

**MINUTES OF REGULAR MEETING OF THE
PARKS AND RECREATION ADVISORY BOARD
OF THE CITY OF LAMPASAS, LAMPASAS, TEXAS
JACK CALVERT MUNICIPAL BUILDING BOARD ROOM
302 EAST THIRD STREET
THURSDAY, FEBRUARY 20, 2020
6:00 P.M.**

The Parks and Recreation Advisory Board of the City of Lampasas met in regular session on the above date with Chairperson Robin Gradel presiding:

Parks Board Members Present:

Robin Gradel
Shirley Blake
Diane Davis
Clay Harrington
Rick Rebando

Parks Board Members Absent:

Shane Jones
Harvey Stinnett
Jim Lindeman
Tasha Bates

City Staff Present:

Finley deGraffenried, City Manager
Jessie Acosta, Parks Superintendent
Vicki Tower, Assistant City Secretary

REGULAR SESSION

I. Call to order

Chairperson Gradel called the meeting to order at 6:00 p.m.

II. Open forum for citizens comments and questions (limited to 5 minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated January 16, 2020

Board member Blake moved to approve the minutes. The motion was seconded by Board member Harrington and with a unanimous vote, the motion carried. (Jones, Stinnett, Lindeman and Bates absent)

IV. Discussion and updates regarding Comprehensive Plan

Finley deGraffenried, City Manager, discussed the Comprehensive Plan with the Board.

Topics of discussion included:

- Future land use
- Items related to parks / park trails

- Parks Master Plan
- Hope to adopt Comprehensive Plan by Summer or Fall of 2020
- Maps with length of walking trails in parks – Health & Wellness
- Possible walking trails at Turner Complex
- Possible walking path from Campbell Park to the downtown square
- Would like Comprehensive Plan updates added to the City website

V. Discussion regarding General Park Maintenance and Community Projects

Jessie Acosta, Parks Superintendent, discussed General Park Maintenance and Community Projects with the Board.

Topics of discussion included:

- Sulphur Creek has been drained for about two and a half weeks now
 - 1) Exposing the moss to the cold weather will help dry it out
 - 2) Eagle Scout project to repair of the ferry docks at W.M. Brook Park – had to wait until the creek was drained to grout the top of the piles
 - 3) The pump that feeds the Ruth Eakin branch of Sulphur Creek failed and will be replaced next week
 - 4) Parks Department can physically clean up the trash out of Sulphur Creek – also removed a 46” flat screen TV from the creek bed
- Pet waste stations were installed; one at W.M. Brook Park and one at Campbell Park
- Repaired and re-painted the metal picnic tables at Hanna Springs Pool
- Will be re-painting the picnic tables at Hancock Pool also
- Will replace old privacy fence at Hanna Springs Pool with chain link
- Recent wind storm blew over a light post at Gavin Garrett complex
- All utilities are connected at Campbell Park restrooms – will open after sidewalks are done – taking bids for sidewalks
- Butterfly Garden project at Campbell Park
- Capital Improvement Projects (CIP)
 - Retaining wall at Sulphur Creek
 - New gates for flood control dam at Sulphur Creek
 - Observation platform at Hanna Springs
 - Security cameras
- Add to CIP list - shade for playground at 580 Sports Complex and Sueann Park

VI. Discussion and possible action concerning the Parks Maintenance Tech position

Jessie Acosta, Parks Superintendent, told the Board that he and Chris Eicher, Parks & Recreation Director, would like to change the vacant Parks Maintenance Tech. position into a much needed Parks Secretary/Clerical position instead. The secretary/clerical position would help with things like reservations, follow up on projects, ordering supplies, purchase orders, etc. Acosta told the Board that they would like the Board’s input regarding this position.

Board member Blake moved to support the position change from a Park Maintenance

Tech. to a Parks Secretary/Clerical position if that is what is needed. The motion was seconded by Board member Harrington and with a unanimous vote, the motion carried. (Jones, Stinnett, Lindeman and Bates absent)

VII. Items that the Board Members may request to be placed on the next agenda

- Summer Hire Program

VIII. Adjourn

Board member Harrington moved to adjourn the meeting at 6:41 p.m. The motion was seconded by Board member Rebando and with a unanimous vote, the motion carried. (Jones, Stinnett, Lindeman and Bates absent)

PASSED AND APPROVED this _____ day of _____, 2020.

Robin Gradel, Chairperson

Attest:

Vicki Tower, Assistant City Secretary