

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, June 22 2020  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, June 22, 2020 in the City Council Chambers located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION  
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion regarding draft Ordinance for Commercial Parking in Residential Areas *(pgs.5-22)*
3. Discussion and updates relating to Business Park Phase 1 Development and Financing. *(pgs.23-24)*
4. Discussion and updates regarding FY20/21 Budget *(pgs.25-26)*
5. Discussion and updates regarding COVID-19, City Response and Statistics. *(pgs.27-28)*
6. Discussion regarding report from Audit Committee regarding FY 2019 Audit *(pgs.29-30)*
7. Discussion regarding Operational and Facility Upgrades to Naruna Substation. *(pgs.31-32)*
8. Discussion regarding Campbell Park Improvements. *(pgs.33-44)*
9. Discussion regarding any item on the regular agenda
10. Adjourn Workshop Session

**REGULAR SESSION  
6:00 p.m.**

**ANNOUNCEMENTS**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on June 8, 2020	45-54

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action to approve the second reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an <i>Open Storage, Display, or Work Area for Merchandise or Machinery</i> in an area zoned Retail “R” Lampasas County, Lampasas, Texas. The property is described as Block 3, L S C First Addition Lots 1, 2 and part of 3, commonly known as 108 South Key Avenue, Lampasas, Texas	55-58
3.2	Discussion and possible action regarding the Monthly Investment Report for May 2020.	59-78

4.0	BOARDS/DEPARTMENT REPORTS	N/A
4.1	<ol style="list-style-type: none"> <li>1. Information Systems Monthly Report</li> <li>2. Library Monthly Report</li> <li>3. Golf Course Monthly Report</li> <li>4. Municipal Court Monthly Report</li> <li>5. City Secretary Monthly Report</li> <li>6. Police Department Monthly Report</li> <li>7. Utility Billing and Collections Monthly Report</li> <li>8. Public Works Monthly Report for Electric, Streets, Water/Wastewater</li> <li>9. Building Official Monthly Report</li> <li>10. Economic Development Monthly Report</li> <li>11. Fire Department Monthly Report</li> <li>12. Parks and Recreation Monthly Report</li> </ol>	79-102
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager’s Operational Report <ul style="list-style-type: none"> <li>• Hancock Pool</li> <li>• Skate Park</li> <li>• CDBG</li> <li>• Ave E</li> <li>• CTWSC</li> <li>• CCR</li> <li>• WWTF</li> <li>• LCAD</li> <li>• Library</li> <li>• Prosecutor</li> </ul>	103-114

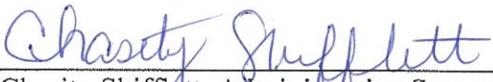
	<ul style="list-style-type: none"> <li>• CIP</li> <li>• Comp Plan</li> <li>• LEDC</li> <li>• Staff</li> </ul>	
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
-----	---------------------	-----

7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the first reading of an ordinance for Commercial Parking in Residential Areas.	115-116
7.2	Discussion and possible action regarding acceptance of Annual Audit.	117-118
7.3	Discussion and possible action regarding use of Joint Use Facility Fund for media replacement at Central Texas Water Supply Corp. Water Treatment Plant.	119-124
7.4	Discussion and possible action regarding approval of permit from City Council to allow Pyrotecnico Fireworks, Inc. to conduct the Annual Firework Display on Wednesday, July 8, 2020 as cited in Lampasas Code of Ordinances Article III. Fireworks Sec 38-67, 38-68 & 38-69.	125-140
7.5	Discussion and possible action regarding Campbell Park Improvements.	141-142

Adjourn

I, Chasity Shifflett, Administrative Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 19 day of June 2020 at 3:39

  
Chasity Shifflett

Chasity Shifflett, Administrative Secretary

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

ITEM NO. Workshop 2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion regarding draft Ordinance for Commercial Parking in Residential Areas

Requested By: Sammy Bailey, Police Chief

Submitted by: Sammy Bailey, Police Chief

Date Submitted: May 7, 2020

For the agenda of: June 22,2020

**Procurement and Funding Statement:**

N/A

Attachments: Outline for discussion

---

---

**Summary Statement:**

Commercial, Large Truck, Heavy Vehicle, parking in residential areas cause's safety concerns and complaints by the neighbors. These concerns need to be discussed to determine if a city ordinance is needed to prohibit or restrict parking by these types of vehicles.

This item was discussed with Council at the May 11, 2020 Council Meeting. Staff has taken the opportunity to research further and would like to present the findings to Council. The findings were presented to Council at the May 26, 2020 meetings. Staff is taking the opportunity to discuss the draft Ordinance based on recommendations and direction from Council.

**Recommendation**

Discussion Only.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF LAMPASAS, LAMPASAS, AMENDING CHAPTER TEXAS AMENDING CHAPTER 78, TRAFFIC AND VEHICLES, ARTICLE III, STOPPING, STANDING, AND PARKING; AND AMENDING SECTION 78-214, AND ADDING ARTICLE VI PROHIBITING COMMERCIAL VEHICLE PARKING IN PROVIDING PROHIBITIONS, RESTRICTIONS, TEMPORARY EXCEPTIONS BY PERMIT OPTIONS FOR COMMERCIAL VEHICLES TO PARK UPON RESIDENTIAL STREETS; PROVIDING FOR REPEAL OF ORDINANCES THAT CONFLICT; PROVIDING SAVINGS, SEVERABILITY CLAUSE; EFFECTIVE DATE, AND PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS FOR EACH OFFENSE, DECLARING AN EMERGENCY; AND PROVIDING FOR RELATED MATTERS.**

**WHEREAS**, the City Council of the City of Lampasas, Texas (the “City”) finds that parking and driving of vehicles across drainage improvements to include drainage ditches and swales damage City property and represents a threat to the health and safety of the citizens of Lampasas;

**WHEREAS**, the City Council of Lampasas finds that accessing and departing from private and public property within the City by use of driveways or other forms of access not approved by the City damages city property and represents a threat to the health and safety of citizens of the City of Lampasas;

**WHEREAS**, the City Council of Lampasas finds that the parking of certain commercial vehicles on streets within residential areas deteriorates the streets and creates safety hazards; and

**WHEREAS**, the parking of commercial vehicles on streets within residential neighborhoods detracts from the living environment;

**WHEREAS**, the City Council of Lampasas finds that there are areas in residential neighborhoods where it is safe to issue a permit for commercial vehicle parking in a residential neighborhood.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purpose as findings of fact.

**Section 2. Definitions.** As used by this Ordinance the following terms shall have the meaning and definition as follows:

~~**Sec. 78-214.—Parking of commercial motor vehicles, truck tractors and trailers.**~~

- (1.) **“Commercial Motor Vehicle”**, is as described in the Texas Transportation Code Section Title 7 Subtitle A, Chapter 501 and 522.003, as a motor vehicle or combination of motor vehicles used to transport passengers or property that:
- (A) has a gross combination weight rating of 26,001 or more pounds, including a towed unit with a gross vehicle weight rating of more than 10,000 pounds;
  - (B) has a gross vehicle weight rating of 26,001 or more pounds;
  - (C) is designed to transport 16 or more passengers, including the driver; or
  - (D) is transporting hazardous materials and is required to be placarded under 49 C.F.R. Part 172, Subpart F,
  - (E) and includes a vehicle meeting the definition regardless of whether a vehicle is used for commercial purposes; or
  - (F) a road tractor, truck tractor, pole trailer, semitrailer, as those terms are defined by the Texas Transportation Code section 541.201;
- (2.) **“Motor Vehicle or Vehicle”** is defined by the Texas Transportation Code, Title 7, Subtitle A, Chapter 501, Section 501.002 defines as any motor vehicle driven or propelled vehicle required to be registered under the laws of this state;
- (3.) **“Trailer”** is defined by the Texas Transportation Code, Title 7, Subtitle A, Chapter 501, Section 501.002 as a vehicle that (A) is designed or used to carry a load wholly on the trailer’s own structure; and (B) is drawn or designed to be drawn by a motor vehicle.
- (4.) **“Semitrailer”** is defined by the Texas Transportation Code, Title 7, Subtitle A, Chapter 501 as a vehicle that is designed or used with a motor vehicle so that part of the weight of the vehicle and its load rest on or is carried by another vehicle.
- (5.) **“Road Tractor”** is defined by the Texas Transportation Code, Title 7, Subtitle A, Chapter 501, Section 501.002 as a motor vehicle designed and used to draw another vehicle but not constructed to carry a load independently or a part of the weight of the other vehicle or its load.
- (6.) **“Truck Tractor”** is defined by the Texas Transportation Code, Title 7, Subtitle A, Chapter 501, Section 501.002 as a motor vehicle designed and used primarily to draw another vehicle but not constructed to carry a load other than a part of the weight of the other vehicle and its load.
- (7.) **“Person”** is defined by the Texas Transportation Code, Title 7, Subtitle C, Chapter 541 includes any individual, firm, partnership, association, corporation, or other business entity.
- (8.) **“Residential Area”** shall mean and refer to those areas within the city limits designated for residential use according to the City of Lampasas zoning codes. An area containing or bounded by public streets or parts thereof abutted by residential property occupying at least 75 percent of the front footage along the blockface, exclusive of vacant property that is not restricted by deed, covenant, plat, or otherwise to residential use. A residential area may be one or more blockfaces within a larger residential area, and a street of 500 feet in length or greater to be two blockfaces or approximately equal length.
- a. Residential means pertaining to use of land for premises such as single family homes, duplexes, condominiums, and apartment complexes with eight or

fewer units, that contain habitable rooms for non-transient occupancy and are designed primarily for living, sleeping, cooking and eating therein. A premises that is designed primarily for living, sleeping, cooking therein deemed to be residential in character unless it is actually occupied and used exclusively for other purposes.

b. Hotels, suites, motels, shall not be considered residential.

(9.) **“Residential Street”** shall mean and refer to those streets, boulevards, avenues, or alleys within the city limits located within the city’s residential areas.

(10.) **“Alley”**- is defined by the Texas Transportation Code, Title 7, Chapter 54, Sub-Chapter D, section 541.302 as a street that: (A) is not used primarily for through traffic; and (B) provides access to rear entrances of buildings or lots along a street.

(11.) **“Resident vehicle”** means a motor vehicle parked in a residential area in which it is registered with the Texas Department of Transportation.

(12.) **“Resident Residential Commercial Exemption Permits”**-the owner/operator residing in the City and having a resident exemption permit may park in accordance with the city of Lampasas parking ordinances a commercial vehicle on a residential street.

#### **Sec. 78-214 - Parking of commercial motor vehicles, truck tractors and trailers**

~~(a) — Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:~~

~~Motor vehicle, commercial, as used in this section, means any motor vehicle other than a motorcycle, passenger car, panel truck or pickup designed or used for the transportation of property.~~

~~Trailer means every vehicle, without motive power, designed or used for carrying property wholly on its own structure and to be drawn by a motor vehicle, except small farm two-wheel trailers.~~

~~Truck tractor means every motor vehicle designed or used primarily for drawing other vehicles, and not so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn.~~

~~(b) — No parking zones. It shall be unlawful to stop, park or leave any commercial motor vehicle, truck tractor, trailer or semitrailer as these terms are defined in this section upon the public square and for the distance of one block adjacent to the square on Third Street going east or west, Liveoak Street going north or South Pecan Street going north in the city.~~

In order to establish a healthy residential neighborhood atmosphere within the community and in the best interest of public safety and welfare, commercial vehicles having a manufacturer's gross weight 26,001 or more are prohibited from parking on any residential street or portion thereof, except with respect to making pickups or deliveries from or to any building or structure, or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling, or construction of any building or structure located off the designated truck route.

The Commercial vehicle shall not be in the residential area before 6:00 a.m., except on Sunday and any national holiday when it shall not commence before 8:00 a.m. and shall not remain after 8:00 p.m.

The failure of the local street system to provide livability and safety in the residential environment can occur if the city does not mitigate traffic and a parking problems. In order to identify the extent of the conflict associated with "livability" and design of residential streets, the following must be examined before a Commercial Vehicle Parking Permit can be issued.

- Efficiency of Services-public safety and utilities,
- Existing and proposed residential streets standards and regulations,
- Traffic problems associated the residential street and their causes,
- Traffic volume,
- Safety for both vehicular-pedestrian traffic,
- Land use, construction, and maintenance,
- Number of commercial vehicles parked on a residential road will be determined by the length of the street.

### **"No Parking Zones"**

(a) those as defined in the Texas Transportation Code, Section 545.302. Stopping, Standing, or Parking Prohibited in Certain Places, the below list includes some of 545.302:

(b) An operator may not stop, stand, or park a vehicle:

- (1) on the roadway side of a vehicle stopped or parked at the edge or curb of a street;
- (2) on a sidewalk;
- (3) in an intersection;
- (4) on a crosswalk;

- (5) between a safety zone and the adjacent curb or within 30 feet of a place on the curb immediately opposite the ends of a safety zone, unless the governing body of a municipality designates a different length by signs or markings;
- (6) alongside or opposite a street excavation or obstruction if stopping, standing, or parking the vehicle would obstruct traffic;
- (7) on a bridge or other elevated structure on a highway or in a highway tunnel;
- (8) on a railroad track; or
- (9) where an official sign prohibits stopping.

(c) An operator may not, except momentarily to pick up or discharge a passenger, stand or park an occupied or unoccupied vehicle:

- (1) in front of a public or private driveway;
- (2) within 15 feet of a fire hydrant;
- (3) within 20 feet of a crosswalk at an intersection;
- (4) within 30 feet on the approach to a flashing signal, stop sign, yield sign, or traffic-control signal located at the side of a roadway;
- (5) within 20 feet of the driveway entrance to a fire station and on the side of a street opposite the entrance to a fire station within 75 feet of the entrance, if the entrance is properly marked with a sign; or
- (6) where an official sign prohibits standing.

(d) An operator may not, except temporarily to load or unload merchandise or passengers, park an occupied or unoccupied vehicle:

- (1) within 50 feet of the nearest rail of a railroad crossing; or
- (2) where an official sign prohibits parking.
- (3) A private vehicle operated by an elevator constructor responding to an elevator emergency may be exempted from these parking regulations.

(e) Subsections (a), (b), and (c) do not apply if the avoidance of conflict with other traffic is necessary or if the operator is complying with the law or the directions of a police officer or official traffic-control device.

(f) The City Council of the City of Lampasas finds it necessary for the improvement of the economic development of our central business district and it will adversely affect public safety; therefore, no commercial vehicle shall be left unattended standing, stopped, or parked at any place in a central business area or downtown/public square area of the city of Lampasas.

(g) It shall be unlawful for an owner of any commercial vehicle to drive, operate, leave, park, or stand any vehicle upon any ditch, drainage easement, drainage improvement, or swale.

(h) It shall be unlawful for any person or any owner to leave, park, or stand any commercial vehicle within a residential area or on a residential street.

- (i) It shall be unlawful for any person or any owner to leave, park, or stand any commercial vehicle in an alley in the city of Lampasas.
- (j) It shall be unlawful for any person or any owner to leave unattended or parked overnight any vehicle with hazardous or dangerous material.
- (k) It shall be unlawful for any person or any owner to leave, park, or stand any hazardous or dangerous material on any residential street overnight.
- (l) It shall be unlawful to leave, park, or stand any commercial tractor trailer/semi-trailer with animals, or odors, within a residential area or on a residential street. Odors as defined by Chapter 10 Animals, Article 1, Section 10-4 Public Nuisance.
- (m) It shall be unlawful to leave, park, or stand any commercial vehicle and/or trailer for non-commercial purposes along a city of Lampasas street.
- (n) It shall be unlawful to leave, park, or stand any commercial equipment not secured and not in use for a project on a residential street.
- (p) It shall be unlawful to leave, park, or stand any commercial vehicle at a city park or city facility without written permission from the City.
- (q) It shall be unlawful to leave, park, or stand any over width commercial vehicle.

**Section 78-214(01.) : Unattached Trailer and Semi-Trailer parking prohibition.** A person shall not park any trailer or semi-trailer upon any highway, street, alley, public way or public place unless the trailer or semi-trailer is, at all times while so parked, attached to a vehicle capable of moving the trailer or semi-trailer in a normal manner upon the highway, street, alley, public way or public place.

**This ordinance shall not prevent the parking or standing of the following types of vehicles for the following purposes:**

- (1) Commercial vehicles in residential areas for the purpose of loading and unloading passengers, freight or merchandise,
- (2) Vehicles being used to provide any municipal service; such as, installation, repair, or maintenance of any public street, asset or property, collection of garbage, grounds keeping, etc.
- (3) Vehicles being used to install, repair or maintain any public service or utility such as telephone, electricity, cable television, gas, water or sewer lines.
  - a. This does not apply to a utility employee who is on call 24 hours a day and parks at the employee's residence.
  - b. This does not apply to a wrecker employee who is on call 24 hours a day and parks at the employee's residence.

- c. A commercial motor vehicle used for delivery or service business purposes, including but not limited to motor vehicles such as moving vans, sanitation, repair, electrical, and plumbing service motor vehicles, that was parked in a residential area while conducting business at a residence or residential area.
- (4) The vehicles mentioned in 1-3 shall not block or interfere with traffic upon a residential street;
- (5) A vehicle owned by a commercial establishment that is legally parked on the street adjacent to where the establishment is located or property owned by the commercial establishment.

**Section 78-214 (02.): Residential Permit Parking:**

The City of Lampasas Code Enforcement Officer or designee may issue on a first-serve basis to commercial owners/operators residing within the City for the purpose of parking on prohibited residential streets to and from their residence, if the following conditions are met:

The applicant must be a resident in the city of Lampasas and have proof of such.

**Acceptable residency documents:**

- The following are acceptable as long as they include the name of the applicant and their city of Lampasas, Texas residential address.
- Current deed, mortgage, monthly mortgage statement, mortgage payment booklet, or a residential rental/lease agreement
- Valid, unexpired Texas voter registration card
- Texas motor vehicle registration or title
- Non-Expired Texas CDL
- Texas concealed handgun license
- An electric, water, natural gas, satellite television, cable television, or non-cellular telephone statement.
- Current homeowner's or renter's insurance policy or homeowner's or renter's insurance statement or current automobile insurance policy or an automobile insurance statement
- Texas high school, college, or university report card or transcript for the current school year
- W-2 or 1099 tax form from the current tax year
- Mail from financial institutions; including checking, savings, investment account, and credit card statement
- Mail from a federal, state, county, or city government agency showing name and address in the City of Lampasas.
- Current documents issued by the US military
- Document from the Texas Department of Criminal Justice indicating the applicant's recent release or parole
- Medical or health card

### **Section 78-214 (03.) Residential Commercial Vehicle Parking Permits**

The City Council of Lampasas would like to assist in offering a permit type solution to those residents that are involved in the safe and efficient movement of commercial vehicles. The City of Lampasas is not immune from the commercial vehicle parking shortages that are recognized around the State of Texas. This is by no means a long term solution as the City recognizes and understands the challenges and inconveniences of our resident Commercial Vehicle Operators to find a private parking area or commercial vehicle parking area in or around the city of Lampasas; however, the City has a responsibility to the safe flow of traffic, pedestrian safety, life safety of a neighborhood, and the livability of a neighborhood; therefore, this solution is to give a Residential Commercial Vehicle Operator that can be permitted time to find a private or public commercial vehicle parking area not on city streets to park or store a vehicle.

The first thing that must be looked at is the street/road width for residential streets as this will be major concern for allowing any Commercial Vehicle to park upon a city street. A minimum pavement width must allow safe passage of moving traffic in each direction, exclusive of interferences, and allow for the safe passage of emergency service vehicles.

- The minimum road width for fire apparatus and/or ambulance to have safe passage with parking on either side of the public street or highway that, in the case of a two-way street or highway, has a pavement width of no less than 28 feet, or in the case of a one-way street or highway, has pavement of no less than 20 feet. 28 feet is Two-10' wide driving lanes plus two 8' parking lanes/areas.
- Lane widths should be considered within the assemblage of a given street delineating space to serve all needs, including travel lanes, safety islands, bike lanes, and sidewalks,
- The street/roadway must be checked prior to ensure the granting of a permit will not result in damage to city streets or cause a pedestrian or traffic hazard or adversely affect adjacent properties,
- No hazardous material or dangerous material allowed for overnight parking. Vehicles used for the transportation of hazardous or dangerous materials shall not be issued a permit for residential parking,
- The permit shall be limited to one commercial vehicle truck and trailer or tractor and trailer combination per legal lot,
- Said vehicle shall be parked in such a manner so as to not minimize visibility from the street,
- The parking area for such vehicle shall not be less than 100 feet from any residential structure on adjoining property; however, if not practical, this condition may be waived upon written consent from the occupant of the adjoining residence,
- The applicant shall warrant that there will be no continuous operation of the commercial vehicle engines or accessory generators or compressors prior to 6:00 a.m. or after 9:00 p.m. "Continuous operation" shall be defined as operating in excess of five minutes. Violation of this section shall be grounds for revocation of this permit at the discretion of Code Enforcement Officer,

- Repair activity shall not be commenced before 6:00 a.m., except on Sunday and any national holiday when it shall not commence before 8:00 a.m. and after 10:00 p.m. unless repair work is done in an enclosed structure,
- Applicant shall be the property owner or renter in the City of Lampasas with written consent of the property owner. The permit shall be issued to applicant, with the permit tied to subject property, CDL driver, company and/or vehicle. The permit is not transferable, with the exception of the vehicle itself,
- The city of Lampasas has a well- established truck route. The applicant must attach proof of the known truck route and their ingress and egress by a direct route to and from the residential street the Commercial Vehicle will be parked on. Notwithstanding the provisions of this route of ingress and egress, nothing in this section authorizes or allows a commercial vehicle to operate such vehicle in violation of any provision of City Code relating to truck routes,
- The applicant must provide current Motor Vehicle Registration and Title Information,
- The applicant must provide insurance information,
- From the approved list in Section 78-216 Proof of residency,
- An approved application must be submitted and a permit fee as established by City Council must be paid. The renewal of an exemption permit required by the provisions of this ordinance shall occur on a year-to-year basis, due on the first day of October each year.
- Cul-de-Sac permit request, are influenced by the housing in the area and the need to accommodate the movement of fire apparatus, emergency services, and service trucks. A road radius of 50-foot is usually sufficient for the turning of a large fire apparatus; such as a hook and ladder, to make a practical turn.
- Vehicles will not have more than a 13 feet 6 inch vertical clearance. The use of street trees for ecological and visual benefits will outweigh higher clearance request and not be permitted.
- A permit will not be issued for parking within 1000 feet of school, place of worship, or park,
- Vehicles for which the permit is issued, shall not be loaded or off-loaded for purposes of storing or transferring materials at the residence to which the permit is issued,
- State roadways will not be issued a permit,
- Vehicle truck without trailer permits may be issued at a lesser permit fee,
- Residential streets with a speed greater than 40 mph. will not be issued a permit,
- Parking on paved driveways to park a Commercial Vehicle is not allowed, zoning ordinance regulations.
- A permitted vehicle may be parked in a gated and/or fenced property or behind a six foot high wood or privacy fence (or of permitted material of the zoning code) and shall be screened from the public view. Appropriate landscaping as additional screening is encouraged. The vehicle shall not be parked within 25 feet of the front yard property line, 25 feet from the side yard line, or 25 feet from any other property.

Only during an emergency shall any Commercial vehicle be permitted to park on any unimproved parcel, vacant parcel or a parcel with vacant buildings in a residential area.

Only during an emergency shall a Commercial Vehicles shall be allowed to park overnight in any city park in the city of Lampasas.

A permit holder shall have no more than two parking violations of this ordinance issued by the City of Lampasas Police Department.

~~(e) —Police authorized to move or impound. Whenever any officer of the police force shall find a vehicle standing upon the designated areas referred to in subsection (b) of this section, in violation of the provisions of this section, he shall be and is authorized to move such vehicle or have such vehicle removed and impounded at the expense of the owner or operator thereof.~~

#### **Section 78-214 (04.): Authorized Towing**

##### **Authorized towing of a vehicle parked in violation of this article.**

Should a law enforcement officer find a vehicle permitted or non-permitted that remains standing or parked upon any public or residential street, avenue, way, alley, or other public place, in violation of the provisions of this ordinance, the owner or drive of which has been given previous notice or citation for parking such vehicle in violation, may be removed by upon an order by a police officer. The officer is authorized to move such vehicle or have the vehicle removed and impounded at the expense of the owner or operator. The owner of such vehicle shall have the responsibility for the payment of any fees incurred by the towing and/or storage of the vehicle.

The provisions of a Residential Commercial Parking Permit does not give the holder any special rights to residential parking on residential streets.

The provisions of a Residential Commercial Parking Permit does not give the holder any additional parking time. The holder shall follow all laws and ordinances regarding parking.

#### **Section 78-214 (05.): Parking Survey Requirement**

Upon receipt of a completed application for designation of Residential Commercial Parking Permit, the Code Enforcement Officer shall conduct or cause to be conducted a parking survey of the proposed residential parking area. The parking survey shall be conducted in a manner prescribed by Chief of Police. The parking survey shall determine the following information, as well as any other information that will be useful to identify any parking issues.

1. The total number of legal parking spaces in the proposed residential permit area;
2. The legal number of parking spaces that are occupied by motor vehicles;

3. The width of the roadway;
4. Hazards associated with allowing commercial parking on the requested residential street;
5. Evidence of neighborhood support, the name, address, telephone number of a resident in the proposed residential commercial parking permit;
6. Evidence of neighborhood non-support, the name, address, telephone number of a resident that is against the proposed residential parking permit;
7. The anticipated effects of the safety of the residents if a residential commercial parking permit is issued;
8. If any, the extent of air and noise pollution, hazardous conditions, and deterioration of the residential environment as a result of the residential commercial parking permit;
9. Whether the problems identified in this section can reasonably and feasibly be solved at no additional cost to the city through an alternative to the designation of a residential parking;
10. Any other identifiable issue.

#### **Section 78-214 (06.): Petition**

The residents of a residential area may petition to the Chief of Police in which the Residential Commercial Parking Permit is issued or on a street adjacent to the residential area and within 200 feet of the property line of their residence. The petition must be signed by 25 percent of the owners or tenants of residences in the residential area sighting the reasons for the petition. No more than one person for each residence may sign the petition, and each person signing must be at least 18 years of age. Promptly after the filing of a petition with the Chief of Police a petition meeting will take place to determine the validity of the petition and the Chief of Police along with the Code Enforcement Officer will determine if the permit should be removed on the basis of the petition.

#### **Section 78-214 (07.) Public Hearing**

After determining that an application meets criteria and there is non-support for the residential commercial permit to be issued the person seeking the permit can request a public hearing by the City Council of Lampasas with an administrative fee paid prior to the hearing. The request for a Public Hearing must be made within 15 days of the determination being made that the Application meets criteria for a parking permit.

The Code Enforcement Officer shall give written notice of the public hearing by mail no less than 15 days before the date of the public hearing as follows:

1. Addressed to "Occupant" of each property within, and within 200 feet of, the boundaries of the requested Residential Commercial Parking Permit area;
2. To the owner of each property located within or within 200 feet of the boundaries of the requested Residential Commercial Parking Permit area, as shown on the most recent tax rolls of the city/county of Lampasas.

3. The boundaries shall be the rear property line, and the side property line of a corner property, of each lot or tract that abuts a blockface included in the Residential Parking Area.
4. Notice shall be prescribed by Code Enforcement Officer and placed in the local newspaper of general circulation in the city at least 10 days prior to the hearing and can be posted on the city webpage and the Lampasas Police Department social media sites.
5. The notice that is given by mail shall be deemed given when it is deposited in the United States mail, properly address, postage paid. The affidavit of a person who has knowledge of the fact that the notice was mailed is prima facie evidence that notice has been given as required by this section.
6. At the public hearing, any interested person, including a traffic engineer, may present testimony, orally or in writing with respect to the proposed residential parking permit area, the proposed regulations of this section, and the permit fees.
7. The City Council of Lampasas may establish the rules for the conduct of the public hearing.
8. The party that request the hearing, shall pay an administrative fee of \$220.00.

**Section 78-214 (08.) Permit Fees:** Permit fees are based on the work that has to be completed to determine if a permit can be issued, the fee is not refundable.

A permit shall be valid only in the residential parking area for which it is issued.

When the permit holder for which the permit is issued, no longer fulfills the provisions of this Ordinance or renewal of permit, they shall be directed to surrender the permit or present evidence that the permit no longer exist.

a. The annual fee for a Residential Commercial Parking Permit	\$120.00
b. The annual fee for a Tractor with no trailer	\$60.00
c. One Day Visitor Hangtag Permit	\$30.00
d. Replacement Cost for Lost Permit	\$10.00

**Section 78-214 (09.) Display of Permits:**

Permits shall be made in a hangtag style to hanging from a rear view mirror or placed inside the bottom driver side corner of the windshield for easy visibility.

Parking of a Commercial Vehicle on Residential Street with no permit displayed shall constitute a separate violation in this section.

**Section 78-214 (010.) Revocation of Permit**

In addition to the penalties provided for violation of this Section, the Residential Commercial Parking Permit shall be revoked if the person issued the permit is found to have committed three or more violations of this Section within a one year period. Upon determination by the Chief of Police or designee that a person who holds a permit has been adjudicated to have committed three or more violations, the Chief of Police shall provide a written notification to the person issued the permit by certified mail, return receipt requested, and regular mail revoking the permit and ordering the surrender of the permit.

Failure to surrender a revoked permit when requested to do so shall constitute a separate violation of this section, and a signed return receipt shall be prima facie evidence of the delivery of the notice to surrender such permit.

**Section 78-214 (011.) Effect of Issuance of Permit.**

- A permit shall not guarantee or reserve any parking areas or space within a residential area.
- A permit issued pursuant to this section shall not authorize the standing or parking of any motor vehicle in any place or during any time when the stopping, standing, or parking is prohibited.
- This issuance of this permit shall not excuse the observance of any traffic regulation.
- Commercial Vehicle Parking Areas Private or Public must follow zoning guidelines and rules.

**Section 78-214 (012.) Defenses/Exceptions**

1. This section shall not forbid deliveries by commercial vehicles in the usual course of business, and the right to park such commercial vehicles for the length of time reasonably necessary in order to make such deliveries is recognized and not prohibited.
  
2. A disabled Commercial vehicle which is disabled in such a manner and to such an extent that it is impossible to avoid stopping and temporarily leaving a disabled trailer or semi-trailer on that portion of the residential street, alley, public way, or public place ordinarily used for vehicle parking, shall make every effort to have the vehicle moved in accordance with all Texas and City of Lampasas laws and ordinances.
  
3. A Commercial motor vehicle owned by or operated under contract to a utility and in actual use in construction, removal or repair of utility property or facilities or engaged in authorized work in a residential area.
  
4. A Commercial motor vehicle clearly identified as owned by or operated under contract to a federal, state, or local governmental agency, was being used in the course of official government business, and was not parked while the operator was working at his customary office or job site;
  
5. An authorized emergency vehicle;

6. A Commercial vehicle experiencing a mechanical defect making it unsafe or impossible to proceed, for such period of time as emergency repairs are made or, if repairs cannot be made in a timely manner, until a tow truck arrives.
  
7. Extreme weather events or other unplanned emergencies that close roads create a need for emergency parking. Weather events such as flooding, sandstorms, and snow/ice can close roads on their own to contribute to crashes. This is especially true for Commercial Vehicles, the lack of authorized parking may cause a need to consider emergency commercial parking in and around our city. In the event of situation as described emergency commercial vehicle parking will be allowed for a short period time during the event. TxDOT Current and Forecasted Truck Parking Needs Assessment Memo, March 23, 2020 suggest areas that trucks can park during these times. We will work with TxDOT and other public agencies and the private sector to identify potential areas for storing large numbers of trucks that provide drivers with a safe place to park and remove the vehicles from the road during these times.

~~(e) — Purpose of section. The fact that many large trucks, truck tractors, trailers and semitrailers are being parked upon the public square and designated street areas has created a dangerous traffic hazard, and the further fact that during the daytime many of such large commercial vehicles are parked on the public square and designated street areas creating not only a traffic hazard but also a nuisance, makes it necessary that this section be enacted and put into force.~~

~~(1.) (Ord. No. 178, §§ 1—4, 6, 11-27-50) \*\*\*Bailey placed at the beginning of this section.~~

As the City develops and follows comprehensive plans for the City, all Commercial Vehicle owners and operators should be aware that without a review and approval of this Ordinance. This ordinance shall be reviewed every five years to determine a need for Commercial Vehicle Parking Permits.

Section 3. Validity That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional the validity of the remaining provisions of this ordinance shall not be affected and shall remain in full force.

Section 4. Prima Facie Evidence In any prosecution charging a violation of this ordinance governing the standing or parking of a vehicle, proof that the particular vehicle described in the complaint was parked in violation of this ordinance, together with proof that the defendant named in the complaint was, at the time of such parking, the registered owner of such vehicle, shall constitute in evidence a prima facie presumption that the registered owner of such vehicle

was the person who parked or placed such vehicle at the point where, and for the time during which, such violation occurred.

Section 5 Penalty That any person, firm, or corporation violating any of the provisions or terms of this ordinance shall be deemed to be guilty of a Class C Misdemeanor and upon conviction by the Court/s shall be punished by a fine not to exceed Five Hundred Dollars (\$500.00) for each offense.

Section 6 Open Meetings That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and the public notice of the time, place, and purpose of said meeting was given as required by Open Meeting Act, Chapter 551, Local Government Code.

Section 7 Effective Date That the present ordinances of the City of Lampasas are inadequate to provide for the proper regulation of parking of commercial vehicles creates and urgency an emergency for preservation of the public health, safety, and welfare and requires that this ordinance shall take effect immediately from and after its passage and publication of said ordinance, as the law in such cases provides.

DULY PASSED AND APPROVED by the City Council of the City of Lampasas, Lampasas, Texas on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

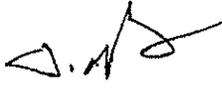
\_\_\_\_\_  
Mayor Misti Talbert

Attest:

\_\_\_\_\_  
Christina Marez  
City Secretary

\_\_\_\_\_  
Jo-Christy Brown  
City Attorney

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

Workshop 3  
ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and updates relating to Business Park Phase 1 Development and Financing.

Requested By: Finley deGraffenried, City Manager

Submitted By: Mandy Walsh, EDC Director

Date Submitted: June 16, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

Attachments:

---

---

**Summary Statement:**

This item is placed on the workshop agenda to provide Council with an update on progress related to funding options and timing for infrastructure extension serving parcels in the north 35 acres of the Business Park. To date staff have researched possible grant funding and loan opportunities and will report on the same. Phase 1 extensions are incorporated in the City's FY 2021-2025 Capital Improvement Program.

**Recommendation:**

Discussion Only

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City ManagerWorkshop 4  
ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and updates regarding FY20/21 Budget

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 16, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

Attachments:

---

---

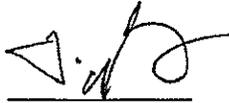
**Summary Statement:**

This item is placed on the workshop agenda to provide Council the status of staff budget work. To date departmental staff have completed initial year-end projections and preliminary FY 2021 Budgets. Staff will begin internal review beginning June 23, 2020, with initial projections to Council targeted for July 13. Council will also be asked for input related to workshop budget topics.

**Recommendation:**

Discussion Only

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
**City Manager**

Workshop 5

ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and updates regarding COVID-19

Requested By: Finley deGraffenried, City Manager

Submitted By Jeff Smith, Fire Chief

Date Submitted: June 16, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

Attachments:

---

---

**Summary Statement:**

Chief Smith will provide Council updates regarding current status of Lampasas County cases as well as current trends in Texas. Staff will also provide updates regarding facility openings and use.

**Recommendation:**

Discussion Only

**THIS PAGE INTENTIONALLY LEFT BLANK**



City Manager

ITEM NO. Workshop 6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion regarding report from Audit Committee

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 16, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

Attachments:

---

---

**Summary Statement:**

The Audit Committee met on June 15 to review the City's FY 2019 Audit. As with year's past, Staff will present items discussed in the meeting, and Council may consider a motion to accept the Audit on the regular agenda.

Items of Note:

- The Audit is classified as Unmodified, or a clean audit
- The Auditors noted that in March of 2019 Deposits exceeded pledged securities, as required by the Public Funds Investment Act. This was due to Ad Valorem Revenues, and was corrected at the time. The City's current depository agreement requires pledged securities at 105% of deposits.
- The City's Fund Balance is approximately 3.4 months of annual expenditures in the General Fund; and 5.2 months in Business Funds.

**Recommendation:**

Discussion Only

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City ManagerITEM NO. Workshop 7

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

**Subject:**

Discussion regarding Operational and Facility Upgrades to Naruna Substation.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 16, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

Attachments:

---

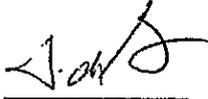
**Summary Statement:**

Staff have invited LCRA Staff to the workshop session to review fencing upgrades at the Naruna Substation. At the time the substation was constructed all brush and landscaping was removed and the City requested solid/decorative fencing on behalf of adjacent residents. Since that time, brush buffers have returned, and the fencing is not serviceable. Additionally, due to security concerns, LCRA will be replacing the fence with open mesh fabric. Staff and LCRA intend to provide explanation, and seek any input from Council.

**Recommendation:**

Discussion Only

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

ITEM NO. Workshop 8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion regarding Campbell Park Improvements

Requested By: Chris Eicher, Park & Recreation Director

Submitted By: Andy Fish

Date Submitted: June 18, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

Attachments:

**Summary Statement:**

Discussion regarding possible Campbell Park improvements, particularly around Hanna Spring. These proposed improvements have been presented to the Parks and Recreation Advisory Board and to LAFTA. With approval from Council, the Parks Board will support these proposed improvements. Relocation of the Tractor sculpture must be approved by LAFTA.

**Recommendation:**

Discussion only

**LAMPASAS HERITAGE FOUNDATION  
HANNA SPRINGS IMPROVEMENTS  
LAMPASAS PARKS BOARD  
6/18/20**

The following are recommendations for the enhancement of Hanna Springs:

- (1) Remove the chicken wire fence from around the pool and raise the water level 3 feet
- (2) Move the tractor art exhibit to the children's side of the park
- (3) Construct three wading pools below the main pond
- (4) Excavate the foundation of the original bath house
- (5) Add concrete tables and chairs to the area around the pool
- (6) Add signage explaining the historical significance of the springs
- (7) Pump out the water, remove wood and trash from the bottom, and power wash the inside of the pool
- (8) Research the existence of a fountain back in middle of the pool as shown on the check stub 1893
- (9) Create formal parking along Hackberry Street
- (10) Add safety signage around the pool

**What we hope to gain from this meeting...**

It is our understanding that most of these items have been discussed before. Lampasas Heritage Foundation is willing to share the burden of the work as well as the cost involved. The Foundation has secured contractors and bids that it will pay for which include removing the fence, constructing the wading pools, excavating around the old bathhouse, and relocating the tractor after a new location has been determined and the slab is built. We will also again do the topical clean of the springs and provide volunteers for the complete cleaning of the pool area. We have secured a supplier for the concrete tables and benches. We think the city should, at their nominal expense, improve the parking along Hackberry Street and provide safety and historical signage. We also would like the fire department to provide a pumper truck to evacuate the water from the pool so that it can be cleaned. We would like the Parks Board to consider acquisition of six concrete table and bench sets for placement in close proximity to the springs.

**Costs...**

We currently have a quote from Juan Vidal to build the wading pools for \$11,000, a cost that the Foundation will pay for. We currently have a donation from Jeremy Jones to remove the 22 steel posts, 9 wood posts, and the fence around the springs.

We currently have a quote from Mexico Lindo Artesanias for the concrete tables and benches at \$350 per set.

We currently have a donation from Boyce Cabiness to construct a concrete slab for the relocation of the tractor.

**What would we like permission for today?**

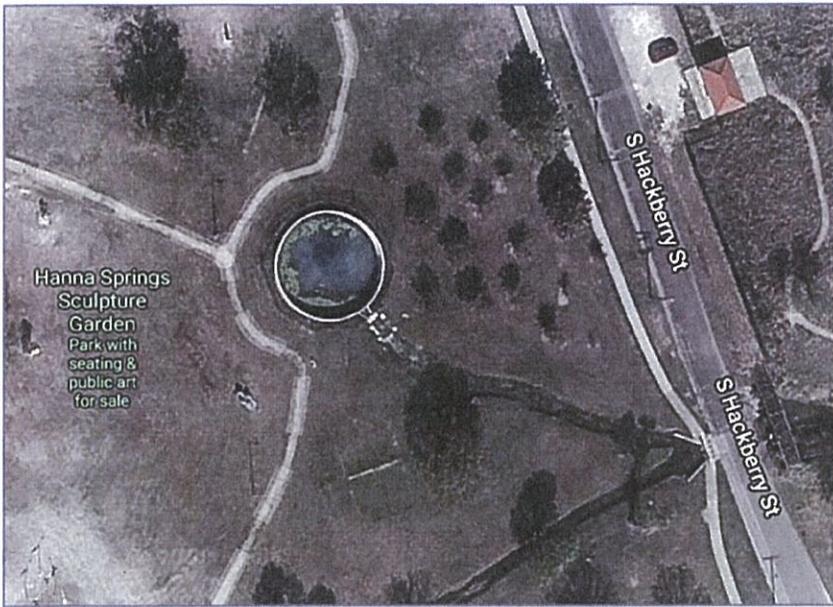
- Immediate topical cleaning of the pool prior to the arrival of Daytripper on July 2
- Immediate removing of the fence around the springs prior to the arrival of Daytripper on July 2
- Selection of a new location by LAFTA for the tractor near the children's area of the park, construction of the slab, and relocation of the tractor.
- A commitment from the city to improve the parking along Hackberry Street
- Consideration of the Parks Board for the acquisition of the table and bench sets



Currently the chicken wire fence has been compromised in several places, provides no protection to keep people from entering the pool, and when the fence was installed it prevented people from even seeing the water that is arguably the reason for the existence of Lampasas. There are Lampasas residents that didn't know there was water in the pool. On July 2, the Daytripper television program is going to be filming and has requested shots of Hanna Springs. We strongly encourage the board to vote to allow for the fence to be removed prior to that filming.



A proposal in the Capital Improvement Plan that we understand has been there for years is the creation of a viewing deck along the West side of Hanna Springs. This deck would also serve as a stage for musical or other entertainment. Attendees could bring blankets and sit on the hill between the stage and the new butterfly garden. Currently, the tractor painted by the school students is in that area. Since the children that come to the park arrive in cars at the Hanna Springs Pool parking lot near where the children's attractions are located, we think that it would have better appreciation and utilization if it were placed on a concrete pad in that area. We have received a commitment to pay for the construction of the concrete pad.



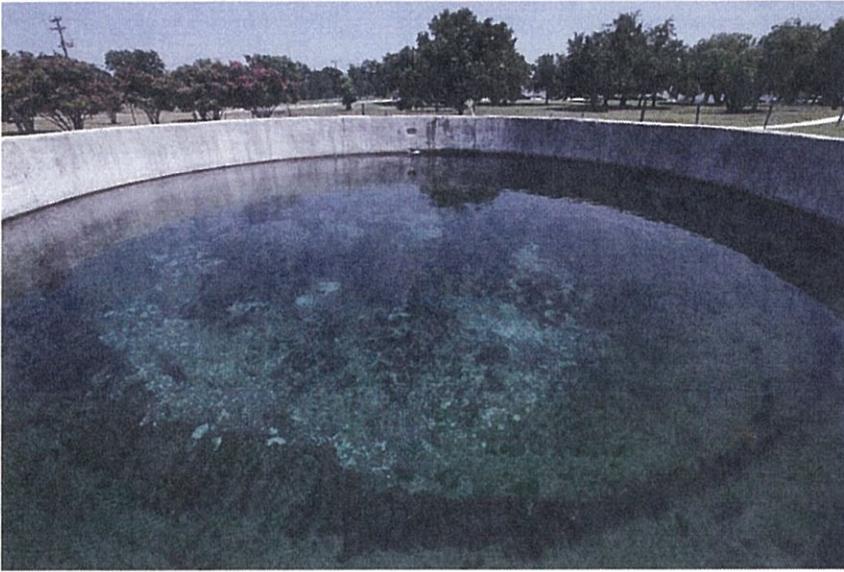
The foundation of the late 1800s bathhouse can be seen in the bottom center of the photo. The proposal is to excavate around the foundation to better expose the walls and to add signage explaining the ruins.



The park and the sound of the water is very peaceful, however, there is only one bench in the area for someone to sit and enjoy. We have located durable and attractive concrete tables and benches that could be placed under the crepe myrtles as well as the trees near the pool. This would allow visitors to the park to bring a picnic, watch their children play in the wading pools, or simply enjoy the sounds of the water. They should be mounted on a concrete slab to keep them aligned when the ground gets soggy.



These tables are available from [www.mexicolindoa.com](http://www.mexicolindoa.com) located in Helotes. They are priced at \$350 for the table and three benches.



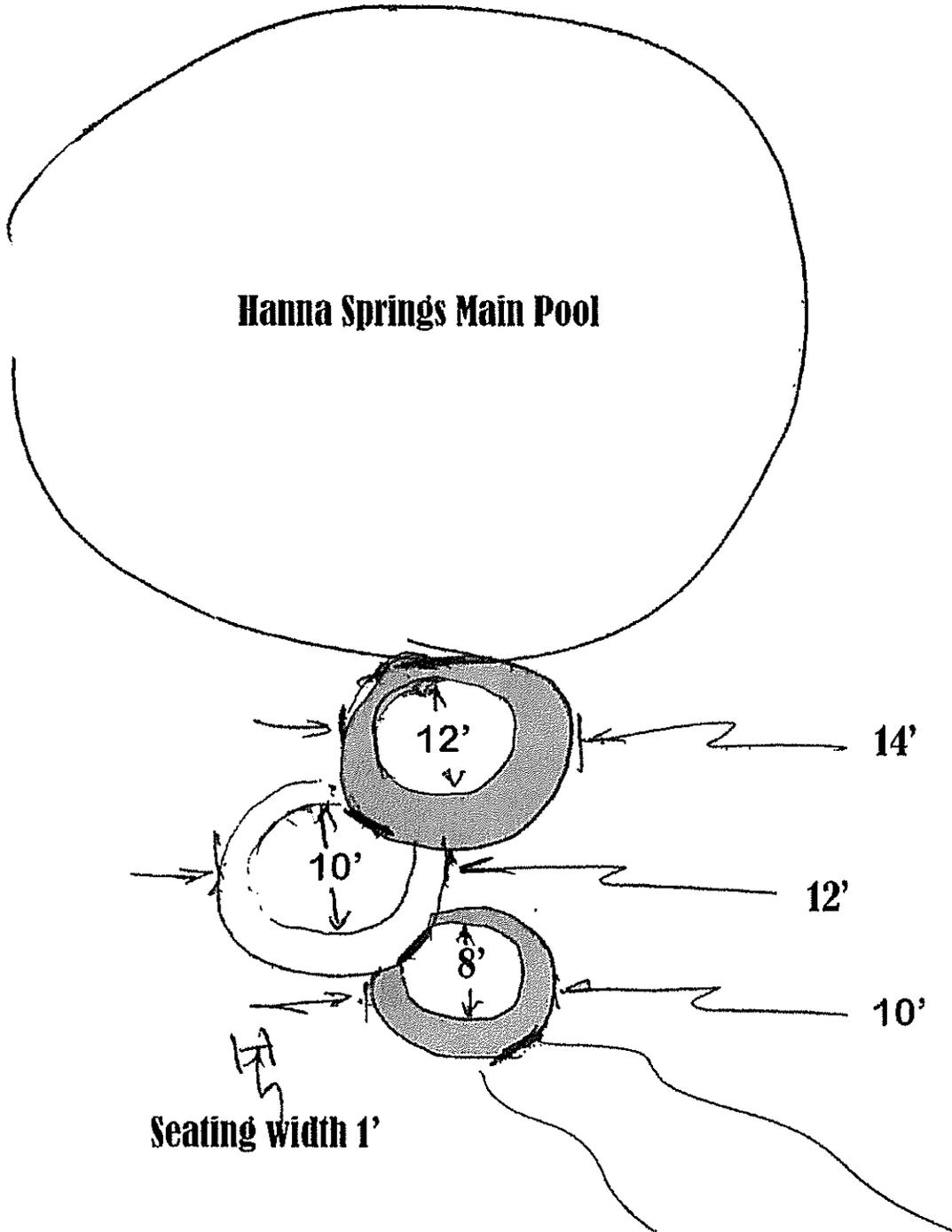
This photo was taken after a group of us cleaned out the algae that covered the surface of the water last year before Spring Ho. The shot below was taken yesterday. The algae has virtually covered the entire surface of the pool. There is a lot of debris and growth in the pool that causes the algae to grow. Removing the debris and growth from the pool will restore the beautiful water as well significantly deter future growth.



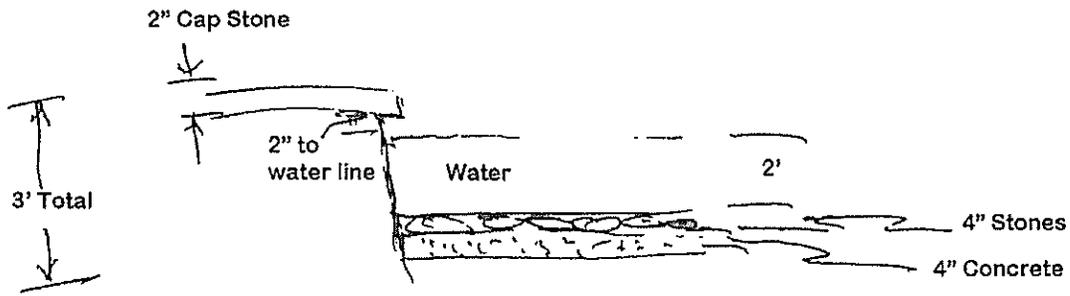


At this point there is no parking lot near Hanna Springs. There is informal dirt parking across the street at Cooper Springs and a dirt area to pull off on the West side of the street. A more formal parking area should be created along Hackberry for people who choose to visit Hanna Springs and the wading pools without parking on the opposite side of Campbell Park near the swimming pool. Currently there are 20 feet between the sidewalk and the edge of the street. That is sufficient for most vehicles parking straight in. Angle parking would allow for longer vehicles to park.

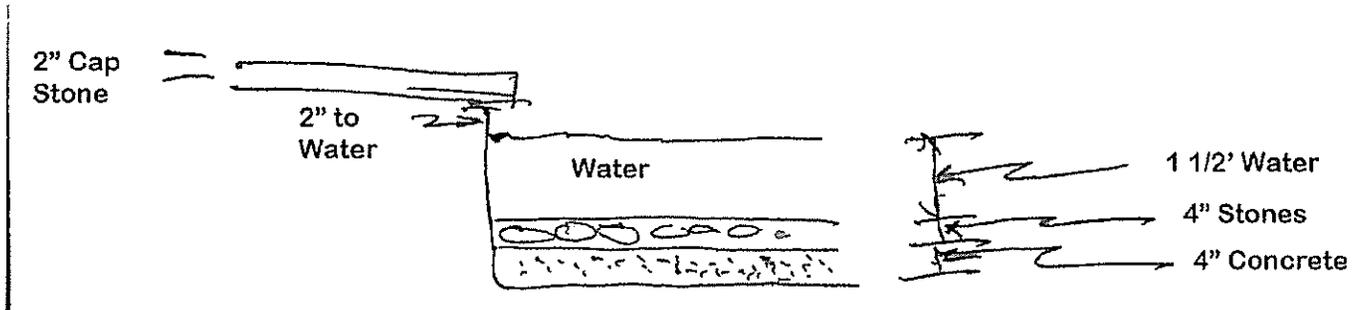
# Proposed Hanna Springs Wading Pools



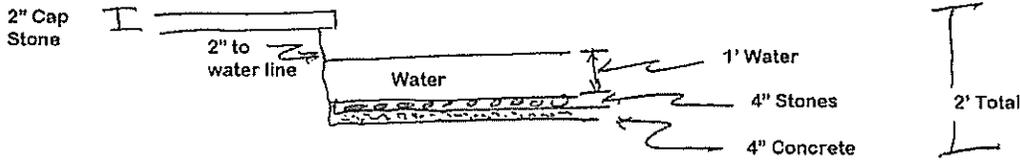
### Pool 1 - Large Pool



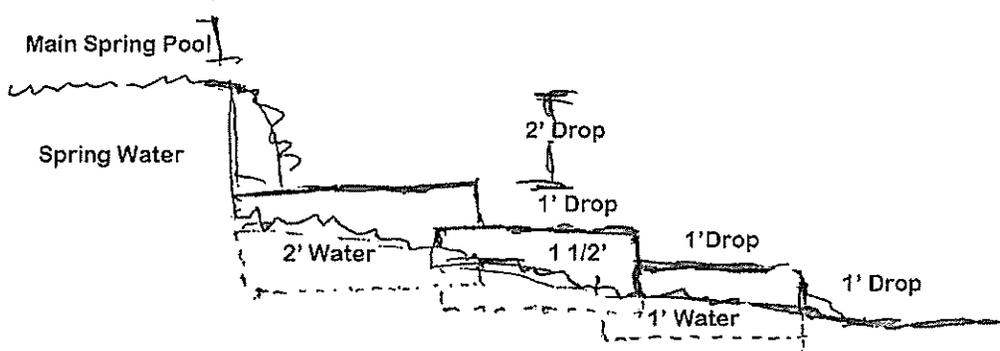
### Pool 2 - Middle Pool



### Pool 3 - Small Pool



### Hanna Springs Side View







THIS PAGE



**THIS PAGE INTENTIONALLY LEFT BLANK**

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, June 8, 2020**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Talbert presiding.

**Council Members present:**

T.J. Monroe, Mayor Pro Tem  
Chuck Williamson  
Randy Clark  
Delana Toups  
Mike White  
Cathy Kuehne

**Council Members absent:**

None

**City Staff Present:**

Finley deGraffenried, City Manager  
Rickie Roy, Assistant City Manager  
Christina Marez, City Secretary  
Becky Sims, Zoning Administrator  
Monica Wright, Information Systems Director  
Yvonne Moreno, Finance Director  
Jeffrey Smith, Fire Chief  
Mandy Walsh, Economic Development Director  
Jessie Acosta, Parks Superintendent  
Van Sims, Water/Wastewater Operations Manager  
Jacob Hummer, Police Sergeant

**WORKSHOP SESSION**

**5:30 p.m.**

1. Call to order Workshop Session

Mayor Talbert called the Workshop Session to order at 5:30 p.m. She noted the phone number to call in for any questions or comments is 512-556-0332.

2. Discussion regarding draft Ordinance for Commercial Parking in Residential Areas

City Manager deGraffenried explained that Police Chief Bailey was unable to be present at the meeting and would discuss this item at the next Council meeting.

3. Discussion and updates regarding City Projects

Rickie Roy, Assistant City Manager, reviewed the following projects:

- West Avenue E Improvements

- Bid opening date – May 4, 2020
- Award of bid – QA Construction
- Council approval – May 11, 2020
- Pre-Con date
- Submittals Updates (contract)
- Anticipated start date
- Brown Street Development and Drainage
  - Anticipated completion date for drainage pond
  - Meeting with developer will take place in 2 weeks
  - Future drainage improvements
  - He reviewed photos of the drainage pond
  - He reviewed drainage/flooding concerns on Brown Street
  - Chris Harrison, Developer, was present at the meeting. He discussed the detention pond and said it was meant to help control the flow of water. To answer any concerns, this detention pond is not meant to hold water.

Jessie Acosta, Parks Superintendent, reviewed the following projects:

- Airport Runway and Lighting Upgrades
  - Scope of project – it was an electric upgrade and all new lighting of the runway, taxi way lights and PAPI upgrade; this project was not an extension of the runway
  - This project was completed on Saturday, June 6, 2020
  - Impact to Airport – this project was completed under budget and the City should see some reimbursement

City Manager deGraffenried reviewed the following projects:

- Planning projects including Comprehensive Plan, Capital Improvement Plan and Council Work Plan
  - Library Park Project
    - Sidewalks
    - Tree House
    - Patio tables/benches
    - Irrigation system
  - Capital Improvement Program (CIP) Meeting
    - 1<sup>st</sup> meeting is on June 11
  - Comprehensive Plan Advisory Committee (CPAC) Meeting
    - June 12 – small group meeting to look at draft and make any recommendations; hope to finalize late June or early July
  - Council Work Plan
    - Set a future meeting to review

Becky Sims, Zoning Administrator, reviewed the following projects:

- Status of Software Upgrades
  - My Gov online – new building permit forms; paperless
  - Civic Clerk – Agenda management for Council and all City Board meetings; advanced; online management; allows for searchable documents; format would look the same as current packets

Rickie Roy, Assistant City Manager, reviewed the following projects:

- Water Wastewater Office and Lab
  - He and Van Sims, Water/Wastewater Operations Manager, reviewed photos and the layout of the new building and invited Council to take a tour
- Information Technology Building
  - He reviewed photos of the improvements made to the formal Council Chamber Building that is now occupied by the IT Department

Stephen Sewell, Plant Supervisor/Operator, reviewed the following topic:

- Pre-Treatment Plant/Septic Haulers
    - He explained that it has been three months since they closed the plant to septic haulers because of the oxygen levels being so low which would make the plant out of compliance with TCEQ; they have put in new bugs that have shown improvement to the levels but still want to remain close until the levels are normal; they really hate not allowing the dumping because of loss of the revenue it brings but they must meet TCEQ compliance.
4. Discussion regarding Chamber of Commerce 2<sup>nd</sup> Quarter Report

Melissa Unger, Chamber Director, reviewed the Lampasas County Chamber of Commerce & Visitor Center 2<sup>nd</sup> Quarter report which is requesting reimbursement in the amount of \$10,595.07 for their 2<sup>nd</sup> Quarter.

Ms. Unger also reviewed the following information:

- The office reopened on June 19, 2020
  - Currently, the Chamber has 220 active members; 80 members dropped off due to nonpayment of their renewal fee
5. Discussion and updates regarding re-opening and use of Public Facilities as COVID-19 precautions are relaxed.

City Manager deGraffenried thanked all City Staff for their work on getting reopened. He reviewed the following opening of City facilities:

- Library – no computer usage at this time; maximum patrons allowed is 15
  - City Hall – must sign in; sanitizer and masks are made available; maximum customers allowed is 5
  - Hancock Pool – last Saturday, the pool had 121 people; not all at one time; have had to turn away 100 people due to being non-county residents; City Staff feels comfortable now opening to everyone; will continue to practice social distancing
  - Animal Shelter – maximum people in lobby is 2
6. Discussion regarding any item on the regular agenda

There was no discussion.

#### 7. Adjourn Workshop Session

Council member Toups moved to adjourn the Workshop Session at 6:09 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

A brief break was taken before going into Regular Session.

**REGULAR SESSION**  
**6:00 p.m.**

**ANNOUNCEMENTS**

A. Call to Order

Mayor Talbert called the Regular Session to order at 6:21 p.m.

B. Invocation and Pledge of Allegiance

Jeff Smith, Fire Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentations or proclamations.

Mayor Talbert reminded the public that the phone number to call in for any questions or comments is 512-556-0332.

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
-----	---

There were no citizen comments.

1.3	Public hearing to receive citizen comments regarding a request to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an <i>Open Storage, Display, or Work Area for Merchandise or Machinery</i> in an area zoned Retail “R” Lampasas County, Lampasas, Texas. The property is described as Block 3, L S C First Addition Lots 1, 2 and part of 3, commonly known as 108 South Key Avenue, Lampasas, Texas.
-----	--

Becky Sims, Zoning Administrator, explained that the property owner is requesting a Specific Use Permit to allow tractors and mowers to be parked in the parking lot for advertising. The building will remain vacant.

Sims reviewed the following:

- The property is currently zoned Retail “R”.
- She mailed twenty-five (25) notices to property owners within 200 feet of the applicant’s property, and to date have received one (1) letter in favor of the request and none in protest.
- The Planning & Zoning Commission heard this request on June 4, 2020 and recommend approval of the requested Specific Use Permit.

Mayor Talbert opened the public hearing for any citizen comments. There were no comments.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on May 26, 2020

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from May 1, 2020- May 30, 2020

Mayor Pro Tem Monroe moved to approve the consent agenda. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
-----	---------------------------

There were no board or department reports.

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- Brodie Estates – City Staff has finalized conceptual plans for underground electric service to the Brodie Estates subdivision. The developer will provide conduit and pads, and the City will wire and provide primary. Based on inputs by the developer, City costs to provide service will not increase. Rickie Roy, Assistant City Manager, believes this may set an example for future developments.
- CIP - The CIP Committee will hold their first post-quarantine meeting on June 11, 2020. In addition to review of previous activity, City Staff is hopeful to complete the Fleet forecast and Major Maintenance schedule. Earlier this Spring, City Staff reviewed status of 2016 Bond projects; reviewed public facilities and funding options; and reviewed the Capital Project forecast through 2026. City Staff is hopeful to bring the draft report to Council on July 13, 2020.
- Business Park – City Staff continues to make progress, as directed, in packaging financing options for Phase 1 construction of water, sewer, drainage and roadways. Mandy Walsh, Economic Development Director, has discussed options with Specialized Public Financing, BancorpSouth, and Langford Community Services. City Staff will provide specific reporting as options are formalized.
- CPAC - Council received the draft Vision and Recommendations on May 19, 2020 for review and comment. City Staff will also meet with a small group of Committee members to review the recommendations on June 12, 2020 prior to submission to the CPAC for additional review. Consultants are hopeful to complete the recommendation and implementation phase of the contract within the next 60 days.

- I-14 - Attached in Council's packet is the latest update from the Gulf Coast Strategic Highway Coalition regarding Federal Funding and Texas related activity. Although improvements may be decades away for Lampasas County, work is currently being done in Bell County to improve the interconnection with I-35. City Staff has also met with peers in Copperas Cove regarding any future improvements in Coryell and Lampasas County.
- Staff - This week, the City celebrated the anniversary date of Flint Geagley's employment with the City of Lampasas. Flint started work for the City on June 2, 1986 and will hopefully continue his work with the City for another 34 years. Other June anniversaries of 10 or more years are Captain Joe Adams, 18 years; Fire Marshal Ronnie Withers, 18 years; Danny Donovan, Golf Course, 10 years; FF Sean Schroeder, 13 years; Dave Paddie, Parks Department, 11 years; Joe Levine, Street Crew Leader, 13 years; and Garry Spore, Golf Course, 15 years. City Staff would also like to welcome new staff member Rachel White to Animal Control Department.

5.2	MAYOR'S COMMENTS
-----	------------------

Mayor Talbert thanked everyone involved, including Police Chief Bailey and all the Police Officers, that worked during the peaceful march that took place on Friday, June 5.

6.0	UNFINISHED BUSINESS
-----	---------------------

There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and possible action regarding the first reading of an ordinance for Commercial Parking in Residential Areas.

There was no discussion nor action taken. This item will be on the next Council meeting agenda.

7.2	Discussion and possible action regarding the acceptance of the Chamber of Commerce 2 <sup>nd</sup> Quarter Report
-----	---

Mayor Talbert said that this item was discussed in Workshop Session. The Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$10,595.07 for their 2<sup>nd</sup> Quarter Report.

Council member Kuehne moved to approve the acceptance of the Chamber of Commerce 2<sup>nd</sup> Quarter Report as presented. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding the Chamber of Commerce Hotel Occupancy Fund (HOT) request for the annual 10K, 5K and Mile Run.
-----	--

Melissa Unger, Chamber Director, explained that this event has been most recently funded in 2019 in the amount of \$1,079.85. The funds requested will be used for advertising, promotion, participant goodie bags, timing company and race coordinator. A portion of the revenue is allocated to Spring Ho, therefore increasing the reach and advertising expense.

Mayor Pro Tem Monroe moved to approve the Chamber of Commerce request for Hotel Occupancy Tax funds in the amount of \$1,300.00 for event expenses related to the Annual Toughest 10K, 5K & 1-Mile

Run on July 11, 2020. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding reinstatement of utility late fees and disconnection of Electric/water services due to non-payment.
-----	--

Yvonne Moreno, Finance Director, explained that the City of Lampasas Public Utilities suspended all late fees and disconnection of services on March 15, 2020 in response to the Covid-19 pandemic. Referencing the PUC orders, the exception on disconnects and late fees ends on June 13, 2020. The Lampasas Public Utilities would like to extend that exception to July 1, 2020 in order to notify the citizens of the upcoming change and begin normal procedures regarding late fees and disconnects.

Moreno explained that as of date, the City is owed approximately \$49,000.00 for utility accounts that are past due or no payment has been made since suspending all late fees and disconnections. There are 122 accounts that are a month past due; 67 accounts that are two months past due; there are 24 accounts that three months past due; and 4 accounts that four months past due. These accounts are a combination of residential and business utility accounts. She is hoping that customers come in and pay before July 1, 2020 to get their accounts caught up.

Council member Clark moved to approve the reinstatement of utility late fees and disconnection of Electric/water services due to non-payment effective July 1, 2020. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

Mayor Talbert took a moment to provide Yvonne Moreno, Finance Director, a stack of mail that was given to her by a business owner who had it mistakenly put in their mailbox by the local Postal Service. The stack of mail was utility payments that never made it to the City because of it being mishandled by the Post Office employees. She said that the mishandling of mail seems to be happening more often. She asked that City Staff reach out to the local Post Office and make them aware of the mail issues. She also welcomed the public to do the same.

7.5	Discussion and possible action regarding the approval of an Ordinance authorizing the issuance of the City of Lampasas, Texas General Obligation Refunding Bonds; Levying an AD Valorem Tax in support of the bonds; establishing procedures for selling and delivery of one or more series of the bonds; and authorizing other matters relating to the bonds.
-----	--

City Manager deGraffenried explained that as previously reported, the City's Series 2012, General Obligation Bond Issue is callable February 15, 2021. The outstanding Series can be refinanced at a lower interest rate with potential savings to the City between \$166,913.00 and \$197,197.00. The average interest rate on the outstanding issue is 3.8%. Council is also asked to consider refunding parameters and authorizing the City Manager and Finance Director to act as pricing agent. He also said that this Ordinance would be a first and final reading and Council's action must be taken by roll call by the City Secretary.

deGraffenried reviewed three parameters that should be included in Council's motion:

- Achieve a net present value debt service savings of not less than 3.0% of the principal amount;
- Aggregate principal amount not to exceed \$2,300,000; and
- Maturing not later than February 15, 2036, in other words, not extend the loan

Mayor Pro Tem Monroe moved to approve the first and final reading of an Ordinance authorizing the issuance of the City of Lampasas, Texas General Obligation Refunding Bonds in the best interest of the City to refund the Refunded Obligations in order to achieve a net present value debt service savings of not

less than 3.0% of the principal amount of the Refunded Obligations net of any contribution with such savings; the Bonds shall be issued in the aggregate principal amount not to exceed \$2,300,000; Bonds or any portion or portions thereof, in Authorized Denominations, maturing not later than February 15, 2036; Levying an AD Valorem Tax in support of the bonds; establishing procedures for selling and delivery of one or more series of the bonds; and authorizing other matters relating to the bond, including parameters for refunding and authorizing the City Manager and Finance Director to act as pricing agent. The motion was seconded by Council member Clark and with a roll call vote taken by the City Secretary, Christina Marez, as follows:

Council member Williamson	Yes
Mayor Pro Tem Monroe	Yes
Mayor Talbert	Yes
Council member White	Yes
Council member Touns	Yes
Council member Kuehne	Yes
Council member Clark	Yes, the motion carried.

7.6	Discussion and possible action regarding a deed correction between the City of Lampasas and DR Word and Mary Hood.
-----	--

City Manager deGraffenried explained that in 1982 the Word's conveyed a parcel of land to the City for use as a parking area adjacent to Spring Street for the Gavin Garrett Park. After placing the property on the market for sale, it was discovered that the point of beginning in the 1982 Survey was incorrect; resulting in the parking area being on Word property and the City owning the area of Word's driveway access. Word's counsel, Jackie Baltrun, has proposed a correction, by exchange of Special Warranty Deeds between the City and Word's. City Staff concurs and recommends approval.

Mayor Pro Tem Monroe moved to approve the deed correction between the City of Lampasas and DR Word and Mary Hood of approximately 0.13 acres and to authorize the Mayor to execute any related documents. The motion was seconded by Council member Touns and with a unanimous vote, the motion carried.

7.7	Discussion and possible action to approve the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an <i>Open Storage, Display, or Work Area for Merchandise or Machinery</i> in an area zoned Retail "R" Lampasas County, Lampasas, Texas. The property is described as Block 3, L S C First Addition Lots 1, 2 and part of 3, commonly known as 108 South Key Avenue, Lampasas, Texas.
-----	---

Becky Sims, Zoning Administrator, explained that this item was discussed in public hearing.

Council member Touns moved to approve the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an *Open Storage, Display, or Work Area for Merchandise or Machinery* in an area zoned Retail "R" Lampasas County, Lampasas, Texas. The property is described as Block 3, L S C First Addition Lots 1, 2 and part of 3, commonly known as 108 South Key Avenue, Lampasas, Texas. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding appointment of board member to the Planning & Zoning Commission to fill a vacancy.
-----	---

Becky Sims, Zoning Administrator, explained this item has been placed on the agenda for Council's consideration of the appointment of a new member to fill a vacancy on the Planning & Zoning Commission left by Henry Fiur. The Planning & Zoning Commission reviewed the applicant's application and resume and recommend appointment of Dorothy Person to the Board.

Mayor Pro Tem Monroe moved to approve the appointment of Dorothy Person to the Planning & Zoning Commission. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

Adjourn

Council member Toups moved to adjourn the meeting at 6:43 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Misti Talbert, Mayor

ATTEST:

\_\_\_\_\_  
Christina Marez, City Secretary

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City ManagerITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

**Subject:**

Discussion and possible action regarding the second reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an *Open Storage, Display, or Work Area for Merchandise or Machinery* in an area zoned Retail "R" Lampasas County, Lampasas, Texas. The property is described as Block 3, L S C First Addition Lots 1, 2 and part of 3, commonly known as 108 South Key Avenue, Lampasas, Texas.

Requested By: Becky Sims, Zoning Administrator

Submitted By: Becky Sims, Zoning Administrator

Date Submitted: June 4, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

N/A

Attachments: P &amp; Z Packet

---

**Summary Statement:**

This is the second reading of an Ordinance

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an *Open Storage, Display, or Work Area for Merchandise or Machinery* in an area zoned Retail "R" Lampasas County, Lampasas, Texas. The property is described as Block 3, L S C First Addition Lots 1, 2 and part of 3, commonly known as 108 South Key Avenue, Lampasas, Texas.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR OPEN STORAGE, DISPLAY, OR WORK AREA FOR MERCHANDISE OR MACHINERY IN AN AREA ZONED RETAIL "R"; BLOCK 3 LSC FIRST ADDITION, BEING ALL OF LOTS 1 & 2 AND PART OF LOT 3, COMMONLY KNOWN AS 108 SOUTH KEY AVENUE, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

---

WHEREAS, Mr. W.R. Hanson property owner, Ronnie Vineyard (Vineyard Real Estate) representative, filed a request for a Specific Use Permit to allow for an *Open Storage, Display, or Work Area for Merchandise or Machinery* in an area zoned Retail "R" Lampasas County, Lampasas, Texas. The property is described as Block 3, L S C First Addition Lots 1, 2 and part of 3, commonly known as 108 South Key Avenue, Lampasas, Texas.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on June 4, 2020, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on June 8 2020, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for *Open Storage, Display, or Work Area for Merchandise or Machinery* in an area zoned Retail "R"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Mr. W.R. Hanson, property owner, Ronnie Vineyard (Vineyard Real Estate) representative, for an *Open Storage, Display, or Work Area for Merchandise or Machinery* in an area zoned Retail "R" Lampasas County, Lampasas, Texas. The property is described as Block 3, L S C First Addition Lots 1, 2 and part of 3, commonly known as 108 South Key Avenue, Lampasas, Texas.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 8<sup>th</sup> day of June, 2020.

Passed and Adopted on the Second Reading on the 22<sup>nd</sup> day of June, 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
Misti Talbert, Mayor

\_\_\_\_\_  
Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney  
[Signature of Attorney Provided on Separate Page, to be  
Attached]

**THIS PAGE INTENTIONALLY LEFT BLANK**



City Manager

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:** Discussion and Possible Action on the Receipt of the Monthly Investment Report for May 2020.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: June 16, 2020 For the Agenda of: June 22, 2020

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

**Summary Statement:**

The weighted average maturity of City investments is 37 days.

The City's yield to maturity is 1.062

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$2,360,789.03	14.46%
TexStar	\$1,626,519.76	9.96%
Bancorp South	\$3,435,558.18	21.05%
Money Market	\$3,877,936.25	23.76%
Frost Bank	\$ 8,252.66	0.05%
Municipal Bonds (Safekeeping)	\$5,013,354.78	30.71%

**commendation:** Motion to approve by consent.



**Monthly Investment Report**  
**May 31, 2020**

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS



## Re-Opening Brings New Concerns

The gates of the global shutdown – both socially and economically – are slowly opening and with that opening comes optimism that the worst is past, but also concerns for a resurgence of the virus and of what we will see economically when the gates open.

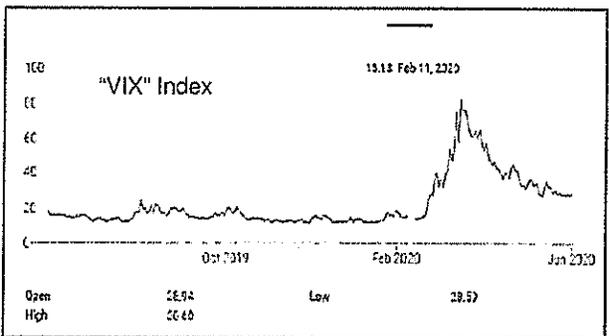
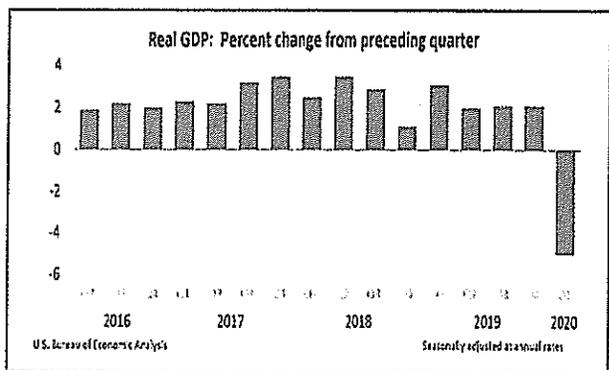
The first and second quarters of 2020 are proving to be one of the worst ever for global growth. GDP indexes have fallen off a cliff with the US plummeting 5%. The US, however, still looks stronger than other major economies like France's GDP at -5.8%.

Every indicator has been not so slowly trending down, although manufacturing has started showing some life in May as businesses tentatively open. Also, new home sales have been rising unexpectedly as people are lured by the very low mortgage rates. Still, personal income is down and personal saving is difficult when many folks need their savings to pay ongoing bills. Without consumer spending (retail down 8.7%), small businesses continue to be decimated and business investment remains stagnant. With over 40.8 million people unemployed, it is difficult to get the engines running again. The only remedy is to get the economies open.

Re-opening efforts, though at a lower level and with severe restrictions, are occurring globally. China and Europe are opening despite some resurgence of the virus. The results, with altered behaviors and crippling finances, remain to be seen.

What is not in question is the result of the much needed stimuli. The massive monetary and fiscal stimuli to key sectors were necessary and probably will continue in various forms, but the debt incurred with them could be a barrier to growth going forward – not to mention the moral hazard of *free* money.

The EU and Japan have both initiated new sovereign bond programs to pay for future stimulus programs. EU's better-late-than-never bond program of €750 billion will be in the form of loans and grants. It is planned, but not approved by the members, which may show some further cracks in the EU structure. Another status quo altered. Every change brings uncertainty and that contributes to more market volatility. The *fear factor* index appears to be moderating.



The VIX index measures volatility borne of uncertainty!



# Monetary and Fiscal Efforts

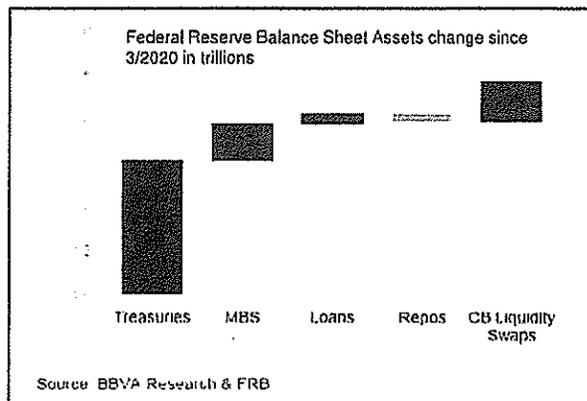
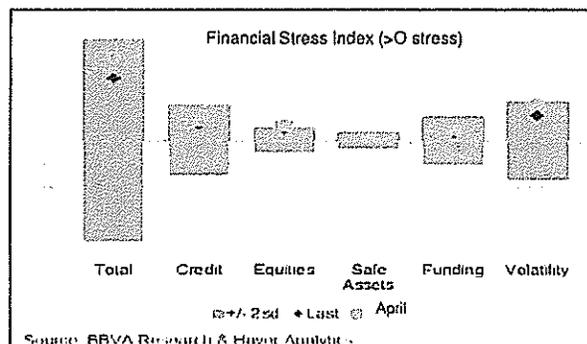
The stimulus programs' effectiveness can only be judged over time. But the efforts have been monumental. The Congressional CARES Act and PPP programs have been primary supports for workers and business. Liquidity facilities for companies and local governments are helping a recovery for a post-Covid world. The pace however remains highly uncertain. Massive increases in the Fed's balance sheet, fiscal deficits and public debt reduce policy flexibility for the next downturn. A government acting as borrower, lender, payer and insurer is costly and inefficient. The efficiency will determine whether we see a V, U or L recovery as well as paint the future. Governments cannot use the pandemic as an excuse for ongoing inefficient policies or protectionism (which has been growing around the world).

▪The Federal Reserve has been a primary economic and psychological support and the Chairman's recent comments indicate they are not done. The Chair, known for his candor, has said "it may not be the final chapter given that the path ahead is both highly uncertain and subject to significant downside risk." The Fed has implemented multiple programs and continues to improvise.

▪The Treasury is to borrow \$3T in the 2Q to support the rescue on top of the \$477B in the 1Q and an anticipated \$677B in the 2Q.

- Expanded overnight and term repo to provide market liquidity.
- Lowered the discount window rate for banks borrowing.
- Reduces the cost of swap lines to major banks to support liquidity.
- Created a CP funding facility for corporations and governments.
- Created a main street lending – municipal facility program.

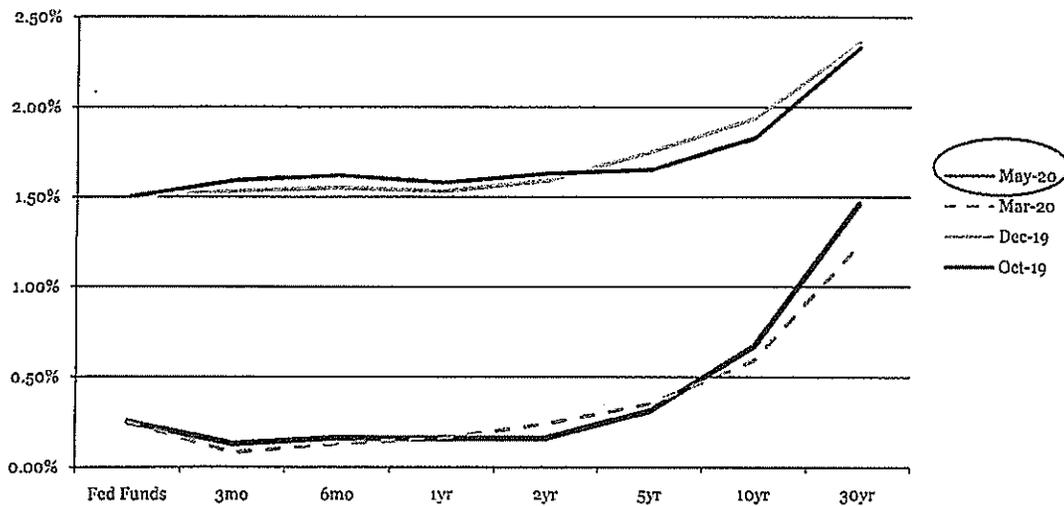
But the balance sheet has exploded as a result. Monetarily, the Fed could set rates below zero. Many economists believe this could happen although the Chair has clearly indicated otherwise. It is unlikely because of the distortions effected in other countries like EU and Japan. The programs there have not been seen as successful. The Fed Funds rate will likely remain at its current level until the pandemic is behind us. The market may, however, continue its nascent optimism and move to a greater risk-on stance raising short-end rates slightly. One can only watch, see and hope.





## A Tale of Two Curves

- Fed actions and market fears around the world have caused Treasury and agency rates to remain at the levels seen for the last two months.
- Fear increases the demand for safe havens and the safest are the U.S. Treasury and the USD dollar. The purchasing of short-term securities to wait out the virus has driven prices up and rates down. Without any change in outlook this will not change.
- The market remains slightly optimistic as seen in the longer end of the curve (higher rates), but the curve is very flat out to the two year.
- Expect rates to stay low for at least the next several months as the globe fights – and destroys – this virus. Since it may last a long while, the value beyond the two year is worthwhile considering.



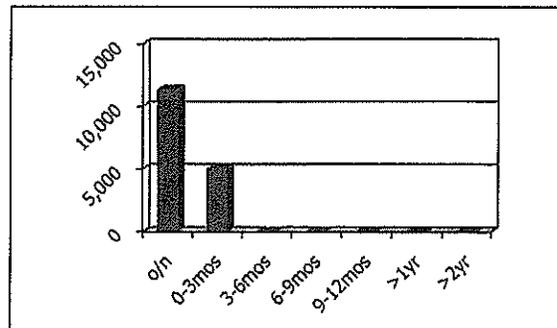
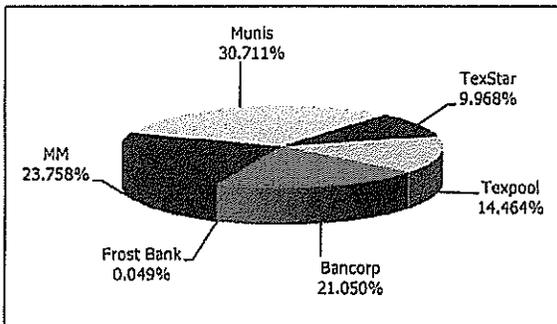
End of Month Rates - Full Yield Curve - Fed Funds to 30yr



# Your Portfolio

As of May 31, 2020

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. They do reflect our expectation of continuing low rates but also our attempts to use all authorized maturities to capture yields available. As Fed actions are introduced some normalcy will return as different market sectors respond. This is what we are watching for and acting on.
- The non-cash portion of your portfolio is yielding 2.801%.





City of Lampasas, Texas  
 Portfolio Management  
 Portfolio Summary  
 May 31, 2020

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Municipal Bonds Actual	5,000,000.00	5,045,700.00	5,013,354.78	30.71	157	87	2.601
Bancorp South	3,435,558.18	3,435,558.18	3,435,558.18	21.05	1	1	0.250
Texpool/Texpool Prime	2,360,789.03	2,360,789.03	2,360,789.03	14.46	1	1	0.389
TexStar	1,626,519.76	1,626,519.76	1,626,519.76	9.96	1	1	0.244
Frost Bank	8,252.66	8,252.66	8,252.66	0.05	1	1	0.000
Money Market	3,877,936.25	3,877,936.25	3,877,936.25	23.76	1	1	0.147
<b>Investments</b>	<b>16,309,055.88</b>	<b>16,354,765.88</b>	<b>16,322,410.66</b>	<b>100.00%</b>	<b>49</b>	<b>27</b>	<b>1.028</b>
<b>Cash and Accrued Interest</b>							
Accrued Interest at Purchase		109,836.07	109,836.07				
Subtotal		109,836.07	109,836.07				
<b>Total Cash and Investments</b>	<b>16,309,055.88</b>	<b>16,464,591.95</b>	<b>16,432,246.73</b>		<b>49</b>	<b>27</b>	<b>1.028</b>
<b>Total Earnings</b>							
	<b>May 31</b>	<b>Month Ending</b>	<b>Fiscal Year To Date</b>				
Current Year	14,353.46		105,613.36				

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Interim Finance Director

Reporting period 05/01/2020-05/31/2020  
 Data Updated: SET\_LAMP: 05/15/2020 17:40  
 Run Date: 05/15/2020 - 17:41

Portfolio LAMP  
 AP  
 PM (PRF\_PMI) 730  
 Report Ver 7.3.6.1



City of Lampasas, Texas  
 Summary by Type  
 May 31, 2020  
 Grouped by Fund

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM365	Average Days to Maturity
<b>Fund: Cash</b>						
Bancorp South	3	2,556,716.53	2,556,716.53	15.66	0.250	1
Money Market	5	3,877,936.25	3,877,936.25	23.76	0.147	1
Texpool/Texpool Prime	1	1,776,968.37	1,776,968.37	10.89	0.269	1
Municipal Bonds Actual	1	3,000,000.00	3,008,012.87	18.43	2.801	67
<b>Subtotal</b>	<b>10</b>	<b>11,211,621.15</b>	<b>11,210,634.02</b>	<b>68.74</b>	<b>0.901</b>	<b>24</b>
<b>Fund: Cert. of Obligation 2018</b>						
Texpool/Texpool Prime	1	583,820.66	583,820.65	3.58	0.753	1
<b>Subtotal</b>	<b>1</b>	<b>583,820.66</b>	<b>583,820.66</b>	<b>3.58</b>	<b>0.753</b>	<b>1</b>
<b>Fund: Electric</b>						
Bancorp South	1	366,432.66	366,432.66	2.24	0.250	1
Frost Bank	1	8,252.66	8,252.66	0.05	0.000	1
TexStar	1	1,626,519.76	1,626,519.76	9.96	0.244	1
Municipal Bonds Actual	1	2,000,000.00	2,005,341.91	12.29	2.001	87
<b>Subtotal</b>	<b>4</b>	<b>4,001,205.28</b>	<b>4,006,547.19</b>	<b>24.54</b>	<b>1.524</b>	<b>44</b>
<b>Fund: LEDC</b>						
Bancorp South	2	233,730.35	233,730.35	1.43	0.250	1
<b>Subtotal</b>	<b>2</b>	<b>233,730.35</b>	<b>233,730.35</b>	<b>1.43</b>	<b>0.250</b>	<b>1</b>
<b>Fund: Seizures</b>						
Bancorp South	2	18,031.29	18,031.29	0.11	0.217	1
<b>Subtotal</b>	<b>2</b>	<b>18,031.29</b>	<b>18,031.29</b>	<b>0.11</b>	<b>0.217</b>	<b>1</b>
<b>Fund: Trust</b>						
Bancorp South	2	72,929.52	72,929.52	0.45	0.250	1
<b>Subtotal</b>	<b>2</b>	<b>72,929.52</b>	<b>72,929.52</b>	<b>0.45</b>	<b>0.250</b>	<b>1</b>
<b>Fund: Water</b>						
Bancorp South	1	187,717.63	187,717.63	1.15	0.250	1

City of Lampasas, Texas  
 Summary by Type  
 May 31, 2020  
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM, 365	Average Days to Maturity
Subtotal	1	187,717.83	187,717.83	1.16	0.250	1
Total and Average	22	18,309,055.88	18,322,410.88	100.00	1.028	27



City of Lampasas, Texas  
Fund CASH - Cash  
Investments by Fund  
May 31, 2020

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 380	YTM 385	Maturity Date	Days To Maturity
<b>Municipal Bonds Actual</b>											
882724PY7	10057	State of Texas Tax	03/23/2020	3,008,012.87	3,000,000.00	3,027,420.00	4.000	2.801	2.801	08/27/2020	87
<b>Subtotal and Average</b>				<b>3,008,012.87</b>	<b>3,000,000.00</b>	<b>3,027,420.00</b>		<b>2.801</b>	<b>2.801</b>		<b>87</b>
<b>Bancorp South</b>											
0474	10004	Bancorp South	09/01/2014	2,526,682.88	2,526,682.88	2,526,682.88	0.250	0.245	0.250		1
3213	10005	Bancorp South	09/01/2014	408.01	408.01	408.01	0.250	0.246	0.250		1
4187	10007	Bancorp South	09/01/2014	29,625.64	29,625.64	29,625.64	0.250	0.246	0.250		1
<b>Subtotal and Average</b>				<b>2,556,716.53</b>	<b>2,556,716.53</b>	<b>2,556,716.53</b>		<b>0.247</b>	<b>0.250</b>		<b>1</b>
<b>Texpool/Texpool Prime</b>											
14103	10000	Texpool	09/01/2014	1,776,968.37	1,776,968.37	1,776,968.37	0.289	0.264	0.268		1
<b>Subtotal and Average</b>				<b>1,776,968.37</b>	<b>1,776,968.37</b>	<b>1,776,968.37</b>		<b>0.285</b>	<b>0.289</b>		<b>1</b>
<b>Money Market</b>											
5001632	10023	Austin Capital Bank MM	01/29/2015	248,258.43	248,258.43	248,258.43	0.100	0.098	0.100		1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	3,143,724.82	3,143,724.82	3,143,724.82	0.150	0.147	0.150		1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	485,951.00	485,951.00	485,951.00	0.150	0.147	0.150		1
4001579	10027	Business BK Ultimate Bus M/M	05/01/2015	1.00	1.00	1.00					1
4601561	10030	Business BK Ultimate Bus M/M	06/30/2015	1.00	1.00	1.00					1
<b>Subtotal and Average</b>				<b>3,877,938.25</b>	<b>3,877,938.25</b>	<b>3,877,938.25</b>		<b>0.145</b>	<b>0.147</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>11,218,634.02</b>	<b>11,211,621.15</b>	<b>11,238,041.15</b>		<b>0.899</b>	<b>0.901</b>		<b>24</b>

Fund CERTS16 - Cert. of Obligation 2016  
Investments by Fund  
May 31, 2020

Page 2

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool/Texpool Prime</b>										
14103A	10041	Texpool Prime	11/08/2016	583,820.66	583,820.66	583,820.66	0.753	0.742	0.753	1
<b>Subtotal and Average</b>				<b>583,820.66</b>	<b>583,820.66</b>	<b>583,820.66</b>	<b>0.743</b>	<b>0.753</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>583,820.66</b>	<b>583,820.66</b>	<b>583,820.66</b>	<b>0.743</b>	<b>0.753</b>		<b>1</b>

**Fund ELEC - Electric  
Investments by Fund  
May 31, 2020**

Page 3

CUSIP	Investment#	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Municipal Bonds Actual</b>										
882724PY7	10056	State of Texas Tax	03/23/2020	2,005,341.91	2,000,000.00	2,018,280.00	4.000	2.901	2.801	08/27/2020 87
<b>Subtotal and Average</b>				<b>2,005,341.91</b>	<b>2,000,000.00</b>	<b>2,018,280.00</b>		<b>2.801</b>	<b>2.801</b>	<b>87</b>
<b>Bancorp South</b>										
0672	10005	Bancorp South	09/01/2014	366,432.86	366,432.86	366,432.86	0.250	0.246	0.250	1
<b>Subtotal and Average</b>				<b>366,432.86</b>	<b>366,432.86</b>	<b>366,432.86</b>		<b>0.247</b>	<b>0.250</b>	<b>1</b>
<b>TaxStar</b>										
17390	10001	TaxStar	09/01/2014	1,626,519.76	1,626,519.76	1,626,519.76	0.244	0.241	0.244	1
<b>Subtotal and Average</b>				<b>1,626,519.76</b>	<b>1,626,519.76</b>	<b>1,626,519.76</b>		<b>0.241</b>	<b>0.244</b>	<b>1</b>
<b>Frost Bank</b>										
1732110	10022	Frost Bank Public Checking	01/20/2015	8,252.66	8,252.66	8,252.66				1
<b>Subtotal and Average</b>				<b>8,252.66</b>	<b>8,252.66</b>	<b>8,252.66</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>4,006,547.19</b>	<b>4,001,205.28</b>	<b>4,019,465.28</b>		<b>1.523</b>	<b>1.524</b>	<b>44</b>

Run Date: 06/15/2020 - 17.46

Portfolio LAMP  
AP  
F1 (PRF\_F0) 7.1.1  
Report Ver. 7.3.6.1

Fund LEDC - LEDC  
Investments by Fund  
May 31, 2020

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 380	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1092	10002	Bancorp South	09/01/2014	209,341.79	209,341.79	209,341.79	0.250	0.246	0.250	1
2363	10003	Bancorp South	09/01/2014	24,388.56	24,388.56	24,388.56	0.250	0.246	0.250	1
<b>Subtotal and Average</b>				<b>233,730.35</b>	<b>233,730.35</b>	<b>233,730.35</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>233,730.35</b>	<b>233,730.35</b>	<b>233,730.35</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>

**Fund SEIZ - Seizures  
Investments by Fund  
May 31, 2020**

Page 5

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 380	YTM 385	Maturity Days To Date Maturity
<b>Bancorp South</b>										
0763	10008	Bancorp South	09/01/2014	14,026.32	14,026.32	14,026.32	0.250	0.246	0.250	1
1099	10009	Bancorp South	09/01/2014	4,004.97	4,004.97	4,004.97	0.100	0.099	0.100	1
<b>Subtotal and Average</b>				<b>18,031.29</b>	<b>18,031.29</b>	<b>18,031.29</b>		<b>0.214</b>	<b>0.217</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>18,031.29</b>	<b>18,031.29</b>	<b>18,031.29</b>		<b>0.214</b>	<b>0.217</b>	<b>1</b>

Fund TRUST - Trust  
Investments by Fund  
May 31, 2020

Page 6

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
6349	10010	Bancorp South	09/01/2014	43,219.30	43,219.30	43,219.30	0.250	0.246	0.250	1
6348	10011	Bancorp South	09/01/2014	29,710.22	29,710.22	29,710.22	0.250	0.246	0.250	1
<b>Subtotal and Average</b>				<b>72,929.52</b>	<b>72,929.52</b>	<b>72,929.52</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>72,929.52</b>	<b>72,929.52</b>	<b>72,929.52</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>

Run Date: 06/15/2020 - 17:46

Portfolio LAMP  
AP  
FI (PRF\_FJ) 7.1.1  
Report Ver. 7.3.0.1

Fund WATER - Water  
Investments by Fund  
May 31, 2020

Page 7

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1639	10012	Bancorp South	09/01/2014	187,717.63	187,717.63	187,717.63	0.250	0.246	0.250	1
<b>Subtotal and Average</b>				<b>187,717.63</b>	<b>187,717.63</b>	<b>187,717.63</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>187,717.63</b>	<b>187,717.63</b>	<b>187,717.63</b>	<b>0.247</b>	<b>0.250</b>		<b>1</b>

Run Date: 06/15/2020 - 17:46

Portfolio LAMP  
AP  
F1 (PRF\_F) 2.1.1  
Report Ver. 7.3.0.1



City of Lampasas, Texas  
Interest Earnings  
Sorted by Fund - Fund  
May 1, 2020 - May 31, 2020  
Yield on Average Book Value

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Cash</b>												
14103	10000	CASH	RR2	1,776,866.37	1,776,563.26	1,776,602.46		0.269	0.268	405.11	0.00	405.11
5001632	10023	CASH	RR5	248,256.43	240,237.35	240,239.39		0.100	0.100	21.08	0.00	21.08
XXXX561	10029	CASH	RR5	485,951.00	485,889.10	485,895.09		0.150	0.150	61.50	0.00	61.50
XXXX579	10026	CASH	RR5	3,143,724.82	3,143,324.40	3,143,363.15		0.150	0.150	400.42	0.00	400.42
4001551	10030	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00
4001579	10027	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00
0474	10004	CASH	RRP	2,526,682.88	2,453,522.07	2,460,602.15		0.250	0.202	421.59	0.00	421.59
3213	10006	CASH	RRP	408.01	407.85	407.92		0.250	0.202	0.07	0.00	0.07
4187	10007	CASH	RRP	29,625.64	27,731.83	29,562.01		0.250	0.182	4.59	0.00	4.59
682724PY7	10057	CASH	NCB	3,000,000.00	3,010,868.03	3,008,394.39	08/27/2020	4.000	2.650	10,153.93	-2,855.16	7,308.77
			<b>Subtotal</b>	<b>11,211,621.15</b>	<b>11,146,545.80</b>	<b>11,164,188.57</b>			<b>0.910</b>	<b>11,478.80</b>	<b>-2,855.16</b>	<b>8,623.63</b>
<b>Fund: Cert. of Obligation 2018</b>												
14103A	10041	CERT516	RR2	583,820.66	583,447.40	583,483.52		0.753	0.753	373.25	0.00	373.25
			<b>Subtotal</b>	<b>583,820.66</b>	<b>583,447.40</b>	<b>583,483.52</b>			<b>0.753</b>	<b>373.25</b>	<b>0.00</b>	<b>373.25</b>
<b>Fund: Electric</b>												
17390	10001	ELEC	RR3	1,626,519.76	1,626,182.27	1,626,214.93		0.244	0.244	337.49	0.00	337.49
1732110	10022	ELEC	RR4	8,252.66	8,282.36	8,268.95				0.00	0.00	0.00
0672	10005	ELEC	RRP	366,432.86	363,648.18	365,467.43		0.250	0.194	60.14	0.00	60.14
882724PY7	10056	ELEC	NCB	2,000,000.00	2,007,245.35	2,006,262.93	08/27/2020	4.000	2.660	6,775.96	-1,903.44	4,872.52
			<b>Subtotal</b>	<b>4,001,205.28</b>	<b>4,005,358.16</b>	<b>4,008,214.24</b>			<b>1.549</b>	<b>7,173.59</b>	<b>-1,903.44</b>	<b>5,270.16</b>
<b>Fund: LEDC</b>												
1092	10002	LEDC	RRP	289,341.79	308,887.46	299,286.77		0.250	0.145	36.84	0.00	36.84
2363	10003	LEDC	RRP	24,388.55	24,379.55	24,383.00		0.250	0.194	4.01	0.00	4.01
			<b>Subtotal</b>	<b>253,730.35</b>	<b>333,267.01</b>	<b>323,669.77</b>			<b>0.149</b>	<b>40.85</b>	<b>0.00</b>	<b>40.85</b>
<b>Fund: Seizures</b>												
1999	10003	SEIZ	RRP	4,004.97	4,004.64	4,004.67		0.100	0.097	0.33	0.00	0.33
0763	10008	SEIZ	RRP	14,026.32	15,498.85	15,767.20		0.250	0.191	2.56	0.00	2.56

City of Lampasas, Texas  
Interest Earnings  
May 1, 2020 - May 31, 2020

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Subtotal				16,031.29	20,493.49	19,771.87			0.172	2.89	0.00	2.89
<b>Fund: Trust</b>												
6340	10011	TRUST	RRP	29,710.22	29,699.24	29,703.45		0.250	0.193	4.98	0.00	4.98
6340	10010	TRUST	RRP	43,219.30	43,203.32	43,209.45		0.250	0.193	7.10	0.00	7.10
Subtotal				72,929.52	72,902.56	72,912.90			0.193	11.98	0.00	11.98
<b>Fund: Water</b>												
1639	10012	WATER	RRP	187,717.63	186,048.70	187,150.86		0.250	0.194	30.80	0.00	30.80
Subtotal				187,717.63	186,048.70	187,150.86			0.194	30.80	0.00	30.80
Total				18,309,055.88	18,348,083.22	18,347,371.73			1.034	19,112.08	-4,768.80	14,353.48

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

City of Lampasas, Texas  
 Amortization Schedule  
 May 1, 2020 - May 31, 2020  
 Sorted By Fund - Fund

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized	Amount Amortized	Amt Amortized	Amount Unamortized	
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	As of 05/01/2020	This Period Through 05/31/2020	Through 05/31/2020	
<b>Cash</b>										
10057	CASH	09/27/2020	3,000,000.00	3,014,460.00	14,460.00	3,008,012.87	-3,501.97	-2,855.16	-5,447.13	8,012.87
	State of Texas Tax		4.000				10,868.03			
			Subtotal	3,014,460.00	14,460.00	3,008,012.87	-3,501.97	-2,855.16	-5,447.13	8,012.87
							10,868.03			
<b>Electric</b>										
10056	ELEC	09/27/2020	2,000,000.00	2,009,640.00	9,640.00	2,005,341.91	-2,394.65	-1,903.44	-4,298.09	5,341.91
	State of Texas Tax		4.800				7,245.35			
			Subtotal	2,009,640.00	9,640.00	2,005,341.91	-2,394.65	-1,903.44	-4,298.09	5,341.91
							7,245.35			
			<b>Total</b>	<b>5,024,100.00</b>	<b>24,100.00</b>	<b>5,013,354.78</b>	<b>-5,896.62</b>	<b>-4,758.60</b>	<b>-10,745.22</b>	<b>13,354.78</b>
							10,113.38			

Run Date: 08/15/2020 - 17:50

Portfolio LAMP  
 AP  
 AS (PRF\_ASW) 7.2.1  
 Report Ver. 1.3.6.1

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

**City of Lampasas, Texas**  
**Projected Cashflow Report**  
 Sorted by Monthly  
 For the Period June 1, 2020 - December 31, 2020

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
<b>August 2020</b>										
08/27/2020	10056	ELEC	882724PY7	Maturity	State of Texas Tax	2,000,000.00	2,009,640.60	2,000,000.00	78,251.37	2,078,251.37
08/27/2020	10057	CASH	882724PY7	Maturity	State of Texas Tax	3,000,000.00	3,014,460.60	3,000,000.00	117,377.05	3,117,377.05
<b>Total for August 2020</b>						<b>5,000,000.00</b>	<b>5,024,100.00</b>	<b>5,000,000.00</b>	<b>195,628.42</b>	<b>5,195,628.42</b>
<b>GRAND TOTALS:</b>						<b>5,000,000.00</b>	<b>5,024,100.00</b>	<b>5,000,000.00</b>	<b>195,628.42</b>	<b>5,195,628.42</b>

Run Date: 09/15/2020 - 17:40

Portfolio LAMP  
 AP  
 PC (PRF\_PC) 7.2.0  
 Report Ver. 7.3.6.1



Information  
Systems

**Memo**  
**To:** Finley deGraffenried, City Manager  
**From:** Monica Wright, Director of Information Systems  
**Date:** Wednesday, June 17, 2020  
**Re:** May 2020 Monthly Report

**IT Service Tickets:**

May 2019	May 2020	
219	286	+ 67 Service Tickets

**Social Media Stats:**

	May 2019	May 2020	
Facebook Followers	5,462	6,006	+544 FB page followers
Twitter Followers	416	568	+152 Twitter followers

**Website Payments:**

	May 2019	May 2020	
City Utility	347 \$100,812.84	429 \$128,308.98	+ 82 online payments +\$27,496.14
Municipal Court	61 \$18,070.95	31 \$9,392.62	-30 online payments -\$ 8,678.33

**Website Stats:**

	May 2019	May 2020	
Page Visits	12,979	15,537	+2,558 visits
Page Views	24,894	27,898	+3,004 page views
Downloads	2,535	3,740	+1,205 downloads

*A page view is a visit to a page on your website. If the visitor reloads a page, this counts as an additional page view. If the user navigates to a different page and then returns to the original page, this will count as another page view. A visit is defined as a sequence of consecutive page views without a 30-minute break. A visit always contains one or more page views.*

**IT Supported Hardware:**

PCs	92
Servers	21
Firewalls	3
Laptops	51
Printers	63
Wireless Access Points (WAP)	16
Switches	20
Network Attached Storage (NAS)	7
Tablets	10
Verizon Aircards	36
<b>IT Supported Software</b>	30+ applications

**FY 2019/2020 Projects:**

- Configure/replace (2) host servers (Fall 2019) – completed
- Configure/install security cameras at Municipal Court (Fall 2019)- completed
- Obtain quotes/install HVAC mini split in IT Building server room (Fall 2019) - completed
- Fiber termination at new WWW facility (Jan 2020)- completed
- Install switch/configure network at new WWW building (Jan 2020) – completed
- Terminate data/power drops in PD Patrol Bay (FY 19-20)- completed
- Upgrade all Windows 7 PCs (Dec-Jan 19/20)- completed
- Implement network management software tools (FY 19-20)- completed
- Configure/install (2) WAP's (wireless access points) at new WWW Building (completed)
- Improvements to the IT Building (completed)
- Configured/replaced PD Video server (completed)
- Obtained quotes/configured/replaced (9) PCs (completed)
- City wide cyber security training for all employees (completed)
- Configure/replace NAS DR (completed)
- Assisted PD staff with migration of videos off old video server to cloud (completed)
- Replace glass doors/locks at IT Building (FY 19-20)
- Assist staff with implementation of Civic Plus Civic Clerk Agenda Management software (FY-19-20)
- Assist staff with migration to MyGov permitting software (FY 19-20)

**May Projects:**

- Obtained quote for WWW B&W laser printer/configured/installed
- Setup/streamed/archived live stream council meetings
- Budget projections for FY19-20
- Identified FY20-21 projects
- Budget quotes for FY 20-21 projects/renewals
- Attended software demo with TSM: 5-8
- Assisted vendor with existing pd video migration to cloud
- Configured/installed OPT 10 software on WWW laptop
- Obtained quotes for replacement of IT exterior doors
- Obtained quotes for replacement of IT exterior windows
- Setup Civic Clerk training using Library training laptops
- Installed Cardinal Badge update to server
- Renewed WG WAP security annual renewals
- Continued keeping Covid-19 webpage updated/push out notifications to subscribers
- Configured/installed replacement NAS (network attached storage) DR device
- Configured/installed firewall software on IT laptops/test off the network
- Completed employee cyber security training

**June Projects:**

- Submit employee cyber security training to State DIR: Due 6-14
- Install replacement IT Building exterior doors
- Obtain quotes for Amazon cloud storage/backup
- Budget due: 6-5
- Deploy Covid-19 training to city employees
- Obtain quote/order/replace Asst. City Secretary color laser printer
- Run cable/relocate firewalls
- FY 20-21 project planning
- Reinstall antivirus on client pcs
- Order/configure/install 5-pack of security cameras

- Decommission old PD Watchguard video server
- Research storage solution for live streaming recordings retention/obtain pricing
- City Network map updates
- Replace Verizon air cards with upgrades
- Attend budget meetings with staff & City Manager
- Configure/replace WWW desktop pc
- Replace PD server rack monitor
- Setup live stream council meetings
- Obtain quote for IT Building conference table/chairs/tv for training
- Create cyber security phishing campaigns/deploy to employees
- Install replacement 100ft fiber patch cable at Old City Hall
- Run Cat 6 cable for cameras at Old City Hall

#### Daily/Weekly/Monthly Tasks:

- Send out employee cyber training phishing tests
- OS updates on all NAS devices
- OS updates to firewalls/WAPs
- Install Windows updates on City/PD servers & workstations
- Content updates to LEDC Website/Facebook/Twitter
- Content updates to the City Website/Facebook/Twitter
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Order toner needed in each department
- Prepare reports for and attend directors meeting and City Council meeting
- IT monthly report
- LEDC website analytics monthly report
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations

#### Future Projects & Goals:

- Complete State required Cyber Security Employee Training *(FY 20-21)*
- Upgrades to Microsoft Office licenses *(FY-20-21)*
- Assist PD w/ Cardinal CAD/ticket writer system migration *(FY 20-21)*
- Replace CH switch *(FY 20-21)*
- Replace City Firewall/backup firewall *(FY 20-21)*
- Replace Library Useful server/hardware/software *(FY 20-21)*
- Replace credit card swipe readers with chip readers *(FY 20-21)*
- Installation of security cameras at Old City Hall *(FY 20-21)*
- Replace outdated Utility receipt printers *(FY 20-21)*
- Increase City network internet bandwidth from 100mbps to 250mbps *(FY 20-21)*
- Free re-design of City & EDC websites *(FY 21-22)*
- Relocate AT&T Fiber cables to IT Building *(FY 21-22)*
- Relocate AT&T Fiber circuit to IT Building *(FY 21-22)*
- Microsoft Office Exchange Email Archive *(FY 21-22)*
- Point to Point wireless Internet solution for locations not on fiber *(FY 21-22)*
- Re-cable all City buildings in preparation for VOIP infrastructure *(uncertain)*
- City-wide building VOIP phone software solution *(uncertain)*
- Research/implement timesheet/time off request software *(uncertain)*

## LAMPASAS PUBLIC LIBRARY

MAY 2020

Circulation	We circulated 1,710 items in May, which is down 30.1% from April (2,448). The library was closed to the public the whole month of May in response to COVID-19. During this time, we've offered curbside (front porch) service for those who have items on reserve.
Door Count	The library was closed the whole month of May.
Internet Usage	There was no Internet usage in May due to library closure.
Wifi Usage	We had 71 distinct clients use the public wifi in May, which is down 11.3% from April. There was only an average of 5 users per day, which down 28.6% from last month.
Text Interactions	We communicated, via text messages, with 80 unique phone numbers in May, which is down 27.4% from April (97). We only sent/received a total of 360 messages, which is down 44.3% from last month (646).
Postponements	Due to COVID-19, we have had to postpone many programs and events, including the Book Festival, Painted Chair Fundraiser, and some of the other monthly programs we had scheduled.
Library Park	Landscaping is next on the list of things to be done. However, it needs to be dry, so we're waiting for the rain to let up just for a bit. The picnic tables are due in the first week in June, but they can't be installed until after the grass is laid in that area.
Summer Reading	Staff has prepared for our revised version of summer reading this year. The theme this year is "Imagine Your Story...". Each week we will offer craft packets for children to pick up. There will also be a list of books that relate to the craft, if they wish to read about that topic. Each week we will also be posting a video on Facebook of a staff member reading a story from their book list. And finally, we will have a virtual program from the ScienceTellers, "Dragons: Return of the Ice Sorceress." This video will be viewable all summer long.
Library Reopening	The library reopened on Monday, June 1. It was a slow day with only 31 people signing in and 115 circulations. We had 157 circulations on June 2. Hand sanitizer and masks were available for everyone.

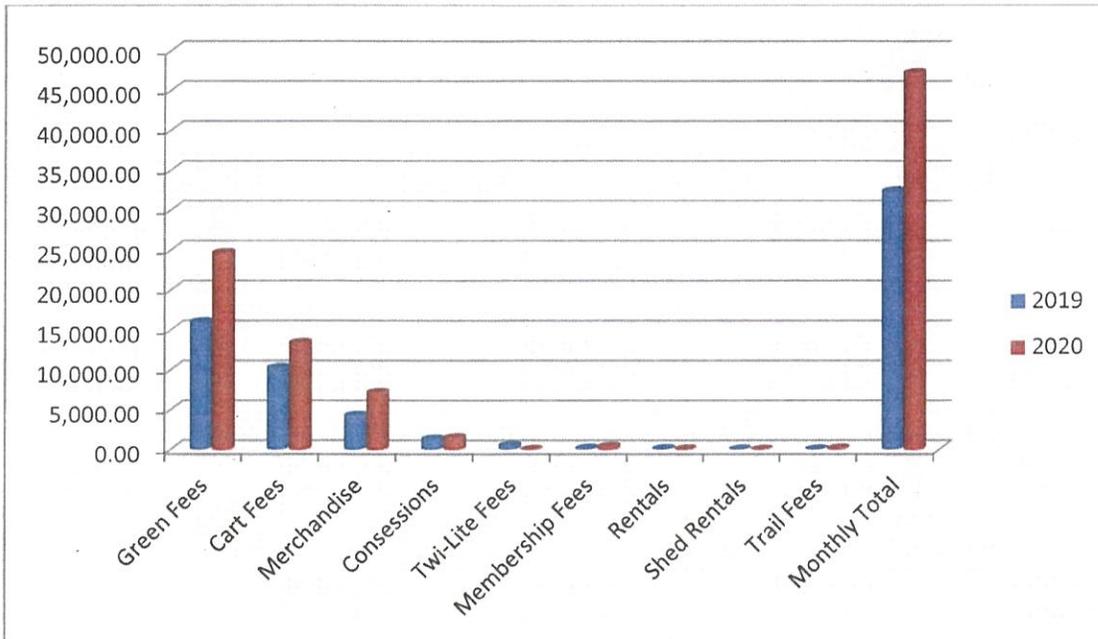


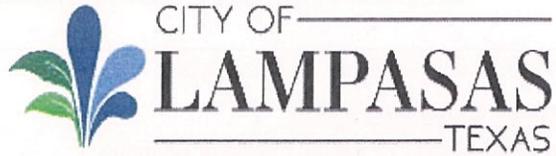
# Memo

**To:** Finley deGraffenfied, City Manager  
**From:** Van Berry, Golf Course Manager  
**cc:** City Council Members  
**Date:** June 17, 2020  
**Re:** Monthly Report, May 2020

- 
- As you all know the Hancock Park Golf Association decided to cancel the A.C. January Memorial Day Golf Tournament. This would have been the 70<sup>th</sup> year.
  - Play has still been very good, the tee times are working out really well. A few of the members' are having a hard time with it because they are used to coming out whenever they want, but overall everything is working out well.
  - We are still allowing only foursomes or less until we hear otherwise from the Governor. I checked around with other course last week and they are doing the same.
  - The grounds crew are doing their normal mowing and maintenance on the golf course and they are doing a great job. The course is in really good shape and we are getting many compliments.
  - Applied 800 lbs. of Gypsum on the greens.
  - Applied 600 lbs. of 0-0-30 (potash) on the greens.
  - Applied 300 lbs. of fertilizer on the greens.
  - Sprayed the greens nitrogen.

# Hancock Park G.C. May Revenue Comparison 2019 and 2020





# Memo

Municipal Court

To: Finley deGraffenried, City Manager, Honorable Mayor and City Council  
From: Lewann Turner, Court Clerk I  
Date: Thursday, June 18, 2020  
Re: Monthly Report June 2020

---

The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city's police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	93
Convictions	36
Compliance Dismissals	25
Hrs. Community Service Completed	22
Total Dollar Amount CS	\$274.50
Waived for Indigency	\$0.00
Total Collected	\$21,676.51
Total kept by City	\$15,162.75



## CITY SECRETARY DEPARTMENT/ MAY 2020 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

### **Christina Marez, City Secretary/HR**

- Post Board and Committee meetings' agendas
- Assisted the Accountant(s) with payroll checks and Employee Longevity checks
- Attended and took minutes of the May 11 & May 26 regular Council meeting.
- Processed (10) Open Records Requests; does not include those that Becky or Vicki may have responded to
- Worked on and submitted City Secretary and Non-Departmental FY 20/21 budgets to Finance
- Researched history and spoke with friends/family of L.E. Davis for proclamation to honor his 100<sup>th</sup> birthday
- Attended the Civic Clerk training on May 20 for Council (and all City Board) agenda packet preparation
- HR Department responsibilities including workers comp/insurance/liability claims, as well as City Secretary responsibilities

### **Becky Sims, Zoning Administrator**

- Works with and supports the City Manager, City Secretary, Building Official and Directors on various projects as needed
- Post Council, Board and Committee meetings' agendas
- Building Department responsibilities – key contact person for issuing permits
- Planning & Zoning responsibilities – key contact person who handles all the inquiries/requests and all administrative work/research; ensures to meet all requirements on Public Hearing and/or Meeting notices and surrounding 200-foot property owner notification letters; prepares Planning and Zoning and ZBA packets
- Supports the City Secretary as Assistant City Secretary with not only preparing Council packets but other key work such as codification of City Ordinances; indexing of Council minutes and City Ordinances
- Attended the May 26, 2020 regular Council meeting; attended the MyGov training for Building Department permitting/inspection; attended the Civic Clerk training on May 20 for City Council (and all City Board) agenda packet preparation

### **Chasity Shifflett, Adm. Secretary/Permit Tech – started employment on May 18**

- Assist the City Manager, City Secretary, Zoning Administrator, and Building Official with daily operations
- Post Board and Committee meetings' agendas
- Training on maintaining Monthly Newsletter on City Website
- Is being trained on preparing and posting LEDC and CIP agendas and minutes on City website(s), posting City Council minutes on website upon Council approval; and sitting in on Parks Board and Airport Board meetings to be a backup for the Parks Secretary
- Training on issuing Building Department permits; filing for Building Department
- Maintains inspection and registration process for all City vehicles
- Being cross-trained in helping maintain the City's Records Retention schedule
- Attended the Civic Clerk training on May 20 for Council (and all City Board) agenda packet preparation

### **Ramon Canada, Custodian**

- Provided custodial services and minor maintenance to the City Administration Building, Police Department and City Library; serves as backup to the other custodian, Trisha Eicher, when she is off.

### **Personnel Information– currently**

- 115 Fulltime positions & 15 Part-time positions; there are presently 2 F/T & 2 P/T vacancies: Posted vacancies: Park Maintenance Technician and Light Equipment Operator. The 2 P/T vacancies are P/T Firefighter positions but are currently not posted.

To: Finley deGraffenried, City Manager  
Honorable Mayor and City Council  
From: Sammy Bailey, Chief of Police  
Date: June 10, 2020

Re: Monthly City Council Report, May 2020

We were involved in many meetings and discussions regarding June/July events and Governor Abbotts opening of Texas.

We worked on an ordinance regarding parking of 18 wheelers on residential roadways, budgets, along with overseeing plans for a Protest and March.

We conducted interviews for the vacant police officer position. We have made a conditional job offer to Jeremy Herring. Herring is currently a deputy with the Lampasas County Sheriff's Office and will join us on June 15, 2020.

Due to precautions to not spread COVID-19, our statistics are showing a decrease compared to 2020. We are not sure what to expect with the pandemic, but as we take precautions, we will continue to do our very best for Lampasas.

Sgt. Barrio had a slight reduction in code complaints from 254 in May 2019 to 212 in May 2020. The slight reduction allowed him time to do some extensive follow-up on a Felony case of Illegal Dumping of 1,000 pounds or more and caused the arrest of the suspect in this case. We anticipate a major cleanup after the court proceedings.

We conducted interviews for the Animal Shelter position. Rachel White was given a conditional offer of employment and will join their team at the shelter in June.

During these times, we are inventorying equipment, updating forms, and attending on-line training. Many of our mandatory trainings are not online but we are trying to maintain our training hours online.

In May, due to the pandemic we continued to see an outpouring of love and support by our community. Many have prayed over us and with us, provided us with mask, hand sanitizer, cooling bandanas, delicious foods, made sure we did not have to worry about meals, made sure we could have our clothes dry cleaned to help keep us well, and called to see if there was any needs and offer their support. We are truly blessed.

We were honored to be a part of Cedar Hill Healthcare Centre's drive by Mother's Day event. Mr. L.E. Davis' 100<sup>th</sup> birthday drive by birthday party. We loved seeing the Healthcare Flyover by the military too.

LAMPASAS POLICE DEPARTMENT  
 CHIEF SAMMY BAILEY ASST CHIEF JODY CUMMINGS

Monthly Report  
 May-20

VEHICLE MILEAGE:	May-20	YTD	05/2019 YTD
UNIT # 1 2016 FORD SUV	764	4288	4090
UNIT # 2 2014 CHEVROLET	698	2712	2879
UNIT # 3 2017 FORD	177	928	1222
UNIT # 4 2012 CHEVROLET	517	3368	2958
UNIT # 5 2017 FORD SUV	928	3695	2819
UNIT # 6 2014 FORD F150	931	4951	4522
UNIT # 7 2014 CHEVROLET	831	3109	4852
UNIT # 8 2016 FORD SUV	775	3131	2853
UNIT # 9 2009 FORD	0	431	2390
UNIT #10 2017 FORD F150	350	1658	1572
UNIT #11 2010 FORD	234	738	1772
UNIT #12 2010 FORD	612	3312	3503
UNIT #13 2014 CHEVROLET	748	3648	3267
UNIT #14 2016 FORD	625	3565	4154
UNIT #15 2017 FORD	981	3658	5047
UNIT #16 2016 FORD	358	2410	3668
UNIT #17 2011 FORD	479	2031	2485
UNIT #18 2013 CHEVROLET	321	2006	1975
UNIT #19 2001 DODGE <small>(Retired to Parks Dept 09/2019)</small>		0	113
UNIT #19 2019 CHEVROLET TRUCK	27	100	
UNIT #20 2017 FORD SUV	359	2238	3278
UNIT #21 2017 FORD TRUCK	442	2597	2363
UNIT #22 2017 FORD	343	2233	2517
UNIT #23 2017 FORD	502	3037	3435
UNIT #24 2010 FORD	0	0	455
TOTAL PATROL MILEAGE	12002	59844	68189
FELONIES REPORTED	18	116	141
FELONIES CLEARED	10	111	143
MISDEMEANORS REPORTED	112	521	598
MISDEMEANORS CLEARED	80	461	489
TOTAL CASES REPORTED	130	637	739
TOTAL CASES CLEARED	90	572	632
TOTAL INCIDENTS	25	173	307
ADULT ARRESTS	54	271	296
JUVENILE ARRESTS	0	24	32
WARRANTS/CAPIAS SERVED	9	84	205
WARRANTS PAID AT LMC	0	9	33
TRAFFIC CITATIONS ISSUED	81	601	998
WARNINGS ISSUED	231	1888	2924
TOTAL ARRESTS	144	989	1564
TOTAL DEPARTMENT CONTACTS	375	2877	4488
REFERENCE ONLY:			
D.W.I.	5	21	22
D.U.I./MINOR	1	2	0
MARIJUANA / DRUG POSSESSION	5	60	78
JUVENILE TOBACCO POSSESSION	3	8	8
FIELD CONTACTS	5	16	85
PUBLIC RELATION CONTACTS	22	89	94

	May-20	YTD	05/2019 YTD
<b>ACCIDENTS:</b>			
MINOR ACCIDENTS	20	98	107
MAJOR ACCIDENTS	3	8	12
FATAL ACCIDENTS	0	0	0
TOTAL ACCIDENTS	23	106	119
<b>CODE ENFORCEMENT:</b>			
HIGH WEEDS & TRASH	23	103	117
JUNK / UNREGISTERED VEHICLES	1	22	23
SUBSTANDARD HOUSING	0	0	2
BUILDING COMPLAINTS	0	0	2
MISCELLANEOUS	23	87	110
TOTAL CODE COMPLAINTS	47	212	254
<b>DAILY ACTIVITIES:</b>			
CALLS FOR SERVICE	861	4341	5334
TELEPHONE CALLS RECEIVED	4920	24382	26870
ESCORTS	28	228	389
MOTORIST ASSISTS	45	214	273
EMERGENCY ORDER OF DETENTION	2	9	9
BEHAVIORAL CRISIS	5	25	27
911 CALLS	257	1109	1085
TEXT TO 911	0	1	0
OPEN RECORD REQUESTS	18	162	177
<b>ANIMAL CONTROL:</b>			
ANIMAL CFS & FOLLOW UPS	146	773	853
ANIMAL IMPOUNDS	34	205	249
<b>CPAAA VOLUNTEER HOURS:</b>	0.00	115.00	277.25

OFFICER COUNT: 20 OF 21  
DISPATCHER COUNT: 7 OF 7

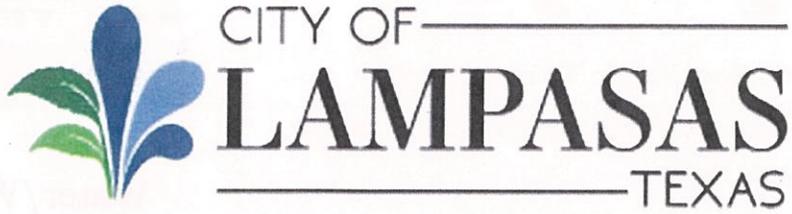
**WARRANT TOTALS**

(This page includes only information on Class C LMC Warrants received at LPD - No other warrants are tallied)

	May-20	YTD	05/2019 YTD
<b>WARRANT TOTALS:</b>			
LMC WARRANTS ISSUED	0	144	334
LMC WARRANTS RECALLED	133	307	403
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	0	67	217
LMC WARRANTS PAID AT LMC / PD	0	1	4

	May-20	YTD	05/2019 YTD
<b>WARRANT \$ AMOUNTS:</b>			
LMC WARRANTS ISSUED	\$0.00	\$86,783.36	\$202,318.03
LMC WARRANTS RECALLED	\$59,817.09	\$156,493.49	\$218,532.41
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	\$0.00	\$43,082.55	\$142,037.34
MONEY COLLECTED AT PD	\$0.00	\$511.84	\$2,118.66

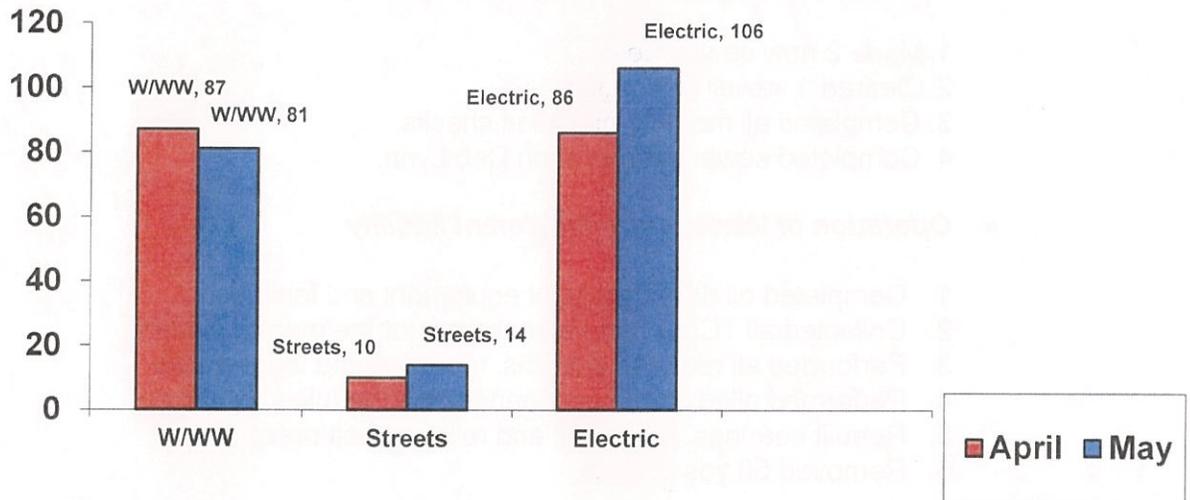
Report Prepared by Kelli Sanguinet 06/03/2020



**Public Works**

**JUNE 2020**

Public Works Work Order's  
Numbers are actual number of work orders



**Work Order Summary:**

Received: 201  
Completed: 189  
Voids: 4

# Monthly Report



To: Rickie Roy, Public Works Director  
From: Van Sims, W/WW Operations Manager  
Date: June 3, 2020  
Re: May 2020 Monthly Report

Water/Wastewater  
Department

---

## Summary of Activities

- **Operation of Water Distribution System**
  1. Made 4 new service taps.
  2. Repaired 8 water leaks.
  3. Set 1 water new water meters.
  4. Completed required monthly flushing.
  5. Conducted all required water testing; recorded and logged data.
  
- **Operation of Wastewater Collection System**
  1. Made 2 new sewer taps.
  2. Cleared 1 sewer stoppages.
  3. Completed all monthly lift station checks.
  4. Completed sewer extension on Deb Lynn.
  
- **Operation of Wastewater Treatment Facility**
  1. Completed all daily checks of equipment and facilities.
  2. Collected all TCEQ required samples for the municipal plant.
  3. Performed all required analysis, recorded and logged data.
  4. Performed all routine maintenance on scheduled equipment.
  5. Rebuilt bearings, drive unit, and roller on belt press.
  6. Removed 50 yds of cake.
  
- Total Work Orders Completed -86
- Utility Locates -35
- Customer Service Calls -8

# Memo

To: Rickie Roy  
From: Flint Geagley  
Date: June 8, 2020  
Re: May Activities

Electric Department

---

This month's activities involved:

- Received a total of 106 work orders and completed 104.
- Set 1 pole, rebuilt line at 6<sup>th</sup> and Pecan, extended line at Bridge and College for new house, removed dead tree from lines at 1301 west North Ave and assisted street department cutting trees
- Connected: 4 upgrades, 6 new services, and 2 temps
- Set 1 pole: replaced 1 pole to upgrade line at 6<sup>th</sup> and Pecan
- Overtime: Received 17 callouts – 5- storm, 4- animal contact, 1- replaced bad lightning arrestor, 2- emergency line locates, 2- on customer side, 1-house fire, 1- line down (cable) and 1- refused line (unknown)
- Activities for the Year 2019 - 2020:
- Pole Inspection replacement: total 389 poles, have replaced 277 poles
- Stone Valley: Set poles on Sandstone Cove (70% complete)
- New Strip Center by Walmart: Have received transformer
- Brown St Subdivision: rebuilt line on Brown street to remove pole out of entrance to subdivision. Will have to build in new lines to service homes (20% complete)
- New Covenant Church: Have received transformer

**Memo**  CITY OF \_\_\_\_\_  
**LAMPASAS**  
\_\_\_\_\_  
TEXAS

To: Rickie Roy  
From: Carlos Garcia  
Date: Wednesday, June 17, 2020  
Re: May Monthly

Street Department

---

Mr. Roy,

For the month of May, the Streets Department worked on,

- 1) Street – Total Work Orders = 14, Total Complete = 13, Total Outstanding =1, Total Void = 0
- 2) Mowed drains and right away.
- 3) We did patch workorders.
- 4) Tree trimming.
- 5) Line of sights

For the month of June, we will be continuing routine road and patching repair. We will be continuing taking care of work orders. Continuing working on line of sights. Mowing season is here and we will be continuing to take care of the drains and right a way. We will start working on spring ho.

# Memo



To: Finley deGraffenried, City Manager  
Honorable Mayor and City Council

Building and Planning  
312 East Third, Lampasas TX 76550  
512-556-6831, Fax 512-556-8083

From: Becky Sims, Zoning Administrator/Assistant City Secretary  
Frank Ellett, Building Official

Re: Monthly Report, May 2020

## ACTIVITIES:

### May 2019

\*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD - BUILDING	4	975,000.00	13,946.88
CO - CERTIFICATE OF OCCUPANCY	4	0.00	0.00
ELE - ELECTRICAL	15	4,488.13	2,209.00
FENCE - FENCE	2	2,525.00	55.00
MEC - MECHANICAL	5	0.00	290.00
PLB - PLUMBING	7	0.00	360.00
POOL - SWIMMING POOL	1	40,000.00	225.00
REM - REMODEL/ADDITION	13	203,053.97	890.00
SIGN - SIGN	2	0.00	70.00
*** TOTALS ***	53	1,225,067.10	18,045.88

### May 2020

\*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD - BUILDING	3	412,000.00	4,676.56
CO - CERTIFICATE OF OCCUPANCY	3	0.00	0.00
DEM - DEMOLITION	1	0.00	50.00
ELE - ELECTRICAL	11	1,500.00	7,985.41
FENCE - FENCE	2	7,000.00	70.00
MEC - MECHANICAL	9	1,195.00	470.00
PLB - PLUMBING	13	0.00	21,295.00
REM - REMODEL/ADDITION	15	148,988.14	1,620.00
SIGN - SIGN	1	0.00	30.00
SPRINK - SPRINKLER	6	13,625.00	300.00
*** TOTALS ***	64	584,308.14	36,496.97

## Lampasas Economic Development Corporation

From: Mandy Walsh

Re: Staff Report

Date: June 17, 2020



### **Internet**

This week staff met with a broadband provider to review their intent with installing broadband service throughout the county and into the City. This company, along with another local provider, have been working closely with staff on pole attachment guidelines, routes and overall deployment in the City. They have also acquired a building that will house their Central Texas headquarters and serve our region as well as southern regions of Texas. They executed a lease agreement with the City on the Nix Water Tank, approved by City Council, that will allow them to begin serving subscribers within a 5-mile radius. They plan to hire approximately 10-15 employees and will begin interviewing for positions in early July. The local provider is also expanding into a new location (TBD) within the City and increasing staff as well.

### **EDA Grant**

Staff is working with Langford Community Management Services on the potential for an EDA grant to assist in developing Phase 1 of the Business Park. Langford sent a form to staff to begin the process and we are awaiting a proposal from them to review cost and parameters of application.

### **Governor's Office Prospects**

Staff received an RFI recently from the Governor's Office. We typically receive at least one RFI every 2-3 months. These are businesses that have reached out to the State for assistance in site location. It is tailored to only the regions of interest per each business and has specific criteria based on needs. Most of the RFIs we've received are looking for an existing building, which could make a case for a future spec building in the Business Park. Working with the Public Works team, we did submit for the most recent project and will update the Board if we are selected for an on-site meeting with the business.

### **Development**

Staff met with a prospect this week regarding real estate along Key Ave. There are a few questions we will be answering amongst staff along with their team when we meet in the next couple of weeks. The prospect has asked to remain confidential for now, but anticipates coming to meet with the LEDC and City Council in July. The Cherry on Top is moving along, completing plumbing and HVAC currently along with a few cosmetic items. The Beer Market is also continuing their build-out, which includes a fire-rated wall constructed between the front portion of the building and the back portion, as well as upgrades to plumbing. There are plans for a stage, pool tables and arcade. The owner had a goal of opening, at least a portion, in



time for the Spring Ho festival, but unclear if the project is still on track for that. The former funeral home on Key Ave. will soon be home to Heritage Funeral Home. The owners of this business are from Lampasas and relocating back home. The Wool & Vine owners have expanded to open The Hidden Pearl, which will debut this week with various wines, charcuterie boards and a relaxing atmosphere to unwind; another great addition to the downtown square!

**Sales Tax**

We anticipated a dip in sales tax receipts for the month of June, but to our surprise the Comptroller reports the City had an 8.87% increase with \$172,545.04 collected, compared to \$158,475.44 last year. Year-to-date we are up by 8.5%.

# Lampasas Fire Department

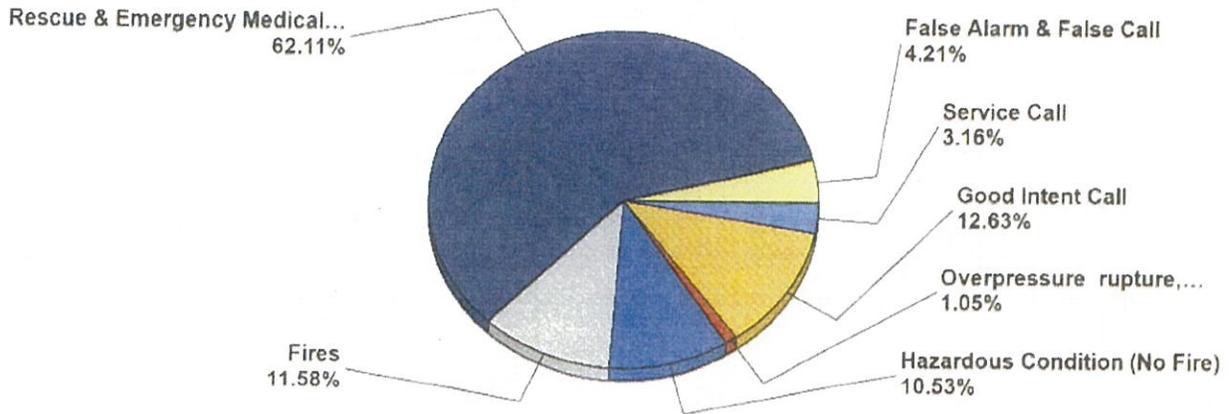
Lampasas, TX

This report was generated on 6/18/2020 10:26:10 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2020 | End Date: 05/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	11.58%
Overpressure rupture, explosion, overheating - no fire	1	1.05%
Rescue & Emergency Medical Service	59	62.11%
Hazardous Condition (No Fire)	10	10.53%
Service Call	3	3.16%
Good Intent Call	12	12.63%
False Alarm & False Call	4	4.21%
<b>TOTAL</b>	<b>100</b>	<b>105.27%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

**Detailed Breakdown by Incident Type**

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	4.00%
118 - Trash or rubbish fire, contained	1	1.00%
140 - Natural vegetation fire, other	2	2.00%
142 - Brush or brush-and-grass mixture fire	2	2.00%
143 - Grass fire	2	2.00%
251 - Excessive heat, scorch burns with no ignition	1	1.00%
311 - Medical assist, assist EMS crew	43	43.00%
322 - Motor vehicle accident with injuries	8	8.00%
324 - Motor vehicle accident with no injuries	7	7.00%
353 - Removal of victim(s) from stalled elevator	1	1.00%
412 - Gas leak (natural gas or LPG)	8	8.00%
413 - Oil or other combustible liquid spill	1	1.00%
422 - Chemical spill or leak	1	1.00%
554 - Assist invalid	1	1.00%
561 - Unauthorized burning	2	2.00%
611 - Dispatched & cancelled en route	8	8.00%
622 - No incident found on arrival at dispatch address	1	1.00%
631 - Authorized controlled burning	2	2.00%
651 - Smoke scare, odor of smoke	1	1.00%
700 - False alarm or false call, other	2	2.00%
745 - Alarm system activation, no fire - unintentional	2	2.00%
<b>TOTAL INCIDENTS:</b>	<b>100</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Lampasas Fire Department

Lampasas, TX

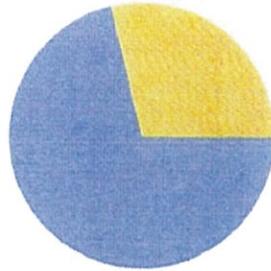
This report was generated on 6/18/2020 10:21:22 AM



## Count of Incidents by Incident Type per Zone

Incident Status: Reviewed | Start Date: 05/01/2020 | End Date: 05/31/2020

% of Incidents per Zone



■ City Limits - City Limits  
■ County - County

INCIDENT TYPE	# INCIDENTS	% of TOTAL
<b>City Limits - City Limits</b>		
142 - Brush or brush-and-grass mixture fire	1	1.00%
311 - Medical assist, assist EMS crew	37	37.00%
322 - Motor vehicle accident with injuries	5	5.00%
324 - Motor vehicle accident with no injuries	3	3.00%
353 - Removal of victim(s) from stalled elevator	1	1.00%
412 - Gas leak (natural gas or LPG)	8	8.00%
413 - Oil or other combustible liquid spill	1	1.00%
422 - Chemical spill or leak	1	1.00%
561 - Unauthorized burning	1	1.00%
611 - Dispatched & cancelled en route	6	6.00%
631 - Authorized controlled burning	2	2.00%
651 - Smoke scare, odor of smoke	1	1.00%
700 - False alarm or false call, other	2	2.00%
745 - Alarm system activation, no fire - unintentional	2	2.00%
<b>Zone City Limits - City Limits Total Incident</b>	<b>71</b>	<b>71.00%</b>
<b>County - County</b>		
111 - Building fire	4	4.00%
118 - Trash or rubbish fire, contained	1	1.00%
140 - Natural vegetation fire, other	2	2.00%
142 - Brush or brush-and-grass mixture fire	1	1.00%
143 - Grass fire	2	2.00%
251 - Excessive heat, scorch burns with no ignition	1	1.00%
311 - Medical assist, assist EMS crew	6	6.00%
322 - Motor vehicle accident with injuries	3	3.00%
324 - Motor vehicle accident with no injuries	4	4.00%
554 - Assist invalid	1	1.00%
561 - Unauthorized burning	1	1.00%
611 - Dispatched & cancelled en route	2	2.00%

Report shows count of incidents for Status selected.

622 - No incident found on arrival at dispatch address

	1	1.00%
Zone: County - County Total Incident:	29	29.00%
<b>TOTAL INCIDENTS FOR ALL ZONES:</b>	<b>100</b>	<b>100%</b>

Report shows count of incidents for Status selected.

**Department: Parks  
Monthly Activity Report  
MONTH OF MAY 2020**

I) Regular Personnel Hours Available: 880.00

LESS:

A)	Vacation Leave	19.00
B)	Sick Leave	
C)	Supervision/Training	38.00
D)	Holiday	40.00
E)	Covid19 Standby	184.00

\*Roy transferred  
to Cemetery  
on 05/18/20

SUB-TOTAL 281.00

PLUS:

A)	Over Time	22.00
B)	Temporary Labor	
C)	Part Time	
D)	Transfer	
SUB-TOTAL		22.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 621.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Drain & Clean Hanna Springs Pool	12.00	
Prep Hancock Free Flow Pool	34.00	
Other:		
Sub-total Hours on Projects:		46.00

IV) Department Operations and Maintenance for the Month.

Cleaning Parks	94.00	
Airport Maint.	20.00	
Mowing/Weed eating	320.00	
Building and Grounds	55.00	
Equipment/Vehicles/Shop	48.00	
Office/Meetings	38.00	
Sub-total Hours on Projects:		575.00

TOTAL HOURS FOR DEPARTMENT 621.00

V) Department's Proposed Projects for next Month

Spring Ho Prep	200.00	
Total Estimated Hours on Proposed Projects:		200.00

## City of Lampasas

## M E M O

To: Mayor and City Council  
From: Finley deGraffenried  
Re: Manager's Report  
Date: 17 June 2020

- Hancock Pool As a follow-up to Council discussion last meeting, staff reports that the allowance of non-county residents to Hancock Pool has not resulted in being over occupancy. Additionally, staff reports that, due to cleaning, an additional weekday opening cannot be accommodated; and only one 12 year old has come to the pool unaccompanied by an adult.
- Skate Park City staff was invited to an informational meeting regarding the need and current ideas for locating a skate park in the City. The meeting was organized by the Wings of Eagles Outreach with a stated goal to work with stakeholders and the City to build a skate park. The President of the organization is Lisa Parker. Staff also seeks Council input for further investigation and placement on a future Park Board agenda.
- CDBG Our grant consultant has advised staff that the City of Lampasas 2019-2020 CDBG application is currently in line for funding based on the number of projects typically awarded in CTCOG. The project calls for additional wastewater improvement to the north/central portion of town. If the funding remains the same as previous year's and our ranking does not change, there is a good chance we will be contacted for a site visit in August.
- Ave E A preconstruction meeting was held on June 12<sup>th</sup> with QA Construction in anticipation for drainage and paving improvements to West Avenue E. To allow for approval of submittals and documentation of insurance, the Notice to Proceed will be issued for June 29<sup>th</sup>. It is likely that some mobilization will take place that week, with full construction commencing late that week or early the following.
- CTWSC The City learned this week that Central Texas Water Supply Corporation has formally notified the 169<sup>th</sup> District Court of their intent to appeal the Court's ruling related to the dispute on billing between Central Texas and Kempner/Lampasas. The appeal has been filed in the 3<sup>rd</sup> Court of Appeals siting in Austin. Although too early to determine their strategy, it appears in some of their requests, that they intend to call into question the City of Lampasas's participation in the matter. Central Texas has also retained outside appellate counsel in addition to Mr. Olson's firm. Council is well aware how long this matter may take.

CCR	The City's required Consumer Confidence Report for drinking water is available on line. Customers have been notified through the utility bill that the report can be accessed from the City's website, <a href="http://lampasas.org/ArchiveCenter/ViewFile/Item/1337">lampasas.org/ArchiveCenter/ViewFile/Item/1337</a> . The report provides consumers information regarding organic and inorganic compounds found in the City's drinking water as well as levels of contaminants compared to maximum allowed levels. There were no violations noted on the report.
WWTF	Stephen Sewell reports that after 2 seedings, the Wastewater Treatment Facility appears to be improving. The initial seeding resulted in improvement to the overall health and efficiency of the treatment plant after 48 hours, however; Stephen and Van were not satisfied that the complete restoration of the basin could be achieved in a timely manner. A second seeding has also shown positive results after 48 hours, and staff is hopeful the amendments will be adequate. Staff has also been in contact with local septic haulers, and have indicated they may be prepared for a test dump in the near future.
LCAD	The City has received a copy of the Proposed FY 2021 Budget from the Lampasas Central Appraisal District. The District is planning to conduct a public hearing on the Proposed Budget on July 16 <sup>th</sup> , and subsequently seek Council approval. The Proposed \$570,237 budget is 2.4% more than previous year, with an approximate 1.3% increase in salaries.
Library	Shanda reports that the curbside/virtual Summer Reading Program has attracted about 50 weekly participants. The Library is also promoting online story time and has been encouraging parents to post their children reading on social media. This week the Library will open a limited number of computers by appointment, and has ordered an additional 10 hot-spots for checkout based on demand.
Prosecutor	The City is currently advertising for qualifications for the contracted position of City Prosecutor. The position has been moved off the back burner now that facilities are reopening, and the Court begins somewhat normal operations. Council will likely interview firms/candidates in July.
CIP	The next meeting of the Capital Improvement Program Committee will be held on June 25 <sup>th</sup> in the Calvert Municipal Building. Previously, the Committee reviewed the Fleet Forecast and Major Maintenance schedule, and the goal for the meeting on the 25 <sup>th</sup> is to review the draft narrative. Providing adequate progress can be made, the report will be delivered to Council by July 13 <sup>th</sup> .

Comp Plan

City staff have received good feedback on the draft Vision Statement and Recommendations. Staff initially made revisions over 3 conference calls with consultants, and individuals and small groups made additional comment. Staff will attempt to schedule a full CPAC meeting either June 30 or July 1 without consultants for a full review of the progress to date and the current recommendations. Consultants will be brought in for a later meeting in July to discuss and facilitate the implementation plan.

LEDC

The Lampasas Economic Development Corporation met on June 17<sup>th</sup> and, in addition to items discussed on this upcoming Workshop, reviewed the annual audit, on-going development activity, and Year to Date financial information. The Board also reviewed data from the Retail Coach related to leakage and market propensities.

Staff

Chief Bailey is pleased to announce that Jeremy Herring has accepted a position with the Lampasas Police Department as a Patrol Officer. Jeremy previously worked with Lampasas County as a Deputy Sheriff for 13 years.



## LAMPASAS CENTRAL APPRAISAL DISTRICT

**Board of Directors**

**Mike Kriegel, Chairman**  
**Ross Oliver, Vice Chairman**  
**Marshal Brower, Secretary**  
**David Barclay**  
**Phillip Garrett**



**P.O Box 175**  
**Lampasas, TX 76550**  
**Telephone:**  
**512-556-8058**  
**512-556-8138**  
**Fax: 512-556-4660**

June 15, 2020

Honorable Mayor Talbert  
City of Lampasas  
312 E. Third Street  
Lampasas, TX 76550

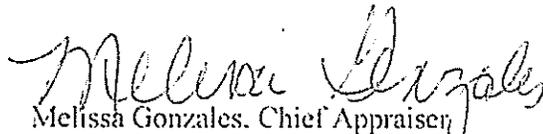
Dear Mayor Talbert,

Enclosed please find a copy of the proposed 2021 Appraisal and Collections Budget for the Lampasas Central Appraisal District. You should not take action on this proposed budget as it is for your review and public inspection.

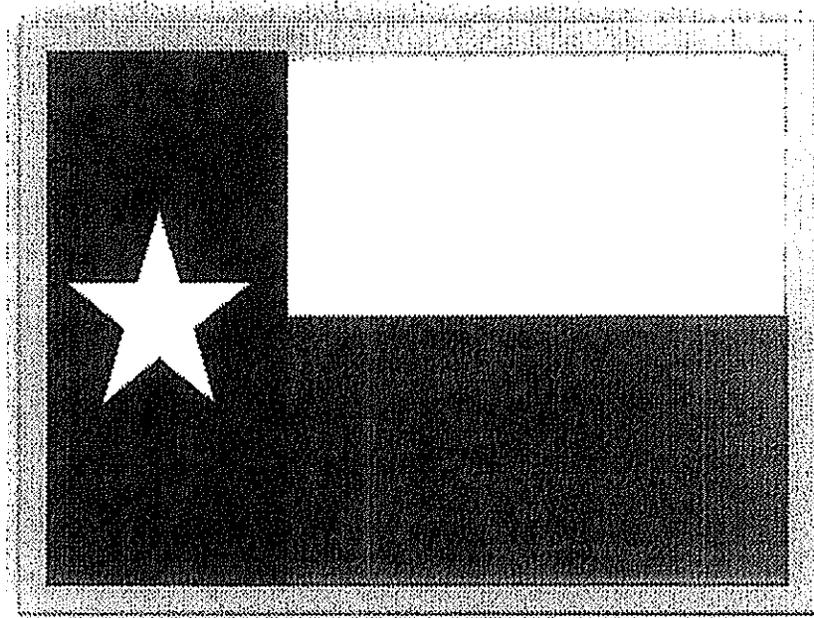
The tentative date for the public hearing is July 16, 2020 at 4:00 P.M. Once the public hearing is held and the budget is approved, you will be notified and will have thirty days to approve, disapprove or approve by non-action.

If you have any questions, please feel free to give me a call.

Respectfully,

  
Melissa Gonzales, Chief Appraiser  
Lampasas Central Appraisal District

**LAMPASAS CENTRAL APPRAISAL DISTRICT**



**Proposed 2021 Budget Plan**

June 12, 2020

PROPOSED  
LAMPASAS CENTRAL APPRAISAL DISTRICT  
COLLECTIONS AND APPRAISAL BUDGET  
June 12, 2020

	PROPOSED COLLECTION BUDGET	PROPOSED APPRAISAL BUDGET	PROPOSED BUDGET
6100 SALARIES	112,659	176,209	288,868
6101 BONDS & INSURANCE	2,500	2,500	5,000
6111 EMPLOYER'S FICA & MEDICARE	10,800	16,200	27,000
6120 EMPLOYER'S RETIREMENT	9,360	14,750	24,110
6130 EMPLOYER'S MEDICAL INSURANCE	22,214	33,320	55,534
6140 STATE EMPLOYMENT	774	1,026	1,800
6200 PROGRAMMING	0	0	0
6240 COPIER LEASE/PURCHASE	2,150	2,150	4,300
6290 ARB PAY & EXPENSE	0	5,000	5,000
6301 POSTAGE & POSTAGE EQUIPMENT	10,000	8,000	18,000
6304 COMPUTER HARDWARE & SOFTWARE	3,500	3,500	7,000
6401 VEHICLE & EXPENSE	1,000	2,500	3,500
6402 MEALS, MILEAGE & ROOM	2,500	3,500	6,000
6403 FEES & DUES	1,187	1,188	2,375
6404 MAPS & SUPPLIES	0	1,000	1,000
6405 TUITION, REGISTRATION	1,360	2,640	4,000
6406 JANITORIAL & SUPPLIES	1,710	1,710	3,420
6407 EQUIPMENT MAINT & SERVICE CONTRACT	22,500	22,500	45,000
6408 PUBLIC & LEGAL NOTICES	1,500	1,500	3,000
6409 COMPUTER SUPPLIES	3,500	1,000	4,500
6410 OFFICE SUPPLIES	4,000	4,000	8,000
6411 TELEPHONE	1,750	1,750	3,500
6412 UTILITIES	2,500	2,500	5,000
6415 LCAD & COLLECTIONS AUDIT	6,560	1,440	8,000
6416 LEGAL FEES	1,000	6,000	7,000
6417 PROFESSIONAL SERVICES	1,550	250	1,800
6419 BUILDINGS & GROUND MAINTENANCE	2,500	2,500	5,000
6420 PICTOMETRY SOFTWARE SERVICE	0	29,530	29,530
6421 NO NEW REVENUE RATE WEBSITE	1,000	1,000	2,000
6422 MAILING POSTCARDS NO NEW REVENUE	1,000	1,000	2,000
	231,074	350,163	581,237
LESS TAX CERTIFICATES & INTEREST REVENUE	-5,500	-5,500	-11,000
<b>TOTAL</b>	<b>225,574</b>	<b>344,663</b>	<b>570,237</b>

LAMPASAS CENTRAL APPRAISAL DISTRICT

2021

BENEFITS BREAKDOWN

POSITION	2021 SALARY	RETIREMENT	HEALTH INSURANCE	TOTAL BENEFITS
CHIEF APPRAISER	76,305	5,341	7,933	89,579
SENIOR APPRAISER	46,690	3,268	7,933	57,891
APPRAISER	27,666	1,936	7,933	37,535
CLERK	40,293	2,820	7,933	51,046
CLERK/APPRAISER	29,593	2,071	7,933	39,597
MAPPING/SUPERVISOR	39,901	2,793	7,933	50,627
CLERK	28,420	1,989	7,933	38,342
TOTAL	288,868	20,218	55,531	364,617

**COLLECTIONS**  
**COST OF OPERATIONS**  
**FOR 2021**  
**JUNE 12, 2020**

TAXING UNIT	FIRST QUARTER	SECOND QUARTER	THIRD QUARTER	FOURTH QUARTER
LAMPASAS ISD	31,151.77	31,151.77	31,151.77	31,151.77
LAMPASAS COUNTY	18,389.92	18,389.92	18,389.92	18,389.92
LOMETA ISD	3,265.19	3,265.18	3,265.18	3,265.18
LAMPASAS CITY	3,225.71	3,225.71	3,225.71	3,225.70
KEMPNER CITY	203.02	203.02	203.02	203.01
LOMETA CITY	157.91	157.90	157.90	157.90
<b>TOTAL</b>	<b>56,393.52</b>	<b>56,393.50</b>	<b>56,393.50</b>	<b>56,393.48</b>
<b>GRAND TOTAL</b>	<b>225,574.00</b>			

	2019 LEVY	TOTAL LEVY	% LEVY	ALLOCATION OF BUDGET
LAMPASAS ISD	17,035,360.46	30,837,661.87	55.24%	124,607.08
LAMPASAS COUNTY	10,054,994.68		32.61%	73,559.68
LOMETA ISD	1,786,123.16		5.79%	13,060.73
LAMPASAS CITY	1,763,431.32		5.72%	12,902.83
KEMPNER CITY	110,341.02		36.00%	812.07
LOMETA CITY	87,411.23		28.00%	631.61
<b>TOTAL</b>	<b>30,837,661.87</b>		<b>100%</b>	<b>225,574.00</b>

APPRAISAL  
COST OF OPERATIONS  
FOR 2021  
June 12, 2020

TAXING UNIT	FIRST QUARTER	SECOND QUARTER	THIRD QUARTER	FOURTH QUARTER
LAMPASAS ISD	44,969.91	44,969.91	44,969.90	44,969.90
LAMPASAS COUNTY	29,511.77	29,511.77	29,511.77	29,511.77
LAMPASAS CITY	5,178.56	5,178.56	5,178.56	5,178.56
LOMETA ISD	4,230.74	4,230.74	4,230.74	4,230.73
COPPERAS COVE CITY	1,240.79	1,240.79	1,240.79	1,240.78
KEMPNER CITY	327.43	327.43	327.43	327.43
EVANT ISD	241.27	241.27	241.26	241.26
LOMETA CITY	258.50	258.50	258.50	258.49
GOLDTHWAITE CISD	198.18	198.18	198.18	198.18
SAN SABA ISD	8.62	8.62	8.62	8.61
<b>TOTAL</b>	<b>86,165.77</b>	<b>86,165.77</b>	<b>86,165.75</b>	<b>86,165.71</b>
<b>GRAND TOTAL</b>	<b>344,663.00</b>			

	2019 LEVY	TOTAL LEVY	% LEVY	ALLOCATION OF BUDGET
LAMPASAS ISD	15,323,917.34	29,359,559.64	52.19%	179,879.62
LAMPASAS COUNTY	10,054,994.68		34.25%	118,047.08
LAMPASAS CITY	1,763,431.32		6.01%	20,714.24
LOMETA ISD	1,442,958.49		4.91%	16,922.95
COPPERAS COVE CITY	422,787.44		1.44%	4,963.15
KEMPNER CITY	110,341.02		38.00%	1,309.72
EVANT ISD	83,510.37		28.00%	965.06
LOMETA CITY	87,411.23		30.00%	1,033.99
GOLDTHWAITE CISD	68,161.63		23.00%	792.72
SAN SABA ISD	2,046.12		1.00%	34.47
<b>TOTAL</b>	<b>29,359,559.64</b>		<b>100%</b>	<b>344,663.00</b>

2021 BUDGET COMPARISON  
LAMPASAS CENTRAL APPRAISAL DISTRICT  
JUNE 12, 2020

	2019 BUDGET	2020 BUDGET	2021 PROPOSED BUDGET
6100 SALARIES	273,032	285,017	288,868
6101 BONDS & INSURANCE	5,000	5,000	5,000
6111 EMPLOYER'S FICA & MEDICARE	18,800	18,800	27,000
6120 EMPLOYER'S RETIREMENT	21,000	21,000	24,110
6130 EMPLOYER'S MEDICAL INSURANCE	53,800	53,800	55,534
6140 STATE UNEMPLOYMENT	1,800	1,800	1,800
6200 PROGRAMMING	0	0	0
6240 COPIER LEASE/PURCHASE	2,200	5,000	4,300
6290 ARB PAY & EXPENSE	5,000	5,000	5,000
6301 POSTAGE & POSTAGE EQUIPMENT	18,000	18,000	18,000
6303 RECORDS MANAGEMENT	400	400	0
6304 COMPUTER HARDWARE & SOFTWARE	7,000	7,000	7,000
6401 VEHICLE & EXPENSE	4,500	4,500	3,500
6402 MEALS, MILEAGE & ROOM	6,000	6,000	6,000
6403 FEES & DUES	2,375	2,375	2,375
6404 MAPS & SUPPLIES	1,000	1,000	1,000
6405 TUITION, REGISTRATION	4,000	4,000	4,000
6406 JANITORIAL & SUPPLIES	3,120	3,420	3,420
6407 EQUIPMENT MAINT & SERVICE CONTRACT	44,800	46,800	45,000
6408 PUBLIC & LEGAL NOTICES	3,000	3,000	3,000
6409 COMPUTER SUPPLIES	4,500	4,500	4,500
6410 OFFICE SUPPLIES	7,500	8,000	8,000
6411 TELEPHONE	2,800	2,800	3,500
6412 UTILITIES	6,000	6,000	5,000
6415 LCAD & COLLECTIONS AUDIT	7,900	8,100	8,000
6416 LEGAL FEES	7,000	8,000	7,000
6417 PROFESSIONAL SERVICES	1,800	1,800	1,800
6419 BUILDINGS & GROUND MAINTENANCE	5,000	5,000	5,000
6420 PICTOMETRY SOFTWARE SERVICE	31,560	31,710	29,530
6421 NO NEW REVENUE RATE WEBSITE	0	0	2,000
6422 MAILING POSTCARDS NO NEW REVENUE	0	0	2,000
	548,887	567,822	581,237
LESS TAX CERTIFICATES & INTEREST REVENUE	-11,000	-11,000	-11,000
<b>TOTAL</b>	<b>537,887</b>	<b>556,822</b>	<b>570,237</b>

## Finley deGraffenried

---

**From:** Randy Hoyer <randy.hoyer@co.lampasas.tx.us>  
**Sent:** Tuesday, June 16, 2020 2:08 PM  
**To:** Misti Talbert  
**Cc:** Finley deGraffenried  
**Subject:** Shout Out

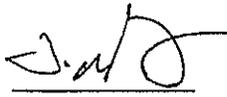
**EXTERNAL email: Exercise caution when opening.**

Mayor Talbert,

I would like to give a big "Shout Out" to a City Employee, Duane Griffith. Last week Friday, a friend I knew from when I was living in Columbus, Tx came to Lampasas to attempt to find his deceased sister's gravesite. She died as an infant back in the 1950's. He started first at the Courthouse and eventually ended up at the Cemetery. Once there, Duane spent a significant amount of time assisting my friend and after a search, they were able to locate the grave site, which by the way, did not have a head stone. My friend's name is David Meisell and he was the City Manager of Columbus, TX, 10-15 years ago. He plans to purchase a head stone for the gravesite. I applaud Duane for spending that extra time to help a person he did not even know!

***Randy Hoyer***

Lampasas County Judge  
501 E 4<sup>th</sup> Street, Suite 103  
Lampasas, Tx 76550  
512-556-8271

  
City ManagerITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and possible action the first reading of an Ordinance for Commercial Parking in Residential Areas

Requested By: Sammy Bailey, Police Chief

Submitted by: Sammy Bailey, Police Chief

Date Submitted: May 7, 2020

For the agenda of: June 22, 2020

**Procurement and Funding Statement:**

N/A

Attachments: Outline for discussion

---

---

**Summary Statement:**

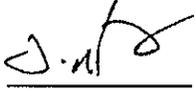
Commercial, Large Truck, Heavy Vehicle, parking in residential areas cause's safety concerns and complaints by the neighbors. These concerns need to be discussed to determine if a city ordinance is needed to prohibit or restrict parking by these types of vehicles.

This item was discussed with Council at the May 11, 2020 Council Meeting. Staff has taken the opportunity to research further and would like to present the findings to Council. The findings were presented to Council at the May 26, 2020 meetings. Staff is taking the opportunity to discuss the draft Ordinance based on recommendations and direction from Council.

**Recommendation**

To consider a motion to approve the first reading of an Ordinance for Commercial Parking in Residential Areas.

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and possible action regarding acceptance of Annual Audit

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 16, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

Attachments:

---

---

**Summary Statement:**

As discussed in workshop, Council may consider formal acceptance of the FY 2019 Audit on this agenda item.

**Recommendation:**

To consider a motion to accept the annual audit report as presented.

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

**Subject:**

Discussion and possible action regarding use of Joint Use Facility Fund for media replacement at Central Texas Water Supply Corp. Water Treatment Plant.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 16, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

Attachments: CTWSC Invoices, Joint Use Facilities Account Statement

---

**Summary Statement:**

Kempner Water Supply Corporation has requested consideration of the use of the Joint Use Facilities Fund to cover the costs of media replacement, related plant improvements, and pump rebuilds. The items relate directly to the improvements of CTWSC Plant 1, where the City's water is treated. Of the total expenditure of \$124,422.00, Kempner's and the City's share is \$47,208.57. The City must approve the expenditure from the Joint Use Facilities Account, which has a current balance of \$810,719.22.

**Recommendation:**

To consider a motion to approve the use of Joint Use Facility Fund for media replacement at Central Texas Water Supply Corp. Water Treatment Plant.

Central Texas Water Supply Corporation

P. O. Box 2393  
 Harker Heights, TX 76548

**Invoice**

Date	Invoice #
5/26/20	100

Bill To
Kempner Water Supply Corporation P. O. Box 103 Kempner, Tx 76559

P.O. No.	Terms	Project

Description	Qty	Rate	Amount
Balance from May 31, 2019 Invoice O&M		47,208.57	47,208.57
0. *			
77,300. *			
28,196. *			
18,926. *			
124,422. *			
		<b>Total</b>	\$47,208.57
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	<b>\$47,208.57</b>









KEMPNER WSC  
 ATTN CINDY BENSON  
 PO BOX 103  
 KEMPNER TX 76539-0103

**MONTHLY STATEMENT OF ACCOUNT**

ACCOUNT: 1877790003

ACCOUNT NAME: JT USE FACILITIES

STATEMENT PERIOD: 05/01/2020 - 05/31/2020

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.8116%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 54 DAYS AND THE NET ASSET VALUE FOR 5/29/20 WAS 1.000753.

MONTHLY ACTIVITY DETAIL				
TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			809,774.34
04/30/2020	CASH DISTRIBUTION REVERSAL (deposit)	63984	260.88 ✓	810,035.22
05/29/2020	MONTHLY POSTING	9999888	558.35 ✓	810,593.57
05/29/2020	INT PAID FROM 1877790002	789	125.69 ✓	810,719.26
	ENDING BALANCE			810,719.26

MONTHLY ACCOUNT SUMMARY	
BEGINNING BALANCE	809,774.34
TOTAL DEPOSITS	386.57
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	558.35
ENDING BALANCE	810,719.26
AVERAGE BALANCE	810,035.22

ACTIVITY SUMMARY (YEAR-TO-DATE)			
ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
JT USE FACILITIES	702,850.59	0.00	1,263.24

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT LOGIC PARTICIPANT SERVICES AT 1-800-895-6442



TSL \*51400\* 0996402007 00269 01207 CNSTSL01 INVMLT JLT 000002359

  
City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

**Subject:**

Discussion and possible action regarding approval of permit from City Council to allow Pyrotecnico Fireworks, Inc. to conduct the Annual Firework Display on Wednesday, July 8, 2020 as cited in Lampasas Code of Ordinances Article III. Fireworks Sec 38-67, 38-68 & 38-69.

Requested By: Ronnie Withers, Fire Marshal

Submitted By: Ronnie Withers, Fire Marshal

Date Submitted: June 16, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

N/A

Attachments:

---

**Summary Statement:**

Staff is requesting approval from Council to allow Pyrotecnico Fireworks, Inc. to conduct the Annual Firework Display on Wednesday July 8, 2020 to begin at approximately 9:00 p.m. and last about 20 minutes. This display is part of the Spring Ho Festival Community Event. This is the same company that has been used the last three years. The Lampasas Gavin Garrett Soccer Complex parking lot will be the site location for this event. The vendor will provide site plan, insurance policy and application to the State Fire Marshal's office. The Lampasas Fire Marshal will inspect the site and the LFD will have two (2) fire trucks on site during the event.

**Recommendation:**

To consider a motion to approve permit to allow Pyrotecnico Fireworks, Inc. to conduct the Annual Firework Display on Wednesday, July 8, 2020 as cited in Lampasas Code of Ordinances Article III. Fireworks Sec 38-67, 38-68 & 38-69.



**PYROTECNICO**™  
VITALE FAMILY FIREWORKS • 1889

Lampasas Spring Ho  
Festival- July 8, 2020



PYROTECNICOFX.COM | 800.854.4705



**City of Lampasas, Texas**  
**Fireworks Display Application\***  
 (\$ 300 permit fee required)

Applicant Name: Amanda Ragan - Permitting Coordinator

Name of Organization: Pyrotecnico Fireworks, Inc.

Address: 299 Wilson Road, New Castle, PA 16101 Phone: 818.640.7899

Operator of Display\*\*\*: Matthew Finto Phone: 512-525-5510

\*\*\*Attach a copy of the qualifications of the person(s) operating the fireworks display.

Event Date/Alternate Date: July 08, 2020

Time and Duration: approx 9:15pm // approx 15min

Location of the display: Gavin Garrett Soccer Park, 850 Spring St., Lampasas, TX 76550

Types of fireworks to be ignited:  
1.3G Aerial Fireworks

Proposed trajectory and landing site of all fireworks that will be airborne (attach map of the display area):

Please see attached

Persons transporting/setting up/storing fireworks:

Name Matthew Finto Contact Phone # 512-525-5510

Storage location: Locked Pyrotecnico truck on fireworks firing site, and then mortars - Pyrotecnico fireworks personnel shall not leave the fireworks unattended

Applicant's signature Amanda Ragan Date: June 15, 2020

\*Application must be submitted 21 days prior to date of proposed display event!

<b>For City use only:</b>	
Date Received: <u>6-16-20</u>	By: <u>Ronnie Withers</u>
Attachments provided? <input checked="" type="checkbox"/> Operator Qualifications <input checked="" type="checkbox"/> map of display area <input checked="" type="checkbox"/> proof of insurance	
Based on the information supplied, it is the recommendation of the Fire Marshal to:	
<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Not Approve this event. \$300 Permit Fee Paid? <u>Waived</u>	
Signature of Fire Marshal <u>Ronnie Withers</u>	Date <u>6-16-20</u>
City Manager: This application is: <u>Approved</u> <input type="checkbox"/> Not Approved (circle one) by _____, City Manager Date: _____	



**TEXAS DEPARTMENT OF INSURANCE**

State Fire Marshal's Office (112-FM)  
 333 Guadalupe, Austin, Texas 78701 \* PO Box 149221, Austin, Texas 78714-9221  
 (512) 676-6800 | F: (512) 490-1063 | (800) 578-4677 | TDI.texas.gov | @TXSFMO

**APPLICATION FOR CLASS B FIREWORKS (FIREWORKS 1.3G)  
 SINGULAR OR MULTIPLE DISPLAY PERMIT**

This application must be accompanied by the appropriate fee and all documents and information required by Chapter 2154 of the Texas Occupations Code and the Fireworks Rules. Complete answers must be given to all questions.

Please print or type.

A public fireworks display permit may not be issued to any person who is under 21 years of age. Any fraudulent representation on this application shall be cause for denial, suspension, or revocation of a permit. All fees are non-refundable, except for overpayments resulting from mistakes of law or fact.

PERMIT			
CHECK ONE	TYPE OF PERMIT	PERMIT FEE	CODE
<input checked="" type="checkbox"/>	Singular Display Permit	\$50.00	570-07
<input type="checkbox"/>	Multiple Display Permit	\$400.00	570-08

APPLICANT			
NAME OF APPLICANT <b>Pyrotecnico Fireworks Inc</b>		Telephone No. <u>724-923-6617</u> Fax No. <u>724-652-1288</u>	
ADDRESS <b>299 Wilson Rd.</b>	CITY <b>New Castle</b>	STATE <b>PA</b>	ZIP <b>16101</b>
E-MAIL ADDRESS FOR NOTIFICATION PURPOSES (optional) <b>aragan@pyrotecnico.com</b>		WEB SITE ADDRESS (optional)	
Applicant doing business as (Check One)			
<input type="checkbox"/> Individual. Is the individual 21 years of age or older?	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input checked="" type="checkbox"/> Corporation	
<input type="checkbox"/> Partnership. Is each partner 21 years of age or older?	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/> Other – describe:	
Federal employer's identification (FEI) number:		<u>25-1700772</u>	

DISPLAY INFORMATION	
Date of display <u>July 08, 2020</u>	Time <u>approx 9:15pm</u>
Alternate date of display _____	Time _____
Exact location description or address of display and/or alternate location for the display <b>Gavin Garrett Soccer Park - 805 Spring Street -Lampasas TX 76550</b>	
<b>See attached site diagram</b>	
Pyrotechnic operator licensed in Texas who will be at the display site to supervise the display:	
Name <b>Matthew Finto</b>	License number <b>FPO -1949399</b>
Name _____	License number _____
Name _____	License number _____

QUESTIONS	
Size and estimated number of 1.3G fireworks to be discharged:	
Other items (1.4G fireworks, flame effects, set pieces, etc.)	
Manner and address of storage of fireworks prior to and during the display	
personnel do not leave fireworks unattended.	
Manufacturer or distributor licensed in Texas who is to supply the fireworks:	
Name	Pyrotecnico Fireworks, Inc. License number FWD-0071
SIGNATURES	
In applying for a fireworks permit, I certify that I am familiar with and will comply with Chapter 2154 of the Texas Occupations Code and the Fireworks Rules.	
I hereby authorize the state fire marshal or any of his duly authorized deputies, upon notice, to enter, examine, and inspect any premises, building, room, or establishment used in connection with the permit for which I am applying to determine compliance with the provisions of Chapter 2154 and the Fireworks Rules.	
By my signature, I verify that the information on this application and its attachments are true.	
I understand that knowingly providing a false answer to any question or submitting false information or documents with this application may be tampering with a governmental record which is punishable under the Texas Penal Code Chapter 37, §37.10.	
Printed name	Title
Stephen Vitale	President
Signature	Date
	
Printed name	Title
Signature	Date

APPLICATIONS MUST BE SIGNED BY AN INDIVIDUAL APPLICANT, BY AN OFFICER OF A CORPORATION, BY THE SOLE PROPRIETOR, BY EACH PARTNER OF A GENERAL PARTNERSHIP, BY THE GENERAL PARTNER OF A LIMITED LIABILITY PARTNERSHIP OR BY AN OFFICER OR MEMBER OF A LIMITED LIABILITY COMPANY.

APPLICATIONS SUBMITTED BY A GOVERNMENTAL ENTITY MUST BE SIGNED BY THE APPROPRIATE OFFICER. FOR EXAMPLE, A CITY'S APPLICATION SHOULD BE SIGNED BY THE MAYOR, CITY MANAGER, CITY ADMINISTRATOR, CITY SECRETARY, ETC.

Check or money order should be made payable to the TEXAS DEPARTMENT OF INSURANCE.

Mail this completed application along with the appropriate fee and additional documents to:

Mail Address:	State Fire Marshal's Office Mail Code 9999 P. O. Box 149221 Austin, TX 78714-9221 (512) 676-6808	Physical Address:	State Fire Marshal's Office 333 Guadalupe Austin, TX 78701 (512) 490-1056
		Fax No.	(512) 490-1056
		Web Site Address:	www.tdi.texas.gov/fire

**NOTICE ABOUT CERTAIN INFORMATION LAWS AND PRACTICES**

With few exceptions, you are entitled to be informed about the information that the Texas Department of Insurance (TDI) collects about you. Under sections 552.021 and 552.023 of the Texas Government Code, you have a right to review or receive copies of information about yourself, including private information. However, TDI may withhold information for reasons other than to protect your right to privacy. Under section 559.004 of the Texas Government Code, you are entitled to request that TDI correct information that TDI has about you that is incorrect. For more information about the procedure and costs for obtaining information from TDI or about the procedure for correcting information kept by TDI, please contact the Agency Counsel Section of TDI's General Counsel Division at (512) 676-6551 or visit the Corrections Procedure section of TDI's website at [www.tdi.texas.gov](http://www.tdi.texas.gov)

**Texas Department of Insurance  
State Fire Marshal's Office**

**Application for Class B Fireworks (Fireworks 1.3G) Singular or Multiple Display Permit  
Site Inspection Certification**

1. Name of applicant Pyrotecnico Fireworks Inc  
 Address 299 Wilson Rd. Telephone 724-923-6617  
 City New Castle State PA Zip Code 16101

2. Date of display July 08, 2020 Time approx 9:15pm  
 Alternate date of display n/a Time \_\_\_\_\_

3. Location and/or alternate location for the display \_\_\_\_\_  
Gavin Garrett Soccer Park - 805 Spring Street -Lampasas TX 76550  
See attached site diagram

4. As the fire prevention officer, I approve of the display site and have reviewed the site diagram.  Yes  No
5. I approve of the location and manner for storage of display fireworks before and during the display.  Yes  No
6. I approve of the potential landing area for fireworks debris.  Yes  No
7. The display is to be conducted in compliance with TX Occupations Code, Regulation of Fireworks & Fireworks Displays and the Fireworks Rules.  Yes  No
8. My approval is subject to the following conditions.

List conditions, if applicable, or indicate "None" I reserve To right To Determine safety should Therebe Inclement weather at Time of Discharge

9. As the appropriate fire prevention officer, I have inspected the display site(s) to determine whether this proposed display is of a nature or in a location that may be hazardous to property or dangerous to any person. This form is my notice to the state fire marshal of the results of the inspection as required in Sec. 2154.206, Chapter 2154, Texas Occupations Code.

Signature of fire prevention officer Ronnie Withers Date 6-18-20  
 Printed name of fire prevention officer Ronnie Withers Title Fire Marshal  
 Department Lampasas Fire Department Telephone No. 512-556-3446  
 Email address: rwithers@cityoflampasas.com Mobile Phone No. 512-540-0623

Telephone No. (512) 676-6808  
 Fax No. (512) 490-1056  
 Web Site Address www.tdi.texas.gov/fire



# EFFECT INFORMATION

Lampasas Spring Ho Festival - July 8, 2020



## SHELL / FINALE COUNT TOTALS

Show Date 08-Jul-2020 / Display Duration: 15  
Minutes minutes

*Sales Order SO-C41562 / Work Order WO-2463*

Group	Qty
CAKE FAN	4
CAKE W	1
FINALE 3IN X 10	12
FINALE 4IN X 6	5
FINALE 5IN X 5	4
IGNITERS	270
SHELL 3IN	72
SHELL 3IN X 5 TD	12
SHELL 4IN	36
SHELL 4IN X 6 TD	10
SHELL 5IN	90

**Lampasas Spring Ho Festival**  
**DISPLAY SITE PLAN**

**Date:** 7/8/2020  
**Time:** ~9:15 PM  
 14-15 Minute Display

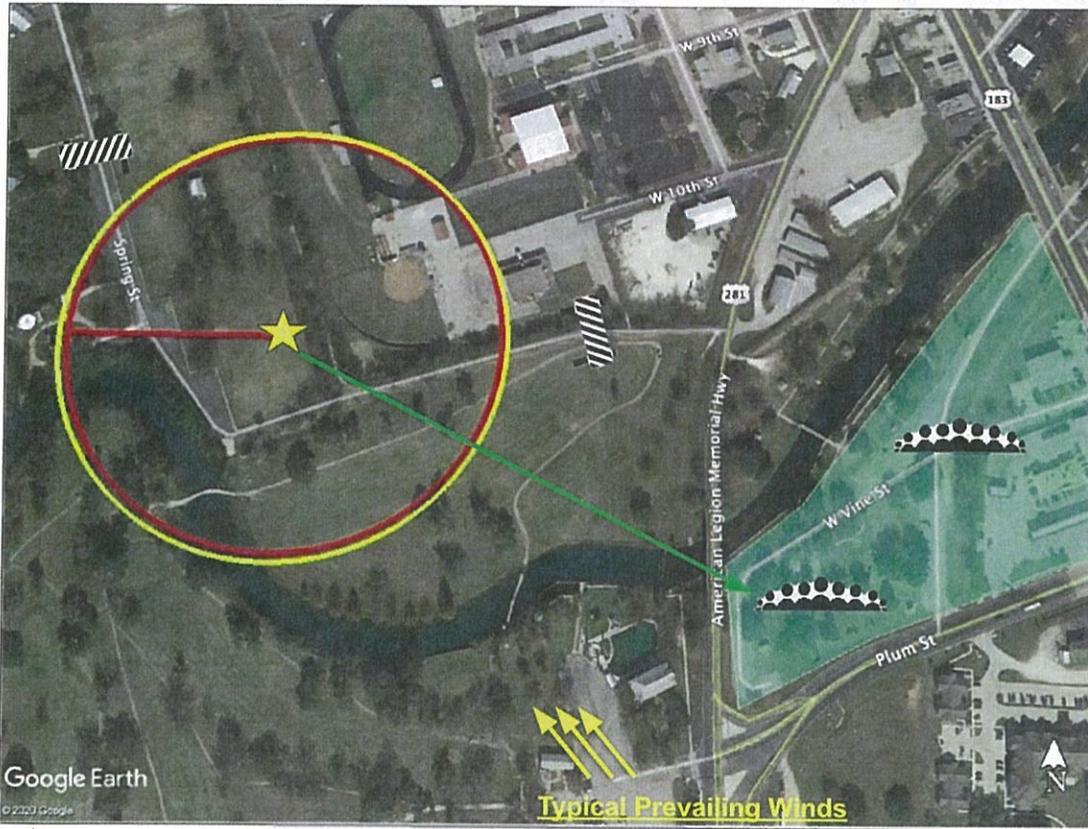
**VENUE**  
 Gavin Garrett Soccer Park  
 805 Spring Street  
 Lampasas TX 76550

**Lat/Long**  
 31° 3'23.77"N  
 98° 11'6.90"W

**NOTES**  
 -Site plan drawn to approx. scale using NFPA 1123, NFPA 1126, NFPA 160 as applicable.  
 -Max. 1.3g Fireworks Diameter 5" Red Circle depicts 500' Radius (1000' diameter) which exceeds NFPA 1123 for 5" Shells  
 -Roaming Personnel to secure fallout zone on all four sides  
 -No healthcare, detention or correctional facilities within distance required by NFPA 1123. No asylum, church, hospital, license childcare, or open school is within 600' of firing site.

**REVISED DATE:**  
 4/21/2020

**CREATED BY:**  
 Miranda Ithaca



Google Earth  
 © 2020 Google

**Typical Prevailing Winds**

	-Firing Site		-Audience		-Security / Blocked Area
	-Closed		-Wind Direction - TBD		-Radius to Audience: 600+'
	-Safety Fallout Zone		-500' Radius	5" Maximum Device Per Pyrotecnico 100' Per Inch Policy	



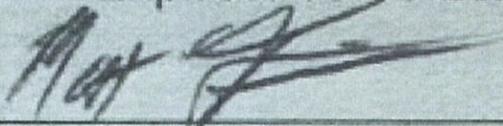
TEXAS DEPARTMENT OF INSURANCE  
STATE FIRE MARSHAL'S OFFICE

**Finto, Matthew** William

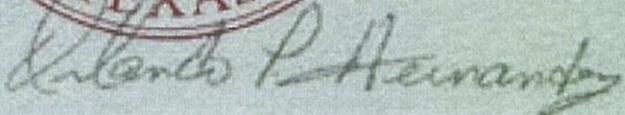
License No: **FPO-1949399**

**PYROTECHNIC OPERATOR**

Expires: 10-10-2020 D.O.B. 05-08-1991



Signature Of License/Permit Holder



STATE FIRE MARSHAL

EFFECTIVE DATE: 10-10-2014

**Federal Explosives License/Permit**  
**(18 U.S.C. Chapter 40)**

11 0000000 1 00000 1 00000 1 00000 1 00000

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53. See "WARNINGS" and "NOTICES" on reverse.**

Direct ATF Correspondence To ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number <b>9-NV-003-23-1J-00229</b>
Chief, Federal Explosives Licensing Center (FELC) <i>Christopher R. Reers</i>	Expiration Date <b>September 1, 2021</b>

Name  
**PYROTECNICO**

**Premises Address (Changes? Notify the FELC at least 10 days before the move.)**  
**6963 SPEEDWAY BLVD SUITE 104  
LAS VEGAS, NV 89115-**

Type of License or Permit  
**23-IMPORTER OF EXPLOSIVES**

Mailing Address (Changes? Notify the FELC of any changes.)

**PYROTECNICO FX LLC  
PYROTECNICO  
PO BOX 149  
NEW CASTLE, PA 16103-**

**Purchasing Certification Statement**  
The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Licensee/Permittee Responsible Person Signature  
*Stephen J. Vitale*  
Printed Name

Position Title  
*President/CEO*  
Date  
*Feb 17, 2019*

Previous Edition is Obsolete PYROTECNICO FX LLC 6963 SPEEDWAY BLVD SUITE 104 89115-9 NV 003 23 1J 00229 September 1, 2021 23-IMPORTER OF EXPLOSIVES ATF Form 5400-14-5400-15 Part I Revised October 2011

**Federal Explosives License (FEL) Customer Service Information**

Federal Explosives Licensing Center (FELC) 244 Needy Road Martinsburg, WV 25405-9431	Toll-free Telephone Number: (877) 283-3352 Fax Number: (304) 616-4401 E-mail: FELC@atf.gov	ATF Homepage <a href="http://www.atf.gov">www.atf.gov</a>
--	--	---

**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

**Cut Here ✂**

**Federal Explosives License/Permit (FEL) Information Card**

License Permit Name: **PYROTECNICO FX LLC**

Business Name: **PYROTECNICO**

License Permit Number: **9-NV-003-23-1J-00229**

License Permit Type: **23-IMPORTER OF EXPLOSIVES**

Expiration: **September 1, 2021**

Please Note: Not Valid for the Sale or Other Disposition of Explosives

(Continued on reverse side)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/5/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114		<b>CONTACT NAME:</b> <b>PHONE (A/C, No., Ext):</b> 216-658-7100 <b>FAX (A/C, No.):</b> 216-658-7101 <b>E-MAIL ADDRESS:</b> info@brittongallagher.com															
<b>INSURED</b> Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Everest Indemnity Insurance Co.</td> <td>10851</td> </tr> <tr> <td>INSURER B: Everest Denali Insurance Company</td> <td>16044</td> </tr> <tr> <td>INSURER C: Arch Speciality Ins Co</td> <td>21199</td> </tr> <tr> <td>INSURER D: Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Everest Indemnity Insurance Co.	10851	INSURER B: Everest Denali Insurance Company	16044	INSURER C: Arch Speciality Ins Co	21199	INSURER D: Everest National Insurance Company	10120	INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #																
INSURER A: Everest Indemnity Insurance Co.	10851																
INSURER B: Everest Denali Insurance Company	16044																
INSURER C: Arch Speciality Ins Co	21199																
INSURER D: Everest National Insurance Company	10120																
INSURER E:																	
INSURER F:																	

**COVERAGES**

CERTIFICATE NUMBER: 602006528

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSR. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input checked="" type="checkbox"/> PROJE CT <input type="checkbox"/> LOC		SI8ML00891-201	1/14/2020	1/14/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (EA occurrence) \$1,000,000 \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/POP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS		SI8CA00141-201	1/14/2020	1/14/2021	COMBINED SINGL F LIMIT (EA accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB CLAIMS-MADE  DED RETENTION \$		UXP1035252-00	1/14/2020	1/14/2021	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
D	Excess Liability #2		SI8EX01314-201	1/14/2020	1/14/2021	Each Occr Aggregate \$5,000,000 Total Limits \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement  
Fireworks Display Date: July 8, 2020  
Location: Gavin Garrett Soccer Complex, 805 Spring Street, Lampasas, TX  
Additional Insured: Lampasas Spring Ho Festival, Inc.; City of Lampasas, TX; County of Lampasas, TX; State of Texas

**CERTIFICATE HOLDER****CANCELLATION**

Lampasas Spring Ho Festival, Inc. PO Box 985 Lampasas TX 76550	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2010 ACORD CORPORATION. All rights reserved.



## Pyrotecnico's Standard Operating Procedure – Safety Plan

Pyrotecnico Fireworks, Inc.  
P.O. Box 149  
New Castle, PA 16103  
Office: 800.854.4705  
[www.pyrotecnico.com](http://www.pyrotecnico.com)

### Pyrotecnico Emergency Contacts:

- Bob Ross, Director of Fireworks Operations
  - o Office: 724.652.9555 | Cell: 702.300.8363 | Email: [bross@pyrotecnico.com](mailto:bross@pyrotecnico.com)
- Paul Gaffney, Director of Facilities/Safety & Compliance
  - o Office: 856.697.1023 | Cell: 610.656.0385 | Email: [pgaffney@pyrotecnico.com](mailto:pgaffney@pyrotecnico.com)
- Christopher Mele, Show Producer
  - o Office: 724.652.9555 | Cell: 724.510.6194 | Email: [cmele@pyrotecnico.com](mailto:cmele@pyrotecnico.com)
- Chem-Tel 24-Hour Emergency Response: 1.800.255.3924

### Standard Guidelines:

All inspections of the firing areas as required by authorities having jurisdiction will be arranged in advance.

Arrangements should be made by the event sponsor for fire service and EMS to be available during fireworks displays.

Appropriate insurance with limits of \$10M included.

A safe perimeter of 70' per inch of largest shell per National Fire Protection Association (NFPA) codes 1123 and/or 1126 guidelines will be maintained and secured.

The fireworks shall not be unattended at any time while on the display site

### Fireworks Display Termination Procedure:

In the event of bad weather conditions, the firing will be terminated. Weather conditions will be defined and be determined by the fire official and the lead fireworks exhibitor on the display site, according to the conditions on site at firing time. Bad weather can be winds in excess of 15 mph or wind gusts of 20 mph or more, along with rain and/or thunderstorms. Other non-weather related emergencies can also terminate firing, which shall be determined by the fire official and the lead fireworks exhibitor at the display site.

**Pre-Display Site Checklist:**

All safety precautions per National Fire Protection Association (NFPA) codes 1123 and/or 1126 will be adhered to at all times.

Security on site will be arranged via the event sponsor, if necessary.

Pyrotechnico will have a minimum of two (2) water pressure fire extinguishers on site during the fireworks display and all fireworks firing equipment will be protected from inclement weather at all times.

No smoking or smoking material such as matches, lighters or open flame shall be within 50' of fireworks or pyrotechnic materials.

No person shall be allowed on site that are under the influence of alcohol, narcotics or medication that could adversely affect them performing their duty to safely fire the pyrotechnic effects or fireworks.

Only assigned exhibitors required to perform the display set-up and firing of show will be allowed on the display site.

Cell phone use and/or radios that generate radio frequencies use will be kept to a minimum within the immediate discharge area while pyrotechnics are being prepared, loaded, set-up and fired.

All personnel will wear protective safety equipment during set up and firing of pyrotechnics.

Any mortars and/or racks used will be made of approved materials and constructed of approved materials sufficient to provide a safe display per National Fire Protection Association (NFPA) codes 1123 and/or 1126.

Racks will be secured as to prevent falling over during use. Inspection of all equipment and materials will be completed prior to set up.

All fireworks display shells will be pre-loaded and checked for proper fit into mortars.

**Display Checklist:**

We will make sure applicable personnel are available and ready prior to firing of display.

Proper communications will be established between fireworks crew, event sponsor and fire service/EMS units.

Crowd control is imperative and must be maintained by using security personnel, monitors and barriers.

Technicians will be required to wear safety protective equipment for head, eye, hearing and feet, as well as be required to wear long-sleeved cotton or similar flame resistant material. Shorts shall not be acceptable.

The lead fireworks exhibitor will monitor the current weather and approaching weather with event sponsor and keep crowd control maintained at all time.

Post Display:

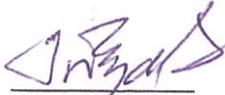
All safety and protective equipment will be worn for clean up duties.

Fifteen minutes after the conclusion of display a search will be conducted by Pyrotecnico personnel of the display and fallout areas to confirm that any unfired live product or shells are accounted for, properly handled, repackaged and secured according to federal DOT regulations.

Once the all clear sign is given disassembly of the display shall begin.

A first light search will be assigned for the following day.

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and possible action regarding Campbell Park Improvements

Requested By: Chris Eicher, Park & Recreation Director

Submitted By: Andy Fish

Date Submitted: June 18, 2020

For the Agenda of: June 22, 2020

**Procurement and Funding Statement:**

Attachments:

---

---

**Summary Statement:**

Follow up on possible Campbell Park improvements as discussed in Workshop Session.

**Recommendation:**

To direct staff to consult with Intergovernmental Risk Pool to assess exposure to improvements to Hanna Spring, and further to authorize staff to facilitate minor improvements necessary for the addition of tables and benches.

**THIS PAGE INTENTIONALLY LEFT BLANK**