

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, April 27, 2020**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Chuck Williamson
Randy Clark
Cathy Kuehne
Delana Toups
Mike White

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Christina Marez, City Secretary
Monica Wright, Information Systems Director
Yvonne Moreno, Finance Director
Mandy Walsh, Economic Development Director
Jeffrey Smith, Fire Chief
Sammy Bailey, Police Chief
Fidel Morua, Police Sergeant

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session

Mayor Talbert called the workshop session to order at 5:30 p.m.

2. Discussion and updates by Health Care Providers regarding the COVID-19 Pandemic

Dr. James Cain, City's Health Advisor, started out by thanking the City Council, City Manager, both Chiefs, Judge Hoyer and all City staff involved for a job well done during this pandemic. The Stay at Home order and social distancing really helped contain the spread of the COVID-19. He also thanked the community for doing their part to adhering to staying home, social distancing and practicing all safety measures. He also reviewed the following:

- The COVID-19 is out there but their clinic is ready and prepared for this pandemic with the necessary supplies.
- He believed that the curve has been flattened but there will be outbreaks that may come in blooms here and there, especially if people don't follow the social distancing.
- He spoke on the importance of wearing face masks. He recommended that everyone start wearing them as an added safety and layer of defense, especially when in public.

Ashley Underwood, Advent Health/Rollins Brook Administrator, reviewed the following:

- She thanked Council for the Stay at Home order which helped keep the COVID-19 numbers down and provided them time to get the needed supplies in place.
- She stressed the importance of continuing to practice all safety measures and social distancing.
- Even with the flattened curve, COVID-19 is not over by any means and with businesses reopening and people wanting to get out of their home and do things, everyone needs to continue social spacing and wear face masks. Make the face masks a fashion statement.
- She reminded everyone of the Spanish flu pandemic. Let's not repeat history when the second wave of that pandemic took ten times as many lives as the first round when people thought they could go back to normal.

Kevin Roberts, President/CEO of Advent Health, reviewed the following:

- He also thanked Council for the Stay at Home order which helped keep the COVID-19 numbers down.
- He informed Council that he spent over 40 years working as a nurse, 30 of those years as an Administrator.
- He stressed the importance of using a face mask. He wears his most of the time except when he is alone and not around anyone.
- The Advent Health facility in Killeen have plenty of testing capabilities for anyone experiencing symptoms or may have come in contact with someone who might have tested positive. Test results can be verified within hours.
- He also mentioned that Advent Health is getting ready to reopen the hospitals and will soon begin elective surgeries.
- He reiterated the importance of continuing to practice all safety measures including social distancing.

3. Discussion regarding any item on the regular agenda

There was no discussion.

4. Adjourn Workshop Session

Council member Kuehne moved to adjourn the workshop session at 6:02 p.m. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

Mayor Talbert called for a brief break before going into regular session.

REGULAR SESSION 6:00 p.m.
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ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the regular session to order at 6:10 p.m. She provided the phone number of 512-556-0332 for citizens to call in for any comments.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Proclamations and Presentations

There were no proclamations or presentations.

Mayor Talbert provided the phone number of 512-556-0332 for citizens to call in with any comments.

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

Council member Clark addressed his remarks to the Mayor, Council members, City Staff and citizens of the community. He apologized for getting upset at the last Council meeting on an agenda item and carried it on after the meeting. Some of the comments he made were accusatory, rude and inappropriate. He exhibited poor judgment and it was unbecoming as a Council member. He stressed his sincerest apologies to everyone and thanked the Mayor for the opportunity to speak.

Mayor Talbert thanked Mr. Clark and reiterated the phone number 512-556-0332 to call in for any citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

1.3	Public hearing to receive citizen comments regarding the LEDC Business Emergency Grant Program
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Mayor Talbert opened the public hearing for opportunity for citizen comments regarding the LEDC COVID-19 Emergency Grant Program prior to City Council adopting the program by Resolution during the regular session.

There were no citizen comments and so the Mayor moved on to the next agenda item.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on April 13, 2020.

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

2.2	Discussion and possible action concerning approval of minutes of the Special Session on April 20, 2020.
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Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
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3.1	Discussion and possible action regarding the Monthly Investment report for March 2020.
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Mayor Pro Tem Monroe moved to approve the consent agenda as presented. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> 1. Golf Course Monthly Report 2. Municipal Court Monthly Report 3. City Secretary Monthly Report 4. Police Department Monthly Report 5. Utility Billing and Collections Monthly Report 6. Public Works Monthly Report for Electric, Streets, Water/Wastewater 7. Building Official Monthly Report 8. Economic Development Monthly Report 9. Fire Department Monthly Report 10. Parks and Recreation Monthly Report 11. Information Systems Monthly Report 12. Library Monthly Report

Council did have all monthly reports in their packet, however, no Department presentation was made.

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

- Comp Plan – City Staff have been meeting, virtually, with consultants regarding goals, recommendations and objectives for the Comprehensive Plan. The outline of this Chapter will include 6 broad categories including growth, infrastructure, services, development, land use, economic development, mobility, and community facilities. Looking forward, the process may include 1 or 2 meetings without consultants to review and remind the CPAC of work to date and draft chapters, followed by 1 or 2 meetings to review, discuss and formalize the implementation plan.
- Vision - Libby Bluntzer contacted the City this week regarding a slightly different Vision Lampasas! Project. They would like to improve on, and possibly add to, our monument markers. Initially, Vision would like to improve landscaping and lighting on the North 281 marker by the Airport, and providing funds are available, develop a complimentary marker on South 183. Mezger Stone is also assisting with materials for the projects. Without objection, City Staff has indicated planning for the projects could proceed.
- Brodie Estates - Rickie Roy, Interim Assistant City Manager, reports that the Electric Department and the developer are investigating the possibility of installing underground service to homes in the subdivision. The scale of the subdivision, and proximity of the homes, would provide a good example for possible future policies and installations. As discussions continue, and plans formalized, City Staff will provide additional information.
- Business Assistance- Council should be aware that applications for the LEDC Emergency Assistance Program and the Utility Assistance Program have been posted to the City's website and pushed to social media. The City will also send applications for Utility Assistance to identified

businesses to encourage their participation. Mandy Walsh, Economic Development Director, reported that over 40 applications for the LEDC program have been received.

- Trash Service – He reported to Council that with more people being at home and doing some cleaning around the home, Waste Connections’ trucks have been packed out early in the day and they’ve had to push off the rest of the route for that day to the following day. So if Council members get any calls, reassure them that Waste Connection will follow up with missed routes or citizens can call City Hall to report any missed trash pickups.

5.2	MAYOR’S COMMENTS
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Mayor Talbert had no comments to make.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and possible action regarding the adoption of the LEDC Business Emergency Grant Program by a Resolution of the City of Lampasas City Council.

Mandy Walsh, Economic Development Director, explained that the LEDC approved the program at their April 15, 2020 meeting. This item was brought before and approved by Council at the Special Session held on April 20, 2020. This is the second reading to approve this program by Resolution of the City Council.

Council member Toups moved to approve the adoption of the LEDC Business Emergency Grant Program by a Resolution of the City of Lampasas City Council. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding the City of Lampasas Emergency Declaration (Stay Home Stay Safe)
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City Manager deGraffenried explained that this item was placed on the agenda as a place holder in the event Governor Abbott provided direction and latitude to local jurisdictions.

It was noted that the City is following the guidelines and restrictions with Governor Abbott’s Executive Orders including the Stay at Home order still being in place. Effective May 1, 2020, Governor Abbott’s recent order to reopen services such as retail, dine in restaurant services, movie theaters and shopping malls can operate at up to 25 percent of the total listed occupancy. Also noted was that counties with less than 5 cases of the COVID-19 virus, the County Judge can affirm and request the Governor to allow businesses be able to open up with a 50 percent capacity.

There was no action taken.

Adjourn into Executive Session

Mayor Pro Tem Monroe moved to adjourn into executive session at 6:24 p.m. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Council allowed for Mandy Walsh, Economic Development Director, to be in executive session.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.
8.2	Section 551.071 (1), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body
8.3	Adjourn Executive Session and reconvene Regular Session

Executive session was adjourned at 7:23 p.m. and regular session was immediately reconvened.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken.

Adjourn

Council member Kuehne moved to adjourn the meeting at 7:24 p.m. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2020.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary