

**MINUTES OF MEETING OF THE
PLANNING & ZONING COMMISSION OF THE CITY OF LAMPASAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
THURSDAY DECEMBER 3, 2020
6:00 P.M.**

The Planning and Zoning Commission of the City of Lampasas met in regular session on the above date with Commission Chairman Jackson presiding:

P&Z Members Present:
Reese Vann
Bob McCauley
Dorothy Person

City Staff Present:
Becky Sims, Assistant City Secretary/Zoning Administrator

P&Z Members Absent
Marisa Canales
Jackie Baltrun
James Skinner

REGULAR SESSION

- I. Call to order- *Chairman Jackson called the meeting to order at 6:00 p.m.*
- II. Discussion and possible action regarding approval of the minutes dated November 5, 2020. Commission member Person moved to approve the minutes, Commission member Vann seconded the motion and with a unanimous vote the motion carried. (Canales, Baltrun & Skinner Absent)

PUBLIC HEARING

- III. Public hearing to receive citizen comments regarding the request for a Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".

Chairman Jackson opened the public hearing for citizen comment and discussion.

Becky Sims, Zoning Administrator advised of the following:

- The applicant is requesting a Specific Use Permit (SUP) to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".
- The property is currently zoned Retail "R" and the area surrounding the property is zoned Retail "R" and Single Family-10 "SF-10"
- Staff mailed six (6) notices to property owners within 200 feet of the applicant's property, and to date have not received any written testimony.
- A representative from Vapor Maven is present should the Commission have any questions related to the business.

With no questions or comments the public hearing was closed.

REGULAR SESSION

- IV. Discussion and possible action regarding approval, denial, or approval with modification(s) the request for a Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a “Smoke/Tobacco Shop”, specifically a Vapor Store located in an area zoned Retail “R”.

Commission member Vann moved to approve the request, Commission member Person seconded the motion and with a unanimous vote the motion carried. (Canales, Baltrun & Skinner Absent)

PUBLIC HEARING

- V. Public hearing to receive citizen comments regarding the request for a Specific Use Permit (SUP) for property being Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas to allow for a portable storage building in an area zoned Commercial “C”.

Chairman Jackson opened the public hearing for citizen comment and discussion.

Becky Sims, Zoning Administrator advised of the following:

- The applicant is requesting a Specific Use Permit (SUP) to allow for a portable storage building in an area zoned Commercial “C”.
- The property is currently zoned Commercial “C”, and the area surrounding the property is zoned Single Family Residential-6 “SF-6” and Commercial “C”.
- Staff mailed thirteen (13) notices to property owners within 200 feet of the applicant’s property, and we have received three letters from property owners. Two in favor of the request and one in protest.
- Mr. Harrell was not in attendance at the meeting.

The Commission discussed the following items:

- The Commission questioned the letter received in protest. Mrs. Sims advised the Commission that the property owner did not understand the request. I spoke with him directly and explained that it was a request for a portable storage building that is currently already sitting on the property.
- The Commission questioned if the Storage Building takes away from required parking. Mrs. Sims advised that the one parking space does not impact the requirement.

The Commission would like it noted in the minutes and a condition of the Specific Use Permit that the approval is for the existing storage building onsite on the date of this meeting and that the it will not take away from the required parking spaces for the business.

With no additional comments or questions the public hearing was closed.

REGULAR SESSION

- VI.** Discussion and possible action regarding approval, denial, or approval with modification(s) the request for a Specific Use Permit (SUP) for property being Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas to allow for a portable storage building in an area zoned Commercial “C”.

Commission member McCauley moved to approve the request with the conditions discussed during the Public Hearing, Commission member Person seconded the motion and with a unanimous vote the motion carried. (Canales, Baltrun & Skinner Absent)

- VII.** Adjourn- Commission member McCauley moved to adjourn the meeting at 6:10 p.m., Commission member Vann seconded the motion and with a unanimous vote the motion carried. (Canales, Baltrun & Skinner Absent)

PASSED AND APPROVED THIS _____ day of _____, 2021

Jeff Jackson, Chairman

ATTEST:

Becky Sims, Assistant City Secretary/Zoning Administrator