

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
405 SOUTH MAIN STREET  
Monday August 12, 2019  
5:30 p.m. Workshop Session  
7:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, August 12, 2019 in the City Council Chambers located at 405 South Main Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION  
5:30 P.M.**

1. Call to order Workshop Session
2. Departmental Budget Presentations
  - Parks, Parks Facilities, Cemetery
  - Golf Course
3. Discussion regarding agreement between Oran Milo Roberts Chapter of the Daughters of the Republic of Texas and the City of Lampasas for future management of the City of Lampasas Hostess House. *(pgs. 5-6)*
4. Discussion regarding Compensation Market Analysis and possible financial impacts of implementation. *(pgs. 7-8)*
5. Discussion regarding modifications to FY 2020 Budget; possible funding sources, Council priorities and tax rate. *(pgs. 9-10)*
6. Discussion regarding Chamber of Commerce 3rd Quarter Report. *(pgs. 11-44)*
7. Discussion regarding any item on the regular agenda
8. Adjourn Workshop Session

**REGULAR SESSION  
7:00 P.M.**

**ANNOUNCEMENTS**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
  - Introduction of Sgt. Steve Sheldon full-time Sgt. School Resource Officer (SRO)
  - Introduction of Jacob Hummer Patrol Sergeant

- Officer Will Sneed will be presented with Life Saving Award
- Introduction of Marissa Moreno & Delana Fritz; Dispatch
- Introduction of Micah Harry-Electric Line Worker
- Cole Wheeler- Intern Presentation

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Public Hearing to receive citizen comments regarding approval denial or approval with modifications the RCC Addition Final Replat of Lots 1,2,7,8 and the North ½ of Lots 3 & 6 of Block 19. Division A, commonly known as 906 East Avenue B.	45-50
1.3	Public Hearing to receive citizen input on items to be considered in the Proposed Budget for the Fiscal Year 2019-2020.	51-52

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on July 22, 2019	53-64
2.2	Discussion and possible action concerning approval of minutes of the Special Meeting on July 29, 2019.	65-70

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from July 1, 2019-July 30, 2019	71-80

4.0	BOARDS/DEPARTMENT REPORTS	N/A
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> <li>• 281 South</li> <li>• Comprehensive Plan</li> <li>• Back to School</li> <li>• FMC</li> <li>• Goats</li> <li>• Third Street</li> </ul>	81-92
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the approval, denial or approval with modification of the RCC Addition Final Replat	93-94
7.2	Discussion and possible action regarding the approval of HOT Funds request from Lampasas County Chamber of Commerce for Wine Tour Event	95-102
7.3	Discussion and possible action regarding Chamber of Commerce 3 <sup>rd</sup> Quarter Report.	103-104

7.4	Discussion and possible action regarding the approval of HOT Funds request for Indian Artifact Event.	105-116
7.5	Discussion and selection of possible winner of website photo contest entry.	117-126
7.6	Discussion and possible action regarding repairs to the hydraulic system of the 2007 Holt CAT 416 E Backhoe in the amount of \$6,493.42	127-130
7.7	Discussion and possible action regarding Letter of Understanding (LOU) with Daughters of Republic (DRT) regarding management of Hostess House.	131-140
7.8	Discussion and possible action regarding the award of a contract to Texas Materials Group, Inc. in the amount of \$ 114,050.00 for the annual street maintenance program.	141-146
7.9	A Resolution of the Lampasas, Texas City Council determining a public necessity for acquiring fee simple title to a ±0.04 acre tract of land situated in Block 60, Lampasas Springs Addition, filed in cabinet 1, slide 14, in the plat records of Lampasas County, Texas, for use as an easement for public drainage utilities and /or other municipal purposes; authorizing the City Attorney to take legal actions including filing proceedings in Eminent Domain, if necessary, to acquire the easement property on behalf of the Citizens of the Lampasas Community for public propose(s); and providing an effective date.	147-154
7.10	Discussion and possible action regarding the approval of purchase of two replacement trucks due to age and condition in an amount not to exceed \$ 25,000.00 per truck for the Cemetery and Animal Shelter.	155-156
7.11	DISCUSSION AND POSSIBLE ACTION CONCERNING THE PROPOSED TAX RATE UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF LAMPASAS, TEXAS, FOR THE 2019 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY	157-158
7.12	DISCUSSION AND POSSIBLE ACTION CONCERNING SCHEDULING TWO PUBLIC HEARINGS REGARDING THE PROPOSED TAX RATE UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF LAMPASAS, TEXAS, FOR THE 2019 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY	159-160

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 9 day of August 2019 at 1:45pm

  
 Becky Sims, Assistant City Secretary

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding agreement between Oran Milo Roberts Chapter of the Daughters of the Republic of Texas (DRT) and the City of Lampasas for future management of the City of Lampasas Hostess House.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: August 8, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

This item is placed on the workshop agenda to allow discussion regarding possible transition of the Hostess House to City Management. As Council is aware, the City recently discussed management of the Hostess House with the DRT; who after meeting with their Board, felt it was in the best interest of both parties for the City to manage bookings and day to day operations of the facility. Staff has met initially to discuss and brainstorm booking procedures, cleaning, advertising and staff responsibilities. Staff believes the Hostess House can be operated without additional staff or financial resources by a division of responsibilities. Council will also be asked to formally proceed with the transition on the regular agenda by review and approval of a Letter of Understanding. Staff is prepared to present and discuss operational items.

**Recommendation:**

Discussion and direction from Council

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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding Compensation Market Analysis and possible financial impacts of implementation.

Requested By: Finley deGraffenried, City Manager

Submitted By: Gary Cox, Assistant City Manager

Date Submitted: August 8, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

At Council's direction, staff previously submitted a geographical comparison of salary ranges and actual compensation. As discussed with Council on July 29, staff has reviewed possible adjustments and will provide Council impacts based on multi-year approach. Based on review of the initial data-set, salary range comparisons, staff will review range adjustments as well as tenure adjustments for specific positions.

**Recommendation:**

Discussion and direction from Council

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City Manager

ITEM NO. WORKSHOP 5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding modifications to FY 2020 Budget; possible funding sources, Council priorities and tax rate.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: August 8, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

Staff is prepared to provide Council an update on the status of the FY 2020 Budget, including modifications discussed July 29, funding sources and Council priorities.

**Recommendation:**

Discussion and direction from Council

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City ManagerITEM NO. WORKSHOP 6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding Lampasas County Chamber of Commerce & Visitor Center Third Quarter Report.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: August 7, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Quarterly Report

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**Summary Statement:**

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$12,078.69 for their 3<sup>rd</sup> Quarter Report. Melissa Unger will be in attendance to present the quarterly report and answer any questions.

**Recommendation:**

Discussion only.

Lampasas County Chamber of Commerce & Visitor Center  
 Hotel Motel Budget  
 October 2018 - September 2019  
 Balance Sheet: (Encumbered Funds) \*Reimburse General Fund Account

Expense:	Description:	Projected Budget	Amount Funded	1st Quarter Draw	Balance	2nd Quarter Draw	Balance	3rd Quarter Draw	Balance	FINAL DRAW	Balance
Administrative Fee 40%	Portion of budget to be used for all staff salaries. 40% of Total Annual Salaries.	\$ 72,000.00	\$ 32,800.00	\$ 5,659.33	\$ 27,140.67	\$ 7,584.20	\$ 19,556.47	\$ 7,833.94	\$ 11,722.53		
Visitor Center Seasonal Staff 100%	May through December on Saturday's, 10am-4pm.	\$ 1,914.00	\$ 1,914.00	\$ 593.28	\$ 1,320.74	\$ 80.35	\$ 1,240.39	\$ 593.60	\$ 646.79		
Lampasas Promotions 100%	Tourism Ads Placed in Publications Outside The immediate zip codes (78550,76539,76053).	Funding approval as quotes come in	\$	\$ 1,709.37	\$ (1,709.37)	\$ 1,061.00	\$ (2,770.37)	\$ 1,710.98	\$ (4,481.35)		
Visitor Center Brochures 100%	Distribution of Brochures/Promo items: including an inviting description with photos, annual events and etc...distributed to all travel centers, chambers, CVB's and DMO's. Attached Texas Travel Counts And Hotel Totals.	Hill Country Magazine 101 Fun Things The Hills Texas Press Texas Highways	\$	\$	\$	\$ 249.87	\$ (249.87)	\$	\$ (249.87)		
Copier / Copies 40%	Used for producing printed materials to promote the Lampasas Community.	\$ 6,349.00	\$ 2,500.00	\$ 428.45	\$ 2,071.55	\$ 525.34	\$ 1,546.21	\$ 406.08	\$ 1,140.13		
Postage 40%	PO Box and Bulk Mail Dues. Postage Dues to mail relocation packets, travel information and other material requests.	\$ 1,000.00	\$ 400.00	\$ 103.66	\$ 296.34	\$ 101.66	\$ 194.68	\$ 93.04	\$ 101.64		
General Supplies 40%	Bags, paper, envelopes, etc. to be used for the distribution of tourism and information.	\$ 1,200.00	\$ 500.00	\$ 185.83	\$ 314.17	\$ 102.81	\$ 211.36	\$ 227.42	\$ (16.06)		
Website 40% of the Website Traffic Is Visitor Center Related.	Visitor Center and Chamber of Commerce website and mobile app, hosted by Chamber Masters. See Attached Reports	\$ 3,408.00	\$ 1,363.20	\$ 560.00	\$ 803.20	\$ 390.40	\$ 412.80	\$ 352.80	\$ 60.00		
Phones & Internet 40%	40% of the daily phone calls and emails are tourism and visitor center related.	\$ 3,552.00	\$ 1,420.80	\$ 267.01	\$ 1,153.79	\$ 126.86	\$ 1,026.93	\$ 394.28	\$ 632.65		
Utilities 40%	40% of the total expenses for electric, water, and trash to operate the Visitor Center.	\$ 2,833.00	\$ 1,133.20	\$ 316.49	\$ 816.71	\$ 331.15	\$ 485.56	\$ 283.54	\$ 202.02		
Building 40%	40% of the total expenses for Maintenance & Insurances.	\$ 4,785.00	\$ 1,914.00	\$ 838.38	\$ 1,075.62	\$ 652.19	\$ 423.43	\$ 183.01	\$ 240.42		
Annual Visitor Center Dues 100%	Texas Assoc. Dues (TTA/TCC/E/THL/A/CYB)	\$ 907.00	\$ 907.00	\$	\$ 907.00	\$ 415.00	\$ 492.00	\$	\$ 492.00		
Hill Country Trail Region 100%	Membership in the Hill Country Trail Region and travel to meetings.	\$ 300.00	\$ 300.00	\$	\$ 300.00	\$ 700.00	\$ (400.00)	\$	\$ (400.00)		
Tourism Conferences Apply for funding	Registration for Texas Travel Tourism Seminars and the TACVB Tourism Marketing Seminar and Visitor Bureau training.	To Be Funded Through HOT Application Process	\$	\$	\$	\$	\$	\$	\$		
<b>TOTAL FUNDING REQUEST</b>		\$ 98,248.00	\$ 45,152.20	\$ 10,661.79	\$ 34,490.41	\$ 12,320.83	\$ 22,169.58	\$ 12,078.69	\$ 10,090.89		

# QUARTERLY STATUS REPORT

Lampasas County Chamber of Commerce & Visitor Center  
 205 South Hwy 281  
 PO Box 627  
 Lampasas, Texas 76550

## CHAMBER OF COMMERCE & VISITOR CENTER OVERVIEW (APRIL 1 – JUNE 30, 2019)

<b>WEBSITE VIEWS</b>	
<b>PER MODULE</b>	BUSINESS DIRECTORY: <b>30002</b> EVENTS: <b>26754</b> COUPONS: <b>710</b> JOBS: <b>440</b> INFO. REQUESTS: <b>560</b> NEWS: <b>186</b> WEATHER: <b>119</b> MEMBER SIGNUP: <b>409</b> MARKETPLACE: <b>0</b> SPONSORS: <b>19829</b>
<b>SOCIAL MEDIA</b>	FACEBOOK: <b>3025</b> TWITTER:    LINKEDIN: <b>315</b> PINTEREST:    REFERRAL KEY
<b>MEMBERSHIP REFERRALS/RELOCATION</b>	CURRENT: <b>350</b> /GROWTH RATE: <b>7.12% (Gained 24)</b> DECLINE: <b>2.56% (Lost 12)</b> MEMBER REFERRALS: <b>215</b> RELOCATION PACKETS/BROCHURE REQUESTS: <b>32</b>
<b>VISITOR CENTER BUDGET</b>	SEE ATTACHED STATEMENTS
<b>VISITOR CENTER TRAFFIC</b>	INSTATE: <b>1,436</b> OUT OF STATE: <b>83</b>
<b>OCCUPANCY RATES</b>	HOTELS: <b>Not submitted</b> BED & BREAKFASTS: <b>N/A</b> RV PARKS/CAMPGROUNDS: <b>Not recorded</b>

## EVENTS OVERVIEW

<b>CHAMBER EVENTS</b>	Lampasas Trade Days- April 6,- Marigolds, C&J Equipment Rental & Sales- April 11,- Member Business Location- C&J, Community Easter Egg Hunt- Open Gate Cowboy Church- April 20,- W.M. Brook Park, Edward Jones Quarterly Coffee Club- April 25,- Chamber Office, Garner Insurance Ribbon Cutting & Merger- April 25,- Garner Insurance Agency, Lampasas County Area Go Texan Golf Tournament- April 27,- Hancock Park Golf Course, Courtyard Square Association- April 27,- Lampasas Downtown Courtyard Square, H.S. Scholarship Presentations- May 1, Lampasas H.S., Cruise Holiday's HH- May 2,- Putters & Gutters, BBB Seminar May 9,- Chamber Office, Dominos Ribbon Cutting May 10- Dominos, Triad HR Consulting Seminar May 16- Chamber Office, Gillen's Co-Op Mercantile Ribbon Cutting May 23-Gillen's, Atlas 4000 Race May 31-June 1- Hannah Springs Park, Lampasas Job Fair June 7, M.S. Cafeteria, Langston Gallery Ribbon Cutting June 14- Langston Gallery, Sulphur Creek Car Cruise June 15- W.M. Brook Park, KWTX Celebration June 21- Downtown Square,
<b>COLLABORATIVE EVENTS</b>	Bloomin'Fest- Sip & Stroll- April 6, 2019- Lampasas Downtown Courtyard Square, Riata Roundup Rodeo- Festival- April 25-27, 2019- 580 Sports Complex Arena Ft. Hood Fish Fry- June 6, 2019- Crawford Party House

## WHAT'S NEXT?

Senator Dawn Buckingham Meet & Greet	Wed. July 3, 2019- Chamber Office
New Beginnings Restoration of Hope Resource Center Ribbon C.	Mon. July 8, 2019- Resource Center
Brad Buckley Ribbon Cutting- Lampasas Office	Wed. July 10, 2019- Lampasas Courthouse
Spring Ho Hot As Hell BBQ Cook-Off	Fri-Sat. July 12-13, 2019- Cooper Spring Nature Park
Toughest 10k Race	Sat. July 13, 2019- Hancock Golf Course

# TxDOT TRAVEL LITERATURE PROGRAM

Lampasas County Chamber of Commerce

(name of center/city)

## TRAVEL INFORMATION CENTER

### VISITATION TOTALS

YEAR <u>2019</u>	VISITOR TOTALS PER MONTH	IN-STATE AND OUT-OF-STATE MONTHLY VISITOR TOTALS	QUARTERLY TOTALS
JANUARY	202	# In-State <u>31</u> # Out-of-State <u>4</u>	TOTALS: Jan/Feb/Mar  # Visitors <u>892</u> # In-State <u>625</u> # Out-of-State <u>267</u>
FEBRUARY	285	# In-State <u>57</u> # Out-of-State <u>11</u>	
MARCH	405	# In-State <u>61</u> # Out-of-State <u>24</u>	
APRIL	432	# In-State <u>387</u> # Out-of-State <u>45</u>	TOTALS: Apr/May/June  # Visitors <u>1,519</u> # In-State <u>1,436</u> # Out-of-State <u>83</u>
MAY	398	# In-State <u>372</u> # Out-of-State <u>26</u>	
JUNE	689	# In-State <u>677</u> # Out-of-State <u>12</u>	
JULY		# In-State _____ # Out-of-State _____	TOTALS: Jul/Aug/Sep  # Visitors _____ # In-State _____ # Out-of-State _____
AUGUST		# In-State _____ # Out-of-State _____	
SEPTEMBER		# In-State _____ # Out-of-State _____	
OCTOBER		# In-State _____ # Out-of-State _____	TOTALS: Oct/Nov/Dec  # Visitors _____ # In-State _____ # Out-of-State _____
NOVEMBER		# In-State _____ # Out-of-State _____	
DECEMBER		# In-State _____ # Out-of-State _____	

Texas Department of Transportation D16-062194

**MAIL TO: TRAVEL LITERATURE/FULFILLMENT BRANCH**

**TxDOT, TRAVEL INFORMATION DIVISION**

**PO BOX 149249**

**AUSTIN, TEXAS 78714-9248**

**OR FAX TO: (512) 486-5944 ATTN: LaKena Cooks (512) 486-5927**

**Growth/Decline Rate (4/1/2019 - 6/30/2019)**

Current Membership: **350** active/courtesy members  
 Membership Growth: **7.12%** (24 members)  
 Membership Decline: **3.56%** (12 members)  
 Cumulative Growth Rate: **3.56%** (12 members)

<b>Membership Growth Report 4/1/2019 - 6/30/2019</b>				
<u>Member Name</u>	<u>Primary Contact</u>	<u>Join Date</u>	<u>Drop Date</u>	<u>Sales Rep</u>
<u>El Rodeo Mexican Restaurant</u>	Mario Medrano	6/19/2019		
<u>Shell &amp; Shell Attorneys</u>	Rocky Mendez	6/18/2019		
<u>Merk &amp; Tilley's</u>	Jo Williams	6/13/2019		
<u>Wade Dudley Wooten</u>	null	6/12/2019		
<u>Ranch Investments Real Estate Services</u>	Jim Lindeman	6/11/2019		
<u>Effective Training</u>	Rhonda Cockrell	6/11/2019		
<u>Buena Vista Wildlife Safari &amp; RV Park</u>	Sharon Millius	6/6/2019		
<u>Langston Gallery</u>	Tom Welch	6/4/2019		
<u>Miller's Service Co.</u>	Jan Griffin	5/23/2019		
<u>Lampasas Nutrition</u>	Alvin George, Jr.	5/22/2019		
<u>Dillard Cabinets</u>	Steven Dillard	5/20/2019		
<u>Dillard Rentals, LLC</u>	Steven Dillard	5/20/2019		
<u>New Beginning of Restoration &amp; Hope Resource Center</u>	JoAnn Mensch	5/15/2019		
<u>Waste Connections Lone Star</u>	Jesse Wilson	5/8/2019		
<u>Bush's Chicken</u>	Melodie Finney	5/3/2019		
<u>Cross Custom Signs</u>	Theresa Cross	5/2/2019		
<u>J Bar Contractor's Services</u>	Cindy Friedrichs	5/1/2019		
<u>LJD Sales and Rentals, LLC</u>	Lori DePalma	5/1/2019		
<u>Lawson Implement Co Inc.- Hamilton</u>	Billy Lawson	4/29/2019		
<u>Integrity Urgent Care</u>	Michele Kent, Nurse Practitioner	4/29/2019		
<u>Lawson Implement Co Inc.- Goldthwaite</u>	Billy Lawson	4/29/2019		
<u>Garrett Management</u>	null	4/10/2019		
<u>OnSite Disposal</u>	Lealand Raiford	4/9/2019		
<u>Sensational Storage LLC</u>	Drew Sens	4/2/2019		
<u>Rhonda Cockrell</u>	Rhonda Cockrell	8/9/2017	6/24/2019	
<u>Lesley, Molly</u>	null	8/7/2017	5/16/2019	
<u>UNWIND</u>	Alicia Menard	12/6/2016	6/25/2019	
<u>Swain's Lampasas Hardware</u>	Joshua swain	7/28/2016	6/28/2019	
<u>Noble's Mobile Detailing</u>	Carmen Nowlain	5/11/2016	5/10/2019	
<u>Last Diet Texas</u>	Mardi Willis	5/3/2016	5/8/2019	

## Website Statistics: Views by Module (SEO modules only)

Views By Module (SEO modules only)									
Directory	Events	Coupons	Jobs	InfoReq	News	Weather	Member Signup	Marketplace	Sponsors
30002	26754	710	440	560	186	119	409	0	19829

## Website Statistics: Hits by Date (SEO modules only)

### Views By Date (SEO modules only)

Date	Views
04/01/2019	678
04/02/2019	481
04/03/2019	650
04/04/2019	867
04/05/2019	735
04/06/2019	1086
04/07/2019	1012
04/08/2019	347
04/09/2019	398
04/10/2019	2026
04/11/2019	2321
04/12/2019	548
04/13/2019	603
04/14/2019	538
04/15/2019	446
04/16/2019	494
04/17/2019	552
04/18/2019	607
04/19/2019	298
04/20/2019	406
04/21/2019	265
04/22/2019	838
04/23/2019	457
04/24/2019	616
04/25/2019	1153
04/26/2019	2023
04/27/2019	1003
04/28/2019	797
04/29/2019	529
04/30/2019	969
05/01/2019	499
05/02/2019	261
05/03/2019	382
05/04/2019	666
05/05/2019	431
05/06/2019	299
05/07/2019	1273
05/08/2019	514
05/09/2019	283
05/10/2019	3198
05/11/2019	348
05/12/2019	251
05/13/2019	738
05/14/2019	452
05/15/2019	1598
05/16/2019	1560
05/17/2019	540
05/18/2019	1135
05/19/2019	392
05/20/2019	407
05/21/2019	287
05/22/2019	937
05/23/2019	4429
05/24/2019	821
05/25/2019	994
05/26/2019	1016
05/27/2019	332
05/28/2019	709
05/29/2019	997
05/30/2019	603
05/31/2019	606
06/01/2019	479

06/02/2019	1209
06/03/2019	1287
06/04/2019	388
06/05/2019	1046
06/06/2019	541
06/07/2019	1961
06/08/2019	784
06/09/2019	2551
06/10/2019	1347
06/11/2019	462
06/12/2019	506
06/13/2019	1218
06/14/2019	1369
06/15/2019	445
06/16/2019	371
06/17/2019	409
06/18/2019	473
06/19/2019	459
06/20/2019	426
06/21/2019	1218
06/22/2019	396
06/23/2019	755
06/24/2019	2219
06/25/2019	2296
06/26/2019	461
06/27/2019	859
06/28/2019	710
06/29/2019	655
06/30/2019	1008

**Payment Coupon**

(00277768)

MAKE CHECKS PAYABLE TO:  
Western Commerce Bank  
501 N. Canal Street  
P O Box 5151  
Carlsbad, NM 88221-5151  
Phone: (800) 922-9028

<http://www.gotopbs.com/wcb>  
**CHECK ACCOUNT/PAY ONLINE:** Your username is "1064-102665". Your password is "B4c" unless you have changed it.

**INSURED:** LAMPASAS COUNTY CHAMBER OF COMME  
P O BOX 627  
LAMPASAS, TX 76550

<b>Account #</b>	<b>PAYMENT #</b>
1064-102665	8

<b>PAYMENT #</b>
8

<b>IF PAYMENT IS RECEIVED BY</b>	<b>REGULAR PAYMENT AMOUNT</b>
4/22/2019	457.52

<b>CHECK #</b>

<b>IF PAYMENT IS RECEIVED AFTER</b>	<b>LATE PAYMENT AMOUNT</b>
5/2/2019	480.40

<b>DATE PAID</b>

<b>AMOUNT PAID</b>

Have you moved?  
Please check this box and print your new address on the back.

<b>AMOUNT PAID</b>



INPUT1 - PMCV01(01/06)

Remittance Section

295

TLC Office Systems

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831

Invoice Number: 24414514  
Agreement Number: 003-1421841-000  
Invoice Print Date: 03/11/2019  
Due Date: 04/03/2019  
Total Due: \$341.42

Return Service Requested

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

ATTN: ACCOUNTS PAYABLE  
LAMPASAS COUNTY CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831



000003142184100000000002441451400000000000341423

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831

Invoice Number: 24414514  
Due Date: 04/03/2019  
Total Due: \$341.42

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

	Amount	Tax	Total
Agreement 003-1421841-000: Sharp MX-3050V system			
1 Standard Payment	307.00	25.35	332.35
2 Insurance Charge	8.38	0.69	9.07
			<b>\$341.42</b>

For questions about these charges, please call 866-339-9781 or visit [www.AccountServicing.com](http://www.AccountServicing.com). (Para Español, pida la extensión 2344.)



ACIT

Total Due

\$341.42

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

67328478YNNNN

**TLC Office Systems**

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831

Invoice Number: 24582252  
 Agreement Number: 003-1421841-000  
 Invoice Print Date: 04/08/2019  
 Due Date: 05/03/2019  
 Total Due: \$341.42

Return Service Requested

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:



ATTN: ACCOUNTS PAYABLE  
LAMPASAS COUNTY CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831



000003142184100000000002458225200000000000341426

*Keep lower portion for your records - Please return upper portion with your payment*

**TLC Office Systems**

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831

Invoice Number: 24582252  
 Due Date: 05/03/2019  
 Total Due: \$341.42

**Important Messages**

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

**Invoice Detail**

	Amount	Tax	Total
Agreement 003-1421841-000: Sharp MX-3050V system			
1 Standard Payment	307.00	25.35	332.35
2 Insurance Charge	8.38	0.69	9.07
			<b>\$341.42</b>

For questions about these charges, please call 866-339-9781 or visit [www.AccountServicing.com](http://www.AccountServicing.com). (Para Español, pida la extensión 2344.)

ACH

<b>Total Due</b>	<b>\$341.42</b>
------------------	-----------------

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30



TLC Office Systems  
 PO Box 660831  
 Dallas, TX 75266-0831

**Remittance Section**

Agreement Number: 010-1421841-000  
 Invoice Number: A1421841000619  
 Invoice Date: 05/21/2019  
 Invoice Due Date: 06/03/2019  
 Total Due: \$332.35

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to

ATTN: Accounts Payable  
 Lampasas County Chamber of Commerce  
 PO Box 627  
 Lampasas TX 76550-0005

TLC Office Systems  
 PO Box 660831  
 Dallas, TX 75266-0831

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems  
 PO Box 660831  
 Dallas, TX 75266-0831

Agreement Number: 010-1421841-000  
 Invoice Number: A1421841000619  
 Invoice Date: 05/21/2019  
 Invoice Due Date: 06/03/2019  
 Total Due: \$332.35

ACTH

**Important Messages**

We appreciate your business!

Note: the insurance fee of 9.07 has been waived for this month as we received proof of insurance on the account on May 10.

Dishonored checks, drafts or orders shall be subject to a surcharge of \$30.00

Agreement Number	Description	Due Date	Charge Description	Amount	Tax	Total
1 010-1421841-000	standard payment for equipment	06/03/2019				\$332.35

*Corrected  
 (minus) insurance  
 charge - removed  
 covered under our  
 bldg. insurance*

LAMPASAS  
 1700 E 4TH ST  
 LAMPASAS  
 TX  
 76550-9998  
 4849100015  
 04/04/2019 (800)275-8777 2:12 PM

Product Description	Sale Qty	Final Price
First-Class Mail Letter (Domestic) (HOUSTON, TX 77066) (Weight:0 Lb 2.40 Oz) (Estimated Delivery Date) (Saturday 04/06/2019)	1	\$0.85
US Flag Coil/1 00	1	\$55.00
(Unit Price:\$55.00)		

Total \$55.85  
 Debit Card Remit'd \$55.85  
 (Card Name:MasterCard)  
 (Account #:XXXXXXXXXXXX8275)  
 (Approval #: )  
 (Transaction #:322)  
 (Receipt #:012207)  
 (Debit Card Purchase:\$55.85)  
 (Cash Back:\$0.00)  
 (AID:A0000000042203 Chip)  
 (AL:Debit)  
 (PTN:Verified)

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 840-5780-0879-001-00020-33842-02

LAMPASAS  
 1700 E 4TH ST  
 LAMPASAS  
 TX  
 76550-9998  
 4849100015  
 05/03/2019 (800)275-8777 1:48 PM

Product Description	Sale Qty	Final Price
First-Class Mail Large Envelope (Domestic) (PEORIA, IL 61606) (Weight:0 Lb 2.20 Oz) (Estimated Delivery Date) (Monday 05/06/2019)	1	\$1.30
First-Class Mail Large Envelope (Domestic) (PEORIA, IL 61605) (Weight:0 Lb 3.00 Oz) (Estimated Delivery Date) (Monday 05/06/2019)	1	\$1.30
First-Class Mail Large Envelope (Domestic) (EDMUND, IL 61013) (Weight:0 Lb 1.90 Oz) (Estimated Delivery Date) (Monday 05/06/2019)	1	\$1.15
US Flag Coil/1 00	1	\$55.00
(Unit Price:\$55.00)		

Total \$58.75  
 Debit Card Remit'd \$58.75  
 (Card Name:MasterCard)  
 (Account #:XXXXXXXXXXXX8275)  
 (Approval #: )  
 (Transaction #:614)  
 (Receipt #:012524)  
 (Debit Card Purchase:\$58.75)  
 (Cash Back:\$0.00)  
 (AID:A0000000042203 Chip)  
 (AL:Debit)  
 (PIN:Verified)

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<https://postalexperience.com/Pos>  
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LAMPASAS  
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LAMPASAS, TX  
76550-9998  
4849100015

05/21/2019 (800)275-8777 2:20 PM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

First-Class Mail Large Envelope (Domestic) (BASTROP, TX 78602) (Weight:0 Lb 4.70 Oz) (Estimated Delivery Date) (Thursday 05/23/2019)	1	\$1.60
--	---	--------

First-Class Mail Large Envelope (Domestic) (MEXIA, TX 76667) (Weight:0 Lb 4.70 Oz) (Estimated Delivery Date) (Thursday 05/23/2019)	1	\$1.60
--	---	--------

PM 2-Day (Domestic) (ORANGE, TX 77632) (Weight:3 Lb 4.70 Oz) (Expected Delivery Day) (Thursday 05/23/2019) (USPS Tracking #) (9505 5156 3556 9141 2330 19)	1	\$8.75
--	---	--------

Insurance 1 \$0.00  
(Up to \$50.00 included)

Total \$11.95

Debit Card Remit'd \$11.95  
(Card Name:MasterCard)  
(Account #:XXXXXXXXXX5430)  
(Approval #: )  
(Transaction #:777)  
(Receipt #:012702)  
(Debit Card Purchase:\$11.95)  
(Cash Back:\$0.00)  
(AID:A0000000042203 Chip)  
(AL:Debit)  
(PIN:Verified)

Includes up to \$50 insurance

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit [www.usps.com](http://www.usps.com) USPS Tracking or call 1-800-222-1811.

Save this receipt as evidence of insurance. For information on filing an insurance claim go to <https://www.usps.com/help/claims.htm>

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LAMPASAS  
1700 E 4TH ST  
LAMPASAS, TX  
76550-9998  
4849100015

05/22/2019 (800)275-8777 2:07 PM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

First-Class Mail Large Envelope (Domestic) (COPPERAS COVE TX 76522) (Weight:0 Lb 2.70 Oz) (Estimated Delivery Date) (Friday 05/24/2019)	1	\$1.30
---	---	--------

Total \$1.30

Debit Card Remit'd \$1.30  
(Card Name:MasterCard)  
(Account #:XXXXXXXXXX5430)  
(Approval #: )  
(Transaction #:601)  
(Receipt #:011521)  
(Debit Card Purchase:\$1.30)  
(Cash Back:\$0.00)  
(AID:A0000000042203 Chip)  
(AL:Debit)  
(PIN:Verified)

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LAMPASAS  
 1700 E 4TH ST  
 LAMPASAS, TX  
 76550-9998  
 4849100015

05/23/2019 (800)275-8777 2:51 PM

=====

Product Description	Sale Qty	Final Price
First-Class Mail Large Envelope (Domestic) (LOMETA, TX 76853) (Weight:0 Lb 2.30 Oz) (Estimated Delivery Date) (Saturday 05/25/2019)	1	\$1.30
First-Class Mail Letter (Domestic) (KINGMAN, AZ 86409) (Weight:0 Lb 2.50 Oz) (Estimated Delivery Date) (Tuesday 05/28/2019)	1	\$0.85
First-Class Mail Letter (Domestic) (WEATHERFORD, TX 76085) (Weight:0 Lb 2.90 Oz) (Estimated Delivery Date) (Saturday 05/25/2019)	1	\$0.85
First-Class Mail Letter (Domestic) (HOUSTON, TX 77066) (Weight:0 Lb 2.10 Oz) (Estimated Delivery Date) (Saturday 05/25/2019)	1	\$0.85
<b>Total</b>		<b>\$3.85</b>
Debit Card Remit'd (Card Name:MasterCard) (Account #:XXXXXXXXXX5430) (Approval #: ) (Transaction #:809) (Receipt #:012736) (Debit Card Purchase:\$3.85) (Cash Back:\$0.00) (AID:A0000000042203) (AL:Debit) (PIN:Verified)		\$3.85 Chip

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=====

LAMPASAS  
 1700 E 4TH ST  
 LAMPASAS, TX  
 76550-9998  
 4849100015

06/03/2019 (800)275-8777 10:54 AM

=====

Product Description	Sale Qty	Final Price
First-Class Mail Letter (Domestic) (GOSHEN, IN 46526) (Weight:0 Lb 2.30 Oz) (Estimated Delivery Date) (Thursday 06/06/2019)	1	\$0.85
First-Class Mail Letter (Domestic) (BROWNWOOD, TX 76801) (Weight:0 Lb 2.30 Oz) (Estimated Delivery Date) (Wednesday 06/05/2019)	1	\$0.85
US Flag Coil/100	1	\$55.00
<b>Total</b>		<b>\$56.70</b>
Debit Card Remit'd (Card Name:MasterCard) (Account #:XXXXXXXXXX5430) (Approval #: ) (Transaction #:720) (Receipt #:011648) (Debit Card Purchase:\$56.70) (Cash Back:\$0.00) (AID:A0000000042203) (AL:Debit) (PIN:Verified)		\$56.70 Chip

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=====
LAMPASAS
1700 E 4TH ST
LAMPASAS, TX
76550-9998
4849100015

06/28/2019 (800)275-8777 9:19 AM
=====

Product Sale Final
Description Qty Price

First-Class 1 \$0.85
Mail
Letter
(Domestic)
(ROUND ROCK, TX 78665)
(Weight:0 Lb 2.30 Oz)
(Estimated Delivery Date)
(Monday 07/01/2019)

First-Class 1 \$1.75
Mail
Large Envelope
(Domestic)
(COPPERAS COVE, TX 76522)
(Weight:0 Lb 5.30 Oz)
(Estimated Delivery Date)
(Monday 07/01/2019)

First-Class 1 \$0.70
Mail
Letter
(Domestic)
(LAMPASAS, TX 76550)
(Weight:0 Lb 2.00 Oz)
(Estimated Delivery Date)
(Monday 07/01/2019)

Total \$3.30

Debit Card Remit'd \$43.30
(Card Name:MasterCard)
(Account #:XXXXXXXXXX5430)
(Approval #: )
(Transaction #:103)
(Receipt #:013059)
(Debit Card Purchase:\$3.30)
(Cash Back:\$40.00)
(AID:A0000000042203 Chip)
(AL:Debit)
(PIN:Verified)

Change (\$40.00)

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Office Supplies

# HOBBY LOBBY

Super Savings, Super Selection!

2002 E. Central Texas Expressway  
Killeen, TX 76541  
Hobby Lobby Store #198 (254) 634-3474

S-198 R-8 T-1724 PATRICIA A SALE  
104500000 Spring 47.99  
Promo 40% Off (79.99-32.00)  
SUBTOTAL 47.99  
TAX TOTAL 3.96  
**TOTAL 51.95**  
M/C 51.95

ACCOUNT #: \*\*\*\*\*4301  
AUTH#: 78381P  
ACCT: MASTERCARD INSERTED  
MasterCard  
CARD # \*\*\*\*\*4301 EXP \*\*/\*\*  
REF # AUTH # RESP 00  
123104131042 78381P ISO 00  
AID: A0000000041010  
TSI E800 ARC:00 CUR 0840  
TVR: 0000008000  
APP: MasterCard  
IAD: 0110A0800322000041B9000000000000  
00FF

No Signature 0 00  
CHANGE DUE

Items Purchased: 1  
Total savings: 32.00

Thank You. Please come again.  
Become a fan on Facebook.  
Return Policy on back of receipt

Visit our website at [www.hobbylobby.com](http://www.hobbylobby.com)



0198008017240413190  
4/13/19 12:31 PM  
Continued on Side 2--

Office Supplies  
See back of receipt for your chance  
to win \$1000 ID #:7N5HR4CMFJF

# Walmart

612-556-8217 Mar: CHRISTI HAYSLETTE  
1710 CENTRAL TEXAS EXPY  
LAMPASAS TX 76550

ST# 01073 OP# 004566 TE# 08 TR# 07762  
SC 1.5 XBDR 007978440280 3.00 T  
SC 1.5 XBDR 007978440280 3.00 T  
MGRB ACE BLU 081327502103 1.97 X  
MG RB AC RED 081327502084 1.97 X  
MG RB AC RED 081327502084 1.97 X  
\*\* VOIDED ENTRY \*\* 1.97-X  
MG RB AC RED 081327502084 1.97 X  
MGRB ACE BLU 081327502103 21.96 X  
CREATE LAM 007630893537 99.00 X  
GAME DAY 081271501979 8.00 T  
2YRPROTECTPL 068113102135 99.00 X  
GAME DAY 081271501979 99.00 X  
\*\* VOIDED ENTRY \*\* 99.00-X  
GAME DAY 081271501979 99.00 X  
GAME DAY 081271501979 8.00 T  
2YRPROTECTPL 068113102135 99.00 X  
SUBTOTAL 247.87  
TAX 1 8.250 X 20.45  
TOTAL 268.32  
MCARD TEND 268.32

MasterCard \*\*\*\* \* 4301 I 1  
APPROVAL # 61642P  
REF # 1042000314  
AID A0000000041010  
TC E1B19EF1CBA5DABB  
TERMINAL # SC010105  
\*NO SIGNATURE REQUIRED  
04/24/19 18:54:27

CHANGE DUE 0.00  
# ITEMS SOLD 10  
TC# 5575 6363 4341 9054 9232 1



# Walmart

612-556-8217 Mar: CHRISTI HAYSLETTE  
1710 CENTRAL TEXAS EXPY  
LAMPASAS TX 76550  
WAL-MART STORE # 1073d  
LAMPASAS, TX

ST# 01073 OP# 004464 TE# 92 TR# 07697  
MASTERCARD  
\*\*\* CREDIT ISSUED \*\*\*  
GENERAL MOSE TOTAL 115.83-  
MasterCard \*\*\*\* \* 4301 I 1  
APPROVAL # REFUND  
Name MELISSA UNGER

AID A0000000041010  
TERMINAL # SC010834  
04/24/19 19:05:01  
\*\*\*CUSTOMER COPY\*\*\*

4/15/2019

Office Supplies

See back of receipt for your chance to win \$1000 ID #:7N5YF4CMBYW



612-556-8217 Mgr: CHRISTI HAYSLETTE  
1710 CENTRAL TEXAS EXPY  
LAMPASAS TX 76550

ST# 01073 DP# 004669 TE# 08 TR# 05296  
17X23 DE BRD 003413803822 9.82 X  
2PK DUST OFF 008621610522 8.88 X  
RIBBON 081327502084 2.42 X  
RIBBON 081327502103 2.42 X  
FACE TISSUE 003700035295 3.50 T  
INVITATION 008522760794 4.97 X  
INVITATION 008522760794 4.97 X  
INVITATION 008522760795 5.44 X  
INVITATION 008522760795 5.44 X

SUBTOTAL 47.86  
TAX 1 8.250 % 3.96

TOTAL 51.81  
MCARD TEND 51.81

MasterCard \*\*\*\* \* 4301 I 1

APPROVAL # 58213P

REF # 913700787483

PAYMENT SERVICE - A

AID A0000000041010

TC D344DEE36251CFA7

TERMINAL # SC010105

\*NO SIGNATURE REQUIRED

05/17/19 13:16:33

CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY

51.81 TOTAL PURCHASE

Debit \*\*\*\* \* 5430 I 1

REF # 913700578857

PAYMENT DECLINED - REASON 55

Debit

AID A0000000042203

AAC B709E9677539C1A8

TERMINAL # SC010105

05/17/19 13:14:51

EFT DEBIT PAY FROM PRIMARY

51.81 TOTAL PURCHASE

Debit \*\*\*\* \* 5430 I 1

REF # 913700405264

PAYMENT DECLINED - REASON 55

Debit

AID A0000000042203

TERMINAL # SC010105

05/17/19 13:15:40

# ITEMS SOLD 9

TC# 0128 7568 7296 5713 3779



05/17/19 13:16:33

\*\*\*CUSTOMER COPY\*\*\*

Scan with Walmart app to save receipts



Visitor Mailings

LAMPASAS  
1700 E 4TH ST  
LAMPASAS, TX, 76550-9998  
484910-0015  
(800)275-8777  
05/17/2019 01:36 PM

Product	Qty	Unit Price	Price
First-Class Mail Large Envelope (Domestic) (ODESSA, TX 79764) (Weight:0 Lb 5 20 Oz) (Estimated Delivery Date) (Monday 05/20/2019)	1	\$1.75	\$1.75
First-Class Mail Large Envelope (Domestic) (BRENHAM, TX 77833) (Weight:0 Lb 2.50 Oz) (Estimated Delivery Date) (Monday 05/20/2019)	1	\$1.30	\$1.30
First-Class Mail Large Envelope (Domestic) (ARDMORE, OK 73401) (Weight:0 Lb 2.00 Oz) (Estimated Delivery Date) (Monday 05/20/2019)	1	\$1.15	\$1.15
PM 2-Day (Domestic) (HARKER HEIGHTS, TX 76548) (Weight:0 Lb 13 10 Oz) (Expected Delivery Day) (Monday 05/20/2019) (USPS Tracking #) (9505 5156 3556 9137 2325 21)	1	\$7.35	\$7.35
Insurance (Up to \$50.00 included)			\$0.00
PM 2-Day (Domestic) (FREDERICKSBURG, TX 78624) (Weight:1 Lb 5.80 Oz) (Expected Delivery Day) (Monday 05/20/2019) (USPS Tracking #) (9505 5156 3556 9137 2325 38)	1	\$7.85	\$7.85
Insurance (Up to \$50.00 included)			\$0.00
PM 1-Day (Domestic) (GEORGETOWN, TX 78626) (Weight:1 Lb 2.70 Oz) (Expected Delivery Day) (Saturday 05/18/2019) (USPS Tracking #) (9505 5156 3556 9137 2325 45)	1	\$7.85	\$7.85
Insurance (Up to \$50.00 included)			\$0.00
Total:			\$27.25

<b>Business Card Holder, 24 Pockets, Wall Mount, 0.75-Inch Deep Pockets (Clear Acrylic) (BCCLWM24)</b>	2	\$69.28 ✓	Processing
<b>ANLEY [RipProof Series] 3x5 Foot Texas State Flag - Rip Proof Technology for Longest Lasting - 300 Denier Tough Textile - Texas TX Flags with Brass Grommets 3 X 5 Ft</b>	2	\$21.90 ✓	Shipped
<b>Neenah Exact Index Cardstock, 8.5" x 11", 110 lb/199 gsm, 94 Brightness, White, 250 Sheets</b>	1	\$7.14 ✓	
Items in this pack will arrive in separate shipments			

Order subtotal	\$121.00
Walmart shipping	FREE
Anley Inc shipping	FREE
Costway shipping	FREE
Displays2go shipping	\$24.55
Total tax	\$1.22
<b>Order total:</b>	<b>\$146.77</b>

**Billing address**

Melissa Unger  
 PO Box 627  
 Lampasas, TX 76550  
 May 16, 2019

**Payment method(s)**

MASTERCARD - 5430  
 Order total: \$146.77

Arrives by Thu, May 23  
Shipping to Jan Rogers  
205 S Hwy 281  
Lampasas, TX  
76550

Shipped by USPS  
USPS tracking number  
9400110200882041225054  
[Track Shipment](#)  
It may take 24-48 hours before tracking information is updated.

Item	Qty	Total
Costway 3'x5' FT Sewn Stripes Embroidered Stars Brass Grommets USA US U.S. American Flag \$14.99	1	\$14.99

---

## Shipment 2

Arrives by Sat, May 18  
Shipping to Jan Rogers  
205 S Hwy 281  
Lampasas, TX  
76550

Shipped by Fedex  
Fedex tracking number  
528221742352177  
[Track Shipment](#)  
It may take 24-48 hours before tracking information is updated.

Item	Qty	Total
3M Swing Arm Copyholder, Adhesive Monitor Mount, Plastic, 30 Sheet Capacity, Black \$7.69	1	\$7.69

---

## Other Items

Item	Qty	Total	Status
------	-----	-------	--------



28677:  
 Order Date : 05/16/2019  
 Ship Date : 05/16/2019  
 InvoiceDate : 05/16/2019  
 TIN : 04-2896127

P.O. Box 37600 Philadelphia, PA 19101-0600  
 Customer Service: 1-800-789-1331

Sold To:  
 Lampasas County Chmbr Cmmrce  
 PO Box 627  
 Lampasas TX 76550-0627

Ship To:  
 Lampasas Co Chamber Commerce  
 205 S Us Hgwy 281  
 Lampasas TX 76550

1659-01-000-0016687-0002-0023314

Customer PO : rogersjan      Order# : 124957446      Invoice# : 7417188      Account# : C2633464

Item Number	Description	Color	Qty shipped	Price/UM	Extended
901-733088	Brights 8.5X11 asst rm		1	\$12.19/ream	\$12.19
901-806595	Index jan-Dec assorted 1/set		2	\$5.12/set	\$10.24

Item diverted from order # 124957366 dated 05/16/2019

Your coupon savings of \$5.14 is reflected in the item prices on this invoice



Remember you can check your order status & tracking, print invoices and more in the Manage My Account section on Quill.com.

To ensure proper payment, detach the invoice stub below and return it along with your check to the address shown. Please include your Account Number on the check. If you're paying multiple check. If you're paying multiple invoices at one time, include all the invoice stubs that you would like your payment applied to.

Mdse Total:	\$22.43
Tax:	\$0.00
Shipping:	Free

Always happy to help

800.982.3400    solutions@quill.com    Chat

Visit Quill.com/FAQ for frequently asked questions.

Customer is responsible for collection fees, court costs and reasonable attorney fees to collect unpaid accounts

Amount Due:	\$22.43
Due Date:	06/15/2019

*Pd. Lic #12699*

Payment Coupon: Please detach and enclose this portion with your payment. Please do not staple. Thank You.

Account Number: C2633464  
 Lampasas County Chmbr Cmmr



Invoice Number: 7417188  
 Invoice Date: 05/16/2019  
 Amount Due: \$22.43  
 Payable in U.S. Dollars

Payable to:

Quill Corporation  
 P.O.Box 37600  
 Philadelphia, PA 19101-0600

0011000000074171880002633464010000000022438

Place an "X" above \_\_\_\_\_ if you include any comments, suggestions and/or address changes on the back of this payment slip. **31**



28676:  
 Order Date : 05/16/2019  
 Ship Date : 05/16/2019  
 InvoiceDate : 05/16/2019  
 TIN : 04-2896127

P.O. Box 37600 Philadelphia, PA 19101-0600  
 Customer Service: 1-800-789-1331

0016687 01 AB 0.409 \*\*AUTO HI 1 1699 76550-000527 -C01-P16685-1  
 Sold To:

Lampasas County Chmbr Cmmrce

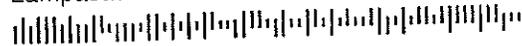


PO Box 627  
 Lampasas TX 76550-0627

Ship To:  
 Lampasas Co Chamber Commerce

205 S Us Hgwy 281  
 Lampasas TX 76550

1699-01-00-0016687-0001-0023313



Customer PO : rogersjan Order# : 124957366 Invoice# : 7412969 Account# : C2633464

Item Number	Description	Color	Qty shipped	Price/UM	Extended
901-733088	Brights 8.5X11 asst rm		0	\$0.00/	\$0.00
*The item above will be shipped and billed separately*					
901-1989909	Scott choose a sheet 8 pk		1	\$9.75/pack	\$9.75
901-7-31105Q	Qb laser file folder labels	White	1	\$27.65/box	\$27.65
901-3650SRDQ	Scotch storge lg disp 48Mmx35M		1	\$3.73/each	\$3.73
901-107938A20	Ay20 dd peytonwhit mthly 22X17		1	\$12.19/each	\$12.19
901-11906Q	5-Tab insert dbl pkt divider		2	\$5.68/each	\$11.36
901-806595	Index jan-Dec assorted 1/set		0	\$0.00/	\$0.00
*The item above will be shipped and billed separately*					

Your coupon savings of \$14.86 is reflected in the item prices on this invoice

Remember you can check your order status & tracking, print invoices and more in the Manage My Account section on Quill.com.

To ensure proper payment, detach the invoice stub below and return it along with your check to the address shown. Please include your Account Number on the check. If you're paying multiple check. If you're paying multiple invoices at one time, include all the invoice stubs that you would like your payment applied to.

Mdse Total:	\$64.68
Tax:	\$0.00
Shipping:	Free

Always happy to help

800.982.3400 solutions@quill.com Chat

Visit Quill.com/FAQ for frequently asked questions.

Customer is responsible for collection fees, court costs and reasonable attorney fees to collect unpaid accounts

Amount Due:	\$64.68
Due Date:	06/15/2019

*pk. clk 12/2019*

Payment Coupon: Please detach and enclose this portion with your payment. Please do not staple. Thank You.

Account Number: C2633464  
 Lampasas County Chmbr Cmmr



Invoice Number: 7412969  
 Invoice Date: 05/16/2019  
 Amount Due: \$64.68  
 Payable in U.S. Dollars

Payable to:

Quill Corporation  
 P.O.Box 37600  
 Philadelphia, PA 19101-0600

0011000000074129690002633464010000000064683

Contact Dell Financial Services Customer Care by visiting us online at [www.dell.com/dfs](http://www.dell.com/dfs) or 1-866-413-3355. Please see reverse side for Important account information and contact information

Special Messages for LAMPASAS COUNTY CHAMBER OF COMMERCE

Account: 6879 4502 0401 6440 483

*pick # 120001*  
**Fast, Easy Payments**  
 Sign up for Free Online Bill Pay Today!

Simply go to [www.dell.com/paydpc](http://www.dell.com/paydpc) and follow the instructions!  
 Take advantage of this new and easy online way to apply payments directly to your account; it's as simple as a few clicks!

**Dell Business Credit Revolving Account Summary**

Previous Balance	Payments & Credits	Purchases/Other Charges	Finance Charges	New Balance
\$610.96	\$50.00	\$0.00	\$10.22	\$571.18

Statement Date	April 04, 2019	Payment Due Date	April 29, 2019
Dell Business Credit Limit	\$19,000.00	Current Month Minimum Payment	\$18.00
Available Dell Business Credit Limit	\$18,428.82	Past Due Amount	\$0.00
Amount Over Dell Business Credit Limit	\$0.00	Total Minimum Payment Due	\$18.00

**Finance Charge Summary** (Please see reverse side for important information)

PLEASE NOTE: TO AVOID ADDITIONAL FINANCE CHARGES, PAY THE NEW BALANCE BY THE PAYMENT DUE DATE.

Plan Type	Promotion Expiration Date	Balance Subject to Finance Charge	Daily Periodic Rate	Corresponding Interest Rate	Days in Cycle	FINANCE CHARGES	Promotion Plan Deferred Finance Charges	New Plan Balance	Minimum Amount Due Per Plan
REGULAR PLAN		\$594.83	0.05545%	20.24%	31	\$10.22		\$571.18	\$18.00

**Transaction Detail**

Transaction Date	Description	Detail	Amount
03-26-19	PAYMENT - THANK YOU		-50.00
04-04-19	BILLED FINANCE CHARGES ON PURCHASE		10.22

002024 1/1



---

Service summary

Account charges	Page 2	\$0.68
Internet	Page 2	\$42.03
Phone	Page 3	\$52.14

---

Total services . \$94.85

Total due \$111.09

AutoPay is scheduled to debit your bank account on Apr 27, 2019

Ways to pay and manage your account:

[att.com/myatt](http://att.com/myatt)

myAT&T app  
iPhone and Android

Ordering, billing or support  
800.321.2000  
TTY: 800.651.5111



MELISSA UNGER  
LAMPASAS CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

AutoPay of \$111.09 is scheduled for  
Apr 27, 2019  
Account number: 133110940

AT&T  
PO BOX 5014  
CAROL STREAM IL 60197-5014



410040330001331109406000000011143000000011109000002

Service summary

What's changed?

Account charges	Page 2	\$41.28	
		Last bill \$0.68, Difference +\$40.60	< Monthly charges
Internet	Page 2	\$42.03	
		Last bill \$42.03	
Phone	Page 3	\$52.17	
		Last bill \$52.14, Difference +\$0.03	< Taxes/Fees/Surcharges
Total services		\$135.48	

Total due

\$135.48

AutoPay is scheduled to debit your bank account on May 25, 2019

Ways to pay and manage your account:

att.com/myatt

myAT&T app  
iPhone and Android

Ordering, billing or support  
800.321.2000  
TTY: 800.651.5111



MELISSA UNGER  
LAMPASAS CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

AutoPay of \$135.48 is scheduled for  
May 25, 2019

Account number: 133110940

AT&T  
PO BOX 5014  
CAROL STREAM IL 60197-5014



410040330001331109406000000011109000000013548000000

Service summary

What's changed?

Account charges	Page 2	\$73.76	
		Last bill \$41.28, Difference +\$32.48	< Monthly charges
Internet	Page 2	\$42.03	
		Last bill \$42.03	
Phone	Page 3	\$52.20	
		Last bill \$52.17, Difference +\$0.03	< Taxes/Fees/Surcharges

Total services \$167.99

Total due \$167.99

AutoPay is scheduled to debit your bank account on Jun 24, 2019

Ways to pay and manage your account:

att.com/myatt

myAT&T app  
iPhone and Android

Ordering, billing or support  
800.321.2000  
TTY: 800.651.5111

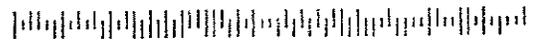


MELISSA UNGER  
LAMPASAS CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

AutoPay of \$167.99 is scheduled for  
Jun 24, 2019

Account number 133110940

AT&T  
PO BOX 5014  
CAROL STREAM IL 60197-5014



410040330001331109406000000013548000000016799000003





**Victory Media Marketing**  
 P.O. Box 10 • 1007 Ave K  
 Marble Falls, Texas 78654  
 830.693.7152

**Advertising Invoice #2019-109932**  
**Invoice Date: 3/31/2019**

Account Balance: \$244.00

Melissa Unger  
 Lampasas Co Chamber of Commerce  
 P.O. Box 627  
 Lampasas, TX 76550

**Customer #6862**

Issue Date	Publication	Ad Size	Tagline	Gross	Net
4/1/2019	101 HL Magazine	1/3 V	Lampasas	122.00	122.00
<b>Current Month Total:</b>					<b>\$122.00</b>

Pay online [HERE](#), or mail in your payment on or before the 4/10/2019.

*pd  
 ck#  
 12685*

**Thank you for your business.**

*Sign up for our email newsletter with daily news and updates from [DailyTrib.com](#)  
 or events and things to do on [101HighlandLakes.com](#).*

*KBEY 103.9FM ~ Texas Best Country streamed live and on-demand at [KBEYFM.com](#).*





**Victory Media Marketing**  
 P.O. Box 10 • 1007 Ave K  
 Marble Falls, Texas 78654  
 830.693.7152

**Advertising Invoice #2019-109933**  
**Invoice Date: 4/30/2019**

Account Balance: \$244.00

Melissa Unger  
 Lampasas Co Chamber of Commerce  
 P.O. Box 627  
 Lampasas, TX 76550

**Customer #6862**

Issue Date	Publication	Ad Size	Tagline	Gross	Net
5/1/2019	101 HL Magazine	1/3 V	Lampasas	122.00	122.00

<b>Current Month Total:</b>	<b>\$122.00</b>
-----------------------------	-----------------

Pay online HERE, or mail in your payment on or before the 5/15/2019.

*pd  
 ck #12695*

**Thank you for your business.**

*Sign up for our email newsletter with daily news and updates from DailyTrib.com  
 or events and things to do on 101HighlandLakes.com.*

*KBEY 103.9FM ~ Texas Best Country streamed live and on-demand at KBEYFM.com.*



Lampasa Dispatch Record  
PO BOX 671  
LAMPASAS TX 76550

Subscription 02-13-15 003  
Amount Enclosed \$ 75.00

*pd. ck#  
12651*

LAMPASAS CHAMBER OF COMMERCE  
PO BOX 677  
LAMPASAS TX 76550-0007

Please return this top portion with your payment.

LAMPASAS CHAMBER OF COMMERCE your subscription expires on 04-12-2014

These subscription forms are now available for comparison please refer record.

SIX MONTHS \$ 10.00  
ONE YEAR \$ 40.00

Your PRINT subscription is due to expire on the date shown above.  
If you currently have an online subscription please call 512-553-3262  
for payment quote and options to renew both to mail.

Thank you for reading the Lampasa Dispatch Record.  
The Lampasa Dispatch Record Staff



508 S Key Ave  
Lampasas, Tx  
76550

www.2BSigns.com

Fax 888.501.0321

# Invoice

\$320

Date 4/5/2019

512.556.0321

2BSigns@Gmail.com

**Bill To**

Lampasas Chamber of Commerce  
Melissa Unger  
PO Box 627  
Lampasas, Texas 76550

*pol. ck #  
4/12 12662*

Terms

NET 10 BY CHECK

PO #

Material(s) used becomes the property of the purchaser AFTER INVOICES ARE PAID IN FULL.  
Unless stated, All artwork / designs / layouts are copyrighted and the property of 2B Signs & More.

Description	QTY Per Set	Fitted Table	
		Unit Cost Per QTY	Total for QTY
Material: Fitted Table Cover Material Size: Fitted for a 6' table w/ 4 sides Imprint: FULL COLOR QTY: 1	1		299.98
Normal production time is scheduled to be completed within 10 working days STARTING from date of design/layout approval, material approval, QTY approval and terms.  If there are any issues and/or delays that will cause the order to run longer than what is listed you will be notified A.S.A.P  Normal Production Cutoff is 1:00PM Central Time  RUSH service available with approval			0.00

Thank You!  
Sincerely 2B Signs & More

By using 2B Signs & More including all associated DBAs you agree to the terms and conditions that are used. these terms can be viewed [www.2bsigns.com/Terms.html](http://www.2bsigns.com/Terms.html)

<b>Sales Tax (8.25%)</b>	\$0.00
<b>Balance Due</b>	\$299.98
<b>Total</b>	\$299.98

HILL COUNTRY  
PUBLISHING Co., INC.  
P.O. Box 631 • Lampasas, Texas 76550 •  
Phone (512)556-6282 • FAX (512)556-3278

Lampasas Dispatch Record  
Record Office Supply  
The Print Shop  
INVOICE/STATEMENT

Please Remit To:  
Hill Country Publishing Co., Inc.  
P.O. Box 631  
Lampasas, TX 76550

Invoice Number	Invoice Date
26578	4/30/2019

Advertiser No.	Amount Due	Due Date
242	\$1,000.00	5/25/2019

LAMPASAS CHAMBER OF CO  
PO BOX 627  
LAMPASAS, TX 76550

A fee of 1.5% will be imposed on  
all balances past due.

Amount Enclosed

INVOICE

Lampasas Dispatch Record		LAMPASAS CHAMBER OF CO		Invoice No. 26578	4/30/2019	
Date	Order	Description	Ad Size	SubTotal	Sales Tax	Amount
4/19/2019	896 LDR	Display Ad: Visitors Guide: Guide to Lampasas	1 x 1			\$1,000.00
				Sub Total:		\$1,000.00
Total Transactions: 1				Total:	\$1,000.00	

SUMMARY Advertiser No. 242 Invoice No. 26578 Invoice Amount \$1,000.00

Tear Sheets 1

A fee of 1.5% will be imposed on all balances past due.

*pd. Chk # 12689*



**Picayune Digital Press**  
 1007 Ave K., Marble Falls, TX 78654  
 830.693.7152 office  
 help@101texas.com

Melissa Unger  
 Lampasas Co Chamber of Commerce  
 P.O. Box 627  
 Lampasas, TX 76550

**Total Due: \$122.00**

**Due Date: 6/10/2019**

Publication	Issue	Ad Size	Tagline	Net	Amount
101 HL Magazine	Spring/Summer - June	1/3 V	Lampasas	\$122.00	\$122.00
<b>Total</b>					<b>\$122.00</b>
<b>Total</b>					<b>\$122.00</b>

*pd. acct# 12705*

LAMARAS PUBLIC UTILITIES  
 12700  
 Lamark, Texas 74650-0000  
 (512) 550-3641

LAMARAS PUBLIC UTILITIES  
 12700  
 Lamark, Texas 74650-0000  
 (512) 550-3641

Account Number	Invoice Date	Invoice To	Invoice Due
05-7955-02	2/25/19	3/25/19	4/15/19

Account Number	Invoice Date	Invoice To	Invoice Due
05-7955-02	3/25/19	4/23/19	5/15/19

Code	Description	Amount	Usage	Rate	Amount
WA	PAST DUE				0.46
EL	18619	48641	4	34.75	1389.00
EL	586717	57733	1012	126.85	128300.00
SE	SEWER				30.84
GR	GARBAGE				65.60
SN	STREET				7.00
TX	TAX				10.63

Code	Description	Amount	Usage	Rate	Amount
WA	18625	18692	7	26.71	186.92
EL	57733	58194	453	128.23	58194.00
SE	SEWER				30.84
GR	GARBAGE				65.60
SN	STREET				7.00
TX	TAX				10.00

*pd. ck# 4/3  
12652*

*pd. 5/3/19  
ck# 12681*

10 PENALTY IF NOT PAID BY THE DUE DATE

10 PENALTY IF NOT PAID BY THE DUE DATE

Account Number	Invoice Date	Invoice To	Invoice Due
05-7955-02	4/15/19	5/15/19	5/15/19

397.90  
 SERVICE ADDRESS 205 281 HWY 8

Account Number	Invoice Date	Invoice To	Invoice Due
05-7955-02	5/15/19	5/15/19	5/15/19

231.31  
 SERVICE ADDRESS 205 281 HWY 8

XXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

LAMARAS PUBLIC UTILITIES  
 12700  
 Lamark, Texas 74650-0000  
 (512) 550-3641

Account Number	Invoice Date	Invoice To	Invoice Due
05-7955-02	4/23/19	5/21/19	6/15/19

Code	Description	Amount	Usage	Rate	Amount
WA	18632	18641	7	26.71	186.92
EL	58163	58627	441	131.78	58163.00
SE	SEWER				30.84
GR	GARBAGE				65.60
SN	STREET				7.00
TX	TAX				10.63

*pd. ck# 12701*

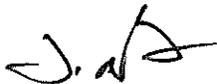
10 PENALTY IF NOT PAID BY THE DUE DATE

Account Number	Invoice Date	Invoice To	Invoice Due
05-7955-02	6/15/19	6/15/19	6/15/19

233.76  
 SERVICE ADDRESS 205 281 HWY 8

XXXXXXXXXXXXXXXXXXXX

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**City Manager**ITEM NO. 4.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public Hearing to receive citizen comments regarding approval denial or approval with modifications the RCC Addition Final Replat of Lots 1,2,7,8 and the North ½ of Lots 3 & 6 of Block 19. Division A, commonly known as 906 East Avenue B.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: August 8, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

Attachments: Staff Report/ Plat

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**Summary Statement:**

Ron Farr is requesting to replat the .967 acres into 6 lots. The lots will meet the Single Family Residential-6 "SF-6" Zoning Regulations:

- Minimum Lot Size 6,000 Square Feet
- Minimum Lot Width 50 Feet
- Minimum Lot Depth 110 Feet

The lots range from 6,630 square feet to 8,450 square feet, the width of each lot range from 51 feet to 65 feet and the depth of each lot are 129-130 feet. The alley between the properties was abandoned as shown on the plat on June 24, 2019. This request was heard by the Planning & Zoning Commission on August 1, 2019 and they recommend approval to Council. Twenty One (21) notices were sent to property owners within 200 feet; two (2) were returned in favor of the request.

**Recommendation:**

Discussion Only

City of Lampasas Staff Report  
Planning and Zoning  
(Farr Replat)

Subject Property	The property is described as lots 1-3 and lots 6-8 in Block 19 of Division A, commonly known as 906 East Avenue B.
Request	<p>Ron Farr is requesting to replat the .967 acres into 6 lots. The lots will meet the Single Family Residential-6 “SF-6” Zoning Regulations:</p> <p>Minimum Lot Size 6,000 Square Feet Minimum Lot Width 50 Feet Minimum Lot Depth 110 Feet</p> <p>The lots range from 6,630 square feet to 8,450 square feet, the width of each lot range from 51 feet to 65 feet and the depth of each lot are 129-130 feet. The alley between the properties was abandoned as shown on the plat on June 24, 2019.</p>
Characteristics	The property and surrounding area is zoned Single Family Residential-6 “SF-6”.
Notification	Staff mailed twenty-one (21) notices to property owners within 200 feet of the applicant’s property. As of the date of this report two letters have been received in favor of the request.
Utilities	Water, sewer and electric will all be provided by the City of Lampasas.

**WRITTEN COMMENTS FOR A CHANGE REQUEST  
(Far Replat Request 080119)**

I own 301 N. Hackberry, [address] in Lampasas, Texas.

At this time, I (do) or  (do not) plan to attend the Public Hearing noted above.

**Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.**

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or  (approve) the request that the Applicant has asked the Board to grant.

**Please place a check mark beside your choice above.  
and/or**

**Note any reasons or concerns you want the Board to consider in the spaces below.**

My support/objection to the request is because:

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Rene Cisneros Date 7-18-, 2019

Written Form Received by City Staff on: 7-18-19, 20   by BXMS

**WRITTEN COMMENTS FOR A CHANGE REQUEST  
(Far Replat Request 080119)**

I own \_\_\_\_\_, [address] in Lampasas, Texas.

At this time, I \_\_\_\_\_ (do) **or**  (do not) plan to attend the Public Hearing noted above.

**Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.**

As a property owner who may be affected by the requested change, I want the Board to know that I, \_\_\_\_\_ (protest) or  (approve) the request that the Applicant has asked the Board to grant.

**Please place a check mark beside your choice above.  
and/or**

**Note any reasons or concerns you want the Board to consider in the spaces below.**

My support/objection to the request is because:

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Hugo Guzman Date 7-26-19, 2019

Written Form Received by City Staff on: 7-26-19, 20\_\_\_\_ by BJM.

FINAL  
RCC ADDITION FINAL REPEAT



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N/A  
City Manager

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

1.3  
Item Number

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**SUBJECT:**

Public Hearing to receive citizen input on items to be considered in the Proposed Budget for the Fiscal Year 2019-2020.

REQUESTED BY: Yvonne Moreno

SUBMITTED BY: Yvonne moreno

DATE SUBMITTED: August 8, 2019 FOR THE AGENDA OF: August 12, 2019

Expenditure Required: N/A

Available Funding: N/A

Attachments: none

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**SUMMARY STATEMENT:**

Public Hearing to receive citizen input and comments on any items included in the proposed budget.

=====

**Recommendation:** Public Hearing Only

**NOTICE OF PUBLIC HEARING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
FISCAL YEAR 2019-2020 PROPOSED BUDGET  
CITY COUNCIL CHAMBERS  
405 SOUTH MAIN STREET  
MONDAY, AUGUST 12, 2019**

**Notice is hereby given that the City Council of the City of Lampasas will hold a  
Public Hearing on Monday, August 12, 2019 at 7:00 p.m. regarding the City  
Manager's Proposed Budget for the Fiscal Year 2019-2020.**

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
405 SOUTH MAIN STREET  
Monday, July 22, 2019**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Misti Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem  
Chuck Williamson  
Michael White  
Delana Toups  
Randy Clark  
Cathy Kuehne (arrived at 6:12 p.m.)

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager  
Christina Marez, City Secretary  
Becky Sims, Assistant City Secretary  
Yvonne Moreno, Finance Director  
Rickie Roy, Public Works Director  
Sammy Bailey, Police Chief  
Jeffry Smith, Fire Chief  
Mandy Walsh, Economic Development Director  
Chris Eicher, Parks & Recreation Director

**WORKSHOP SESSION  
5:30 P.M.**

1. Call to order Workshop Session

Mayor Talbert called the workshop session to order at 5:30 p.m.

2. Lampasas County Appraisal District (LCAD) Budget Overview FY 2019/2020

City Manager deGraffenried explained that City Staff attended the LCAD Budget Public Hearing on July 2, 2019 and provided testimony related to Council concerns. The primary concerns included salary expense, improvement in mapping technology and the need to improve communication and transparency. Board members did provide some explanation, which he encouraged them to provide to Council in person. LCAD representatives and Melissa Gonzales, Chief Appraiser, were present at the meeting. He turned discussion over to them.

Melissa Gonzales, Chief Appraiser, reviewed the staffing which included herself as Chief Appraiser; Senior Appraiser; Data Entry Clerk/Ag Appraiser; Collection Clerk/BPP Appraiser; Collection Clerk;

Deed/Mapping Appraiser; and Collection Clerk/Exemptions. She informed Council that the Lampasas Appraisal District Certified Roll aligns with approximately \$440,000,000.00 in taxable value.

Tom Casbeer, LCAD Board of Directors, reviewed the 10 taxing entities and the percentages each receive. He reviewed LCAD's budget and explained that LCAD had been working on a three-year plan to address salaries. He said that their budget increased only \$83,000.00 over the last four years. Approximately \$56,000.00 was for salaries over those four years.

Paul Wilborn, LCAD Board of Directors, reviewed a consulting report from Richard Petree, with Western Valuation and Consulting, that did a salary study for LCAD. Mr. Petree did summary data research on salaries in Appraisal Districts within 75 miles of major metro areas. He indicated that salaries were deficient in both the Chief Appraiser and Assistant Chief Appraiser positions.

Mayor Talbert asked if this salary study truly compared apples to apples? Are the collection amounts in those Appraisal Districts in this study the same as or comparable to LCAD?

Mr. Wilborn was unable to answer those questions.

Mayor Talbert expressed that though the City of Lampasas is a small taxing entity, it is taxpayer money and Council represents those taxpayers. Her frustration was that if LCAD was working on a three-year plan, why wasn't it presented sooner to the City and to all other entities? To consider LCAD's budget with salary increases, especially not knowing if the City is even able to provide their employees any salary increases, it seems unfair to them.

It was noted that the County and the City did not approve LCAD's budget last year.

City Manager deGraffenried reminded Council that there was an action item on the agenda for their consideration.

Council thanked the LCAD representatives for attending the meeting.

### 3. Lampasas County Chamber of Commerce Projected Year for FY 2019/2020 Budget

Melissa Unger, Chamber Director, reviewed the Chamber's FY 2019/2020 Budget and provided some of the following explanations to the funding requests:

- Administrative Fee – requested \$31,200.00 which is due to her being hired at a salary of \$60,000.00; also includes salary for Administrative Assistant at \$10.00 per hour (4 days a week)
- Visitor Center Seasonal Staff – requested \$1,800.00; volunteers help keep this cost down
- Lampasas Promotions/Visitor Center brochures – requesting \$8,000.00

Mayor Talbert explained that any promotion requests would come before Council for consideration. Done in the same manner as event requests for HOT funds.

Ms. Unger apologized and said she would remove that amount from their budget. Ms. Unger continued with the budget explanations:

- Copier/copies – requested \$1,800.00; new lease and contract
- Postage – requested \$480.00; postage fee increase from \$.50 to \$.55

- General supplies – requested \$700.00; new letterhead, envelopes, etc.
- Website – requested \$1,603.20; increase due to credit card service feature
- Phones & Internet – requested \$1,300.00; went down to one phone line and better AT&T package; no longer paying Dell; purchased annual plan for Microsoft Software & Computer system
- Utilities – requested \$1,220.00
- Building – requested \$2,006.00; for maintenance and insurance for the office building
- Annual Visitor Center Dues – requested \$800.00
- Hill Country Trail Region – requested \$400.00

Ms. Unger also informed Council that there are currently 320 members of the Chamber, which 30 percent are past due on their annual dues, but she is working on collecting. She said that the Visitor Center brochures has not changed since 2016 and wants to work on a new one since some businesses may no longer be in operation or new businesses have come into town.

Mayor Talbert noted that marketing should include all City businesses and not just Chamber member businesses.

Council expressed concern of Lampasas not being marketed more.

Council thanked Ms. Unger for her presentation and the good job she is doing for the Chamber in the short time she has been here.

City Manager deGraffenried reminded Council that there was an action item for Council consideration on the Chamber's Budget.

#### 4. Budget Updates FY 2019/2020

City Manager deGraffenried reviewed a handout he presented Council:

- Talking Points
  - Budget Status
    - Conditionally balanced budget
    - Accelerated purchases for Animal Shelter & Cemetery – two pickups needed
    - Professional services
    - Library fiber
    - 2% health insurance savings equates to approximately \$45,000.00 annual savings
  - Outstanding Items
    - Compensation Marketing Review process – look at market gaps; Council wants Staff recommendations
    - Technology Infrastructure Workshop with EDC
    - Public Safety Communication Workshop
  - Consensus items
    - Paving targeted FY 2019, increased scope \$750,000.00 FY 2020
    - Organization funding
      - HOTDA - \$5,630.00
      - Hill Country Children's Advocacy - \$3,000.00
      - Hill Country 100 - \$1,500.00
      - WCID - \$10,000.00

- Christmas on the Creek – requested \$30,000.00 at last meeting; they wanted City to pay for entire cost of lighting while they would be responsible for the decorations and lit displays; last year City gave \$20,000.00
  - LCHEC – requesting \$10,000.00; they have not become before Council yet; historically City has given them \$8,500.00
  - Hostess House – a follow up meeting between Council and DRT members will be scheduled
- On July 29, 2019, Departments will review their budgets with Council

5. Discussion regarding any item on the regular agenda

There was no discussion.

6. Adjourn Workshop Session

Council member Williamson moved to adjourn the workshop session at 6:40 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

A break was taken before going into regular session.

<p><b>REGULAR SESSION</b> <b>7:00 P.M.</b></p>
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ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the regular session to order at 7:00 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

The Mayor did not have any presentations or proclamations, however, City Manager deGraffenried took the opportunity to introduce Jeffry Smith, Fire Chief.

	<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>
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1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.
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Mr. Sam Luscombe, resident at 16 Alexander, addressed Council with his complaint of his neighbor across the street parking a large commercial vehicle in the street. This commercial truck is the view he gets when looking out his front window where he sits daily. He felt that these types of commercial vehicles should not be allowed in residential areas and especially not parked in the street. He was contacted by the Code Enforcement Officer, Tony Barrio, when he reported his complaint online. He was told that there was not

an ordinance that prohibited commercial vehicles from being parked in City streets. He requested Council to consider such an ordinance.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on July 8, 2019

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

2.2	Discussion and possible action concerning approval of minutes of the Special Meeting on July 15, 2019
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Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Kuehne and with a vote of six in favor and one abstention (Toups), the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the Monthly Investment Report for June 2019

Council member Williamson moved to approve the consent agenda as presented. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> <li>1. Parks and Recreation Monthly Report</li> <li>2. Information Systems Monthly Report</li> <li>3. Library Monthly Report</li> <li>4. Golf Course Monthly Report</li> <li>5. Municipal Court Monthly Report</li> <li>6. City Secretary Monthly Report</li> <li>7. Police Department Monthly Report</li> <li>8. Utility Billing and Collections Monthly Report</li> <li>9. Public Works Monthly Report for Electric, Streets, Water/Wastewater</li> <li>10. Building Official Monthly Report</li> <li>11. Economic Development Monthly Report</li> <li>12. Fire Department Monthly Report</li> </ol>

Chris Eicher, Parks & Recreation Director, reviewed his report:

- Park improvements:
  - Demolition of old and installation of new restrooms in Brook Park (irrigation and sod to be installed this coming Fall)
  - Installation of new pavilion in place of old restroom with inclusion of new electric pedestal
  - Replacement of fall zone material in Brook Park playground with assistance from LCRA
  - Cleaning, painting and refurbishing signage at each park
  - Continued implementation of aquatic vegetation management plan in Sulphur Creek

- Oak Hill Cemetery improvements:
  - Restoration efforts of headstones
  - Columbarium project
  - Cemetery shop improvements
  - Eagle Scout projects
    - Fencing project – privacy fencing behind memorial
    - Veterans Memorial project
- He reviewed the calendar of events in all park areas.

Council thanked Mr. Eicher and the great work that all his Departments do.

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

- PID - City Staff were invited to meet with County representatives regarding the inquiry from a developer regarding infrastructure funding through a Public Improvement District. The mechanism is promulgated in Chapter 372, Texas Local Government Code, and is a tool infrequently used by Counties for developments in typically suburban areas. Although the County will review the developers' petition per the Statute, many issues related to public dedications, water availability and CCN, may render a finding that would not support the creation of a PID. Additionally, the County appears to have an interest in reviewing their subdivision regulations and may ask City Staff for comment or input.
- Comp Plan - Staff discussed the timing of upcoming meetings with consultants from Halff this week. Staff reinforced the need to provide adequate publication and notification to meet the City's community engagement goals. Based on the discussion, two meeting dates, in late August, will be set to accommodate two additional focus group meetings, an Advisory Committee Meeting, and a Community Open House. Potential dates are August 28 and 29, however, those dates will only be scheduled after determining the time required for printing promotional materials, and receiving final modifications to the Community Survey. Attached are drafts of the postcard mailer and Community Survey for Council review and comment.
- Certified Roll - The City has received the Lampasas Appraisal District Certified Roll. The Value aligns with the Estimate at approximately \$440,000,000.00 in taxable value, or about a 3.5% increase from the Certified Roll valuation in 2018.
- Senator Buckingham - Senate District 24 staff has reached out to City Staff, and other entities, through email, requesting updates and ongoing communication with Senator Buckingham's office. Staff believes Ms. Speidel would welcome your direct contact, and if Council prefers a common message be sent to State Officials, City Staff would be happy to facilitate.
- Police News – Police Chief Bailey reports that Jacob Hummer has been appointed to the position of Police Sergeant. The vacancy was created by the resignation of Sergeant Phillips who accepted a position with the City of Burnet. Sergeant Sheldon will also change duties to full-time School Resource Officer. Chief Bailey also reports that over 325 folks came by the PD Snow-Cone booth during Spring Ho for Cone with a Cop.
- Pole Audit – City Staff has solicited a proposal for a utility pole audit and franchise agreement review of telecoms that are connected to City infrastructure. The Agreements themselves are dated and in need of review for market cost increases and validation of the number of connections. Generally, the attaching entities are responsible for reimbursement of the audit costs to the City, but only to the extent it is necessary to determine franchise costs.

5.2	MAYOR'S COMMENTS
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Mayor Talbert had no comments other than City Manager deGraffenried was unable to dunk her at the dunking booth during the Spring Ho event.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action related to Public Art at City Hall
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Robin Gradel, LAFTA representative, explained that last fall, Council approved an art sculpture, "Monarch on a Grass," to be placed in front of City Hall due to the removal of a diseased tree. Council used HOT funds to lease this art sculpture for one year. Council now has three options: lease the same art sculpture for another year for \$1,000.00; purchase the art sculpture for \$4,000.00; or lease another art sculpture.

Council discussion included:

- Some Council members were interested in replacing the "Monarch on a Grass" with a local project by Mr. Mike Kuehne's class.
- It may be several months before a local project could be completed.
- If the "Monarch on a Grass" is replaced, Council would still like it displayed somewhere else in the City.
- Mrs. Gradel said that the "Monarch on a Grass" is available for purchase and could be sold at any time.
- Wanting to replace the current art sculpture "Monarch on a Grass" but not wanting to see it sold, most Council members felt inclined to purchase it.
- Council requested from Mrs. Gradel that a local project be done and some option ideas be brought back to them for consideration.

Council member Clark moved to purchase the "Monarch on a Grass" art sculpture in the amount of \$4,000.00. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding Lampasas County Appraisal District FY 2019/2020 Budget
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City Manager deGraffenried explained that this item was discussed in workshop session.

Council member Clark moved to disapprove the Lampasas County Appraisal District FY 2019/2020 Budget. The motion was seconded by Council member Williamson and with a vote of five in favor and two in opposition (White & Kuehne), the motion carried.

7.3	Discussion and request for approval to accept an estimate provided to repair and paint the exterior of the Lampasas Police Department, as proposed in a Lower Colorado River Authority (LCRA) Community Development Partnership Grant Funding that the department previously received
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Sammy Bailey, Police Chief, explained that she was requesting approval to proceed with the grant project by selecting a company to repair and paint the exterior of the Police Department building. She informed Council that she requested and received four (4) estimates regarding mold removal; EIFS repair; caulking removal and replacement; and painting the exterior of the building:

- |                           |             |
|---------------------------|-------------|
| 1. Sixto Rocha Painting   | \$14,900.00 |
| 2. RLH Inc.               | \$18,686.00 |
| 3. RKJ Construction, Inc. | \$20,946.00 |
| 4. ASJ Construction, LLC  | \$13,140.00 |

Police Chief Bailey reminded Council that the City had received an LCRA Colorado River Authority Community Development Partnership Grant to repair and repaint the interior and exterior of the building. The overall grant is for \$48,000.00 with LCRA providing \$24,000.00 with a 50% match (in-kind materials and labor count as match). She requested Council's approval to select low bidder, ASJ Construction, LLC to perform the work in the amount of \$13,140.00.

Council member Toups moved to select ASJ Construction, LLC in the amount of \$13,140.00 to repair and paint the exterior of the Lampasas Police Department building as part of the LCRA Grant. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.4	Discussion and request for approval to close Pecan Street between East Third Street and East Second Street on Sunday, July 28, 2019
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Sammy Bailey, Police Chief, explained that Bruce Schroeder, with Ajinomoto Windsor Foods, Inc., advised the City that in order for their contractor to remove an old tower on their roof and replace it with a new tower, a crane would need to be located on Pecan Street, between East Second Street and East Third Street. The work is scheduled for Sunday, July 28, 2019 and Mr. Schroeder anticipates it to be an all-day process.

Bailey recommended approval to close Pecan Street between East Second Street and East Third Street on Sunday, July 28, 2019 and remain closed until the crane is no longer set in place.

Mayor Pro Tem Monroe moved to approve the closure of Pecan Street between East Third Street and East Second Street on Sunday, July 28, 2019. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding approval of the Investment and Strategy Policy Resolution
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Yvonne Moreno, Finance Director, explained that the Investment and Strategy Policy has to be approved by Resolution on an annual basis. No changes have been made since the prior approval on August 27, 2018.

Council member Clark moved to approve the Investment and Strategy Policy Resolution. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.6	Discussion and possible action concerning the replacement of water and wastewater lines in the alley behind the 400 block of Key Avenue between W. Avenue C and W. Avenue D
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Rickie Roy, Public Works Director, explained that at the request of a Council member wanting an update on this alley project and for further discussion, this item was placed on the agenda. He reviewed a timeline regarding this project. On May 13, 2019, a proposal to provide for the engineering of the water/wastewater utilities in the alley in the 400 block of Key Ave between W. Avenue C and W. Avenue D was discussed with City Council. Due to the development of an adjacent property, City Staff evaluated the condition of the infrastructure and recommended the replacement due to conditions. Council provided direction for the engineering contingent upon a development agreement with Burger King. On May 28, 2019, City Staff discussed the terms of the development agreement with City Council and was directed to pursue a 50/50 cost share with Burger King for the replacement of the utilities. Approximate cost of engineering services is \$11,000.00 and utility replacement costs is approximately \$50,000.00 to \$60,000.00.

Mr. Roy indicated that City Staff engaged CBD Realty Partners with the proposals and has had multiple discussions regarding the cost sharing. At this time, CDB Realty Partners has declined to participate with the City for the replacement of the utilities. CDB Realty indicates they have discussed this with the franchisee and they are willing to assume the risk and financial responsibility to repave the alley should the utilities fail in the future and need replacement. City Staff has drafted a Letter of Understanding to memorialize this understanding prior to moving forward. The letter is currently being reviewed by CBD's legal advisor and is awaiting signatories.

Council discussion included:

- Should the replacement of utilities be done before Burger King paves over it?
- Since Burger King does not want to cost share, leave utilities as is and Burger King understands the risk of having to repave the alley.
- Though the Letter of Understanding has been sent by the City, the City has not received an executed copy. City Staff needs to follow up.

No action was taken.

7.7	Discussion and possible action regarding Lampasas County Chamber of Commerce Budget for FY 2019/2020
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Melissa Unger, Chamber Director, explained that this item was discussed in workshop session and after discussions, she is removing the requested \$8,000.00 from the Lampasas Promotions/Visitor Center Brochures line item. She said that the Chamber will work on a marketing plan and tourism initiatives with the City.

Mayor Pro Tem Monroe moved to approve the Lampasas County Chamber of Commerce Budget for FY 2019/2020, with the exception and understanding of the \$8,000.00 being removed from their budget request. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.8	Discussion and possible action to suspend the Effective Date proposed by ATMOS Energy Corporation- MIDTEX Division, to increase rates under the gas reliability infrastructure program for 45 days, and authorize the City's continued participation in a coalition of cities known as the "ATMOS Texas Municipalities"
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City Manager deGraffenried explained that the attached information provided by the City's Counsel on this matter includes information related to ATMOS request to raise rates under the GRIP filing. Council is

asked to suspend the Effective Date proposed by ATMOS Energy Corporation- MIDTEX Division for 45 days and authorize the City’s continued participation in a coalition of cities.

Mayor Pro Tem Monroe moved to suspend the Effective Date to increase rates under the gas reliability infrastructure program proposed by ATMOS Energy Corporation- MIDTEX Division for 45 days and authorize the City’s continued participation in a coalition of cities known as the “ATMOS Texas Municipalities”. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.9	A resolution by the City of Lampasas responding to the application of ATMOS Energy Corporation- MIDTEX Division, to increase rates under the gas reliability infrastructure program; suspending the effective date of this rate application to forty-five days; authorizing the City to continue to participate in a coalition of cities known as the “ATMOS Texas Municipalities” determining that the meeting at which the resolution was adopted compiled with the Texas Open Meetings Act; making such other findings and provisions related to the subject; and declaring an effective date
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City Manager deGraffenried explained that the attached Resolution, prepared by the City’s Counsel in this matter, extends the review process for 45 days to study ATMOS Corporation Grip Filing for increased rates.

Mayor Pro Tem Monroe moved to approve a Resolution by the City of Lampasas responding to the application of ATMOS Energy Corporation- MIDTEX Division, to increase rates under the gas reliability infrastructure program; suspending the effective date of this rate application to forty-five days; authorizing the City to continue to participate in a coalition of cities known as the “ATMOS Texas Municipalities” determining that the meeting at which the resolution was adopted compiled with the Texas Open Meetings Act; making such other findings and provisions related to the subject; and declaring an effective date. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.10	Discussion and updates for ongoing residential and commercial developments within the City
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Rickie Roy, Public Works Director, explained that City Staff was asked to provide City Council with updates regarding ongoing residential and commercial developments, which are ongoing.

The following information was collected from City Departments:

1. Stone Valley - The 67 home development continues to progress. All underground utilities are installed and 100% complete with connections to the City infrastructure. Above ground electrical is approximately 45% installed. Developer construction crews continue with the grading of lots along Fieldstone Drive. Curb and gutter has been installed along all roadways and roads are awaiting paving which should occur within the next 45 days. Curb and gutter has been installed along N. Willis and tied into existing curb to the north of Avenue C. Curbing is awaiting back fill and paving fill between the existing roadway and new curbing. The developer has been issued six (6) new home permits. The homes are in various stages of construction. Four (4) of these homes are being built on Limestone Drive with the remaining two (2) on Stone Valley Drive. The developer indicated recently that four (4) of these homes are under contract. The development agreement required the construction of four (4) homes prior to October of 2019. The developer has fulfilled this requirement.
2. Brodie Estates – The developer/engineer have submitted revised civil plans reflecting an amended

drainage plan. The plan set has been reviewed by a third party engineer who reports the drainage plan does not increase the existing peak flows from the property and will not make downstream conditions worse. Upon final approval of the revised plan set and issuance of the Storm Water Pollution & Prevention Plan permit from TCEQ, the developer will be requesting a grading permit to begin site work. Final platting is pending. City Staff met with the adjacent property owner was not able to reach an agreement for the requested easement. The City has talked with the property owner and offered \$5,000.00 for the easement. The property owner declined the offer and countered by asking \$10,000.00 and more if the developer were responsible of any part of the payment. This exceeds the market value of the property and the additional benefits, which would be provided. Absent the use of governmental powers and legal process it does not appear an agreement will be reached.

3. Hillside Acres – Based upon Engineering review of the civil plans and an analysis of the water distribution system, it was determined that our initial evaluation of the fire flow for the development was incomplete. With engineering oversight, subsequent tests were performed on the system with a fire apparatus connected and it was determined that required fire flows could be met for the development. Engineers have drafted recommended changes for the civil plans and revisions will follow. This discovery results in a savings for the developer as the 13D Fire suppression systems, which were proposed, will not be needed for the development. However at least six (6) lots will likely require booster pumps to meet minimum domestic flow pressures due to elevations. The developer has submitted a list of cost participation items/requests to the City. City Staff has reviewed the requests and provided responses based upon prior policy and direction, however the developer desires to speak with Council at a future date. Based upon the changes to the needs related to fire suppression, the developer has indicated they are revising their requests and will submit them to staff. Pending receipt of these items and incorporation into the draft development agreement, City Staff will place the item on a future agenda for discussion.
4. Burger King – Burger King has completed initial site work and pad work. The development has entered the vertical stage for the building and it is underway. The Building Official has conducted inspections of the pad, plumbing, framing and other facets. The underground electrical conduits have been installed within the alley and City crews have completed the upgrades to the electrical distribution to serve the development. Crews are awaiting the delivery of the pad mount transformer, which should arrive within the next few weeks. In regards to utilities in the alley, CBD Realty Partners has discussed the cost share of the utility replacement with the franchisee. Based upon the most recent communications, the developer has indicated they are not willing to participate in the cost share and will assume the risk of future disruption as per the terms of a Letter of Understanding, which is pending legal review and execution.
5. MoJo Coffee – Building permits have been issued and inspections are ongoing. Utility taps have been relocated and installed in the alley behind the location to provided services. Demolition and rehabilitation of portions of the existing structure have begun. Initial site work and paving have been completed as well. The Developer indicated they are awaiting the delivery of structural steel as well as repair/replacement of sections of glass windows that suffered damage in the recent storms.
6. Silver Creek Assisted Living – Site work, plumbing rough in and concrete work for the slab and parking areas have been completed. The work is progressing and will be entering the vertical stage within the next few weeks. City crews have made water/sewer taps. Awaiting the contractor to install service vaults for the domestic and irrigation meters. Electrical prep work has been completed and are crews are awaiting the delivery of the pad-mounted transformer, which should arrive in the next few weeks.
7. Water/Waste Water Building - Initial site work has been completed along with plumbing rough. The building slab was poured on Saturday July 13 and the contractor is awaiting the curing of the concrete before commencing the next phase of the project. Electrical transformer has been set and

temporary power provided.

- 8. County Jail – Building Official and Fire Marshal continue inspection process. A flush valve assembly was installed on the fire line to ensure the line could be flushed to avoid potential contaminates to the domestic distribution system. Water and wastewater connection are completed. Electrical crews have installed overhead/ underground lines and a pad mounted transformer. Remaining electrical work is to connect the secondary side of the transformer.

Council thanked Mr. Roy for the updates. No action was taken.

7.11	Discussion and possible action regarding request to waive sewer requirement for property located at 1615 W Avenue C
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Becky Sims, Assistant City Secretary, explained that Mr. Ron Farr submitted building plans for a parcel located on the lot line between West Avenue B and County Road 1025. Mr. Farr is requesting a waiver of the City’s sewer requirement and be allowed to install a septic system due to City sewer not being available at this location.

Sims reviewed the following:

- This parcel sits to the west of Skipcha Trail Subdivision.
- There is no sewer available to feed this parcel.
- The west side of the Skipcha Trail Subdivision is on septic and the east side of Skipcha Trail is on sewer; which would be the boundary for West Avenue B.
- This parcel is 5.33 acres which meets the regulations established through Texas Commission on Environmental Quality (TCEQ) of ½ acre lot size.
- She has requested an address through Central Texas Council of Governments (CTCOG) and based on coordinates this will be the last address on West Avenue B which lies within Lampasas City Limits.

After brief discussion, Council member Toups moved to approve the request from Ron Farr to waive the City’s sewer requirement due to unavailability for property located at 1615 W Avenue C and allow for a septic system to be installed. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 8:00 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Misti Talbert, Mayor

ATTEST:

\_\_\_\_\_  
Christina Marez, City Secretary

**MINUTES OF SPECIAL MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
405 SOUTH MAIN STREET  
Monday, July 29, 2019**

The City Council of the City of Lampasas met in Special Session on the above date with Mayor Misti Talbert presiding.

**Council Members present:**

T.J. Monroe, Mayor Pro Tem  
Chuck Williamson  
Michael White  
Randy Clark  
Cathy Kuehne

**Council Members absent:**

Delana Toups

**City Staff Present:**

Finley deGraffenried, City Manager  
Gary Cox, Assistant City Manager  
Christina Marez, City Secretary  
Becky Sims, Assistant City Secretary  
Vicki Tower, Administrative Secretary  
Yvonne Moreno, Finance Director  
Bessie White, Accountant  
Sammy Bailey, Police Chief  
Charlie Boswell, Police Lieutenant/Investigator  
Kelli Sanguinet, Police Communications Supervisor  
Kasey Schwartz, Animal Shelter Supervisor  
Chuck Montgomery, Police Lieutenant  
Jeffry Smith, Fire Chief  
Ronnie Withers, Fire Marshal  
Frank Ellett, Building Official  
Rickie Roy, Public Works Director  
Flint Geagley, Electric Superintendent  
Van Sims, Water/Wastewater Operations Manager  
Carlos Garcia, Street Superintendent  
Mike White, Street Crew Leader  
Robert Gradel, Municipal Court Judge  
Lewann Turner, Municipal Court Clerk  
Monica Wright, Information Systems Director  
Kristy Acevedo, Network Administrator

**SPECIAL SESSION  
5:30 P.M.**

**I. Call to order Special Session**

Mayor Talbert called the special session to order at 5:30 p.m.

- II. Discussion and possible action concerning extending the Bank Depository Services Contract with Bancorp South, formerly First State Bank Central Texas, to serve as the bank depository for the City for a one (1) year period ending June 30, 2020.

Yvonne Moreno, Finance Director, explained that the City's current depository contract was for a three-year period with a provision for two one-year extensions. First State Bank was acquired by Bancorp South and that transition started on June 11, 2018. The three-year period ended June 30, 2018 and the City did request for a one-year extension until June 30, 2020. This will complete the contract terms. The Finance Department, in cooperation with Patterson and Associates, will be preparing bid documents for the Depository Contract in the upcoming months. A letter from Bancorp South is included stating the bank is agreeable to providing the same terms, rates and services for one additional year.

Mayor Pro Tem Monroe moved to approve extending the Bank Depository Services Contract with Bancorp South, formerly First State Bank Central Texas, to serve as the bank depository for the City for a one (1) year period ending June 30, 2020. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Toups absent)

- III. Discussion and possible action regarding the renewal of the City's Health Insurance Coverage for City Employees with Scott & White Health Plan for October 1, 2019 to September 30, 2020 and authorize the City Manager to execute related documents.

Yvonne Moreno, Finance Director, explained that the City received its annual renewal rates from Scott & White Health Plan for FY 2019/2020. The proposed rate is approximately 2% decrease in the rates compared to current rates and will include a second year rate cap at 5.5% for the October 202 renewal. The City elected not to do the wellness program in conjunction with this renewal.

Council member Kuehne moved to approve the renewal of the City's Health Insurance Coverage for City Employees with Scott & White Health Plan for October 1, 2019 to September 30, 2020 and authorize the City Manager to execute related documents. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried. (Toups absent)

#### IV. Departmental Budget Presentations

City Manager deGraffenried explained that not on the agenda is the Parks and Golf Department budgets and will bring to Council at the next Council meeting on August 12.

He also said that other items to be discussed at that meeting include:

- DRT – They've requested that the City take over the Hostess House. Need to consider the mechanics of marketing and booking the facility.
- Market assessment of the salary study
- Funding options of priority projects
- Certified roll

He turned discussion over to the Departments to review their budgets.

- 5:30- Non-Departmental

Christina Marez, City Secretary, explained that she oversees three employees: Becky Sims, Assistant City Secretary; Vicki Tower, Administrative Secretary; and Ramon Canada, Custodian. She reviewed the following in the Non-Departmental budget:

- This budget covers the salaries for the Custodian and Part-time Custodian
- Line item 599-5260 Postage: increase due to postage price increase
- Line item 599-5322 Claims: this is for any claims, whether property or liability claim

- Line item 599-5405 Buildings & Grounds: this is for general maintenance of City Hall, Council Chambers and Senior Citizens building
- Line item 599-5445 Drainage Maintenance (Ponds): used to pay WCID for two flood control detention areas in the City limits
- City Secretary/Personnel

Marez explained that when Ursula Paddie, previous Assistant City Secretary/Zoning Administrator, left the City, Becky Sims, Assistant City Secretary, took on both those roles but was only titled Assistant City Secretary until she gained additional knowledge in Planning and Zoning. Bryan Ellis, former Building Official, assisted with the Planning and Zoning, but when he left the City she has assumed the entire role of Planning and Zoning with the oversight of both the City Manager and Assistant City Manager. Currently, the new Building Official, Frank Ellett, is not involved with Planning and Zoning. With that in mind and with all the new developments in the City, Ms. Sims has earned the title change, as well as compensation, of either Zoning Administrator or a position title dealing with Planning. She basically is solely running the Planning Department. Vicki Tower, Administrative Secretary, duties have increased in that she is responsible for packets and meetings of the LEDC Board, Airport Board and Parks Board. She also is being cross-trained in Human Resources. She has earned the title change of Assistant City Secretary/HR Assistant or Coordinator, as well as additional compensation. Both of these ladies are deserving of this recognition of their hard work and should be compensated for those additional responsibilities.

Marez reviewed the City Secretary/Personnel budget:

- This budget covers the salaries for City Secretary, Assistant City Secretary and Administrative Secretary
- Line item 504-5270 Supplies: used for minute books and ordinance books, which are quite expensive, and any other supplies needed in the department
- Line item 504-5399 Other Services: this is used for Records Management Services contract to be in compliance with State records retention requirements; Municipal Code: web posting of all ordinances passed by Council as well as codification of those ordinances
- Line item 504-5454 Election Expenses: this includes Election cost expenses with the County for the General Election and election notice in the newspaper; there could be a cost savings if election costs shared with other entities that may be holding an election at the same time as the City
- 5:50- Streets

Carlos Garcia, Street Superintendent; and Rickie Roy, Public Works Director, reviewed some items in the Street Department budget:

- The Department is in need of a Street Sweeper; need a new one, whether leased or bought
- The Department needs to lease a Motor Grader/Dozer
- 6:00- Water/Wastewater

Van Sims, Water/Wastewater Operations Manager; and Rickie Roy, Public Works Director, reviewed some items in the Water/Wastewater budget:

- Discussion on SCADA system
- Line item 520-5421 Meter Maintenance/Purchase: up \$95,000.00 for the purchase of 675 Water Meters
- Line item 520-5430 Water Systems Maintenance: \$45,000.00 for the installation costs of the meters
- Line item 520-5515 Equipment: requesting \$80,000.00 for new three AMC's and a portable generator
- Line item 580-5415 Equipment Maintenance: everything the Plant Operations Department does comes from this line item such as replacing bearings and rollers; new AV bulbs; AV system

- Line item 580-5416 SCADA System Maintenance: need a tower for new system
- Line item 580-5417 Pretreatment Facility: replace a blower; add a concrete pad at Ajinimoto
- Line item 580-5505 Building and Grounds: additional septic hauler
- Need security at all lift stations
- 6:15- Electric

Flint Geagley, Electric Superintendent; and Rickie Roy, Public Works Director, reviewed some items in the Electric budget:

- Line item 510-5250 Small Tools and Equipment: will be used to buy some extra tools for the new bucket truck
- Line item 510-5350 Tree Trimming Services: \$150,000.00 this service has been a tremendous benefit to the City, especially during storms with less electric outages due to down limbs on power lines
- Line item 510-5436 Meter Replacements: up \$5,000.00 – should be done this year with all meter replacements
- 6:25- Police Department

Sammy Bailey, Police Chief; and Charlie Boswell, Police Lieutenant/Investigator, reviewed some items in the Police Department budget:

- Bailey reviewed the challenges of keeping or hiring of employees in the Police Department due to starting salaries being below market; the Department is currently short two Dispatchers and two Police Officers
- Line item 520-5265 Computer Software & Equipment: purchase a new WatchGuard server \$22,000.00
- 520-5399 Other Services: Hill Country 100 Club \$1,500.00; Hill Country Children's Advocacy \$3,000.00
- The current phone system at the Department is obsolete and needs to be replaced
- 6:40- Fire Department

Jeffry Smith, Fire Chief; and Ronnie Withers, Fire Marshal, reviewed the following in the Fire Department budget:

- Being new to the Department, Mr. Smith said that he has reviewed a few line items that possibly may need a little more in the budget
- Salaries – need to consider additional money in order to maintain and keep Staff; they can go down the road for a lot more money
- Line item 530-5215 Chemical/Botanical: Class A – B Foam
- 6:55- Information Systems

Monica Wright, Information Systems Director; and Kristy Acevedo, Network Administrator, reviewed some of the following in the Information Systems budget:

- They provide services to 11 Departments and 16 Facilities
- Hardware replacements and update Windows 10; software license renewals increased
- Civic Clerk Module – agenda management for up to 7 Boards
- IT Building - \$10,000.00 for HVAC work for server room
- Council members expressed with all the IT equipment being moved to the current Council Chambers that will become the IT Department, security should be a must

- 7:10- Municipal Court

Robert Gradel, Municipal Court Judge; and Lewann Turner, Municipal Court Clerk, reviewed the following:

- Line item 540-5425 Office Equipment Maintenance: up \$8,000.00 for InCode Software upgrade
- There was discussion on citations and not meeting the projected amount; discussion on whether some cases were dismissed due to indigent purposes

- 7:20- Building Department

Frank Ellett, Building Official; and Becky Sims, Assistant City Secretary, reviewed the following:

- Spoke on how busy development and inspections has been
- There was discussion about the need for a backup Inspector; possibly provided training opportunity for an existing employee interested; contract with inspection services company to assist
- The Department will begin the implementation of the MyGov software system

- 7:30- Finance- Utility Billing and Collection

Yvonne Moreno, Finance Director; and Bessie White, Accountant, reviewed the following:

- She oversees the Accountant, four Utility Department employees and two Meter Readers
- No real change in her department budgets other than postage prices increased which increased the budget

V. Discussion and possible action regarding modifications to the FY 2019 Budget

Accelerated purchases as discussed:

Police Department telephone system  
 IT building security  
 Security at injection sites  
 Building & Planning services to assist when Building Official is out or need of assistance

Mayor Talbert asked for City Staff to research the revenue of a slight increase to electric, water, wastewater and garbage rates and report back to Council.

VI. Adjourn Special Session

Council member Clark moved to adjourn the special session at 7:28 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Toups absent)

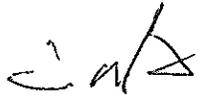
PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
 Misti Talbert, Mayor

ATTEST:

\_\_\_\_\_  
 Christina Marez, City Secretary

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City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from July 1, 2019 to July 31, 2019

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: August 8, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

N/A

Attachments: A/P History Check Report

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**Summary Statement:**

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of July 1, 2019 to July 31, 2019.

**Recommendation:**

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-175-21195924	JUNE AEP BILL	E	7/19/2019	84,318.69		000014		84,318.69
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW15316	JUNE LCRA BILL	E	7/19/2019	475,197.74		000015		475,197.74
27050	IRS-PAYROLL TAXES							
I-T1 201907057902	FEDERAL WITHHOLDING	D	7/05/2019	16,942.81		000023		
I-T3 201907057902	FICA TAX	D	7/05/2019	26,564.04		000023		
I-T4 201907057902	MEDICARE TAX	D	7/05/2019	6,212.66		000023		49,719.51
27050	IRS-PAYROLL TAXES							
I-T1 201907187903	FEDERAL WITHHOLDING	D	7/19/2019	17,488.68		000024		
I-T3 201907187903	FICA TAX	D	7/19/2019	26,732.96		000024		
I-T4 201907187903	MEDICARE TAX	D	7/19/2019	6,252.12		000024		50,473.76
03127	ASJ CONSTRUCTION							
I-NO 2 06252019	CONSTRUCTION OF BUILDING	R	7/05/2019	99,750.00		151933		99,750.00
03082	AXCESS FIRE & SAFETY SUPPLY IN							
I-10527	FIRE HOSE	R	7/05/2019	5,394.12		151935		
I-10542	HOSE TEST	R	7/05/2019	1,550.95		151935		6,945.07
17865	COLONIAL LIFE & ACCIDENT							
I-AC1201906067896	ACCIDENT INSURANCE	R	7/05/2019	188.31		151945		
I-AC2201906207897	ACCIDENT INSURANCE	R	7/05/2019	188.26		151945		
I-AC3201906067896	ACCIDENT INSURANCE	R	7/05/2019	591.93		151945		
I-AC3201906207897	ACCIDENT INSURANCE	R	7/05/2019	591.93		151945		
I-CN1201906067896	CANCER INSURANCE	R	7/05/2019	235.47		151945		
I-CN2201906207897	CANCER INSURANCE	R	7/05/2019	235.49		151945		
I-HO3201906067896	HOSPITAL INCOME - PRETAX	R	7/05/2019	83.05		151945		
I-HO3201906207897	HOSPITAL INCOME - PRETAX	R	7/05/2019	83.05		151945		
I-LF3201906207897	UNIV/COL LIFE AFTER TAX	R	7/05/2019	285.60		151945		
I-LF7201906067896	NON-PRETAX LIFE INSURANCE	R	7/05/2019	285.57		151945		
I-LF8201906067896	AFTER TAX COLONIAL PRODUCTS	R	7/05/2019	673.05		151945		
I-LF8201906207897	AFTER TAX COLONIAL PRODUCTS	R	7/05/2019	673.05		151945		
I-LP3201906067896	LPSD DISABILITY AFTERTAX	R	7/05/2019	142.69		151945		
I-LP3201906207897	LPSD DISABILITY AFTERTAX	R	7/05/2019	142.69		151945		4,400.14
02860	FUELMAN							
I-201906257898	CITY FUEL	R	7/05/2019	9,306.23		151959		9,306.23
33574	GRAVES DOUGHERTY HEARON & MOOD							
I-351911	FILE A17501.10 CENTX DISP	R	7/05/2019	14,263.00		151962		
I-351912	FILE A17501.5 KEMPNER CON	R	7/05/2019	227.04		151962		
I-352220	FILE A17501.10 CENTX DISP	R	7/05/2019	5,635.69		151962		
I-352221	FILE A17501.5 KEMPNER CON	R	7/05/2019	216.75		151962		20,342.48

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
45897	JOHN DEERE FINANCIAL							
I-2175000	LEASE	R	7/05/2019	1,537.52		151972		
I-2181159	F/W MOWER AND DECK MOWER	R	7/05/2019	2,700.82		151972		4,238.34
02291	JOHNSON LAB & SUPPLY INC							
I-221806002	FEMAL ADAPTER	R	7/05/2019	263.15		151973		
I-223495000	WATER MATERIALS	R	7/05/2019	1,903.32		151973		
I-223496000	WATER MATERIAL	R	7/05/2019	1,586.57		151973		
I-223496001	METER FLG W/ACC	R	7/05/2019	209.38		151973		
I-223497000	WATER MATERIAL	R	7/05/2019	423.24		151973		
I-223497001	4" SDR GASK X SPIC 45	R	7/05/2019	149.34		151973		4,535.00
47585	KEMPNER WATER SUPPLY CORP							
I-05312019	WATER FOR MAY	R	7/05/2019	54,760.91		151978		54,760.91
48720	LAMPASAS BUILDERS MART INC							
C-628267	SC 40 ELL/ADAPTER/COMPRESSION	R	7/05/2019	0.72CR		151983		
I-627894	BLUE TARP/ CAL SHOCK 50 LB	R	7/05/2019	122.70		151983		
I-627914	GOGGLE GREEN PLASTIC	R	7/05/2019	9.19		151983		
I-627925	SAND PLAY 50 LB	R	7/05/2019	15.98		151983		
I-627937	BULB FLUR/ ACE LED 14 W	R	7/05/2019	90.07		151983		
I-627941	KEY BLANK 1 SIDED/DOUBLE SIDED	R	7/05/2019	11.36		151983		
I-627946	6" WRENCH/HEX PLUG/FOGGER	R	7/05/2019	34.82		151983		
I-627952	FAUCET SINK CELCON 1/2"	R	7/05/2019	4.59		151983		
I-627962	HAMMER/ LEAF RAKE	R	7/05/2019	54.98		151983		
I-627999	GATORLINE ROUND	R	7/05/2019	18.99		151983		
I-628013	FIRE ANT KILLER 1/4 ACRE	R	7/05/2019	22.99		151983		
I-628044	12 OZ PESTBLOCK/GREATSTUFF	R	7/05/2019	16.54		151983		
I-628047	AMERIGAS LPG #20 EXCHANGE	R	7/05/2019	21.49		151983		
I-628119	BRASS NIPPLE 2" X 6"	R	7/05/2019	45.84		151983		
I-628142	OIL ENGINE 6.4 OZ PACK	R	7/05/2019	67.29		151983		
I-628144	LUBRICANT B&C WOODCUTTER GAL	R	7/05/2019	13.49		151983		
I-628145	CHAIN/PICCO BAR/B &C WOOD	R	7/05/2019	69.47		151983		
I-628215	TOILET SEAT BONE ELONG	R	7/05/2019	22.07		151983		
I-628219	OUTLET STRIP/POWER STRIP	R	7/05/2019	15.80		151983		
I-628253	COUP/ELL/TEE/BUSHING/NIPPLE	R	7/05/2019	17.48		151983		
I-628302	LYSOL/ STONE PACK 3	R	7/05/2019	18.35		151983		
I-628304	DRILL BIT/6" BLADE/NUTS&BOLTS	R	7/05/2019	58.84		151983		
I-628354	TRIMMER/BLOWER/HEDGETRIM	R	7/05/2019	1,351.45		151983		
I-628383	CHAIN 5/16" /CLEVIS HOOK 1/4"	R	7/05/2019	45.89		151983		
I-628482	SHOP BLUE TOWELS 2 PK	R	7/05/2019	5.99		151983		
I-628507	MAGIC ERASER/SANDPAPER	R	7/05/2019	16.10		151983		
I-628531	U BOLT SQ 16"	R	7/05/2019	22.03		151983		
I-628535	FIREANT ULTRADUST 12 OZ	R	7/05/2019	58.84		151983		
I-628536	NUTS & BOLTS	R	7/05/2019	6.58		151983		
I-628560	BLADE JIG 2.75"	R	7/05/2019	6.60		151983		
I-628577	SCREW/CONCR/DRILL BIT 7 PC	R	7/05/2019	56.53		151983		
I-628640	PRESSURE GAUGE 1/4"	R	7/05/2019	6.43		151983		

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 7/01/2019 THRU 7/31/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-628687	FIREANT DUST 12 OZ	R	7/05/2019	44.13		151983		
I-628752	VALVE BOX ROUND 6"	R	7/05/2019	5.51		151983		
I-628783	CAP GALV 1/4"	R	7/05/2019	4.22		151983		
I-628797	EXTN CORD 50'/25'	R	7/05/2019	92.90		151983		
I-628853	CONTRACTOR HOSE	R	7/05/2019	55.19		151983		
I-62888	WASP & YELLOW JACKET FOAM	R	7/05/2019	12.86		151983		
I-628883	CONCRETE REDI-MIX	R	7/05/2019	35.94		151983		
I-628904	12" BROOM ANGLE	R	7/05/2019	25.74		151983		
I-628927	STREET KEY/ METER	R	7/05/2019	9.99		151983		
I-628930	ENGINE OIL ULTRA	R	7/05/2019	22.43		151983		
I-628941	TRIMMER/GLOVES/GLASSES/GALV	R	7/05/2019	771.34		151983		
I-628953	SWISS FILE/ CHAIN/ LAP LINK	R	7/05/2019	17.44		151983		
I-628963	LUBRICANT/BATTERY 12 V 2 PK	R	7/05/2019	31.01		151983		
I-628969	CARBIDE BIT/ NUTS & BOLTS	R	7/05/2019	8.27		151983		
I-628970	LAV FAUCET 2 H	R	7/05/2019	34.95		151983		
I-628998	BATTERY AA 16 PK	R	7/05/2019	14.71		151983		
I-629012	CAP GALV 3/4"	R	7/05/2019	2.57		151983		
I-629034	TEFLON TAPE/PLUG SC 40	R	7/05/2019	16.33		151983		
I-629055	TROWEL 13" ASH HNDLE	R	7/05/2019	12.86		151983		
I-629058	GFI ST RECEPT 3 PK WHT	R	7/05/2019	41.39		151983		
I-629065	GFCI 15A WHT 3 PK	R	7/05/2019	77.26		151983		
I-629066	BLANK KEY	R	7/05/2019	3.48		151983		
I-629083	VAC BAG SHOP CART FILTER	R	7/05/2019	15.63		151983		
I-629085	CUT OFF ABRAS	R	7/05/2019	9.89		151983		
I-629136	NUTS & BOLTS	R	7/05/2019	4.30		151983		
I-629141	CHAIN 25"	R	7/05/2019	71.98		151983		
I-629163	PICKUP TOOL 36"/ HVY DTY	R	7/05/2019	34.02		151983		
I-629173	HALN BULB 86 W	R	7/05/2019	18.38		151983		
I-629196	PLYWOOD/ NUTS & BOLTS	R	7/05/2019	31.07		151983		
I-629199	INSERT BIT/ NUTS & BOLTS	R	7/05/2019	7.83		151983		
I-629205	CHAIN PROOF 5/16"	R	7/05/2019	7.34		151983		
I-629279	SHAFT COLLAR	R	7/05/2019	2.72		151983		
I-629289	THIMBL WIRE ROPE 1/8 GALV	R	7/05/2019	5.82		151983		
I-629300	GATORLINE ROUND	R	7/05/2019	99.98		151983		
I-629310	ENGINE OIL ULTRA 6 PK	R	7/05/2019	22.43		151983		
I-629314	PB SHAFT COLLAR	R	7/05/2019	5.43		151983		
I-629330	INT RETAIN RINGS 7/8	R	7/05/2019	1.21		151983		
I-629351	5 LB COMMERCIAL LINE	R	7/05/2019	56.99		151983		
I-629442	MASK DUST/ POLLEN 5 PK	R	7/05/2019	4.59		151983		
I-629482	18 " BAR	R	7/05/2019	40.99		151983		
I-629509	MARKING PAINT/ GRN BLUE- KEY	R	7/05/2019	80.66		151983		
I-629511	BLANK KEY 1 SIDED	R	7/05/2019	3.48		151983		
I-629581	BUNGEE CORD/ HARD HAT	R	7/05/2019	12.85		151983		
I-629659	5 LB COMMERCIAL LINE	R	7/05/2019	56.99		151983		4,263.15

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
52200	LAMPASAS PUBLIC UTILITIES							
I-06302019	JUNE 2019	R	7/05/2019	40,613.74		152001		40,613.74
01488	LAW OFFICES OF JO-CHRISTY BROW							
I-29828	PROFESSIONAL SERVICES	R	7/05/2019	4,289.20		152011		4,289.20
74775	SCOTT & WHITE HEALTH PLAN							
C-HEA201906207897	EMPLOYEE SHARE HEALTH INSURANC	R	7/05/2019	45.31CR		152031		
I-201907027901	SCOTT & WHITE RETIREE INSUR	R	7/05/2019	6,659.03		152031		
I-CCC201906207897	HEALTH INSURANCE PREMIUM	R	7/05/2019	4,844.88		152031		
I-CCE201906207897	HEALTH INSURANCE PREMIUM	R	7/05/2019	15,965.50		152031		
I-CCF201906207897	HEALTH INSURANCE PREMIUMS	R	7/05/2019	7,083.51		152031		
I-CCS201906207897	HEALTH INSURANCE PREMIUM	R	7/05/2019	5,339.22		152031		
I-HE1201906207897	HEALTH INSURANCE PREMIUM	R	7/05/2019	7,358.33		152031		
I-HEA201906067896	EMPLOYEE SHARE HEALTH INSURANC	R	7/05/2019	10,797.44		152031		
I-HEC201906207897	EMPLOYEE SHARE HEALTH INSURANC	R	7/05/2019	10,752.13		152031		
I-HI1201906207897	CITY HEALTH INSURANCE	R	7/05/2019	17,907.50		152031		
I-HID201906207897	CITY HEALTH INSURANCE	R	7/05/2019	10,828.17		152031		
I-HIE201906207897	EMPLOYEE CITY HEALTH CONTRIB	R	7/05/2019	21,147.67		152031		118,638.07
02203	T MORALES COMPANY ELECTRIC & C							
I-9606S	TIMING RELAY	R	7/05/2019	410.30		152037		
I-9628S	INSTALL FLOATS	R	7/05/2019	715.00		152037		
I-9634S	NEW AUTOMATIC SWITCH	R	7/05/2019	3,500.00		152037		4,625.30
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR201906037895	RETIREMENT CONTRIBUTIONS	R	7/05/2019	1,169.46		152038		
I-TMR201906067896	RETIREMENT CONTRIBUTIONS	R	7/05/2019	47,176.18		152038		
I-TMR201906207897	RETIREMENT CONTRIBUTIONS	R	7/05/2019	46,213.07		152038		94,558.71
01476	VERSALIFT SOUTHWEST LLC							
I-151788	REPAIRED BUCKET TRUCK	R	7/05/2019	4,771.17		152043		4,771.17
02976	WASTE CONNECTIONS							
I-973309	ROLL-OFF EMPTY	R	7/05/2019	407.60		152054		
I-973320	RECYCLE BIN EMPTY	R	7/05/2019	363.50		152054		
I-982418	COMMERCIAL SOLID WASTE	R	7/05/2019	47,854.72		152054		
I-982419	RESIDENTIAL SOLID WASTE	R	7/05/2019	43,977.60		152054		92,603.42
01680	ECKERMANN ENGINEERING INC							
I-1226	REPALCEMENT P.O.	R	7/09/2019	5,640.00		152082		
I-1227	W. AVE. E ROAD, CURB, DRA	R	7/09/2019	2,250.00		152082		7,890.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02754	MASTERCARD							
C-02027G*	WIPER BLADE	R	7/09/2019	41.11CR		152102		
C-05082019	JOHNSON HEALTH TECH	R	7/09/2019	7.57CR		152102		
C-06032019	ICE BAGS	R	7/09/2019	102.07CR		152102		
I-000002691G	WASTEWATER LICENSE	R	7/09/2019	111.00		152102		
I-00427G1	BUSINESS LUNCH-GIOVANNIS	R	7/09/2019	22.93		152102		
I-00523G	CEILING GRID MAGNETS	R	7/09/2019	82.53		152102		
I-00622G	INMATES LUNCH-TACO BELL	R	7/09/2019	38.48		152102		
I-00875G	KIDFISH SUPPLIES	R	7/09/2019	54.19		152102		
I-01053G	LUNCH-VOLUNTEERS	R	7/09/2019	38.82		152102		
I-01318G	LUNCH FOR TRAINING	R	7/09/2019	84.00		152102		
I-01359G	BREAKFAST FOR TRAINING	R	7/09/2019	47.73		152102		
I-01401G	LUNCH FOR TRAINING	R	7/09/2019	115.50		152102		
I-01433G	BREAKFAST	R	7/09/2019	54.47		152102		
I-01879G	LUNCH FOR GUYS TO COVE	R	7/09/2019	19.92		152102		
I-01914G	SNACKS FOR COMP MEETINGS	R	7/09/2019	84.95		152102		
I-01976G	LUNCH TWO GUYS TO COVE	R	7/09/2019	24.42		152102		
I-02055G	INMATES LUNCH DOMINO'S	R	7/09/2019	66.91		152102		
I-02062G	SNACKS FOR COMP MEETINGS	R	7/09/2019	34.24		152102		
I-02172G*	LUNCH FOR UTILITY DEPT	R	7/09/2019	24.85		152102		
I-02448G	COUNCIL DINNER P & G	R	7/09/2019	116.87		152102		
I-02540G	LUNCH FOR TRAINING	R	7/09/2019	31.15		152102		
I-02649G	MEAL FOR TRAINING CLASS	R	7/09/2019	25.37		152102		
I-02895G	COUNCIL DINNER EVES CAFE	R	7/09/2019	104.40		152102		
I-02959G	CIP MEETING-SCHLOTZSKYS	R	7/09/2019	59.99		152102		
I-02973G	REC PROGRAM SUPPLIES	R	7/09/2019	244.88		152102		
I-03057G	INMATES LUNCH- DOMINO'S	R	7/09/2019	54.05		152102		
I-05282019	LICENSE RENEWAL	R	7/09/2019	111.00		152102		
I-06032019*	15 GATE FORK LATCHES	R	7/09/2019	179.25		152102		
I-06032019**	BADGE PLUS PHOTO STAND	R	7/09/2019	114.00		152102		
I-06202019	SUPER 8 MOTEL	R	7/09/2019	254.60		152102		
I-06262019	FAA DRONE STROBE LIGHT	R	7/09/2019	52.95		152102		
I-09116603	LCRA PLAQUE	R	7/09/2019	548.11		152102		
I-11214119128394622	10 LB ICE BAGS	R	7/09/2019	58.50		152102		
I-11215474161578613	LEADERSHIP DEVELOPMENT	R	7/09/2019	81.20		152102		
I-11245701170868215	HARD HAT SUN SHIELD	R	7/09/2019	39.96		152102		
I-151120	SEMINAR-HOTEL-LEAGUE CITY	R	7/09/2019	273.46		152102		
I-229272954	CITY NEWSLETTER	R	7/09/2019	50.00		152102		
I-29871107	MASTERCARD	R	7/09/2019	266.00		152102		
I-29872839	GUARD TRAINING	R	7/09/2019	418.00		152102		
I-29873496	MASTERCARD	R	7/09/2019	150.00		152102		
I-41430635058	REMOTE CONNECT LICENSE	R	7/09/2019	540.00		152102		
I-61780139415	TMCCP SEMINAR-C MAREZ	R	7/09/2019	265.00		152102		
I-SSTRK0F5R15258	WEBSITE IMAGES	R	7/09/2019	29.00		152102		4,821.93

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01456	S & M VACUUM & WASTE, LTD							
I-121276	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-121277	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-121279	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-121280	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-121281	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122304	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122305	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122306	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122307	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122308	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122309	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122631	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122702	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122704	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		
I-122705	SLUDGE TRANSPORTATION	R	7/09/2019	500.00		152124		7,500.00
01201	BANK OF AMERICA NA							
I-04WDUK3R20	DEBT OBLIGATION PAYMENTS	R	7/22/2019	477,790.73		152235		477,790.73
02235	BOKF, NA							
I-LAMP1016CO07192019	CO SERIES 2016	R	7/22/2019	97,225.00		152236		97,225.00
02235	BOKF, NA							
I-LAMP412GORO7192019	TGORB SERIES 2012	R	7/22/2019	41,700.00		152237		41,700.00
16468	CATERPILLAR FIN SER CORP							
I-19983143	MOTOR GRADER RENTAL	R	7/22/2019	2,751.32		152239		
I-20034554	JULY RENTAL	R	7/22/2019	1,660.70		152239		
I-20049623	BACKHOE, EXCAVATOR	R	7/22/2019	2,463.86		152239		6,875.88
49350	LAMP CHAMBER OF COMMERCE							
I-07092019	RIATA RODEO REIMBURSEMENT	R	7/22/2019	5,681.97		152243		5,681.97
01874	LAMPASAS COUNTY WCID NO. 1							
I-03272019	WCID SUPPORT	R	7/22/2019	10,000.00		152244		10,000.00
03193	MCCREARY, VESELKA, BRAGG & ALL							
I-194347	COLLECTION AGENCY	R	7/22/2019	639.88		152245		
I-194348	COLLECTION AGENCY	R	7/22/2019	4,549.31		152245		
I-195422	COLLECTION AGENCY	R	7/22/2019	839.13		152245		
I-195423	COLLECTION AGENCY	R	7/22/2019	2,469.30		152245		8,497.62

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
62152	NELSON LEWIS INC							
I-NO 6 07152019	REPLACEMENT PO	R	7/22/2019	52,397.71		152246		52,397.71
71057	RDO TRUST 80-5800							
I-WO2998	PONY MOTOR ON SWEEPER	R	7/22/2019	4,499.55		152248		4,499.55
82300	TECHLINE, INC							
I-126344200	TRANSFORMER 50 KVA SB	R	7/22/2019	1,856.00		152249		
I-126344400	TRANSFORMER 50 KVA SB	R	7/22/2019	207.50		152249		
I-126344500	TRANSFORMER 50 KVA SB	R	7/22/2019	660.00		152249		
I-126344600	TRANSFORMER 50 KVA SB	R	7/22/2019	4,139.75		152249		
I-126344601	TRANSFORMER 50 KVA SB	R	7/22/2019	86.16		152249		6,949.41
02425	US BANK							
I-1429214	CERT OF OBLIG SERIES 2011	R	7/22/2019	90,437.50		152262		90,437.50
47585	KEMPNER WATER SUPPLY CORP							
I-06302019	KWSC O&M	R	7/24/2019	4,069.33		152309		4,069.33
47585	KEMPNER WATER SUPPLY CORP							
I-06302019*	JUNE WATER BILL	R	7/24/2019	52,436.35		152310		52,436.35
02754	MASTERCARD							
I-00815G	55 GAL METAL BARRELS	R	7/24/2019	480.00		152320		
I-00851G	DELIVERY FEE	R	7/24/2019	188.00		152320		
I-00872G	COUNCIL DINNER CHICKFILA	R	7/24/2019	99.17		152320		
I-01171G	INMATES LUNCH SUBWAY	R	7/24/2019	70.20		152320		
I-01323G	MASTERCARD	R	7/24/2019	41.69		152320		
I-01455G	MASTERCARD	R	7/24/2019	50.92		152320		
I-01509G	COUNCIL DINNER SCHLOTZKYS	R	7/24/2019	99.97		152320		
I-01667G	MOONLIGHT SWIM	R	7/24/2019	263.55		152320		
I-01755G	PIZZA FOR CREWS	R	7/24/2019	49.00		152320		
I-01852G	INMATES LUNCH STORMS	R	7/24/2019	77.63		152320		
I-02735G	CTC DROME EXAM	R	7/24/2019	150.00		152320		
I-06272019	DRONE REGISTRATION	R	7/24/2019	5.00		152320		
I-07092019	LICENSEES FOR BRANDON	R	7/24/2019	111.00		152320		
I-100725063	WEBINARS-TRAINING	R	7/24/2019	245.00		152320		
I-100731675	BADGES/LICENSE RENEWAL	R	7/24/2019	205.00		152320		
I-11131631805341868	HANCOCK CAMERAS/TOTES	R	7/24/2019	525.68		152320		
I-11292246557195438	UBIQUITI DOME 5 PK	R	7/24/2019	1,227.98		152320		
I-2031627	HOTEL STAY FOR CLASS	R	7/24/2019	506.00		152320		
I-454AS67219152	INSPECTION - WATER SLIDE	R	7/24/2019	42.94		152320		
I-78568	TRAINING HOTEL STAY	R	7/24/2019	213.44		152320		
I-MNB114957	BADGES/LICENSE RENEWAL	R	7/24/2019	24.89		152320		4,677.06

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00602	CANALES-DIBBLE CONTRACTORS, IN							
I-06102019	CURBING, SIDEWALKS	R	7/29/2019	22,295.00		152364		
I-07252019	DRIVEWAY APRONS	R	7/29/2019	1,500.00		152364		23,795.00
02209	JONES-HEROY & ASSOCIATES INC							
I-11700	REPLACEMENT P.O.	R	7/29/2019	792.50		152375		
I-11700*	ADDITONAL WORK	R	7/29/2019	1,917.50		152375		
I-11701	EMISSION/INSPECTION FEE	R	7/29/2019	560.00		152375		
I-11702	WATER CONSERVATION/DROUGH	R	7/29/2019	1,200.00		152375		
I-11703	WW PLANT PERMIT	R	7/29/2019	80.00		152375		
I-11703*	WW PLANT PERMIT	R	7/29/2019	232.45		152375		
I-11704	SULFUR CREEK DAM	R	7/29/2019	1,480.00		152375		6,262.45
02122	TRAC-N-TROL INC							
I-7581	PROGRAMMING SPRING ST	R	7/29/2019	7,490.00		152392		7,490.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	36	1,489,638.42	0.00	1,489,638.42
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	100,193.27	0.00	100,193.27
EFT:	2	559,516.43	0.00	559,516.43
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: FSB	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			40	2,149,348.12	0.00	2,149,348.12
BANK: FSB	TOTALS:		40	2,149,348.12	0.00	2,149,348.12
REPORT TOTALS:			40	2,149,348.12	0.00	2,149,348.12

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City of Lampasas  
M E M O

To: Mayor and City Council  
From: Finley deGraffenried  
Re: Manager's Report  
Date: 9 August 2019

- 281 South** Staff has previously reported that TxDOT is proposing to reconfigure South 281 from the Lampasas County line to US 190. The project is currently in the planning stage and one public meeting was held on June 18<sup>th</sup> regarding the timeline and proposed alignment. Staff understands that some concerns have been raised regarding access to the Hostess House, particularly if large events are held. Although Chief Bailey can provide ingress and egress coverage for large events, similar to other gatherings, TxDOT will continue to accept comments regarding the project. The next public meeting for the project is tentatively scheduled for late Fall of 2019 with additional meetings identified through Spring of 2020. Construction is tentatively scheduled for Summer of 2022.
- Comprehensive Plan** Council has likely seen the announcement for the upcoming Community Open House on August 29<sup>th</sup>. Postcards will be mailed to all utility customers next week encouraging their attendance and input on the Community Survey. The Survey is available online at <https://www.surveymonkey.com/r/LampasasCompPlan>. Additionally, two focus group meetings and the initial meeting of the Advisory Committee will be held on August 28<sup>th</sup>. Mark your calendars.
- Back to School** Chris Eicher reports that over 460 attended the Back to School event at Hanna Springs Pool. Volunteers provided haircuts, school supplies, Kid ID's and food. In its second year, the event has expanded in offerings and participation. The event could not be done without dedicated Pool and Parks staff.
- FMC** Council may have heard that Advent Health, which operates Rollins Brook in Lampasas, has acquired Family Medicine Clinics in Lampasas and Copperas Cove. The acquisition will likely strengthen and solidify healthcare options for Lampasas. As a note, Rollins Brook is consistently rated in the top 10 percent of all Advent Health facilities for patient care.
- Goats** Our goats are delayed a couple of weeks. Originally clearing of Sulphur Creek, generally east of Western, was to commence on August 17<sup>th</sup>, however; due to other commitments, our critters will not be here until September 1<sup>st</sup>. Hopefully our landscapers will encounter cooler temperatures and a better appetite.
- Third Street** Staff have reviewed the initial plans for East Third Street improvements. The ambitious project calls for reshaping of pavement from Key to east of the Western intersection including streetscaping, railing, accessibility and elimination of culverts at Western. Staff continues to review the Plan Set and would welcome Council review during a future meeting or individually at City Hall.



## US 281 - Lampasas County

Texas Department of Transportation > Inside TxDOT > Projects > Projects & Studies > Brownwood District

TxDOT Brownwood District is proposing to reconfigure the US 190 (Plum Street) intersection and reconstruct the roadway to include a continuous center-turn lane, curb and gutter, illumination, sidewalks, and drainage improvements between Sulphur Creek and the Burnet County Line in Lampasas County.

### Proposed Project Benefits

- Improve the safety and mobility of US 190 (Plum St.) intersection
- Increase mobility; approximately 7,800 vehicles per day travel this roadway each day including truck traffic - traffic is projected to increase to nearly 11,000 vehicles per day by 2037

### Proposed Improvements

- Reconstruct and widen pavement
- Improve intersections
- Improve drainage
- Add sidewalks and illumination
- Add a center turn lane for vehicles making left-hand turning movements

This project requires utility relocation and right of way (ROW); however, that amount has not been determined at this point.

### Estimated Timeline

- Public Meeting - late Fall 2019
- Public Meeting - Spring 2020
- Potential Public Hearing - Spring 2020
- Finalize Construction Plans once approved – Summer 2020
- Estimated Environmental Clearance - Late 2020
- Begin right of way acquisition process - Late 2020
- Utility adjustments/relocations - Fall 2020 - Spring 2022
- Construction contract awarded: Summer 2022
- Construction duration: To be Determined

### Get Involved

- Public Meeting - June 18, 2019

### Downloads

- Public Meeting - June 18, 2019 Materials:
  - Presentation
  - US 190/US 281 Intersection Schematic
  - School Intersection Schematic
  - US 281 at County Line Schematic
  - US 281 Overall Schematic from US 190 to Burnet County Line

### Contact Us

TxDOT Brownwood District  
2495 Highway 183 N.  
Brownwood, TX 76802

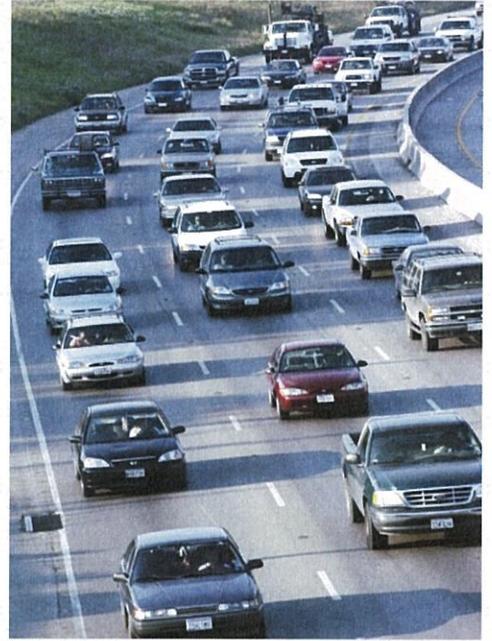
(325) 643-0415



# US 281

**Proposed Improvements to  
Intersection at US 190 (Plum St.) and  
Roadway between Sulphur Creek and  
Burnet County Line**

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## Why is this project needed?

- This project focuses on improving the mobility and safety of the general public through the improvement of the US 190 (Plum St.) intersection as well as the reconstruction and widening of the roadway, including added center turn lane.
- Approximately 7,800 vehicles per day travel this roadway each day including ~ 17.4% truck traffic. Traffic is projected to increase to nearly 11,000 vehicles per day by 2037.
- Mobility and Safety:
  - With increased development in the area, adding a center turn lane will provide a safe area for vehicles making left-hand turning movements into businesses. This will also allow for through traffic to carry on unimpeded.
  - Improvements at the US 190 (Plum St.) intersection will allow better turning radiuses, and realignment of the intersection will create a safer through-way, added passing lanes will improve mobility by allowing a lane for slower traffic to move right.

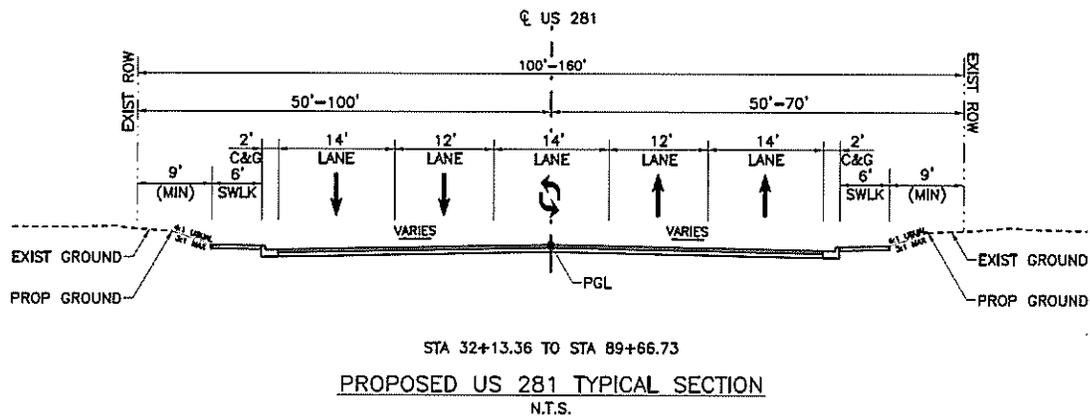
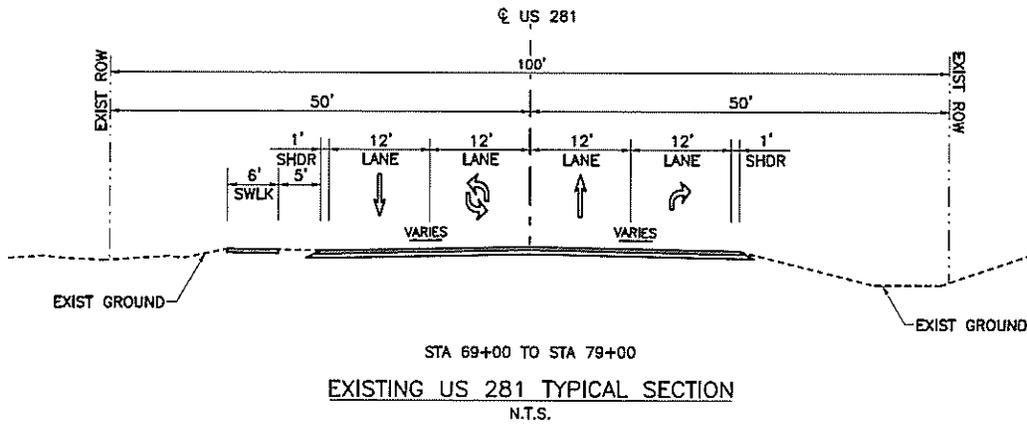
### Proposed Project:

- Reconstruct and Widen the pavement
- Add Center Turn Lanes
- Improve Intersections
- Improve Drainage
- Enhance Safety and Traffic Flow
- Requires Utility Relocation and Right of Way (ROW)
- Estimated right-of-way acquisition costs: TBD
- The estimated construction cost is \$14 million

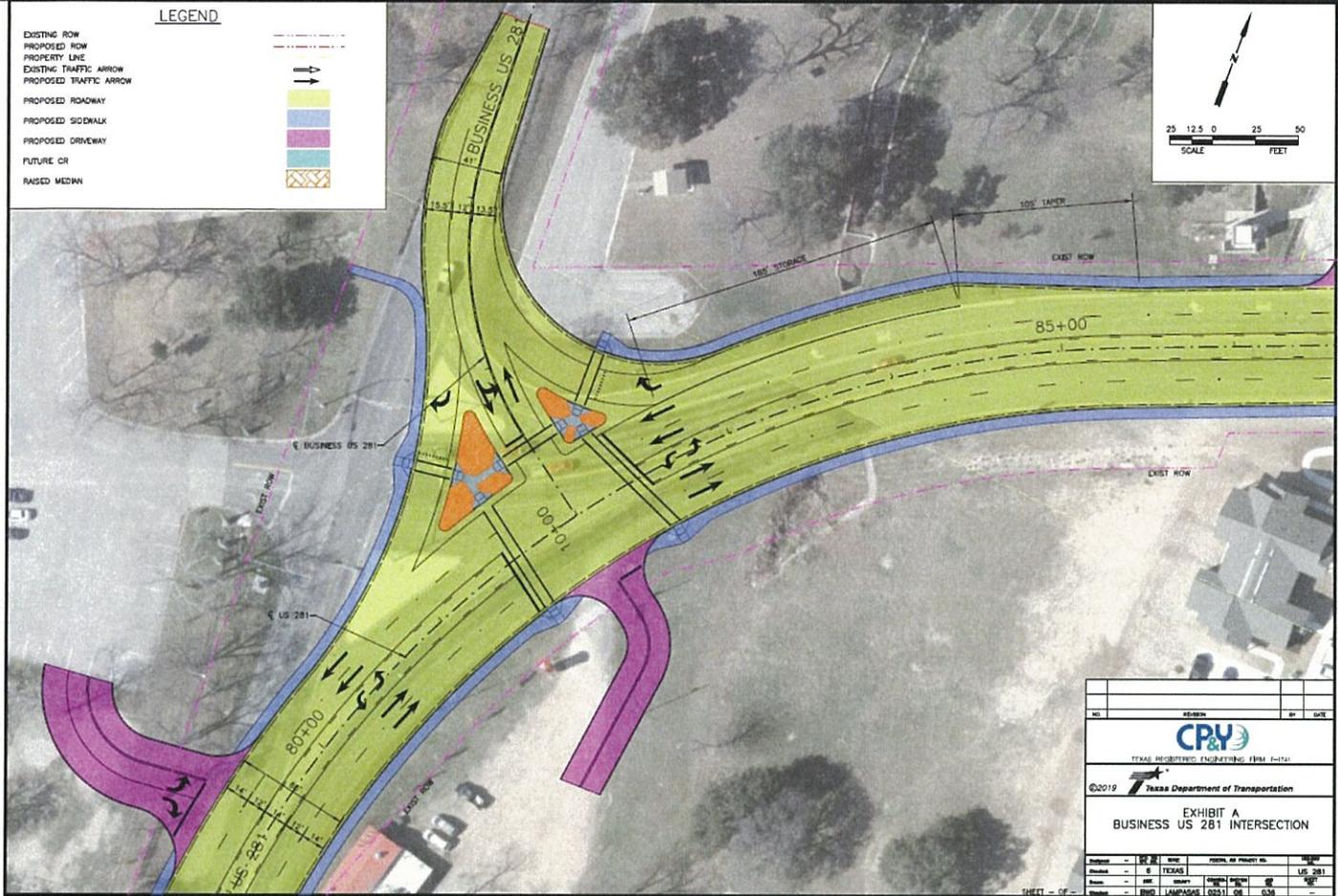
# Project Limits Location Map



# Typical Section – Existing and Proposed



# RECOMMENDED INTERSECTION IMPROVEMENTS AT US 190 (Plum St.)



# REDESIGNATION OF HIGHWAYS



## □ US 281

- Potential project timeline, should project move forward:
  - Public Meeting #2 Late Fall 2019;
  - Public Meeting #3/Public Hearing – Spring 2020
  - Public Hearing if required – Summer 2020
  - Finalize Construction Plans – Summer 2020
  - Environmental Clearance: Late 2020
  - Begin right-of-way acquisition process: Late 2020
  - Utility adjustments/relocations: Fall 2020 - Spring 2022
  - Construction contract awarded: Summer 2022



## Mailing Address

Jason H. Scantling, P.E.  
Director of Transportation Planning and Development  
TxDOT Brownwood District  
2495 HWY 183 N.  
Brownwood, Texas 76802  
Email: [jason.scantling@txdot.gov](mailto:jason.scantling@txdot.gov)

Written comments must be postmarked by  
**Friday, July 5, 2019**

*The environmental review, consultation, and other actions required by applicable federal environmental laws for this project are being, or have been carried out by TxDOT pursuant to 23 U.S.C. 327 and a memorandum of understanding dated December 16, 2014, and executed by FHWA and TxDOT.*

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City ManagerITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding approval, denial or approval with modifications the RCC Addition Final Replat of Lots 1,2,7,8 and the North ½ of Lots 3 & 6 of Block 19. Division A, commonly known as 906 East Avenue B.

Requested By: Becky Sims, Assistant City Secretary

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: August 8, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

Attachments: Staff Report/ Plat

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**Summary Statement:**

Ron Farr is requesting to replat the .967 acres into 6 lots. The lots will meet the Single Family Residential-6 "SF-6" Zoning Regulations:

- Minimum Lot Size 6,000 Square Feet
- Minimum Lot Width 50 Feet
- Minimum Lot Depth 110 Feet

The lots range from 6,630 square feet to 8,450 square feet, the width of each lot range from 51 feet to 65 feet and the depth of each lot are 129-130 feet. The alley between the properties was abandoned as shown on the plat on June 24, 2019. This request was heard by the Planning & Zoning Commission on August 1, 2019 and they recommend approval to Council. Twenty One (21) notices were sent to property owners within 200 feet; two (2) were returned in favor of the request.

**Recommendation:**

To consider a motion to approve the RCC Final Replat of Lots 1,2,7,8 and the North ½ of Lots 3 & 6 of Block 19. Division A, commonly known as 906 East Avenue B.

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City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding HOT Fund request for the 9<sup>th</sup> Annual Lampasas County Wine Tour event on September 28, 2019, in the amount of \$1,288.56.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC Director

Date Submitted: August 6, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

HOT Funds budgeted for tourism/events in the City of Lampasas FY 2018/2019 Budget.

Attachments: HOT Fund Application along with advertising breakdown.

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**Summary Statement:**

The Chamber of Commerce & Visitor Center is requesting \$1,288.56 for the 2019 Wine Tour event. They are requesting 25% of each bus expense (\$562) along with a portion of advertising costs (\$726.56). Melissa Unger will be present to explain the request in more detail and answer any questions from Council.

**Recommendation:**

Staff recommends approval of HOT funds in the amount of \$1,288.56 for the 9<sup>th</sup> Annual Lampasas County Wine Tour.

## **HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM**

**State Law:** By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, There is a two part test that every expenditure must pass to be valid.

1. The expenditure must directly enhance and promote tourism and the convention and hotel industry.
2. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
  - i) **Convention Centers and Visitor Information Centers**
  - ii) **Registration of Convention Delegates**
  - iii) **Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry**
  - iv) **Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry**
  - v) **Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry**
  - vi) **Sporting Event Expenses that Substantially Increase Economic Activity at Hotels**
  - vii) **Enhancement and upgrading of existing sport facilities or fields**

**City Policy:** The City of Lampasas accepts applications from groups, businesses and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy Tax expenditures.

**Eligibility and Priority for Hotel Tax Funds:** Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) **historic information on the number of room nights used during previous years of the same events;**
- b) **current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;**
- c) **historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or**
- d) **examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.**

**Use of Local Vendors:** The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

**Use of Revenues from Event:** A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

**Supplemental Information Required With Application:** Along with the application, please submit the following:

Proposed Marketing Plan for Funded Event

Schedule of activities, events or facility programs relating to the request

**Funded Projects or Events will be required** to submit a Post Event Evaluation; required to provide a link on the event or facility website to [LampasasLodging.com](http://LampasasLodging.com), and to use [www.LampasasLodging.com](http://www.LampasasLodging.com) on any print advertising; and submit any invoices for reimbursement within 60 days of the conclusion of the event.

Submit to: Mandy Walsh, LEDC Director  
312 E. Third  
Lampasas, TX 76550  
Email: [mandy@cityoflampasas.com](mailto:mandy@cityoflampasas.com)  
Phone: 512-556-6831

# Application

## Organization Information

Date: August 6, 2019

Name of Organization: Lampasas County Chamber of Commerce and Visitor Center

Address: 205 S. Hwy 281/P.O. Box 627

City, State, Zip: Lampasas, TX 76550

Contact Name: Melissa Unger

Contact Phone Number: 512-556-5172

Web Site Address for Event or Sponsoring Entity www.lampasaschamber.org

Is your organization: Non-Profit  Private/For Profit

Tax ID #: 74-0736310 Entity's Creation Date: 1970s

Purpose of your organization: To promote business, economic growth and tourism by partnering with current and future Chamber Members, Community Leaders and the Citizens of Lampasas County.

Name of Event, Project or Facility 9<sup>th</sup> Annual Lampasas County Wine Tour

Date of Event or Project: Saturday, September 28, 2019

Primary Location of Event or Project: Lampasas County – Chartered Bus Tour

Amount Requested: \$ 1,288.56

How will the funds be used: Advertising to promote Lampasas as a destination and to highlight the wineries on the tour who are members and a part of the community. Purchase promotional materials and secure transportation for the tours.

Primary Purpose of Funded Activity/Facility: To promote Lampasas and our hotel industry by bringing tourists to the area to shop, dine and stay overnight.

### Percentage of Hotel Tax Support of Related Costs

25% Note Percentage of Total **Event Costs** Covered by Hotel Occupancy Tax

0% Note Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax

0% Note Percentage of **Staff Costs** Covered by Hotel Occupancy Tax

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities n/a

**Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:**

**1. Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both

Transportation- \$562.00

**2. Registration of Convention Delegates:** furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants; \_\_\_\_\_

**3. Advertising, Solicitations, Promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.** \$726.56

**4. Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms; \_\_\_\_\_

**5. Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums;** \_\_\_\_\_

**Expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.** \_\_\_\_\_

**Sporting Related Event Funding:**

If the event is a sporting related function/facility: How many individuals are expected to participate? \_\_\_\_\_

If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county? \_\_\_\_\_

If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity? \_\_\_\_\_

**Questions for All Funding Requests:**

How many years have you held this Event or Project; or how many years have you been operating the qualified facility : 8 years

Expected Attendance: 120

How many people attending the Event or Project will use Lampasas hotels, motels or bed & breakfasts? 50+

How many nights will they stay: 1-2 nights

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: Yes- Chamber Special Lodging Rate based on availability.

Do your promotional materials and website note area lodging facilities that can host participants? Yes  
(please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? Yes

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

City	Month/Year Held	Assistance Amount	Number of Hotel Rooms Used
Lampasas, TX	09/2018	\$1,427.05	Fri-51 & Sat. 50
Lampasas, TX	09/2017	\$1,742.50	6
Lampasas, TX	10/2016	\$1,062.50	24

How will you measure the impact of your event on area hotel activity? Through established room blocks being filled and surveying each hotel, motel, B&B and RV parks after the event.

Please list other organizations, government entities and grants that have offered financial support to your project: N/A.

Please check all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

Paid Advertising \_\_\_\_\_ Newspaper \$ 526.56 (Digital & Print) Radio TV \_\_\_\_\_

Press Releases to Media \_\_\_\_\_ Direct Mailing to out of town recipients \_\_\_\_\_

Other Social Media, \$200.00

What areas does your advertising and promotion reach: The entire state of Texas

What number of individuals will your proposed marketing reach that are located in another city or county? Thousands to millions

**If a permanent facility (e.g. museum, visitor center)**

Expected Attendance Monthly/Annually: n/a

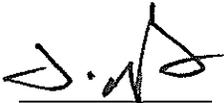
Please note percentage of those in Attendance that are Staying at Area Hotels/Lodging Facilities: n/a

**2019 Lampasas County Wine Tour  
Advertising Plan and HOT Funding Request Break-Down**

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<b>Social Media</b>	
Facebook Ad- Event Boost	\$ 200.00
<b>Press Releases to Media</b>	\$ 0.00
<b>Lampasas Dispatch Record</b>	
1 Ad, Print & Digital- 40%	\$ 332.64-
Press Release	\$ 40.00- \$149.06
<b>Highland Lakes Newspapers (Highlander/Burnet Bulletin)</b>	\$ 160.00
<b>San Saba News (B&amp;W) 3x10.5 Ad</b>	\$ 157.50
<b>Texas Hill Country Wineries Publication (Website/Event Page)</b>	\$ 60.00
<b>Texas Press Online</b>	
Statewide online advertising	\$ 0.00
<b>Television Station Calendars</b>	
Austin, Waco & Temple TV Stations; online input	\$ 0.00
<b>Community Calendars</b>	
Hamilton County. Electric Co-Op, City of Lampasas, Etc.	\$ 0.00
<b>Texas Highways Events Magazine Calendar</b>	
Online and digital	\$ 0.00
<b>TOTAL ADVERTISING COSTS:</b>	<b>\$ 950.14</b>
<b><u>OTHER HOT FUNDING REQUESTS (50%)- 25% each bus cost.</u></b>	
Arrow Trailways- Chartered Buses	\$2,248.00-\$562.00
<b>TOTAL EVENT COSTS:</b>	<b>\$2,248.00</b>
<b>TOTAL ESTIMATED ADVERTISING &amp; EVENT COSTS:</b>	<b>\$3,198.14</b>
<b>TOTAL HOT FUNDS-% Requested for Reimbursement:</b>	<b>\$1,288.56</b>

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City ManagerITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding Lampasas County Chamber of Commerce & Visitor Center Third Quarter Report.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: August 7, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Quarterly Report

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**Summary Statement:**

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$12,078.69 for their 3<sup>rd</sup> Quarter Report. Melissa Unger will be in attendance to present the quarterly report and answer any questions.

**Recommendation:**

Motion to accept Lampasas County Chamber of Commerce & Visitor Center Third Quarter Report.

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City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding request by Vision Lampasas for Hotel Occupancy Tax funds in the amount of \$1,500 for event expenses related to the Indian Artifact, Gem & Mineral Show on September 21, 2019.

Requested By: Libby Bluntzer, Vision Lampasas

Submitted By: Mandy Walsh, LEDC

Date Submitted: July 24, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

HOT Funds are budgeted in the City of Lampasas FY 2018/2019 Budget.

Attachments: HOT Fund Application, proposed marketing plan, event flyer, vendor application & guidelines and financials from the 2018 event.

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**Summary Statement:**

Vision Lampasas requested \$1,500 for the 2018 event, which was held on September 22<sup>nd</sup> with approximately 350 people in attendance. Reporting from the Quality Inn and Best Western hotels show 10-15 rooms were booked for the event.

This year they are requesting the use of HOT Funds to cover the total cost of the facility (show barn) rental of \$1,000, total cost of police officer staffed overnight at \$360 and the remaining funds to be used for their promotion/advertising outside of Lampasas.

Libby Bluntzer will be in attendance to explain the event and their marketing efforts in more detail.

**Recommendation:**

Staff recommends approval of HOT funds in the amount of \$1,500.

## **HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM**

**State Law:** By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, There is a two part test that every expenditure must pass to be valid.

1. The expenditure must directly enhance and promote tourism and the convention and hotel industry.
2. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
  - i) **Convention Centers and Visitor Information Centers**
  - ii) **Registration of Convention Delegates**
  - iii) **Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry**
  - iv) **Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry**
  - v) **Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry**
  - vi) **Sporting Event Expenses that Substantially Increase Economic Activity at Hotels**
  - vii) **Enhancement and upgrading of existing sport facilities or fields**

**City Policy:** The City of Lampasas accepts applications from groups, businesses and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy Tax expenditures.

**Eligibility and Priority for Hotel Tax Funds:** Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) **historic information on the number of room nights used during previous years of the same events;**
- b) **current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;**
- c) **historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or**
- d) **examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.**

**Use of Local Vendors:** The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

**Use of Revenues from Event:** A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

**Supplemental Information Required With Application:** Along with the application, please submit the following:

\_\_\_\_\_ Proposed Marketing Plan for Funded Event

\_\_\_\_\_ Schedule of activities, events or facility programs relating to the request

**Funded Projects or Events will be required** to submit a Post Event Evaluation; required to provide a link on the event or facility website to [LampasasLodging.com](http://LampasasLodging.com), and to use [www.LampasasLodging.com](http://www.LampasasLodging.com) on any print advertising; and submit any invoices for reimbursement within 60 days of the conclusion of the event.

Submit to: Mandy Walsh, LEDC Director  
312 E. Third  
Lampasas, TX 76550  
Email: [mandy@cityoflampasas.com](mailto:mandy@cityoflampasas.com)  
Phone: 512-556-6831

Application

Organization Information

Date: July 24, 2018  
Name of Organization: VISION LAMPASAS  
Address: P.O. Box 211  
City, State, Zip: LAMPASAS, TX 76550  
Contact Name: Libby Bluntzer or/ Dianna Hodges  
Contact Phone Number: 512-556-7590 or/ 512-525-1871  
Web Site Address for Event or Sponsoring Entity visionlampasas.org  
Is your organization: Non-Profit  Private/For Profit   
Tax ID #: 30-0512815 Entity's Creation Date: 5-20-09  
Purpose of your organization: \_\_\_\_\_

Name of Event, Project or Facility  
INDIAN Artifact & Mineral and Gem Show  
Date of Event or Project: September 21, 2019  
Primary Location of Event or Project: Lampasas County Livestock Association's  
Amount Requested: \$1500.00 Show Barn  
How will the funds be used: Advertising, Staffing, Site to hold  
Mailings, Print Outs, Postage Artifact Show

Primary Purpose of Funded Activity/Facility: \_\_\_\_\_  
\_\_\_\_\_

**Percentage of Hotel Tax Support of Related Costs**

100% Note Percentage of Total Event Costs Covered by Hotel Occupancy Tax

100% Note Percentage of Total Facility Costs Covered by Hotel Occupancy Tax

100% Note Percentage of Staff Costs Covered by Hotel Occupancy Tax

# 1000 - Show Barn Rental  
# 360 Police Security

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities

Police 12 hours - Fri Night Sep 20, 2017  
Police 6 hours - Sat. Sep 21, 2017

**Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:**

**1. Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both

**2. Registration of Convention Delegates:** furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants; \_\_\_\_\_

**3. Advertising, Solicitations, Promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.** \$600 Mailing, Print materials, Supp. \$170

**4. Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms; \_\_\_\_\_

**5. Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums;** \_\_\_\_\_

**Expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.** \_\_\_\_\_

**Sporting Related Event Funding:** N/A

If the event is a sporting related function/facility: How many individuals are expected to participate? \_\_\_\_\_

If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county? \_\_\_\_\_

If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity?

N/A

**Questions for All Funding Requests:**

How many years have you held this Event or Project; or how many years have you been operating the qualified facility: 1 year (w/ vision) Event was sponsored by the chamber several years back, event was held

Expected Attendance: 385 - last year actual attend for 5-7 years  
400-450 in 2019

How many people attending the Event or Project will use Lampasas hotels, motels or bed & breakfasts?  
30-50

How many nights will they stay: 2 nights

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: NO

Do your promotional materials and website note area lodging facilities that can host participants? Yes  
(please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? Yes

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

City	Month/Year Held	Assistance Amount	Number of Hotel Rooms Used
	<u>Sep 2018</u>	<u>\$1500</u>	<u>16-18</u>

How will you measure the impact of your event on area hotel activity?  
They have agreed to report Artifact Show vendors or attendees, to vision

Please list other organizations, government entities and grants that have offered financial support to your project: (N/A on grant) Wal-Mart, Chamber of Commerce  
(water) (allowed vision to receive)  
Girl Scouts inquiry about event/telephone  
(Baked goods)  
Many businesses allowed vision to Post flyers advertising the event.

Please check all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

Paid Advertising  Newspaper  Radio  TV

Press Releases to Media  Direct Mailing to out of town recipients  # 162 in 2018

Other Magazines that list area activities, PEC, HEC

What areas does your advertising and promotion reach: Radio Gram (local)  
Central Tx. where magazines reach

What number of individuals will your proposed marketing reach that are located in another city or county?

Several thousand

**If a permanent facility (e.g. museum, visitor center)**

Expected Attendance Monthly/Annually: \_\_\_\_\_

Please note percentage of those in Attendance that are Staying at Area Hotels/Lodging Facilities: \_\_\_\_\_

5:12 PM  
10/09/18  
Accrual Basis

VISION LAMPASAS  
Profit & Loss by Class  
All Transactions

2018  
ARTIFACT

	Artifact Show	TOTAL
<b>Income</b>		
Fund Raising Events		
Artifact Show	3,635.00	3,635.00
Total Fund Raising Events	3,635.00	3,635.00
Total Income	3,635.00	3,635.00
<b>Expense</b>		
Facilities and Equipment		
Cleaning Fees	160.00	160.00
Rent, Parking, Utilities	1,000.00	1,000.00
Security expense	360.00	360.00
Total Facilities and Equipment	1,520.00	1,520.00
Operations		
Advertising/Marketing	729.00	729.00
Food & Beverages	75.00	75.00
Postage, Mailing Service	60.16	60.16
Printing and Copying	56.23	56.23
Supplies	46.26	46.26
Total Operations	966.65	966.65
Other Types of Expenses		
Insurance - Liability, D and O	80.20	80.20
Total Other Types of Expenses	80.20	80.20
Total Expense	2,566.85	2,566.85
Net Income	1,068.15	1,068.15

Proposed Marketing Plan for Funded Indian Artifact & Mineral and Gem Show

2019

Sponsored by Vision Lampasas

Our goal is to grow this event to be one of the biggest events of this type in our area and quite possibly Texas. We plan to advertise in Texas magazines ( HEC, Perdenales, and other area as well as state periodicals) artifact membership magazines, and gem and mineral association magazines. Letters will be sent to clubs and organizations that cross over into our event interests. Facebook, instagram and other online sites will be notified and kept apprised of the upcoming show, targeting interesting collectors that plan to attend. We have already made personal appearances at shows and handed out 200 flyers for this year. We have planned to put flyers in businesses in Lampasas, Burnet, Marble Falls, San Saba and Goldthwaite. We have a mailing list of 200 possible vendors ready to mail now, many are Texas but 20 or more are out of state. We ask that each recipient share the flyer and we have received 7-10 inquiries from these pass-a-longs already this year.

Summary:

Advertising

Flyers

Postage

Paper

Additional Facebook boost

Submitted by Libby Bluntzer

Security

Site Rental for event

512-556-7590

# INDIAN ARTIFACT & MINERAL AND GEM SHOW



**Saturday, September 21, 2019**  
**9:00 AM - 4:00 PM**

**Lampasas County Livestock Association Show Barn**  
283 N. Hwy. 183, Lampasas, TX 76550

*Food truck  
will be available.*

**Admission**  
**\$8**



**\$50**  
All table sizes  
Call Warren at  
512-556-7027  
to select your tables.



Indian Artifact & Mineral and Gem Show  
9:00 – 4:00 Saturday, September 21, 2019

**Vendor & Exhibitor APPLICATION**

Mail this application along with your check to:

Vision Lampasas, PO Box 211, Lampasas TX 76550

*Checks must be received by Monday of the week of the event.*

Fee - \$50 per table (8ft OR 12 ft) with 2 chairs    Electricity needed? \_\_\_\_\_

Call Warren Bluntzer 512-556-7027 to facilitate your location and electricity request.

Contact Person \_\_\_\_\_

Organization/Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contact Phone # \_\_\_\_\_

E-mail address \_\_\_\_\_

Description of items to be sold or exhibited: \_\_\_\_\_



I/We release Garrett management, LCRA, sponsors, co-sponsors, clubs, organizations, or individuals involved in the Vision Lampasas Indian Artifact & Mineral and Gem Show from any liability, product or personal for the duration of the event.

I have read the rules and I agree to abide by them. I understand that failure to comply with the rules set forth by the committee will result in termination of this contract without recourse by the participant; and Vision Lampasas shall not be liable to anyone for this action.

Please sign below, indication acceptance of these conditions and your commitment to participate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Remembering the Past with Vision for the Future

[www.VisionLampasas.org](http://www.VisionLampasas.org)

[info@VisionLampasas.org](mailto:info@VisionLampasas.org)





## Vision Lampasas Indian Artifact & Mineral and Gem Show GUIDELINES

### FEES and Registration

- Fee due upon registration \$50/table (8ft or 12 ft) with 2 chairs.
- Electricity on request - **First come-first serve.**
  - See attached map to facilitate your choice.
- Call Warren Bluntzer 512-556-7027 to make requests.
- **Make check payable to:**  
Vision Lampasas, PO Box 211 Lampasas, TX 76550 and note "Artifact Show".

### SET-UP/ TEAR-DOWN

- You will be responsible for set-up and removal of your items.
- You can begin check-in and booth set-up 5:00 – 7:00 p.m. on Friday.
- Your booth must be ready by 8:00 a.m. on Saturday morning.
- Tear-down must be complete by 6:00 pm Saturday.

### SECURITY

We will provide security for the facility 7 p.m. on Friday night to 7 a.m. Saturday morning.

### HOUSE RULES

- No burial items.
- Reproductions must be represented as such.
- No alcohol allowed on premises.
- No sales in Parking Lot.
- This is a non-smoking, non-vaping interior. There will be a designated outdoor smoking location.
- Violation of rules or disruptive behavior will result in expulsion without refund.
- Food Truck available on site

### ACCOMODATIONS – Mention Indian Artifact show for discounts at:

- Best Western Plus – 512-556-2100
- Quality Inn and Suites – 512-556-9292

### ADDITIONAL INFORMATION

- Warren Bluntzer 512-556-7027
- [info@VisionLampasas.org](mailto:info@VisionLampasas.org)



Vision Lampasas

Indian Artifact & Mineral and Gem Show



ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**SUBJECT:**

**SELECT AND ANNOUNCE POSSIBLE WINNER OF WEB SITE PHOTO CONTEST ENTRY.**

REQUESTED BY: Monica Wright, Director of Information Systems

SUBMITTED BY: Monica Wright, Director of Information Systems

DATE SUBMITTED: August 1, 2019 FOR THE AGENDA OF: August 12, 2019

Expenditure Required: \$0.00

Available Funding: \$0.00

Attachments: Memo and July photo contest entries

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**SUMMARY STATEMENT:**

The contest winner, if selected, will receive a City of Lampasas insulated tumbler w/straw and posting of their photo on the website.



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**RECOMMENDATION:**

Staff would like to make the recommendation that you take into consideration the photo contest rules that state: “Any photos that tell part of the story or show the area of the city of Lampasas are eligible. Only photos taken within the city of limits of Lampasas will be considered. Buildings, landscapes, events and other City related scenes are all acceptable. Inappropriate material will be rejected. Pictures showing nudity or that are not viewable by a general audience are considered inappropriate. This is a photo contest. All images must be original photographs. The photo must have been taken by the contestant or a family member and all rights to the photo must be the property of the contestant or that family member. Digitally enhanced photos are acceptable. Any photo complying with the rules can be the monthly winner. The monthly winner is chosen by the City Council of the City of Lampasas. Winners receive a City of Lampasas insulated tumbler w/straw and posting of the photo on the City of Lampasas web site. Entries will be judged on visual appeal, color, content, and composition. Your photo can be taken with any type of camera, but we would prefer images converted to digital format (.jpg.) One photo entry per person per month.”

## Entry 1

Sharil Meeks

[Sharil.meeks@gmail.com](mailto:Sharil.meeks@gmail.com)

“Beautiful Color” was taken at Cooper Springs Nature Park in Lampasas, TX.

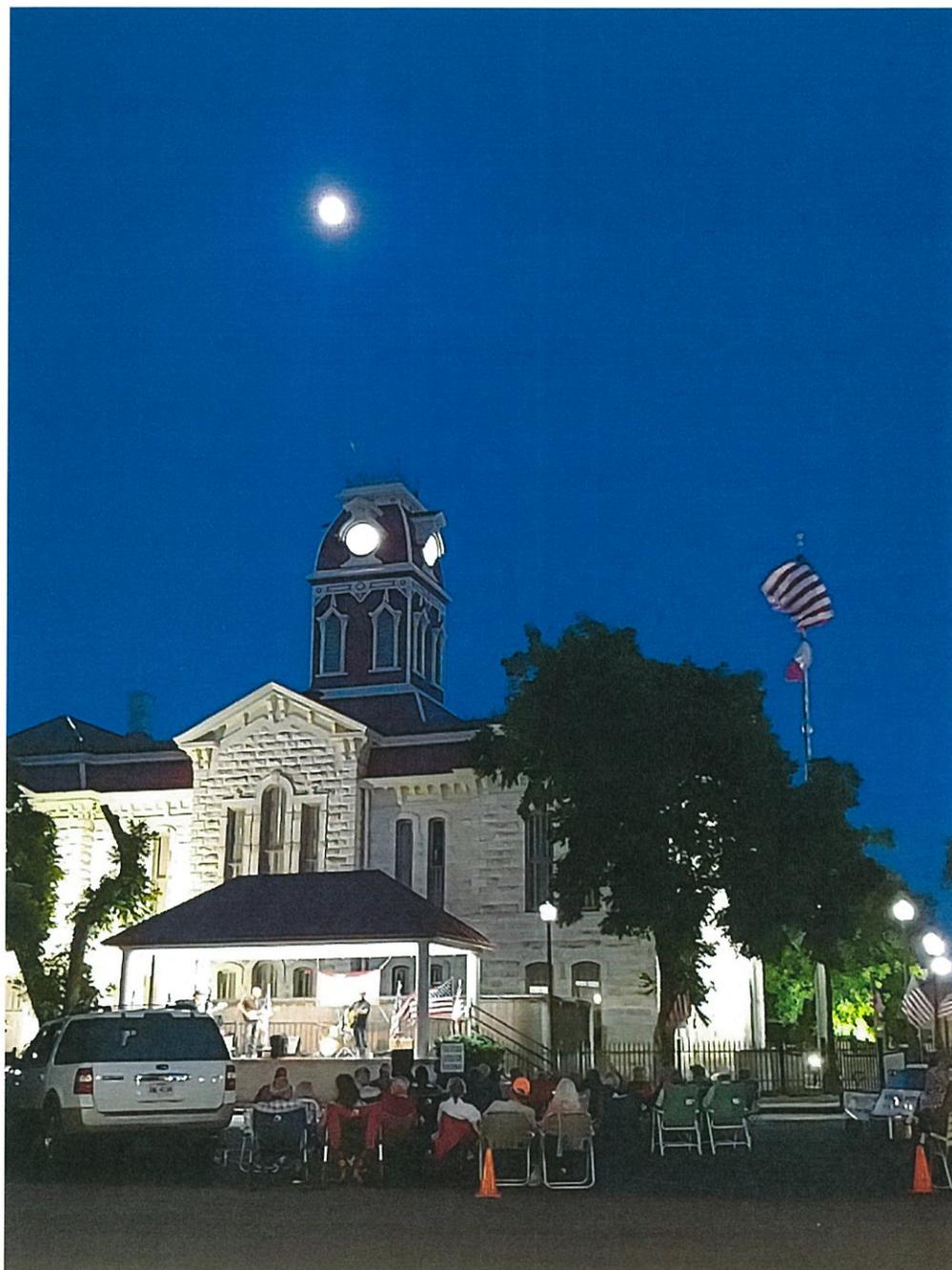


## Entry 2

Karon Justice

[Karonjustice12@gmail.com](mailto:Karonjustice12@gmail.com)

“A Little Night Music” was taken at the downtown courtyard square in Lampasas, TX.



### Entry 3

Loida Stephenson

[Stephenson.loida17@gmail.com](mailto:Stephenson.loida17@gmail.com)

“Spring Ho Festival 2019 Fireworks Display” was taken in front of Bozarth Fowler gymnasium in Lampasas, TX.



## Entry 4

Diane Davis

[dldavisranch@yahoo.com](mailto:dldavisranch@yahoo.com)

“Fabulous Blooms” was taken at 403 West North Avenue in Lampasas, TX.



## Entry 5

Destiny Kyzer

[Babybubblebath89@gmail.com](mailto:Babybubblebath89@gmail.com)

“Quietude” was taken at 580 Sports Complex in Lampasas, TX.

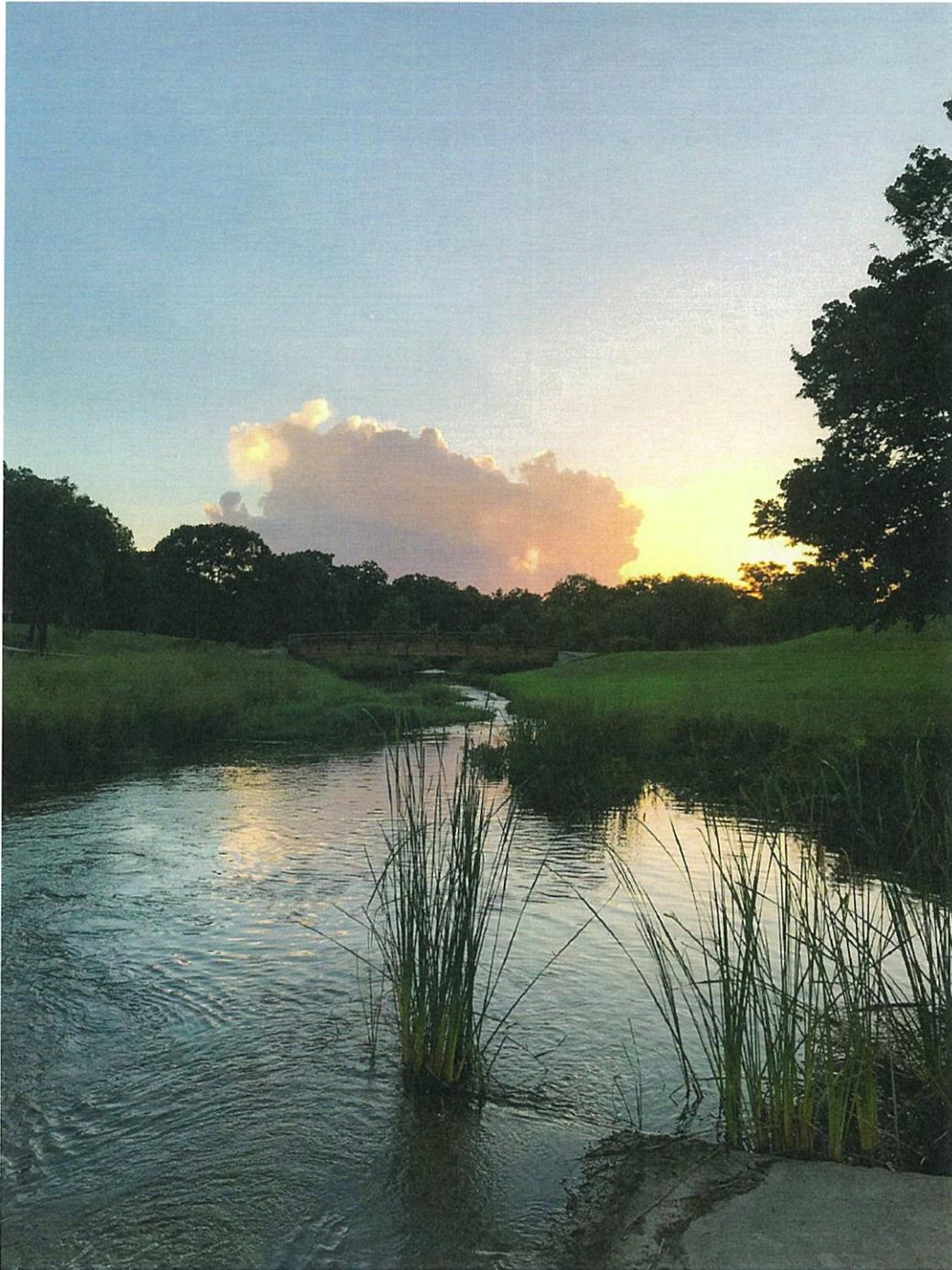


## Entry 6

Mary Burbey

[mburbey@sbcglobal.net](mailto:mburbey@sbcglobal.net)

“Summer Sunset” was taken on the golf course bridge in Lampasas, TX.



## Entry 7

**Sheila Martinez**

[skebmartinez@gmail.com](mailto:skebmartinez@gmail.com)

“Beautiful Sky Over Lampasas” was taken at Lampasas High School in Lampasas, TX.



## Entry 8

William Knauer

[Bill knauer@hotmail.com](mailto:Bill_knauer@hotmail.com)

“Tekla at Sulphur Creek” was taken at W.M. Brook Park in Lampasas, TX.

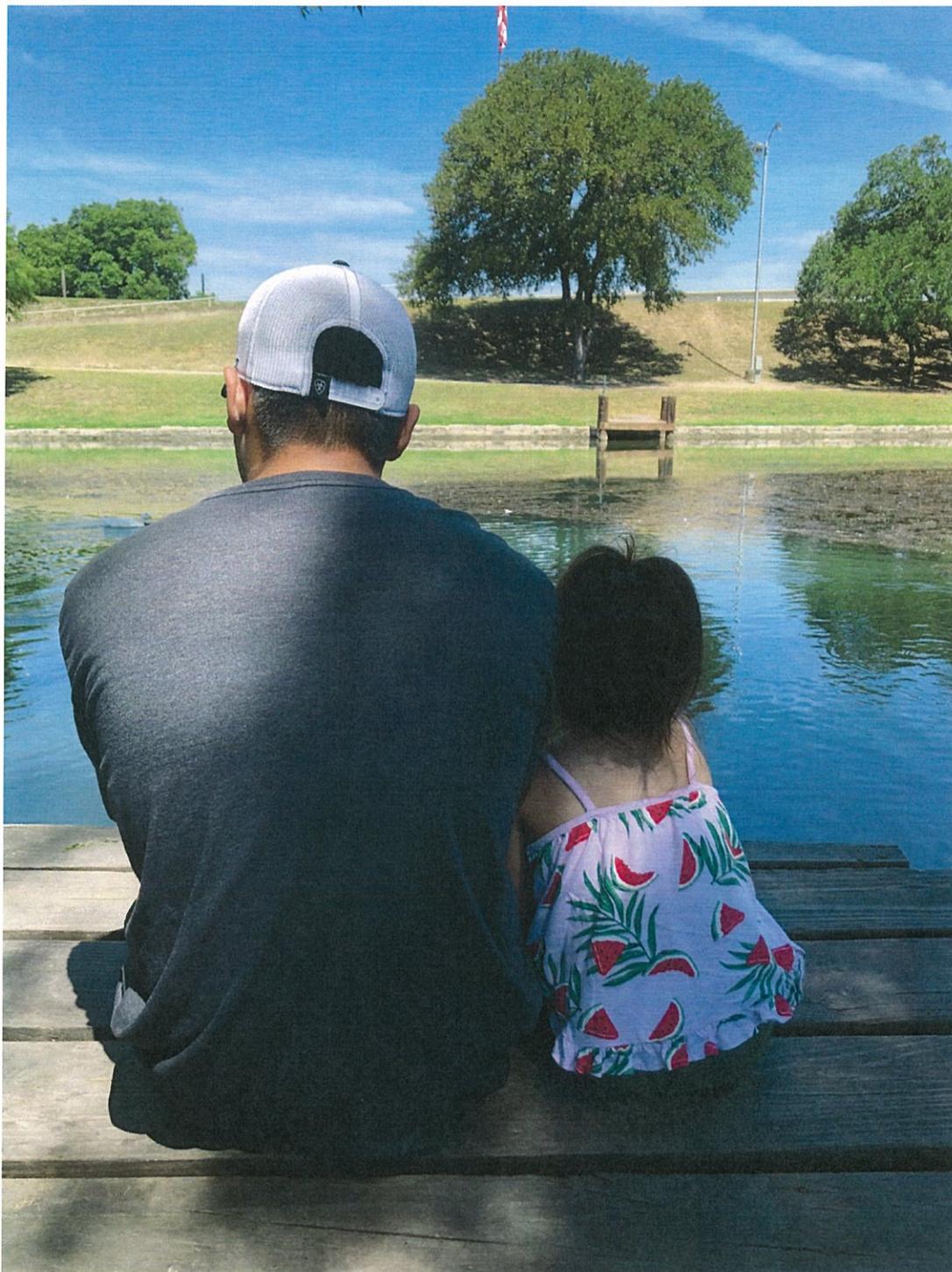


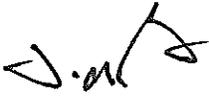
## Entry 9

Candice Goggans

[candicemarieg30@gmail.com](mailto:candicemarieg30@gmail.com)

“A Morning in the Park” was taken at W.M. Brook Park in Lampasas, TX.



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City ManagerITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding repairs to the hydraulic system of the 2007 CAT 416 E Backhoe in the amount of \$6,493.42

Requested By: Van Sims, Water Wastewater Operations Manager

Submitted By: Ricky Roy, Public Works Director

Date Submitted: August 2, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

The procurement process was followed by obtaining a quote from Holt CAT for repairs. The funding will be split between these two line items (82-520-5415 & 82-530-5415)

Attachments: Quote

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**Summary Statement:**

The water department is requesting Council approve the expenditure to Holt CAT in the amount of \$6,493.42 for repairs to the hydraulic system of the city owned 2007 CAT 416 E Backhoe.

**Recommendation:**

To consider a motion to approve the expenditure to Holt CAT in the amount of \$6,493.42 for repairs to the 2007 CAT 416 E Backhoe



Waco - Machine Division  
 1700 W LOOP 340  
 WACO, TX 76712

**CITY OF LAMPASAS**  
 312 E 3RD ST  
 LAMPASAS 76550-2820

CUSTOMER NO.	CONTACT	PHONE NO.	FAX NO.	WORK ORDER NO.
0265690	VAN SIMS	512-556-0693		
QUOTE NO.	P.O. NO.	DATE	EMAIL	
151227		8/1/2019 12:00:00 AM	vsimms@cityoflampasas.com	
MAKE	MODEL	SERIAL NO.	UNIT NO.	hours
AA	416E	0SHA01340		4806
NOTES				

**SEGMENT: 01** TROUBLESHOOT HYDRAULIC PUMP, VANE TYPE (C )  
 NOTES:

**Labor**

Item No	Qty	Description	Unit Price	Discount	Ext Price
FLD	1	TROUBLESHOOT HYDRAULIC SYSTEM OVERHEATING	960.00	0.00	960.00
<b>Total Labor:</b>					960.00

**Labor Summary**

**Misc**

Item No	Qty	Description	Unit Price	Discount	Ext Price
MSC	1	OIL	64.00	0.00	64.00
<b>Total Misc:</b>					64.00

**Segment 01 Total :** 1,024.00

**SEGMENT: 02** REPLACE WITH CAT REMAN HYDRAULIC PUMP, VANE TYPE (E )  
 NOTES:

**Parts**

Part No	Qty	Description	Unit Price	Discount	Ext Price
20R4693	1	PUMP G PS BS	1,884.03	0.00	1,884.03
465-6505	1	FILTER HYDR	70.51	0.00	70.51
3096931	1	5GA HYDO 10	72.88	0.00	72.88
<b>Total Parts:</b>					2,027.42

**Segment 02 Total :** 2,027.42

**SEGMENT: 03** TROUBLESHOOT HYDRAULIC SYSTEM (C )  
NOTES:

Misc Item No	Qty	Description	Unit Price	Discount	Ext Price
MSC	1	ADDITIONAL TROUBLESHOOTING AS NEEDED TO TEST/CHECK FOR ADDITIONAL PROBLEMS	1,360.00	0.00	1,360.00
<b>Total Misc:</b>					1,360.00

**Segment 03 Total :** 1,360.00

**SEGMENT: 88** TRAVEL TO & FROM FIELD SERVICE (E )  
NOTES:

Misc Item No	Qty	Description	Unit Price	Discount	Ext Price
MSC	1	TRAVEL TIME AND MILEAGE FROM WACO TO LAMPASAS ONE TIME	1,020.00	0.00	1,020.00
<b>Total Misc:</b>					1,020.00

**Segment 88 Total :** 1,020.00

**SEGMENT: 89** TRANSPORT HAUL TRUCK (C )  
NOTES:

Misc Item No	Qty	Description	Unit Price	Discount	Ext Price
MSC	2	TRANSPORT MACHINE FROM LAMPASAS TO WACO AND BACK	531.00	0.00	1,062.00
<b>Total Misc:</b>					1,062.00

**Segment 89 Total :** 1,062.00

**Total Segments:** 6,493.42

**SUB TOTAL (BEFORE TAXES)** 6,493.42

- QUOTE EXPIRES IN 30 DAYS
- THESE PRICES DO NOT INCLUDE ANY APPLICABLE TAXES

This Quote is based on HOLT CAT's initial inspection of the equipment to be repaired and is valid for 30 calendar days. This Quote does not include any additional labor, parts, machining, any freight charges or any applicable sales tax. If additional repairs are required, which may become evident after work has been initiated, an addendum to the work order will be provided to the customer listing additional charges for repairs and repair time frames. These repairs will not be performed until the Customer authorizes such repairs. Item replaced during non-warranty repairs will be held at your request for no longer than 30 calendar days after the work is completed.

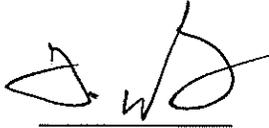
Would you like your parts held? Yes \_\_\_\_\_ NO \_\_\_\_\_.

**ESTIMATED REPAIR TIME:** \_\_\_\_\_ **2 DAYS** \_\_\_\_\_ *from start date*  
*"The Signature is an authorization to proceed with the required repair work as described within the quote".*

*Issued PO#* \_\_\_\_\_, *Authorized Name* \_\_\_\_\_ *Please Print.*

*Date* \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ . \_\_\_\_\_  
 Signature

*Any Questions? Please Call William Wellbrock at 254-662-7306.*

  
City ManagerITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding Letter of Understanding (LOU) with Daughters of Republic (DRT) regarding management of Hostess House.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: August 8, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

Council is asked to consider formal action to proceed with transitioning management from the DRT to the City for the Hostess House. The draft agreement includes provision to allow DRT use of the Hostess House in acknowledgement of their stewardship, support, and efforts to care for the Hostess House for the last 25 years. Although the draft requires additional minor inclusions, staff submits the draft may be approved with consideration given to the Mayor for minor modifications.

**Recommendation:**

To consider a motion to approve LOU and authorizing the Mayor to make minor modifications and execute the document.

## LETTER OF UNDERSTANDING

### REGARDING THE MANAGEMENT, MAINTENANCE AND USE OF THE LAMPASAS HOSTESS HOUSE PROPERTY

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This Letter of Understanding (“LOU” or “Agreement”) is entered into by and between the Daughters Of The Republic Of Texas, the Oran Milo Roberts Chapter (“DRT/OMR”) and the City Of Lampasas, Texas (“City”) for the purpose of memorializing the agreements and understandings between the Parties concerning voiding prior agreements between the Parties and establishing future rights and responsibilities of the DRT/OMR and the City pertaining to the management, maintenance and use of certain City owned property and improvements known and referred to locally as the “Hancock Springs Hostess House.” The DRT/OMR and the City may be referred to jointly herein as the Parties, or singularly as a Party.

#### RECITALS

**WHEREAS**, the City of Lampasas Texas owns certain real property and a structure located thereon which is locally known as the Hancock Springs Hostess House (“Hostess House”), which is appreciated and recognized by the Parties, the Lampasas community and more broadly by historians in the State of Texas to be an important historic structure to the community of Lampasas Texas; and

**WHEREAS**, in times past, the Hostess House fell into disrepair and disuse to the point that it was at risk of destruction and demolition, which the DRT/OMR members opposed, and

**WHEREAS**, in order to save the Hostess house from further deterioration and or demolition, on or about November 28, 1994, the DRT/OMR members made a proposal to the City that it renovate and operate the Hostess House, and consequently the Parties agreed to enter into a Lease which stated that the DRT/OMR members would, at their sole cost, contribute their talent, time, money and labor to completely renovate, repair and manage the Hostess House as an historic attraction and meeting venue for the public’s enjoyment and use in the community (the “Original Lease”); and

**WHEREAS**, after the DRT/OMR Original Lease was executed, the members of the organization worked tirelessly and unselfishly to raise funds, and meet their responsibilities under the Original Lease and pursuant to a potential intent to renew (the “Intent to Renew” [dated October 2018]) and amendments to the Original Lease that were agreed to over time by the Parties (the “Amendments” [First Amendment May 4, 2001, and MOU January 18, 2017]), which Intent to

Renew and Amendments also did/would have required the CRT/OMR members to make various repairs, including structural, mechanical, plumbing and electrical repairs, and to pay for many other maintenance and operating costs, and to be solely responsible for all management and maintenance related to the Hostess House, work that the DRT/OMR successfully accomplished despite the significant challenge and financial burden posed by the terms of the Original Lease, the Renewal and the Amendments, with agreed upon financial contribution and support from the City, when available and in accord with the agreements between the Parties; and

**WHEREAS**, as of the date of this LOU, the Original Lease, as renewed and amended by the Parties, as detailed herein above, is in full force and effect until November 14, 2019, unless otherwise renewed for additional periods or further amended by the Parties; and

**WHEREAS**, the City wishes to acknowledge the outstanding work and tremendously successful efforts and accomplishments of the DRT/OMR members of the Lampasas community, over the past quarter of a century (25 years), in renovating, maintaining and successfully operating the Hostess House as a model historic preservation project, as well as an ongoing and a robust tourist attraction for travelers and tourists throughout the State and, thereby, providing a direct benefit to the community's hotel and motel industry as well as to the other retail and service industries in the Lampasas community; and

**WHEREAS**, the Parties desire to preserve the mutually beneficial relationship that the Parties have enjoyed over the years with regards to this City owned Property recognizing, nevertheless, that the costs, labor and overall needs for managing and maintaining the Hostess House in future years will be ongoing and potentially increasing as the structure ages and its use is continued; and

**WHEREAS**, the Parties therefore agree that the time has come to once again modify the relationship between the Parties with regard to the management and maintenance of the Hostess House, for the future, so that they may continue to work together to adequately provide the funding and resources required for the continued preservation of this important historic structure in the Lampasas community, while continuing to make the Hostess House the home of the DRT/OMR Chapter in Lampasas, for its use and enjoyment for years to come; and

**WHEREAS**, the Parties each agree and acknowledge that each has entered into this LOU for sufficient and acceptable consideration and that the terms and conditions set for herein are fully acceptable to the governing body of each Party, as is acknowledged by the signature of their authorized representative, as is shown below; and

**WHEREAS**, the Parties hereto acknowledge and agree that nothing in this LOU alter the City's ownership Status related to the Hostess House, nor alter the City's obligation to maintain and use this local, public property for the benefit of the public and the citizens of the City of Lampasas, Texas.

**NOW THEREFORE, THE CITY AND THE DRT/OMR HEREBY AGREE AS FOLLOWS:**

## AGREEMENTS OF THE PARTIES:

1. EFFECTIVE DATE: This LOU shall become fully effective on the date that the latter of the dates shown below to be signed by the Parties executing this LOU. ("Effective Date")
2. ALL PRIOR HOSTESS HOUSE AGREEMENTS/LEASES/MOUS VOIDED/SUPERCEDED BY THIS LOU:

By entering into this LOU, the Parties agree that all prior agreements by and between the Parties related to the subject of the Hancock Springs Hostess House, including but not limited to: (1) the November 28, 1994 Original Lease, (2) the May 4, 2001 First Amendment, (3) the October 3, 2018 Intent to Renew the Original Lease, and the June 18, 2017 MOU, are hereby voided, superseded and are replaced in their entirety, by the terms and provisions set forth herein below in this LOU, as of the Effective Date of this LOU.

3. PROPERTY OWNERSHIP:

- a. Real Property and Hostess House Structure. The Parties acknowledge and agree that the real property and Hostess House structure, located at the Hancock Springs Park in Lampasas, Texas, and all structural additions, improvements and appurtenances thereto added to the property by the DRT/OMR during the of the prior Original Lease and Amendments, and during the management of the structure and property by the DRT/OMR Chapter are and shall remain the sole property of the City of Lampasas, Texas, as originally envisioned and agreed by the Parties. The responsibility to secure and insure the real property, premises liability, the Hostess House Structure and the furnishing contained therein, (with the exception of the DRT/OMR Materials kept at the Hostess House in the Storage Area, as discussed herein, in Section 6(b), below) shall be the City's.

- b. Furnishings in the Hostess House. The Parties agree and acknowledge that over time, the DRT/OMR has purchased with DRT/OMR funds various furnishings that enable the Hostess House to be used as a meeting facility including, by way of example, meeting tables, chairs, and kitchen appliances. (the "Hostess House Furnishings") The Parties agree that these furnishings are necessary for the ongoing use of the Hostess House as a meeting facility and therefore, the Parties agree that they will work cooperatively to inventory and assess the value of these furnishings, with the mutual desired goal of having the City purchase the Hostess House Furnishings from the DRT/OMR at an agreed upon price, after a full inventory of the Hostess House Furnishings has been completed. If, for any reason, additional documentation is required to adequately memorialize the final transfer (e.g., sale/purchase) of the Hostess House Furnishings to the City, the Parties agree to work in cooperation with one another to facilitate the transfer and finalize any required documentation.

As of the Effective Date, an detailed inventory of the Hostess House Furnishings has not been completed, however it shall be the obligation of \_\_\_\_\_ (City or DRT???) to complete the Hostess House Furnishings Inventory within \_\_\_ days of the Effective Date of this LOU, and present it to \_\_\_\_\_ (the other Party) so that the negotiation of a fair and equitable purchase the Hostess House Furnishings by the City may be completed no later than \_\_\_ days after the Effective date of the LOU.

4. HOSTESS HOUSE MAINENANCE/UTILITY RESPONSIBILITIES:

As of the Effective Date of the LOU all maintenance for (including repairs, restoration and other upkeep of any nature) as well as all utility costs required to operate the Hostess House property or structure, and all decisions related to such maintenance of and utilities used at the Hostess House shall become the sole responsibility of, and shall be undertaken at the sole cost of, the City of Lampasas.

5. HOSTESS HOUSE MANAGEMENT RESPONSIBILITES:

As of the Effective Date of the LOU all management of the Hostess House property or structure, and all decisions related to such management shall become the sole responsibility of, and shall be undertaken at the sole cost of, the City of Lampasas.

6. DRT/OMR RIGHTS TO AND FUTURE USE OF THE HOSTESS HOUSE:

a. DRT/OMR Chapter's Future Use of the Hostess House for DRT Purposes.

In recognition and sincere appreciation of the significant contribution and effort that the DRT/OMR Chapter has made to the survival and renovation of the Hostess House over the past 25 years, the City grants to the DRT, Oran Milo Roberts Chapter ("Chapter") the right to use the Hostess House, at no charge, for all of the Chapter's organizational meetings, conferences and formal presentations. In order to ensure that the Hostess House is available for the Chapter's needs, on the dates and times required, the CRT/OMR officer will utilize the City's' standard scheduling procedure to reserve the Hostess House for their meetings. In the event that the DRT/OMR Chapter is contacted in the future about the use of the Hostess House by a third-party (which may occur, inasmuch as the Chapter has been responsible for the Hostess House for the past 25 years) the DRT/OMR representative who is contacted will promptly direct the inquirer to the City of Lampasas Park's Department, which shall be responsible for maintaining the Hostess House calendar, providing information to all inquirers, making reservations, taking deposits, etc., as appropriate.

In the event that the City should determine it is in the best interest of the community for it to contract the management and maintenance of the Hostess House to a third-party contractor, the City will ensure that any such contractor shall honor this right of the DRT/OMR Chapter to have use of the Hostess House, at no charge, for its Chapter's organizational needs and meetings.

b. DRT/OMR Ongoing Storage.

In addition to the above described right to access and use the Hostess House for its general organizations Chapter and DRT related meetings, the City also agrees to allow the DRT/OMR Chapter to access and use a specified and secured space located in the Hostess House ("Storage Area") exclusively for DRT/OMR's storage of its Chapter's historic documents and memorabilia ("DRT Materials"). The Storage Area shall be the area shown on Exhibit "\_\_\_\_," attached hereto, which location may be changed in the future, by agreement of the Parties, as space and location needs demand. The only items and materials that may be stored in the Storage Area are those that belong exclusively to the DRT/OMR Chapter as an organization, such as memorabilia of the organizations history, membership and records related to the Chapter's research and work in the Lampasas community, or documents related to the organization as a whole, rather than storage of 'personal items' that are owned or belonging to individual members. All materials and boxes that are kept in the Storage Area shall be clearly marked by the DRT as "DRT/OMR Material" and, ideally, due to the historic nature of the materials stored, the DRT labels will also include 'instructions' to any future readers regarding who should be contacted if the materials must be moved or returned to the DRT, e.g., in the distant future, or in the event a question of ownership is ever raised. Within \_\_\_\_\_ days of the Effective Date of this LOU, the DRT/OMR will provide the City with an inventory of the materials, box count, of all items planned to be stored in the Storage Area by DRT/OMR, and the City will assist the DRT/OMR in moving the items into that area, if necessary. Once all materials have been moved to the DRT/OMR Storage Area, the City will provide and install a security lock on the DRT/OMR Storage Area. Further, the City will provide the appropriate DRT/OMR representative with two (2) duplicate keys to that Storage Area's security lock. As the building owner, the City will also retain keys for the Storage Area, in order to perform any required access to the Storage Area during building inspections, maintenance or emergency conditions. On or before February 1<sup>st</sup> of each year of the DRT/OMR's use of the Storage Area, a representative will update the inventory of the Storage Area for the City's records. In the event that the DRT/OMR desires to have the DRT/OMR Material insured against loss, damage or theft, then it shall be the DRT/OMR's sole responsibility to obtain and maintain in effect an insurance policy, in an amount the Chapter determines is appropriate for the protection, replacement and repair of the DRT/OMR Material. The Parties agree that the City shall not insure or otherwise be responsible for the maintenance, protection or insurance of the DRT/OMR Materials.

7. TERM:

The term of this Agreement shall begin on the Effective Date and shall expire on the last day of the twentieth (20) year thereafter. ("Term") The LOU Term may be renewed for any number of successive 10 year term(s) ("Renewal Term(s)"), by the mutual agreement

of the Parties, upon the written request of the DRT/OMR Chapter President, which shall be provided to the City no later than 60 days prior to the expiration of the original Term or any Renewal Term.

The DRT/OMR may voluntarily terminate its rights and obligations under this LOU at any time by notifying the City of its desire to do so, in writing which will specify the DRT/OMR's 'voluntary termination date' therein, at which time the DRT/OMR shall be responsible for the removal of all of the DRT/OMR Materials present in the Storage Area on or before 30 days after the voluntary termination date identified by the DRT/OMR in its notice to the City.

8. TERMINATION DUE TO DESTRUCTION/EMERGENCY PUBLIC PURPOSE:

a. Termination upon Destruction of the Hostess House. On the event that the Hostess House is ever damages beyond the City's ability or willingness to make the necessary repairs to return it to a condition similar to that as of the Effective Date of this LOU, this LOU and the DRT/OMR's right of Access, Use and Storage shall be terminated, without recourse to the DRT/OMR.

b. Non-use Due to Emergency Public Purpose. The DRT/OMR acknowledges and understands that the Hostess House is a property that is owned by a Texas home-rule municipality and, thus, the Hostess House is public property that the City of Lampasas is legally obligated to manage, maintain and use in the best interest of the public and citizens of the community. Accordingly, State law mandates that should the City Council of the City of Lampasas ever formally declare that an emergency exists such that the public's emergency needs demand that the City's ownership or management of the Hostess House be of a nature that conflict with the terms, rights or responsibilities set forth in this LOU, then the City shall have the right to declare that all rights and obligations detailed hereunder would cease, due to the over-riding public emergency needs of the community, which the City must address by use of the Hostess House property. Either temporarily or permanently. The Parties agree that in such an unlikely event, no claims could or would be made against the City by the DRT/OMR, nor would the City be required to compensate the DRT/OMR for the interruption and/or cessation of its use of the Hostess House, as set forth herein.

9. RELEASE AND WAIVER:

**THE DRT/OMR HEREBY HOLDS HARMLESS, RELEASES AND WAIVES ANY AND ALL CLAIMS AND CAUSES AGAINST THE CITY AND CITY'S OFFICERS, REPRESENTATIVES, AGENTS AND/OR EMPLOYEES FOR ANY AND ALL CLAIMS, INJURY OR DAMAGE TO THE PERSON OR PROPERTY SUSTAINED IN OR ABOUT THE HOSTESS HOUSE AND ITS PORPERTY, OR ANY IMPROVEMENT LOCATED THEREON, BY DRT/OMR, ITS MEMBERS, AGENTS, REPRESENTATIVES, OR EMPLOYEES ON THE HOSTESS HOSUE PREMISES WHETHER SUCH INJURY OR DAMAGE RESULTS FROM ANY ACT,**

OMISSION, NEGLIGENCE, OCCURRENCE, OR CONDITION IN OR ABOUT THE HOSTESS HOUSE OR FROM ANY OTHER CAUSE OR CONDITION, WHETHER SUCH DAMAGE(S) ALLEGED OR ACTUAL, ARE CAUSED BY THE CITY, OR ANY OTHER PERSON.

THE DRT/OMR FURTHER ACKNOWLEDGES AND AGREES THAT IT IS NOT ITS INTENT BY ENTERING INTO THIS LOU TO HAVE THE CITY WAIVE ITS SOVEREIGN IMMUNITY, AS IT RELATEDSTO ANY CLAIM OR ACTION BY ANY THIRD PARTY

10. NO ASSIGNMENT:

The rights and privileges and provided to the DRT/OMR by the City pursuant to this LOU, with regards to the Hostess House, its use and storage of materials in the Storage Area are non-assignable.

**CITY OF LAMPASAS, HOSTESS HOUSE OWNER:**

By: \_\_\_\_\_

**Misti Talbert, Mayor**

On this \_\_\_\_\_ day of \_\_\_\_\_ 2019

**Daughters Of The Republic Of Texas, the Oran Milo Roberts Chapter**

By: \_\_\_\_\_

**Diane Davis, President**

On this \_\_\_\_\_ day of \_\_\_\_\_ 2019





  
**City Manager**ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the award of a contract to Texas Materials Group, Inc. in the amount of \$114,050.00 for the annual street maintenance program.

Requested By: Carlos Garcia, Street Superintendent

Submitted By: Rickie Roy, Public Works Director

Date Submitted: August 7, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

The procurement process was followed for this project through the solicitation of sealed bids. Funding for this project is allocated from fund 10-551-5545. The available funding in this account is \$300,665.00.

Attachments: Bid Summary Form

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**Summary Statement:**

The request for sealed bids on this project was published on July 19<sup>th</sup>, 2019 with a bid opening on August 6<sup>th</sup>, 2019. A total of four (4) bids were received in response to the solicitation. The apparent low bidder is Texas Materials Group, Inc. Texas Materials Group has previously performed work for the City and is qualified and to perform the work according to the specifications.

The roadways included in this project are:

1. W. Avenue E from Key to Ridge
2. Walnut from W. Avenue E to the hospital parking lot.
3. Broad from W. Avenue E to Lampasas Nursing & Rehabilitation Center
4. W. 6<sup>th</sup> St. from Key to Ridge.
5. E. Avenue G from Northington to McLean.

A total of 12,500 square yards of materials was bid for the maintenance project at a cost of \$9.124 per sq. yard and a total cost of \$114,050.00.

**Recommendation:**

Motion to award a contract to Texas Materials Group, Inc. in the amount of \$114,050.00 for the annual street maintenance program.

**Bidding Requirements, Contract Forms & Conditions of the Contract**

**Bid Form**

**Section 00300**

City Manager  
Lampasas, Texas

The undersigned, in compliance with your invitation for bids for construction of the following Project: Placement of Type D HMAC on West Ave. E from Key Ave. to Ridge Street, Walnut from West Ave E to back of Rollins Brook Hospital parking lot, Broad Street from West Ave E to Lampasas Nursing Home, West 6<sup>TH</sup> Street from Key Ave to Ridge Street, East Ave G from Northington to McLean Street. ALL STREETS WILL BE EDGE MILL for the City of Lampasas, Texas, having examined the Project Manual and Addenda, the site of the proposed Work and being familiar with all of the conditions surrounding construction of the proposed Project, having conducted all inquiries, tests and investigations deemed necessary and proper; hereby proposes to furnish all labor, permits, material, machinery, tools, supplies and equipment, and perform all Work required for construction of the Project in accordance with the Project Manual and Addenda within the time indicated for the lump sum price of:

Bid Item	Quantity	Unit	Item Description and Written	Total Unit Price	Unit Price	Total Amount
<u>1</u>	<u>5000</u>	<u>SY</u>	Construction of 1.5" compacted HMACP on <u>WEST AVE E FROM KEY TO RIDGE AND WALNUT FROM WEST AVE E TO HOSPITAL PARKING LOT AND BROAD FROM WEST AVE E TO NURSING HOME.</u> , complete in place for <u>Forty-Five Thousand Six Hundred</u> <sup>FIFTY</sup> Dollars and <u>ZERO</u> Cents		\$ <u>9.13</u>	\$ <u>45,650.00</u>
<u>2</u>	<u>4000</u>	<u>SY</u>	Construction of 1.5" compacted HMACP on <u>WEST 6<sup>TH</sup> STREET FROM KEY TO RIDGE STREET.</u> , complete in place for <u>THIRTY-SIX THOUSAND FOUR HUNDRED EIGHTY</u> Dollars and <u>ZERO</u> Cents		\$ <u>9.12</u>	\$ <u>36,480.00</u>
<u>3</u>	<u>3500</u>	<u>SY</u>	Construction of 1.5" compacted HMACP on <u>EAST AVE G FROM NORTHINGTON TO MCLEAN STREET.</u> , complete in place for <u>THIRTY-ONE THOUSAND NINE HUNDRED TWENTY</u> Dollars and <u>ZERO</u> Cents		\$ <u>9.12</u>	\$ <u>31,920.00</u>

TOTAL LUMP SUM BASE BID (Sum of Item Nos. 1, 2, 3 )

\$ 114,050.00

ONE HUNDRED FOURTEEN THOUSAND FIFTY DOLLARS AND ZERO CENTS  
(Written)

(Figures)

Bidding Requirements, Contract Forms & Conditions of the Contract

Bid Form

Section 00300

City Manager  
Lampasas, Texas

The undersigned, in compliance with your invitation for bids for construction of the following Project: Placement of Type D HMAC on West Ave. E from Key Ave. to Ridge Street, Walnut from West Ave E to back of Rollins Brook Hospital parking lot, Broad Street from West Ave E to Lampasas Nursing Home, West 6<sup>TH</sup> Street from Key Ave to Ridge Street, East Ave G from Northington to McLean Street. ALL STREETS WILL BE EDGE MILL for the City of Lampasas, Texas, having examined the Project Manual and Addenda, the site of the proposed Work and being familiar with all of the conditions surrounding construction of the proposed Project, having conducted all inquiries, tests and investigations deemed necessary and proper; hereby proposes to furnish all labor, permits, material, machinery, tools, supplies and equipment, and perform all Work required for construction of the Project in accordance with the Project Manual and Addenda within the time indicated for the lump sum price of:

Bid Item	Quantity	Unit	Item Description and Written	Total Unit Price	Unit Price	Total Amount
<u>1</u>	<u>5000</u>	<u>SY</u>	Construction of 1.5" compacted HMACP on <u>WEST AVE E FROM KEY TO RIDGE AND WALNUT FROM WEST AVE E TO HOSPITAL PARKING LOT AND BROAD FROM WEST AVE E TO NURSING HOME.</u> , complete in place for <u>Twenty Three</u> Dollars and <u>80/100</u> Cents		\$ <u>23<sup>80</sup></u>	\$ <u>119,000.00</u>
<u>2</u>	<u>4000</u>	<u>SY</u>	Construction of 1.5" compacted HMACP on <u>WEST 6<sup>TH</sup> STREET FROM KEY TO RIDGE STREET.</u> , complete in place for <u>Twenty Three</u> Dollars and <u>80/100</u> Cents		\$ <u>23<sup>80</sup></u>	\$ <u>95,200<sup>00</sup></u>
<u>3</u>	<u>3500</u>	<u>SY</u>	Construction of 1.5" compacted HMACP on <u>EAST AVE G FROM NORTHINGTON TO MCLEAN STREET.</u> , complete in place for <u>Twenty Three</u> Dollars and <u>80/100</u> Cents		\$ <u>23<sup>80</sup></u>	\$ <u>83,300<sup>00</sup></u>

TOTAL LUMP SUM BASE BID (Sum of Item Nos. \_\_\_\_\_)

\$ 297,500<sup>00</sup>  
(Figures)

(Written)

**Bidding Requirements, Contract Forms & Conditions of the Contract**

**Bid Form**

Section 00300

City Manager  
Lampasas, Texas

The undersigned, in compliance with your invitation for bids for construction of the following Project: Placement of Type D HMAC on West Ave. E from Key Ave. to Ridge Street, Walnut from West Ave E to back of Rollins Brook Hospital parking lot, Broad Street from West Ave E to Lampasas Nursing Home, West 6<sup>TH</sup> Street from Key Ave to Ridge Street, East Ave G from Northington to McLean Street. ALL STREETS WILL BE EDGE MILL for the City of Lampasas, Texas, having examined the Project Manual and Addenda, the site of the proposed Work and being familiar with all of the conditions surrounding construction of the proposed Project, having conducted all inquiries, tests and investigations deemed necessary and proper; hereby proposes to furnish all labor, permits, material, machinery, tools, supplies and equipment, and perform all Work required for construction of the Project in accordance with the Project Manual and Addenda within the time indicated for the lump sum price of:

Bid Item	Quantity	Unit	Item Description and Written Total Unit Price	Unit Price	Total Amount
<u>1</u>	<u>5000</u>	<u>SY</u>	Construction of <u>1.5" compacted HMACP on WEST AVE E FROM KEY TO RIDGE AND WALNUT FROM WEST AVE E TO HOSPITAL PARKING LOT AND BROAD FROM WEST AVE E TO NURSING HOME.</u> , complete in place for <u>Seventy one thousand seven hundred fifty Dollars</u> and <u>no</u> Cents	<u>\$ 14.35 SY</u>	<u>\$ 71,750.00</u>
<u>2</u>	<u>4000</u>	<u>SY</u>	Construction of <u>1.5" compacted HMACP on WEST 6<sup>TH</sup> STREET FROM KEY TO RIDGE STREET.</u> , complete in place for <u>Fifty seven thousand four hundred</u> Dollars and <u>no</u> Cents	<u>\$ 14.35 SY</u>	<u>\$ 57,400.00</u>
<u>3</u>	<u>3500</u>	<u>SY</u>	Construction of <u>1.5" compacted HMACP on EAST AVE G FROM NORTHINGTON TO MCLEAN STREET.</u> , complete in place for <u>Fifty thousand two hundred twenty five</u> Dollars and <u>no</u> Cents	<u>\$ 14.35 SY</u>	<u>\$ 50,225.00</u>

TOTAL LUMP SUM BASE BID (Sum of Item Nos. \$179,375.00)

\$ 179,375.00

One hundred seventy-nine thousand three hundred seventy-five dollars and no cents  
(Written) (Figures)

Bidding Requirements, Contract Forms & Conditions of the Contract

Bid Form

Section 00300

City Manager  
Lampasas, Texas

The undersigned, in compliance with your invitation for bids for construction of the following Project: Placement of Type D HMA on West Ave. E from Key Ave. to Ridge Street, Walnut from West Ave E to back of Rollins Brook Hospital parking lot, Broad Street from West Ave E to Lampasas Nursing Home, West 6<sup>TH</sup> Street from Key Ave to Ridge Street, East Ave G from Northington to McLean Street. ALL STREETS WILL BE EDGE MILL for the City of Lampasas, Texas, having examined the Project Manual and Addenda, the site of the proposed Work and being familiar with all of the conditions surrounding construction of the proposed Project, having conducted all inquiries, tests and investigations deemed necessary and proper; hereby proposes to furnish all labor, permits, material, machinery, tools, supplies and equipment, and perform all Work required for construction of the Project in accordance with the Project Manual and Addenda within the time indicated for the lump sum price of:

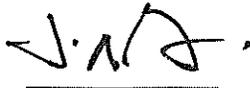
Bid Item	Quantity	Unit	Item Description and Written	Total Unit Price	Unit Price	Total Amount
1	5000	SY	Construction of 1.5" compacted HMA on <u>WEST AVE E FROM KEY TO RIDGE AND WALNUT FROM WEST AVE E TO HOSPITAL PARKING LOT AND BROAD FROM WEST AVE E TO NURSING HOME.</u> , complete in place for <u>Ten</u> Dollars and <u>Sixty-five</u> Cents	\$ 10.65	\$ 53,250.00	
2	4000	SY	Construction of 1.5" compacted HMA on <u>WEST 6<sup>TH</sup> STREET FROM KEY TO RIDGE STREET.</u> , complete in place for <u>Eleven</u> Dollars and <u>fifteen</u> Cents	\$ 11.15	\$ 44,600.00	
3	3500	SY	Construction of 1.5" compacted HMA on <u>EAST AVE G FROM NORTHINGTON TO MCLEAN STREET.</u> , complete in place for <u>Eleven</u> Dollars and <u>Seventy-five</u> Cents	\$ 11.75	\$ 41,125.00	

TOTAL LUMP SUM BASE BID (Sum of Item Nos. 1-3)

\$ 138,975.00

One hundred thirty-eight thousand and nine hundred seventy-five (Written) dollars and zero cents. (Figures)

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City Manager

ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

A RESOLUTION OF THE LAMPASAS, TEXAS CITY COUNCIL DETERMINING A PUBLIC NECESSITY FOR ACQUIRING FEE SIMPLE TITLE TO A ±0.04 ACRE TRACT OF LAND SITUATED IN BLOCK 60, LAMPASAS SPRINGS COMPANY'S FIRST ADDITION, FILED IN CABINET 1, SLIDE 14, IN THE PLAT RECORDS OF LAMPASAS, LAMPASAS COUNTY, TEXAS, FOR USE AS AN EASEMENT FOR PUBLIC DRAINAGE UTILITIES AND/OR OTHER MUNICIPAL PURPOSES; AUTHORIZING THE CITY ATTORNEY TO TAKE NECESSARY LEGAL ACTIONS INCLUDING FILING PROCEEDINGS IN EMINENT DOMAIN, IF NECESSARY, TO ACQUIRE THE EASEMENT PROPERTY ON BEHALF OF THE CITIZENS OF THE LAMPASAS COMMUNITY FOR PUBLIC PURPOSE(S); AND PROVIDING AN EFFECTIVE DATE.

Requested By: Jo-Christy Brown, City Attorney

Submitted By: Gary Cox, Assistant City Manager

Date Submitted: August 9, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

N/A

Attachments: Easement Survey/Field Notes

**Summary Statement:**

Staff is working with Eckermann Engineering for the design of drainage and roadway improvements along West Avenue E. A portion of the project requires the acquisition of easements from three (3) property owners along the western side of W. Avenue E between N. Spring Street and N. Race Street for drainage improvements. Staff has made contact with two (2) property owners, received verbal agreement to provide easements, and is currently working to finalize these agreements. The third owner (Eugene Gaddy) is deceased and the property has passed to heirs. Staff has located contact information (New Mexico & Arizona) and sent certified mail requesting contact to the heirs and received receipt of delivery. After 60 days staff has not received a response. In order to move the project forward, staff has requested the assistance of the City Attorney to obtain the easement needed for drainage improvements.

**Recommendation:**

Approval of a resolution authorizing the City Attorney to take necessary legal actions including filing eminent domain, if necessary to acquire an easement for public utility drainage and/or other municipal purposes.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE LAMPASAS, TEXAS CITY COUNCIL DETERMINING A PUBLIC NECESSITY FOR ACQUIRING FEE SIMPLE TITLE TO A ±0.04 ACRE TRACT OF LAND SITUATED IN BLOCK 60, LAMPASAS SPRINGS COMPANY'S FIRST ADDITION, FILED IN CABINET 1, SLIDE 14, IN THE PLAT RECORDS OF LAMPASAS, LAMPASAS COUNTY, TEXAS, FOR USE AS AN EASEMENT FOR PUBLIC DRAINAGE UTILITIES AND/OR OTHER MUNICIPAL PURPOSES; AUTHORIZING THE CITY ATTORNEY TO TAKE NECESSARY LEGAL ACTIONS INCLUDING FILING PROCEEDINGS IN EMINENT DOMAIN, IF NECESSARY, TO ACQUIRE THE EASEMENT PROPERTY ON BEHALF OF THE CITIZENS OF THE LAMPASAS COMMUNITY FOR PUBLIC PURPOSE(S); AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the City Council of the City of Lampasas, Texas, upon consideration of the matter, has determined that there is a public necessity for the welfare of the City of Lampasas and the public at large to acquire a certain easement upon, over and under real property, in fee simple title, for a drainage easement/utility to serve the Lampasas community, and any other municipal purposes;

**WHEREAS**, in accordance with the above, the City Council of the City of Lampasas, hereby finds that it is in the public interest to acquire fees simple title to an easement over, across and under certain real property for the above-stated public/municipal purposes;

**WHEREAS**, the real property to be acquired for such purposes is a ±0.04 acre tract of land, out of Block 60, Lampasas Springs Company's First Addition, a subdivision recorded in Cabinet 1, Slide 14, Plat Records, Lampasas County, Texas, described as the west part of Block 60 in a **Warranty Deed to Eugene W. Gaddy**, dated April 22, 1974 and Recorded in Volume 177, Page 230 of the Deed Records of Lampasas County, and is more particularly described in **Exhibit "A,"** attached hereto and made a part hereof by reference.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:**

**SECTION 1**

The facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct and are incorporated by reference herein and expressly made a part hereof as if copied verbatim.

## SECTION 2

The City Council hereby finds and determines that public necessity requires the acquisition of the unencumbered fee simple title to the property described in attached Exhibit "A", for a drainage utility easement and other municipal purposes in the City of Lampasas, Texas.

## SECTION 3

It is hereby determined that the City of Lampasas will, before negotiations begin between the City of Lampasas and the owner(s) of the property, send a Landowner's 'Bill of Rights' statement by first class mail to the person in whose name the property was listed on the most recent Lampasas County tax roll ( or of any appropriate taxing unit authorized by law to levy property taxes against the property in accord with the laws of the State of Texas) for the property described in the attached Exhibit "A".

## SECTION 4

It is hereby determined that the City of Lampasas will transmit a 'bona fide offer' to the property owner(s), in accord with the laws of the State of Texas, for the easement property described in the attached Exhibit "A", and if possible, the owner of the property and the City Manager will negotiate concerning the value of the land and damages, if any, that may result from the City's acquisition of the easement to the remainder property. In order to finalize the purchase of this easement property, the City Manager is hereby authorized on behalf of the City to attempt with a final offer to agree on damages, if any, and compensation to be paid to the owner(s) of the property. If the City Manager determines that an agreement as to damages, if any, and compensation cannot be reached, then the City Attorney is hereby authorized to file, or cause to be filed, proceedings in eminent domain to acquire fee simple title to the easement property, against the owner(s) and interested parties of the easement property.

## SECTION 5

It is the intent of the City Council that this Resolution authorize the condemnation of all easement property described in Exhibit "A" to be used for the municipal public necessity purposes described in Section 2. If it is later determined that there are any errors in the descriptions contained herein or if later surveys contain more accurate revised description, the City is authorized to have such errors corrected or revisions made without the necessity of obtaining a new City Council resolution authorizing the condemnation of the corrected or revised property.

**SECTION 6**

This Resolution shall be effective immediately upon adoption on the date shown below.

**RESOLVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**THE CITY OF LAMPASAS:**

\_\_\_\_\_  
By: Mayor Misti Talbert

Attest:

\_\_\_\_\_  
Christina Marez, City Secretary

Approved as to Form:

\_\_\_\_\_  
Jo-Christy Brown, Esq.  
City Attorney for the City of Lampasas

Exhibit A

[Triple C Surveying Co. Survey or Easement Area dated June 10, 2019.]

0.04 ACRE OUT OF THE WEST ONE HALF OF BLOCK 60, LAMPASAS SPRINGS COMPANY'S FIRST ADDITION, A SUBDIVISION RECORDED IN CABINET 1, SLIDE 14, PLAT RECORDS OF LAMPASAS COUNTY, TEXAS

JOB No.: 170515-E1

DRAWN: CCC

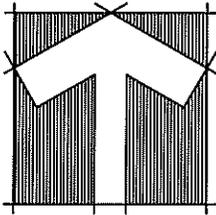
F.C.: DDB/RG

PAGE 1 OF 2

IRMA LU GONZALES  
TAX RESALE DEED  
MARCH 28, 1984  
224/891 D.R.L.C.

PART OF  
EUGENE W. GADDY  
WARRANTY DEED  
APRIL 22, 1974  
177/230 D.R.L.C.

0.04 ACRE



BEARINGS BASED ON  
TEXAS STATE PLANE  
COORDINATE SYSTEM,  
CENTRAL ZONE NAD 83.

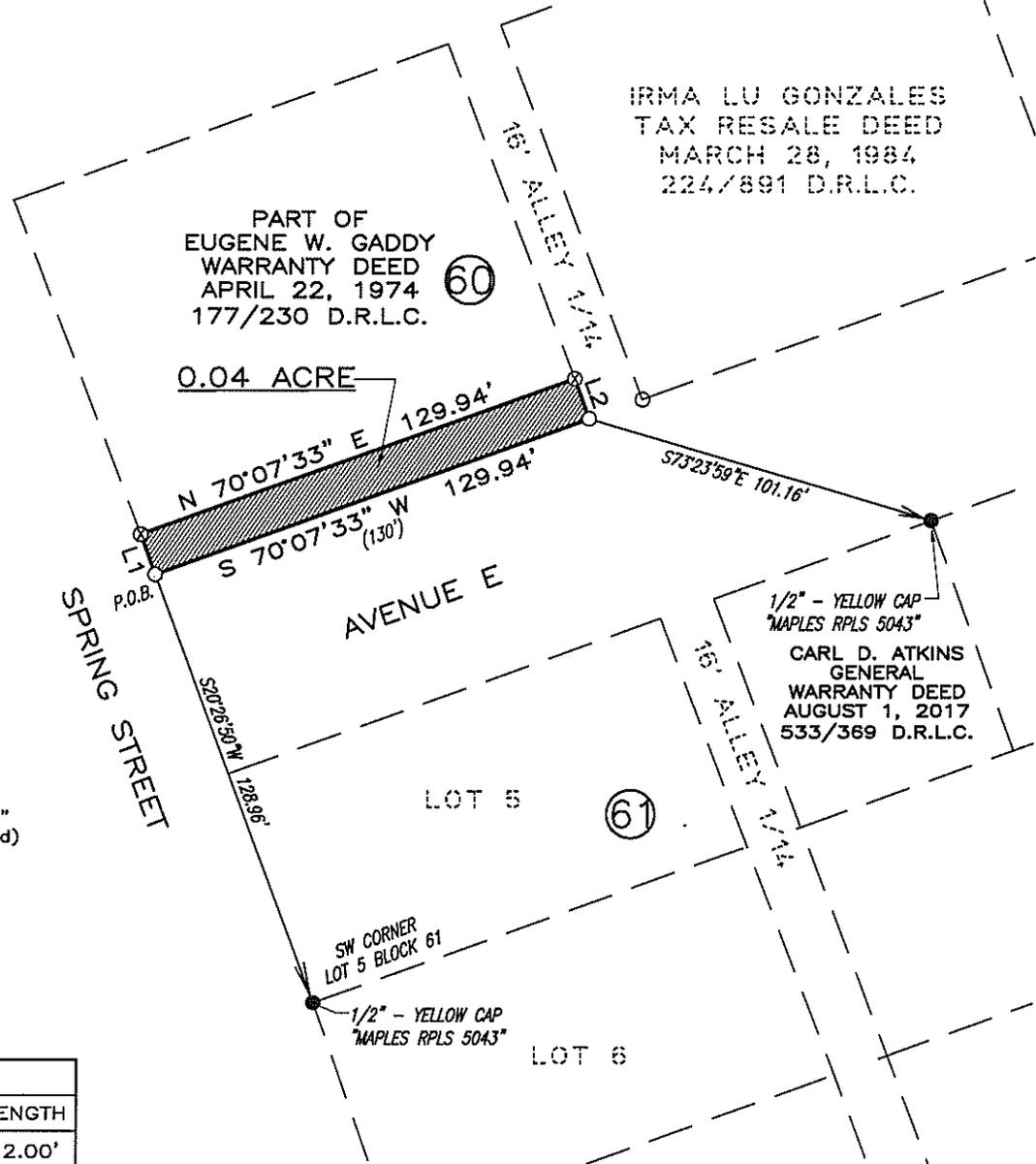
**LEGEND**

- 1/2" IRON PIN SET w/YELLOW CAP "CCC 4835"
- IRON PIN FOUND (As Noted)
- ⊗ CALCULATED POINT
- D.R.L.C.. DEED RECORDS LAMPASAS CO.
- P.R.L.C. PLAT RECORDS LAMPASAS CO.
- ( ) RECORD DATA

LINE TABLE		
NO.	DIRECTION	LENGTH
L1	N 19°53'27" W	12.00'
L2	S 19°53'27" E	12.00'



Witness my hand and seal  
this the 10th day of June,  
2019



NOTE: THERE ARE NO RECORD CALLS EXCEPT AS SHOWN.



**TRIPLE C SURVEYING Co.**  
PO Box 544 - Lampasas, Texas 76550  
(512) 845-5440  
email: admin@triplecsurveying.com  
www.triplecsurveying.com Firm No. 10193916

**0.04 ACRE**

BEING 0.04 acre of land out of Block 60, Lampasas Springs Company's First Addition, a subdivision recorded in Cabinet 1, Slide 14, Plat Records, Lampasas County, Texas, and being a part of that tract described as the west part of Block 60 in a Warranty Deed to Eugene W. Gaddy dated April 22, 1974 and recorded in Volume 177, Page 230 of the Deed Records of Lampasas County and described by metes and bounds as follows:

BEGINNING at a 1/2" iron pin with a yellow plastic cap inscribed "CCC 4835" set in the north line of Avenue E and the east line of Spring Street for the southwest corner of said Gaddy tract and this tract;

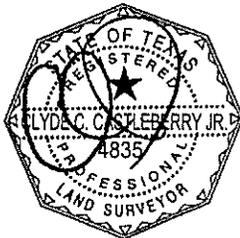
THENCE: N 19°53'27" W 12.00 feet with the east line of Spring Street to a calculated point for the northwest corner of this tract;

THENCE: N 70°07'33" E 129.94 feet across said Gaddy tract to a calculated point in the east line of said Gaddy tract and the west line of a 16' alley and being the northeast corner of this tract;

THENCE: S 19°53'27" E 12.00 feet with the east line of said Gaddy tract to a 1/2" iron pin with a yellow plastic cap inscribed "CCC 4835" set in the north line of Avenue E for the southeast corner of said Gaddy tract and this tract, from which a 1/2" iron pin with a yellow plastic cap inscribed "Maples RPLS 5043" found for the northeast corner of that tract described as the west 1/2 of Lot 4, Block 61, Lampasas Springs Company's First Addition bears S 73°23'59" E 101.16 feet;

THENCE: S 70°07'33" W 129.94' with the north line of Avenue E to the Point of Beginning.

Bearings based on Texas State Plane Coordinate System, Central Zone NAD 83.



\_\_\_\_\_  
Clyde C. Castleberry, Jr.  
Registered Professional Land Surveyor No. 4835

06/12/19

Triple C Surveying Co.  
PO Box 544  
Lampasas, Texas 76550  
www.triplecsurveying.com  
Firm No. 10193916

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**City Manager**ITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the approval of purchase of two replacement trucks due to age and condition in an amount not to exceed \$25,000.00 per truck for the Cemetery and Animal Shelter.

Requested By: Finley deGraffenried, City Manager

Submitted By: Chris Eicher, Parks & Recreation Director  
Sammy Bailey, Police Chief

Date Submitted: August 8, 2019

For the Agenda of: August 12, 2019

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

As part of the Budget process staff is asked to look at their fleet and determine what departmental needs are regards to age, mileage, condition and maintenance. It has been determined that there is a need for both the Cemetery and Animal Shelter. Staff has contacted local dealers to obtain quotes. Staff is asking that Council approve the purchase of these two trucks as accelerated purchases. Council will be presented with precise quotes at the meeting.

**Recommendation:**

To consider a motion to approve the purchase of two trucks in an amount not to exceed \$25,000 for each standard base model truck.

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J. n/s  
City Manager

BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS

7.11  
Item Number

**SUBJECT:**  
**DISCUSSION AND POSSIBLE ACTION CONCERNING THE PROPOSED TAX RATE UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF LAMPASAS, TEXAS, FOR THE 2019 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY.**

REQUESTED BY: Yvonne Moreno  
SUBMITTED BY: Yvonne Moreno

DATE SUBMITTED: August 8, 2019      FOR THE AGENDA OF: August 12, 2019

Expenditure Required: N/A  
Available Funding: N/A  
Attachments:

**SUMMARY STATEMENT:**  
**If the proposed tax rate will exceed the rollback rate, adjusted for sales tax, or the effective tax rate (whichever is lower), please take a record vote to place the proposal to adopt a proposed rate on the agenda of a future meeting as an action item.**

The proposed tax rate in the FY 2019-2020 Budget is **\$0.395218**. The proposed rate is higher than the effective rate of \$0.388521 and therefore, if Council proposes, by motion, the proposed tax rate, Council may not ultimately vote a higher rate, but could vote a lower rate.

**Recommendation:**  
Council makes the motion "I move to place the proposal to adopt the tax rate of \$ \_\_\_\_\_ on the agenda of a future meeting as an action item." The vote on the motion must be a **recorded roll call vote**.

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City Manager

BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS

7.12  
Item Number

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**SUBJECT:**

**DISCUSSION AND POSSIBLE ACTION CONCERNING SCHEDULING TWO PUBLIC HEARINGS REGARDING THE PROPOSED TAX RATE UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF LAMPASAS, TEXAS, FOR THE 2019 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY.**

REQUESTED BY: Yvonne Moreno, Finance Director

SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: August 8, 2019 FOR THE AGENDA OF: August 12, 2019

Expenditure Required: N/A

Available Funding: N/A

Attachments:

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**SUMMARY STATEMENT:**

**If the motion passes to place the proposal to adopt a proposed tax rate above the effective tax rate of \$0.388521 on the agenda of a future meeting as an action item, then the governing body must schedule two public hearings on the proposal. These hearings must take place within the boundaries of the unit, on a weekday that is not a holiday, and in a public building or, if a public building is not available, in a building normally open to the public.**

The proposed date for the first hearing is Monday, August 26, 2019 at 7:00 p.m. The proposed date for the second hearing is Tuesday, September 3, 2019 at 5:30 p.m.

**\*\*NOTE:** The second hearing may not be held earlier than the third day after the date of the first hearing. The meeting to adopt the budget and the tax rate must take place at least three (3) days but not more than fourteen (14) days from the date of the second hearing. Proposed date to adopt the budget and tax rate is Monday, September 9, 2019.

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**Recommendation:**

Council please move to schedule the two Public Hearings on the proposed tax rate using the following verbage, "I move to schedule two public hearings on the proposed tax rate for Monday, August 26, 2019 at 7:00 p.m. and Tuesday, September 3, 2019 at 5:30 p.m."

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