

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, September 14, 2020**

The City Council of the City of Lampasas met in Regular Session on the above date with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Chuck Williamson
Mike White
Cathy Kuehne
Randy Clark
Delana Toups

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Rickie Roy, Assistant City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator/Asst. City Secretary
Yvonne Moreno, Finance Director
Jody Cummings, Assistant Police Chief
Chris Eicher, Parks & Recreation Director
Vicki Tower, Parks Secretary
Jeff Smith, Fire Chief
Mandy Walsh, Economic Development Director (workshop only)

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session

Mayor Talbert called the Workshop Session to order at 5:30 p.m.

Mayor Talbert provided the telephone number of 512-556-0332 to call in for any comments. She also announced to those in attendance if they could maintain six feet separation, they could remove their masks if they chose to.

2. Discussion and presentation concerning proposed location of City of Lampasas Skatepark from Lampasas Association for the Arts (LAFTA) and Wings of Eagles Outreach.

City Manager deGraffenried said that on Thursday, September 10, 2020, City Staff and a few Council members met with representatives from Lampasas Association for the Arts (LAFTA) and Wings of Eagles Outreach to discuss and view the possible locations for a Skatepark, as well as a proposed pavilion.

After looking at areas in Campbell Park, LAFTA felt that some sculptures could be moved, if needed, to allow for a proposed pavilion to be constructed in the center of the park. The Skatepark site would be next to the restrooms on the south side.

deGraffenried said that City Staff would review the old geotechnical engineering information that the City has before proceeding with any development.

deGraffenried said that City Staff was seeking Council's input on whether they would like City Staff to move forward with the location sites as reviewed and discussed and to work with both parties on those projects.

City Council members unanimously agreed for City Staff to move forward as discussed.

3. Discussion and presentation from Christmas on the Creek Committee.

Mr. David Love, Christmas on the Creek Committee member ("COTC"), reviewed the following:

- 2020 Plans
 - Adding various sizes of pole trees
 - Installing a second "Merry Christmas" lighted sign on the levee between the park and O'Reilly's
 - Adding additional large PVC candy canes for Candy Cane Lane
 - Restrung LED lights on train display
 - They will be moving 12 Days of Christmas to Ruth Eakin stage for better visibility
 - Adding new items to Santa's Village, both of which will be painted by COTC volunteers
 - Courthouse
 - Pickup truck
 - Due to theft at their storage facility, COTC will be replacing numerous items and some community donations have been received to help with these costs.
 - COTC has discussed holding a tentative and scaled down event on December 12, 2020 for people to wander through the park. They would like to have a roving Santa that would hand out candy canes to visitors and also the possibility of sleigh rides. They would ensure to follow CDC guidelines.
- Requests
 - Seeking funding again this year for lighting of the tree canopies. COTC would like to continue to use Lucian Hodges and his crew. The cost is expected to remain the same at approximately \$30,000.00.
 - Future considerations to Council:
 - Add electricity and lights across from the restrooms along the Valero fence
 - Add lights under the bridges to increase safety for people parking at the Hostess House and walking along the creek throughout the year

Council thanked Mr. Love for his presentation and information he provided and also thanked all members of COTC for their hard work.

Mayor Talbert also informed Mr. Love that the City has included funding for COTC in the FY 2020/2021 Budget.

4. Discussion regarding FY 2020/2021 City of Lampasas Budget.

City Manager deGraffenried explained the following:

- As of note, is the inclusion of one (1) Part-time Utility Billing and Collection staff position.
- City Staff has also received a proposal for an Interceptor Study in the amount of \$35,250.00 that is not included in the budget. City Staff would recommend mid-year review and possible funding at that time.
- He referred to items and projects indicated in the FY 2021-FY 2025 CIP Report, Areas of Emphasis.
- He also noted that the FY 2021 Budget does include approximately \$22,000.00 in contingency.
- At this time, estimates for Electric/Street Department bathroom exceed budgeted amounts, however, the Assistant City Manager, Rickie Roy, will investigate supplemental funding from other account lines.

Council member Clark thanked City Manager deGraffenried for the proposal for engineering services regarding the Wastewater Interceptor Capacity analysis from Eckermann Engineering. He said that this analysis needs to be done fairly soon and understood that there are other priorities that take precedent at this time, but would like it included in a future budget.

5. Discussion and updates concerning COVID-19.

Jeff Smith, Fire Chief, reviewed the following:

- Statewide
 - 67,412 active cases, as of Sunday
 - 14,190 fatalities
 - 3,319 hospitalized
 - 8.11% positivity rate
- Lampasas
 - 36 active cases on July 31, 2020
 - 179 positive cases
 - 285 total cases
 - 9 fatalities

6. Discussion regarding any item on the regular agenda

There was no discussion.

7. Adjourn Workshop Session

Mayor Pro Tem Monroe moved to adjourn the Workshop Session at 5:58 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

Mayor Talbert called for a ten-minute break before going into Regular Session.

REGULAR SESSION 6:00 p.m.
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ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the Regular Session to order at 6:08 p.m. She provided the telephone number of 512-556-0332 to call in for any comments. She also announced to those in attendance if they could maintain six feet separation, they could remove their masks if they chose to.

B. Invocation and Pledge of Allegiance

Jody Cummings, Assistant Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no Presentations or Proclamations.

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

1.3	Public hearing to receive citizen comments regarding approval, denial, or approval with modification(s) for a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County.
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that Efren and Rachael Cisneros, property owners, are a zoning change of Manufactured Home Overlay “MHO” to the existing Single Family-6 Residential “SF-6” Zoning District.

Sims reviewed the following information:

- The property is commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County.
- The Building and Planning Department will ensure all zoning requirements and regulations are met upon approval of the Manufactured Home Overlay “MHO” rezone.
- The Manufactured Home Overlay “MHO” District is intended to be applied in conjunction with a residential base zoning district to encourage HUD-code manufactured homes in certain areas that are already platted or partially developed.
- City Staff mailed fifteen (15) letters to property owners within 200 feet of the applicant’s property and one (1) letter was received in protest.
- This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020 and the Commission voted four (4) in favor, two (2) opposed and (1) one absent for approval of the Manufactured Home Overlay “MHO”.

Mayor Pro Tem Monroe asked why the two P&Z members opposed the request. Sims replied that it was for concern of this property being in the floodplain, which this property is near the floodplain, but it is not.

Mayor Talbert opened the public hearing for any citizen comments. There were no citizen comments.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

1.4	Public hearing to receive citizen comments to consider approval, denial, or approval with modification a request for a Specific Use Permit in an area zoned Commercial "C" to allow for Two-Family Residential (Duplexes) "SF-2". The property is described as Block 3, Part of Lot 3, Lots 4-7, East Lampasas Addition; portion of Mill Street between College and Briggs Street.
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that Kenneth Ankarberg, owner, is requesting City Council to consider the approval of a Specific Use Permit "SUP" in an area zoned Commercial "C" to allow for Two-Family Residential (duplexes) "SF-2".

Sims reviewed the following:

- The location is zoned Commercial.
- The area around this property is zoned Commercial, Retail and Single Family Residential The 2F, Two-Family Residential, district is intended to promote stable, quality multiple-occupancy residential development at slightly increased densities.
- She reviewed the area regulations.
- City Staff mailed fifteen (15) notices to property owners within 200 feet of the applicant's property and received three (3) letters in favor of the request and none in opposition.
- This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020 and recommended approval.

Mayor Talbert opened the public hearing for any citizen comments. There were no comments.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

1.5	Public hearing to receive citizen comments to consider approval, denial or approval with modifications a request for a Specific Use Permit in an area zoned Commercial "C" to allow for Micro-Blading (Cosmetic Tattooing) Services. The property is described as Block 2, Lot 8, East Lampasas Addition; commonly known as 1002 E 4 th Street, Lampasas, Texas, Lampasas County
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that the property owner, Jack Harrell, and applicant, Kelsey Estep, are asking that City Council consider granting a request for a Specific Use Permit to allow for Micro-Blading (Cosmetic Tattooing) inside The Fixx Salon, located at 1002 E. 4th Street, Lampasas, Texas.

Sims reviewed the following:

- Manual microblading is a form of semi-permanent tattooing that involves using tiny, fine-point needles (instead of a tattoo gun) that make up a small disposable blade and handle that helps scratch and deposit pigment simultaneously under your skin.

- City Staff mailed fourteen (14) notices to property owners within 200 feet of the applicant's property, and to date have received four (4) letters, three (3) in favor of the request and one in protest. The one in protest was because they were opposed to tattooing.
- This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020 and recommended approval to City Council with a vote of five (5) members in favor, one (1) opposed and one (1) absent. The one member in opposition was because they were opposed to tattooing.

Mayor Talbert opened the public hearing for any citizen comments. There were no comments.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

1.6	Public hearing to receive citizen comments regarding a request to consider approval, denial, or approval with modification(s) of a Minor Plat of Portwood described as 3.01 acres out of the John Burleson Survey. Abstract No. 42, City and County of Lampasas, Texas; generally located at 1316 Central Texas Expressway.
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that Mr. Joseph Abel, owner, is requesting that City Council consider approval of the Minor Plat of Portwood.

Sims reviewed the following:

- The tract is three (3) acres and will be divided into two lots; with one being a flag lot.
- The lots will have a shared access point from Highway 190/Central Texas Expressway.
- Water, sewer and electric are available.
- The property is currently zoned Commercial.
- This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020 and voted to recommend approval to City Council.

Mayor Talbert opened the public hearing for any citizen comments. There were no comments.

Council member White moved to close the public hearing. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on August 24, 2020

Council member Toups moved to approve the minutes as presented. The motion was seconded by Council member Clark and with a vote of six in favor and one abstention (Monroe), the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from August 1, 2020- August 31, 2020

Mayor Pro Tem Monroe moved to approve the consent agenda as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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There were Board or Department reports.

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- The Weather - The recent wet weather began in the early morning of September 2, 2020 with widespread thunder and lightning storms. At that time, Flint Geagley, Electric Superintendent, and Rickie Roy, Assistant City Manager, reported isolated outages, due to feeder disruptions at the substation, and at individual fuses in our distribution system. The longest outage was estimated at 1 ½ hours. Over the past week, the City has also experienced localized flooding and road closures at low water crossings. City Staff investigated a roof leak at the Calvert Building, with the contractor responding within 6 hours and correcting the issue. The large Pecan Tree on the west side of the Calvert Building was struck by lightning, however; City Staff and Mr. Hodges believe the tree may survive. The City also lost some technology hardware and switches.
- Bike Trails - The Mayor and City Staff have been approached regarding development of primitive mountain bike trails at the 580 Sports Park. The process for an initial conceptual design is being discussed, and the idea will be reviewed by the Parks & Recreation Board on September 17, 2020. Internally, City Staff has also discussed bike lane connectivity from Avenue B to Campbell Park for a potentially safer access. City Staff estimates 100 to 120 acres could be utilized for the trail system.
- Comp Plan – City Staff has surveyed members of the CPAC, and have developed a schedule of small group meetings to review the Lampasas Recommendation Outline. City Staff will attempt to meet with a majority of CPAC members on the September 21, 2020, but may also hold an additional meeting or two during the week in the event of conflict. Previously, Council has had the opportunity to provide input on this section, however; he said that they were free to attend one of the meetings if so inclined.
- Avenue E - The weather has caused some delay in the West Avenue E Construction project, however; work remains on schedule. The contractor has cut width, and installed and compacted base material generally between Porter Street and Spring Street, and has also installed box culverts to carry storm water to the south. Mike Blair, Civil Inspector/Project Manager, continues to oversee the project and communicate with residents regarding issues or concerns.
- Internet – City Staff continues to work with local ISP's to complete their respective Pole Attachment Agreements, which should be finalized within the next two weeks. Both parties are also currently working to design and inspect routes, and install technology infrastructure. In one case, an ISP has identified several BO poles, in a more remote portion of our distribution system, which City Staff have already replaced. He also noted that the Fiber to the Home rollout will also be the subject of an upcoming news story in the Lampasas Dispatch Record.

5.2	MAYOR'S COMMENTS
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Mayor Talbert thanked Sammy Bailey, Police Chief, and Jeff Smith, Fire Chief, for their assistance to meet with and ensure CDC guidelines for events held in the City; and Becky Sims, Asst. City Secretary/Zoning Administrator, for providing the outline/compliance letters for her signature for those events.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and possible action concerning the first reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning October 1, 2020 and ending on September 30, 2021. Appropriating money for various funds and purposes of such budget including appropriations of money to pay interest and principal Sinking Fund requirements on all indebtedness; providing a repealer clause for the repeal of all Ordinances and Appropriations in conflict with the provisions of this Ordinance; and Establishing an Effective Date.

Yvonne Moreno, Finance Director, explained that the attached ordinance will formally adopt the proposed budget for the 2020-2021 Fiscal Year. A record vote on adopting the budget should be taken by the City Secretary.

Mayor Pro Tem Monroe moved to approve the first reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning October 1, 2020 and ending on September 30, 2021. Appropriating money for various funds and purposes of such budget including appropriations of money to pay interest and principal Sinking Fund requirements on all indebtedness; providing a repealer clause for the repeal of all Ordinances and Appropriations in conflict with the provisions of this Ordinance; and Establishing an Effective Date and with a record vote taken by the City Secretary, Christina Marez, as follows:

- Council member Williamson Approve
- Mayor Pro Tem Monroe Approve
- Mayor Talbert Approve
- Council member Clark Approve
- Council member White Approve
- Council member Toups Approve
- Council member Kuehne Approve, the motion carried.

7.2	Discussion and possible action concerning the first reading of an Ordinance setting the Tax Rate and Levying a tax upon all property subject to taxation within the City of Lampasas, Texas for the 2019 tax year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021 2020; apportioning said levy among various funds and items for which revenue must be raised including providing a Sinking Fund for the retirement of the Bonded Debt for the City of Lampasas; and establishing an Effective Date.
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Mayor Talbert read the Item caption and noted the correction that the Fiscal Year is ending September 30, 2020 instead of 2021 as posted.

Yvonne Moreno, Finance Director, explained that the attached ordinance adopts a total tax rate of \$0.395218 cents for the 2020 tax year. The tax rate is divided between \$0.31423 cents for general fund maintenance and operations and \$0.080988 cents for debt service (interest and sinking fund.) A record vote on setting the tax rate should be taken by the City Secretary.

Mayor Pro Tem Monroe moved to approve first reading of the Ordinance and that the property tax rate be increased by the adoption of a tax rate of \$0.395218, which is effectively a 1.08 percent increase in the tax rate. The motion was seconded by Council member Williamson and with a record vote taken by the City Secretary, Christina Marez, as follows:

Council member Williamson	Approve
Mayor Pro Tem Monroe	Approve
Mayor Talbert	Approve
Council member Clark	Approve
Council member White	Approve
Council member Toups	Approve
Council member Kuehne	Approve, the motion carried.

7.3 Discussion and possible action regarding ratifying the property tax revenue increase reflected in the fiscal year 2020-2021 budget.

Yvonne Moreno, Finance Director, explained that Local Government Code, Section 102.007 requires a separate vote of the Governing Body of a City to ratify the property tax revenue increase reflected in the budget. The separate vote is in addition to and separate from the vote to adopt the budget or a vote required to set the tax rate. A record vote should be taken by the City Secretary.

Mayor Pro Tem Monroe moved to approve ratifying the property tax revenue increase reflected in the fiscal year 2020-2021 budget. The motion was seconded by Council member Toups and with a record vote taken by the City Secretary, Christina Marez, as follows:

Council member Williamson	Approve
Mayor Pro Tem Monroe	Approve
Mayor Talbert	Approve
Council member Clark	Approve
Council member White	Approve
Council member Toups	Approve
Council member Kuehne	Approve, the motion carried.

7.4 Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial or approval with modification(s) for a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County.

Mayor Talbert said that this item was discussed in Public Hearing.

Council member Clark moved to approve the first reading of an Ordinance to consider approval, denial or approval with modification(s) for a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.5 Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial, or approval with modification a request for a Specific Use Permit in an area zoned Commercial “C” to allow for Two-Family Residential (Duplexes) “SF-2”. The property is

	described as Block 3, Part of Lot 3, Lots 4-7, East Lampasas Addition; portion of Mill Street between College and Briggs Street.
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that this item was discussed in Public Hearing.

Council member Toups moved to approve the first reading of an Ordinance to consider approval, denial, or approval with modification a request for a Specific Use Permit in an area zoned Commercial "C" to allow for Two-Family Residential (Duplexes) "SF-2". The property is described as Block 3, Part of Lot 3, Lots 4-7, East Lampasas Addition; portion of Mill Street between College and Briggs Street. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial or approval with modifications a request for a Specific Use Permit in an area zoned Commercial "C" to allow for Micro-Blading (Cosmetic Tattooing) Services. The property is described as Block 2, Lot 8, East Lampasas Addition; commonly known as 1002 E 4 th Street, Lampasas, Texas, Lampasas County
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that this item was discussed in Public Hearing.

Council member Toups moved to approve the first reading of an Ordinance to consider approval, denial or approval with modifications a request for a Specific Use Permit in an area zoned Commercial "C" to allow for Micro-Blading (Cosmetic Tattooing) Services. The property is described as Block 2, Lot 8, East Lampasas Addition; commonly known as 1002 E 4th Street, Lampasas, Texas, Lampasas County. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.7	Discussion and possible action to consider approval, denial, or approval with modification(s) a Minor Plat of Portwood described as 3.01 acres out of the John Burleson Survey. Abstract No. 42, City and County of Lampasas, Texas; generally located at 1316 Central Texas Expressway.
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Becky Sims, Zoning Administrator/Assistant City Secretary, explained that this item was discussed in Public Hearing.

Mayor Pro Tem Monroe moved to approve the Minor Plat of Portwood described as 3.01 acres out of the John Burleson Survey. Abstract No. 42, City and County of Lampasas, Texas; generally located at 1316 Central Texas Expressway as presented. The motion was seconded by Council member White.

Council member Clark noted that he was not in favor of flag lots in the community, which this property is. He understands that there is not much else that you can do with property, so he understands this request.

Mayor Talbert called for a vote on the motion made by Mayor Pro Tem Monroe and seconded by Council member White to approve the Minor Plat of Portwood. With a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding the Schindler Elevator Maintenance Agreement for the Calvert Building.
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City Manager deGraffenried explained that this item has been placed on the agenda to discuss a maintenance agreement for the Schindler Elevator at the Calvert Building that was installed in October

2019. The New Product Service Plan (Warranty) expires October 8, 2020. The Annual State Inspection is also due in October.

deGraffenried said that City Staff met with the local account manager on August 27, 2020 to discuss the maintenance agreement. The full coverage agreement is called “Schindler Plus” included in this agreement is the annual safety test to make the elevator code compliant with the state. It includes 8-hour call-back coverage during normal working hours (8:00 a.m.-4:30 p.m.) Monday-Friday. There will be an average response time of 4-hours for non-emergencies. Lastly, Basic Parts and Components and Major Parts and Components are covered in this agreement. The pricing is as follows:

- 10-year pricing \$400.00 + \$20.00 = \$420.00 a month
- 5-year pricing \$425.00 + \$20.00 = \$445.00 a month
- 3-year pricing \$450.00 + \$20.00 = \$470.00 a month

The contract price and labor rates are adjusted annually; typically, a 3-4% increase. City Staff has asked that a specific maintenance schedule be included in the agreement, as well as capping the increase if Council were to opt for 10-year pricing. He felt that the 3- or 5-year plan would be appropriate.

deGraffenried noted that the City has had to call Schindler to come out at least five times since the installation of the elevator. Most items have been minor repairs but can get costly on the number of times to have them come down.

Council member White moved to approve the 3-year Schindler Plus Maintenance Agreement and to allow the City Manager to negotiate and execute the agreement accordingly. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.9	Discussion and possible action regarding approval to declare two (2) Zero Turn Mowers used by the Parks Department as surplus and allow to dispose of as State Law allows.
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Vicki Tower, Parks Secretary, explained that the Parks Department is seeking approval to declare two (2) Zero Turn Mowers used by the Parks Department as surplus and allow to dispose of as State Law allows.

Tower noted that the two (2) zero turn mowers were used to maintain grounds at City Parks and various properties. One of the mowers needs a PTO clutch which will not engage and needs a new battery. The other is just for parts and an incomplete mower.

Council member Williamson moved to approve to declare two (2) Zero Turn Mowers used by the Parks Department as surplus and allow to dispose of as State Law allows. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.10	Discussion and possible selection of website photo contest winner.
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Becky Sims, Assistant City Secretary/Zoning Administrator, explained that there were three (3) photo entries submitted:

- Entry 1, “Texas Sage Blooming at Home” submitted by Edwin Rivas-Colon
- Entry 2, “Lampasas...small town with cool vibes!” submitted by Toni Strickland
- Entry 3, “Silenced Bridge” submitted by Jessica Constancio

Council member White moved to select Entry 2 “Lampasas...small town with cool vibes!” submitted by Toni Strickland as the winner of the photo contest. The motion was seconded by Council member Touns and with a unanimous vote, the motion carried.

7.11	Discussion and possible action to continue the use of Fuelman for gasoline and diesel for the City of Lampasas for the fiscal year 2020-2021.
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Rickie Roy, Assistant City Manager, explained that the City went through the proper bidding process. A total of nine companies were sent bid packets:

1. Gasboy, Commercial and Industrial Solutions
2. Mansfield Energy
3. Pinnacle Petroleum
4. Lykins Energy
5. Clean Energy Fuels
6. Sun Coast Resources
7. Murphy USA
8. Valero Fleet Service
9. Fuelman

Roy reviewed the following:

- Fuel bids were to be submitted by 2:00 p.m. on August 11, 2020.
- The City did not receive any bids. Fuelman did not submit a bid, who the City currently uses for fuel.
- He called Fuelman to find out why they did not bid. Apparently, Fuelman does not do bidding or contract agreements anymore.
- If the City chose to continue with Fuelman, the City would be under the same terms and conditions. No paperwork is necessary to be filled out.
- He recommended that the City continue with Fuelman since no bids were received.

Mayor Pro Tem Monroe moved to approve to continue the use of Fuelman for gasoline and diesel for the City of Lampasas for the fiscal year 2020-2021. The motion was seconded by Council member Touns and with a unanimous vote, the motion carried.

7.12	Discussion and possible action regarding the appointment of City Prosecutor.
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City Manager deGraffenried explained that this item was placed on the agenda for consideration of formal appointment of Martin, Millican, Cooley PLLC, as City Prosecutor, through Jackie Baltrun, Attorney.

Council member Touns moved to approve the appointment of Martin, Millican, Cooley PLLC, as City Prosecutor, through Jackie Baltrun, Attorney. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 6:41 p.m. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2020.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary