

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E. THIRD STREET
Monday, October 28, 2019**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Chuck Williamson
Randy Clark
Cathy Kuehne
Delana Toups
Michael White

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator/Assistant City Secretary
Vicki Tower, Assistant City Secretary
Yvonne Moreno, Finance Director
Monica Wright, Information Systems Director
Kristy Acevedo, Network Administrator
Sammy Bailey, Police Chief
Charlie Boswell, Lieutenant Investigator
Chuck Montgomery, Police Lieutenant
Nick Roberts, Sergeant Investigator
Mandy Walsh, Economic Development Director
Van Berry, Golf Course Manager
Rickie Roy, Public Works Director
Flint Geagley, Electric Superintendent
Frank Ellett, Building Official

**SPECIAL SESSION
5:30p.m.**

I. Call to Order Special Session

Mayor Talbert called the special session to order at 5:30 p.m.

II. Adjourn into Executive Session

Mayor Pro Tem Monroe moved to adjourn into executive session at 5:31 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

1. Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of Assistant City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551.

Adjourn Executive Session into Special Session

Executive session was adjourned at 5:52 p.m.

SPECIAL SESSION

- III. Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken.

- IV. Adjourn Special Session

Mayor Pro Tem Monroe moved to adjourn the special session at 5:53 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Talbert called the workshop session to order at 5:54 p.m.

2. Welcome and Opening Comments

Mayor Talbert welcomed everyone for their attendance in the new Council Chambers and welcomed them to look around. She thanked City Staff for their work in the preparation of having this meeting in the new location.

3. Discussion regarding curb and gutter project in the 400 block of Chestnut Street

City Manager deGraffenried explained the following:

- City Staff further investigated curb and gutter replacement on Chestnut between Third and Fourth Street at Council direction.
- Staff reviewed the possibility of raising the gutter in relation to future Third Street improvements and reviewed the current curb cuts installed previously by others.
- The access to the New Fellowship Hall and Sanctuary is best accomplished by travel from the designated parking areas; however, if Council wishes to proceed, approximate costs for curb, gutter and ramp placement at the corner is \$12,000.00, however will also require milling and repair to

HMAC on Chestnut which could increase the cost from \$12,000.00 to \$28,000.00 depending in width of paving. Drainage on Chestnut will always be challenging.

- Currently, Third Street to the TxDOT inlet is approximately a 0.16 fall.

Mayor Pro Tem Monroe expressed that she felt more comfortable waiting on the West Avenue E project being completed and then see what monies are left that could be used for this requested project.

Council member Clark expressed his concern by saying that this requested project is not a priority issue and should be listed as a CIP project.

Both Jennifer Walker and Mike Hail spoke on behalf of the First Presbyterian Church.

Discussions included:

- Due to the lack of edge milling to match the gutter on Chestnut Street, it has caused a lip (6-inch drop) which is a safety issue and standing water issue.
- The church did not create this issue.
- To repair this 6-inch drop would be beneficial to everyone not just the church.
- The issue is not an ADA issue but it is a trip hazard and safety issue.
- Mr. Hail said that he would be willing to pay for the sidewalk/ramp costs.
- Mr. Hail said that the City can find the money to fix this safety issue.

City Manager deGraffenried explained that the City has not solicited any bids, only estimates were sought.

Council member White said that at the last Council meeting when this issue was discussed, it was presented as an ADA issue. Tonight, it's being presented for different reasons.

Mayor Talbert agreed with it being a safety issue and noted that there are public street sidewalks that can be used but the urgent rush seems to be due to the church construction. She was concerned with considering this project before a budgeted project is completed, especially since this requested curb and gutter project was not budgeted.

4. Discussion regarding furnishings for the 1931 Roy L Thomas Building

City Manager deGraffenried explained that with the use of Old City Hall for meetings and trainings, City Staff has placed this item on the workshop agenda to discuss and receive input on additional furnishings for the building. Initially, City Staff contemplates approximately 20 "18x96" tables, with chairs for the Chamber and Mezzanine; 2 couches with end tables, floor mats, and 2 small file cabinets.

deGraffenried said that there was no need for a desk anymore due to using the desk that was previously used by him and the City Secretary during Council meetings. Council may consider formal direction on the regular agenda.

5. Discussion regarding Eagle Scout Project

Becky Sims, Zoning Administrator/Asst. City Secretary, explained that JT Saucedo and Sammy Saucedo with Eagle Scout Troop 200, presented to the Park and Recreational Advisory Board a possible Eagle Scout Project at Campbell Park and were present at the meeting to provide Council information about their proposed project. Two possible locations have been identified at the park; however, this will be

coordinated through LAFTA and Parks Staff. The LAFTA Board and the Parks Board have both approved this project.

JT Saucedo reviewed his proposed project and explained that the project entails creating a butterfly shaped garden with interconnecting sidewalks. The garden will be maintained by the Browning Garden Club out of Kempner. He said that this project is possible through fundraising and donations.

Council thanked Mr. Saucedo for his presentation and looked forward to this project being done.

6. Discussion regarding any item on the regular agenda

There was no discussion.

7. Adjourn Workshop Session

Mayor Pro Tem Monroe moved to adjourn the workshop session at 6:27 p.m. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

REGULAR SESSION 7:00 P.M.
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ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the regular session to order at 7:00 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

- Presenting Sgt. Investigator Nicholas Rowe Roberts with a Criminal Investigation Award

Chuck Montgomery, Police Lieutenant, explained the reason for the receipt of this award and presented Nicholas Roberts with the Criminal Investigation Award.

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

1.3	Public Hearing to receive citizen comments regarding the first reading of an Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that the Airport Advisory Board met on October 9, 2019 and voted to amend the board composition to allow for two alternate members to be added to the board. Currently, the board is currently a five (5) member board. The addition to the board will allow more opportunity and flexibility in ensuring a quorum.

Sims noted that the current board members do a considerable amount of traveling for work and are not always able to be in town when the meetings are held. The current members have been an active part of and a huge asset to the airport and the various projects similar to the hangar project a few years ago. Allowing more members will ensure monthly meetings are manageable. This is extremely important as the TXDOT Airport Projects are underway.

Mayor Talbert opened the public hearing for any citizen comments. There were no comments.

Council member Kuehne moved to close the public hearing. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on October 14, 2019

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance amending City of Lampasas Noise Ordinance, Article IV Noise, Section 34-171 to Section 34-173
3.2	Discussion and possible action regarding the second reading of an Ordinance amending the City of Lampasas Chapter 82 Utilities, Article III Sanitary Sewer System Subdivision III Pretreatment and Discharge Regulations Section 82-259-Interceptors required, type; location; specifications through Section 82-265 Damaging sewage works.
3.3	Discussion and possible action regarding the Monthly Investment Report for September 2019

Council member White asked that Item 3.2 be pulled from the consent agenda for separate consideration.

Mayor Pro Tem Monroe moved to approve Items 3.1 and 3.3 of the consent agenda. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

3.2	Discussion and possible action regarding the second reading of an Ordinance amending the City of Lampasas Chapter 82 Utilities, Article III Sanitary Sewer System Subdivision III Pretreatment and Discharge Regulations Section 82-259-Interceptors required, type; location; specifications through Section 82-265 Damaging sewage works.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained she amended the Ordinance from the first reading to include verbiage on sand traps.

Council member White moved to approve, with the noted changes to the sand trap section, the second reading of an Ordinance amending the City of Lampasas Chapter 82 Utilities, Article III Sanitary Sewer System Subdivision III Pretreatment and Discharge Regulations Section 82-259-Interceptors required, type; location; specifications through Section 82-265 Damaging sewage works. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> 1. Building Official Monthly Report 2. Economic Development Monthly Report 3. Fire Department Monthly Report 4. Parks and Recreation Monthly Report 5. Information Systems Monthly Report 6. Library Monthly Report 7. Golf Course Monthly Report 8. Municipal Court Monthly Report 9. City Secretary Monthly Report 10. Police Department Monthly Report 11. Utility Billing and Collections Monthly Report 12. Public Works Monthly Report for Electric, Streets, Water/Wastewater

Becky Sims, Zoning Administrator/Asst. City Secretary, reviewed the Building Official annual report. She reviewed some of the following:

- Total permits issued by type: 202 Electrical; 191 Plumbing; 84 Mechanical; 182 Remodeling
- She reviewed permits issued by month
- She reviewed a list of commercial building remodels
- She noted that of 47 Building Permits issued, 36 were new residential homes and 7 were new commercial buildings
- She reviewed the inspections by month
- She reviewed Planning and Zoning requests: 5 Rezone; 6 Specific Use Permits; 1 Alley abandonment; 8 Final Plat requests; and 1 Zoning Ordinance amendment
- She reviewed Zoning Board of Adjustment: Only two meeting for the year with only 2 requests

Frank Ellett, Building Official, thanked Sims for the presentation and her assistance with the Department. He asked if Council had any questions of him. Council did not have any questions.

Council thanked Sims for the presentation and both Sims and Ellett for their work in these Departments.

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried noted that the City will be planning an Open House in December for the public to attend the newly renovated Old City Hall building/new Council Chambers. He then reviewed his report:

- Emergency Management – City Staff recently met to review and assess needs for the City’s Emergency Management protocols, systems, training and communication. The Fire Chief, Jeffrey Smith, and Police Chief, Sammy Bailey, discussed starting points and possible deficiencies in our plan and training, and will specify tasks over the next several months. Tentatively, City Staff will provide a briefing to Council in January.
- Hostess House - As directed by Council, City Staff has implemented interim rates, particularly for smaller groups, at the Hostess House. City Staff has also provided rates for resident v. non-resident, and non-profit groups. In the near future, with Council input, City Staff would like to address weekday v. week-end rates for large groups, and the overall pricing strategy for events. With the addition of Old City Hall and the Hostess House, City Staff also plans a thorough review of public facilities at the upcoming CIP meetings.
- BBQ for Books - Shanda Subia, Library Director, reported another successful Bar-B-Que for Books event at the Lampasas Library. The event raised \$7,100.00. Over 925 meals were prepared by 121 volunteers. A big thanks to the Library and Foundation Board and all the volunteers and Staff for working to provide resources for the Library.
- Deer Trail - Richard Cox, with the Wastewater Department, reported that the Deer Trail water line should be ready to tie-in within the next two weeks. The project was identified on the 2016 CO listing to improve water quality and possibly reduce flushing in the area. Extensions and looping projects in and around the Sports Park and Fawn Acres were done *in-house* by City crews at great savings to the City.
- Comp Plan - Approximately 30 folks attended the recent CPAC meeting on October 22. The table-top exercises focused on land use, vision, areas to protect, and architectural character. Staff and consultants are working to formalize comments and ideas in the next week. Common themes centered around latitude in land use, however; maintaining the look, feel and character of the community. Comments from Chapter 2 are due this week, and Staff would be happy to forward the same.
- Pressure Plane - This week, City Staff met with Travis Clark and Jason Jones, with Jones-Heroy, as a follow-up to discussion on pressures and capacities in the upper pressure plane. The purpose of the meeting was to identify a short- and long-term scope of work for an Engineering proposal that Jones-Heroy will provide the City for the November 12 Council meeting. Generally, Staff felt a two-part approach would be the most efficient allowing for concentration on the assessment and possible solutions for west side residents initially; and then, a more comprehensive water quality model for the entire system. The study will also emphasize the need for better mapping and data collection, with the result providing the City with long term solutions for capacity and quality.
- Brush Chipping - The City will begin its twice-yearly Brush Chipping Program beginning November 4. Residents may place brush, no longer than 4-foot lengths, at curbside for pick-up. Crews will start in the Northwest section of the City and rotate each week to a new quadrant.
- He informed Council that he will be attending the American Public Power Association seminar on Thursday and Friday.

5.2	MAYOR’S COMMENTS
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Mayor Talbert did not have any comments to make.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and possible action regarding Eagle Scout Project that was presented to LAFTA and the Park & Recreational Advisory Board to be developed in Campbell Park.

Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item was discussed in workshop session.

Mayor Pro Tem Monroe moved to approve the Eagle Scout Project that was presented to LAFTA and the Park & Recreational Advisory Board to be developed in Campbell Park. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Ms. Sausedo explained that most of the funding for this project is being donated by Mike Hail Construction.

Due to the audience in attendance for a particular agenda item, she moved to Item 7.16.

7.16	Discussion and possible action regarding the curb and gutter project in the 400 block of Chestnut Street.
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City Manager deGraffenried explained that this item was discussed in workshop session.

Mayor Pro Tem Monroe moved to defer this curb and gutter project until the completion of the West Avenue E budgeted project. The motion was seconded by Council member Williamson.

Both Council members White and Toups felt that funding is possible for this requested project to be able to be done and not wait. Council member White asked the City Manager where monies could come from if not from balance monies left from the West Avenue E project.

City Manager deGraffenried replied that he would have to investigate further.

Mayor Pro Tem Monroe asked what the urgency was since this item was never presented to Council as an agenda item or an item for consideration during the budget process.

Council member Toups said that this issue was brought up by Mike Hail during the summer. City Manager deGraffenried said that it was mentioned in his report to Council but not as an agenda item.

Mayor Talbert called for a vote from the motion made by Monroe and seconded by Williamson to defer this curb and gutter project. With a vote of two to defer this curb and gutter project and five opposed (Toups, White, Kuehne, Clark and Talbert), the motion failed.

Mayor Talbert asked if there was another motion to be made.

Council member Clark moved to instruct City Staff to further investigate for funding possibilities of this curb and gutter project and bring back the information to Council at the next Council meeting. The motion was seconded by Council member Kuehne and with a vote of six in favor and one opposed (Monroe), the motion carried.

Mayor Talbert moved back in order to Item 7.2.

Council member White stepped down from the dais to sit with the audience to refrain from discussion due to conflict of interest on the next agenda item.

7.2	Discussion and possible action regarding window tinting and/or window treatment at the 1931 Roy L Thomas Old City Hall Building
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City Manager deGraffenried explained that City Staff had previously mentioned the need for window treatments at the conclusion of construction. Traditional blinds would require on-going maintenance and would be more costly. Staff believes tinting is the most appropriate treatment at the most cost-effective prices.

deGraffenried explained that the City received a quote from Advanced Window Tint in the amount of \$5,939.80. He also noted that City Staff contacted Auto Impression for an additional quote, however, did not receive a bid.

Council member Toups moved to approve the quote from Advanced Window Tint in the amount of \$5,939.80 for the window tinting at the 1931 Roy L Thomas Old City Hall Building. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (White abstention)

Council member White returned to his seat at the dais.

7.3	Discussion and possible action regarding the purchase of training tables and chairs, weatherproof, durable entry mats, staff tables and couches for the viewing areas outside of Council Chambers for the 1931 Roy L Thomas Building in an amount not to exceed \$12,000.00
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City Manager deGraffenried explained that after some discussion during workshop session, City Staff is requesting the approval of only the purchase of floor mats, file cabinets, training tables and chairs in an amount not to exceed \$8,000.00.

Council member Clark moved to approve the purchase of floor mats, file cabinets, training tables and chairs in an amount not to exceed \$8,000.00. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding ratification of funding to replace the air conditioning unit at the Lampasas Service Center (Senior Center) located at 500 E 8 th Street in the amount of \$10,596.00.
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City Manager deGraffenried explained that City Staff was informed on October 11, 2019 that the air conditioning units were not cooling at the Senior Center. Upon further investigation by a contractor it was determined one unit had a failed compressor, and the other unit was failing. The contractors recommended replacement, and due to the populations served, City Staff authorized the installation. Council is now asked to ratify the expenditure.

Council member Kuehne moved to approve the ratification of funding to replace the air conditioning unit at the Lampasas Service Center (Senior Center) located at 500 E 8th Street in the amount of \$10,596.00. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

Mayor Talbert read out loud a thank you letter from HCCAA and Seniors from the Senior Center for the quick response to repair the unit to allow them to continue to attend and enjoy the Senior Center.

Council member Clark asked that in the future when presenting ratification items, that more than one quote be presented.

7.5	Discussion and possible action regarding changing the date of the first meeting in November from Monday the 11 th to Tuesday the 12 th due to Veterans Day Holiday.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that the first monthly meeting for November falls on November 11, 2019; which is the Veterans Day Holiday. City Staff is requesting that the meeting be changed to Tuesday, November 12, 2019.

Mayor Pro Tem Monroe moved to approve changing the date of the first meeting in November from Monday, November 11, 2019 to Tuesday, November 12, 2019 due to the Veterans Day Holiday. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding the appointment/re-appointment of Board Member(s) to the Lampasas Airport Advisory Board
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Robert Lansford to the Airport Advisory Board whose term expired on September 20, 2019. He has volunteered to serve another 5 years and the Airport Board recommends approval of his re-appointment.

Mayor Pro Tem Monroe moved to re-appoint Robert Lansford to the Lampasas Airport Advisory Board. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding the re-appointment of Board Member(s) to the Lampasas Airport Zoning Board of Adjustment Advisory Board
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Ron Jose and Gordon Thornton to the Lampasas Airport Zoning Board of Adjustment Advisory Board, whose term expired on September 20, 2019. They have both agreed to serve another term.

Council member Clark moved to reappoint Ron Jose and Gordon Thornton to the Lampasas Airport Zoning Board of Adjustment Advisory Board. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding appointment/re-appointment of Board Member(s) to the Construction Board of Adjustment and Appeal
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Johnny Sanders, Richard Proctor and Ron Farr to the Construction Board of Adjustment Board. Bill Burns has resigned from the Board as he has chosen to retire. City Staff is requesting that Lesley Greer, General Contractor, be appointed to replace Mr. Burns.

Mayor Pro Tem Monroe moved to reappoint Johnny Sanders, Richard Proctor and Ron Farr and appoint Lesley Greer, General Contractor, to the Construction Board of Adjustment and Appeal. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.9	Discussion and possible action regarding re-appointment of Board Member(s) to the Golf Course Advisory Board.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Joe Bell, Patsy Greaves, Richard Stockman and Jane Bumpus to the Golf Course Advisory Board, who have all agreed to serve another term.

Council member Williamson moved to re-appointment of Board Member(s) to the Golf Course Advisory Board. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.10	Discussion and possible action regarding re-appointment of Board Member(s) to the Lampasas Economic Development (LEDC)
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint Roland Schaub, Steve Hudson, Ronnie Vineyard and Charlie Pratus to the Lampasas Economic Development (LEDC) Board, who have all agreed to serve another term.

Mayor Pro Tem Monroe moved to reappoint Roland Schaub, Steve Hudson, Ronnie Vineyard and Charlie Pratus to the Lampasas Economic Development (LEDC) Board. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.11	Discussion and possible action regarding re-appointment of Board Member(s) to the Lampasas Library Board
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to reappoint D'Anne Willis, Jennifer Walker and Ruth Martin to the Lampasas Library Board, who have all agreed to serve another term.

Mayor Pro Tem Monroe moved reappoint D'Anne Willis, Jennifer Walker and Ruth Martin to the Lampasas Library Board. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.12	Discussion and possible action regarding appointment/re-appointment of Board Member(s) to the Zoning Board of Adjustment (ZBA)
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item has been placed on the agenda to appoint three new members to the Zoning Board of Adjustment. Jordan Felkner opted not to renew his term so that leaves one vacancy. Laurie Henderson has agreed to renew her term as an Alternate. The ZBA Board has recommended adding three new members to the Board: Bob Caughron, Robert McCauley and Charley Kennington.

Mayor Pro Tem Monroe moved to appoint Robert McCauley as a Regular Board member, reappoint Laurie Henderson and appoint Bob Caughron and Charley Kennington as Board Alternates to the Zoning Board of

Adjustment (ZBA) Board. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.13	Discussion and possible action regarding the first reading of an Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that the Airport Advisory Board met on October 9, 2019 and voted to amend the Airport Board composition to allow for two alternate members to be added to the Board. The Board is currently a five (5) member Board. The next agenda item is to consider appointing a new member to replace the vacancy left by Wayne Harbin and to appoint two (2) members as alternates upon adoption of this amended Ordinance.

Mayor Pro Tem Monroe moved to approve the first reading of an Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.14	Discussion and possible action regarding the appointment of Mike Watson and Kevin Smith as alternates to the Lampasas Airport Advisory Board upon <i>adoption</i> of the Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date.
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Mayor Pro Tem Monroe moved to approve the appointment of Mike Watson and Kevin Smith as alternates to the Lampasas Airport Advisory Board upon *adoption* of the Ordinance Amending Chapter 14, Article II, Administration, Division 2. Airport Board, Section 14-51. Established; Composition; Duties and Terms of Office; Selection of Officers, of the Code of Ordinances City of Lampasas; repealing any inconsistent provisions; and providing an effective date. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.15	Discussion and possible action regarding the award of quote for the purchase of a cloud-based video server storage solution for the Police Department.
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Chuck Montgomery, Police Lieutenant, explained that the Lampasas Police Department budgeted for a replacement WatchGuard video server in the amount of \$22,000.00 for FY19-20. Rather than purchasing an on-site server, IT and PD Staff is recommending that the department migrate to a cloud-based server solution for video storage needs and backup.

Montgomery explained that due to limited resources (bandwidth, hardware and storage) that are required, the in-car and body camera videos are not being backed up. The retention schedule required by law for these videos are based on the highest classification of offense for which a person is arrested or charged and can have a retention term up to 50 years. With a physical onsite server with no data backups, there is the potential for hardware failure, disaster or cyber incidents that could breach or compromise the records retentions for that data. Additionally, a physical onsite server would need to be replaced every 3-4 years. By migrating to a cloud-based server solution for video storage, there would be a cost savings to the City

on replacement hardware, software licenses, maintenance, and Staff time, as well as the ability to have backups to meet required retention schedule.

Montgomery also noted that the annual reoccurring cost is based off the number of cameras and is subject to change. The cost of storage is .03 cents a gigabyte per month. The current server storage capacity is at 9TB which is 9,000 gigabytes, which would estimate at approximately \$270.00 month.

Council member Kuehne moved to approve the award of quote for cloud-based server/storage solution for video storage needs and backup to Watchguard Video in the amount not to exceed a one-time purchase for hardware, configuration, and setup cost of \$7,000.00 with a reoccurring annual cost of approximately \$10,620.00. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

(Note: Item 7.16 was moved and discussed after Item 7.1)

7.17	Discussion and possible action regarding Lampasas County Appraisal District (LCAD) Resolution to cast votes for board members.
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City Manager deGraffenried explained that the City may, by Resolution, cast 299 votes for any or all candidates for the Lampasas County Appraisal District. There are no contested places in the ballot.

Council member Clark moved to approve by resolution 100 votes for Marshal Brewer, 100 votes for Mike Kriegel, and 99 votes for Ross Oliver. With a lack of a second, the motion died.

Council member Kuehne moved to approve by resolution that all 299 votes be divided equally (59.8) to all five candidates being: David Barclay, Marshal Brewer, Phillip Garrett, Mike Kriegel, and Ross Oliver. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

Adjourn into Executive Session

Council member Clark moved to adjourn into executive session at 8:04 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.
8.2	Adjourn executive session and reconvene Regular Session

Executive session was adjourned at 8:52 p.m.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 8:53 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2019.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary