

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, January 11, 2021
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, January 11, 2021, in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion and updates related to COVID-19 Pandemic and Cares Act funding and extension. *(pgs. 5-6)*
3. Discussion to consider a new date for the Council Planning Session and to review and make changes, if needed, to the tentative agenda. *(pgs. 7-8)*
4. Discussion and follow up relating to South 281 traffic signals and signage. *(pgs. 9-10)*
5. Discussion regarding amendment to Interlocal Agreement by and between the City of Lampasas and Lampasas County for Subdivision and Land Development Regulation in the City of Lampasas, Extraterritorial Jurisdiction (ETJ) in Lampasas County. *(pgs. 11-22)*
6. Discussion and updates regarding 2019-2020 year-end Financial Report. *(pgs. 23-24)*
7. Discussion regarding any item on the regular agenda

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.

Adjourn Executive Session into Special Session

SPECIAL SESSION

- Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn Special Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments regarding a request to rezone property described as Lots 1R and 2R, Block 26 of the Old Town Addition, Lampasas County, generally located at 907 E Third Street Lampasas, Texas, from Light Industrial “LI” to Two-Family Residential District (Duplex) “2F”.	25-34

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on December 14, 2020.	35-44

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the second reading of an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2019 to September 30, 2020.	45-48
3.2	Discussion and possible action regarding the second reading of an Ordinance for a Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a “Smoke/Tobacco Shop”, specifically a Vapor Store located in an area zoned Retail “R”.	49-52
3.3	Discussion and possible action regarding the second reading of an Ordinance for a Specific Use Permit (SUP) for property being Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas to allow for a portable storage building in an area zoned Commercial “C”.	53-56

3.4	Discussion and possible action regarding purchases and charges in excess of \$4,000 from December 1, 2020 through December 30, 2020.	57-64
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4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Public Works Monthly Report for Electric, Streets, Water/Wastewater 2. Police Department Monthly Report 3. Building Official Monthly Report 4. Economic Development Monthly Report 5. Fire Department Monthly Report 6. Parks and Recreation Monthly Report 7. Information Systems Monthly Report 8. Library Monthly Report 9. Golf Course Monthly Report 10. Municipal Court Monthly Report 11. City Secretary Monthly Report 12. Utility Billing and Collections Monthly Report 	65-94
5.0	ROUTINE MATTERS	PAGES
5.1	<p>City Manager's Operational Report</p> <ul style="list-style-type: none"> • Sales Tax • Campbell Park • West Third Street • East Third Street • Bike Trails • Comprehensive Plan • Little League • WM Brook Park • Auditors 	95-98
5.2	MAYOR'S COMMENTS	N/A

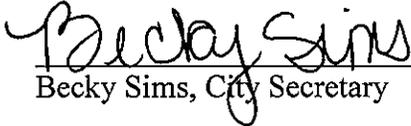
6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding amendments to the Interlocal Agreement for Subdivision and Land Development Regulation in the City of Lampasas, Extraterritorial Jurisdiction (ETJ) in Lampasas County.	99-100
7.2	Discussion and possible action regarding the appointment of a City Council member to Guthrie Library Committee.	101-102
7.3	Discussion and possible action regarding an extension of Emergency Ordinance of the City Council of the City of Lampasas, temporarily amending Ordinance 1148, City of Lampasas Personnel Policies Manual Section 8.00 Leave Time, subsection 8.05 Family and Medical Leave and, subsection 8.15 Sick Leave Pool, in response to COVID-19. Repealing conflicting ordinances and/or City policies; including a severability clause; and establishing an immediate effective date.	103-106
7.5	Discussion and possible action regarding the selection of website photo contest.	107-112

7.6	Discussion and possible action regarding a Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas	113-116
7.7	Discussion and possible action regarding approval, denial, or approval with modification(s) request to rezone property described as Lots 1R and 2R, Block 26 of the Old Town Addition, Lampasas County, generally located at 907 E Third Street Lampasas, Texas, from Light Industrial "LI" to Two-Family Residential District (Duplex) "2F".	117-120

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 8 day of January 2021 at 12:31pm



 Becky Sims, City Secretary



City Manager

ITEM NO. WORKSHOP 2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding COVID-19 Pandemic and Cares Act funding and extension

Requested By: Finley deGraffenried, City Manager

Submitted By: Jeff Smith, Fire Chief

Date Submitted: January 6, 2021

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the Workshop Agenda to provide updates and discussion regarding impacts and City response to the COVID-19 pandemic.

Recommendation:

Discussion, updates and direction from Council

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City Manager

ITEM NO. WORKSOP 3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion to consider a new date for the Council Planning Session and to review and make changes, if needed, to the tentative agenda.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 6, 2021

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

Attachments: Tentative Agenda

Summary Statement:

This item is placed on the Workshop Agenda to reschedule the Council Planning Session that was originally scheduled for December 18, 2020. This also provides Staff and Council the opportunity to modify the draft agenda that was presented to Council on December 14, 2020. The agenda includes tour and review of the Wastewater Plant and Pre-Treatment Facility, as well as the IT office. Council will also be asked to provide input and direction on Community Engagement, Needs Assessment, Capacity Building, and future projects. Staff will also take time to update Council, regarding completion of the City's Comprehensive Plan.

Recommendation:

Discussion and recommendations from Council

City of Lampasas
City Council Planning Retreat

Itinerary

- 8:30 a.m. Arrive and Breakfast, Water/Wastewater Shop and Lab, 100 Brown Street Review Facilities and Plant with Staff
- 9:15 a.m. Travel to Calvert Municipal Building, 302 East Third Street. Presentation by Jason Jones, Jones-Heroy Consulting Engineers, regarding Pre-Treatment Study and Recommendations.
- 10:00 a.m. Council Discussion, Comments and Questions
Pre-Treatment next steps
- 10:15 a.m. Review and Tour of Information Technology Office. Presentation by Staff
- 11:00 a.m. Discussion regarding Comprehensive Plan Status, Priorities and Implementation
- 12:00 noon Working Lunch, Discussion regarding 2021 City Council Work Plan
- Plan Purpose, Goals and Priorities
 - Related Complimentary Planning Documents
 - CIP, Comprehensive Plan, Budget
 - Tasks, Projects and Priority Hot Topics
 - Discussion regarding Planning Categories
 - Communication, Image and Promotion
 - Community Engagement
 - Capacity Building, Building Relationships
 - Expanding Resources
 - Professional Development
 - Assets and Stewardship
- 1:30 p.m. Review and Summary of Identified Tasks
Identification of Unfinished Business
- 2:00 p.m. Adjourn


City ManagerITEM NO. WORKSHOP 4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding concerns and communication from TxDOT regarding South 281 Traffic and signaling at the High School.

Requested By: Finley deGraffenried, City Manager

Submitted By: Sammy Bailey, Police Chief

Date Submitted: December 10, 2020

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

Attachments:

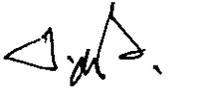
Summary Statement:

This item is placed on the agenda as follow up to the workshop discussion held on December 14, 2020 to provide input and direction related to concerns at the intersection of South 281 and the High School. Recent accidents and signal timing have raised concern from individual members of Council and School Administration. Chief Bailey, will provide updates regarding traffic warning signage, as well as, discuss additional modifications and concerns for South bound 281 and 580 East.

Recommendation:

Discussion only

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City ManagerITEM NO. WORKSHOP 5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding amendment to Interlocal Agreement by and between the City of Lampasas and Lampasas County for Subdivision and Land Development Regulation in the City of Lampasas, Extraterritorial Jurisdiction (ETJ) in Lampasas County.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 6, 2021

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

Attachments:

Summary Statement:

In November 2017 the City and County executed an interlocal agreement for subdivision and land development regulation. This agreement was put in place to ensure fair and reasonable development regulations and procedures related to (1) subdivision, plats (including preliminary, final re-plats and amended plats), design and planning procedures, (2) design, construction and safety of roads, water, storm water, sewer, and (3) other utility, drainage, and transportation infrastructure, in developments situated in portions of Lampasas County, Texas, that also fall within the City's ETJ. During a recent review of the agreement in comparison with the local government code it was found that an amendment needs to be made to the agreement to clarify plat approval in the ETJ, particularly where the ETJ bifurcates the property.

If the project is **RESIDENTIAL** and will not use any City Infrastructure, then file plans, plats and applications for approval with/pay fees to **COUNTY**

The above section should be modified to remove plat approval. The City would be the responsible authority to approve the plat if it falls within the ETJ and if the property lies both within and outside of the ETJ.

Recommendation:

Discussion only

**INTERLOCAL AGREEMENT FOR SUBDIVISION AND LAND DEVELOPMENT
REGULATION IN THE CITY OF LAMPASAS, TEXAS'
EXTRATERRITORIAL JURISDICTION LOCATED IN LAMPASAS COUNTY, TEXAS**

PREAMBLE AND PRELIMINARY RECITALS

THIS INTERLOCAL AGREEMENT for Subdivision and Land Development Regulation in Lampasas County and the City of Lampasas, Texas' Extraterritorial Jurisdiction ("ETJ") ("Agreement"), is by and between Lampasas County, Texas ("County"), a duly organized and operating county governmental entity of the State of Texas, and the City of Lampasas, Texas ("City"), a duly organized and operating Home Rule municipal entity of the State of Texas. The County and City may be referred to jointly as "Parties" and individually as a "Party," which terms shall include the elected officials, appointed officials, employees, agents, representatives, permitted assigns, and successors in interest of both Parties, as applicable.

WHEREAS, the Parties are governmental entities authorized to enter into this Agreement pursuant to State law found in both Chapter 791 of the Texas Government Code ("Chapter 791") and Chapter 242 of the Texas Local Government Code ("Chapter 242"), as amended and, further, the Parties have a long and successful history of working together for the public safety, health and welfare, and the execution and implementation of this Interlocal Cooperation Agreement is intended to advance that cooperative, good faith working relationship in the public interest, with particular focus on the development and regulation of land use, development, including subdivisions (as that term is defined by Chapter 212 and 232 of the Texas Local Government Code, as amended), in the unincorporated area of Lampasas County, Texas, which falls within the City's ETJ (as that term is defined by Chapter 42 of the Texas Local Government Code, as amended), to promote the (1) health, safety, morals, and general welfare of the public, and (2) safe, orderly, and healthful development of those area; and (3) to ensure safe planning and construction of buildings for the use, access and habitation for the citizens and visitor of and to the County and the City; and

WHEREAS, pursuant to the authority provided to the County and the City under Government Code, Title 7, Chapter 791, which authorizes entities to contract with one another to increase and improve the efficiencies and effectiveness of the local governmental entities by contracting with one another to perform duplicative services and to designate and assign certain governmental responsibilities as between the entities and their personnel, the City and the County enter into this agreement, in part, to designating fire and building standards, permitting and inspection services that will apply to buildings that will be open to, occupied by, or used by the public in the ETJ, to ensure the safety, health and welfare of the citizen and public in the ETJ of the City located in Lampasas, County; and

WHEREAS, further, the Parties intend implementation of this Agreement to ensure fair and reasonable development regulations and procedures related to (1) subdivision, plats (including preliminary, final replats and amended plats), design and planning procedures, (2) design, construction and safety of roads, water, storm water, sewer, and (3) other utility, drainage, and transportation infrastructure, in developments situated in portions of Lampasas County, Texas, that also fall within the City's ETJ, which the Parties acknowledge and agree are worthwhile and important public objectives, that will be accomplished through the Parties' successful implementation of this Agreement.

NOW, THEREFORE, in consideration of the representations, obligations, promises, warranties, and conditions of this Agreement, and the consideration herein described, the sufficiency of which is acknowledged, the Parties hereby agree as follows:

AGREEMENT

1. OBJECTIVE/PURPOSE OF AGREEMENT AND GEOGRAPHIC AREA COVERED.

1.1 It is the general objective of the Parties to the Agreement to detail the roles and responsibilities of the County and the City, and to identify the applicable regulations that will be applied by each, to all subdivisions and/or commercial/retail development using public infrastructure that are developed in the City’s ETJ, which is located within Lampasas County, except as specifically exempted from this Agreement, as noted herein. The purpose of this Agreement is to ensure consistent regulation, clarity of applicability, and governmental responsibility and oversight for Developers, meaning land owners in the City’s ETJ, who desire to comply with subdivisions, file plat applications, and do construction of subdivisions and infrastructure in this Area, and those who will construct buildings that will be used by and/or open to the general public as commercial and/or retail structures in the ETJ.

1.1.1 This Agreement shall apply to the unincorporated land (i.e., not located within Lampasas’s or any other city’s municipal/corporate limits) located in Lampasas County, Texas, but that is located inside the City’s ETJ area, as now existing or hereafter expanded or diminished as allowed by law. In the event that the City’s ETJ changes during the term of the Agreement, the City will promptly notify the County of such change providing documentation related to same.

1.1.2 Notwithstanding anything stated in this Agreement to the contrary, this Agreement shall not apply to a tract of land in any part of the City’s ETJ area which is subject to: (1) land development pursuant to the statutes or rules of any special district as defined by Texas law (e.g., MUDs, PIDs, MMDs, etc.); and (2) a land development agreement made under Subchapter G of Chapter 212 of the Texas Local Government Code, or other applicable provisions of the Texas Local Government Code.

1.2 The City of Lampasas has an ETJ, which overlays an unincorporated area of Lampasas County beyond its corporate limits for a distance of one mile. The “City’s ETJ” shall mean the extraterritorial jurisdiction of the City as determined by Chapter 42 of the Texas Local Government Code (“LGC”), as amended, which, by law, includes both the City’s Statutory ETJ area and the City’s Voluntary ETJ area, if any shall exist. For purposes of this Agreement, the Parties Agree that the City’s ETJ is currently composed of Area as shown on the attached Exhibit “A” (“ETJ Area Map” or “Map”).

2. OVERVIEW OF SUBDIVISION ACTIONS CONTROLLED BY THE AGREEMENT.

2.1 The governmental standards and regulatory responsibilities set forth in this Agreement generally fall within the following eight (8) categories:

1. What Subdivision and Development Standards Apply;
2. Which Governmental Entity is Responsible for Permitting;
3. Inspection/Inspection Fees paid to What Entity?
4. Where do developers File Development Applications and Plats?
5. With Which entity do they submit Construction Plans for Approval and Pay any related Fees?
6. Which Entity will hold any required Fiscal Assurance/Bonds Paid?
7. Which entity will regulate, inspect and be responsible for on-site sewer systems?
8. Which entity shall inspect and enforce an agreed upon Hybrid standard related to consolidated Fire/Building Safety Standards for all commercial and retail

development in the City's ETJ?

Texas Government Code, Title 7, Chapter 791, authorizes the County and the City to enter into this Interlocal agreement to increase and improve the efficiencies and effectiveness of the entities by contracting with one another to perform duplicative services and to designate and assign certain governmental responsibilities as between the entities and their personnel by adopting and enforcing a set of hybrid standards related to building safety issues, including fire and building standards, and for related permitting and inspection services, that will apply to buildings that will be open to, occupied by, or used by the public in the ETJ, to ensure the safety, health and welfare of the citizen and public in the ETJ of the City located in Lampasas, County, as is noted below. *Further, Local Government Code, Chapter 242 places a mandatory obligation on the Parties to enter into a written agreement for the regulation of subdivisions in the City's ETJ area.* This Agreement accomplished both of these objectives and legally authorized activities.

For ease of reference only, the following chart *generally* describes the Parties' agreements related to the apportionment of responsibilities, as between the County and City, concerning the above noted development, planning, and subdivision activities:

<u>Standards and Activities</u>	<u>Type of Development and Subdivision that is being Undertaken in the City's ETJ</u>	<u>Activity to be Performed in Development or Subdivision p</u>	<u>Entity with Responsibility</u>
<p>What Subdivision and Development Standards Apply;</p> <p>Which Governmental Entity is Responsible for Permitting;</p> <p>Inspection/Inspection Fees paid to What Entity?</p>	<p>COMMERCIAL, RETAIL and/or residential development that requires connection to or use of the City's public utility systems and infrastructure (water, waste water or electric)</p>	<p>Permitting; Safety Inspection; Utility Inspections; Access/Egress Insp.</p>	<p>City's Subdivision Regulations and Standards Apply</p> <p>City</p> <p>City</p>
	<p>RESIDENTIAL DEVELOPMENT, if no connection to City public utility systems and infrastructure (water, waste water or electric)</p> <hr/> <p>Conversely, if a main RESIDENTIAL structure connects to <i>any</i> City utility, then:</p>	<p>Permitting; Safety Inspection; Utility Inspections; Access/ Egress Insp.</p> <hr/> <p>Permitting, Safety inspections on all aspects of the main residential bldg. (bldg.. plumbing, utility, electrical, mechanical, fire, etc.) of the main structures' construction, only at the time of the original construction and/or at time of a major renovation of the main structure connected to any City utility.</p>	<p>County's Subdivision Regulations and Standards apply</p> <p>County</p> <hr/> <p>City</p>
<p>Where to File Development Applications and Plats; With</p>	<p>If project is either a COMMERCIAL, RETAIL or</p>		

which entity to Submit Construction Plans for Approval and Pay any related Fees?	residential one that will use any City Infrastructure, then	File plans, plats, applications for approval with / and pay fees to	City
This is the area we want to amend. The City should be approving the plat when the property lies within the ETJ per the Local Government Code	If project is RESIDENTIAL and will not use any City Infrastructure, then: Conversely, if a main RESIDENTIAL structure connects to <i>any</i> City utility, then the developer shall :	File plans, plats, and applications for approval with / and pay fees to: File original construction plans related to the main Residential structure (or plans for a major renovation), plats, and applications for approval with / and pay fees related to the main structures' plan reviews and applications to:	County City
Fiscal Assurance/Bonds Paid to & Held by which Entity?	If COMMERCIAL, RETAIL or residential using City Infrastructure.		City
	If RESIDENTIAL and no City Infrastructure used		County
OSS System Regulation, Permitting, Inspection, and Fees	Any Type of development		County
CONSOLIDATED (HYBRID) STANDARDS §242.001(d)(4)(B) Consolidated Fire/Building Safety Standards for All Commercial and Retail Development in ETJ	Any Commercial or Retail Structure being constructed in the ETJ that will be open to or used by the general public in the ETJ	Standards, Inspection and Fees	City

3. TERM, TERMINATION, AND DEFAULT.

3.1. Term. The term of this Agreement shall begin on the Effective Date and shall be in full force and effect until such time as terminated by the Parties as provided for in this Agreement.

3.2. Termination. This Agreement may be terminated as follows:

3.2.1 The Parties may unilaterally or mutually agree to terminate this Agreement, for cause or no cause, by giving the other party a minimum of ninety (90) days written notice of the desire to terminate. During the period prior to the termination the Parties shall work together to wind-up any then-existing subdivision matters and pending issues. However, because an agreement of this type is required by State law to be in place between the Parties, in the event either or both Parties provide notice of termination, both Parties agree that they will voluntarily initiate good faith discussions to negotiate the provisions of a new agreement to take the place of the terminated contract, if such is required by law at that time, within thirty (30) days of the termination date of the then existing Agreement, or as soon as is feasible thereafter.

3.2.2 Should a Party commit a default of this Agreement, the Parties shall communicate with each other in good faith to resolve a default. Should resolution not occur, the non-defaulting Party may terminate this Agreement by giving written default/termination notice to the defaulting Party at least Ninety (90) days prior to the termination date chosen by the non-defaulting Party. During that Ninety (90) day period, the Parties shall reasonably work together to wind-up and conclude all pending issues related to the Agreement.

4. GENERAL PROVISIONS APPLICABLE TO ALL ETJ SUBDIVISIONS.

4.1 The Parties have acknowledged, understand and agree that it is the City's policy, in appropriate circumstances, and as approved by the City, *to allow developers to obtain construction plans and final plat approval without filing final plats in the County records*, and without depositing fiscal assurance (bonds) for construction completion, conditioned on the requirement that no final plat may be recorded until such time as the subdivision improvements are completed and accepted by the City in accordance with the City's subdivision regulations.

4.2 When a subdivision plat application or related plat documentation submitted to the applicable governmental entity is in compliance with all applicable development regulations and requirements of the entity overseeing that subdivision, then such application or related subdivision plats shall be approved by the responsible entity, for proper filing, as required by law.

5. REGULATION OF SUBDIVISIONS IN ETJ: Pursuant to this Agreement, a subdivision that is currently existing and/or depicted on the attached Map to fall within the ETJ, shall be regulated as follows:

5.1 APPLICABLE REGULATORY STANDARDS FOR COMMERCIAL/RETAIL AND RESIDENTIAL CONSTRUCTION CONNECTING TO CITY WATER, WASTEWATER AND ELECTRIC INFRASTRUCTURE.

5.1.1 The City shall perform a review for acceptance and approval of subdivision plat applications and related plat documentation for Subdivision development related to any construction of Commercial/Retail and Residential construction connecting to the City's public utility infrastructure, pursuant to the City of Lampasas's Subdivision Standards and applicable public utility Standards and Code, ("City's Standards") except as specifically otherwise noted herein. Developers shall submit all subdivision applications and construction plans related to Commercial/Retail and Residential Construction connecting to City Infrastructure to the City of Lampasas's Planning Director, at City Hall, located at 312 East 3rd Street, Lampasas, Texas 76550.

5.1.2 For Commercial/Retail and Residential development connecting to City Utilities, the City shall require compliance with the City's Standards for public road, drainage and other public infrastructure development standards and subdivision standards and requirements.

5.1.2.1 For Commercial/Retail and Residential development connecting to City Utilities, when the City's Standards and regulations require a Developer to dedicate, construct, install, or improve public road, drainage, or other public infrastructure (including but not limited to lighting, signage, traffic lights, sidewalks, parking area, storm sewers *or other drainage infrastructure*), and when the subdivision infrastructure will require future maintenance by a governmental entity after acceptance, the City shall require an expressly worded 'plat note' to be shown on the final, approved plat documentation stating that all public infrastructure shall be maintained by the developer, until such time that it is accepted, if at all, by a governmental entity for maintenance.

5.1.3 RESPONSIBLE ENTITY; SUBDIVISION APPLICATION/ FEES; AND APPROVAL OF CONSTRUCTION PLANS. For Commercial/Retail and Residential development connecting to City Utilities, the City shall be the entity responsible for taking the developer's applications, receiving fees and approving construction plans.

5.1.4 INSPECTIONS AND COLLECTION OF INSPECTION FEES. For Commercial/Retail and Residential development connecting to City Utilities, the City shall be the entity responsible for conducting all required inspections and collecting the inspection fees related to same.

5.1.5 BONDS/INFRASTRUCTURE WARRANTY AND MAINTENANCE GUARANTY; FISCAL ASSURANCES.

5.1.5.1 Fiscal Security Deposits. The City shall be responsible for any requisite fiscal security deposits made by Developer for any Commercial/Retail or Residential development connecting to City infrastructure, developing in the ETJ and for holding and applicable escrow fees deposited by Developers for same, for the benefit of the Parties, as applicable.

5.1.5.2 Performance Bonding and Assurance. Unless otherwise approved as an exception to the City's standard fiscal assurance process, the City shall require, as a condition for plat approval, that Commercial/Retail and Residential (connecting to City infrastructure) Developers who construct public road, utility, drainage, or other public infrastructure required for an ETJ Subdivision post fiscal assurance in a form and amount approved by the City, to assure final and complete construction of all required subdivision infrastructure. As appropriate and applicable, such fiscal assurance shall conform to the standards of the City's Subdivision regulations.

5.1.5.3 Infrastructure Warranty and Maintenance Guaranty. The City shall require, as a condition for plat approval, that Developers who construct public road, utility, drainage, or other public infrastructure associated with Commercial, Retail and Residential (connecting to City infrastructure) developments, as required for a Subdivision in the ETJ, shall provide to the City with a post-inspection/post-acceptance infrastructure warranty and maintenance guarantees, made to the County as beneficiary. As applicable, such fiscal assurance shall conform to the standards of the City's Subdivision regulations.

5.2 APPLICABLE REGULATORY STANDARDS FOR RESIDENTIAL CONSTRUCTION NOT CONNECTING TO CITY WATER, WASTEWATER AND ELECTRIC INFRASTRUCTURE.

5.2.1 The County shall perform a review for acceptance and approval of subdivision plat applications and related plat documentation for Subdivision development related to any construction of Residential construction NOT connecting to the City's public utility infrastructure, pursuant to the County's Subdivision Standards and applicable County Utility Standards, ("County's Standards") except as specifically otherwise noted herein. Developers shall submit all subdivision applications and construction plans related to Residential Construction NOT connecting to City Infrastructure to the County Judge or designee, at the County Courthouse, located at 501 E. 4th Street, Ste. 103, Lampasas, Texas 76550

5.2.2 For Residential development NOT connecting to City Utilities, the County shall require compliance with the County's Standards for public road, drainage and other public infrastructure development standards and subdivision standards and requirements.

5.2.3 RESPONSIBLE ENTITY; SUBDIVISION APPLICATION/ FEES; AND APPROVAL OF CONSTRUCTION PLANS. For Residential development NOT connecting to City Utilities, the County shall be the entity responsible for taking the developer's applications, receiving fees and

approving construction plans.

5.2.4 INSPECTIONS AND COLLECTION OF INSPECTION FEES. For Residential development NOT connecting to City Utilities, the County shall be the entity responsible for conducting all residential inspections and collecting the inspection fees related to same.

5.3 BONDS/INFRASTRUCTURE WARRANTY AND MAINTENANCE GUARANTY; FISCAL ASSURANCES.

5.3.1 Fiscal Security Deposits. The County shall be responsible for any requisite fiscal security deposits made by Developer for a development related to Residential Subdivisions in the ETJ (with no connections to City utilities, and for holding and applicable escrow fees deposited by Developers for same, for the benefit of the Parties, as applicable, if any.

5.3.2 Performance Bonding and Assurance. Unless otherwise approved as an exception to the County's standard fiscal assurance process, the County shall require, as a condition for plat approval for development of residential developments (with no connection to City infrastructure), that Developers who construct public road, utility, drainage, or other public infrastructure required for a Subdivision in the ETJ post fiscal assurance in a form and amount approved by the County, to assure final and complete construction of all required subdivision infrastructure. As appropriate and applicable, such fiscal assurance shall conform to the standards of the County's Subdivision regulations.

5.3.3 Infrastructure Warranty and Maintenance Guaranty. The County shall require, as a condition for plat approval of a Residential (with no connection to City infrastructure), that Developers who construct public road, utility, drainage, or other public infrastructure required for a Subdivision in the ETJ shall provide to the County a post-inspection/post-acceptance infrastructure warranty and maintenance guarantees, made to the County as beneficiary. As appropriate and applicable, such fiscal assurance shall conform to the standards of the County's subdivision regulations.

6. CONSOLIDATED (HYBRID) STANDARDS CONCERNING BUILDING SAFETY STANDARDS/FIRE SAFETY STANDARDS; INSPECTIONS AND ENFORCEMENT FOR COMMERCIAL AND RETAIL STRUCTURES, LOCATED IN THE ETJ, WHICH HAVE PUBLIC USE, ACCESS, OR OCCUPANCY; DELEGATION OF ANY REQUISITE COUNTY AUTHORITY IN ETJ AREA, TO THE CITY, FOR THE OVERSIGHT AND ENFORCEMENT OF SAME.

Pursuant to the authority granted to the City and County by the Interlocal Cooperation Act, the City and the County have agreed that in order to efficiently and effectively utilize their work-forces and manpower, and to increase and improve the protection of the health, safety and well-being of citizens and visitors in Commercial and Retail structures that are built in the City's ETJ, and operated to be open to, used by, and/or occupied by the public, it is necessary for the Parties to work together to establish a consolidated and consistent set of standards related safety codes, to fire codes, construction safety standards, all of which shall include a program for inspection of such publically accessible structure and enforcement of the standards adopted by the Parties, which will be applied to such structures when located in the City's ETJ.

Accordingly, pursuant to their legal authority, the Parties hereby agree that the City shall be responsible for developing, enacting, codifying, and performing all governmental activities related to building safety standards/fire safety standards; inspections and enforcement related to commercial and retail structures in the ETJ that have public use, access, or occupancy. **Once developed, the City shall**

provide the County with a copy of the standards proposed for their review and input, prior to final adoption by the City for implementation under this agreement.

7. ADMINISTRATIVE PROVISIONS.

- 7.1. ENTIRE AGREEMENT. This instrument is intended by the Parties as the final, complete and exclusive statement of the terms and conditions of this Agreement and is intended to supersede all previous agreements and understandings between the Parties relating to its specific subject matter. No prior stipulation, agreement, understanding or course of dealing between the Parties with respect to the specific subject matter of this Agreement shall be valid or enforceable unless embodied in this Agreement. No amendment, modification or waiver of any provision of this Agreement shall be valid or enforceable unless in writing and signed by all Parties. Each of the Parties shall pay all of its own costs and expenses (including travel expenses and attorney's fees) incurred in negotiating and preparing this Agreement and carrying out the transactions contemplated by this Agreement.
- 7.2. SEVERABILITY. If any provision of this Agreement is held to be illegal, unenforceable or invalid, it shall be severed and the remaining provisions of this Agreement shall not be affected thereby and shall remain in full force and effect.
- 7.3. ATTORNEY FEES, INTEREST, AND EXPENSES. In the event a Party commits a default of this Agreement, and litigation is filed regarding this Agreement, the prevailing Party in the litigation shall be entitled to recover its reasonable and necessary attorney's fees, court costs, interest, and expenses allowed by law and incurred by said Party in that litigation.
- 7.4. NO WAIVER/ASSIGNMENT. The failure of a Party in any one or more instances to insist upon the performance of any provision of this Agreement shall not be construed as a waiver of that Party's rights with respect to that or any continuing or subsequent default of the Agreement, and the Agreement shall remain in full force and effect. This Agreement is not assignable without the express written consent of all Parties.
- 7.5. GOVERNING LAW. This Agreement shall be construed and interpreted in accordance with the law of the State of Texas.
- 7.6. SIGNATORY AUTHORITY; REPRESENTATIONS/WARRANTIES. This Agreement shall inure to the benefit of and be binding upon the Parties and their legal representatives, successors and permitted assigns, subject to the proper application of the doctrine of governmental immunity which protects both Parties. Each Party warrants and represents to each other the following:
- (a) The Party has read the Agreement in its entirety and understands all of its terms and provisions.
 - (b) The person signing this Agreement on behalf of the Party has the authority and power to execute it on behalf of the Party.
 - (c) This Agreement was approved by the governing body of the Party at a public meeting properly noticed and conducted pursuant to Chapter 551 of the Texas Government Code, the Texas Open Meetings Act.
 - (d) Pursuant to Chapter 791, as amended, this Agreement: (1) is an authorized inter-local governmental contract; (2) provides for a governmental function and service that each Party is authorized to perform for the other Party; and (3) all monetary payment required by this Agreement to be paid by the City to the County (i) shall constitute payment for the County's performance of a governmental function and service to the

City, (ii) shall be paid from current revenues available to the City, and (iii) are for an amount that fairly compensates the County for said governmental function and service.

- 7.7. **NOTICES.** All notices required by this Agreement shall be in writing, correctly addressed to the required addressee, and delivered by: (a) certified United States mail, return receipt requested; or (b) courier or hand-delivery. No notice required by this Agreement shall be effective if delivered only by facsimile, e-mail, or other electronic transmission. The addresses and designated notice representatives of the Parties for notice under this Agreement are as follows, and a Party may revise this information by giving the other Party 3 days advance written notice of the change:

If to the County:

County Judge
Lampasas County Courthouse
501 E. 4th Street, Ste. 103
Lampasas, Texas 76550

If to the City:

City Manager
City Hall
312 East 3rd Street
Lampasas, Texas 76550

Any notice required by this Agreement must be correctly addressed to the required addressee, and shall be deemed to have been given on the day the notice is delivered to the addressee by: (a) hand-delivery or courier service; or (b) United States certified mail, return receipt requested.

- 7.8. **DOCUMENT CREATION, USAGE AND PREAMBLE INTERPRETATION.** The rule of construction that ambiguities in a document are construed against the Party who drafted it shall not apply in interpreting this Agreement. As used in this Agreement, singular nouns and pronouns shall include the plural, and the masculine gender shall include the feminine gender, and vice versa, where necessary for a correct meaning. All statements made in the preamble and preliminary recitals of this Agreement, and all attached documents, are incorporated by reference for all purposes. The Parties agree that to the full extent possible, each has a duty to mitigate damages.
- 7.9. **PERFORMANCE, VENUE, AND MEDIATION.** This Agreement shall be performed in Lampasas County, Texas, and venue for any suit regarding this Agreement shall be in a court of competent jurisdiction in Lampasas County, Texas, or in the appropriate federal court designated for Lampasas County, Texas in the Western District of Texas. The Parties agree that prior to initiating the mandatory dispute resolution remedy set forth in Chapter 242 of the Texas Local Government Code, as amended, the Parties shall jointly participate in non-binding mediation to resolve any disputes related to this Agreement. In the event of such mediation, each Party shall pay its own expenses incurred for the mediation, including attorney fees, mediator fees, and travel expenses. The mediator shall be selected by the Parties; however, should the Parties fail to agree on a mediator, the dispute shall be submitted to the Center for Public Policy Dispute Resolution, School of Law, University of Texas at Austin, 727 East Dean Keeton Street, Austin, Texas 78705, for mediated resolution. Notwithstanding the above, a Party may file suit solely for injunction or mandamus relief regarding this Agreement without first submitting that dispute to mediation.
- 7.10. **COUNTERPARTS AND CAPTIONS.** This Agreement may be executed in several counterparts, each of which shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument. Signed counterparts of this Agreement may be delivered by facsimile or by scanned pdf image, each of which shall have the same force and effect as an original signed counterpart. Copies of signatures to this Agreement are effective as original signatures. The captions of the paragraphs or subparagraphs of this Agreement are inserted for convenience of reference only and shall not be deemed to modify or otherwise affect the provisions of this Agreement.

- 7.11. DEFAULT SURVIVES TERMINATION. Notwithstanding anything to the contrary stated in this Agreement, and subject to the proper application of the doctrine of governmental immunity which protects both Parties, should a Party commit a default regarding any obligation, promise, representation, or warranty contained in this Agreement, including the payment or use of funds, that default event, any related default claim, and this provision, shall survive the termination of this Agreement and can be asserted in litigation against the defaulting Party. A defaulted payment amount or other monetary default shall accrue prejudgment interest in favor of the non-defaulting Party at the highest amount allowed by law until the total default is paid in full.
- 7.12. TIME. Time is of the essence. Unless otherwise designated in this Agreement, all references in this Agreement to “days” shall mean calendar days. Business days, if used in this Agreement, shall exclude Saturdays, Sundays, and legal public holidays as then recognized and observed by the County. If the date for performance of any obligation falls on a Saturday, Sunday, or legal public holiday as then recognized and observed by the County, the date for performance will be the next following regular business day.
- 7.13. NO IMMUNITY WAIVER. By signing this Agreement, neither Party waives or relinquishes any protection afforded by the proper application of the doctrine of governmental immunity. Nothing in this Agreement shall be construed or interpreted as waiving or attempting to waive any protection afforded a Party by the proper application of the doctrine of governmental immunity.
- 7.14. NO SPECIAL RELATIONSHIPS. There are no third-party beneficiaries regarding this Agreement. The Parties’ relationship is that of an ordinary, arms-length contractual relationship, and the Parties do not intend by this Agreement or otherwise to create the relationship of principal and agent, partner(s), joint venture(s), or any other special relationship.

THIS AGREEMENT is executed by the Parties and will become effective on the later of the dates shown below (the “Effective Date”).

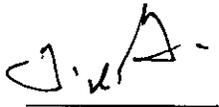
LAMPASAS COUNTY, TEXAS

By: _____
 Judge Wayne Boultinghouse, County Judge
 Lampasas County, Texas
 Date: _____, 2017

CITY OF LAMPASAS, TEXAS

By: _____
 Misti Talbert, Mayor
 Lampasas, Texas
 Date: _____, 2017

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City Manager

ITEM NO. WORKSHOP 6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding 2019-2020 year-end Financial Report.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 6, 2021

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

Attachments: Financial Reports will be distributed prior to the meeting

Summary Statement:

As discussed at the December 14, 2020 meeting, the Finance Director has closed the financial books for Fiscal Year beginning October 1, 2019 and ending September 30, 2020. Although financials are subject to amendment and modification as recommended by the City's auditor, Staff will present a pre-audit report regarding the financial performance of the City compared to budget and to previous year. Council has typically been asked to acknowledge the report at a later meeting.

Recommendation:

Discussion only

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City Manager

ITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to rezone property described as Lots 1R and 2R, Block 26 of the Old Town Addition, Lampasas County, generally located at 907 E Third Street Lampasas, Texas, from Light Industrial "LI" to Two-Family Residential District (Duplex) "2F".

Requested By: Becky Sims, Zoning Administrator/City Secretary

Submitted By: Becky Sims, Zoning Administrator/City Secretary

Date Submitted: January 7, 2021

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

Attachments:

Summary Statement:

Mr. Adam Morrison is asking the Planning & Zoning Commission and City Council to consider rezoning Lots 1R and 2R, Block 26 of the Old Town Addition generally located at 907 E Third Street Lampasas, Texas, from Light Industrial "LI" to Two-Family Residential District (Duplex) "2F". The area surrounding the property is zoned Light Industrial "LI" and Single Family Residential-6 "SF-6". All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed fifteen (15) notices to property owners within 200 feet of the applicant's property, and to date have not received any written testimony.

Planning and Zoning heard the request January 7, 2021 and recommend approval to City Council.

Recommendation:

Discussion Only



CITY OF LAMPASAS
**** REPRINT RECEIPT****

REC#: 01239350 12/01/2020 11:28 AM
OPER: PT1 TERM: 060
REF#:

TRAN: 210.0000 PERMITS & LICENSES
REZONE JAN 2021 REX JOHNSON
PLANNING & ZONING F 250.00CR

ANTICIPATED MEETING DATES: P&Z: January 7, 2021 City
DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNER

Application Type:

- Initial Zoning (newly annexed property)
Rezoning (property currently zoned)
Planned Development (PD) - see Zoning Ordinance for special requirements a.
Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

TENDERED: 250.00 CASH
APPLIED: 250.00-

CHANGE: 0.00

Name of Subdivision or Project: Old Town Addition

Physical Location of Property: Lots 1+2 Block 26

[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate metes and bounds description):

[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acreage: 1.23 Existing Zoning: Light Industrial Proposed Zoning: Two-Family Res. Duplex

Applicant / Owner's Name: Adam Morrison

Contact Person: Adam Morrison Title:

Company Name: RKJ

Street/Mailing Address: 888 County Rd 4016 City: Lampasas State: TX Zip: 76550

Phone: 817-304-7440 Fax: Email Address: amorrison@rkjco.com

Engineer / Representative's Name:

Contact Person: Title:

Company Name:

Street/Mailing Address: City: State: Zip:

Phone: Fax: Email Address:

Nature of Request/Proposed Use of the Property:

Build Duplexes

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)
All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.
All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the development application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Planner, Engineer, Attorney, etc.) incurred for City review of this project.
Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: Adam Morrison Title: Date: 12/01/20

Office Use Only: Date Rec'd Fees Paid:\$ Check #: Accepted By:

Rex K. Johnson
801 S. Howe Street
Lampasas, Texas 76550

City Of Lampasas Texas
312 East Third Street
Lampasas, Texas 76550

RE: Owner Authorization

I Rex K. Johnson give authorization for Adam Morrison to act as agent on my behalf for lots 1 & 2 Block 26 of Old Town Addition in Lampasas Texas.
If you have any questions please contact me.

Respectfully,



Rex K. Johnson
512-556-3684

Lampasas Central Appraisal District

Chief Appraiser - Melissa Gonzales



Official Website

Hosted By Pritchard & Abbott, Inc.



General Real Estate Property Information

[New Property Search](#)

[Go To Previous Page](#)

Property ID: 2272

Account / Geo Number:
10240-026-001-00

Property Legal Description:
LOT: LOTS 1R AND 2R
BLK: 26
ADDN: OLD TOWN

Survey / Sub Division Abstract:
OLD TOWN

Property Location:
907 E 3RD ST
LAMPASAS TX 76550

Block:

Owner Information:
JOHNSON REX K & LINDA

801 S HOWE ST

LAMPASAS TX 76550

Section / Lot:

[View Building Detail Information](#)

[View Land Detail Information](#)

Previous Owner:
WOODLEY EVA

Deed Information:

[View Previous Owner Information](#)

Volume:	423
Page:	676
File Number:	124565
Deed Date:	7/27/2006

Property Detail:

Agent:	None
Property Exempt:	
Category/SPTB Code:	C1
Total Acres:	1.230
Total Living Sqft:	See Detail
Owner Interest:	1.000000
Homestead Exemption:	
Homestead Cap Value:	0
Land Ag/Timber Value:	0
Land Market Value:	20,490
Improvement Value:	0
Property Market Value:	20,490

[View GIS Map](#)

The map link above is not affiliated with this website. It is a 3rd party GIS link to provide additional information only.

[Map It With Google](#)

The Google map link above is in no way affiliated with this website. It is a 3rd party link to provide a visual location only.

[Printer Friendly Version](#)

Click the button above for a printable version of this record with all available details.

* [View Property Tax Information](#)

[* View 5 Year Value History](#)

Jur Code	Description	Market Value	Homestead	Total Exemption	Taxable
LAM	LAMPASAS COUNTY	20,490		0	20,490
R&B	ROAD & BRIDGE	20,490		0	20,490
CLA	CITY OF LAMPASAS	20,490		0	20,490
SLA	LAMPASAS ISD M&O	20,490		0	20,490
SLAIS	LAMPASAS ISD I&S	20,490		0	20,490

* Where supporting website data is available.

[New Property Search](#)

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Real Estate Appraisal Information is the 2020 CERTIFIED Appraisal Values. © Lampasas County Appraisal District | Last Real Estate Update: 10/07/2020



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Version 3.2.2

NOTICE OF PUBLIC HEARINGS

HEARING DATES/TIMES:
PLANNING AND ZONING COMMISSION: January 7, 2021 -- 6:00 P.M.

CITY COUNCIL: January 11, 2021 --6:00 P.M.

HEARING(S) LOCATION: CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 EAST THIRD STREET, LAMPASAS, TEXAS

The Planning and Zoning Commission of the City of Lampasas, Texas will hold a public hearing on the following item:

- Request to rezone property described as Lots 1R and 2R, Block 26 of the Old Town Addition, Lampasas County, generally located at 907 E Third Street Lampasas, Texas, from Light Industrial "LI" to Two-Family Residential District (Duplex) "2F".

The purpose of the public hearings noted herein is to allow members of the public who may be affected by these items to voice their views to the Planning and Zoning Commission. The first public hearing will be held on January 7, 2021 at 6:00 P.M. in the City Council Chambers located at 302 East Third Street, Lampasas, Texas, before a recommendation is made to the City Council on the item listed above.

The City Council will hold a public hearing on the above-referenced item on January 11, 2021 at 6:00 P.M. in the City Council Chambers located at 302 East Third Street, Lampasas, Texas 76550.

All persons interested in the above referenced items and potential actions are invited to attend the public hearings and to provide their comments at the times and places referenced above. Comments may also be submitted *in writing* to the Assistant City Secretary's office, no later than 12 Noon on the date of either public hearing referenced in this public notice, at the following address: 312 East Third Street, Lampasas, Texas 76550. For additional information, please contact Becky Sims, Assistant City Secretary at (512) 556-6831 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

I, Becky Sims, Assistant City Secretary/Zoning Administrator of the City of Lampasas, Texas, do hereby certify this Notice of Public Hearings/Meetings was posted on the bulletin board of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 18 day of December 2020 at 10:15 am


Becky Sims, Assistant City Secretary/Zoning Administrator

City of Lampasas
Planning and Zoning Board
Morrison/Johnson Rezone
Staff Report

Subject Property	The property is described as Lots 1R and 2R Block 26, 1.23 acres of the Old Town Addition; generally located at 907 East Third Street Lampasas, Texas
Request	The applicant is requesting to rezone from Light Industrial “LI” to Two-Family Residential District (Duplex) “2F”.
Current Zoning	The property is currently zoned Light Industrial “LI” and the area surrounding the property is zoned Light Industrial “LI” and Single Family Residential-6 “SF-6”.
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed fifteen (15) notices to property owners within 200 feet of the applicant’s property, and to date have not received any written testimony.
Consideration	<p>In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors as outlined in Section 10.1</p> <ul style="list-style-type: none">• Whether the uses permitted by the proposed change will be appropriate in the immediate area concerned and their relationship to the general area and the City as a whole.• Whether the proposed change is in accord with any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers, and other utilities to the area, and shall note the findings.• The amount of vacant land currently classified for similar development in the vicinity and elsewhere in the City, and any special circumstances which may make a substantial part of such vacant land unavailable for development.• The recent rate at which land is being developed in the same zoning classification as the request, particularly in the vicinity of the proposed change.• How other areas designated for similar development will be, or are unlikely to be, affected if the proposed amendment is approved.• Any other factors which will substantially affect the public health, safety, morals, or general welfare.
Recommendation	<p>If the Planning and Zoning Board and the City Council find the request in compliance with Section 10.1 City of Lampasas Zoning Regulations, then a motion to approve the change of zoning may be made.</p> <p>If the Planning and Zoning Board and the City Council find that the request is not in compliance with Section 10.1 City of Lampasas Zoning Regulations, then a motion to deny the request may be made.</p>



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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, December 14, 2020**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Cathy Kuehne
Randy Clark
Bob Goodart

Council Members absent:

Delana Toups
Gordon Nelson

City Staff Present:

Finley deGraffenried, City Manager
Rickie Roy, Assistant City Manager
Becky Sims, Zoning Administrator/Asst. City Secretary
Yvonne Moreno, Finance Director
Frank Ellett, Building Official
Monica Wright, Information Systems Director
Jeffry Smith, Fire Chief
Jody Cummings, Assistant Police Chief
Vicki Tower, Parks Secretary
Chuck Montgomery, Patrol Lieutenant
Fidel Morua, Police Sergeant
Dylan Boivin, Patrol Officer
Warren Scott, Patrol Officer
Flint Geagley, Electric Superintendent

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Talbert called the Workshop Session to order at 5:30 p.m.

2. Discussion and updates concerning COVID-19

Jeff Smith, Fire Chief reviewed the following information:

- Statewide
 - 272,933 active cases
 - 23,911 fatalities
- Local
 - 788 total cases
 - 82 active cases
 - 14 fatalities

3. Discussion regarding December 18, 2020 Council Planning Session

City Manager deGraffenried reviewed a draft agenda. He advised that in the past this exercise has generally lasted most of the day. The agenda this year will be similar. The plan is to meet at the Water Wastewater Shop, eat breakfast and tour the facility and meet with Staff. The program will reconvene at the Calvert Municipal Building, due to space, for a presentation by Jason Jones, Jones-Heroy Consulting Engineer regarding Pre-Treatment Study and Recommendations. The remainder of the session will cover a tour of the IT department, Comprehensive Plan implementation schedule, more broad areas related to goals and priorities and any item Council may want to touch on such as Personnel Policy and the City Council Governance Policy. Mayor Pro-Tem Monroe would like a progress report on the Hostess House and Colored School. Mayor Talbert agreed with discussion and updates relating to the Personnel Policy as well as expectations of Staff and City Council.

4. Discussion regarding demolition cost related to substandard structures.

Becky Sims, Assistant City Secretary/Zoning Administrator, advised that this item was discussed at a previous meeting and at this time wanted to provide Council with an overview of the substandard process from certified letters, issuing citations, board ordered demolition, liens to foreclosures.

Mrs. Sims advised Council that Staff would like more time to research options and alternatives. It has been some time since the City demolished property and would like the opportunity to research costs and recoupment of fees from payment or liens on property. Staff would like to set up payment plans with property owners. Council would like specifics on terms of repayment plans; draft agreements will be provided to Council upon legal review for their consideration.

Mayor Talbert wanted to remind Council that we do not want to get in the habit of financing the demolition of substandard properties when they have been recently purchased as development property. Mayor Talbert would like the date of purchase to be a factor in the review process and Council member Kuehne feels that a three-year term for recovery of demolition costs is too long.

5. Discussion regarding concerns and communication from TxDOT regarding South 281 Traffic Signals.

Lt. Montgomery took this opportunity to address Council and Citizen concerns regarding the intersection of Highway 281 at the High School. This is in response to a recent crash at the intersection that was a result of the driver running the red light. Research has been conducted regarding the timing of the light and no red flags were identified. Mayor Talbert advised that as drivers are leaving town there is no warning regarding traffic light and feel they accelerate to beat the light. There has been discussion of installation of rumble strips and signage and if TxDOT recommends based on study and funding is the issue then Council would be willing to consider paying for the improvements. Mayor Talbert does not feel this is an enforcement issue as there is police presence at that intersection. She would also recommend inviting a TxDOT engineer to a workshop session to discuss more in detail. Mayor Talbert thanked Lt. Montgomery for being present.

6. Discussion regarding any item on the regular agenda

There were no citizen comments

Mayor Pro-Tem Monroe moved to adjourn workshop session at 5:52 p.m. Council member Kuehne seconded the motion and with a unanimous vote the motion carried (Toups and Nelson absent)

City Council took a brief break before going into Regular Session

REGULAR SESSION 6:00 p.m.
--

ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the Regular Session to order at 6:02 p.m.

B. Invocation and Pledge of Allegiance

Jody Cummings, Assistant Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

- Swearing in of Officer Dylan Boivin- Lt. Montgomery introduced Mr. Boivin, he is a 2013 Lampasas High School graduate, a 2019 Central Texas College Police Academy Graduate and is coming to the City of Lampasas from the Lampasas County Sheriffs office. He began his field training in November and will be on his own in January. The Lampasas Police Department is excited to have him, welcome aboard Dylan.

Mayor Talbert noted that the telephone number to call in for any questions or comments is 512-556-0332. She also told those in the audience if they could maintain a 6-foot distance, they could remove their masks if they chose.

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

Mike White reported to Council that over the weekend a driver wrecked into his in-laws house. This is the first time a driver has hit their house; however, it is the fifth time a vehicle entered their property. He is asking Council to consider some type of barriers, arrows to alert traffic from Brown Street as it is too easy for drivers to miss the turn. Assistant City Manager Roy advised Council that they did look at the location and will be placing poles, better signage and adding some additional lighting. They also plan to file on the driver's insurance for damages.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

1.3	Public Hearing to receive citizen comments regarding a request for Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas,
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to allow for a “Smoke/Tobacco Shop”, specifically a Vapor Store located in an area zoned Retail “R”.
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Becky Sims, Assistant City Secretary/Zoning Administrator discussed the following:

- Asheer Properties (property owner), and Reaching Greatness TX, LLC (applicant) is requesting a Specific Use Permit (SUP) to allow for a “Smoke/Tobacco Shop”, specifically a Vapor Store located in an area zoned Retail “R”.
- The property is currently zoned Retail ‘R’ and the area surrounding the property is zoned Retail “R”, and Single Family-10 “SF-10”. Staff mailed six (6) notices and to date have not received any written testimony.
- This request was heard before the Planning & Zoning Commission on December 3, 2020 and they recommend approval.
- Timothy, representative from Vapor Maven is in attendance should Council have any questions.

Mayor Talbert inquired about distance from tobacco advertisement to a church. Mrs. Sims advised was not familiar with the law but will research and report back to Council.

Mayor Pro-Tem Monroe moved to close the public hearing with no further discussion, Council member Clark seconded the motion and with a unanimous vote the motion carried. (Nelson & Toups absent)

1.4	Public Hearing to receive citizen comments regarding a request for a Specific Use Permit (SUP) for property being Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas to allow for a portable storage building in an area zoned Commercial “C”.
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Becky Sims, Assistant City Secretary/Zoning Administrator discussed the following:

- Jack Harrell (property owner) is requesting a Specific Use Permit (SUP) to allow for a portable storage building at property described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas
- The property is currently zoned Commercial “C” and the area surrounding the property is zoned Commercial “C” and Single Family-6 “SF-6”. Staff mailed thirteen (13) notices and to date has received four (4) notices in return, three (3) in favor of the request, and one (1) opposing the request.
- This item was heard before the Planning & Zoning Commission on December 3, 2020. The Commission is in favor of the request with the following conditions:
 - The approval is for the existing building onsite as of the date of the public hearing on December 3, 2020 and,
 - That the building does not take away from the number of parking spaces required for the business.

Mayor Talbert asked how the building was placed prior to obtaining a Specific Use Permit. Mrs. Sims advised that it appears to have been an oversight. Once Mr. Harrell was notified he complied and submitted the application and paid the application fees.

Council member Clark asked that it be stipulated that the use be for storage only that it cannot be used as an accessory retail business.

Council member Kuehne has concerns that the building was placed on the lot prior to obtaining Specific Use Permit. Mr. Harrell is a realtor and should know the regulations.

Mayor Talbert asked if Mr. Harrell was invited to the meeting; Mrs Sims advised yes.

With no further questions or comments Mayor Pro Tem moved to close the public hearing, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Nelson & Toups absent)

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on November 23, 2020.

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Toups and Nelson absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from November 1, 2020 through November 30, 2020.
3.2	THE SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF LAMPASAS, TEXAS AMENDING CHAPTER 38 "FIRE PREVENTION AND PROTECTION," ARTICLE IV, "FIRE CODE"; ADDING NEW SECTION 38-108 TO BE ENTITLED 'UNDERGROUND FIRE LINE REQUIREMENTS' FOR FIRE SUPPRESSION SYSTEMS; REPEALING ANY INCONSISTENT PROVISIONS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

Council member Kuehne moved to approve the consent agenda as presented. The motion was seconded by Mayor Pro-Tem Monroe and with a unanimous vote, the motion carried. (Toups and Nelson absent)

4.0	BOARDS/DEPARTMENT REPORTS
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There were no department reports.

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

Sales Tax City received another positive Sales Tax Report from the Comptrollers Office this month. October receipts were \$203,221.00 compared to \$163,225.00 for the same period last year. A \$39,996.00 (24.5%) improvement. Recent news reports have indicated sales tax trends in smaller communities may be impacted by internet sales and more folks staying closer to home and shopping locally.

Traffic Counts TxDOT has released their 2019 traffic counts. The attachment includes the 2018 and 2019 counts as noted on the blue dots/numerals, as well as the Urban count (red dots/numerals) conducted in 2017. The numbers indicate what staff and Council has long assumed, that our traffic is increasing. Key Avenue, generally between 4th and North, has the highest Annual Average Daily Traffic Count of 20,192 up from last year's count of 19,063, or about a 6% increase. The 2019

counts are available on the City's Interactive mapping page and on the TxDOT website at <https://vwww.txdot.gov/inside-txdot/division/transportation-planning/maps.html>

Comprehensive Plan City staff have received the draft of the final two chapters of the Comprehensive Plan from our consultants. Chapter 5, Plan Recommendations, was reviewed somewhat extensively in outline form, is now published with additional, supporting narrative. Chapter 6, Implementation, includes tasks, involved parties and prioritization. Staff is prepared to include discussion on remaining tasks, and timeline for adoption, at the Council Planning Retreat December 18th.

Bandwidth Monica reports that the City's bandwidth upgrade has been completed. Fiber and circuitry were installed this week and testing and turn-up resulted in minimal downtime. The City has experienced a few, relatively short, periods of downtime since the install and turn-up, which should be resolved. The bandwidth upgrade will support the City's growing need for public safety and business technology requirements.

Demolition Debris As a follow-up to questions regarding demolition disposal, staff has contacted the contractor assigned for the East 5th Street abatement, and has received and has received confirmation that the contractor is licensed and approved to dispose of waste at various land-fills in central Texas, and will provide tipping tickets to the City upon completion.

LCRA Step Forward The City application for the annual LCRA Step Forward program has been submitted by the Park Department. For the past several years, LCRA has conducted outreach through the donation of manpower and materials for community projects. If approved, LCRA personnel will be in Lampasas April 9th to install playground mulch and sod around the Brook Park restrooms.

CARES Funding The CARES Act funding application and supporting documentation will be submitted to the Texas Department of Emergency Management no later than Tuesday December 15th. A huge thank you goes out to Yvonne and Chief Smith who were assisted in a big way by Bessie White, Pam Torrez, Chasity Shifflet and Mary Garcia by gathering and scanning documentation.

Employee Tenure- Staff is pleased to recognize December employment anniversaries of Yvonne Moreno, Finance Director, 23 years; and Shanda Subia, Library Director, 14 years.

5.2	MAYOR'S COMMENTS
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Mayor Pro-Tem Monroe wanted to take the opportunity to thank City Staff, especially Parks and Public Works on behalf of Vision Lampasas for their assistance and participation in the Lighted Christmas Parade Event.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2019 to September 30, 2020.
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Yvonne Moreno, Finance Director advised Council that due to the closing of the Fiscal Year 2019-2020, the Finance Department must verify all budgeted line items. Ms. Moreno advised that she is happy to report that the year-end looks really good. All the accelerated purchases were covered under the Operating

Budget, she recommends moving \$400,000.00 to the General Fund Balance from Electric Fund Operating Budget and moving \$4,503.61 to Golf Course Fund to cover shortfall in revenues.

Mayor Pro-Tem Monroe moved to approve the first reading of an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2019 to September 30, 2020, Council member Kuehne seconded the motion and with a unanimous vote the motion carried (Toups and Nelson absent)

7.2	Discussion and possible action regarding the first reading of an Ordinance for a Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".
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Council member Kuehne moved to table this item until the distance for advertising was clarified based on the inquiry from Mayor Talbert during the public hearing, Mayor Talbert advised Council outdoor advertising within 1,000 feet of a Church is prohibited. The motion died due to no second.

Mayor Pro Tem Monroe moved to approve the first reading of the Ordinance for a Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R", Council member Clark seconded the motion, Goodart and Mayor Talbert were in favor and Council member Kuehne was opposed, motion carried (Nelson and Toups absent)

As follow up to Mayor Talbert's inquiry the following was found per the Texas Comptroller website:

- *If a retail store is within 1,000 feet of a church or school, are signs on the inside of the window of the store facing outward allowed? Yes. The law defines a sign as an outdoor medium only. The ban on signs within 1,000 feet of a church or school does not apply to signs inside the store.*
- *How is the distance from a sign to a church or school measured? The distance is measured from a point on a street or highway closest to the sign to the property line of the church or school.*
- *Are day care centers included in the ban on advertising for cigarettes, e-cigarettes or tobacco products within 1,000 feet of a church or school? only private or public elementary or secondary schools are within the definition of "school" for the purposes of this law; consequently, a day care center would not be included in the ban. However, if the day care is in a church, then the ban on cigarette, e-cigarettes or tobacco product advertising applies.*

7.3	Discussion and possible action regarding the first reading of an Ordinance for a Specific Use Permit (SUP) for property being Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas to allow for a portable storage building in an area zoned Commercial "C".
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Council member Clark moved to approve the Ordinance as presented with the additional stipulation that the building not be used as a stand-alone business; Mayor Pro Tem Monroe seconded the motion, Goodart and Mayor Talbert were in favor and Council member Kuehne was opposed, motion carried (Nelson and Toups absent)

7.4	Discussion and possible action regarding the possible selection of the website photo contest winner.
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Council member Kuehne moved to approve entry # 3, Council member Clark seconded the motion and with a unanimous vote the motion carried. (Nelson and Toups absent)

7.5	Discussion and possible action regarding a request to approve the quote for two LifePak15 from Stryker, a sole source provider, in the amount of \$63,509.64.
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Chief Smith advised that the CARES Act allows for the purchase of medical equipment that is necessary for emergency medical response. The Lampasas Fire Department requests to purchase new LifePak15 heart monitors. This equipment will allow first responders to provide a higher level of care by assisting all patients in the assessment of hemodynamic stability. It is capable of 12 Lead EKG interpretation, blood pressure monitoring, cardiac pacing, defibrillation and O2 blood level analysis. The new LifePak15's will replace two existing LifePak12 monitors.

Mayor Pro-Tem Monroe moved to approve the purchase for two LifePak15 from Stryker a sole source provider in the amount of \$63,509.64, the motion was seconded by Council member Kuehne and with a unanimous vote the motion carried. (Toups and Nelson absent)

7.6	Discussion and possible action regarding the RFQ for the Skatepark
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City Manager deGraffenried advised Council that on October 12, 2020 Council directed staff to prepare Request for Proposals for the design and construction of the Campbell Park Skatepark. Request for Qualifications were advertised November 20, 2020 and November 24, 2020 in the Lampasas Dispatch and through the City's website and subscriber list. On December 11th, staff met to review and score the proposals received which included 6 skatepark proposals. The Design-Build method of procurement is being utilized per Texas Government Code. This method does not waive any requirement for payment or performance bonding and will require a third-Party Engineer or Architect to act as the City's representative during this project. Staff is seeking Council approval and direction to negotiate the scope and fee with the highest rated firm/team as defined.

Mayor Pro-Tem Monroe moved to direct Staff to negotiate the scope and fee with SPA Skateparks, Council member Clark seconded the motion and with a unanimous vote the motion carried. (Toups and Nelson absent)

7.7	Discussion and possible action regarding the RFQ for the Campbell Park Pavilion
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City Manager deGraffenried advised Council that on October 12, 2020 Council directed staff to prepare Request for Proposals for the design and construction of the Campbell Park Pavilion. Request for Qualifications were advertised November 20, 2020 and November 24, 2020 in the Lampasas Dispatch and through the City's website and subscriber list. On December 11th, staff met to review and score the proposals received which included 4 pavilion proposals. The Design-Build method of procurement is being utilized per Texas Government Code. This method does not waive any requirement for payment or performance bonding and will require a third-Party Engineer or Architect to act as the City's representative during this project. Staff is seeking Council approval and direction to negotiate the scope and fee with the highest rated firm/team as defined

Council member Kuehne moved to direct Staff to negotiate the scope and fee with LAMCO, Mayor Pro Tem Monroe seconded the motion and with a unanimous vote the motion carried. (Toups and Nelson absent)

7.8	Discussion and possible action concerning reimbursement of funds to Lampasas Economic Development Corporation for expenses related to COVID-19 Pandemic
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Chief Smith advised the CARES Act allows for economic support in connection with the COVID-19 Public Health Emergency. The expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. The Lampasas Economic Development Corporation (LEDC) did administer this qualifying grant program in the Spring of 2020. The funds that were expended came from the LEDC. The City of Lampasas will utilize grant funds from the CARES Act to reimburse these expenses.

Council member Clark moved to approve the reimbursement of funds to Lampasas Economic Development Corporation for expenses related to COVID-19 Pandemic Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Nelson and Toups absent)

7.9	Discussion and possible action concerning the approval of bench pads at Campbell Park in an amount not to exceed \$7,500.00.
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The Lampasas Heritage Foundation has generously donated seven sets of concrete benches and tables for placement at Campbell Park. Chris Eicher recommended placement on concrete pads and has solicited quotations for that purpose. Staff did seek out three contractors; however only two responded.

Mayor Pro Tem Monroe moved to approved the installation of bench pads at Campbell Park in an amount not to exceed \$7500.00, Council member Kuehne seconded the motion and with a unanimous vote the motion carried. (Toups and Nelson absent)

Adjourn into Executive Session

Mayor Pro-Tem Monroe moved to adjourn into Executive Session at 6:41 p.m., Council member Kuehne seconded the motion and with a unanimous vote the motion carried. (Nelson and Toups absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and/or other matters posted on the regular agenda.
8.2	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.
8.3	Adjourn executive session and reconvene Regular Session

Mayor Talbert reconvened Regular Session at 7:54 p.m.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Mayor Pro Tem Monroe moved to direct Staff to negotiate and prepare a Public Utility Easement, for benefit of the City and property owners for extension of utilities adjacent to Hillside Acres Subdivision, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Nelson & Toups absent)

Council member Kuehne moved to adjourn the meeting at 7:56 p.m, Mayor Pro Tem Monroe seconded the motion and with a unanimous vote the motion carried. (Nelson & Toups absent)

PASSED AND APPROVED this _____ day of _____, 2021.

Misti Talbert, Mayor

ATTEST:

Becky Sims, City Secretary



City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2019 to September 30, 2020

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: January 5, 2021

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

N/A

Attachments: Ordinance and Exhibit A attached.

Summary Statement:

Due to the closing of Fiscal Year 2019-2020, the Finance Department must verify all budgeted line items. If any line item is over the budgeted amount, an amendment must be done. The auditors require that all budgeted items fall within the budgeted amounts. These amendments must be done by ordinance.

Recommendation:

Motion to approve the second reading of an ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2019 through September 30, 2020.

AN ORDINANCE AMENDING THE ADOPTED BUDGET FOR THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR OF OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

WHEREAS, the City Council of the City of Lampasas, Texas finds it to be in the best interest of the public safety and welfare to revise certain appropriations in the Fiscal Year 2019-2020 Budget in accordance with the changes noted on Exhibit A, attached hereto and incorporated for all purposes herein; and

WHEREAS, the Budget amendments are intended for the purpose of funding unanticipated and unbudgeted costs related to the City to meet a pressing need; and

WHEREAS, the City Council has determined that passage of this amendment is in the best interest of the City of Lampasas and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

1. **That** the matters and facts recited in the preamble hereby are hereby found and determined to be true and correct.
2. **That** the proposed budget amendment for the Fiscal Year 2019-2020, which is shown and detailed on the attached Exhibit A, is hereby adopted and approved as the FY 2019-2020 Amended Budget of the City of Lampasas and that a copy of the budget amendment be attached to and made a part of the budget as originally adopted.
3. **That** the detail in Exhibit A outlines the addition to the General Fund, and The Golf Course Fund. The operating account for the General Fund will cover the accelerated purchase of 1. The phone system for the Police Department. 2. A vehicle for the Police Department. 3. A vehicle for the Street Department. 4. Equipment for the Fire Department. The additional transfer to the General Fund to increase the fund balance for that fund will be transferred from the Electric Department. The additional transfer to the Golf Course from the Electric Fund will cover a shortfall in revenue.
4. If any provision, section, subsection, sentence, clause, or phase of this ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this ordinance shall not be affected thereby, it being the intent of the City Council in adopting this ordinance that no portion thereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion thereof, and all provisions of this ordinance are declared severable for that purpose.

Read and Approved on First Reading on this the _____ Day of December, 2020.

Read and Adopted on Second Reading on this the _____ Day of January, 2021.

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo Christy Brown, City Attorney

EXHIBIT A

Line Item Number	Description	Original Budget	Actual	Amendment Needed
General Fund (10)				
#1.	Increase to General Fund Balance for year end. Monies from excess in Electric Fund Operating Budget, will Transfer from Electric Fund.			\$ 400,000.00
	TOTAL AMENDMENTS FOR GENERAL FUND			<u>\$ 400,000.00</u>
#2.	Transfer to Golf Course Fund to cover shortfall in revenues. Monies from excess in Electric Fund Operating Budget, will Transfer from Electric Fund.			\$ 4,503.61
	TOTAL AMENDMENTS FOR GOLF COURSE FUND			<u>\$ 4,503.61</u>
#3	Additions to the General Fund Budget. All expenes were covered under original operating budget revenues.			
	PD Phone System 10-520-5515		\$ 18,131.00	
	PD Vehicle 10-520-5520		\$ 48,650.00	
	Street Dept Vehicle 10-551-5520		\$ 29,283.00	
	Fire Department Equipment 10-530-5515		\$ 40,990.00	
			<u>\$ 137,054.00</u>	
	TOTAL ALL AMENDMENTS FROM ELECTRIC FUND			<u>\$ 404,503.61</u>

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City Manager

ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance for a Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".

Requested By: Becky Sims, Zoning Administrator/Assistant City Secretary

Submitted By: Becky Sims, Zoning Administrator/Assistant City Secretary

Date Submitted: December 9, 2020

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

N/A

Attachments: Staff Report, Maps and Ordinance

Summary Statement:

This is the second reading of an ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance for a Specific Use Permit for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A SMOKE/TOBACCO SHOP; SPECIFICALLY A VAPOR STORE IN AN AREA ZONED RETAIL "R"; LOT 2A, MINOR AMENDING REPLAT OF LOTS 2 & 3 OF THE WALMART ADDITION NO 1; COMMONLY KNOWN AS 1708 CENTRAL TEXAS EXPRESSWAY SUITE 3, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Asheer Properties, (property owner), Reaching Greatness, Harminder Thind, (applicant), filed a request for a Specific Use Permit to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store in an area zoned Retail "R" Lampasas County, Lampasas, Texas. The property is described as Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 3, 2020, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 14, 2020 by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for a "Smoke/Tobacco Shop, specifically a Vapor Store in an area zoned Retail "R".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Asheer Properties, (property owner), Reaching Greatness, Harminder Thind, (applicant), to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store in an area zoned Retail "R" Lampasas County, Lampasas, Texas. shall be approved. The property is described as Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas.

Part 2: The City's City Manager and staff are hereby authorized and shall take actions necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 14th day of December, 2020.

Passed and Adopted on the Second Reading on the 11th day of January 2021.

APPROVED:

ATTEST:

Misti Talbert, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 3.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance for a Specific Use Permit (SUP) to allow for a portable storage building at property described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas

Requested By: Becky Sims, Zoning Administrator/Assistant City Secretary

Submitted By: Becky Sims, Zoning Administrator/Assistant City Secretary

Date Submitted: December 9, 2020

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

N/A

Attachments: Staff Report, Maps and Ordinance

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance for a Specific Use Permit (SUP) to allow for a portable storage building at property described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A PORTABLE STORAGE BUILDING IN AN AREA ZONED COMMERCIAL "C"; LOT 8, BLOCK 2, 0.497 ACRES OF THE EAST LAMPASAS ADDITION; COMMONLY KNOWN AS 1002 E FOURTH STEET, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Jack Harrell, (property owner), filed a request for a Specific Use Permit to allow for a portable storage building in an area zoned Commercial "C", the property is described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 3, 2020, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 14, 2020 by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for a portable storage building in an area zoned Commercial "C" with the following conditions outlined by the Planning & Zoning Commission:

1. The approval is for the existing building onsite as of the date of the public hearing on December 3, 2020 and,
2. That the building does not take away from the number of parking spaces required for the business.
3. That the storage building is not used as a stand-alone commercial business

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Jack Harrell, (property owner), to allow for a portable storage building in an area zoned Commercial "C" shall be approved with conditions. The property is described as Lot 8 Block 2, 0.497 acres of the East Lampasas

Addition; generally located at 1002 E. Fourth Street, Lampasas, Texas

Part 2: The City's City Manager and staff are hereby authorized and shall take actions necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 14th day of December, 2020.

Passed and Adopted on the Second Reading on the 11th day of January 2021.

APPROVED:

ATTEST:

Misti Talbert, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 3.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from December 1, 2020 to December 31, 2020

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: January 5, 2021

For the Agenda of: January 11, 2020

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of December 1, 2020 to December 31, 2020.

Recommendation:

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 12/01/2020 THRU 12/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521283546	NOVEMBER AEP BILL	E	12/18/2020	55,808.32		000050		55,808.32
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW16110	NOVEMBER LCRA BILL	E	12/18/2020	379,518.91		000051		379,518.91
27050	IRS-PAYROLL TAXES							
I-T1 202012038092	FEDERAL WITHHOLDING	D	12/04/2020	20,375.74		000085		
I-T3 202012038092	FICA TAX	D	12/04/2020	27,125.40		000085		
I-T4 202012038092	MEDICARE TAX	D	12/04/2020	6,343.92		000085		53,845.06
27050	IRS-PAYROLL TAXES							
I-T1 202012178095	FEDERAL WITHHOLDING	D	12/18/2020	19,196.20		000086		
I-T3 202012178095	FICA TAX	D	12/18/2020	25,642.88		000086		
I-T4 202012178095	MEDICARE TAX	D	12/18/2020	6,082.80		000086		50,921.88
27050	IRS-PAYROLL TAXES							
I-T1 202012318099	FEDERAL WITHHOLDING	D	12/31/2020	28,010.40		000087		
I-T3 202012318099	FICA TAX	D	12/31/2020	30,113.58		000087		
I-T4 202012318099	MEDICARE TAX	D	12/31/2020	7,211.70		000087		65,335.68
02261	CIVIC PLUS AND ePOWEREDSCHOOLS							
I-203457	CIVIC CLERK- ANNUAL FEE	R	12/02/2020	7,560.00		159214		7,560.00
01344	CORE & MAIN LP							
I-N299587	NEPTUNE ATTENA/CORD	R	12/02/2020	278.57		159215		
I-NO78705	P&G FIRE LINE	R	12/02/2020	4,466.24		159215		4,744.81
02202	H & H TREE SERVICE INC							
I-11252020	CHRISTMAS LIGHTS/DECORATI	R	12/02/2020	10,000.00		159221		10,000.00
35299	HACH COMPANY							
I-12209445	ANNUAL MAINT AGREEMENT	R	12/02/2020	14,465.00		159222		
I-12210581	AMC5500 REAGENTS	R	12/02/2020	275.95		159222		14,740.95
02501	SHI GOVERNMENT SOLUTIONS							
I-GB00392160	TOUGHBOOK	R	12/02/2020	849.00		159233		
I-GB00392264	PRINTER ALL IN ONE	R	12/02/2020	349.00		159233		
I-GB00392455A	TOUGHBOOK	R	12/02/2020	2,894.00		159233		4,092.00
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202011198089	ACCIDENT INSURANCE	R	12/04/2020	186.45		159280		
I-AC2202012038092	ACCIDENT INSURANCE	R	12/04/2020	186.46		159280		
I-AC3202011198089	ACCIDENT INSURANCE	R	12/04/2020	582.66		159280		
I-AC3202012038092	ACCIDENT INSURANCE	R	12/04/2020	582.66		159280		
I-CN1202011198089	CANCER INSURANCE	R	12/04/2020	285.68		159280		
I-CN2202012038092	CANCER INSURANCE	R	12/04/2020	285.69		159280		
I-HO3202011198089	HOSPITAL INCOME - PRETAX	R	12/04/2020	137.70		159280		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-HO3202012038092	HOSPITAL INCOME - PRETAX	R	12/04/2020	137.70		159280		
I-LF3202012038092	UNIV/COL LIFE AFTER TAX	R	12/04/2020	374.50		159280		
I-LF7202011198089	NON-PRETAX LIFE INSURANCE	R	12/04/2020	374.44		159280		
I-LF8202011198089	AFTER TAX COLONIAL PRODUCTS	R	12/04/2020	1,038.50		159280		
I-LF8202012038092	AFTER TAX COLONIAL PRODUCTS	R	12/04/2020	1,038.50		159280		5,210.94
47585	KEMPNER WATER SUPPLY CORP							
I-10312020*	MONTHLY WATER BILL	R	12/04/2020	37,093.92		159292		37,093.92
49400	LAMPASAS CENTRAL APPR DIST							
I-12032020	1ST QUARTERLY PAYMENT	R	12/04/2020	8,665.52		159304		8,665.52
52200	LAMPASAS PUBLIC UTILITIES							
I-11302020	NOVEMBER 2020	R	12/04/2020	33,660.15		159305		33,660.15
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202012038094	PRINCIPAL LIFE INSURANCE COMPA	R	12/04/2020	145.34		159314		
I-DN1202011198089	EMPLOYEE SHARE HEALTH INSUR	R	12/04/2020	584.00		159314		
I-DN1202012038092	EMPLOYEE SHARE HEALTH INSUR	R	12/04/2020	8.25		159314		
I-DN2202012038092	EMPLOYEE SHARE HEALTH INSUR	R	12/04/2020	592.25		159314		
I-GDC202012038092	DENTAL INSURANCE PREMIUM	R	12/04/2020	752.64		159314		
I-GDE202012038092	DENTAL INSURANCE PREMIUM	R	12/04/2020	909.45		159314		
I-GDF202012038092	DENTAL INSURANCE PREMIUM	R	12/04/2020	1,063.48		159314		
I-GDS202012038092	DENTAL INSURANCE PREMIUM	R	12/04/2020	585.80		159314		
I-GVC202012038092	VISION INSURANCE PREMIUM	R	12/04/2020	150.92		159314		
I-GVE202012038092	VISION INSURANCE PREMIUM	R	12/04/2020	246.96		159314		
I-GVF202012038092	VISION INSURANCE PREMIUM	R	12/04/2020	178.22		159314		
I-GVS202012038092	VISION INSURANCE PREMIUM	R	12/04/2020	135.40		159314		
I-VS1202011198089	EMPLOYEE SHARE HEALTH PLAN	R	12/04/2020	77.14		159314		
I-VS1202012038092	EMPLOYEE SHARE HEALTH PLAN	R	12/04/2020	0.90		159314		
I-VS2202012038092	EMPLOYEE SHARE HEALTH INSUR	R	12/04/2020	78.04		159314		5,508.79
74775	SCOTT & WHITE HEALTH PLAN							
I-202012038093	SCOTT & WHITE HEALTH PLAN	R	12/04/2020	3,808.04		159329		
I-CCC202012038092	HEALTH INSURANCE PREMIUM	R	12/04/2020	5,684.64		159329		
I-CCE202012038092	HEALTH INSURANCE PREMIUM	R	12/04/2020	10,273.14		159329		
I-CCF202012038092	HEALTH INSURANCE PREMIUMS	R	12/04/2020	7,100.24		159329		
I-CCS202012038092	HEALTH INSURANCE PREMIUM	R	12/04/2020	5,553.31		159329		
I-HE1202012038092	HEALTH INSURANCE PREMIUM	R	12/04/2020	10,372.12		159329		
I-HEA202011198089	EMPLOYEE SHARE HEALTH INSURANC	R	12/04/2020	10,319.32		159329		
I-HEA202012038092	EMPLOYEE SHARE HEALTH INSURANC	R	12/04/2020	69.92		159329		
I-HEC202012038092	EMPLOYEE SHARE HEALTH INSURANC	R	12/04/2020	10,389.24		159329		
I-HI1202012038092	CITY HEALTH INSURANCE	R	12/04/2020	14,208.26		159329		
I-HID202012038092	CITY HEALTH INSURANCE	R	12/04/2020	9,583.56		159329		
I-HIE202012038092	EMPLOYEE CITY HEALTH CONTRIB	R	12/04/2020	19,642.50		159329		107,004.29

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82300	TECHLINE, INC							
I-127342400	POLES 40FT CLASS 4	R	12/04/2020	10,680.00		159330		
I-127342401	POLES 40FT CLASS 4	R	12/04/2020	10,758.00		159330		
I-172428600	FR RAIN COAT	R	12/04/2020	6,025.00		159330		
I-311240600	FR RAIN COAT	R	12/04/2020	1,559.00		159330		29,022.00
01505	TEXAS COMMISSION ON ENVIRONMEN							
I-0196469	WATER SYSTEM FEE	R	12/04/2020	8,359.40		159332		8,359.40
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202011028086	RETIREMENT CONTRIBUTIONS	R	12/04/2020	1,159.53		159333		
I-TMR202011058087	RETIREMENT CONTRIBUTIONS	R	12/04/2020	49,304.28		159333		
I-TMR202011138088	RETIREMENT CONTRIBUTIONS	R	12/04/2020	22,539.28		159333		
I-TMR202011198089	RETIREMENT CONTRIBUTIONS	R	12/04/2020	51,284.44		159333		124,287.53
02804	ANIXTER POWER SOLUTIONS LLC							
I-474341600	TRIP SAVERS	R	12/10/2020	9,024.00		159338		9,024.00
16457	CARDINAL TRACKING, INC.							
C-124351	CARDINAL TRACKING, INC.	R	12/10/2020	4,320.00CR		159355		
I-124191	CARDINAL TRACKING, INC.	R	12/10/2020	9,593.12		159355		
I-124347	MOBILECITE TICKETS65 ROLL	R	12/10/2020	1,094.65		159355		6,367.77
17440	CITY OF LAMPASAS							
I-12082020	EMPLOYEE SANTA BAGS APPRECIATI	R	12/10/2020	5,900.00		159360		5,900.00
27950	FLUID METER SERVICE, INC							
I-501982	6" CLA VAL	R	12/10/2020	6,950.00		159370		6,950.00
02860	FUELMAN							
I-202012018090	FUELMAN	R	12/10/2020	7,424.71		159372		7,424.71
35299	HACH COMPANY							
I-12214697	AMC REAGENTS	R	12/10/2020	81.78		159378		
I-12214922	CHARGER & STRAINER	R	12/10/2020	565.54		159378		
I-12220003	PORTABLE SAMPLER	R	12/10/2020	4,208.83		159378		
I-12224869	CL17 AND SC5500 REAGENTS	R	12/10/2020	337.89		159378		
I-12227723	SC5500 REAGENTS	R	12/10/2020	113.40		159378		5,307.44
01488	LAW OFFICES OF JO-CHRISTY BROW							
I-29845	GENERAL MATTERS OCT 2020	R	12/10/2020	7,560.00		159395		7,560.00
01456	S & M VACUUM & WASTE, LTD							
I-130369	SLUDGE TRANSPORT	R	12/10/2020	500.00		159413		
I-130370	SLUDGE TRANSPORT	R	12/10/2020	500.00		159413		
I-130371	SLUDGE HAUL INV#130371	R	12/10/2020	500.00		159413		
I-130372	SLUDGE HAUL #130372	R	12/10/2020	500.00		159413		
I-130373	SLUDGE HAUL #130373	R	12/10/2020	500.00		159413		

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I-130374	SLUDGE HAUL #130374	R	12/10/2020	500.00		159413		
I-130375	SLUDGE HAUL #130375	R	12/10/2020	500.00		159413		
I-130376	SLUDGE HAUL	R	12/10/2020	500.00		159413		
I-130377	SLUDGE TRANSPORTATION	R	12/10/2020	500.00		159413		
I-130378	SLUDGE HAUL INV#130378	R	12/10/2020	500.00		159413		5,000.00
82300	TECHLINE, INC							
I-127295600	STREET LIGHT	R	12/10/2020	5,234.35		159424		
I-127295601	STREET LIGHT	R	12/10/2020	752.95		159424		
I-127295602	STREET LIGHT	R	12/10/2020	391.14		159424		
I-127295603	STREET LIGHT	R	12/10/2020	754.25		159424		
I-127295604	STREET LIGHT	R	12/10/2020	343.00		159424		
I-127295605	STREET LIGHT	R	12/10/2020	33.05		159424		
I-127295606	STREET LIGHT	R	12/10/2020	464.60		159424		
I-127295607	STREET LIGHT	R	12/10/2020	663.00		159424		
I-127295608	STREET LIGHT	R	12/10/2020	152.00		159424		
I-127295609	STREET LIGHT	R	12/10/2020	97.50		159424		
I-127295700	STREET LIGHT	R	12/10/2020	795.00		159424		9,680.84
02976	WASTE CONNECTIONS							
I-1594287	COMMERCIAL SOLID WASTE	R	12/10/2020	49,940.79		159435		
I-1594288	RESIDENTIAL SOLID WASTE	R	12/10/2020	44,542.59		159435		94,483.38
03301	ADVENT HEALTH FAMILY MEDICINE							
I-10282020	FD ANNUAL PHYSICALS	R	12/14/2020	4,342.00		159448		
I-11232020	NEW HIRE SCREENS	R	12/14/2020	220.00		159448		
I-11302020	FD ANNUAL PHYSICALS	R	12/14/2020	1,377.00		159448		
I-12022020	NEW HIRE SCREEN	R	12/14/2020	110.00		159448		6,049.00
47585	KEMPNER WATER SUPPLY CORP							
I-11302020	MONTHLY LOAN PAYMENTS	R	12/14/2020	19,146.97		159461		19,146.97
03144	LAMPASAS ECONOMIC DEVELOPMENT							
I-12152020	REIMBURSE LEDC COVID 19	R	12/15/2020	100,000.00		159475		100,000.00
4100	AVFUEL INC							
I-014284444	PURCHASE AIRPORT FUEL	R	12/18/2020	11,046.55		159508		11,046.55
00602	CANALES-DIBBLE CONTRACTORS, IN							
I-12162020	REMOVE/REPLACE DRIVEWAY	R	12/18/2020	2,500.00		159514		
I-12162020 1ST STRT	REMOVE REPLACE CONCRETE	R	12/18/2020	2,000.00		159514		4,500.00
16468	CATERPILLAR FIN SER CORP							
I-30418902	DEC RENTAL DOZER	R	12/18/2020	1,660.70		159515		
I-30422030	DECEMBER RENTAL	R	12/18/2020	2,751.32		159515		
I-30433042	RENTAL/BACKHOE	R	12/18/2020	2,463.86		159515		6,875.88

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
33574	GRAVES DOUGHERTY HEARON & MOOD							
I-358423	CENTRL TEXAS DISPUTE-OCT	R	12/18/2020	7,792.80		159522		
I-358799	CENTRAL TEXAS DISPUTE-NOV	R	12/18/2020	5,153.50		159522		12,946.30
02209	JONES-HEROY & ASSOCIATES INC							
I-13909	WINDSOR PRE-TREATMENT	R	12/18/2020	12,250.00		159529		
I-13910	DEB LYNN DRAINAGE	R	12/18/2020	320.00		159529		12,570.00
01488	LAW OFFICES OF JO-CHRISTY BROW							
I-29846	GENERAL MATTER-NOVEMBER	R	12/18/2020	5,267.50		159535		5,267.50
01941	EDUCATION FOUNDATION FOR LAMPA							
I-12072020	CONTRIBUTION FOR FY 20-21	R	12/18/2020	8,500.00		159536		8,500.00
00979	NEWMAN REGENCY GROUP INC							
I-10184	UV REPLACEMENT BULBS	R	12/18/2020	10,623.13		159539		10,623.13
16371	AUSTIN TURF AND TRACTOR							
I-100579	2-2016 JOHN DEERE MOWERS	R	12/21/2020	13,075.00		159558		13,075.00
02867	EMERGENCY REPORTING							
I-202018514	REPORTING SOFTWARE	R	12/21/2020	4,270.40		159560		4,270.40
47585	KEMPNER WATER SUPPLY CORP							
I-11302020375	MONTHLY BILL WATER	R	12/21/2020	41,670.20		159563		41,670.20
00602	CANALES-DIBBLE CONTRACTORS, IN							
I-12222020	BENCH PADS, SIDEWALK	R	12/31/2020	7,500.00		159638		7,500.00
02860	FUELMAN							
I-202012288098	CITY FUEL	R	12/31/2020	6,931.82		159645		6,931.82
52200	LAMPASAS PUBLIC UTILITIES							
I-12302020	DECEMBER 2020	R	12/31/2020	30,968.87		159653		30,968.87
01050	MCCOY TREE SURGERY COMPANY							
I-404	2020 ANNUAL TREE TRIM	R	12/31/2020	2,167.46		159663		
I-405	2020 ANNUAL TREE TRIM	R	12/31/2020	4,956.40		159663		
I-406	2020 ANNUAL TREE TRIM	R	12/31/2020	3,656.40		159663		
I-407	2020 ANNUAL TREE TRIM	R	12/31/2020	1,757.40		159663		
I-408	2020 ANNUAL TREE TRIM	R	12/31/2020	3,717.30		159663		
I-409	2020 ANNUAL TREE TRIM	R	12/31/2020	3,717.30		159663		19,972.26

VENDOR SET: 99 CITY OF LAMPASAS
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	REGULAR CHECKS:	42		879,562.32		0.00		879,562.32
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	3		170,102.62		0.00		170,102.62
	EFT:	2		435,327.23		0.00		435,327.23
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00		0.00		
TOTAL ERRORS: 0								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99	BANK: FSB	TOTALS:	47	1,484,992.17		0.00		1,484,992.17
BANK: FSB	TOTALS:		47	1,484,992.17		0.00		1,484,992.17
REPORT TOTALS:			47	1,484,992.17		0.00		1,484,992.17

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Monthly Report

To: Rickie Roy, Public Works Director
From: Van Sims, W/WW Operations Manager
Date: December 10, 2020
Re: November 2020 Monthly Report

Water/Wastewater
Department

Summary of Activities

- **Operation of Water Distribution System**

1. Repaired 2 water leaks.
2. Made 3 new water taps.
3. 1-meter change out.
4. Collected 9 routine Bac-T samples- all passed.
5. Completed required monthly flushing.
6. Conducted all required water testing; recorded and logged data.

- **Operation of Wastewater Collection System**

1. Cleared 4 sewer stoppages.
2. Installed 2 sewer taps.
3. Repaired 3 damaged sewer lines.
4. Completed all monthly lift station checks.
5. Cleaned Ajinomoto process line.

- **Operation of Wastewater Treatment Facility**

1. Completed all daily checks of equipment and facilities.
2. Collected all TCEQ required samples for the municipal plant.
3. Performed all required analysis, recorded and logged data.
4. Performed all routine maintenance on scheduled equipment.
5. Removed 225 yds of cake.

- Total Work Orders Completed -70
- Utility Locates -40
- Customer Service Calls 13

Memo



To: Rickie Roy
From: Flint Geagley
Date: December 6, 2020
Re: November Activities

Electric Department

This month's activities involved:

- Received a total of 109 work orders and completed 107.
- Operations and Maintenance
 1. Installed underground primary and transformers at Brodie Estates
 2. Continue rerouting line for Whataburger
 3. Received 44 line locates
 4. Installed Christmas lights
- Connected:
 1. Upgrades – 5
 2. New services – 5
 3. Temps - 4
- Set 4 poles:
 1. relocated 1 pole at entrance to Hillside Acres
 2. replaced 1 bad pole
 3. replaced 1 pole and set 1 pole for new service at 512 east Ave J
- Overtime: Received 4 callouts
 1. Tree - 0
 2. Substation Reset 1-shot for Irby Construction - 1
 3. On customer side – 0
 4. Animal contact - 1
 5. Vehicle hit traffic light pole - 1
 6. Line Down (cable) - 1
- Activities for the Year 2019 - 2020:
 - Pole Inspection replacement: **total 389 poles, have replaced 317 poles**
 - Stone Valley: **Set pole on Fieldstone (70% complete)**
 - Brown St Subdivision: **Installed underground primary and set transformers (80% complete)**
 - New Covenant Church: **Have received transformer**

To: Rickie Roy
From: Carlos Garcia
Date: Thursday, January 07, 2021
Re: November, Monthly

Street Department

Mr. Roy,

For the month of November, the Streets Department worked on,

- 1) Street – Total Work Orders = 6, Total Complete = 4, Total Outstanding = 2, Total Void = 0
- 2) Mowed drains and right away.
- 3) We did patch workorders.
- 4) Line of sights
- 5) Brush chipping thru out the city

For the month of December, We will be continuing taking care of work orders. Continuing working on line of sights. We will continue daily working tree trimming and line of sights.



To: City Manager, Finley DeGraffenried
Honorable Mayor and City Council
From: Chief of Police, Sammy Bailey
Date: January 4, 2021
Re: Monthly City Council Report, November 2020

Night Range Handgun Qualification: Sgt. Range Master Ryan advised all did well.

Scheduling Issues: Several members of the department were off due to COVID direct exposure, COVID positive results, or other issues relating to family medical issues. This created some scheduling issues and overtime.

Event Preparations: Chief Bailey and Kelli Sanguinet were licensed with a Texas Food Safety Handler License. We worked diligently to help plan and provide services for several events, along with planning for December events. Patrol worked off-duty security at a local business during peak shopping hours. Sgt. Barrio and Chief Bailey, assisted with the Thanksgiving Blessing Meals with local churches and volunteers. We appreciate all the efforts that went into the Employee Appreciation event, it was a good time had by all that attended.

New Ordinance Signage: Chief Bailey, Streets Supervisor Carlos Garcia, and TX DOT Steven Hamrick worked on signage for new ordinances; No parking on Right of Way and No Pedestrian Crossing except at crosswalk (intersections) on South 281; No motor vehicles to include golf carts and ATVs allowed on park and cemetery grounds.

Department Issues:

- **CAD System:** The cloud solution is pending Criminal Justice Information Systems (CJIS) approval. In the meantime, we have a month to month agreement where Cardinal has agreed to accept the financial burden for us to maintain COPsync.
- **Body Cameras:** Lt. Montgomery found a glitch in the WatchGuard Body Cameras, an upgrade is forthcoming before we can re-issue the new body cameras.
- **Radio Equipment:** Chief Bailey and Gene Aicher, Bearcom, worked to order radio equipment for the Central Texas Council of Government grant for the city and the P.D./F.D. upgrades.

November statistics: An annual decrease in total department contacts of 42.05 percent is seen due to COVID related issues. This decrease is seen in arrest, warrants, traffic and warnings issued. Sheriff Ramos and Jail Administrator Cristopher Brister sent a memo relating to acceptance of arrestees, additional arrestees may be accepted and Governor Abbott announced that the temporary waiver for Title and Registration requirements that he issued in March 2020 will end April 14, 2021.

NOVEMBER 2020

	Nov-20	YTD		Nov-20	YTD
#101 CHIEF SAMMY BAILEY			#104 SERGEANT INVESTIGATOR TIMMY RYAN		
Total Miles	415	5104	Total Miles	557	5905
Total Hours	171	1994.5	Total Hours	145.5	1730
Follow-ups	14	98	Follow-ups	99	1367
Calls for Service	0	0	Calls for Service	0	0
Traffic Citations	0	0	Traffic Citations	0	0
Warrants Served	0	0	Warrants Served	0	0
Warrants Paid at LMC	0	0	Warrants Paid at LMC	0	0
Criminal Arrests	0	0	Criminal Arrests	1	7
Juvenile Referrals	0	0	Juvenile Referrals	0	0
TOTAL ARRESTS	0	0	TOTAL ARRESTS	1	7
Warnings	0	0	Warnings	0	0
TOTAL CONTACTS	0	0	TOTAL CONTACTS	1	7
Reference Only:			Reference Only:		
Code Enforcement	0	1	Code Enforcement	0	0
DWI	0	0	DWI	0	0
DUI	0	0	DUI	0	0
Marijuana/Drug Possession	0	0	Marijuana/Drug Possession	1	1
Juvenile Tobacco Possession	0	0	Juvenile Tobacco Possession	0	0
Field Contacts	0	0	Field Contacts	0	0
Public Relations Contacts	0	43	Public Relations Contacts	0	4
Building Checks	0	0	Building Checks	0	0
#102 ASST CHIEF JODY CUMMINGS			#105 SERGEANT ANTONIO BARRIO		
Total Miles	190	3113	Total Miles	788	8284
Total Hours	76	1785	Total Hours	133	1550.75
Follow-ups	0	159	Follow-ups	56	1007
Calls for Service	0	0	Calls for Service	3	161
Traffic Citations	0	0	Traffic Citations	1	8
Warrants Served	0	0	Warrants Served	0	0
Warrants Paid at LMC	0	0	Warrants Paid at LMC	0	0
Criminal Arrests	0	0	Criminal Arrests	0	0
Juvenile Referrals	0	0	Juvenile Referrals	0	0
TOTAL ARRESTS	0	0	TOTAL ARRESTS	1	8
Warnings	0	0	Warnings	2	2
TOTAL CONTACTS	0	0	TOTAL CONTACTS	3	10
Reference Only:			Reference Only:		
Code Enforcement	0	0	Code Enforcement	27	393
DWI	0	0	DWI	0	0
DUI	0	0	DUI	0	0
Marijuana/Drug Possession	0	0	Marijuana/Drug Possession	0	0
Juvenile Tobacco Possession	0	0	Juvenile Tobacco Possession	0	0
Field Contacts	0	0	Field Contacts	0	0
Public Relations Contacts	0	45	Public Relations Contacts	0	1
Building Checks	0	0	Building Checks	0	9
#103 PATROL LT CHARLES MONTGOMERY			#106 LIEUTENANT INVESTIGATOR CHARLIE BOSWELL		
Total Miles	312	3902	Total Miles	747	5670
Total Hours	131	1651	Total Hours	134	1637
Field Training Hours	0	17	Follow-ups	62	1200
Calls for Service	35	443	Calls for Service	0	0
Traffic Citations	12	152	Traffic Citations	0	0
Warrants Served	0	5	Warrants Served	0	0
Warrants Paid at LMC	0	1	Warrants Paid at LMC	0	0
Criminal Arrests	0	21	Criminal Arrests	1	16
Juvenile Referrals	0	0	Juvenile Referrals	0	0
TOTAL ARRESTS	12	179	TOTAL ARRESTS	1	16
Warnings	17	236	Warnings	0	0
TOTAL CONTACTS	29	415	TOTAL CONTACTS	1	16
Reference Only:			Reference Only:		
Code Enforcement	0	2	Code Enforcement	0	0
DWI	0	1	DWI	0	1
DUI	0	0	DUI	0	0
Marijuana/Drug Possession	0	3	Marijuana/Drug Possession	0	2
Juvenile Tobacco Possession	0	0	Juvenile Tobacco Possession	0	0
Field Contacts	1	14	Field Contacts	0	0
Public Relations Contacts	2	33	Public Relations Contacts	0	6
Building Checks	0	1	Building Checks	0	0

NOVEMBER 2020

	Nov-20	YTD		Nov-20	YTD
#107 SERGEANT FIDEL MORUA			#110 INVESTIGATOR NICK ROBERTS		
Total Miles	646	7076	Total Miles	587	4278
Total Hours	156	1745.5	Total Hours	138	1695
Field Training Hours	0	0	Follow-ups	85	959
Calls for Service	64	617	Calls for Service	0	0
Traffic Citations	16	81	Traffic Citations	0	0
Warrants Served	0	3	Warrants Served	0	0
Warrants Paid at LMC	0	0	Warrants Paid at LMC	0	0
Criminal Arrests	11	34	Criminal Arrests	0	5
Juvenile Referrals	1	3	Juvenile Referrals	0	0
TOTAL ARRESTS	28	121	TOTAL ARRESTS	0	5
Warnings	61	485	Warnings	0	0
TOTAL CONTACTS	89	606	TOTAL CONTACTS	0	5
Reference Only:			Reference Only:		
Code Enforcement	2	14	Code Enforcement	0	0
DWI	1	4	DWI	0	0
DUI	0	1	DUI	0	0
Marijuana/Drug Possession	6	11	Marijuana/Drug Possession	0	0
Juvenile Tobacco Possession	0	1	Juvenile Tobacco Possession	0	0
Field Contacts	0	1	Field Contacts	0	0
Public Relations Contacts	0	3	Public Relations Contacts	0	0
Building Checks	0	0	Building Checks	0	0
#108 SERGEANT STEVEN SHELDON			#111 OFFICER JEREMY HERRING		
Total Miles	594	5605	Total Miles	741	3696
Total Hours	142	1783	Total Hours	195	1005
Field Training Hours	0	0	Field Training Hours	0	0
Calls For Service	27	328	Calls for Service	68	515
Traffic Citations	0	8	Traffic Citations	4	27
Warrants Served	0	0	Warrants Served	0	8
Warrants Paid at LMC	0	0	Warrants Paid at LMC	0	0
Criminal Arrests	0	2	Criminal Arrests	3	23
Juvenile Referrals	0	1	Juvenile Referrals	0	0
TOTAL ARRESTS	0	11	TOTAL ARRESTS	7	58
Warnings	0	6	Warnings	16	76
TOTAL CONTACTS	0	17	TOTAL CONTACTS	23	134
Reference Only:			Reference Only:		
Code Enforcement	0	1	Code Enforcement	1	1
DWI	0	0	DWI	0	0
DUI	0	0	DUI	0	0
Marijuana/Drug Possession	0	0	Marijuana/Drug Possession	0	4
Juvenile Tobacco Possession	0	0	Juvenile Tobacco Possession	1	1
Field Contacts	0	2	Field Contacts	1	8
Public Relations Contacts	0	5	Public Relations Contacts	0	1
Building Checks	0	0	Building Checks	27	75
#109 OFFICER LARRY WILSON			#112 OFFICER JOHN BOWMAN		
Total Miles	843	7825	Total Miles	597	7844
Total Hours	185.5	1904	Total Hours	153	1738.25
Field Training Hours	0	150	Field Training Hours	0	0
Calls for Service	56	767	Calls for Service	98	872
Traffic Citations	2	29	Traffic Citations	27	450
Warrants Served	1	7	Warrants Served	2	35
Warrants Paid at LMC	0	0	Warrants Paid at LMC	0	2
Criminal Arrests	9	47	Criminal Arrests	2	180
Juvenile Referrals	1	7	Juvenile Referrals	0	9
TOTAL ARRESTS	13	90	TOTAL ARRESTS	31	676
Warnings	7	164	Warnings	67	1036
TOTAL CONTACTS	20	254	TOTAL CONTACTS	98	1712
Reference Only:			Reference Only:		
Code Enforcement	0	5	Code Enforcement	3	6
DWI	0	2	DWI	0	15
DUI	0	0	DUI	0	1
Marijuana/Drug Possession	2	5	Marijuana/Drug Possession	1	41
Juvenile Tobacco Possession	2	4	Juvenile Tobacco Possession	0	4
Field Contacts	0	1	Field Contacts	0	1
Public Relations Contacts	0	0	Public Relations Contacts	3	7
Building Checks	0	3	Building Checks	1	48

NOVEMBER 2020

	Nov-20	YTD		Nov-20	YTD
#113 SRO ERIC HERNANDEZ			#116 SRO WILL SNEED		
Total Miles	804	7321	Total Miles	879	8139
Total Hours	154	1634	Total Hours	135	1812.5
Field Training Hours	0	0	Follow Ups	0	0
Calls for Service	36	392	Calls for Service	31	590
Traffic Citations	1	6	Traffic Citations	0	10
Warrants Served	0	1	Warrants Served	0	0
Warrants Paid at LMC	0	0	Warrants Paid at LMC	0	0
Criminal Arrests	0	4	Criminal Arrests	0	7
Juvenile Referrals	2	4	Juvenile Referrals	1	8
TOTAL ARRESTS	3	15	TOTAL ARRESTS	1	25
Warnings	3	40	Warnings	0	67
TOTAL CONTACTS	6	55	TOTAL CONTACTS	1	92
Reference Only:			Reference Only:		
Code Enforcement	0	3	Code Enforcement	0	0
DWI	0	0	DWI	0	1
DUI	0	0	DUI	0	0
Marijuana/Drug Possession	2	3	Marijuana/Drug Possession	1	4
Juvenile Tobacco Possession	0	0	Juvenile Tobacco Possession	0	0
Field Contacts	0	0	Field Contacts	0	0
Public Relations Contacts	2	12	Public Relations Contacts	2	7
Building Checks	0	14	Building Checks	0	70
#114 OFFICER JOSHUA WATSON			#118 OFFICER DUSTIN ROSCOE		
Total Miles	642	5389	Total Miles	735	6518
Total Hours	172.5	1802.5	Total Hours	170	1733.5
Field Training Hours	0	0	Field Training Hours	0	0
Calls for Service	119	769	Calls for Service	99	916
Traffic Citations	0	17	Traffic Citations	7	48
Warrants Served	1	4	Warrants Served	0	3
Warrants Paid at LMC	0	2	Warrants Paid at LMC	0	2
Criminal Arrests	1	13	Criminal Arrests	2	22
Juvenile Referrals	0	1	Juvenile Referrals	0	3
TOTAL ARRESTS	2	37	TOTAL ARRESTS	9	75
Warnings	13	161	Warnings	33	219
TOTAL CONTACTS	15	198	TOTAL CONTACTS	42	294
Reference Only:			Reference Only:		
Code Enforcement	0	6	Code Enforcement	1	3
DWI	0	1	DWI	0	1
DUI	0	0	DUI	0	0
Marijuana/Drug Possession	0	1	Marijuana/Drug Possession	0	2
Juvenile Tobacco Possession	0	0	Juvenile Tobacco Possession	0	0
Field Contacts	0	0	Field Contacts	0	0
Public Relations Contacts	0	0	Public Relations Contacts	2	14
Building Checks	0	104	Building Checks	3	30
#115 DYLAN BOIVIN			#119 OFFICER ANDY MCCATHERINE		
Total Miles	153	153	Total Miles	717	6085
Total Hours	100	100	Total Hours	176	1832.5
Field Training Hours	0	0	Field Training Hours	44	224
Calls for Service	26	26	Calls for Service	63	672
Traffic Citations	1	1	Traffic Citations	6	43
Warrants Served	0	0	Warrants Served	0	4
Warrants Paid at LMC	0	0	Warrants Paid at LMC	0	0
Criminal Arrests	0	0	Criminal Arrests	3	31
Juvenile Referrals	0	0	Juvenile Referrals	0	0
TOTAL ARRESTS	1	1	TOTAL ARRESTS	9	78
Warnings	0	0	Warnings	16	158
TOTAL CONTACTS	1	1	TOTAL CONTACTS	25	236
Reference Only:			Reference Only:		
Code Enforcement	1	1	Code Enforcement	1	16
DWI	0	0	DWI	1	2
DUI	0	0	DUI	0	0
Marijuana/Drug Possession	0	0	Marijuana/Drug Possession	0	2
Juvenile Tobacco Possession	0	0	Juvenile Tobacco Possession	0	1
Field Contacts	1	1	Field Contacts	0	4
Public Relations Contacts	0	0	Public Relations Contacts	0	0
Building Checks	1	1	Building Checks	2	135

NOVEMBER 2020

	Nov-20	YTD		Nov-20	YTD
#120 SERGEANT JACOB HUMMER			#122 OFFICER GARRETT BRADLEY		
Total Miles	1032	8703	Total Miles	809	8480
Total Hours	160	1468	Total Hours	181	1858
Field Training Hours	10	10	Field Training Hours	0	0
Calls for Service	68	484	Calls for Service	64	843
Traffic Citations	10	50	Traffic Citations	7	69
Warrants Served	2	4	Warrants Served	3	10
Warrants Paid at LMC	0	0	Warrants Paid at LMC	0	0
Criminal Arrests	6	35	Criminal Arrests	9	43
Juvenile Referrals	1	1	Juvenile Referrals	0	4
TOTAL ARRESTS	19	90	TOTAL ARRESTS	19	126
Warnings	28	155	Warnings	30	249
TOTAL CONTACTS	47	245	TOTAL CONTACTS	49	375
Reference Only:			Reference Only:		
Code Enforcement	0	3	Code Enforcement	0	2
DWI	2	2	DWI	2	8
DUI	0	0	DUI	0	1
Marijuana/Drug Possession	2	10	Marijuana/Drug Possession	0	3
Juvenile Tobacco Possession	4	6	Juvenile Tobacco Possession	0	0
Field Contacts	0	3	Field Contacts	0	1
Public Relations Contacts	1	10	Public Relations Contacts	0	0
Building Checks	0	12	Building Checks	4	16
#121 OFFICER WARREN SCOTT					
Total Miles	0	4204			
Total Hours	0	1560			
Field Training Hours	0	211.5			
Calls for Service	0	626			
Traffic Citations	0	25			
Warrants Served	0	12			
Warrants Paid at LMC	0	3			
Criminal Arrests	0	26			
Juvenile Referrals	0	2			
TOTAL ARRESTS	0	68			
Warnings	0	197			
TOTAL CONTACTS	0	265			
Reference Only:					
Code Enforcement	0	2			
DWI	0	1			
DUI	0	0			
Marijuana/Drug Possession	0	8			
Juvenile Tobacco Possession	0	0			
Field Contacts	0	6			
Public Relations Contacts	0	2			
Building Checks	0	16			

NOVEMBER 2020

	Nov-20	YTD		Oct-20	YTD
#202 RESERVE RONALD WITHERS			#216 RESERVE JP HARRIS		
Total Miles	0	0	Total Miles	0	0
Total Hours	32.5	281.5	Total Hours	0	36.5
Follow Ups / Fire Investigations	5	166.5	Follow Ups	0	0
Calls for Service / Inspections	25	127	Calls for Service	0	15
Traffic Citations	0	0	Traffic Citations	0	1
Warrants Served	0	0	Warrants Served	0	0
Warrants Paid at LMC	0	0	Warrants Paid at LMC	0	0
Criminal Arrests	0	0	Criminal Arrests	0	2
Juvenile Referrals	0	0	Juvenile Referrals	0	1
TOTAL ARRESTS	0	0	TOTAL ARRESTS	0	4
Warnings	0	0	Warnings	0	1
TOTAL CONTACTS	0	0	TOTAL CONTACTS	0	5
Reference Only:			Reference Only:		
Code Enforcement	0	0	Code Enforcement	0	0
DWI	0	0	DWI	0	0
DUI	0	0	DUI	0	0
Marijuana/Drug Possession	0	0	Marijuana/Drug Possession	0	0
Juvenile Tobacco Possession	0	0	Juvenile Tobacco Possession	0	0
Field Contacts	0	0	Field Contacts	0	0
Public Relation Contacts	0	0	Public Relation Contacts	0	0
Building Checks	0	0	Building Checks	0	0
 #212 RESERVE JOSH STRALEY					
Total Miles	0	250			
Total Hours	0	40.5			
Follow Ups	0	10			
Calls for Service	0	27			
Traffic Citations	0	7			
Warrants Served	0	1			
Warrants Paid at LMC	0	2			
Criminal Arrests	0	2			
Juvenile Referrals	0	0			
TOTAL ARRESTS	0	12			
Warnings	0	7			
TOTAL CONTACTS	0	19			
Reference Only:					
Code Enforcement	0	0			
DWI	0	0			
DUI	0	0			
Marijuana/Drug Possession	0	1			
Juvenile Tobacco Possession	0	0			
Field Contacts	0	0			
Public Relation Contacts	0	0			
Building Checks	0	0			

NOVEMBER 2020

COMMUNICATIONS OPERATORS/RECORDS:

	Nov-20	YTD
#001 DISPATCHER DANICKA KEELING		
Total Hours	148	1642
Telephone Calls Received	370	3890
Telephone Calls Made	131	1219
Radio Calls	1288	14326
911 Calls	71	640
Text to 911	0	0
#002 DISPATCHER RENAE GROMATZKY		
Total Hours	146	1762.5
Telephone Calls Received	102	1082
Telephone Calls Made	40	427
Radio Calls	1039	9663
911 Calls	32	231
Text to 911	0	0
#003 DISPATCHER SUE ROWE		
Total Hours	112	1596.5
Telephone Calls Received	676	9852
Telephone Calls Made	51	904
Radio Calls	1778	19559
911 Calls	58	524
Text to 911	0	0
#004 DISPATCHER MARISA MORENO		
Total Hours	144	1687.25
Telephone Calls Received	191	2230
Telephone Calls Made	70	946
Radio Calls	1096	12311
911 Calls	54	560
Text to 911	0	2
#005 COMM SUPERVISOR KELLI SANGUINET		
Total Hours	102	1582.25
Telephone Calls Received	86	979
Telephone Calls Made	13	139
Radio Calls	76	513
911 Calls	1	5
Text to 911	0	0
Open Records Requests	22	322
#006 DISPATCHER MARY MENDEZ		
Total Hours	133.5	1650.75
Telephone Calls Received	470	4198
Telephone Calls Made	63	799
Radio Calls	1449	13554
911 Calls	29	245
Text to 911	0	0
#007 DISPATCHER DELANA FRITZ		
Total Hours	164	1817.75
Telephone Calls Received	163	2393
Telephone Calls Made	29	596
Radio Calls	1003	12977
911 Calls	28	387
Text to 911	0	1
TOTALS:		
Telephone Calls Received	2967	48552
Telephone Calls Made	397	5030
Radio Calls	7729	82903
911 Calls	273	2592
Text to 911	0	4
Open Records Requests	22	322

ANIMAL SHELTER

	Nov-20	YTD
#130 KASEY SCHWARTZER		
Total Miles	127	667
Total Hours	106	1701
Citations	9	14
Warnings	0	0
TOTAL CONTACTS	9	14
PR Contacts	0	0
#132 CARLYN HISE		
Total Miles	0	0
Total Hours	138.5	1743.75
Citations	0	0
Warnings	0	0
TOTAL CONTACTS	0	0
PR Contacts	0	0
#134 RACHEL WHITE		
Total Miles	0	0
Total Hours	144	923.5
Citations	0	0
Warnings	0	0
TOTAL CONTACTS	0	0
PR Contacts	0	0
ANIMAL CONTROL		
#131 JOSEPH SCHWARTZER		
Total Miles	866	11196
Total Hours	112	1681
Animal Surrenders	0	1
Animal Complaints	469	2092
Animal Impounds	37	523
Animal Follow Ups	8	107
Citations	0	35
Warnings	0	0
Citizen Complaints	0	0
TOTAL CONTACTS	0	35
PR Contacts	0	2

NOVEMBER 2020

PREVIOUS OFFICERS:

#111 OFFICER COURTNEY GLAS

Total Miles	11
Total Hours	10
Field Training Hours	0
Calls for Service	3
Traffic Citations	0
Warrants Served	0
Warrants Paid at LMC	0
Criminal Arrests	0
Juvenile Referrals	0
TOTAL ARRESTS	0
Warnings	1
TOTAL CONTACTS	1
Reference Only:	
Code Enforcement	0
DWI	0
DUI	0
Marijuana/Drug Possession	0
Juvenile Tobacco Possession	0
Field Contacts	0
Public Relations Contacts	0
Building Checks	0

#115 OFFICER COLE NICHOLAS

Total Miles	4912
Total Hours	1417
Field Training Hours	0
Calls for Service	560
Traffic Citations	28
Warrants Served	14
Warrants Paid at LMC	0
Criminal Arrests	23
Juvenile Referrals	3
TOTAL ARRESTS	68
Warnings	173
TOTAL CONTACTS	241
Reference Only:	
Code Enforcement	6
DWI	2
DUI	0
Marijuana/Drug Possession	2
Juvenile Tobacco Possession	1
Field Contacts	3
Public Relations Contacts	58
Building Checks	117

#117 RESERVE OFFICER DEREK SMITH

Total Miles	0
Total Hours	21
Field Training Hours	0
Calls for Service	2
Traffic Citations	0
Warrants Served	0
Warrants Paid at LMC	0
Criminal Arrests	0
Juvenile Referrals	0
TOTAL ARRESTS	0
Warnings	2
TOTAL CONTACTS	2
Reference Only:	
Code Enforcement	0
DWI	0
DUI	0
Marijuana/Drug Possession	0
Juvenile Tobacco Possession	0
Field Contacts	0
Public Relations Contacts	0
Building Checks	0

PREVIOUS ANIMAL SHELTER OFFICERS:

#132 CAITLIN SHARP

Total Miles	0
Total Hours	287.5
Citations	0
Warnings	0
TOTAL CONTACTS	0
PR Contacts	0

LAMPASAS ANIMAL SHELTER
CITY LOG

November 2020

DATE	INTAKE	SEX	AGE	BREED	COLOR	ADDRESS	NAME	PRECAUTIONS	DISPOSITION	OFFICER
11/02/2020	IMP P11066	F	B	TERRIER MIX	BLACK	604 CASBEER	NEBULA		RESCUE	131
11/03/2020	IMP P11067	F	A	DSH	CALICO	705 S RIDGE		FERAL	EUTH 11-6	131
11/03/2020	IMP P11068	M	A	DSH	RED TABBY	1206 MCLEAN		FERAL	EUTH 11-3	131
11/03/2020	IMP P11069	M	ADO	DSH	RED/WHT TAB	180 SUNFLOWER		URI	EUTH 11-3	CITIZEN
11/04/2020	IMP P11070	F	A	DSH	RED/WHT TAB	1206 MCLEAN		FERAL	EUTH	131
11/05/2020	IMP P11071	M	A	CHICKEN	RED	905 W AVE C			EUTH	131
11/06/2020	IMP P11072	M	A	DSH	BLACK/WHITE	203 MOCKINGBIRD		FERAL	EUTH 11-6	131
11/06/2020	IMP P11073	M	A	TERRIER MIX	GREY/WHT	805 N RIDGE	RASCAL		RTO 11-6	131
11/07/2020	IMP P11074	F	A	DOBERMAN	BLK/TAN	908 E AVE C	LOLA		RTO 11-9	119
11/07/2020	IMP P11075	M	A	PIT BULL MIX	WHT/BLK	908 E AVE C	BOY		RTO 11-9	119
11/09/2020	IMP P11076	F	B	DMH	RED TABBY	WM BROOK PARK	TURKEY		ADOPTED	CITIZEN
11/09/2020	IMP P11077	F	A	HOUND MIX	BLK/WHT	S HWY 281 AR NARUNA	DAISY		RESCUE	CITIZEN
11/09/2020	IMP P11078	F	A	DACHSHUND X	RED	707 PEGGY NELL	COCO		RTO	CITIZEN
11/10/2020	IMP P11079	M	A	TERRIER MIX	RED	600 E AVE G	SCRAPPY		RTO 11-10	131
11/10/2020	IMP P11080	M	A	DSH	BRN/WHT TAB	1612 S CHESTNUT		FERAL	EUTH	131
11/10/2020	IMP P11081	M	B	DSH	BRN/WHT TAB	1612 S CHESTNUT		FERAL	EUTH	131
11/11/2020	IMP P11082	F	A	TERRIER MIX	BRINDLE/WHT	400 BLOCK W 6TH	POCAHONTAS		RTO 11-14	122
11/12/2020	IMP P11083	M	A	GSD	BLK/TAN	W 6TH		CAUTION	EUTH 11-19	130
11/12/2020	IMP P11084	M	A	DANE	BLK/WHT	W 6TH		CAUTION	RESCUE 11-25	CITIZEN
11/12/2020	IMP P11085	M	A	TERRIER MIX	FAWN/WHT	9 POWELL DR	LOUIE		RTO	130
11/12/2020	IMP P11086	M	A	LAB	BLACK	112 S PORTER	ELI		RTO	130
11/12/2020	IMP P11087	F	A	SCHNAUZER	GREY	112 S PORTER	FAITH		RTO	130
11/13/2020	SUR P11088	M	A	LAB MIX	BLK/WHT	303 N RIDGE	SCOTCH		EUTH 11-17	131
11/13/2020	SUR P11089	M	A	LAB MIX	RED	303 N RIDGE	WHISKEY		ADOPTED	131
11/16/2020	IMP P11090	F	A	DSH	CALICO	106 N RIDGE			EUTH 11-16	131
11/16/2020	SUR P11091	M	9M	GREAT PYRENEES	WHITE	503 N SPRING	CLYDE		RESCUE 11-23	CITIZEN
11/17/2020	IMP P11092	F	A	BORDER COLLIE X	BLK/WHT	6TH & KEY		HBC	EUTH 11-18	111
11/17/2020	IMP P11093	M	A	DSH	BLK/WHT	106 N RIDGE		FERAL	EUTH 11-17	131
11/18/2020	IMP P11094	M	A	DSH	BLACK	LEFT AT DOOR 301 COLLEGE ST			EUTH 11-25	130
11/18/2020	IMP P11095	F	A	DSH	GRAY/WHITE	106 N RIDGE		FERAL	EUTH 11-18	131
11/18/2020	IMP P11096	F	A	TERRIER X	BLACK TRI	501 GAMEL	LOCA		RTO 11-18	132
11/18/2020	IMP P11097	F	A	CHIHUAHUA	TAN	14 DANA	DAISY		RTO 11-19	131
11/18/2020	IMP P11098	M	A	ACD X	BLUE/WHITE	HEB	BUCKO		RTO 11-19	131
11/19/2020	IMP P11099	M	A	HOUND X	RED	1510 E AVE A	DUSTY		RTO 11-19	131
11/19/2020	IMP P11100	M	A	DSH	BLACK	301 W 3RD ST		FERAL	EUTH 11-23	131
11/20/2020	IMP P11101	F	A	DSH	BRN TAB	902 E 3RD ST		FERAL	EUTH 11-20	131
11/20/2020	IMP P11102	F	A	DSH	APR/COT	106 N RIDGE ST		FERAL	EUTH 11-20	131
11/20/2020	IMP P11103	MN	A	PITBULL X	RED	105 N SUMMER	BUBBA	ORE	EUTH 11-20	CITIZEN
11/20/2020	IMP P11104	M	B	DSH	RED TAB/WHT	106 N RIDGE		FERAL	EUTH 11-20	131
11/23/2020	IMP P11105	M	B	DMH	RED TAB/WHT	20 PARK	SIMBA		ADOPTED 12-7	114
11/23/2020	IMP P11106	M	B	DMH	GRAY/WHT	20 PARK	CHARLIE		ADOPTED 12-7	114

Memo

To: Finley deGraffenried, City Manager
Honorable Mayor and City Council

Building and Planning
312 East Third, Lampasas TX 76550
512-556-6831, Fax 512-556-8083

From: Becky Sims, Zoning Administrator/Assistant City Secretary
Frank Ellett, Building Official
Re: Monthly Report, October Monthly

ACTIVITIES:

November 2019

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD - BUILDING	1	0.00	2,360.50
CO - CERTIFICATE OF OCCUPANCY	1	0.00	0.00
ELE - ELECTRICAL	11	1,500.00	2,884.77
FENCE - FENCE	5	11,120.00	145.00
MEC - MECHANICAL	5	0.00	210.00
PLB - PLUMBING	12	0.00	545.00
REM - REMODEL/ADDITION	14	169,702.89	480.00
SIGN - SIGN	2	0.00	60.00
SPRINK - SPRINKLER	1	2,250.00	60.00
*** TOTALS ***	52	184,572.89	6,745.27

November 2020

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD - BUILDING	3	220,000.00	1,225.90
CO - CERTIFICATE OF OCCUPANCY	3	0.00	0.00
ELE - ELECTRICAL	17	36,300.00	6,813.88
FENCE - FENCE	4	2,300.00	140.00
MEC - MECHANICAL	6	10,500.00	270.00
PLB - PLUMBING	12	45,650.00	480.00
REM - REMODEL/ADDITION	11	103,500.00	2,790.00
SHED - SHED, PATIO, DECK	1	3,000.00	0.00
SIGN - SIGN	1	0.00	35.00
SPRINK - SPRINKLER	1	2,400.00	60.00
*** TOTALS ***	59	423,650.00	11,814.78

Lampasas Fire Department

Lampasas, TX

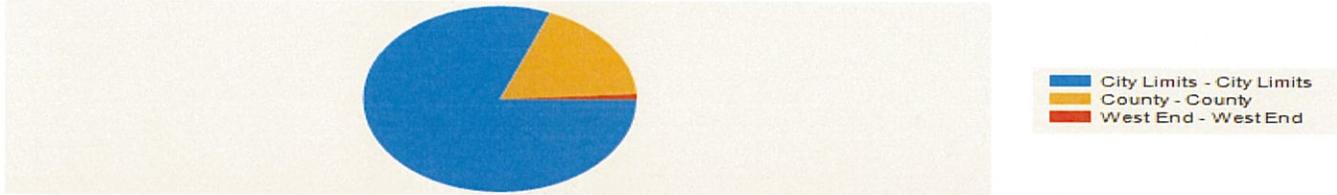
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Count of Incidents by Incident Type per Zone

Incident Status: Reviewed | Start Date: 11/01/2020 | End Date: 11/30/2020

% of Incidents per Zone



INCIDENT TYPE	# INCIDENTS	% of TOTAL
City Limits - City Limits		
113 - Cooking fire, confined to container	1	0.95%
311 - Medical assist, assist EMS crew	57	54.29%
321 - EMS call, excluding vehicle accident with injury	1	0.95%
322 - Motor vehicle accident with injuries	2	1.90%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.95%
324 - Motor vehicle accident with no injuries.	2	1.90%
412 - Gas leak (natural gas or LPG)	2	1.90%
444 - Power line down	1	0.95%
463 - Vehicle accident, general cleanup	2	1.90%
480 - Attempted burning, illegal action, other	2	1.90%
512 - Ring or jewelry removal	1	0.95%
542 - Animal rescue	1	0.95%
552 - Police matter	1	0.95%
561 - Unauthorized burning	1	0.95%
600 - Good intent call, other	1	0.95%
611 - Dispatched & cancelled en route	5	4.76%
631 - Authorized controlled burning	1	0.95%
651 - Smoke scare, odor of smoke	1	0.95%
745 - Alarm system activation, no fire - unintentional	2	1.90%
Zone: City Limits - City Limits Total Incident:	85	80.95%
County - County		
100 - Fire, other	2	1.90%
111 - Building fire	1	0.95%
130 - Mobile property (vehicle) fire, other	1	0.95%
142 - Brush or brush-and-grass mixture fire	1	0.95%
311 - Medical assist, assist EMS crew	6	5.71%
321 - EMS call, excluding vehicle accident with injury	4	3.81%
324 - Motor vehicle accident with no injuries.	1	0.95%
611 - Dispatched & cancelled en route	1	0.95%
631 - Authorized controlled burning	1	0.95%
744 - Detector activation, no fire - unintentional	1	0.95%
Zone: County - County Total Incident:	19	18.10%
West End - West End		
611 - Dispatched & cancelled en route	1	0.95%
Zone: West End - West End Total Incident:	1	0.95%
TOTAL INCIDENTS FOR ALL ZONES:	105	100%

V. CAD

Lampasas Fire Department

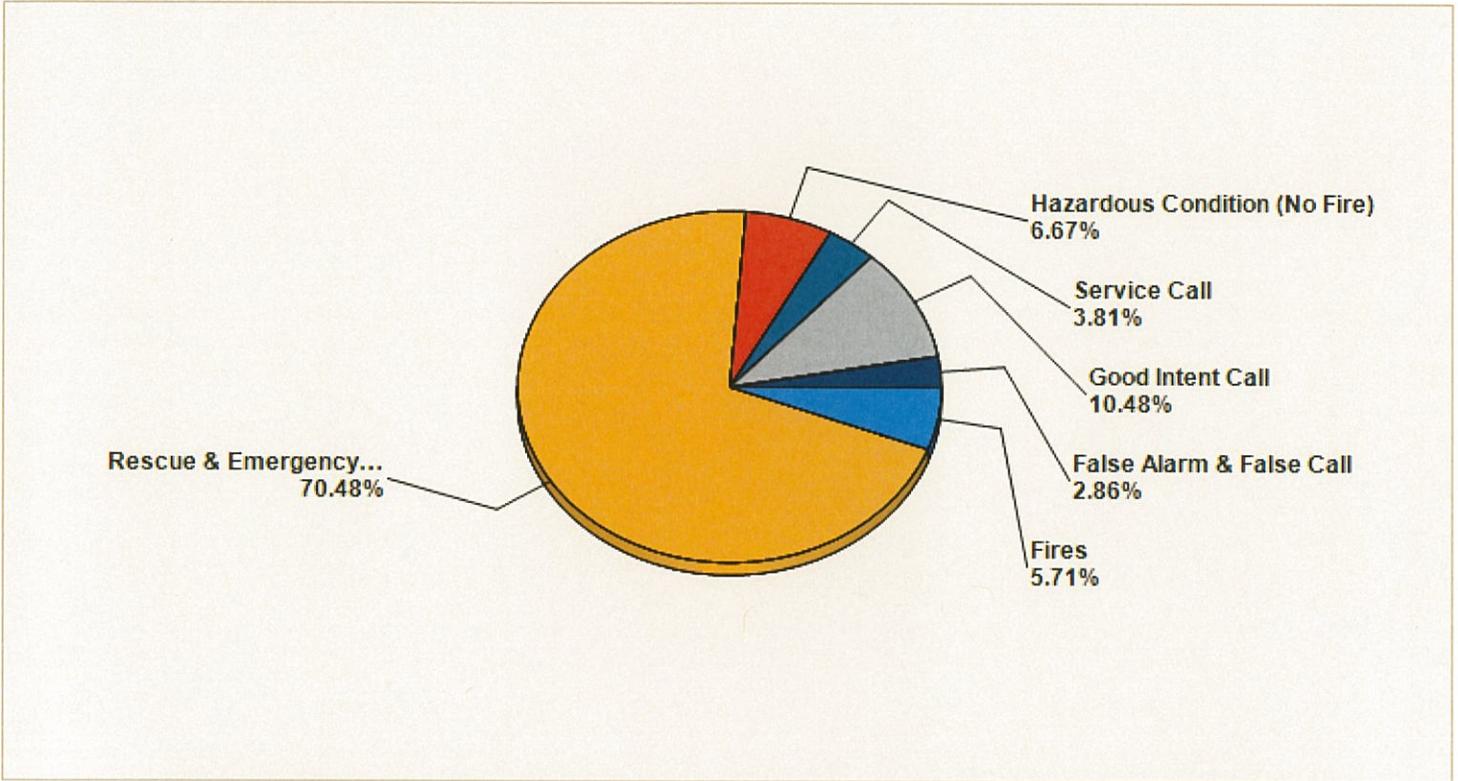


Lampasas, TX

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2020 | End Date: 11/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	5.71%
Rescue & Emergency Medical Service	74	70.48%
Hazardous Condition (No Fire)	7	6.67%
Service Call	4	3.81%
Good Intent Call	11	10.48%
False Alarm & False Call	3	2.86%
TOTAL	105	100%

Memo



Parks and Recreation Dept.

To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Chris Eicher, Director of Parks and Recreation
Date: January 7, 2021
Re: Monthly Report November 2020

PARKS

The parks department spent the majority of November repairing and installing Christmas decorations, prepping for and assisting with Hunters Welcome and, tree stump removal in several parks, mowing and weed eating, performing equipment maintenance, cutting up and hauling away fallen and diseased trees, along with performing daily duties as needed.

SPORTS FACILITIES

The Sports crew spent most of their time mowing and weed eating, aerating and fertilizing fields at 580 Sports Complex, purchased fairway mower from golf course, and spent some time performing equipment maintenance.

CEMETERY ACTIVITIES

(see attached)

AIRPORT

- Check hangers, fuel station, runways, taxiways, lights and pilots lounge
- Mowed runways, fence lines and hangar areas
- Mowed airport property
- Purchased 72" front deck mower from golf course

**Department: Parks
Monthly Activity Report
MONTH OF NOVEMBER 2020**

I) Regular Personnel Hours Available: 800.00

LESS:

A)	Vacation Leave	72.00
B)	Sick Leave	56.00
C)	Supervision/Training	64.00
D)	Holiday	120.00
E)	Other	

SUB-TOTAL 312.00

PLUS:

A)	Over Time	33.00
B)	Temporary Labor	
C)	Part Time	
D)	Transfer	

SUB-TOTAL 33.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 521.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

<u>Christmas Decorations (Installation)</u>	208.00	

<u>Other:</u>		
Sub-total Hours on Projects:		208.00

IV) Department Operations and Maintenance for the Month.

<u>Cleaning Parks</u>	135.00	
<u>Airport Maint.</u>	16.00	
<u>Mowing/Weed eating</u>	72.00	
<u>Building and Grounds</u>	32.00	
<u>Equipment/Vehicles/Shop</u>	36.00	
<u>Office/Meetings</u>	22.00	
Sub-total Hours on Projects:		313.00

TOTAL HOURS FOR DEPARTMENT 521.00

V) Department's Proposed Projects for next Month

<u>Christmas Decorations (Installation & Maintenance)</u>	200.00	

Total Estimated Hours on Proposed Projects:		200.00

**Department: SPORTS FACILITIES
 Monthly Activity Report
 MONTH OF NOVEMBER 2020**

I) Regular Personnel Hours Available: 480.00

LESS:

A) Vacation Leave	32.00
B) Sick Leave	0.00
C) Supervision/Training	0.00
D) Holiday	72.00
E) Other (?)	0.00

SUB-TOTAL 104.00

PLUS:

A) Over Time	23.00
B) Temporary Labor	0.00
C) Part Time	0.00
D) Transfer	0.00
SUB-TOTAL	23.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 399.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Spray Herbicide on Sports Properties	8.00	
Other:		
Sub-total Hours on Projects:		8.00

IV) Department Operations and Maintenance for the Month.

Cleaning Fields	85.00	
Turf Management	80.00	
Mowing/Weed eating	70.00	
Building and Grounds	50.00	
Equipment/Vehicles/Shop	90.00	
Office/Meetings	16.00	
Sub-total Hours on Projects:		391.00

TOTAL HOURS FOR DEPARTMENT 399.00

V) Department's Proposed Projects for Next Month

Trim Oak Trees at 580	16.00	
Total Estimated Hours on Proposed Projects:		16.00

Memo

To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 12/28/20
Re: End of the month report November



Oak Hill Cemetery

Interments	4 (1) cremation
Fee's for over site	\$350.00
Sites sold	3/ \$1,600.00
Niche sales	0
Beautification fund	\$266.00
Visitors Assisted	6
Level & Backfill sites	4
Meetings Attended	1

DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: NOV 2020

Regular Personnel Hours Available:

504

LESS:

A)	Vacation Leave/Personal Day	4
B)	Sick Leave	36
C)	Jury Duty	0
D)	Other (holiday/bad weather)	72
E)	Supervision	20
SUB-TOTAL		132

PLUS:

A)	Transfer from Parks	0
B)	Seasonal Labor/Temp	0
C)	Other (Community service)	0
D)	Overtime	8
SUB-TOTAL		8

TOTAL HOURS AVAILABLE FOR THE MONTH: 380

Department Summary of Work Orders for the Month

Received	Completed	Outstanding	Void	Hours
----------	-----------	-------------	------	-------

Department Projects for the Month

0	0
0	0
0	0

Sub-total Hours on Special Projects: 0

Department Operations and Maintenance for the Month

Mowing & W/E	139
Equip & Veh Maint	14.5
Buildings & Grounds	185
Office Operations	41.5

Sub-total Hours on OM Projects: 380

OTHER

0	0
0	0
0	0

Sub-total Other 0

TOTAL HOURS FOR DEPARTMENT 380

Department's Proposed Projects for next Month

	0
	0
Total Estimated Hours on Proposed Projects:	0

Memo

To: Finley deGraffenried, City Manager
 From: Monica Wright, Director of Information Systems
 Date: Thursday, December 3, 2020
 Re: November 2020 Monthly Report



Information
Systems

IT Service Tickets:

November 2019	November 2020	
232	245	+13 service tickets

Social Media Stats:

	November 2019	November 2020	
Facebook Followers	5,786	6,224	+ 438 FB page followers
Twitter Followers	478	607	+129 Twitter followers

Website Payments:

	November 2019	November 2020	
City Utility	388 \$129,772.20	415 \$140,131.91	+27 online payments +\$10,359.71
Municipal Court	34 \$9,237.42	24 \$5,244.65	-10 online payments -\$3,992.77

Website Stats:

	November 2019	November 2020	
Page Visits	8,092	10,910	+2,818 visits
Page Views	16,443	22,545	+6,102 page views
Downloads	1,021	1,586	+ 565 downloads

A page view is a visit to a page on your website. If the visitor reloads a page, this counts as an additional page view. If the user navigates to a different page and then returns to the original page, this will count as another page view. A visit is defined as a sequence of consecutive page views without a 30-minute break. A visit always contains one or more page views.

IT Supported Hardware:

PCs	92
Servers	21
Firewalls	3
Laptops	51
Printers	63
Wireless Access Points (WAP)	16
Switches	20
Network Attached Storage (NAS)	7
Tablets	10
Verizon Aircards	36
IT Supported Software	30+ applications

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FY 2020/2021 Projects:

- Configure/replace (2) City network firewalls (*Fall 2020*)
- Relocate City firewalls to IT Building (*Fall 2020*)
- Configure/install new anti-virus software on client pcs/servers (*completed*)
- Configure/replace City Hall POE switch (*Fall 2020*)
- AT&T contract executed for increased bandwidth (*completed*)
- Replace 100M fiber circuit with 500M circuit/relocate from CH to IT Building (*Fall 2020*)
- Assist PD & Cardinal with CAD implementation (*completed*)
- Modify/adopt employee computer use policy (*FY20-21*)
- Upgrade all outdated Microsoft Office software on PCs (*FY 20-21*)
- Replace IT Building (7) windows (*FY 20-21*)
- Build IT Server room wall w/ door (*FY 20-21*)
- Configure/install Solar Winds network mapping software (*FY 20-21*)
- Configure/install Solar Winds Patch Manager software (*FY 20-21*)
- Configure/install replacement Library firewall (*FY 20-21*)
- Configure/replace Library Useful server/patron thin clients (*FY 20-21*)
- Configure/install replacement credit card readers with chip readers (*FY 20-21*)
- Configure/replace old receipt printers (*FY 20-21*)
- Implement cloud storage for audio/video retention (*FY 20-21*)
- Configure/install security cameras at Calvert Municipal Building (*FY 20-21*)
- Obtain quotes/configure/replace (15) PCs (*FY 20-21*)
- City wide cyber security training for all employees (*FY 20-21*)
- Configure/install (1) WAP's (wireless access points) at Animal Shelter (*FY 20-21*)
- Dispose of outdated/broken IT Equipment (*FY 20-21*)
- Configure/replace PD Toughbooks (*FY 20-21*)
- Install replacement 100ft fiber patch cable at Old City Hall (*FY 20-21*)
-

November Projects:

- AT&T onsite for the 500M fiber construction
- Scheduled AT&T test and turn up day for new AT&T fiber circuit
- Ran Cat6 cables from IT Building to City Hall in preparation for new AT&T fiber circuit/relocation of City network firewalls
- Created department file shares on NAS
- Obtained quote for replacement Library WAP/configured/installed
- Modified Computer Use Policy/submitted for review
- AWIA Cyber Systems Security information to W/WW Department
- Make changes to domain admin credentials
- Cardinal CAD testing with vendor
- Assisted Xerox with configuration of new City Hall Xerox
- Obtained quote for Calvert Building printer/copier/scanner
- Configured/installed Calvert Building printer
- Configured wireless on City Hall plotter/relocated
- Installed Epanic software on Library PCs
- Email ORRs
- Obtain hardware/software quotes for COVID-19 Cares Grant

December Projects:

- AT&T onsite for 500M circuit install at IT Building: 12-11-20
- AT&T 500M fiber test/turn-up/activation: 12-17-20
- Disconnect AT&T 100M fiber service

- Assist Fire Chief w/ Covid Cares Act
- Assist W/WW Department with Scada maintenance
- Configure/replace PD Toughbook
- Obtain quote for web based .pst viewer software
- Configure/install (5) replacement desktop PCs
- Configure/issue replacement IT laptop
- Obtain quotes for Incode cloud/SQL solution
- Assist PD with wireless configuration of replacement body cameras
- Create calendar shares for Calvert Building Meeting Room/City Hall conference room
- Obtain quote/configure/replace Utility Billing printer
- Obtain quote for Office 365 Exchange Plan E3
- Assist PD w/ Cardinal CAD implementation/testing
- Install replacement (2) firewalls
- Install replacement (2) POE switches at City Hall
- Move WAPs to Watchguard Cloud
- Setup live stream council meetings
- Create cyber security phishing campaigns/deploy to employees

Daily/Weekly/Monthly Tasks:

- Send out employee cyber training phishing tests
- OS updates on all NAS devices
- OS updates to firewalls/WAPs
- Install Windows updates on City/PD servers & workstations
- Content updates to LEDC Website/Facebook/Twitter
- Content updates to the City Website/Facebook/Twitter
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Order toner needed in each department
- Prepare reports for and attend directors meeting and City Council meeting
- IT monthly report
- LEDC website analytics monthly report
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations

Future Projects & Goals:

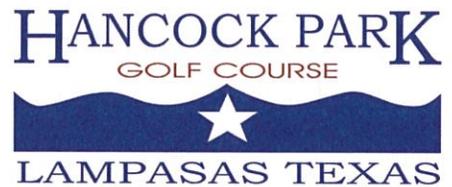
- Complete State required Cyber Security Employee Training *(FY 20-21)*
- Modify/adopt employee computer use policy *(FY20-21)*
- Upgrades to Microsoft Office licenses *(FY-20-21)*
- IT Building Server Room Wall with locking door *(FY 20-21)*
- Replace (7) IT Building windows *(FY 20-21)*
- Assist PD w/ Cardinal CAD/ticket writer system migration *(FY 20-21)*
- Configure/install replacement City Hall POE switch *(FY 20-21)*
- Configure/install wireless access point (WAP) at Animal Shelter *(FY 20-21)*
- Configure/install replacement POE switches at City Hall *(FY 20-21)*
- Configure/install replacement City firewall/backup firewall *(FY 20-21)*
- Run Cat 6 cable for cameras at Old City Hall *(FY 20-21)*
- Configure/install replacement firewall at Library *(FY 19-20)*
- Replace Library Useful server/hardware/software *(FY 20-21)*

- Replace credit card swipe readers with chip readers **(FY 20-21)**
- Installation of security cameras at Old City Hall **(FY 20-21)**
- Replace outdated Utility receipt printers **(FY 20-21)**
- Increase City network internet bandwidth from 100mbps to 500mbps **(FY 20-21)**
- Free re-design of City & EDC websites **(FY 21-22)**
- Microsoft Office Exchange Email Archive **(FY 21-22)**
- Point to Point wireless Internet solution for locations not on fiber **(FY 21-22)**
- Migrate Incode software to cloud/SQL solution **(FY 21-22)**
- City fiber network added to mapping layers **(uncertain)**
- Re-cable all City buildings in preparation for VOIP infrastructure **(uncertain)**
- City-wide building VOIP phone software solution **(uncertain)**
- Research/implement timesheet/time off request software **(uncertain)**

LAMPASAS PUBLIC LIBRARY

NOVEMBER 2020

Circulation	We circulated 3,487 items in November, which is down 13.1% from October (4,012). The library was closed for Veterans Day and two days for Thanksgiving.
Door Count	There were 1,634 visitors during November, which is down 14.8% from October (1,918).
Internet Usage	There were 100 Internet sessions in November, compared to 80 in October (up 25%).
Wifi Usage	We had 104 distinct clients use the public wifi in November, which is down 3.7% from October. There was an average of 6 users per day, down 33.3% from last month.
Text Interactions	We communicated, via text messages, with 91 unique phone numbers in November, which is up 4.6% from October (87). We sent/received a total of 497 messages, which is down 6.2% from last month (530).
Vacant position	We have filled our part-time vacancy. Samantha McKenzie starts on December 10, and we're excited to welcome her aboard.
Virtual Programs	For our virtual Books & Badgers program in December, our guest reader was Kyla Rhoades, an LHS drummer and granddaughter of our own Nancy Roden. Our family story time will feature our own Emily Stone and her daughter Eilley. Our December "How Pinteresting!" project was a festive framed advent calendar. Our staff continue to offer virtual story times, as well as a special story time each month for HeadStart.
Mrs. Santa Event	On Saturday, December 5, Mrs. Santa was in our treehouse, waving at everyone who stopped by the library. Kids were able to drop off their letters to Santa, wave at Mrs. Claus, and get a candy cane. The treehouse and the Little Free Library were decorated for the occasion. Mrs. Santa also brought one of the elves to help collect letters to Santa, so the elf greeted all the kids. We received 12 letters and estimate about 25 cars stopped by for this "Drive & Wave" event.



Memo

To: Finley deGraffenied, City Manager

From: Van Berry, Golf Course Manager

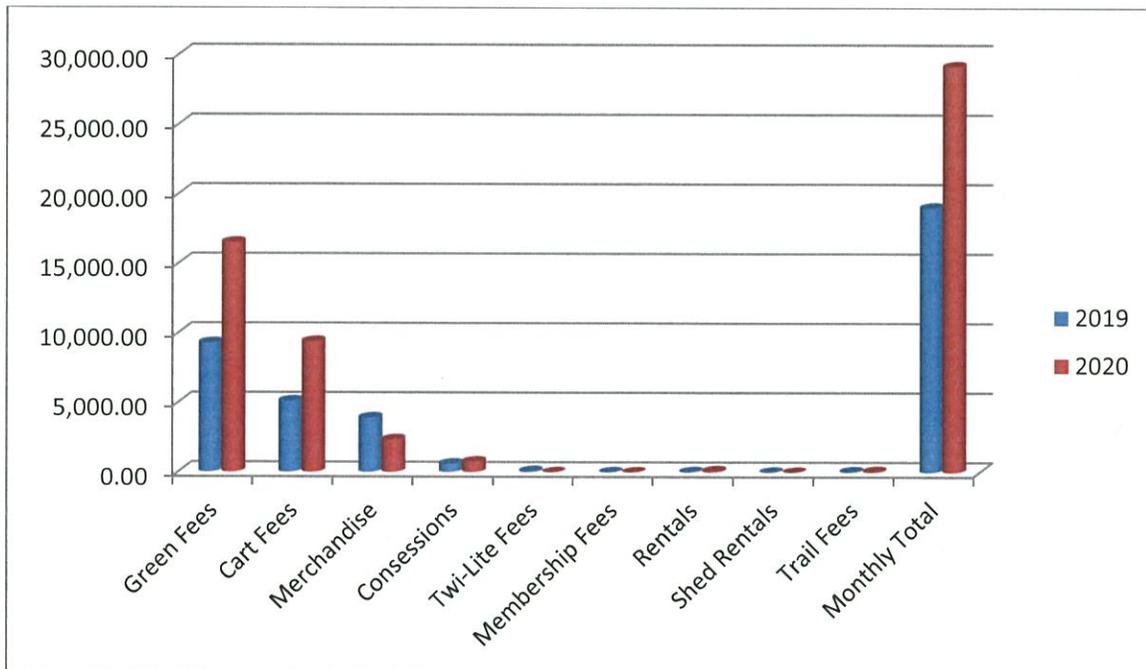
cc: City Council Members

Date: December 21, 2020

Re: Monthly Report, November 2020

- The maintenance crew are spending the majority of their time mulching leaves.
- We are still mowing the greens 2 to 3 times a week, mainly just to clean them up. We are not really getting much grass.
- On Monday, November 9, we received our new 40 Yamaha rental carts as well as our 2 new Utility work carts.
- Repaired the leaking roof on the Ladies Clubhouse. Also replaced the rotted water stained paneling inside the Ladies Clubhouse.
- Installed four new sets of batteries in members' golf carts.
- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Sprayed Firm-Up (soil conditioner) on the greens.

Hancock Park G.C. November Revenue Comparison 2019 and 2020



CITY SECRETARY DEPARTMENT/ NOVEMBER 2020 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Christina Marez, City Secretary/HR

- Post Board and Committee meetings' agendas
- Assisted the Accountant(s) with payroll checks and Employee Longevity checks
- Attended and took minutes of the November 9, 2020 Council meeting
- Processed Open Records Request
- November 3, 2020 Election Reporting
- HR Department responsibilities including workers comp/insurance/liability claims, as well as City Secretary responsibilities

Becky Sims, Zoning Administrator/Asst. City Secretary

- Worked with and supports the City Manager, City Secretary, Building Official and Directors on various projects as needed. Also assists in clerical responsibilities for the Mayor.
- Posted Council, Board and Committee meetings' agendas
- Building Department responsibilities – key contact person for issuing permits
- Planning & Zoning responsibilities – key contact person who handles all the inquiries/requests and all administrative work/research; ensures to meet all requirements on Public Hearing and/or Meeting notices and surrounding 200-foot property owner notification letters; prepares Planning and Zoning and ZBA packets; assists/schedules meetings regarding the proposed Comprehensive Plan and attends the meetings
- Supported the City Secretary as Assistant City Secretary with not only preparing Council packets but other key work such as codification of City Ordinances; indexing of Council minutes and City Ordinances
- Attended and took minutes for the November 23 Council Meeting
- Coordinated and worked on the preparation of the City's Winter Celebration November 9, 2020 event
- Attended and took the minutes of the November 5 Planning & Zoning meeting

Chasity Shifflett, Adm. Secretary/Permit Tech

- Assisted the City Manager, City Secretary, Zoning Administrator, and Building Official with daily operations
- Assisted all incoming customers
- Posted Board and Committee meetings' agendas
- Responsible for preparing and posting LEDC agendas and minutes on City website(s), posting City Council minutes on website upon Council approval
- Assisted with issuing Building Department permits; filing for Building Department; works closely with the Zoning Administrator on these responsibilities; also works closely with Building Official on inspection call-ins and documentation of those inspections
- Maintain vehicle inspection and vehicle registration process for all City vehicles

Ramon Canada, Custodian

- Provided custodial services and minor maintenance to the City Administration Building, Police Department, new WWW building and City Library; also serves as backup to the other custodian, Trisha Eicher, at facilities she cleans when she is off.



Finance/Utility Billing & Collection

MEMO

Date: January 7, 2021

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for November 2020

Finance Department:

- * Completed/reviewed all journal entries.
- * Worked on journal entries for close of year-end.
- * Processed end of FY reports and worked on fixed assets and depreciation schedules.
- * Coordinated with auditor information needed for audit in January 2021.
- * Coordinated with staff about boxing up FY 2019-2020 reports, A/P's, and timesheets.
- * Coordinated with City Secretary regarding FSA accounts and Colonial changes.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * All payments for the 2016 CO projects are transferred from TexPool Prime to Bancorp South to cover those invoices. Interest earned for November was \$77.86
- * Sales Tax for November was \$200,033, which is an increase of 18.86% from November of 2019.
- * Reconciled 18 bank accounts
 - Processed 302 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for November 2020 was within 1.0% of what was billed in November 2019. The Water billing for November 2020 was 6.90% lower than what was billed in November 2019.
- November Statistics for the department:

Total Water Customers	3,539
Total Wastewater Customers	2,831
Total Electric Customers	4,970
Residential Garbage Customers	2,725
Connects:	45
Disconnects:	42
Read In/Read Out:	33
Disconnects for Non-Pay:	12 (8 were reconnected)

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 8 January 2021

- Sales Tax** The City has seen no let down in Sales Tax receipts for the New Year. January collections, for November sales, indicate a net payment of \$189,712.92 compared to \$159,062.99 for the same period one year ago, or a 19.26% increase. With four months of receipts (33%), the City has collected 43% of our annual budget, \$1,550,000.00, for sales tax.
- Campbell Park** Vicki Tower and Chris Eicher report that staff will meet with the highest rated Pavilion Contractor on January 12th to review requirements of the contractor for plans, specifications, design and bonding. The Skatepark contractor has also been contacted for a kick-off meeting, and pending the availability of members of their staff, they have tentatively suggested meeting January 13 or 14. After determining both contractor's structural design criteria, staff will have geotechnical surveys done once, for both sites. A stakeholder engagement process will also be included for both projects.
- West Third Street** Rickie Roy reports that design has been completed for the West Third Street drainage and road re-construction project. Bids will be solicited this month and, due to the emergency nature of the repair, and in deference to public safety, normal bidding procedures will be waived. As a reminder, undermining and pavement failure were discovered during transmission line construction in the area last fall.
- East Third Street** Pending possible inclusion of at least one alternative, staff is preparing to bid for East Third Street rehabilitation from Key Avenue to Western. Staff is also considering options for inclusion of curb and gutter alignment on the south side of Third Street between Western and Live Oak. Gutter line elevations indicate no change or slope in that area particularly from the alley between Western and Live Oak, to Live Oak.
- Bike Trails** Chris Eicher reports that Mike Repyak, International Mountain Bicycling Association, will be in Lampasas the week of January 18 to review the 580 Sports Complex site for design and development of bike/multi-use trails. As discussed with Council, it is staff's hope, much of the initial construction can be accomplished in-kind.

Comprehensive Plan	Staff continues to proof the expanded Chapter 5 and 6 of the City's draft Comprehensive Plan. In review, staff is also expanding the specific action steps to clearly define the means to accomplish each goal. Based on the individual implementation steps required, a very robust community engagement program will be necessary as policies are drafted for land use, marketing, and development of assets.
Little League	Staff will be meeting with Little League representatives this week to complete the annual use agreement. This would normally be considered somewhat routine, and perhaps not worthy of reporting, however; staff is hopeful this represents a methodical, and safe, climb out of health and safety restrictions of the pandemic.
W M Brook Park	In preparation of the LCRA Step Forward program, the City will be installing irrigation around the W M Brook Park restroom. LCRA staff will be out this spring, as previously reported, to install sod and playground mulch.
Auditors	Yvonne reports that Auditors will be on site beginning Monday to review trial balance, capital purchases and bank reconciliations. Auditors will also review selected checks to track purchasing procedures, and depreciation schedules. Staff anticipates on site work to last between one and two weeks.

Tax Allocations

City Sales and Use Tax Comparison Summary January 2021

Download and further analyze current and historic data using the Texas Open Data Center.

NOTE: Some jurisdictions may have changed tax rates, thus affecting the comparison. See Local Sales Tax Rate Information Report [comptroller.texas.gov/taxes/sales/rate-report.php] for a list of jurisdictions who have changed rates in the preceding 14 months.

U/C = Unable To Compute Percentage Change

Total Net Payments This Period: **\$505,562,038.33**; Comparable Payment Prior Year: **\$488,728,714.65**; Percent Change: **3.44%**

Total Payments YTD: **\$505,562,038.33**; Total Prior Year Payment YTD: **\$488,728,714.65**; Percent Change: **3.44%**

City	Net Payment This Period	Comparable Payment Prior Year	% Change	Payment YTD	Prior Year Payment YTD	% Change
Lampasas	\$189,712.92	\$159,062.99	19.26%	\$189,712.92	\$159,062.99	19.26%

Rows 1 to 1 of 1164 Total

If you have questions about Tax Allocation Comparison Summary Reports, please contact us [mailto:Taxalloc.RevAcct@cpa.texas.gov].

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the amendment of the Interlocal Agreement for Subdivision and Land Development Regulation in the City of Lampasas, Extraterritorial Jurisdiction (ETJ) in Lampasas County

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: January 6, 2021

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

Attachments:

Summary Statement:

In November 2017 the City and County executed an interlocal agreement for subdivision and land development regulation. This agreement was put in place to ensure fair and reasonable development regulations and procedures related to (1) subdivision, plats (including preliminary, final re-plats and amended plats), design and planning procedures, (2) design, construction and safety of roads, water, storm water, sewer, and (3) other utility, drainage, and transportation infrastructure, in developments situated in portions of Lampasas County, Texas, that also fall within the City's ETJ. During a recent review of the agreement in comparison with the local government code it was found that an amendment needs to be made to the agreement as it relates to plat approval in the ETJ, particularly where the ETJ bifurcates the property.

If the project is **RESIDENTIAL** and will not use any City Infrastructure, then file plans, plats and applications for approval with/pay fees to **COUNTY**

The above section should be modified to remove plat approval. The City would be the responsible authority to approve the plat if it falls within the ETJ, and if the property lies both within and outside of the ETJ.

Recommendation:

To consider a motion to approve the amendment as presented and discussed during workshop

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City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action concerning the appointment of a City Council member to the Guthrie Committee.

Requested By: Shanda Subia, Library Director

Submitted By: Shanda Subia, Library Director

Date Submitted: December 22, 2020

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

The Guthrie Committee was created in 2017 and advises the City on potential uses of the bequeathed funds for the benefit of the Lampasas Public Library. The committee is made up of two Library board members, two Library Foundation board members and one City Council member. At this time the Guthrie Committee is asking City Council to appoint a new representative to replace Chuck Williamson.

Recommendation:

To consider a motion to appoint a City Council member to fill the vacancy on the Guthrie Committee.

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding an extension of an Emergency Ordinance of the City Council of the City of Lampasas, Texas, temporarily amending Ordinance 1148, City of Lampasas Personnel Policies Manual Section 8.00 Leave Time, subsection 8.05 Family and Medical Leave and, subsection 8.15 Sick Leave Pool, in response to COVID-19. Repealing conflicting ordinances and/or City policies; including a severability clause; and establishing an immediate effective date.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: January 5, 2021

For the Agenda of: January 11, 2021

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This ordinance will replace the one that was approved in March 2020 and expired in December 2020 in conjunction with the expiration of the Emergency Family and Medical Leave Expansion Act. With the continued rise in COVID-19 cases and with the City of Lampasas still being impacted by the virus, staff recommends to continue to use the City's sick pool as a resource for those employees that must be out of work due to exposure, illness, or potential exposure to the COVID-19 virus. The ordinance allows the employee up to two weeks of time allocated from the Sick Pool. The ordinance also supports the City's goal of continuity of service. This temporary amendment would become effective immediately with an expiration date of December 31, 2021 in anticipation of declining cases due to the vaccines now being offered.

Recommendation:

Motion to approve the first and final reading of an extension of an Emergency Ordinance of the City Council of the City of Lampasas, Texas temporarily amending Ordinance 1148, City of Lampasas Personnel Policies Manual Section 8.00 Leave Time, subsection 8.05 Family and Medical Leave and, subsection 8.15 Sick Leave Pool, in response to COVID-19. Repealing conflicting ordinances and/or City policies; including a severability clause; and establishing an immediate effective date.

ORDINANCE NO. _____

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, TEMPORARILY AMENDING ORDINANCE 1148, CITY OF LAMPASAS PERSONNEL POLICIES MANUAL SECTION 8.00 LEAVE TIME, SUBSECTION 8.05 FAMILY AND MEDICAL LEAVE AND SUBSECTION 8.15 SICK LEAVE POOL IN RESPONSE TO COVID-19; REPEALING CONFLICTING ORDINANCES AND/OR CITY POLICIES; INCLUDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, the City of Lampasas Texas is a Home Rule municipality granted the authority to enact regulations pertaining to health, safety and welfare of the City and its citizens by the State of Texas and, further, to operate pursuant to the provisions set forth in its Home Rule Charter adopted by the voting citizens of the Lampasas community; and

WHEREAS, after careful consideration and evaluation, the City Council has determined that it is in the best interest of the City to approve an emergency temporary amendment to the 2006 City's Personnel Policies Manual, as detailed below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Part 1: The existing 2006 Personnel Policies Manual of the City of Lampasas dated May 2006 Section 8.00 Leave Time, Subsection 8.05 Family and Medical Leave and Subsection 8.15 Sick Leave Pool are temporarily amended as follows:

8.05 FAMILY AND MEDICAL LEAVE

Temporarily expanding the use of the Sick Leave Pool until December 31, 2021, to provide paid job-protected leave for two weeks to both a fulltime and part-time City employee who has been employed for at least 30 calendar days by the City, in response to COVID-19.

8.15 SICK LEAVE POOL

Temporarily suspend the purpose for a City employee to use in the event of a catastrophic illness or injury, surgery, or disability, and rather, to temporarily allow a City employee to request paid sick time through the sick leave pool for up to two weeks until December 31, 2021.

Part 2: All ordinances, policies, resolutions, or parts of ordinances, policies and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect.

Part 3: If any provision of this Ordinance and the Policies adopted herein or application thereof to any person or circumstance, shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Ordinance and the Policies adopted hereby which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are hereby declared to be severable.

Part 4: The Mayor is hereby authorized to sign this Ordinance and the City Secretary to attest.

Part 5: The Ordinance shall take effect upon the date of passage noted below in accordance with the City's Charter and the laws of the State of Texas, with a single reading, as authorized by law.

PASSED AND APPROVED ON THIS FIRST AND FINAL READING ON _____ DAY OF _____ 2021, DUE TO AN EMERGENCY.

Misti Talbert, Mayor

ATTEST:

Becky Sims, City Secretary

Approved in Form by the City Attorney:

Jo-Christy Brown, Esq.
Executed on a Separate Page to be Attached hereto

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

SUBJECT:

SELECT AND ANNOUNCE POSSIBLE WINNER OF WEB SITE PHOTO CONTEST ENTRY.

REQUESTED BY: Monica Wright, Director of Information Systems

SUBMITTED BY: Monica Wright, Director of Information Systems

DATE SUBMITTED: January 4, 2021 FOR THE AGENDA OF: January 11, 2021

Expenditure Required: \$0.00

Available Funding: \$0.00

Attachments: Memo and December photo contest entries

SUMMARY STATEMENT:

The contest winner, if selected, will receive a City of Lampasas recyclable grocery tote and posting of their photo on the website.



RECOMMENDATION:

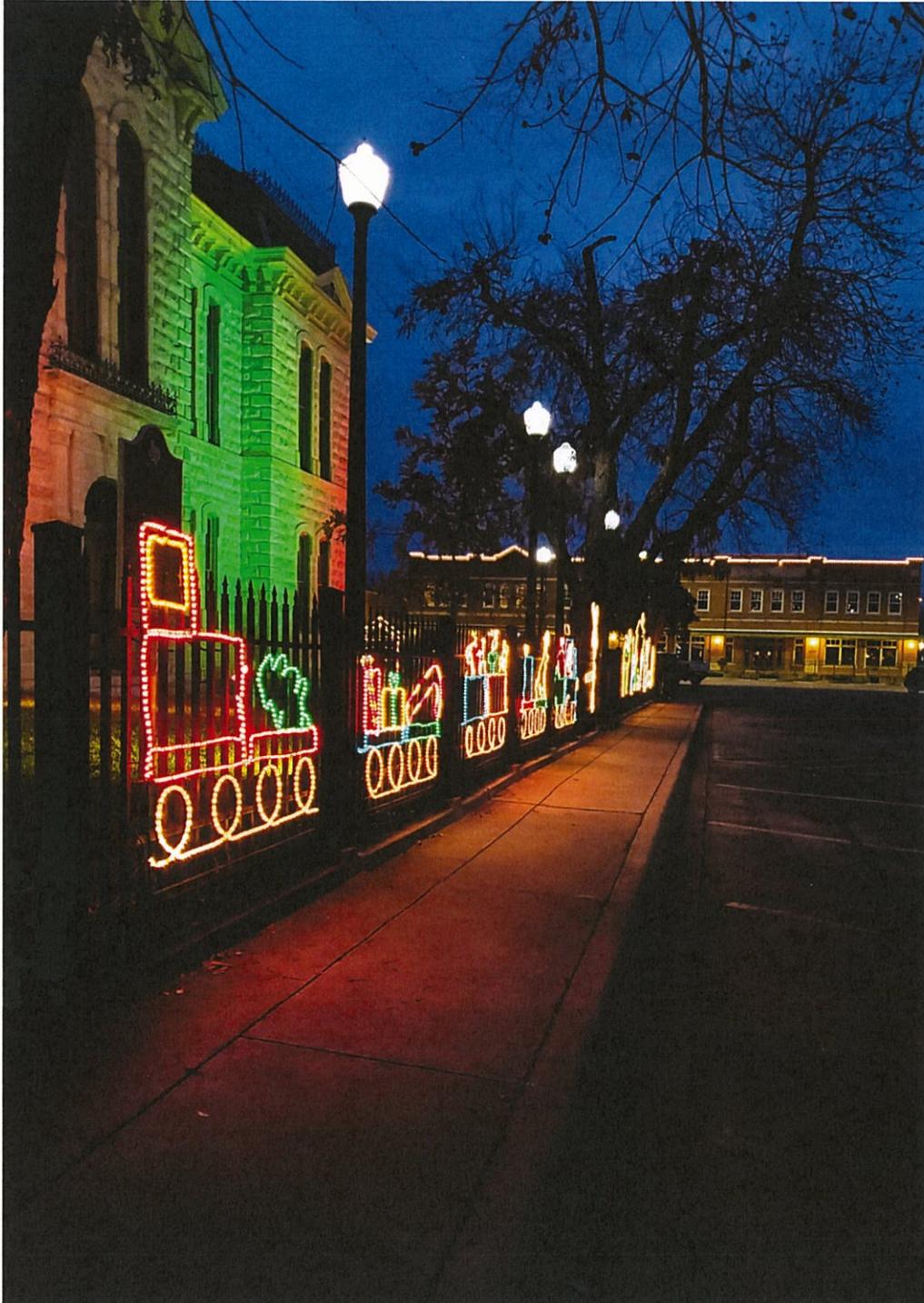
Staff would like to recommend that you take into consideration the photo contest rules that state: “Any photos that tell part of the story or show the area of the city of Lampasas are eligible. Only photos taken within the city of limits of Lampasas will be considered. Buildings, landscapes, events and other City related scenes are all acceptable. Inappropriate material will be rejected. Pictures showing nudity or that are not viewable by a general audience are considered inappropriate. This is a photo contest. All images must be original photographs. The photo must have been taken by the contestant or a family member and all rights to the photo must be the property of the contestant or that family member. Digitally enhanced photos are acceptable. Any photo complying with the rules can be the monthly winner. The monthly winner is chosen by the City Council of the City of Lampasas. Winners receive a City of Lampasas recyclable grocery tote and posting of the photo on the City of Lampasas web site. Entries will be judged on visual appeal, color, content, and composition. Your photo can be taken with any type of camera, but we would prefer images converted to digital format (.jpg.) One photo entry per person per month.”

Entry 1

Regina Morgan

Regina.morgan@gmail.com

“Christmas 2020” was taken at the Courtyard Square in Lampasas, TX.



Entry 2

Loida Stephenson

Stephenson.loida17@gmail.com

“Christmas Nativity Scene” was taken at W.M. Brook Park in Lampasas, TX.

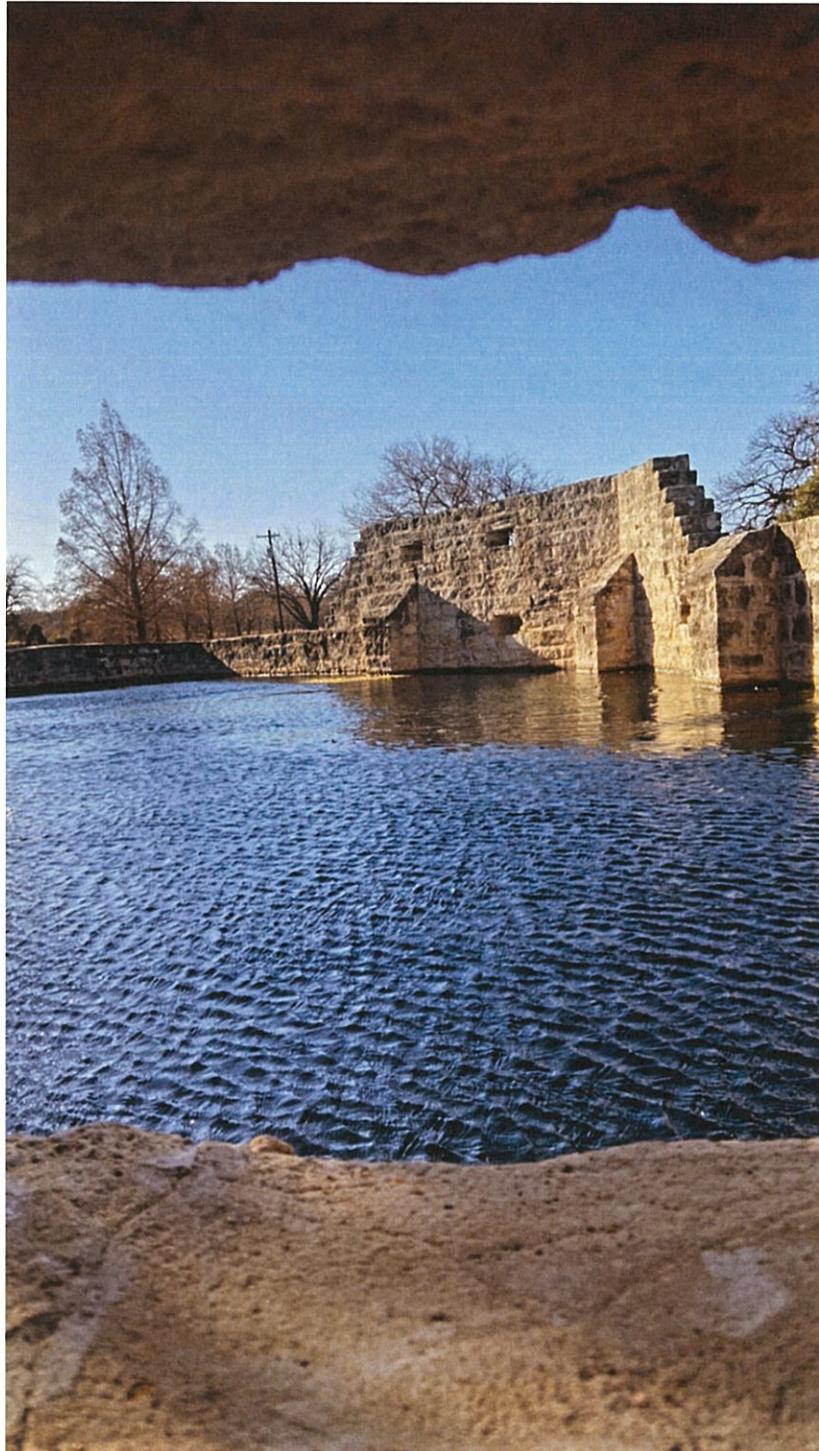


Entry 3

Lyndsie Perez

Jenandlyn13@yahoo.com

“Historic HancockSprings” was taken at Hancock Springs in Lampasas, TX.



Entry 4

Wes Graham
Wlg3@att.net

“Night Watch” was taken at Kline Whitis Elementary School in Lampasas, TX.



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City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas

Requested by: Becky Sims, City Secretary

Submitted by: Becky Sims, City Secretary

Date Submitted: January 6, 2021

For the agenda of: January 11, 2021

Procurement and Funding Statement:

Not applicable

Attachments: Joint Election Agreement Between the LISD and the City

Summary Statement:

The City, County, and Lampasas Independent School District (LISD) have held joint elections since 2007 as a result of Federal Law that required Schools to contract with another public entity for joint elections. This agreement is essentially the same as last year with the exception of dates. In the agreement, the City and LISD will share in the expenses of the Early Voting and Election Day shared voting locations, ballot programming, payroll of election workers and other costs common to both elections.

The Lampasas County Elections Administrator has agreed to conduct the May 1, 2021 election and that agreement will provide more detail for the election services, as well as estimated costs, and will be submitted for consideration as a separate agenda item.

Council is asked to consider approval of the attached agreement with LISD to conduct a joint election with the City.

Recommendation:

To consider a motion to approve the Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas and authorize the Mayor to execute the related document.

**JOINT ELECTION AGREEMENT BETWEEN THE
LAMPASAS INDEPENDENT SCHOOL DISTRICT AND
THE CITY OF LAMPASAS**

This Joint Election Agreement (“Agreement”) is made by and between the Lampasas Independent School District (“School District”) and the City of Lampasas (“City”). School District and City are known jointly as “Parties,” and separately as “Party.”

WHEREAS, the School District plans to hold a Board of Trustees Election on May 1, 2021 for the purpose of electing members of the School District’s Board of Trustees;

WHEREAS, the City plans to hold a City Council Election on May 1, 2021 for the purpose of electing members of the City’s Council;

WHEREAS, Texas Election Code, Section 271.002, authorizes the governing bodies of political subdivisions to enter into an agreement to hold joint elections, in election precincts that can be served by common polling places;

WHEREAS, the School District and the City will hold elections on the same day; and

WHEREAS, the Parties to this Agreement serve voters within the same boundaries, their precincts can be served by a common polling place and it would be to the benefit of the City, the School District, and the citizens and voters thereof to hold their elections jointly (“Joint Election”).

NOW, THEREFORE, IT IS AGREED that mutual and sufficient consideration will be exchanged and that a Joint Election will be held by the School District and the City under the following terms and conditions:

- The School District and the City will work with the County of Lampasas, Election Administrator, to provide election services to the School District and City’s Joint Election.
- The School District and the City will share a common polling place for Early Voting and Election Day.
- The School District and the City will share, in the expense of the Early Voting and Election Day shared voting locations, ballot programming, payroll of election workers, and other costs common to both elections, as set forth in more detail in separate agreements between the Parties and the County for Elections Services with Lampasas County, Texas for the May 1, 2021 Local Election.
- In connection with the performance of this Agreement, neither of the Parties will be deemed liable to third parties for any default of the other contracting Party in connection with holding the Joint Election, including the failure of a contracting Party to pay any expenses under the Agreement.

- In case any provision of this Agreement is held to be invalid, illegal, or unenforceable, the remaining provisions shall continue to be valid, and the Agreement shall be construed as if the invalid, illegal, or unenforceable provision has never been included.
- School District and City recognize that either Party may cancel its election, and in such event the Cancelling Party shall be responsible for payments of its costs incurred to date, but not for future costs after date of notice of cancellation.

In connection with this Agreement, all notices, inquiries, and communications shall be to the following persons or offices:

For the School
 Whitney Walker
 207 W. Eighth Street
 Lampasas, TX 76550
 512-564-2847
 512-556-3126 FAX
 walkerwh@lisdtx.org

For the City
 Becky Sims
 312 East Third Street
 Lampasas, TX 76550
 512-556-6831
 512-556-8083 FAX
 bsims@cityoflampasas.com

The undersigned are the duly authorized representatives of the Parties' governing bodies, and their signatures represent adoption and acceptance of the terms and conditions of this Agreement.

APPROVED BY THE BOARD OF TRUSTEES OF THE LAMPASAS INDEPENDENT SCHOOL DISTRICT, TEXAS in its meeting held the ____ day of _____, 2021, and executed by its authorized representative.

By: _____
 Chane Rascoe, Ed. D., Superintendent
 Lampasas Independent School District

APPROVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS in its meeting held the ____ day of _____, 2021, and executed by its authorized representative.

By: _____
 Misti Talbert, Mayor
 City of Lampasas

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City ManagerITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a request to rezone property described as Lots 1R and 2R, Block 26 of the Old Town Addition, Lampasas County, generally located at 907 E Third Street Lampasas, Texas, from Light Industrial "LI" to Two-Family Residential District (Duplex) "2F".

Requested By: Becky Sims, Zoning Administrator/City Secretary

Submitted By: Becky Sims, Zoning Administrator/City Secretary

Date Submitted: January 7, 2021

For the Agenda of: January 11, 2021

Procurement and Funding Statement:Attachments:

Summary Statement:

Mr. Adam Morrison is asking the Planning & Zoning Commission and City Council to consider rezoning Lots 1R and 2R, Block 26 of the Old Town Addition generally located at 907 E Third Street Lampasas, Texas, from Light Industrial "LI" to Two-Family Residential District (Duplex) "2F". The area surrounding the property is zoned Light Industrial "LI" and Single Family Residential-6 "SF-6". All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed fifteen (15) notices to property owners within 200 feet of the applicant's property, and to date have not received any written testimony.

Planning and Zoning heard the request January 7, 2021 and recommend approval to City Council.

Recommendation:

To consider a motion to approve the first reading of an ordinance regarding a request to rezone property described as Lots 1R and 2R, Block 26 of the Old Town Addition, Lampasas County, generally located at 907 E Third Street Lampasas, Texas, from Light Industrial "LI" to Two-Family Residential District (Duplex) "2F".

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION OF LOTS 1R AND 2R, BLOCK 26, 1.23 ACRES OF OLD TOWN ADDITION FROM LIGHT INDUSTRIAL “LI” TO TWO-FAMILY RESIDENTIAL (DUPLEX) “2F” GENERALLY LOCATED AT 907 EAST THIRD STREET, LAMPASAS, TEXAS, LAMPASAS COUNTY DETAILING RESTRICTIONS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Rex Johnson (property owner) and Adam Morrison (applicant) is asking the City of Lampasas Planning and Zoning Commission and City Council to the rezone Lots 1R and 2R Block 26, 1.23 acres of the Old Town Addition; generally located at 907 East Third Street Lampasas, Texas Lampasas County from Light Industrial “LI” to Two-Family Residential (Duplex) “2F”

WHEREAS, pursuant to Section 10 of the City’s Zoning Ordinance, notice of the request to rezone property was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on January 7, 2021 by the Planning & Zoning Commission regarding the request for a rezone by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on January 11, 2021 by the City Council regarding the request for a rezone by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to rezone the property from Light Industrial “LI” to Two-Family Residential (Duplex) “2F”.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the rezone requested by Rex Johnson, (property owner) and Adam Morrison, (applicant) for property described as Lots 1R and 2R Block 26, 1.23 acres of the Old Town Addition; generally located at 907 East Third Street Lampasas, Texas Lampasas County from Light Industrial “LI” to Two-Family Residential (Duplex) “2F” is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED THE FIRST READING ON THIS 11th DAY OF JANUARY 2021

PASSED AND ADOPTED ON THE SECOND READING ON THE 25TH DAY OF JANUARY 2021

APPROVED:

ATTEST:

Misti Talbert, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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December 17, 2020

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the January 2021 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Chris Felan".

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR
January, 2021
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

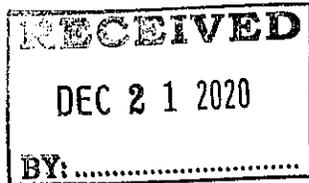
Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)	Btu Factor	Per MMBtu
1	Estimated Gas Cost per Unit:	\$0.23212		
2	Estimated City Gate Deliveries:	291,691,040		
3	Estimated Gas Cost:	<u>\$67,707,324</u>		
4	Lost and Unaccounted For Gas %	2.5932%		
5	Estimated Lost and Unaccounted for Gas	\$1,755,786		
6	Total Estimated City Gate Gas Cost:	<u>\$69,463,110</u>		
7	Estimated Sales Volume:	289,429,780		
8	Estimated Gas Cost Factor - (EGCF)	<u>0.24000</u>		
9	Reconciliation Factor - (RF):	(0.01230)		
10	Taxes (TXS):	0.00000		
11	Adjustment - (ADJ):	<u>0.00000</u>		
12	Gas Cost Recovery Factor - (GCRF)	<u>0.22770</u> per Ccf	0.1024	\$2.2236

Part (b) - Pipeline Services Costs

Line	(a)	(c)	(d)	(e)
		Rate R - Residential	Rate C - Commercial	Rate I - Industrial Service Rate T - Transportation ¹
13	<u>Fixed Costs</u>			
14	Fixed Costs Allocation Factors [Set by GUID 10170]	64.3027%	30.5476%	5.1497%
15	a. Current Month Fixed Costs of Pipeline Services	\$39,207,532	\$11,976,654	\$2,020,019
16	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0
	Net Fixed Costs	<u>\$39,207,532</u>	<u>\$11,976,654</u>	<u>\$2,020,019</u>
17	<u>Commodity Costs</u>			
18	a. Estimated Commodity Cost of Pipeline Services	\$597,849	\$171,244	\$143,057
19	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0
	Net Commodity Cost of Pipeline Services	<u>\$597,849</u>	<u>\$171,244</u>	<u>\$143,057</u>
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$39,805,381	\$12,147,898	\$2,163,076
21	Estimated Billed Volumes	71,004,370 Ccf	46,480,570 Ccf	4,903,582 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21]	0.35910 Ccf	0.26140 Ccf	\$0.4411 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12]	0.22770 Ccf	0.22770 Ccf	\$2.2236 MMBtu
24	Rider GCR	<u>0.58680 Ccf</u>	<u>0.48910 Ccf</u>	<u>\$2.6647 MMBtu</u>
25		<u>0.58680 Ccf</u>	<u>0.48910 Ccf</u>	<u>\$0.4411 MMBtu</u>

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.



NOTICE OF RATE CHANGE REQUEST

December 18, 2020

On December 18, 2020, Sharyland Utilities, L.L.C. (“Sharyland”) filed with the Public Utility Commission of Texas (“Commission”) a Statement of Intent and Application for Authority to Change Rates (the “Application”) pursuant to both the Public Utility Regulatory Act (“PURA”) and the Commission’s final order in Docket No. 48929.¹ The Commission has assigned this Application as Docket No. 51611, *Application of Sharyland Utilities, L.L.C. for Authority to Change Rates*.

The Application is based on a 12-month test year ending June 30, 2020, as adjusted for known and measurable changes. The Application supports an overall annual revenue requirement of \$44,344,255, which represents a net increase of \$5,866,307 over adjusted test-year revenues, or an increase of approximately 15.25%. This overall revenue requirement will be recovered through Sharyland’s Wholesale Transmission Service (“WTS”) rates and its Wholesale Distribution Substation Service (“WDSS”) rates. Sharyland will recover \$43,152,133 of the proposed revenue requirement through its WTS rates, which represents an increase of \$5,385,615, or 14.26%, over existing revenues. Sharyland will recover \$1,192,122 of the proposed revenue requirement through its WDSS rates, which represents an increase of \$480,693, or 67.57%, over adjusted test-year revenues.

The proposed increase is a “major change” as that term is defined in PURA § 36.101. The proposed effective date for the requested rate change is February 8, 2021, which is at least 35 days from the date of the filing. In addition to the proposed change in rates, Sharyland is proposing to make conforming and other changes to its Tariff for Wholesale Transmission Service. Sharyland also seeks a determination as to the prudence of all capital investment in facilities not previously reviewed for prudence. Further, Sharyland is proposing Rider OPEBR and Rider TCOSR to refund the balances of certain regulatory liabilities to customers, and Rider TCJA to collect the amount of a net regulatory asset from customers.

The Application affects all transmission service customers in the Electric Reliability Council of Texas, Inc. (“ERCOT”) electric market taking service under Sharyland’s tariff, including transmission and distribution service providers and distribution service providers that pay wholesale transmission charges in ERCOT, as well as entities exporting power from ERCOT. Sharyland’s WDSS customer will be affected by the Application.

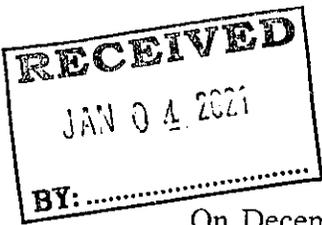
Persons with questions or who want more information about the Application may contact Sharyland at 600 Congress Avenue, Suite 2000, Austin, Texas 78701, or by calling Kelsie Rumfield at (214) 855-6144. A complete copy of the filing will be available for inspection at the address listed in the previous sentence.

¹ *Joint Report and Application of Oncor Electric Delivery Company LLC, Sharyland Distribution & Transmission Services, L.L.C., Sharyland Utilities, L.P., and Sempra Energy for Regulatory Approvals under PURA §§ 14.101, 37.154, 39.262, and 39.915, Docket No. 48929, Order (May 9, 2019).*

EXHIBIT A

Persons who wish to intervene in or comment upon these proceedings should notify the Public Utility Commission of Texas as soon as possible, as an intervention deadline will be imposed. A request to intervene or for further information should be mailed to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326. Further information may also be obtained by calling the Public Utility Commission at (512) 936-7120 or (888) 782-8477. Hearing- and speech-impaired individuals with text telephones (TTY) may contact the Commission at (512) 936-7136. The deadline for intervention in the proceeding is 45 days after the date the Application was filed with the Commission. The 45th day after Sharyland filed its Application is February 1, 2021. A request for intervention or for further information should refer to Docket No. 51611.

Due to the COVID-19 pandemic, the preferred method for you to file your request for intervention or comments on the Application is electronically, and you will be required to serve the request on other parties by email. Therefore, please include your own email address (and/or fax number if available) on the intervention request. Instructions for electronic filings via the "PUC Filer" on the Commission's website can be found at: <https://interchange.puc.texas.gov/filer>. Instructions for using the PUC Filer are available at: http://www.puc.texas.gov/industry/filings/New_PUC_Web_Filer_Presentation.pdf. Once you obtain a tracking sheet associated with your filing from the PUC Filer, you may email the tracking sheet and the document you wish to file to: centralrecords@puc.texas.gov. For assistance with your electronic filing, please contact the Commission's Help Desk at (512) 936-7100 or helpdesk@puc.texas.gov. You can review materials filed in this docket on the PUC Interchange at: <http://interchange.puc.texas.gov/>.



NOTICE OF RATE CHANGE REQUEST

On December 15, 2020, Bryan Texas Utilities (BTU) filed its Application for Interim Update of Wholesale Transmission Rates pursuant to 16 Texas Administrative Code (TAC) § 25.192(h). BTU's Application seeks an interim adjustment to the previously approved transmission cost of service and wholesale transmission rate due to transmission investment in excess of the level currently authorized in rates. If approved, BTU's total rate base will increase by \$32,200,967, resulting in a total interim transmission cost of service revenue requirement increase of \$6,571,542 above the level currently in rates. BTU's interim wholesale transmission rate will increase to \$0.511284 per kilowatt. BTU has requested that the proposed transmission rate be implemented as soon as possible.

Because the Application requests a revision to BTU's wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to 16 TAC § 25.192.

A complete copy of BTU's Application is available for inspection at the offices of McGinnis Lochridge LLP, 600 Congress Ave., Suite 2100, Austin, Texas 78701.

Persons who wish to intervene in or comment upon these proceedings should notify the Public Utility Commission of Texas as soon as possible, as an intervention deadline will be imposed. 16 TAC § 25.192(h)(4)(A) establishes an intervention deadline of 21 days from the date service of notice is completed. A request to intervene or for further information should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326 and reference Docket No. 51623. Further information may also be obtained by calling the Public Utility Commission at (512) 936-7120 or (888) 782-8477. Hearing- and speech-impaired individuals with text telephones (TTY) may contact the commission at (512) 936-7136.

Bryan Texas Utilities

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