

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, September 14, 2020
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, September 14, 2020 in the City Council Chambers located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion and presentation concerning proposed location of City of Lampasas Skatepark from Lampasas Association for the Arts (LAFTA) and Wings of Eagles Outreach. *(pgs. 5-6)*
3. Discussion and presentation from Christmas on the Creek Committee. *(pgs. 7-8)*
4. Discussion regarding FY 2020/2021 City of Lampasas Budget. *(pgs. 9-18)*
5. Discussion and updates concerning COVID-19. *(pgs. 19-20)*
6. Discussion regarding any item on the regular agenda
7. Adjourn Workshop Session

**REGULAR SESSION
6:00 p.m.**

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A

1.3	Public hearing to receive citizen comments regarding approval, denial, or approval with modification(s) for a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County.	21-32
1.4	Public hearing to receive citizen comments to consider approval, denial, or approval with modification a request for a Specific Use Permit in an area zoned Commercial “C” to allow for Two-Family Residential (Duplexes) “SF-2”. The property is described as Block 3, Part of Lot 3, Lots 4-7, East Lampasas Addition; portion of Mill Street between College and Briggs Street.	33-42
1.5	Public hearing to receive citizen comments to consider approval, denial or approval with modifications a request for a Specific Use Permit in an area zoned Commercial “C” to allow for Micro-Blading (Cosmetic Tattooing) Services. The property is described as Block 2, Lot 8, East Lampasas Addition; commonly known as 1002 E 4 th Street, Lampasas, Texas, Lampasas County	43-52
1.6	Public hearing to receive citizen comments regarding a request to consider approval, denial, or approval with modification(s) of a Minor Plat of Portwood described as 3.01 acres out of the John Burleson Survey. Abstract No. 42, City and County of Lampasas, Texas; generally located at 1316 Central Texas Expressway.	53-58

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on August 24, 2020	59-70

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from August 1, 2020- August 31, 2020	71-78

4.0	BOARDS/DEPARTMENT REPORTS	N/A
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager’s Operational Report <ul style="list-style-type: none"> • The Weather • Bike Trails • Comp Plan • Avenue E • Internet 	79-80
5.2	MAYOR’S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action concerning the first reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning October 1, 2020 and ending on	81-84

	September 30, 2021. Appropriating money for various funds and purposes of such budget including appropriations of money to pay interest and principal Sinking Fund requirements on all indebtedness; providing a repealer clause for the repeal of all Ordinances and Appropriations in conflict with the provisions of this Ordinance; and Establishing an Effective Date.	
7.2	Discussion and possible action concerning the first reading of an Ordinance setting the Tax Rate and Levying a tax upon all property subject to taxation within the City of Lampasas, Texas for the 2019 tax year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021; apportioning said levy among various funds and items for which revenue must be raised including providing a Sinking Fund for the retirement of the Bonded Debt for the City of Lampasas; and establishing an Effective Date.	85-88
7.3	Discussion and possible action regarding ratifying the property tax revenue increase reflected in the fiscal year 2020-2021 budget.	89-90
7.4	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial or approval with modification(s) for a Manufactured Home Overlay "MHO" to an existing Single Family-6 "SF-6" Zoning District. The property is described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County.	91-94
7.5	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial, or approval with modification a request for a Specific Use Permit in an area zoned Commercial "C" to allow for Two-Family Residential (Duplexes) "SF-2". The property is described as Block 3, Part of Lot 3, Lots 4-7, East Lampasas Addition; portion of Mill Street between College and Briggs Street.	95-98
7.6	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial or approval with modifications a request for a Specific Use Permit in an area zoned Commercial "C" to allow for Micro-Blading (Cosmetic Tattooing) Services. The property is described as Block 2, Lot 8, East Lampasas Addition; commonly known as 1002 E 4 th Street, Lampasas, Texas, Lampasas County	99-102
7.7	Discussion and possible action to consider approval, denial, or approval with modification(s) a Minor Plat of Portwood described as 3.01 acres out of the John Burleson Survey. Abstract No. 42, City and County of Lampasas, Texas; generally located at 1316 Central Texas Expressway.	103-104
7.8	Discussion and possible action regarding the Schindler Elevator Maintenance Agreement for the Calvert Building.	105-114
7.9	Discussion and possible action regarding approval to declare two (2) Zero Turn Mowers used by the Parks Department as surplus and allow to dispose of as State Law allows.	115-118
7.10	Discussion and possible selection of website photo contest winner.	119-122
7.11	Discussion and possible action to continue the use of Fuelman for gasoline and diesel for the City of Lampasas for the fiscal year 2020-2021.	123-126
7.12	Discussion and possible action regarding the appointment of City Prosecutor.	127-128

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 11 day of September 2020 at

2:05pm

Becky Sims

Becky Sims, Assistant City Secretary


City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding proposed location for the City of Lampasas Skate Park with Lampasas Association for the Arts (LAFTA) and Wings of Eagles Outreach.

Requested By: Mayor Talbert and City Council

Submitted By: Chris Eicher, Park & Recreation Director

Date Submitted: August 27, 2020

For the Agenda of: September 8, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item has been placed on the agenda as follow up to the discussion held at the Special Council Meeting on Tuesday, September 8, 2020. Staff, Council, members of LAFTA and Wings of Eagles Outreach met at Campbell Park Thursday, September 10, 2020 to do a site visit. The opportunity to explore possible locations and development of a skate park was recommended for consideration during the budget process.

Staff is pleased to report that the three groups identified locations for a future Pavilion and Skate Park. Staff is now seeking input from Council to proceed with procurement options, design and funding.

Recommendation:

Discussion and direction from Council

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City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation from Christmas on the Creek Committee.

Requested By: Christmas on the Creek Committee

Submitted By: Mandy Walsh, LEDC

Date Submitted: September 10, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments: Individual packets provided to Council Members from Christmas on the Creek Committee

Summary Statement:

The Christmas on the Creek Committee will provide an update on their 2020 plans along with a funding request for the lighting of tree canopies (estimated \$30,000). Additionally, they will discuss future considerations from Council regarding safety lighting across from restrooms along the sound barrier wall between the Park and Circle K convenience store, as well as lights under bridges to increase safety for people parking at the Hostess House and walking along the creek during Christmas time and throughout the year. The tentative date for this year's event is December 12th.

Recommendation:

Discussion Only

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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding FY 20/21 Budget

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 10, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Staff will review final adjustments with Council, consistent with previous direction. Of note is the inclusion of one (1) part-time Utility Billing and Collection staff position. Staff has also received a proposal for an Interceptor Study in the amount of \$35,250.00 that is not included in the budget. Staff would recommend mid-year review and possible funding at that time. Staff would also refer to items and projects indicated in the FY2021-Fy2025 CIP Report, Areas of Emphasis. The FY2021 Budget does include approximately \$22,000.00 in contingency.

Recommendation:

Discussion Only



September 9, 2020

Mr. Finley deGraffenried
City Manager
City of Lampasas
312 E. 3rd Street
Lampasas, Texas 76550

**RE: Professional Services Proposal
2018 General Engineering Services Contract, Task Order 31
Wastewater Interceptor Capacity Analysis
City of Lampasas**

Dear Mr. deGraffenried:

Eckermann Engineering, Inc. is pleased to submit the following proposal for professional civil engineering services associated with the capacity analysis of the City's wastewater interceptors. In preparation of this proposal, EEI has reviewed the City's overall wastewater system and has assumed that all wastewater lines 10 inches in diameter and greater are considered interceptors. It is understood that a condition assessment of the existing manholes or interceptor lines is not included in this proposal.

The following is a general description of each of the wastewater lines that will be included in this analysis:

1. Main wastewater interceptor from the plant to near intersection of Mill Street and Creek Street. This section of interceptor carries flow from Sections 2 and 3 below. The size is unknown.
2. 10, 12, and 15-inch wastewater interceptor from near intersection of Mill Street and Creek Street that runs along the South side of Sulphur Creek to near the intersection of US Hwy 281 and Naruna Road. This interceptor includes sewer flows from the Sue Ann Subdivision, the County Jail, the future Business Park, Lampasas High School, the Diamond Ridge Subdivision, and the Hoffpauir Subdivision.
3. 15-inch wastewater interceptor from near the intersection of Mill Street and Creek Street that crosses Sulphur Creek and runs along 3rd Street to the intersection of 3rd Street and Hackberry. This section of the interceptor includes sewer flows from the majority of the area north west of Hackberry and north of Sulfur Creek.
4. 12-inch wastewater interceptor from the intersection of 3rd Street and Hackberry to the start of the North Interceptor at the intersection of North and Western. This section of interceptor includes sewer flows from the majority of the area west of Hackberry, north of 4th Street, and east of Porter Street.

5. 10 and 12-inch wastewater interceptor from the intersection of 3rd Street and Hackberry that runs south along Pecan Street and west along 7th Street to the Lampasas Middle School. This section of interceptor includes sewer flows from the majority of the area between 4th Street and Sulphur Creek to Porter Street and the area west of Porter.
6. 10-inch wastewater interceptor running along East 3rd Street from near the Sulphur Creek Crossing to north of Millican Street. This interceptor includes sewer flows from the area east of Campbell Road and north of Sulphur Creek, which includes Hanna Springs Elementary.

The following interceptors are not included in the analysis:

1. 12-inch North Interceptor from the intersection of North and Western to FM 580 and Key Avenue that was installed in 2013.
2. 12-inch wastewater line from the east end of Riverview Drive to Crider Lane that was installed in 2009.
3. 12-inch wastewater line serving the area east of Old Georgetown Road that includes Walmart and Oil States.
4. 10-inch wastewater line from the north side of Putter and Gutters at US Hwy 281 to the Business Park that was installed in 2016.
5. 10-inch wastewater line from near the intersection of US Hwy 281 and Naruna Road to the high school that was installed in approximately 2008.

In accordance with your request, we have included the following Scope of Services in order to meet the requirements of this project.

A. Limited Survey

E EI will have limited survey performed to gather existing manhole data along the interceptors including depth, pipe sizes, and top elevations, etc.

The vertical datum will be based upon immediately adjacent City, FEMA, or USGS monuments. If a datum cannot be established, then the datum will be assumed and the Client will be notified that additional services may be required to complete this task.

E EI assumes that the City of Lampasas will obtain any and all rights of entry required to perform the subject survey and will provide title information for the properties to be surveyed. Additionally, the City of Lampasas will verify all manholes to be surveyed can be easily opened prior to or at the time of the survey field effort.

For the purposes of this proposal, collection of data for up to 50 manholes has been included. If additional manholes are required to be surveyed, the client pre-authorizes E EI to have the survey data provided at a rate of \$125 each.

B. Project Coordination/Data Collection

EEI will coordinate with City staff to collect available existing wastewater interceptor information including existing maps, drawings, as-builts, flow information, problem areas, etc.

It is understood that City staff will assist EEI in identifying and marking manholes along the interceptor routes that are to be surveyed.

C. Interceptor Analysis/Report

1. EEI will determine sewer shed areas that contribute wastewater flows to various points along each of the wastewater interceptors. EEI will prepare a map of each interceptor that identifies the sewer sheds and indicates the point of connection of each sewer shed to the interceptor. The sewer sheds will be based upon the extents of the existing wastewater system only and will not extend into undeveloped or unsewered areas.
2. Utilizing the sewer sheds developed in the previous task, EEI will provide calculations to determine the existing wastewater flows of each area, including I&I (inflow and infiltration).
3. Utilizing the collected survey data, EEI will perform calculations to determine the capacity of each segment of the interceptors. The flows from the previous task above will be input into a model/spreadsheet and utilized in determining the depth of flow in each segment of the interceptors.
4. EEI will review the collected data and calculations to determine area of each interceptor that may be nearing or are over capacity.
5. EEI will provide a report that compiles the results of the above items, including calculations, maps, data collected, etc.
6. EEI will also perform the above analysis on up to two (2) other small diameter "collector" sewer lines in locations identified by City staff and EEI. In review of the City's overall wastewater system, EEI has identified two locations that we believe should be evaluated further as part of this analysis. These locations include 6 and 8-inch collector lines in the general area west of Howe Street and between 3rd Street and 6th Street that collect the majority of the flow west of Porter Street.

D. General On-Call Civil Engineering Consulting

EEI has prepared this general "on-call" task to address the Client's periodic requests that are not specifically included in another task or letter agreement regarding this Project. This task shall include items such as preparation of applications, opinions of probable construction cost, preparation of exhibits, meetings, or any other general "on-call" services not previously authorized. All services provided under this task shall be provided on an hourly basis per the attached rate schedule.

INFORMATION PROVIDED BY THE OWNER

The Owner will provide the following information, upon which EEI will rely:

1. Rights of Entry to all properties prior to performing any survey field work or site visits, if required.
2. Previously prepared maps and reports concerning the subject area.
3. Executed copy of this agreement.

ADDITIONAL SERVICES

The following services are not included in the Scope of Services, but can be provided as Additional Services if authorized by the Owner.

1. Surveying services not specifically outlined in the above Scope of Services.
2. Civil Engineering design services not specifically outlined in the above Scope of Services.
3. Assistance to the Owner or Owner as an expert witness in any litigation with third parties arising from the development or construction of the project.
4. Soil, foundation, and paving investigation, including field and laboratory tests, borings, related engineering analyses and recommendations.
5. Easement and/or deed research
6. Subsurface Utility Engineering Services
7. Endangered species issues or environmental studies.
8. Wastewater interceptor or manhole condition assessment.
9. Negotiations with the City or other parties to resolve protracted disputes regarding the Project.
10. Easement Acquisition Services
11. Preparation of a Storm Water Pollution Prevention Plan (SWPPP)

FEE AND BILLING

EEl will provide the services identified herein based upon the summary below:

Lump Sum (LS) – EEl’s labor is included and will be billed based upon the lump sum amount identified.

Cost Plus (CP) – EEl’s labor will be billed on an hourly basis in accordance with the terms and rate schedule provided in the 2018 General Engineering Services Agreement.

Task	Task Description	Fee Type	Budget
A	Limited Survey	LS	\$ 6,250
B	Project Coordination/Data Collection	LS	\$ 2,500
C	Interceptor Analysis/Report	LS	\$ 26,500
D	General On-Call Engineering Services	CP	Hourly
<i>Project Total</i>			<i>\$ 35,250</i>

Items not specifically identified in the above Scope of Services will be considered an additional service.

Fees will be invoiced monthly in the consultant’s format based, as applicable, upon the percentage of services completed or actual services performed, and expenses incurred as of the invoice date. Payment will be due within 30 days of your receipt of the invoice.

Reimbursable expenses, including printing, plotting, reproduction, messenger service, taxes on surveys, recording fees, etc., will be considered reimbursable. They will be billed separately at 1.15 times the direct cost incurred. All permitting, application, and similar project fees will be paid directly by the Client.

CLOSURE

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in Attachment "A" of the 2018 General Engineering Services Contract between EEI and the City of Lampasas, which are incorporated by reference.

If you concur in all the foregoing and wish to direct us to proceed with the services, please have an authorized person execute this Agreement in the space provided below and return a copy to us.

We appreciate the opportunity to provide this proposal to you. If you have any questions, please call me at (512) 556-8160.

Sincerely,

ECKERMANN ENGINEERING, INC.



Derrek Eckermann, P.E.
President

APPROVED:

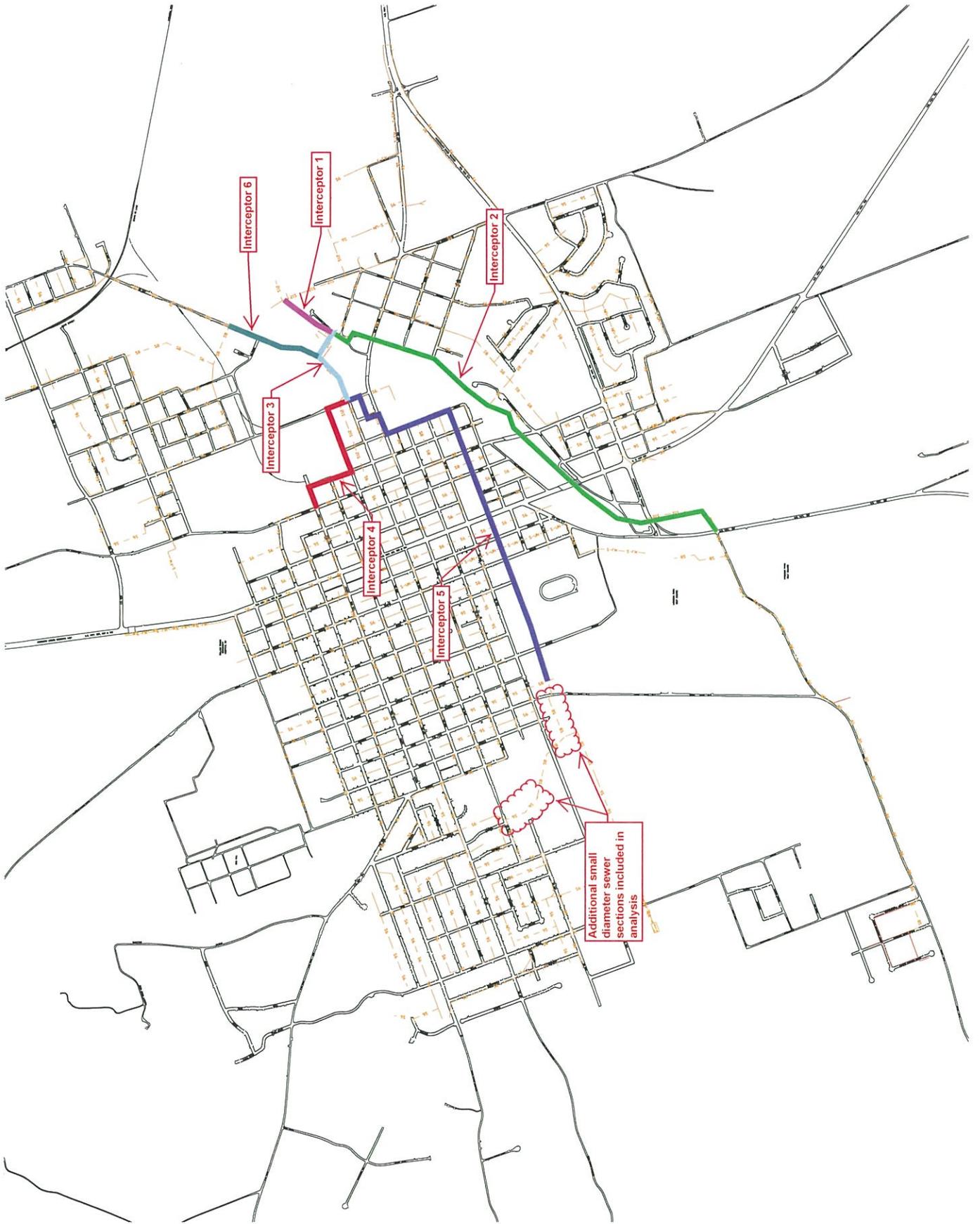
Client: CITY OF LAMPASAS

Signature: _____

Typed or Printed Name: _____

Title: _____

Date: _____



City of Lampasas
 2020-2021 Budget
 City by All Operating Funds

	FY 2018 Actual	FY 2019 Actual	Current Budget	Projected Y.E.	FY 2021 Proposed
Income					
4000 Tax Revenue	\$3,887,539.00	\$3,964,912.00	\$3,969,648.00	\$3,996,513.00	\$4,044,100.00
4100 Licenses and Fees	\$51,260.00	\$64,194.00	\$61,650.00	\$72,023.00	\$64,900.00
4200 Court Revenue	\$309,537.00	\$389,033.00	\$358,275.00	\$291,885.00	\$311,100.00
4300 Service Revenue	\$906,518.00	\$893,449.00	\$856,625.00	\$776,270.00	\$852,750.00
4400-4800 Other	\$19,358,985.00	\$19,483,814.00	\$20,412,004.00	\$20,299,743.00	\$21,978,013.00
4900 Transfers	\$4,485,561.00	\$3,703,291.00	\$3,767,381.00	\$3,466,142.00	\$4,276,798.00
Total Income	\$28,999,400.00	\$28,498,693.00	\$29,425,583.00	\$28,902,576.00	\$31,527,661.00
Expense					
5000 Salaries	\$5,390,032.00	\$5,651,384.00	\$5,939,755.00	\$5,566,716.00	\$6,100,998.00
5100 Benefits	\$2,312,106.00	\$2,561,823.00	\$2,564,158.00	\$2,472,130.00	\$2,570,981.00
5200 Supplies	\$8,399,170.00	\$8,202,948.00	\$8,355,748.00	\$7,500,368.00	\$8,263,940.00
5300 Contract Services	\$4,597,802.00	\$4,775,066.00	\$4,917,883.00	\$4,886,000.00	\$5,066,608.00
5400 Maintenance	\$1,100,119.00	\$1,337,975.00	\$1,522,593.00	\$1,556,300.00	\$1,785,757.00
5500 Capital Expense	\$598,821.00	\$578,087.00	\$1,623,112.00	\$1,209,000.00	\$2,033,219.00
5600 Contingency	\$1,141,860.00	\$1,149,270.00	\$12,674.00	\$0.00	\$437,593.00
5700 Transfers	\$3,390,828.00	\$3,547,194.00	\$4,297,760.00	\$3,779,048.00	\$5,079,415.00
5800 Debt Service	\$91,985.00	\$84,520.00	\$191,900.00	\$191,900.00	\$189,150.00
Total Expense	\$27,022,723.00	\$27,888,267.00	\$29,425,583.00	\$27,161,462.00	\$31,527,661.00
Net Surplus/(deficit)	\$1,976,677.00	\$610,426.00	\$0.00	\$1,741,114.00	\$0.00

City of Lampasas
 2020-2021 Budget
 City by Operating Funds

	FY 2018 Actual	FY 2019 Actual	Current Budget	Projected Y.E.	FY 2021 Proposed
<u>General Fund</u>					
Income	\$9,845,779.00	\$10,087,771.00	\$10,677,809.00	\$10,144,759.00	\$12,175,681.00
Expense	\$9,496,794.00	\$9,987,769.00	\$10,677,809.00	\$9,689,188.00	\$12,175,681.00
Net Surplus/(deficit)	\$348,985.00	\$100,002.00	\$0.00	\$455,571.00	\$0.00
<u>Water/Wastewater</u>					
Income	\$6,272,031.00	\$5,739,728.00	\$5,411,728.00	\$5,559,907.00	\$5,254,128.00
Expense	\$4,997,934.00	\$5,219,231.00	\$5,411,728.00	\$5,256,271.00	\$5,254,128.00
Net Surplus/(deficit)	\$1,274,097.00	\$520,497.00	\$0.00	\$303,636.00	\$0.00
<u>Electric</u>					
Income	\$11,803,690.00	\$11,605,744.00	\$12,304,734.00	\$12,223,790.00	\$13,017,600.00
Expense	\$11,456,286.00	\$11,511,305.00	\$12,304,734.00	\$11,249,308.00	\$13,017,600.00
Net Surplus/(deficit)	\$347,404.00	\$94,439.00	\$0.00	\$974,482.00	\$0.00
<u>Aviation</u>					
Income	\$226,712.00	\$138,829.00	\$137,575.00	\$122,600.00	\$140,600.00
Expense	\$171,784.00	\$199,014.00	\$137,575.00	\$115,175.00	\$140,600.00
Net Surplus/(deficit)	\$54,928.00	(\$60,185.00)	\$0.00	\$7,425.00	\$0.00
<u>Animal Shelter</u>					
Income	\$214,143.00	\$235,289.00	\$216,349.00	\$198,569.00	\$231,077.00
Expense	\$198,059.00	\$235,289.00	\$216,349.00	\$198,569.00	\$231,077.00
Net Surplus/(deficit)	\$16,084.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Golf Course</u>					
Income	\$637,045.00	\$691,332.00	\$677,388.00	\$652,951.00	\$708,575.00
Expense	\$701,866.00	\$735,659.00	\$677,388.00	\$652,951.00	\$708,575.00
Net Surplus/(deficit)	(\$64,821.00)	(\$44,327.00)	\$0.00	\$0.00	\$0.00
<u>Total Operating Funds</u>					
Income	\$28,999,400.00	\$28,498,693.00	\$29,425,583.00	\$28,902,576.00	\$31,527,661.00
Expense	\$27,022,723.00	\$27,888,267.00	\$29,425,583.00	\$27,161,462.00	\$31,527,661.00
Net Surplus/(deficit)	\$1,976,677.00	\$610,426.00	\$0.00	\$1,741,114.00	\$0.00


City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding COVID-19

Requested By: Finley deGraffenried, City Manager

Submitted By: Jeffry Smith, Fire Chief

Date Submitted: September 10, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the Workshop Agenda to provide updates and discussion regarding impacts and City response to the COVID-19 pandemic.

Recommendation:

Discussion, updates and direction from Council

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City ManagerITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding approval, denial, or approval with modification(s) for a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: September 11, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Efren and Rachael Cisneros are asking City Council to consider approval, denial, or approval with modification(s) to a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County. The Building and Planning Department will ensure all zoning requirements and regulations are met upon approval of the Manufactured Home Overlay “MHO” rezone. Single Family Residential-6 “SF 6” district is designed to provide for development of primarily detached single-family residences on smaller and more compact lots or parcels of land not less than six thousand (6,000) square feet. The minimum floor area is one thousand (1,000) square feet. The MHO, Manufactured Home Overlay, district is intended to be applied in conjunction with a residential base zoning district to encourage HUD-code manufactured homes in certain areas that are already platted or partially developed.

Staff mailed fifteen (15) letters to property owners within 200 feet of the applicant’s property and to date (1) letter was received in protest.

This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020. The Commission does recommend approval of the Manufactured Home Overlay “MHO” with four (4) members in favor, two (2) opposed and (1) one absent.

Recommendation:

Discussion Only



CITY OF LAMPASAS
***** REPRINT RECEIPT *****

REC#: 01220266 7/22/2020 11:45 AM
OPER: MG1 TERM: 069
REF#: 6347

TRAN: 210.0000 PERMITS & LICENSES
EFREN CISNEROS
PLANNING & ZONING F 250.00CR

TENDERED: 250.00 CHECK
APPLIED: 250.00-
CHANGE: 0.00

ANTICIPATED MEETING DATES: P&Z: September 3 City ()
DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNER ()

Application Type:

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and
- Specific Use Permit (SIP) - see Zoning Ordinance for special requirements and

Name of Subdivision or Project: _____
Physical Location of Property: 1306 E AVE H Lampasas,

[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate metes and bounds description): _____

[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acreage: _____ Existing Zoning: _____ Proposed Zoning: _____

Applicant / Owner's Name: Efren Cisneros Rachael Cisneros

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: 2025 CR 2000 City: Lampasas State: TX Zip: 76550

Phone: 512-734-1011 Fax: _____ Email Address: _____

512-734-9168

Engineer / Representative's Name: _____

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email Address: _____

Nature of Request/Proposed Use of the Property: want to put a mobile Home on Lot
70 x 30

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)
All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.
All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the development application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Planner, Engineer, Attorney, etc.) incurred for City review of this project.
Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: Efren Cisneros Title: _____ Date: 7-22-20

Office Use Only: Date Rec'd _____ Fees Paid:\$ _____ Check #: _____ Accepted By: _____

City of Lampasas
Staff Report (Cisneros- Rezone)
Planning and Zoning Board

Subject Property The property is described as Lot 9-11, Block 24, .0.238 acres of the G.C. & SF Addition of Lampasas, Texas, located within the City Limits of the City of Lampasas.

Summary Efren and Rachael Cisneros are asking the Commission to consider approval, denial, or approval with modification(s) to a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County. The Building and Planning Department will ensure all zoning requirements and regulations are met upon approval of the Manufactured Home Overlay “MHO” rezone.

Characteristics The location is zoned Single Family Residential-6 “SF-6”. The area around this property is zoned Single Family Residential-6 “SF-6.

Definition Single Family Residential-6 “SF 6” district is designed to provide for development of primarily detached single-family residences on smaller and more compact lots or parcels of land not less than six thousand (6,000) square feet. The minimum floor area is one thousand (1,000) square feet. The MHO, Manufactured Home Overlay, district is intended to be applied in conjunction with a residential base zoning district to encourage HUD-code manufactured homes in certain areas that are already platted or partially developed.

Attachments Rezone Application, Plat, Map and Pictures

Staff Recommendation

Motion to recommend to City Council to approve Manufactured Home Overlay “MHO to Single Family Residential -6 “SF 6”.

SECTION 32

MHO -- MANUFACTURED HOME OVERLAY DISTRICT

32.1 GENERAL PURPOSE AND DESCRIPTION:

The MHO, Manufactured Home Overlay, district is intended to be applied in conjunction with a residential base zoning district to encourage HUD-code manufactured homes in certain areas that are already platted or partially developed.

32.2 PERMITTED USES:

- A. Those uses allowed in the base zoning district as prescribed in Section 35 (Use Charts) of this Ordinance.

32.3 AREA REGULATIONS:

- A. All development standards as stated for the base zoning district shall apply, except as follows:
 1. No minimum dwelling size is required
 2. All units shall be at least twenty-five feet (25') wide (e.g., "double-wide")
 3. A pitched roof is required
 4. At least one (1) covered parking space is required for each unit, to be placed behind the front building line and to be upon the same lot as the dwelling unit (i.e., on-site).
 5. All parking surfaces and driveways shall be an approved all-weather surface.
 6. All manufactured home units shall provide skirting from the top of the unit's frame to grade on all sides of the unit. Skirting shall totally enclose under portions of the unit, including all required anchors, footings, and piers. All required skirting shall be masonry or factory designed material (or other material approved by the Building Official, but not corrugated metal), and shall be of a color similar to the materials used in the construction of the manufactured/mobile home unit such that it blends with the overall appearance of the unit.
 7. Porches, patios and decks shall be constructed on-site, and shall not encroach into front, side or rear yard setbacks.
 8. Axles and tongues shall be removed, such that the manufactured housing unit becomes permanently placed upon the site.
 9. Any siding or sheathing used on housing units (or on buildings added onto housing units) shall be compatible with materials used on surrounding structures.
 10. Each housing unit shall have a minimum six-inch (6") roof overhang.

32.4 SPECIAL AND SUPPLEMENTAL REQUIREMENTS:

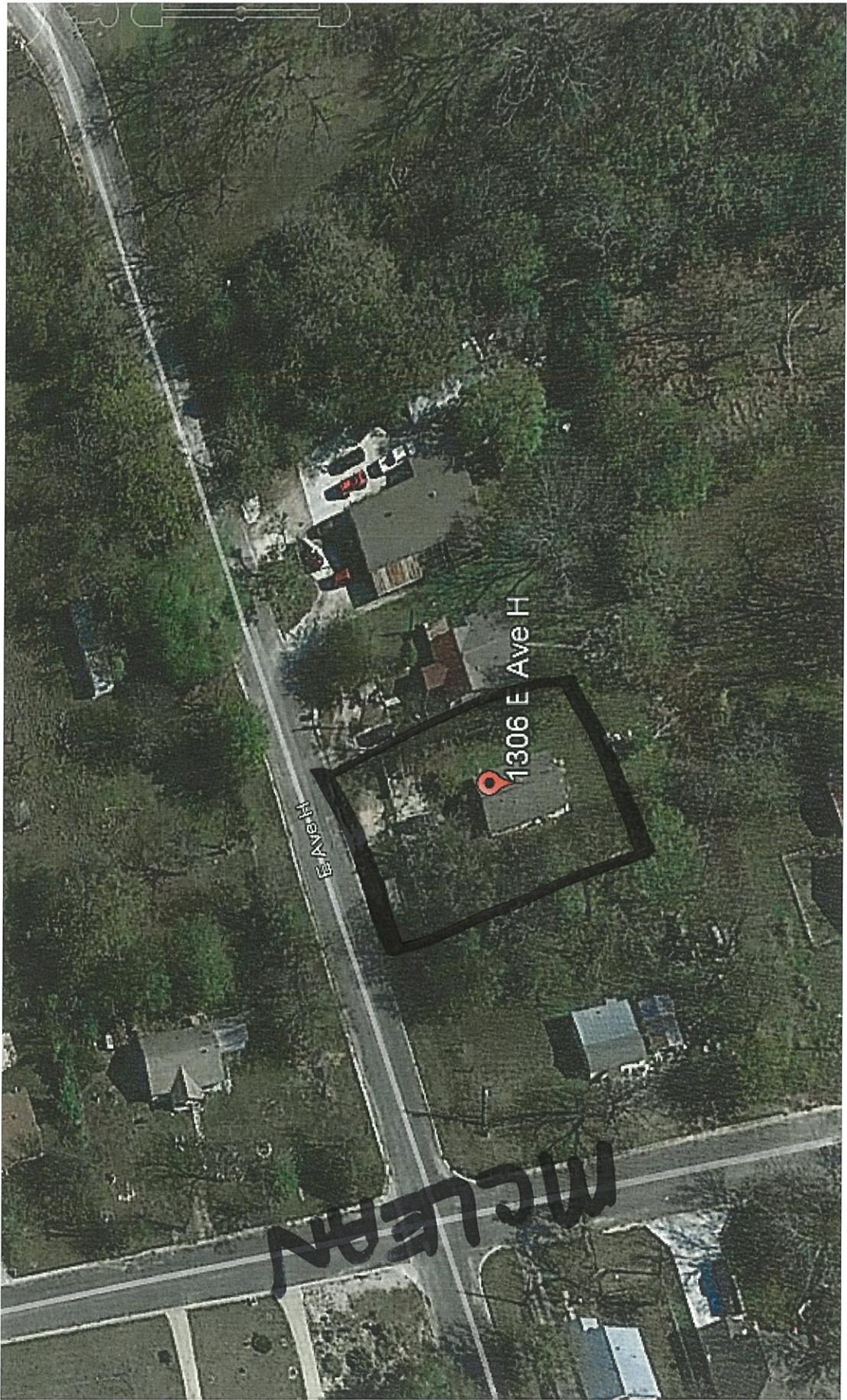
- A. All dwelling units shall be HUD-code manufactured home units or industrialized (modular) housing units.
- B. To insure against natural hazards such as tornados, high winds and electrical storms, anchorage to an approved, permanent foundation shall be provided for each manufactured/mobile home in accordance with local and Building Code requirements.

Map



Data displayed were gathered by the City of Lampasas for municipal purposes. No guarantee is made regarding suitability for any other use or purpose.







1306 E AVE H



1306 E AVE H.



Neighbors



WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Cisneros Request 09/03/20)

I own 1308 E. Ave H, [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) My property value will go down due to the manufactured home
- (2) Owner fails to maintain his property fence & alley way
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed [Signature] Date 9-1-2020, 20____

Written Form Received by City Staff on: 9-2-20, 20____ by [Signature].

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City Manager

ITEM NO. 1.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding approval, denial, or approval with modification(s) for a Specific Use Permit "SUP" in an area zoned Commercial "C" to allow for Two-Family Residential (duplexes) "SF-2".

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: September 11, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Kenneth Ankarberg is asking City Council to consider approval, denial, or approval with modification(s) for a Specific Use Permit "SUP" in an area zoned Commercial "C" to allow for Two-Family Residential (duplexes) "SF-2". The location is zoned Commercial. The area around this property is zoned Commercial, Retail and Single Family Residential The 2F, Two-Family Residential, district is intended to promote stable, quality multiple-occupancy residential development at slightly increased densities

AREA REGULATIONS:

Size of Lots for Two-Family/Duplex Homes:

1. Minimum Lot Area - Ten thousand (10,000) square feet per duplex lot (i.e., five thousand (5,000) square feet of lot area per dwelling unit)
2. Minimum Lot Width - Eighty feet (80') for each duplex lot (i.e., forty feet (40') of lot width per dwelling unit)
3. Minimum Lot Depth - One hundred ten feet (110')

Staff mailed fifteen (15) notices to property owners within 200 feet of the applicant's property and to date three (3) letters have been received in favor of the request, none in opposition.

This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020. The Commission does recommend approval.

Recommendation:

Discussion Only



CITY OF LAMPASAS
**** REPRINT RECEIPT****

REC#: 01223314 8/10/2020 11:30 AM
OPER: PT1 TERM: 060
REF#: 5199

ANTICIPATED MEETING DATES: P&Z: September 3 Cit
DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNE

TRAN: 210.0000 PERMITS & LICENSES
KENNETH ANKARBERG
PLANNING & ZONING F 250.00CR

Application Type:

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements
- Specific Use Permit (SUIP) - see Zoning Ordinance for special requirements

TENDERED: 250.00 CHECK
APPLIED: 250.00-
CHANGE: 0.00

Name of Subdivision or Project:

Physical Location of Property: Stretch of Mill St. between College St + Briggs St.
[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate metes and bounds description):
[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acres: _____ Existing Zoning: Commercial Proposed Zoning: Duplexes

Applicant / Owner's Name: Kenneth Ankarberg

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: 361 County Rd 4530 City: Kempner State: TX Zip: 76539

Phone: 512-556-1859 Fax: _____ Email Address: runerg169@yahoo.com

Engineer / Representative's Name:

Contact Person: _____ Title: _____

Company Name: Goodson Surveyors

Street/Mailing Address: 4011 S. Western City: Lampasas State: TX Zip: 76550

Phone: _____ Fax: _____ Email Address: mkriegel@mitchellinc.net

Nature of Request/Proposed Use of the Property: Duplexes

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)
All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.
All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the development application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Planner, Engineer, Attorney, etc.) incurred for City review of this project.
Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: [Signature] Title: Owner Date: 8-10-20

Office Use Only: Date Rec'd _____ Fees Paid:\$ _____ Check #: _____ Accepted By: _____

City of Lampasas
Staff Report (Ankarberg-SUP)
Planning and Zoning Board

Subject Property	The property is described as Block 3, Part of Lot 3, Lots 4-7, East Lampasas Addition; portion of Mill Street between College and Briggs Street. of Lampasas, Texas, located within the City Limits of the City of Lampasas.
Summary	Kenneth Ankarberg is asking the Commission to consider approval, denial, or approval with modification(s) for a Specific Use Permit “SUP” in an area zoned Commercial “C” to allow for Two-Family Residential (duplexes) “SF-2”.
Characteristics	The location is zoned Commercial. The area around this property is zoned Commercial, Retail and Single Family Residential
Definition	The 2F, Two-Family Residential, district is intended to promote stable, quality multiple-occupancy residential development at slightly increased densities. Individual ownership of each of the two-family or duplex units is encouraged. This district may be included within single-family neighborhoods or, when in accordance with the intent of the Comprehensive Plan, may provide a "buffer" or transition district between lower density residential areas and higher density or non-residential areas or major thoroughfares.

AREA REGULATIONS:

Size of Lots for Two-Family/Duplex Homes:

1. Minimum Lot Area - Ten thousand (10,000) square feet per duplex lot (i.e., five thousand (5,000) square feet of lot area per dwelling unit)

2. Minimum Lot Width - Eighty feet (80') for each duplex lot (i.e., forty feet (40') of lot width per dwelling unit)

3. Minimum Lot Depth - One hundred ten feet (110')

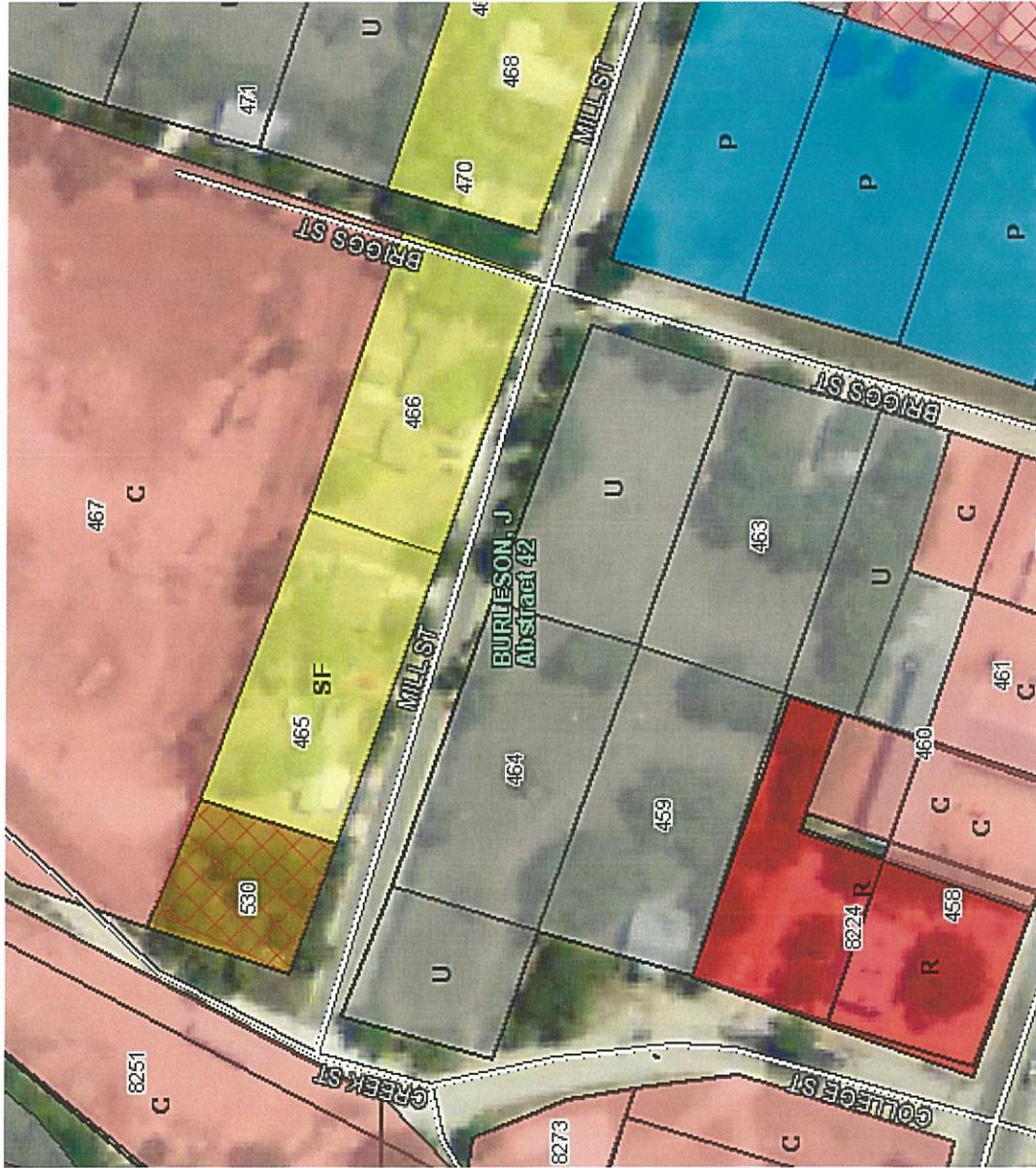
The C, General Commercial, district is intended to provide a centrally located and convenient location for small scale service and commercial related establishments, such as wholesale products, welding shops, automotive repair services, upholstery shops, and other similar commercial uses. Uses in this district may utilize open storage areas that are screened from public view (see Section 39). The uses envisioned for the district will typically utilize smaller sites and have operation characteristics which are not compatible with residential uses and some nonresidential uses. Convenient access to thoroughfares and collector streets is also a primary consideration.

Notification All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed fifteen (15) notices to property owners within 200 feet of the applicant's property, and to date have received two (2) letters in favor of the request and none in protest.

Attachments Rezone Application, Plat, Map and Pictures

Staff Recommendation

Motion to recommend to City Council to approve the request for a Specific Use Permit to allow for Two Family Residential (Duplexes)





**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Ankarberg Request 09/03/20)**

I own Property, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) _____
- (2) No objections
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed  Date 8-20, 2020

Written Form Received by City Staff on: 8-24-20, 20 by BSM

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Ankarberg Request 09/03/20)

I own 1206 Mills St, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

(1) _____

(2) _____

(3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Walter L. Bell Date 8-18-20, 20__

8-19-20 BJM

Written Form Received by City Staff on: 8-18, 20__ by W.L.B.

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Ankarberg Request 09/03/20)

I own 1001 Las Hts St, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) no objection
- (2) _____
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Pat City Date 9-31, 20 20

AB-20

BXN

Written Form Received by City Staff on: _____, 20____ by _____.



City Manager

ITEM NO. 1.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding approval, denial, or approval with modification(s) for a Specific Use Permit "SUP" in an area zoned Commercial "C" to allow for Micro-Blading (Cosmetic Tattooing) Services. The property is described as Block 2, Lot 8, East Lampasas Addition; commonly known as 1002 E 4th Street, Lampasas, Texas, Lampasas County

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: September 11, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

The property owner, Jack Harrell and applicant, Kelsey Estep is asking the City Council to consider granting a request for a Specific Use Permit to allow for **Micro-Blading (Cosmetic Tattooing)** inside The Fixx Salon; located at 1002 E. 4th Street, Lampasas, Texas.

Manual microblading is a form of semi-permanent tattooing that involves using tiny, fine-point needles (instead of a tattoo gun) that make up a small disposable blade and handle (think: a very small rat-tail comb-looking tool) that helps scratch and deposit pigment simultaneously under your skin.

Staff mailed fourteen (14) notices to property owners within 200 feet of the applicant's property, and to date have received four (4) letters, three in favor of the request and one in protest.

This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020. The Commission does recommend approval, with five (5) members in favor, one (1) opposed and one (1) absent.

Recommendation:

Discussion Only



CITY OF LAMPASAS

**** REPRINT RECEIPT ****

REC#: 01223115 8/07/2020 11:53 AM
OPER: PT1 TERM: 060
REF#: CC

ACCT #: XXXX-XXXX-XXXX-7289
AUTH #: 091219
TRAN #: 000000004311
TYPE: PURCHASE

TRAN: 210.0000 PERMITS & LICENSES
FIX SALON
ESTEP
PLANNING & ZONING F 250.00CR

TRAN: 245.0000 Court CC Proc Fees
CREDIT CARD PROCESS 5.00CR

TENDERED: 255.00 CREDIT CARD
APPLIED: 255.00-
CHANGE: 0.00

ANTICIPATED MEETING DATES: P&Z: September 3 City
DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNER (

Application Type:

- Initial Zoning (newly annexed property)
Rezoning (property currently zoned)
Planned Development (PD) - see Zoning Ordinance for special requirements and
Specific Use Permit (SLIP) - see Zoning Ordinance for special requirements and

Name of Subdivision or Project:
Physical Location of Property: 1002 E. 4th St., Lampasas / 4th
Brief Legal Description of Property (must also attach accurate metes and bounds de
Acreage: .497 Existing Zoning: C

Applicant / Owner's Name: Jack Harrell
Contact Person: Title: Owner
Company Name: The Fixx Salon
Street/Mailing Address: 1002 E. 4th St. City: Lampasas State: TX Zip: 76550
Phone: 512-734-2026 Fax: Email Address: jack.harrell@5kcglobal.net

Engineer / Representative's Name:
Contact Person: Title:
Company Name:
Street/Mailing Address: City: State: Zip:
Phone: Fax: Email Address:

Nature of Request/Proposed Use of the Property: SUP for Micro Blading

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)
All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.
All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the development application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Planner, Engineer, Attorney, etc.) incurred for City review of this project.
Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: [Signature] Title: Owner Date: 8.6.2020

Office Use Only: Date Rec'd Fees Paid:\$ Check #: Accepted By:

Property ID: 457

Owner: HARRELL JACK B III

Property ID:
457

Account Number:
10060-002-008-00

Property Legal Description:
LOT: 8
BLK: 2
ADDN: EAST LAMPASAS

Deed Information:
Volume: 446
Page: 465
File Number: 134885
Deed Date: 9/23/2008

Property Location:
1002 E 4TH ST
LAMPASAS TX 76550

Block:

Survey / Sub Division Abstract:
EAST LAMPASAS
10060

Section / Lot:

Owner Information:
HARRELL JACK B III

1002 EAST 4TH STREET

LAMPASAS TX 76550

Property Detail:
Property Exempt:
Category / SPTB Code: F1
Total Acres: 0.497
Total Living Sqft: See Detail
Owner Interest: 1.000000
Homestead Exemption:
Homestead Cap Value: 0
Land Ag / Timber Value: 0
Land Market Value: 27,000
Improvement Value: 166,500

Previous Owner:
GRAHAM LORILEE ILA

Jur Code	Jur Name	Total Market	Homestead	Total Exemption	Taxable
LAM	LAMPASAS COUNTY	193,500		0	193,500
R&B	ROAD & BRIDGE	193,500		0	193,500
CLA	CITY OF LAMPASAS	193,500		0	193,500
SLA	LAMPASAS ISD M&O	193,500		0	193,500
SLAIS	LAMPASAS ISD I&S	193,500		0	193,500

City of Lampasas
Staff Report (Harrell/Estep SUP)
Planning and Zoning Board

Subject Property	The property is described as Block 2, Lot 8, East Lampasas Addition; commonly known as 1002 E 4 th Street, Lampasas, Texas, Lampasas County.
Request	<p>The property owner, Jack Harrell and applicant, Kelsey Estep is asking the Commission to consider granting a request for a Specific Use Permit to allow for Micro-Blading (<i>Cosmetic Tattooing</i>) inside The Fixx Salon; located at 1002 E. 4th Street, Lampasas, Texas.</p> <p>STUDIO, TATTOO OR BODY PIERCING - A building or portion of a building used for selling and/or applying tattoos (by injecting dyes/inks into the skin), and/or for piercing the skin with needles, jewelry or other paraphernalia, primarily for the purpose of ornamentation of the human body.</p> <p>COMMERCIAL “C” Permitted in District with SUP</p> <ul style="list-style-type: none">• SEASONAL USES (TEMPORARY)• SMOKE/TOBACCO SHOP• STABLE (COMMERCIAL)• STORAGE OR WHOLESALE WAREHOUSE• STUDIO TATTOO OR BODY PIERCING• SUPPLEMENTAL RESIDENTIAL ACCOMMODATIONS <p>Manual microblading is a form of semi-permanent tattooing that involves using tiny, fine-point needles (instead of a tattoo gun) that make up a small disposable blade and handle (think: a very small rat-tail comb-looking tool) that helps scratch and deposit pigment simultaneously under your skin.</p>
Characteristics	The property is zoned Commercial, the area surrounding the property is both Commercial and Residential.
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed fourteen (14) notices to property owners within 200 feet of the applicant’s property, and to date have received three (3) letters, two in favor of the request and one in protest.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 10, City of Lampasas Zoning Regulations.
Recommendation	If the Planning and Zoning Board and the City Council find the request in compliance with Section 10, City of Lampasas Zoning Regulations and, that there will be no adverse impact to the neighborhood; the zoning of the tract is currently unsuitable; the zoning change is reasonable and would

not have a negative impact on the surrounding neighborhood and that the change of zoning bears a relationship to public health, safety, morals or general welfare of the community, then a motion to approve the zoning request may be made.

In granting a Specific Use Permit, the Planning and Zoning Commission and City Council may impose conditions which shall be complied with by the owner or grantee before a certificate of occupancy may be issued by the Building Official for use of the building on such property pursuant to such Specific Use Permit and such conditions precedent to the granting of the certificate of occupancy. Any special conditions shall be set forth in writing by the City Council prior to issuance of the Certificate of Occupancy, and shall be incorporated into the amending ordinance establishing the SUP.

If the Planning and Zoning Board and the City Council find that the request is not in compliance with Section 10, City of Lampasas Zoning Regulations, then a motion to deny the request may be made.



WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Harrell/Estep Request 09/03/20)

I own 908 E. 4th St., [address] in Lampasas, Texas.

At this time, I do or (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, Protest (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

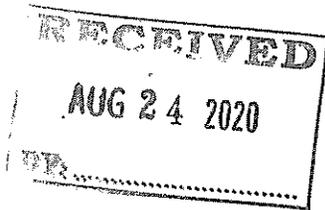
Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support (objection) to the request is because:

- (1) As a church we don't believe in self mutilation
- (2) ~~skin~~ tattooing, of any form, is self mutilation
- (3) mutilation

(Further information may be written on back of this sheet, if additional space is needed.)

Signed [Signature] Date 8-21-20, 2020
Treasurer



8-24-20 [Signature]

Written Form Received by City Staff on: _____, 20____ by _____.

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Harrell/Estep Request 09/03/20)**

I own Property, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) _____
 - (2) _____
 - (3) _____
- No objections*

(Further information may be written on back of this sheet, if additional space is needed.)

Signed  Date 8-20-20, 2020

8-24-20 *BSM*

Written Form Received by City Staff on: _____, 20____ by _____.

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Harrell/Estep Request 09/03/20)**

I own Building @ 1011 Bridge St., [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) _____
- (2) _____
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Norothy Haynes Date August 18, 2020

Written Form Received by City Staff on: 8-24-20, 20 by BSUM.

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Harrell/Estep Request 09/03/20)**

I own 8001 east 4th, [address] in Lampasas, Texas.

At this time, I (do) **or** (do not) plan to attend the Public Hearing noted above.

(Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) no objections
- (2) _____
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed [Signature] Date 8-31, 20 20

Written Form Received by City Staff on: 9-3-20, 2020 by BSUM


City ManagerITEM NO. 1.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to consider approval, denial, or approval with modification(s) of a Minor Plat of Portwood described as 3.01 acres out of the John Burleson Survey. Abstract No. 42, City and County of Lampasas, Texas; generally located at 1316 Central Texas Expressway

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: September 11, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Mr. Abel is asking City Council to consider approval of the Minor Plat of Portwood. The tract is 3 acres and will be divided into two lots; with one being a flag lot. The lots will have a shared access point from Highway 190/Central Texas Expressway. Water, sewer and electric are available. The property is zoned Commercial.

This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020. The Commission does recommend approval to Council.

Recommendation:

Discussion Only

REQUEST FOR SUBDIVISION PLAT OR REPLAT
TO THE CITY COUNCIL
AND THE PLANNING AND ZONING COMMISSION
OF THE CITY OF LAMPASAS, TEXAS

NOTICE: The Planning and Zoning Commission meets on the First Thursday of each month. Any items to be on the agenda for that meeting **must be submitted in full, and all fees paid, five working days before any required publication deadline. Please check dates with the Building and Planning Department.** Items on that agenda will be referred to the City Council at their regular meeting on the Fourth Monday of that month for disposition.

Application is hereby made to the City Council for a: Short Form Plat (lot split)
 Preliminary Subdivision Plat Final Subdivision Plat

Applicant: Eckermann Engineering, Inc. (Sam Walker) Telephone: 512-556-8160

Mailing Address: P.O. Box 388, Lampasas, TX 76550

Property Owner (if different from above) MD Abel Co. (Joe Abel) Telephone: 512-734-1029

Mailing Address: P.O. Box 949, Lampasas, TX 76550

Current Legal Description of Property:

Lot: N/A Block: _____ Subdivision: _____

Acreage: 3.01 Survey: John Burleson Abstract #: 42

Street Address: TBD US Highway 190

Frontage in Feet: 213 Depth in Feet: 664

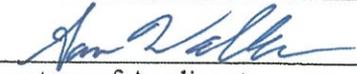
Reason for subdivision: _____

2 lot commercial subdivision

Does the zoning comply with the proposed use? Yes No

Name of the proposed subdivision: Portwood

Number of lots: 2 Fee: \$320


Signature of Applicant


Signature of Owner if different

Sam Walker, P.E.
Printed name of Applicant

Joseph Abel - M.D. ABEL CO
Printed Name of Owner

Date: 8/13/2020

Date: 8-12-2020

MINOR PLAT OF
PORTWOOD
 3.01 ACRES OUT OF THE JOHN BURLESON SURVEY,
 ABSTRACT NO. 42, CITY AND COUNTY OF LAMPASAS, TEXAS

TAX CERTIFICATE.
 The Lampasas County Appraisal District, the taxing authority for all taxing entities in Lampasas County, Texas, does hereby certify that there are currently no delinquent taxes owing on the property described by this plat.

Melissa Gonzalez
 Chief Appraiser

CITY OF LAMPASAS
 Approved this the _____ day of _____, 20____, by the City Council of the City of Lampasas, Lampasas County, Texas, after public hearing before the City Council on the _____ day of _____, 20____, City of Lampasas, Texas.

Marti Tolbert
 Mayor, City of Lampasas
 Christina Meeks
 Attest: City Secretary

PLANNING & ZONING COMMISSION APPROVAL

Approved the _____ day of _____, 20____, after public hearing before the Planning & Zoning Commission and recommended for approval to City Council, City of Lampasas, Texas on _____ day of _____, 2019.

Jeff Jackson
 Chairman, Planning & Zoning Commission
 Becky Sims
 Attest: Asst. City Secretary

OWNER'S CERTIFICATION:

STATE OF TEXAS § KNOW ALL MEN BY THESE PRESENTS
 COUNTY OF LAMPASAS §

That, I, Joseph C. Abel, the President of the M.D. Abel Co., Owner of that certain tract of land shown herein being 3.01 ac out of the John Burleson Survey, Abstract No. 42, City and County of Lampasas and described in a plat of record in the Public Records of Lampasas County, Texas, as in and to Page 378 of the Dead Records of Lampasas County, Texas, do in all things adopt and approve this minor plat.

Joseph C. Abel, President

STATE OF TEXAS § KNOW ALL MEN BY THESE PRESENTS
 COUNTY OF LAMPASAS §

Before me, the under signed authority, on this day personally appeared Joseph C. Abel, known unto me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that such person executed the same for the purposes and considerations therein stated.

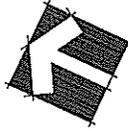
Given under my hand and seal of office this _____ day of _____, 20____.

Notary Public, _____ County

PLAT NOTES:

1. TOTAL ACRES: 3.01 ACRE
2. NO. OF LOTS: 2
3. USE: COMMERCIAL/RETAIL
4. ZONING: RETAIL
5. OWNER/DEVELOPER: JOSEPH ABEL
 P.O. BOX 949
 LAMPASAS, TEXAS 76550
6. ELECTRICAL SERVICE PROVIDED BY THE CITY OF LAMPASAS
7. WATER PROVIDED BY THE CITY OF LAMPASAS
8. SEWER SERVICE PROVIDED BY THE CITY OF LAMPASAS
9. LOTS IN SERVICE PROVIDED BY THE CITY OF LAMPASAS WITHIN ZONE C PER FEMA MAP #80430 0005 B DATED JUNE 15, 1982.
10. ALL LOTS LIE WITHIN THE FULL PURPOSE CITY LIMITS OF LAMPASAS
11. THIS PLAT IS SUBJECT TO THE ZONING AND SUBDIVISION ORDINANCES IN PLACE AT TIME OF PLAT (AUGUST 2019).

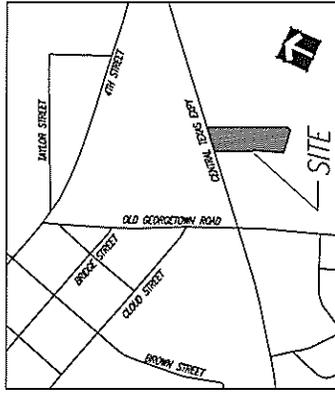
Clyde C. Costaberry, Jr.
 Registered Professional Land Surveyor No. 4835
 State of Texas



BEARINGS BASED ON
 THE NATIONAL
 GRID COORDINATE SYSTEM
 CENTRAL ZONE NAD 83.



- LEGEND**
- 1/4" YELLOW PIN SET
 - 1/4" YELLOW CAP TOG 4433"
 - IRON PIN FOUND (As Noted)
 - SALL BIRD RECORDS LAMPASAS CO.

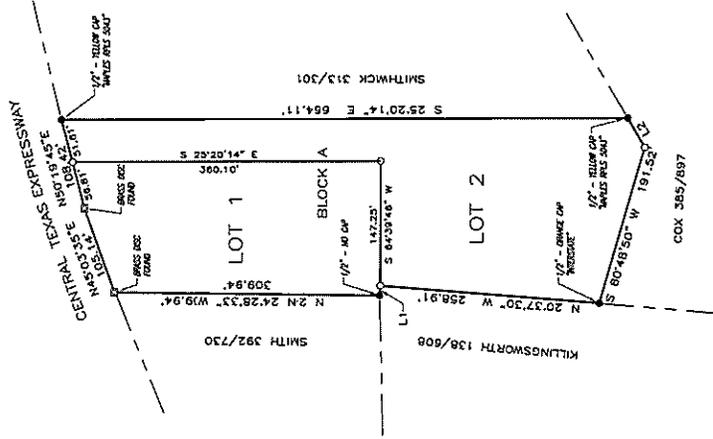


VICINITY MAP
 (N.T.S.)

SURVEYOR'S CERTIFICATION:

STATE OF TEXAS § KNOW ALL MEN BY THESE PRESENTS
 COUNTY OF LAMPASAS §

I, Clyde C. Costaberry, Jr., Registered Professional Land Surveyor in the State of Texas, do hereby certify that the foregoing plat and the individual survey made on the ground of the property legally described herein, and that the corner monuments shown thereon were found or properly placed under my supervision in accordance with the City of Lampasas Regulations.



LINE	DIRECTION	LENGTH
L1	S 88°54'58" W	11.53'
L2	S 34°31'00" W	39.97'

COUNTY CLERK'S APPROVAL:

STATE OF TEXAS § KNOW ALL MEN BY THESE PRESENTS
 COUNTY OF LAMPASAS §

I, Connie Hartmann, Clerk of the County Court of said County, do hereby certify that the foregoing instrument in writing, with its certificate of authentication was filed for record in my office on the _____ day of _____, 20____.

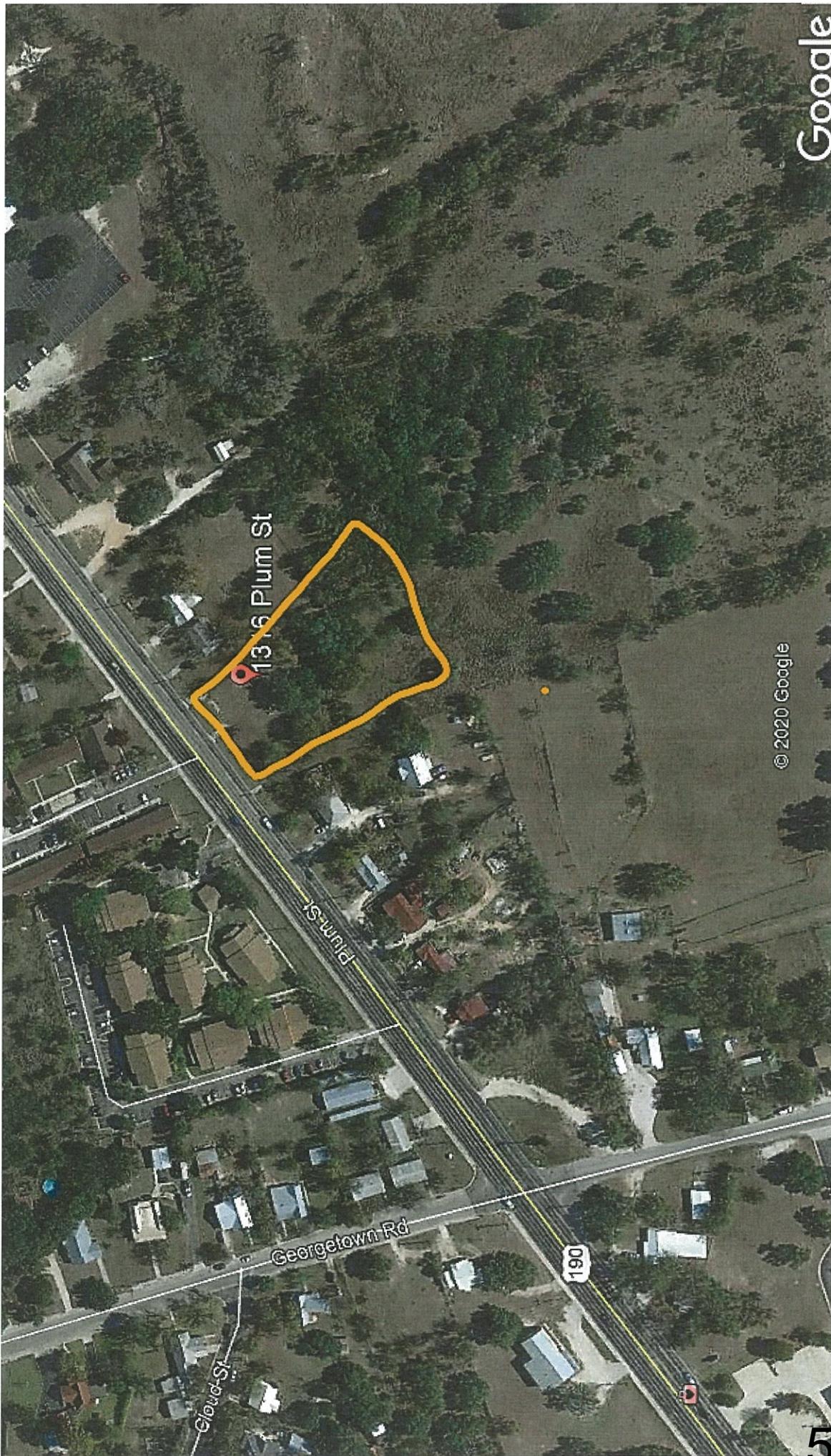
TO CERTIFY WHICH, WITNESS my hand and seal at the County Court of said County, the date last shown above written

Connie Hartmann, County Court Clerk,
 Lampasas County, Texas



TRIPLE C SURVEYING CO.
 21214 FM 963 - Lampasas, Texas 76550
 email: admin@triplecsurveying.com
 www.triplecsurveying.com Firm No. 101903916

JOB No. 200231
 DRAWN: CC
 SHEET: 1 OF 1





Google Earth

© 2020 Google

It's a problem.

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, August 24, 2020**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Talbert presiding.

Council Members present:

Chuck Williamson
Mike White
Cathy Kuehne
Delana Toups
Randy Clark

Council Members absent:

T.J. Monroe, Mayor Pro Tem

City Staff Present:

Finley deGraffenried, City Manager
Rickie Roy, Assistant City Manager
Christina Marez, City Secretary
Yvonne Moreno, Finance Director
Monica Wright, Information Systems Director
Mandy Walsh, Economic Development Director
Robert Gradel, Municipal Court Judge
Sammy Bailey, Police Chief
Jeremy Herring, Police Officer
Chris Eicher, Parks & Recreation Director
Vicki Tower, Parks Secretary
Jeff Smith, Fire Chief
Ronnie Withers, Fire Marshal
Van Berry, Golf Course Manager
Frank Ellett, Building Official

WORKSHOP SESSION

5:30 p.m.

1. Call to order Workshop Session

Mayor Talbert called the Workshop Session to order at 5:30 p.m. She said that those in the audience that could maintain six-foot distance are welcome to take their masks off if they wished to do so. She also reminded those watching from home the phone number to call in for any comments is 512-556-0332.

2. Discussion and presentation from Heart of Texas Defense Alliance.

Mr. Keith Sledd, Executive Director, Heart of Texas Defense Alliance, provided City Council an update on the organization's activities, and status of Fort Hood Active and Veteran census.

He provided some of the following information:

- Secretary of The Army Visit - visited Fort Hood and Central Texas on August 5th and 6th to gain better understanding of the installation and of the community and engage civilian and military leadership. Conducted multiple sensing sessions with Soldiers on Fort Hood. Conducted three Community Engagements with Regional, Civic, and Community Leaders.
- DEAAG Project for SH9 Access Ramps - Expect TMPC to open the DEAAG application window on September 1, 2020 with applications due by October 30, 2020 to award \$15 million in funding.
 - SH9 Project with total project cost of \$5.1 million remains Fort Hood's number one project for consideration.
 - Second round of DEAAG totaling \$15 million will be awarded in October-December 2020.
 - Revised draft application shared with Copperas Cove, Fort Hood, and TMPC staff for feedback.
 - Will convene DEAAG Review Board once the application dates are confirmed to evaluate and finalize the grant application.
- Fort Hood "Fast Facts"
 - Current Authorized Military Strength: 35,823
 - Current Assigned Military Strength: 36,782 Soldiers & Airmen
 - Family Members: 49,355 (72.5% off-post)
 - Civilian Employees (AF and NAF): 5,190
 - AAFES and Commissaries: 1,364
 - Contractors/KISD/Others: = 5,751
- CURRENT DEPLOYMENTS
 - Ill Corps - 164
 - 1st Cavalry Division (DHHB, IACB) - 830
 - 3rd Security Force Assistance Brigade - 131
 - 1st Medical Brigade - 207
 - 11th Signal Brigade - 41
 - 36th Engineer Brigade - 7
 - 48th Chemical Brigade - 82
 - 69th Air Defense Artillery Brigade - 432
 - 89th Military police Brigade - 329
 - Carl R Darnall Army Medical Center - 10
- NORTH FORT HOOD Population
 - 2,336 Soldiers (6+ units) Mobilizing/Demobilizing

Council thanked Mr. Sledd for his presentation and the information provided.

3. Discussion and presentation from WCID.

Paul Wilborn provided updates related to maintenance and future upgrades to the district's flood control dams. Currently, there are 9 dams, with 5 needing major upgrades as they are considered high hazard, and certain guidelines must be followed.

Council thanked Mr. Wilborn for his presentation and for the service that WCID does to maintain the dams for the safety of the community.

4. Discussion and updates regarding FY 20/21 Budget

City Manager deGraffenried reminded Council that the funding for the City's membership with the Heart of Texas Defense Alliance (\$5,630.00) and WCID (\$10,000.00) is included in the FY 2021 Budget.

Acct/Description	7/3/20 Budgeted		Proposed	Budget Impact	Operating Net	
	Amount				Surplus/(Deficit)	
<i>8/3/2020 Budget Balance</i>					\$	217,823.00
82-499-4968 Trans 68	\$ -	\$	438,000.00	\$ 438,000.00	\$	655,823.00
82-530-5515 Vactor	\$ -	\$	438,000.00	\$ (438,000.00)	\$	217,823.00
10-410-4968 Trans 68	\$ -	\$	50,000.00	\$ 50,000.00	\$	267,823.00
10-514-5510.01 Walls	\$ -	\$	50,000.00	\$ (50,000.00)	\$	217,823.00
10-400-4898 Undesig.	\$ 646,000.00	\$	913,219.00	\$ 267,219.00	\$	485,042.00
10-551-5515 Sweeper	\$ -	\$	267,219.00	\$ (267,219.00)	\$	217,823.00
82-499-4898 Undesig.	\$ -	\$	191,112.00	\$ 191,112.00	\$	408,935.00
82-520-5421 Meters	\$ 148,400.00	\$	339,512.00	\$ (191,112.00)	\$	217,823.00
81-410-4898 Undesig.	\$ 450,000.00	\$	1,050,000.00	\$ 600,000.00	\$	817,823.00
81-510-5710 Trans 10/FD	\$ 2,089,124.00	\$	2,489,124.00	\$ (400,000.00)	\$	417,823.00
81-510-5722 Trans 22	\$ 50,875.00	\$	250,875.00	\$ (200,000.00)	\$	217,823.00

He reviewed the following proposed Budget Modifications which are a result of savings in the Police Department and Fire Department budgets due to refined prices in communications at the Police Department and phone service with AT&T at the Fire Department:

10-520-5250 Tools	\$ 47,300.00	\$	34,000.00	\$ 13,300.00	\$	231,123.00
10-520-5399 Other Serv.	\$ 19,293.00	\$	15,873.00	\$ 3,420.00	\$	234,543.00
10-520-5425 Office Equip.	\$ 17,217.00	\$	10,000.00	\$ 7,217.00	\$	241,760.00
10-520-5515 Equip.	\$ 548,000.00	\$	490,000.00	\$ 58,000.00	\$	299,760.00
10-530-5320 Phone	\$ 21,000.00	\$	8,500.00	\$ 12,500.00	\$	312,260.00

deGraffenried reviewed the following:

- During the July 27, 2020 and August 10, 2020 Council meetings, City Staff referenced outstanding planning projects and studies being conducted that may result in recommendations for Capital Expenditures. In Council discussion, Staff mentioned that those, undetermined projects and costs, were not included in the FY 2021 budget. As clarification, it is Staff's understanding that identified projects will be considered when defined, and funding options and sources will be subject to research and negotiation with partners and beneficiaries. Projects previously referenced include:
 - Upper Pressure Plane capacity and pressure assessment
 - Wastewater Pre-Treatment assessment
 - Comprehensive Plan
- Compensation
 - Budget discussion to date has included the use of available FY 2021 budget surplus to address employee compensation and adjustments. Staff has previously used a target 3% COLA with a burdened budget impact of \$195,496.45. Additionally, market adjustments, primarily in Departments that were not adjusted in FY 2020, are estimated at \$50,000.00.
- Identified Unbudgeted Needs/Projects
 - Staff seeks Council input on use of remaining FY 2021 Budget, \$66,763.55. Previously, in discussion and during Departmental presentations, Council reviewed some of the following expressed needs:
 - Part-time Utility Billing and Collection Clerk
 - Part-time Administrative Assistant for Fire Department
 - Study of the City's wastewater interceptor capacity

- With the upcoming Staff changes at the end of the year, Council may want to wait on these items and review again at that time.
- Council may also refer to the CIP report for additional programmed, but unfunded planning and capital projects. Any remaining surplus will be budgeted in Non-Departmental contingency.
- Tourism and Historic Preservation
 - Although not typically considered part of the Operating Budget, City Staff understands that Council directs additional expenditures from Fund 40 for Hostess House improvements and interior renovation for the Historic Colored School. Improvements to the historic Hanna Springs and Sulphur Creek retaining walls will also be scheduled for FY 2021. Additionally, staff will budget additional funds from Fund 40 to create venues that attract out of town visitors to events and programs.

Council member Clark expressed that the City needs to start a preliminary engineering study of the City's Wastewater Interceptor capacity for future development.

Both Mayor Talbert and Council member Toups expressed need to consider budgeting for the Part-time Utility Billing and Collection Clerk, with the possibility of it being a fulltime to serve both the Utility Department and Fire Department.

After no further discussion, Council thanked City Manager deGraffenried for his presentation.

5. Discussion and updates related to COVID-19 Pandemic

Jeff Smith, Fire Chief, provided the following update:

Statewide

- 414,391 active cases
- 11,370 fatalities
- 5,086 hospitalized

Lampasas

- 249 positive cases
- 17 active
- 3 hospitalized – non-ventilated
- 7 fatalities

6. Discussion regarding City of Lampasas Skatepark.

Chris Eicher, Parks & Recreation Director, explained that this item was placed on Workshop to discuss the proposed location for a Skatepark. The proposed location is on City owned property on the corner of East Avenue A and Hackberry Street.

Eicher explained that the Wings of Eagles have been trying for years to get a skate park and that they now have a group that is ready to proceed. The proposed location is just North of the Nature Park. There is a pavilion on the property but there are no restrooms.

Council member White expressed concern of the proposed Skatepark not being close to the restrooms and he had thought that originally planned location was near the restroom.

Eicher explained that he had not been able to attend the LAFTA meeting where the Wings of Eagles met with them on the proposed Skatepark location. Apparently, LAFTA members did not want the Skatepark near the restrooms because they had future plans for a pavilion at that location.

Council member White recollected that LAFTA had plans to locate a pavilion in the location where they normally have set up a tent in for their events. Wasn't that the reason the City installed electric pedestals in that area.

Eicher said that was their original plan but apparently, they are considering the area near the restrooms now was his understanding.

Council member White said that the area near the restrooms is in the floodplain and is not ideal for a pavilion, but it would be for a Skatepark.

Lisa Parker, Wings of Eagles Outreach member, explained that they preferred being near the restrooms but LAFTA suggested the property on the corner of East Avenue A and Hackberry Street. Ultimately, they just want a Skatepark for the kids.

Mayor Talbert felt that a Workshop Session needed to be held with both LAFTA and Wings of Eagles to discuss in further detail before any decision is made.

City Manager deGraffenried said that City Staff will coordinate with both groups and schedule a Workshop Session.

7. Discussion regarding Community Garden.

Chris Eicher, Parks & Recreation Director, explained that this item has been placed on Workshop Session to discuss the proposed location for a Community Garden. The proposed location is in Campbell Park on the North side of Hanna Springs Pool. This area is approximately 8,000 square foot and has an existing six-foot fence, electricity and water. This proposed location has been presented to the Parks and Recreation Advisory Board. With approval from Council, the Parks Board will support the proposed location.

Eicher told the Board that Janet Crozier with Lampasas Community Garden, would like to present a proposal for a Community Garden.

Janet Crozier, with Lampasas Community Gardens, reviewed the Community Garden proposal with Council.

Ms. Crozier reviewed the following:

- The proposed location is the old volleyball court in Campbell Park behind Hanna Springs Pool. This site has the amenities needed to accommodate a Community Garden, such as fenced in area, water and lighting.
- Their Mission Statement is to provide a place where members of the community, young and old, can rent a plot of land to grow and learn sustainable gardening methods and the health benefits of eating nutritious food in the company of others.
- Lampasas Community Gardens has a Certified Certificate of Formation as a non-profit corporation as of July 28, 2020.
- Lampasas Community Gardens has been issued an Employer Identification Number (EIN) number.

- Lampasas Community Gardens will have a Community Garden Partnership Agreement with the Texas A&M Agrilife Extension upon the approval of the use of land by the Parks Board and by City Council.
- They have held three Board meetings. Agendas and minutes are available.
- Lampasas Community Gardens Board members are: Janet Crozier, Gail Eltgroth, Lanetta Sprott, Homero Bazaldua, Anelisia Cheney-Campbell, Jason Walsh, Nancy Love and Jan Alexander.
- They are working on the By-Laws and the site rules to present at their next meeting and then will be starting the process of applying for their 501c3.
- They have been in contact with Tractor Supply, USDA and Kiwanis Club seeking donations and grants. Most of the grant money has been allocated for this fiscal year, but we will be applying for funds after September 30, 2020. Lampasas Community Gardens will need seed money to start this project. Ms. Crozier said they will be asking for approximately \$10,000.00 for soil and materials.
- Another means of generating revenue would be by renting plots but for those that could not afford the rent, volunteering hours could be used towards the rental of the plot.
- Citizen Collection Center has plenty of wood chips available that they would gladly take.

Chris Eicher, Parks & Recreation Director, told Council that the Parks Department would use their equipment to haul the materials needed to set up the community garden, so that people are not driving in the park.

Council discussion included:

- Concern about keeping the deer out of the garden area. Ms. Crozier said that Chris Eicher, Parks & Recreation Director, said that he could add additional fencing to the height of the existing fence.
- Concern of not adding any additional responsibility to the Parks Department on the upkeep of the area. Ms. Crozier said that they would maintain the interior area.
- The water for gardening and paying the cost for use of it. Ms. Crozier said that they hope to raise funds to help pay for the water but at this time they do not have any funding.
- With the rental of the plots, would it be an honor system or would the Garden Committee ensure that there are no issues with the produce grown in a plot by one gardener, but picked by another gardener. The City does not want to get involved in that type of matter. Ms. Crozier said that the Committee would oversee it so that would not happen.

Council thanked Ms. Crozier for her presentation.

8. Discussion regarding any item on the regular agenda

There was no discussion.

9. Adjourn Workshop Session

Council member Toups moved to adjourn the Workshop Session at 6:30 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Monroe absent)

SPECIAL SESSION

I. Call to Order Special Session

Mayor Talbert called the Special Session to order at 6:31 p.m.

II. Adjourn into Executive Session

Council member Williamson moved to adjourn into Executive Session at 6:32 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried. (Monroe absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of; and other personnel matters as allowed by Texas Government Code, Chapter 551.

Council adjourned executive session at 7:01 p.m. and took a short break.

SPECIAL SESSION

III. Discussion and possible action concerning items posted and discussed by Council in Executive Session

Mayor Talbert reconvened into Special Session at 7:07 p.m.

Council member Toups moved to give the City Manager permission to negotiate with the candidate. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried. (Monroe absent)

IV. Adjourn Special Session

Council member Kuehne moved to adjourn Special Session at 7:08 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Monroe absent)

REGULAR SESSION

6:00 p.m.

ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the Regular Session to order at 7:09 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentations or proclamations.

Mayor Talbert reiterated to those watching from home the phone number to call for any comments is 512-556-0332.

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

Mayor Talbert took the opportunity to make a comment. She was not sure if everyone knew that there apparently is a trend of some businesses that are not accepting cash as a form of payment. She was opposed to businesses not taking legal tender and did not think that Lampasas businesses should be doing that. She did not like the idea of people, especially young children, being required to have a debit or credit card to make a minimal purchase. Though it is not federally illegal, City and States can handle locally, and she would like look into this further with Legal Counsel on the option of an ordinance not to allow local businesses to do this and consider at a future meeting.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on August 10, 2020

Council member Toups moved to approve the minutes as presented. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried. (Monroe absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the Monthly Investment Report for July 2020.

Council member Toups moved to approve the consent agenda. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Monroe absent)

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> 1. Fire Department Monthly Report 2. Parks and Recreation Monthly Report 3. Information Systems Monthly Report 4. Library Monthly Report 5. Golf Course Monthly Report 6. Municipal Court Monthly Report 7. City Secretary Monthly Report 8. Police Department Monthly Report 9. Utility Billing and Collections Monthly Report 10. Public Works Monthly Report for Electric, Streets, Water/Wastewater 11. Building Official Monthly Report 12. Economic Development Monthly Report

Jeff Smith, Fire Chief, reviewed his monthly report and provided some of the following information:

- 1,035 incidents
- 947 rescues
- 152 fire calls
- Fire & EMT program at the Lampasas High School
- Software upgrades/cloud based – assists in keeping up with inventory of equipment
- New uniforms
- Due to COVID-19, the Fire Department was not able to do public education such as CPR, nor able to do emergency management training with City Staff
- Volunteer Fire Department – a lot has changed in training

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed the following:

- Heritage Foundation - On Wednesday, the Mayor and City Staff met with representatives of the Lampasas Heritage Foundation to discuss their vision for historic preservation in Lampasas. Although much of the discussion related to the need for private investment, Mr. Fish and Ms. Reynolds outlined opportunities for the City to explore, including possible abatements and relaxing building code and life/safety requirements. Their notes are included in Council’s packet.
- Recognition – City Staff is pleased to report that Becky Sims, Zoning Administrator/Assistant City Secretary, has received certification as a Texas Registered Municipal Clerk. The Certification Program is both comprehensive and extensive including Municipal Law, Budgeting, Elections, and Public Relations. Ms. Sims has taken courses and attended seminars over the past five years, which culminated in her recognition July 31, 2020. Congratulations on her accomplishment.
- Comp Plan - City Staff are in the process of scheduling up to four, small group meetings to review recommendations and goal statements for the Comprehensive Plan. Council may recall that prior to the Implementation Chapter/Phase, stakeholders were asked to provide input on the conclusions and recommendations related to input received by the CPAC and from the public through focus groups, surveys and town hall meetings. Staff is hopeful to complete this phase and prepare for final review by the Planning Commission and Council this fall.
- Hillside Acres - As a follow-up to the Preliminary Plat extension Council approved at the previous meeting, City Staff also advises that a Development Agreement is being drafted outlining the responsibilities of the developer for utility extensions and construction, bonding, annexation and life/safety. It is staff’s hope to have the Agreement prepared for Council consideration at or before approval of the final plat.
- KWSC – City Staff continues to discuss a Wheeling Agreement with staff of the Kempner Water Supply Corporation. The City has finally received meter readings from the KWSC pump station at the Georgetown Tank and will submit a bill for their usage. The City has been characterized as difficult to deal with by KWSC staff, however; governance requires that any utility relationship outside of established policy be approved by City Council; and that the City is constitutionally prohibited from providing gifts to another organization. The City was helpful to KWSC while they were under Administrative Order from TCEQ, however; in retrospect staff regrets the assistance provided.

5.2	MAYOR’S COMMENTS
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The Mayor had no comments.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding Pole Attachment Agreements with Nextlink
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Rickie Roy, Assistant City Manager, explained that for approximately 60 days, the City has been negotiating and finalizing applications and agreements for qualified internet service providers “ISP” to construct a fiber to the home network “FTTH” utilizing municipal utility poles. The application and agreement process has been run concurrently to streamline the process and has been conducted, in part, by Local Government Services, in consultation with the City’s Counsel on this matter, Georgia Crump. Due to the length of agreements, they are provided under separate cover. The ISPs have provided a majority of documentation required within the Application and have agreed to the terms in the Agreements; and therefore, City Staff seeks the latitude to finalize the Agreements conditional upon requirements of the Application being complete.

Council member Kuehne moved to authorize the City Manager to negotiate and finalize the Pole Attachment Agreement with Nextlink upon submission of Application requirements. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Monroe absent)

7.2	Discussion and possible action regarding Pole Attachment Agreement with Roll Call
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Rickie Roy, Assistant City Manager, explained that for approximately 60 days, the City has been negotiating and finalizing applications and agreements for qualified internet service providers “ISP” to construct a fiber to the home network “FTTH” utilizing municipal utility poles. The application and agreement process has been run concurrently to streamline the process and has been conducted, in part, by Local Government Services, in consultation with the City’s Counsel on this matter, Georgia Crump. Due to the length of agreements, they are provided under separate cover. The ISPs have provided a majority of documentation required within the Application and have agreed to the terms in the Agreements; and therefore, staff seeks the latitude to finalize the Agreements conditional upon requirements of the Application being complete.

Council member Kuehne moved to authorize the City Manager to negotiate and finalize the Pole Attachment Agreement with Roll Call upon submission of Application requirements. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried. (Monroe absent)

7.3	Discussion and possible action regarding the lease of 40 electric Yamaha rental carts and 2 gasoline Yamaha utility carts at Hancock Park Golf Course.
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Van Berry, Golf Course Manager, explained that this is a 36-month lease for 40 Yamaha Electric Golf Carts and 2 Yamaha Gasoline Utility Carts. This item is budgeted in the 2020-2021 budget; the annual lease for both items is \$38,589.60 and is through Buy Board. He noted that Hancock Park Golf Course has been leasing Yamaha golf carts for approximately 20 years and Yamaha makes a very good and reliable golf cart. The Golf Course has had little to no problems with them over the years and when there have been any issues, their service technician is always available to repair the problem.

Council member Clark moved to approve the lease with Yamaha Golf Car Company for 40 electric Yamaha rental carts and 2 gasoline Yamaha utility carts for a total annual lease of \$38,589.60. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried. (Monroe absent)

7.4	Discussion and possible action concerning the Audit Engagement Letter for the City of Lampasas current fiscal year which began October 1, 2019 and will end September 30, 2020.
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Yvonne Moreno, Finance Director, explained that Preston K. Singleton, CPA, with Singleton, Clark & Company, PC has submitted their engagement letter to perform the Fiscal Year 202 Financial Audit. Mr. Singleton's firm has prepared the City's audits for several years. Preliminary work is expected to begin prior to the end of the current fiscal year.

Council member Toups moved to approve the Audit Engagement Letter from Singleton, Clark & Company, PC, for the City of Lampasas current fiscal year which began October 1, 2019 and will end September 30, 2020 in the amount of \$28,800.00. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Monroe absent)

7.5	Discussion and possible action regarding Economic Development Corporation Budget for Fiscal Year 2020-2021
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Mandy Walsh, Economic Development Director, explained that the Lampasas Economic Development Corporation approved the budget for FY 2020-21 at their August 19, 2020 meeting.

Council member White moved to approve the Economic Development Corporation Budget for Fiscal Year 2020-2021 as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Monroe absent)

7.6	Discussion and possible action regarding City of Lampasas Skatepark
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Mayor Talbert announced that a Workshop will be scheduled with LAFTA and Wings of Eagles Outreach.

No action was taken.

7.7	Discussion and possible action regarding Community Garden
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Chris Eicher, Parks & Recreation Director, explained that this item was discussed in Workshop Session. He was seeking Council's approval on the proposed location of the old volleyball court in Campbell Park behind Hanna Springs Pool for the proposed Community Garden.

Council member Toups moved to approve the location of the old volleyball court in Campbell Park behind Hanna Springs Pool for the proposed Community Garden and allow City Staff to coordinate the planning and development. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Monroe absent)

7.8	Discussion to seek permission to move forward with Cardinal Tracking Systems to start implementation of the Cardinal Software project for CAD Mobile to be installed.
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Sammy Bailey, Police Chief, explained that she is seeking Council's approval to allow the Police Department to move forward with the CAD project with payment to be made after the start of the 2020-2021 budget. The Lampasas Police Department does not want to be without TLETS (state computer

system) or cause an overlap of charges from the current Copsync/Kologik software and Cardinal Tracking while new software is being installed and implemented.

Council member Kuehne moved to authorize the Lampasas Police Department to move forward with the Cardinal CAD Mobile System project by signature promise from the City of Lampasas and that payment for the quotes presented be made after October 1, 2020. The motion was seconded by Council member Toups.

Council member Clark asked if Council could approve this item before the FY 20/21 budget is approved. He was not opposed to the item but wanted to make sure to follow procurement. City Manager deGraffenried replied that this purchase is included in the FY 20/21 budget and would not be paid until after the budget approval. Both City Manager deGraffenried and Yvonne Moreno, Finance Director, said it was fine to proceed as requested.

Mayor Talbert called for a vote on the motion made by Council member Kuehne and seconded by Council member Toups. With a unanimous vote, the motion carried. (Monroe absent)

Adjourn

Council member Toups moved to adjourn the meeting at 7:38 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Monroe absent)

PASSED AND APPROVED this _____ day of _____, 2020.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary


City ManagerITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from August 1, 2020 to August 31, 2020

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: September 8, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of August 1, 2020 to August 31, 2020.

Recommendation:

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 8/01/2020 THRU 8/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02235	BOKF, NA							
I-LAMP1016COAUG20	TEXAS COMB TAX REV 2016 CO	D	8/07/2020	97,225.00		000000		
I-LAMP412GORAUG20	TEXAS GEN OBLIG REFUNDING 2012	D	8/07/2020	40,600.00		000000		137,825.00
02856	AEP ENERGY PARTNERS, INC.							
I-17521264836	JULY AEP BILL	E	8/19/2020	92,858.88		000042		92,858.88
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW15922	JULY LCRA BILL	E	8/19/2020	396,290.89		000043		396,290.89
27050	IRS-PAYROLL TAXES							
I-T1 202008138068	FEDERAL WITHHOLDING	D	8/14/2020	16,371.14		000072		
I-T3 202008138068	FICA TAX	D	8/14/2020	25,076.06		000072		
I-T4 202008138068	MEDICARE TAX	D	8/14/2020	5,864.54		000072		47,311.74
27050	IRS-PAYROLL TAXES							
I-T1 202008278069	FEDERAL WITHHOLDING	D	8/28/2020	16,377.35		000073		
I-T3 202008278069	FICA TAX	D	8/28/2020	24,837.10		000073		
I-T4 202008278069	MEDICARE TAX	D	8/28/2020	5,808.68		000073		47,023.13
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202007168060	ACCIDENT INSURANCE	R	8/03/2020	182.40		157611		
I-AC2202007308062	ACCIDENT INSURANCE	R	8/03/2020	182.46		157611		
I-AC3202007168060	ACCIDENT INSURANCE	R	8/03/2020	781.91		157611		
I-AC3202007308062	ACCIDENT INSURANCE	R	8/03/2020	781.91		157611		
I-CN1202007168060	CANCER INSURANCE	R	8/03/2020	307.98		157611		
I-CN2202007308062	CANCER INSURANCE	R	8/03/2020	308.00		157611		
I-HO3202007168060	HOSPITAL INCOME - PRETAX	R	8/03/2020	137.70		157611		
I-HO3202007308062	HOSPITAL INCOME - PRETAX	R	8/03/2020	137.70		157611		
I-LF3202007308062	UNIV/COL LIFE AFTER TAX	R	8/03/2020	298.87		157611		
I-LF7202007168060	NON-PRETAX LIFE INSURANCE	R	8/03/2020	298.81		157611		
I-LF8202007168060	AFTER TAX COLONIAL PRODUCTS	R	8/03/2020	1,105.29		157611		
I-LF8202007308062	AFTER TAX COLONIAL PRODUCTS	R	8/03/2020	1,105.29		157611		5,628.32
02860	FUELMAN							
I-202007288061	CITY FUEL	R	8/03/2020	7,621.50		157619		7,621.50
74775	SCOTT & WHITE HEALTH PLAN							
C-202008038065	SCOTT & WHITE HEALTH PLAN	R	8/03/2020	602.63CR		157620		
I-202008038064	SCOTT & WHITE HEALTH PLAN	R	8/03/2020	3,976.58		157620		
I-CCC202007308062	HEALTH INSURANCE PREMIUM	R	8/03/2020	4,501.80		157620		
I-CCE202007308062	HEALTH INSURANCE PREMIUM	R	8/03/2020	12,655.23		157620		
I-CCF202007308062	HEALTH INSURANCE PREMIUMS	R	8/03/2020	6,559.98		157620		
I-CCS202007308062	HEALTH INSURANCE PREMIUM	R	8/03/2020	5,863.76		157620		
I-HE1202007308062	HEALTH INSURANCE PREMIUM	R	8/03/2020	6,969.34		157620		
I-HEA202007168060	EMPLOYEE SHARE HEALTH INSURANC	R	8/03/2020	10,530.94		157620		
I-HEC202007308062	EMPLOYEE SHARE HEALTH INSURANC	R	8/03/2020	10,530.94		157620		
I-HI1202007308062	CITY HEALTH INSURANCE	R	8/03/2020	15,885.00		157620		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-HID202007308062		CITY HEALTH INSURANCE	R	8/03/2020	12,368.07		157620
	I-HIE202007308062		EMPLOYEE CITY HEALTH CONTRIB	R	8/03/2020	20,740.50		157620
84250			TEXAS MUNICIPAL RETIREMENT SYS					
	I-TMR202007028056		RETIREMENT CONTRIBUTIONS	R	8/03/2020	47,910.70		157621
	I-TMR202007028057		RETIREMENT CONTRIBUTIONS	R	8/03/2020	773.01		157621
	I-TMR202007168060		RETIREMENT CONTRIBUTIONS	R	8/03/2020	49,055.57		157621
	I-TMR202007308062		RETIREMENT CONTRIBUTIONS	R	8/03/2020	47,722.56		157621
03268			THE GUARDIAN LIFE INSURANCE CO					
	C-202008038067		THE GUARDIAN LIFE INSURANCE CO	R	8/03/2020	39.40CR		157622
	I-202008038066		THE GUARDIAN LIFE INSURANCE CO	R	8/03/2020	158.54		157622
	I-DN1202007168060		EMPLOYEE SHARE HEALTH INSUR	R	8/03/2020	623.25		157622
	I-DN2202007308062		EMPLOYEE SHARE HEALTH INSUR	R	8/03/2020	623.25		157622
	I-GDC202007308062		DENTAL INSURANCE PREMIUM	R	8/03/2020	917.70		157622
	I-GDE202007308062		DENTAL INSURANCE PREMIUM	R	8/03/2020	1,055.46		157622
	I-GDF202007308062		DENTAL INSURANCE PREMIUM	R	8/03/2020	1,022.39		157622
	I-GDS202007308062		DENTAL INSURANCE PREMIUM	R	8/03/2020	619.97		157622
	I-GVC202007308062		VISION INSURANCE PREMIUM	R	8/03/2020	150.92		157622
	I-GVE202007308062		VISION INSUR PREMIUM	R	8/03/2020	246.96		157622
	I-GVF202007308062		VISION INSURANCE PREMIUM	R	8/03/2020	168.84		157622
	I-GVS202007308062		VISION INSURANCE PREMIUM	R	8/03/2020	135.40		157622
	I-VS1202007168060		EMPLOYEE SHARE HEALTH PLAN	R	8/03/2020	75.88		157622
	I-VS2202007308062		EMPLOYEE SHARE HEALTH INSUR	R	8/03/2020	75.88		157622
03329			DUKE'S ROOT CONTROL INC					
	I-17631		ROOT CONTROL	R	8/05/2020	6,435.10		157646
35299			HACH COMPANY					
	I-12046044		SC200 CONTROLLER	R	8/05/2020	2,152.43		157653
	I-12047622		CL17 TOTAL CHLORINE	R	8/05/2020	2,391.05		157653
	I-12047635		AMC 5500 REAGENT 1	R	8/05/2020	337.95		157653
52200			LAMPASAS PUBLIC UTILITIES					
	I-07302020		JULY 2020	R	8/05/2020	45,325.45		157666
02584			SILSBEE FORD INC					
	I-22726F		2020 FORD POLICE	R	8/05/2020	47,891.75		157686
02976			WASTE CONNECTIONS					
	I-1450781		COMMERCIAL SOLID WASTE	R	8/05/2020	49,259.20		157693
	I-1450782		RESIDENTIAL SOLID WASTE	R	8/05/2020	44,496.78		157693

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03320	CHASE							
I-08062020	INT REFUNDING 2019 LOAN	R	8/06/2020	13,348.07		157695		13,348.07
02209	JONES-HEROY & ASSOCIATES INC							
I-13293	UPPER PRESSURE PLANE	R	8/07/2020	2,600.00		157719		
I-13294	WINDSOR PRE-TREATMENT	R	8/07/2020	2,250.00		157719		4,850.00
48720	LAMPASAS BUILDERS MART INC							
I-652921	CHAIN PICCO 16" 3/8" LOW VIBE	R	8/07/2020	20.99		157723		
I-652948	SCREWDRIVER/10" PIPE/DRIVER	R	8/07/2020	33.09		157723		
I-652954	NUTS & BOLTS	R	8/07/2020	2.20		157723		
I-652958	LADDER/GREEN/BROOM/BRUSH	R	8/07/2020	73.60		157723		
I-653005	BEEET HOE REPLAC HNDL 54"	R	8/07/2020	11.95		157723		
I-653011	FIREANT KILLER AMDRO # 1	R	8/07/2020	41.97		157723		
I-653014	GORILLA GLUE/ CABLE TIES	R	8/07/2020	13.41		157723		
I-653050	HOSE COUPLE BARB	R	8/07/2020	6.43		157723		
I-653174	BATTERY 12 V DURACELL ALK	R	8/07/2020	3.30		157723		
I-653185	MAX HOSE/ REV SPRAY GUN	R	8/07/2020	56.10		157723		
I-653210	TRASH BAGS 42 GL CONTRACTOR	R	8/07/2020	25.74		157723		
I-653249	SAFETY GLASSES	R	8/07/2020	17.28		157723		
I-653261	MAGNUM GATORLINE .105	R	8/07/2020	18.99		157723		
I-653295	BLOWER HAND HELD	R	8/07/2020	179.99		157723		
I-653330	CEMENT PORTLAND 90 LB	R	8/07/2020	31.48		157723		
I-653349	RUBBER LINER 1" BLK	R	8/07/2020	100.76		157723		
I-653365	SUPER GLUE GEL 4 GM	R	8/07/2020	3.67		157723		
I-653390	BLUE MARKING PAINT	R	8/07/2020	54.00		157723		
I-653408	SPRING SNAP	R	8/07/2020	13.79		157723		
I-653479	NUTS & BOLTS	R	8/07/2020	0.30		157723		
I-653494	GRN MARKING PAINT	R	8/07/2020	30.00		157723		
I-653506	COUPLING SC 40/ ADAPTER MALE	R	8/07/2020	2.91		157723		
I-653521	CLEANER/GLASS/ALUM PAINT	R	8/07/2020	180.21		157723		
I-653633	ROOF FELT # 30	R	8/07/2020	39.98		157723		
I-653635	SCREW EXT/ SHELFBRACKET	R	8/07/2020	19.64		157723		
I-653711	CEMENT PORTLAND TYPE 1 90 LB	R	8/07/2020	47.22		157723		
I-653738	COUPLING 5"/NIPPLE GALV/UNION	R	8/07/2020	27.94		157723		
I-653739	WHITE MARKING PAINT	R	8/07/2020	10.00		157723		
I-653753	SPRINKLER/MAX HOSE	R	8/07/2020	147.24		157723		
I-653812	WHITE FIELD MARKER 50 #	R	8/07/2020	350.73		157723		
I-653838	CORP APP 6' BEIGE	R	8/07/2020	14.71		157723		
I-653843	CHAINSAW W/ 16" BAR & CHAIN	R	8/07/2020	259.99		157723		
I-653844	BLOWER/HAND HELD/ 27.2 CC	R	8/07/2020	139.99		157723		
I-653903	A/C FILTER/ SC 40 COUPLING 1"	R	8/07/2020	24.63		157723		
I-653942	CLEANER PINESOL/GLASS WINDEX	R	8/07/2020	8.26		157723		
I-653948	BLANK KEY 1 SIDED	R	8/07/2020	6.96		157723		
I-654047	WASP SPRAY/TIRE REPAIR REFILL	R	8/07/2020	13.49		157723		
I-654083	HAND SANITIZER/CORRECTED INV	R	8/07/2020	699.90		157723		
I-654102	B&C LUBRICANT/ENGINE OIL 6 PAK	R	8/07/2020	54.54		157723		
I-654132	ENGINE OIL ULTRA 6.4 OZ 6 PAK	R	8/07/2020	23.01		157723		

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 8/01/2020 THRU 8/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-654165	5LB .095 COMMERCIAL LINE	R	8/07/2020	49.99		157723		
I-654219	24" PUSH BROOM SOFT SWEEP	R	8/07/2020	51.50		157723		
I-654221	BRASS PADLOCK ACE	R	8/07/2020	6.43		157723		
I-654265	PRUNER FIXED W 10"	R	8/07/2020	315.00		157723		
I-654294	HAND SOAP/ENTRY LOCK 2 PK	R	8/07/2020	31.26		157723		
I-654324	5 LB COMMERCIAL LINE .095	R	8/07/2020	49.99		157723		
I-654325	NUTS & BOLTS	R	8/07/2020	29.80		157723		
I-654326	10 PK HOSE WASHER/NOZZLE	R	8/07/2020	18.00		157723		
I-654406	32 W 48" FEIT BULB FLUR	R	8/07/2020	9.19		157723		
I-654422	CATCH FRICTN	R	8/07/2020	1.28		157723		
I-654434	PVC CLEANER/CEMENT/PRIMER	R	8/07/2020	149.33		157723		
I-654435	SQUEGEE 24"/HANDLE TAPR	R	8/07/2020	64.37		157723		
I-654526	DRAIN OPENER 3"/ 1"	R	8/07/2020	37.70		157723		
I-654534	TOOL HVY DTY 36"	R	8/07/2020	20.23		157723		
I-654566	CEMENT PORTLAND 90 LB	R	8/07/2020	47.22		157723		
I-654604	PLUNGER W/ HOLDER	R	8/07/2020	39.14		157723		
I-654645	COMMERCIAL LINE/DUCK TAPE	R	8/07/2020	55.50		157723		
I-654651	HOSE CLAMP/TEE POLY/COUPLE	R	8/07/2020	12.93		157723		
I-654672	CEMENT 4 OZ PVC RED HOT	R	8/07/2020	5.51		157723		
I-654693	CHAIN SLIM 14" PICCO	R	8/07/2020	18.99		157723		
I-654697	GALV PLUG 3/4"	R	8/07/2020	9.91		157723		
I-654786	LOCK PRIVACY FLAIR AB	R	8/07/2020	88.29		157723		
I-654792	NUTS & BOLTS	R	8/07/2020	10.32		157723		
I-654800	SADDL 36: ECO/DOOR BOTTOM 36"	R	8/07/2020	34.93		157723		
I-654808	PUSHBROOM FLOOR MED 23"	R	8/07/2020	18.39		157723		
I-654842	CABLE TIE/CHAIN/INSERT BIT	R	8/07/2020	34.17		157723		
I-654854	ALUM/DRILL BIT/NUTS & BOLTS	R	8/07/2020	35.58		157723		
I-654888	HEX NUT M 8	R	8/07/2020	1.94		157723		4,057.28
01456	S & M VACUUM & WASTE, LTD							
I-129408	SLUDGE HAUL INV#129408	R	8/07/2020	500.00		157746		
I-129409	SLUDGE HAUL INV#129409	R	8/07/2020	500.00		157746		
I-129410	SLUDGE HAUL INV#129410	R	8/07/2020	500.00		157746		
I-129411	SLUDGE HAUL INV#129411	R	8/07/2020	500.00		157746		
I-129412	SLUDGE HAUL INV#129412	R	8/07/2020	500.00		157746		
I-129413	SLUDGE HAUL INV#129413	R	8/07/2020	500.00		157746		
I-129414	SLUDGE HAUL INV#129414	R	8/07/2020	500.00		157746		
I-129415	SLUDGE HAUL INV#129415	R	8/07/2020	500.00		157746		
I-129416	SLUDGE HAUL INV#129416	R	8/07/2020	500.00		157746		
I-129417	SLUDGE HAUL	R	8/07/2020	500.00		157746		
I-129418	SLUDGE HAUL INV#129418	R	8/07/2020	500.00		157746		5,500.00
02095	SOUTHERN STAR COMMUNICATION LC							
I-2943	PANASONIC NEW PHONES	R	8/11/2020	9,065.49		157755		9,065.49

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 8/01/2020 THRU 8/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03282 I-000504	HNH PAYMENT MARKINS PARKING LOT LIBRARY	V	8/12/2020	7,500.00		157762		7,500.00
03282 M-CHECK	HNH PAYMENT MARKINS HNH PAYMENT MARKINS	VOIDED V	8/12/2020			157762		7,500.00CR
03282 I-000504 I-000504*	HNH PAYMENT MARKINS PARKING LOT LIBRARY LIBRARY PARKING LOT	V V	8/14/2020 8/14/2020	Reissue 7,350.00		157827 157827		7,350.00
03282 M-CHECK	HNH PAYMENT MARKINS HNH PAYMENT MARKINS	VOIDED V	8/14/2020			157827		14,850.00CR
01488 I-29840	LAW OFFICES OF JO-CHRISTY BROW GENERAL MATTERS	R	8/14/2020	5,040.00		157840		5,040.00
01780 I-IN1483953	MES-TEXAS MUNICIPAL EMER SERV E-TOOLS	R	8/14/2020	21,571.23		157844		21,571.23
03351 I-NO 1 08032020	QA CONSTRUCTION SERVICES W AVENUE E DRAINAGE	R	8/14/2020	129,584.37		157855		129,584.37
03282 I-000504 08042020	HNH PAYMENT MARKINS LIBRARY PARKING LOT	R	8/19/2020	7,350.00		157893		7,350.00
47585 I-07312020	KEMPNER WATER SUPPLY CORP LOAN PAYMENTS	R	8/19/2020	19,146.97		157899		19,146.97
8740 I-FR00009091 I-FR00009124 I-FR00009179	BRAZOS RIVER AUTHORITY WATER RIGHTS SYSTEM WATER AVAILABILITY WATERMASTER FEE FY 2020	R R R	8/24/2020 8/24/2020 8/24/2020	3,759.99 158,000.00 295.00		157930 157930 157930		162,054.99
16468 I-30027555 I-30035355	CATERPILLAR FIN SER CORP SEPTEMBER RENTAL AUGUST DOZER RENTAL	R R	8/24/2020 8/24/2020	2,463.86 1,660.70		157931 157931		4,124.56
82300 I-127078700 I-127079400 I-127079401 I-196283000	TECHLINE, INC TRANSFORMERS 25 KVA TRANSFORMERS 25 KVA TRANSFORMERS 25 KVA TRANSFORMERS 25 KVA	R R R R	8/24/2020 8/24/2020 8/24/2020 8/24/2020	4,405.00 4,166.94 62.05 113.75		157939 157939 157939 157939		8,747.74

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 8/01/2020 THRU 8/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00498	AIR MAC, INC							
I-0111127IN	SUTORBILT BLOWER	R	8/31/2020	10,286.70		157976		10,286.70
6960	BIO-CHEM LAB INC							
I-129950720	JULY EFFLUENT ANALYSIS	R	8/31/2020	1,375.00		157987		
I-69840420A	PRETREATMENT STUDY	R	8/31/2020	3,375.00		157987		4,750.00
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202008138068	ACCIDENT INSURANCE	R	8/31/2020	182.40		157990		
I-AC2202008278069	ACCIDENT INSURANCE	R	8/31/2020	182.45		157990		
I-AC3202008138068	ACCIDENT INSURANCE	R	8/31/2020	756.26		157990		
I-AC3202008278069	ACCIDENT INSURANCE	R	8/31/2020	756.26		157990		
I-CN1202008138068	CANCER INSURANCE	R	8/31/2020	285.83		157990		
I-CN2202008278069	CANCER INSURANCE	R	8/31/2020	285.85		157990		
I-HO3202008138068	HOSPITAL INCOME - PRETAX	R	8/31/2020	137.70		157990		
I-HO3202008278069	HOSPITAL INCOME - PRETAX	R	8/31/2020	137.70		157990		
I-LF3202008278069	UNIV/COL LIFE AFTER TAX	R	8/31/2020	266.57		157990		
I-LF7202008138068	NON-PRETAX LIFE INSURANCE	R	8/31/2020	266.51		157990		
I-LF8202008138068	AFTER TAX COLONIAL PRODUCTS	R	8/31/2020	1,105.29		157990		
I-LF8202008278069	AFTER TAX COLONIAL PRODUCTS	R	8/31/2020	1,105.29		157990		5,468.11
02209	JONES-HEROY & ASSOCIATES INC							
I-13432	WINDSOR PRE-TREATMENT	R	8/31/2020	22,250.00		158009		22,250.00
74775	SCOTT & WHITE HEALTH PLAN							
C-HEA202008278069	EMPLOYEE SHARE HEALTH INSURANC	R	8/31/2020	117.52CR		158024		
I-202008298070	SCOTT & WHITE HEALTH PLAN	R	8/31/2020	3,976.58		158024		
I-CCC202008278069	HEALTH INSURANCE PREMIUM	R	8/31/2020	4,501.80		158024		
I-CCE202008278069	HEALTH INSURANCE PREMIUM	R	8/31/2020	13,257.86		158024		
I-CCF202008278069	HEALTH INSURANCE PREMIUMS	R	8/31/2020	6,559.98		158024		
I-CCS202008278069	HEALTH INSURANCE PREMIUM	R	8/31/2020	5,026.08		158024		
I-HE1202008278069	HEALTH INSURANCE PREMIUM	R	8/31/2020	6,969.34		158024		
I-HEA202008138068	EMPLOYEE SHARE HEALTH INSURANC	R	8/31/2020	10,747.44		158024		
I-HEC202008278069	EMPLOYEE SHARE HEALTH INSURANC	R	8/31/2020	10,629.92		158024		
I-HI1202008278069	CITY HEALTH INSURANCE	R	8/31/2020	15,885.00		158024		
I-HID202008278069	CITY HEALTH INSURANCE	R	8/31/2020	13,492.44		158024		
I-HIE202008278069	EMPLOYEE CITY HEALTH CONTRIB	R	8/31/2020	20,049.15		158024		110,978.07
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202008038063	RETIREMENT CONTRIBUTIONS	R	8/31/2020	653.06		158030		
I-TMR202008138068	RETIREMENT CONTRIBUTIONS	R	8/31/2020	47,899.84		158030		
I-TMR202008278069	RETIREMENT CONTRIBUTIONS	R	8/31/2020	47,954.84		158030		96,507.74

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 8/01/2020 THRU 8/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03268	THE GUARDIAN LIFE INSURANCE CO							
C-DN1202008278069	EMPLOYEE SHARE HEALTH INSUR	R	8/31/2020	5.55CR		158031		
C-DN2202008138068	EMPLOYEE SHARE HEALTH INSUR	R	8/31/2020	5.55CR		158031		
C-VS1202008278069	EMPLOYEE SHARE HEALTH PLAN	R	8/31/2020	0.86CR		158031		
C-VS2202008138068	EMPLOYEE SHARE HEALTH INSUR	R	8/31/2020	0.86CR		158031		
I-202008298071	THE GUARDIAN LIFE INSURANCE CO	R	8/31/2020	158.54		158031		
I-DN1202008138068	EMPLOYEE SHARE HEALTH INSUR	R	8/31/2020	612.15		158031		
I-DN2202008278069	EMPLOYEE SHARE HEALTH INSUR	R	8/31/2020	612.15		158031		
I-GDC202008278069	DENTAL INSURANCE PREMIUM	R	8/31/2020	917.70		158031		
I-GDE202008278069	DENTAL INSURANCE PREMIUM	R	8/31/2020	1,098.54		158031		
I-GDF202008278069	DENTAL INSURANCE PREMIUM	R	8/31/2020	1,022.39		158031		
I-GDS202008278069	DENTAL INSURANCE PREMIUM	R	8/31/2020	554.71		158031		
I-GVC202008278069	VISION INSURANCE PREMIUM	R	8/31/2020	150.92		158031		
I-GVE202008278069	VISION INSUR PREMIUM	R	8/31/2020	257.04		158031		
I-GVF202008278069	VISION INSURANCE PREMIUM	R	8/31/2020	168.84		158031		
I-GVS202008278069	VISION INSURANCE PREMIUM	R	8/31/2020	121.86		158031		
I-VS1202008138068	EMPLOYEE SHARE HEALTH PLAN	R	8/31/2020	74.16		158031		
I-VS2202008278069	EMPLOYEE SHARE HEALTH INSUR	R	8/31/2020	74.16		158031		5,810.34

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	30	1,138,157.58	0.00	1,123,307.58
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	232,159.87	0.00	232,159.87
EFT:	2	489,149.77	0.00	489,149.77
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	7,500.00		
	VOID CREDITS	22,350.00CR	14,850.00CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: FSB TOTALS:	37	1,844,617.22	0.00	1,844,617.22
BANK: FSB TOTALS:	37	1,844,617.22	0.00	1,844,617.22
REPORT TOTALS:	37	1,844,617.22	0.00	1,844,617.22

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 11 September 2020

- The Weather** The recent wet weather began in the early morning of September 2nd with widespread thunder and lightning storms. At that time, Flint and Rickie reported isolated outages, due to feeder disruptions at the substation, and at individual fuses in our distribution system. The longest outage was estimated at 1 ½ hours. Over the past week, the City has also experienced localized flooding and road closures at low water crossings. Staff investigated a roof leak at the Calvert Building, with the contractor responding within 6 hours and correcting the issue. The large Pecan Tree on the west side of the Calvert Building was struck by lightning, however; staff and Mr. Hodges believe the tree may survive. The City also lost some technology hardware and switches.
- Bike Trails** The Mayor and staff have been approached regarding development of primitive mountain bike trails at the 580 Sports Park. The process for an initial conceptual design is being discussed, and the idea will be reviewed by the Park Board on September 17th. Internally, staff has also discussed bike lane connectivity from Ave B to Campbell Park for a potentially safer access. Staff estimates 100 to 120 acres could be utilized for the trail system.
- Comp Plan** Staff has surveyed members of the CPAC, and have developed a schedule of small group meetings to review the Lampasas Recommendation Outline. Staff will attempt to meet with a majority of CPAC members on the 21st, but may also hold an additional meeting or two during the week in the event of conflict. Previously Council has had the opportunity to provide input on this section, however; feel free to attend one of the meetings if so inclined.
- Avenue E** The weather has caused some delay in the West Avenue E Construction project, however; work remains on schedule. The contractor has cut width, and installed and compacted base material generally between Porter and Spring, and has also installed box culverts to carry storm water to the south. Mike Blair continues to oversee the project and communicate with residents regarding issues or concerns.
- Internet** Staff continues to work with local ISP's to complete their respective Pole Attachment Agreements, which should be finalized within the next 2 weeks. Both parties are also currently working to design and inspect routes, and install technology infrastructure. In one case, an ISP has identified several BO poles, in a more remote portion of our distribution system, which staff have already replaced. The Fiber to the Home rollout will also be the subject of an upcoming news story in the Lampasas Dispatch Record.

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

7.1
Item No.

SUBJECT:

Discussion and Possible Action Concerning the first Reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the Fiscal Year Beginning on October 1, 2020 and ending on September 30, 2021; Appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal Sinking Fund requirements on all indebtedness; Providing a severability clause; providing a repealer clause for the repeal of all Ordinances and Appropriations in conflict with the provisions of this Ordinance; and Establishing an Effective Date.

REQUESTED BY: Yvonne Moreno, Finance Director
SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: Sept. 8, 2020 FOR THE AGENDA OF: Sept 14, 2020

Expenditure Required: N/A
Available Funding: N/A
Attachments: none

SUMMARY STATEMENT:

The attached ordinance will formally adopt the proposed budget for the 2020-2021 Fiscal Year.

Recommendation: Please take record vote on adopting the budget.

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020 AND ENDING ON SEPTEMBER 30, 2021; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE FOR THE REPEAL OF ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Lampasas for the fiscal year October 1st, 2020, to September 30th, 2021, has been prepared and reviewed by City Council through a series of workshops with city staff; and

WHEREAS, opportunity for public input was provided at public hearings conducted on _____ September _____ 8, _____ 2020 for which notice was posted in the local newspaper; and

WHEREAS, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the budget as considered and amended should be approved and adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS:

SECTION 1. That the City Council of the City of Lampasas ratifies, approves and adopts the budget as finally considered for the fiscal year of October 1, 2020, to September 30, 2021, a copy of which shall be filed with the office of the City Secretary and with the Lampasas County Clerk and which is incorporated herein for all intents and purposes.

SECTION 2. That the appropriations for the 2020-2021 fiscal year for the different administrative units and purposes of the City of Lampasas, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for the payment of the principal and interest and the retirement of the bonded debt of the City of Lampasas.

SECTION 3. That the expenditure of the budgeted items shall comply with the City's purchasing Policy and the City Charter.

SECTION 4. That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of a section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION 5. That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

READ AND APPROVED on the First Reading this _____ day of _____, 2020.

PASSED AND APPROVED, on the Second Reading, at a regular meeting of the City Council of the City of Lampasas, Texas this _____ day of _____, 2020, at which meeting a quorum was present, held in accordance with the provisions of Article 6252-17, V.A.T.S.

APPROVED

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary

Approved as to Form:

Jo Christy Brown, City Attorney

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City Manager

BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS

7.2
Item No.

SUBJECT:

Discussion and Possible action concerning the first reading of an Ordinance setting the Tax Rate and Levying a tax upon all property subject to taxation within the City of Lampasas, Texas for the 2020 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021; Apportioning said levy among the various funds and items for which revenue must be raised including providing a Sinking Fund for the retirement of the Bonded Debt for the City of Lampasas; and establishing an Effective date.

REQUESTED BY: Yvonne Moreno, Finance Director

SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: Sept. 9, 2020 FOR THE AGENDA OF: Sept. 14, 2020

Expenditure Required: N/A

Available Funding: N/A

Attachments:

SUMMARY STATEMENT:

The attached ordinance adopts a total tax rate of \$0.395218 cents for the 2020 tax year. The tax rate is divided between \$0.31423 cents for general fund maintenance and operations and \$0.080988 cents for debt service (interest and sinking fund.)

The motion to adopt the ordinance that sets the tax rate must be made in the following form with a record vote:

“I move that property tax rate be increased by the adoption of a tax rate of \$0.395218, which is effectively a 1.08 percent increase in the tax rate.”

Recommendation: Please take record vote on setting the tax rate.

ORDINANCE NO. _____

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF LAMPASAS, TEXAS, FOR THE 2020 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Lampasas County Tax Appraisal District has prepared and certified the appraisal roll for the City of Lampasas, Texas, said roll being that portion of the approved appraisal roll of the Lampasas County Tax Appraisal District which lists property taxable by the City of Lampasas, Texas; and

WHEREAS, the City has duly complied with all state requirements regarding notification of the public; and

WHEREAS, a public hearing was duly held on September 8, 2020 and all interested persons were given an opportunity to be heard; and

WHEREAS, the City Council has complied with all applicable requirements of the Texas Property Tax Code prior to setting the tax rate for said City for 2020; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS:

SECTION 1. That the tax rate of the City of Lampasas, Texas for the tax year 2020 be, and is hereby, set at \$0.395218 on each one hundred dollars (\$100) of the taxable value of real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.60 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$4.81

SECTION 2. That there is hereby levied and there shall be collected for the tax year 2020 for the use, support, and permanent improvements of the municipal government of the City of Lampasas, Texas and to provide interest and sinking funds for the retirement of debt, upon all real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City, said tax; and said tax , so levied and collected shall be apportioned to the specific purposes hereinafter set forth; to wit;

- A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) \$0.31423 cents on each one hundred dollars (\$100) of the taxable value of such property; and,

B. To pay interest and principal sinking fund requirements on all outstanding indebtedness of said City \$0.080988 cents on each \$100 dollars (\$100) of taxable value of such property.

SECTION 3. That the Chief Appraiser is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

SECTION 4. That the Director of Finance in said City shall keep accurate and complete records of all monies collected under this Ordinance and of the purposes for which same are expended.

SECTION 5. That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Lampasas Annual Budget 2020-2021.

SECTION 6. That all monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 7. That all ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

READ AND APPROVED on the First Reading this _____ day of _____, 2020.

PASSED AND APPROVED, on the Second Reading, at a regular meeting of the City Council of the City of Lampasas, Texas this _____ day of _____, 2020, at which meeting a quorum was present, held in accordance with the provisions of Article 6252-17, V.A.T.S.

APPROVED

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary

Approved as to form:

Jo Christy Brown, City Attorney

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

7.3
Item Number

SUBJECT:

DISCUSSION AND POSSIBLE ACTION REGARDING RATIFYING THE PROPERTY TAX REVENUE INCREASE REFLECTED IN THE FISCAL YEAR 2020-2021 BUDGET.

REQUESTED BY: Finley deGraffenried
SUBMITTED BY: Finley deGraffenried

DATE SUBMITTED: Sept. 8, 2020 FOR THE AGENDA OF: Sept. 14, 2020

Expenditure Required: N/A
Available Funding: N/A
Attachments: none

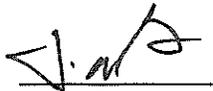
SUMMARY STATEMENT:

Local Government Code, Section 102.007 requires a separate vote of the governing body of a city to ratify the property tax revenue increase reflected in the budget. The separate vote is in addition to and separate from the vote to adopt the budget or a vote required to set the tax rate.

Recommendation: Staff recommends approval to ratify the property tax increase reflected in the budget by a Record Vote.

****Mayor, please request the City Secretary to take a Recorded Roll Call Vote.**

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City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance for a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: September 11, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Efren and Rachael Cisneros are asking City Council to consider approval, denial, or approval with modification(s) to a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County. The Building and Planning Department will ensure all zoning requirements and regulations are met upon approval of the Manufactured Home Overlay “MHO” rezone. Single Family Residential-6 “SF 6” district is designed to provide for development of primarily detached single-family residences on smaller and more compact lots or parcels of land not less than six thousand (6,000) square feet. The minimum floor area is one thousand (1,000) square feet. The MHO, Manufactured Home Overlay, district is intended to be applied in conjunction with a residential base zoning district to encourage HUD-code manufactured homes in certain areas that are already platted or partially developed.

Staff mailed fifteen (15) letters to property owners within 200 feet of the applicant’s property and to date (1) letter was received in protest.

This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020. The Commission does recommend approval of the Manufactured Home Overlay “MHO” with four (4) members in favor, two (2) opposed and (1) one absent.

Recommendation:

To consider a motion to approve the first reading of an Ordinance for a Manufactured Home Overlay “MHO” to an existing Single Family-6 “SF-6” Zoning District. The property is described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY DESCRIBED AS LOTS 9-11, BLOCK 24, 0.2380 ACRES OF THE G.C. & SF ADDITION; COMMONLY KNOWN AS 1306 E AVENUE H, LAMPASAS, TEXAS, LAMPASAS COUNTY FROM ITS CURRENT ZONING DESIGNATION OF SINGLE FAMILY RESIDENTIAL-6 "SF-6" TO RESIDENTIAL-6 "SF-6" WITH A MANUFACTURED HOME OVERLAY "MHO" ZONING DISTRICT OF LAMPASAS, TEXAS, LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF LAMPASAS, PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Efren and Rachael Cisneros, Owner/Applicant, submitted a request to rezone property legally described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County located within the Corporate Limits of the City of Lampasas, from its current zoning designation of Single Family Residential-6 "SF-6" to Single Family Residential-6 "SF-6" with a Manufactured Home Overlay "MHO" Lampasas, Texas, Lampasas County

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Applicant's rezoning request was provided to all property owners located within two hundred feet (200') of the Property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice was provided, as required by law, and a public hearing was held on September 3, 2020, by the Lampasas Planning & Zoning Commission, regarding this rezoning request by the Applicant and input from the Applicant, the City's staff and the public participant(s) was received by the Commissioners at that time; and

WHEREAS, upon due consideration of the information related and public input received, the Lampasas Planning & Zoning Commission recommended approval of the Applicant's request to rezone the Property from Single Family Residential-6 "SF-6" to Single Family Residential -6 "SF-6" Zoning District with a Manufactured Home Overlay "MHO"; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice was provided, as required by law, and a public hearing was held on September 14, 2020, by the City Council, regarding the Applicant's rezoning request as well as the Planning & Zoning Commission's recommended approval of same; and

WHEREAS, after consideration and careful evaluation of all information presented and input provided by the participants, the City Council finds that it is in the public interest to approve the rezoning request of Applicant.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: The Property, legally described as Lots 9-11, Block 24, 0.2380 acres of the G.C. & SF Addition; commonly known as 1306 E Avenue H, Lampasas, Texas, Lampasas County located within the Corporate Limits of the City of Lampasas, shall be rezoned from its current zoning designation of Single Family Residential-6 "SF-6" to Single Family Residential-6 "SF-6" Zoning District with a Manufactured Home Overlay "MHO".

Part 2: The City's City Manager and staff are hereby authorized and shall take actions necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance supersedes and repeals all Ordinances or parts of Ordinances, if any, in conflict herewith; however, such present Ordinances shall remain in full force and effect until the effective date of this Ordinance.

Part 5: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 14th day of September, 2020.

Passed and Adopted on the Second Reading on the 28th day of September, 2020.

APPROVED:

ATTEST:

Misti Talbert, Mayor

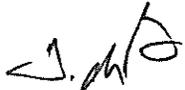
Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 75

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance to approve, deny, or approval with modification(s) for a Specific Use Permit "SUP" in an area zoned Commercial "C" to allow for Two-Family Residential (duplexes) "SF-2".

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: September 11, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Kenneth Ankarberg is asking City Council to consider approval, denial, or approval with modification(s) for a Specific Use Permit "SUP" in an area zoned Commercial "C" to allow for Two-Family Residential (duplexes) "SF-2". The location is zoned Commercial. The area around this property is zoned Commercial, Retail and Single Family Residential The 2F, Two-Family Residential, district is intended to promote stable, quality multiple-occupancy residential development at slightly increased densities

AREA REGULATIONS:

Size of Lots for Two-Family/Duplex Homes:

1. Minimum Lot Area - Ten thousand (10,000) square feet per duplex lot (i.e., five thousand (5,000) square feet of lot area per dwelling unit)
2. Minimum Lot Width - Eighty feet (80') for each duplex lot (i.e., forty feet (40') of lot width per dwelling unit)
3. Minimum Lot Depth - One hundred ten feet (110')

Staff mailed fifteen (15) notices to property owners within 200 feet of the applicant's property and to date three (3) letters have been received in favor of the request, none in opposition.

This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020. The Commission does recommend approval.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to approve, deny, or approval with modification(s) for a Specific Use Permit "SUP" in an area zoned Commercial "C" to allow for Two-Family Residential (duplexes) "SF-2".

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR TWO-FAMILY RESIDENTIAL (DUPLEXES) "SF-2" IN AN AREA ZONED COMMERCIAL "C"; BLOCK 3, PART OF LOT 3, LOTS 4-7, EAST LAMPASAS ADDITION; PORTION OF MILL STREET BETWEEN COLLEGE STREET AND BRIGGS STREET LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Kenneth Ankarberg, property owner, filed a request for a Specific Use Permit to allow for Two-Family Residential (Duplexes) "SF-2" in an area zoned Commercial "C". The property is described as Block 3, Part of Lot 3, Lots 4-7, East Lampasas Addition; portion of Mill Street between College and Briggs Street.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 3, 2020, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 14, 2020, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for Two-Family Residential (Duplexes) "SF-2" in an area zoned Commercial "C".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Kenneth Ankarberg, property owner, to allow for Two-Family Residential (Duplexes) "SF-2" in an area zoned Commercial "C" shall be approved. The property is described as Block 3, Part of Lot 3, Lots 4-7, East Lampasas Addition; portion of Mill Street between College and Briggs Street.

Part 2: The City's City Manager and staff are hereby authorized and shall take actions necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 14th day of September, 2020.

Passed and Adopted on the Second Reading on the 28th day of September, 2020.

APPROVED:

ATTEST:

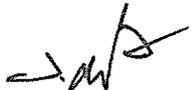
Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance for approval, denial, or approval with modification(s) for a Specific Use Permit "SUP" in an area zoned Commercial "C" to allow for Micro-Blading (Cosmetic Tattooing) Services. The property is described as Block 2, Lot 8, East Lampasas Addition; commonly known as 1002 E 4th Street, Lampasas, Texas, Lampasas County

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: September 11, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

The property owner, Jack Harrell and applicant, Kelsey Estep is asking the City Council to consider granting a request for a Specific Use Permit to allow for **Micro-Blading (Cosmetic Tattooing)** inside The Fixx Salon; located at 1002 E. 4th Street, Lampasas, Texas.

Manual microblading is a form of semi-permanent tattooing that involves using tiny, fine-point needles (instead of a tattoo gun) that make up a small disposable blade and handle (think: a very small rat-tail comb-looking tool) that helps scratch and deposit pigment simultaneously under your skin.

Staff mailed fourteen (14) notices to property owners within 200 feet of the applicant's property, and to date have received four (4) letters, three in favor of the request and one in protest.

This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020. The Commission does recommend approval, with five (5) members in favor, one (1) opposed and one (1) absent.

Recommendation:

To consider a motion to approve the first reading of an Ordinance for approval, denial, or approval with modification(s) for a Specific Use Permit "SUP" in an area zoned Commercial "C" to allow for Micro-Blading (Cosmetic Tattooing) Services. The property is described as Block 2, Lot 8, East Lampasas Addition; commonly known as 1002 E 4th Street, Lampasas, Texas, Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW MICRO-BLADING (COSMETIC TATTOOING) IN AN AREA ZONED COMMERCIAL “C”; BLOCK 2, LOT 8 EAST LAMPASAS ADDITION; COMMONLY KNOWN AS 1002 E 4TH STREET, THE FIXX SALON, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Jack Harrell, property owner, Kelsey Estep, applicant, filed a request for a Specific Use Permit to allow for Micro-Blading (*Cosmetic Tattooing*) in an area zoned Commercial “C” Lampasas County, Lampasas, Texas. The property is described as Block 2, Lot 8 East Lampasas Addition; commonly known as 1002 E 4th Street, Lampasas, Texas.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 3, 2020, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 14, 2020, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for Micro-Blading (*Cosmetic Tattooing*) in an area zoned Commercial “C”

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Jack Harrell, property owner, Kelsey Estep, applicant, for Micro-Blading (*Cosmetic Tattooing*) in an area zoned Commercial “C” Lampasas, Texas Lampasas County shall be approved. The property is described as Block 2, Lot 8 East Lampasas Addition; commonly known as The Fixx Salon located at 1002 E 4th Street, Lampasas, Texas.

Part 2: The City's City Manager and staff are hereby authorized and shall take actions necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 14th day of September, 2020.

Passed and Adopted on the Second Reading on the 28th day of September, 2020.

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City ManagerITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval of a Minor Plat of Portwood described as 3.01 acres out of the John Burleson Survey. Abstract No. 42, City and County of Lampasas, Texas; generally located at 1316 Central Texas Expressway

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: September 11, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Mr. Abel is asking City Council to consider approval of the Minor Plat of Portwood. The tract is 3 acres and will be divided into two lots; with one being a flag lot. The lots will have a shared access point from Highway 190/Central Texas Expressway. Water, sewer and electric are available. The property is zoned Commercial.

This item was presented to the Planning & Zoning Commission on Thursday, September 3, 2020. The Commission does recommend approval to Council.

Recommendation:

To consider a motion to approve the Minor Plat of Portwood.

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City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the Schindler Elevator Maintenance Agreement for the Calvert Building.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 10, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Funding Budgeted in 10-599-5405

Attachments:

Summary Statement:

This item has been placed on the agenda to discuss a maintenance agreement for the Schindler Elevator at the Calvert Building that was installed in October 2019. The New Product Service Plan (Warranty) expires October 8, 2020. The Annual State Inspection is also due in October. Staff met with the local account manager on August 27, 2020 to discuss the maintenance agreement. The full coverage agreement is called "Schindler Plus" included in this agreement is the annual safety test to make the elevator code compliant with the state. Includes 8-hour call-back coverage during normal working hours (8am-4:30pm) Monday-Friday. There will be an average response time of 4-hours for non-emergencies. Lastly, Basic Parts and Components and Major Parts and Components are covered in this agreement.

- 10-year pricing \$400.00 + \$20.00 = \$420.00 a month
- 5-year pricing \$425.00 + \$20.00 = \$445.00 a month
- 3-year pricing \$450.00 + \$20.00 = \$470.00 a month

The contract price and labor rates are adjusted annually; typically, a 3-4% increase. Staff has asked that a specific maintenance schedule be included in the agreement, as well as capping the increase if we opt for 10-year pricing.

Recommendation:

To consider a motion to approve the Schindler Plus Maintenance Agreement and to allow the City Manager to negotiate and execute the agreement accordingly.

Schindler Plus

SCHINDLER ELEVATOR CORPORATION

1530 Timberwolf Drive
Holland, OH 43528-9161
Phone: 419-491-7638
Fax: 419-867-5381

Date: November 21, 2019

Estimate Number: KBLM-BJ5JCV (2019.5.1)

To:
Lampasas City Hall
302 East 3Rd St
Lampasas, TX 76550

Building Name:
Lampasas City Hall

Attn: Finley Degraffenried

EQUIPMENT DESCRIPTION

Qty	Manufacturer	Equipment	Application	Description	Rise/Length Openings	Capacity	Speed	Install#
1	Schindler	Gearless	Passenger	ELEV 01	3F/1R	2500	150	K8288

SCHINDLER ELEVATOR CORPORATION ("Schindler", "we", "us") 1530 Timberwolf Drive, Holland, OH 43528-9161, and **LAMPASAS CITY HALL**, 302 East 3Rd St, Lampasas, TX 76550 ("you") agree as follows:

PREVENTIVE MAINTENANCE SERVICE

- Our preventive maintenance program performed in accordance with a maintenance schedule specific to your equipment and its usage
- Examine, lubricate, adjust, and repair/replace covered components
- Criteria for replacement of all wire ropes will be the appropriate factor of safety
- Prompt callback coverage
- Safety testing
- Customer friendly and responsive communications

PREVENTIVE MAINTENANCE PROGRAM

Our Preventive Maintenance Program, as described in this agreement will be performed in accordance with a maintenance schedule specific to your equipment. A Schindler technician will be assigned to you, and back up technicians are available as required to give you prompt service as required at all times. A Schindler account representative will be assigned to you, and will be your primary contact for communications regarding your agreement. Also available to you is our extensive technical support and parts inventory, at the site as needed, and local warehouses and our national Service Distribution Center available for express delivery in emergencies.

EXAMINE, LUBRICATE, ADJUST, AND REPAIR/REPLACE COVERED COMPONENTS

We will periodically examine, lubricate, adjust, and as needed or if usage mandates, repair, or replace the Covered Components listed below.

TRACTION ELEVATORS

Basic components: Selector motors; brake: pads, lining, disks or shoes, magnet coils, brushes & commutators; controller components: resistors, timers, fuses, overloads, minor contacts, wiring, coils; functional components of car and corridor operating stations; hangers and tracks, door operating devices, door gibs, guide shoes, rollers, traveling cables, signal lamps (replacement during regular visits only), interlocks, door closers, buffers, overspeed governors, car and counterweight safeties, alarm bells, switches, and door protection devices.

Major components: Hoist motors, hoist ropes, suspension traction media, bearings for machine and sheaves, machine brake, motor generators, PC boards, sheave & sheave assemblies, solid state devices, compensation ropes and chains, and contactors.

We assume no responsibility for the following items: hoistway door hinges, panels, frames, gates and sills; cabs and cab flooring; freight elevator door straps, cab doors, gates and removable cab panels; cab mirrors and handrails; power switches, fuses and feeders to controllers; emergency cab lighting; light fixtures and lamps; cover plates for signal fixtures and operating stations; card readers or other access control devices; smoke/fire alarms and detectors; pit pumps and alarms; cleaning of cab interiors and exposed sills; plungers, pistons, casings and cylinders; automatic ejection systems; all piping and connections except that portion which is exposed in the machine room and hoistway; guide rails; tank; emergency power generators; telephone service, communication devices; disposal of used oil; intercom or music systems; ventilators, air conditioners or heaters; adverse elevator operation as a result of machine room temperatures (including temperature variations below 60 degrees Fahrenheit and above 90 degrees Fahrenheit); media displays; computer consoles or keyboards; fireman's phones; exterior panels, skirt and deck panels, balustrades, relamping of illuminated balustrades; attachments to skirts, decking or balustrades; moving walk belts; pallets; steps; skirt brushes; sideplate devices; any batteries associated with the equipment; obsolete items, (defined as parts, components or equipment either 20 or more years from original installation, or no longer available from the original equipment manufacturer or an industry parts supplier, replaceable only by refabrication.) In the event that safety testing is performed by us at the start of the Agreement, and we find that critical safety components, such as the governor and/or safeties for traction equipment, and/or valves on hydraulic equipment, are not operating correctly, therefore resulting in unsafe conditions, you will be responsible to authorize the necessary repairs/replacements of this equipment, at your expense.

CLEANING

We will periodically clean the machine room, car top, and pit of debris related to our work in these areas.

TESTING OF SAFETY DEVICES

<u>Equipment</u>	<u>Test</u>	<u>Frequency</u>
Gearless	No Load	Annually
Gearless	Full Load	Every 5 years

Our testing responsibilities do not include fees or charges imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

CUSTOMER FRIENDLY AND RESPONSIVE COMMUNICATIONS

Service dispatching will take place through our Schindler Customer Service Network (SCSN), which is staffed by qualified Schindler personnel, 24 /7. You will be provided with a customer identification number, which must be referenced when a call is placed for your facility. Our dispatchers will have access to your building's service call records, and will promptly relay the details of your call to the assigned technician. Your cab telephone will be directly programmed to dial SCSN.

SCHINDLER AHEAD

You will be provided access to the Schindler Ahead tools, which include the Schindler Cube or Schindler Remote Monitoring, Schindler ActionBoard/Dashboard, and Schindler ActionBoard Mobile/Dashboard Mobile. These digital tools and their three subscription tiers are described below.

Schindler Ahead provides remote connectivity to your Equipment. Schindler Ahead will automatically notify us if any connected component or function is operating outside established parameters. When appropriate, we will communicate with you to schedule appropriate service calls. Monitoring will be performed 24/7 and will automatically communicate with our Customer Service Network using dedicated wireless cellular technology. Schindler will make every reasonable effort to maintain wireless connectivity. If requested, you will provide the proper wiring diagrams for the equipment covered. These diagrams will remain your property, and will be maintained by Schindler for use in troubleshooting and servicing the equipment.

Schindler ActionBoard/Dashboard and ActionBoard Mobile/Dashboard Mobile are communication technologies that provide access to real-time information about your equipment including: performance history, reports, push notifications, service call records, unit profiles and more.

The three subscription tiers for Schindler Ahead are:

Connect – Schindler's Connect package provides wireless cellular communication from your equipment's controller to Schindler's data network. This allows the Schindler Cube or Schindler SRM to be connected to your equipment 24/7. The Connect package also provides access to the basic features of ActionBoard/Dashboard and ActionBoard Mobile/Dashboard Mobile, giving you real time information on your equipment.

Enhanced – The Enhanced Package includes Connect, plus access to Schindler's Elevated Support Professional Team. This team analyzes information gathered by Schindler Ahead, which improves the reliability of your equipment and improves the response time. The Elevated Support Professional Team can alert you when a shutdown is detected, helps confirm issues remotely, and provides real-time ETAs for technicians en route. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival calls. Under the "No Running on Arrival Guarantee," Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation, or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the service agreement.

Premium – The premium package is our top tier, and was created for customers requiring the most comprehensive level of service. Our premium package offers the highest level of functionality and support. The Premium tier also includes concierge level assistance for all of your service needs.

During the term of this agreement, you have the ability to adjust the tier you have selected at your convenience.

The Schindler Ahead Package described in this agreement requires activation of Schindler Ahead hardware. Schindler will provide a separate invoice for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working days. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

CALLBACK RESPONSE TIME

We will respond to callbacks during regular working hours within an average of 4 hours of notification, and during overtime hours within an average of 12 hours of notification, unless we are prevented from doing so by causes beyond our control.

HOURS OF SERVICE

We will perform the services during our regular working hours of regular working days, excluding elevator trade holidays. The services include callbacks for emergency minor adjustment callbacks during regular working hours. If you authorize callbacks outside regular working hours, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel. All other work outside the services will be billed at our standard billing rates. A request for service will be considered an "emergency minor adjustment callback" if it is to correct a malfunction or adjust the equipment and requires immediate attention and is not caused by misuse, abuse or other factors beyond our control. The term does not include any correction or adjustment that requires more than one technician or more than two hours to complete.

TERM

This Agreement commences on October 09, 2020, and continues until October 08, 2030, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

PRICE

In consideration of the services provided hereunder, you agree to pay us the sum of \$420.00 per month, payable in annual installments of \$5,040.00, exclusive of applicable taxes, unless another payment frequency option is selected below.

The pricing above includes a subscription price of \$20 per month for Schindler Ahead Enhanced on 1 unit, totaling \$20.00 per month. This will be payable in annual installments of \$240.00, exclusive of applicable taxes, unless another payment frequency is selected below.

If you would like to choose a different Schindler Ahead tier, please indicate by checking below.

Switch to the Connect Package - \$10 per unit, per month deduction.

PRICE ADJUSTMENT

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted, and will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead tiers as additional value added features and functionality are added to the selected offering.

PAYMENT OPTIONS

(1) Please select a Method of Payment:

Direct Debit 1% Discount (Attach Copy of voided check)

Credit Card 3% Addition

Visa MC AMEX

Number: _____

Expiration Date: _____

Signature: _____

Check

Other: _____

(2) Please select a Payment Frequency (Other than Annual):

Semi-Annual 1% Addition

Quarterly 3% Addition

Monthly 5% Addition

The attached terms and conditions are incorporated herein by reference.

Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

Accepted:

By: Kyle Bloom

By: _____

For: Schindler Elevator Corporation

For: Lampasas City Hall

Title: _____

Title: _____

Date: November 21, 2019

Date: _____

Approved:

By: _____

Title: _____

Date: _____

TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.
2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed pre-maintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 30 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.
3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.
4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.
5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one-half of the remaining amount due under this Agreement.
6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.
7. Invoices (including invoices for extra work outside the fixed price) will be paid upon presentation, on or before the last day of the month prior to the billing period. Late or non-payments will result in:
 - (a) Interest on past due amounts at 1½% per month or the highest legal rate available;
 - (b) Termination of the Agreement on ten (10) days prior written notice; and
 - (c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.

8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.

10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Schindler Elevator Corporation is insured at all locations where it undertakes business for the type of insurance. You agree to accept, named as certificate holder, in full satisfaction of the insurance requirements for this Agreement, our standard Certificate of Insurance. Limits of liability as follows:

- (a) Workers' Compensation - Equal to or in excess of limits of Workers' Compensation laws in all states and the District of Columbia.
- (b) Comprehensive Liability - Up to Two Million Dollars (\$2,000,000.00) single limit per occurrence, Products/Completed Ops Aggregate \$5,000,000.
- (c) Auto Liability - \$5,000,000 CSL.
- (d) Employer's Liability - \$5,000,000 Each Accident/Employee/Policy Limit.

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City Manager

ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval to declare two (2) Zero Turn Mowers used by the Parks Department as surplus and allow to dispose of as State Law allows.

Requested By: Jessie Acosta, Park and Recreation Superintendent

Submitted By: Jessie Acosta, Park and Recreation Superintendent

Date Submitted: September 11, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments: Pictures

Summary Statement:

The two (2) zero turn mowers were used to maintain grounds at City Parks and various properties. One of the mowers needs PTO clutch, will not engage and needs a new battery. The other is just for parts, incomplete mower.

Recommendation:

To consider a motion to declare the two (2) Zero Turn Mowers as surplus and allow to dispose of as State Law allows.







J. Wright

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

SUBJECT:

SELECT AND ANNOUNCE POSSIBLE WINNER OF WEB SITE PHOTO CONTEST ENTRY.

REQUESTED BY: Monica Wright, Director of Information Systems

SUBMITTED BY: Monica Wright, Director of Information Systems

DATE SUBMITTED: September 8, 2020, 2020 FOR THE AGENDA OF: September 14, 2020

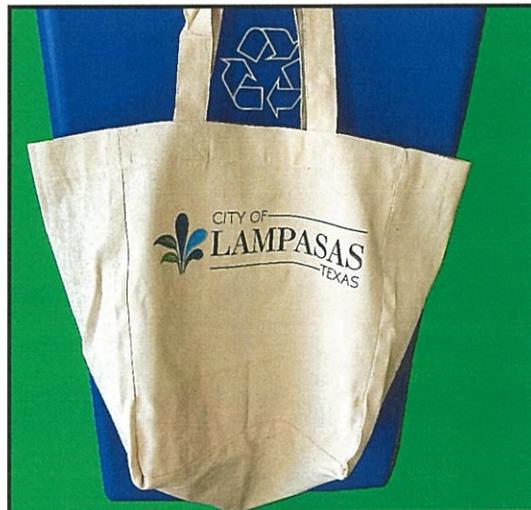
Expenditure Required: \$0.00

Available Funding: \$0.00

Attachments: Memo and August photo contest entries

SUMMARY STATEMENT:

The contest winner, if selected, will receive a City of Lampasas recyclable grocery tote and posting of their photo on the website.



RECOMMENDATION:

Staff would like to recommend that you take into consideration the photo contest rules that state: "Any photos that tell part of the story or show the area of the city of Lampasas are eligible. Only photos taken within the city of limits of Lampasas will be considered. Buildings, landscapes, events and other City related scenes are all acceptable. Inappropriate material will be rejected. Pictures showing nudity or that are not viewable by a general audience are considered inappropriate. This is a photo contest. All images must be original photographs. The photo must have been taken by the contestant or a family member and all rights to the photo must be the property of the contestant or that family member. Digitally enhanced photos are acceptable. Any photo complying with the rules can be the monthly winner. The monthly winner is chosen by the City Council of the City of Lampasas. Winners receive a City of Lampasas recyclable grocery tote and posting of the photo on the City of Lampasas web site. Entries will be judged on visual appeal, color, content, and composition. Your photo can be taken with any type of camera, but we would prefer images converted to digital format (.jpg.) One photo entry per person per month."

Entry 1

Edwin Rivas-Colon

edwin_rivas21@hotmail.com

“Texas Sage Blooming at Home” was taken at 5 Chris in Lampasas, TX.



Entry 2

Toni Strickland

tonistrickland@verizon.net

“Lampasas... small town with cool vibes!” was taken on South Western Avenue in Lampasas, TX.

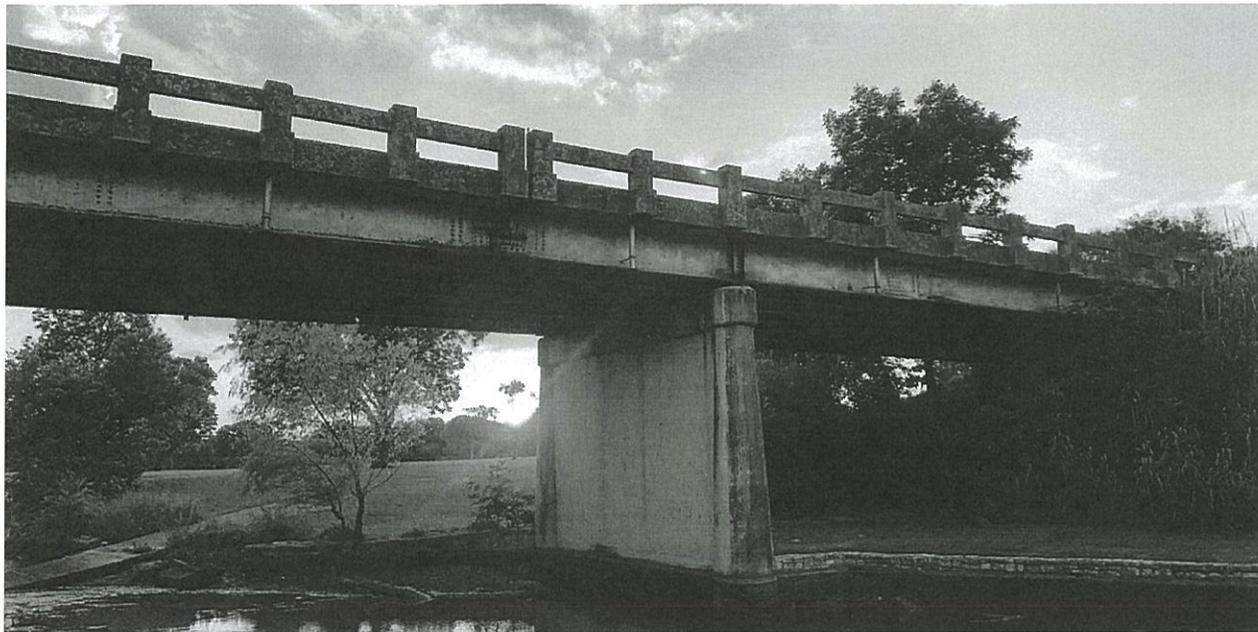


Entry 3

Jessica Constancio

jessicalizzeth@icloud.com

“Silenced Bridge” was taken at W.M. Brook Park in Lampasas, TX.




City Manager

ITEM NO. 7.11

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to continue the use of Fuelman for gasoline and diesel for the City of Lampasas for the fiscal year 2020-2021.

Requested By: Shirley Elders, Public Work Secretary

Submitted By: Rickie Roy, Director of Public Works

Date Submitted: September 1, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

The procurement process was followed for fuel through the solicitation of sealed bids. Fuel is budgeted per Department.

Attachments: Memo
E-Mail

Summary Statement:

Nine companies received bid packets. The bid opening was August 11, 2020, after 2:00 pm, received no bids. Spent several days researching to find out Fuelman does not do bidding anymore, and they do not have contracts anymore. Fuelman stated we are still under the same terms and conditions we have been under, and there is no agreement necessary.

Recommendation:

Staff recommends the continued use of Fuelman for the City fuel for the 2020-2021 fiscal year.

MEMO



Date: 8/19/2020
To: Rickie Roy, Director of Public Works
From: Shirley Elders, Secretary of Public Works
Subject: Fuel for the City of Lampasas

I sent out bid packets to the following fuel companies:

- Gasboy, Commercial and Industrial Solutions
- Mansfield Energy
- Pinnacle Petroleum
- Lykins Energy
- Clean Energy Fuels
- Sun Coast Resources
- Murphy USA
- Valero Fleet Service
- Fuelman

Bids had to be turned into me by 2:00 p.m. on August 11, 2020. I did not receive any bids for the City fuel. I called to find out why Fuelman had not bid. Fuelman does not do bidding or contract agreements anymore. Fuelman stated that we have been under the same terms and conditions and that would not change. Fuelman also stated that there is nothing for us to fill out.

On August 13, 2020, I received a letter from Murphy USA. The letter stated that they could not support the model that had been requested in the bid packet.

I am requesting that we stay with Fuelman as our fuel supplier for the 2020-2021 year and continue with Fuelman until September 30, 2025, with the approval of funding for gasoline and diesel each budget year.

Thank you,

Shirley Elders

Becky Sims

From: Fleetcor Customer Service <customercare@fleetcor.com>
Sent: Wednesday, August 19, 2020 8:43 PM
To: Shirley Elders
Subject: Contract on your Account [ref:_00D1N2CM0f_5003I13KFDD:ref]

EXTERNAL email: Exercise caution when opening.

Dear Valued customer,

This email is to confirm that your account does not need any new contract to keep working, in case that any other action or contract is necessary we will contact you.

Right now the account will be working under the Terms and Conditions we have sent you or that you can also download.

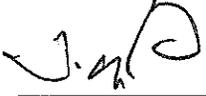
Thank you for allowing us to service your fueling needs. We appreciate your business.

Client Support Services | Fuelman Card Services
800.877.0800 | customerservice@fleetcor.com

DO NOT reply to this message. This case has been closed and all replies to this message are routed to a mailbox that is not monitored, and will not be read or responded to. For prompt assistance, please use the contact information indicated in the above closing.

ref:_00D1N2CM0f_5003I13KFDD:ref

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City Manager

ITEM NO. 7.12

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the appointment of City Prosecutor

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 10, 2020

For the Agenda of: September 14, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the agenda for consideration of formal appointment of Martin, Millican, Cooley PLLC, as City Prosecutor, through Jackie Baltrun, Attorney.

Recommendation:

To consider a motion to appoint Martin, Millican, Cooley, PLLC. as City Prosecutor.

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EXHIBIT "A"

HOUSTON COUNTY ELECTRIC COOPERATIVE, INC.'S

NOTICE OF RATE CHANGE REQUEST

On August 21, 2020, Houston County Electric Cooperative, Inc. ("HCEC") filed its Application for Interim Update of Wholesale Transmission Rates Pursuant to 16 Texas Administrative Code ("TAC") § 25.192(h) and § 25.247(e) with the Public Utility Commission of Texas ("Commission" or "PUC"). HCEC's Application seeks an interim adjustment to increase its previously approved transmission cost of service ("TCOS") and wholesale transmission rate established in PUC Docket No. 50263, *Houston County Electric Cooperative, Inc.'s Application for Interim Update of Wholesale Transmission Rates*.

If approved, the total TCOS will be \$1,396,732, representing a total annual revenue requirement increase of \$1,276,721, and an interim wholesale transmission rate of \$0.0196776 per kilowatt ("kW").

Because the Application requests a revision to HCEC's wholesale transmission rate to reflect changes in its invested capital, affected customers include all distribution service providers who pay wholesale transmission charges pursuant to 16 TAC § 25.192.

A complete copy of HCEC's Application may be reviewed online on the Commission's website or at Houston County Electric Cooperative, Inc.'s office located at 1701 E. Loop 304, Crockett, Texas 75835.

Persons who wish to intervene in or comment upon these proceedings should notify the Commission as soon as possible, as an intervention deadline will be imposed. Consistent with 16 TAC § 25.192(h)(4)(A), HCEC has requested that the intervention deadline be set 21 days from the date service of notice is completed. HCEC mailed this notice on or before August 21, 2020, thus the **intervention deadline** in this case should be established as **September 11, 2020**, which is at least 21 days after service of this notice.

PUC Docket No. 51195 should be referenced in all correspondence that is sent to the Commission concerning HCEC's Application. A request to intervene or for further information should be made to the Public Utility Commission of Texas, P.O. Box 13326, Austin, Texas 78711-3326. Further information may also be obtained by calling the Commission at (512) 936-7120 or (888) 782-8477. Hearing and speech-impaired individuals with text telephones (TTY) may contact the Commission at (512) 936-7136. In accordance with 16 TAC § 25.192(h)(4)(A), the intervention deadline in this case would be September 11, 2020.

HOUSTON COUNTY ELECTRIC COOPERATIVE, INC.



Chris Felan
Vice President
Rates & Regulatory Affairs



August 21, 2020

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the September 2020 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR
September, 2020
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)
1	Estimated Gas Cost per Unit:	\$0.19095
2	Estimated City Gate Deliveries:	45,046,810
3	Estimated Gas Cost:	\$8,601,688
4	Lost and Unaccounted For Gas %	2.5932%
5	Estimated Lost and Unaccounted for Gas	\$223,059
6	Total Estimated City Gate Gas Cost:	\$8,824,747
7	Estimated Sales Volume:	46,447,100
8	Estimated Gas Cost Factor - (EGCF)	0.19000
9	Reconciliation Factor - (RF):	0.00000
10	Taxes (TXS):	0.00000
11	Adjustment - (ADJ):	0.00000
12	Gas Cost Recovery Factor - (GCRF)	0.19000 per Ccf

Btu Factor
0.1024
Per MMBtu
\$1.8555

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
	Fixed Costs				
13	Fixed Costs Allocation Factors [Set by GUID 10170]	100.0000%	Rate R - Residential	Rate C - Commercial	Rate I - Industrial Service
14	a. Current Month Fixed Costs of Pipeline Services	\$38,172,617	64.3027%	30.5476%	5.1497%
15	b. Plus: Second Prior Month Recovery Adjustment	\$0	24,546,024	11,660,818	1,965,775
16	Net Fixed Costs	\$38,172,617	\$24,546,024	\$11,660,818	\$0
	Commodity Costs				
17	a. Estimated Commodity Cost of Pipeline Services	\$565,774	265,988	164,511	135,275
18	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
19	Net Commodity Cost of Pipeline Services	\$565,774	\$265,988	\$164,511	\$135,275
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$38,738,391	\$24,812,012	\$11,825,329	\$2,101,050
21	Estimated Billed Volumes		64,846,305 Ccf	44,182,750 Ccf	4,624,171 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21]		0.38260 Ccf	0.26760 Ccf	\$0.4544 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12]		0.19000 Ccf	0.19000 Ccf	\$1.8555 MMBtu
24	Rider GCR		0.57260 Ccf	0.45760 Ccf	\$2.3099 MMBtu
25					\$0.4544 MMBtu

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.



Chris Felan
Vice President
Rates & Regulatory Affairs

August 21, 2020

TO THE GOVERNING BODY OF ALL MUNICIPALITIES SERVED BY ATMOS ENERGY CORP., MID-TEX DIVISION

On August 21, 2020, Atmos Energy Corp., Mid-Tex Division (the "Company"), filed its Annual Gas Cost Reconciliation Filing for the twelve month period ended June 30, 2020. This report has been prepared in accordance with the Order of the Railroad Commission of Texas under Gas Utilities Docket No. 9400. This report reconciles the Company's expenditures for gas with the billing of those costs to residential, commercial, and industrial customers for the period noted above. This filing is for informative purposes only and no action is required on your city's part.

Enclosed is a copy of the schedules filed with the Commission.

Should you have any questions, please contact me at 214-206-2568.

Sincerely,

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division



Chris Felan
Vice President
Rates & Regulatory Affairs

August 21, 2020

Ms. Kari French, Director
Railroad Commission of Texas
Gas Services Division
1701 North Congress Avenue
P. O. Box 12967
Austin, Texas 78711-2967

Re: Docket Compliance, GUD No. 9400, Atmos Energy Corp., Mid-Tex Division
Annual Gas Cost Reconciliation Filing

Dear Ms. French:

Attached is Atmos Energy Corp., Mid-Tex Division's (the "Company") Gas Cost Reconciliation filing for the twelve month period ended June 30, 2020. This report has been prepared in accordance with the order of the Railroad Commission of Texas under Gas Utilities Docket ("GUD") No. 9400.

In response to the Railroad Commission of Texas Audit No. 06-037, Auditor's Recommendation, the Company has included an additional schedule (Schedule 10) in the filing to reflect the percentage of Lost and Unaccounted for Gas for the reconciliation period. The Company has not included the cost of odorant in gas cost as directed by the Commission; however, the Company again reiterates that it does not agree with this position. Finally, the gas cost portion of bad debts written off has been included in accordance with the system-wide application of the Rider GCR (Gas Cost Recovery) provisions.

The Company is requesting an exception to the Final Order issued in GUD 9400, Finding of Fact 121, which directs the Reconciliation Factor to be determined for the "succeeding October through June billing months." In this filing, the Company is requesting the Reconciliation Factor be determined using the months of November through March. The Company has included the standard calculation of the Reconciliation Factor over the nine (9) month period designated in GUD 9400 of (\$0.0960) and an alternative calculation of the Reconciliation Factor over a five (5) month period of (\$0.1230). The Company will refund the over collection over a five (5) month period.

Atmos Energy
Page 2

Included in this filing is my certification, a Table of Contents that provides a listing and description of each document, and all of the reconciliation schedules and workpapers listed on the Table of Contents. Copies of this filing are being provided to all incorporated municipalities served by Atmos Energy Corp., Mid-Tex Division.

Should there be any questions related to this filing, please call me at 214-206-2568.

Sincerely,



Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachments:

cc:
Mr. Stephen Cooper, Railroad Commission of Texas
Mr. Mark Evarts, Railroad Commission of Texas
Mr. Alexander Schoch, Railroad Commission of Texas

ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020
PREPARED IN ACCORDANCE WITH THE ORDER OF
THE RAILROAD COMMISSION OF TEXAS UNDER
GAS UTILITIES DOCKET NO. 9400

The attached Annual Gas Cost Reconciliation Filing for the period ended June 30, 2020, was prepared by me or under my direct supervision. I hereby certify that the information contained therein is true and correct and that the Filing was prepared in accordance with the order of the Railroad Commission of Texas in Gas Utilities Docket No. 9400.



Chris Felan
Vice President
Rates & Regulatory Affairs

Filed: August 21, 2020

**ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020**

ATMOS ENERGY CORP., MID-TEX DIVISION
 ANNUAL GAS COST RECONCILIATION FILING
 FOR THE PERIOD ENDED JUNE 30, 2020

TABLE OF CONTENTS

Document Title	Document Description
Schedule 1	Calculation of Reconciliation Factor
Schedule 2	Summary of (Over)/Under Recovery
Schedule 3	Gas Cost Incurred
Schedule 4	Gas Cost Incurred - By Month
Schedule 5	Gas Cost Billed
Schedule 6	Summary of Net Gas Cost Written Off
Schedule 7	Interest Calculation
Schedule 8	Estimated Volume Calculation for (Refund)/Surcharge
Schedule 9	Summary of (Over)/Under Recovery from Previous Filing
Schedule 10	Lost And Unaccounted For Gas ("LUG") Calculation
WP/Billed Gas Cost	Gas Cost Billed - By Month
WP/LUG-Related Mcf	LUG-Related Volumes/Quantities - By Month

**ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020**

CALCULATION OF RECONCILIATION FACTOR

Line No.	Description (a)	Amount (b)	Reference (c)
9-MONTH REFUND PER GUD 9400 (Oct - Jun)			
1	Total Amount to (Refund)/Surcharge	\$ (12,607,301)	Schedule 2, Col. (b), Line 13
2			
3	Total Estimated Rate R, Rate C and Rate I Mcf	131,363,692	Schedule 8, Col. (b), Line 11
4			
5	Reconciliation Factor (Mcf)	<u>\$ (0.0960)</u>	Line 1 divided by Line 3
5-MONTH ALTERNATIVE PROPOSAL (Nov - Mar)			
6	Total Amount to (Refund)/Surcharge	\$ (12,595,406)	Schedule 2, Col. (c), Line 13
7			
8	Total Estimated Rate R, Rate C and Rate I Mcf	102,439,645	Schedule 8, Col. (c), Line 6
9			
10	Reconciliation Factor (Mcf)	<u>\$ (0.1230)</u>	Line 6 divided by Line 8

**ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020**

SUMMARY OF (OVER)/UNDER RECOVERY

Line No.	Description (a)	9-Month Per GUD 9400 Amount (b)	5-Month Alternative Proposal Amount (c)
1	Gas Cost Incurred	\$ 204,861,517	\$ 204,861,517
2			
3	Gas Cost Billed	222,186,769	222,186,769
4			
5	Total Gas Cost (Over)/Under Recovered	\$ (17,325,252)	\$ (17,325,252)
6			
7	Amount Remaining from Previous Filing	(625,268)	(625,268)
8			
9	Net Gas Cost Written Off	5,612,492	5,612,492
10			
11	Interest	(269,273)	(257,378)
12			
13	Total Amount to (Refund)/Surcharge	\$ (12,607,301)	\$ (12,595,406)

**ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020**

GAS COST INCURRED

Line No.	FERC Account	Description (b)	Amount (c) Schedule 4, Col. (n)
1	800	Natural Gas Well Head Purchases	\$ -
2	801	Natural Gas Field Line Purchases	-
3	802	Natural Gas Gasoline Plant Outlet Purchases	-
4	803	Natural Gas Transmission Line Purchases	186,803,975
5	805	Other Gas Purchases	(182,194)
6	806	Exchange Gas	(54,174)
7	808.1	Gas Withdrawn From Storage - Debit	37,060,113
8	808.2	Gas Delivered To Storage - Credit	(20,845,268)
9	812	Gas Used for Other Utility Operations - Credit	(46,669)
10	858	Transmission and Compression of Gas by Others	4,060,233
11			
12			
13		Total Gas Cost Incurred	\$ 206,796,015
14			
15	805	Less: Total Imbalance Fees (1)	\$ 1,934,498
16			
17		Total Gas Cost Less Imbalance Fees	\$ 204,861,517

Note:
1. Reference Schedule 4, Line 19.

ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020

GAS COST INCURRED - BY MONTH

Line No.	FERC Account (a)	Jul-19 (b)	Aug-19 (c)	Sep-19 (d)	Oct-19 (e)	Nov-19 (f)	Dec-19 (g)
1	800 - Natural Gas Well Head Purchases						
2	801 - Natural Gas Field Line Purchases						
3	802 - Natural Gas Gasoline Plant Outlet Purchases						
4	803 - Natural Gas Transmission Line Purchases	3,506,741.45	6,542,535	8,938,694	17,849,456	28,776,485	39,466,857
5	805 - Other Gas Purchases-Curtailment Overpull						
6	805 - Other Gas Purchases-CNG Charges						
7	805 - Other Gas Purchases-Other Gas Costs						
8	805 - Other Gas Purchases-Recovery of Gas Loss	(12,831)	(8,967)	(12,932)	(19,218)	(2,183)	(24,377)
9	806 - Exchange Gas	(82,642)	30,322	1,351	1,184,792	(1,174,080)	507,161
10	808.1 - Gas Withdrawn From Storage - Debit				22,493	6,610,448	6,780,605
11	808.2 - Gas Delivered To Storage - Credit	(1,278,349)	(2,455,542)	(3,256,625)	(3,357,091)	(1,221,981)	(681,861)
12	812 - Gas Used for Other Utility Operations - Credit	(3,253)	(3,365)	(4,769)	(2,749)	(7,337)	(5,700)
13	858 - Transmission and Compression of Gas-Demand	270,000	270,000	270,000	270,000	270,000	270,000
14	858 - Transmission and Compression of Gas by Others	60,497	60,505	58,562	63,439	65,507	70,113
15							
16							
17	Total Gas Cost Incurred	\$ 2,460,163	\$ 4,435,469	\$ 5,994,281	\$ 16,011,122	\$ 33,316,858	\$ 46,382,797
18							
19	Total Imbalance Fees	(107,213)	(80,098)	(168,616)	(140,232)	(192,660)	(150,326)
20							
21							
22	Total Gas Cost Less Imbalance Fees	\$ 2,352,950	\$ 4,355,371	\$ 5,825,665	\$ 15,870,890	\$ 33,124,178	\$ 46,232,471

ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020

GAS COST INCURRED - BY MONTH

Line No.	FERC Account (a)	Jan-20 (f)	Feb-20 (g)	Mar-20 (h)	Apr-20 (k)	May-20 (l)	Jun-20 (m)	Total Amount (n)
1	800 - Natural Gas Well Head Purchases							\$ -
2	801 - Natural Gas Field Line Purchases							\$ -
3	802 - Natural Gas Gasoline Plant Outlet Purchases							\$ -
4	803 - Natural Gas Transmission Line Purchases	30,994,263	21,442,661	5,106,327	3,727,512	10,030,801	10,421,642	\$ 186,803,975
5	805 - Other Gas Purchases-Curtailment Overpull							\$ -
6	805 - Other Gas Purchases-CNG Charges							\$ -
7	805 - Other Gas Purchases-Other Gas Costs							\$ -
8	805 - Other Gas Purchases-Recovery of Gas Loss	(7,282)	(28,953)	(24,330)	(6,211)	(11,639)	(23,270)	\$ (182,194)
9	806 - Exchange Gas	(526,572)	208,211	(125,292)	(606,582)	1,038,121	(508,964)	\$ (54,174)
10	808.1 - Gas Withdrawn From Storage - Debit	8,012,966	11,601,574	1,838,693	2,193,332	3	0	\$ 37,060,113
11	808.2 - Gas Delivered To Storage - Credit	(474,096)	(430,778)	(537,602)	(621,523)	(2,974,142)	(3,555,679)	\$ (20,845,288)
12	812 - Gas Used for Other Utility Operations - Credit	(6,810)	(5,592)	(2,075)	(252)	(3,677)	(1,070)	\$ (46,669)
13	858 - Transmission and Compression of Gas-Demand Storage	270,000	270,000	270,000	290,000	290,000	290,000	\$ 3,300,000
14	858 - Transmission and Compression of Gas by Others	67,655	68,840	60,762	61,131	62,967	60,255	\$ 760,233
15								
16								
17	Total Gas Cost Incurred	\$ 38,330,124	\$ 33,125,963	\$ 6,586,483	\$ 5,037,407	\$ 8,432,433	\$ 6,682,914	\$ 206,796,015
18								
19	Total Imbalance Fees	(192,991)	(60,600)	(145,764)	(121,584)	(271,716)	(282,677)	\$ (1,934,498)
20								
21								
22	Total Gas Cost Less Imbalance Fees	\$ 38,137,133	\$ 33,045,363	\$ 6,440,719	\$ 4,915,823	\$ 8,160,717	\$ 6,400,237	\$ 204,861,517

**ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020**

GAS COST BILLED

Line No.	Month-Yr (a)	Billed Volumes/Quantities			Total Gas Cost Recovered (1) (e)
		Rate R (Mcf) (b)	Rate C (Mcf) (c)	Rate I (MMBtu) (d)	
1	July-19	2,296,804	2,956,150	240,258	5,494,453
2	August-19	1,937,652	2,644,591	244,982	6,753,947
3	September-19	1,839,239	2,531,343	227,656	7,809,172
4	October-19	2,116,653	2,743,045	316,322	10,306,346
5	November-19	8,954,409	5,419,569	384,631	29,436,929
6	December-19	12,187,471	6,441,149	427,851	38,073,371
7	January-20	15,187,736	7,925,359	441,926	47,050,145
8	February-20	15,542,185	8,073,926	458,291	36,362,103
9	March-20	10,894,119	6,649,111	358,434	18,280,469
10	April-20	6,193,251	4,623,064	335,028	11,165,827
11	May-20	3,607,964	3,031,372	296,136	6,927,498
12	June-20	2,325,068	1,985,881	269,983	4,526,509
13					
14	Total	83,082,552	55,024,560	4,001,498	\$ 222,186,769

Note:
1. Reference Workpaper WP/Billed Gas Cost, column (i).

ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020

SUMMARY OF NET GAS COST WRITTEN OFF
All Areas For The Period of July, 2019 - June, 2020

Line No.	Month-Yr (a)	Gas Cost Written Off (b)	Margin Written Off (c)	Tax and Other Written Off (d)	Total Written Off (e)=(b)+(c)+(d)	Gas Cost Collected (f)	Margin Collected (g)	Net (h)=(b)+(f)	Cumulative Net (i)
1	July-19	291,887	746,227	19,292	1,057,407	(10,597)	(40,532)	281,291	281,291
2	August-19	442,637	555,946	20,235	1,018,818	(21,724)	(27,440)	420,913	702,204
3	September-19	621,915	842,392	42,679	1,506,987	(29,364)	(32,286)	592,551	1,294,755
4	October-19	478,894	823,809	31,611	1,334,314	(79,993)	(93,206)	398,901	1,693,656
5	November-19	259,230	566,532	19,397	845,159	(79,185)	(89,334)	180,045	1,873,701
6	December-19	202,636	505,404	16,999	725,040	(32,798)	(36,077)	169,838	2,043,539
7	January-20	153,221	403,021	13,517	569,758	(27,846)	(34,494)	125,375	2,168,914
8	February-20	159,805	508,456	17,432	685,693	(36,978)	(50,925)	122,828	2,291,742
9	March-20	155,312	561,231	15,509	732,051	(50,455)	(84,194)	104,856	2,396,598
10	April-20	141,334	403,100	11,974	556,408	(58,103)	(95,029)	83,231	2,479,829
11	May-20	333,358	591,409	24,292	949,059	(31,149)	(45,631)	302,210	2,782,039
12	June-20	3,144,832	1,080,166	42,658	4,267,656	(314,379)	(39,650)	2,830,453	5,612,492
13	Total	\$ 6,385,061	\$ 7,587,692	\$ 275,597	\$ 14,248,350	\$ (772,570)	\$ (668,798)	\$ 5,612,492	

**ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020**

INTEREST CALCULATION

Line No.	Month/Year (a)	Monthly (Over)/Under Recovery (1) (b)	Cumulative (Over)/Under Recovery (c)	Interest Rate (2) (d)	9-Month Per GUD 9400		5-Month Alternative Proposal		
					Amount of Surcharge (3) (e)	Monthly Interest (4) (f)	Cumulative (Over)/Under Recovery (g)	Amount of (Refund)/Surcharge (5) (h)	Monthly Interest (4) (i)
1	July-19	\$ (2,860,212)	\$ (2,860,212)	1.990%	\$ (4,834)	\$ (4,834)	\$ (2,860,212)	\$	(4,834)
2	August-19	(1,977,663)	(4,837,875)	1.990%	(8,177)	(8,177)	(4,837,875)		(8,177)
3	September-19	(1,390,956)	(6,228,831)	1.990%	(10,188)	(10,188)	(6,228,831)		(10,188)
4	October-19	5,963,445	(265,386)	1.990%	(449)	(449)	(265,386)		(449)
5	November-19	3,867,294	3,601,908	1.990%	5,891	5,891	3,601,908		5,891
6	December-19	8,328,938	11,930,846	1.990%	20,165	20,165	11,930,846		20,165
7	January-20	(8,787,637)	3,143,209	2.350%	6,274	6,274	3,143,209		6,274
8	February-20	(3,193,912)	(50,703)	2.350%	(95)	(95)	(50,703)		(95)
9	March-20	(11,734,894)	(11,785,597)	2.350%	(23,523)	(23,523)	(11,785,597)		(23,523)
10	April-20	(6,166,773)	(17,952,370)	2.350%	(34,675)	(34,675)	(17,952,370)		(34,675)
11	May-20	1,535,429	(16,416,941)	2.350%	(32,766)	(32,766)	(16,416,941)		(32,766)
12	June-20	4,704,181	(11,712,760)	2.350%	(22,623)	(22,623)	(11,712,760)		(22,623)
13	Beg. Balance Prior Filing (6)	(625,268)	(12,338,028)	2.350%	-	-	(12,338,028)		-
14	July-20		(12,338,028)	2.350%	(24,625)	(24,625)	(12,338,028)		(24,625)
15	August-20		(12,338,028)	2.350%	(24,625)	(24,625)	(12,338,028)		(24,625)
16	September-20		(12,338,028)	2.350%	(23,831)	(23,831)	(12,338,028)		(23,831)
17	October-20		(11,841,948)	2.350%	(496,060)	(496,060)	(12,338,028)		(24,625)
18	November-20		(10,997,821)	2.350%	(844,127)	(844,127)	(11,255,560)	(1,082,468)	(21,740)
19	December-20		(9,201,417)	2.350%	(1,796,405)	(1,796,405)	(6,951,937)	(2,303,623)	(17,867)
20	January-21		(6,483,015)	2.350%	(2,718,402)	(2,718,402)	(5,465,989)	(3,485,948)	(10,910)
21	February-21		(4,017,684)	2.350%	(2,465,331)	(2,465,331)	(2,238)	(3,161,423)	(4,155)
22	March-21		(2,220,544)	2.350%	(1,797,140)	(1,797,140)	(549,073)	(2,304,566)	-
23	April-21		(1,158,800)	2.350%	(1,061,744)	(1,061,744)	(609,727)		
24	May-21		(549,073)	2.350%	(549,073)	(549,073)	(0)		
25	June-21		(0)	2.350%					
26									
27	Total	\$ (12,338,028)			\$ (269,273)	\$ (12,338,028)	\$ (12,338,028)	\$ (257,378)	

Notes:

- Reference Schedule 4 (Gas Cost Incurred), Line 22 (by month) minus Schedule 5 (Gas Cost Billed), column (e) by month plus Schedule 6 (Net Gas Cost Written Off), column (h) by month.
- Interest rate is based on the PUCT/RRR rate for over and under billings.
- Reference Schedule 8, column (b) by month divided by Schedule 8, line 11, column (b) multiplied by Schedule 7 line 27, column (b). 365 days in the year x the total number of days in each month. For column (f), the monthly interest amount is calculated by taking column (g) x column (d), divided by 365 days in the year x the total number of days in each month.
- Reference Schedule 8, column (b) by month divided by Schedule 8, line 6, column (c) multiplied by Schedule 7 line 27, column (b).

**ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020**

ESTIMATED VOLUME CALCULATION FOR (REFUND)/SURCHARGE

Line No.	Month-Yr (a)	Total Estimated		Time Periods (d)
		Volume (1) (b)	Volume Sub-Totals (c)	
1	October-20	5,281,790		
2	November-20	8,987,467		
3	December-20	19,126,425		
4	January-21	28,942,978		
5	February-21	26,248,524		
6	March-21	19,134,251	102,439,645	5-month Sub-Total (Nov - Mar)
7	April-21	11,304,450		
8	May-21	6,491,794		
9	June-21	5,846,013		
10				
11	Total for 9 months	131,363,692		

Note:

1. Source - Mid-Tex 2021 Forecasted Volumes from Mid-Tex Finance

ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020

SUMMARY OF (OVER)/UNDER RECOVERY FROM PREVIOUS FILING

Line No.	Description (a)	Amount (b)	Reference (c)
1	Prior (Over)/Under Gas Cost Recovery	\$ (17,644,435)	Prior Year Gas Cost Reconciliation Sch 2, Line 13(c) - Line 11(c)
2			
3	Amount (Refunded) /Surcharged to Customers	(17,185,226)	For the Periods November 2019 through March 2020
4			
5	Interest	(166,059)	
6			
7	Total Amount to (Refund)/Surcharge from Previous Filing	\$ (625,268)	Line 1 minus Line 3 plus Line 5

ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020

LOST AND UNACCOUNTED FOR GAS ("LUG") CALCULATION

Line No.	Description (a)	Mcf or Percent (b)	Reference (c)
1	Net Purchase Volume	143,991,982	WP/LUG-Related Mcf Col (b), Ln 13
2	Less: Total Sales Volume	142,088,911	WP/LUG-Related Mcf Col (f), Ln 13
3	Less: Company Use Volume	32,387	WP/LUG-Related Mcf Col (g), Ln 13
4	LUG Volume	<u>1,870,684</u>	Line 1 minus Lines 2 and 3
5	LUG Percent	<u><u>1.30%</u></u>	Line 4 divided by Line 1

WORKPAPERS

ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020

GAS COST BILLED - BY MONTH

Line No.	Month-Yr (a)	Rate R		Rate C		Rate I		Total Billed	
		Volume (b)	Amount (c)	Volume (d)	Amount (e)	Volume (f)	Amount (g)	Volume (h)	Amount (i)
1	Jul-19	2,296,804	\$ 2,285,843.84	2,956,150	2,973,991	240,258	\$ 234,827.84	5,493,212	\$ 5,494,453.08
2	Aug-19	1,937,652	2,721,872.55	2,644,591	3,697,123.54	244,982	334,950.74	4,827,225	6,763,946.83
3	Sep-19	1,839,239	3,134,850.23	2,531,343	4,296,661.83	227,656	377,659.60	4,598,238	7,809,171.66
4	Oct-19	2,116,653	4,278,491.92	2,743,045	5,410,314.66	316,322	617,539.63	5,176,020	10,306,346.21
5	Nov-19	8,954,409	17,917,522.11	5,419,569	10,833,217.35	384,631	686,189.58	14,758,609	29,436,929.04
6	Dec-19	12,187,471	24,375,410.10	6,441,149	12,869,213.35	427,851	828,747.95	19,056,471	38,073,371.40
7	Jan-20	15,187,736	30,363,698.38	7,925,359	15,825,672.73	441,926	860,774.21	23,555,022	47,050,145.32
8	Feb-20	15,542,185	23,323,672.84	8,073,926	12,368,795.61	458,291	669,634.66	24,074,402	36,362,103.11
9	Mar-20	10,894,119	10,804,962.99	6,649,111	7,006,658.48	358,434	368,847.43	17,901,664	18,280,468.90
10	Apr-20	6,193,251	6,191,835.11	4,623,064	4,586,696.67	335,028	387,295.85	11,151,343	11,165,826.63
11	May-20	3,607,964	3,601,943.18	3,031,372	3,036,361.50	296,136	289,193.77	6,935,472	6,927,498.45
12	Jun-20	2,325,068	2,316,522.59	1,985,881	1,946,332.15	269,983	263,654.36	4,580,933	4,526,509.10
13	Grand Total	83,082,552	\$ 131,416,625.84	55,024,560	\$ 84,851,028.27	4,001,498	\$ 5,919,115.62	142,108,610	\$ 222,186,769.73

**ATMOS ENERGY CORP., MID-TEX DIVISION
ANNUAL GAS COST RECONCILIATION FILING
FOR THE PERIOD ENDED JUNE 30, 2020**

LUG-RELATED VOLUMES/QUANTITIES - BY MONTH

Line No.	Month-Yr	Billed Volumes/Quantities						Company Use (Mcf) (g)
		Net Purchase Mcf (b)	Rate R (Mcf) (c)	Rate C (Mcf) (d)	Industrial (Mcf) (e)	Total (Mcf) (f)=(c)+(d)+(e)		
1	July-19	4,563,490	2,296,804	2,956,150	238,375	5,491,329	(3,253)	
2	August-19	4,408,997	1,937,652	2,644,591	242,743	4,824,986	(2,407)	
3	September-19	4,339,031	1,839,239	2,531,343	226,128	4,596,710	(2,799)	
4	October-19	9,717,588	2,116,653	2,743,045	314,745	5,174,443	(1,374)	
5	November-19	17,964,142	8,954,409	5,419,569	382,810	14,756,788	(4,016)	
6	December-19	24,407,680	12,187,471	6,441,149	426,265	19,054,885	(3,120)	
7	January-20	23,238,883	15,187,736	7,925,359	439,804	23,552,900	(3,728)	
8	February-20	24,692,932	15,542,185	8,073,926	456,717	24,072,828	(4,186)	
9	March-20	10,744,503	10,894,119	6,649,111	357,174	17,900,404	(2,510)	
10	April-20	8,471,691	6,193,251	4,623,064	333,447	11,149,762	(252)	
11	May-20	6,517,938	3,607,964	3,031,372	294,703	6,934,039	(3,677)	
12	June-20	4,925,106	2,325,068	1,985,881	268,888	4,579,838	(1,065)	
13	Total	143,991,982	83,082,552	55,024,560	3,981,799	142,088,911	(32,387)	

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