

**MINUTES OF REGULAR MEETING OF THE  
PARKS AND RECREATION ADVISORY BOARD  
OF THE CITY OF LAMPASAS, LAMPASAS, TEXAS  
JACK CALVERT MUNICIPAL BUILDING BOARD ROOM  
302 EAST THIRD STREET  
THURSDAY, AUGUST 20, 2020  
6:00 P.M.**

The Parks and Recreation Advisory Board of the City of Lampasas met in regular session on the above date with Chairperson Robin Gradel presiding:

**Parks Board Members Present:**

Robin Gradel  
Shirley Blake  
Diane Davis  
Shane Jones  
Tasha Bates

**Parks Board Members Absent:**

Clay Harrington  
Jim Lindeman  
Rick Rebando  
Harvey Stinnett

**City Staff Present:**

Chris Eicher, Parks & Recreation Director  
Vicki Tower, Parks Secretary

**REGULAR SESSION**

I. Call to order

Chairperson Gradel called the meeting to order at 6:01 p.m.

II. Open forum for citizens comments and questions (limited to 5 minutes per person)

There were no citizen comments.

Chairperson Gradel asked City Staff, Board members and guests to introduce themselves.

Guests present:

Janet Crozier, Lampasas Community Gardens  
Jan Alexander, Lampasas Community Gardens  
Anelisia Cheney-Campbell, Lampasas Community Gardens  
Vance Rodgers  
Brandon Crawford, Wings of Eagles Outreach  
Lisa Parker, Wings of Eagles Outreach  
Marisa Skiles, Wings of Eagles Outreach

III. Discussion and possible action regarding a Community Garden

Chris Eicher, Parks & Recreation Director, discussed a proposed Community Garden with the Board. Eicher told the Board that Janet Crozier with Lampasas Community Garden, would like

to present a proposal for a Community Garden.

Janet Crozier with Lampasas Community Gardens, reviewed the Community Garden proposal with the Board.

Ms. Crozier reviewed the following:

- The proposed location is the old volleyball court in Campbell Park behind Hanna Springs Pool. This area is approximately 8,000 sq. ft and has an existing 6ft fence, electricity and water.
- Lampasas Community Gardens has a Certified Certificate of Formation as a non-profit corporation as of July 28, 2020
- Lampasas Community Gardens has been issued an Employer Identification Number (EIN) number
- Lampasas Community Gardens will have a Community Garden Partnership Agreement with the Texas A&M Agrilife Extension upon the approval of the use of land by the Parks Board and by City Council
- They have held three Board meetings. Agendas and minutes are available.
- Lampasas Community Gardens Board members are: Janet Crozier, Gail Eltgroth, Lanetta Sprott, Homero Bazaldua, Anelisia Cheney-Campbell, Jason Walsh, Nancy Love and Jan Alexander.
- They are working on the By Laws and the site rules to present at their next meeting and then will be starting the process of applying for their 501c3.
- They have been in contact with Tractor Supply, USDA and Kiwanis Club seeking donations and grants. Most of the grant money has been allocated for this fiscal year, but we will be applying for funds after September 30, 2020. Lampasas Community Gardens will need seed money to start this project. Ms. Crozier said they will be asking for approximately \$10,000.00 for soil and materials.
- Citizen Collection Center has plenty of wood chips available

Chris Eicher, Parks & Recreation Director, told the Board that the City would use their equipment to haul the materials needed to set up the community garden, so that people are not driving in the park.

Board member Jones asked if the volleyball court was being used. Eicher told the Board that it has not been used since he has been working for the City. Eicher noted that sand from the volleyball courts gets tracked into the pool.

Board member Blake moved to approve the proposed location for a Community Garden and for the proposal to be presented to City Council. The motion was seconded by Board member Jones and with a unanimous vote, the motion carried. (Harrington, Lindeman, Rebando and Stinnett absent)

#### IV. Discussion and possible action regarding a Skate Park

Chris Eicher, Parks & Recreation Director, discussed a proposed Skate Park with the Board. Eicher told the Board that the Wings of Eagles have been trying for years to get a skate park and that they now have a group that is ready to proceed. Eicher told the Board that the proposed location is on City owned property on the corner of East Avenue A and Hackberry, just North of

the Nature Park. Eicher told the Board that there is a pavilion on the property but there are no restrooms.

Marisa Skiles, Wings of Eagles Outreach member, told the Board that they currently meet at the Common Grounds facility on East Hwy 190 but, they would like to have their own location. Skiles told the Board that several of their members are Certified Teachers so they are able to help kids with school work, clock hours, cooking skills, etc. Skiles told the Board that they do have their non-profit status.

Brandon Crawford, Wings of Eagles Outreach member, told the Board that they would use fabricated ramps so that they could be moved. Crawford told the Board that they would need approximately 60 ft. x 120 ft. slab.

Chris Eicher, Parks & Recreation Director, told the Board that Texas Municipal League (TML) has new regulations on skate parks and signage, that will need to be discussed in the future. Eicher told the Board that the City would only maintain the grounds at the skate park and the Wings of Eagles Outreach organization would be responsible for maintaining the ramps.

Board member Blake moved to approve the proposed location for a skate park and for the proposal to be presented to City Council. The motion was seconded by Board member Bates and with a unanimous vote, the motion carried. (Harrington, Lindeman, Rebando and Stinnett absent)

#### V. Discussion and possible action regarding improvements at Hanna Spring

Chris Eicher, Parks & Recreation Director, discussed improvements at Hanna Spring with the Board. Eicher told the Board that Lampasas Heritage Foundation had requested that the old fence around Hanna Spring be removed. Shortly after the fence was removed, someone had to be rescued from Hanna Spring because they were unable to get out over the rock wall. Due to safety concerns, the City put a temporary fence back up around Hanna Spring and requested that TML do a site visit. Eicher told the Board that TML recommended having a more permanent fence and signage around Hanna Spring. Eicher told the Board that Hanna Spring and Cooper Spring are connected, so you can't raise the water level at Hanna Spring without overflowing Cooper Spring. Eicher told the Board that he is getting quotes for a powder coated wrought iron fence to be installed around Hanna Spring.

Board member Davis moved to follow TML's recommendations for Hanna Spring. The motion was seconded by Board member Jones and with a unanimous vote, the motion carried. (Harrington, Lindeman, Rebando and Stinnett absent)

#### VI. Discussion and possible action concerning approval of the minutes dated June 18, 2020

Board member Jones moved to approve the minutes. The motion was seconded by Board member Blake and with a unanimous vote, the motion carried. (Harrington, Lindeman, Rebando and Stinnett absent)

#### VII. Discussion and possible action regarding the Oak Hill Cemetery database

Chris Eicher, Parks & Recreation Director, discussed the Oak Hill Cemetery database with the Board. Eicher told the Board that the database is about 90% complete and that Duane Griffith,

Cemetery Crew Leader, is finishing it up. Eicher said that the server had been down, so that is why Board member Harrington was having trouble accessing the link.

Chairperson Gradel asked that we put a blurb on Facebook once the Oak Hill Cemetery database is complete.

No action was taken.

#### VIII. Discussion and updates regarding COVID-19

Chris Eicher, Parks & Recreation Director, discussed COVID-19 updates with the Board.

Topics of discussion included:

- Disinfecting Park restrooms once a day
- Social Distancing

Board member Blake told the Board that she has heard complaints about people not social distancing at Hancock Pool.

#### IX. Discussion and updates regarding Comprehensive Plan

Chris Eicher, Parks & Recreation Director, told the Board that currently he does not have any updates at this time regarding the Comprehensive Plan. Eicher noted that Comprehensive Plan updates were handed out at the last meeting for the Board to take home and review. Eicher told the Board to please let us know if they have any questions.

Chairperson Gradel asked to have the Comprehensive Plan updates that were handed out at the last meeting, e-mailed to the Board members to review.

#### X. Discussion regarding General Park Maintenance and Community Projects

Chris Eicher, Parks & Recreation Director, discussed General Park Maintenance and Community Projects with the Board.

Topics of discussion included:

- Central Texas Council of Governments (CTCOG) donated two Pet Waste Stations and they have been installed at Hancock Park and Sueann Park
- Hancock Pool Season – August 22 -23, 2020 is the last weekend of the Season
- Junior Rodeo at 580 Complex this weekend
- Working on new Christmas decorations – it will be a surprise
- Lantern Lighting – November 2020
- Cost to repair retaining wall at Sulphur Creek – approximately \$35,000.00
- Installed sod around Brook Park restrooms and Campbell Park restrooms
- Would like to install irrigation around Brook Park restrooms and Campbell Park restrooms
- Hostess House – Hendrix Consulting Engineers will be doing a mechanical, electrical and plumbing limited assessment

- Curtis Windham has retired from the City of Lampasas – congratulations Curtis!
- Adult Softball is finished for the Season

XI. Items that the Board Members may request to be placed on the next agenda

There were no items requested to be placed on the next agenda.

XII. Adjourn

Board member Blake moved to adjourn the meeting at 6:57 p.m. The motion was seconded by Board member Davis and with a unanimous vote, the motion carried. (Harrington, Lindeman, Rebando and Stinnett absent)

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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**Robin Gradel, Chairperson**

**Attest:**

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**Vicki Tower, Parks Secretary**