

**NOTICE OF SPECIAL MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, April 6, 2020
5:30 p.m. Special Session**

Notice is hereby given that a special meeting of the City Council of the City of Lampasas, Texas will be held on Monday, April 6, 2020 in the City Council Chambers located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**SPECIAL SESSION
5:30 p.m.**

1. Call to order Special Session
2. Discussion and possible action regarding continuing, renewing, or cancelling the City of Lampasas Emergency Disaster Declaration (Stay Home, Stay Safe) ordered March 23, 2020 and extended through April 6, 2020.
3. Discussion and possible action with regards to modifications to the City of Lampasas Declaration Q&A and the City of Lampasas "What the Order Means" document based on changes in Orders, services or fees; which may be considered under this agenda item as well.
4. Discussion and possible action regarding the approval of purchase of two 60 hp VFD Motors and Motor Adapter Assembly at Hancock Park Golf Course
5. Adjourn Special Session

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 2 day of April 2020 at

1:00pm

Becky Sims
Becky Sims, Assistant City Secretary

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City ManagerITEM NO. 2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding continuing, renewing, or cancelling the City of Lampasas Emergency Disaster Declaration (Stay Home, Stay Safe) ordered March 23, 2020 and extended through April 6, 2020.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: April 1, 2020

For the Agenda of: April 6, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

The attached Order remains substantially the same as the Order dated March 23, 2020. Council is asked to consider extending the Order through April 30, 2020.

Recommendation:

Motion to approve Order extending the Disaster Declaration through April 30, 2020.

**ORDER OF CITY OF LAMPASAS MAYOR MISTI TALBERT
EXTENDING THE MARCH 23, 2020 ORDER THROUGH APRIL 30, 2020**

DATE ORDER ISSUED: April 6, 2020

WHEREAS, in December 2019, a novel coronavirus, now designated Coronavirus disease 2019 (COVID-19), was detected in Wuhan City, Hubei Province, China; and

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 as a pandemic and urged that all countries take urgent and aggressive action; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency regarding COVID-19; and

WHEREAS, on March 13, 2020, Governor Greg Abbott declared a state of disaster due to COVID-19; and

WHEREAS, on March 15, 2020, the Centers for Disease Control ("CDC") lowered the recommended number of persons at mass gatherings to 50 persons; and

WHEREAS, on March 16, 2020, the CDC lowered the recommended number of persons at mass gatherings to 10 persons; and

WHEREAS, on March 19, 2020, Texas Governor Greg Abbott issued orders, prohibiting social gatherings in excess of 10 people; and

WHEREAS, on March 20, 2020, in an effort to limit exposure of COVID-19, the City of Lampasas limited public access to City Hall and the Library; and

WHEREAS, on March 23, 2020, the City of Lampasas City Council issued an Order defining essential services and essential activities in order to limit the community spread of COVID-19 effective through April 3, 2020; and

WHEREAS, on March 31, 2020, Mayor Misti Talbert extended the City's March 23, 2020 Order through April 6, 2020 in order for Council consideration of a further extension at its April 6, 2020 meeting; and

WHEREAS, on March 31, 2020 State of Texas Governor Greg Abbott issued Executive Order GA-14 relating to statewide continuity of essential services and activities during the COVID-19 disaster; and

WHEREAS, on April 1, 2020, 3,997 Texans had confirmed cases of COVID-19 with 58 fatalities as a result of the virus; and

WHEREAS, because of the risk of the rapid spread of the virus, the need to protect the most vulnerable members of the community, the intent to ensure that the maximum number of people self-isolate in their places of residence to the maximum extent feasible, while enabling essential services to continue, and the

desire to slow the spread of COVID-19 to the maximum extent possible, this Order is required; and

WHEREAS, this Order is issued based on evidence of increasing occurrence of COVID-19 throughout the Central Texas area and in our adjoining Counties, scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically, and evidence that the age, condition, and health of a significant portion of the population of the City places it at risk for serious health complications, including death, from COVID-19; and

WHEREAS, making the problem worse, some individuals who contract the COVID-19 virus have no symptoms or have mild symptoms, which means they may not be aware they carry the virus; and

WHEREAS, because even people without symptoms can transmit the disease, and because evidence shows the disease is easily spread, gatherings can result in preventable transmission of the virus; and

WHEREAS, the scientific evidence shows that at this stage of the emergency, it is essential to slow virus transmission as much as possible to protect the most vulnerable and to prevent the health care system from being overwhelmed. One proven way to slow the transmission is to limit interactions among people to the greatest extent practicable. By reducing the spread of the COVID-19 virus, this Order helps preserve critical and limited healthcare capacity in the City; and

WHEREAS, local health officials, the local hospitals, and the Health District are all calling for this action to flatten the curve of the virus transmission, and have warned that not taking action could result in the medical resources of Lampasas County being overcome; and

WHEREAS, a declaration of local disaster and public health emergency includes the ability to reduce the possibility of exposure to disease, control the risk, promote health, compel persons to undergo additional health measures that prevent or control the spread of disease, including isolation, surveillance, quarantine, or placement of persons under public health observation; and

WHEREAS, I, Misit Talbert, have determined that extraordinary and immediate measures must be taken to respond quickly to prevent and slow down community spread of COVID-19,

NOW, THEREFORE, BE IT PROCLAIMED AND ORDERED BY MISTI TALBERT, MAYOR OF THE CITY OF LAMPASAS, TEXAS, UNDER THE AUTHORITY OF TEXAS GOVERNMENT CODE SECTION 418.108 AND HEALTH AND SAFETY CODE SECTION 122.006:

1. The foregoing recitals are incorporated herein and made findings of fact.
2. That a local state of disaster and public health emergency is hereby declared for the City of Lampasas Texas.
3. Pursuant to §418.108(b) of the Texas Government Code, the state of disaster shall continue through April 30, 2020, unless extended or modified by the City Council.
4. Pursuant to §418.108(c) of the Texas Government Code, this declaration of a local state of disaster shall be given prompt and general publicity and shall be filed promptly with the City Secretary.
5. Pursuant to §418.108(d) of the Texas Government Code, this declaration of a local state of disaster activates the City's emergency management plan.
6. All individuals currently living within the City of Lampasas, Texas (the "City") are required to shelter at their place of residence. To the extent individuals are using shared or outdoor spaces, they must at all times as reasonably possible maintain social distancing of at least six feet from any other person when they are outside their residence. All persons may leave their residences only for Essential Activities, Essential Governmental Functions, or to operate Essential Businesses, all as defined in Section 10. Individuals experiencing homelessness are exempt from this Section, but are strongly urged to obtain shelter, and entities are strongly urged to make such shelter available as soon as possible and to the maximum extent practicable (and to utilize Social Distancing Requirements in their operation).
7. All businesses with a facility in the City, except Essential Businesses as defined below in Section 10, are required to cease all activities at facilities located within the City except Minimum Basic Operations, as defined in Section 10. For clarity, businesses may also continue operations consisting exclusively of employees or contractors performing activities at their own residences (i.e., working from home). All Essential Businesses are strongly encouraged to remain open, however, even Essential Businesses are encouraged to determine essential staff necessary to operate and send non-essential staff home. To the greatest extent feasible, Essential Businesses shall comply with Social Distancing Requirements as defined in Section 10 below, including, but not limited to, when any customers are standing in line.

9. All public and private gatherings of any number of people occurring outside a household or living unit are prohibited, except for the limited purposes as expressly permitted in Section 10. Nothing in this Order prohibits the gathering of members of a household or living unit. All travel, except Essential Travel and Essential Activities as defined below in Section 10, is prohibited. This Order allows travel into or out of the City to perform Essential Activities, operate Essential Businesses, or maintain Essential Governmental Functions.

10. Definitions and Exemptions.

- a. For purposes of this Order, individuals may leave their residence only to perform any of the following "Essential Activities:"
 1. To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members (including, but not limited to, pets), such as, by way of example only and without limitation, obtaining medical supplies or medication, visiting a health care professional, or obtaining supplies they need to work from home;
 2. To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others, such as, by way of example only and without limitation, canned food, dry goods, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, and any other household consumer products, and products necessary to maintain the safety, sanitation, and essential operation of residences;
 3. To engage in outdoor activity, such as, by way of example and without limitation, walking, hiking, running or riding a bicycle. Except for members of a residence who are sheltering together, the individuals shall comply with Social Distancing Requirements as defined in this Section;
 4. To perform work providing essential products and services at an Essential Business or to otherwise carry out activities specifically permitted in this Order, including Minimum Basic Operations; and
 5. To care for a family member or pet in another household.

But people at high risk of severe illness from COVID-19 and people who are sick are urged to stay in their residence to the extent possible except as necessary to seek medical care.

- b. For purposes of this Order, individuals may leave their residence to work for or obtain services at any "Healthcare Operations" including hospitals, clinics, dentists, pharmacies, pharmaceutical, and biotechnology companies, other healthcare facilities, healthcare suppliers, home healthcare services providers, mental health providers, or any related and/or ancillary healthcare services. "Healthcare Operations" also includes veterinary care and all healthcare services provided to animals. This exemption shall be construed broadly to avoid any impacts to the delivery of healthcare, broadly defined. "Healthcare Operations" does not include fitness and

exercise gyms and similar facilities.

- c. For purposes of this Order, individuals may leave their residence to provide any services or perform any work necessary to the operations and maintenance of "Essential Infrastructure," including, but not limited to, construction, airport operations, water, sewer, gas, electrical, oil refining, roads and highways, public transportation, solid waste collection and removal, internet, and telecommunications systems (including the provision of essential global, national, and local infrastructure for computing services, business infrastructure, communications, and web-based services), provided that they carry out those services or that work in compliance with Social Distancing Requirements as defined this Section, to the extent possible.
- d. For purposes of this Order, all first responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel, and others who need to perform essential services are categorically exempt from this Order. Further, nothing in this Order shall prohibit any individual from performing or accessing "Essential Governmental Functions," as determined by the governmental entity performing those functions. Each governmental entity shall identify and designate appropriate employees or contractors to continue providing and carrying out any Essential Governmental Functions. All Essential Governmental Functions shall be performed in compliance with Social Distancing Requirements as defined in this Section, to the extent possible.
- e. For the purposes of this Order, covered businesses include any for-profit, non-profit, or educational entities, regardless of the nature of the service, the function they perform, or its corporate or entity structure.
- f. For the purposes of this Order, "Essential Businesses" means:
- Healthcare Operations and Essential Infrastructure;
 - Grocery stores, certified farmers' markets, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of canned food, dry goods, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, and any other household consumer products (such as cleaning and personal care products), and liquor stores. This includes stores that sell groceries and also sell other non-grocery products, and products necessary to maintaining the safety, sanitation, and essential operation of residences;
 - Food cultivation, including farming, livestock, and fishing;
 - Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;
 - Newspapers, television, radio, and other media services;
 - Gas stations and auto-supply, auto-repair, and related facilities;
 - Banks and related financial institutions;
 - Hardware and construction supply stores;
 - Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, Essential Activities, and Essential Businesses;
 - Businesses providing mailing and shipping services, including post office boxes;

- Laundromats, drycleaners, and laundry service providers;
- Restaurants and other facilities that prepare and serve food, but only for delivery or carry out. Schools and other entities that typically provide food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or members of the public on a pick-up or take-away basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site. **Note:** Patrons may not wait inside a restaurant for their food orders. If there is a line or gathering of persons (outside of their vehicles) waiting to be served, this places everyone in the line or gathering at a higher risk of transmission of COVID-19. Restaurants are urged to create a system that does not involve such lines or gatherings of people waiting to order or waiting to receive their order. For example, a system where the customers call in their order and stay in or at their vehicles until notified that their order is ready---with only one customer at the transaction point at a time, or other methods that assure that the purposes of this Order and Declaration are served is necessary. Stressing the need for call ahead or interne ordering will also cut down on waiting time and could be used in conjunction with the customer calling in or texting when he or she has arrived to allow for straight to vehicle service. If lines cannot be avoided, it shall be the restaurant management's responsibility to assure that safe Social Distancing is practiced. This also applies to food trucks;
 - Businesses that supply products needed for people to work from home;
 - Businesses that supply other essential businesses with the support or supplies necessary to operate;
 - Businesses that ship or deliver groceries, food, goods or services directly to residences;
 - Airlines, taxis, and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order;
 - Home-based care for seniors, adults, or children;
 - Residential facilities and shelters for seniors, adults, and children;
 - Professional services: legal, accounting, insurance, real estate services (including appraisal, survey, and title services);
 - Childcare facilities providing services that enable employees exempted in this Order to work as permitted. To the extent possible, childcare facilities must operate under the following mandatory conditions:
 - A. Childcare must be carried out in stable groups of 12 or fewer ("stable" means that the same 12 or fewer children are in the same group each day);
 - B. Children shall not change from one group to another;
 - C. If more than one group of children is cared for at one facility, each group shall be in a separate area and shall not mix with each other; and
 - D. Childcare providers shall remain solely with one group of children;
- Utilities, telecommunications, trash collection and disposal, law enforcement, EMS/ambulance, corrections, dispatch, animal shelters, governmental employees who have not been specifically deemed non-essential and sent home by the government entity;

- Janitorial and maintenance services, funeral industry, defense industry, space and technology industry, technology support, and scientific research; and
- Religious services provided in residences, Healthcare Operations, at funerals, or provided online while being broadcast from a religious facility.

g. For the purposes of this Order, "Minimum Basic Operations" include the following, provided that employees comply with Social Distancing Requirements as defined this Section, to the extent possible, while carrying out such operations:

1. The minimum necessary activities to maintain the value of the business's inventory, ensure security, process payroll and employee benefits, or for related functions; and
2. The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.
3. For the purposes of this Order, "Essential Travel" includes travel for any of the following purposes:
 - a. Any travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, or Minimum Basic Operations;
4. Travel to care for elderly, minors, dependents, persons with disabilities, or other vulnerable persons;
5. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services;
6. Travel to return to a place of residence from outside the jurisdiction;
7. Travel required by law enforcement or court Order; or
8. Travel required for non-residents to return to their place of residence outside the City. Individuals are strongly encouraged to verify that their transportation out of the City remains available and functional prior to commencing such travel.

Individuals engaged in any Essential Travel must comply with all Social Distancing Requirements as defined in this Section.

h. For purposes of this Order, residences include hotels, motels, shared rental units, and similar facilities.

i. For purposes of this Order, "Social Distancing Requirements" includes maintaining at least six-foot social distancing from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands.

j. Non-essential businesses shall shut down except for maintaining Minimum Basic Operations as defined herein. Essential Businesses exempted from shut-down are encouraged to determine staff who are essential to operations, and to send non-essential staff home

11. When people need to leave their places of residence, whether to obtain or perform vital services, or to otherwise facilitate authorized activities necessary for continuity of social and commercial life, they should at all times reasonably possible comply with Social Distancing Requirements as defined in Section 10 above.
12. All provisions of this Order should be interpreted to effectuate this intent.
13. Failure to comply with any of the provisions of this Order constitutes an imminent threat to public health.
14. That a violation of this order shall be a Class C misdemeanor and the penalty for violating this order shall be a fine of not less than one dollar (\$1.00) and no more than one thousand dollars (\$1,000.00), and each day a violation exists shall be a separate offense. That this declaration also hereby authorizes the use of any other lawfully available enforcement tools.
15. The City of Lampasas must promptly provide copies of this Order by posting it on the City of Lampasas website. In addition, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy.
16. If any subsection, sentence, clause, phrase, or word of this Order or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remaining portions or applications of this Order.

DECLARED this _____ day of April, 2020.

Misti Talbert, Mayor

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City ManagerITEM NO. 3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action with regards to modifications to the City of Lampasas Declaration Q&A and the City of Lampasas "What the Order Means" document based on changes in Orders, services or fees; which may be considered under this agenda item as well.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: April 1, 2020

For the Agenda of: April 6, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Through this agenda item Council will have the opportunity to provide input on supplemental documents; and to further discuss items related to on-line fees; Golf Course services; and procedures for Worship Services

Recommendation:

Discussion, input and consideration of modifications to supplemental documents, services and fees.

City of Lampasas Declaration of Disaster & Public Health Emergency FAQs

How long does the order last?

The order lasts until _____, but may be continued, renewed or cancelled by the City Council of the City of Lampasas.

Will the surrounding cities or the county be following the same recommendations or making similar declarations?

Please contact the neighboring City or County in question if you would like more details on their recommendations.

Will there be enforcement and how?

A violation of the order is a Class C misdemeanor. If you have a complaint about businesses operating or community gatherings during the effective period, please notify the City Police Department at 512-556-6235. The City may use other enforcement tools as allowed by law.

Should my business shut down due to COVID-19?

The City is not requiring all private businesses to close, only those that fall under the categories listed in the declaration of Emergency Response Declaration. If you are unsure if your business falls under the classifications listed in the Order, please call 512-556-6831.

Is my daycare required to close under this order?

No. Childcare facilities are not included in this order, however must meet operating requirements of the Order.

Will grocery stores remain open?

Yes.

What about the Retail/Shopping Areas?

Retail establishments that do not meet the definition of an essential business are required to close.

Does my church have to cancel service?

A community gathering is defined as any indoor or outdoor event or convening that brings or is likely to bring together more than 10 persons at the same time in a single room or enclosed space including auditoriums, meeting halls, event centers, etc. Depending upon the size of your congregation, your services may be subject to closure. The City encourages participation remotely by streaming, if possible.

Can we still hold funeral services?

Yes, as long as indoor attendance is limited to fewer than 10 persons per the community gathering definition in section 7 of the order. Outdoor graveside services would not be subject to the community gathering prohibition as long as they are not in fenced or otherwise enclosed spaces and attendees are able to maintain 6-foot social distancing measures.

Can we still hold weddings, birthday parties, book clubs, baby showers, private gatherings in a home? At a business?

Public or private community gatherings that bring together or likely to bring together 10 or more people at the same time are prohibited. The Mayor and Lampasas Public Health Advisor strongly recommend canceling, rescheduling, or not attending events.

If my restaurant/bar/gym/etc. limits access to 10 members or less at a time, does it have to close?

Yes. Restaurants, bars, gyms, fitness studios, spas and other similar businesses are required to close. Restaurants may continue to provide takeout, delivery, or drive-through.

My hotel has a restaurant and/or continental breakfast buffet. Should that be closed?

Yes. Food should be delivered to rooms or picked up to-go during the effective period of the order.

Are beauty, barber shops and nail salons allowed to stay open?

No. Please refer to the social distancing recommendations included in the order if you have questions about visiting establishments during this time.

Can dance studios continue classes that are limited to 10 students or less at one time?

No. A dance studio falls under the category of Indoor Recreational Facility and is subject to the requirements of the order.

Can employees of affected businesses still be allowed to come in to work, but remain closed to the public?

Yes, as long as community gathering situations are not created as defined in the order.

Can we still maintain our dentist, eye doctor, and medical doctor appointments?

Yes. Hospitals and medical facilities are not included in the Community Gathering definition so long as persons are generally not within 6 feet of one another for extended periods. Please see the social distancing recommendations included with the order.

Will the City work with people who cannot pay their utility bill due to not working?

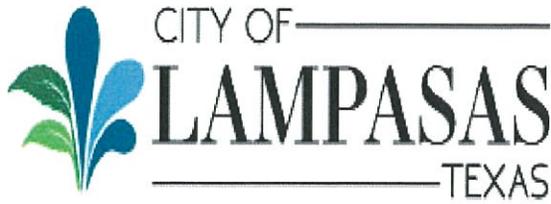
If you are unable to pay your bill please contact the Utility Office at 512-556-3641. As always, Staff is prepared to work with you on a payment plan for your bill.

Is the Animal Shelter remaining open?

Animal Shelter operations are by appointment only.

Are parks and playgrounds still open?

Outdoor recreational facilities such as parks and playgrounds remain open. The Public Bathrooms are closed. Parks and Recreation has implemented an extensive cleaning schedule for all playground equipment, tables, benches, and other outdoor facilities. The Golf Course is closed.



312 East Third Street
Lampasas, Texas 76550
(512) 556-6831 phone
(512) 556-8083 fax

April 6, 2020
6:30 p.m.

What the City's Covid-19 Response Declaration Means

What it Doesn't Allow:

- Businesses opening to the public for services that require close contact. For example, barber shops, hairdressers, spas, gyms, fitness studios, nail salons, retail only establishments.

What it Does Allow:

- Almost all other businesses can remain open. For example, grocery stores, convenience stores, farm and produce stands, pet supplies, butcher shops, stores that provide any other household consumer products (cleaning and personal care supplies) and stores that sell alcohol. This includes stores that sell groceries and also sell non-grocery items.
- Feed Stores and stores providing farming, livestock or ranching supplies.
- Media Outlets including newspapers, television, radio and other media services.
- Gas Stations and auto supply, auto repair, and related facilities.
- Banks and financial institutions
- Hardware and construction supply stores
- Construction Trades. Electricians, plumbers, roofers, framers, landscapers, air-conditioning technicians.
- Businesses providing mailing and shipping services, including post office boxes.
- Laundromats, dry-cleaners, and laundry service providers.
- Restaurants and entities that provide food service for pick-up, drive through or carryout only. Food may not be eaten on site.
- Office Supply businesses, and businesses that otherwise supply products needed for people to work from home, or provide products for essential businesses.
- Private transportation providers necessary for essential activities.
- Home based care for seniors, adults and children.
- Residential facilities for seniors, adults and children.
- Professional Services: legal, accounting, insurance, engineering, real estate services (including appraisal, survey and title services).
- Child Care facilities under mandatory conditions
 - Carried out in stable groups of 12 or fewer ('stable' means the same 12 or fewer children and in the same group each day).
 - Children may not change from one group to another.

- If more than one group of children is cared for at one facility, each group shall be in a separate area and shall not mix.
- Childcare providers shall remain solely with one group of children
- Utilities, telecommunications, trash collection, law enforcement, EMS, corrections, animal shelters, government employees who have not been deemed non-essential.
- Janitorial and maintenance services, funeral industry, defense industry, space and technology, technology support.
- Religious Services provided in residences, healthcare facilities, at funerals or provided on-line while being broadcast from a religious facility.

Do I have to stay at home if I can't work or go to School?

- The City is encouraging all residents and businesses to reduce contacts, and limit the risk of exposure. This is accomplished by using best practices for personal hygiene, frequent hand washing, social distancing, and not congregating in groups larger than 10.
- Residents are also encouraged to stay at home for the same reasons.
- Please feel free to leave your home if you need to go the grocery store, pick up food from a restaurant, visit a business that is currently allowed to stay open, take care of family or other residents in need, go to the Park, exercise outdoors (but not in a group), or travel outside the City.
- Feel free to access Wi-Fi from your vehicle at locations designated by LISD or the City.
- ***Generally, you may travel anywhere at any time to take care of yourself and others and to conduct your daily business, just go home after you're done.***

Do I have to have a letter from my employer to travel to and from work? Even if my workplace is closed to the Public?

- You are not required to have any documentation regarding travel to and from work from your employer. You are not required to have written permission to travel to any other locations.
- You may still work at a non-essential business that is closed to the public to take care of facilities, monitor inventory, and conduct administrative functions. Please make sure if you are working at any essential or non-essential business that is closed, you may not congregate in groups larger than 10, and you must be able to maintain 6 feet of social distancing.

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For additional information please contact Chief Jeff Smith, Lampasas Fire Department, Chief Sammy Bailey, Lampasas Police Department, or Finley deGraffenried, City Manager



Guidance for Houses of Worship During the COVID-19 Crisis

During these challenging times, government and faith communities throughout Texas need to work together to stop the spread of Coronavirus. To facilitate this collaboration, State and local governments must clearly articulate their directives aimed at mitigating spread of the virus. This joint guidance from the Office of the Attorney General and the Office of the Governor responds to frequently asked questions by members of the faith community and is the official guidance regarding the effect of Executive Order GA 14 on religious services conducted in churches, congregations, and houses of worship.

The government must give special consideration to houses of worship when issuing orders related to the COVID-19 crisis.

The First Amendment to the United States Constitution and Article I of the Texas Constitution protect the right of Texans to freely exercise their religion. In addition, the Texas Religious Freedom Restoration Act ("RFRA") provides even stronger protections to faith communities, and government must ensure that it complies with RFRA when it acts. Thus, when state or local governments issue orders prohibiting people from providing or obtaining certain services, they must ensure that these orders do not violate these constitutional and statutory rights.

Houses of worship provide "essential services."

On March 31, 2020, Governor Abbott issued Executive Order GA 14, which defines essential services to include "religious services conducted in churches, congregations, and houses of worship."¹ Institutions providing these essential services can provide them under certain conditions described in Executive Order GA 14 and local orders by counties or municipalities that are consistent with GA 14. To the extent there is conflict between the Governor's Executive Order GA 14 and local orders, GA 14 controls.

Houses of worship must, whenever possible, conduct their activities from home or through remote audio or video services.

Houses of worship often gather as large groups of people in one building during a religious service or activity. But during this public health crisis, in accordance with guidance from the White House, Centers for Disease Control and Prevention ("CDC"), and Texas Department of State Health Services ("Texas DSHS"), providers of essential services must follow certain mitigation strategies to slow the spread of the

¹ Exec. Order No. GA 14 at 2 (Mar. 31, 2020).

virus.² Thus, under the Governor's Executive Order GA 14, houses of worship should conduct remote audio, video, or teleconference activities whenever possible.

If a house of worship cannot conduct its activities remotely, then the White House and CDC guidelines still control in order to stop the spread of Coronavirus.

If a house of worship cannot conduct its service remotely due to a lack of capability (technological or financial), then it should follow the Governor's Executive Order GA 14, that houses of worship are to conduct their activities in accordance with the White House Guidelines.³ For example:

- Instruct sick employees, volunteers, and guests to stay home;
- Practice social distancing by maintaining appropriate distance between people;
- Maintain good hygiene by washing your hands frequently, using hand sanitizer, using your elbow to cover coughs, and not touching your face; and
- Clean and disinfect work areas frequently.

Houses of worship, like providers of other essential services, are to follow additional guidance from the White House and CDC whenever possible.⁴

Some houses of worship must avoid large gatherings.

Texas is a big state and the transmission rate of COVID-19 varies in different communities. Given this, houses of worship should work with counties and municipalities to evaluate the rate of local community spread and determine the appropriate level of mitigation strategies to implement. For example, more detailed guidance from the CDC currently recommends that if a community is experiencing substantial community spread of COVID-19, then the houses of worship in that community should cancel all in-person gatherings of any size. But if a community is experiencing moderate to substantial spread, then the CDC recommends a reduction of activities in coordination with local health officials, possible smaller gatherings incorporating social-distancing measures, cancelation of activities with 10 or more people when high-risk populations attend in person (including those over 65 and those with underlying medical conditions),⁵ and use of creative means to deliver other

² Ctr. for Disease Control. Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19) (Mar. 21, 2020), <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>; Tex. Dep't of State Health Servs., Prevention of COVID-19 (Mar. 31, 2020), <https://www.dshs.texas.gov/coronavirus/#prevent>.

³ The President's Coronavirus Guidelines for America, 30 Days to Slow the Spread (Mar. 31, 2020), https://www.whitehouse.gov/wp-content/uploads/2020/03/03.16.20_coronavirus-guidance_8.5x11_315PM.pdf.

⁴ CDC: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>. Texas DSHS: <https://www.dshs.texas.gov/coronavirus/#prevent>.

⁵ CDC: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>.

faith-based services. For more information, houses of worship should consult CDC guidance.⁶

For example, a church may hold Easter services in its parking lot, with attendees remaining in their cars (windows down), parked in every other parking spot, with the minister using amplification to preach. Or because Executive Order GA 14 permits drive-thrus to operate, then a house of worship may, according to their faith practices, provide communion or a blessing through a similar drive-up service. Or pastors with smaller congregations may consider conducting multiple services of 10 people or fewer in their sanctuaries, so long as they maintain appropriate social distancing, properly sanitize the building between each service, and provide hand sanitizer.

These restrictions do not violate the religious liberty of houses of worship.

Under the extraordinary circumstances in which we temporarily live, these restrictions do not violate the religious liberty of houses of worship because the government has a compelling interest for implementing the rules (stopping contagion) and the rules are the least restrictive means of burdening religious practice (they allow houses of worship to stay open for ministry, but suggest ways that help stop the spread of COVID-19).

⁶ CDC, Interim Guidance for Administrators and Leaders of Community- and Faith-Based Organizations to Plan, Prepare, and Respond to Coronavirus Disease 2019 (COVID-19) (Mar. 23, 2020), <https://www.cdc.gov/coronavirus/2019-nCoV/community/organizations/guidance-community-faith-organizations.html>.

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City ManagerITEM NO. 4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the approval of purchase of two 60 hp VFD Motors and Motor Adaptor Assembly at Hancock Park Golf Course

Requested By: Van Berry, Golf Course Manager

Submitted By: Van Berry, Golf Course Manager

Date Submitted: April 1, 2020

For the Agenda of: April 6, 2020

Procurement and Funding Statement:

2019-2020 Budget - 26-510-5415 (Equipment Maintenance) The cost of the motors, motor assemblies, mechanical seal kits and labors is \$16,504.96. This will put my equipment maintenance line item (26-510-5415) \$12,305.00 over budget.

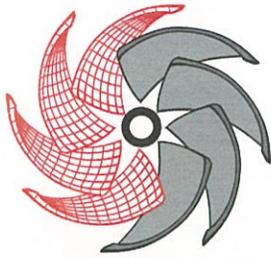
Attachments: See Attached Quote

Summary Statement:

We have two 60hp VFD motors that operate our irrigation system; these motors are approximately 7 years old. During the peak season (approximately 7 months), these motors run 8 to 10 hours a day seven days a week and the other 5 months they run 8 to 10 hours 2 to 3 days a week. They are one of the main pieces of equipment on the golf course. We knew one motor had just gone out and the bearings on the other were not sounding good. I had contacted PMT Pump Services to get a cost on a new motor and troubleshoot the other and they said the other motor would also need replacing. They said we might able to limp along with the one motor until it could be replaced. Since then it has also gone out.

Recommendation:

Staff recommends the approval to PMT Pump Services in the \$16,504.96



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ESTIMATE

Date	Estimate #
3/26/2020	E11-02126

Estimate Valid for 30 Days ONLY

Name / Address
Hancock park / City of Lampasas Attn: Van Berry / GM 237 Naruna Road Lampasas, TX 76550

Pump Mechanical Technical Services, LLC
PO Box 1566
San Marcos, TX 78667

Terms	FOB	P.O. No.	Project
ON Receipt			60HP Motors- 0318

Description	Qty	Rate	Total
LABOR	1	2,000.00	2,000.00T
Baldor 60HP Motor, 326JM, 460V, 3500RPM, ODP	2	5,753.48	11,506.96T
Goulds 3656M Motor Adaptor Assembly	2	1,050.00	2,100.00T
Mechanical seal Kit, 3656M	2	288.00	576.00T
FREIGHT	1	322.00	322.00T

****PMTS 90 DAY LABOR WARRANTY ON WORKMANSHIP ONLY WITH VALID INSPECTION.
**MANUFACTURER(S) PARTS ONLY WARRANTY UNLESS OTHERWISE SPECIFIED IN WRITING BY PMTS.
**LABOR AND SEALS TO PULL AND RE-INSTALL FOR WARRANTY INSPECTIONS BY AUTHORIZED PUMP OR MOTOR
SERVICE CENTER IS NOT INCLUDED.**

<small>SECURITY-Until payment is received in full, the seller retains a security interest (LIEN) in any equipment described herein, as provided by Article 9 of the UNIFORM MECHANICAL CODE (UCC1). Once payment is received in full by PMT Services, a Release of Lien (UCC3) will be provided purchaser. Customer acknowledges and agrees: Interst will be charged on all past due accounts at a rate of 1.5% per month or the highest legal rate. If necessary for PMTS to retain an attorney for collection, customer agrees to pay ALL cost of collection including court costs and attorneys fees. This or any invoice pertaining to work involved (Signed or Not) shall constitute and be an integral part of the agreement until final payment is made. To secure such payment PMT Services will retain title to any parts, materials or equipment. LIENS WILL BE FILED 10 DAYS AFTER DUE DATE.</small>	Subtotal	\$16,504.96
	Sales Tax (0.0%)	\$0.00

Fax #	E-mail	Web Site	Total	\$16,504.96
	ANGIE@PMTSERVICE.COM	WWW.PMTService.com		

Signature _____