

MINUTES OF MEETING OF THE  
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE  
OF THE CITY OF LAMPASAS  
JACK CALVERT MUNICIPAL BUILDING  
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550  
THURSDAY, MARCH 5, 2020 at  
12:00 p.m. (noon)

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date:

**CIP Committee Members Present:**

Chuck Williamson  
Donnell Rathman  
Robert McCauley  
Shirley Blake  
Gail Long  
Al Brittain  
Neal Leavell

**CIP Committee Members Absent:**

Diana Hodges

**City Staff Present:**

Finley deGraffenried, City Manager  
Yvonne Moreno, Finance Director  
Frank Ellett, Building Official  
Vicki Tower, Assistant City Secretary  
Rickie Roy, Public Works Director  
Flint Geagley, Electric Superintendent  
Van Sims, Water/Wastewater Operations Manager  
Mike White, Street Crew Leader  
Sammy Bailey, Chief of Police  
Jody Cummings, Assistant Chief of Police  
Chuck Montgomery, Police Lieutenant  
Jeff Smith, Fire Chief  
Ronnie Withers, Fire Marshal

I. Call to Order

City Manager deGraffenried called the meeting to order at 12:00 p.m.

The Board members and Staff took a tour of the basement at the Jack Calvert Municipal Building.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated February 20, 2020

Board member Williamson moved to approve the minutes. The motion was seconded by Board member Rathman and with a unanimous vote, the motion carried. (Hodges absent)

IV. Review of progress to date

City Manager deGraffenried reviewed progress to date with the Board.

V. Review and discussion of draft CIP schedule

City Manager deGraffenried reviewed the draft CIP schedule with the Board.

Topics of discussion included:

- Police Department exterior upgrades
- Hostess House
  - Life Safety
  - Commercial kitchen
  - Interior & exterior fire suppression
- Basement at Jack Calvert Municipal Building
- Apparatus and equipment
- Facility Security
- IT Department – Windows/Doors
  
- Streets
  - East Third Street from Hackberry to the bridge
  - Area in and around Middle School
  - Walnut and Broad from 6<sup>th</sup> Street to 10<sup>th</sup> Street
  - Concrete line drainage
  - LEDC Business Park Phase I
  - Flood control dam
  
- Water
  - Hydrant projects
  - Looping projects
  - LEDC Business Park Phase I
  
- Wastewater
  - Collection
  - Plant
  - The sewer line extension across US Hwy 281 South to the property located at 300 Hwy 281 South, needs to be upgraded and need to move manhole out of Hwy 281 South
  - Pre-treatment Plant upgrades
  - Coating Clarifiers
  - LEDC Business Park
  
- Airport
  - Card reader upgrade

- Paving project this Spring
- Lighting project
- Pilot lounge/terminal
- Parks
  - Drainage rehab at Ruth Eakin
  - Sulphur Creek retaining walls
  - Future development ideas for the west side of 580 Sports Complex
  - Trees at Gavin Garret Complex
  - Trail enhancements – maps, mileage markers and exercise equipment
  - Trail extensions
  - Campbell Park outdoor pavilion
  - Pool liner at Hanna Springs Pool
  - Irrigation upgrades to 580 Sports Complex
  - Will need updated Parks Master Plan for grants
- Cemetery
  - Maintenance of roads
- Electric
  - A lot of projects because of growth/developments
  - 3 Phase voltage recorder
  - LEDC Business Park
  - Maintenance – replacing poles
- Public Safety
  - Communications – very important – Public Safety issue
  - Extrication and hand tools
  - Wayfinding signage
  - Telephone system at Police Department
  - Digital message board
  - Body cameras
  - Repeater and consoles
  - Digital Trunking instead of analog
  - Need 100 watt repeater

It was the consensus of the Board that the Communications project needs to be moved to the top of the list because it is a Public Safety issue.

- Apparatus and Equipment
  - Vac Truck
  - Backhoe and excavator
  - Bucket truck
- Planning
  - Interceptor Capacity Assessment
  - Zoning Regulations update

- Parks Master Plan
- Airport terminal plan
- Transmission line assessment – 18” water lines
- Technology
  - Document management
  - Voice over internet
  - Chip readers
  - Utility mapping

VI. Review and discussion of Calvert Municipal Building upgrades

This item was discussed during Item IV.

VII. Items that the Board Members may request to be placed on the next agenda

There were no items requested to be placed on the next agenda.

VIII. Schedule next meeting

The next meeting was scheduled for March 26, 2020 at noon at the new Water/Wastewater shop.

IX. Adjourn

The meeting was adjourned at 1:17 p.m.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Finley deGraffenried, City Manager

ATTEST:

\_\_\_\_\_  
Vicki Tower, Assistant City Secretary