

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, October 26, 2020
5:30 p.m. Special Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, October 26, 2020 in the City Council Chambers located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**SPECIAL SESSION
5:30p.m.**

- I. Call to Order Special Session
- II. Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and/or other matters posted on the regular agenda.

SPECIAL SESSION

- III. Discussion and possible action concerning items posted and discussed by Council in Executive Session
- IV. Adjourn Special Session

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion and presentation regarding Eagle Scout Project *(pgs. 5-6)*
3. Discussion regarding City of Lampasas 580 Sports Complex Park Trails *(pgs. 7-16)*
4. Discussion and presentation regarding Series 2012 Refunding Bond update. *(pgs. 17-22)*
5. Discussion and updates related to COVID-19 Pandemic *(pgs. 23-24)*
6. Discussion and presentation of the Lampasas County Chamber of Commerce Tourism and Visitor Center Fourth Quarter Report *(pgs. 25-52)*

7. Discussion regarding any item on the regular agenda

8. Adjourn Workshop Session

REGULAR SESSION
6:00 p.m.

ANNOUNCEMENTS

A. Call to Order

B. Invocation and Pledge of Allegiance

C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on October 12, 2020	53-62

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the second reading of an Ordinance to consider conditionally granting the request to vacate, abandon or close and convey a street, alley and/or a public right-of-way, or a portion thereof, for property being described as 0.085 of an acre portion of an alley located in Block 54 of the A.H. Barnes Addition between East 9 th Street and Spring Ho Avenue; conditional upon closing of remaining lots in Block 54, and providing all conditions in the contract for sale are approved by the parties.	63-64
3.2	Discussion and possible action regarding the second reading of an Ordinance amending Chapter 78, Traffic and Vehicles, Article II, specific street regulations, to add a new “Division 7”, to the City’s Traffic and Vehicles Code, entitled “Pedestrians”, Sections 182-193, ET Seq; including enforcement provisions, fines, a savings and severability clause; and including an effective date.	65-72
3.3	Discussion and possible action regarding the Monthly Investment Report for September 2020.	73-90

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none">1. Building Official Monthly Report2. Economic Development Monthly Report3. Fire Department Monthly Report4. Parks and Recreation Monthly Report5. Information Systems Monthly Report	91-120

	6. Library Monthly Report 7. Golf Course Monthly Report 8. Municipal Court Monthly Report 9. City Secretary Monthly Report 10. Police Department Monthly Report 11. Utility Billing and Collections Monthly Report 12. Public Works Monthly Report for Electric, Streets, Water/Wastewater	
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> • West Third • Mail • Fire Department • WCID • Development Fees • Welcome Sign • Anniversaries 	121-124
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding approval of Lampasas County Chamber of Commerce Tourism and Visitor Center Fourth Quarter Report as presented.	125-126
7.2	Discussion and possible action to consider a Resolution terminating future, additional pole attachment by AT&T to City of Lampasas utility poles due to lack of pole attachment agreement renewals and update.	127-132
7.3	Discussion and possible action regarding a request by Martin Marietta-Lampasas Ready-Mix to sub-lease 1203 McLean, Lampasas, Texas.	133-134
7.4	Discussion and possible action regarding an Eagle Scout Project that was presented and approved through LAFTA, Cooper Spring Nature Park Board and City of Lampasas Park and Recreation Advisory Board.	135-136
7.5	Discussion and possible action regarding the design proposal for City of Lampasas 580 Sports Complex Park Trails.	137-138
7.6	Discussion and possible action to declare a 2010 Crown Vic as surplus to authorize disposal as allowed by state law.	139-140
7.7	Discuss and consider ratification of emergency purchase of fueling system (credit card reader) for the Lampasas Municipal Airport in the amount of \$14,295.00 and installation cost in the amount of \$4,000.00.	141-150
7.8	Discussion and possible action to modify Chapter 78, Traffic and Vehicles, Article II. Specific Street Regulations, Division 2: Stop Intersections, Section 78-61. Stop Streets-Generally; Division 3: Yield Intersections; Sec. 78-91 Schedule. Division 4: Speed Limits, Section 78-121 Speed Limit, designated to include Stone Valley Estates and Brodie Estates roadways, traffic control signage, and to update speed limits in other areas of the city.	151-176
7.9	Discussion and possible action regarding the purchase of two 2016 John Deere mowers leased by Hancock Park Golf Course.	177-178

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 23 day of October 2020 at 1:35pm



Becky Sims, Assistant City Secretary



City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding an Eagle Scout Project that was presented and approved by LAFTA, Cooper Spring Nature Park Board and the Park and Recreation Advisory Board.

Requested By: Luke Coonrod, Eagle Scout

Submitted By: Chris Eicher, Director of Parks and Recreation

Date Submitted: October 20, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Luke Coonrod, with Eagle Scout Troop 200 would like to create and install two bat houses in Campbell Park and two bat houses in Cooper Spring Nature Park as an Eagle Scout Project. The bat houses will be maintained by Luke Coonrod for at least the first year. Mr. Coonrod along with Sammy Saucedo will be present to discuss his project in detail with Council.

Recommendation:

Discussion Only

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City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding City of Lampasas 580 Sports Complex Park Trails.

Requested By: Chris Eicher, Parks Director

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 21, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Attachments: Trail Solutions, Trail Concept Plan Proposal

Summary Statement:

As previously reported, Staff had been contacted by an individual regarding development of bike trails for local riders and destination visitors. To that end, Chris Eicher and Mr. Martin made contact with Trail Solutions regarding development of a concept and design plan. It is Staff's understanding that some, or most, of the development might be undertaken by local volunteer bike enthusiasts. The proposal includes 3 tasks including Project Preparation, Conceptual Planning Fieldwork and Plan Deliverables. Staff is seeking Council input and direction. The development of trails at the 580 Sports Complex has received favorable responses from the City of Lampasas Parks Advisory Board.

Recommendation:

Discussion only



Chris Eicher
Parks and Recreation Director
City of Lampasas, Texas

Via: ceicher@cityoflampasas.com

October 7, 2020

Mr. Eicher,

Thank you for the opportunity to submit the following proposal to complete a Trails Concept Plan for the 580 Sports Complex property in Lampasas, Texas.

As the international leader in developing natural surface trails, IMBA Trail Solutions has partnered extensively with local clubs and NGO's while working with local land management agencies, and has deep experience in ensuring trail projects meet our clients' goals. Our staff excels at planning, design, and construction of natural surface trail facilities and bike parks that provide high-quality experiences for visitors of all ages and ability levels.

If you agree with the attached proposal, please sign, scan, and return it to me.
Do not hesitate to contact me if you have any questions on the following scope of work and fee estimate.

Sincerely,

MICHAEL D. REPYAK

Michael Repyak, Trail Solutions Director of Planning and Design
International Mountain Bicycling Association
Mike.Repyak@imba.com





Qualifications and Experience

IMBA Trail Solutions (TS) is the international leader in developing singletrack trails, with experience in over 500 projects in the North America, Europe, and Asia. Our staff excels at planning, design, and construction of trail systems that provide high-quality experiences for local riders and destination visitors while simultaneously minimizing environmental impacts.

Trail Solutions is a fee-for-service based arm of the International Mountain Bicycling Association (IMBA), a 501(c)3 non-profit organization. IMBA's mission is to create, enhance, and protect great places to ride mountain bikes. Trail Solutions employs approximately twenty professional trail planners and builders. In addition to being industry professionals and exceptional mountain bike riders, Trail Solutions staff hold a broad base of applicable skills and knowledge from planning, landscape architecture, environmental sciences to GIS systems, AutoCAD, and graphic design.

Our wealth of experience has allowed us to develop the gold standard guidelines for creation of both sustainable and enjoyable singletrack trails. These guidelines have influenced all major federal land management agencies and a large number of state and local parks departments. We pride ourselves on the positive experiences we have provided to the millions of active trail users around the world, and in the economic independence that communities have achieved through the development of destination trail systems.



580 Sports Complex Trails Concept Plan – Lampasas, TX

Project Approach

IMBA Trail Solutions (TS) proposes a collaborative process of assessment and planning. Lampasas city staff and appropriate stakeholders will be engaged and informed throughout the planning process. By doing so, all involved will have opportunities to review our feasibility reporting, recommendations on trail network concept development, comment on deliverables, and set the stage for future implementation of a successful project, completed in an efficient and fiscally sound manner that provides rider experiences the local/regional/destination ridership is looking for.

To kick off the project, TS will meet with staff and stakeholders to discuss the goals for developing trails, the range of users to plan for, and the desired trail experiences to be offered. TS staff will then review the project area (120 acres) inventory the landscape and trail development potential, and start to identify trail development areas, feasible corridors, and connections throughout the property and adjacent recreation opportunities where possible. This site visit will inform the tasks to complete a Trails Concept Plan, considerations that will guide the next steps of design and implementation.

Trail Solutions planning and design practices will set a framework that advises the eventual development of trail specifications, recommended construction methods and implementation, construction cost estimates, and phasing recommendations. Those details can be used during subsequent steps in the design and implementation process.

The following Scope of Work and Fee Estimate outlines the proposed assessment and concept planning. Once these tasks are complete, Trail Solutions will have detailed information that will allow us to recommend an appropriate list of next steps.



580 Sports Complex Trails Concept Plan – Lampasas, TX

Scope of Work

TASK 1 – Project Preparation

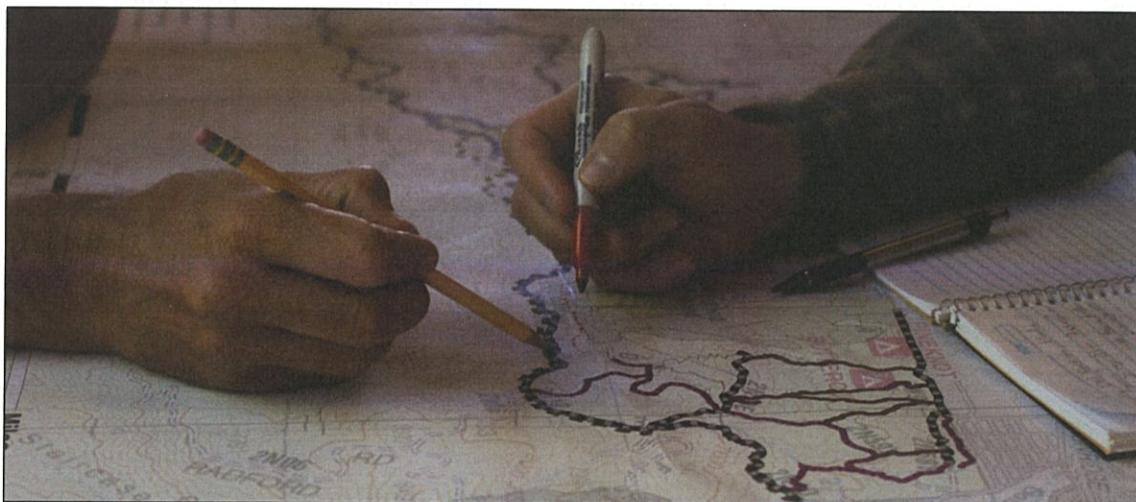
- Discuss project goals and objectives with Lampasas city staff and stakeholders.
- Obtain and review available mapping data.
- Create base map to be used for assessment, planning, and site visit. The map will be complete with area of interest, existing conditions (*roads, buildings, boundaries, land ownership, infrastructure, hydrology, vegetation*), topographic contour information, and orthophotography.

Deliverables – Project understanding and base mapping

TASK 2 – Conceptual Planning Fieldwork (1 TS staff, up to 2 days in the field)

- TS staff will travel to Lampasas, TX.
- Meet with city staff and appropriate stakeholders to discuss existing property, project goals/objectives, shared-use and bike-optimized trail development potential, desired trail experience, trail user demographics, and implementation strategies.
- Review the project area and surrounding landscape looking at potential trail development areas and corridors, key control points (*trailheads, access points, intersections, views, geologic features, locations to avoid, etc.*), and observe connections to neighboring properties and adjacent existing recreation opportunities.
- TS staff will meet with city staff and stakeholders prior to departing to recap their first impressions, opportunities/constraints, and initial Trail Network potential. TS can also provide GoogleEarth KML showing field observations.

Deliverables – Field observations and KML data

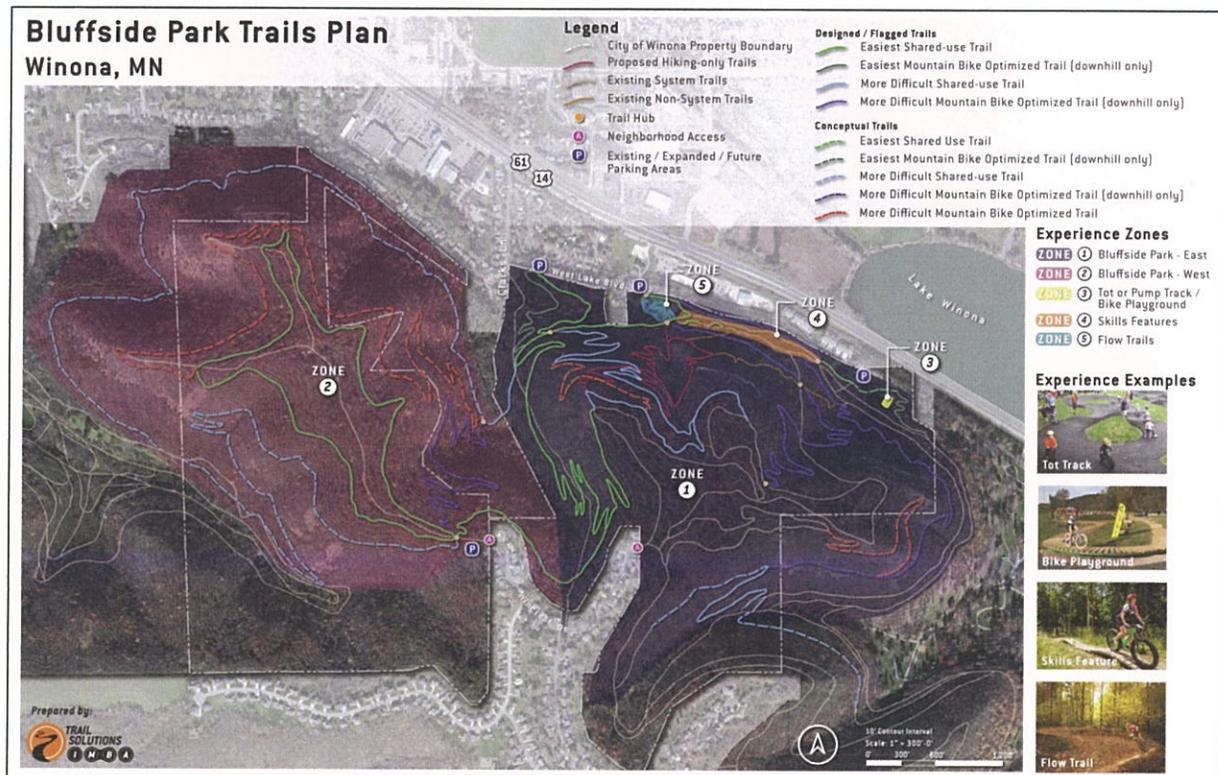


580 Sports Complex Trails Concept Plan – Lampasas, TX

TASK 3 – Concept Trails Plan Deliverable

- The Concept Trails Plan, to the extent possible based on the site visit, will depict trail network development potential focusing on implementation of a comprehensive trail network and associated facilities that provide a range of trail experiences for all ability levels, opportunities for progressive bike skill development, and trail connectivity throughout the surrounding landscape where appropriate.
- A draft Concept Plan Graphic showing trail network development zones and corridors, potential trailheads and access points, and key control points will be delivered for client and stakeholder comments
- Upon review of the graphic, TS will compile a Concept Plan Report detailing our field findings, assessment, and concept plan as shown in the graphic. The report will include sections on trail benefits, ride experience objectives, trail and bike-optimized facility descriptions, permitting considerations, implementation approach, phasing considerations, and preliminary development/construction cost opinion.
- Once all comments have been received, TS will edit and finalize the report.

Deliverables – Concept Plan Graphic and Report



580 Sports Complex Trails Concept Plan – Lampasas, TX



Fee Estimate

580 Sports Complex Trails Concept Plan		
	Expenses	Fee
TASK 1 - PROJECT PREPARATION		
1.1	Project kick off call with client and stakeholders	\$ 595
1.2	Mapping data acquisition	\$ 610
1.3	Base map set up	\$ 935
TASK 1 SUBTOTAL		\$ 2,140
TASK 2 - CONCETPUAL PLANNING FIELDWORK		
2.1	Travel to/from Lampasas, NE	\$ 1,250
2.2	Meeting with client and stakeholders	\$ 240
2.3	On site assessment (1 TS staff, up to 2 days)	\$ 1,920
2.4	Concept planning session with client and stakeholders	\$ 240
TASK 2 SUBTOTAL		\$ 3,650
TASK 2 EXPENSES		\$ 1,875
TASK 3 - TRAILS CONCEPT PLAN DELIVERABLE		
3.1	Create concept plan map graphic	\$ 1,705
3.2	Review and revise concept plan graphic based on client comments	\$ 325
3.3	Draft concept plan document	\$ 2,110
3.4	Review and finalize concept plan document based on client comments	\$ 850
TASK 3 SUBTOTAL		\$ 4,990
TOTAL LABOR COSTS		\$ 10,780
ESTIMATED EXPENSES		\$ 1,875
TOTAL PROJECT COSTS		\$ 12,655

Trail Solutions will bill this project on a Lump Sum by task plus Expenses basis.

Labor fee is estimated to be \$10,780

Expenses are estimated to be \$1,875 and will only be billed as incurred; this includes travel costs, lodging, meals, and field supplies.

Total Project Costs \$12,205

580 Sports Complex Trails Concept Plan – Lampasas, TX



Agreement

This document sets forth the agreement for retention of **International Mountain Bicycling Association** (herein referred to as "IMBA") to provide services to **City of Lampasas Parks and Recreation Department** (herein referred to as "Client") in connection with the above-noted project. The basis of IMBA's Trail Solutions retention is described above and in the attached Conditions document.

Approved for **City of Lampasas Parks and Recreation Department**

By _____

Name & Title _____

Address _____

Date _____

Approved for **International Mountain Bicycling Association**

By MICHAEL D. REPYAK

Name & Title Michael Repyak, Trail Solutions Director of Planning and Design

Date October 7, 2020

580 Trails Concept Plan 201007v1.0.docx

Enl: Conditions

580 Sports Complex Trails Concept Plan – Lampasas, TX





Conditions:

The following conditions will apply to the work performed by Trail Solutions:

- 1) Client will aid TS as needed during the project to ensure sufficient transfer of knowledge to aid the efficient execution of the project scope.
- 2) Specific start and finish dates will be determined by: weather conditions; site access conditions; vegetation; availability of Client's personnel, other stakeholders, and of TS staff; and other factors. TS will not be responsible for project delays or failures caused by any factors out of their control, including, but not limited to: pandemic; disease; weather; ground conditions; and/or legal access.
- 3) Force Majeure - TS shall not be liable to Client for any failure or delay in the services caused by events beyond TS's reasonable control after taking customary precautions, including without limitation acts of God, fire, floods, disease, weather, acts of war or terrorism.
- 4) Client is responsible for stakeholder coordination, including: arranging meetings; providing a meeting room, projector, screen, and other materials; and providing contact information for stakeholder groups. Participation in formal public meetings is not part of this scope.
- 5) TS reserves the right to refuse to perform, promote, or execute any designs or proposals that are not, in TS' opinion; sustainable, environmentally or socially sound, and/or in the best interest of affected parties.
- 6) In order to be most efficient TS reserves the right to move hours between tasks without the expressed permission of Client.
- 7) Client will obtain all necessary permits/permissions required to perform contracted tasks.
- 8) Client will provide all listed items that they currently have available, in electronic (ESRI shape-file) format. This map information will include but is not limited to:
 - Property boundaries
 - Contour lines
 - Designated use areas
 - Vegetation cover
 - Hydrologic information
 - Wetlands
 - Utility locations
 - Active and inactive roads
 - Trail alignments
 - Special biological or habitat zones
 - Structures
 - Archeological sites
 - Any other relevant area management data
- 9) All property boundaries for the subject site shall be clearly identifiable and obvious. In the event that there are any questions regarding the location of property boundaries, the Client shall provide immediate assistance in determining their location. TS shall bear no responsibility or costs for efforts that cannot be accurately completed because of lack of accurate boundary information.

580 Sports Complex Trails Concept Plan – Lampasas, TX



- 10) To reduce costs all materials (e.g., maps, reports, notes, photos, data layers, etc.) will be provided in electronic format only.
- 11) No field flagging or trail corridor alignments will be produced with this effort.
- 12) TS reserves the right to utilize the resulting work in promotional and/or marketing materials.
- 13) Any additional fee-based work outside the scope of this project shall require explicit approval by the Client before being executed.
- 14) Comments on the draft plan to TS from the client shall be delivered only once and in the format of a succinct, inclusive response.
- 15) Payment for services shall be rendered within 30 days of invoicing. Invoices shall be submitted following the completion of the relevant task.
- 16) Invoiced expenses include a 10% administrative fee. IMBA does not require receipts to accompany expenses below \$75.
- 17) This proposal is valid for 20 days from the date of issue. After that time, TS reserves the right to revise or rescind the offer for its services.



City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation regarding Series 2012 Refunding Bond update

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 21, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Attachments:

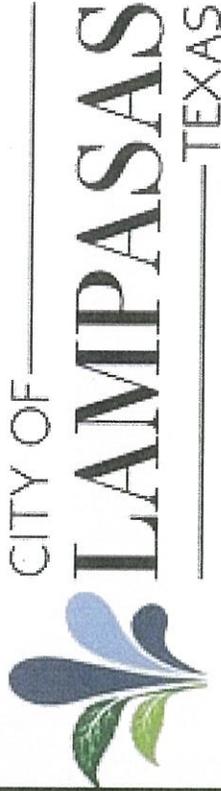
Summary Statement:

Staff is pleased to provide this update related to bids received for the City's GO 2012 Refunding Bonds. On June 3, 2020, Council authorized, by Ordinance, the Bond and refunding, including the terms and conditions. The initial estimated savings comparison indicated a \$203,353.00 savings over the term based on 2.46% all-inclusive interest cost ("AIC"). Staff is pleased to report, the City's pricing officers (staff) verbally accepted and locked in, the bid from Classic Bank at 1.43% true interest cost ("TIC") for a savings over the term of \$404,515.00. Per the Bond conditions, the term was not extended and will mature in 2036. Staff would also like to express our appreciation to Jennifer Ritter, Specialized Public Finance, and Bart Fowler, McCall, Parkhurst and Horton, Bond Counsel, for their professionalism and close working relationship with the City.

Recommendation:

Discussion and update only.

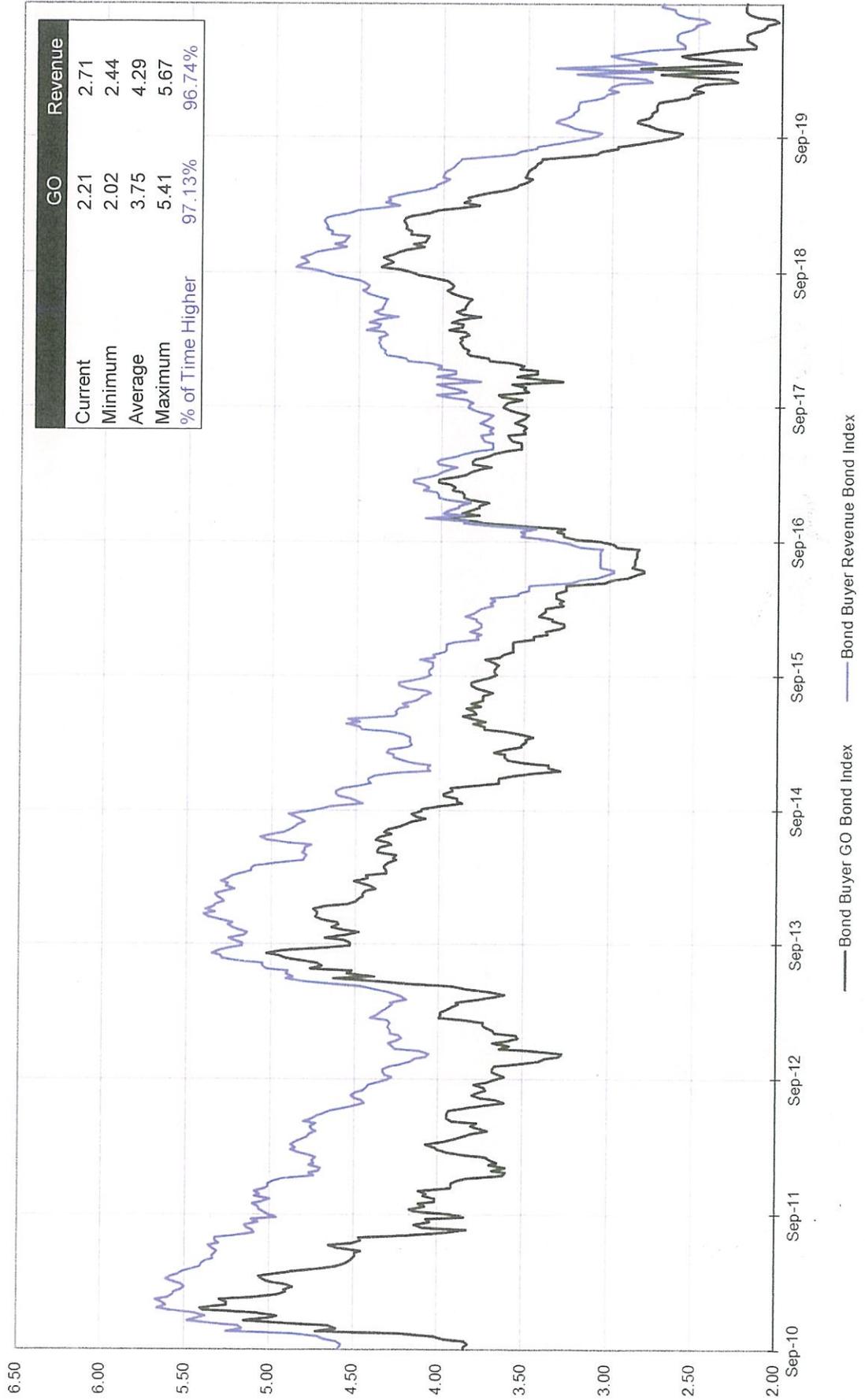
City of Lampasas, Texas
General Obligation Refunding Bonds, Series 2020



FINANCIAL ADVISORY CONTACT

Jennifer Ritter
Managing Director
248 Addie Roy Road, Suite B103
Austin, Texas 78746
Office: 512.275.7304
jennifer@spfmuni.com

Ten-Year History of Bond Buyer G.O. and Revenue Index Data



Bid Summary

City of Lampasas, TX - G.O. Refunding Bond, Series 2020		
Summary of Bids Received		
Firm/Bidder	Rate(s)	Call Feature
Classic Bank	1.413%	Callable on or after 2/15/2030
Chase	Option 1 1.540%	Non-Callable
Chase	Option 2 1.610%	Callable in whole on or after 2/15/2030
TIB	2.110%	Callable anytime at par plus accrued interest
Pinnacle Public Finance	2.600%	Non-Callable

Final Refunding Savings Classic Bank Bid

Refunded Bonds				
Issue	Maturities	Interest Rates	Amount	Callable
Series 2012	2022 - 2036	3.00 - 4.00%	\$ 2,155,000	2/15/2021
			\$ 2,155,000	

Final Summary of Results	
Par Amount of Refunding Bonds	\$ 2,200,000
True Interest Cost (TIC)	1.413%
Total Debt Service Savings	\$ 404,515
Net Present Value Savings (\$)	\$ 353,820
Net Present Value Savings (%)	16.419%

Final Annual Savings				
9/30	Existing D/S	Post-Ref Net D/S	Final Savings	Final Savings
2021	\$ 149,150	\$ 130,034	\$	\$ 19,116
2022	190,775	165,132		25,643
2023	187,325	163,225		24,100
2024	188,800	161,317		27,483
2025	190,125	164,374		25,751
2026	191,300	167,361		23,939
2027	187,400	160,347		27,053
2028	188,425	163,334		25,091
2029	188,600	161,285		27,315
2030	187,900	164,201		23,699
2031	187,000	162,081		24,919
2032	185,900	159,962		25,938
2033	189,500	162,807		26,693
2034	187,800	160,617		27,183
2035	185,900	158,427		27,473
2036	188,700	165,583		23,117
	\$ 2,974,600	\$ 2,570,085	\$	\$ 404,515

Refunding Savings Comparison

Refunding Comparison		
	Prelim. 6/2/20	Final 10/15/20
Par Amount	\$2,220,000	\$2,200,000
Total Savings	\$166,913	\$404,515
Net Present Value Savings (\$)	\$132,095	\$353,820
Net Present Value Savings (%)	6.130%	16.419%
Refunded Par	\$2,155,000	\$2,155,000
True Interest Cost (TIC)	2.500%	1.413%


City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding COVID-19

Requested By: Finley deGraffenried, City Manager

Submitted By: Ronnie Withers, Fire Marshal

Date Submitted: October 21, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the Workshop Agenda to provide updates and discussion regarding impacts and City response to the COVID-19 pandemic.

Recommendation:

Discussion, updates and direction from Council

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City Manager

ITEM NO. WORKSHOP 6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Lampasas County Chamber of Commerce & Visitor Center Fourth Quarter Report.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: October 20, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Quarterly Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$11,604.05 for their 4th Quarter Report. Melissa Unger will be in attendance to present the quarterly report and answer any questions.

Recommendation:

Discussion only.

Lampasas County Chamber of Commerce & Visitor Center											
Hotel Motel Budget											
October 1, 2019- September 30, 2020											
Balance Sheet: (Encumbered Funds)											
*Reimburse General Fund Account											
Expense:	Description	Projected Budget	Amount Funded	Oct-Dec. 2019	Jan-Mar. 2020	Apr.- June 2020	July - Sept. 2020	Balance	Balance	Balance	Balance
				1st Quarter Draw	2nd Quarter Draw	3rd Quarter Draw	FINAL DRAW				
Administrative Fee 40%	Portion of budget to be used for all staff salaries 40% of Total Annual Salaries.	\$ 78,000.00	\$ 31,200.00	\$ 8,023.01	\$ 23,176.99	\$ 7,876.08	\$ 15,300.91	\$ 7,973.67	\$ 7,327.24	\$ 8,727.18	\$ (1,399.94)
Visitor Center Seasonal Staff 100%	May through December on Saturday's, 10am-4pm.	\$ 1,800.00	\$ 1,800.00	\$ 441.90	\$ 1,358.10	\$ 80.35	\$ 1,277.75	\$ 80.35	\$ 1,197.40	\$ 522.26	\$ 675.14
Lampasas Promotions 100%	Tourism Ads Placed In Publications Outside The immediate zip codes (76550,76539,76853).	Funding approval as quotes come in	\$ 3,603.00	\$ 1,892.00	\$ 1,711.00	\$ 292.00	\$ 1,419.00	\$ 1,047.00	\$ 372.00	\$ 250.00	\$ 122.00
Visitor Center Brochures 100%	\$3,603.00- approved on 8/26/19 to be paid Distribution of Brochures/Promo Items: including 101 Fun Things The Hills Texas Press events and etc...distributed to all travel centers, chambers, CVB's and DMO's. Attached: Texas Travel Counts And Hotel Totals Visitor Guides					\$ 247.47	\$ (247.47)	\$ 203.80	\$ (451.27)	\$ 142.86	\$ (594.43)
Copier / Copies 40%	Used for producing printed materials to promote the Lampasas Community.	\$ 4,500.00	\$ 1,800.00	\$ 407.07	\$ 1,392.93	\$ 426.62	\$ 966.31	\$ 403.58	\$ 562.73	\$ 398.80	\$ 163.93
Postage 40%	PO Box and Bulk Mail Dues, Postage Dues to mail relocation packets, travel information and other material requests.	\$ 1,200.00	\$ 480.00	\$ 98.66	\$ 381.34	\$ 73.76	\$ 307.58	\$ 30.02	\$ 277.56	\$ 8.07	\$ 269.49
General Supplies 40%	Bags, paper, envelopes, etc. to be used for the distribution of tourism and information.	\$ 1,750.00	\$ 700.00	\$ 58.17	\$ 641.83		\$ 641.83	\$ 38.09	\$ 603.74	\$ 117.72	\$ 486.02
Website 40%	Visitor Center and Chamber of Commerce website and mobile app, hosted by Chamber Masters. See Attached Reports	\$ 4,006.00	\$ 1,603.20	\$ 372.79	\$ 1,230.41	\$ 352.80	\$ 877.61	\$ 352.80	\$ 524.81	\$ 352.80	\$ 172.01
Phones & Comp./Int./Software 40%	40% of the daily phone calls and emails are tourism and visitor center related.	\$ 3,250.00	\$ 1,300.00	\$ 165.49	\$ 1,134.51	\$ 177.21	\$ 957.30	\$ 117.67	\$ 839.63	\$ 157.90	\$ 681.73
Utilities 40%	40% of the total expenses for electric, water, and trash to operate the Visitor Center.	\$ 3,050.00	\$ 1,220.00	\$ 314.35	\$ 905.65	\$ 278.68	\$ 626.97	\$ 253.48	\$ 373.49	\$ 327.88	\$ 45.61
Building 40%	40% of the total expenses for Maintenance & Insurances.	\$ 5,015.00	\$ 2,006.00	\$ 531.70	\$ 1,474.30	\$ 540.10	\$ 934.20	\$ 95.28	\$ 838.92	\$ 598.58	\$ 240.34
Annual Visitor Center Dues 100%	Texas Assoc. Dues (TTIA/TCE/THLA/TACVB)	\$ 800.00	\$ 800.00	\$ -	\$ 800.00	\$ 250.00	\$ 550.00	\$ 170.00	\$ 380.00	\$ -	\$ 380.00
Hill Country Trail Region 100%	Membership in the Hill Country Trail Region and travel to meetings.	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	\$ -	\$ 400.00	\$ -	\$ 400.00	\$ -	\$ 400.00
Tourism Conferences Apply for funding	Registration for Texas Travel Tourism Seminars and the TACVB Tourism, Marketing Seminar and Visitor Bureau training.	To Be Funded Through HOT Application Process	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FUNDING REQUEST		\$ 103,773.00	\$ 46,912.20	\$ 12,305.14	\$ 34,607.06	\$ 10,595.07	\$ 24,011.99	\$ 10,765.74	\$ 13,246.25	\$ 11,604.05	\$ 1,642.20

QUARTERLY STATUS REPORT

Lampasas County Chamber of Commerce & Visitor Center
 205 South Hwy 281
 PO Box 627
 Lampasas, Texas 76550

CHAMBER OF COMMERCE & VISITOR CENTER OVERVIEW (JULY 1- SEPT. 30, 2020)

WEBSITE VIEWS

PER MODULE

BUSINESS DIRECTORY: **3991** EVENTS: **2669** COUPONS: **78** JOBS: **147**
 INFO. REQUESTS: **243** NEWS: **55**
 WEATHER: **41** MEMBER SIGNUP: **84** MARKETPLACE: **0** SPONSORS: **0**

SOCIAL MEDIA

FACEBOOK: **3457** LINKEDIN: **353**

MEMBERSHIP REFERRALS/RELOCATION

CURRENT: **269** /GROWTH RATE: **3.75% (Gained 10)** DECLINE: **4.87% (Lost 13)**
 MEMBER REFERRALS: **145** RELOCATION PACKETS/BROCHURE REQUESTS: **32**

VISITOR CENTER BUDGET

SEE ATTACHED STATEMENTS

VISITOR CENTER TRAFFIC

INSTATE: **1114** OUT OF STATE: **6**

OCCUPANCY RATES

HOTELS: **No one submitted** BED & BREAKFASTS: **N/A** RV PARKS/CAMPGROUNDS: **N/A**

EVENTS OVERVIEW

CHAMBER/MEMBER EVENTS

Edward Jones- Zoom Seminar "How Do You Want to Retire?"- July 9th (Virtual), 10k Race Packet Pick-up @ Day One Fitness- Fri. July 10th, Governor's Small Business Webinar | Optimizing the PPP Loan: Wed. July 15th (Virtual), Lotus Spa & Salon Ribbon Cutting- Fri. July 24th, Chamber Board Meeting @ Chamber- Tues. July 21st, Business Strategies for and Evolving Future- Wed. Aug. 5th (Virtual), Chamber Board Meeting- Tues. Aug. 18th @ Chamber, Chamber Board Meeting- Tues. Sept. 15th @ Chamber, Resources for Veteran-Owned Small Businesses & Entrepreneurs Webinar- Wed. Sept. 23rd (Virtual), Baby J's Children's Boutique Ribbon Cutting- Fri. Sept. 25th
 BBQ Cook-Off, Wine Tour & Casino Night Meetings @ Chamber- July, Aug. & Sept.
 Promoted events for members: Stoneledge Winery, Bend General Store, Putters & Gutters, Kiwanis Club, Bill's Burgers, Merk & Tilley's, HARTH Foundation, Heritage Funeral Homes, TX Legato Winery, Republican Party

COLLABORATIVE/SIGNATURE EVENTS

Toughest 10k, 5k & 1-Mile Fun Run- Hancock Park Golf Course, Sat., July 11, 2020
 Lampasas Beer Barn LTX BBQ Fest- Lampasas County Youth Livestock Center, Sat., Sept. 12, 2020
 Lampasas County Wine Tour- Cancelled

WHAT'S NEXT?

Fri. Oct. 2nd
 Wed. Oct. 9th
 Thurs. Oct. 15th
 Tues. Oct. 20th
 Fri. Nov. 6th

Lampasas Beer Barn Ribbon Cutting
 The Hidden Pearl Ribbon Cutting
 HEB Staff Training in Chamber Conf. Rm.
 Chamber Board Meeting @ Chamber
 Hunters Welcome @ HEB Parking Lot

Tues. Nov. 10 th	Chamber Board Meeting @ Chamber
Tues. Dec. 8 th	Chamber Board Meeting @ Chamber
Dec. Events	Carol of Lights/Christmas on the Creek-??

Events picked up and the Visitor Center is experiencing more visitors. Member events & promotions will be listed in Member name only: Section Member Events. Meetings take place in Chamber Conf. Rm.- Events, Board of Directors and Member use.

Website Statistics: Views by Module (SEO modules only)

Views By Module (SEO modules only)

Directory	Events	Coupons	Jobs	InfoReq	News	Weather	Member Signup	Marketplace	Sponsor Ads
3991	2669	78	147	243	55	41	84	0	0

Growth/Decline Rate (7/1/2020 - 9/30/2020)

Current Membership: **269** active/courtesy members
 Membership Growth: **3.75%** (10 members)
 Membership Decline: **4.87%** (13 members)
 Cumulative Growth Rate: **-1.12%** (-3 members)

Membership Growth Report
7/1/2020 - 9/30/2020

<u>Member Name</u>	<u>Primary Contact</u>	<u>Join Date</u>	<u>Drop Date</u>	<u>Sales Rep</u>
7 Creeks Vineyard	Carole Horne	9/17/2020		
The Cherry On Top	Amanda Nuckles	9/16/2020		
Bateson Manufacturing & Design, LLC	Eric Bates	9/9/2020		
Silver Creek Assisted Living - Lampasas	Jami O'Hair-Sanchez	8/31/2020		
Lampasas Assisted Living	Jami O'Hair Sanchez	8/26/2020		
Moonie's Hemporium	Kathy Crawford	8/5/2020		
MW Hail Construction Inc.	Carmel Leblanc	7/29/2020		
Harth Foundation	Sherry Atherton	7/24/2020		
Lower Colorado River Authority	Steve Dyer	7/8/2020		
Christian Toups	Christian Toups	7/6/2020		
Texas Home Health Hospice	Neomi Hernandez	8/6/2019	9/23/2020	
Cross Custom Signs	Theresa Cross	5/2/2019	9/23/2020	
Sensational Storage LLC	Drew Sens	4/2/2019	9/23/2020	
L&B Roadhouse BBQ	Brian Hall	9/10/2018	9/23/2020	
Demarick Corporation	Debbie Dewald	5/5/2017	9/23/2020	
Rocky River RV Resort	Dianne Parrinello	3/27/2017	9/23/2020	
WTG Fuels Inc.	John Tower	10/5/2016	9/23/2020	
Advanced Window Tint	Mike White	2/1/2005	9/23/2020	
Lampasas Radio KCYL / KACQ	Ronnie Witcher		9/23/2020	
Richardson Tile and Plaster Inc.	Zane Richardson		9/23/2020	
Star Propane, Inc.	BARBARA SCOTT		9/23/2020	
SYSCO	null		9/23/2020	
Canyon of the Eagles Resort - Calibre Resort	Lisa Barnett		9/23/2020	

Report Generated October 19, 2020 at 11:01 AM

TxDOT TRAVEL LITERATURE PROGRAM

Lampasas County Chamber of Commerce

(name of center/city)

TRAVEL INFORMATION CENTER

VISITATION TOTALS

YEAR <u>2020</u>	VISITOR TOTALS PER MONTH	IN-STATE AND OUT- OF-STATE MONTHLY VISITOR TOTALS	QUARTERLY TOTALS
JANUARY	482	# In-State <u>461</u> # Out-of-State <u>21</u>	TOTALS: Jan/Feb/Mar
FEBRUARY	359	# In-State <u>355</u> # Out-of-State <u>4</u>	# Visitors <u>1,121</u> # In-State <u>1,080</u>
MARCH	280	# In-State <u>264</u> # Out-of-State <u>16</u>	# Out-of-State <u>41</u>
APRIL	178	# In-State <u>178</u> # Out-of-State <u>0</u>	TOTALS: Apr/May/Jun
MAY	212	# In-State <u>212</u> # Out-of-State <u>0</u>	# Visitors <u>856</u> # In-State <u>853</u>
JUNE	466	# In-State <u>463</u> # Out-of-State <u>3</u>	# Out-of-State <u>3</u>
JULY	368	# In-State <u>365</u> # Out-of-State <u>3</u>	TOTALS: Jul/Aug/Sep
AUGUST	356	# In-State <u>356</u> # Out-of-State <u>0</u>	# Visitors <u>1,120</u> # In-State <u>1,114</u>
SEPTEMBER	396	# In-State <u>393</u> # Out-of-State <u>3</u>	# Out-of-State <u>6</u>
OCTOBER		# In-State _____ # Out-of-State _____	TOTALS: Oct/Nov/Dec
NOVEMBER		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
DECEMBER		# In-State _____ # Out-of-State _____	# Out-of-State _____

Texas Department of Transportation D16-062194

**MAIL TO: TRAVEL LITERATURE/FULFILLMENT BRANCH
TxDOT, TRAVEL INFORMATION DIVISION
PO BOX 149249
AUSTIN, TEXAS 78714-9248**

**OR FAX TO: (512) 486-5944
ATTN: LaKena Cooks (512) 486-5927**

Statement

Hamilton Herald-News, LLC
 P.O. Box 833
 Hamilton, TX 76531

Date
8/30/2020

To:
Lampasas Chamber of Commerce 205 S. US Hwy. 281 Lampasas, TX. 76550

		Amount Due	Amount Enc.		
		\$500.00			
Date	Transaction	Amount	Balance		
07/31/2020	Balance forward		0.00		
08/28/2020	Ad-2020 Vistors Guide-full page	500.00	500.00		
			<i>VE - \$250.00</i> <i>Hunting - \$250.00</i>		
			<i>100% = \$250.00</i>		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
500.00	0.00	0.00	0.00	0.00	\$500.00

pd acct# 12952



508 S Key Ave
Lampasas, Tx
76550

www.2BSigns.com

Fax 888.501.0321

Invoice

6182

Date

8/18/2020

512.556.0321

2BSigns@Gmail.com

Bill To

Lampasas Chamber of Commerce
Melissa Unger
PO Box 627
Lampasas, Texas 76550

*ck# 12943
paid 8-19-20*

Terms

30 NET CHECK

Payment not received within the stated terms are are subject to a service charge of 1.5% per month not to exceed 18% per annum.

PO #

ID badge

Material(s) used becomes the property of the purchaser AFTER INVOICES ARE PAID IN FULL.
Unless stated, All artwork / designs / layouts are copyrighted and the property of 2B Signs & More.

Description	QTY Per Set	Unit Cost Per QTY	Total for QTY
Initial Layout / mock-up / proof will start AFTER listed Estimate is approved and according to listed terms.			0.00
Material: Plastic base Size: 2 1/8" x 3 3/8" Sides: 1 sided Color: FULL COLOR Wording: Customer Provided QTY: 2 *** 1 PER DESIGN Clasp: 3 point magnetic backing	2	23.93	47.86
Normal production time is scheduled to be completed within 3 - 5 working days STARTING from date of design/layout approval, material approval, QTY approval and terms.			0.00
If there are any issues and/or delays that will cause the order to run longer than what is listed you will be notified A.S.A.P.			
Normal Production Cutoff is 1:00PM Central Time			
RUSH service available with prior approval			

Your Business Is Appreciated, Thank You!
Sincerely 2B Signs & More

By using 2B Signs & More including all associated DBAs you agree to the terms and conditions that are used. these terms can be viewed www.2bsigns.com/Terms.html

Sales Tax (8.25%) \$0.00

Balance Due \$47.86

Total \$47.86

100%



211 S Key Ave | Remit Payments to: PO BOX 1756 | Lampasas, TX 76550
512-556-2777 | sales@areawidelocksmith.com |
www.areawidelocksmith.com TXPSB#B12532

RECIPIENT:

Lampasas Co Chamber of Commerce

PO Box 627
Lampasas, TX 76550

SERVICE ADDRESS:

PO Box 627
Lampasas, TX 76550

Invoice #308183

Issued 07/27/2020

Due 07/27/2020

Total \$95.00

decals on front door

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT COST	TOTAL
SDOT Sign Sales	8x16 decal, full color, premium vinyl with UV laminte, contour cut	1	\$45.00	\$45.00
SDOT Sign Sales	On site installation	1	\$50.00	\$50.00

Thank you for your business. Please contact us with any questions regarding this invoice.

TXPSB Lic# B12532 -- Complaints against a licensed security contractor may be directed to: Private Security Bureau, 5806 Guadalupe, Building I, Austin, Texas 78752; (512) 424-7710

Total

\$95.00

100% = \$95.00

See back of receipt for your chance to win \$1000 ID #7P8H2CMG69

Walmart

512-556-8217 Mgr:CHRISTI
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76550

ST# 01073 OP# 004244 TE# 08 TR# 08471
BLUE MASKIN 007535313653 3.92 X
BLUE MASKIN 007535313653 3.92 X
2 PK LINER 009826202132 0.97 X
STOOL 004468131255 15.28 X

SUBTOTAL 24.59
VOIDED BANKCARD TRANSACTION
TERMINAL # SC010202
TRANSACTION NOT COMPLETE
05/12/20 08:39:20
TAX 1 8.250 % 2.03

TOTAL 26.62
DEBIT TEND 26.62
DEBIT CASH BACK 40.00
TOTAL DEBIT PURCHASE 66.62
CHANGE DUE 40.00
EFT DEBIT PAY FROM PRIMARY
26.62 PURCHASE
40.00 CASH BACK
66.62 TOTAL PURCHASE

ACCOUNT # **** * 6444 F
REF # 013300708631
NETWORK ID. 0076 APPR CODE 142672
TERMINAL # SC010202
05/12/20 08:39:43
ITEMS SOLD 4
TC# 7688 8164 7396 9810 3709



05/12/20 08:39:45

**SAM'S CLUB
Self Checkout**

CLUB MANAGER JERRY GARCIA
(254) 415-4885

05/16/20 12:03 7059 06245 092 9092

OASIS

990244588 NW H TOOLS 16.98 T
980020353 BATH TISSUE 19.48 T
SUBTOTAL 36.46

TAX 1 8.250 % 3.01
TOTAL 39.47
MCARD TEND 39.47

Mastercard **** * 4301 I 3
APPROVAL # 66785P

AID A0900000041010
TC GCC6EC26A6978136
TERMINAL # SC011298
*NO SIGNATURE REQUIRED
CHANGE DUE 0.00

New! Free shipping for Plus memb.
Learn more: samsclub.com/freeshipping
Visit samsclub.com to see your savings

ITEMS SOLD 2

TC# 2654 3754 1627 0699 3823



*** MEMBER COPY ***

See back of receipt for your chance to win \$1000 ID #:7P8HQPCMCMF

Walmart

512-556-8217 Mgr:CHRISTI
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76550

ST# 01073 OP# 009044 TE# 44 TR# 05933
CP INT CEIL 003577786994 12.84 X
CVR 9 KNIT 002238496570 6.44 X
GORILLA GLUE 005242762000 3.44 X

SUBTOTAL 22.72
TAX 1 8.250 % 1.87
TOTAL 24.59
DEBIT TEND 24.59
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
24.59 TOTAL PURCHASE
US DEBIT **** * 6444 I 0
REF # 013500596255
NETWORK ID. 0076 APPR CODE 407645
US DEBIT
AID A0000000980840
TC A9A1E7F2FC316392
*NO SIGNATURE REQUIRED
TERMINAL # SC010124

05/14/20 08:30:48
ITEMS SOLD 3

TC# 5734 3552 1795 0267 9190

See back of receipt for your chance to win \$1000 ID #:7P8KGF-CM690

Walmart

512-556-8217 Mgr:CHRISTI
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76550

ST# 01073 OP# 004770 TE# 10 TR# 00805
50 LAM EDOCH 004305973365 9.84 X
LYCORICE 003400056043 F 1.98 X
NUTRITIONALS 001650007909 5.86 X

SUBTOTAL 17.68
TAX 1 8.250 % 0.98
TOTAL 18.66
MCARD TEND 18.66

Mastercard **** * 4301 I 3
APPROVAL # 63311P
REF # 015300370451
PAYMENT SERVICE - A
AID 60000000041010
AAC 5E86F89F105FE375
TERMINAL # SC010220

05/31/20 19:49:51

CHANGE DUE 0.00

ACTIVATION CODE

\$1.67 service credit
ACTIVATION CODE
VTSQ2LGPAAHAB982G

SAVE YOUR RECEIPT. CANNOT BE REPLACED. Watch anytime, anywhere, on any device. Redeem code at: vudu.com/twizzlers. Expires 10/04/20

ITEMS SOLD 3
TC# 6956 9360 5357 3424 3503



05/31/20 19:49:51
CUSTOMER COPY

Office Supplies

ALDI Store #86 2500 East Central Expressway Killeen, TX www.ALDI.us Your cashier today was Braxton

6 White PaperTowel 4.49 NB 12 roll 1000 Sheet 6.45 NB Debit 11.84

*****0941 PIN 05/16/20 11:19 Ref/Seq # 000377 Auth # 746996 AID A0000000042203 TVR 8000011000 IAD 0110200000620000000000000000000000 OFF TSI 6800 ARC 000 EntryMode 05 ++APPROVE!++

SUBTOTAL 10.94 B-Taxable @8.250% 0.90 AMOUNT DUE 11.84 TOTAL \$11.84 2 ITEMS Debit Card 11.84

*7842 479/000 000 007 05 10/20 11:18AM *****

Michaels Office Supplies Where Creativity Happens

MICHAELS STORE #1169 (817)579-0925 MICHAELS STORE #1169 3906 HWY 377 E, STE 114 GRANBURY, TX 76049

8-9341-0545-6059-1622-9039-5110-1265-2612

2942665 SALE 6506 1169 001 6/07/20 11:39 ASH WALL DAILY CH 610483 49.99 1 @ 20.00 20.00 P YOU SAVED \$ 29.99 SUBTOTAL 20.00 Sales Tax 8.25% 1.65 TOTAL 21.65

ACCOUNT NUMBER *****4301 MasterCard APPROVAL: 52439P CHIP ONLINE Application Label: Mastercard AID: 0000000041010 TVR: 0400008000 TSI: E800

21.65

This receipt expires at 180 days on 12/06/20 Now Hiring! Apply at http://www.michaels.com/careers Click. Buy. Create. Shop michaels.com today! Get Savings & Inspiration! Text# SIGNUP to 273283 To Sign Up for Email & Text Messages. *Msg & Data Rates May Apply You will receive 1 autodialed message with a link to join Michaels alerts. Aaron Brothers Custom Framing New! Now in Over 1,200 Michaels Stores & Online THANK YOU FOR SHOPPING AT MICHAELS Dear Valued Customer: Michaels return and coupon policies are available at michaels.com and in store at registers. Please see a store associate for more information. 6/07/20 11:39

See back of receipt for your chance to win \$1000 ID #:7P0V12CMFWT

Office Supplies

Walmart

512-556-8217 Mgr:CHRISTI 1710 CENTRAL TEXAS EXPY LAMPASAS TX 76550

ST# 01073 OP# 009045 TE# 45 TR# 08115 3X5 NYLN FL 002642702450 18.87 X EQ SLCN PLUG 068113116646 3.46 X SUBTOTAL 22.33 TAX 1 8.250 % 1.84 TOTAL 24.17

DEBIT TEND 24.17 CHANGE DUE 0.00 EFT DEBIT PAY FROM PRIMARY 24.17 TOTAL PURCHASE US DEBIT ***** 1252 I 0 REF # 016500111752 NETWORK ID. 0076 APPR CODE 398923 US DEBIT AID A0000000980840 AAC D6CFAC66913F3F9C TERMINAL # SC010058 06/13/20 12:43:41 # ITEMS SOLD 2 TC# 3321 2454 4710 6994 3416

32.03

24.17



Low Prices You Can Trust. Every Day. 06/13/20 12:43:46

HB HomeBase America's Home Base For Home Improvement!

Office Supplies

Thank you for shopping at HOME BASE LUMBER CC #480 101 BUSINESS 190 COPPER HILL DRIVE, TX 76522 781-5700 781-5700

20.69

06/20/20 10:39 AM 203 SALE 2316495 EA \$20.69 EA C FLAG STATE TEXAS SPR NEWN NYL \$20.69 SUB-TOTAL: \$ 20.69 TAX: \$ 1.71 TOTAL: \$ 22.40 BK CARD# *****4301 MID:***** AUTH: ***** 22.40 Host refer

SAM'S CLUB
Self Checkout

CLUB MANAGER JERRY GARCIA
(254) 415-4885

07/03/20 16:46 2732 06245 094

WARREN

980275846 SANITIZER 4.98 T
 980275846 SANITIZER 4.98 T
 980275846 SANITIZER 4.90 T
 980275846 SANITIZER 4.90 T
 980275846 SANITIZER 4.98 T
 980275846 SANITIZER 4.98 T
 980275846 SANITIZER 4.98 T
 SUBTOTAL 29.08
 TAX 1 8.250 \$ 2.47
 TOTAL 32.35
 DEBIT TEND 32.35
 CHANGE DUE 0.00

*Office Supplies
pd.
OK
\$12.920*

28.16

EFT DEBIT PAY FROM PRIMARY
 32.35 TOTAL PURCHASE
 Debit **** * 7639
 PAYMENT DECLINED - REASON 51

Debit
 AID A0000000042203
 AAC F88E456A39CDBB52
 TERMINAL # SC010413

\$12.94

EFT DEBIT PAY FROM PRIMARY
 32.35 TOTAL PURCHASE
 Debit **** * 0241 I I
 NETWORK ID. 0056 APPR CODE 883810

Debit
 AID A0000000042203
 TC 3EF2A70207A17D49
 *Pin Verified
 TERMINAL # SC010413

New! Free shipping for Plus members.
 Learn more: samsclub.com/freeshipping
 Visit samsclub.com to see your savings

ITEMS SOLD 6

TCA 0512 0107 2065 4531 3900



Office Supplies

Harker Heights - 254-953-5880
 201 E Central Texas Expy
 Harker Heights, TX 76548-2747
 07/21/2020 06:49 PM



HOME
 074154860 RE T \$20.00
 074154294 RE T \$17.00

SUBTOTAL \$37.00
 RedCard Savings \$1.85-
 T = TX TAX 8.25000 on \$35.15 \$2.90
 TOTAL \$38.05
 *8650 TARGET CARD \$38.05
 AID: A000000612222
 Target Credit
 AUTH CODE: 073213

\$15.22

TOTAL SAVINGS THIS TRIP
 \$1.85

REC#2-0203-2374-0080-6503-6 VCD#700-242-548

Help make your Target Run better.
 Take a 2 minute survey about today's trip

informtarget.com
 User ID: 7979 6762 6991
 Password: 934 964

CUÉNTENOS EN ESPAÑOL

Please take this survey within 7 days



For customer support visit Amazon.com/contact-us

Order date: August 25, 2020

Purchase Order #:

Order #: 112-0641956-1278669

Date shipped: August 26, 2020

Ship to:

Melissa Unger
W.T.Excavating
2150 CR 111
Lampasas, TX 76550
United States

Shipment details

Item description	Qty	Item price	Item subtotal
AAF Flanders EZ Flow 20 in. H x 20 in. W x 1 in. D Fiberglass 4 MERV Air Filter (Pack of 12) (SKU: MF-99W1N8) Condition: New Sold by: ShipIQ	1	\$39.98	\$39.98

Item subtotal	\$39.98
Shipping & handling	\$0.00
Sales tax	\$3.30

Total \$43.28

Handwritten note: 40% = \$17.31

Return or replace your item

Visit Amazon.com/returns

Have feedback on how we packaged your order? Tell us at Amazon.com/packaging

Remittance Section

230

97989878YNNNN

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 27196660
Agreement Number: 015-1421841-000
Invoice Print Date: 06/08/2020
Due Date: 07/03/2020
Total Due: \$332.35

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:



MDG2015 00003450 1 AB 0.41
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005



TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



00001514218410000000000271966600000000000332350

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 27196660
Due Date: 07/03/2020
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 015-1421841-000: Sharp MX-3050V system	Amount	Tax	Total
1 Standard Payment	307.00	25.35	332.35
			\$332.35

- For more information about your invoice, please:
- Call us at 844-360-3877
 - Email us at customersupport-07@accountservicing.com
 - Visit www.AccountServicing.com.
 - (Para Español, pida la extensión 2344.)



Total Due

\$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

40% = \$132.94



Remittance Section

230

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 27397151
Agreement Number: 015-1421841-000
Invoice Print Date: 07/09/2020
Due Date: 08/03/2020
Total Due: \$332.35

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:



MDG2015 00001160 1 MB 0.43

ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005



TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



00001514218410000000000273971510000000000332357

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 27397151
Due Date: 08/03/2020
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 015-1421841-000: Sharp MX-3050V system	Amount	Tax	Total
1 Standard Payment	307.00	25.35	332.35
			\$332.35

For more information about your invoice, please:

- Call us at 844-360-3877
- Email us at customersupport-07@accountservicing.com
- Visit www.AccountServicing.com.
- (Para Español, pida la extensión 2344.)



Total Due

\$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

4090 = \$132.94



TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 27584702
Agreement Number: 015-1421841-000
Invoice Print Date: 08/10/2020
Due Date: 09/03/2020
Total Due: \$332.35

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:



MDG2015 00052641 1 MB 0.43
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005



TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



000015142184100000000002758470200000000000332350

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 27584702
Due Date: 09/03/2020
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

		Amount	Tax	Total
Agreement 015-1421841-000: Sharp MX-3050V system				
	1 Standard Payment	307.00	25.35	332.35
				\$332.35

For more information about your invoice, please:

- Call us at 844-360-3877
- Email us at customersupport-07@accountservicing.com
- Visit www.AccountServicing.com.
- (Para Español, pida la extensión 2344)

Total Due **\$332.35**

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

4070 = \$132.34



LAMPASAS
 1700 E 4TH ST
 LAMPASAS, TX 76550-9998
 484910-0015
 (800)275-8777
 03/06/2020 12:58 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter (Domestic) (OREGON, IL 61061) (Weight:0 Lb 2.30 Oz) (Estimated Delivery Date) (Monday 03/09/2020)	1	\$0.85	\$0.85
First-Class Mail® Letter (Domestic) (GILMER, TX 75645) (Weight:0 Lb 3.20 Oz) (Estimated Delivery Date) (Monday 03/09/2020)	1	\$1.00	\$1.00
Total:			\$1.85

4092-8.07

LAMPASAS
 1700 E 4TH ST
 LAMPASAS, TX 76550-9998
 484910-0015
 (800)275-8777
 06/29/2020 01:45 PM

Product	Qty	Unit Price	Price
Media Mail® Domestic KELLER, TX 76244 Weight:0 Lb 11.00 Oz Estimated Delivery Date Thursday 07/02/2020 USPS Tracking # 9549 0156 3557 0181 3037 39	1	\$2.80	\$2.80
Total:			

Cash \$3.00
 Change (\$0.20)

LAMPASAS
 1700 E 4TH ST
 LAMPASAS, TX 76550-9998
 484910-0015
 (800)275-8777
 07/27/2020 01:34 PM

Product	Qty	Unit Price	Price
CA Dogface	1	\$0.70	\$0.70
Grand Total:			\$0.70

LAMPASAS
 1700 E 4TH ST
 LAMPASAS, TX 76550-9998
 (800)275-8777

08/10/2020 01:06 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter Liberty Hill, TX 78642 Weight:0 Lb 2.60 Oz Estimated Delivery Date Thursday 08/13/2020	1		\$0.85
Total			\$0.85
First-Class Mail® Letter Eastland, TX 76448 Weight:0 Lb 2.70 Oz Estimated Delivery Date Thursday 08/13/2020	1		\$0.85
Total			\$0.85
Grand Total:			\$1.70



LAMPASAS
 1700 E 4TH ST
 LAMPASAS, TX 76550-9998
 (800)275-8777

08/21/2020 01:42 PM

Product	Qty	Unit Price	Price
Media Mail® Austin, TX 78734 Weight:1 Lb 4.90 Oz Estimated Delivery Date Monday 08/24/2020 USPS Tracking # 9549 0156 3557 0234 3200 34	1		\$3.33
Total			\$3.33
Grand Total:			\$3.33



LAMPASAS
 1700 E 4TH ST
 LAMPASAS, TX 76550-9998
 (800)275-8777

08/31/2020 02:46 PM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope Ventura, CA 93003 Weight:0 Lb 5.30 Oz Estimated Delivery Date Friday 09/04/2020	1		\$2.00
Total			\$2.00
First-Class Mail® Large Envelope Star, TX 76880 Weight:0 Lb 5.40 Oz Estimated Delivery Date Thursday 09/03/2020	1		\$2.00
Total			\$2.00
Grand Total:			\$4.00



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

09/09/2020 12:56 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter Flowerly Branch, GA 30542 Weight: 0 Lb 2.10 Oz Estimated Delivery Date Monday 09/14/2020	1		\$0.85
Total			\$0.85
First-Class Mail® Large Envelope Lufkin, TX 75904 Weight: 0 Lb 5.40 Oz Estimated Delivery Date Monday 09/14/2020	1		\$2.00
Total			\$2.00
Grand Total			\$2.85



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

09/29/2020 09:23 AM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope Mesa, AZ 85209 Weight: 0 lb 2.30 oz Estimated Delivery Date Sat 10/03/2020	1		\$1.40
Grand Total			\$1.40



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

09/16/2020 01:49 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter Waxahachie, TX 75165 Weight: 0 Lb 2.30 Oz Estimated Delivery Date Saturday 09/19/2020	1		\$0.85
Total			\$0.85
First-Class Mail® Letter Anacortes, WA 98221 Weight: 0 Lb 1.80 Oz Estimated Delivery Date Monday 09/21/2020	1		\$0.70
Total			\$0.70
Grand Total			\$1.55



Melissa Unger <munger1978@gmail.com>

THANKS Melissa—Your benefits have been renewed

1 message

Best Buy Services Notifications <GeekSquad@emailinfo.geeksquad.com> Tue, May 12, 2020 at 12:03 PM
Reply-To: Best Buy <reply-1067859-31_HTML-581250499-97380-52@emailinfo2.bestbuy.com>
To: MUNGER1978@gmail.com

We're here to help: there's no problem too big and no question too small.
View: Web



If you need help, we're standing by.

Melissa, the plan(s) listed below have been renewed with the credit card you have on file.

Your bank statement will show the charge in one of the following ways:

- Geek Squad Renew 800-433-5778
- Best Buy Renewal 888-BESTBUY

For more information about your plan, please visit our [Terms & Conditions](#) page. Thank you for choosing Best Buy® and Geek Squad®.

Payment Details

Your Price: \$99.99

Tax: \$6.75

Total Paid: \$106.74

Payment Date: 05/12/2020

Credit Card: 4301
(last 4 digits)

40% = \$42.70

Your Renewal Details



Microsoft 365 Family Yearly Subscription

Member Number:
MS6GQ01029024625124

Next Renewal Date:
05/12/2021

CUSTOMERS ARE SAYING:

"The value for the peace of mind you get is unbeatable."

– Phil G., MN



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Jul 03, 2020
 Account Number: 133110940

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.



Handwritten note: 40% = \$39.07

Account summary

Your last bill	\$95.12
Payment, Jun 25 - Thank you!	-\$95.12
Remaining balance	\$0.00

Service summary

Internet	Page 2	\$43.01
Phone	Page 2	\$54.66
Total services		\$97.67

Total due **\$97.67**

AutoPay is scheduled to debit your bank account on Jul 24, 2020

Ways to pay and manage your account:

myAT&T app
 iPhone and Android

att.com/pay

Ordering, billing or support
800.321.2000
 TTY: 800.651.5111



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Aug 03, 2020
 Account Number: 133110940

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.



Account summary

Your last bill	\$97.67
Payment, Jul 24 - Thank you!	-\$97.67
Remaining balance	\$0.00

Handwritten note: 40% = \$39.07

Service summary

Internet	Page 2	\$43.01
Phone	Page 2	\$54.66
Total services		\$97.67

Total due \$97.67

AutoPay is scheduled to debit your bank account on Aug 25, 2020

Ways to pay and manage your account:

myAT&T app
 iPhone and Android

att.com/pay

Ordering, billing or support
800.321.2000
 TTY: 800.651.5111



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 2
 Issue Date: Sep 03, 2020
 Account Number: 133110940

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.



Account summary

Your last bill	\$97.67
Payment, Aug 25 - Thank you!	-\$97.67
Remaining balance	\$0.00

4090 = \$37.26

Service summary

Internet	<i>Page 2</i>	\$43.01
Phone	<i>Page 2</i>	\$50.15
Total services		\$93.16

Total due **\$93.16**

AutoPay is scheduled to debit your bank account on Sep 25, 2020

Ways to pay and manage your account:

myAT&T app
 iPhone and Android

att.com/pay

Ordering, billing or support
800.321.2000
 TTY: 800.651.5111

LAMPASAS PUBLIC UTILITIES
312 E. 3rd
Lampasas, Texas 76550-2820
(512) 556-3641

SERVICE CODES
EL - Electric CN - Payment Agreement
WA - Water SL - Security Light
SW - Sewer EMS - Emergency
GR - Garbage Ambulance Service
RF - Refund SM - Street Maintenance
TX - Tax AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	5/27/20	6/24/20	7/15/20	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18788	18793	5	34.30
EL	67368	67995	627	85.09
SW	SEWER			30.49
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			12.43

*pd. 7/16/2020
ck# 12912*

10% PEANLTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
234.91	7/15/20	257.16

SERVICE ADDRESS: 205 281 HWY 5



LAMPASAS PUBLIC UTILITIES
312 E. 3rd
Lampasas, Texas 76550-2820
(512) 556-3641

SERVICE CODES
EL - Electric CN - Payment Agreement
WA - Water SL - Security Light
SW - Sewer EMS - Emergency
GR - Garbage Ambulance Service
RF - Refund SM - Street Maintenance
TX - Tax AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	6/24/20	7/24/20	8/15/20	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18793	18799	6	34.76
EL	67995	69082	1087	136.87
SW	SEWER			30.49
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			16.70

pd. ck# 12939

10% PEANLTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
291.42	8/15/20	318.90

SERVICE ADDRESS: 205 281 HWY 5



LAMPASAS PUBLIC UTILITIES
312 E. 3rd
Lampasas, Texas 76550-2820
(512) 556-3641

SERVICE CODES
EL - Electric CN - Payment Agreement
WA - Water SL - Security Light
SW - Sewer EMS - Emergency
GR - Garbage Ambulance Service
RF - Refund SM - Street Maintenance
TX - Tax AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	7/24/20	8/24/20	9/15/20	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18799	18805	6	34.76
EL	69082	70185	1103	138.68
SW	SEWER			30.49
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			16.85

*pd. 9/2
ck# 12953*

40970-8327.88

10% PEANLTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
293.38	9/15/20	321.04

SERVICE ADDRESS: 205 281 HWY 5





103 E Main St. • Pflugerville Texas 78660 • 512-447-7995

Invoice # 227	Page 1 of 1
Account Number	Date
LAMPCOU-01	8/24/2020
Balance Due On	
8/24/2020	
Amount Paid	Amount Due
	\$3,299.10

LAMPASAS COUNTY CHAMBER OF COMMERCE
Of Commerce
P.O.Box 627
Lampasas, TX 76550

Commercial Package	Policy Number: NC823991	Effective: 8/22/2020 to 8/22/2021
--------------------	-------------------------	-----------------------------------

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
3901	8/22/2020	8/24/2020	RENB	Renewal of Commercial Package Effective 082220-21	\$2,892.00
3902	8/22/2020	8/24/2020	CFEE	Company Fee for Commercial Package	\$407.10

Total Invoice Balance: \$3,299.10

Down Payment Due upon Receipt

\$1073.26

*pd. CK #12944
8/24/2020*

40% of \$429.30

Payment Coupon

(00334272)

MAKE CHECKS PAYABLE TO:
Western Commerce Bank
501 N. Canal Street
P O Box 5151
Carlsbad, NM 88221-5151
Phone: (800) 922-9028

<http://www.gotopbs.com/wcb/>
CHECK ACCOUNT/PAY ONLINE: Your username is "1064-123000". Your password is "N2e" unless you have changed it.

INSURED: LAMPASAS COUNTY CHAMBER OF COMME
P O BOX 627
LAMPASAS, TX 76550

*40%
#107.28*

Account #	PAYMENT #
1064-123000	1

IF PAYMENT IS RECEIVED BY	REGULAR PAYMENT AMOUNT
9/22/2020	268.19

IF PAYMENT IS RECEIVED AFTER	LATE PAYMENT AMOUNT
10/2/2020	281.60

AMOUNT PAID

PAYMENT #
1

CHECK #

DATE PAID

AMOUNT PAID

Have you moved?
Please check this box and print your new address on the back.



BUGS UNLIMITED PEST MANAGEMENT

P.O. BOX 111 640 ELM GROVE SPUR
BELTON, TX 76513
TPCL 11162

Phone: (254) 933-1284

STATEMENT OF ACCOUNT

Tuesday, August 4 2020

Page 1

TO:

LAMPASAS CHAMBER OF COMMERCE
P.O. BOX 627
LAMPASAS TX 76550

Phone: 512-556-5179
Customer Account Number: 1629

SERVICE FOR:

LAMPASAS CHAMBER OF COMMERCE
205 S HWY 281
LAMPASAS TX 76550

Phone: 512-556-5179
Terms: CASH/CHECK

DATE	INVOICE	REFERENCE	DESCRIPTION	AMOUNT	BALANCE
07/01/2020			STARTING BALANCE	\$124.00	\$124.00
07/06/2020	72654	DUE DATE	COMBO	\$31.00	\$155.00
07/22/2020	72654	2913	PAYMENT ON ACCOUNT	-\$155.00	\$0.00
08/03/2020	73000	DUE DATE	COMBO	\$31.00	\$31.00

YOUR TOTAL BALANCE DUE IS \$31.00

40% = ~~\$62.00~~

IF YOU HAVE ANY QUESTIONS OR COMMENTS PLEASE CALL ME AT (254) 933-1284
THANK YOU FOR YOUR BUSINESS, ASK ABOUT OUR REFERRAL PROGRAM!
PLEASE MAKE CHECKS PAYABLE TO BUGS UNLIMITED
DONNIE EATON OWNER

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, October 12, 2020**

The City Council of the City of Lampasas met in Regular Session on the above date with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Chuck Williamson
Mike White
Cathy Kuehne
Randy Clark
Delana Toups

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Rickie Roy, Assistant City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator/Asst. City Secretary
Yvonne Moreno, Finance Director
Monica Wright, Information Systems Director
Sammy Bailey, Police Chief
Chris Eicher, Parks & Recreation Director (workshop only)
Jeff Smith, Fire Chief
Mandy Walsh, Economic Development Director
Flint Geagley, Electric Superintendent

WORKSHOP SESSION

5:30 p.m.

1. Call to order Workshop Session

Mayor Talbert called the Workshop Session to order at 5:30 p.m. She provided the telephone number of 512-556-0332 for the public to call in for any comments. She also announced to those in attendance if they could maintain six feet separation, they could remove their masks if they chose to.

2. Discussion and updates concerning COVID-19.

Jeff Smith, Fire Chief, reviewed the following:

Statewide

- 75,000 active cases
- 16,558 fatalities
- 7.41% positivity rate
- 3,870 hospitalized

Lampasas

- 373 total cases
- 11 fatalities
- 34 active cases as of Friday

Mayor Talbert thanked Fire Chief Smith and announced that those in attendance that could meet the 6-foot distance may remove their masks if they chose to.

3. Discussion and updates regarding improvements and attractions at Campbell Park.

City Manager deGraffenried explained that as directed by Council on September 14, 2020, and reported to Council on September 28, 2020, City Staff provides updates and opportunity for Council discussion and direction related to improvements at Campbell Park. City Staff have reviewed project scopes with potential contractors, and due to timing of those meetings, City Staff recommends consideration of development of a design/build Request for Proposals for the pavilion. Chris Eicher, Parks & Recreation Director, also is present to provide an update on the Skate Park scope.

deGraffenried reviewed an abbreviated chronology of project activity. He noted that there have been different concerns over these projects such as funding and if the timing is right. He encouraged Council's input and consensus of how they wanted City Staff to proceed.

Council member Toups expressed that she was under the assumption that Council was in agreement to proceed with these two projects. She asked what the timing concern was and who had the concern.

deGraffenried said it was not a specific person other than a general comment of whether to do one project over the other, do both projects at the same time, only one at this time and wait for the other or just consider timing based on whatever is already on Staff's plate.

Mayor Talbert said that this is the time for any issues or concerns to be addressed during this meeting. Out of respect for transparency to the public, Council does their job and makes decisions at Council meetings and if Council members are having any discussions on a one on one basis with City Staff outside of these meetings, it should not be taking place outside of the meeting.

Mayor Pro Tem Monroe said that she has been asked by people about these projects and she wanted it noted that Council is not giving away City money to two entities but using funds to improve a City owned Park for citizens to use, as well as providing recreation for the kids of the community.

Council member Clark said that he was not opposed to both projects but had a lot of questions and was concerned with the geotechnical study that had been done previously and before going any further with any bidding process, he wanted to ensure that the construction of these projects would not disrupt the springs.

deGraffenried said that Chris Eicher, Parks & Recreation Director, found a previous geotechnical study that was done and being reviewed. He also noted that on the cover page of the action item in Regular Session it mentioned only Council consideration for request for proposal for design and construction of a pavilion only because the information on the skate park was just recently received, but City Staff would be in favor of request of proposals for both projects.

It was the consensus of Council that both projects should be combined as one when advertising for request for proposals.

Chris Eicher, Parks & Recreation Director, spoke on his meeting with a skate park contractor and this contractor said that the site that has been selected is a great and ideal location. His research with contractors for possible costs for a skate park were significantly more than what City Staff had thought. City Staff is ready to proceed as Council directs for these projects.

deGraffenried said that there was an action item in regular session for Council consideration on how they would like City Staff to proceed.

4. Discussion regarding regulating pedestrian crossing on South Highway 281.

Sammy Bailey, Police Chief, requested an ordinance to address pedestrian safety on South Highway 281 with emphasis placed on growing business development areas. Since vehicle parking is never enough for some businesses and events, this can create a hazard for persons choosing to walk or ride a bicycle. South U.S. Highway 281 is a busy roadway with growing business development and increased passenger and large heavy vehicle access increasing the dangers for pedestrians crossing the highway. The west side of the South U.S. 281 has a sidewalk where the east side has a wide shoulder. Pedestrians should follow pedestrian safety or use offered transportation alternatives.

Bailey reviewed the following:

Pedestrian Safety-Texas Department of Public Safety Share the Road

- Pedestrian-related traffic crashes remain a serious problem in Texas. In 2019, there were 5,954 crashes involving pedestrians in our state, resulting in 668 deaths and 1,312 serious injuries. From 2015-2019, pedestrian fatalities results from traffic crashes increased 17%.
- The top factors contributing to traffic crashes in Texas involving pedestrians are:
 - Pedestrians failing to yield right-of-way to vehicles
 - Drivers failing to yield right-of-way to pedestrians
 - Driver Inattention
 - Speeding
 - All of us share a responsibility to bring the number of pedestrian fatalities to zero.
- What can pedestrians do to stay safe?
 - When there is a sidewalk, use it. If there's no sidewalk, walk on the left side of the roadway facing traffic
 - Always cross at intersections or marked crosswalks. Look left, then right, left and left again before proceeding
 - Obey all traffic signals
 - Make eye contact with drivers before crossing the street. Never assume a driver sees you
 - Be visible. Wear something light or reflective after dark
- What can drivers do to help keep pedestrians safe?
 - Reduce your speed when approaching crosswalks and stop for pedestrians
 - Yield the right of way to pedestrians when turning
 - Be careful when passing buses or stopped vehicles
 - Stay alert and put your phone away—pedestrians may enter your path suddenly
 - Obey the speed limit and drive to conditions

Bailey explained that there is an action item for Council consideration in regular session.

5. Discussion regarding any item on the regular agenda

City Manager deGraffenried explained that there was information provided to Council regarding Items 7.1 and 7.2 for their consideration.

6. Adjourn Workshop Session

Mayor Pro Tem Monroe moved to adjourn the Workshop Session at 5:56 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

A brief break was taken before going into Regular Session.

REGULAR SESSION 6:00 p.m.

ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the Regular Session to order at 6:06 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentation or proclamations.

Mayor Talbert provided the telephone number of 512-556-0332 for the public to call in for any comments.

	PUBLIC HEARINGS/CITIZEN COMMENTS
--	-----------------------------------------

1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.
-----	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
-----	-------------------------------------------------------------------------------------------------------------------------------------------------

There were no citizen comments.

1.3	Public hearing to receive citizen comments to consider granting the request to vacate, abandon or close and convey a street, alley and/or a public right-of-way, or a portion thereof, for property being described as 0.085 of an acre portion of an alley located in Block 54 of the A.H Barnes Addition between East 9 th Street and Spring Ho Avenue.
-----	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Becky Sims, Zoning Administrator/Assistant City Secretary, explained that the applicant is requesting to vacate, abandon or close and convey a street, alley and/or a public right-of-way, or a portion thereof, for property being described as 0.085 of an acre portion of an alley located in Block 54 of the A.H Barnes Addition between East 9th Street and Spring Ho Avenue.

Sims reviewed the following:

- All notifications and publications, as required by Ordinance and Statute, were done.
- City Staff mailed seven (7) notices to property owners within 200 feet of the applicant's property, and to date have not received any written testimony or objection.
- Notices were also mailed to utility providers, as required.
- City Staff spoke with an adjacent property owner concerning any potential impact the closing of the alley will have on their business and was assured it would not have a negative impact.
- Staff is working with applicant/developer concerning utility placement, relocation and easement.
- The item was presented to the Planning & Zoning Commission on October 1, 2020 and they recommended approval of the request.
- She noted that Council was provided specific information related to this item when considering any action in Regular Session.

Mayor Talbert opened the public hearing for any citizen comments. There were no citizen comments.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

1.4	Public hearing to receive citizen comments to consider approval, denial or approval with modifications of the Spring Ho Subdivision Final Plat of 1.11 acres, being lots 1-7 and 0.085 of an acre portion of the alley of Block 54 of the A. H. Barnes Addition of the City of Lampasas; commonly known as 1003 S Key Avenue.
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that the applicant is requesting to combine Lots 1-7 and .085 of an acre portion of an alley located in Block 54 of the A.H Barnes Addition between East 9th Street and Spring Ho Avenue, commonly known as 1003 S Key Avenue.

Sims reviewed the following:

- All notifications and publications, as required by Ordinance and Statute, were done.
- City Staff mailed seven (7) notices to property owners within 200 feet of the applicant's property, and to date have not received any written testimony or objection.
- This item was presented to the Planning & Zoning Commission on October 1, 2020 and they recommended approval of the Spring Ho Subdivision Final Plat.
- She noted that Council was provided specific information related to this item when considering any action in Regular Session.

Mayor Talbert opened the public hearing for any citizen comments. There were no citizen comments.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on September 28, 2020

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from September 1, 2020-September 31, 2020
3.2	Discussion and possible action regarding the approval of the second reading of an Ordinance amending Chapter 78, Traffic and Vehicles, Section 78-219 No Parking Zones for South Highway 281.

Council member Williamson moved to approve the consent agenda as presented. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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There were no board or department reports.

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- Bandwith - The FY 20/21 Budget includes costs related to increased bandwidth to meet the growing technology needs of the City. As Monica Wright, Information Systems Director, explained during budget workshops, Public Safety, as well as other City Departments, are more and more reliant on increased bandwidth for video and report files, communications, and management of large files. The City received a quotation for twice the projected bandwidth at an additional \$675.00 per month. City Staff can accommodate the increase within the current budget, and without objection, will proceed.
- CARES Act - City and County representatives met this week to discuss additional Covid-19 funding and the capacity to support other entities' expenses related to the pandemic response. Although the School Districts received some funding, the timing of their expenses may not allow reimbursement, or they may have exceeded their allocation. City Staff will investigate the allowance for reimbursement, which may provide some benefit to the City as we attempt to take advantage of our 25% projects (business support) in line with our 75% projects (controlling the spread). In other words, spending more on controlling the spread, through reimbursement to other entities, may allow the City to expend more for ancillary support.
- Sales Tax - The State has reported another increase, October 2019 compared to October 2020, in Sales Tax receipts. Month to month comparisons indicate a 13.79% improvement from 2019, or a \$22,442.00 increase. Year to date comparisons indicate a 12.88% improvement or a \$203,638.85 increase. Although our numbers have been surprisingly good, City Staff is cautious regarding 2021 receipts.
- Outside Contractors - Council may have noticed, or received inquiry regarding outside contractors doing work in Lampasas. Dakota Contractors are currently working on Key Avenue to install underground infrastructure with work extending to the intersection of East FM 580. CJ&Y has been contracted by TxDOT to engineer South Highway 281 improvements. They have currently been conducting fieldwork and staking in that area. IRBY Electric Contractors have also been working in the area, and are utilizing a lay down yard near the Cemetery. They are improving transmission infrastructure for LCRA. This project work has also kept our crews busy with locates and on site consultation.
- Martin Marietta - The City has received a request from Martin Marietta for approval of a sub-lease on the City's property at the Industrial Park. The site has been used primarily for batching concrete,

and has seen several assignments over the years, however; City Staff believes this is the first request for a sub-lease. City Staff will review the request and contract, and consult with counsel prior to placing the item on a future agenda.

- Drive In Movie – City Staff has discussed the idea of providing a Drive-In movie to the public, possibly in cooperation with a youth group, this fall. Typically, the Parks Department conducts movies throughout the year either at Brook Park or at Hanna Springs Pool. Due to the pandemic, Chris Eicher, Parks & Recreation Director, felt a larger, drive-in movie offered to the public might be an alternative. City Staff is currently researching costs and locations and will report to Council as progress is made.
- CDBG – City Staff participated in the Texas Department of Agriculture Pre-Award conference call related to our 2019 CDBG submission. The conference is a prerequisite prior to formal contracting with the State and requires review of project obligations. The Contract will require execution within 30 days of receipt and will commence on February 1, 2021 with a completion date on or before January 31, 2023. The project calls for replacement of approximately 3,300 linear feet of sewer line from Key Avenue to Porter Street on Avenue C. The City's contribution to the project is estimated at \$58,000.00.

5.2	MAYOR’S COMMENTS
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Mayor Talbert had no comments.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and possible action regarding the first reading of an Ordinance to consider granting the request to vacate, abandon or close and convey a street, alley and/or a public right-of-way, or a portion thereof, for property being described as 0.085 of an acre portion of an alley located in Block 54 of the A.H. Barnes Addition between East 9 th Street and Spring Ho Avenue.

Mayor Talbert explained that this item was discussed in public hearing.

Becky Sims, Zoning Administrator/Assistant City Secretary, reminded Council of the specific information provided when considering any action.

Mayor Pro Tem Monroe made the motion to grant the request of the Applicant to vacate, abandon or close and convey a street, alley and/or public right-of-way, or a portion thereof, for property being described as 0.085 of an acre portion of the public alleyway located in Block 54 of the A.H. Barnes Addition between East 9th Street and Spring Ho Avenue, with such conveyance to be strictly conditioned upon the following:

- (1) The closing of the acquisition of the remaining lots in Block 54 by the developer, and;
- (2) The developer’s acquisition and inclusion of the portion of the alleyway being subject to the terms of a written ‘real estate contract’ and a ‘public utility easement agreement’, which shall be approved and executed by both the developer and the City, and which shall include performance requirements and related real property reverter clauses, thereby ensuring developer’s performance and development of the Project as proposed on the platted property, as partial consideration for the City’s conveyance of the alleyway.

The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.2	Discussion and possible action to consider approval, denial or approval with modifications of the
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Spring Ho Subdivision Final Plat of 1.11 acres, being lots 1-7 and .085 of an acre portion of the alley of Block 54 of the A. H. Barnes Addition of the City of Lampasas; commonly known as 1003 S Key Avenue.

Becky Sims, Zoning Administrator/Assistant City Secretary, explained that this item was discussed in public hearing and reminded Council of the specific information provided when considering any action.

Mayor Pro Tem Monroe made the motion to approve the Spring Ho Subdivision Final Plat of 1.11 acres, beings lots 1-7 and 0.085 of an acre portion of the alley, of Block 54 of the A.H. Barnes Addition of the City of Lampasas; commonly known as 1003 South Key Avenue, with the approval of the Final plat being strictly conditioned upon the following:

- (1) The approved Final Plat may only be filed in the Lampasas Real Property Records after the Developer closes on its acquisition of the total platted area/property to CNB Lampasas Investors, LLP, and
- (2) The approved Final Plat may only be filed in the Lampasas Real Property Records after the CNB and the City have finally approved and executed a written 'real estate contract' and a 'public utility easement agreement' both of which shall include performance requirements and related real property reverter clauses, thereby ensuring developer's performance and the development of the Project as proposed, as partial consideration for the City's conveyance of the alleyway.

The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding the award of contract for utility line tree trimming to McCoy Tree Surgery in an amount not to exceed \$151,000.00.
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Flint Geagley, Electric Superintendent, explained that the City of Lampasas has a Cooperative Purchasing Agreement with LCRA, which McCoy Tree Surgery is a participating contractor. The City of Lampasas has been using the LCRA contractors to trim trees out of the power lines since 2005 and have had good success with their work and dealing with the public. This program also increases the reliability of the City's system and reduces outages.

Geagley requested approval for the City of Lampasas to contract the tree trimming with McCoy Tree Surgery for this fiscal year. This program will begin approximately November 23, 2020 and will continue for approximately eleven weeks.

Council member Clark moved to award the contract to McCoy Tree Surgery and LCRA to trim trees out of the power lines in an amount not to exceed \$151,000.00 and to allow the City Manager to execute any required documents. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding the acceptance of renewal proposal for the new Xerox V180B model.
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Becky Sims, Zoning Administrator/Assistant City Secretary, reviewed the following:

- City Staff met with Mike McGaha, regional Sales Manager, regarding the Xerox 9070, which is the current copier model that the City has. Discussion included functionalities of the current Xerox 9070 model compared to the latest V180B model.
- By upgrading to the Xerox V180B, the cost savings each month would be \$120.43.
- The newer model provides everything that the City currently has while providing faster copies per minute and a clearer, crisp image.

Council member Kuehne moved to approve the renewal proposal for the Xerox V180B Model and allow the City Manager to execute any required documents. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.5	Discussion and possible action concerning extending the Hidden Oaks Preliminary Plat approval for an additional six-months.
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that the Hidden Oaks Preliminary Plat approval will expire in November 2020. City Staff and EEI just completed the second plan review and provided comments to the developer and their engineer of record. She noted that there was a letter from the developer regarding a request for a six-month extension included in Council's packet.

Council member Kuehne moved to approve the six-month extension for the Preliminary Plat approval of Hidden Oaks Subdivision. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding preparation of a design/build Request for Proposal for design and construction of a pavilion at Campbell park.
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City Manager said that this item was discussed in Workshop Session and City Staff seeks Council's direction as how to proceed.

Mayor Pro Tem Monroe moved to direct City Staff to prepare and advertise a Request for Proposal for design and construction of both a pavilion and skate park at Campbell Park. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding the first reading of an Ordinance regulating pedestrian crossing on South Highway 281.
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Sammy Bailey, Police Chief, explained that this item was discussed in Workshop Session.

Council member Kuehne moved to approve the first reading of an Ordinance regulating pedestrian crossing on South Highway 281 by adding Division 7 Pedestrians, to City Ordinance Chapter 78, Traffic and Vehicle, Article II, Specific Street Regulations, to provide for pedestrian safety and to prohibit pedestrians from crossing a roadway in a business district or a designated highway except in a crosswalk as in this ordinance and Section 78-186 Crossing At A Point Other Than Crosswalk (d) (1) Highway South 281 from Ohnmeiss to the city limits of Lampasas. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding the re-appointment of board members to the Lampasas Economic Development Corporation (LEDC) Board
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that this item was placed on the agenda to reappoint Neal Leavell, Misti Talbert and T.J. Monroe to the LEDC Board who have agreed to serve another term.

Council member Clark moved to approve the reappointment of Neal Leavell, Misti Talbert and T.J. Monroe to the Lampasas Economic Development Corporation (LEDC) Board. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.9	Discussion and possible action regarding re-appointment of board member to the Lampasas Airport Advisory Board
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that this item was placed on the agenda to reappoint George Elsea who has agreed to serve another term.

Mayor Pro Tem Monroe moved to approve the reappointment of George Elsea to the Lampasas Airport Advisory Board. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.10	Discussion and possible action regarding re-appointment of board members to the Construction Board of Adjustment and Appeals.
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that this item was placed on the agenda to reappoint Clifford Butts and Nathan Hooten who have agreed to serve another term on the Construction Board of Adjustment and Appeals.

Council member Kuehne moved to approve the reappointment of Clifford Butts and Nathan Hooten to the Construction Board of Adjustment and Appeals. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.11	Discussion and possible action regarding re-appointment of board members to the Park & Recreation Advisory Board.
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that this item was placed on the agenda to reappoint Diane Davis, Rick Rebando, Clay Harrington, Shirley Blake and Harvey Stinnett who have agreed to serve another term on the Park and Recreation Advisory Board.

Council member Toups moved to approve the reappointment of Diane Davis, Rick Rebando, Clay Harrington, Shirley Blake and Harvey Stinnett to the Park and Recreation Advisory Board. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 6:30 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2020.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary


City ManagerITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance to consider conditionally granting the request to vacate, abandon or close and convey a street, alley and/or a public right-of-way, or a portion thereof, for property being described as 0.085 of an acre portion of an alley located in Block 54 of the A.H Barnes Addition between East 9th Street and Spring Ho Avenue.

Requested By: Becky Sims, Zoning Administrator/Assistant City Secretary

Submitted By: Becky Sims, Zoning Administrator/Assistant City Secretary

Date Submitted: October 8, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Attachments: Alley Exhibit

Summary Statement:

This is the second reading of an Ordinance.

Recommendation:

To consider a motion to grant the request to vacate, abandon or close and convey a street, alley and/or a public right-of-way, or a portion thereof, for property being described as 0.085 of an acre portion of an alley located in Block 54 of the A.H Barnes Addition between East 9th Street and Spring Ho Avenue, conditional upon closing of remaining lots in Block 54, and providing all conditions in the contract for sale are approved by the parties.

ORDINANCE NO. 1636

An Ordinance providing for the Close, Abandon, Vacate and Convey 0.085 of an acre portion of an alley located in Block 54 of the A.H. Barnes Addition between East Ninth Street and Spring Ho Avenue of such as a public thoroughfare; providing for the terms and conditions of such abandonment, closing and transfer; and, calling a public hearing.

WHEREAS, CNB Lampasas Investors, LTD, has requested that the City of Lampasas close, abandon, vacate and convey the street and/or public right-of-way in the Lampasas, Texas, Lampasas County, being described as 0.085 of an acre portion of an alley located in Block 54 of the A.H Barnes Addition between East Ninth Street and Spring Ho Avenue, as shown on Exhibit "A," attached hereto, and

WHEREAS, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

WHEREAS, upon considering the request at a public hearing held on **October 1, 2020** before the Planning and Zoning Commission and on **October 12, 2020** before the City Council of the City of Lampasas, and upon consideration of additional information pertaining to this request, the City Council now finds that the City and other utilities existing in the area of the street, and/or public right-of-way, will be sufficiently protected.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Part 1: That the street and/or public right-of-way in the town and County of Lampasas, being 0.085 of an acre portion of an alley located in Block 54 of the A.H Barnes Addition between East Ninth Street and Spring Ho Avenue is hereby abandoned, vacated and closed insofar as the right or title is concerned.

Part 2: That said street and/or public right-of-way is not needed for public purposes, and it is in the public interest of the City of Lampasas to abandon said described street, and/or public right-of-way.

Part 3: That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land described in PART 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

Part 4: That the City Manager be authorized to convey the closed, abandoned, and vacated portion of the street as described and to execute any and all documents related to the conveyance.

PASSED AND APPROVED on the First Reading, on this the 12th day of October, 2020

PASSED AND ADOPTED on the Second Reading on this the 26th day of October, 2020

APPROVED:

ATTEST:

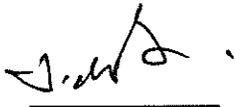
Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]



City Manager

ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

DISCUSSION AND POSSIBLE ACTION REGARDING THE SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS AMENDING CHAPTER 78, TRAFFIC AND VEHICLES, ARTICLE II, SPECIFIC STREET REGULATIONS, TO ADD A NEW 'DIVISION 7', TO THE CITY'S TRAFFIC AND VEHICLES CODE, ENTITLED 'PEDESTRIANS', SECTIONS 182-193, *ET SEQ*; INCLUDING ENFORCEMENT PROVISIONS, FINES, A SAVINGS AND SEVERABILITY CLAUSE; AND INCLUDING AN EFFECTIVE DATE.

Requested By: Sammy Bailey, Police Chief

Submitted by: Sammy Bailey, Police Chief

Date Submitted: October 21, 2020

For the agenda of: October 26, 2020

Procurement and Funding Statement:

N/A

Attachments: Ordinance, Exhibit A,

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance amending Chapter 78, Traffic and Vehicles, Article II, specific street regulations, to add a new "Division 7", to the City's Traffic and Vehicles Code, Entitled "Pedestrians", Sections 182-193, ET Seq; including enforcement provisions, fines, a savings and severability clause; and including an effective date.

ORDINANCE NO. 1635

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS AMENDING CHAPTER 78, TRAFFIC AND VEHICLES, ARTICLE II, SPECIFIC STREET REGULATIONS, TO ADD A NEW 'DIVISION 7', TO THE CITY'S TRAFFIC AND VEHICLES CODE, ENTITLED 'PEDESTRIANS', SECTIONS 182-193, *ET SEQ*; INCLUDING ENFORCEMENT PROVISIONS, FINES, A SAVINGS AND SEVERABILITY CLAUSE; AND INCLUDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas, Texas is a Home Rule Municipality located in Lampasas County, Texas, which is enabled by its Charter and the laws of Texas to enact local legislation related to traffic control and safety; and

WHEREAS, the City of Lampasas is thus authorized to safeguard the health, safety, and general welfare of the City and its citizens, including the driving and pedestrian public; and

WHEREAS, after careful study and analysis, and based upon her expertise, the Chief of Police has recommended that the City Council establish a new Division in the City's traffic control code, to be set forth in the Code of Ordinances, Chapter 78, Article II, 'Specific Street Regulations', as a **new** 'Division 7', and to detail new regulations related to ensuring the safety and protections of pedestrians within the City of Lampasas; and

WHEREAS, based upon the recommendations from the Chief of Police, the City Council now recognizes that pedestrians will benefit from the provisions set forth herein, including those related to pedestrians intending to cross Highway 281 south, which may pose a danger to vehicle and pedestrian traffic; and

WHEREAS, the City Council of the City of Lampasas deems it necessary and in the best interest of the safety, health and wellbeing of the citizens of Lampasas to amend the City's Code of Ordinances, Chapter 78, entitled 'Traffic and Vehicles', to add a new 'Division 7', to be entitled " 'Pedestrians' detailing specific pedestrian and roadway safety regulations within the corporate limits of the city of Lampasas, as detailed on Exhibit A

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:

SECTION 1. The City of Lampasas' Code of Ordinances, Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, is amended to add new Division 7, entitled 'Pedestrians', to include the legislative provisions shown on Exhibit A, attached hereto.

SECTION 2. The provisions of this Ordinance are severable and, thus, the invalidity of any word, phrase, or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

SECTION 3. All ordinances or part of ordinances in conflict with the provisions of this Ordinance are hereby repealed, and are specifically replaced by the terms set for in the amendment shown on the Ordinance attached as Exhibit A.

SECTION 4. It is hereby officially found and determined that the meeting at which this is passed is open to the public and the public notice of the time, place, and purpose of said meeting was given as required by law.

SECTION 5. This Ordinance shall be effective at the time that its publication, if required by state law, has been accomplished by the City.

READ AND CONSIDERED ON FIRST READING by the City Council of Lampasas at a regular meeting on the 12th day of October 2020 at which a quorum was present and for which due notice was given pursuant to Section 551.001, *et seq.* of the Local Government Code.

READ AND CONSIDERED, PASSED, AND APPROVED ON THE SECOND AND FINAL READING by the City Council of Lampasas at the regular meeting on the 26TH day of October 2020, at which a quorum was present and for which due notice was given pursuant to Section 551.001, *et seq.* of the Local Government Code.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, To be Attached)

EXHIBIT A

DIVISION 7: PEDESTRIANS

NEW SECTIONS (78.182-210)

Section 78. -182 TRAFFIC CONTROL SIGNAL

(a) A traffic control signal displaying green, red, and yellow lights or lighted arrows applies to a pedestrian unless the pedestrian is otherwise directed by a special pedestrian control signal.

(b) A pedestrian facing a green signal may proceed across a roadway within a marked or unmarked crosswalk, unless the sole green signal is a turn arrow.

(c) A pedestrian facing a steady red signal alone, or a steady yellow signal, may not enter a roadway.

Section 78.-183 PEDESTRIAN RIGHT-OF-WAY IF CONTROL SIGNAL PRESENT

(a) A pedestrian control signal displaying, "Walk," "Don't Walk", or "Wait" applies to a pedestrian.

(b) A pedestrian facing a "Walk" signal may proceed across a roadway in the direction of the signal, and the operator of a vehicle shall yield the right-of-way to the pedestrian.

(c) A pedestrian may not start to cross a roadway in the direction of a "Don't Walk" signal or a "Wait" signal. A pedestrian who has partially crossed while the "Walk" signal is displayed shall proceed to a sidewalk or safety island while the "Don't Walk" signal or "Wait" signal is displayed.

Section 78.- 184 PEDESTRIAN RIGHT-OF-WAY AT CROSSWALK

(a.)The operator of a motor vehicle shall yield the right-of-way to a pedestrian crossing a roadway in a crosswalk if:

(1) no traffic control signal is in place or in operation; and the pedestrian is:

(A) on the half of the roadway in which the vehicle is traveling; or

(B) approaching so closely from the opposite half of the roadway as to be in danger.

(b.) Notwithstanding Subsection (a), a pedestrian may not suddenly leave a curb or other place of safety and proceed into a crosswalk in the path of a vehicle so close that it is impossible for the vehicle operator to yield.

(c.) The operator of a vehicle approaching from the rear of a vehicle that is stopped at a crosswalk to permit a pedestrian to cross a roadway may not pass the stopped vehicle.

(d.) If it is shown on the trial of an offense under Subsection (a) that as a result of the commission of the offense a collision occurred causing serious bodily injury or death to a visually impaired or disabled person, the offense is a misdemeanor punishable by:

- (1) A fine of not more than \$500; and
- (2) 30 hours of community service to an organization or agency that primarily serves visually impaired or disabled persons, to be completed in not less than six months and not more than one year.

(d-1) A portion of the community service required under Subsection (d) (2) shall include sensitivity training.

(e.) For the purpose of this section:

- (1) "Visually impaired" has the meaning assigned by Section 91.002 Human Resource Code.
- (2) "Disabled" means a person who cannot walk without the use or assistance of:
 - (A) a device, including a brace, cane, crutch, prosthesis, or wheelchair; or
 - (B) another person.

(f.) If conduct constituting an offense under this section also constitutes an offense under another section of this ordinance, transportation code, or the penal code, the actor may be prosecuted under either section or both sections.

Section 78.-185: PEDESTRIAN TO KEEP TO RIGHT.

A pedestrian shall proceed on the right half of a crosswalk if possible.

Section 78. -186 CROSSING AT A POINT OTHER THAN CROSSWALK.

(a.) A pedestrian shall yield the right-of-way to a vehicle on the highway if crossing a roadway at a place:

- (1) other than in a marked crosswalk or in an unmarked crosswalk at an intersection; or
- (2) where a pedestrian tunnel or overhead pedestrian crossing has been provided.

(b) Between adjacent intersections at which traffic control signals are in operation, a pedestrian may cross only in a marked crosswalk.

(c) A pedestrian may cross a roadway intersection diagonally only if and in the manner authorized by a traffic control device.

(d) A pedestrian shall not cross the following highway/s except at a marked crosswalk, or at an unmarked crosswalk at an intersection with a traffic control device:

Highway South 281, from Ohnmeiss to the south city limits of Lampasas

Section 78.-187 USE OF SIDEWALK

- (a) A pedestrian may not walk along and on a roadway if an adjacent sidewalk is provided and is accessible to the pedestrian.
- (b) If a sidewalk is not provided, a pedestrian walking along and on a highway shall if possible walk on:
 - (1) the left side of the roadway; or
 - (2) the shoulder of the highway facing oncoming traffic
- (c) The operator of a vehicle emerging from or entering an alley, building, or private roadway or driveway shall yield the right-of-way to a pedestrian approaching on a sidewalk extending across the alley, building entrance or exit, road, or driveway.

Section 78.-188 SOLICITATION BY PEDESTRIANS

- (1) A person may not stand in a roadway to solicit a ride, contribution, employment, or business from an occupant of a vehicle, except that a person may stand in a roadway to solicit a charitable contribution if authorized to do so by the local authority having jurisdiction over the roadway.
- (2) A person may not stand on or near a highway to solicit the watching or guarding of a vehicle parked or to be parked on the highway.
- (3) In this section, "charitable contribution" means a contribution to an organization defined as charitable by the standards of the United States Internal Revenue Service.

Section 78.-189 LOCAL AUTHORITY FOR SOLICITATION BY PEDESTRIAN

- (a) A local authority shall grant authorization for a person to stand in a roadway to solicit a charitable contribution as provided by Section 78.-188(a) if the persons to be engaged in the solicitation are employees or agents of the local authority and the other requirements of this section are met.
- (b) A person seeking authorization under this section shall file a written application with the local authority not later than the 11th day before the date the solicitation is to begin. The application must include:
 - (1) the date or dates and times when the solicitation is to occur; and
 - (2) each location at which solicitation is to occur; and
 - (3) the number of solicitors to be involved in solicitation at each location.
- (c) This section does not prohibit a local authority from requiring a permit or payment of reasonable fees to the local authority.
- (d) The applicant shall also furnish to the local authority advance proof of liability insurance in the amount of at least \$1 million to cover damages that may arise from the solicitation. The insurance must provide coverage against claims against the applicant and claims against the local authority.
- (e) A local authority, by acting under this section or Section 78-188, does not waive or limit any immunity from liability applicable under law to the local authority. The

issuance of an authorization under this section and the conducting of the solicitation authorized is a governmental function of the local authority.

- (f) Notwithstanding any provision of this section, the existing rights of individuals or organizations under Section 78-188 are not impaired.
- (g) For purposes of solicitation under Subsection (a), a roadway is defined to include the roadbed, shoulder, median, curb, safety zones, sidewalks, and utility easements located adjacent to or near the roadway.
- (h) For purpose of this ordinance, the term 'local authority' shall mean the City of Lampasas and the Lampasas Police Department as its law enforcement authority.

Section 78-190 DRIVERS TO EXERCISE DUE CARE

Notwithstanding another provision of this chapter or the Texas Transportation Code, the operator of a vehicle shall:

- (1) exercise due care to avoid colliding with a pedestrian on a roadway; and
- (2) give warning by sounding a horn when necessary; and
- (3) exercise proper precaution on observing a child or an obviously confused or incapacitated person on a roadway.

Section 78-191 ORDINANCES RELATING TO PEDESTRIANS

A local authority may by ordinance:

- (1) require pedestrians to comply strictly with the directions of an official traffic control signal; and
- (2) prohibit pedestrians from crossing a roadway in a business district or a designated highway, except in a marked crosswalk, or at a lighted signal, as set forth in this ordinance at Section 78. -186 CROSSING AT A POINT OTHER THAN CROSSWALK.
- (3) A pedestrian shall not cross the following highway/s except at a marked crosswalk, or at an unmarked crosswalk at an intersection with a traffic control device:
 - (1) Highway South 281 from Ohnmeiss to the south city limits of Lampasas

Section 78.-192 BLIND PEDESTRIANS

- (1) No person may carry a white cane on a public street or highway unless the person is totally or partially blind.
- (2) The driver of a vehicle approaching an intersection or crosswalk where a pedestrian guided by an assistance animal or carrying a white cane is crossing or attempting to cross shall take necessary precautions to avoid injuring or endangering the pedestrian. The driver shall bring the vehicle to a full stop if injury or danger can be avoided only by that action.

- (3) If it is shown on the trial of an offense under this section that as a result of the commission of the offense a collision occurred causing serious bodily injury or death to a blind person, the offense is a misdemeanor punishable by:
 - (4) a fine of not more than \$500; and
 - (5) 30 hours of community service to an organization or agency that primarily serves visually impaired or disabled persons, to be completed in less than six months and not more than one year.

(d) A portion of the community service assigned under Subsection (c) (2) shall include sensitivity training.

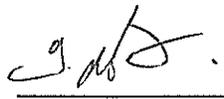
For the purpose of this section:

- (1) "Assistance animal" has the meaning assigned by Section 121.002, Human Resources Code.
- (2) "White cane" has the meaning assigned by Section 121.002, Human Resources Code.

(f) If conduct constituting an offense under this ordinance also constitutes an offense under the Texas Transportation Code or the Penal Code, the actor may be prosecuted under either ordinance or codes or both.

Section 78.-193 TRAIN OCCUPYING CROSSING

A pedestrian may not move in front of, under, between, or through the cars of a moving or stationary train occupying any part of a railroad grade crossing.


City Manager

**BUSINESS FOR THE CITY COUNCIL
 OF THE
 CITY OF LAMPASAS**

Subject: Discussion and Possible Action on the Receipt of the Monthly Investment Report for September 2020.

Requested By: Yvonne Moreno, Finance Director
 Submitted By: Yvonne Moreno, Finance Director

Date Submitted: October 22, 2020 For the Agenda of: October 26, 2020

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

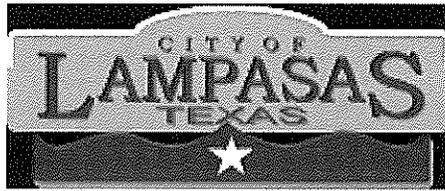
Summary Statement:

The weighted average maturity of City investments is 1 days.

The City's yield to maturity is 0.204

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$2,360,924.37	14.05%
TexStar	\$1,627,466.90	9.68%
Bancorp South	\$8,927,701.57	53.13%
Money Market	\$3,879,804.93	23.09%
Frost Bank	\$ 8,157.39	0.05%

commendation: Motion to approve by consent.



**Monthly Investment Report
September 30, 2020**

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

The Stakes are High

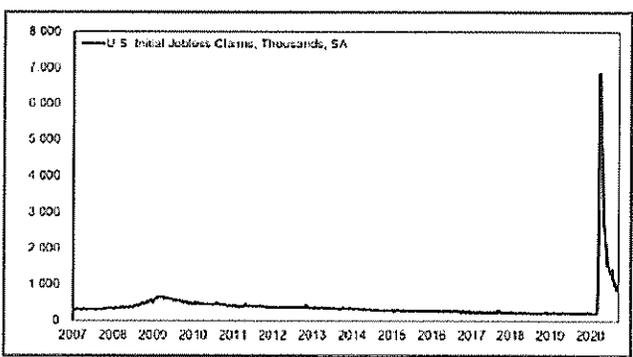
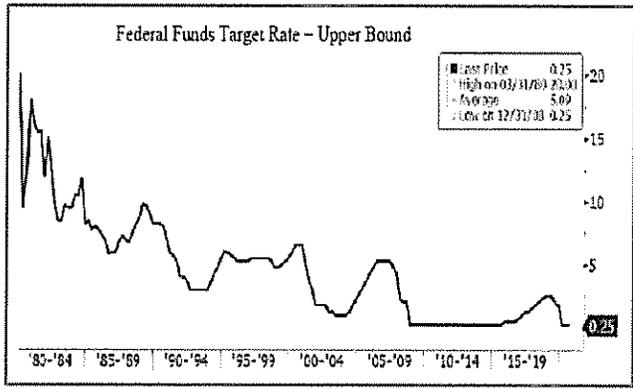
It is safe to say at this point that the virus and the upcoming election are the biggest factors affecting the markets and will continue to be into 4th quarter. It can also be anticipated that

- true to history, rates generally tend to trade in a range from September through election day
- Risk appetites will be low going into the election and if polls suggest a close race, there will be a flight to quality Treasuries
- History shows that divided governments support lower yields

Surprising no one, the FOMC signaled it will hold rates steady through 2023 stating that *"It will be appropriate to maintain this target range until labor market conditions have reached levels consistent with the Committee's assessments of maximum employment and inflation has risen to 2 percent and is on track to moderately exceed 2 percent for some time."*

Fed Chair Powell and Treasury Sec'y Mnuchin, in the three-day testimony before Congress, both championed the economic progress and improvement already achieved but both were clear the lending programs run by the Fed and Treasury could only go so far and cannot replace targeted aid from Congress. Powell said *"The recovery will go faster if we have both tools [from the Fed and Congress] continuing to work together."* But can they?

The Fed appears optimistic regarding the state of the U.S. economy and the potential recovery. It has recommitted to maintaining the numerous liquidity and lending programs put in place at the onset of the pandemic and the current pace of \$120 billion per month in asset purchases. The Fed and other central banks are bringing out flexible inflation targeting [discussed last month], but it is not a panacea and could create problems if higher inflation is tolerated without a timely reaction. It remains to be seen.



Monetary and Fiscal Efforts and The Pace of Recovery

It seems clear that additional fiscal efforts are needed, but any though expected at some point – before the election – will make the economic contraction shallower but the pure volume of support may the recovery slower.

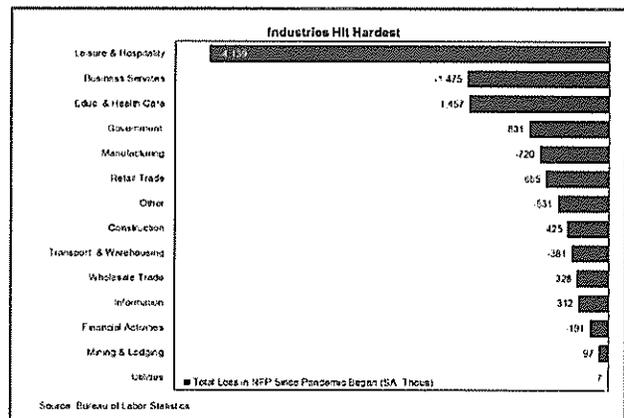
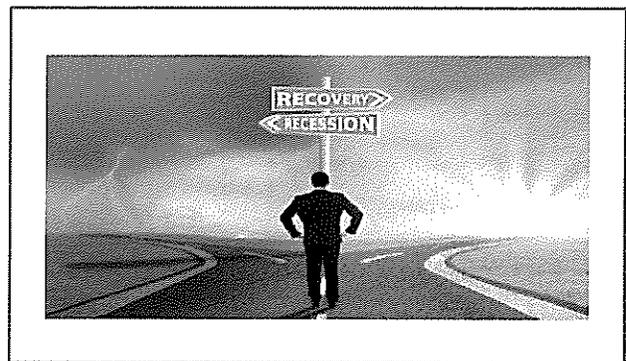
Going forward, the Fed has been clear it remains committed to continuing to provide support to the economy, essentially standing ready to deploy any further amount of money or credit necessary to keep markets functioning smoothly along with their projected low rates. The existing liquidity facilities put in place earlier in 2020 will remain.

Strong underlying momentum in housing and manufacturing can perhaps carry the economy for a bit longer, but ultimately the recovery will be slow and debt will continue to grow. Some economists feel failure to act, both monetarily and fiscally, could push the timing of the economy's return to pre-Covid levels back to 4Q 2021.

Meanwhile, the timeline for a vaccine remains increasingly uncertain. COVID-19 cases are reportedly increasing here in the U.S. and according to *Bloomberg*, the U.S. is now averaging roughly 43,000 new cases per day.

The low rates have bond issuers running to market. State and local governments haven't sold this many taxable bonds in a decade. The sellers have issued \$92 billion in debt subject to federal income taxes so far this year, according to data collected by Bloomberg. That's almost a third of all the long-term municipal bonds sold in 2020 and is the most since 2010, with the Build America Bonds.

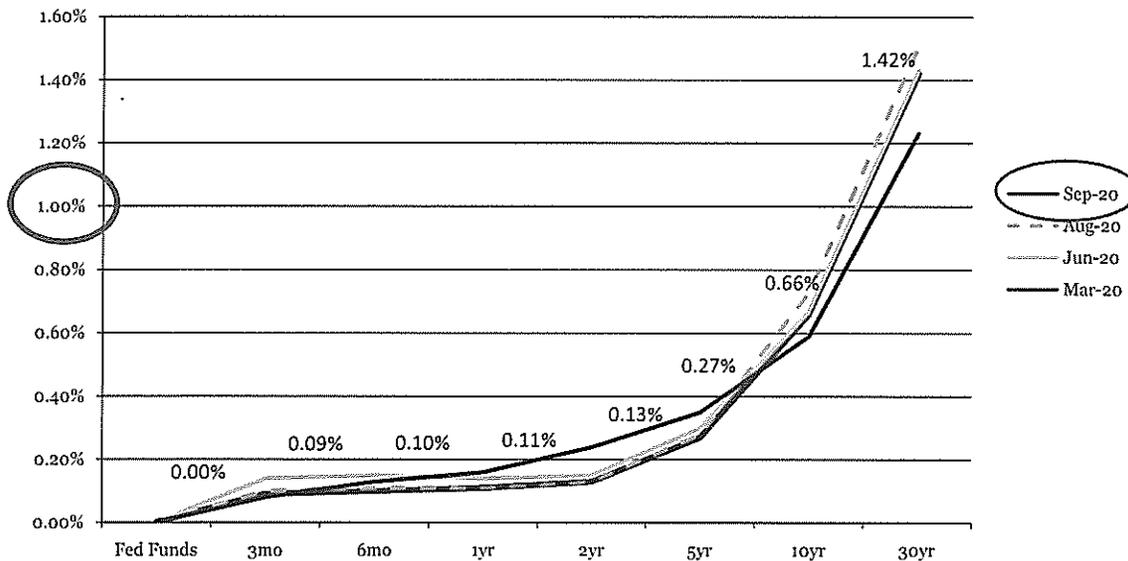
Sales of taxable municipal bonds were on the rise in late 2019, a byproduct of falling interest rates and President Trump's 2017 tax-cut law that took away the power of states and cities to sell tax-exempt bonds for the key refinancing technique known as advance refunding. But the pace surged this year after borrowing costs fell to record lows.





Range Bound

- The curve continues to fight the virus and now the upcoming election has driven investors to safety. It has barely moved – and it moved lower.
- Changes in short rates are measured in half basis points and refuse to leave their ranges.
- Market fears and volatility have caused Treasury and agency rates to remain at the lower (dismal) levels seen for the last six months.
- The Fed has stated its intention to stay at 0.0% Fed Funds through 2022.
- The 2 year, the 5-year and the 10-year notes in real terms (against inflation) are negative in yield.
- The new stimulus package will come, but its size and timing remain a political mystery.
- The Fed has reiterated its intention to keep rates low across the curve.

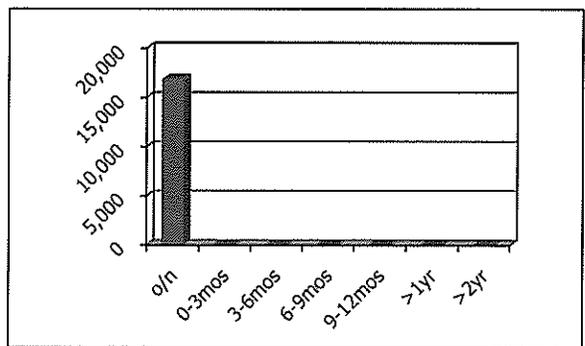
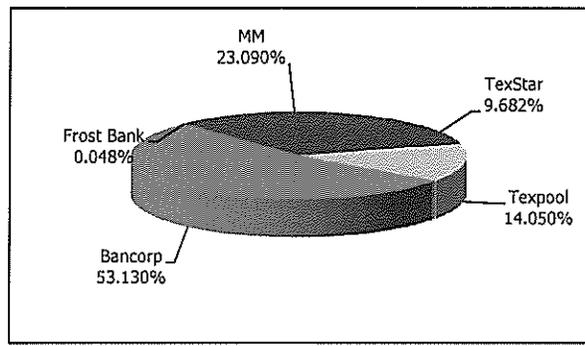


End of Month Rates - Full Yield Curve - Fed Funds to 30yr

Your Portfolio

As of September 30, 2020

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. These are unusual times and where extensions can be made it is important to make them for any value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Liquidity will not be attractive but as the curve flattens it also is sometimes the only sector available as year end expenditures loom. Our expectation is of continuing low rates but we will attempt to find value in all authorized sectors to capture yield available.
- Hopefully Fed actions will return us to some normalcy and a vaccine will be found. This is what we are watching for and acting on.





City of Lampasas, Texas
Portfolio Management
Portfolio Summary
September 30, 2020

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Bancorp South	8,927,701.67	8,927,701.67	8,927,701.67	53.13	1	1	0.250
Texpool/Texpool Prime	2,360,924.37	2,360,924.37	2,360,924.37	14.05	1	1	0.176
TexStar	1,627,466.90	1,627,466.90	1,627,466.90	9.68	1	1	0.134
Frost Bank	8,157.39	8,157.39	8,157.39	0.05	1	1	0.000
Money Market	3,879,804.93	3,879,804.93	3,879,804.93	23.09	1	1	0.144
Investments	16,804,055.26	16,804,055.26	16,804,055.26	100.00%	1	1	0.204

Total Earnings	September 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	2,752.83	148,346.88	148,346.88

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Interim Finance Director



**City of Lampasas, Texas
Summary by Type
September 30, 2020
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	7,897,451.15	7,897,451.15	47.00	0.250	1
Money Market	5	3,879,804.93	3,879,804.93	23.09	0.144	1
Texpool/Texpool Prime	1	1,778,080.94	1,778,080.94	10.58	0.147	1
Subtotal	9	13,555,337.02	13,555,337.02	80.67	0.206	1
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	582,843.43	582,843.43	3.47	0.262	1
Subtotal	1	582,843.43	582,843.43	3.47	0.262	1
Fund: Electric						
Bancorp South	1	351,620.54	351,620.54	2.09	0.250	1
Frost Bank	1	8,157.39	8,157.39	0.05	0.000	1
TexStar	1	1,627,466.90	1,627,466.90	9.68	0.134	1
Subtotal	3	1,987,244.83	1,987,244.83	11.82	0.154	1
Fund: LEDC						
Bancorp South	2	413,604.90	413,604.90	2.46	0.250	1
Subtotal	2	413,604.90	413,604.90	2.46	0.250	1
Fund: Seizures						
Bancorp South	2	11,901.98	11,901.98	0.07	0.231	1
Subtotal	2	11,901.98	11,901.98	0.07	0.231	1
Fund: Trust						
Bancorp South	2	72,676.31	72,676.31	0.43	0.250	1
Subtotal	2	72,676.31	72,676.31	0.43	0.250	1
Fund: Water						
Bancorp South	1	180,446.79	180,446.79	1.07	0.250	1
Subtotal	1	180,446.79	180,446.79	1.07	0.250	1
Total and Average	20	16,804,055.26	16,804,055.26	100.00	0.204	1

Run Date: 10/21/2020 - 18:32

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City of Lampasas, Texas
 Fund CASH - Cash
 Investments by Fund
 September 30, 2020

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0474	10004	Bancorp South	09/01/2014	7,864,171.57	7,864,171.57	7,864,171.57	0.250	0.246	0.250	1
3213	10006	Bancorp South	09/01/2014	358.32	358.32	358.32	0.250	0.246	0.250	1
4187	10007	Bancorp South	09/01/2014	32,921.26	32,921.26	32,921.26	0.250	0.246	0.250	1
Subtotal and Average				7,897,451.15	7,897,451.15	7,897,451.15	0.247	0.250		1
Texpool/Texpool Prime										
14103	10000	Texpool	09/01/2014	1,778,080.94	1,778,080.94	1,778,080.94	0.147	0.145	0.147	1
Subtotal and Average				1,778,080.94	1,778,080.94	1,778,080.94	0.145	0.147		1
Money Market										
5001632	10023	Austin Capital Bank MM	01/29/2015	248,307.05	248,307.05	248,307.05	0.050	0.049	0.050	1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	3,145,301.21	3,145,301.21	3,145,301.21	0.150	0.147	0.150	1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	486,194.67	486,194.67	486,194.67	0.150	0.147	0.150	1
4001579	10027	Business Bk Ultimate Bus M/M	05/01/2015	1.00	1.00	1.00				1
4001561	10030	Business Bk Ultimate Bus M/M	06/30/2015	1.00	1.00	1.00				1
Subtotal and Average				3,879,804.93	3,879,804.93	3,879,804.93	0.142	0.144		1
Total Investments and Average				13,555,337.02	13,555,337.02	13,555,337.02	0.203	0.206		1

Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
September 30, 2020

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	582,843.43	582,843.43	582,843.43	0.262	0.258	0.261	1
Subtotal and Average				582,843.43	582,843.43	582,843.43	0.258	0.262		1
Total Investments and Average				582,843.43	582,843.43	582,843.43	0.258	0.262		1

Fund ELEC - Electric
Investments by Fund
September 30, 2020

Page 3

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	351,620.54	351,620.54	351,620.54	0.250	0.246	0.250	1
Subtotal and Average				351,620.54	351,620.54	351,620.54	0.247	0.250		1
TexStar										
17390	10001	TexStar	09/01/2014	1,627,466.90	1,627,466.90	1,627,466.90	0.134	0.132	0.133	1
Subtotal and Average				1,627,466.90	1,627,466.90	1,627,466.90	0.132	0.134		1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	8,157.39	8,157.39	8,157.39				1
Subtotal and Average				8,157.39	8,157.39	8,157.39	0.000	0.000		1
Total Investments and Average				1,987,244.83	1,987,244.83	1,987,244.83	0.152	0.154		1

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Portfolio LAMP
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Fund LEDC - LEDC
Investments by Fund
September 30, 2020

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	411,013.88	411,013.88	411,013.88	0.250	0.246	0.250	1
2363	10003	Bancorp South	09/01/2014	2,591.02	2,591.02	2,591.02	0.250	0.246	0.250	1
Subtotal and Average				413,604.90	413,604.90	413,604.90		0.247	0.250	1
Total Investments and Average				413,604.90	413,604.90	413,604.90		0.247	0.250	1

**Fund SEIZ - Seizures
Investments by Fund
September 30, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	10,366.75	10,366.75	10,366.75	0.250	0.246	0.250	1
1999	10009	Bancorp South	09/01/2014	1,535.23	1,535.23	1,535.23	0.100	0.098	0.100	1
Subtotal and Average				11,901.98	11,901.98	11,901.98	0.227	0.231		1
Total Investments and Average				11,901.98	11,901.98	11,901.98	0.227	0.231		1

Fund TRUST - Trust
Investments by Fund
September 30, 2020

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	43,069.23	43,069.23	43,069.23	0.250	0.246	0.250	1
6348	10011	Bancorp South	09/01/2014	29,607.08	29,607.08	29,607.08	0.250	0.246	0.250	1
Subtotal and Average				72,676.31	72,676.31	72,676.31	0.247	0.250		1
Total Investments and Average				72,676.31	72,676.31	72,676.31	0.247	0.250		1

Fund WATER - Water
Investments by Fund
September 30, 2020

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 389	YTM 385	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	180,446.79	180,446.79	180,446.79	0.250	0.246	0.250	1
Subtotal and Average				180,446.79	180,446.79	180,446.79	0.247	0.250		1
Total Investments and Average				180,446.79	180,446.79	180,446.79	0.247	0.250		1



**City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
September 1, 2020 - September 30, 2020
Yield on Average Book Value**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,778,080.94	1,777,865.60	1,777,872.78		0.147	0.147	215.34	0.00	215.34
5001632	10023	CASH	RR5	248,307.05	248,296.85	248,297.19		0.050	0.050	10.20	0.00	10.20
XXXX561	10029	CASH	RR5	486,194.67	486,134.74	486,136.74		0.150	0.150	59.93	0.00	59.93
XXXX579	10026	CASH	RR5	3,145,301.21	3,144,913.47	3,144,926.39		0.150	0.150	387.74	0.00	387.74
4001561	10030	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00
4001579	10027	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00
0474	10004	CASH	RRP	7,864,171.57	2,736,802.72	2,907,715.02		0.250	0.668	1,595.46	0.00	1,595.46
3213	10006	CASH	RRP	358.32	358.25	358.25		0.250	0.238	0.07	0.00	0.07
4187	10007	CASH	RRP	32,921.26	28,635.30	31,036.83		0.250	0.249	6.36	0.00	6.36
			Subtotal	13,555,337.02	8,423,008.93	8,698,345.20			0.322	2,275.10	0.00	2,275.10
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	582,843.43	582,717.96	582,722.14		0.262	0.262	125.47	0.00	125.47
			Subtotal	582,843.43	582,717.96	582,722.14			0.262	125.47	0.00	125.47
Fund: Electric												
17390	10001	ELEC	RR3	1,627,466.90	1,627,287.74	1,627,293.71		0.134	0.134	179.16	0.00	179.16
1732110	10022	ELEC	RR4	8,157.39	5,203,785.81	181,345.00				0.00	0.00	0.00
0672	10005	ELEC	RRP	351,620.54	373,933.14	369,472.56		0.250	0.249	75.71	0.00	75.71
			Subtotal	1,987,244.83	7,205,008.69	2,178,111.27			0.142	254.87	0.00	254.87
Fund: LEDC												
1092	10002	LEDC	RRP	411,013.88	200,314.98	193,956.61		0.250	0.249	39.74	0.00	39.74
2363	10003	LEDC	RRP	2,591.02	2,590.49	2,590.51		0.250	0.249	0.53	0.00	0.53
			Subtotal	413,604.90	202,905.47	196,547.12			0.249	40.27	0.00	40.27
Fund: Seizures												
1999	10009	SEIZ	RRP	1,535.23	4,005.98	2,538.16		0.100	0.120	0.25	0.00	0.25
0763	10008	SEIZ	RRP	10,366.75	13,758.86	15,339.91		0.250	0.249	3.14	0.00	3.14
			Subtotal	11,901.98	17,764.84	17,878.08			0.231	3.39	0.00	3.39

City of Lampasas, Texas
Interest Earnings
September 1, 2020 - September 30, 2020

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Trust												
6348	10011	TRUST	RRP	29,607.08	29,728.69	29,699.10		0.250	0.249	6.09	0.00	6.09
6349	10010	TRUST	RRP	43,069.23	43,246.18	43,203.12		0.250	0.249	8.85	0.00	8.85
			Subtotal	72,676.31	72,974.87	72,902.22			0.249	14.94	0.00	14.94
Fund: Water												
1639	10012	WATER	RRP	180,446.79	191,555.55	189,283.25		0.250	0.249	38.79	0.00	38.79
			Subtotal	180,446.79	191,555.55	189,283.25			0.249	38.79	0.00	38.79
			Total	18,804,056.28	18,695,934.31	11,833,789.28			0.263	2,752.83	0.00	2,752.83

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Lampasas Economic Development Corporation

From: Mandy Walsh

Re: Staff Report

Date: October 21, 2020

Internet

Both ISPs have executed their pole attachment agreements with the City and have begun initial work (make-ready assessment). Our electric department is working closely with both parties assessing and replacing any necessary poles along their routes. Construction will begin within the next 1-2 weeks with one ISP beginning in Fawn Acres/Stone Valley/Horseshoe Bend area and working inward, while the other plans to begin southeast of town, then out to Sunrise Hills subdivision and working back into the City. Door hangers and additional online methods will be used for outreach so residents and commercial businesses are aware of the new providers, service packages and timing of buildout.

Sales Tax

Sales tax collections for the month of October totaled \$185,110.58, an increase of \$22,442.61 (13.80%) over the prior year. The twelve-month moving average is 11.80% higher than this time last year. We've seen an increase in the retail industry by 24.42%. The top 10 taxpayers had gains of \$11,817 and for October there was \$3,214 in new payments.

EDA

We've submitted data for an impact study through Impact DataSource. We hope to have the information back in a timely manner in order to package the grant submission. The prospect is pulling together market-study data to illustrate the sales forecast/potential, as well as a high-level schedule for construction. According to our grant writer, this grant program is built to highlight negative impacts on communities from the COVID-19 disaster, but then present a solution that will help the community to respond (economic development projects, jobs, etc.) in a way that will make the community more resilient to economic disruptions in the future. Most of the remaining material for the application is contingent on receiving data and financial information from the prospect.

Development

Endeavor came to City Council on October 12th and received approval (first reading) on vacating the alley for their project at 1003 S Key Ave. Additionally, we've had an introductory meeting with developers on the former Triangle Motel property. I am also assisting with Hillside Acres and their development agreement for a 27-home subdivision in two separate phases on 580 West. I've also met with (3) separate prospects bringing new business and interested in available properties on Key Ave.

BRE

Melissa Unger and I recently met with a business owner to discuss ideas for a business showcase event. We are evaluating the interest and comfort

level, but hope to have an event hosting local businesses willing to participate, set up booths and showcase their goods/services in a neutral location, possibly along the creek in W.M. Brook Park (similar to the set up for vendors at Spring Ho). Several years ago, the Chamber hosted a similar event at the Hostess House and it was hugely popular and successful. With so many new businesses in town, and current businesses still feeling the impacts of COVID, we think early in the first quarter of 2021 might be a good time to reintroduce this event. We, Melissa and I, plan to publicize it heavily in hopes of introducing as much of the community as we can to all of the current and new businesses in town.

TDA

Most training sessions are still virtual, but I've signed up for a few in the coming weeks and months. The Texas Downtown Association hosted Hope for the Holidays: Tips and strategies for getting through the season and supporting small business on October 15. The webinar included a panel discussion of TDA members who are reimagining activities, bolstering shop local campaigns, and engaging small businesses in new ways. Cost for virtual workshops is minimal so I look to share with business owners that may be interested in attending, and benefit from certain topics and practices.

Ladies' Night

Ladies' Night on the Square was held on October 1st with a great turnout. Merk & Tilley's reported their entries for the door giveaway, which was limited to one entry per person, exceeded 400. There are plans to host another before the end of the year. Shop owners were very pleased with the crowd and the bump in sales. Also, CDC guidelines were followed by businesses and shoppers.

Congressman Williams

Congressman Williams visited with several business owners, as well as the LISD, Chamber, City staff and elected officials regarding impacts of COVID-19 on our local economy on Friday, October 16th. Business owners spoke regarding the PPP funding and impact of COVID related to their specific business. Congressman Williams spoke in detail about relief funding and the need for business liability insurance. State Representative Brad Buckley was also in attendance.



Memo



To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Chris Eicher, Director of Parks and Recreation
Date: October 23, 2020
Re: Monthly Report September 2020

Parks and Recreation Dept.

PARKS

The parks department spent the majority of September mowing and weed eating, performing equipment maintenance, cutting up and hauling away fallen and diseased trees, rebuilding damaged pick nick tables, spent multiple hours in meetings discussing and planning for a skatepark, pavilion, community garden, hike / bike trails, preparing for installation of Christmas decorations, and assisting with several projects in other departments along with performing daily duties as needed.

SPORTS FACILITIES

September was pretty typical for the sports facilities crew as well. The crew spent most of their time mowing and weed eating, aerating and fertilizing all sports fields, performing equipment maintenance, prepping 580 softball fields for tournaments and scrimmages, assisting with events held at the rodeo arena, and building and grounds maintenance as needed.

CEMETERY ACTIVITIES

(see attached)

AIRPORT

- Check hangers, fuel station, runways, taxiways, lights and pilots lounge
- Performed troubleshooting on card reader at the fuel station
- Mowed runways, fence lines and hangar areas
- Mowed airport property

**Department: Parks
Monthly Activity Report
MONTH OF SEPTEMBER 2020**

I) Regular Personnel Hours Available: 1000.00

LESS:

A)	Vacation Leave	56.00
B)	Sick Leave	29.00
C)	Supervision/Training	96.00
D)	Holiday	40.00
E)	Personal Day	8.00

SUB-TOTAL 229.00

PLUS:

A)	Over Time	33.00
B)	Temporary Labor	
C)	Part Time	
D)	Transfer	

SUB-TOTAL 33.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 804.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Other:	
Sub-total Hours on Projects:	0.00

IV) Department Operations and Maintenance for the Month.

Cleaning Parks	162.00	
Airport Maint.	24.00	
Mowing/Weed eating	360.00	
Building and Grounds	124.00	
Equipment/Vehicles/Shop	86.00	
Office/Meetings	48.00	
Sub-total Hours on Projects:		804.00

TOTAL HOURS FOR DEPARTMENT 804.00

V) Department's Proposed Projects for next Month

Christmas Decorations	100.00	
Total Estimated Hours on Proposed Projects:		100.00

**Department: SPORTS FACILITIES
 Monthly Activity Report
 MONTH OF SEPTEMBER 2020**

I) Regular Personnel Hours Available: 480.00

LESS:

A) Vacation Leave	32.00
B) Sick Leave	16.00
C) Supervision/Training	0.00
D) Holiday	24.00
E) Other (?)	0.00

SUB-TOTAL 72.00

PLUS:

A) Over Time	16.00
B) Temporary Labor	0.00
C) Part Time	0.00
D) Transfer	0.00

SUB-TOTAL 16.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 424.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Spread Fertilizer at 580 Sports Complex	8.00	
Other:		
Sub-total Hours on Projects:		8.00

IV) Department Operations and Maintenance for the Month.

Cleaning Fields	95.00	
Turf Management	100.00	
Mowing/Weed eating	80.00	
Building and Grounds	50.00	
Equipment/Vehicles/Shop	75.00	
Office/Meetings	16.00	
Sub-total Hours on Projects:		416.00

TOTAL HOURS FOR DEPARTMENT 424.00

V) Department's Proposed Projects for Next Month

Spread Fertilizer at 580 Sports Complex	8.00	
Aerate Fields at 580 Sports Complex	8.00	
Total Estimated Hours on Proposed Projects:		16.00

Memo



To: CHRIS EICHER

From: AARON WEISER

Date: MONDAY SEPTEMBER 7, 2020

RE: WEEKLY REPORT AUGUST 31 – SEPTEMBER 4, 2020

Parks and Recreation

Weekly Activities:

- TURN IN WEEKLY/MONTHLY REPORTS, WEEKLY WORK SCHEDULES AND EMPLOYEE TIMESHEETS
- SPORTS PARKS MAINTENANCE & IRRIGATION SYSTEMS INSPECTION
- CLEAN ALL SPORTS PARKS AND PUBLIC RESTROOMS DAILY
- **SERVICE, MAINTENANCE, ETC.**
 -
- **GOODRICH TENNIS COURTS**
 - MOW AND WEEDEAT TENNIS COURTS
 - REMOVE DEBRIS FROM FENCE
- **GAVIN GARRETT SOCCER COMPLEX**
 -
- **TURNER COMPLEX**
 - MOW TURNER COMPLEX
- **580 SPORTS COMPLEX**
 - MOW AND WEEDEAT 580 SPORTS COMPLEX

Memo



To: CHRIS EICHER
From: AARON WEISER

Parks and Recreation

Date: MONDAY SEPTEMBER 14, 2020

RE: WEEKLY REPORT SEPTEMBER 7 – SEPTEMBER 11, 2020

Weekly Activities:

- TURN IN WEEKLY/MONTHLY REPORTS, WEEKLY WORK SCHEDULES AND EMPLOYEE TIMESHEETS
- SPORTS PARKS MAINTENANCE & IRRIGATION SYSTEMS INSPECTION
- CLEAN ALL SPORTS PARKS AND PUBLIC RESTROOMS DAILY
- **SERVICE, MAINTENANCE, ETC.**
 - DELIVER KINGSFORD GRILLS TO STOCK SHOW BARN
- **GOODRICH TENNIS COURTS**
 -
- **GAVIN GARRETT SOCCER COMPLEX**
 -
- **TURNER COMPLEX**
 - CUT UP AND HAUL OFF TREE LIMB NEAR PLAYGROUND
- **580 SPORTS COMPLEX**
 - MOW SPORTS FIELDS
 - DRAG AND CHALK SOFTBALL FIELDS
 - STRIPE FOUL LINES ON SOFTBALL FIELDS

Memo



To: CHRIS EICHER
From: AARON WEISER
Date: MONDAY SEPTEMBER 21, 2020
RE: WEEKLY REPORT SEPTEMBER 14 – SEPTEMBER 18, 2020

Parks and Recreation

Weekly Activities:

- TURN IN WEEKLY/MONTHLY REPORTS, WEEKLY WORK SCHEDULES AND EMPLOYEE TIMESHEETS
- SPORTS PARKS MAINTENANCE & IRRIGATION SYSTEMS INSPECTION
- CLEAN ALL SPORTS PARKS AND PUBLIC RESTROOMS DAILY
- **SERVICE, MAINTENANCE, ETC.**
 - PERFORM OIL CHANGE ON TURF MOWER
- **GOODRICH TENNIS COURTS**
 - MOW AND WEEDEAT TENNIS COURTS
- **GAVIN GARRETT SOCCER COMPLEX**
 - MOW AND WEEDEAT GAVIN GARRETT SOCCER COMPLEX
 - MOW AND WEEDEAT ENTRANCE OF OLD WATER PLANT
- **TURNER COMPLEX**
 - MOW AND WEEDEAT TURNER COMPLEX
- **580 SPORTS COMPLEX**
 - MOW SPORTS FIELDS
 - MOW 580 SPORTS COMPLEX
 - DRAG AND CHALK NORTH SOFTBALL FIELD

Memo



To: CHRIS EICHER
From: AARON WEISER
Date: MONDAY SEPTEMBER 28, 2020
RE: WEEKLY REPORT SEPTEMBER 21 – SEPTEMBER 25, 2020

Parks and Recreation

Weekly Activities:

- TURN IN WEEKLY/MONTHLY REPORTS, WEEKLY WORK SCHEDULES AND EMPLOYEE TIMESHEETS
- SPORTS PARKS MAINTENANCE & IRRIGATION SYSTEMS INSPECTION
- CLEAN ALL SPORTS PARKS AND PUBLIC RESTROOMS DAILY
- **SERVICE, MAINTENANCE, ETC.**
 - BACK LAP REELS ON TURF MOWER
- **GOODRICH TENNIS COURTS**
 -
- **GAVIN GARRETT SOCCER COMPLEX**
 - MOW GAVIN GARRETT SOCCER COMPLEX
- **TURNER COMPLEX**
 -
- **580 SPORTS COMPLEX**
 - MOW SPORTS FIELDS
 - WEEDEAT 580 SPORTS COMPLEX
 - LOCATE ALL POINTS ON NORTH SOCCER FIELD
 - WEEDEAT AROUND SOCCER GOALS
 - RESECURE NETS TO SOCCER GOALS ON NORTH SOCCER FIELD
 - DRAG AND CHALK SOFTBALL FIELDS
 - STRIPE NORTH SOCCER FIELD

Memo

Oak Hill Cemetery

To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 10/22/20
Re: End of the month report September

Interments	8 (2) cremation
Fee's for over site	\$650.00
Sites sold	13/ \$6,100.00
Niche sales	0
Beautification fund	\$266.00
Visitors Assisted	8
Level & Backfill sites	12
Meetings Attended	1

DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: SEP 2020

Regular Personnel Hours Available:		528
LESS:		
A)	Vacation Leave/Personal Day	0
B)	Sick Leave	48
cchc	Jury Duty	0
D)	Other (holiday/bad weather)	24
E)	Supervision	40
	SUB-TOTAL	112
PLUS:		
A)	Transfer from Parks	0
B)	Seasonal Labor/Temp	0
C)	Other (Community service)	0
D)	Overtime	27.5
	SUB-TOTAL	27.5
TOTAL HOURS AVAILABLE FOR THE MONTH:		443.5

Department Summary of Work Orders for the Month

Received	Completed	Outstanding	Void	Hours
----------	-----------	-------------	------	-------

Department Projects for the Month

0	0	
0	0	
0	0	
Sub-total Hours on Special Projects:		0

Department Operations and Maintenance for the Month

Mowing & W/E	231	
Equip & Veh Maint	14	
Buildings & Grounds	176	
Office Operations	21.5	
Sub-total Hours on OM Projects:		442.5

OTHER

OCHA	1	
0	0	
0	0	
Sub-total Other		1

TOTAL HOURS FOR DEPARTMENT **443.5**

Department's Proposed Projects for next Month

	0	
	0	
Total Estimated Hours on Proposed Projects:		0

Memo

To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Wednesday, October 7, 2020
Re: September 2020 Monthly Report



Information
Systems

IT Service Tickets:

September 2019	September 2020	
188	317	+129 service tickets

Social Media Stats:

	September 2019	September 2020	
Facebook Followers	5,738	6,171	+433 FB page followers
Twitter Followers	465	598	+133 Twitter followers

Website Payments:

	September 2019	September 2020	
City Utility	379 \$152,211.93	442 \$172,342.87	+63 online payments +\$20,130.94
Municipal Court	36 \$7,015.62	20 \$5,112.69	-16 online payments -\$1,902.93

Website Stats:

	September 2019	September 2020	
Page Visits	9,280	11,478	+2,198 visits
Page Views	18,707	25,523	+6,816 page views
Downloads	1,288	2,460	+1,172 downloads

A page view is a visit to a page on your website. If the visitor reloads a page, this counts as an additional page view. If the user navigates to a different page and then returns to the original page, this will count as another page view. A visit is defined as a sequence of consecutive page views without a 30-minute break. A visit always contains one or more page views.

IT Supported Hardware:

PCs	92
Servers	21
Firewalls	3
Laptops	51
Printers	63
Wireless Access Points (WAP)	16
Switches	20
Network Attached Storage (NAS)	7
Tablets	10
Verizon Aircards	36
IT Supported Software	30+ applications

FY 2020/2021 Projects:

- Configure/replace (2) City network firewalls (*Fall 2020*)
- Configure/install new anti-virus software on client pcs/servers (*Fall 2020*)
- Configure/replace City Hall POE switch (*Fall 2020*)
- AT&T contract executed for increased bandwidth (*Fall 2020*)
- Replace 100M fiber circuit with 250M circuit/relocate from CH to IT Building (*Fall 2020*)
- Assist PD & Cardinal with CAD implementation (*Fall 2020*)
- Upgrade all outdated Microsoft Office software on PCs (*FY 20-21*)
- Replace IT Building (7) windows (*FY 20-21*)
- Build IT Server room wall w/ door (*FY 20-21*)
- Configure/install Solar Winds network mapping software (*FY 20-21*)
- Configure/install Solar Winds Patch Manager software (*FY 20-21*)
- Configure/install replacement Library firewall (*FY 20-21*)
- Configure/replace Library Useful server/patron thin clients (*FY 20-21*)
- Configure/install replacement credit card readers with chip readers (*FY 20-21*)
- Configure/replace old receipt printers (*FY 20-21*)
- Implement cloud storage for audio/video retention (*FY 20-21*)
- Configure/install security cameras at Calvert Municipal Building (*FY 20-21*)
- Obtain quotes/configure/replace (15) PCs (*FY 20-21*)
- City wide cyber security training for all employees (*FY 20-21*)
- Configure/install (1) WAP's (wireless access points) at Animal Shelter (*FY 20-21*)
- Dispose of outdated/broken IT Equipment (*FY 20-21*)
- Configure/replace PD Toughbooks (*FY 20-21*)
- Relocate City & PD network firewalls to IT Building (*FY 20-21*)
- Assist staff with implementation of Civic Plus Civic Clerk Agenda Management software (*FY 20-21*)
- Assist staff with migration to MyGov permitting software (*FY 20-21*)

September Projects:

- Configured/installed security cameras at City Hall
- Configured/installed replacement Utility receipt printer
- Configured/installed backup software on (5) physical servers
- Configured/reinstalled Watchguard ELC software on PD pcs
- Configured/installed advanced threat detection on all PCs
- Rebuilt AV Server
- Enabled WG Cloud on firewall
- Configured/replaced PC at Hanna Springs Pool
- Attended Council budget workshop
- Obtained quote/ordered IT Building doorbell
- Reinstalled antivirus on client pcs
- Replaced Verizon air cards with upgrades
- Renewed CJIS certification
- Purchased/configured replacement IT Building switch
- Configured/replaced Muni Court PC
- Activated Airport aircard
- Configured/installed IT Building doorbells/cameras
- Worked with Incode on errors/outages
- Ordered City logo work shirts
- Ordered wireless headsets for IT Dept.
- Internet problems at Cemetery/created support ticket

October Projects:

- Execute new fiber contract with AT&T (increased speeds)
- Relocate AT&T fiber circuit to IT Building
- Work with vendor on Airport credit card purchase errors
- Build CJIS Solutions tunnel for Cardinal Cad implementation project
- Southern Star onsite to install wireless headsets at IT Dept.
- Obtain quotes/purchase antivirus software
- Configure/install new antivirus on servers/PCs
- Obtain quote for replacement firewalls/purchase
- Configure/replace PD TLETS printer (MFP)
- Configure/replace PD Toughbook
- Configure/install printer all-in-one at Calvert Building
- Move WAPs to Watchguard Cloud
- Configure/replace IT Printer (MFP)
- Longevity certificates
- Contact Verizon regarding (10) eligible aircard upgrades/configure/install
- Configure/install Solar Winds Patch Manager software
- Setup live stream council meetings
- Create cyber security phishing campaigns/deploy to employees
- Configure/install wireless access point at Animal Shelter
- Install replacement 100ft fiber patch cable at Old City Hall
- Run Cat 6 cable for cameras at Old City Hall
- Server maintenance/install firmware updates
- Run cable/relocate firewalls to IT Building

Daily/Weekly/Monthly Tasks:

- Send out employee cyber training phishing tests
- OS updates on all NAS devices
- OS updates to firewalls/WAPs
- Install Windows updates on City/PP servers & workstations
- Content updates to LEDC Website/Facebook/Twitter
- Content updates to the City Website/Facebook/Twitter
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Order toner needed in each department
- Prepare reports for and attend directors meeting and City Council meeting
- IT monthly report
- LEDC website analytics monthly report
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations

Future Projects & Goals:

- Complete State required Cyber Security Employee Training (*FY 20-21*)
- Upgrades to Microsoft Office licenses (*FY-20-21*)
- IT Building Server Room Wall with locking door (*FY 20-21*)
- Replace (7) IT Building windows (*FY 20-21*)
- Assist PD w/ Cardinal CAD/ticket writer system migration (*FY 20-21*)

- Configure/install replacement City Hall POE switch *(FY 20-21)*
- Configure/install wireless access point (WAP) at Animal Shelter *(FY 20-21)*
- Configure/install replacement City firewall/backup firewall *(FY 20-21)*
- Configure/install replacement firewall at Library *(FY 19-20)*
- Replace Library Userful server/hardware/software *(FY 20-21)*
- Replace credit card swipe readers with chip readers *(FY 20-21)*
- Installation of security cameras at Old City Hall *(FY 20-21)*
- Replace outdated Utility receipt printers *(FY 20-21)*
- Increase City network internet bandwidth from 100mbps to 250mbps *(FY 20-21)*
- Free re-design of City & EDC websites *(FY 21-22)*
- Relocate AT&T Fiber cables to IT Building *(FY 21-22)*
- Relocate AT&T Fiber circuit to IT Building *(FY 21-22)*
- Microsoft Office Exchange Email Archive *(FY 21-22)*
- Point to Point wireless Internet solution for locations not on fiber *(FY 21-22)*
- Re-cable all City buildings in preparation for VOIP infrastructure *(uncertain)*
- City-wide building VOIP phone software solution *(uncertain)*
- Research/implement timesheet/time off request software *(uncertain)*

LAMPASAS PUBLIC LIBRARY

SEPTEMBER 2020

Circulation	We circulated 3,793 items in September, which is up 3.6% from August (3,661). We are still open for “grab & go” service (as of June 1).
Door Count	There were 1,770 visitors during September, which is down 1.7% from August (1,800).
Internet Usage	There were 102 Internet sessions in September, compared to 76 in August (up 34.2%).
Wifi Usage	We had 127 distinct clients use the public wifi in September, which is up 19.8% from August. There was an average of 10 users per day, up 25% from last month.
Text Interactions	We communicated, via text messages, with 82 unique phone numbers in September, which is up 2.5% from August (80). We sent/received a total of 424 messages, which is up 1.9% from last month (416).
Sculpture Installed	The final piece of the puzzle has been installed! The beautiful steel sculpture, designed by Jennifer Walker and built by Chris Oldham, was installed on October 2. This piece of art weighs 5,500 pounds. We are excited to have such a unique piece of art that doubles as a playscape. The library park is definitely unlike any other park.
Park Donations	The Library Foundation received 58 donations for the park! These individuals/families will have their names engraved on a plaque that will be installed on the back side of our corner sign. We really appreciate the outpouring of support for this project! We are proud of it and hope people of all ages will enjoy it for many years to come.
Virtual Programs	We are still offering virtual story times in lieu of in-person programs. We have also set up a Facebook group so we can do special virtual story times just for HeadStart. In October, we are also going to begin offering virtual “How Pinteresting!” classes on Facebook Live. The October class will be on October 13 and will be a pumpkin painting on canvas. Students can pick up supplies for each month’s class at the library; we just ask for a donation to cover the cost of those materials.
Books & Badgers	For our virtual Books & Badgers programs, we will have guest storytellers; these will be Facebook Live events. Our October storyteller will be Dr. Felkner, a Lampasas dentist and Badger supporter.

Memo

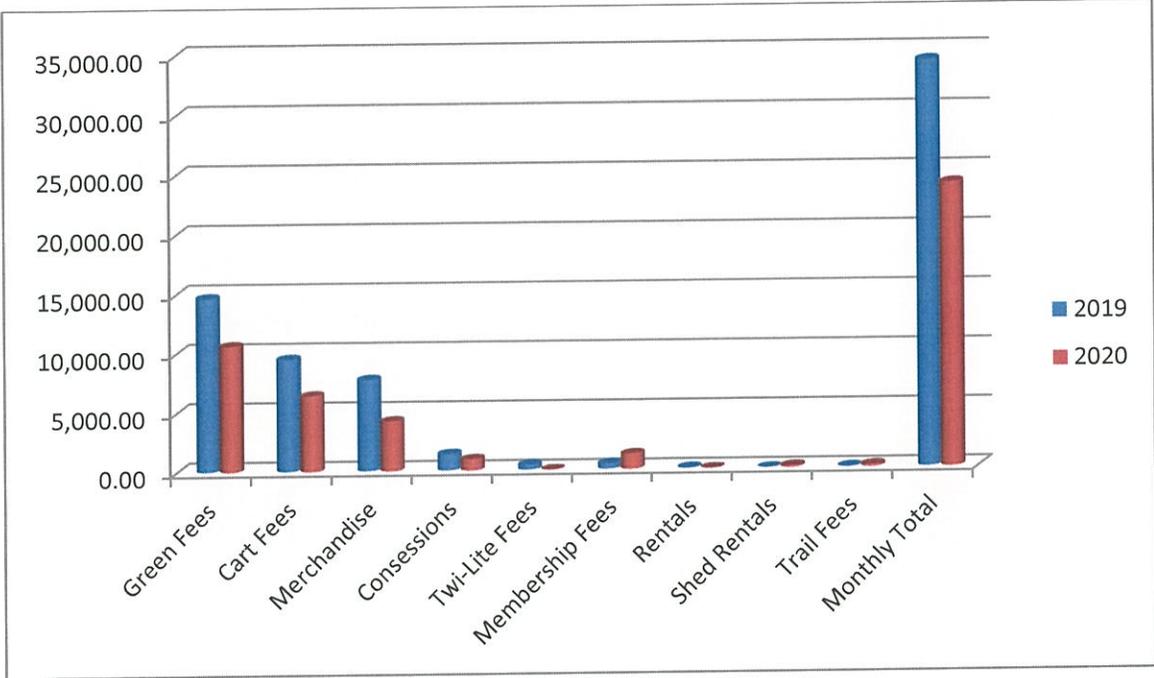
To: Finley deGraffenied, City Manager
From: Van Berry, Golf Course Manager
cc: City Council Members
Date: October 22, 2020
Re: Monthly Report, September 2020

- Revenues were down for September due to flooding. The course was closed from September 2 to September 11.
- Applied 6,000 lbs. of fertilizer on the fairways and tee boxes.
- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Applied 300 lbs. of fertilizer on the greens.
- Sprayed the greens nitrogen.
- Sprayed Firm-Up (soil conditioner) on the greens.
- Repaired a large water leak on #11.
- Trimmed numerous trees and burned brush piles.

AUGUST TOURNAMENTS:

- September 20 – Club Championship, 68 golfers.

Hancock Park G.C. September Revenue Comparison 2019 and 2020



CITY SECRETARY DEPARTMENT/ SEPTEMBER 2020 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Christina Marez, City Secretary/HR

- Post Board and Committee meetings' agendas
- Assisted the Accountant(s) with payroll checks and Employee Longevity checks
- Attended and took minutes of the September 8 Special Council meeting; and the September 14 & September 29 regular Council meetings
- Processed (12) Open Records Requests; does not include those that Becky or Vicki may have responded to
- Keeping up with important dates, postings and information related to the upcoming November 3, 2020 General Election
- Worked on employee enrollment with Principal (new dental & vision provider)
- Worked on finalization of all open enrollment benefit changes, ie. FSA, S&W, Colonial and Principal
- Worked on all employee personnel paperwork for Council approved 3% cost of living increase for FY 20/21
- HR Department responsibilities including workers comp/insurance/liability claims, as well as City Secretary responsibilities

Becky Sims, Zoning Administrator/Asst. City Secretary

- Worked with and supports the City Manager, City Secretary, Building Official and Directors on various projects as needed. Also assists in clerical responsibilities for the Mayor.
- Posted Council, Board and Committee meetings' agendas
- Building Department responsibilities – key contact person for issuing permits
- Planning & Zoning responsibilities – key contact person who handles all the inquiries/requests and all administrative work/research; ensures to meet all requirements on Public Hearing and/or Meeting notices and surrounding 200-foot property owner notification letters; prepares Planning and Zoning and ZBA packets; assists/schedules meetings regarding the proposed Comprehensive Plan and attends the meetings
- Supported the City Secretary as Assistant City Secretary with not only preparing Council packets but other key work such as codification of City Ordinances; indexing of Council minutes and City Ordinances
- Attended the September 8 Special Council meeting; and the September 14 & September 29 regular Council meetings
- Attended and took the minutes of the September 3 Planning & Zoning meeting; the September 17 Construction Board of Adjustments & Appeals; and the September 21 CPAC meeting

Chasity Shifflett, Adm. Secretary/Permit Tech

- Assisted the City Manager, City Secretary, Zoning Administrator, and Building Official with daily operations
- Assisted all incoming customers
- Posted Board and Committee meetings' agendas
- Responsible for preparing and posting LEDC and CIP agendas and minutes on City website(s), posting City Council minutes on website upon Council approval; Attended and took minutes of the September 16 LEDC meeting
- Assisted with issuing Building Department permits; filing for Building Department; works closely with the Zoning Administrator on these responsibilities
- Maintain inspection and registration process for all City vehicles
- Being cross-trained in helping maintain the City's Records Retention schedule

Ramon Canada, Custodian

- Provided custodial services and minor maintenance to the City Administration Building, Police Department, new W/WW building and City Library; also serves as backup to the other custodian, Trisha Eicher, at facilities she cleans when she is off.

Personnel Information– currently

- 115 Fulltime positions & 16 Part-time positions; there are presently 4 F/T & 3 P/T vacancies: Posted vacancies: Park Maintenance Technician, WWW Utility/Distr. Technician, P/T Utility Clerk, Police Officer, and Light Equipment Operator. Two of the P/T vacancies are P/T Firefighter positions, but currently not posted.

To: Finley deGraffenried, City Manager
Honorable Mayor and City Council
From: Sammy Bailey, Chief of Police
Date: October 6, 2020
Re: Monthly City Council Report, September 2020

September was a busy month. We started the month with virtual meetings, virtual and on-line trainings. We assisted the Wind Therapy Freedom Riders with their pro-law enforcement ride that ended in Lampasas, the Lampasas Day of Prayer and the Republic Voter Awareness Rally on the square.

The School Officers were busy with school and school related events.

We answered 981 calls for service, answered 241 calls to 911, answered 3239 phone calls, provided 48 escorts, 56 motorist assist, assisted 5 in behavioral crisis and detained 2 on orders of emergency detention.

We investigated and completed reports on 23 minor accidents. Accidents are also 23 less than last year.

Sgt. Barrio followed up on 61 code violation complaints, 43 for weeds and trash, 3 for junk/unregistered vehicles, 1 substandard housing, and 14 miscellaneous. We processed one 18 wheeler request for a permit.

There were 19 felony cases reported, 15 cleared, 115 misdemeanor cases reported and 80 cleared. For a total of 134 cases reported with 95 cleared and 20 additional incidents reported.

Officers made 36 adult arrest, 1 juvenile detention, 2 warrants/capias served, 65 traffic citations issued, and 240 warnings issued. The total arrest are 104 and the total department contacts are 344. Of the 36 adult arrest, 4 were for DWI, 6 were for drug possession. We also conducted 3 field contacts and 21 public relation contacts.

Animal Control Officer Joe Schwartzer had 199 calls for service and impounded 69 animals. The Animal Shelter cared for 41 dogs (22 city and 19 county), 91 cats with (57 city and 29 county).

CPAAA volunteered 2 hours during this time. We are still limiting their contact due to COVID-19. One volunteer is calling an elderly couple daily at the request of their family to check on them.

September 30, 2020 was Officer William Cole Nicholas' last day with the Lampasas Police Department. He resigned to return home to Maine. We are currently seeking applications for Police Officer.

Intake	City	County	Total month	Total for September 2019	Year to Date 2020
Dogs Impounded	18	13	31	32	306
Dogs Surrendered	3	5	8	6	54
Dogs Quarantined	1	1	2	0	14
Total Number of Dogs	22	19	41	38	368
Cats					
Cats Impounded	57	29	86	93	502
Cats Surrendered	0	3	3	5	32
Cats Quarantined	0	2	2	2	8
Total number of Cats	57	34	91	100	542
Other Animals	0	0	0	6	50
Outcome					
Dogs Adopted	0	5	5	5	48
Dogs Reclaimed by Owner	18	8	26	12	175
Dogs sent to Rescue	1	2	3	5	98
Dogs Euthanized	3	2	5	7	48
Dogs still Housed at Shelter	0	2	2	9	5
Rabies Submit	0	0	0	0	1
DOA/Escaped	0	0	0	0	1
Cats					
Cats Adopted	0	3	3	1	77
Cats Reclaimed by Owners	2	0	2	4	14
Cats sent to rescue	9	4	13	1	77
Cats Euthanized	39	21	60	72	322
Cats Still housed at Shelter	6	6	12	22	16
Rabies Submit	0	0	0	0	1
DOA/Escaped	1	0	1	0	11
Other Animal					
Rabies Submit	0	0	0	0	1
Adopted	0	0	0	1	18
Rescue/Wildlife Rehab	0	0	0	0	25
Still housed at shelter	0	0	0	5	0
Livestock Reclaim	0	0	0	0	1
Adoption Returns					
	Dog	Cat	Total for Month		Year to Date
	2		2	5	13

	September-20	YTD	09/2019 YTD
ACCIDENTS:			
MINOR ACCIDENTS	23	175	186
MAJOR ACCIDENTS	0	10	22
FATAL ACCIDENTS	0	0	0
TOTAL ACCIDENTS	23	185	208
CODE ENFORCEMENT:			
HIGH WEEDS & TRASH	43	196	218
JUNK / UNREGISTERED VEHICLES	3	29	41
SUBSTANDARD HOUSING	1	4	5
BUILDING COMPLAINTS	0	0	2
MISCELLANEOUS	14	157	202
TOTAL CODE COMPLAINTS	61	386	468
DAILY ACTIVITIES:			
CALLS FOR SERVICE	981	8217	9370
TELEPHONE CALLS RECEIVED	3239	42448	47706
ESCORTS	48	426	664
MOTORIST ASSISTS	56	428	491
EMERGENCY ORDER OF DETENTION	2	16	11
BEHAVIORAL CRISIS	5	51	41
911 CALLS	241	2083	2003
TEXT TO 911	0	3	0
OPEN RECORD REQUESTS	28	275	329
ANIMAL CONTROL:			
ANIMAL CFS & FOLLOW UPS	199	1490	1545
ANIMAL IMPOUNDS	69	419	532
CPAAA VOLUNTEER HOURS:	2.00	143.25	601.25

OFFICER COUNT: 21 OF 21
DISPATCHER COUNT: 7 OF 7

WARRANT TOTALS

(This page includes only information on Class C LMC Warrants received at LPD - No other warrants are tallied)

	Sep-20	YTD	09/2019 YTD
WARRANT TOTALS:			
LMC WARRANTS ISSUED	0	144	570
LMC WARRANTS RECALLED	30	454	535
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	0	81	313
LMC WARRANTS PAID AT LMC / PD	0	1	5

	Sep-20	YTD	09/2019 YTD
WARRANT \$ AMOUNTS:			
LMC WARRANTS ISSUED	\$0.00	\$86,783.36	\$364,593.94
LMC WARRANTS RECALLED	\$19,049.39	\$251,046.04	\$293,138.96
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	\$0.00	\$51,097.80	\$200,474.84
MONEY COLLECTED AT PD	\$0.00	\$511.84	\$2,833.37

Report Prepared by Kelli Sanguinet 10/04/2020



Finance/Utility Billing & Collection

MEMO

Date: October 19, 2020

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: *YMM* Monthly Report for September 2020

Finance Department:

- * Completed/reviewed all journal entries.
- * Prepared Ordinance for adoption of the Budget for FY 2020-2021.
- * Prepared Ordinance for adoption of the Tax Rate for FY 2020-2021.
- * Processed end of FY reports.
- * Coordinated with auditor and staff regarding end of year Inventory.
- * Coordinated with auditor information needed for audit in January 2021.
- * Input all insurance rates in system.
- * Coordinated with City Secretary regarding FSA accounts and Colonial changes.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are stated in a timely manner.
- * All payments for the 2016 CO projects are transferred from TexPool Prime to Bancorp South to cover those invoices. Interest earned for September was \$125.47
- * Sales Tax for September was \$192,200, which is an increase of 12.77 from September of 2019.
- * Reconciled 18 bank accounts
 - Processed 286 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for September 2020 was 13.38% lower than what was billed in September 2019. The Water billing for September 2020 was 11.78% lower than what was billed in September 2019.
- September Statistics for the department:

Total Water Customers	3,563
Total Wastewater Customers	2,852
Total Electric Customers	4,885
Residential Garbage Customers	2,735
Connects:	28
Disconnects:	27
Read In/Read Out:	29
Disconnects for Non-Pay:	33 (17 were reconnected)

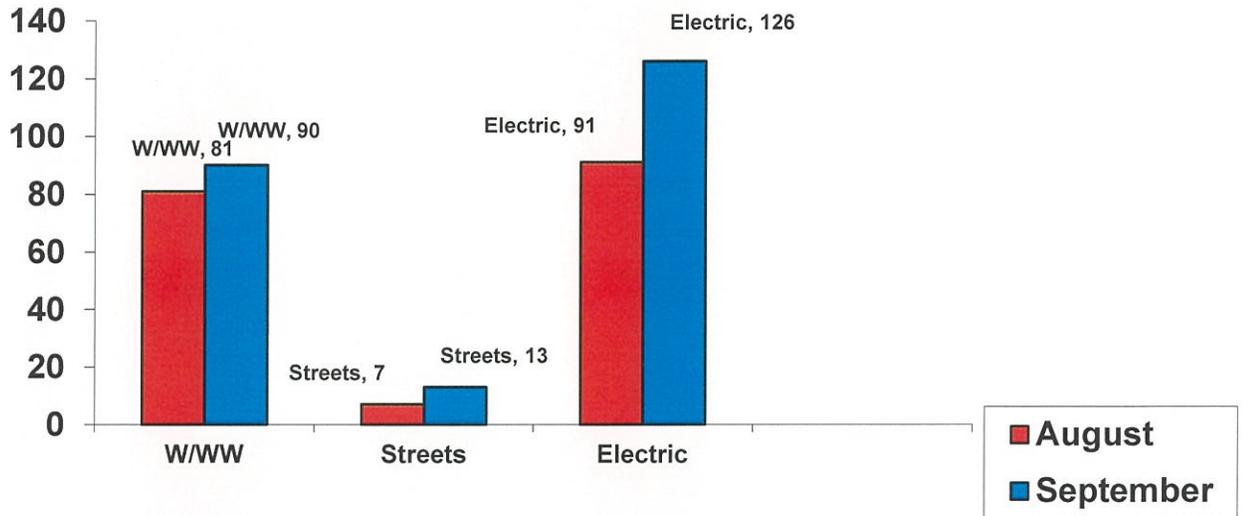
A handwritten signature in black ink, appearing to be "YMM", is located in the bottom right corner of the page.



Public Works

OCTOBER 2020

Public Works Work Order's
Numbers are actual number of work orders



Work Order Summary:

Received: 229
Completed: 224
Voids: 2

To: Rickie Roy
From: Carlos Garcia
Date: Thursday, October 22, 2020
Re: September, Monthly

Street Department

Mr. Roy,

For the month of September, the Streets Department worked on,

- 1) Street – Total Work Orders = 13, Total Complete = 13, Total Outstanding =0, Total Void = 0
- 2) Mowed drains and right away.
- 3) We did patch workorders.
- 4) Tree trimming.
- 5) Line of sights

For the month of October, we will be continuing routine road and patching repair. We will be continuing taking care of work orders. Continuing working on line of sights. Mowing and weed eating the drains and right a way.

Memo



To: Rickie Roy
From: Flint Geagley
Date: October 6, 2020
Re: September Activities

Electric Department

This month's activities involved:

- Received a total of 126 work orders and completed 126.
- Operations and Maintenance
 1. Worked poles at Barnes and Brown and at 19 Hillcrest
 2. Received 58 line locates
 3. Inventory
 4. Pulled in primary underground and set new transformer for new house at 2015 CR 4034
- Connected:
 1. Upgrades – 5
 2. New services – 5
 3. Temps - 2
- Set 3 poles:
 1. replaced 1 pole on the inspection list
 2. set 2 poles on damaged poles
(1 was hit by lightning and 1 had bad woodpecker damage)
- Overtime: Received 6 callouts
 1. Storm - 2
 2. Animal contact - 1
 3. On customer side – 1
 4. Equipment failure - 1
 5. Unknown - 1
 - 6.
- Activities for the Year 2019 - 2020:
 - Pole Inspection replacement: total 389 poles, have replaced 314 poles
 - Stone Valley: Set poles on Sandstone Cove (70% complete)
 - New Strip Center by Walmart: Set transformer and worked primary (waiting on customer for secondary side)
 - Brown St Subdivision: Received material for underground, waiting on customer to build transformer pads (20% complete)
 - New Covenant Church: Have received transformer

Monthly Report

To: Rickie Roy, Public Works Director
From: Van Sims, W/WW Operations Manager
Date: October 12, 2020
Re: September 2020 Monthly Report

Water/Wastewater
Department

Summary of Activities

- **Operation of Water Distribution System**
 1. Repaired 1 water leak
 2. Made 1 new water tap.
 3. 1-meter change out.
 4. Collected 9 routine Bac-T samples- all passed.
 5. Completed required monthly flushing.
 6. Conducted all required water testing; recorded and logged data.

- **Operation of Wastewater Collection System**
 1. Cleared 3 sewer stoppages.
 2. Repaired 4 damaged sewer lines.
 3. Completed all monthly lift station checks.

- **Operation of Wastewater Treatment Facility**
 1. Completed all daily checks of equipment and facilities.
 2. Collected all TCEQ required samples for the municipal plant.
 3. Performed all required analysis, recorded and logged data.
 4. Performed all routine maintenance on scheduled equipment.
 5. Removed 225 yds of cake.

- Total Work Orders Completed -92
- Utility Locates -57
- Customer Service Calls -8

Water Report						
	Purchased Water	Total Sold	City Unmetered Water Use	Sold & Unmetered Water Use	Water Loss	Unaccounted Water
January	27157380	30649000	1145265	31794265	-4636885	-17.07%
February	27641000	23909899	3448075	27357974	283026	1.02%
March	32881000	23271760	1524150	24795910	8085090	24.59%
April	30065000	28128670	548250	28676920	1388080	4.62%
May	39005700	34513340	474400	34987740	4017960	10.30%
June	50169700	39688210	1549925	41238135	8931565	17.80%
July	60343000	48997970	1745895	50743865	9599135	15.91%
August	58666937	61636770	993240	62630010	-3963073	-6.76%
September				0	0	#DIV/0!
October				0	0	#DIV/0!
November				0	0	#DIV/0!
December				0	0	#DIV/0!
Total	325929717	290795619	11429200	302224819	23704898	7.27%

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 23 October 2020

- West Third** As mentioned previously, LCRA transmission line work on the west side of town has uncovered a potential roadway and drainage undermining in the 1100 block of West Third Street. The road was improved with 2, 36-inch culverts many years ago, and it is believed as the culverts eroded, water was allowed to undermine the pavement. Heavy equipment for the line work exposed the issue. Assistant City Manager Roy has sought input from consulting engineers, and will keep that portion of the street closed pending an engineering recommendation.
- Mail** Related to the closure on West Third, the City also has other projects that have called for temporary closure or detour. Rickie has fielded several calls from residents that are not receiving mail delivery because mailboxes are not as accessible, or roads are under construction. In all cases, and staffs' opinion, the USPS could, and should, deliver mail, as access is available, but would require a few steps off the delivery truck. Mr. Roy has visited staff at the Post Office several times, and is hopeful for a solution. As you're likely aware, many of our residents rely on mail service for medication and other essentials.
- Fire Department** Good things are happening at the Fire Department. Chief Smith reports a recent drop-in inspection from the Texas Commission on Fire Protection noted no violations, as well as no deficiencies in record keeping. Also, keep an eye out for our personnel and apparatus at elementary schools this month as the Department conducts outreach for Fire Prevention month.
- WCID** The Lampasas County WCID met on October 22 and discussed recent efforts related to public relations, fundraising and on-going maintenance. Jared Bowen, from the Texas State Soil and Water Conservation Board, was in attendance and discussed probable decreases in State funding over the next biennium. His agency is attempting to fund engineering for a number of projects, perhaps including the WCID high hazard upgrade, so that if funding does become available, the project can be initiated. The Board continues to discuss possible sources for the 1.75% match required on the upgrade, which could be as much as \$140,000.00.

Development Fees

Staff was contacted this week by a Real Estate Broker regarding the City's fees for Zoning changes and requests for variances. Since 2018, the City has charged \$250.00 for the application fee, plus postage and publication. In considering the fees at the time, Council reviewed staff time, rising publication costs and preparation of legal notices. The Broker was concerned regarding the cost, and cost justification. Staff brings this to Council's attention in the event members wish to discuss it further in a future Workshop session.

Welcome Sign

Council members may have seen the recent post regarding the upgraded and expanded Welcome sign on North 281 by the Airport. The project was previously reported to Council and undertaken by Vision Lampasas. Supporting Vision's efforts were a number of donors for materials, labor and expertise. It is their plan to replicate the signage on South 183 and 190.



Anniversaries

October is a big month for employee anniversaries. The first month of our fiscal year, in combination with the timing of incorporating OMI employees to the City about 10 years ago results in the highest number of anniversaries of any month. Employees 5 or more year's tenure include Brandon Kepler, 10 years; Mike Blair, 10 years; Tom Zimpel, 10 years; Tyler Gillis, 7 years; Jesse Acosta, 14 years; Larry Wilson, 8 years; Glen Adams, 10 years; Van Sims, 10 years; Will Sneed, 5 years; Warren Scott, who is also a new Dad, 5 years; Becky Sims, 10 years; Sammy Bailey, 32 years; JP Harris, 22 years; and Bryan Hall, 8 years.



Texas Commission on Fire Protection

Fire Service Standards & Certification Division

P. O. Box 2286 Austin, Texas 78768-2286

Rick Wallace Compliance Officer

rick.wallace@tcfp.texas.gov

(512) 944-3111

Inspection Acknowledgement

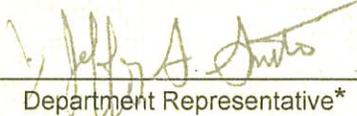
FDID # 1275 Trip # 1856 Department: Lampasas

This is acknowledgement that a compliance inspection was conducted by a representative of the Texas Commission on Fire Protection on 10/12/2020. Non compliant findings (if any) are noted below.

/	No Violations Noted	Violations Noted
---	----------------------------	-------------------------

****This form will serve as official notification concerning violations of Texas Commission on Fire Protection standards.**

Non-Compliant or Missing General				
No HOD Certification	Personnell List	Injury Reporting	CTBS Course	
Non-complaint or Missing SOP's				
PPE Use, Selection, Care and Maintenance	SCBA Use, Selection, Care and Maintenance	Air quality Program	PASS Use, Selection, Care and Maintenance	Incident Management System
Personnel Accountability System	Interior Structural Fire Fighting (2-In/2-Out)	Operating at Emergency Incidents	Wellness-Fitness	Live Fire Training
Non-Compliant or Missing Records				
PPE Advanced PPE Annual Inspections	PPE Records that complies with NFPA 1851	PPE Verification of Advanced Training for FD	PPE Verification of ISP	PPE Advance cleaning Records
SCBA Cylinder Hydro Test Vendor DOT Certificate	SCBA Breathing Air Records comply with NFPA 1989	SCBA quarterly Breathing Air quality Records	SCBA Cylinder Hydrostatic Test Records	SCBA/PASS In Service Duty Period Inspection Records
SCBA Weekly Inspection Records for Reserves	SCBA Annual Full-Function Test Records	SCBA Full Function Test Machine Calibration Certificate	SCBA Maintenance Authorization Certificate	CE Records
Non-Compliant or Missing Training Facility Records				
CTO hold Instructor III	Training Records	List Instructors on staff	Reference Material	Own the required equipment
If equipment is not owned, LOC	substantiate test/performance testing	Master copies of exams		Letters of assurance


Date
10/12/2020

Date
10/12/2020

*37 TAC 445.17-The issuance of violation notices, administrative penalties, orders, and the permitting of a regulated entity to correct deficiencies in no way relieves the entity from the duty to, at all times, remain in complete compliance with the Code or commission rules or from the liability it could incur from failing to fulfill its statutory and regulatory duties.. Signature acknowledges receipt of any hand out materials.

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding Lampasas County Chamber of Commerce & Visitor Center 4th Quarter Report.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: October 20, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Quarterly Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$11,604.05 for their 4th Quarter Report. Melissa Unger will be in attendance to present the quarterly report and answer any questions.

Recommendation:

Motion to accept Lampasas County Chamber of Commerce & Visitor Center 4th Quarter Report.

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City Manager

ITEM NO. 72

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to consider a Resolution terminating future, additional pole attachment by AT&T to City of Lampasas utility poles due to lack of pole attachment agreement renewals and update.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 21, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

On September 10, 2019 the City engaged Local Government Services (“LGS”) to conduct a utility pole audit and negotiate new attachment agreements with AT&T and Suddenlink. At this time LGS has completed negotiation with Suddenlink resulting in a new attachment agreement, however; LGS has not been able to complete an agreement with AT&T as referenced in the supporting documents. The current agreement with AT&T (Southwestern Bell) was executed in 1949 when there was greater parity in attachments. Over the years, the responsibility for operating and maintenance expense has shifted to the City with 1,951 AT&T attachments to City poles currently.

The Resolution provides AT&T the required one-year written notice that the City will not allow any future additional attachments on City poles. Our consultant believes this is necessary to provide some leverage in moving the process forward. AT&T is currently paying \$3.00 per attachment.

Recommendation:

To consider a motion to approve the Resolution terminating future, additional pole attachment by AT&T to City of Lampasas utility poles due to lack of pole attachment agreement renewals and update.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF LAMPASAS TEXAS AUTHORIZING THE CITY
MANAGER TO NOTIFY SOUTHWESTERN BELL TELEPHONE COMPANY D/B/A
AT&T TEXAS OF THE TERMINATION OF AT&T's RIGHTS TO ATTACH TO
ADDITIONAL CITY OWNED POLES**

RECITALS:

1. On or about July 6, 1949 the City of Lampasas, Texas ("Electric Company") and Southwestern Bell Telephone Company ("Telephone Company") entered into a Joint Use Contract ("Joint Use Agreement") for the Joint Use of Poles.
2. On or about October 14, 2019 the Electric Company informed the Telephone Company of its desire to negotiate a new Joint Use Agreement.
3. Since January 26, 2020 the Electric Company has attempted to negotiate a new Joint Use Pole Attachment Agreement (Joint Agreement") with the Telephone Company but the Telephone Company has refused the Electric Company's repeated attempts to reach acceptable terms for a new Joint Use Agreement.
4. On or about April 13, 2020 the Telephone Company and the Electric Company conducted a pole count to determine the number of attachments on the Telephone Company and the Electric Company's poles.
5. The Pole Count Report showed the Telephone Company having attachments on 1,951 Electric Company owned utility poles and the Electric Company being attached to 172 Telephone Company owned poles, a net difference of 1,779 poles. A report was provided to the Telephone Company a copy of which is attached hereto and made a part of this resolution ("Exhibit A").
6. In a letter dated September 18, the Electric Company requested the Telephone Company to provide the Electric Company any reasons or objections they may have to the draft Agreement submitted to the Telephone Company and to provide a response no later than October 2, 2020 a copy of which is attached hereto and made a part of this resolution ("Exhibit B").
7. As of the date of this Resolution, the Telephone Company has not responded to the Electric Company's request.
8. In accordance with Article XXI the Term of the Joint Use Agreement shall continue in full force and effect and shall continue until terminated insofar as the right to attach to additional joint use poles is concerned by either party giving the other party one (1) year's notice in writing of its intention to terminate the right of the other party to attach to additional joint use poles. The Term of the Agreement shall remain in full force and effect with respect to all poles jointly used by the parties at the time of such termination.

NOW, THEREFORE, the Mayor and Council of the City of Lampasas, Texas hereby resolves as follows:

1. The recitals set forth above are hereby incorporated in their entirety.
2. The Telephone Company has failed to enter into a new Joint Use Agreement with the Electric Company for the purpose of attaching its wires and facilities to the Electric Company's poles.
3. The City Manager for the Electric Company is hereby authorized to provide the Telephone Company d/b/a AT&T Texas the required one year's written notice of termination of any and all rights, which AT&T Texas may have to attach to additional poles owned by the Electric Company.
4. The Electric Company hereby reserves any and all rights it may have under applicable law to seek monetary damages, penalties and/or any other legal or equitable remedy against the Telephone Company, AT&T Texas.

This Resolution shall take effect and continue and remain in effect from and after the date of its passage, approval, and adoption.

A motion to approve the foregoing Resolution No. _____ was made by Council Member _____ and duly seconded by Council Member _____.

The following Council Members voted in the affirmative:

The following Council Members voted in the negative:

Passed and adopted by the City of Lampasas City Council, this 26th day of October 2020.

ATTEST:

By _____

By: _____

Its: _____

Finley deGraffenried

From: Finley deGraffenried
Sent: Tuesday, October 13, 2020 4:18 PM
To: hg4734@att.com
Cc: Greg Fender
Subject: Joint Use Agreement
Attachments: 10132020151204-0001.pdf

Mr. Green,

On September 18, 2020 I emailed to request your assistance in completing the Joint Use Agreement with the City of Lampasas, Texas. As neither I, nor our consultant, Local Government Services, has had any communication from you or your representatives, I will be placing an item on our next City Council meeting agenda to consider a Resolution terminating AT&T's right to any future attachment to City poles.

It would be my preference to discuss and finalize the Agreement, as the City values AT&T's partnership in delivering needed public services, however; the City cannot continue to operate under the 1949 Agreement.

Please feel free to contact Mr. Greg Fender or Mr. Gary Caraway of Local Government Services who have been retained by the City in this matter, and certainly if I can be of any service, please let me know.

Thank you,

Finley deGraffenried
City Manager



312 EAST THIRD STREET
LAMPASAS, TEXAS • 76550-2820
PHONE: (512) 556-6831
FAX: (512) 556-8083
WWW.CITYOFLAMPASAS.COM

September 18, 2020

VIA EMAIL hg4734@att.com

Mr. Hayward Green
Joint Use Manager
ATT

Dear Mr. Green:

The purpose of my letter is to request that AT&T take whatever steps are necessary to complete negotiations of our Joint Use Pole Attachment Agreement. As you know the current agreement was negotiated in July, 1949 and a lot has changed over the last 70 years in the industry thus necessitating the need to negotiate a new agreement. We notified AT&T in a letter dated October 14, 2019 almost one year ago of the City's desire to negotiate a new Agreement. I would like to present a new document to my Council for approval in October if possible.

As you know, the City contracted with Local Government Services, LLC ("LGS") to assist the City in negotiating a new agreement, LGS is supported in its efforts by utilizing the services of Mr. Gary Caraway, who was formerly employed by AT&T as a Joint Use Manager of its poles in Texas. Mr. Caraway and Mr. Fender with LGS, have extensive experience in negotiating Joint Use Agreements and are attempting to use a document that AT&T should be very familiar with. The document we are using should contain provisions that are very commonly used by the industry in our state. I would appreciate you responding to this letter in writing to me or to Mr. Caraway to let me know what is keeping us from entering a new Agreement. I hope to have your response by Friday October 2nd.

Thank you for your assistance with this matter.

Sincerely,

Finley deGraffenried
City Manager

CC: Mr. Greg Fender, Local Government Services, LLC



312 EAST THIRD STREET
LAMPASAS, TEXAS • 76550-2820
PHONE: (512) 556-6831
FAX: (512) 556-8083
WWW.CITYOFLAMPASAS.COM

13 October 2020

VIA EMAIL hg4734@att.com

Mr. Hayward Green
Joint Use Manager
ATT

Dear Mr. Green:

I recently provided you a letter dated September 18, 2020 where I specifically requested a response from AT&T by October 2, 2020 to assist me in understanding what is necessary for the City and AT&T to enter into a new Joint Use Pole Attachment Agreement. Since I have not received any reply from AT&T, I have no other choice than to report this matter to my Council for their consideration.

At our October 26th meeting I plan to present the enclosed draft Resolution to the Council requesting their authorization to provide AT&T Texas the necessary one (1) year written notification to terminate any right AT&T shall have to attach to any additional poles owned by the City. I regret that such action is necessary as AT&T and the City have been business partners for many years and we value our relationship. However, as you know over the years, the City has continued to acquire more of the annual maintenance cost of this infrastructure as AT&T is increasingly using more of the City's poles. Our recent pole count this year confirmed that AT&T is using 1,951 City owned poles while the City is only utilizing 172 of AT&T's poles. It is imperative for the City to have a new agreement.

You or representatives from AT&T are welcome to attend the meeting and be heard. Council will meet, and consider the Resolution October 26, 2020 at 6:00 p.m. at the City of Lampasas, Calvert Municipal Building located at 302 East Third Street, Lampasas, Texas 76550.

Sincerely,

Finley deGraffenried
City Manager

CC: Mayor and City Council
Mr. Greg Fender, Local Government Services, LLC


City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a request by Martin Marietta-Lampasas Ready-Mix to sublease 1203 McLean, Lampasas, Texas.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 21, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Council, through this agenda item will have the opportunity to consider a request by Martin Marietta to sublease a portion of the City's Industrial Park.

Recommendation:

Consider a motion to approve or deny; or consider a motion to direct Staff to work with City Attorney regarding City's position on this matter.

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City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding an Eagle Scout Project that was presented and approved through LAFTA, Cooper Spring Nature Park Board and City of Lampasas Park and Recreation Advisory Board.

Requested By: Luke Coonrod, Eagle Scout

Submitted By: Chris Eicher, Director of Park and Recreation

Date Submitted: October 20, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Attachments:

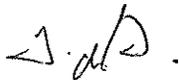
Summary Statement:

As discussed and presented during workshop Luke Coonrod would like to install two bat houses in the Cooper Spring Nature Park and two inside Campbell Park. Mr. Coonrod will coordinate his efforts with City Staff, LAFTA and Cooper Spring with regards to placement and construction of the bat houses.

Recommendation:

To consider a motion to recommend approval of Eagle Scout Project as presented and discussed during workshop.

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the design proposal for the City of Lampasas 580 Sports Complex Park Trails.

Requested By: Chris Eicher, Parks Director

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 21, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

Fund 40-Contingency

Attachments:

Summary Statement:

As discussed in Workshop, Council is asked to provide additional input and direction regarding trail planning & design at the 580 Sports Complex.

Recommendation:

Consideration of a motion to approve; or in the alternative a motion to deny or no action.

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City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to declare a 2010 Crown Vic as surplus and to authorize disposal as allowed by State law.

Requested By: Sammy Bailey, Police Chief

Submitted by: Sammy Bailey, Police Chief

Date Submitted: October 20, 2020

For the agenda of: October 26, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

The Lampasas Police Department removed Unit #24 from patrol and used it as an Administrative/Training Vehicle for the past couple of years to save on mileage cost. This unit has been stripped of all police equipment and police insignia. It is in poor physical condition with a hole in the back floorboard from removal of equipment. It has a mileage of 92,505 miles and is in need of maintenance and needs a new battery.

Recommendation:

Chief of Police Sammy Bailey requests a motion to declare the 2010 Crown Vic as surplus and to allow staff to dispose of the vehicle per State law.

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City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider ratification of emergency purchase of fueling system (credit card reader) for the Lampasas Municipal Airport in the amount of \$14,295.00 and installation cost in the amount of \$4,000.00.

Requested By: Chris Eicher, Parks and Recreation Director

Submitted By: Chris Eicher, Parks and Recreation Director

Date Submitted: October 20, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

This is a non-budgeted emergency expenditure that will be funded out of GL# 25-510-5447

Attachments:

Summary Statement:

After several months of attempting to upgrade and maintain the fueling system, on September 6, 2020, staff noticed that the credit card reader was not working properly at the Airport. Staff has worked closely with QT Petroleum on Demand (QTPOD) and AT&T to troubleshoot and try to repair the system. Since the outage, the Airport has lost approximately 1,500 gallons per month in fuel sales. Due to loss of revenue from non-sales, Staff authorized the purchase rather than waiting for Council to convene. Staff is asking Council to consider ratification of emergency purchase of new card reader with installation in the amount of \$18,295.00. One half of this expense will be reimbursed by TxDOT's Routine Airport Maintenance Program ("RAMP")

Recommendation:

To consider a motion to approve the ratification of emergency purchase of fueling system (card reader) including installation for the Lampasas Municipal Airport in an amount not to exceed \$18,295.00.

SUBSCRIPTION SERVICE AGREEMENT

This Subscription Service Agreement ("Agreement") is entered into effective as of Upon Installation ("Effective Date"), between QT POD, LLC, an Oregon limited liability company ("QT POD") and Lampasas Airport ("Customer"). Customer and QT POD may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

RECITALS

A. Customer has purchased QT POD's M4000 Self-Serve Terminal ("M4000"), which requires certain subscription services in order to function; and

B. Customer wishes to procure, and QT wishes to provide, the subscription services described below on the terms and conditions specified in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and representations set forth in this Agreement, the Parties hereby agree as follows:

AGREEMENT

1. Term of Agreement.

This Agreement shall take effect on the Effective Date. This Agreement shall have an initial term of one (1) years (invoiced annually) from the Effective Date (the "Initial Term"), unless terminated sooner in accordance with the terms of this Agreement. Thereafter, this Agreement will automatically renew for successive one (1) year terms unless either Party gives written notice of its intent not to renew to the other Party at least 90 days before the expiration of the then current term. The Initial Term and any renewal terms shall be collectively referred to as the "Term."

2. License, Services and Fees.

Subject to the terms and subject to the conditions set forth in this Agreement, QT POD agrees to provide cloud-based access and a limited, non-exclusive, non-transferable license to use its proprietary Siteminder Fuel Management Software, together with database hosting services, software updates, 24/7 technical support and an optional parts replacement plan (collectively, "Services"), during the Term, in exchange for the fees specified in Exhibit 1 ("Fees"). The Services will allow Customer to perform fuel management tasks from any computer or tablet with internet connectivity, including: sales transaction detail, account management, fuel inventory management, tax table review, single click invoicing, account detail, basic discounting, schedule assessment, tail/registration number capture, transaction detail log and detailed sales activity review. The Services allow Customer to prepare detailed reports and data is exportable to Microsoft Excel. QT POD will provide the Services via a web-based service interface application that will be provided, defined and determined by QT POD.

3. Responsibilities of QT POD.

3.1 Services. QT POD shall use reasonable efforts to provide the Services in an uninterrupted, continuous fashion. Customer understands and agrees that QT POD's systems may be periodically off line or otherwise inoperable in order for QT POD to perform maintenance, install or test software, or for other commercially reasonable business purposes and that during such time Services may not be provided. Customer further understands and agrees that from time to time QT POD's systems may be off line or otherwise inoperable as a result of the failure of equipment or services provided to QT POD by third parties (for example, public or private telecommunications services or internet nodes or facilities, overall Internet congestion, unavailability of generic Internet services, such as DNS services), and that during such time Services may not be provided. In the event of unforeseen network or equipment failure, QT POD will use commercially reasonable efforts to restore the Services in a reasonably prompt fashion.

3.2 Modification. QT POD may from time to time, in its sole discretion, modify the manner in which it provides Services, and modify its software and systems, all of which may result in a change in the manner in which QT POD provides the Services, provided, however, that such modifications and/or changes will not degrade the level of, or have a material adverse impact upon the features and functionality of the Services.

3.3 Support. QT POD will offer reasonable technical support as set forth in the Support and Service Level Agreement, attached as Exhibit 2.

4. Responsibilities of Customer.

4.1 Format and Internet Connection. Customer will be responsible for delivering and receiving data to and from QT POD's server(s) in the format required by QT POD and for supplying functional, industry-standard hardware and adequate internet connectivity, including internet connectivity for the M4000 unit. Customer shall also provide QT POD with a static IP address or a specific range of static IP addresses.

4.2 Access to M4000. Customer will provide QT POD with access to the M4000 as may be needed to perform services such as support and software updates, and will otherwise cooperate with QT POD in the performance of its obligations under this Agreement.

4.3 Confidentiality of End User's Data. QT POD will provide encrypted data transmission and secure hosting services, but Customer is solely responsible for implementing security measures, procedures, and standards or any other best practices available, to protect the confidentiality of all data stored or transmitted through or stored on Customer's equipment or servers.

4.4 Updates. QT POD will provide maintenance and upgrades to the Services, but Customer shall provide such access and assistance as may be necessary to accomplish such maintenance or upgrades.

4.5 End User Communications. QT POD will work collaboratively with Customer to resolve operational or performance issues should they arise, but Customer is responsible for communicating with its customers.

4.6 Proper Use. Customer is responsible for using the Services in the manner instructed by QT POD and otherwise in the manner intended. The software used in connection with the Services is QT POD's proprietary software and Customer shall not decompile, disassemble, reverse engineer, modify, adapt, rent, sublicense, distribute or resell if for profit.

5. Terms of Payment.

Fees shall be paid annually in advance. All fees and other charges stated herein are due and payable within thirty (30) days after the date of QT POD's invoice.

6. Taxes.

Fees do not include any applicable federal, state, or local excise, sales, use, value-added, and similar taxes and duties arising in connection with the provision of the Services and this Agreement. Customer is solely responsible for paying all such taxes. Customer may receive the Services without such taxes added if Customer provides QT POD with proper tax exemption certificates.

7. Minimum Technical Specifications.

Customer shall be responsible for providing industry-standard internet connectivity and one or more computers or tablets in order to utilize the Services.

8. Scope and Limitations.

Customer acknowledges that QT POD is responsible only for providing Customer with data transmission. QT POD is not providing any information relating to any credit report, nor should any information provided

by QT POD be used to create or modify any credit report. QT POD is not responsible for the operation of Customer's web site(s), or the actions or inaction of any third party or entity, including any bank, processor, financial institution or network, telecommunications carrier, third party software developer or ISP.

9. **Indemnification.**

9.1 **Customer Indemnity.** Customer shall indemnify, defend and hold harmless QT POD, and each of its parent companies, subsidiaries and affiliated companies, and each of their respective employees, officers, directors, managers, agents and representatives, from and against any and all claims, demands, liabilities, losses, damages, judgments, costs and expenses, including reasonable attorneys' fees and costs, arising out of or related to Customer's misuse of the Services, data breaches within the Customer's network, or Customer's misconduct or negligence.

9.2 **QT POD Indemnity.** QT POD shall indemnify, defend and hold harmless Customer, and each of its parent companies, subsidiaries and affiliated companies, and each of their respective employees, officers, directors, managers, agents and representatives, from and against any and all claims, demands, liabilities, losses, damages, judgments, costs and expenses, including reasonable attorneys' fees and costs, arising out of or related to claims that the Services infringe or misappropriate any intellectual property right. In the event of such a claim, or if QT POD reasonably believes that the Service is likely to become the subject of such a claim, then QT POD shall, at its expense: (a) obtain for Customer the right to continue using such Service; (b) replace or modify the Service so that it does not infringe upon or misappropriate such intellectual property right and maintains substantially similar functionality and performance; or, (c) in the event that QT POD is unable or determines, in its reasonable judgment, that it is commercially unreasonable to do either of the aforementioned, QT POD shall terminate this Agreement promptly reimburse to Customer any prepaid Fees for which Subscription Service have not been rendered or provided.

10. **Limitation of Liability.**

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, IN NO EVENT WILL EITHER PARTY, NOR WILL ANY OF A PARTY'S MEMBERS, MANAGERS, EMPLOYEES, REPRESENTATIVES, AGENTS, LICENSEES, SUCCESSORS OR ASSIGNS, BE LIABLE OR RESPONSIBLE FOR ANY INDIRECT, CONSEQUENTIAL, SPECIAL, INCIDENTAL OR PUNITIVE DAMAGES, OR ANY LOST PROFITS, IN CONNECTION WITH OR AS A RESULT OF THIS AGREEMENT OR ITS OR ANY OF THEIR CONDUCT OR PERFORMANCE UNDER THIS AGREEMENT, INCLUDING IN CONNECTION WITH DEFECTIVE PRODUCTS, EVEN IF SUCH AMOUNTS ARE OR SHOULD HAVE BEEN REASONABLY FORESEEABLE TO A PARTY OR A PARTY IS OR WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR LOST PROFITS. IF, DESPITE THE FOREGOING PROVISIONS, LIABILITY IS NEVERTHELESS IMPOSED ON A PARTY OR ON ANY OF ITS MEMBERS, MANAGERS, EMPLOYEES, REPRESENTATIVES, AGENTS, LICENSEES, SUCCESSORS OR ASSIGNS, EXCEPT AS EXPRESSLY PROVIDED, WHATEVER THE REASON FOR SUCH IMPOSITION OF LIABILITY (INCLUDING THE CLAIMED INVALIDITY OF ANY EXCLUSION OF LIABILITY HEREUNDER), IN NO EVENT WILL THE AGGREGATE LIABILITY OF A PARTY AND ITS MEMBERS, MANAGERS, EMPLOYEES, REPRESENTATIVES, AGENTS, LICENSEES, SUCCESSORS AND ASSIGNS UNDER OR IN CONNECTION WITH THIS AGREEMENT EXCEED THE TOTAL PRICE PAID BY CUSTOMER UNDER THIS AGREEMENT DURING THE PREVIOUS 12 MONTHS, REGARDLESS OF THE NUMBER OF CLAIMS. THE SERVICE CREDITS SET FORTH IN EXHIBIT 2 SHALL BE CUSTOMER'S SOLE AND EXCLUSIVE REMEDY FOR QT POD'S FAILURE TO MAINTAIN THE REQUIRED UPTIME PERCENTAGE.

11. Cardholder and Transaction Information; PCI Compliance.

QT POD shall handle all Cardholder Information (as defined below) under this Agreement in compliance, with the then current version of the PCI Data Security Standard Card Association (as defined below) rules, policies, and regulations (as they may appear on Card Association websites), and all applicable laws, regulations, ordinances, rules, and orders of governmental authorities having jurisdiction, including without limitation Sections 501(b) and 501(b)(2) of the Gramm Leach Bliley Act of 1999, 15 U.S.C. §6801 et seq (collectively, the "Requirements"). Customer shall also conduct all of its own activities in compliance with the Requirements. Neither Party shall sell, transfer, disclose to any unauthorized person, or use the Cardholder Information except: (a) to provide authorized services related to payment transaction processing, settlement, and funding; (b) to provide fraud control and loyalty services; (c) to cooperate with law enforcement investigations, to comply with legally executed subpoenas, or as specifically required by law; or (d) for other uses authorized by the Party providing the Cardholder Information in writing. To verify ongoing compliance with the PCI Data Security Standard, each Party shall engage a Qualified Security Assessor ("QSA") to conduct, on at least an annual basis, an onsite compliance review. For purposes of this Section 11: (i) the term "Cardholder Information" means any information evidencing either a cardholder's personal data (including without limitation evidence of the cardholder's credit or other type of card), or transactions consummated with credit or other types of cards, including both electronic, written and other forms of data; and (ii) the term "Card Associations" means bankcard associations (e.g., MasterCard and Visa), other non-bankcard or private label associations and other credit or debit card associations.

12. Excused Non-Performance.

QT POD will not have any liability or responsibility for any delay in or failure to perform under this Agreement as a result of circumstances beyond QT POD's reasonable control, and all such delay and failure is hereby excused by Customer. Such excusing circumstances (a "Force Majeure") include: shortages of materials; acts of God; fire; flood; war; embargo; labor trouble; failure or delay by third parties; riots; and laws, rules, regulations and orders of any governmental authority. If any material delay or material inability to perform continues for more than ninety (90) days, Customer may, as its sole and exclusive remedy, terminate this Agreement upon seven (7) days written notice to QT POD.

13. Default and Early Termination.

If Customer defaults in performance of any material obligation under this Agreement, QT POD may terminate this Agreement, provided that QT POD shall have given written notice of such default to Customer and Customer shall have failed to cure such default to QT POD's reasonable satisfaction within thirty (30) days after QT POD provides such written notice. Customer agrees that Customer's failure to timely pay any invoiced fees, costs or expenses when due will constitute a material breach hereunder and, notwithstanding the foregoing provisions of this paragraph, in such event QT POD may immediately terminate this Agreement. Each Party will have the right to terminate this Agreement upon the other Party's cessation of business, election to dissolve, insolvency, commission of an act of bankruptcy, general assignment for the benefit of creditors or the filing of any petition in bankruptcy or for relief under the provisions of the bankruptcy laws, or the failure to have discharged within sixty (60) days the filing of any petition in bankruptcy or for the relief under the provisions of the bankruptcy laws against the Party. The rights granted hereunder are not exclusive but are cumulative with any other rights or remedies a Party may have.

14. Miscellaneous Provisions.

14.1. Independent Contractor. Neither Party or its employees are joint venturers, partners, agents, or employees of the other Party. Neither Party is authorized to represent, obligate, or bind the other. Nothing in this Agreement shall be construed as giving either Party any right to exercise any control over the other Party's operations or over the manner and method by which such Party conducts its operations.

Neither Party shall have the authority to and shall not purport to make any commitments or representations on behalf of the other Party or otherwise to take any actions on behalf of the other Party.

14.2. Notices. Any notice given pursuant to this Agreement shall be in writing and shall be given by personal service or by United States certified mail, return receipt requested, postage prepaid to the addresses appearing at the end of this Agreement, or as changed through written notice to the other Party. Notice given by personal service shall be deemed effective on the date it is delivered to the addressee, and notice mailed shall be deemed effective on the fourth business day following its placement in the mail addressed to the addressee.

Address for Notice:

QT POD, LLC
4909 Nautilus Court N. #109
Boulder CO 80301

Attention:

Address for Notice:

Lampasas Airport
312 E. 3rd Street
Lampasas, TX 76550

Attention: Manager

14.3 Survival. All provisions related to confidentiality, indemnity, limitation of liability and each other provision of this Agreement that by its nature extends beyond the expiration or earlier termination of this Agreement, will survive and continue in full force and effect after this Agreement expires or is earlier terminated.

14.4 Assignment. Neither Party may assign any of its rights, interests or duties under this Agreement without the prior written consent of the other Party, which consent shall not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, QT POD may assign this Agreement to any successor or assignee of the rights underlying the Services (for example, the purchaser of the intellectual property rights required for the lawful provision of the Services).

14.5 Succession. This Agreement will bind and inure to the benefit of each Party and its permitted successors, assigns, and delegates.

14.6 Governing Law; Jurisdiction and Venue. This Agreement will be interpreted under, and any disputes arising out of this Agreement will be governed by, the laws of the State of Colorado, without reference to its conflicts of law principles. **The Uniform Computer Information Transactions Act will not apply to the interpretation or enforcement of this Agreement.** Each Party irrevocably consents to the jurisdiction of the state and federal courts located in the State of Colorado, in connection with all actions arising out of or in connection with this Agreement, and waives any objections that venue is an inconvenient forum.

14.7 Waiver. A Party's delay or failure to enforce or insist on strict compliance with any provision of this Agreement will not constitute a waiver or otherwise modify this Agreement. A Party's waiver of any right granted under this Agreement on one occasion will not: (a) waive any other right; (b) constitute a continuing waiver; or (c) waive that right on any other occasion.

14.8 Amendments. This agreement may be amended only by a written instrument signed by both Parties, which writing must refer to this Agreement.

14.9 Rules of Construction and Interpretation. Section and paragraph headings are for convenience only and do not affect the meaning or interpretation of this Agreement. All exhibits attached to or referenced in this Agreement are a part of and are incorporated in this Agreement. Both Parties have had the opportunity to have this Agreement reviewed by their attorneys, therefore, no rule of construction or interpretation that disfavors the Party drafting this Agreement or any of its provisions will apply to the interpretation of this Agreement. The words "includes" and "including" are not limited in any way and mean "including without limitation." The word "or" is not exclusive and includes "and/or." The word "will" is

a synonym for the word "shall." Reference to a "person" includes an individual, a corporation, a limited liability company, an association, a governmental body or any other entity.

14.10 Counterparts and Delivery. This Agreement may be executed in counterparts. Each counterpart will be considered an original, and all of them, taken together, will constitute a single Agreement. Facsimile and electronic signatures will be deemed original signatures for all purposes under this Agreement. When properly signed, this Agreement may be delivered by facsimile or electronically, and any such delivery will have the same effect as physical delivery of a signed original.

14.11 Entire Agreement. This Agreement, and its attached exhibits constitute the entire agreement between the Parties and supersedes any and all previous representations, understandings, or agreements between the Parties as to the subject matter hereof.

Executed by the undersigned authorized representatives of the Parties effective as of the Agreement Effective Date.

QT POD, LLC

Lampasas Airport

By: Debbie A Witt

By: Finley DeGraffenried

Name: Debbie A Witt

Name: FINLEY DEGRAFFENRIED

Title: Customer Support Coordinator

Title: City Manager

Exhibit 1

Fees

1. Fee Plans

The following Fee Plans are available. Please select one.

- Base Plan—\$945 per unit, per year**
Includes: Access and use of the web -based Siteminder Fuel Management Software, Database Hosting, Data, 24/7 technical support, software updates
- Premium Plan—\$1,995 per unit, per year (Post-Warranty)**
Includes: Access and use of the web -based Siteminder Fuel Management Software, Database Hosting, Data, 24/7 technical support, software updates and post-warranty parts replacement

2. Cellular Option

- The Services may be accessed through a cellular plan established by QT POD at a cost of \$480 per unit, per year

3. Premium Plan Parts Replacement Terms and Conditions

The terms and conditions of the parts replacement benefit included in the Premium Plan are as follows:

After the expiration of the M4000 product warranty, QT POD will repair or replace (at its option) malfunctioning components of the M4000 unit, using either new or rebuilt parts or components (at QT POD's option) at no charge to charge Customer ("Parts Replacement"). The M4000 is designed so that most of its parts may be replaced by Customer, utilizing the instructions provided by QT POD. In rare instances, a qualified technician may be required. QT POD will provide remote technical assistance relating to parts replacement, but Customer shall be responsible for the installation of all replacement components and shall bear all associated costs and expenses. Customer shall return all failed components to QT.

Parts Replacement is only available if the unit is installed by QT POD, a certified service company or an individual approved by QT POD. Upon request, QT POD may provide a list of qualified service companies or technicians, but in no event will QT POD be responsible for any act or omission of such service company or technician. To maintain eligibility for Parts Replacement, Customer must ensure that QT POD's Post Installation Checklist is completed and provided to QT POD for the installation of the unit. Each checklist must be signed by a qualified technician or other individual approved by QT POD. Parts Replacement does not cover components damaged due to acts of God, lightning strikes or related damage, accident, misuse, abuse, negligence, modification of or to any part of the terminal or software, or damage due to improper operation, maintenance, or installation. Parts Replacement does not apply to non-QT POD equipment, including but not limited to computers, fuel dispensers, fuel pumps, meters, registers, pulsers or valves, or any repair or replacement caused by credit card network processing changes or Branded Oil Company changes. Relays are not covered by Parts Replacement if they fail due to excess current draw from devices external to QT POD equipment. Notwithstanding the foregoing, lightning damage may be covered (at QT's option) if the terminal is equipped with QT POD surge protection equipment.

Exhibit 2

Support and Service Level Agreement

1. Technical Support Regarding Services

- Business Hours Support. QT POD will provide Customer with reasonable telephone technical support Monday through Friday from 7:30 a.m. to 5:30 p.m. Mountain Time, excluding holidays.
- 24/7 Support. QT POD will provide Customer with reasonable technical support after-hours and on holidays on an on-call basis. QT POD will make every effort to respond to Customer within one hour of the initial call for service. After-hours support is intended for emergency situations in which Customer is unable to pump fuel.

2. Service Level Objectives

QT POD agrees that the monthly availability of the Services shall be equal to or greater than 99.7%, excluding any excused performance as set forth below or in the Agreement (“Uptime Percentage”). The Uptime Percentage shall be calculated by comparing the total number of minutes in a thirty-day period (43,200) with the number of minutes of Downtime in any thirty-day period. For purposes of this Agreement, “Downtime” includes any period of time that Customer is unable to process normal transactions as a result of the failure of the Services. Downtime does not include unavailability of the Services for any of the following reasons: general internet failure; QT POD scheduled maintenance or other planned outages; problems with or maintenance occurring on the Customer’s applications, equipment or facilities; alterations, additions, adjustments, or repairs that are made by Customer to hardware; acts or omissions of Customer or its authorized user; or performance that is excused under the terms of the Agreement (including excused performance under Section 3.1 and Section 12 of the Agreement).

3. Service Credits

QT POD shall issue Customer service credits in the amounts specified in the table below (“Service Credits”) if it is unable to maintain the required Uptime Percentage in any given month. Service Credits will be a percentage of a monthly Fee (the annual Fee divided by 12) and shall be applied against Fees for the next billing cycle. Service Credits shall be Customer’s sole and exclusive remedy for QT POD’s failure to maintain the required Uptime Percentage.

Service Credit Amounts

UPTIME THRESHOLDS	MONTHLY FEE CREDIT %
99.69% - 99.65%	10%
99.64% - 99.00%	20%
99.00% and under	30%

**QTPetroleum on Demand M4000
FUEL TERMINAL PURCHASE AGREEMENT**



SEND PAYMENTS TO: PO BOX 842417
Dallas, TX 75284-2417
(303) 444-3590
Fax (303) 444-8736

Purchaser:
Lampasas Airport
312 E 3rd St.
Lampasas, TX 76550

Ship to:
Same

Date: 10/12/2020

CUSTOMER PO#	TERMS	REQUESTED DELIVERY DATE	SHIP VIA	SALES REP
	Net 30	ASAP	UPS-Ground	

Qty	MODEL #	DESCRIPTION	UNIT PRICE	AMOUNT
1	M4000U-C-1	M4000 Upgrade with Cellular communications and 1 pumps	\$15,995.00	\$15,995.00
1		M3000 Upgrade Discount	(\$1,995.00)	-\$1,995.00
SUBTOTAL				\$14,000.00
START-UP TRAINING BY QT POD				\$0.00
SHIPPING & HANDLING				\$295.00
TOTAL DUE				\$14,295.00
DEPOSIT				\$0.00
GRAND TOTAL				\$14,295.00

NOTE: The M4000 Self-Serve Fueling Terminal requires a subscription to QT POD's cloud based software platform in order to be operable. In the event Purchaser is a merchant/dealer, it shall advise end users of this fact prior to sale.

TERMS: The purchase price for each Unit shall be the amounts entered above. Purchaser acknowledges that QT Petroleum on Demand (QT) builds each Unit to order. Purchaser agrees to pay QT the Purchase Price pursuant to the terms of this Purchase Agreement which are as follows: fifty percent (50%) of the Unit Price is due upon completion of the order and the Remaining Balance (including shipping and handling) is due prior to shipping unless credit terms are approved by QT. If credit terms are extended by QT, Purchaser shall remit payment as set forth in QT's invoice. All units will be shipped F.O.B. point of shipping. Payment is not subject to any other conditions including but not limited to when the equipment is to be installed, or any other agreement between the purchaser and any third party. In the event QT provides on-site commissioning service assistance, the commissioning service charges are due immediately upon demonstration that each Unit operates as described in the Unit Documentation. In the event Purchaser cancels this order after the equipment has been shipped a restocking fee of 10% of the purchase price will be charged. Title to each Unit shall not transfer to Purchaser until payment in full is received. In the event payment is not made as agreed, the outstanding balance shall accrue interest at the rate of 1.5% per month until paid. If QT takes any steps to collect on Purchaser's account, including retaining an attorney, Purchaser shall pay all costs of such collection efforts, including reasonable attorney fees. Purchaser understands and agrees that in the event of non-payment of any amount due, QT may deny access to its cloud-based software platform, rendering the Unit(s) in operable, and/or repossess the Unit(s) at QT's sole option. In the event Purchaser has not fully paid for the Unit(s) as set forth herein within five (5) days after receiving written notice from QT, its attorneys, or collection agents, Purchaser shall permit QT to repossess the Unit(s), and shall cooperate with QT and its agents in doing so. All applicable taxes are the responsibility of the buyer.

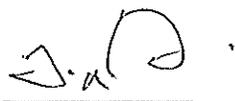
I have read and the I have read the above statement and agree to the purchase terms.

Authorized Purchaser:

Title:

Date:

Email of Purchaser:


City ManagerITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to modify Chapter 78, Traffic and Vehicles, Article II. Specific Street Regulations, Division 2: Stop Intersections, Section 78-61. Stop Streets-Generally; Division 3: Yield Intersections; Sec. 78-91 Schedule. Division 4: Speed Limits, Section 78-121 Speed Limit, Designated to include Stone Valley Estates and Brodie Estates roadways, traffic control signage, and to update speed limits in other areas of the city.

Requested By: Sammy Bailey, Police Chief

Submitted by: Sammy Bailey, Police Chief

Date Submitted: October 21, 2020

For the agenda of: October 26, 2020

Procurement and Funding Statement:

N/A

Attachments: Chapter 78 Traffic and Vehicle Ordinance Amended,
Exhibit A, additions and modifications

Summary Statement:

Chief of Police Sammy Bailey and Street Supervisor Carlos Garcia have completed roadway studies and placement of traffic control devices in the Stone Valley Estate area and for Brodie Estates are required for safety of all. Modification of Chapter 78 Divisions 2, 3, and 4; Sections 78-61; 78-91, 78-121 are to bring this Chapter up-to-date and more accurate in the City Ordinances of the City of Lampasas.

Recommendation:

Chief Bailey request a motion to approve an Ordinance amending the City's Code, -Chapter 78-Traffic and Vehicles, Article II. Specific Street Regulations, Division 2. Stop Intersections, Section 78-61. Stop Streets Generally, Division 3: Yield Intersections, Section 78-91. Schedule; Division 4, Speed Limits, Section 78-121-Speed Limits (as designated in attached ordinance).

ORDINANCE ____

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AN ORDINANCE OF THE CITY OF LAMPASAS, TEXAS, AMENDING CHAPTER 78, ~~TITLED (TRAFFIC AND VEHICLES, ARTICLE II, SPECIFIC STREET REGULATIONS AS FOLLOWS: ; DIVISION 2: STOP INTERSECTIONS, SECTION 78-61, STOP STREETS-GENERALLY, ADDING SEVEN (7) NEW STOP SIGN LOCATIONS; DIVISION 3.-YIELD INTERSECTIONS, SECTION 78-91.-SCHEDULE, ADDING ONE (1) NEW YIELD SIGN LOCATIONS; DIVISION 4-SPEED LIMITS, SECTION 78-121-SPEED LIMIT DESIGNATED, ADDING AND AMENDING EIGHT (8) SPEED LIMITS/SIGNS IN VARIOUS LOCATIONS; ADDING A REPLEASER AND SAVINGS CLAUSE; AND ADDING AN EFFECTIVE DATE.) OF THE CODE OF ORDINANCES BY ADDING, REORGANIZING , UPDATING PROVISIONS TO COMPLY WITH STATE LAW; AND REPEALING OBSOLETE, DUPLICATIVE, INEFFECTIVE AND UNNECESSARY PROVISIONS AS THEY PERTAIN TO THE CODE OF ORDINANCES WITHIN THE CITY OF LAMPASAS.~~

WHEREAS the City Council of the City of Lampasas, Texas desires to protect the safety and welfare of its citizens; and

WHEREAS, Chapter 78 Traffic and Vehicles, Article II. Specific Street Regulations, Division 2: Stop Streets-Generally, Division 3: Yield Intersections, Section 78-91; Division 4: Speed Limits, Section 78-121 of the Code of Ordinances require amendments to achieve the City Council's stated goal of maintaining the safety and welfare of its citizens, as well as ;and

WHEREAS the City Council ~~realizes to protect the public regulating the flow of traffic must be done to~~ safeguarding the our traveling public and pedestrians in the community; and

WHEREAS the City Council ~~realizes-recognizes~~ the need to regulate the flow of traffic by the usageenacting and enforcing- ofa traffic safety code, which regulates the proper placement of traffic control devices; and

WHEREAS, to make the Code of Ordinances more accessible and understandable, the Chief of Police has recommended that the Council consider amendments ~~recommends revisions~~ to the Code that will:

1. Update or eliminate incorrect locations of signage and/or speed zoness;
2. Remove obsolete, duplicative, ineffective or unnecessary regulationsprovisions;
3. Update certain provisions to-to ensure Code eomply withand -state law contiguity.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:

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Part 1. REPEALER. The following existing provisions set forth in the City's Traffic Code are hereby repealed:—Chapter 78 Division 2.-Stop Intersections, Section 78-61. Stop Streets-Generally; DIVISION 3. - YIELD INTERSECTIONS, Sec. 78-91. - Schedule.; DIVISION 4. - SPEED LIMITS, Sec. 78-121. - Speed limits_ ~~designated of the Code of Ordinances are hereby repealed for amendment.~~

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Part 2. CITY CODE AMENDED. The above repealed provision of the City's Traffic Code, are hereby replaced by the following amended Traffic Code provisions: Chapter 78 Division 2.-Stop Intersections, Section 78-61. Stop Streets-Generally; DIVISION 3. - YIELD INTERSECTIONS, Sec. 78-91. - Schedule.; DIVISION 4. - SPEED LIMITS, Sec. 78-121. - Speed limits_

THE AMENDED AND NEWLY ADOPTED -CHAPTER 78, TRAFFIC AND VEHICLES, ARTICLE II, SPECIFIC STREET REGULATIONS OF THE LAMPASAS CODE OF ORDINANCES SHALL READ AS FOLLOWS: DESIGNATED OF THE CODE OF ORDINANCES IS AMENDED TO READ AS FOLLOWS:

-DIVISION 2. - STOP INTERSECTIONS

Sec. 78-61. - Stop streets—Generally.

Stop signs may be installed at the approaches to the intersections at the following streets within the city:

Through Street	Direction of Approach	Stop Street
Avenue A	east or west	Chestnut Street
Avenue A	north or south	Summer Street
Avenue A	south	Northington
Avenue A	north or south	Walnut Street
Avenue B	south	Campbell Street
Avenue B	east or west	Chestnut Street

Through Street	Direction of Approach	Stop Street
Avenue B	north or south	Park Street
Avenue B	south	Sumac Street
Avenue B	north or south	Arnold Street
Avenue B	north or south	Summer Street
Avenue B	north	Western Street
Avenue C	north or south	Spring Street
Avenue C	west	Steele Street
Avenue C	west	North Willis Street
Avenue D	south	Chestnut Street
Avenue D	north or south	Walnut Street
Avenue E	north or south	Broad Street
Avenue E	north or south	Ridge Street
Avenue E	north or south	Walnut Street
Avenue F	north or south	Hackberry Street
Avenue G	north or south	Gamel Street
Avenue J (FM 580)	north or south	Casbeer Street
Bridge Street	north or south	Briggs Street
Bridge Street	north or south	Brown Street
Broad Street	east	Eighth Street
Campbell	east	Avenue F and Avenue G
Central Texas Expressway	south	Chesnut Street
Central Texas Expressway	south	Hollywood Street
Central Texas Expressway	south	Main Street

Through Street	Direction of Approach	Stop Street
Central Texas Expressway	south	Old Georgetown Street
Central Texas Expressway	south	Western Street
Central Texas Expressway	north	Alexander Street
Central Texas Expressway	north	Chestnut Street
Central Texas Expressway	north	Main Street
Central Texas Expressway	north	Old Georgetown Street
Central Texas Expressway	north	Park Street
Central Texas Expressway	north	SueAnn Street
Chestnut Street	west	Water Street
Cloud Street	north or south	Brown Street
College Street	east	Bridge Street
Deer Trail	east or west	Antelope Lane
Diamond Ridge Dr.	east or west	Rocky Mountain Dr.
Diamond Ridge Drive	east or west	Teton Avenue
Eighth Street	north or south	Walnut Street
Elijah Lane	west	Brown
Farm-to-Market Road (FM) 580	north	Campbell Street
Farm-to-Market Road (FM) 580	south	Old Convent Road
FM 580 E	north or south	Hackberry Street
FM 580 E	north	Gamel Street
FM 580 E	north	Northington Street
FM 580 E	north	Hoover
FM 580 E	north or south	McClellan

Through Street	Direction of Approach	Stop Street
FM 580 E	north	Stanley
FM 580 West	north	Deer Trail
FM 1478	south	Diamond Ridge Dr.
FM 1478	south	Yellowstone Dr.
Fieldstone Dr.	South	West Avenue C
Fieldstone Dr.	West	Stone Valley Dr.
Fifth Street	north or south	Liveoak Street
Fifth Street	north or south	Race Street
Fifth Street	north or south	Ridge Street
Fifth Street	north or south	Spring Street
Fifth Street	north or south	Walnut Street
First Street	north or south	Arnold Street
First Street	north	Castleberry Street
First Street	north	Cockrell Circle
First Street	north or south	Howe Street
First Street	south	Landon Street
First Street	north or south	Park Street
First Street	north or south	Porter Street
First Street	north or south	Ridge Street
First Street	north or south	Spring Street
First Street	north	Steele Street
First Street	north or south	Walnut Street
Fourth Street	north or south	Briggs Street

Through Street	Direction of Approach	Stop Street
Fourth Street	south or north	Brown Street
Fourth Street	south or north	College Street
Fourth Street (Loop 257)		Ervin Trailer Park Road
Fourth Street	south or north	Old Georgetown Road
Fourth Street	south	Creek Street
Fourth Street	south or west	Taylor Street
Fourth Street	north or south	Chestnut Street
Fourth Street	north or south	Elm Street
Fourth Street	north or south	Hackberry Street
Fourth Street	north or south	Liveoak Street
Fourth Street	north or south	Main Street
Fourth Street	south	Pecan Street
Fourth Street	north or south	Race Street
Fourth Street	north or south	Ridge Street
Fourth Street	north or south	Spring Street
Fourth Street	north or south	Summer Street
Fourth Street	north or south	Walnut Street
Fourth Street	north or south	Western Street
Gamel Street	west	Avenue B
Gamel Street	west	Avenue C
Gamel Street	west	Avenue D
Gamel Street	west or east	Avenue E

Through Street	Direction of Approach	Stop Street
Gamel Street	west or east	Avenue F
Gamel Street	west or east	Avenue H
Gamel Street	east	Avenue H
Hackberry Street	east	Avenue A
Hackberry Street	east	Avenue B
Hackberry Street	east	Avenue C
Hackberry Street	east	Avenue D
Hackberry Street	east or west	Avenue G
Howe Street	west or east	Fifth Street
Howe Street	east or west	First Street
Howe Street	west or east	Fourth Street
Howe Street	east	Naruna Street
Howe Street	east or west	Second Street
Howe Street	north or south and west or east	Sixth Street
Howe Street	east or west	Third Street
Key Avenue	west or east	Avenue A
Key Avenue	west or east	Avenue B
Key Avenue	west or east	Avenue C
Key Avenue	west or east	Avenue D
Key Avenue	west	Avenue E
Key Avenue	east	Avenue J (FM 580)
Key Avenue	east	Chestnut Street

Through Street	Direction of Approach	Stop Street
Key Avenue	west or east	Eighth Street
Key Avenue	west or east	Fifth Street
Key Avenue	west or east	First Street
Key Avenue	west or east	Seventh Street
Key Avenue	west or east	Sixth Street
Key Avenue	east	Tenth Street
Key Avenue	west or east	Vine Street
Limestone Drive	west	Willis Street
Liveoak Street	east	Avenue F
Liveoak Street	east	Courthouse Square
Liveoak	north	East North Avenue
Matthews Street	south	Bingham Street
Naruna Street	north	Sheppard Lane
Ninth Street	north or south	Broad Street
Ninth Street	north or south	Walnut Street
Nix Road	east	Avenue B
Nix Road	north	Dana Drive
Nix Road	west	Matthews Street
Nix Road	north	Kathie Lane
Nix Road	north	Porter
Nix Road	north	Saul Street
Nix Road	south	Steele Street
North Avenue	north or south	Broad Street

Through Street	Direction of Approach	Stop Street
North Avenue	north or south	Howe Street
North Avenue	north or south	Main Street
North Avenue	north or south	Park Street
North Avenue	south or east	Porter Street
North Avenue	north or south	Spring Street
North Avenue	north or south	Walnut Street
North Avenue	north or south	Ridge
North Avenue	north or south	Race
North Avenue	north or south	Summer
North Avenue	north or south	Arnold
Northington Street	west or east	Avenue F
Old Convent Road	east or west	FM 580
Old Georgetown Road	west	Cloud Street
Old Georgetown Road	south	Hetherly Street
Pecan Street	west	Fifth Street
Pecan Street	west	Seventh Street
Porter Street	west or east	First Street
Porter Street	west or east	Third Street
Ridge Street	north or south	First Street
Ridge	south	Seventh Street
Sandstone Cove	west	Stone Valley Drive
Santa Fe Shopping Center parking lot	west	Vine Street
Second Street	south	Elm Street

Through Street	Direction of Approach	Stop Street
Second Street	north or south	Main Street
Second Street	north or south	Park Street
Second Street	north or south	Race Street
Second Street	north or south	Ridge Street
Second Street	north or south	Spring Street
Second Street	north or south	Walnut Street
Seventh Street	east or west	Broad Street
Seventh Street	north or south	Chestnut Street
Seventh Street	north or south	Walnut Street
Seventh Street	north or south	Western Street
Seventh Street	west	Ridge
Shepherd	west	Teton Avenue
Sheppard Lane	east	Chris James Street
Sixth Street	north or south	Broad Street
Sixth Street	north or south	Chestnut Street
Sixth Street	north or south	Howe Street
Sixth Street	north or south	Main Street
Sixth Street	north	Race Street
Sixth Street	north	Rice Street
Sixth Street	north or south	Ridge Street
Sixth Street	north or south	Spring Street
Sixth Street	north	Summer Street
Sixth Street	north or south	Walnut Street

Through Street	Direction of Approach	Stop Street
South Chestnut Street		Riverview Drive
Steele Street	south	Avenue C
Stone Valley	south	Limestone Drive
Stone Valley	north	FM 580/Nix Road
Tenth Street	south	Broad Street
Third Street	north or south	Chestnut Street
Third Street	south	Courthouse Square
Third Street	south	Elm Street
Third Street	north or south	Hackberry Street
Third Street	east or west	Howe Street
Third Street	north or south	Liveoak Street
Third Street	north or south	Main Street
Third Street	north or south	Millican Street
Third Street	north or south	Porter Street
Third Street	north or south	Race Street
Third Street	north or south	Ridge Street
Third Street	north or south	Second Street
Third Street	north or south	Spring Street
Third Street	north or south	Western Street
U.S. Highway 190	north or south	Old Georgetown Road
U.S. Highway 190	south western	
U.S. Highway 190 Bypass	north	Alexander Lane
U.S. Highway 190 Bypass	north or south	Chestnut Street

Through Street	Direction of Approach	Stop Street
U.S. Highway 190 Bypass	north or south	Main Street
U.S. Highway 190 Bypass	north	Park Lane
U.S. Highway 190 Bypass	north	Sueann Street
U.S. Highway 281	west	Hancock Park Road
U.S. Highway 281	west	Naruna Road
U.S. Highway 281	west	Ninth Street
U.S. Highway 281	east	Tenth Street
U.S. Highway 281	north	Walnut Street
Vine Street	north or south	Main Street
Water Street	south	Main Street
West Avenue B	east or west	Porter
West First Street	north or south	Castleberry Street
West Fourth Street	north	Castleberry Street
Western Street	west	Avenue B
Western Street	east or west	Eighth Street
Western Street	east or west	Fifth Street
Western Street	east or west	Riverview Street
Western Street	east	Santa Fe Shopping Center parking lot
Western Street	east or west	Seventh Street
Western Street	east or west	Sixth Street
Western Street	west	South Street
Western Street	west	Vine Street
Western Street	west	Water Street

Through Street	Direction of Approach	Stop Street
Willis Street	east	Deb Lynn Lane
Willis Street	north	West FM 580
Willis Street	west or east	Chris James Street
WM Brook	north	U.S. 281

DIVISION 3. - YIELD INTERSECTIONS

Sec. 78-91. - Schedule.

Yield right-of-way signs shall be installed at the approaches to the intersections of the following streets within the city, to wit:

Through Street	Direction of Approach	Yield Street
Alexander Drive	east	Ramsey Lane
Alexander Drive	west	Snell Street
Avenue A	north or south	Arnold Street
Avenue A	north or south	Broad Street
Avenue A	north or south	Harrell Street
Avenue A	north or south	Howe Street
Avenue A	north	Northington Street

Through Street	Direction of Approach	Yield Street
Avenue A	north or south	Park Street
Avenue A	north or south	Race Street
Avenue A	north or south	Ridge Street
Avenue A	north or south	Spring Street
Avenue B	north or south	Broad Street
Avenue B	north	Brooks Street
Avenue B	south	Castleberry Street
Avenue B	south	Fairview Street
Avenue B	south	Harrell Street
Avenue B	north or south	Howe Street
Avenue B	north or south	Race Street
Avenue B	south	Rice Street
Avenue B		Ridge Street
Avenue B	north or south	Spring Street
Avenue B	north or south	Walnut Street
Avenue C	north or south	Arnold Street
Avenue C	north or south	Broad Street
Avenue C	south	Howe Street
Avenue C	north or south	Park Street
Avenue C	north or south	Race Street
Avenue C	north or south	Ridge Street
Avenue C	north or south	Summer Street
Avenue C	north or south	Walnut Street

Through Street	Direction of Approach	Yield Street
Avenue D	north or south	Broad Street
Avenue E	south	Race Street
Avenue E	south	Spring Street
Avenue E	south	Summer Street
Avenue F	south	Brooks Street
Avenue F	north	Hoover Street
Avenue F	north	McLean Street
Avenue F	north	Pecan Street
Avenue G	south or north	Elm Street
Avenue G	north or south	Hoover Street
Avenue G	west or east	Liveoak Street
Avenue G	north or south	McLean Street
Avenue G	south	Northington Street
Avenue G	north or south	Pecan Street
Avenue G	south	Stanley Street
Avenue H	north or south	Hoover Street
Avenue H	north or south	McLean Street
Stanley Street	east or west	Avenue H
Barnes Street	south	Main Street
Blane Circle	south	Elijah
Bridge Street	north or south	Hetherly Street
Brooks Street	west or east	Avenue C
Brooks Street	west or east	Avenue D

Through Street	Direction of Approach	Yield Street
Brooks Street	east	Avenue E
Cameron Street	west	Bingham Street
Casbeer Street	west or east	Avenue F
Casbeer Street	west or east	Avenue G
Casbeer Street	east	Avenue H
Casbeer Street	west	Avenue I
Castleberry Street	east or west	Surplus Street
Chestnut Street	west	Avenue C
Chestnut Street	east	Barnes Street
Chestnut Street	west	Ninth Street
Chevy Way	east	Caprice Lane
Chris Avenue	east	Kathie Lane
Chris Avenue	south	Saul Street
Chris James Street	north	Caprice Lane
Chris James Street	south	Chevy Way
Cloud Street	south	Briggs Street
Cloud Street	north or south	Brown Street
Cloud Street	north	Dent Street
Cloud Street	north	Hetherly Street
Crider Lane	east	Barnes Street
Dana Drive	south or west	Chris Avenue
Dana Drive	east	Saul Street
Deb Lynn Lane	north	Chevy Way

Through Street	Direction of Approach	Yield Street
Eighth Street	north or south	Chestnut Street
Eighth Street	south	Liveoak Street
Eighth Street	north or south	Main Street
Fairview Street	west	North Avenue
Fifth Street	north or south	Arnold Street
Fifth Street	north or south	Broad Street
Fifth Street	north or south	Chestnut Street
Fifth Street	north or south	Main Street
Fifth Street	north	Park Place
Fifth Street	north or south	Summer Street
First Street	north or south	Broad Street
First Street	north or south	Chestnut Street
First Street	north	Fairview Street
First Street	north or south	Harrell Street
First Street	north or south	Main Street
First Street	north or south	Race Street
First Street	north or south	Rice Street
First Street	south	Skyview Street
First Street	north or south	Summer Street
First Street	north or south	Western Street
Fourth Street	north or south	Arnold Street
Fourth Street	north or south	Broad Street
Fourth Street	north	Powell Street

Through Street	Direction of Approach	Yield Street
Fourth Street	north	Rice Street
Gamel Street	west	Avenue I
Hackberry Street	east	Avenue I
Hackberry Street	west	Second Street
Liveoak Street	west	First Street
Matthews Street	north	Acorn Street
Matthews Street	south	Cameron Street
Mill Street	south	Briggs Street
North Avenue	north or south	Chestnut Street
North Avenue	north or south	Harrell Street
North Avenue	north or south	Rice Street
North Avenue	north or south	Western Street
Northington Street	west or east	Avenue E
Old Georgetown Road	west	Bridge Street
Old Georgetown Road	west	Crider Lane
Old Georgetown Road	west	Ramsey Lane
Park Lane	west	Bellaire Street
Park Lane	west	Del Norte Street
Park Lane	west	Piccadilly Circle
Peach Street	north or south	Chestnut Street
Peach Street	north or south	Main Street
Pecan Street	west	Sixth Street
Perkins Street	north	Harrell Street

Through Street	Direction of Approach	Yield Street
Perkins Street	south	Powell Street
Porter Street	east	Avenue A
Porter Street	east	Avenue C
Porter Street	east	Avenue E
Porter Street	east	Second Street
Porter Street	north or south	Third Street
Powell Street	west	Lively Street
Ramsey Lane	south	Goldman Street
Rice Street	west or east	Avenue A
Ridge Street	east	Avenue D
Rice Street	west	Perkins Street
Rice Street	east	Third Street
Ridge Street	north or south	Avenue A
Ridge Street	north or south	Avenue B
North Avenue	north or south	Ridge Street
Second Street	north or south	Arnold Street
Second Street	north or south	Broad Street
Second Street	north or south	Chestnut Street
Second Street	north or south	Howe Street
Second Street	north or south	Liveoak Street
Second Street	north or south	Summer Street
Second Street	north or south	Western Street
Seventh Street	north or south	Liveoak Street

Through Street	Direction of Approach	Yield Street
Seventh Street	north or south	Main Street
Sixth Street	north or south	Arnold Street
Sixth Street	north or south	Liveoak Street
Sixth Street	north or south	Spring Street
Skipcha Trail	south	Avenue B
Standefer Avenue	south	Northington Street
Stanley Street	east	Avenue I
Steele Street	south	Acron Street
Steele Street	west	Avenue B
Steele Street	east	Cameron Street
Steele Street	east	Matthews Street
Sueann Street	north	Bellaire Street
Sueann Street	east	Del Norte Street
Sueann Street	north	Park Street
Sueann Street	east	Skyline Street
Sunset Street	north or south	Hollywood Street
Tenth Street	north	Broad Street
Tenth Street	north	Chestnut Street
Tenth Street	north	Main Street
Third Street	north or south	Arnold Street
Third Street	north or south	Broad Street
Third Street	north or south	Howe Street
Third Street	north	Landon Street

Through Street	Direction of Approach	Yield Street
Third Street	west	Olive
Third Street	north or south	Park Street
Third Street	east or west	Porter Street
Third Street	north	Santa Fe Lane
Third Street	north	Skyview Street
Third Street	north or south	Summer Street
Third Street	north or south	Walnut Street
Third Street	east	Avenue E
U.S. Highway 183	west or east	U.S. Highway 190 Bypass
U.S. Highway 190 Bypass	south	Hollywood Street
U.S. Highway 281	north	Walnut Street
Vine Street	north or south	Chestnut Street
Western Street	north or south	Sixth Street
Willis Street	east	Avenue A
Willis Street	west	Avenue C
Willis Street	west	Deb Lynn Lane
Willis Street	west or east	First Street
Willis Street	east	North Street
Willis Street	east or west	Surplus Street

DIVISION 4. - SPEED LIMITS

Sec. 78-121. - Speed limits designated.

All city streets will be designated as 30 miles per hour speed zones, except that the following streets, portions of streets or areas shall be as set forth in the following table:

Street or Area	Portion	Speed Limit (mph)
Brodie Estates	All streets within Brodie Estates (Blane Circle and Elijah)	30
College Street	Between Bridge Street and Cloud Street	20
Antelope Lane	All streets within the Diamond Ridge and Fawn Acres additions	30
Deer Trail	All streets within the Diamond Ridge and Fawn Acres additions	30
Diamond Ridge Drive	All streets within the Diamond Ridge and Fawn Acres additions	30
F.M. Highway 580	From the west city limits east approximately 4,700 feet	35
F.M. Highway 580 West	For west-bound traffic: from its intersection with Key Avenue, also known as Highway 183, 190 and 281 to the west city limits	35
F.M. Highway 580 West	For east-bound traffic from the west city limits to its intersection with Key Avenue also known as Highway 183, 190 and 281	35
F.M. Highway 580	From its intersection with U.S. Highway 281 to Station 25+05	40
F.M. Highway 580	From Station 25+05 to the east city limits	45
F.M. Highway 1478, also known as South Howe Street	From its intersection with F.M. Highway 580 West, also known as North Avenue, to station 24+00	30
F.M. Highway 1478	Between the southern side of its intersection with West Sixth Street and a point 528 feet south of the intersection of South Howe Street and West Sixth Street	30
F.M. Highway 1478, also known as South Howe Street	From Station 24+00 to the south city limits at Sheppard Drive	45
F.M. Highway 1478, also known as Naruna Road	Between a point 1,584 feet west of the intersection of South Howe Street at Naruna Road and the intersection of Farm-to-Market Road 1478 (Naruna Road) with Sheppard Lane	45
Grand Canyon Drive	All streets within the Diamond Ridge and Fawn Acres additions	30
Hackberry Street	From Avenue B to FM 580 East when school is in session Monday through Friday from 7:30 a.m. to 4:30 p.m.	20

Street or Area	Portion	Speed Limit (mph)
Hancock Park	On all streets and roadways located within the park	15
Key Avenue	From Peach Street to Avenue E	35
Loop 257	From its intersection with U.S. Highway 183 to its intersection with the A.T. & S.F. Railroad	30
Loop 257	From its intersection with the A.T. & S.F. Railroad to Station 32+44	35
Loop 257	From Station 32+44 to Station 52+06.08	40
Loop 257	From Station 52+06.08 to its intersection with U.S. Highway 190	45
Naruna Road	From Highway 281 South to the center of Sulfur Creek	15
Naruna Road	From Highway 281 South, west 1,860 feet, which ends on the west side of Sulfur Creek and the southwest boundary of the Golf Course	20
North Avenue, also known as Nix Road and F.M. Road 580	From a point midway between Spring Street and Summer Street for a distance of 0.569 mile to a point on Nix Road 200 feet west of its intersection with Steele Street	40
North Avenue, also known as Nix Road and F.M. Road 580	From a point on Nix Road 200 feet west of its intersection with Steele Street for a distance of 0.493 mile to where Nix Road crosses the westernmost city limits	50
North Willis Street	For both the northbound and southbound traffic for West Avenue C to FM 580 West	30
Park Lane	Between the streets of Bellaire and Sueann	20
Rocky Mountain Drive	All streets within the Diamond Ridge and Fawn Acres additions	30
South Howe Street, also known as Farm-to-Market Road 1478	Between a point 528 feet south of the intersection of said South Howe Street with West Sixth Street, and a point located 1,584 feet west of the intersection of South Howe Street with Naruna Road	40
South Howe Street, also known as Farm-to-Market Road 1478	From North Avenue south to the city limits	As set by the state

Street or Area	Portion	Speed Limit (mph)
Stone Valley Estates	All streets within Stone Valley Estates (Fieldstone Drive, Stone Valley Drive, Sandstone Cove, and Limestone Drive).	30
Tenth Street	Between Ridge Street and Broad Street	20
Turner Field Park	On all streets, roadways and parking areas within the park, from the intersection of Campbell Street and Avenue G	15
U.S. Highway 183, also , known as Key Avenue	North to South/South to North- from city limits to city limits	As set by the state
U.S. Highway 190	From U.S. Highway 183 to U.S. Highway 281 on Ohmneiss Drive	35
U.S. Highway 190	East from U.S. Highway 183 to Park Lane	35
U.S. Highway 190	From its intersection with Hollywood Street to the intersection of U.S. 183	35
U.S. Highway 190	From Park Lane to the eastern City Limits	45
U.S. Highway 281	From U.S. 183 to the south city limits	As set by the state
U.S. Highway 281	From U.S. 183 to the north City limits	As set by the state
W. M. Brook Park	On all streets and roadways within the park	15
Yellowstone Drive	All streets within the Diamond Ridge and Fawn Acres additions	30

Part 3: All ordinances and resolutions, or parts thereof, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect.

Part 4: If any provision of this Ordinance or application thereof to any person or circumstances shall be held to be invalid, such invalidity shall not affect the other provisions, or application thereof, and other valid portions of this Ordinance which can be given effect without the invalid provisions or application shall be given same, and to this end, the provisions of this Ordinance are hereby declared to be severable.

Part 5: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

READ AND APPROVED on First Reading this _____ day of _____, 2020

READ AND ADOPTED on Second Reading this _____ day of _____, 2020.

ADOPTED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown-City Attorney [Signature Provided on Separate Page]


City Manager

ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the purchase of two 2016 John Deere mowers leased by Hancock Park Golf Course.

Requested By: Chris Eicher, Director of Parks and Recreation

Submitted By: Chris Eicher, Director of Parks and Recreation

Date Submitted: October 21, 2020

For the Agenda of: October 26, 2020

Procurement and Funding Statement:

The Parks Department has an open position that won't be filled until Spring so, the cost savings there should cover the cost of the mowers. The mowers would be funded from GL# 10-514-5250

Attachments:

Summary Statement:

The Hancock Park Golf Course has a 2016 John Deere 72" Front End Deck mower and a 2016 John Deere Fairway unit that they had leased. Both of the mowers are in good condition and are available for purchase. The 2016 John Deere 72" Front End Deck mower can be purchased for \$3,950.00 and the 2016 John Deere Fairway unit can be purchased for \$9,125.00. The Parks Department would like to purchase both of these 2016 John Deere mowers. The retail cost of the deck mower is approximately \$22,000.00 and the retail cost of the fairway, reel mower is \$70,000.00

Recommendation:

To consider a motion to allow the Parks Department to purchase the 2016 John Deere 72" Front End Deck mower in an amount not to exceed \$3,950.00 and to purchase the 2016 John Deere Fairway unit in an amount not to exceed \$9,125.00.

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NOTICE OF RATE CHANGE REQUEST

On October 15, 2020, Bandera Electric Cooperative, Inc. (Bandera) filed its Application for Interim Update of Wholesale Transmission Rates pursuant to 16 Texas Administrative Code (TAC) § 25.192(h). Bandera's Application seeks an interim adjustment to the previously approved transmission cost of service and wholesale transmission rate due to transmission investment in excess of the level currently authorized in rates. If approved, Bandera's total rate base will increase by \$18,364,694, resulting in a total interim transmission cost of service revenue requirement increase of \$1,426,022 above the level currently in rates. Bandera's interim wholesale transmission rate will increase to \$0.079465 per kilowatt. Bandera has requested that the proposed transmission rate be implemented as soon as possible.

Because the Application requests a revision to Bandera's wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to 16 TAC § 25.192.

A complete copy of Bandera's Application is available for inspection at the offices of McGinnis Lochridge, LLP, 600 Congress Ave., Suite 2100, Austin, Texas 78701.

Persons who wish to intervene in or comment upon these proceedings should notify the Public Utility Commission of Texas as soon as possible, as an intervention deadline will be imposed. 16 TAC § 25.192(h)(4)(A) establishes an intervention deadline of 21 days from the date service of notice is completed. A request to intervene or for further information should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326 and reference Docket No. 51420. Further information may also be obtained by calling the Public Utility Commission at (512) 936-7120 or (888) 782-8477. Hearing- and speech-impaired individuals with text telephones (TTY) may contact the Commission at (512) 936-7136.

Bandera Electric Cooperative, Inc.

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