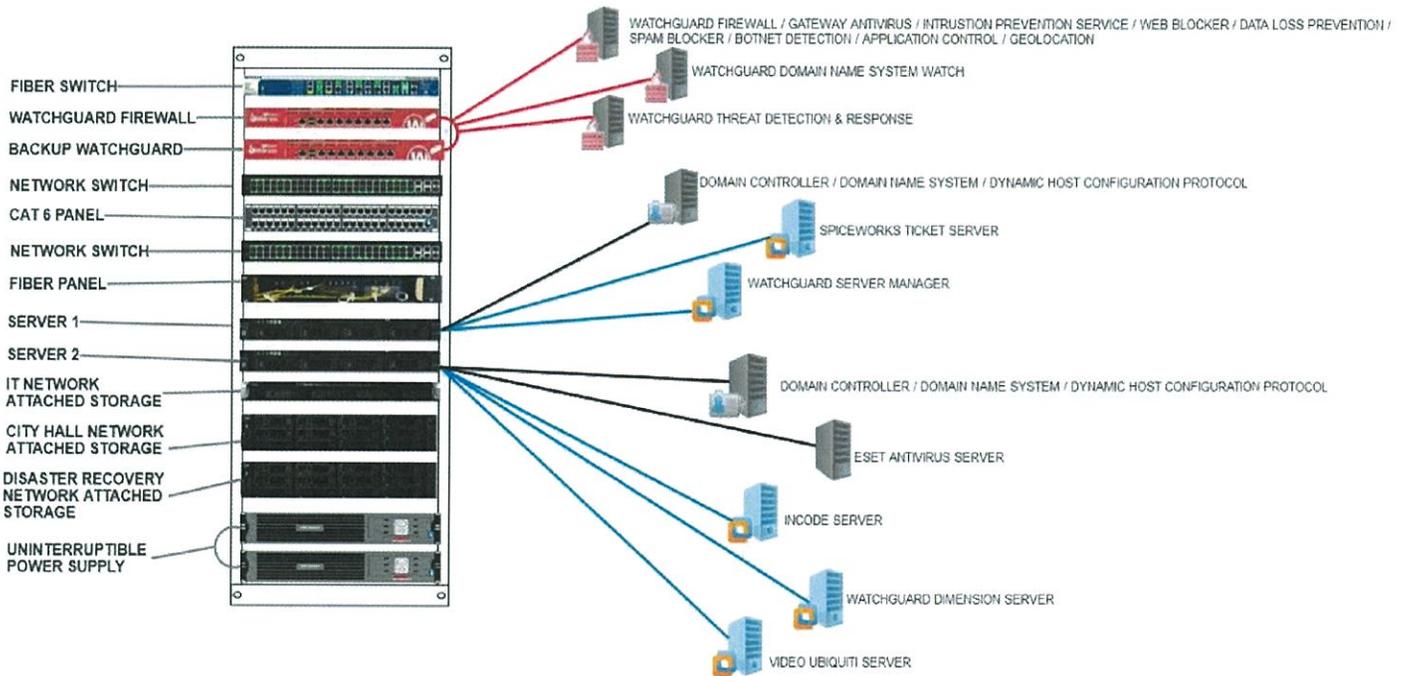
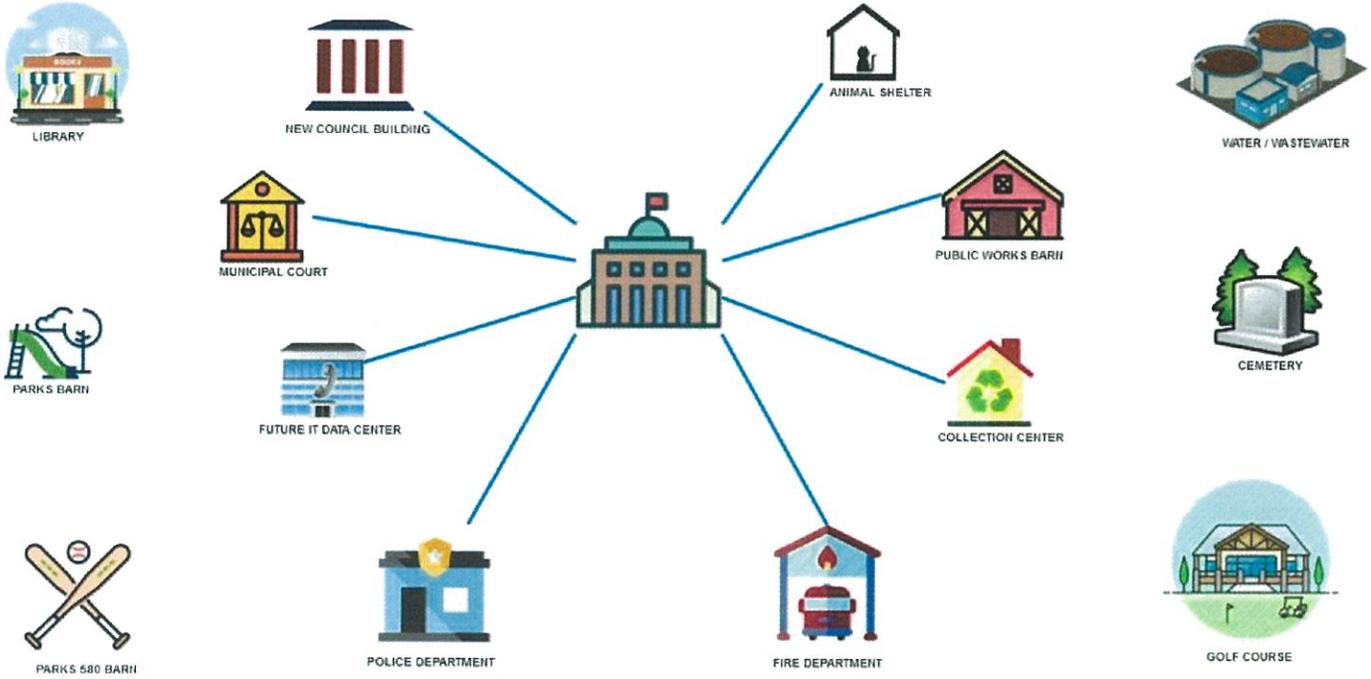
### REPLACEMENT PCS



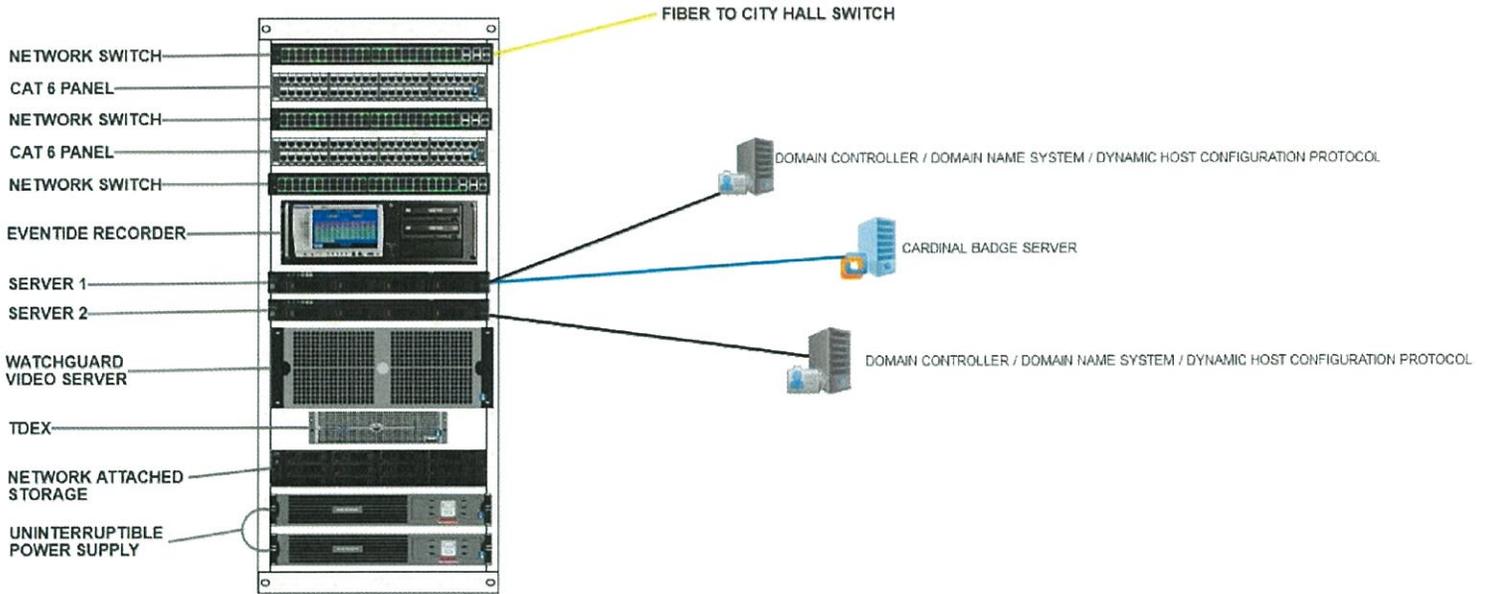
- Replacement of 16 desktop pcs due to outdated, failing hardware or unsupported operating systems in various departments
- Life expectancy of desktop pcs is 4-5 years

### CITY NETWORK

— Fiber Connected

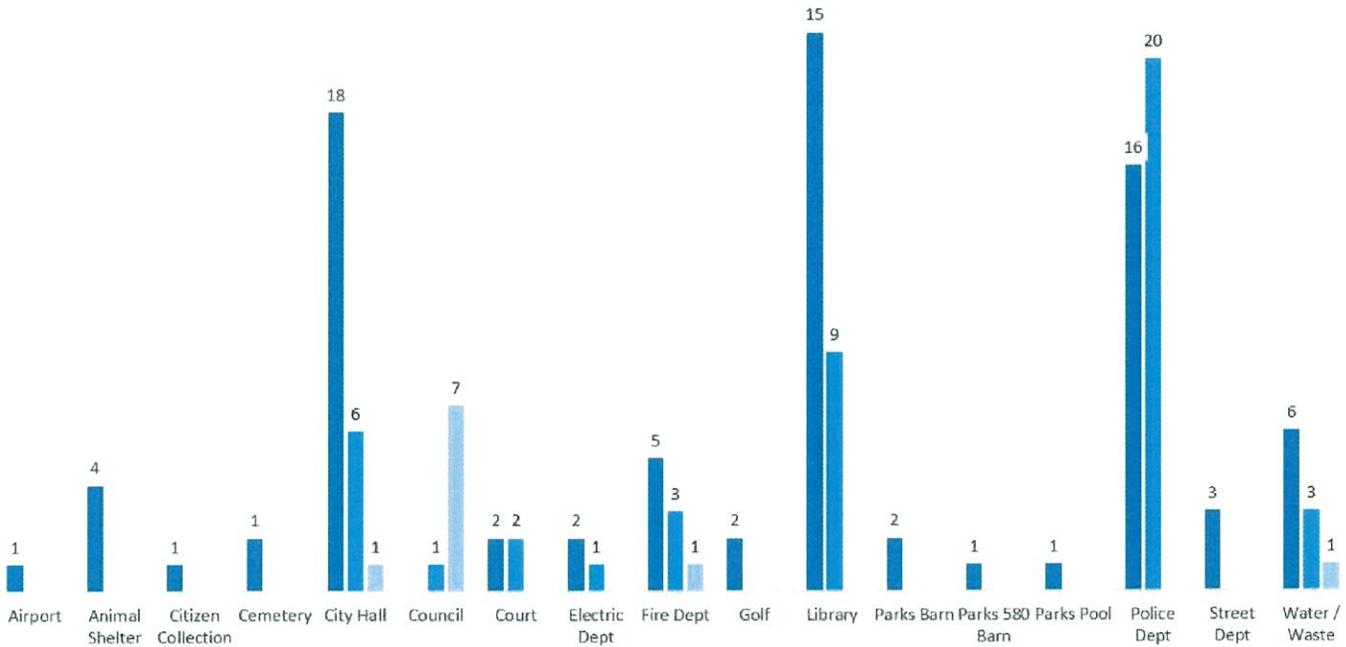


### PD NETWORK

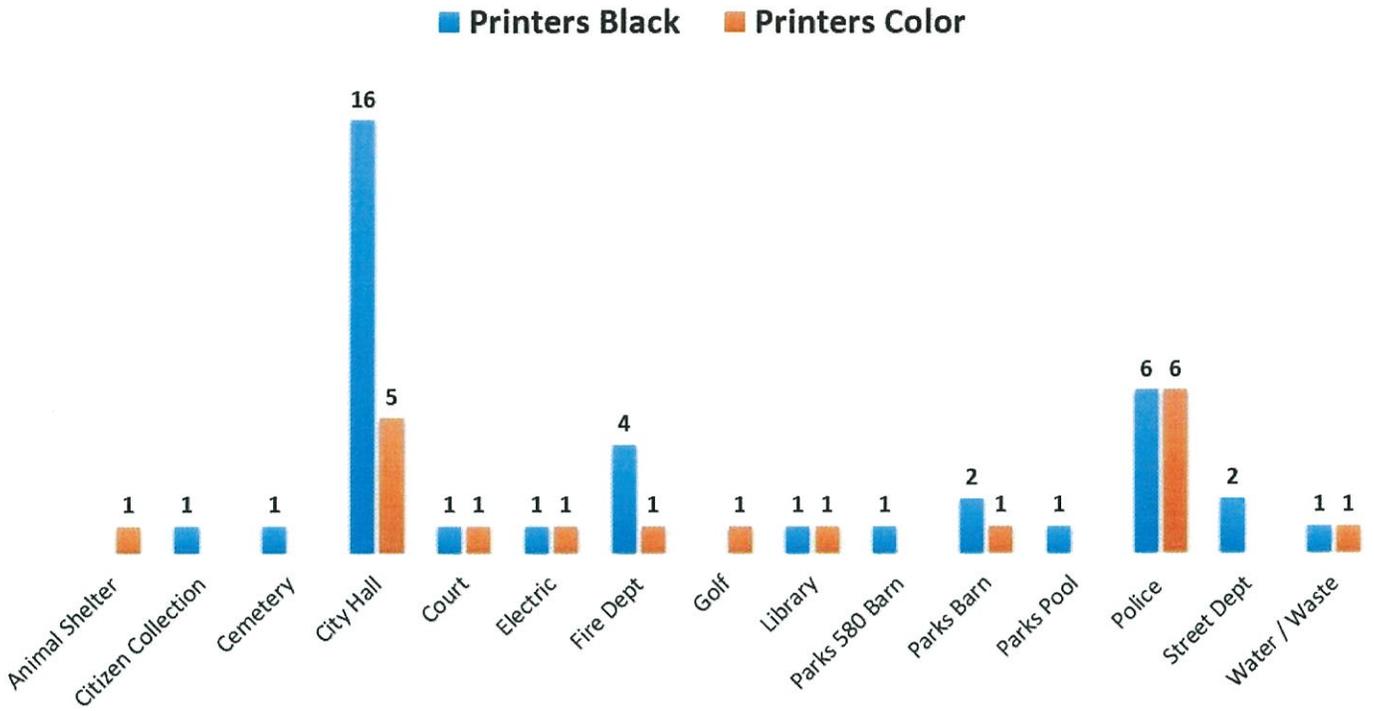


### PCs/LAPTOPS

■ Computers ■ Laptops ■ Tablets



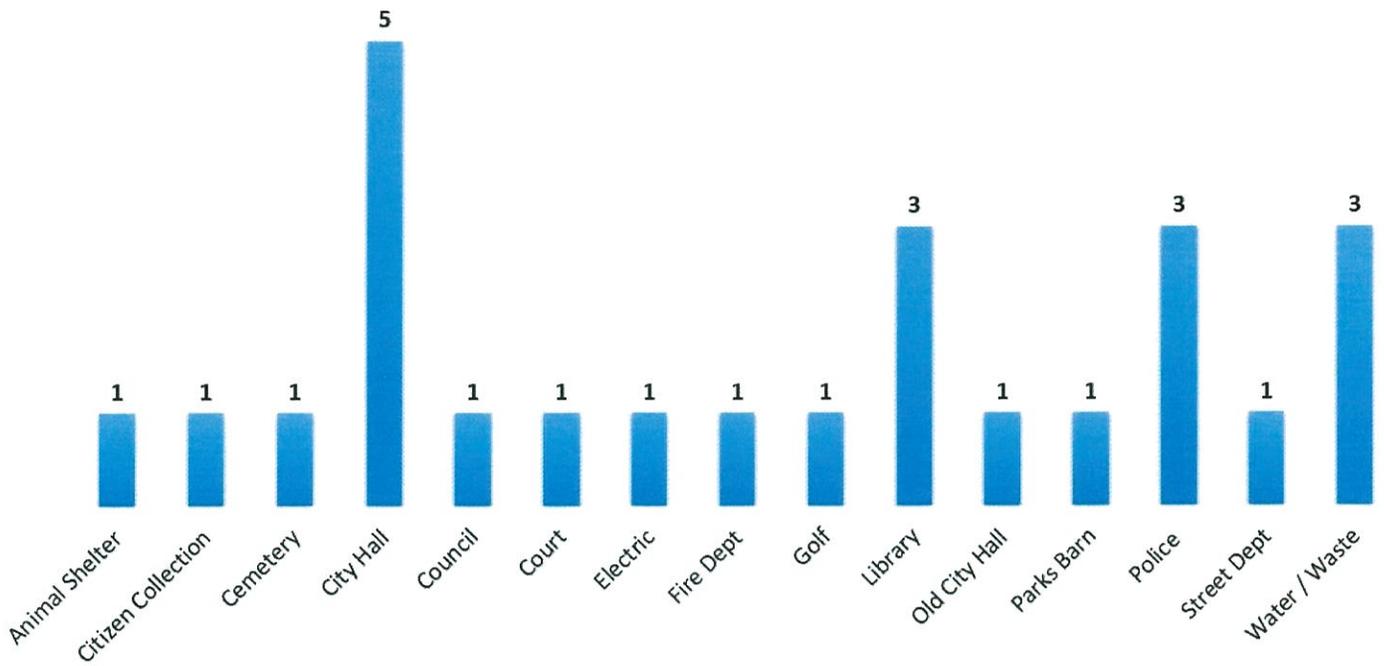
### PRINTERS



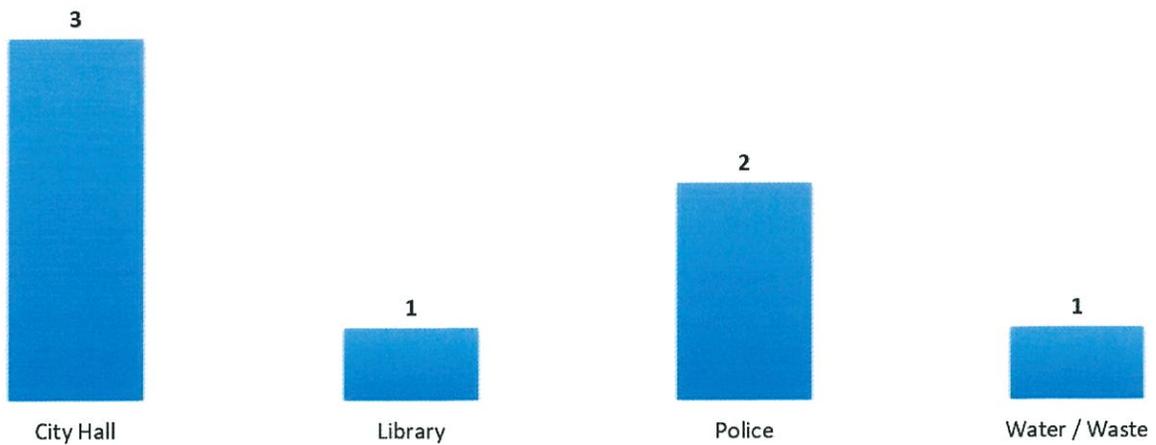
### SERVERS



### SWITCHES/ROUTERS



### NETWORK ATTACHED STORAGE DEVICES (NAS)



## LAMPASAS PUBLIC LIBRARY

MAY 2019

- Circulation We circulated 5,851 items in May, which is up 6.9% from April (5,521). The library was closed May 27 for Memorial Day.
- Door Count The May door count (5,375) was up 26% from last month (4,266).
- Internet Usage Internet usage (742) was up 7.7% from April (689).
- Wifi Usage We had 271 distinct clients use the public wifi in May, which is up 6.3% from April. There were an average of 21 users per day, up 10.5% from last month.
- Text Interactions We communicated, via text messages, with 120 unique phone numbers in May which is up 13.2% from April (106). We sent/received a total of 592 messages, which is down 7.2% from last month (638).
- April Programs We offered 10 programs in May (compared to 12 in April), which included Story Times, How Pinteresting!, Books & Badgers, Lego Robotics, 42 Club, Cornelia Key Book Club, Beekeeping 101, and an Escape Room. We also had a couple of classes from Hanna Springs visit. A total of 202 people attended the programs in May (compared to 116 in April). We also had a week-long Scholastic Book Fair.
- Summer Reading We have a great lineup of programs for our summer reading program. For kids, we will have stories and crafts each week. We will also have a stunt juggler, a magician, Mad Science, Touch-A-Truck, space party, "Lego Movie 2" movie, a ventriloquist, and Astronaut Training Camp. For the tweens and teens, on Tuesdays, we will have a juggling workshop, Lego Robotics, Eggstronaut Drop Challenge, and Minute To Win It challenges. We will also have a pool & pizza party at the end of the month to celebrate a successful program.

FMC Science is sponsoring the teen prizes, which include a telescope, a VR (virtual reality) headset, and \$50 in gift cards from local businesses. They are also sponsoring the Mad Science program on June 14, in which the kids get to participate in the science experiments/demonstrations.

With funds raised through the Painted Chair Fundraiser, the Library Board is paying for the stunt juggler, magician, and ventriloquist. They are also funding the pizza for the pool party.

# Memo

**To:** Finley deGraffenied, City Manager

**From:** Van Berry, Golf Course Manager

**cc:** City Council Members

**Date:** June 3, 2019

**Re:** Monthly Report, May 2019

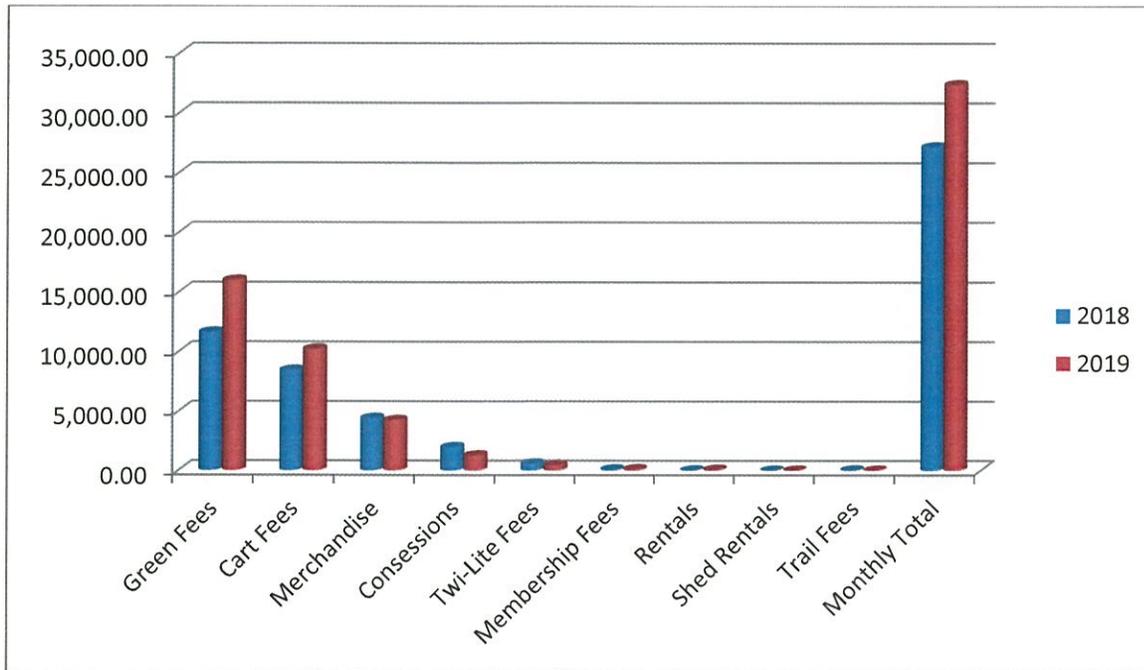
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- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Applied 300 lbs. of fertilizer on the greens.
- Sprayed the greens nitrogen.
- Removed an Elm Tree on #8 that uprooted during storm.
- Replaced and repainted all the tee markers.
- Repainted yardage markers in the fairways.
- Trimmed a few more trees along the fairways in preparation for the Memorial Day Tournament.
- Power-washed the porch on the Pro Shop and the outdoor furniture.
- Repainted some of the outdoor furniture.
- The High School Golf Teams washed all of our rental carts for the Memorial Day Tournament.
- On May 23, the Inmates weed-eated the entire golf course in preparation for the Memorial Day Golf Tournament. They do an excellent job and are greatly appreciated.

MAY TOURNAMENTS:

- May 4 – A.L. Sanchez 3-Person Scramble, 71 golfers.
- May 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> – 69<sup>th</sup> A. C. January Memorial Day Tournament, 178 golfers.

# Hancock Park G.C. May Revenue Comparison 2018 and 2019



# Memo



To: Finley deGraffenried, City Manager, Honorable Mayor and City Council  
From: Lewann Turner, Court Clerk  
Date: Thursday, June 20, 2019  
Re: Monthly Report May 2019

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The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city's police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	275
Convictions	141
Compliance Dismissals	71
Hrs. Community Service Completed	503
Total Dollar Amount CS	\$6,284.28
Waived for Indigency	\$4,319.03
Total Collected	\$52,119.67
Total kept by City	\$35,779.36



## CITY SECRETARY DEPARTMENT/ MAY 2019 MONTHLY REPORT

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### City Secretary Brief Monthly Overview

- Post Board and Committee meetings' agendas
- Assisted the Accountant(s) with payroll checks and Employee Longevity checks
- Assist, as needed, with the Building & Planning Department
- Attend weekly Director's meetings; attended and took minutes of May 13 & 28 regular Council meetings and the May 20 Special Council training meeting
- Processed (5) Open Records Requests
- HR Department responsibilities

#### Becky Sims, Assistant City Secretary

- Works with and supports the City Manager, Assistant City Manager, City Secretary, Building Official and Directors on varies projects as needed
- Building Department Responsibilities, responsible for Planning & Zoning administration
- Prepared City Council Packets and Planning & Zoning Packets
- Attended the May 20 Special City Council training meeting and the May 28 regular Council meeting; attended and took minutes of the May 2 P&Z meeting.
- Attended the Residential Planning Examiner seminar May 13 through May 17 in San Antonio

#### Vicki Tower, Adm. Secretary

- Assist the City Manager, Assistant City Manager, City Secretary, Assistant City Secretary, Building Official and Directors with daily operations
- Cross training in Human Resources; working on final detail of the salary study information; assists with records management
- Attended & took minutes of the May 8 Airport Board meeting; May 15 LEDC meeting; May 20 Special City Council Training; May 15 and May 29 CIP meetings
- Monthly Newsletter; posts Council minutes on website; posts LEDC, Parks, Airport & CIP agenda and minutes on website
- Assist with handling the reservations and rentals of Hancock Park Pavilion and Ruth Eakin Outdoor Theater
- Maintains inspection and registration process for all City vehicles

#### Ramon Canada, Custodian

- Provided custodial services and minor maintenance to the City Administration Building, Municipal Court, Police Department and City Library.

Personnel - 115 Fulltime positions & 16 Part-time positions; there are presently 4 F/T vacancies: Police Officer; Part-time Custodian, Fire Chief; W/WW Utility Maintenance Technician; also accepting applications for Part-time Firefighter.

To: Finley deGraffenried, City Manager  
From: Sammy Bailey, Chief of Police  
Date: June 5, 2019  
Ref: City Council May 2019 Monthly Report

During May, we received an LCRA Community Development Grant and a TX DOT Step Grant. The Step Grant was completed June 2, 2019 with very a positive outcome.

As compared to 2018, total cases reported have an increase of 21.75%, total cases cleared a 16% increase and total incidents reported a 22.8% increase:

- 51.6 % increase in felonies reported with a 53.76 % increase in felonies cleared.
- 16.3% increase in misdemeanors reported with an 8.6 % increase in misdemeanors cleared.
- 12 cases presented to Grand Jury with indictments issued.

As compared to 2018, total department arrest are up by 25% and total department contacts are up 26%:

- Adult arrest 10% increase, Juvenile arrest 3% decrease, warrants/capias served 22.75% increase, Traffic Citations 33.4% increase, & Warnings issued a 27.2% increase.
- For reference only: Driving While Intoxicated arrest are up 46%, marijuana/drug possession charges are up 20%.
- 60.38% increase in Field Contacts
- Juvenile Tobacco Possession 700% increase (8/1)
- 16.8% increase in public relations: (Just to name a few: Kiwanis, Church Safety, School Reading, Animal Control School Presentation, and The Cure Starts Now).

As compared to 2018, Accidents and Code Enforcement:

- Crash Investigations are up 3.4% with the majority of crashes being minor.
- Code Enforcement is up 16.5%

Daily Activities, as compared to 2018:

- Telephone Calls Received are up 154%
- Calls for Service are up 3.47%
- Escorts are up 6.87%, Motorist Assist are up 1.87%
- 911 calls show a 10% decrease-possibly due to trainees not counting
- Animal Control has a 0.85 decrease in calls for service, 1.58% decrease in animals impounded
- We handled 7 persons in behavioral crisis and issued 1 emergency order of detention
- We are averaging 35 open records request a month with 177 completed thus far this year. This count only includes those request that require a substantial amount of time to complete.
- CPAAA increased their volunteer time by 346.46% (277.25/62.10)

Two new employees started in Dispatch in May; Marisa Moreno and Tracie Martin. We are currently seeking applications for replacement of an Officer position.

The Lampasas Animal Shelter took in 71 dogs, 120 cats, and 18 other animals with 17 being ducks that were reclaimed.



# MEMO

Date: June 19, 2019

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director *Y Moreno*

RE: Monthly Report for May 2019

## Finance Department:

- \* Started departmental projections and budgets.
- \* Reviewed all Journal entries.
- \* Input adjusting journal entries from audit.
- \* Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are stated in a timely manner.
- \* All payments for the 2016 CO projects are transferred from TexPool Prime to Bancorp South to cover those invoices. Total paid as of May 31<sup>st</sup> is \$3,909,984.58. Interest earned for May was \$3,941.38.
- \* Sales Tax for May was \$161,363 which is a decrease of \$253.00 from May of 2018.
- \* Reconciled 18 bank accounts
  - Processed 398 Accounts Payable Checks
  - Processed Bi-Weekly Payroll and Longevity Checks

## Utility Department:

- The Electric billing for May was 18% lower than what was billed in May 2018. The Water billing for May 2019 was 9% lower than what was billed in May 2018.
- May Statistics for the department:

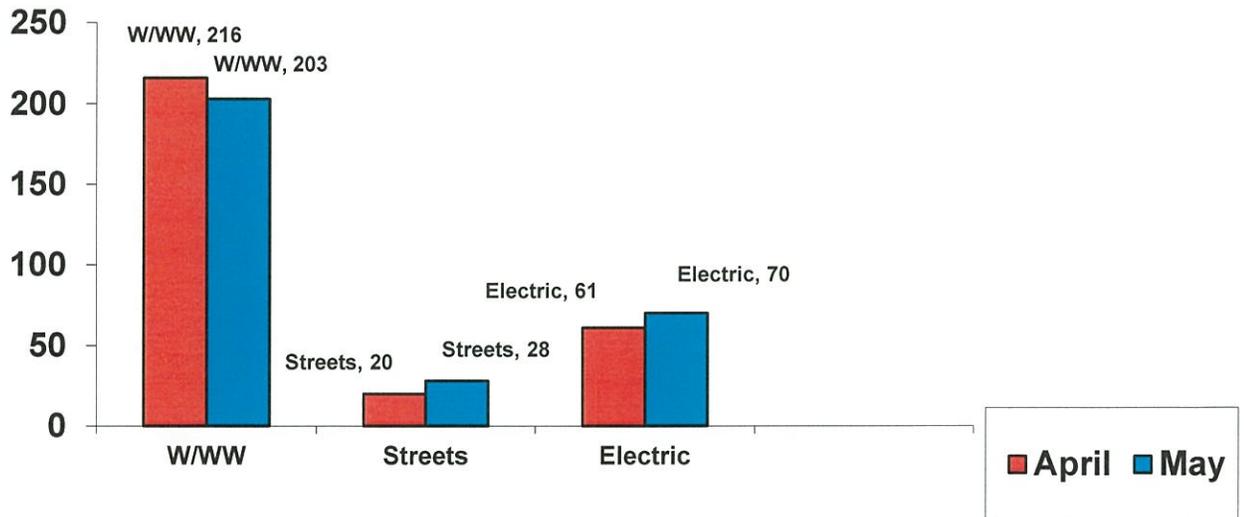
Total Water Customers	3,475
Total Wastewater Customers	2,789
Total Electric Customers	4,692
Residential Garbage Customers	2,687
Connects:	41
Disconnects:	50
Read In/Read Out:	49
Disconnects for Non-Pay:	13 (7 Reconnected)



Public Works

JUNE 2019

Public Works Work Order's  
Numbers are actual number of work orders



**Work Order Summary:**

Received: 301

Completed: 289

Voids: 7



Water/Wastewater Department

312 EAST THIRD STREET  
LAMPASAS, TEXAS · 76550-2820  
PHONE: (512) 556-6831  
FAX: (512) 556/2074  
[WWW.CITYOFLAMPASAS.COM](http://WWW.CITYOFLAMPASAS.COM)

To: Rickie Roy Public Works Director

From: Van Sims Water/Wastewater Operations Manager

Date: June 18, 2019

RE: May 2019 W/WW Operations Monthly Report

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Summary of Activities:

- **Operation of Wastewater Treatment Plant.**

1. Daily cleaning of treatment units.
2. Daily, weekly, and monthly TCEQ and Windsor compliance sampling.
3. Daily operational tests and observations completed.
4. Maintenance of equipment was performed as scheduled.
5. Ran press- hauled 12 dumpsters.

- **Operation of Water Distribution System**

1. Daily chlorine residuals taken, Bi Weekly Mono-Chlorine, Ammonia, and nitrite test completed
2. Monthly Bac-T samples collected (10) all passed.
3. Dead-end lines were flushed.
4. 4 leaks were reported and repaired.
5. Completed water line installation on CR 3420

**Operation of Wastewater Collection System**

1. Performed preventative maintenance at problem locations with Vactor
2. Cleared 2 sewer stoppages.
3. Repaired 1 sewer line.

- Total work orders completed = 203
- 22 – Locate Work Orders
- 5- Customer service calls ( no water, low pressure, discolored water, possible leaks)

Water Report-2019						
	Purchased Water	Total Sold	City Unmetered Water Use	Sold & Unmetered Water Use	Water Loss	Unaccounted Water
January	28509000	24534800	651400	25186200	3322800	11.66%
February	32547000	20169300	4460905	24630205	7916795	24.32%
March	35335000	20647400	3000498	23647898	11687102	33.08%
April	38896000	27779300	436900	28216200	10679800	27.46%
May	41346000	27141900	1700400	28842300	12503700	30.24%
June				0	0	#DIV/0!
July				0	0	#DIV/0!
August				0	0	#DIV/0!
September				0	0	#DIV/0!
October				0	0	#DIV/0!
November				0	0	#DIV/0!
December				0	0	#DIV/0!
<b>Total</b>	<b>176633000</b>	<b>120272700</b>	<b>10250103</b>	<b>130522803</b>	<b>46110197</b>	<b>26.11%</b>

# Memo



To: Rickie Roy  
From: Flint Geagley  
Date: June 17, 2019  
Re: May Activities

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This month's activities involved:

- Received a total of 70 work orders and completed 67.
- Began setting new poles in Stone Valley, set poles on CR 3420 (Finney) for new houses, upgraded pole at Mojo Coffee, fixed street light in front of Hoffpauir Chevrolet, assisted street department cutting trees
- Connected: 2 upgrades, 1 new service, and 5 temps
- Set 21 poles: 8 in Stone Valley, 5 for new houses on CR 3420 (Finney), 7 for upgrade of service, and 1 from inspection list
- Overtime: Received 7 callouts – 1 vehicle wreck (did not damage city property), 2 no power (animal contact), 1 no power (tree), 1 line sparking (replaced bad lightning arrestor) and 2 on customer side Activities for the Year 2018 - 2019:
- Pole Inspection replacement: total 389 poles, have replaced 251 poles
- New Jail House: Set transformer and connected primary underground (secondary underground service is left) 90% complete
- Stone Valley: Completed replacing poles on south side, constructing lines in Stone Valley
- Burger King: Completed upgrade of poles in alley
- Assisted Living Hwy 281South: ordered transformer

# Memo

To: Finley deGraffenried, City Manager  
 Gary Cox, Assistant, City Manager  
 Honorable Mayor and City Council

Building and Planning  
 312 East Third, Lampasas TX 76550  
 512-556-6831, Fax 512-556-8083

From: Becky Sims, Assistant City Secretary  
 Frank Ellett, Building Official

Date June 2019

Re: Monthly Report, May 2019

**ACTIVITIES:**

- Inspections performed-58
- Plan reviews – 5
- Attended Directors Meetings.- 4
- Attended City Council Workshops.-
- Attended City Council Meetings.-
- Permits Issued- 49

**MAY 2019**

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD - BUILDING	4	975,000.00	13,946.88
ELE - ELECTRICAL	15	4,488.13	25,496.69
FENCE - FENCE	2	2,525.00	55.00
MEC - MECHANICAL	5	0.00	290.00
PLB - PLUMBING	7	0.00	360.00
POOL - SWIMMING POOL	1	40,000.00	225.00
REM - REMODEL/ADDITION	13	203,053.97	1,360.00
SIGN - SIGN	2	0.00	70.00
*** TOTALS ***	49	1,225,067.10	41,803.57

No notable trends noticed this month.

New Construction

Burger King  
 Silver Creek II Assisted Living  
 WWW Office and Lab

**MAY 2018**

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD - BUILDING	8	17,439,000.00	4,712.00
ELE - ELECTRICAL	24	0.00	3,403.43
FENCE - FENCE	3	6,200.00	105.00
MEC - MECHANICAL	11	0.00	512.50
PLB - PLUMBING	16	7,300.00	622.50
REM - REMODEL/ADDITION	12	160,448.00	1,100.00
SHED - SHED, PATIO, DECK	1	2,800.00	0.00
SIGN - SIGN	2	31,754.00	70.00
*** TOTALS ***	78	17,647,502.00	10,525.43

New Construction

8 New Residential Homes  
 Lampasas County Jail  
 Putters & Gutters Skating Rink

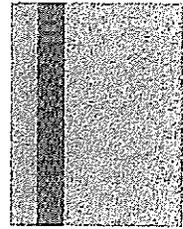
Lampasas Economic Development Corporation

From: Mandy Walsh

Re: Staff Report

Date: June 19, 2019

**SALES TAX INCREASE OF 11.2%**



**Historic Foundation Board**

I've been asked to serve on the board for a non-profit historic conservation foundation. This idea was brought to me by Andy Fish and Debbie Reynolds, both of which have been instrumental in the Keystone Hotel restoration project as well as others in the pipeline for Lampasas. The history of each property/building will be researched by the museum and they will work with us on verifying accuracy of information. There is quite a bit of history in Lampasas and we have individuals interested in restoring these properties and keeping our history alive.

**Current Developments**

Santa Fe Depot development will be receiving bids soon and will be able to evaluate the overall project and where the City might potentially contribute on the project. Mojo Coffee is still moving along, but not much to report as of this month. Burger King is moving along as well and plans to be open within the next 120 days. Silver Creek Assisted Living has poured parking lot and are moving quickly. We are planning a ground-breaking with their owner, Mayor and key people involved in the development. I'll be sure to let the Board know when it's scheduled so you may attend as well. We have a new business coming in called Lampasas Nutrition. They will be serving energy teas and healthy smoothies. They should be open sometime this summer, but I'll keep everyone updated as they near their opening. They are planning to move into a retail space being built by Mike Irvin on his property on South Hwy 281.

**Tala Resorts**

I was invited to Commissioners Court on Monday, June 10<sup>th</sup> by Judge Hoyer to hear a presentation from a group with Tala Resorts. The developer is proposing a full-service resort on 1,725 acres with a spa, pavilions, restaurants, winery/brewery barn, hotel and more. In addition, they're proposing a 250-home subdivision on the other 1,500 acres they are purchasing of the Jackson Ranch on 580 W. They presented to the County Commissioners to propose acceptance of a Public Improvement District for this territory that would finance the construction of public improvements within this territory. They've presented to the County as no-risk financially to them. The funding method would be through PID bonds that provide upfront and/or



28  
61 *[Signature]*

reimbursement financing capability; secured by a lien on the benefitted land. We are working with the County to assist in any way they may need as they work through this development negotiation and determine whether or not to accept the proposed PID for this property.

**Rural America Conference**

As a reminder I'll be attending the national Rural Economic Development Summit July 23-25 in Tulsa, OK. This event, Stand Up Rural America-Get Yourself a Seat At the Big Table, will feature more than 18 nationally renowned subject matter experts and successful economic development practitioners. Topics to be covered include planning, leadership, entrepreneurship, downtown revitalization, marketing, regionalism, BRE, rural retail recruitment, housing, rural health services and more. I'm very impressed with the speakers and presenters they have lined up and looking forward to the education this summit will provide.

**Job Fair**

This year's job fair featured just under 30 businesses including: Wal-Mart, Domino's, National Guard, Ajinomoto Foods North America, Rustler's Junction, Atkinson Electric, Visiting Angels, Farmers Insurance, Bush's Chicken, Log Cabin Café, Central Texas College, Putters & Gutters Fun Center, Oil States Industries, Central County Services, Workforce Solutions of Central Texas, Texas Department of Transportation, Spring Oaks Nursing & Rehab, Cedar Hill Healthcare Centre, U.S. Census Bureau, Family Medicine Clinic, Horseshoe Bay Resort, ACE Hardware/Lampasas Builders Mart, Builder Homesite Inc., Lampasas ISD, City of Lampasas, Lampasas County, Lampasas Sherriff's Department. While the attendance for job seekers was down, just under 100 total, we understand this may occur when unemployment is as low as it is in Lampasas County. We currently sit at 2.7% (as of May 31, 2019) unemployment, which is the lowest we've seen since starting the local job fair and well below the national average of 3.9%. The job fair was advertised in all of the same outlets we've utilized in the past two years, as well as additional advertising for this year knowing the unemployment number we were facing. Businesses and job seekers I spoke to were all pleased with the turnout and the location was better suited for this type of event. The address made it confusing to find, but the overall layout of the fair was much more efficient so we'll look to keep it at this location in the future.

**Internship**

The Chamber Director and I have agreed on Cole Wheeler as our intern for the summer. As a reminder, this internship is a \$500 grant the LEDC was awarded early this year upon submitting an application.



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I've suggested sharing some of his time with the Chamber/Visitors Center to give him even more experience. I'll be sending out a press release regarding his hiring and hope to have him start once he returns from camp in the next 2 weeks.

**USDA Grant**

I have a list of the survey respondents from Foresite and I'll be going through the resident information and contacting them to provide speed tests in order to justify our need for this grant. I'm also continuing work on support letters from various stakeholders and businesses. Deadline is still end of June for the application to be submitted, but Foresite and Langford Community Services (our grant writer) are working closely on piecing together all of the information for our story.

**Comp Plan**

We will begin meetings with stakeholders June 19-20. We've identified various people within the community to help direct our economic development piece within this comp plan. I'll be sure to loop in the Board as we move along in this process, but it will likely be 12 months of gathering data and information, along with meetings, before we see a plan with actionable goals outlined.

**Retired Teachers Association**

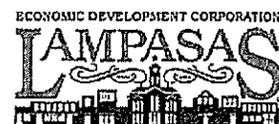
I was approached by the Retired Teachers Association after one of their members attended a presentation I gave to the 36 Club. She raved about our EDC promotional video and how well it was done. This presentation isn't until November, but I am looking forward to sharing information from the EDC and educating this group on what it is that we do for our local economy. As I've mentioned before, I enjoy doing these presentations. I think it helps our citizens understand the goals we've set out for our economy and how we intend to meet them. I'm happy to do more so if you have a group in mind let me know.

**LEDC Promo Video**

City Manager and I have been discussing promoting this video again. I just put it out onto social media and online back in October, but I've paid to promote it online twice now. I planned to promote again once I made it through Job Fair promotions, so don't be surprised if it pops up on your social media feed soon. If you're on social media, please be sure to share it! It's a great marketing tool for us and has gained a lot of traction.

**City Logo**

I wanted to be sure you all know about the re-branding of the City logo. Council recently adopted a new logo so if you see it around town, we are phasing out the old one. This one will have a new fresh look to it, highlighting our natural springs and excellent quality of life. If



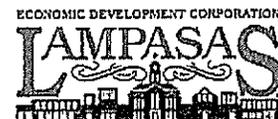
you'd like me to send the logo to you electronically for you to use for any City purposes, please let me know.

#### **P-20 Council**

I recently attended a meeting for the P-20 Council I serve on. The speaker was representing Five STAR Innovation, which began in 2013 with a request by Major General John Charlton, formerly assigned to the Joint Modernization Command, to the President of the El Paso STEM Foundation to create a unique STEM, coding and robotics competition that became known as The Five Star Innovation Cup. Five STAR Innovation was originally designed to inspire students in low socio-economic areas. Students have the opportunity to present their STEM projects to military judges with winners receiving scholarships, internships, and the coveted Five Star Innovation STEM Cup. The event became so successful that Major General Charlton has challenged the Five Star Innovation team to carry this competition to every base in the United States, so we discussed the event planned in Fort Hood. This unique partnership with the military provides a platform for superintendents and their staff to be recognized by their communities through public relations held on the base with the Military's executive team. This helps district staff create sustainable continuous STEM, coding and robotics programming year round. Five Star Innovation helps develop three-year district innovation plans that are cost effective and positively impact all students. I'm working on ways to make sure our Lampasas youth are able to be involved in events and opportunities such as these. In addition to the presentation by Five STAR, we were updated on several bills in the legislature that we need to stay aware of and perhaps have an opportunity for input from a P-20 perspective. These bills were sent to the Governor, but not yet signed: HB 963, HB 3511 and SB 25.

#### **Town Hall**

We have Town Hall on Monday, June 17<sup>th</sup> at the Old Middle School Cafeteria. Topics are comprehensive planning and budgeting for the City. I hope to assist in some of the discussion and Q&A. I plan to be heavily involved in the comp planning process as it directly relates to economic development, so I hope to hear constructive feedback from our citizens at Town Hall on Monday. Please share with your friends and family so we can have a great turnout with lots of input.



# Lampasas Fire Department

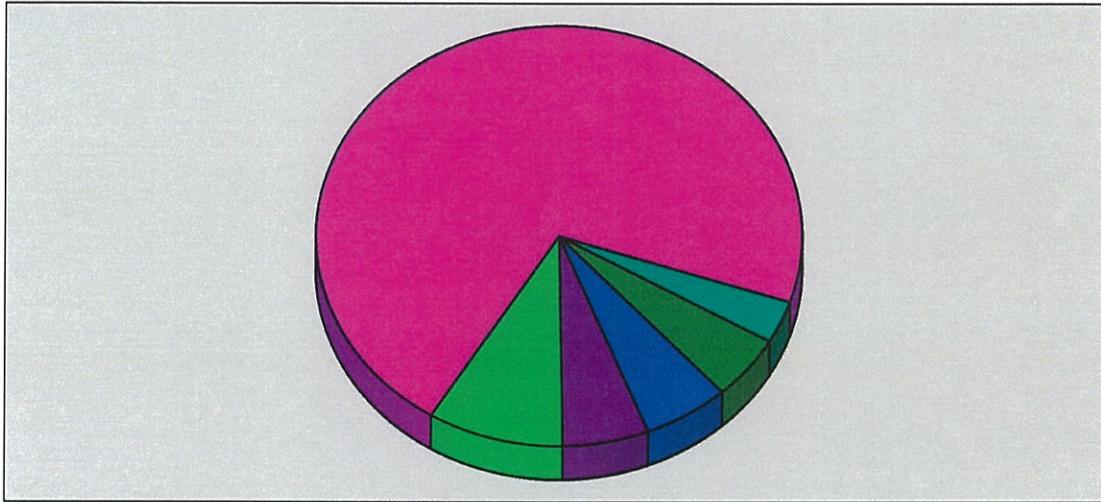
Lampasas, TX

This report was generated on 6/20/2019 8:22:24 AM



## Major Incident Types by Month for Date Range

Start Date: 05/01/2019 | End Date: 05/31/2019



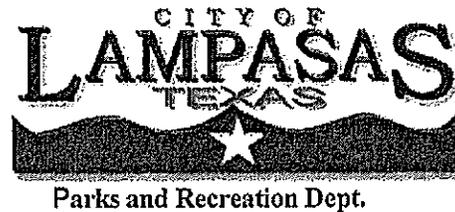
False Alarm & False Call	Hazardous Condition (No Fire)	Service Call
Fire	Rescue & Emergency Medical Service Incident	
Good Intent Call		

INCIDENT TYPE	MAY	TOTAL
False Alarm & False Call	6	6
Fire	7	7
Good Intent Call	7	7
Hazardous Condition (No Fire)	11	11
Rescue & Emergency Medical Service Incident	87	87
Service Call	4	4
<b>Total</b>	<b>122</b>	<b>122</b>

Only REVIEWED incidents included

*Handwritten signature*

# Memo



To: Honorable Mayor and City Council Members  
CC: Finley deGraffenried, City Manager  
From: Chris Eicher, Director of Parks and Recreation  
Date: June 22, 2019  
Re: Monthly Report May 2019

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## PARKS

As usual the Parks Department has been very busy working on various projects as well as addressing maintenance issues on a daily basis. Just a few of the projects include: daily maintenance and operations of both swimming pools, assist with dive in movie at Hanna Pool, preparations for Spring Ho, tree trimming, fire ant treatment, meetings with Spring Ho committee members, evaluating fee schedules, assisted with Texas 4000 at Campbell Park, and virtually nonstop mowing and weed eating. The crew has also been performing lots of equipment maintenance to insure all of our equipment is being operated safely and efficiently. With summer time upon us we've had several meetings to reiterate the fact that working in the Texas heat can be very dangerous, and we're constantly monitoring our crew and citizens for any signs of heat exhaustion. Our crews have been advised to drink plenty of water and electrolytes, and take breaks as needed to prevent any heat related illness.

## SPORTS FACILITIES

(see reports)

## CEMETERY

(see reports)

**Department: SPORTS FACILITIES**  
**Monthly Activity Report**  
**MONTH OF MAY 2019**

I) Regular Personnel Hours Available: 480.00

LESS:

A)	Vacation Leave	8.00
B)	Sick Leave	32.00
C)	Supervision/Training	
D)	Holiday	24.00
E)	Other (?)	

SUB-TOTAL 64.00

PLUS:

A)	Over Time	18.00
B)	Temporary Labor	
C)	Part Time	
D)	Transfer	

SUB-TOTAL 18.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 434.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Spread Fertilizer at Turner and Gavin Garrett	8.00	
Aerate Gavin Garrett	8.00	
Other:		
Sub-total Hours on Projects:		16.00

IV) Department Operations and Maintenance for the Month.

Cleaning Fields	86.00	
Turf Management	90.00	
Mowing/Weed eating	90.00	
Building and Grounds	80.00	
Equipment/Vehicles/Shop	60.00	
Office/Meetings	12.00	
Sub-total Hours on Projects:		418.00

TOTAL HOURS FOR DEPARTMENT 434.00

V) Department's Proposed Projects for Next Month

Aerate Fields at Turner	8.00	
Spread Special Blend Fertilizer at 580 Complex	8.00	
Prep Softball Fields for Adult League	8.00	
Total Estimated Hours on Proposed Projects:		24.00

# Memo



Oak Hill Cemetery

To: Chris Eicher, Parks & Rec. Director  
From: Duane Griffith Cemetery Crew Leader  
Date: 5/31/2019  
Re: End of the month report May

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Interments	6
Fee's for over site	\$600.00
Sites sold	7) \$4,200.00
Niche sales	0
Beautification fund	\$132.00
Visitors Assisted	10
Level & Backfill sites	6
Meetings Attended	0
Permits Issued – n/c	2
Permits Issued – chg	2

DEPARTMENT: CEMETERY  
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: MAY 2019

Regular Personnel Hours Available:		<b>552</b>
LESS:		
A) Vacation Leave/Personal Day	72	
B) Sick Leave	0	
C) Jury Duty	0	
D) Other (holiday/bad weather)	24	
E) Supervision	30	
	<b>SUB-TOTAL 126</b>	
PLUS:		
A) Transfer from Parks	0	
B) Seasonal Labor/Temp	0	
C) Other (Community service)	0	
D) Overtime	36.5	
	<b>SUB-TOTAL 36.5</b>	
<b>TOTAL HOURS AVAILABLE FOR THE MONTH:</b>		<b>462.5</b>

**Department Summary of Work Orders for the Month**

Received	Completed	Outstanding	Void	Hours
----------	-----------	-------------	------	-------

**Department Projects for the Month**

Memorial Day Program		4		
	0	0		
	0	0		
<b>Sub-total Hours on Special Projects:</b>				<b>4</b>

**Department Operations and Maintenance for the Month**

Mowing & W/E		248		
Equip & Veh Maint		20.5		
Buildings & Grounds		159		
Office Operations		31		
<b>Sub-total Hours on OM Projects:</b>				<b>458.5</b>

**OTHER**

		0		
	0	0		
	0	0		
<b>Sub-total Other</b>				<b>0</b>

**TOTAL HOURS FOR DEPARTMENT** **462.5**

**Department's Proposed Projects for next Month**

	0
	0
<b>Total Estimated Hours on Proposed Projects:</b>	<b>0</b>

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City of Lampasas

M E M O

To: Mayor and City Council  
From: Finley deGraffenried  
Re: Manager's Report  
Date: 21 June 2019

- Storms                      Our weekly severe weather has generally caused mostly inconvenience and isolated property damage. Van Berry reports his crews, and a number of volunteers, have spent several days after each storm removing brush and limbs so that course closings could be minimized. Two billboards were destroyed on property adjacent to Brook Park, and staff have notified the property owner regarding the determination that the signs could not be replaced due to the extent of damages. The owner and/or sign company may challenge the determination, however; they have not had the opportunity to reply. Electric outages have occurred during all events, but have been short-term and isolated.
- Parks                        Quick repairs were made to the pump impeller at Hanna Springs pool this week resulting in only a two day closure. The Parks and Recreation Director reported that the impeller failed resulting in loss of filtration and disinfection of the pool. Staff was able to maintain disinfection through broadcasting chemicals and algaecide. Thanks to Chris and his crew who worked into the night on Thursday to make repairs.
- Spring Ho                    All departments report they are ready for Spring Ho. Spring Ho representatives met with City staff on June 12<sup>th</sup> to review events, staff deployment and scheduling. Judge Hoyer, also expressed his thanks to the City for assisting with all aspects of the event.
- W/WW Building            The first progress meeting for the Water/Wastewater shop and lab was held on June 20<sup>th</sup>. According to staff the project is slightly ahead of schedule. The pad is completed and is currently being trenched for beams. Forms are also being set for exterior concrete work next week.
- Fire Chief                    Staff is pleased to report that Jeffry Smith has accepted the position of Fire Chief for the City of Lampasas. Mr. Smith brings over 20 years of hands on and administrative fire service experience to Lampasas, and was unanimously recommended by the City's Interview Board. Staff will provide contact information for Jeff in the event you wish to send your congratulations.

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City ManagerITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding approval for Pyrotecnico Fireworks, Inc. to conduct a Fireworks Display on July 10, 2019

Requested By: Ronnie Wither, Fire Marshal

Submitted By: Ronnie Withers, Fire Marshal

Date Submitted: June 20, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

Staff is requesting approval from Council to allow Pyrotecnico Fireworks, Inc. to conduct the Annual Firework Display on Wednesday July 10, 2019 to begin at approximately 9:00 p.m. and last about 20 minutes. This display is part of the Spring Ho Festival Community Event. This is the same company that has been used the last two years. The Lampasas Gavin Garrett Soccer Complex parking lot will be the site location for this event. The vendor has provided site plan, insurance policy and application to the State Fire Marshal's office. The Lampasas Fire Marshal will inspect the site and the LFD will have two (2) fire trucks on site during the event.

**Recommendation:**

To consider a motion to approve Pyrotecnico Fireworks, Inc. to conduct a Fireworks Display on July 10, 2019.



City of Lampasas, Texas  
Fireworks Display Application\*  
(\$ 300 permit fee required)

Applicant Name: Angela Armstrong, Permitting Coordinator, Pyrotecnico Fireworks

Name of Organization: Pyrotecnico Fireworks, Inc.

Address: 299 Wilson Road, New Castle, PA 16101 Phone : 724.923.6617

Operator of Display\*\*\*: Matthew William Finto Phone: 512.525.5510

\*\*\*Attach a copy of the qualifications of the person(s) operating the fireworks display.

Event Date/Alternate Date: July 10, 2019

Time and Duration: Approx. 9:15 PM / Approximatley 15 Minutes

Location of the display: Gavin Garrett Soccer Park, 850 Spring St., Lampasas, TX 76550

Types of fireworks to be ignited:  
1.3G Aerial Fireworks

Proposed trajectory and landing site of all fireworks that will be airborne (attach map of the display area):  
Please refer to the attached fireworks display site plan

Persons transporting/setting up/storing fireworks:  
Name Matthew William Finto Contact Phone # 512.525.5510

Storage location: Locked Pyrotecnico truck on fireworks firing site, and then mortars - Pyrotecnico fireworks personnel shall not leave the fireworks unattended

Applicant's signature Angela Armstrong Date: June 18, 2019

\*Application must be submitted 21 days prior to date of proposed display event!

<b>For City use only:</b>	
Date Received: <u>6-18-19</u>	By: <u>Ronnie Witters</u>
Attachments provided? <input checked="" type="checkbox"/> Operator Qualifications <input checked="" type="checkbox"/> map of display area <input checked="" type="checkbox"/> proof of insurance	
Based on the information supplied, it is the recommendation of the Fire Marshal to:	
<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Not Approve this event. \$300 Permit Fee Paid? <u>Received</u>	
Signature of Fire Marshal <u>Ronnie Witters</u>	Date <u>6-20-19</u>
City Manager: This application is: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved (circle one) by <u>[Signature]</u> , City Manager Date: <u>6/20/19</u>	



# TEXAS DEPARTMENT OF INSURANCE

State Fire Marshal's Office (112-FM)  
333 Guadalupe, Austin, Texas 78701 ★ PO Box 149221, Austin, Texas 78714-9221  
(512) 676-6800 | F: (512) 490-1063 | (800) 578-4677 | TDI.texas.gov | @TXSFMO

## APPLICATION FOR CLASS B FIREWORKS (FIREWORKS 1.3G) SINGULAR OR MULTIPLE DISPLAY PERMIT

This application must be accompanied by the appropriate fee and all documents and information required by Chapter 2154 of the Texas Occupations Code and the Fireworks Rules. Complete answers must be given to all questions.

Please print or type.

A public fireworks display permit may not be issued to any person who is under 21 years of age. Any fraudulent representation on this application shall be cause for denial, suspension, or revocation of a permit. All fees are non-refundable, except for overpayments resulting from mistakes of law or fact.

PERMIT			
CHECK ONE	TYPE OF PERMIT	PERMIT FEE	CODE
<input checked="" type="checkbox"/>	Singular Display Permit	\$50.00	570-07
<input type="checkbox"/>	Multiple Display Permit	\$400.00	570-08
APPLICANT			
NAME OF APPLICANT Pyrotecnico Fireworks, Inc		Telephone No. 724.923.6617 724.652.1288 Fax No.	
ADDRESS 299 Wilson Road		CITY New Castle	STATE PA ZIP 16101
E-MAIL ADDRESS FOR NOTIFICATION PURPOSES (optional) aarmstrong@pyrotecnico.com		WEB SITE ADDRESS (optional) www.pyrotecnico.com	
Applicant doing business as (Check One)			
<input type="checkbox"/> Individual.	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input checked="" type="checkbox"/> Corporation	
Is the individual 21 years of age or older?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Partnership.	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/> Other – describe:	
Is each partner 21 years of age or older?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Federal employer's identification (FEI) number:		25-1700772	
DISPLAY INFORMATION			
Date of display	July 10, 2019	Time	Approx. 9:15 PM
Alternate date of display	N/A	Time	N/A
Exact location description or address of display and/or alternate location for the display			
Gavin Garrett Soccer Park, 850 Spring St., Lampasas TX 76550			
*See attached Fireworks Display Site Plan			
Pyrotechnic operator licensed in Texas who will be at the display site to supervise the display:			
Name	Matthew William Finto	License number	FPO-1949399
Name		License number	
Name		License number	

<b>QUESTIONS</b>	
Size and estimated number of 1.3G fireworks to be discharged: See attached product recap	
Other items (1.4G fireworks, flame effects, set pieces, etc.) N/A	
Manner and address of storage of fireworks prior to and during the display Storage at 6659 Highway 34, Ennis, TX until product arrives on site on July 10, 2019 - Pyrotecnico fireworks personnel shall not leave fireworks unattended	
Manufacturer or distributor licensed in Texas who is to supply the fireworks: Name <b>Pyrotecnico Fireworks, Inc</b> License number <b>FWD-0071</b>	
<b>SIGNATURES</b>	
In applying for a fireworks permit, I certify that I am familiar with and will comply with Chapter 2154 of the Texas Occupations Code and the Fireworks Rules. I hereby authorize the state fire marshal or any of his duly authorized deputies, upon notice, to enter, examine, and inspect any premises, building, room, or establishment used in connection with the permit for which I am applying to determine compliance with the provisions of Chapter 2154 and the Fireworks Rules. By my signature, I verify that the information on this application and its attachments are true. I understand that knowingly providing a false answer to any question or submitting false information or documents with this application may be tampering with a governmental record which is punishable under the Texas Penal Code Chapter 37, §37.10.	
Printed name <b>Stephen Vitale</b>	Title <b>President</b>
Signature 	Date <b>June 18, 2019</b>
Printed name <b>Angela Armstrong</b>	Title <b>Permitting Coordinator</b>
Signature 	Date <b>June 18, 2019</b>

APPLICATIONS MUST BE SIGNED BY AN INDIVIDUAL APPLICANT, BY AN OFFICER OF A CORPORATION, BY THE SOLE PROPRIETOR, BY EACH PARTNER OF A GENERAL PARTNERSHIP, BY THE GENERAL PARTNER OF A LIMITED LIABILITY PARTNERSHIP OR BY AN OFFICER OR MEMBER OF A LIMITED LIABILITY COMPANY.

APPLICATIONS SUBMITTED BY A GOVERNMENTAL ENTITY MUST BE SIGNED BY THE APPROPRIATE OFFICER. FOR EXAMPLE, A CITY'S APPLICATION SHOULD BE SIGNED BY THE MAYOR, CITY MANAGER, CITY ADMINISTRATOR, CITY SECRETARY, ETC.

Check or money order should be made payable to the TEXAS DEPARTMENT OF INSURANCE.  
Mail this completed application along with the appropriate fee and additional documents to:

Mail Address:	State Fire Marshal's Office Mail Code 9999 P. O. Box 149221 Austin, TX 78714-9221 (512) 676-6808	Physical Address:	State Fire Marshal's Office 333 Guadalupe Austin, TX 78701 (512) 490-1056
		Fax No.	(512) 490-1056
		Web Site Address:	www.tdi.texas.gov/fire

**NOTICE ABOUT CERTAIN INFORMATION LAWS AND PRACTICES**

With few exceptions, you are entitled to be informed about the information that the Texas Department of Insurance (TDI) collects about you. Under sections 552.021 and 552.023 of the Texas Government Code, you have a right to review or receive copies of information about yourself, including private information. However, TDI may withhold information for reasons other than to protect your right to privacy. Under section 559.004 of the Texas Government Code, you are entitled to request that TDI correct information that TDI has about you that is incorrect. For more information about the procedure and costs for obtaining information from TDI or about the procedure for correcting information kept by TDI, please contact the Agency Counsel Section of TDI's General Counsel Division at (512) 676-6551 or visit the Corrections Procedure section of TDI's website at www.tdi.texas.gov

**Texas Department of Insurance  
State Fire Marshal's Office**

Application for Class B Fireworks (Fireworks 1.3G) Singular or Multiple Display Permit  
**Site Inspection Certification**

1. Name of applicant Pyrotecnico Fireworks, Inc  
 Address 299 Wilson Road Telephone 724.923.6617  
 City New Castle State PA Zip Code 16101  
 2. Date of display July 10, 2019 Time Approx. 9:15 PM  
 Alternate date of display N/A Time N/A

3. Location and/or alternate location for the display \_\_\_\_\_  
Gavin Garrett Soccer Park, 850 Spring St., Lampasas TX 76550  
\*See attached Fireworks Display Site Plan

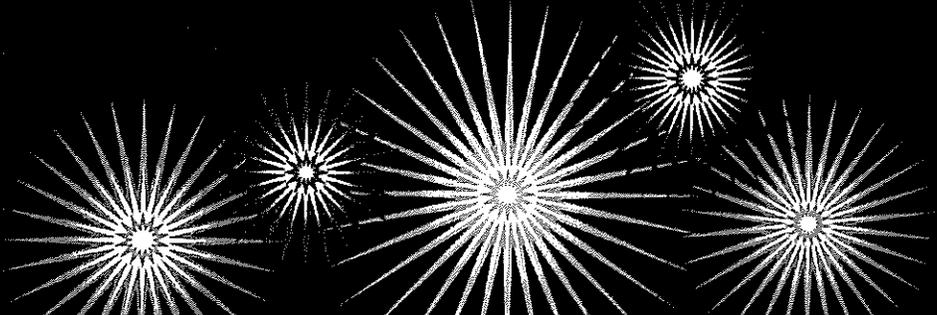
4. As the fire prevention officer, I approve of the display site and have reviewed the site diagram.  Yes  No  
 5. I approve of the location and manner for storage of display fireworks before and during the display.  Yes  No  
 6. I approve of the potential landing area for fireworks debris.  Yes  No  
 7. The display is to be conducted in compliance with TX Occupations Code, Regulation of Fireworks & Fireworks Displays and the Fireworks Rules.  Yes  No

8. My approval is subject to the following conditions.  
 List conditions, if applicable, or indicate "None" None

9. As the appropriate fire prevention officer, I have inspected the display site(s) to determine whether this proposed display is of a nature or in a location that may be hazardous to property or dangerous to any person. This form is my notice to the state fire marshal of the results of the inspection as required in Sec. 2154.206, Chapter 2154, Texas Occupations Code.

Signature of fire prevention officer Ronnie Withers Date 6-20-19  
 Printed name of fire prevention officer Ronnie Withers Title fire Marshal  
 Department Lampasas Fire Department Telephone No. 512-556-3446  
 Email address: RWithers@cityoflampasas.com Mobile Phone No. 512-540-0623

Telephone No. (512) 676-6808  
 Fax No. (512) 490-1056  
 Web Site Address [www.tdi.texas.gov/fire](http://www.tdi.texas.gov/fire)



# PYROTECNICO™

VITALE FAMILY FIREWORKS • 1889

Lampasas Spring Ho Festival / Lampasas, TX  
July 10, 2019



PYROTECNICOFX.COM | 800.854.4705

# DISPLAY INFORMATION

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Applicant:  
Pyrotecnico Fireworks, Inc.  
PO Box 149 New Castle, PA 16103

Contact: Angela Armstrong | 724.923.6617 | [aarmstrong@pyrotecnico.com](mailto:aarmstrong@pyrotecnico.com)

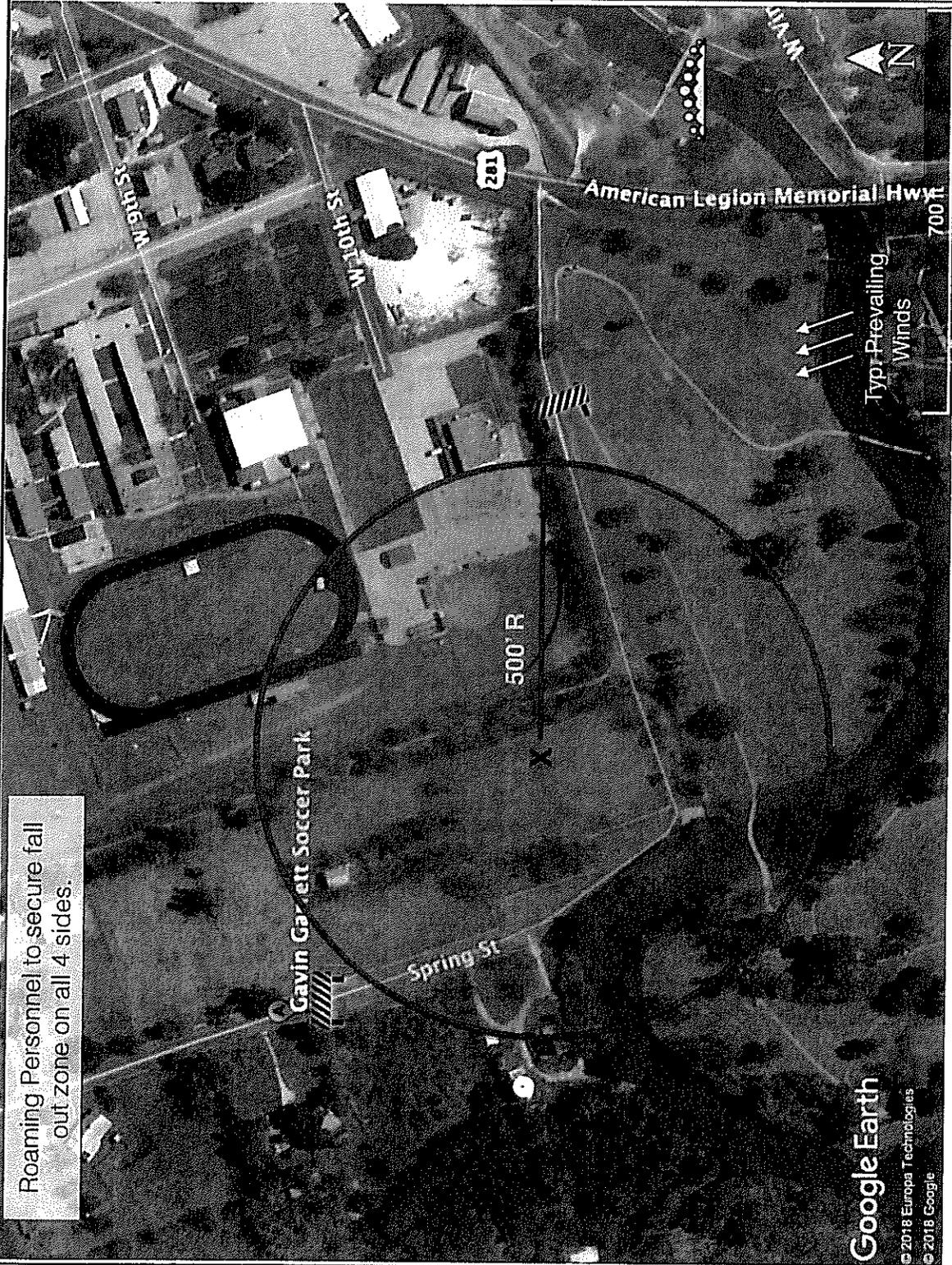
Event: Lampasas Spring Ho Festival, Inc.  
Display Location: Gavin Garrett Soccer Park, 850 Spring Street, Lampasas, TX 76550  
Display Date(s): July 10, 2019

Pyrotechnician:  
Matt Finto | Lead Technician | 512.525.5510 | [mattfinto@yahoo.com](mailto:mattfinto@yahoo.com)

## Lampasas Spring Ho Festival - Product Recap Summary

Document Number	WO Show Date	Name	Queue	Product Type	Quantity
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	- None -	IGNITERS	245
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	BODY	SHELL 4IN	36
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	BODY	SHELL 3IN X 5 TD	12
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	BODY	SHELL 5IN	72
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	BODY	CAKE FAN	5
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	BODY	SHELL 4IN X 6 TD	10
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	BODY	SHELL 3IN	72
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	BODY	CAKE Z	1
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	FINALE	FINALE 3IN X 10	12
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	FINALE	FINALE 4IN X 6	5
WO-819	07/10/2019	Lampasas Spring Ho Festival, Inc.	FINALE	FINALE 5IN X 5	4
<b>Total</b>					<b>474.0</b>

Roaming Personnel to secure fall out zone on all 4 sides.



**5" Maximum Device Per Pyrotechnico 100' Per Inch Policy**

- Fire
- Police
- Marine Security
- Medical
- Wind Direction - TBD
- Secured/Blocked During Display
- Audience 600+'
  - Closed
  - Radius
  - Firing Site
  - Safety Fallout Zone
- 500' Safety Fall Out Radius**

<b>Lampasas Spring Ho Festival</b> Pyrotechnic Site Plan Show Date: 7/10/19	Gavin Garrett Soccer Park 805 Spring Street Lampasas, TX 76550	Display time: ~ 9:15 pm 14 - 15 Minute Display	31° 03' 22.30" N 98° 11' 08.37" W	Max. 1.3g Firework Diameter: 5", Red Circle depicts 500' Radius (1000' Diameter) which exceeds NFPA 1123 for 5" Shells.	<b>NOTES:</b> Site plan is drawn to an approximate scale using NFPA 1123, NFPA 1126 or NFPA 160 as applicable.	No health care, detention or correction facilities within distance required by NFPA 1123. There are no licensed day care, churches or open schools within 600' of firing site. No Hazmat is within twice the NFPA distance of the firing site.	DRAWN BY: M. Simmons Revised Date: 5/30/19	 <b>PYROTECNICO™</b> <small>VITAL FAMILY FIREWORKS, 1985</small> 299 Wilson Rd. New Castle, PA 16103 800-854-4705
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# LICENSES & RESUMES

Qualifications, Experience, Licenses of the Operator(s) and Company Licenses



**TEXAS DEPARTMENT OF INSURANCE  
STATE FIRE MARSHAL'S OFFICE**

**Finto, Matthew William**

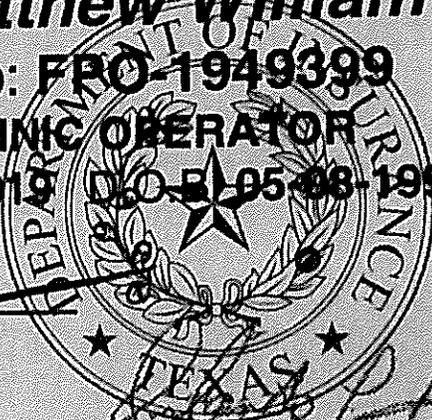
License No: **FPO-1949399**

**PYROTECHNIC OPERATOR**

Expires: **10-10-2019** D.O.B: **05-08-1991**



Signature Of License/Permit Holder



STATE FIRE MARSHAL

EFFECTIVE DATE: 10-10-2014





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 216-658-7100      FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> NAIC #	
<b>INSURED</b> 2299  Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103	<b>INSURER A :</b> Everest Indemnity Insurance Co.      10851	
	<b>INSURER B :</b> Everest National Insurance Company      10120	
	<b>INSURER C :</b> Maxum Indemnity Company      26743	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
<b>INSURER F :</b>		

**COVERAGES**      **CERTIFICATE NUMBER: 1274355327**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			SI8ML00891-191	1/14/2019	1/14/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00141-191	1/14/2019	1/14/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			EXC6030375	1/14/2019	1/14/2020	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Excess Liability #2			EXC6034019	1/14/2019	1/14/2020	Each Occurrence \$5,000,000 Aggregate \$5,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
Fireworks Display Date: July 10, 2019  
Location: Gavin Garrett Soccer Complex, 805 Spring Street, Lampasas, TX  
Additional Insured: Lampasas Spring Ho Festival, Inc.; City of Lampasas, TX; County of Lampasas, TX; State of Texas

<b>CERTIFICATE HOLDER</b>  Lampasas Spring Ho Festival, Inc. PO Box 985 Lampasas TX 76550	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

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City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion and possible action regarding a professional services agreement with Jones-Heroy & Associates to perform an engineering analysis of the wastewater pretreatment facility and associated components in the amount of \$55,000.00.

Requested By: Finely deGraffenried, City Manager

Submitted By: Gary Cox, Assistant City Manager

Date Submitted: June 21, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

This agreement will be funded through fund 82 (Water/Wastewater Fund) account 580-5346 (Engineering/Surveying). Fifty percent (50%) of the cost of the analysis will be reimbursed to the City per contractual terms with Ajinomoto Foods North America. Finance has budgeted \$25,000.00 in the current FY with the balance to be budgeted in the FY19/20 budget process.

Attachments: Professional Services Agreement

**Summary Statement:**

Staff has recently completed the process for renewal of the TCEQ permit for the wastewater treatment plant as well as the negotiations of the terms of a contract with Ajinomoto Foods regarding the pretreatment facility, which serves their operations. Based on recommendations received through the permitting process, the City should seek opportunities to reduce solids content, which are received by the plant. Currently 100% of the capacity of the pretreatment facility are contractually allocated to Ajinomoto, which limits opportunities the City may be able to realize by utilizing any excess capacity the pretreatment facility may offer. Additionally the city has recently increased the level of maintenance to ensure the components of the pretreatment process remain clear of blockages to minimize environmental issues and effects on the operations of Ajinomoto. The engineering analysis is recommended so the pretreatment processes can be evaluated to determine what improvements may be needed as well as determine where operational efficiencies can be realized to assist in reducing operational costs.

**Recommendation:**

Approval of a professional services agreement with Jones-Heroy & Associates for \$55,000.00 to perform an engineering analysis of the wastewater pretreatment facility and associated components and authorize the City Manager to execute related documents.



**JONES - HEROY & ASSOCIATES, INC.**

December 5, 2018

Mr. Gary Cox  
Assistant City Manager  
City of Lampasas  
312 East Third Street  
Lampasas, Texas 76550

**Re: City of Lampasas, Texas  
Preliminary Engineering Analysis  
Ajinomoto Windsor Pretreatment Facility  
Proposal for Professional Services – Task Order No. 16**

Dear Mr. Cox:

Jones – Heroy & Associates, Inc. (JHA) appreciates the opportunity to submit this proposal to the City of Lampasas (City) for professional services. This scope of services includes a preliminary engineering analysis of the City’s existing 100,000 gallon per day (gpd) wastewater pretreatment plant serving Ajinomoto Windsor (Pretreatment Facility) as well as the solids handling facilities at the City’s existing 1,500,000 gpd Henderson Wastewater Treatment Plant (Main WWTP).

The preliminary engineering analysis will include a review of the historical and anticipated waste loading from the Ajinomoto Windsor food processing plant; capacity limitations of the existing facilities; recommendations for rehabilitation, equipment upgrades, and expansion needs; preparation of construction cost estimates for the recommended improvements; and a review of the estimated operation and maintenance costs of the facilities. It is our understanding that solids generated from the Pretreatment Facility, local septic haulers, and domestic inflows are combined and processed at the Main WWTP digester and sludge belt press which are in need of upgrades and possible expansion.

The preliminary engineering analysis will be conducted within an approximately 3 to 6-month timeframe following a Notice to Proceed from the City and is intended to support the City’s ongoing cost of service analysis for the Ajinomoto Windsor plant (by others).

**SCOPE OF SERVICES:**

**Task A: Project Management and Reporting**

JHA will provide overall management support and shall serve as the primary point of contact to the City for the duration of the project. Project management services will generally include the following:

1. Lead and manage the project team by communicating internally and with the City to ensure project requirements and timelines are achieved.
2. Coordinate and conduct project meetings to obtain input and decisions from City staff and its consultants. Specific meetings shall include a project kickoff meeting, site visit(s) to review and collect pertinent information about the existing facilities, and project status meetings to review preliminary and final recommendations. Attendance at five (5) meetings are anticipated.
3. Provide monthly status reports to the City as necessary, which will include a detailed summary of the Project tasks, work completed to date, work scheduled for the upcoming month, and a list of needed items which may be required from the City.
4. Prepare a technical memorandum for the City's review and records describing our findings and recommendations. The technical memorandum will include a preliminary site plan showing the location of the recommended improvements, preliminary construction cost estimates for the improvements, and an estimate of the annual operation and maintenance costs associated with the pretreatment requirements.

**Task B: Pretreatment Facility and Main WWTP Solids Handling Facility Analysis**

JHA will subcontract with Green Civil Design (GCD) to conduct the preliminary engineering analysis of the wastewater treatment systems. The primary objectives of this study include:

1. Gather available and pertinent data for the existing Pretreatment and Main WWTP Solids Handling facilities, to include:
  - Record drawings, process schematics, and engineering design reports
  - Historical water quality and inflow data for the various waste streams (food processing, local septic haulers, domestic inflows, and combined inflows)
  - Solids handling and sludge processing data, to include volumes and solids content
  - Operation and maintenance manuals and/or shop drawings for pertinent equipment
2. Conduct a site visit to review water quality data collection and inflow locations, verify piping layouts and process flows, verify dimensions of existing treatment basins, and verify sizes and capacities of existing equipment. Conduct a tour of the existing Ajinomoto Windsor plant and grease removal facilities with City staff.
3. Recommend additional water quality sampling or records that may need to be acquired for purposes of the study. JHA and GCD will rely on City staff to collect and provide laboratory analysis reports for all water quality data.
4. Conduct an evaluation of the existing treatment facilities and identify rehabilitation, equipment upgrades, and expansion needs based on the calculated capacity of the existing basins and equipment, existing and future waste stream loading expectations, and condition of existing facilities.

Mr. Gary Cox  
 City of Lampasas  
 December 5, 2018  
 Page 3 of 4

5. Identify additional grease removal improvements to treat the food processing waste stream from the Ajinomoto Windsor plant. This is anticipated to include grease removal equipment located at the Ajinomoto Windsor site.
6. Prepare a preliminary design and site layout for the recommended rehabilitation, equipment upgrades, and expansion requirements for the Pretreatment and Main WWTP Solids Handling facilities.
7. Prepare an Engineer’s Opinion of Most Probable Construction Costs for the recommended improvements.
8. In conjunction with City staff, prepare an estimate of the expected annual operation and maintenance costs for the Pretreatment and Main WWTP solids handling facilities.

**Additional Services**

Additional Services are those that are not currently anticipated to be a part of the project outlined in this proposal, but which could become necessary or desired at some time during the project. JHA will perform Additional Services only as authorized by the City. If the City requests Additional Services, JHA will prepare a specific scope and budget for the services requested for review and approval prior to initiating the services.

**COMPENSATION AND PAYMENT**

We propose to provide the services described above on a lump sum fee basis for each of the Tasks identified above and as detailed in the fee schedule below. We will invoice you monthly based on the percentage of work complete for each Task, and payment is due in our offices within thirty (30) days after the invoice date.

JHA will subcontract with Green Civil Design (GCD) for the WWTP process analysis needs of the project. JHA’s direct costs for the subcontracted firm(s) are represented below.

**Fee Schedule**

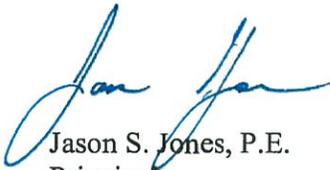
<b>Task</b>	<b>Description</b>	<b>Responsible Firm</b>	<b>Lump Sum Fee</b>
A	Project Management and Reporting	JHA	\$ 15,000
B	Pretreatment Facility and Main WWTP Analysis	GCD	\$ 40,000
<b>Total Lump Sum Fee:</b>			<b>\$ 55,000</b>

Mr. Gary Cox  
City of Lampasas  
December 5, 2018  
Page 4 of 4

**CLOSING**

We appreciate the opportunity to present this proposal and look forward to working with you on this project. Provided this Scope of Services and compensation arrangement are acceptable to you, please sign in the space provided and return one copy to our office. Our proposal is valid for 120 days. If you have any questions or comments, please contact me.

Sincerely,  
**JONES – HEROY & ASSOCIATES, INC.**



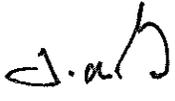
Jason S. Jones, P.E.  
Principal

**ACCEPTED ON BEHALF OF THE CITY OF  
LAMPASAS**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discuss and consider options related to Public Art at City Hall.

Requested By: Finley deGraffenried, City Manager

Submitted By: Robin Gradel, LAFTA

Date Submitted: June 20, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

Last fall City Council approved an Art Sculpture to be placed in front of City Hall due to the diseased tree being removed. The agreement was for a year, at this time Staff is asking Councils guidance to renew or replace the sculpture "Monarch on a Grass"

**Recommendation:**

To consider a motion to renew or replace the "Monarch on a Grass" sculpture located in front of City Hall.

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the first reading of an Ordinance to amend Chapter 82, Article V, Division 4, Sec 82-413- Residential Septic Waste Disposal; Charges.

Requested By: Stephen Sewell, Water Wastewater Operations

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: June 20, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

N/A

Attachments: Draft Amended Ordinance

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**Summary Statement:**

During a review of the Residential Septic Waste Disposal Ordinance there are some amendments that need to be made based on daily practices. Section B refers to coupons that are no longer issued by the City of Lampasas, and we want to add the location of the fee schedule. Section D states no disposal will be accepted after hours; however we would like to stipulate that emergencies will be accepted and will be charged after hour fees. The fees mentioned are located in Appendix A:

- Charge .075 per gallon of septic waste in tank
- Annual \$25.00 permit for septic tank hauler
- After hour and emergency disposal of \$100.00

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to amend Chapter 82, Article V, Division 4, Sec 82-413- Residential Septic Waste Disposal; Charges.

Chapter 82, Article V, Division 4, Sec. 82-413. - Residential septic waste disposal; charges.

(a) The city will only accept residential septic waste from persons, agents, firms, corporations, or other entities licensed by the State of Texas and registered with the City of Lampasas and that is collected within Lampasas County or Burnet County. On city-provided forms, proof of collection location must be provided at time of disposal.

(b) Any person, agent, employee, firm, corporation, or other entity wishing to dispose septic waste by means of dumping it into the city's wastewater plant shall be required to permit the septic truck annually and to pay a per gallon on septic waste payable at Lampasas Public Utilities. **The per gallon disposal rate and the annual permit fee will be established by city council and listed in appendix A of this Code. The coupons will be valued based on the gallons in the septic truck tank. The charge will be established by city council and listed in appendix A of this Code.**

(c) The city will not accept any industrial waste, grease, hospital waste, blood, dairy products, metals, chemicals, petroleum based products or any waste that would cause a violation to the city's permitting requirements. The city reserves the right to test any waste that is brought to the wastewater treatment plant prior to disposal.

(d) Normal septic disposal will only be permitted from 7:30 a.m. to 3:30 p.m. during weekdays. **No septic waste will be accepted after hours, Saturdays, Sundays, or holidays, except in case of emergency. Any permitted disposal outside of normal hours, on weekends, and/or holidays will result in an after-hours fee in conjunction with the rate per gallon. The after-hours disposal fee will be established by city council and listed in appendix A of this Code.**

(e) In addition to the penalty in section 1-15, any person, agent, employee, firm, corporation, or other entity violating any of the provisions of this section shall be liable to the city for any expense, loss or damage occasioned by the city by reason of such violation. This shall include violations of any local, state or federal regulatory agencies.

(f) Bills rendered under this schedule shall be due and payable as prescribed by city rules and regulations and are subject to a penalty of a minimum of ten percent of the total billed amount if delinquent.

(Ord. No. 695, §§ 1—6, 7-11-94; Ord. No. 1428, § II, 9-22-2014)



City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the first reading of an Ordinance amending City of Lampasas Code of Ordinances Chapter 22, Section 22-35 and 22-36; to conform Lampasas' Code of Ordinances to recent local option election results; providing a severability clause; and providing an effective date

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 21, 2019

For the Agenda of: June 24, 2019

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

In consultation with the City Attorney, Staff offers the attached Ordinance for consideration related to the recent Local Option Election. The ordinance validates the voters' wishes, and provides that all businesses will be regulated according to State Law, and local Ordinances when allowed by the Alcoholic Beverage Code ("Code"). Staff will also prepare applicable Zoning amendments, as allowed by Code, for further consideration.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance amending City of Lampasas Code of Ordinances Chapter 22, Section 22-35 and 22-36; to conform Lampasas' Code of Ordinances to recent local option election results; providing a severability clause; and providing an effective date

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CITY OF LAMPASAS CODE OF ORDINANCES CHAPTER 22, SECTIONS 22-35 and 22-36; TO CONFORM LAMPASAS' CODE OF ORDINANCES TO RECENT LOCAL OPTION ELECTION RESULTS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, on or about May 4, 2019 the voters of the City of Lampasas adopted certain local options related to the sale and consumption of alcoholic beverages in the City of Lampasas, the City of Lampasas has determined that the following amendments to the City's Code of Ordinances are necessary to bring its local regulations into compliance with Texas Laws related to permitting associated with same, as well as to accurately reflect the results of the local option election as determined by the voters on the 4<sup>th</sup> of May 2019, thus ensuring the public health, safety and welfare of its citizens.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:**

**Part 1:** That Chapter 22 Article I, Section 22-35 "Definitions" of the Lampasas City Code of Ordinances be amended to read as follows:

**Section 22-35 Definitions**

The words used in this ordinance shall have the meanings provided by the State of Texas in the Texas Alcoholic Beverage Code, set forth in Title 1, Chapter 1, §1.04, *et seq.*, as amended by the Texas Legislature, from time to time.

**Part 2:** That Chapter 22 Article I, Section 22-36 "Sale by Permit only" of the Lampasas City Code of Ordinances be amended to read as follows:

**Section 22-36 Sale, Consumption, Distribution and Handling by Permit Only**

In addition to the regulations specified in the Lampasas Code of Ordinances, specifically including Chapters 22 (sale near churches, schools hospitals), 54 (parks), 86 (vehicles for hire) and 90 (zoning), the legal sale, consumption, distribution and handling of any and all alcoholic beverages in the City of Lampasas shall be strictly subject to any and all applicable permitting requirements and restrictions of the State of Texas, and in accordance with the Texas Alcoholic Beverage Code, as amended by the Texas Legislature from time to time.

**Part 3:** All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect. If any provision of this ordinance or application thereof to any person or circumstance shall be

held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

**Part 4:** This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

**READ and APPROVED** on First Reading on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.  
**READ and ADOPTED** on Second Reading on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**APPROVED:**

\_\_\_\_\_  
**Misti Talbert, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Christina Marez, City Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Jo-Christy Brown, City Attorney**

[Signature of Attorney Provided on Separate Page, to be Attached Separately]