

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
302 E THIRD STREET
Monday, December 14, 2020
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, December 14, 2020 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion and updates concerning COVID-19. *(pgs. 5-6)*
3. Discussion regarding December 18, 2020 Council Planning Session. *(pgs. 7-8)*
4. Discussion regarding demolition cost related to substandard structures. *(pgs. 9-10)*
5. Discussion regarding concerns and communication from TxDOT regarding South 281 Traffic Signals. *(pgs. 11-12)*
6. Discussion regarding any item on the regular agenda
7. Adjourn Workshop Session

**REGULAR SESSION
6:00 p.m.**

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
 - Swearing in of Officer Dylan Boivin

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public Hearing to receive citizen comments regarding a request for Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a “Smoke/Tobacco Shop”, specifically a Vapor Store located in an area zoned Retail “R”.	13-20
1.4	Public Hearing to receive citizen comments regarding a request for a Specific Use Permit (SUP) for property being Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas to allow for a portable storage building in an area zoned Commercial “C”.	21-32

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on November 23, 2020	33-46

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from November 1, 2020 through November 30, 2020.	47-52
3.2	THE SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF LAMPASAS, TEXAS AMENDING CHAPTER 38 “FIRE PREVENTION AND PROTECTION,” ARTICLE IV, “FIRE CODE”; ADDING NEW SECTION 38-108 TO BE ENTITLED ‘UNDERGROUND FIRE LINE REQUIREMENTS’ FOR FIRE SUPPRESSION SYSTEMS; REPEALING ANY INCONSISTENT PROVISIONS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.	53-56

4.0	BOARDS/DEPARTMENT REPORTS	N/A
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager’s Operational Report <ul style="list-style-type: none"> • Sales Tax • Traffic Counts • Comprehensive Plan • Bandwidth • Demolition Debris • LCRA Step Forward • CARES Funding • Employee Tenure 	57-60
5.2	MAYOR’S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
-----	---------------------	-----

7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2019 to September 30, 2020.	61-62

7.2	Discussion and possible action regarding the first reading of an Ordinance for a Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".	63-66
7.3	Discussion and possible action regarding the first reading of an Ordinance for a Specific Use Permit (SUP) for property being Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas to allow for a portable storage building in an area zoned Commercial "C".	67-70
7.4	Discussion and possible action regarding the possible selection of the website photo contest winner.	71-74
7.5	Discussion and possible action regarding a request to approve the quote for two LifePak15 from Stryker a sole source provider in the amount of \$63,509.64.	75-80
7.6	Discussion and possible action regarding the RFQ for the Skatepark.	81-84
7.7	Discussion and possible action regarding the RFQ for the Campbell Park Pavilion.	85-88
7.8	Discussion and possible action concerning reimbursement of funds to Lampasas Economic Development Corporation for expenses related to COVID-19 Pandemic.	89-90
7.9	Discussion and possible action concerning the approval of bench pads at Campbell Park in an amount not to exceed \$7,500.00.	91-94

Adjourn into Executive Session

EXECUTIVE SESSION

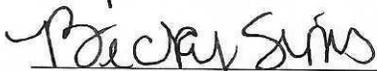
The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and/or other matters posted on the regular agenda.
8.2	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.
8.3	Adjourn executive session and reconvene Regular Session

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 11 day of December 2020 at 3:00pm



Becky Sims, Assistant City Secretary
 Council Agenda December 14, 2020

THIS PAGE INTENTIONALLY LEFT BLANK


City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding COVID-19

Requested By: Finley deGraffenried, City Manager

Submitted By: Jeff Smith, Fire Chief

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the Workshop Agenda to provide updates and discussion regarding impacts and City response to the COVID-19 pandemic.

Recommendation:

Discussion, updates and direction from Council

THIS PAGE INTENTIONALLY LEFT BLANK


City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding agenda for Council Planning Session.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

Attachments: Tentative Agenda

Summary Statement:

This item is placed on the Workshop Agenda to provide Council the opportunity to discuss and make recommendations on the draft Planning Retreat Agenda. Tentatively the agenda includes tour and review of the Wastewater Plant and Pre-Treatment Facility, as well as the IT office. Council will also be asked to provide input and direction on Community Engagement, Needs Assessment, Capacity Building, and future projects. Staff will also take time to update Council, regarding completion of the City's Comprehensive Plan.

Recommendation:

Discussion and recommendations from Council

City of Lampasas
City Council Planning Retreat

Itinerary
18 December 2020
8:30 a.m.

- 8:30 a.m. Arrive and Breakfast, Water/Wastewater Shop and Lab, 100 Brown Street
Review Facilities and Plant with Staff
- 9:15 a.m. Travel to Calvert Municipal Building, 302 East Third Street.
Presentation by Jason Jones, Jones-Heroy Consulting Engineers, regarding Pre-
Treatment Study and Recommendations
- 10:00 a.m. Council Discussion, Comments and Questions
Pre-Treatment next steps
- 10:15 a.m. Review and Tour of Information Technology Office. Presentation by Staff
- 11:00 a.m. Discussion regarding Comprehensive Plan
Status, Priorities and Implementation
- 12:00 noon Working Lunch, Discussion regarding 2021 City Council Work Plan
- Plan Purpose, Goals and Priorities
 - Related, Complimentary Planning Documents
 - CIP, Comprehensive Plan, Budget
 - Tasks, Projects, and Priority Hot Topics
 - Discussion regarding Planning Categories
 - Communication, Image and Promotion
 - Community Engagement
 - Capacity Building, Building Relationships
 - Expanding Resources
 - Professional Development
 - Assets and Stewardship
- 1:30 p.m. Review and Summary of Identified Tasks
Identification of Unfinished Business
- 2:00 p.m. Adjourn


City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding options for cost recovery for demolition of substandard and dangerous structures.

Requested By: Misti Talbert, Mayor

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

The Building Official and Code Enforcement Officer enforce health and safety standards for buildings that are defined as dangerous, substandard, and typically unfit for human habitation. The Code Enforcement Officer sends notices to the property owner to board up, fence or other means to ensure it is secure and safe from unauthorized entry. Structures that show more than 50% damage or deterioration, may be ordered demolished by the Construction Board. Additionally, the owner may be cited for violation of any provision of Chapter 18, Lampasas Municipal Code, and be subjected to a fine not to exceed \$2,000.00 with each day any violation of the Code shall constitute a separate offense. (Chapter 18-314; 1-15 Lampasas Municipal Code). Once the Building Official deems the structure as substandard, the case is presented to the Construction Board of Adjustment and Appeal to validate findings and determine if the structure can be brought into compliance within a specific time frame agreed upon by both parties. Once the Board orders demolition of the structure, the property owners cannot always obtain funding for the demolition. In the event the property owners do not have the financial resources to bring the property into compliance, the city may enter the property and abate the nuisance with expenses for abatement charged to the property. Per Section 18-317, Lampasas Municipal Code, the City may, under a judicial proceeding, foreclose on the property if the structure has been demolished, a lien has been placed on the property and has not been paid more than 180 days after filing, and Ad Valorem taxes are delinquent on all or part of the property. The Construction Board would like to see a payment plan facilitated with property owners to pay any associated costs with the abatement for the City to recoup some costs. Staff understands the importance of enforcing life safety standards, City Beautification Projects; as well as, recouping costs. This item has been placed on the workshop agenda to discuss alternative solutions and methods to the abatement process.

Recommendation:

Discussion and recommendations from Council

THIS PAGE INTENTIONALLY LEFT BLANK


City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding concerns and communication from TxDOT regarding South 281 Traffic and signaling at the High School.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: December 10, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the agenda to provide input and direction related to concerns at the intersection of South 281 and the High School. Recent accidents and signal timing have raised concern from individual members of Council and School Administration. Staff is interested in any consensus or concerns to formally communicate to TxDOT.

Recommendation:

Discussion only

THIS PAGE INTENTIONALLY LEFT BLANK

J. d. S.
City Manager

ITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public Hearing to receive citizen comments regarding a request for Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".

Requested By: Becky Sims, Zoning Administrator/Assistant City Secretary

Submitted By: Becky Sims, Zoning Administrator/Assistant City Secretary

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

N/A

Attachments: Staff Report, Maps and Ordinance

Summary Statement:

Asheer Properties (property owner), and Reaching Greatness TX, LLC (applicant) is requesting a Specific Use Permit (SUP) to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".

Smoke/Tobacco Shop is defined as an establishment in which seventy-five (75%) of sales are from tobacco products such as cigarettes, cigars, E-Cigarettes, liquid nicotine, chewing tobacco, snuff, pipe, tobacco, and tobacco paraphernalia and which prohibits minors to enter or remain upon the premises, unless the minor is accompanied by the minor's parent

The property is currently zoned Retail "R" and the area surrounding the property is zoned Retail "R", and Single Family-10 "SF-10". Staff mailed six (6) notices and to date have not received any written testimony.

Recommendation:

Discussion Only



ZONING APPLICATION

ANTICIPATED MEETING DATES: P&Z: Dec 3 City Council: Dec 14
DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNER (required): _____

Application Type:

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and procedures
- Specific Use Permit (SUIP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: Reaching Greatness TX LLC DBA Vapor Maven
 Physical Location of Property: 1708 Central Texas Expressway Suite 3, TX 76850
[General Location -- approximate distance to nearest existing street corner]
 Brief Legal Description of Property (must also attach accurate metes and bounds description): _____
[Survey Abstract No. and Tracts; or platted Subdivision Name with Lots Block]
 Acreage: _____ Existing Zoning: _____ Proposed Zoning: _____

Applicant / Owner's Name: Harinder Thind
 Contact Person: Harinder Thind Title: owner
 Company Name: Reaching Greatness TX LLC
 Street/Mailing Address: 1394 W Sunset Ave City: Springdale State: AR Zip: 72764
 Phone: 479-409-2293 Fax: _____ Email Address: herminthind@gmail.com

Engineer / Representative's Name: _____
 Contact Person: _____ Title: _____
 Company Name: _____
 Street/Mailing Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ Email Address: _____

Nature of Request/Proposed Use of the Property: Retail store for CBD Kratom products
Vapor (All Vapor related products) Tobacco related hardware

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)
All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.
All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the development application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Planner, Engineer, Attorney, etc.) incurred for City review of this project.
Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: [Signature] Title: Managing Member Date: 10/29/20

Office Use Only: Date Rec'd _____ Fees Paid: \$ _____ Check #: _____ Accepted By: _____

Lampasas Central Appraisal District

Chief Appraiser - Melissa Gonzales



General Real Estate Property Information

[New Property Search](#)

[Go To Previous Page](#)

Property ID:

Account / Geo Number:

Property Legal Description:

Survey / Sub Division Abstract:

Property Location:

Block:

Owner Information:

Section / Lot:

[View Building Detail Information](#)

[View Land Detail Information](#)

Previous Owner:

Deed Information:

[View Previous Owner Information](#)

Volume:	<input type="text" value="558"/>
Page:	<input type="text" value="559"/>
File Number:	<input type="text" value="177460"/>
Deed Date:	<input type="text" value="7/12/2019"/>

Property Detail:

Agent:	<input type="text" value="None"/>
Property Exempt:	<input type="text"/>
Category/SPTB Code:	<input type="text" value="F1"/>
Total Acres:	<input type="text" value="1.854"/>
Total Living Sqft:	<input type="text" value="See Detail"/>
Owner Interest:	<input type="text" value="1.000000"/>
Homestead Exemption:	<input type="text"/>
Homestead Cap Value:	<input type="text" value="0"/>
Land Ag/Timber Value:	<input type="text" value="0"/>
Land Market Value:	<input type="text" value="554,340"/>
Improvement Value:	<input type="text" value="1,115,190"/>
Property Market Value:	<input type="text" value="1,669,530"/>

[View GIS Map](#)

The map link above is not affiliated with this website. It is a 3rd party GIS link to provide additional information only.

[Map It With Google](#)

The Google map link above is in no way affiliated with this website. It is a 3rd party link to provide a visual location only.

[Printer Friendly Version](#)

Click the button above for a printable version of this record with all available details.

* [View Property Tax Information](#)

[* View 5 Year Value History](#)

Jur Code	Description	Market Value	Homestead	Total Exemption	Taxable
LAM	LAMPASAS COUNTY	1,669,530		0	0
R&B	ROAD & BRIDGE	1,669,530		0	0
CLA	CITY OF LAMPASAS	1,669,530		0	0
SLA	LAMPASAS ISD M&O	1,669,530		0	0
SLAIS	LAMPASAS ISD I&S	1,669,530		0	0

* Where supporting website data is available.

[New Property Search](#)

[Go To Previous Page](#)

[Home](#) | [Contact Us](#) | [Location](#) | [Forms](#) | [Disclaimer](#)

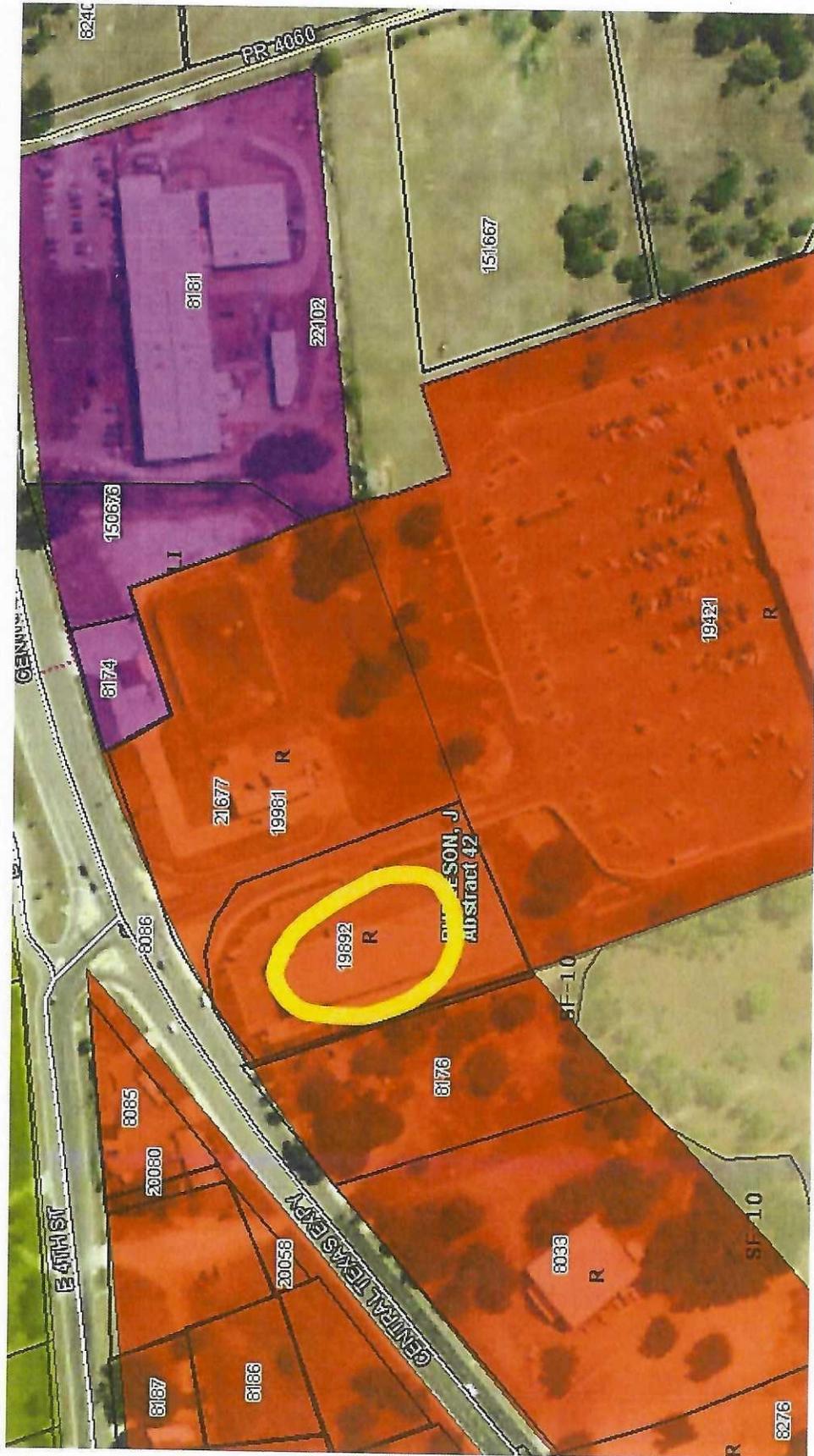
Real Estate Appraisal Information is the 2020 CERTIFIED Appraisal Values. © Lampasas County Appraisal District | Last Real Estate Update: 10/07/2020



©2020 Pritchard & Abbott, Inc. - All rights reserved.
Version 3.2.2

City of Lampasas
Planning and Zoning Board
Asheer Properties Request (SUP)
Staff Report

Subject Property	The property is described as Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas.
Request	The applicant is requesting a Specific Use Permit (SUP) to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".
Definition	Smoke/Tobacco Shop is defined as an establishment in which seventy-five (75%) of sales are from tobacco products such as cigarettes, cigars, E-Cigarettes, liquid nicotine, chewing tobacco, snuff, pipe, tobacco, and tobacco paraphernalia and which prohibits minors to enter or remain upon the premises, unless the minor is accompanied by the minor's parent.
Current Zoning	The property is currently zoned Retail "R" and the area surrounding the property is zoned Retail "R", Single Family-10 "SF-10"
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed six (6) notices to property owners within 200 feet of the applicant's property, and to date have not received any written testimony.
Consideration	<p>In approving a requested SUP, the Planning and Zoning Commission and City Council may consider the following:</p> <ol style="list-style-type: none">1. The use is harmonious and compatible with surrounding existing uses or proposed uses;2. The activities requested by the applicant are normally associated with the permitted uses in the base district;3. The nature of the use is reasonable;4. Any negative impact on the surrounding area has been mitigated;5. That any additional conditions specified ensure that the intent of the district purposes are being upheld.



**NAIL
CLUB & SPA**

**RETAIL SPACE
FOR LEASE
210-535-1181**

Great Clips



THIS PAGE INTENTIONALLY LEFT BLANK


City ManagerITEM NO. 1.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public Hearing to receive citizen comments regarding a request for Specific Use Permit (SUP) to allow for a portable storage building at property described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas

Requested By: Becky Sims, Zoning Administrator/Assistant City Secretary

Submitted By: Becky Sims, Zoning Administrator/Assistant City Secretary

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

N/A

Attachments: Staff Report, Maps and Ordinance

Summary Statement:

Jack Harrell (property owner) is requesting a Specific Use Permit (SUP) to allow for a portable storage building at property described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas

The property is currently zoned Commercial "C" and the area surrounding the property is zoned Commercial "C" and Single Family-6 "SF-6". Staff mailed thirteen (13) notices and to date has received four (4) notices in return, three (3) in favor of the request, and one (1) opposing the request.

This item was heard before the Planning & Zoning Commission on December 3, 2020. The Commission is in favor of the request with the following conditions:

- 1) The approval is for the existing building onsite as of the date of the public hearing on December 3, 2020 and,
- 2) That the building does not take away from the number of parking spaces required for the business.

Recommendation:

Discussion Only



CITY OF LAMPASAS
***** REPRINT RECEIPT *****

REC#: 01234612 10/27/2020 11:58 AM
OPER: PT1 TERM: 060
REF#: 2190

TRAN: 210.0000 PERMITS & LICENSES
HARRELL SUP REQUEST
PLANNING & ZONING F 250.00CR

TENDERED: 250.00 CHECK
APPLIED: 250.00-
CHANGE: 0.00

ANTICIPATED MEETING DATES: P&Z: December 3, 2020 City Coun
DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNER (req)

Application Type:

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and pro.
- Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: East Lampasas

Physical Location of Property: 1002 E 4th St

[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate metes and bounds description): Attached

[Survey Abstract No. and Tracts: or platted Subdivision Name with Lots/Block]

Acreage: 0.497 Existing Zoning: Commercial Proposed Zoning: Commercial w/ SUP

Applicant / Owner's Name: JACK HARRELL

Contact Person: _____ Title: Owner

Company Name: _____

Street/Mailing Address: 1002 E 4th City: Lampasas State: TX Zip: 76550

Phone: 512-734-2036 Fax: _____ Email Address: jack.harrell@sbcglobal.net

Engineer / Representative's Name: _____

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email Address: _____

Nature of Request/Proposed Use of the Property: _____

Portable Storage Building

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)

All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.

All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the development application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Planner, Engineer, Attorney, etc.) incurred for City review of this project.

Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e. copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: [Signature] Title: Owner Date: 10-27-2020

Office Use Only: Date Rec'd _____ Fees Paid: \$ _____ Check #: _____ Accepted By: _____

City of Lampasas, Texas • 312 East Third Street • Lampasas, Texas 76550 • Phone (512) 556-6831 • Fax (512) 556-2074
Email: info@cityoflampasas.com • www.cityoflampasas.com

Property ID: 457

Owner: HARRELL JACK B III

Property ID:
457

Account Number:
10060-002-008-00

Property Legal Description:
LOT: 8
BLK: 2
ADDN: EAST LAMPASAS

Deed Information:
Volume: 446
Page: 465
File Number: 134885
Deed Date: 9/23/2008

Property Location:
1002 E 4TH ST
LAMPASAS TX 76550

Block:

Survey / Sub Division Abstract:
EAST LAMPASAS
10060

Section / Lot:

Owner Information:
HARRELL JACK B III

Property Detail:

1002 EAST 4TH STREET

Property Exempt:
Category / SPTB Code: F1
Total Acres: 0.497
Total Living Sqft: See Detail
Owner Interest: 1.000000
Homestead Exemption:
Homestead Cap Value: 0
Land Ag / Timber Value: 0
Land Market Value: 27,000
Improvement Value: 165,500

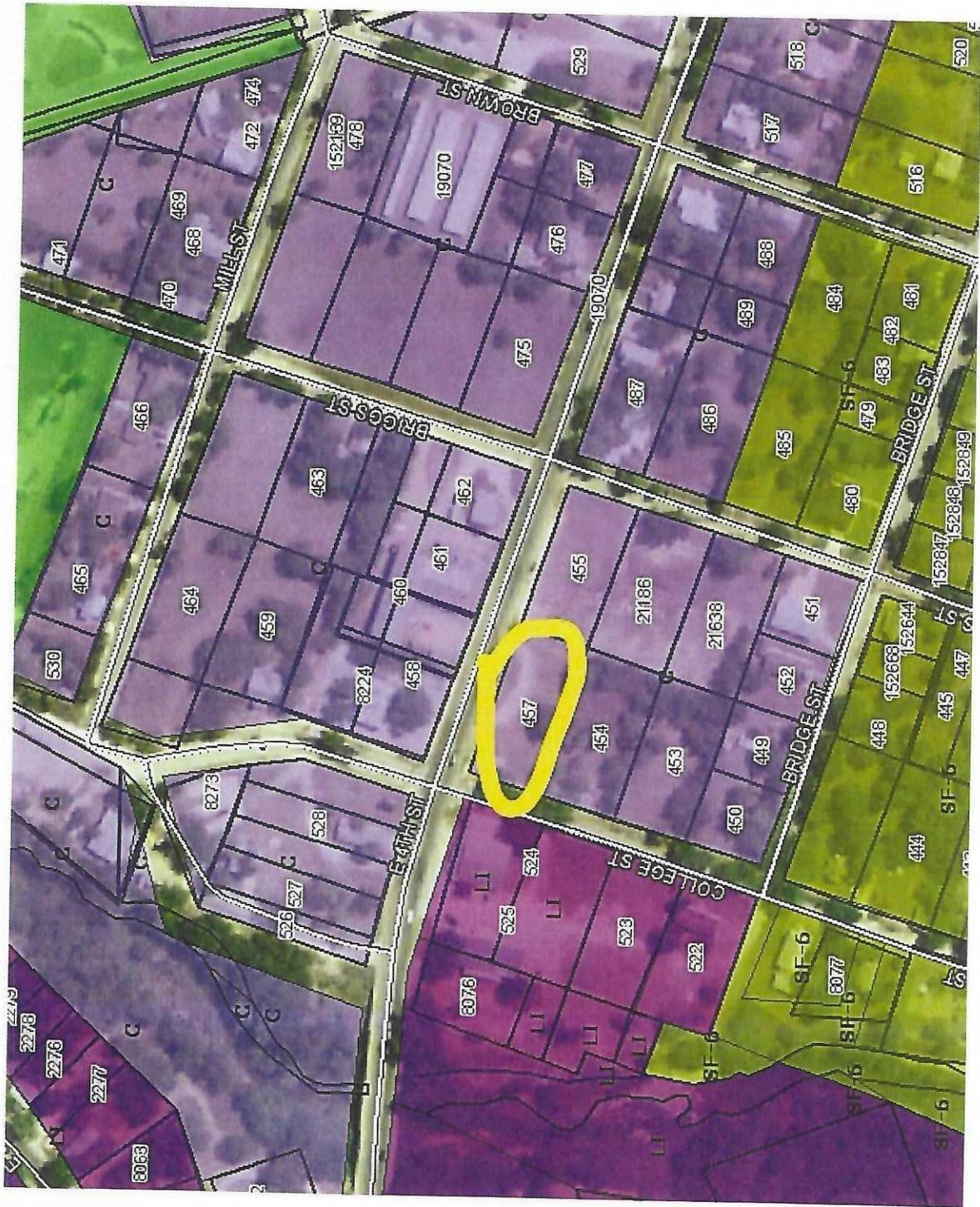
LAMPASAS TX 76550

Previous Owner:
GRAHAM LORILEE ILA

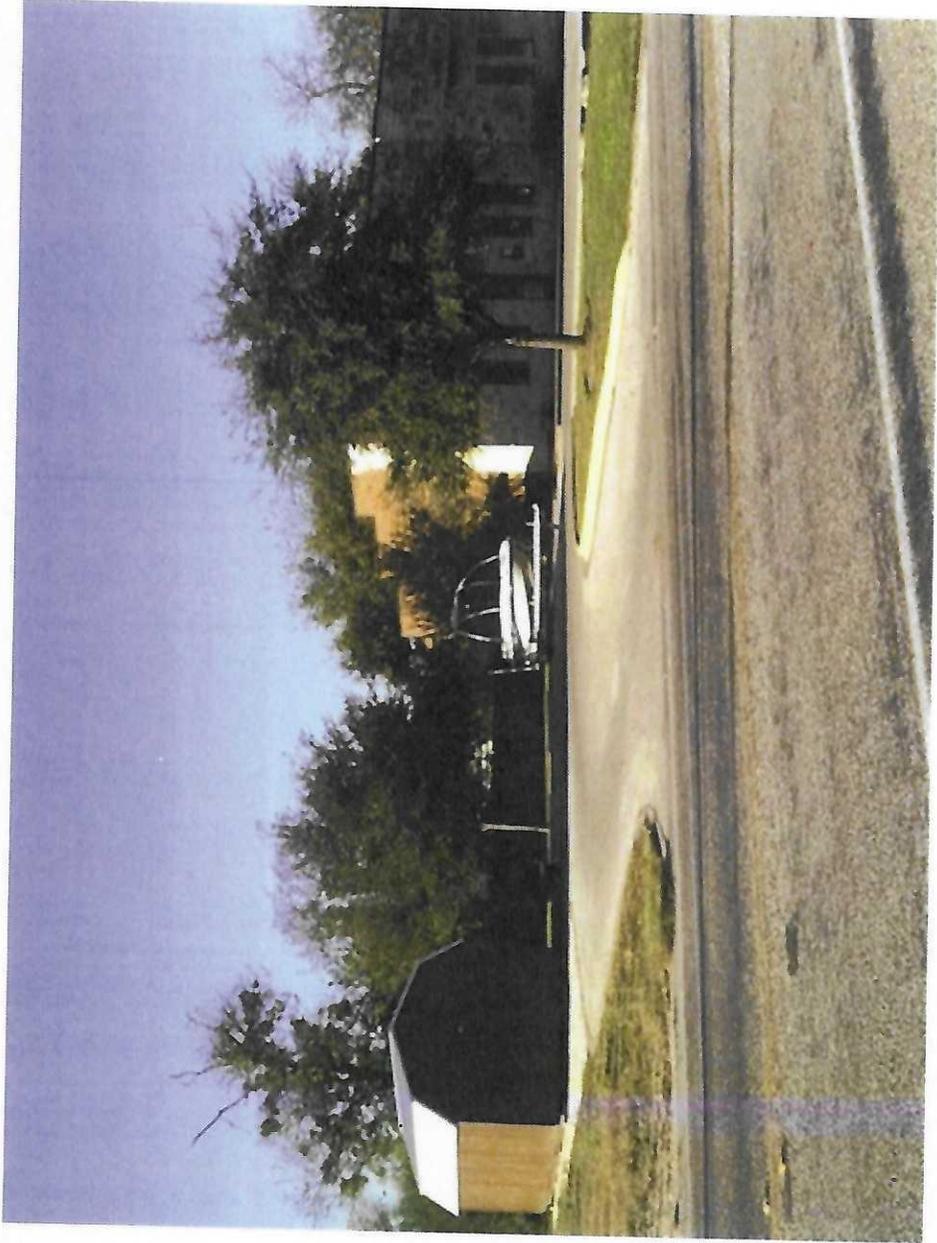
Int. Code	Int. Name	Total Market	Homestead	Total Exemption	Taxable
LAM	LAMPASAS COUNTY	193,500		0	193,500
R&B	ROAD & BRIDGE	193,500		0	193,500
CLA	CITY OF LAMPASAS	193,500		0	193,500
SLA	LAMPASAS ISD M&O	193,500		0	193,500
SLAIS	LAMPASAS ISD I&S	193,500		0	193,500

City of Lampasas
Planning and Zoning Board
Harrell Request (SUP)
Staff Report

Subject Property	The property is described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas
Request	The applicant is requesting a Specific Use Permit (SUP) to allow for a portable storage building in an area zoned Commercial "C".
Current Zoning	The property is currently zoned Commercial "C", and the area surrounding the property is zoned Single Family Residential-6 "SF-6" and Commercial "C".
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed thirteen (13) notices to property owners within 200 feet of the applicant's property, and we have received two letters from property owners. One was in favor of the request and the other was in protest.
Consideration	<p>In approving a requested SUP, the Planning and Zoning Commission and City Council may consider the following:</p> <ol style="list-style-type: none">1. The use is harmonious and compatible with surrounding existing uses or proposed uses;2. The activities requested by the applicant are normally associated with the permitted uses in the base district;3. The nature of the use is reasonable;4. Any negative impact on the surrounding area has been mitigated;5. That any additional conditions specified ensure that the intent of the district purposes are being upheld.







WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Harrell 12/3/2020)

I own 908 E. 4th Street, [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

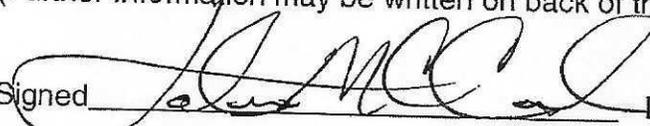
As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) We are a church do you want this next to the parking
- (2) lot of your church?
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed  Date 11.17.20, 2020

HEART OF FORGIVENESS
226 PR 2225
LAMPASAS, TEXAS 76550

Dolene McCord
President

Written Form Received by City Staff on: 11-17-20, 20 by 

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Harrell 12/3/2020)

I own 1011 Bridge St., [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) _____
- (2) _____
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed *Dorothy Hayner* Date 17 NOV, 20 20

GEORGE & DOROTHY HAYNER
502 S SPRING
LAMPASAS, TEXAS 76550

Would you please note in your city records that on July 24, 2020 Mr. George Hayner Jr. passed away. Thank you

Written Form Received by City Staff on: 11-18-20, 20____ by [Signature]

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Harrell 12/3/2020)**

I own 1001 East 4th, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

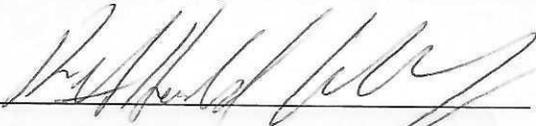
As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) _____
- (2) _____
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed  Date 12-2-, 2020

KENNETH HAROLD ANKARBERG
361 CR 4530
KEMPNER, TEXAS 76539

Written Form Received by City Staff on: 12-7-20, 20 by BJS

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Harrell 12/3/2020)

I own 905 E 4th St., [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) _____
- (2) _____
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Rickey J Abraham Date 11/18/, 20 20

RICKEY J ABRAHAM
1088 NARUNA ROAD
LAMPASAS, TEXAS 76550

BOSS 11-23-20

Written Form Received by City Staff on: _____, 20____ by _____.

THIS PAGE INTENTIONALLY LEFT BLANK

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, November 23, 2020**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Chuck Williamson (outgoing)
Mike White (outgoing)
Cathy Kuehne
Randy Clark
Delana Toups
Bob Goodart (newly elected)
Gordon Nelson (newly elected)

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Rickie Roy, Assistant City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator/Asst. City Secretary
Yvonne Moreno, Finance Director
Monica Wright, Information Systems Director
Jeffry Smith, Fire Chief
Ronnie Withers, Fire Marshal
Sammy Bailey, Police Chief
Carlos Garcia, Street Superintendent
Van Sims, Water/Wastewater Operations Manager

**SPECIAL SESSION
5:30 P.M.**

I. Call to Order

Mayor Talbert called the Special Session to order at 5:30 p.m. She noted to those in attendance that if 6-foot distancing could be maintained, masks could be removed if they chose to.

II. Presentation to outgoing City Council members

City Manager deGraffenried gave Council members their annual silver dollar gift and thanked them for their service and commitment to the City and its citizens.

Mayor Talbert presented both outgoing Council members White and Williamson with a gift and said that it was both a personal and professional loss of not having them on Council. Both of them were committed Council members and an annual one-dollar salary is not a sufficient amount of gratitude for them or to any Council member. She thanked them for not only their commitment but also for their experience and

knowledge when they served on Council. She expressed the love she had for both of them and said they would be missed.

After both Council members White and Williamson said a few words, they both stepped down from the dais.

Before moving to Item III, Mayor Talbert said that for tenure purposes, she asked that Council members Toups and Kuehne move up to the dais and sit at the seats left by Council members White and Williamson.

III. Administer Oath of Office to Newly Elected Council members

Robert Gradel, Municipal Court Judge, administered the oath of office to newly elected Council member Bob Goodart and Gordon Nelson and also to re-elected Council member Kuehne.

Newly appointed Council members Goodart and Nelson stepped up to their respective seats.

IV. Discussion and possible action concerning the appointment of the Mayor Pro Tem for the 2020-2021 term

Council member Kuehne moved to appoint TJ Monroe as Mayor Pro Tem for the 2020-2021 term. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

V. Adjourn Special Session

Mayor Pro Tem Monroe moved to adjourn the Special Session at 5:51 p.m. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Talbert called the Workshop Session to order at 5:52 p.m.

2. Discussion regarding Community Garden Agreement for utilization of Campbell Park

City Manager deGraffenried explained that Council approved the planning and development of a Community Garden at the August 24, 2020 City Council Meeting. Included in Council's packet is the draft agreement that has been reviewed by Legal Counsel and the Community Garden Board and now comes to Council for consideration. The Agreement provides for use of the defined area by the Board, maintenance responsibilities, requirements for insurance, and reporting requirements. This item has been placed on the regular agenda for Council consideration.

Janet Crozier said that the Board is ready to sign the agreement. Their Legal Counsel has reviewed the agreement and they have obtained the required insurance. She said that she is working on getting the plots ready and has consulted with Derek Smith, Green Keepers, on the irrigation. They have a proposed opening date of January 1 to the public. She thanked Council for this opportunity of having this Community Garden in our community.

3. Discussion and updates related to COVID-19 Pandemic.

Jeff Smith, Fire Chief, reported the following:

State of Texas

- Estimated 162,393 active cases, which is up from November 9 report which was 126,412
- 20,556 fatalities
- El Paso and Dallas County have exceeded Harris County on active cases

Lampasas

- 545 total cases
- 58 active cases
- He spoke on vaccinations forthcoming and now there will be a third vaccine option
- Governor Abbott announced that vaccines may be forthcoming as early as mid December

4. Discussion regarding CARES ACT allocation and reimbursement application.

Jeff Smith, Fire Chief, reviewed the report on the recent CRF Spending Plan submitted for CARES ACT reimbursement. Costs incurred by the City were allocated in six (6) categories with a maximum reimbursement no greater than \$432,000.00. He said that 75% of total expenditures must be in categories 1, 2 and 3. Expenditures generally represented costs for reducing the spread of the virus, and to support programs to assist individual and business impacted by the virus. He said that the total of all expenditures in all categories combined was \$1,806,829.32.

5. Discussion regarding setting date for Council Planning Session.

Before speaking on this item, City Manager deGraffenried thanked and praised the work done by Jeff Smith, Fire Chief, and Yvonne Moreno, Finance Director, on keeping up with the costs for the CARES ACT application.

City Manager deGraffenried explained that this item has been placed on the workshop agenda to solicit a date and time to conduct a Council Planning and Prioritization Meeting. Historically these meetings have been conducted during the day, and will include facility tours and lunch.

After some discussion, it was the consensus of Council to hold a Planning Session on December 18, 2020 at the new Water/Wastewater building. An agenda will be forthcoming.

6. Update and report on FY 2021 Community Development and Public Works Projects.

City Manager deGraffenried reviewed the following projects:

Public Safety Communication	Funded FY-21, Approved, Supplemental funding committed by CTCOG for consoles and repeater. Vendors have received PO's.
Internet-Speed, Options, Reliability	Groundwork, effort and engineering done by Elected and Appointed Officials, and staff has resulted in private investment. FTTH networks currently being constructed by multiple firms.
Support of EDC Phase 1 Business Park Improvements	Identified by Council and EDC as a priority. Project is engineered and shovel ready. Staff and EDC are assessing viability of EDA submittal.
Brook Park Retaining Wall repair	Funded FY-21, Contractors have reviewed and provided bids. Project initiated FY-21.

Hostess House upgrade and renovation	Funded FY-21. MEP on-site assessment conducted on September 23. Partial draft has been submitted to staff for comment. Design and Scope determined on assessments.
Pre-Treatment Study	Funded FY-20. Draft has been delivered to staff for review. On completion, staff will coordinate meeting with AFNA after Council briefing. Funding for undetermined project(s) was not included in FY-21 Budget.
Upper Pressure Plane Study	Funded FY-20. Anticipated completion Fall 2020. Funding for undetermined project(s) was not included in FY-21 Budget. Some recommended operational changes have eliminated most pressure fluctuations.
West Avenue E	Funded FY-20 and FY-21. Project approximately 95% complete. Vegetation and punch items remain.
East Third Street	Funded FY-21. Project is engineered and shovel ready. Target bidding January 2021. Will request Engineer include alternative for Western Street to Live Oak Street.
Equipment and Apparatus	Vac-Truck funded FY-21; Sweeper funded FY-21; Council action required in FY21 to designate \$400,000 for fire apparatus (transfer budgeted). Staff currently reviewing specifications and conducting demonstrations on equipment.
Skate Park	Funding identified in Fund 40. Project currently being advertised as Design Build with proposal deadline of December 11, 2020.
Campbell Park Pavilion	Funding identified in Fund 40. Project currently being advertised as Design Build with proposal deadline of December 11, 2020.
Shop Bathrooms	Funded FY-21. Framing complete. Plumbing and HVAC rough in Nov. 19-21. Walls following rough.
Cemetery Pole Barn	Funded FY-21. Construction to commence Fall 2020.
Comprehensive Plan	Funded FY-20. Currently 82% complete. Additional Studies and Actions recommended including but not limited to Zoning Regs, Park Master Plan, Historic Preservation Design Guidelines, etc. Staff is currently awaiting Recommendation and Implementation drafts for CPAC review.
Colored School Upgrades	Funded FY-21. Staff have reviewed specifications, Restoration Master Plan, and will develop bidding scope Fall 2020.
West Avenue C Sewer Line replacement, Key to Porter	CDBG Award Fall 2020. Anticipate contracting with TDA early Spring with construction on or before Fall 2021.
West Third Street culvert replacement, roadway rebuild	Currently in design. Item meets criteria for exception to sealed bid procurement. Target Winter 2021 construction
Bandwidth upgrade	AT&T construction complete. Circuit to be installed by EOM, Testing and Turn up to follow.
WWTF, Septic Haulers	Operational changes, as recommended, have resulted in stable treatment constituents. 1% flow will be initiated beginning after the holidays.
Airport Card Reader	Fueling reader installed and operational. Pump awaiting new circuit.

Council member Clark noted of a couple of projects that he did not want to fall off the shelf, which was the Water/Wastewater Interceptor study and the Brown Street drainage.

Council thanked the City Manager for his report.

7. Discussion regarding any item on the regular agenda

There was no discussion.

Adjourn into Executive Session

Mayor Pro Tem Monroe moved to adjourn into Executive Session at 6:18 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

- Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Secretary; and other personnel matters as allowed by Texas Government Code, Chapter 551.

Adjourn Executive Session into Special Session

Executive Session was adjourned at 7:15 p.m.

SPECIAL SESSION

- Discussion and possible action concerning items posted and discussed by Council in Executive Session

Mayor Talbert explained that the purpose of this Executive Session item was to interview an applicant for the position of City Secretary with the upcoming retirement of the current City Secretary, Christina Marez.

Mayor Talbert noted that a farewell, bon voyage, you're-so-lucky reception will be held for Christina on December 11, 2020. She said that Christina's love for the City is evident and what she has done for the City does not go unrecognized. Her position is not the easiest position to be in and very few people can probably understand how difficult it may be at times but she has handled it gracefully and respects and admires her for that. Best wishes on her retirement, she will be missed.

Mayor Pro Tem Monroe moved to appoint Becky Sims to the City Secretary position upon the retirement of the current City Secretary and authorize the City Manager to adjust roles of the position as discussed in Executive Session. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

Adjourn Special Session

Mayor Pro Tem Monroe moved to adjourn the Special Session at 7:17 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

A brief break was taken before going into Regular Session.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the Regular Session to order at 7:24 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the Invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentations or proclamations.

Mayor Talbert noted to those in attendance that if 6-foot distancing could be maintained, masks could be removed if they chose to. She also noted the phone number to call in for any comments is 512-556-0332.

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
-----	---

There were no citizen comments.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on November 9, 2020.

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

2.2	Discussion and possible action concerning approval of minutes of the Special Meeting on November 17, 2020
-----	---

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance to rezone +/-10.00 acres, described as The Barbee Family Revocable Trust Tract Two Part of Called 98.856 acres out of the Benjamin F Klein Survey, Abstract No 441, Lampasas, Texas Lampasas County from Commercial "C" to Agriculture District "AG" generally located at 100 Sunrise Hills.

3.2	Discussion and possible action regarding the second reading of an Ordinance to amend Appendix A-Fee Schedule to add rental and deposit rates for the Hostess House.
3.3	Discussion and possible action regarding the second reading of an Ordinance regulating use of private motorized vehicles in and on City of Lampasas Parks.
3.4	Discussion and possible action regarding the second reading of an Ordinance regulating use of private motorized vehicles in and on City of Lampasas Oak Hill Cemetery
3.5	Discussion and possible action regarding the Monthly Investment Report for October 2020.

Council member Kuehne moved to approve the consent agenda as presented. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> 1. Police Department Monthly Report 2. Building Official Monthly Report 3. Economic Development Monthly Report 4. Fire Department Monthly Report 5. Parks and Recreation Monthly Report 6. Information Systems Monthly Report 7. Library Monthly Report 8. Golf Course Monthly Report 9. Municipal Court Monthly Report 10. City Secretary Monthly Report 11. Utility Billing and Collections Monthly Report 12. Public Works Monthly Report for Electric, Streets, Water/Wastewater

Sammy Bailey, Police Chief, gave her report and reviewed the following:

- Pledge – Mission of the Police Department
- Philosophy – transparency and trust
- The Department has 32 employees
- Citizen Police Academy Alumni Association
- Reflected over the past year – reviewed highlights and lowlights
- She reviewed 2016-2020 stats
- She reviewed key plans and aspirations
- She noted that her plan was to retire at the beginning of 2022 and would be working closely with her staff in the upcoming year to begin training for the transition.

Council thanked Bailey for her report and the great work of the Police Department.

5.0	ROUTINE MATTERS
5.1	<p>City Manager’s Operational Report</p> <ul style="list-style-type: none"> • Brodie Estates • Anniversaries • CBOAA • LEDC • WCID

- | |
|--|
| <ul style="list-style-type: none"> • Mrs. Clause/Library • GASB 40 |
|--|

City Manager deGraffenried reviewed his report:

- Brodie Estates – Rickie Roy, Assistant City Manager, reports that transformers have been set and the City’s portion of the underground work is complete in the Brodie Estates Subdivision off Brown Street. The subdivision represents one of the first to have 100% underground electric service. Although vertical construction has not commenced, it is apparent the visual impact and curb appeal of the subdivision will be enhanced by not having aerial delivery. City Staff encourages Council to review the site, and consider if additional incentive or regulation would be desirable for future developments.
- Anniversaries – City Staff would like to recognize the following employees celebrating their 5 year and longer anniversaries with the City of Lampasas in November: Charlie Boswell, Lt. Investigator, 17 years; Jacob Hummer, Sargent Patrol, 7 years; Derrick Eicher, Water/Wastewater Tech, 5 years; Mary Mendez, Police Dispatch, 13 years; Joe Schwartz, Animal Control Officer, 13 years; Micah Harry, Line worker, 6 years; Josh Palacio, Water/Wastewater Tech, 5 years; Nick Roberts, Investigator, 8 years; and Duane Griffith, Cemetery Superintendent, 11 years. City Staff would also like to welcome Deborah Weaver to the Utility Billing and Collection Department as the Part-time Utility Clerk.
- CBOAA - The Construction Board of Adjustments and Appeals (“CBOAA”) met on November 19, 2020 to consider designations and orders related to substandard and dangerous buildings. Although the Board made specific findings related to those structures, the Board also discussed other means to recoup expenses related to demolition. As Council may be aware, waiting for reimbursement in satisfaction of a City lien, can take years, and often times a new buyer may request a waiver in order to redevelop the property. City Staff will investigate other options, including foreclosure proceedings, and report back to the CBOAA and Council.
- LEDC - The Lampasas Economic Development Corporation (“LEDC”) met on November 18, 2020 with a light agenda. The Board discussed, and approved, participation in Texas Economic Development Connection, a marketing and prospecting resource focused on small to medium size communities. Mandy Walsh, Economic Development Director, also reviewed and sought input on the FY 2020-2021 EDC Strategic Plan that outlines specific tasks and targets for the coming year. City Staff also reviewed the status of the Economic Development Administration grant application for infrastructure in the Business Park, and reported that City Staff had asked the grant writers to cease work on the application pending delivery of additional information from the prospect.
- WCID - The Lampasas County Water Conservation District (“WCID”) will meet on December 3, 2020 to discuss filling a vacancy on the Board, as well as the status of upgrading Dam 6 to high hazard. City Staff would recommend discussion regarding any future contributions at the upcoming Council planning retreat related to that project.
- Mrs. Clause/Library - Shanda Subia, Library Director, reports that the Library has been able to secure an exclusive visit from Mrs. Clause on December 5, 2020 from 3:00 to 5:00 p.m. Santa unfortunately will not be able to attend as he has a previous commitment at Ajinomoto Foods. Mrs. Clause will be stationed in the tree house at the Library Park and Elves will be available to accept letters to Santa and hand out candy canes. The event will be drive-through and observe CDC guidelines.
- GASB 40 - Attached in Council’s packet is the City’s GASB 40 Annual Reporting related to the City’s investments and compliance with the City’s Investment Policy. As the report indicates, the City is in compliance with the Policy. The Report identifies specific compliance related to credit risk, diversification, interest rate risk, and custodial credit risk (delivery vs. payment and pledged securities).

5.2	MAYOR'S COMMENTS
-----	------------------

Mayor Talbert noted that even with the change in Council and change in City Staff, the City will continue to move forward as normal.

6.0	UNFINISHED BUSINESS
-----	---------------------

There was no unfinished business.

7.0	NEW BUSINESS
-----	--------------

7.1	Discussion and possible action regarding Community Garden Agreement for utilization of Campbell Park.
-----	---

City Manager deGraffenried explained that this item was discussed in Workshop Session.

Council member Toups moved to approve the Community Garden Agreement and authorization to City Staff to finalize and execute the Agreement providing all conditions of the Agreement are met. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding cancelling the December 28, 2020 City Council Meeting.
-----	---

Mayor Pro Tem Monroe moved to approve cancelling the December 28, 2020 City Council Meeting. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding amendments to 2020 Appraisal District Budget.
-----	--

City Manager deGraffenried explained that on November 5, 2020 the Board of the Lampasas Appraisal District approved the attached Budget Amendment. The amendment calls for decreases in their current budget of \$12,879.00, and increases in expenditures of \$28,666.00. As noted the (\$6,787.00) deficit is to be made up from Fund Balance. Council may approve or deny the amendment; or approve by no action.

No action was taken.

7.4	Discussion and possible action concerning the purchase of a 2021 Chevrolet Silverado with utility bed from Lake Country Chevy in the amount of \$41,653.85.
-----	---

Van Sims, Water/Wastewater Operations Manager, reviewed the following:

- During FY 2021 budget preparations, City Council budgeted for a new ¾ ton work truck with utility bed. In August, the City moved forward with an expedited purchase process to procure a truck using local vendors, however, staff could not locate a vehicle that met the City's requirements. At the time, Council and City Staff recommended incorporating the purchase in FY 2021. Through an Interlocal Cooperative Purchase Agreement with TIPS, and Lake Country Chevrolet, the Wastewater Department was able to locate a truck that fits all specifications and requirements.
- The Wastewater Department is asking council to approve the bid from Lake Country Chevrolet for a 2021 Chevrolet 2500 with utility bed to replace a 2007 Ford F150 single cab pickup.

- The procurement process was followed by utilizing an Interlocal Cooperative Purchase Agreement with TIPS (The Interlocal Purchasing System) set forth by the City of Lampasas Purchasing Policy.

Council member Kuehne moved to approve the purchase of a 2021 Chevrolet Silverado 2500 with utility bed from Lake Country Chevy in the amount of \$41,653.85 and authorize the City Manager to execute all related documents. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.5	Discussion and possible action concerning the purchase of a 600 Model Street Sweeper from TYMCO in the amount of \$267,196.50.
-----	--

Carlos Garcia, Street Superintendent, reviewed the following:

- During budget preparations for FY 20-21, the Street Department budgeted for a new Street Sweeper. With assistance from TYMCO, the City received a bid through Buy Board for \$267,196.50 for a new Street Sweeper.
- The Street Department requests Council approve the bid from TYMCO for the 600 Model Street Sweeper.
- The procurement process was followed by utilizing an Interlocal Cooperative Purchase Agreement with Buy Board, set forth by the City of Lampasas Purchasing Policy.
- The approximate delivery time is 90-120 days. The old Street Sweeper will be sold through Gov Deals.

Mayor Pro Tem Monroe moved to approve the purchase of a 600 Model Street Sweeper from TYMCO in the amount of \$267,196.50 and authorize the City Manager to execute all related documents. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding a Policy Resolution of the City Council of the City of Lampasas, Texas, approving the creation of a City of Lampasas Fire Suppression Assistance Program; and authorizing the funding and administration of the Fire Suppression Assistance Program by the City of Lampasas Public Works Department.
-----	---

City Manager deGraffenried explained that City Staff and Council has previously discussed the desire to assist businesses in complying with life/safety codes, particularly fire suppression requirements by providing taps to City mains for fire lines. The attached Resolution provides Policy directive to City Staff to provide taps, and if the Fire Marshal so requests, materials for the installation of additional hydrants above the number normally required.

Mayor Pro Tem Monroe moved to approve the Policy Resolution of the City Council of the City of Lampasas, Texas, approving the creation of a City of Lampasas Fire Suppression Assistance Program; and authorizing the funding and administration of the Fire Suppression Assistance Program by the City of Lampasas Public Works Department. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.7	AN ORDINANCE OF THE CITY COUNCIL OF LAMPASAS, TEXAS AMENDING CHAPTER 38 "FIRE PREVENTION AND PROTECTION," ARTICLE IV, "FIRE CODE"; ADDING NEW SECTION 38-108 TO BE ENTITLED 'UNDERGROUND FIRE LINE REQUIREMENTS' FOR FIRE SUPPRESSION SYSTEMS; REPEALING ANY INCONSISTENT PROVISIONS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.
-----	--

Ronnie Withers, Fire Marshal, explained that this Ordinance would define the Underground Fire Line Requirements for a prospective business and will define the City's license requirements and inspection process.

Council noted that the City needs to make all plumbers aware of this Ordinance.

Mayor Pro Tem Monroe moved to approve an Ordinance of the City Council of Lampasas, Texas amending Chapter 38 "Fire Prevention and Protection," Article IV, "Fire Code", adding new section 38-108 to be entitled 'Underground Fire Line Requirements' for Fire Suppression Systems; Repealing any inconsistent provisions; Providing a severability clause; and Establishing an effective date. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding award of bid to Maynard Construction for the demolition of the substandard structure located at 408 East Fifth Street, Lampasas, Texas in the amount of \$9,975.00.
-----	--

Becky Sims, Zoning Administrator/Assistant City Secretary, reviewed the following:

- In November 2019, there was a house fire at this location that substantially damaged the home.
- Since that time Code Enforcement Officer, Tony Barrio; Fire Marshal, Ronnie Withers; and Frank Ellett, Building Official, have worked with the homeowner to discuss options and condition of structure.
- As shown in the provided exhibits, the structure sustained severe fire damage and the structural integrity is compromised. The roof has partially collapsed and since that time, the structure has deteriorated.
- The owners attempted to have the structure demolished; however due to financial limitations were unable to do so. They have voluntarily complied with the demolition of the home.
- This structure is a life safety issue.
- This case was brought before the Construction Board of Adjustments and Appeals (CBAA) on September 17, 2020 and they deemed the structure substandard as defined by Chapter 18 Buildings and Building Regulations Article III Unsafe, Dilapidated Substandard Buildings.
- Additionally, the CBAA Board approved the request to seek bids for the demolition.
- City Staff sent request for bids to three local contractors: WT Thornton, Joe's Trucking and Construction and Maynard Construction Services.
- The only returned bid was from Maynard Construction Services in the amount of \$9,975.00.
- City Staff is in favor of awarding the bid to Maynard Construction Services. They are a reputable company and have done work for and in the City of Lampasas previously. As is the City's practice, a lien will be placed on the property for the cost of demolition.

Council member Clark wanted to ensure that the removal of the debris is removed and disposed as the State requires.

Council member Clark moved to approve the bid from Maynard Construction Services to demolish the substandard structure located at 408 East 5th Street in an amount not to exceed \$9,975.00 and that removal and disposal meets the State requirements. The motion was seconded by Mayor Pro Tem and with a unanimous vote, the motion carried.

7.9	Discussion and possible action regarding the re-appointment of three (3) library board members whose terms have expired and two (2) new appointments to fill vacancies
-----	--

Becky Sims, Zoning Administrator/Assistant City Secretary, explained that Judy Lansford, Susan Browder, and Sheryl Hausmann have all agreed to remain on the Library Board. The Library Board voted to approve those re-appointments, as well as the appointment of Sally Bozeman and Lucy Walker to fill the vacant Library Board positions.

Mayor Pro Tem Monroe moved to approve the reappointment of Judy Lansford, Susan Browder, and Sheryl Hausmann and the appointment of Sally Bozeman and Lucy Walker to the Library Board. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.10	Discussion and possible action due to a request for the closure of Briggs Street from East Fourth Street to Mills Street on December 14, 2020 from 10:00 a.m. to 2:00 p.m. for the Community To-Go Luncheon and Toy Drive, to help mitigate traffic congestion.
------	---

Sammy Bailey, Police Chief, explained that the Lampasas Police and Fire Departments request permission to close Briggs Street from 10:00 a.m. to 2:00 p.m. on December 14, 2020 from East Fourth Street to Mills Street for the Community To-Go Luncheon and Toy Drive, to help mitigate traffic congestion. This roadway is west of the Fire Department building and will be used to flow southbound traffic thru the Lampasas Fire Department bays to drop off toys and pick up meals in an effort to help manage traffic flow and reduce traffic congestion during the event.

Mayor Pro Tem Monroe moved to approve the closure of Briggs Street from East Fourth Street to Mills Street on December 14, 2020 from 10:00 a.m. to 2:00 p.m. for the Community To-Go Luncheon and Toy Drive, to help mitigate traffic congestion. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.11	Discussion and possible action regarding approval of bids to demolish substandard structures located at 905 East Avenue G in an amount not to exceed \$9,885.00 and 909 East Avenue G in an amount not to exceed \$12,975.00.
------	---

Becky Sims, Zoning Administrator/Assistant City Secretary, reviewed the following:

- Code Enforcement Officer, Tony Barrio, sent notification to the property owner in August 2020 advising that the structure located at 909 East Avenue G needed to be secure to prevent access and undetected occupancy.
- During that same time Frank Ellett, Building Official, did a site visit to inspect the exterior of the structure. During the initial review, the structure was found to have more than 50% damage and the structural integrity does not meet the minimum construction standards.
- As shown in the exhibits provided, the structure integrity is compromised.
- The homeowner purchased the home, as well as, 905 East Avenue G to renovate but after consulting with the Building Official, realized it would not be beneficial to do since both homes would have to be brought up to code.
- Mr. Frydrych, property owner, reached out to two contractors for demolition proposals and found that the cost would range between \$22,000.00 and \$28,000.00. He voluntarily complied with the City moving forward to facilitate the demolition of both homes with the understanding the City will place a lien on the properties.
- This case was brought before the Construction Board of Adjustments and Appeals (CBAA) on November 19, 2020 and they deemed both structures as substandard as defined by Chapter 18 Buildings and Building Regulations Article III Unsafe, Dilapidated Substandard Buildings.

- The CBAA Board approved the request to seek bids for demolition.
- City Staff is asking that Council approve the request for bid in an amount not to exceed \$9,885.00 and \$12,975.00 respectively, as the City would like to solicit a minimum of three bids with the understanding that the bids would not exceed these amounts and move forward with the scheduling of the demolition.

For discussion purposes, Mayor Pro Tem Monroe moved to approve bids to demolish substandard structures located at 905 East Avenue G in an amount not to exceed \$9,885.00 and 909 East Avenue G in an amount not to exceed \$12,975.00. The motion was seconded by Council member Clark.

Mayor Talbert asked why the City should be paying for demolition on property that was purchased knowing the condition of the homes at the time of purchase. This request seems like an easy remedy to this property owner's investment property. Investment property is different from a fire to a house that would make it substandard.

Mayor Talbert expressed that the City's policy on substandard structures needs to be reviewed and updated. She suggested a workshop session with City Staff and local realtors.

Mayor Talbert called for a vote on the motion made by Mayor Pro Tem Monroe and seconded by Council member Clark. All Council members voted against the motion made, motion failed.

Adjourn into Executive Session

Mayor Pro Tem Monroe moved to adjourn into Executive Session at 8:16 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

City Manager deGraffenried requested that Mandy Walsh, Economic Development Director, be allowed in Executive Session. Council allowed.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.
8.2	Adjourn executive session and reconvene Regular Session

Executive Session was adjourned at 8:36 p.m.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive

No action was taken.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 8:37 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2020.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary



City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from November 1, 2020 to November 30, 2020

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of November 1, 2020 to November 30, 2020.

Recommendation:

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC. OCTOBER AEP BILL	E	11/19/2020	64,001.82		000048		64,001.82
56260	LOWER COLORADO RIVER AUTHORITY OCTOBER LCRA BILL	E	11/19/2020	422,456.88		000049		422,456.88
27050	IRS-PAYROLL TAXES							
	I-T1 202011058087 FEDERAL WITHHOLDING	D	11/06/2020	19,981.80		000081		
	I-T3 202011058087 FICA TAX	D	11/06/2020	26,834.12		000081		
	I-T4 202011058087 MEDICARE TAX	D	11/06/2020	6,275.88		000081		53,091.80
27050	IRS-PAYROLL TAXES							
	I-T1 202011138088 FEDERAL WITHHOLDING	D	11/13/2020	5,811.39		000082		
	I-T3 202011138088 FICA TAX	D	11/13/2020	12,351.66		000082		
	I-T4 202011138088 MEDICARE TAX	D	11/13/2020	2,888.90		000082		21,051.95
27050	IRS-PAYROLL TAXES							
	I-T1 202011198089 FEDERAL WITHHOLDING	D	11/20/2020	19,584.08		000083		
	I-T3 202011198089 FICA TAX	D	11/20/2020	26,175.04		000083		
	I-T4 202011198089 MEDICARE TAX	D	11/20/2020	6,121.62		000083		51,880.74
17865	COLONIAL LIFE & ACCIDENT							
	I-AC1202010088079 ACCIDENT INSURANCE	R	11/02/2020	165.41		158872		
	I-AC2202010228081 ACCIDENT INSURANCE	R	11/02/2020	165.41		158872		
	I-AC3202010088079 ACCIDENT INSURANCE	R	11/02/2020	582.66		158872		
	I-AC3202010228081 ACCIDENT INSURANCE	R	11/02/2020	582.66		158872		
	I-CN1202010088079 CANCER INSURANCE	R	11/02/2020	260.33		158872		
	I-CN2202010228081 CANCER INSURANCE	R	11/02/2020	260.34		158872		
	I-HO3202010088079 HOSPITAL INCOME - PRETAX	R	11/02/2020	137.70		158872		
	I-HO3202010228081 HOSPITAL INCOME - PRETAX	R	11/02/2020	137.70		158872		
	I-LF3202010228081 UNIV/COL LIFE AFTER TAX	R	11/02/2020	266.57		158872		
	I-LF7202010088079 NON-PRETAX LIFE INSURANCE	R	11/02/2020	266.50		158872		
	I-LF8202010088079 AFTER TAX COLONIAL PRODUCTS	R	11/02/2020	1,014.02		158872		
	I-LF8202010228081 AFTER TAX COLONIAL PRODUCTS	R	11/02/2020	1,014.02		158872		4,853.32
03376	PRINCIPAL LIFE INSURANCE COMPA							
	I-202011028085 PRINCIPAL LIFE INSURANCE COMPA	R	11/02/2020	145.34		158880		
	I-DN1202010088079 EMPLOYEE SHARE HEALTH INSUR	R	11/02/2020	584.00		158880		
	I-DN2202010228081 EMPLOYEE SHARE HEALTH INSUR	R	11/02/2020	584.00		158880		
	I-GDC202010228081 DENTAL INSURANCE PREMIUM	R	11/02/2020	716.80		158880		
	I-GDE202010228081 DENTAL INSURANCE PREMIUM	R	11/02/2020	909.45		158880		
	I-GDF202010228081 DENTAL INSURANCE PREMIUM	R	11/02/2020	1,063.48		158880		
	I-GDS202010228081 DENTAL INSURANCE PREMIUM	R	11/02/2020	585.80		158880		
	I-GVC202010228081 VISION INSURANCE PREMIUM	R	11/02/2020	144.06		158880		
	I-GVE202010228081 VISION INSUR PREMIUM	R	11/02/2020	246.96		158880		
	I-GVF202010228081 VISION INSURANCE PREMIUM	R	11/02/2020	178.22		158880		
	I-GVS202010228081 VISION INSURANCE PREMIUM	R	11/02/2020	135.40		158880		
	I-VS1202010088079 EMPLOYEE SHARE HEALTH PLAN	R	11/02/2020	77.14		158880		
	I-VS2202010228081 EMPLOYEE SHARE HEALTH INSUR	R	11/02/2020	77.14		158880		5,447.79

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
74775	SCOTT & WHITE HEALTH PLAN							
I-202010308084	SCOTT & WHITE RETIREES	R	11/02/2020	3,849.81		158895		
I-CCC202010228081	HEALTH INSURANCE PREMIUM	R	11/02/2020	4,974.13		158895		
I-CCE202010228081	HEALTH INSURANCE PREMIUM	R	11/02/2020	10,273.14		158895		
I-CCF202010228081	HEALTH INSURANCE PREMIUMS	R	11/02/2020	7,100.24		158895		
I-CCS202010228081	HEALTH INSURANCE PREMIUM	R	11/02/2020	5,553.31		158895		
I-HE1202010228081	HEALTH INSURANCE PREMIUM	R	11/02/2020	10,372.23		158895		
I-HEA202010088079	EMPLOYEE SHARE HEALTH INSURANC	R	11/02/2020	10,277.31		158895		
I-HEA202010228081	EMPLOYEE SHARE HEALTH INSURANC	R	11/02/2020	126.03		158895		
I-HEC202010228081	EMPLOYEE SHARE HEALTH INSURANC	R	11/02/2020	10,319.32		158895		
I-HI1202010228081	CITY HEALTH INSURANCE	R	11/02/2020	14,208.26		158895		
I-HID202010228081	CITY HEALTH INSURANCE	R	11/02/2020	9,583.65		158895		
I-HIE202010228081	EMPLOYEE CITY HEALTH CONTRIB	R	11/02/2020	19,642.50		158895		106,279.93
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202010018077	RETIREMENT CONTRIBUTIONS	R	11/02/2020	2,119.10		158896		
I-TMR202010088079	RETIREMENT CONTRIBUTIONS	R	11/02/2020	49,864.37		158896		
I-TMR202010228081	RETIREMENT CONTRIBUTIONS	R	11/02/2020	49,190.83		158896		101,174.30
02860	FUELMAN							
I-202010278082	CITY FUEL	R	11/06/2020	7,077.40		158938		7,077.40
02209	JONES-HEROY & ASSOCIATES INC							
I-13757	PRELIMINARY ENGINEERING	R	11/06/2020	1,600.00		158957		
I-13758	NIX TANK ANTENNA	R	11/06/2020	2,720.00		158957		4,320.00
52200	LAMPASAS PUBLIC UTILITIES							
I-10312020	OCTOBER 2020	R	11/06/2020	36,690.87		158982		36,690.87
03351	QA CONSTRUCTION SERVICES							
I-NO 3 10202020	REPLACEMENT P.O.	R	11/06/2020	152,433.20		159004		152,433.20
01456	S & M VACUUM & WASTE, LTD							
I-130358	SLUDGE HAUL INV#130358	R	11/06/2020	500.00		159006		
I-130361	SLUDGE HAUL INV#130361	R	11/06/2020	500.00		159006		
I-130362	SLUDGE HUAL INV#130362	R	11/06/2020	500.00		159006		
I-130363	SLUDGE HAUL INV#130363	R	11/06/2020	500.00		159006		
I-130364	SLUDGE HAUL INV#130364	R	11/06/2020	500.00		159006		
I-130365	SLUDGE HAUL INV#130365	R	11/06/2020	500.00		159006		
I-130366	SLUDGE HAUL INV#130366	R	11/06/2020	500.00		159006		
I-130367	SLUDGE HAUL INV#130367	R	11/06/2020	500.00		159006		
I-130368	SLUDGE HAUL INV#130368	R	11/06/2020	500.00		159006		4,500.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02501	SHI GOVERNMENT SOLUTIONS							
I-GB00386745A	TOUGHBOOK	R	11/06/2020	38.00		159009		
I-GB00387276A	TOUGHBOOK	R	11/06/2020	118.00		159009		
I-GB00387917	LAPTOP/POE SWITCH	R	11/06/2020	697.00		159009		
I-GB00388251	LAPTOP/POE SWITCH	R	11/06/2020	716.00		159009		
I-GB00389176	REPLACEMENT PRINTER	R	11/06/2020	342.00		159009		
I-GB00389213	REPLACEMENT PCS	R	11/06/2020	4,635.00		159009		
I-GB00389265	REPLACEMENT PRINTER	R	11/06/2020	91.00		159009		6,637.00
02976	WASTE CONNECTIONS							
I-1558364	RESIDENTIAL SOLID WASTE	R	11/06/2020	44,588.40		159015		
I-1558399	ROLL OFF EMPTY	R	11/06/2020	810.10		159015		
I-1558421	RECYCLE BIN EMPTY	R	11/06/2020	343.50		159015		45,742.00
00016	TEXAS MUNICIPAL LEAGUE							
I-2994 11012020	ANNUAL INSURANCES	R	11/09/2020	129,289.44		159027		129,289.44
02976	WASTE CONNECTIONS							
I-1558363	COMMERCIAL SOLID WASTE	R	11/09/2020	49,986.33		159031		49,986.33
47585	KEMPNER WATER SUPPLY CORP							
I-10312020	LOANS 91-06 AND 91-07	R	11/16/2020	19,146.97		159078		19,146.97
82300	TECHLINE, INC							
I-127366500	TRANSFORMER 37.5 KVA SB	R	11/16/2020	8,864.00		159096		
I-196369700	TRANSFORMER 37.5 KVA SB	R	11/16/2020	343.50		159096		
I-311230500	TRANSFORMER 37.5 KVA SB	R	11/16/2020	513.00		159096		9,720.50
16468	CATERPILLAR FIN SER CORP							
I-30317947	NOV MOTOR GRADER RENTAL	R	11/23/2020	2,751.32		159153		
I-30318701	DOZER NOVEMBER RENTAL	R	11/23/2020	1,660.70		159153		
I-30329253	NOVEMBER RENTAL	R	11/23/2020	2,463.86		159153		6,875.88
45897	JOHN DEERE FINANCIAL							
I-2409617	MOWER LEASE	R	11/23/2020	2,700.82		159169		
I-2417513	MOWER LEASE	R	11/23/2020	1,537.52		159169		4,238.34
01488	LAW OFFICES OF JO-CHRISTY BROW							
I-29844	SEPTEMBER LEGAL SERVICES	R	11/23/2020	4,812.50		159176		4,812.50
02203	T MORALES COMPANY ELECTRIC & C							
I-10487S	INSTALL CL17 CABINET	R	11/23/2020	3,150.00		159194		
I-10503S	ELEC WORK AT PLANT	R	11/23/2020	890.90		159194		4,040.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT				CHECK AMOUNT
	REGULAR CHECKS:	19		703,266.67		0.00		703,266.67
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	3		126,024.49		0.00		126,024.49
	EFT:	2		486,458.70		0.00		486,458.70
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00			
						0.00		
TOTAL ERRORS: 0								
		NO		INVOICE AMOUNT				CHECK AMOUNT
VENDOR SET: 99	BANK: FSB	TOTALS:	24	1,315,749.86		0.00		1,315,749.86
BANK: FSB	TOTALS:	24		1,315,749.86		0.00		1,315,749.86
REPORT TOTALS:		24		1,315,749.86		0.00		1,315,749.86

THIS PAGE INTENTIONALLY LEFT BLANK


City Manager

ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

DISCUSSION AND POSSIBLE ACTION REGARDING THE SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF LAMPASAS, TEXAS AMENDING CHAPTER 38 "FIRE PREVENTION AND PROTECTION," ARTICLE IV, "FIRE CODE"; ADDING NEW SECTION 38-108 TO BE ENTITLED 'UNDERGROUND FIRE LINE REQUIREMENTS' FOR FIRE SUPPRESSION SYSTEMS; REPEALING ANY INCONSISTENT PROVISIONS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

Requested By: Ronnie Withers, Fire Marshal

Submitted By: Becky Sims, Assistant City Secretary

Date Submitted: November 19, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

Attachments: Underground Fire Line Requirements and Ordinance

Summary Statement:

This is the second reading of an ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance amending Chapter 38 "Fire Prevention and Protection" Article IV, "Fire Code" adding new section 38-108 to be entitled "Underground Fire Line Requirements" for fire suppression systems.

AN ORDINANCE OF THE CITY COUNCIL OF LAMPASAS, TEXAS AMENDING CHAPTER 38 "FIRE PREVENTION AND PROTECTION," ARTICLE IV, "FIRE CODE"; ADDING NEW SECTION 38-108 TO BE ENTITLED 'UNDERGROUND FIRE LINE REQUIREMENTS' FOR FIRE SUPPRESSION SYSTEMS; REPEALING ANY INCONSISTENT PROVISIONS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

WHEREAS, the City has previously adopted and incorporated the Fire Code 903.3.1.3 NFPA, as a portion of the City's standard building code; and

WHEREAS, as authorized by the State of Texas and its Home Rule Charter, the City has determined that it is in the best interests of the health, safety and welfare of its citizens to now act to amend Chapter 38 "Fire Prevention and Protection," Article IV "Fire Code" by adding new Section 38-108, entitled 'Underground Fire Line Requirements,' which provides specifications for underground fire lines, including regulations related to licensing requirements and inspection processes related to Fire Suppression assembly for Commercial Buildings.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS:

Part 1: That Chapter 38 "Fire Prevention and Protection", Article IV, entitled "Fire Code" of the Code of Ordinances of the City of Lampasas, Texas is hereby amended, to include new provisions as stated herein, below:

Article IV "Fire Code" Section 38-108, Underground Fire Line Requirements as follows:

Chapter 38 - Fire Prevention and Protection
Article IV - Fire Code

Sec. 38-106. -No Change)

Sec. 38-107. -No Change)

Sec. 38-108. -Underground Fire Line Requirements (NEW)

(a) General Requirements

- (1) All underground lines shall begin at the point of connection to the underground circulating public/private water main. A valve shall be provided at the point of connection such that the fire sprinkler underground service line can be isolated from the public/private water distribution system.
- (2) All ductile iron, retaining rods, and other non-corrosive resistant components shall be externally coated for corrosion and poly wrapped.
- (3) All underground piping shall be UL approved for fire protection listing.
- (4) A vaulted backflow preventer must be installed at the tap and tested by a certified person. Fire lines less than 100 feet do not have a vaulted backflow device.
- (5) Systems must be designed with a 10-psi safety factor margin with a 20-psi residual on all City mains.

(b) Submittal Requirements

- (1) A minimum of three (3) sets of plans and minimum of one (1) set of specifications/cut sheets shall be submitted. Plans shall contain sufficient detail to enable the plan reviewer to accomplish a complete review.
- (2) A copy of State of Texas Fire Sprinkler RME-Underground license is required for the installing contractor, unless the contractor has an RME-General license.
- (3) If System is designed by a RME-G: A copy of State of Texas Fire Sprinklers General-RME license is required for the designing contractor.
- (4) If system is designed by a PE: A State of Texas Engineers stamp is required on all pages.
- (5) A copy of State of Texas Fire Sprinkler SCR license is required for the installing company.
- (6) Plans shall be clear and legible and all sheets shall be a minimum 1/8" scale with the North direction on all pages.
- (7) The following items shall be provided on the plans:
 - (a)Both "Wet" RME-U and RME-G or PE signatures.
 - (b)Project name and address.
 - (c)The size and type of building shall be clearly indicated.
 - (d)Flow test data.
 - (e)Size and type of all piping.
 - (f)Standard Details. IFC 2012, etc.)
 - (g)Location and size of all thrust blocks.
 - (h)Depth of bury.
 - (i)Pit/valve arrangement o. Type of fittings/joints,
 - (j)Location and type of Fire Department Connection (FDC), if installed.
 - (k)Location and type of backflow prevention.

(c) Additional Information

- (1) Plans approved by the City of Lampasas Fire Marshal gives authorization for construction and/or operation. Final approvals are subject to field verification. Any approval issued by the Fire Marshal does not release the contractor or property owner from the responsibility of full compliance with all applicable codes and ordinances relating to the construction project.
- (2) Installation, fabrication, or otherwise construction of the system is prohibited without approved plans and permit.
- (3) Any deviation from the approved plans requires a submittal to the Fire Marshal for approval.
- (4) All fire department inspection forms and permits shall be posted or kept in a permit packet on the job site until final inspection.
- (5) Submittals that do not conform to the minimum requirements will not be approved.

(d) Inspection Requirements

- (1) **Visual:** All underground piping and joints must be uncovered and exposed, with labeling of the pipe legible from grade. All thrust blocks will be visually inspected and must be uncovered and exposed to grade. Depth of bury of the pipe shall be measured and verified. All ductile iron, retaining rods, and other non-plastic components shall be externally coated for corrosion and poly wrapped.
- (2) **Hydrostatic Test:** Underground piping will have to have passed the visual inspection. The test will be at 200 psi or at 50-psi pressure in excess of the maximum static pressure when the maximum static pressure exceeds 150 psi, for a minimum of two hours. Testing to be from the gate valve to the top of the spigot, no pressure drop or gain allowed.
- (3) **Flush:** Upon completion of the underground hydrostatic test, the underground piping will be

flushed, witnessed by the Fire Marshal or designated person. Proper methods and equipment to perform the flush must be used. All piping used to flush must be properly secured or retrained. Hoses may not be used. Fire Marshal must approve of flushing method and equipment. The flushing must be completed prior to stacking the riser to the overhead piping.

(4) **Fire Sprinkler Underground Final**: Final Fire Department sign-off of completion of all inspections and receipt of state required documents.

Part 2: All City of Lampasas ordinances and resolutions, or parts thereof, in conflict with this Ordinance are hereby repealed and are no longer of any force and effect.

Part 3: If any provision of this Ordinance or application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are hereby declared to be severable.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

PASSED AND APPROVED ON THE FIRST READING on the 23rd Day of November 2020

PASSED AND ADOPTED ON THE SECOND READING on the 14th Day of December 2020

APPROVED:

ATTEST:

Misti Talbert, Mayor

Becky Sims, Assistant City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

ITEM 5.1

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 11 December 2020

- Sales Tax** The City received another positive Sales Tax report from the Comptroller's Office this month. October receipts were \$203,221.00 compared to \$163,225.00 for the same period last year. A \$39,996.00 (24.5%) improvement. Recent news reports have indicated sales tax trends in smaller communities may be impacted by internet sales and more folks staying closer to home and shopping locally.
- Traffic Counts** TxDOT has released their 2019 traffic counts. The attachment includes the 2018 and 2019 counts as noted on the blue dots/numerals, as well as the Urban count (red dots/numerals) conducted in 2017. The numbers indicate what staff and Council has long assumed, that our traffic is increasing. Key Avenue, generally between 4th and North, has the highest Annual Average Daily Traffic Count of 20,192 up from last year's count of 19,063, or about a 6% increase. The 2019 counts are available on the City's Interactive mapping page and on the TxDOT website at <https://www.txdot.gov/inside-txdot/division/transportation-planning/maps.html>
- Comprehensive Plan** City staff have received the draft of the final two chapters of the Comprehensive Plan from our consultants. Chapter 5, Plan Recommendations, was reviewed somewhat extensively in outline form, is now published with additional, supporting narrative. Chapter 6, Implementation, includes tasks, involved parties and prioritization. Staff is prepared to include discussion on remaining tasks, and timeline for adoption, at the Council Planning Retreat December 18th.
- Bandwidth** Monica reports that the City's bandwidth upgrade has been completed. Fiber and circuitry was installed this week and testing and turn-up resulted in minimal downtime. The City has experienced a few, relatively short, periods of downtime since the install and turn-up, which should be resolved. The bandwidth upgrade will support the City's growing need for public safety and business technology requirements.
- Demolition Debris** As a follow-up to a questions regarding demolition disposal, staff has contacted the contractor assigned for the East 5th Street abatement, and has received confirmation that the contractor is licensed and approved to dispose of waste at various land-fills in central Texas, and will provide tipping tickets to the City upon completion.

LCRA Step Forward

The City application for the annual LCRA Step Forward program has been submitted by the Park Department. For the past several years, LCRA has conducted outreach through the donation of manpower and materials for community projects. If approved, LCRA personnel will be in Lampasas April 9th to install playground mulch and sod around the Brook Park restrooms.

CARES Funding

The CARES Act funding application and supporting documentation will be submitted to the Texas Department of Emergency Management no later than Tuesday December 15th. A huge thank you goes out to Yvonne and Chief Smith who were assisted in a big way by Bessie White, Pam Torrez, Chasity Shifflet and Mary Garcia by gathering and scanning documentation.

Employee Tenure

Staff is pleased to recognize December employment anniversaries of Yvonne Moreno, Finance Director, 23 years; and Shanda Subia, Library Director, 14 years.



Glenn Hegar
Texas Comptroller of Public Accounts

Transparency

Tax Allocations

City Sales and Use Tax Comparison Summary December 2020

Download and further analyze current and historic data using the Texas Open Data Center.

NOTE: Some jurisdictions may have changed tax rates, thus affecting the comparison. See Local Sales Tax Rate Information Report [comptroller.texas.gov/taxes/sales/rate-report.php] for a list of jurisdictions who have changed rates in the preceding 14 months.

U/C = Unable To Compute Percentage Change

Total Net Payments This Period: **\$510,721,711.14**; Comparable Payment Prior Year: **\$523,850,975.47**; Percent Change: **-2.51%**

Total Payments YTD: **\$6,225,241,462.83**; Total Prior Year Payment YTD: **\$6,202,742,001.46**; Percent Change: **0.36%**

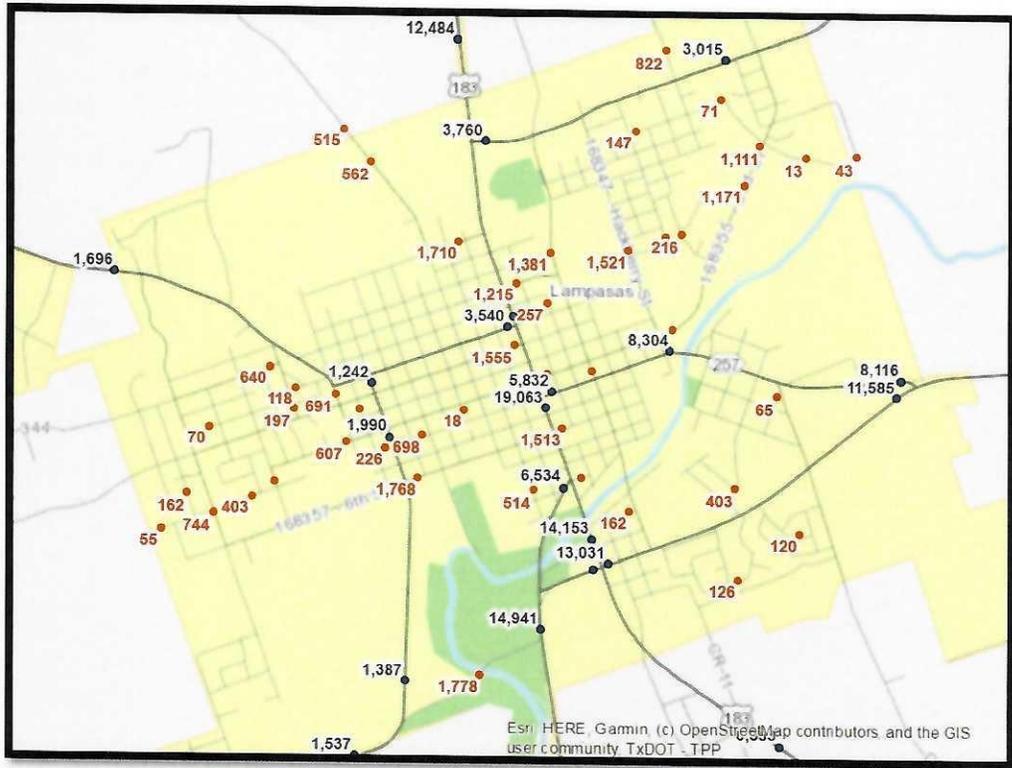
lampasas

City	Net Payment This Period	Comparable Payment Prior Year	% Change	Payment YTD	Prior Year Payment YTD	% Change
Lampasas	\$203,221.86	\$163,225.20	24.50%	\$2,187,189.00	\$1,911,816.17	14.40%

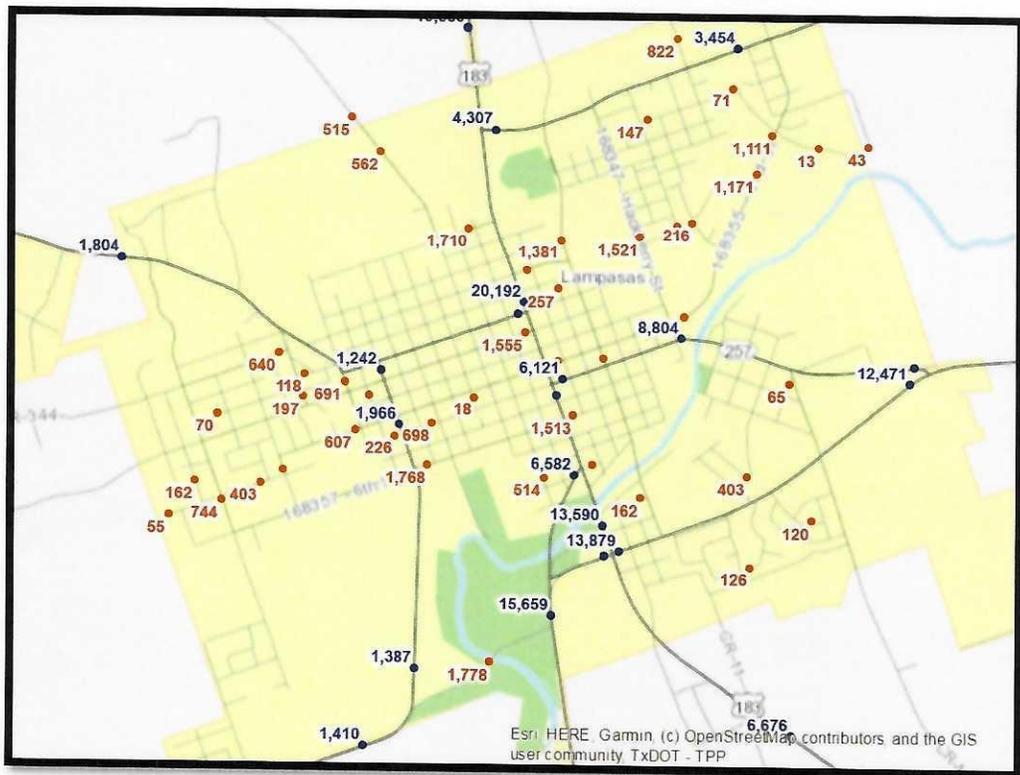
Rows 1 to 1 of 1165 Total

If you have questions about Tax Allocation Comparison Summary Reports, please contact us [mailto:Taxalloc.RevAcct@cpa.texas.gov].

2018



2019




City ManagerITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2019 to September 30, 2020

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: December 11, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

N/A

Attachments: Ordinance and Exhibit A will be distributed at the meeting.

Summary Statement:

Due to the closing of Fiscal Year 2019-2020, the Finance Department must verify all budgeted line items. If any line item is over the budgeted amount, an amendment must be done. The auditors require that all budgeted items fall within the budgeted amounts. These amendments must be done by ordinance.

Recommendation:

Motion to approve the first reading of an ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2019 through September 30, 2020.

THIS PAGE INTENTIONALLY LEFT BLANK


City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance for a Specific Use Permit (SUP) for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".

Requested By: Becky Sims, Zoning Administrator/Assistant City Secretary

Submitted By: Becky Sims, Zoning Administrator/Assistant City Secretary

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

N/A

Attachments: Staff Report, Maps and Ordinance

Summary Statement:

Asheer Properties (property owner), and Reaching Greatness TX, LLC (applicant) is requesting a Specific Use Permit (SUP) to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".

Smoke/Tobacco Shop is defined as an establishment in which seventy-five (75%) of sales are from tobacco products such as cigarettes, cigars, E-Cigarettes, liquid nicotine, chewing tobacco, snuff, pipe, tobacco, and tobacco paraphernalia and which prohibits minors to enter or remain upon the premises, unless the minor is accompanied by the minor's parent

The property is currently zoned Retail "R" and the area surrounding the property is zoned Retail "R", and Single Family-10 "SF-10". Staff mailed six (6) notices and to date have not received any written testimony.

This item was heard before Planning & Zoning on December 3, 2020. The Commission recommended approval.

Recommendation:

To consider a motion to approve the first reading of an Ordinance for a Specific Use Permit for property being Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas, to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store located in an area zoned Retail "R".

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A SMOKE/TOBACCO SHOP; SPECIFICALLY A VAPOR STORE IN AN AREA ZONED RETAIL "R"; LOT 2A, MINOR AMENDING REPLAT OF LOTS 2 & 3 OF THE WALMART ADDITION NO 1; COMMONLY KNOWN AS 1708 CENTRAL TEXAS EXPRESSWAY SUITE 3, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Asheer Properties, (property owner), Reaching Greatness, Harminder Thind, (applicant), filed a request for a Specific Use Permit to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store in an area zoned Retail "R" Lampasas County, Lampasas, Texas. The property is described as Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 3, 2020, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 14, 2020 by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for a "Smoke/Tobacco Shop, specifically a Vapor Store in an area zoned Retail "R".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Asheer Properties, (property owner), Reaching Greatness, Harminder Thind, (applicant), to allow for a "Smoke/Tobacco Shop", specifically a Vapor Store in an area zoned Retail "R" Lampasas County, Lampasas, Texas, shall be approved. The property is described as Lot 2A, Minor Amending Replat of Lots 2 and 3 of the Walmart Addition No 1, Lampasas County, generally located at 1708 Central Texas Expressway Suite 3, Lampasas, Texas.

Part 2: The City's City Manager and staff are hereby authorized and shall take actions necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 14th day of December, 2020.

Passed and Adopted on the Second Reading on the 11th day of January 2021.

APPROVED:

ATTEST:

Misti Talbert, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

THIS PAGE INTENTIONALLY LEFT BLANK


City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance for a Specific Use Permit (SUP) to allow for a portable storage building at property described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas

Requested By: Becky Sims, Zoning Administrator/Assistant City Secretary

Submitted By: Becky Sims, Zoning Administrator/Assistant City Secretary

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

N/A

Attachments: Staff Report, Maps and Ordinance

Summary Statement:

Jack Harrell (property owner) is requesting a Specific Use Permit (SUP) to allow for a portable storage building at property described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas

The property is currently zoned Commercial "C" and the area surrounding the property is zoned Commercial "C" and Single Family-6 "SF-6". Staff mailed thirteen (13) notices and to date has received four (4) notices in return, three (3) in favor of the request, and one (1) opposing the request.

This item was heard before the Planning & Zoning Commission on December 3, 2020. The Commission is in favor of the request with the following conditions:

- 1) The approval is for the existing building onsite as of the date of the public hearing on December 3, 2020 and,
- 2) That the building does not take away from the number of parking spaces required for the business.

Recommendation:

To consider a motion to approve the first reading of an Ordinance for a Specific Use Permit (SUP) to allow for a portable storage building at property described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A PORTABLE STORAGE BUILDING IN AN AREA ZONED COMMERCIAL "C"; LOT 8, BLOCK 2, 0.497 ACRES OF THE EAST LAMPASAS ADDITION; COMMONLY KNOWN AS 1002 E FOURTH STREET, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Jack Harrell, (property owner), filed a request for a Specific Use Permit to allow for a portable storage building in an area zoned Commercial "C", the property is described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E Fourth Street, Lampasas, Texas

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 3, 2020, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on December 14, 2020 by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for a portable storage building in an area zoned Commercial "C" with the following conditions outlined by the Planning & Zoning Commission:

1. The approval is for the existing building onsite as of the date of the public hearing on December 3, 2020 and,
2. That the building does not take away from the number of parking spaces required for the business.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Jack Harrell, (property owner), to allow for a portable storage building in an area zoned Commercial "C" shall be approved with conditions. The property is described as Lot 8 Block 2, 0.497 acres of the East Lampasas Addition; generally located at 1002 E. Fourth Street, Lampasas, Texas

Part 2: The City's City Manager and staff are hereby authorized and shall take actions necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 14th day of December, 2020.

Passed and Adopted on the Second Reading on the 11th day of January 2021.

APPROVED:

ATTEST:

Misti Talbert, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

THIS PAGE INTENTIONALLY LEFT BLANK

J. Wright

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

SUBJECT:

SELECT AND ANNOUNCE POSSIBLE WINNER OF WEB SITE PHOTO CONTEST ENTRY.

REQUESTED BY: Monica Wright, Director of Information Systems

SUBMITTED BY: Monica Wright, Director of Information Systems

DATE SUBMITTED: December 2, 2020 FOR THE AGENDA OF: December 14, 2020

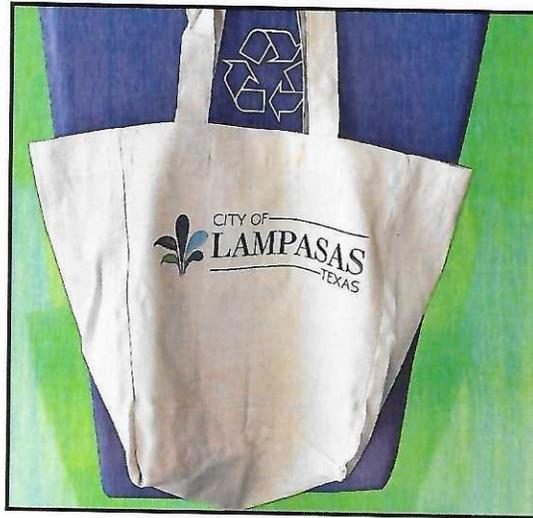
Expenditure Required: \$0.00

Available Funding: \$0.00

Attachments: Memo and November photo contest entries

SUMMARY STATEMENT:

The contest winner, if selected, will receive a City of Lampasas recyclable grocery tote and posting of their photo on the website.



RECOMMENDATION:

Staff would like to recommend that you take into consideration the photo contest rules that state: "Any photos that tell part of the story or show the area of the city of Lampasas are eligible. Only photos taken within the city of limits of Lampasas will be considered. Buildings, landscapes, events and other City related scenes are all acceptable. Inappropriate material will be rejected. Pictures showing nudity or that are not viewable by a general audience are considered inappropriate. This is a photo contest. All images must be original photographs. The photo must have been taken by the contestant or a family member and all rights to the photo must be the property of the contestant or that family member. Digitally enhanced photos are acceptable. Any photo complying with the rules can be the monthly winner. The monthly winner is chosen by the City Council of the City of Lampasas. Winners receive a City of Lampasas recyclable grocery tote and posting of the photo on the City of Lampasas web site. Entries will be judged on visual appeal, color, content, and composition. Your photo can be taken with any type of camera, but we would prefer images converted to digital format (.jpg.) One photo entry per person per month."

Entry 1

Susan Zegub
croll.susan@yahoo.com

“Beautiful Lampasas” was taken at W.M. Brook Park in Lampasas, TX.



Entry 2

Edwin Rivas-Colon

edwin_rivas21@hotmail.com

“Peace at the Park” was taken at W.M. Brook Park in Lampasas, TX.

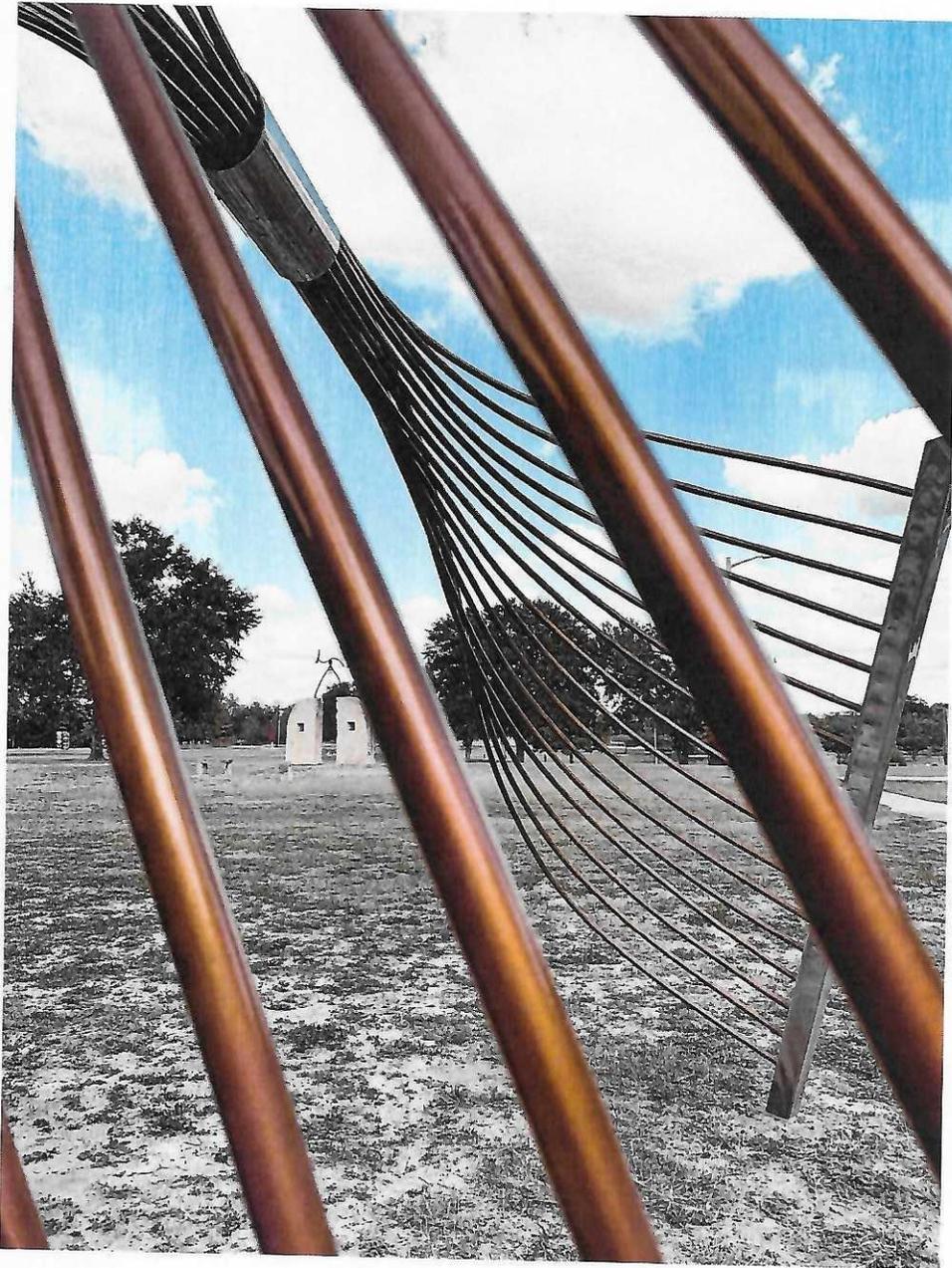


Entry 3

Amanda Eves

amanda.eves@yahoo.com

“Fluctus Metallum” was taken at Hanna Springs Sculpture Garden in Lampasas, TX.




City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a request to approve the quote for two (2) LifePak15 from Stryker a sole source provider in the amount of \$63,509.64.

Requested By: Jeff Smith, Fire Chief

Submitted By: Jeff Smith, Fire Chief

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

CARES Act Grant Funding

Attachments:

Summary Statement:

The CARES Act allows for the purchase of medical equipment that is necessary for emergency medical response. The Lampasas Fire Department will purchase new LifePak15 heart monitors. This equipment will allow first responders to provide a higher level of care. LifePak15 is used to assist all patients in the assessment of hemodynamic stability. It is capable of 12 Lead EKG interpretation, blood pressure monitoring, cardiac pacing, defibrillation and O2 blood level analysis. The new LifePak15's will replace two existing LifePak12 monitors.

Recommendation:

To consider a motion to approve the purchase of two (2) LifePak15 from Stryker a sole source provider in the amount of \$63,509.64.

To whom it may concern:

Stryker is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets in the U.S. and Canada for the following products:

- New Emergency Relief Patient Cover
- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® chest compression system
- TrueCPR® coaching devices
- CODE-STAT™ data review software and service
- Power-PRO XT ambulance cot
- Performance-PRO XT ambulance cot
- Power-LOAD cot fastener
- Stair-PRO stair chair
- Performance-LOAD cot fastener
- LIFEPAK CR2 automated external defibrillator
- LIFEPAK CR Plus automated external defibrillator
-

Stryker is the sole-source provider in all markets for the following products and services:

- RELI™ (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® system and related software
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs
- HealthEMS® Software
- HomeSolutions.net® Software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- Heart Safe SolutionSM Government Campus Solution
- MultiTech 4G and Titan III gateways

Stryker is also the sole-source distributor of the following products for EMS customers in the U.S. and Canadian markets:

- McGRATH™ MAC EMS video laryngoscope

Stryker does not authorize any third parties to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products or services. If you have questions, please feel free to contact your local Stryker customer service representative at 800.442.1142.

Sincerely,



Matt Van Der Wende, Senior Director, Americas Sales

Copyright © 2020 Stryker

Stryker or its affiliated entities own, use, or have applied for the following trademarks or services marks: LIFEPAK, LUCAS, TrueCPR, CODE-STAT, RELI, LIFENET, HealthEMS, HomeSolutions.net, Heart Safe Solution, Stryker. All other trademarks are trademarks of their respective owners or holders. The absence of a product, feature, or service name, or logo from this list does not constitute a waiver of Stryker's trademark or other intellectual property rights concerning that name or logo.

Emergency Care

11811 Willows Road NE, Redmond, WA 98052 USA | P +1 425 867 4000 | Toll-free +1 800 442 1142 | stryker.com



LIFEPAK 15 V4

Quote Number: 10286337

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: CITY OF LAMPASAS

Rep: Jordan Costello

Attn: Jeff Smith

Email: jordan.costello@stryker.com

jsmith@cityoflampasas.com

Phone Number:

512-556-3446

Mobile: 512-673-0636

Quote Date: 12/02/2020

Expiration Date: 01/31/2021

Delivery Address

End User - Shipping - Billing

Bill To Account

Name: CITY OF LAMPASAS

Name: CITY OF LAMPASAS

Name: CITY OF LAMPASAS

Account #: 1523891

Account #: 1523891

Account #: 1523891

Address: 312 E 3RD ST

Address: 312 E 3RD ST

Address: 312 E 3RD ST

LAMPASAS

LAMPASAS

LAMPASAS

Texas 76550-2820

Texas 76550-2820

Texas 76550-2820

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99577-001955	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	2	\$26,475.31	\$52,950.62
2.0	41577-000284	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	2	\$0.00	\$0.00
3.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	8	\$395.25	\$3,162.00
4.0	11141-000115	REDI-CHARGE Base (power cord not included)	2	\$1,284.16	\$2,568.32
5.0	11140-000052	LP15 REDI-CHARGE Adapter Tray	2	\$174.42	\$348.84
6.0	11140-000015	AC power cord	2	\$66.41	\$132.82
7.0	11996-000323	Masimo™;RED LNC® Patient Cable, 4 FT. For use with LNCS Patient Sensors.	2	\$164.82	\$329.64
8.0	11171-000017	Masimo™ LNCS™ DCI, Adult SpO2 only Reusable Sensor. For use with LNC Patient Cable.	2	\$260.03	\$520.06
9.0	21300-008159	LIFEPAK 15 NIBP Straight Hose, 6'	2	\$58.41	\$116.82
10.0	11160-000011	NIBP Cuff-Reusable, Infant	2	\$18.40	\$36.80
11.0	11160-000013	NIBP Cuff-Reusable, Child	2	\$20.80	\$41.60
12.0	11160-000017	NIBP Cuff -Reusable, Large Adult	2	\$28.80	\$57.60
13.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	2	\$40.81	\$81.62
14.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	2	\$269.63	\$539.26



LIFEPAK 15 V4

Quote Number: 10286337

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Prepared For: CITY OF LAMPASAS

Chicago, IL 60673-3308

Attn: Jeff Smith

Rep: Jordan Costello

jsmith@cityoflampasas.com

Email: jordan.costello@stryker.com

512-556-3446

Phone Number:

Mobile: 512-673-0636

Quote Date: 12/02/2020

Expiration Date: 01/31/2021

#	Product	Description	Qty	Sell Price	Total
15.0	11220-000028	LIFEPAK 15 Carry case top pouch	2	\$48.81	\$97.62
16.0	11260-000039	LIFEPAK 15 Carry case back pouch	2	\$69.61	\$139.22
Equipment Total:					\$61,122.84

ProCare Products:

#	Product	Description	Years	Qty	Sell Price	Total
17.1	78000009	ProCare LIFEPAK 15 Prevent Service: Annual ship in preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	2	\$1,193.40	\$2,386.80
ProCare Total:						\$2,386.80

Price Totals:

Grand Total: \$63,509.64

Comments:

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.



LIFEPAK 15 V4

Quote Number: 10286337

Version: 1

Prepared For: CITY OF LAMPASAS
Attn: Jeff Smith
jsmith@cityoflampasas.com
512-556-3446

Quote Date: 12/02/2020

Expiration Date: 01/31/2021

Remit to: **Stryker Medical**

P.O. Box 93308
Chicago, IL 60673-3308

Rep: Jordan Costello

Email: jordan.costello@stryker.com

Phone Number:

Mobile: 512-673-0636

AUTHORIZED CUSTOMER SIGNATURE

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.


City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the Request for Qualifications received for the Skatepark Design-Build Project.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

Attachments: RFQ

Summary Statement:

Request for Qualifications was published November 20, 2020 for a Design-Build Firm or Team that includes an architect and/or engineer and construction contractor. Proposals for this project were due December 11, 2020. Based on the timing of the deadline, qualification tallies were not available at the time of packet publication. Proposals were evaluated by Staff based on the firm/team experience, technical competence, ability to perform, past performance and members of the firm/team. Staff will provide Council with the scoring results and recommendation at the Council meeting.

Recommendation:

To consider a motion to direct staff to negotiate project scope and cost with the highest rated firm, and prepare proposal/contract for Council consideration.



Request for Qualifications

Skatepark

Design-Build Proposal

Design, Engineering, Construction

November 20, 2020

Proposals due December 11, 2020 at 2:00 p.m.

This Request for Qualifications is prepared by the City of Lampasas, Texas, a Municipal Corporation formed under the Laws of the State of Texas, hereinafter referred to as "Owner" for design and construction of a of a Skatepark in the City's Campbell Park, by a qualified design-build firm or team that includes an architect and/or engineer and construction contractor, hereinafter referred to as "Contractor."

The Contractor represents that they shall be engaged in, and now does such work and is fully equipped, competent, and capable of performing such work as described herein.

Potential Contractors are encouraged to contact Chris Eicher, 512-734-0228, or Vicki Tower, 512-556-6831, to personally inspect the project site prior to submitting a proposal.

General Information

Project Site The Skatepark site is located in Campbell Park in Lampasas, Texas between Hackberry Street and Live Oak Street near the Hanna Springs Swimming Pool. The site is accessible by vehicle and heavy equipment. The Park is wooded and is the home of the Hanna Springs Sculpture Garden, walkways, Hanna Springs swimming pool, and future Pavilion.

Project Scope The project calls for the design, engineering and construction of a Skatepark

Budget The project budget is \$300,000.00

Selection Criteria Proposals will be evaluated based on the firm's/team's experience (20%), technical competence (20%), ability to perform (20%), past performance of firm/team (20%) and members of the firm/team (20%). Firms/Teams will be scored on a 100-point basis.

Design Criteria Package

Selection Documentation-Criteria for Selection

In order to evaluate Qualifications based on experience, technical competency, capability to perform, and past performance, ***please include the following in the proposal:***

1. Completed and Signed Proposal Form
2. List of similar projects completed, including client name and number, and budget amount, within the past 5 years.
3. Names and brief resumes of Firm/Team members that will perform work, including engineering and design work.
4. Names and brief resumes of Firm/Team members that will supervise work.

Project Description

The Project calls for the design, engineering and construction of a skatepark in compliance with 2012 IBC, to the extent applicable, including design and specification of piers, beams and structural steel. Owner will waive all permit fees; Contractor will pull all permits and call for inspection. Successful Contractor shall comply with Insurance and Bonding requirements as described in the City of Lampasas, Contract Documents, General Conditions, Article 5; and Section 2269.311, Subchapter G, Texas Government Code.

Proposal Form

Proposals and attachments should be placed in an envelope clearly marked "Qualifications for the Design and Construction of Skatepark," and must be received by December 11, 2020 at 2:00 p.m. to the Lampasas City Hall, 312 East Third Street, Lampasas, Texas 76550. Proposals received after that time will not be considered.

Company Name _____

Company Address _____

Company Phone Numbers _____

Contact Name _____

Contact License Information/State License Number _____

Engineer Name/Firm/State License Number _____

Please list anticipated Sub-Contractors _____

Please complete and attach the following:

1. Completed and Signed Proposal Form
2. List of similar projects completed, including client name and number, and budget amount, within the past 5 years.
3. Names and brief resumes of Firm/Team members that will perform work, including engineering and design work.
4. Names and brief resumes of Firm/Team members that will supervise work.

I have fully read and understand the contents of this Request for Qualifications and certify that I am authorized to execute this proposal on behalf of _____ (company name). I further certify that I am willing, able and competent to complete the tasks as outlined. I further certify that each architect/engineer that is a member of the firm/team was selected based on demonstrated competence and qualifications, in the manner provided by Section 2254.004, Texas Government Code.

Authorized signature

Printed Name


City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the Request for Qualifications received for the Campbell Park Pavilion Design-Build Project.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

Attachments: RFQ

Summary Statement:

Request for Qualifications was published November 20, 2020 for a Design-Build Firm or Team that includes an architect and/or engineer and construction contractor. Proposals for this project were due December 11, 2020. Based on the timing of the deadline, qualification tallies were not available at the time of packet publication. Proposals were evaluated by Staff based on the firm/team experience, technical competence, ability to perform, past performance and members of the firm/team. Staff will provide Council with the scoring results and recommendation at the Council meeting.

Recommendation:

To consider a motion to direct staff to negotiate project scope and cost with the highest rated firm, and prepare proposal/contract for Council consideration.



Request for Qualifications

Campbell Park Pavilion

Design-Build

Design, Engineering, Construction

November 20, 2020

Proposals due December 11, 2020 at 2:00 p.m.

This Request for Qualifications is prepared by the City of Lampasas, Texas, a Municipal Corporation formed under the Laws of the State of Texas, hereinafter referred to as "Owner" for design and construction of a covered pavilion in the City's Campbell Park, by a qualified design-build firm or team that includes an architect and/or engineer and construction contractor, hereinafter referred to as "Contractor."

The Contractor represents that they shall be engaged in, and now does such work and is fully equipped, competent, and capable of performing such work as described herein.

Potential Contractors are encouraged to contact Chris Eicher, 512-734-0228, or Vicki Tower, 512-556-6831, to personally inspect the project site prior to submitting a proposal.

General Information

Project Site The Campbell Park Pavilion site is located in Lampasas, Texas between Hackberry Street and Live Oak Street near the Hanna Springs Swimming Pool. The site is accessible by vehicle and heavy equipment. The Park is wooded and is the home of the Hanna Springs Sculpture Garden, walkways, Hanna Springs swimming pool, and future Skate Park.

Project Scope The project calls for the design, engineering and construction of an open span pavilion between 4,800 square feet and 6,000 square feet. The project will include electric, lighting and possible storage/serving space as resources allow.

Budget The project budget is \$100,000.00

Selection Criteria Proposals will be evaluated based on the firm's/team's experience (20%), technical competence (20%), ability to perform (20%), past performance of firm/team (20%) and members of the firm/team (20%). Firms/Teams will be scored on a 100-point basis.

Design Criteria Package

Selection Documentation-Criteria for Selection

In order to evaluate Qualifications based on experience, technical competency, capability to perform, and past performance, ***please include the following in the proposal:***

1. Completed and Signed Proposal Form
2. List of similar projects completed, including client name and number, and budget amount, within the past 5 years.
3. Names and brief resumes of Firm/Team members that will perform work, including engineering and design work.
4. Names and brief resumes of Firm/Team members that will supervise work.

Project Description

The Project calls for the design, engineering and construction of a covered pavilion in compliance with 2012 IBC, including design and specification of piers, beams and structural steel. The structure shall be welded for assembly. Owner will waive all permit fees; Contractor will pull all permits and call for inspection. Successful Contractor shall comply with Insurance and Bonding requirements as described in the City of Lampasas, Contract Documents, General Conditions, Article 5; and Section 2269.311, Subchapter G, Texas Government Code.

Proposal Form

Proposals and attachments should be placed in an envelope clearly marked "Qualifications for the Design and Construction of Campbell Park Pavilion," and must be received by December 11, 2020 at 2:00 p.m. to the Lampasas City Hall, 312 East Third Street, Lampasas, Texas 76550. Proposals received after that time will not be considered.

Company Name _____

Company Address _____

Company Phone Numbers _____

Contact Name _____

Contact License Information/State License Number _____

Engineer Name/Firm/State License Number _____

Please list anticipated Sub-Contractors _____

Please complete and attach the following:

1. Completed and Signed Proposal Form
2. List of similar projects completed, including client name and number, and budget amount, within the past 5 years.
3. Names and brief resumes of Firm/Team members that will perform work, including engineering and design work.
4. Names and brief resumes of Firm/Team members that will supervise work.

I have fully read and understand the contents of this Request for Qualifications and certify that I am authorized to execute this proposal on behalf of _____ (company name). I further certify that I am willing, able and competent to complete the tasks as outlined. I further certify that each architect/engineer that is a member of the firm/team was selected based on demonstrated competence and qualifications, in the manner provided by Section 2254.004, Texas Government Code.

Authorized signature

Printed Name


City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action concerning reimbursement of funds to Lampasas Economic Development Corporation for expenses related to COVID-19 Pandemic

Requested By: Jeff Smith, Fire Chief

Submitted By: Jeff Smith, Fire Chief

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

CARES Act Grant Funding

Attachments:

Summary Statement:

The CARES Act allows for economic support in connection with the COVID-19 Public Health Emergency. The expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. The Lampasas Economic Development Corporation (LEDC) did administered this grant in the Spring of 2020. The funds that were expended came from the LEDC. The City of Lampasas will utilize grant funds from the CARES Act to reimburse these expenses.

Recommendation:

To consider a motion to approve reimbursement in the amount of \$100,000.00 to the Lampasas Economic Development Corporation for expenses related to COVID-19 Pandemic.

THIS PAGE INTENTIONALLY LEFT BLANK


City Manager

ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action concerning the approval of bench pads at Campbell Park in an amount not to exceed \$7,500.00.

Requested By: Finley deGraffenried, City Manager

Submitted By: Chris Eicher, Parks Director

Date Submitted: December 9, 2020

For the Agenda of: December 14, 2020

Procurement and Funding Statement:

Funds are available to cover this project in the 2016 Certificate of Obligation

Attachments: Quotations

Summary Statement:

The Lampasas Heritage Foundation has generously donated seven (7) sets of concrete benches and tables for placement at Campbell Park. Chris Eicher has recommended placement on concrete pads and has solicited the attached quotations for that purpose.

Recommendation:

Council is asked to consider approval of the work in an amount not to exceed \$7,500.00.

*C*anales - *D*ibble *C*ontractors, Inc.

*P. O. Box 789
Lampasas, Texas 76550*

*(512) 556-5508
Fax (512) 556-6472*

*****PROPOSAL*****

Date: November 9, 2020
To: City of Lampasas
Attn: Chris Eicher
Re: Concrete Pads – Campbell Park

We hereby propose to furnish all labor, materials, tools, and equipment necessary for the following as discussed:

Installation of eight (8) 8' diameter circle steel reinforced concrete pads for picnic tables

FOR A TOTAL PRICE OF.....\$ 7,256.00

Exclusions:

-Permits, fees, and /or any testing

Should you have any questions concerning this proposal, please do not hesitate to contact me at 512-556-1492.

Respectfully submitted,

Canales-Dibble Contractors, Inc.

/s/
Russell S. Dibble
Estimator

THIS PAGE INTENTIONALLY LEFT BLANK



CHEROKEE COUNTY ELECTRIC COOPERATIVE ASSOCIATION

NOTICE OF RATE CHANGE REQUEST

On November 24, 2020, Cherokee County Electric Cooperative Association (“CCECA”) filed its Application for Interim Update of Wholesale Transmission Rates Pursuant to 16 Texas Administrative Code (“TAC”) § 25.192(h) and § 25.247(e) with the Public Utility Commission of Texas (“Commission” or “PUC”). CCECA’s Application seeks an interim adjustment to decrease its previously approved transmission cost of service (“TCOS”) and wholesale transmission rate established in PUC Docket No. 36668, *Application of Cherokee County Electric Cooperative Association for Interim Update of Wholesale Transmission Rates Pursuant to P.U.C. SUBST. R. 25.192(g)(1)*.

If approved, the total TCOS will be \$205,261, representing a total annual revenue requirement decrease of \$83,493, and an interim wholesale transmission rate of \$0.002892 per kilowatt.

Because the Application requests a revision to CCECA’s wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to 16 TAC § 25.192.

A complete copy of CCECA’s Application may be reviewed online on the Commission’s website or at Cherokee County Electric Cooperative Association’s office located at P.O. Box 257 Rusk, Texas 75785-0257.

Persons who wish to intervene in or comment upon these proceedings should notify the Commission as soon as possible, as an intervention deadline will be imposed. Consistent with 16 TAC § 25.192(h)(4)(A), CCECA has requested that the intervention deadline be set 21 days from the date service of notice is completed. CCECA mailed this notice on November 24, 2020, thus the **intervention deadline** in this case should be established as **December 15, 2020**, which is at least 21 days after service of this notice.

PUC Docket No. 51535 should be referenced in all correspondence that is sent to the Commission concerning CCECA’s Application. A request to intervene or for further information should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326. Further information may also be obtained by calling the Commission at (512) 936-7120 or (888) 782-8477. Hearing and speech-impaired individuals with text telephones (TTY) may contact the Commission at (512) 936-7136. In accordance with 16 TAC § 25.192(h)(4)(A), the intervention deadline in this case would be **December 15, 2020**.

CHEROKEE COUNTY ELECTRIC COOPERATIVE ASSOCIATION

RECEIVED
NOV 30 2020
BY

WOOD COUNTY ELECTRIC COOPERATIVE, INC.

NOTICE OF RATE CHANGE REQUEST

On November 24, 2020, Wood County Electric Cooperative, Inc. ("WCEC") filed its Application for Interim Update of Wholesale Transmission Rates Pursuant to 16 Texas Administrative Code ("TAC") § 25.192(h) and § 25.247(e) with the Public Utility Commission of Texas ("Commission" or "PUC"). WCEC's Application seeks an interim adjustment to decrease its previously approved transmission cost of service ("TCOS") and wholesale transmission rate established in PUC Docket No. 39290, *Application of Wood County Electric Cooperative, Inc. for Approval of Wholesale Transmission Cost of Service and Wholesale Transmission Rates*.

If approved, the total TCOS will be \$134,777, representing a total annual revenue requirement decrease of \$23,899, and an interim wholesale transmission rate of \$0.001899 per kilowatt.

Because the Application requests a revision to WCEC's wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to 16 TAC § 25.192.

A complete copy of WCEC's Application may be reviewed online on the Commission's website or at Wood County Electric Cooperative, Inc.'s office located at P.O. Box 1827 Quitman, Texas 75783.

Persons who wish to intervene in or comment upon these proceedings should notify the Commission as soon as possible, as an intervention deadline will be imposed. Consistent with 16 TAC § 25.192(h)(4)(A), WCEC has requested that the intervention deadline be set 21 days from the date service of notice is completed. WCEC mailed this notice on November 24, 2020, thus the **intervention deadline** in this case should be established as **December 15, 2020**, which is at least 21 days after service of this notice.

PUC Docket No. 51546 should be referenced in all correspondence that is sent to the Commission concerning WCEC's Application. A request to intervene or for further information should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326. Further information may also be obtained by calling the Commission at (512) 936-7120 or (888) 782-8477. Hearing and speech-impaired individuals with text telephones (TTY) may contact the Commission at (512) 936-7136. In accordance with 16 TAC § 25.192(h)(4)(A), the intervention deadline in this case would be **December 15, 2020**.

WOOD COUNTY ELECTRIC COOPERATIVE, INC.



Chris Felan
Vice President
Rates & Regulatory Affairs

November 19, 2020

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the December 2020 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)
1	Estimated Gas Cost per Unit:	\$0.17841
2	Estimated City Gate Deliveries:	250,790,770
3	Estimated Gas Cost:	\$44,743,581
4	Lost and Unaccounted For Gas %	2.5932%
5	Estimated Lost and Unaccounted for Gas	\$1,160,291
6	Total Estimated City Gate Gas Cost:	\$45,903,872
7	Estimated Sales Volume:	191,264,250
8	Estimated Gas Cost Factor - (EGCF)	0.24000
9	Reconciliation Factor - (RF):	(0.01230)
10	Taxes (TXS):	0.00000
11	Adjustment - (ADJ):	0.00000
12	Gas Cost Recovery Factor - (GCRF)	0.22770 per Ccf

Blu Factor 0.1024 Per MMBtu \$2.2236

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
Fixed Costs					
13	Fixed Costs Allocation Factors [Set by GUD 10170]	100.0000%	64.3027%	30.5476%	5.1497%
14	a. Current Month Fixed Costs of Pipeline Services	\$39,207,532	25,210,859	11,976,654	2,020,019
15	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
16	Net Fixed Costs	\$39,207,532	\$25,210,859	\$11,976,654	\$2,020,019
Commodity Costs					
17	a. Estimated Commodity Cost of Pipeline Services	\$699,526	351,957	204,787	142,782
18	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
19	Net Commodity Cost of Pipeline Services	\$699,526	\$351,957	\$204,787	\$142,782
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$39,907,058	\$25,562,816	\$12,181,441	\$2,162,801
21	Estimated Billed Volumes		64,877,656 Ccf	44,164,094 Ccf	4,628,755 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21]		0.39400 Ccf	0.27580 Ccf	\$0.4673 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12]		0.22770 Ccf	0.22770 Ccf	\$2.2236 MMBtu
24	Rider GCR		0.62170 Ccf	0.50350 Ccf	\$2.6909 MMBtu
25					\$0.4673 MMBtu

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.



NOTICE OF RATE CHANGE REQUEST

On November 23, 2020, the City of San Antonio, acting by and through the City Public Service Board (CPS Energy), filed with the Public Utility Commission of Texas (Commission or PUC) its Application for Interim Update of Wholesale Transmission Rates Pursuant to 16 Tex. Admin. Code (TAC) § 25.192(h)(1) (Application). CPS Energy's Application seeks an interim revision to its previously approved transmission cost of service (TCOS) and wholesale transmission rate pursuant to, and consistent with, the requirements of 16 TAC § 25.192(h)(1) of the Commission and the Filing Requirements for Interim Update of Wholesale Transmission Rates Pursuant to P.U.C. Subst. R. 25.193(a)(1)³ (Interim TCOS Rate Filing Package). If approved, the requested change will result in an annual revenue requirement increase of \$49,465,964 above the \$169,460,706 level established in Docket No. 42579, *Application of CPS Energy Interim Update of Wholesale Transmission Rates Pursuant to PUC Subst. R. § 25.192(h)(1)*. The proposed revenue requirement increase results in a wholesale transmission rate of \$3.084305 per kW. CPS Energy has requested an effective date for the wholesale transmission rate of December 28, 2020.

A complete copy of CPS Energy's Application is available for inspection at 100 Congress, Suite 1100, Austin, TX 78701. Interested persons are asked to call Jackson Walker LLP at (512) 236-2000 and make arrangements for viewing.

Persons with questions about the application may contact CPS Energy's authorized representative, Gabriel Garcia, at (210) 353-2033. Persons who wish to intervene in or comment upon these proceedings should notify the Public Utility Commission of Texas as soon as possible, as an intervention deadline will be imposed. The deadline for intervention in Commission interim update proceedings is 21 days after the date service of notice is completed. A request to intervene should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326 and it should reference Docket No. 51550. Further information may also be obtained by calling the Public Utility Commission's Office of Customer Protection at (512) 936-7120 or (888) 782-8477. Hearing- and speech-impaired individuals and those individuals with text telephones (TTY) may contact the Commission at (512) 936-7136 or use Relay Texas (toll-free) at (800) 735-2989.

³ Now 16 TAC § 25.192(h)(1).

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



NOTICE OF AN APPLICATION FOR AN
AMENDMENT TO A CERTIFICATE OF ADJUDICATION

APPLICATION NO. 12-4052B

Bob R. Simpson and Janice L. Simpson (Applicants) seek authorization to maintain one existing reservoir on Harris Branch, tributary of Ioni Creek, Brazos River Basin and two existing reservoirs on Wolf Branch, tributary of Eagle Creek, Brazos River Basin and to impound not to exceed a combined total of 3,716 acre-feet of water in Palo Pinto County. Applicants seek to maintain the reservoirs by converting water authorized for diversion by Certificate of Adjudication Nos. 12-4052, 12-4047, and 12-4037 into water authorized for storage for recreation purposes. Applicants also seek to add recreation and instream purposes of use to all of the authorized water. More information on the application and how to participate in the permitting process is given below.

APPLICATION. Bob R. Simpson and Janice L. Simpson, 6608 Bryant Irvin Road, Fort Worth, Texas 76132, have applied to the Texas Commission on Environmental Quality (TCEQ) for an amendment to a Certificate of Adjudication pursuant to Texas Water Code (TWC) §§ 11.122, and TCEQ Rules Title 30 Texas Administrative Code (TAC) §§ 295.1, *et seq.* Notice is being published and mailed to the water right holders in the Brazos River Basin pursuant to Title 30 TAC § 295.158.

Certificate of Adjudication No. 12-4052, as amended, authorizes Bob R. Simpson and Janice L. Simpson to maintain three off-channel reservoirs and to divert and use not to exceed 760 acre-feet of water per year from a point on the Brazos River, Brazos River Basin, at a maximum combined diversion rate of 8.67 cfs (3,900 gpm), for mining purposes and for agricultural purposes to irrigate 811 acres of land out of a larger tract in Parker County. The time priority of this right is July 31, 1954.

Certificate of Adjudication No. 12-4037 authorizes Owner, Bob R. Simpson, to divert and use not to exceed 100 acre-feet of water per year from a point on Palo Pinto Creek, tributary of the Brazos River, Brazos River Basin, at a maximum diversion rate of 1.96 cfs (880 gpm), for agricultural purposes to irrigate 103 acres of land out of a 160-acre tract in Palo Pinto County. The time priority of this right is April 30, 1965.

A portion of Certificate of Adjudication No. 12-4047 authorizes Bob R. Simpson to divert and use not to exceed 264.65 acre-feet of water per year from three points on the Brazos River, Brazos River Basin, at a maximum combined diversion rate of 3.11 cfs (1,400 gpm), for agricultural purposes to irrigate 182.52 acres out of two tracts containing 830 acres in Parker County. The time priority of this right is October 31, 1964.

Owner Bob R. Simpson seeks to sever and combine his portion of the water rights authorized by Certificate of Adjudication No. 12-4047 and combine all of the water rights authorized under Certificate No. 12-4037 with the water rights owned by Applicants under Certificate of Adjudication No. 12-4052.

Applicants seek to amend Certificate of Adjudication No. 12-4052 to maintain three existing reservoirs in Palo Pinto County:

Reservoir 1 impounds 1,963.3 acre-feet of water and is located on Harris Branch, tributary of Ioni Creek, Brazos River Basin with a point on the centerline of the dam being Latitude 32.768304° N, Longitude 98.396754° W.

Reservoir 2 impounds 1,069.4 acre-feet of water and is located on Wolf Branch, tributary of Eagle Creek, Brazos River Basin with a point on the centerline of the dam being Latitude 32.786306° N, Longitude 98.356167° W.

Reservoir 3 impounds 683.28 acre-feet of water and is located on Wolf Branch, tributary of Eagle Creek, Brazos River Basin with a point on the centerline of the dam being Latitude 32.795778° N, Longitude 98.354972° W; and

Applicants seek to maintain the reservoirs by converting water authorized for diversion by Certificate of Adjudication Nos. 12-4052 at ZIP code 75247, 12-4047 at ZIP code 76102, and 12-4037 at ZIP code 76067, into water authorized for storage for recreation purposes and to add recreation and instream purposes of use to all of the authorized water.

The application and fees were received on April 19, 2016 and February 6, 2017. Additional information and fees were received on February 8, February 13, April 10, May 30, June 8, 2017, March 26, 2019 and August 19, 2019. The application was declared administratively complete and accepted for filing with the Office of the Chief Clerk on June 29, 2017.

The Executive Director has completed the technical review of the application and prepared a draft Order severing and combining water rights and a draft amendment to Certificate of Adjudication 12-4052. The draft amendment, if granted, would contain special conditions including, but not limited to streamflow restrictions and maintenance of an accounting plan. The application, technical memoranda, and Executive Director's draft Amendment to a Certificate of Adjudication are available for viewing on the TCEQ web page at: www.tceq.texas.gov/permitting/water_rights/wr-permitting/wr-apps-pub-notice. Alternatively, you may request a copy of the documents by contacting the TCEQ Office of the Chief Clerk by phone at (512) 239-3300 or by mail at TCEQ OCC, Notice Team (MC-105), P.O. Box 13087, Austin, Texas 78711.

PUBLIC COMMENT / PUBLIC MEETING. Written public comments and requests for a public meeting should be submitted to the Office of the Chief Clerk, at the address provided in the information section below, within 30 days of the date of newspaper publication of the notice. A public meeting is intended for the taking of public comment and is not a contested case hearing. A public meeting will be held if the

Executive Director determines that there is a significant degree of public interest in the application.

CONTESTED CASE HEARING. The TCEQ may grant a contested case hearing on this application if a written hearing request is filed within 30 days from the date of newspaper publication of this notice. The Executive Director may approve the application unless a written request for a contested case hearing is filed within 30 days after newspaper publication of this notice.

To request a contested case hearing, you must submit the following: (1) your name (or for a group or association, an official representative), mailing address, daytime phone number, and fax number, if any; (2) applicant's name and permit number; (3) the statement "[I/we] request a contested case hearing;" (4) a brief and specific description of how you would be affected by the application in a way not common to the general public; and (5) the location and distance of your property relative to the proposed activity. You may also submit proposed conditions for the requested permit which would satisfy your concerns. Requests for a contested case hearing must be submitted in writing to the Office of the Chief Clerk at the address provided in the information section below.

If a hearing request is filed, the Executive Director will not issue the permit and will forward the application and hearing request to the TCEQ Commissioners for their consideration at a scheduled Commission meeting.

INFORMATION. Written hearing requests, public comments, or requests for a public meeting should be submitted to the Office of the Chief Clerk, MC 105, TCEQ, P.O. Box 13087, Austin, TX 78711-3087 or electronically at <http://www.tceq.texas.gov/about/comments.html> by entering ADJ 4052 in the search field. For information concerning the hearing process, please contact the Public Interest Counsel, MC 103, at the same address. For additional information, individual members of the general public may contact the Public Education Program at 1-800-687-4040. General information regarding the TCEQ can be found at our web site at www.tceq.texas.gov. Si desea información en Español, puede llamar al 1-800-687-4040 o por el internet al <http://www.tceq.texas.gov>.

Issued: November 25, 2020