

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, July 13, 2020**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Pro Tem Monroe presiding.

Council Members present:

Chuck Williamson
Randy Clark
Mike White
Cathy Kuehne

Council Members absent:

Misti Talbert
Delana Toups

City Staff Present:

Finley deGraffenried, City Manager
Rickie Roy, Assistant City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator
Monica Wright, Information Systems Director
Yvonne Moreno, Finance Director
Sammy Bailey, Police Chief
Chuck Montgomery, Police Lieutenant
Jeremy Herring, Police Officer
Jeffry Smith, Fire Chief
Robert Gradel, Municipal Court Judge
Van Sims, Water/Wastewater Operations Manager

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session

Mayor Pro Tem Monroe called the Workshop Session to order at 5:30 p.m. She noted the telephone number to call in for any comments or questions is 512-556-0332.

2. Discussion regarding CIP Report.

CIP members present included: Donnell Rathman, Diana Hodges, and Neal Leavell (Council member Chuck Williamson is also a CIP member)

City Manager deGraffenried explained that the CIP Committee had met five times since February 6, 2020. With the COVID-19 pandemic, it resulted in a gap of 90 days between meetings from March 5, 2020 to June 11, 2020. He noted to Council that this CIP Committee is a strong committee. This Committee is strongly engaged in the community through other civic organizations, City committees or sits on City Council. This Committee's input is extremely valuable.

deGraffenried explained that the CIP Report is compiled in the format adopted by the Committee over the past eight years with some additional detail and modification added. The Report includes assessment and needs related to Public Facilities, Infrastructure and Capital Projects. Also included now is Fleet and Equipment Forecast and listing of Major Maintenance Items.

deGraffenried reviewed some of the following meeting agendas:

- Review of Capital Projects from 2013 to current.
- Discussion regarding planning and engineering projects that will affect future CIP schedules through the identification of recommended capital projects.
- Inclusion of Technology and Planning Projects is now included in the 2021-2025 Plan.
- Discussion regarding assessment and upgrade of the Hostess House in relationship to a new Civic Center.
- Discussion regarding possible uses of the basement of the Calvert Municipal Building.
- Discussion regarding additional preventative maintenance items on the Major Maintenance schedule.
- Discussion regarding a Comprehensive Signage Plan to be consistent and more traveler friendly.
- The Committee discussed items and strategies not directly related to specific projects or facilities, including:
 - The interface with City Council and other Departments and the desire to meet more frequently.
 - The comparison of leased fleet and apparatus as opposed to outright purchase.
 - The need to investigate alternative funding sources and options including grant funding and funding out of Operating Funds.
 - Tree trimming program.
 - The preparation and plan for future growth, particularly as it relates to Public Safety facilities, infrastructure, and communications.
 - Investigation and implementation of a Dark Sky Program.

deGraffenried reviewed the following:

- Areas of emphasis
 - The CIP Committee's position and role is to identify and program projects and the role of Council is to ultimately prioritize, fund and implement projects such as the following items that had significant discussion:
 - Public Safety Communications, radios, consoles and repeater.
 - Support and resources for expanded internet options, service and speed.
 - Retaining wall rehabilitation at Sulphur Creek.
 - With the LEDC, development and extension of utilities in Phase I of the Business Park.
 - Water system looping and projects related to on-going study including pretreatment and upper pressure plane.
 - Upgrades to the Hostess House by means of HOT resources prior to further investigation of construction of a Civic Center.
 - Possible addition of a covered pavilion at Campbell Park in cooperation with Vision Lampasas.
 - Equipment, heavy equipment, and public safety apparatus should be funded before equipment becomes unserviceable.
 - Development of a Signage Plan for wayfinding, City facilities and vehicles.

- Assessment of security systems for critical infrastructure such as public facilities and recreation sites.
 - Public Facilities
 - During the past year, upgrades have included the addition of two park restrooms, completion of the Calvert Municipal Building and Water/Wastewater Shop and Lab. Public facility discussion items included:
 - Investment, with HOT Funds if possible, in the Hostess House and Colored School in deference to investigation and investment in a Civic Center. The Committee felt that the expenditure and upkeep of current facilities was more compelling than investment in new facilities.
 - Additional work to exterior and basement space of the Calvert Municipal Building, including lighting, landscaping, irrigation, and accessibility.
 - Planning should begin for facilities to meet the needs of future growth including a Fire Department Substation.
 - Several upgrades are programmed for existing facilities including upgrades to the IT Office, Police Department, Hanna Springs, and the Electric/Street Department Shop.
 - CIP FY 2021-FY 2025 Projects
 - The Committee identified and programmed 82 projects to meet the needs of the City in the next five years.
 - Highlighted projects include:
 - Street improvements: Third Street from Key Avenue to Western Street; Third Street from Hackberry Street to the bridge; and, 6th Street to 10th Street between Broad Street and Walnut Street.
 - Busines Park Phase I road, drainage, water, sewer, and electric extensions.
 - Four water looping projects.
 - Sewer Plant upgrades to headworks and Pretreatment Facility.
 - Upgrades and expansion of Park facilities including practice field development at 580 Sports Complex; trail enhancement and extensions; covered pavilion at Campbell Park and retaining wall at Sulphur Creek.
 - Public Safety communications.
 - Cost share with WCID and State Water and Conservation Board to upgrade identified flood control dams to high hazards.
 - Investment in Planning and Engineering for Interceptor Capacity Study; Water Modeling; Parks Master Plan; Zoning Regulations; and Airport Terminal Area Plan.
 - Support of enhanced internet speeds, service and options.

deGraffenried asked if any CIP members had any comments to make. Council member Williamson asked the new CIP members Leavell and Hodges their thoughts of the process.

Dianna Hodges, CIP member, said that she was happy to see the emphasis that the City has on maintaining the equipment that they have now and already have a Schedule Maintenance Plan in place. She was also happy of the emphasis the City has on safety. As to the Hostess House, she was greatly surprised of the maintenance list that was needed for the building to meet City Codes and that was the reason she felt strongly about using Civic Center Funds to do those needed upgrades. The City should not be renting the Hostess House with it needing so many repairs. She is very interested in the Signage Plan, as well as the Dark Sky Program, which she would be interested in assisting with the start of this program.

Neal Leavell, CIP member, said that he also was happy to see the strong emphasis on safety and communication, and security at some City facilities. High priority to him is internet service.

After some brief discussion on a Fire Department Substation and internet service, City Manager deGraffenried and City Council thanked the CIP Committee for their attendance and their work on the CIP report. Mayor Pro Tem Monroe called for a brief break to move tables and chairs.

3. Discussion regarding initial projections for FY20/21 Budget.

City Manager deGraffenried explained that the City is not as far along as he would like to be, but the City is in a good position. The City's overall financial health continues to be good which is a credit to the leadership of our Council. The estimates and year end projections are very conservative and most likely will be better than what you see on paper. He said that City Staff is estimating the year end projections in Total Operating Funds to be a surplus of a little over 1 million. City Staff believes that these are solid numbers and could actually be better at the end. Positive things have happened in this unique year.

deGraffenried reviewed the following:

- He spoke about not having to make a transfer from the Electric Fund to Fund 22 this year. Though it is budgeted, it has not been necessary to do.
- The City could use Excess Fund Balance for some Capital priorities.
- Overall, the City is financially in a healthy position.
- He reviewed the Non-Operating Funds
 - Fund 68 \$584,072.00
 - Fund 63 used for W/WW Shop
 - Fund 64 used for W/WW Shop
 - HOT Funds \$1,440,615.00
- He reviewed the Year End Projections
 - General Fund \$175,221.00
 - Water/Wastewater \$358,636.00
 - Electric \$528,492.00
 - Airport \$ 7,425.00
 - Total Operating \$1,069,774.00
- Budget Trends and Assumptions
 - Valuations – the taxable valuations have gone down
 - Sales Tax – jumped up approximately 20 percent in July 2020 from the same period a year ago – He'll provide additional information under his City Manager report.
 - Health Insurance – pleased to report 5.29 percent decrease/same coverage/same plan-\$70,000.00 savings to the City
 - Insurance – the City will see a slight decrease on workers comp insurance rates
- Use of Fund Balance
 - Public Safety Communications
 - Unspecified Pretreatment project
 - Minor facility upgrades
 - Signage Plan
- HOT Funds
 - MEP/Code Survey Hostess House
 - Historic Colored School continued upgrades
- Accelerated Fleet Purchases
 - Patrol
 - Pickup
- Additional budget topics
 - Workshop dates

- Rates and Fees
- Compensation
- Agency requests – WCID; LCHEC, etc.
- Proposed Tax Rate – possible discussion at the July 27, 2020 Council meeting

Council member Clark noted a few items for discussion during the budget process to include the Wastewater and Pretreatment Facility, the Business Park and employee compensation.

Mayor Pro Tem Monroe asked for a tour of the new Wastewater building at one of the scheduled budget workshops.

4. Discussion and updates regarding COVID-19.

Jeff Smith, Fire Chief, reviewed the following:

In Texas:

- 264,313 total positive cases
- 3,235 deaths
- 124,659 active cases
- 10,405 hospitalized today
- 63,000 new cases staggering in one week
- Positivity rate is 16.85 percent

County of Lampasas

- 72 positive cases
- 33 active cases
- 2 hospitalization required
- He reviewed the cases by ages groups

5. Discussion regarding any item on the regular agenda

There was no discussion.

6. Adjourn Workshop Session

Council member Williamson moved to adjourn the Workshop Session at 6:41 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Talbert and Toups absent)

A brief break was taken before going into Regular Session.

<p>REGULAR SESSION 6:00 p.m.</p>
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ANNOUNCEMENTS

A. Call to Order

Mayor Pro Tem Monroe called the Regular Session to order at 6:51 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the Invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

- Swearing in of Jeremy Herring

Chuck Montgomery, Police Lieutenant, introduced Jeremy Herring. Mr. Herring comes from working with the County of Lampasas for 13 years.

Municipal Court Judge, Robert Gradel, administered the Oath of Office to Jeremy Herring and Jeremy's wife pinned his badge on him.

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

1.3	Public hearing to receive citizen comments regarding a request to rezone property from Single Family Residential -20 "SF-20" to Single Family Residential-8 "SF-8". The property is described as 1 acre, ABST. 0419 of the LHW Johnson Survey; commonly known as 1205 S. Willis Street, Lampasas, Texas Lampasas County.
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Becky Sims, Zoning Administrator, explained that the property owner is requesting to rezone 1 Acre, ABST 1419, LHW Johnson Survey, commonly known as 1205 S. Willis Street, Lampasas, Texas from Single Family Residential-20 "SF-20" to Single Family Residential-8 "SF-8".

Sims provided the following information:

- She mailed eight (8) letters to property owners within 200 feet of the applicant's property.
- She received one (1) letter in favor of the request and none in protest.
- She said that this rezone request was heard by the Planning and Zoning Commission on July 2, 2020 and recommended approval.

Mayor Pro Tem Monroe opened the public hearing for any citizen comments. There were no comments.

Council member Williamson moved to close the public hearing. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Talbert and Toups absent)

1.4	Public hearing to receive citizen comments regarding a request for a Specific Use Permit (SUP) to allow for <i>permanent makeup tattooing</i> in an area zoned Commercial "C", the property is described
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as 1.89 acres, ABST. 0419 LHW Johnson Survey; commonly known as 301 S Highway 281 Suite D (Lotus Beauty Spa & Salon), Lampasas, Texas, Lampasas County.

Becky Sims, Zoning Administrator, explained that the property owner, Sandy Irvin, and applicant, Marla Wimp Nier, are requesting that City Council consider granting their request for a Specific Use Permit to allow for Permanent Makeup Tattooing inside Lotus Beauty Spa and Salon; located at 301 S Highway 281 Suite D, Lampasas, Texas.

Sims reviewed the City’s Zoning Ordinance use definition and allowed zoning district that would allow this requested use with a Specific Use Permit:

- STUDIO, TATTOO OR BODY PIERCING - A building or portion of a building used for selling and/or applying tattoos (by injecting dyes/inks into the skin), and/or for piercing the skin with needles, jewelry or other paraphernalia, primarily for the purpose of ornamentation of the human body.
- COMMERCIAL “C” - Permitted in District with SUP, STUDIO TATTOO OR BODY PIERCING

Sims also provided the following additional information:

- She mailed four letters to property owners within 200 feet.
- She received two letters that were in favor of the request and none in protest.
- She said that this request was heard before the Planning & Zoning Commission on July 2, 2020 and recommended approval.

Sims informed Council that Marla Nier, requestor, was present to answer any questions.

There was brief discussion about this request for Permanent Makeup Tattooing not being the same as the normal Tattooing that most people are familiar with.

Mayor Pro Tem Monroe opened the public hearing for any citizen comments. There were no comments.

Council member Williamson moved to close the public hearing. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Talbert and Toups absent)

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on June 22, 2020

Council member Williamson moved to approve the minutes as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Talbert and Toups absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from June 1, 2020- June 30, 2020
3.2	Discussion and possible action regarding the second reading of an Ordinance of the City of Lampasas, Lampasas County, amending Chapter 78, Traffic and Vehicles, Article III, Stopping, Standing and Parking; and amending Section 78-214, and adding Article VI prohibiting commercial vehicle parking in residential areas providing prohibitions, restrictions, temporary exceptions by permit for commercial vehicles to park upon residential streets; providing for repeal

	of ordinances that conflict; providing savings, severability clause; effective date and penalty not to exceed five hundred dollars for each offence; declaring an emergency and providing for related matters.
3.3	Discussion and possible action regarding the second reading of an Ordinance amending Appendix A Fee Schedule of the Code of Ordinances setting a fee for Chapter 78, Traffic and Vehicle Section 78-214 thru 78-214.012 and containing a severability clause and an effective date.

Council member Clark requested that Item 3.3 be removed from the consent agenda for separate consideration. He then moved to approve Items 3.1 and 3.2 as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Talbert and Toups absent)

3.3	Discussion and possible action regarding the second reading of an Ordinance amending Appendix A Fee Schedule of the Code of Ordinances setting a fee for Chapter 78, Traffic and Vehicle Section 78-214 thru 78-214.012 and containing a severability clause and an effective date.
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Due to this item being the first reading of this Ordinance rather than a second reading as posted, Council member Clark made the motion to approve the first reading of an Ordinance amending Appendix A Fee Schedule of the Code of Ordinances setting a fee for Chapter 78, Traffic and Vehicle Section 78-214 thru 78-214.012 and containing a severability clause and an effective date. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried. (Talbert and Toups absent)

4.0	BOARDS/DEPARTMENT REPORTS
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There were no board or department reports.

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- 3rd Street Drainage - Based on comments received, City Staff has reviewed possible drainage improvements on East Third Street between Western Street and Live Oak Street. During a recent rain event, City Staff observed that there is some impact to drainage from the south of Third Street, however; much of the surface drainage is also directed to 4th Street. Rain generally stayed in the gutter line, with the exception of Western Street to Live Oak Street, and subsequently City Staff has shot elevations on the south gutter line, which validated lack of fall from the alley to Live Oak Street. City Staff will continue to monitor and investigate options with our consulting engineer and communicate possible solutions to the CIP Committee and Council.
- CPAC - As Council is aware, our recent CPAC meeting was postponed due to the spike in confirmed Covid-19 cases in the County. He said that he believes the best engagement and input for a project of this scope remains face to face, and the best ideas are often a synthesis of group discussion. With the project nearing completion, City Staff seeks Council input on the possibility of a series of small group discussions related to the final parts of the Plan including recommendations and implementation. City Staff remains in close contact with our consultants regarding the transition to approval and implementation.
- Sales Tax - As Council may have heard, our Sales Tax allocation for July from the Comptroller's Office is up 26.6% from the same period a year ago. Additionally, the \$193,607.00 payment represents one of the largest single month totals for the City. Receipts reflect May sales, when some of the economy was reopening. At this time, City Staff can only make assumptions regarding the sectors that are driving the results, and certainly many of our small businesses continue to be

challenged by restrictions and reopening. If additional explanation can be found, City Staff will forward the information.

- EDA Update – He made no comment on this item since it was not included in his report.
- Certified Roll - This week the City received the Certified Roll from the Lampasas County Appraisal District for market and taxable valuations. For 2020, total market value for the City is \$519,339,579.00, and total taxable value is \$436,253,329.00 with \$33,191,540.00 under protest. In 2019 the City’s market value was \$506,231,070.00 and taxable value was \$439,307,980.00 with \$18,069,070.00 under protest.
- Business Support – Yvonne Moreno, Finance Director, reports that the Getting Back to Business Utility Program helped 40 Lampasas businesses at a total cost of \$40,720.22. Originally, City Staff communicated the total impact could be on the order of \$75,000.00.
- IPADS – City Staff seeks Council input on the replacement and usefulness of I-Pads for Council meetings and agenda information. Over the past several years, most Council members have elected to receive paper packets, and as the hardware has become obsolete, City Staff seeks input prior to investment in new I-Pads. If other questions remain for Council, City Staff is pleased to provide additional information or research. After the City Manager discussed this item with Council, most Council members were not interested in an I-Pad. Most preferred a paper Council packet.

5.2	MAYOR’S COMMENTS
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Mayor Pro Tem Monroe wished the Mayor and her family a speedy recovery.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and possible action regarding selection of website photo contest winner

Monica Wright, Information Systems Director, explained that there were five entries:

- Entry 1, “We are all in this together” submitted by Candice Goggans
- Entry 2, “Courthouse Flags” submitted by Regina Morgan
- Entry 3, “Courthouse” submitted by Roland Johnson
- Entry 4, “Healing Waters of Hancock Springs: A Summer Not Lost 2020” submitted by Rachel Gill
- Entry 5, “One of Texas Hidden Gems” submitted by Rachel Gill

Council member Kuehne moved to select Entry 4 “Healing Water of Hancock Springs: A Summer Not Lost 2020” submitted by Rachel Gill as the winner of the photo contest winner. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Talbert and Toups absent)

7.2	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request to rezone property from Single Family Residential -20 “SF-20” to Single Family Residential-8 “SF-8”. The property is described as 1 acre, ABST. 0419 of the LHW Johnson Survey; commonly known as 1205 S. Willis Street, Lampasas, Texas Lampasas County.
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Becky Sims, Zoning Administrator, explained that this item was presented in Public Hearing.

Council member Kuehne moved to approve the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request to rezone property from Single Family Residential -20 "SF-20" to Single Family Residential-8 "SF-8". The property is described as 1 acre, ABST. 0419 of the LHW Johnson Survey; commonly known as 1205 S. Willis Street, Lampasas, Texas Lampasas County. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Talbert and Toups absent)

7.3	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for <i>permanent makeup tattooing</i> in an area zoned Commercial "C", the property is described as 1.89 acres, ABST. 0419 LHW Johnson Survey; commonly known as 301 S Highway 281 Suite D (Lotus Beauty Spa & Salon), Lampasas, Texas, Lampasas County.
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Becky Sims, Zoning Administrator, explained that this item was presented in Public Hearing.

Council member Williamson moved to approve the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for *permanent makeup tattooing* in an area zoned Commercial "C", the property is described as 1.89 acres, ABST. 0419 LHW Johnson Survey; commonly known as 301 S Highway 281 Suite D (Lotus Beauty Spa & Salon), Lampasas, Texas, Lampasas County. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Talbert and Toups absent)

7.4	Discussion and possible action regarding Scott & White Insurance Rates for the FY 2020/2021.
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City Manager deGraffenried explained that the City received its annual renewal rates from Scott & White Plan for FY 2020/2021. The proposed rate is approximately a 5.29 percent (5.29%) decrease in the rates compared to current rates. The renewal provides the same level of benefits for the employees as the current coverage.

Council member Clark moved to approve the renewal rates with Scott & White Insurance for FY 2020/2021 and authorize the City Manager to execute related documents. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Talbert and Toups absent)

7.5	Discussion and possible action regarding use of Joint Use Facility Funds for actuator at the 190-meter valve.
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Van Sims, Water/Wastewater Operations Manager, explained that the Kempner Water Supply Corporation (KWSC) has requested consideration of the use of the Joint Use Facilities Fund to cover the costs of the actuator at the 190 meter valve. This will allow KWSC to force water through 580 when water needs in the area require more water than currently provided. The attached invoices reflect the cost to be \$7,514.35 for the actuator that does not include the estimated cost of SCADA programming in the amount of \$3,000.00. The City must approve the expenditure from the Joint Use Facilities Account, which as of June 22, 2020 had a balance of \$810,719.22. He reminded Council that approval was granted in the amount of \$47,208.57 on June 22, 2020 for media replacement at the Central Texas Water Treatment Plant.

Sims said that the SCADA programming will come later and is requesting the use of the Joint Use Facility Funds not to exceed \$12,500.00.

Council member Clark moved to approve the use of Joint Use Facility Funds for actuator at the 190-meter valve in an amount not to exceed \$12,500.00. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried. (Talbert and Toups absent)

7.6	Discussion and possible action regarding specific local emergency orders related to COVID-19 Pandemic
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City Manager deGraffenried said that there was no need for any specific local emergency orders at this time.

There was no action taken.

7.7	Discussion and possible action regarding approval to declare multiple overstock and obsolete items in the Water and Wastewater inventory as surplus and allow Staff to dispose of as State Law allows.
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Van Sims, Water/Wastewater Operations Manager, explained that the current water and wastewater inventory have multiple obsolete, overstocked, damaged, or deteriorating items in its inventory. He provided photographs of the items in question. He said that in effort to reduce inventory, he was requesting Council's authorization to deem these items as surplus and allow the Department to dispose of the items according to State Law.

Council member Williamson moved to approve to declare multiple overstock and obsolete items in the Water and Wastewater inventory as surplus and allow Staff to dispose of as State Law allows. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Talbert and Toups absent)

7.8	Discussion and possible action regarding the award of quote to Air-Mac for the purchase of a 60 horsepower Gardner Denver Blower Unit for the Ajinomoto Pretreatment Plant not to exceed \$10,153.00.
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Van Sims, Water/Wastewater Operations Manager, explained that this item was placed on the agenda for Council's consideration and approval to replace a blower unit at the Ajinomoto Pretreatment Plant. After City Staff and electricians examined the blower unit and the motor, it was found that a bad bearing in the blower was causing the motor to trip a breaker. He noted that the last time a blower unit was put in was back in February 2010 by Operations Management International (OMI), the City's previous water/wastewater services provider.

Sims noted in his report that the procurement process was followed by obtaining quotes from three (3) vendors:

- 1) Air-Mac for \$10,153.00
- 2) Environmental Improvements Inc., for \$12,351.00
- 3) Newman Regency Group – no response received

Council member Clark moved to approve the award of quote for the purchase of a Gardner Denver Blower Unit from Air-Mac in the amount of \$10,153.00 for the Ajinomoto pretreatment plant and authorize the City Manager to execute all related documents. The motion was seconded by Council member White and with a unanimous vote, the motion carried. (Talbert and Toups absent)

Adjourn

Council member Kuehne moved to adjourn the meeting at 7:23 p.m. The motion was seconded by Council member White and with a unanimous voted, the motion carried. (Talbert and Toups absent)

PASSED AND APPROVED this _____ day of _____, 2020.

T. J. Monroe, Mayor Pro Tem

ATTEST:

Christina Marez, City Secretary