

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, March 9, 2020
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, March 9, 2020 in the City Council Chambers located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion and updates regarding 2020 City Council Work Plan *(pgs.7-14)*
3. Discussion regarding Cooper Spring Trail Grant *(pgs.15-16)*
4. Discussion and presentation of the Chamber of Commerce and Visitor Center First Quarter Report. *(pgs. 17-46)*
5. Discussion regarding any item on the regular agenda
6. Adjourn Workshop Session

**REGULAR SESSION
6:00 p.m.**

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
- D. Community Champion

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public Hearing to receive citizen comments regarding approval, denial, or approval with modification(s) the rezone of .27 acres from Retail "R" to Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5 th Street, Lampasas, Texas.	47-50
1.4	Public Hearing to receive citizen comments regarding approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment) in an area zoned Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5 th Street, Lampasas, Texas.	51-54
1.5	Public Hearing to receive citizen comments regarding approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C". The property is described as 3.15 acres of the Daniel Stanley Survey, Abstract No. 631; being all of lots 1 & 2 and part of lots 3 & 4, Block 14 and 0.41 acres of School Avenue of the S.J. Harrells Addition; commonly known as 1573 Barnes Street, Lampasas Texas, Lampasas County.	55-58
1.6	Public Hearing to receive citizen comments regarding approval, denial, or approval with modification(s) the rezone of the following tracts from Light Industrial to Multi-Family Residential-2 District "MF-2" (Apartments) <ul style="list-style-type: none"> • Tract One- .096 acre out of the John Burleson Survey, Abstract No. 42 Lampasas County, Texas and including a part of Seventh Street and Lots 5 & 6 Block 21, Old Town of Lampasas. • Tract Two- 0.32 acre out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Lots 6 & 7 and a part of the alley, Block 21, Old Town of Lampasas. • Tract Three- 1.61 acres out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Elm Street, Lots 7 & 8 and a part of the alley, Block 21, Old Town of Lampasas. 	59-64
1.7	Public hearing to receive citizen comments regarding amendment to text of the City of Lampasas Zoning Regulations: <ul style="list-style-type: none"> • Section 31.3 -Planned Development Requirements to allow minimum tract area of 2 acres for a single podium structure 	65-70
1.8	Public hearing to receive citizen comments regarding amendment to text of the City of Lampasas Zoning Regulations: <ul style="list-style-type: none"> • Section A.3. -Definitions- to define a podium structure as a multi-occupancy, multi-use horizontally separated building typically with more intense land uses on the lower floors and multi-family residential on higher floors. Other combinations of land-uses may be considered as part of a Planned Development 	71-74
1.9	Public hearing to receive citizen comments regarding amendment to text of the City of Lampasas Zoning Regulations: <ul style="list-style-type: none"> • Section 22.3 MF-2- Multi-Family Residential District (Apartments) to allow structure heights over 35 feet if part of a Planned Development, or no greater than 5 over 2 if a podium building. 	75-78

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on February 24, 2020	79-88

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from February 1, 2020 to February 29, 2020	89-96
3.2	Discussion and possible action concerning the second reading of an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause	97-102

4.0	BOARDS/DEPARTMENT REPORTS	N/A
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4.1		
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5.0	ROUTINE MATTERS	PAGES
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5.1	City Manager's Operational Report <ul style="list-style-type: none"> • Vision • Coronavirus • CIP • Avenue C • Leadership Class • Town Hall 	103-104
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5.2	MAYOR'S COMMENTS	N/A
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6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
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7.1	Discussion and possible action regarding the acceptance of the Chamber of Commerce 1 st Quarter Report as presented.	105-106
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7.2	Discussion and possible action regarding the approval of Hotel Occupancy Tax Funds in the amount of \$3,548.74 for the Chamber of Commerce BBQ Cook Off to be held April 3-4, 2020 at the 580 Sports Complex and Arena.	107-114
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7.3	Discussion and possible action regarding cost share opportunities in the administrative process of the Cooper Spring Trail Grant	115-116
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7.4	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial, or approval with modification(s) the rezone of .27 acres from Retail "R" to Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5 th Street, Lampasas, Texas.	117-118
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7.5	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment) in an area zoned Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5 th Street, Lampasas, Texas.	119-120
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7.7	Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial, or approval with modification(s) the rezone of the following tracts from Light Industrial to Multi-Family Residential-2 District "MF-2" (Apartments); generally known as 707 S. Pecan Street, Lampasas, Texas <ul style="list-style-type: none"> • Tract One- .096 acre out of the John Burleson Survey, Abstract No. 42 Lampasas County, Texas and including a part of Seventh Street and Lots 5 & 6 Block 21, Old Town of Lampasas. • Tract Two- 0.32 acre out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Lots 6 & 7 and a part of the alley, Block 21, Old Town of Lampasas. • Tract Three- 1.61 acres out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Elm Street, Lots 7 & 8 and a part of the alley, Block 21, Old Town of Lampasas. 	123-124
7.8	Discussion and possible action regarding the first reading of an Ordinance to amend the following text of the Lampasas Zoning Regulations: <ul style="list-style-type: none"> • Section 31.3 -Planned Development Requirements to allow minimum tract area of 2 acres for a single podium structure. 	125-126
7.9	Discussion and possible action regarding the first reading of an Ordinance to amend the following text of the Lampasas Zoning Regulations: <ul style="list-style-type: none"> • Section A.3. -Definitions- to define a podium structure as a multi-occupancy, multi-use horizontally separated building typically with more intense land uses on the lower floors and multi-family residential on higher floors. Other combinations of land-uses may be considered as part of a Planned Development 	127-128
7.10	Discussion and possible action regarding the first reading of an Ordinance to amend the following text of the Lampasas Zoning Regulations: <ul style="list-style-type: none"> • Section 22.3 MF-2- Multi-Family Residential District (Apartments) to allow structure heights over 35 feet if part of a Planned Development, or no greater than 5 over 2 if a podium building. 	129-130
7.11	Select and announce possible winner of website photo contest entry.	131-132
7.12	Discussion and possible action to appoint a member to fill vacancy for ADHOC Audit Committee.	133-134
7.13	Discussion and possible action to authorize the City Manager to request qualifications for licensed attorney(s) to contract as City Prosecutor	135-136
7.14	Discussion and possible action regarding amendment to rate schedule for Hostess House.	137-140
7.15	Discuss and consider approval of the second reading of a resolution approving the Lampasas Economic Development Corporation ("LEDC") Life Safety Grant Program; authorizing use of LEDC Funds for said purpose; and providing for the ongoing administration of the program by LEDC	141-142

7.16	Discussion and request for approval to close Western Street at East Third Street to East Fourth Street on March 19, 2020 from 10:00 a.m. until 12:30 p.m. for the Boot Mural unveiling.	143-144
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Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.074 (<i>personnel matters</i>), to deliberate the appointment, employment, evaluation, reassignment, duties of City Secretary; and other personnel matters as allowed by Texas Government Code, Chapter 551.
8.2	Adjourn Executive Session and reconvene Regular Session

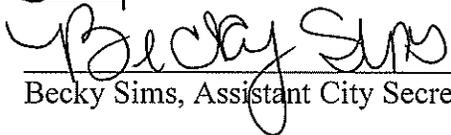
REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 6 day of March 2020 at

3:30pm



 Becky Sims, Assistant City Secretary

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City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding 2020 City Council Work Plan

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

Attachments: 2020 Draft Starting Tasks, Previous Meeting Notes

Summary Statement:

Council is asked to provide input on the 2020 Work Plan, and to consider dates for additional meetings on the Plan and its implementation.

Recommendation:

Discussion and direction

Communication, Image and Promotion

Item-Council	Action Steps	Responsible Party	Comments	Target Date
<i>Pro-Active Communication Strategy</i>	Inventory all outlets, social media and organization contacts Provide brief update/recap after Council Meetings effectively utilize new technology available at old city hall Provide links on all releases	staff staff staff	May get negative comments even on positive stories social media streaming, archive, website Historical perspective, facts, data	
<i>Branding/Marketing-Logo, letterhead, cards, brochures</i>	Develop Tags inventory of signage, wayfinding mission, vision, desired perception assess need for professional assistance	Staff Council Council	<i>Consistent Clean Message</i> #, statements, contact information determine needs staff facilitation	
<i>Better Signage-City Facilities</i>	Inventory Facilities and Signage Design Signage based on Branding Identify placement, type and location	Staff Designer Staff/Council	Signs with consistent logo, color and type face Should be consistent with Brand implementation, procurement	
<i>Coordinated PR Efforts-Positive news/info/stories</i>	Identify person/staff for coordination Post positive stories/pics at every opportunity Consistent releases, highlight public interaction, promotions Develop Departmental Outreach Programs	Staff Staff Staff Staff	highlight staff going above and beyond Public Safety, Public Works, Parks, Library Regular and Evergreen	
<i>Public Interest Stories</i>	Post monthly facts, social media, website, utility bill/brochure Press Release, PSA, brochures	Staff Staff	May expand, but don't want to overdue and lose effectiveness Where does your water come from? What happens when the lights go out? Who comes when I need help?	

Item-Council	Community Engagement	Action Steps	Responsible Party	Comments
	<i>Engagement through Technology</i>	Assess technology capabilities Promote available technology Develop strategies to engage through Technology Consider engagement through social media		Old City Hall <i>Did you know you can...?</i> surveys etc.
	<i>Quarterly Town Hall/Open House</i>	Development Policies and Issues Capital Improvements Streets Staff	Council Council Staff	Current and forecast projects Discussion regarding community needs Community input on road conditions, enforcement, etc.

Item-Council	Capacity Building	Action Steps	Responsible Party	Comments
<i>Internet</i>		Determine implementation schedule Evaluate and recruit ISP; finance; construct if feasible	LEDC/Council LEDC/Council	
<i>Council/Community Meetings/Outreach</i>		Schedule quarterly Workshop meetings Schedule twice yearly Stakeholders' Meeting	Council Staff	<i>Community Goals and Opportunities</i> Chamber, LIUSD, County, LEDC, P&Z, CIP, Parks
<i>Strengthen Committees, Inclusion/Process</i>		Develop annual training goal/schedule for each Committee Formalize Meetings Recognition-Banquet Put member pictures on website Highlight Committee actions/agendas	Committee/Council Committee Staff/Council Staff Staff	Governance and Meeting Management Food Continuation Reporting to Council
<i>Formalize Staff Recognition Program</i>		Picture, post on anniversary date Spotlight duties and tenure, website Frequent Council recognition City Manager recognition at worksite, card etc.	Staff Staff Council City Manager	5 year increments ABC recognition Continuation
<i>Develop Annual Calendar of Meetings</i>		Draft annual calendar Meeting dates Training dates Identify major tasks	Staff Staff Committee Committee	

Item-Council	Capacity Building	Action Steps	Responsible Party	Comments
	Capacity Building <i>Conduct Regular Meeting with Chamber and EDC re Common Goals</i>	Identify participants-Board, Staff, LEDC Discuss/Decide Frequency/Topics Schedule meetings Report	Participants Council/LEDC Staff	<i>Informal Discussion, Small Group</i> Ongoing, 1/month or 1/quarter
Expanding Resources				
	Expanding Resources <i>Review Funding Options-Lease/Purchase</i>	Director's evaluate all capital/fleet purchases Budget guidelines to include evaluation	Staff Staff	If purchase, plan and fund incrementally
	<i>Staff/Council Meetings regarding Agenda Items</i>	Discuss/determine needs of Council Schedule individual meetings Friday/Monday	Council Council	<i>Council Preparation</i> Staff availability on Council Meeting days
	Develop Comprehensive Master Plan	Evaluate Proposals Negotiate Scope and Price Award Contract	Committee Staff Council	
	Explore Opportunities to Create/Improve Sense of Place	Review Food Truck Ordinance-Encourage Vendors Review Opportunities for outdoor Music venues		Golf Course, Private Property, Parks Ruth Eiken, Campbell Park

Item-Council	Assets	Action Steps	Responsible Party	Comments
Develop O&M Schedule for all Facilities, Response to Accidents	Inventory facilities/needs/mechanical etc. Staff Develop Testing/Maintenance schedule all systems/facilities Staff Identify responsible personnel Staff Review After Action protocol for accidents Staff	Program as daily routine Staff/PD	Management must set as a priority Engage Building Official-Chapter 18	
		Provide updates on successes and shortcomings PD		
Strengthen Code Enforcement at City Entrances	Inventory signs Staff	Identify cleaning/maintenance needs and frequency Staff		
		Assign staff responsible Staff		
Upkeep and Development of Entrance Signs	Identify affected water lines if any Staff	Identify cleaning/maintenance needs and frequency Staff		
		Assign staff responsible Staff		
Clean-up/Repurpose old Water Treatment Plant	Review options based on assessments Staff	Identify affected water lines if any Staff		
		Review options based on assessments Staff		
Construction/Demolition/Lease based on cost estimates Council		Identify affected water lines if any Staff		
		Review options based on assessments Staff		

2020 Council Planning Session

Airport

- Paving
- Update Pilot Area
- Fuel
- Room to expand- hangars
- Land Use
- FBO

EDC

- Included in all development
- Retention Tools
 - Retail Coach
 - Training
 - Business Plan
- Quarterly Meetings with Council

Parks

- Point of Pride
- Outdoor Exercise Equipment-Creek Area
- Trails
- Review Master Plan
- Feedback from Board to Council
 - Thoughts and Ideas
- Vision- Not day to day
- Revisit Skate Park
- Opportunity for youth

Golf

- Food Truck
- Rate Specials
- Advertising
- Social Media (Facebook)
- High School Golf Teams (positive)

Misc. Board Discussion

1. Representative from Boards to meet with Council prior to budget process

2020 Council Planning Session

2. Future of Boards
 - a. Goal Setting
3. Good Representation on boards- visionary

Public Works

- Street Sweeper/Maintenance
 - Proper use of
- Update Community more often on projects
 - Begin-End-Delays
- Outage notification to citizens
- Follow up on trouble calls

Nuts & Bolts

- Utility Plans- Master
- Brush Pick-up Frequency
- Recycling Hours
 - Saturday
 - Education

} Expansion of services/
hours

Building/Code Enforcement

- Support
- BO Spread too thin
- Satisfied with CEO
 - Communicates well with Citizens
 - Citizens utilizing online resources to report
- Substandard Structures
- What support does CEO need?

Public Safety

- Radios
- Supporting County \$\$\$\$
- Council and Commissioners discuss solutions
 - Build Relationship
- Resources
 - County vs. City

IT

- New Website- positive/interactive
- How do they deliver/assist/train employees?

2020 Council Planning Session

- Quarterly Cyber-Security meeting/updates

General Government/Administrative

- Training/Improvement/Career Path- All Depts
- In House Training
- Team Building/Leadership/Moral Training/Development
- Filling Building Maintenance/Custodian Position
- Delegation of responsibilities/Cross-training
- Organizational Structure

Misc.

- available resources to downtown revitalization
- Use of Springs (marketing/bottle)
- Round Table with Teenagers- Formalize
 - Likes, Dislikes, Career-path, future, hometown
- Public Communication
 - Too Robotic/Not Personable
 - Be Visible
 - Follow through during project
 - Employee Achievements
- 3rd Party Contractors-Ownership/Notification
- Technology should not stand alone



City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding Cooper Spring Trail Grant and possible City financial participation.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020.

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item was discussed during workshop at the February 5, 2020 City Council Meeting. Since that time Staff has met and discussed funding options with Mr. Johnson to support the Cooper Spring Trail Grant. The grant was written by, and awarded to the Cooper Spring Non-Profit however; the group has been unable to initiate the project due to administrative requirements. Mr. Johnson will be in attendance to discuss possible cost share for grant administration.

Recommendation:

Discussion only

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City ManagerITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation of the Chamber of Commerce and Visitor Center First Quarter Report

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Quarterly Report

Summary Statement:

This item has been placed on workshop for presentation of the Lampasas County Chamber of Commerce & Visitor Center First Quarter Report. Melissa Unger will be in attendance to present the report and request for reimbursement in the amount of \$12,305.14.

Recommendation:

Discussion Only

Lampasas County Chamber of Commerce & Visitor Center									
Hotel Motel Budget									
October 2019-September 2020									
Balance Sheet: (Encumbered Funds) *Reimburse General Fund Account									
Expense:	Description	Projected Budget	Amount Funded	1st Quarter Draw	Balance	2nd Quarter Draw	Balance	3rd Quarter Draw	Balance
Administrative Fee	Portion of budget to be used for all staff salaries. 140% of Total Annual Salaries.	\$ 78,000.00	\$ 31,200.00	\$ 8,023.01	\$ 23,176.99				
Visitor Center Seasonal Staff	May through December on Saturdays, 10am-4pm.	\$ 1,800.00	\$ 1,800.00	\$ 441.90	\$ 1,358.10				
Lampasas Promotions	Tourism Ads Placed In Publications Outside The immediate zip codes (76550,76539,76653).	Funding approval as quotes come in	\$ 3,603.00	\$ 1,892.00	\$ 1,711.00				
Visitor Center Brochures	Distribution of Brochures/Promo Items: including an inviting description with photos, annual events and etc...distributed to all travel centers, chambers, CVB's and DMO's. Attached Texas Travel Counts And Hotel Totals.	Hill Country Magazine 101 Fun Things The Hills Texas Press Texas Highways Visitor Guides							
Copier / Copies	Used for producing printed materials to promote the Lampasas Community.	\$ 4,500.00	\$ 1,800.00	\$ 407.07	\$ 1,392.93				
Postage	PO Box and Bulk Mail Dues, Postage Dues to mail relocation packets, travel information and other material requests.	\$ 1,200.00	\$ 480.00	\$ 98.66	\$ 381.34				
General Supplies	Bags, paper, envelopes, etc. to be used for the distribution of tourism and information.	\$ 1,750.00	\$ 700.00	\$ 58.17	\$ 641.83				
Website	Visitor Center and Chamber of Commerce website and mobile app, hosted by Chamber Masters. See Attached Reports	\$ 4,008.00	\$ 1,603.20	\$ 372.79	\$ 1,230.41				
Phones & Internet	40% of the daily phone calls and emails are tourism and visitor center related.	\$ 3,250.00	\$ 1,300.00	\$ 165.49	\$ 1,134.51				
Utilities	40% of the total expenses for electric, water, and trash to operate the Visitor Center.	\$ 3,050.00	\$ 1,220.00	\$ 314.35	\$ 905.65				
Building	40% of the total expenses for Maintenance & Insurances.	\$ 5,015.00	\$ 2,006.00	\$ 531.70	\$ 1,474.30				
Annual Visitor Center Dues	Texas Assoc. Dues (TTIATCCG/THLA/TACVB)	\$ 800.00	\$ 800.00	\$ -	\$ 800.00				
Hill Country Trail Region	Membership in the Hill Country Trail Region and travel to meetings.	\$ 400.00	\$ 400.00	\$ -	\$ 400.00				
Tourism Conferences	Registration for Texas Travel Tourism Seminars and the TACVB Tourism, Marketing Seminar and Visitor Bureau training.	To Be Funded Through HOT Application Process		\$ -					
TOTAL FUNDING REQUEST		\$ 103,773.00	\$ 46,912.20	\$ 12,305.14	\$ 34,607.06				

QUARTERLY STATUS REPORT

Lampasas County Chamber of Commerce & Visitor Center
 205 South Hwy 281
 PO Box 627
 Lampasas, Texas 76550

CHAMBER OF COMMERCE & VISITOR CENTER OVERVIEW (JULY 1 – SEPT. 30, 2019)

WEBSITE VIEWS	
PER MODULE	BUSINESS DIRECTORY: 22620 EVENTS: 24391 COUPONS: 688 JOBS: 394 INFO. REQUESTS: 780 NEWS: 176 WEATHER: 110 MEMBER SIGNUP: 279 MARKETPLACE: 0 SPONSORS: 12995
SOCIAL MEDIA	FACEBOOK: 3163 TWITTER: LINKEDIN: 334 PINTEREST: REFERRAL KEY
MEMBERSHIP REFERRALS/RELOCATION	CURRENT: 314 /GROWTH RATE: 2.09% (Gained 7) DECLINE: 9.25% (Lost 31) MEMBER REFERRALS: 112 RELOCATION PACKETS/BROCHURE REQUESTS: 42
VISITOR CENTER BUDGET	SEE ATTACHED STATEMENTS
VISITOR CENTER TRAFFIC	INSTATE: 1487 OUT OF STATE: 43
OCCUPANCY RATES	HOTELS: No one submitted BED & BREAKFASTS: N/A RV PARKS/CAMPGROUNDS: N/A

EVENTS OVERVIEW

CHAMBER/MEMBER EVENTS	<p>National Night Out Oct. 1st @ HEB Parking Lot, Yoga Body Ribbon Cutting Oct. 4th- Downtown @ Business, Realtor/Bank Assoc. Training Oct. 8th @ Chamber Office, Circus- Kiwanis Oct. 9th- Downtown Texas Workforce Services Training Oct. 15th @ Chamber Office, Edward Jones – New Office Ribbon Cutting- (Jeyde) Oct. 18th @ Edward Jones Office, Comprehensive Planning Meeting Oct. 22nd @ Hostess House Cricket Wireless Ribbon Cutting Oct. 23rd @ Cricket Wireless Store, Edward Jones Lunch & Learn (Mark Storm) Oct. 24th @ Chamber Office, Udderly Creative Ribbon Cutting Oct. 24th @ Downtown Business, CASA for the Highlands Training Oct. 25th @ Chamber Office, Edward Jones Seminar- (Jeyde) Nov. 7th @ Chamber Office, Wool & Vine Ribbon Cutting Nov. 8th @ Downtown Business, Ladies Night on the Square Nov. 14th @ Various Downtown Member Businesses, Triad HR Consulting Lunch & Learn Nov. 21st @ Chamber Office, First State Bank of Burnet Holiday Open House Nov. 22nd @ First State Bank of Burnet Small Business Saturday Nov. 30th @ Various Lampasas Member Businesses, Edward Jones Seminar- (Jeyde) Dec. 5th @ Chamber Office, Museum Christmas Tree Contest- Chamber Entry Dec. 6th @ Lampasas County Museum, Kiwanis Speaking Engagement Dec. 11th @ Putters & Gutters, Chamber Holiday Mixer Dec. 12th @ Chamber Office</p>
COLLABORATIVE/SIGNATURE EVENTS	<p>Artoberfest- Oct. 12th @ Hannah Springs Sculpture Garden Hunters Welcome- Nov. 1st @ HEB Parking Lot Lampasas Lantern Lighting- Nov. 9th @ W.M. Brook Park Carol of Lights & Christmas Bazaar- Dec. 7th @ Downtown Square Tour of Homes- Dec. 8th @ Various Lampasas County Homes Christmas on the Creek- Dec. 14th @ W.M. Brook Park</p>

WHAT'S NEXT?

First Texas Bank Remodel Mixer	Tues. Jan. 7 th @ First Texas Bank- Downtown
Edward Jones- Jeyde Seminar	Thurs. Jan. 9 th @ Chamber
First Texas Bank Open House	Fri. Jan. 17 th @ First Texas Bank- Downtown
Girl Scout Cookie Sales	Fri. Jan. 21 st - Chamber
Edward Jones Seminar (Mark)	Thurs. Jan. 23 rd - Chamber
Edward Jones Scamming Seminar (Jeyde)	Fri. Jan. 24 th - Senior Citizen Center
Edward Jones- Jeyde Seminar	Thurs. Feb. 6 th - Chamber
Girl Scout Cookie Sales	Mon. Feb. 10 th - Chamber
Girl Scout Cookie Sales	Fri. Feb. 14 th - Chamber
Casino Night (CHAMBER, VISION & LAFTA)	Sat. Feb. 15 th - Lampasas Showbarn
CASA Highland Lakes Advocacy Volunteer Meeting	Tues. Feb. 25 th - Chamber
Edward Jones- Jeyde Seminar	Thurs. Mar. 5 th - Chamber
Green Jay Sports Open House	Fri. Mar. 27 th - Green Jay Lampasas Offices
Lampasas Beer Barn LTX BBQ FEST	Fri./Sat. Apr. 3 rd -4 th 590 Sports Complex

TxDOT TRAVEL LITERATURE PROGRAM

Lampasas County Chamber of Commerce

(name of center/city)

TRAVEL INFORMATION CENTER

VISITATION TOTALS

YEAR <u>2019</u>	VISITOR TOTALS PER MONTH	IN-STATE AND OUT-OF-STATE MONTHLY VISITOR TOTALS	QUARTERLY TOTALS
JANUARY		# In-State _____ # Out-of-State _____	TOTALS: Jan/Feb/Mar # Visitors _____ # In-State _____ # Out-of-State _____
FEBRUARY		# In-State _____ # Out-of-State _____	
MARCH		# In-State _____ # Out-of-State _____	
APRIL		# In-State _____ # Out-of-State _____	TOTALS: Apr/May/Jun # Visitors _____ # In-State _____ # Out-of-State _____
MAY		# In-State _____ # Out-of-State _____	
JUNE		# In-State _____ # Out-of-State _____	
JULY		# In-State _____ # Out-of-State _____	TOTALS: Jul/Aug/Sep # Visitors _____ # In-State _____ # Out-of-State _____
AUGUST		# In-State _____ # Out-of-State _____	
SEPTEMBER		# In-State _____ # Out-of-State _____	
OCTOBER	540	# In-State <u>522</u> # Out-of-State <u>18</u>	TOTALS: Oct/Nov/Dec # Visitors <u>1,530</u> # In-State <u>1,487</u> # Out-of-State <u>43</u>
NOVEMBER	605	# In-State <u>597</u> # Out-of-State <u>8</u>	
DECEMBER	385	# In-State <u>368</u> # Out-of-State <u>17</u>	

Texas Department of Transportation D16-062194

MAIL TO: TRAVEL LITERATURE/FULFILLMENT BRANCH
TxDOT, TRAVEL INFORMATION DIVISION
PO BOX 149249
AUSTIN, TEXAS 78714-9248
OR FAX TO: (512) 486-5944 ATTN: LaKena Cooks (512) 486-5927

Growth/Decline Rate (10/1/2019 - 12/31/2019)

Current Membership: 314 active/courtesy members
 Membership Growth: 2.09% (7 members)
 Membership Decline: 9.25% (31 members)
 Cumulative Growth Rate: -7.16% (-24 members)

**Membership Growth Report
 10/1/2019 - 12/31/2019**

<u>Member Name</u>	<u>Primary Contact</u>	<u>Join Date</u>	<u>Drop Date</u>	<u>Sales Rep</u>
<u>Tellurian Inc.</u>	Andrew Bartlett	12/10/2019		
<u>Lampasas County Livestock Association</u>	Reese Vann	12/2/2019		
<u>Bear Real Estate Services</u>	Audrey Bear	11/20/2019		
<u>Alr Evac Lifeteam (Killeen)</u>	Nikki Baker	11/7/2019		
<u>Wool and Vine</u>	Andrew and Julie Landrum	10/22/2019		
<u>Sun Com Mobile (Cricket Wireless)</u>	Anna Sweeney	10/9/2019		
<u>Buck N Buffalo Lodge</u>	Barbara Postel	10/2/2019		
<u>Hawkins Painting</u>	Robert Hawkins	9/16/2019	10/1/2019	
<u>A & E Beekeeping and Bee Removal</u>	Edward Hewilin	6/22/2018	11/13/2019	
<u>B.C. Materials/Big Creek Construction</u>	Beth Maples	1/8/2018	12/19/2019	
<u>LUSH WINERY TOURS</u>	Julie Landrum	10/20/2017	10/22/2019	
<u>Allen Craft</u>	null	10/19/2017	10/3/2019	
<u>Rugged Concrete Design</u>	null	10/6/2017	10/3/2019	
<u>Maples, Beth and Cheyenne</u>	null	8/7/2017	11/14/2019	
<u>Fort Hood Area Habitat for Humanity</u>	Ken Cates	8/4/2017	11/14/2019	
<u>Kfire Winery and Vineyard</u>	Kenny/Gail Fowler	7/3/2017	11/14/2019	
<u>Crawford, Greg and Liza</u>	Greg Crawford	6/13/2017	11/13/2019	
<u>Oliver, Ross</u>	Ross Oliver	3/28/2017	11/13/2019	
<u>Optimal Wireless LLC</u>	Erika Haynes	10/14/2016	10/3/2019	
<u>Clary Taxidermy</u>	Travis Clary	10/12/2016	10/3/2019	
<u>Texas Ranch Brokers, LLC</u>	null	9/8/2016	10/2/2019	
<u>Party Buz Rides</u>	Shannon Caylor	9/7/2016	11/14/2019	
<u>Horseshoe Falls Ranch</u>	Shelly Flowers	8/2/2016	11/14/2019	
<u>WM Roofing, LLC</u>	null	4/21/2016	12/11/2019	
<u>Onion Top Ranch</u>	Bill Watson	11/10/2015	10/30/2019	
<u>Evolve Fitness</u>	Monica Roedler	4/20/2015	12/18/2019	
<u>Lampasas Medical Arts Center/ Complete Chiropractic</u>	Kristin Planinz	4/16/2015	11/14/2019	
<u>Lancaster Plumbing Inc.</u>	Zane Lancaster	4/7/2015	11/13/2019	
<u>Toupsie's</u>	Christian Toups	3/9/2015	11/13/2019	
<u>19th Hole Pawn & Billiards</u>	Celette Salazar	12/1/2005	10/3/2019	
<u>American Cancer Society</u>	Patia Sandifer		11/14/2019	
<u>HD Ranch</u>	ROSS HARGIS		11/13/2019	
<u>KOOV Radio Station</u>	null		11/14/2019	
<u>Leavell Neal DDS</u>	SHEILA BURTON		10/3/2019	
<u>Gerber Collision & Glass</u>	CHARLES WILLIAMSON		11/13/2019	
<u>Sweet Pickle Deli</u>	CAROLYN HENRY		11/13/2019	
<u>The Mattress and More Store</u>	Jesenika Perry		10/10/2019	
<u>Oliver Ranch</u>	Robert Oliver		11/14/2019	

Report Generated March 2, 2020 at 10:48 AM

Website Statistics: Views by Module (SEO modules only)

Views By Module (SEO modules only)									
Directory	Events	Coupons	Jobs	InfoReq	News	Weather	Member Signup	Marketplace	Sponsors
22620	24391	688	394	780	176	110	279	0	12995

Website Statistics: Hits by Date (SEO modules only)

Views By Date (SEO modules only)

Date	Views
10/01/2019	407
10/02/2019	1121
10/03/2019	468
10/04/2019	711
10/05/2019	274
10/06/2019	336
10/07/2019	261
10/08/2019	502
10/09/2019	507
10/10/2019	427
10/11/2019	794
10/12/2019	1127
10/13/2019	1131
10/14/2019	609
10/15/2019	1118
10/16/2019	525
10/17/2019	1312
10/18/2019	1423
10/19/2019	1705
10/20/2019	634
10/21/2019	610
10/22/2019	375
10/23/2019	409
10/24/2019	668
10/25/2019	486
10/26/2019	694
10/27/2019	431
10/28/2019	594
10/29/2019	1094
10/30/2019	278
10/31/2019	366
11/01/2019	1055
11/02/2019	997
11/03/2019	221
11/04/2019	872
11/05/2019	1156
11/06/2019	1144
11/07/2019	2005
11/08/2019	847
11/09/2019	733
11/10/2019	609
11/11/2019	422
11/12/2019	688
11/13/2019	347
11/14/2019	429
11/15/2019	607
11/16/2019	318
11/17/2019	497
11/18/2019	628
11/19/2019	295
11/20/2019	770
11/21/2019	404
11/22/2019	615
11/23/2019	375
11/24/2019	551
11/25/2019	484
11/26/2019	647
11/27/2019	278
11/28/2019	614
11/29/2019	381
11/30/2019	2517
12/01/2019	579

12/02/2019	904
12/03/2019	854
12/04/2019	500
12/05/2019	698
12/06/2019	814
12/07/2019	1371
12/08/2019	631
12/09/2019	598
12/10/2019	600
12/11/2019	847
12/12/2019	365
12/13/2019	504
12/14/2019	1086
12/15/2019	446
12/16/2019	133
12/17/2019	1134
12/18/2019	458
12/19/2019	650
12/20/2019	636
12/21/2019	284
12/22/2019	857
12/23/2019	240
12/24/2019	186
12/25/2019	360
12/26/2019	229
12/27/2019	475
12/28/2019	367
12/29/2019	789
12/30/2019	435
12/31/2019	1500

BUGS UNLIMITED PEST MANAGEMENT

P.O. BOX 111 640 ELM GROVE SPUR
BELTON, TX 76513
TPCL 11162

Phone: (254) 933-1284

STATEMENT OF ACCOUNT

Monday, October 28 2019

Page 1

TO:

LAMPASAS CHAMBER OF COMMERCE
P.O. BOX 627
LAMPASAS TX 76550

Phone: 512-556-5179
Customer Account Number: 1629

SERVICE FOR:

LAMPASAS CHAMBER OF COMMERCE
205 S HWY 281
LAMPASAS TX 76550

Phone: 512-556-5179
Terms: CASH/CHECK

DATE	INVOICE	REFERENCE	DESCRIPTION	AMOUNT	BALANCE
09/01/2019			STARTING BALANCE	\$10.00	\$10.00
09/02/2019	68107	DUE DATE	COMBO	\$31.00	\$41.00
10/07/2019	68661	DUE DATE	COMBO	\$31.00	\$72.00

YOUR TOTAL BALANCE DUE IS \$72.00

40%
pd 10/22
ck # 12824
\$28.80

IF YOU HAVE ANY QUESTIONS OR COMMENTS PLEASE CALL ME AT (254) 933-1284
THANK YOU FOR YOUR BUSINESS, ASK ABOUT OUR REFERRAL PROGRAM!
PLEASE MAKE CHECKS PAYABLE TO BUGS UNLIMITED
DONNIE EATON OWNER

ACCOUNT NUMBER
1064 - 112946
Refer to this number on all correspondence

NOTICE OF ACCEPTANCE
SUBJECT TO VERIFICATION BY INSURANCE COMPANY(IES)

NOTICE DATE
8/20/2019

Western Commerce Bank
501 N. Canal Street
P O Box 5151
Carlsbad, NM 88221-5151
Phone: (800) 922-9028

<http://www.gotopbs.com/wcb>
View your client's account status online

Agent or Broker PFLUGERVILLE INSURANCE AGENCY, LLC 103 EAST MAIN STREET PFLUGERVILLE, TX 78660	(00306390)	Borrower LAMPASAS COUNTY CHAMBER OF COMMERCE P O BOX 627 LAMPASAS, TX 76550
--	------------	---

CONTRACT INFORMATION

A	B	C	D	E	F
Total Premium	Down Payment	Amount Financed (A minus B)	Finance Charge & Non-refund Fee	Total of Payments (C plus D)	Annual Percentage Rate
4,956.00	2,198.01	2,757.99	175.57	2,933.56	18.805
		The Amount of Credit to be Paid	The Amount the Credit will Cost	The Total Amount to be Paid	Cost of the Credit as a Yearly Rate

PAYMENT SCHEDULE (Monthly)

Number of Payments	Amount of Each Payment	Date First Payment is Due	Day of Month Due
7	419.08 x 3 = \$1,257.24	8/22/2019	22nd

Sept., Oct., Nov., Dec., Jan., Feb., Mar. **SCHEDULE OF POLICIES** 40% of \$502.90

Policy Number	Effective Date	Insurance Company	Premium	Taxes/Fees
TBI	8/22/2019	NAUTILUS INSURANCE	2,545.00	389.75
TBI	8/22/2019	LLOYDS OF LONDON	1,500.00	521.25
Total Must Agree with Box "A" Above >>>				4,956.00

TO THE INSURED

We are pleased to notify you that we have accepted your Premium Finance Agreement and it is now a binding contract subject to approval of the financing by the insurance company(ies).

Scheduled Funding Release Date: 8/22/2019

Remittance Section

295

TLC Office Systems
78249138YNNNN

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 25511065
Agreement Number: 010-1421841-000
Invoice Print Date: 09/09/2019
Due Date: 10/03/2019
Total Due: \$332.35

Return Service Requested

Check here for change of address (see reverse for details)

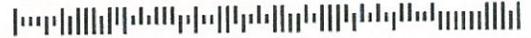
Use enclosed envelope and make check payable to:



MDG2015 00006638 1 MB 0.42
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005



TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



0000101421841000000000025511065000000000332359

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 25511065
Due Date: 10/03/2019
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 010-1421841-000: Sharp MX-3050V system		Amount	Tax	Total
1	Standard Payment	307.00	25.35	332.35
				\$332.35

For questions about these charges, please call 866-339-9781 or visit www.AccountServicing.com. (Para Español, pida la extensión 2344.)

Total Due \$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

4020
\$132.94



Remittance Section

295

82658037YNNNN

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 25886107
Agreement Number: 010-1421841-000
Invoice Print Date: 11/08/2019
Due Date: 12/03/2019
Total Due: \$332.35

Return Service Requested

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:



MDG2015 00054859 1 AB 0.41
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005



TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



000010142184100000000002588610700000000000332356

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 25886107
Due Date: 12/03/2019
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

		Amount	Tax	Total
Agreement 010-1421841-000: Sharp MX-3050V system				
	1 Standard Payment	307.00	25.35	332.35
				\$332.35

For questions about these charges, please call 866-339-9781 or visit www.AccountServicing.com. (Para Español, pida la extensión 2344.)

Total Due \$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

40% \$132.94



LAMPASAS
 1700 E 4TH ST
 LAMPASAS, TX 76550-9998
 484910-0015
 (800)275-8777
 10/16/2019 08:50 AM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope (Domestic) (CRAMERTON, NC 28032) (Weight:0 Lb 9.70 Oz) (Estimated Delivery Date) (Saturday 10/19/2019)	1	\$2.35	\$2.35
First-Class Mail® Large Envelope (Domestic) (BASTROP, TX 78602) (Weight:0 Lb 6.60 Oz) (Estimated Delivery Date) (Friday 10/18/2019)	1	\$1.90	\$1.90
Total:			\$4.25

Debit Card Remit'd \$4.25
 (Card Name:MasterCard)
 (Account #:XXXXXXXXXXXX5430)
 (Approval #)
 (Transaction #:078)
 (Receipt #:013117)
 (Debit Card Purchase:\$4.25)
 (Cash Back:\$0.00)
 (AID:A0000000042203 Chip)
 (AL:Debit)
 (PIN:Verified)

40%
 Total
 \$27.98

LAMPASAS
 1700 E 4TH ST
 LAMPASAS, TX 76550-9998
 484910-0015
 (800)275-8777
 10/25/2019 01:55 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter (Domestic) (DALLAS, TX 75211) (Weight:0 Lb 1.10 Oz) (Estimated Delivery Date) (Monday 10/28/2019)	1	\$0.70	\$0.70
PM 2-Day (Domestic) (ARLINGTON, TX 76012) (Weight:0 Lb 13.50 Oz) (Expected Delivery Date) (Monday 10/28/2019) (USPS Tracking #) (9505 5156 3556 9298 2631 29)	1	\$7.70	\$7.70
Insurance (Up to \$50.00 included)			\$0.00
Total:			\$8.40

Debit Card Remit'd \$8.40
 (Card Name:MasterCard)
 (Account #:XXXXXXXXXXXX5430)
 (Approval #)
 (Transaction #:180)
 (Receipt #:014229)
 (Debit Card Purchase:\$8.40)
 (Cash Back:\$0.00)
 (AID:A0000000042203 Chip)
 (AL:Debit)
 (PIN:Verified)

Debit Card Remit'd \$57.30
 (Card Name:MasterCard)
 (Account #:XXXXXXXXXXXX5430)
 (Approval #)
 (Transaction #:402)
 (Receipt #:013469)
 (Debit Card Purchase:\$57.30)
 (Cash Back:\$0.00)
 (AID:A0000000042203 Chip)
 (AL:Debit)
 (PIN:Verified)

Total: \$57.30
 US Flag Coil/100 1 \$55.00 \$55.00
 First-Class Mail® 1 \$1.45 \$1.45
 Large Envelope
 (Domestic)
 (ROGERS, AR 72756)
 (Weight:0 Lb 3.80 Oz)
 (Estimated Delivery Date)
 (Saturday 11/23/2019)
 First-Class Mail® 1 \$1.45 \$1.45
 Letter
 (Domestic)
 (APACHE JUNCTION, AZ 85120)
 (Weight:0 Lb 2.40 Oz)
 (Estimated Delivery Date)
 (Saturday 11/23/2019)

LAMPASAS
 1700 E 4TH ST
 LAMPASAS, TX 76550-9998
 484910-0015
 (800)275-8777
 11/20/2019 12:03 PM

Product Qty Unit Price Price

First-Class Mail® 1 \$0.85 \$0.85
 Letter
 (Domestic)

(APACHE JUNCTION, AZ 85120)

(Weight:0 Lb 2.40 Oz)

(Estimated Delivery Date)

(Saturday 11/23/2019)

First-Class Mail® 1 \$1.45 \$1.45
 Large Envelope
 (Domestic)

(ROGERS, AR 72756)

(Weight:0 Lb 3.80 Oz)

(Estimated Delivery Date)

(Saturday 11/23/2019)

US Flag Coil/100 1 \$55.00 \$55.00

Total: \$57.30

Debit Card Remit'd \$57.30
 (Card Name:MasterCard)
 (Account #:XXXXXXXXXXXX5430)
 (Approval #)
 (Transaction #:402)
 (Receipt #:013469)
 (Debit Card Purchase:\$57.30)
 (Cash Back:\$0.00)
 (AID:A0000000042203 Chip)
 (AL:Debit)
 (PIN:Verified)

4070
Total = \$70.68

=====

LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
484910-0015
(800)275-8777
12/11/2019 09:35 AM

=====

Product	Qty	Unit Price	Price
Box Renewal (Zip Code:76550) (Box #:627) (Box Size:Size 3 - 11 in x 5.5 in) (Rental Period:Annual) (Rental Start Date:01/01/2020) (Next Renewal Date:12/31/2020) (Customer Name:MOLLY LESLEY)			\$120.00
Total:			\$120.00

Personal/Bus Check \$120.00

Preview your Mail
Track your Packages
Sign up for FREE @
www.InformedDelivery.com

=====

LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
484910-0015
(800)275-8777
12/11/2019 09:37 AM

=====

Product	Qty	Unit Price	Price
First-Class Mail® Letter (Domestic) (TORRANCE, CA 90505) (Weight:0 Lb 2.60 Oz) (Estimated Delivery Date) (Saturday 12/14/2019)	1	\$0.85	\$0.85
First-Class Mail® Letter (Domestic) (ATLANTA, TX 75551) (Weight:0 Lb 2.30 Oz) (Estimated Delivery Date) (Saturday 12/14/2019)	1	\$0.85	\$0.85
HolidayWreathsBk	5	\$11.00	\$55.00
Total:			\$56.70

Debit Card Remit'd \$56.70

(Card Name:MasterCard)
(Account #:XXXXXXXXXXXX5430)
(Approval #)
(Transaction #:575)
(Receipt #:014662)
(Debit Card Purchase:\$56.70)
(Cash Back:\$0.00)
(AID:A0000000042203 Chip)
(AL:Debit)
(PIN:Verified)

Holiday Tree Michaels

Where Creativity Happens™

MICHAELS STORE #1169 (817)579-0925
 MICHAELS STORE #1169
 3906 HWY 377 E, STE 114
 GRANBURY, TX 76049
 Rewards Number: LMF90066016257

8-9785-2855-4445-0498-6729-5110-1255-1873



2865243 SALE	7480 1169 001	11/23/19	14:16
CPE CM FORM STICK	191518020618	2.99	
	1 @ 1.79		1.79 P
CPE FELT GINGERBR	191518021707	2.99	
	1 @ 1.79		1.79 P
WOOD STILKS MINI	400100996096	3.99	
	1 @ 2.39		2.39
CPN GET ITM40X	1.60-		

AMOUNT QUALIFIED FOR DISCOUNT \$ 9.97
 YOU SAVED \$ 4.00

Coupon(s) Applied:
 400100349915 CPN GET ITM40X
 SUBTOTAL 5.97
 Sales Tax 8.25% .49
TOTAL 6.46

ACCOUNT NUMBER *****0941

*40%
\$30.80*

Office Supplies
 See back of receipt for your chance
 to win \$1000 ID #:7N880CFMBZ



512-556-8217 Mgr: CHRISTI HAYSLETTE
 1710 CENTRAL TEXAS EXPY
 LAMPASAS TX 76550

ST# 01073 OP# 004678 TE# 06 TR# 07593	
4PK PKG TAPE 007535312268	8.84
PG SHIP LAB 002864789528	3.92
2PKT PNLV PR 084410601751	
10 AT 1 FOR 0.50	5.00
STEPON WASTE 007314910819	9.98
WASTEBASKET 007314910889	9.78
	SUBTOTAL 37.52
TAX 1 8.25%	3.10
	TOTAL 40.62
MCARD TEND	40.62

MasterCard **** * 4301 I 1
 APPROVAL # 63635P
 REF # 1042000314
 AID A0000000041010
 TC 84AEDF904E9F1092
 TERMINAL # SC011341
 *NO SIGNATURE REQUIRED

12/05/19 13:20:26
 CHANGE DUE 0.00
 # ITEMS SOLD 14
 TC# 2700 6721 2582 7453 3688



12/05/19 13:20:27
 CUSTOMER COPY
 Scan with Walmart app to save receipts



Holiday Office Supply
 See back of receipt for your chance
 to win \$1000 ID #:7N880FCM73L



512-556-8217 Mgr: CHRISTI HAYSLETTE
 1710 CENTRAL TEXAS EXPY
 LAMPASAS TX 76550

ST# 01073 OP# 004244 TE# 08 TR# 01598	
SILVER ROAST 003426449695	29.92 X
DP JUVI 003993866220	0.98 X
DP JUVI 003993866220	0.98 X
DP JUVI 003993866220	0.98 X
PLATES 001117931685	0.97 X
PLATES 001117931685	0.97 X
CUTLERY 007874200413	3.98 X
COOKIE TIN 065495415110 F	1.00 N
COOKIE TIN 065495415110 F	1.00 N
COOKIE TIN 065495415110 F	1.00 N
CREAM CHEESE 007874237047 F	0.80 N
CREAM CHEESE 007874237047 F	0.80 N
CREAM CHEESE 007874237047 F	0.80 N
CREAM CHEESE 007874237047 F	0.80 N
GV BTR QTRS 007874237419 F	2.98 N
CRESCENT ROL 007874210243 F	0.92 N
CRESCENT ROL 007874210243 F	0.92 N
CRESCENT ROL 007874210243 F	0.92 N
CRESCENT ROL 007874210243 F	0.92 N
CRANBERRIES 004023264421 F	1.98 N
1 GAL DR 007874235192 F	0.80 N
1 GAL DR 007874235192 F	0.80 N
ROTEL 100Z 006414428243 F	0.98 N
ROTEL 100Z 006414428243 F	0.98 N
GV SUGAR CAN 007874243403 F	1.83 N
GV EASY MELT 007874235328 F	4.14 N
GV EASY MELT 007874235328 F	4.14 N
GV CHILI 007874243107 F	0.94 N
GV SPRINKLES 007874222277 F	2.98 X
SHRPTUFLK2C 007164137161 F	1.84 X
SH 5C AST UF 007164137675 F	4.47 X
NAPKINS 001117931682	0.97 X
NAPKINS 001117931682	0.97 X
3PK 084224218107	2.98 X
SC TWSTUP 2L 007874222682 F	0.72 X
REC TC RED 001117997394 F	0.97 X
GREAT VALUE 007874218153 F	1.48 N
GV MINI MRSH 007874224201 F	1.38 N
GV MINI MRSH 007874224201 F	1.38 N
GV MINI MRSH 007874224201 F	1.38 N
GV JCE 007874237399 F	3.68 X
UNSWEET TEA 007874200705 F	2.37 N
PC SCARF TIN 007116930745	5.00 X
PC SNWMN TIN 007116930743	5.00 X
	SUBTOTAL 105.80
TAX 1 8.25%	5.64
	TOTAL 111.44
MCARD TEND	111.44

MasterCard **** * 4301 I 1
 APPROVAL # 22845P
 REF # 934400527610
 PAYMENT SERVICE - A
 AID A0000000041010
 TC F48155DECA79909
 TERMINAL # SC010105
 *NO SIGNATURE REQUIRED

12/09/19 18:14:31
 CHANGE DUE 0.00
 # ITEMS SOLD 44
 TC# 8549 8892 0487 4923 2588 7



12/09/19 18:14:31
 CUSTOMER COPY
 Scan with Walmart app to save receipts



For customer support visit Amazon.com/contact-us

Order date: December 2, 2019

Ship to:

Purchase Order #:

Order #: 113-3461592-0608220

...ner, 1

Date shipped: December 4, 2019

United States

Shipment details

Item description	Qty	Item price	Item subtotal
Hamilton Beach 45 Cup Coffee Urn and Hot Beverage Dispenser, Silver (40515R) (SKU: B000081H9R) Condition: New Sold by: Amazon.com Services, Inc	1	\$29.99	\$29.99

Item subtotal	\$29.99
Shipping & handling	\$0.00
Sales tax	\$2.02

Total \$32.01

*pd. ck#
12855
4090 = \$12.80*

Return or replace your item

Visit Amazon.com/returns

Have feedback on how we packaged your order? Tell us at Amazon.com/packaging

For customer support visit Amazon.com/contact-us

Order date: December 2, 2019 Ship to:
 Purchase Order #:
 Order #: 113-3461592-0608220
 Date shipped: December 4, 2019 United States

Shipment details

Item description	Qty	Item price	Item subtotal
	1		
	1		
Eurmax Weight Bags for Pop up Canopy Outdoor Shelter, Instant shelter Leg Canopy Weights, Sand Bags, Set of 4 (SKU: weight bag 4pcs) Condition: New Sold by: EURMAX CANOPY INC	2	\$16.95	\$33.90
			\$36.41
Item subtotal			\$82.25
Shipping & handling			\$0.00
Promos & discounts			-\$5.00
Sales tax			\$5.22
Total			\$82.47

pd. ck #12855
4070 \$14.56

Return or replace your item

Visit Amazon.com/returns

Have feedback on how we packaged your order? Tell us at Amazon.com/packaging



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Oct 03, 2019
 Account Number: 133110940

One little change can help make a difference. Go paperless today. Get more convenience, plus help reduce paper waste! Update your billing preferences at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.

Total due

\$170.39

AutoPay is scheduled for:
Oct 25, 2019

Account summary

Your last bill		\$137.06
Payment, Sep 25 - Thank you!	<i>Page 2</i>	-\$97.06
Adjustment	<i>Page 2</i>	-\$40.00
<hr/>		
Remaining balance		\$0.00

4570

\$68.14

Service summary

	Account charges	<i>Page 2</i>	\$73.76
			Last bill \$41.28, Difference +\$32.48
	Internet	<i>Page 2</i>	\$42.38
			Last bill \$42.03, Difference +\$0.35
	Phone	<i>Page 3</i>	\$54.25
			Last bill \$53.75, Difference +\$0.50
<hr/>			
Total services			\$170.39

What's changed?

< Monthly charges

< Taxes/Fees/Surcharges

< Taxes/Fees/Surcharges

Total due **\$170.39**

AutoPay is scheduled to debit your bank account on Oct 25, 2019

Ways to pay and manage your account:



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Nov 03, 2019
 Account Number: 133110940

One little change can help make a difference. Go paperless today. Get more convenience, plus help reduce paper waste! Update your billing preferences at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.

Total due

\$105.43

AutoPay is scheduled for:
Nov 24, 2019

Account summary

Your last bill	\$170.39
Payment, Oct 25 - Thank you!	-\$170.39
Remaining balance	\$0.00

Service summary

Account charges	<i>Page 2</i>	\$8.80
Internet	<i>Page 2</i>	\$42.38
Phone	<i>Page 3</i>	\$54.25
Total services		\$105.43

4090
 \$42.17

Total due **\$105.43**

AutoPay is scheduled to debit your bank account on Nov 24, 2019

Ways to pay and manage your account:

myAT&T app
 iPhone and Android

att.com/pay

Ordering, billing or support
 800.321.2000



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Dec 03, 2019
 Account Number: 133110940

One little change can help make a difference. Go paperless today. Get more convenience, plus help reduce paper waste! Update your billing preferences at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.

Total due

\$137.91

AutoPay is scheduled for:
Dec 24, 2019

40%
 \$55.14

Account summary

Your last bill	\$105.43
Payment, Nov 24 - Thank you!	-\$105.43
<hr/>	
Remaining balance	\$0.00

Service summary

	Account charges	<i>Page 2</i>	\$41.28
			Last bill \$8.80, Difference +\$32.48
	Internet	<i>Page 2</i>	\$42.38
			Last bill \$42.38
	Phone	<i>Page 3</i>	\$54.25
			Last bill \$54.25
<hr/>			
Total services			\$137.91

What's changed?

< Monthly charges

Total due **\$137.91**

AutoPay is scheduled to debit your bank account on Dec 24, 2019

Ways to pay and manage your account:

myAT&T app
 iPhone and Android

att.com/pay

Ordering, billing or support
 800.321.2000



Victory Media Marketing
 P.O. Box 10 • 1007 Ave K
 Marble Falls, Texas 78654
 830.693.7152

Advertising Invoice #2019-109938
Invoice Date: 9/30/2019

Account
 Balance: \$584.00

Melissa Unger
 Lampasas Co Chamber of Commerce
 P.O. Box 627
 Lampasas, TX 76550

Customer #6862

Issue Date	Publication	Ad Size	Tagline	Gross	Net
10/1/2019	101 HL Magazine	1/3 V	Lampasas	584.00	584.00

Current Month Total: \$584.00

Pay online HERE, or mail in your payment on or before the 10/10/2019.

pd. ck#
12810

Thank you for your business.

Sign up for our email newsletter The Daily with daily news and updates from DailyTrib.com
 or The 101 for area events and things to do from the 101HighlandLakes.com.
 KBey 103.9FM ~ Texas Best Country streamed live and on-demand at KBeyFM.com.

THE PICAYUNE **KBey** DAILYTRIB.COM **101fun**
RADIO PICAYUNE 103.9FM this is to do

Oct. Nov. Dec.
= 0292
(0027)

GrowthZone
 4837 County Road 77
 Nisswa MN 56468
 E-Mail accounting@growthzone.com



INVOICE 220282 PO NUMBER 10/1/2019

BILL TO MESSAGE

Lampasas County Chamber of Commerce
 Melissa Unger
 PO Box 627
 Lampasas, TX 76550

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Integrated Payment Process Payment Gateway Connect Fee	20.00	20.00
	10/1/2019 - Payment: Bank	(20.00)	(20.00)
	SUBTOTAL		20.00
	SALES TAX		0.00
	SHIPPING & HANDLING		0.00
	TOTAL		20.00
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(20.00)
	TOTAL DUE BY 10/1/2019		0.00

Handwritten: 4070 = 48.00

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
0.00	0.00	0.00	0.00	0.00

Do not submit payment for this invoice.

GrowthZone
 4837 County Road 77
 Nisswa MN 56468
 E-Mail accounting@growthzone.com



INVOICE 218679 PO NUMBER 10/1/2019

BILL TO MESSAGE

Lampasas County Chamber of Commerce
 Melissa Unger
 PO Box 627
 Lampasas, TX 76550

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	CM Pro Package with App	274.00	274.00
	10/1/2019 - Payment: Bank	(274.00)	(274.00)
	SUBTOTAL		274.00
	SALES TAX		0.00
	SHIPPING & HANDLING		0.00
	TOTAL		274.00
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(274.00)
	TOTAL DUE UPON RECEIPT		0.00

Thank you for your business!

4070 *\$109.00*

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
0.00	0.00	0.00	0.00	0.00

Do not submit payment for this invoice.

GrowthZone
 4837 County Road 77
 Nisswa MN 56468-2708
 E-Mail accounting@growthzone.com



INVOICE 223460 PO NUMBER 11/11/2019

BILL TO Lampasas County Chamber of Commerce Melissa Unger PO Box 627 Lampasas, TX 76550	MESSAGE Thank you for your continued partnership.
--	---

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	First Half - Responsive Website w/CMS - LiveEdit Opt 3	1,600.00	1,600.00
	SUBTOTAL		1,600.00
	SALES TAX		0.00
	SHIPPING & HANDLING		0.00
	TOTAL		1,600.00

PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED
 TOTAL DUE UPON RECEIPT

(0.00)
1500.00 → **1,600.00**
 ↳ 1st 1/2
 we pay the rest.

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
1,600.00	0.00	0.00	0.00	1,600.00

ck# 12842

[Submit payment online here](#)

Growthzone
 4837 County Road 77
 Nisswa MN 56468-2708
 E-Mail accounting@growthzone.com



INVOICE 223189 PO NUMBER **11/1/2019**

BILL TO **MESSAGE**

Lampasas County Chamber of Commerce
 Melissa Unger
 PO Box 627
 Lampasas, TX 76550

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	CM Pro Package with App	274.00	274.00
1	Integrated Payment Process Payment Gateway Connect Fee	20.00	20.00
	11/1/2019 - Payment: Bank	(294.00)	(294.00)
	SUBTOTAL		294.00
	SALES TAX		0.00
	SHIPPING & HANDLING		0.00
	TOTAL		294.00
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(294.00)
	TOTAL DUE UPON RECEIPT		0.00

45% \$17.60

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
0.00	0.00	0.00	0.00	0.00

Do not submit payment for this invoice.

Growthzone
 4837 County Road 77
 Nisswa MN 56468-2708
 E-Mail accounting@growthzone.com



INVOICE 224399 PO NUMBER 12/1/2019

BILL TO MESSAGE

Lampasas County Chamber of Commerce
 Melissa Unger
 PO Box 627
 Lampasas, TX 76550

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	CM Pro Package with App	274.00	274.00
1	Integrated Payment Process Payment Gateway Connect Fee	20.00	20.00
	12/1/2019 - Payment: Bank	(294.00)	(294.00)
	SUBTOTAL		294.00
	SALES TAX		0.00
	SHIPPING & HANDLING		0.00
	TOTAL		294.00
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(294.00)
	TOTAL DUE UPON RECEIPT		0.00

Handwritten note: 4000 = \$117.60

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
0.00	0.00	0.00	0.00	0.00

Do not submit payment for this invoice.

lampasainfo@sbcglobal.net

From: lampasaschamber@sbcglobal.net
Sent: Wednesday, October 23, 2019 9:20 AM
To: 'Melissa Unger'
Subject: FW: Your Network Solutions Order is Confirmed

From: Network Solutions <support@networksolutions.com>
Sent: Wednesday, **October 23, 2019 9:19 AM**
To: lampasaschamber@sbcglobal.net
Subject: Your Network Solutions Order is Confirmed

network
solutions

Order Confirmation

Thank you Jill!

Your order has been processed.

Order Confirmation:

Order Number: 991122079
Today's Charges: \$49.98
Credit Card: xxxxxxxxxxxx5430

*(Domain Name)
lampasaschamber.org*

40070 \$19.99

Ordered By:

User ID: 24251894
User Name: 24251893
Credit Card Holder Name: Melissa Unger

LAMPASAS PUBLIC UTILITIES
312 E. 3rd
Lampasas, Texas 76550-2820
(512) 556-3641

SERVICE CODES
EL - Electric CN - Payment Agreement
WA - Water SL - Security Light
SW - Sewer EMS - Emergency
GR - Garbage Ambulance Service
RF - Refund SM - Street Maintenance
TX - Tax AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	8/24/19	9/23/19	10/15/19	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18666	18673	7	35.22
EL	62022	63018	996	126.63
SW	SEWER			30.84
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			15.86

pd ck# 12807

10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
281.15	10/15/19	307.67

SERVICE ADDRESS: 205 281 HWY S



AMPASAS PUBLIC UTILITIES
312 E. 3rd
Lampasas, Texas 76550-2820
(512) 556-3641

SERVICE CODES
EL - Electric CN - Payment Agreement
WA - Water SL - Security Light
SW - Sewer EMS - Emergency
GR - Garbage Ambulance Service
RF - Refund SM - Street Maintenance
TX - Tax AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	9/23/19	10/23/19	11/15/19	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18673	18737	64	61.44
EL	63018	63875	857	110.98
SW	SEWER			30.84
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			14.57

pd ck# 12831

10% PEANLTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
290.43	11/15/19	318.01

SERVICE ADDRESS: 205 281 HWY S



LAMPASAS PUBLIC UTILITIES
312 E. 3rd
Lampasas, Texas 76550-2820
(512) 556-3641

SERVICE CODES
EL - Electric CN - Payment Agreement
WA - Water SL - Security Light
SW - Sewer EMS - Emergency
GR - Garbage Ambulance Service
RF - Refund SM - Street Maintenance
TX - Tax AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	10/23/19	11/25/19	12/15/19	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18737	18742	5	34.30
EL	63875	64330	455	65.72
SW	SEWER			30.84
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			10.83

12/9 pd ck# 12846

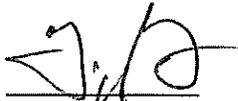
10% PEANLTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
214.29	12/15/19	234.63

SERVICE ADDRESS: 205 281 HWY S



4070 = \$314.35


City ManagerITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments on granting a request to consider approval, denial, or approval with modification(s) the rezone of .27 acres from Retail "R" to Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Mr. Eric McKellep is asking the City of Lampasas Planning and Zoning Commission and City Council to consider approval, denial, or approval with modification(s) the rezone of .27 acres from Retail "R" to Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to rezone the property from Retail "R" to Single Residential Family- 6 "SF-6.

Recommendation:

Discussion Only

City of Lampasas
Planning and Zoning Board
Staff Report
(208 East 5th Street)

Subject Property	The property is described as .27 acres in Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5 th Street, Lampasas, Texas.
Request	The property owner is requesting to rezone the property from Retail “R” to Single Residential Family-6 “SF-6 and to request a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment).
Current Zoning	The Property is currently zoned Retail “R”
Character	The area is characterized as mixed use, the property is surrounded by single family homes, businesses and retail.
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed thirty-six (36) notices to property owners within 200 feet of the applicant’s property, and to date have received three (3) in favor of the request.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 10 and Section 34, City of Lampasas Zoning Regulations.
Recommendation	<p>If the Planning and Zoning Board and the City Council find the request in compliance with Section 10 to rezone the property and Section 34 for the Specific Use Permit , City of Lampasas Zoning Regulations and, that there will be no adverse impact to the neighborhood; the zoning of the tract is currently unsuitable; and that the change of zoning bears a relationship to public health, safety, morals or general welfare of the community, then a motion to approve the change of zoning and Specific Use Permit may be made.</p> <p>If the Planning and Zoning Board and the City Council find that the request is not in compliance with Section 10 and Section 34, City of Lampasas Zoning Regulations, then a motion to deny the request may be made. The Planning and Zoning Board should also consider adverse impacts of any other permitted land use in the Single Residential Family District.</p> <p>The zoning change is reasonable and would not have a negative impact on the surrounding neighborhood.</p>

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 208 EAST FIFTH STREET SPECIFICALLY BEING .27 ACRES OF THE A H BARNES SURVEY, BLOCK 39, LOTS 5-6, OF LAMPASAS, TEXAS, LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF LAMPASAS, FROM RETAIL "R" ZONING DISTRICT, TO SINGLE FAMILY-RESIDENTIAL 6 "SF-6"; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Eric McKellup, Owner/Applicant, submitted a request to rezone property legally described as being .27 Acres of the A H Barnes, Block 39, lots 5-6 of Lampasas, Texas, which is generally located at 208 East Fifth Street, Lampasas, Texas, Lampasas County (the "Property") that is currently located in and zoned as Retail 'R' Zoning District, and which Applicant seeks to have rezoned to Single Family Residential-6 "SF-6"; and

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of rezoning request was provided to all property owners located within two hundred feet (200') of the Property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice was provided as required by law, and a public hearing was held on March 5, 2020, by the Lampasas Planning & Zoning Commission, regarding this rezoning request by the Owner/Applicant; and

WHEREAS, upon due consideration, the Lampasas Planning & Zoning Commission recommended approval of the Applicant's request for rezoning of the Property from "R" to "SF-6"; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice was provided as required by law, and a public hearing was held on March 9, 2020, by the City Council, regarding the rezoning request by the Owner/Applicant and the Planning & Zoning Commission's recommended approval of same; and

WHEREAS, after consideration of the information presented, the City Council finds that it is in the public interest to approve the rezoning request of Applicant.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: The Property, legally described as being .27 Acres of the A H Barnes Survey, Block 39, Lots 5-6 of Lampasas, Texas, which is generally located at 208 East Fifth Street, Lampasas, Texas, Lampasas County, shall be rezoned from the current designation of

Retail “R” Zoning District, to become henceforth designated and zoned as Single Family Residential-6 “SF-6”.

Part 2: The City’s staff shall take actions necessary to reflect this revision related to the zoning designation of this Property in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the first reading on the 9th day of March, 2020

Passed and adopted on the second reading on the 23rd day of March, 2020.

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown
City Attorney’s Signature of Approval Attached on Separate Page.


City ManagerITEM NO. 1.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments on granting a request to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment) in an area zoned Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Mr. Eric McKellep is asking the City of Lampasas Planning and Zoning Commission and City Council to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment) in an area zoned Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

The Planning and Zoning Commission heard this request on March 5, 2020. Commission members Baltrun, Vann, Skinner and Canales recommended approval, McCauley and Jackson were opposed and Fuir was absent to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment) in an area zoned Single Residential Family-6 "SF-6"

Recommendation:

Discussion Only

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR AN ACCESSORY DWELLING (GARAGE APARTMENT) IN AN AREA ZONED SINGLE RESIDENTIAL FAMILY-6 "SF-6" A H BARNES, BLOCK 39, LOTS 5-6, SPECIFICALLY LOCATED AT 208 EAST FIFTH STREET, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Mr. Eric McKellep, property owner, filed a request for a Specific Use Permit for property described as Single Residential Family-6 "SF-6" A H Barnes Addition, Block 39, Lots 5-6, specifically located at 208 East Fifth Street, Lampasas, Texas, Lampasas County; and

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 5, 2020, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 9, 2020, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow for a "Garage/Accessory Dwelling" located in an area zoned Single Family Residential-6 "SF-6".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Mr. Eric McKellep, property owner, for property described as Block 39, Lots 5-6, A H Barnes addition specifically located at 208 East Fifth Street, Lampasas, Texas Lampasas County to allow for "Garage/Accessory Dwelling" in an area zoned Single Family Residential-6 "SF-6" is hereby approved.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 9th day of March, 2020.

Passed and Adopted on the Second Reading on the 23rd day of March, 2020.

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City ManagerITEM NO. 1.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments on granting a request to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C". The property is described as 3.15 acres of the Daniel Stanley Survey, Abstract No. 631; being all of lots 1 & 2 and part of lots 3 & 4, Block 14 and 0.41 acres of School Avenue of the S.J. Harrells Addition; commonly known as 1573 Barnes Street, Lampasas Texas, Lampasas County.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Mr. Jeff DePalma owner of LJD Sales is asking the City of Lampasas Planning and Zoning Commission and City Council to consider approval, denial or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C". The property is described as 3.15 acres of the Daniel Stanley Survey, Abstract No. 631; being all of lots 1 & 2 and part of lots 3 & 4, Block 14 and 0.41 acres of School Avenue of the S.J. Harrells Addition; commonly known as 1573 Barnes Street, Lampasas Texas, Lampasas County.

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C"

Recommendation:

Discussion Only

City of Lampasas
Planning and Zoning Board
Staff Report
(1573 Barnes)

Subject Property	The property is described as 3.15 acres of the Daniel Stanley Survey, Abstract No. 631; being all of lots 1 & 2 and part of lots 3 & 4, Block 14 and 0.41 acres of School Avenue of the S.J. Harrells Addition; commonly known as 1573 Barnes Street, Lampasas Texas, Lampasas County.
Request	The property owner is applying for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in a n area zoned Commercial “C”
Current Zoning	The Property is currently zoned Commercial “C”
Character	The area is characterized as mixed use, the property is surrounded by single family homes, businesses, and undeveloped land
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed ten (10) notices to property owners within 200 feet of the applicant’s property, and to date have received one (1) in favor of the request.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 34, City of Lampasas Zoning Regulations.
Recommendation	<p>If the Planning and Zoning Board and the City Council find the request in compliance with Section 34, City of Lampasas Zoning Regulations and, that there will be no adverse impact to the neighborhood; the zoning of the tract is currently unsuitable; and that the change of zoning bears a relationship to public health, safety, morals or general welfare of the community, then a motion to approve the Specific Use Permit may be made.</p> <p>If the Planning and Zoning Board and the City Council find that the request is not in compliance with Section 34, City of Lampasas Zoning Regulations, then a motion to deny the request may be made. The Planning and Zoning Board should also consider adverse impacts of any other permitted land use in the Commercial District.</p> <p>The zoning change is reasonable and would not have a negative impact on the surrounding neighborhood.</p>

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR PORTABLE BUILDING SALES (OUTDOOR DISPLAYS) IN AN AREA ZONED COMMERCIAL "C"; 3.15 ACRES OF THE DANIEL STANLEY SURVEY, ABSTRACT NO 631, BEING ALL OF LOTS 1 & 2 AND PART OF LOTS 3 & 4, BLOCK 14 AND 0.41 ACRES OF SCHOOL AVENUE OF THE S. J. HARRELLS ADDITION; COMMONLY KNOWN AS 1573 BARNES STREET, LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Mr. Jeff DePalma, property owner, filed a request for a Specific Use Permit for property described in an area zoned Commercial "C" as 3.15 acres of the Daniel Stanley Survey, Abstract No. 631; being all of lots 1 & 2 and part of lots 3 & 4, Block 14 and 0.41 acres of School Avenue of the S.J. Harrells Addition; commonly known as 1573 Barnes Street, Lampasas Texas, Lampasas County.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 5, 2020, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 9, 2020, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow for a "Portable Building Sales (Outdoor Displays)" located in an area zoned Commercial "C"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Mr. Jeff DePalma property owner, for property described as 3.15 acres of the Daniel Stanley Survey, Abstract No. 631; being all of lots 1 & 2 and part of lots 3 & 4, Block 14 and 0.41 acres of School Avenue of the S.J. Harrells Addition; commonly known as 1573 Barnes Street, Lampasas Texas, Lampasas County to allow for " Portable Building Sales (Outdoor Displays)" in an area zoned Commercial "C" hereby approved.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 9th day of March, 2020.

Passed and Adopted on the Second Reading on the 23rd day of March, 2020.

APPROVED:

ATTEST:

Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]


City ManagerITEM NO. 1.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments on request to rezone property legally described as **Tract One-** .096 acre out of the John Burleson Survey, Abstract No. 42 Lampasas County, Texas and including a part of Seventh Street and Lots 5 & 6 Block 21, Old Town of Lampasas. **Tract Two-** 0.32 acre out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Lots 6 & 7 and a part of the alley, Block 21, Old Town of Lampasas. **Tract Three-** 1.61 acres out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Elm Street, Lots 7 & 8 and a part of the alley, Block 21, Old Town of Lampasas; which is generally located at 707 South Pecan Street, Lampasas, Texas, Lampasas County that is zoned Light Industrial Zoning District, and which Applicant seeks to have rezoned to Multi-Family Residential-2 District "MF-2" (Apartments)

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Mike and Sandra Irvin are asking the City of Lampasas Planning and Zoning Commission and City Council to consider approval, denial, or approval with modification(s) to rezone property legally described as **Tract One-** .096 acre out of the John Burleson Survey, Abstract No. 42 Lampasas County, Texas and including a part of Seventh Street and Lots 5 & 6 Block 21, Old Town of Lampasas. **Tract Two-** 0.32 acre out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Lots 6 & 7 and a part of the alley, Block 21, Old Town of Lampasas. **Tract Three-** 1.61 acres out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Elm Street, Lots 7 & 8 and a part of the alley, Block 21, Old Town of Lampasas; which is generally located at 707 South Pecan Street, Lampasas, Texas, Lampasas County that is zoned Light Industrial Zoning District, and which Applicant seeks to have rezoned to Multi-Family Residential-2 District "MF-2" (Apartments)

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to rezone the property from Light Industrial to Multi-Family Residential-2 District “MF-2” (Apartments)

Recommendation:

Discussion Only

City of Lampasas
Planning and Zoning Board
Staff Report
(707 S Pecan)

Subject Property	<p>The property is described as</p> <ul style="list-style-type: none">• Tract One- .0.96 acre out of the John Burleson Survey, Abstract No. 42 Lampasas County, Texas and including a part of Seventh Street and Lots 5 & 6 Block 21, Old Town of Lampasas.• Tract Two- 0.32 acre out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Lots 6 & 7 and a part of the alley, Block 21, Old Town of Lampasas.• Tract Three- 1.61 acres out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Elm Street, Lots 7 & 8 and a part of the alley, Block 21, Old Town of Lampasas.
Request	<p>The property owner is requesting a change in zoning from Light Industrial to Multi-Family Residential-2 District “MF-2” (Apartments)</p>
Current Zoning	<p>The Property is currently zoned Light Industrial</p>
Character	<p>The area is characterized as mixed use, the property is surrounded by single family homes, multi-family homes and businesses</p>
Notification	<p>All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed eleven (11) notices to property owners within 200 feet of the applicant’s property, and to date have received one (1) in favor of the request.</p>
Consideration	<p>In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 10, City of Lampasas Zoning Regulations.</p>
Recommendation	<p>If the Planning and Zoning Board and the City Council find the request in compliance with Section 10, City of Lampasas Zoning Regulations and, that there will be no adverse impact to the neighborhood; the zoning of the tract is currently unsuitable; and that the change of zoning bears a relationship to public health, safety, morals or general welfare of the community, then a motion to approve the zoning request may be made.</p> <p>If the Planning and Zoning Board and the City Council find that the request is not in compliance with Section 10, City of Lampasas Zoning Regulations, then a motion to deny the request may be made. The Planning and Zoning Board should also consider adverse impacts of any other permitted land use in the Commercial District.</p> <p>The zoning change is reasonable and would not have a negative impact on the surrounding neighborhood.</p>

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 707 SOUTH PECAN STREET SPECIFICALLY BEING TRACT ONE .96 ACRE OUT OF THE JOHN BURLESON SURVEY, ABSTRACT NO 42, INCLUDING A PART OF SEVENTH STREET, LOTS 5 & 67 BLOCK 21, OLD TOWN OF LAMPASAS, TRACT TWO .32 ACRES OUT OF THE JOHN BURLESON SURVEY, ABSTRACT NO 42, INCLUDING A PART OF LOTS 6 & 7 AND A PART OF THE ALLEY, BLOCK 21, OLD TOWN OF LAMPASAS, TRACT THREE 1.61 ACRES OUT OF THE JOHN BURLESON SURVEY, ABSTRACT NO 42. AND INCLUDING PART OF SEVENTH STREET, ELM STREET LOTS 7 & 8 AND A PART OF THE ALLEY, BLOCK 21, OLD TOWN OF LAMPASAS, TEXAS, LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF LAMPASAS, FROM LIGHT INDUSTRIAL ZONING DISTRICT, TO MULTI-FAMILY RESIDENTIAL "MF-2" (APARTMENTS); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Mike and Sandra Irvin, Owner/Applicant, submitted a request to rezone property legally described as *Tract One*- .096 acre out of the John Burleson Survey, Abstract No. 42 Lampasas County, Texas and including a part of Seventh Street and Lots 5 & 6 Block 21, Old Town of Lampasas. *Tract Two*- 0.32 acre out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Lots 6 & 7 and a part of the alley, Block 21, Old Town of Lampasas. *Tract Three*- 1.61 acres out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Elm Street, Lots 7 & 8 and a part of the alley, Block 21, Old Town of Lampasas; which is generally located at 707 South Pecan Street, Lampasas, Texas, Lampasas County (the "Property") that is currently located in and zoned as Light Industrial Zoning District, and which Applicant seeks to have rezoned to Multi-Family Residential-2 District "MF-2" (Apartments), and

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of rezoning request was provided to all property owners located within two hundred feet (200') of the Property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice was provided as required by law, and a public hearing was held on March 5, 2020, by the Lampasas Planning & Zoning Commission, regarding this rezoning request by the Owner/Applicant; and

WHEREAS, upon due consideration, the Lampasas Planning & Zoning Commission recommended approval of the Applicant's request for rezoning of the Property from Light Industrial "LI" to Multi-Family Residential-2 District "MF-2" (Apartments); and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice was provided as required by law, and a public hearing was held on

March 9, 2020, by the City Council, regarding the rezoning request by the Owner/Applicant and the Planning & Zoning Commission's recommended approval of same; and

WHEREAS, after consideration of the information presented, the City Council finds that it is in the public interest to approve the rezoning request of Applicant.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: The Property, legally described as *Tract One*- .096 acre out of the John Burleson Survey, Abstract No. 42 Lampasas County, Texas and including a part of Seventh Street and Lots 5 & 6 Block 21, Old Town of Lampasas. *Tract Two*- 0.32 acre out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Lots 6 & 7 and a part of the alley, Block 21, Old Town of Lampasas. *Tract Three*- 1.61 acres out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Elm Street, Lots 7 & 8 and a part of the alley, Block 21, Old Town of Lampasas; which is generally located at 707 South Pecan Street, Lampasas, Texas, Lampasas County shall be rezoned from the current designation of Light Industrial Zoning District, to become henceforth designated and zoned as Multi-Family Residential-2 District "MF-2" (Apartments)

Part 2: The City's staff shall take actions necessary to reflect this revision related to the zoning designation of this Property in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the first reading on the 9th day of March, 2020

Passed and adopted on the second reading on the 23rd day of March, 2020.

APPROVED:

ATTEST:

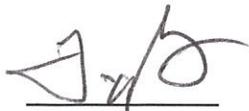
Misti Talbert, Mayor

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown
City Attorney's Signature of Approval Attached on Separate Page.

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City ManagerITEM NO. 1.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding amendment to City of Lampasas Zoning Ordinance No. 878, Section 31 "PD- Planned Development" Section 31.3 Planned Development Requirements D. Regulations.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Staff is asking Council to consider amendments to text relating to minimum tract area for Planned Development.

The current text reads:

31.3 Planned Development

- A) No Change
- B) No Change
- C) No Change
- D) The minimum acreage for a planned development request shall be three (3) acres.

The proposed text:

31.3 Planned Development

- A) No Change
- B) No Change
- C) No Change
- D) *The minimum acreage for a planned development request shall be three (3) acres; unless it is a single podium structure then the minimum required acreage shall be two (2) acres.*

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to consider amending text to amend the minimum tract area. (Skinner, Canales, Jackson, Vann and Baltrun all approved the amendment to the text, McCauley was opposed, Fiur was absent)

Recommendation:

Discussion Only

ORDINANCE NO. _____

AN ORDINANCE AMENDING CITY OF LAMPASAS ORDINANCE NO. 878 - THE CITY OF LAMPASAS ZONING ORDINANCE; SECTION 31 “PD-PLANNED DEVELOPMENT” SECTION 31.3 PLANNED DEVELOPMENT REQUIREMENTS D. REGULATIONS; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALING ANY INCONSISTENT PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lampasas is legally empowered to regulate land uses; and

WHEREAS, on March 5, 2020 after the required notice and public hearing on the proposed contextual changes, as set forth in Section 1 of this ordinance, the City of Lampasas Planning and Zoning Commission recommended that the City's Zoning Ordinance be amended, as set forth herein below; and

WHEREAS, on March 9, 2020, after providing the required public notice, the City Council of the City of Lampasas, Texas, conducted a public hearing on the proposed contextual changes to the City's Zoning Ordinance, as set forth in Section 1 of this ordinance, heard input from the attendees and considered same, and determined that the City's Code of Ordinance No. 878 should be amended as set forth herein.

NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Section 1: That the Lampasas Zoning Ordinance Section 31.3 Planned Development Requirements D. The minimum acreage for a planned development request shall be three (3) acres is hereby amended to read as follows:

31.3 Planned Development

- A) No Change
- B) No Change
- C) No Change

D) The minimum acreage for a planned development request shall be three (3) acres; unless it is a single podium structure then the minimum required acreage shall be two (2) acres.

Section 2: All provisions of the City of Lampasas' Zoning Ordinance not hereby amended shall remain in full force and effect. All Ordinances or parts of the ordinances of the City of Lampasas, Texas that are not consistent with or in conflict with the provisions of this Ordinance are hereby repealed.

Section 3: It is hereby declared to be the intention of the City Council of the City of Lampasas, Texas that the phrases, clauses, sentences, paragraphs, and sections of this Order are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any

court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without incorporation in this Ordinance of such unconstitutional phrases, clause, sentence, paragraph, or section.

Section 4: This Ordinance shall become effective upon the final date of adoption noted below, with the penalty provisions contained herein, *if any*, to take effect and become enforceable by the City ten (10) days following the publication of the ordinance in the Lampasas Dispatch Record.

PASSED AND APPROVED ON FIRST READING ON THIS 9th DAY OF MARCH 2020.

PASSED AND ADOPTED ON SECOND READING ON THE 23RD DAY OF MARCH 2020

APPROVED:

ATTEST:

Mayor Misti Talbert

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page to be attached]

OVERLAY AND SPECIAL DISTRICTS

Overlay and special prefix districts shall be used in conjunction with base zoning districts. In the use of the following overlay zoning classifications, the base district shall remain in effect if it is already in existence unless changed by zoning amendment. New base districts or changes in existing base districts may be requested at the same time overlay or special prefix districts are requested.

SECTION 31 PD -- PLANNED DEVELOPMENT DISTRICT

31.1 GENERAL PURPOSE AND DESCRIPTION:

- A. The City Council of the City of Lampasas, Texas, after public hearing and proper notice to all parties affected and after recommendation from the Planning and Zoning Commission, may authorize the creation of a Planned Development overlay district.
- B. The Planned Development (PD) district is a district which accommodates planned associations of uses developed as integral land use units such as industrial districts, offices, retail, commercial or service centers, shopping centers, residential developments of multiple or mixed housing including attached single-family dwellings or any appropriate combination of uses which may be planned, developed or operated as integral land use units either by a single owner or a combination of owners. A PD district may be used to permit new or innovative concepts in land utilization not permitted by other zoning districts in this Ordinance. While greater flexibility is given to allow special conditions or restrictions which would not otherwise allow the development to occur, procedures are established herein to ensure against misuse of increased flexibility.

31.2 PERMITTED USES:

- A. An application for a PD district shall specify the base district and the use or the combination of uses proposed. Uses which may be permitted in a PD are specified in the Use Charts (Section 35) and must be specified if not permitted in the base district. In the case of residential PD districts for single-family or duplex categories, the proposed lot area shall be no smaller than the lot sizes allowed in the base zoning district except for minor changes in a small percentage of the lots in order to provide improved design. In selecting a base zoning district, the uses allowed in the base district must be similar or compatible with those allowed in the PD. PD designations shall not be attached to SUP requirements. Specific Use Permits allowed in a base zoning district are allowed in a PD only if specifically identified at the time of PD approval.

31.3 PLANNED DEVELOPMENT REQUIREMENTS:

- A. Development requirements for each separate PD district shall be set forth in the amending ordinance granting the PD district and shall include, but may not be limited to: uses, density, lot area, lot width, lot depth, yard depths and widths, building height, building elevations, coverage, floor area ratio, parking, access, screening, landscaping, accessory buildings, signs, lighting, project phasing or scheduling, management associations, and other requirements as the City Council and Planning and Zoning Commission may deem appropriate.
- B. In the PD district, uses shall conform to the standards and regulations of the base zoning district to which it is most similar. The base zoning district shall be stated in the granting ordinance. All applications to the City shall list all requested deviations from the standard requirements set forth throughout this Ordinance (applications without this list will be considered incomplete). The Planned

Development district shall conform to all other sections of the Ordinance unless specifically excluded in the granting ordinance.

- C. The ordinance granting a PD district shall include a statement as to the purpose and intent of the PD granted therein. A specific list is required of modifications in each district or districts and general statement citing the reason for the PD request.
- D. The minimum acreage for a planned development request shall be three (3) acres; **unless it is a single podium structure than the minimum required acreage shall be two (2) acres.**

31.4 In establishing a Planned Development district in accordance with this Section, the City Council shall approve and file as part of the amending ordinance appropriate plans and standards for each Planned Development district. To facilitate understanding of the request during the review and public hearing process, the Planning and Zoning Commission and City Council shall require a Conceptual Plan of the proposed project. A Detailed Site Plan may be submitted in lieu of the Conceptual Plan.

- A. **Conceptual or Concept Plan** - This plan shall be submitted by the applicant at the time of the PD request (for exceptions, see Section 31.5(D)). The plan shall show the applicant's intent for the use of the land within the proposed Planned Development district in a graphic manner and as may be required, supported by written documentation of proposals and standards for development. The City may prepare application form(s) which further describe and explain the following requirements:
 - 1. **Residential Concept Plan** - A Conceptual Plan for residential land use shall show general use, thoroughfares and preliminary lot arrangements. For residential development (such as multi-family) which does not propose individual platted lots, the conceptual plan shall set forth the size, type and location of buildings and building sites, access, density, building height, fire lanes, screening, parking areas, landscaped areas, project scheduling, and other pertinent development data.
 - 2. **Nonresidential Concept Plan** - A Conceptual Plan for uses other than residential uses shall set forth the land use proposals in a manner to adequately illustrate the type and nature of the proposed development. Data which may be submitted by the applicant, or required by the Planning and Zoning Commission or City Council, may include but is not limited to the types of use(s), topography and boundary of PD area, physical features of the site, existing streets, alleys and easements, location of future public facilities, building height and location, parking ratios, project scheduling and other information to adequately describe the proposed development and to provide data for approval which is to be used in drafting the final Detailed Site Plan.
- B. **Detailed Site Plan** - This plan shall set forth the final plans for development of the Planned Development district and shall conform to the data presented and approved on the Conceptual Plan. Changes of detail on the Detailed Site Plan, which differ from the original Concept Plan, but do not alter the basic relationship of the proposed development to adjacent property, the uses permitted, or increase the density, building height or coverage of the site, the off-street parking ratio or reduce the yards provided at the boundary of the site, or does not significantly alter the landscape plans as indicated on the approved Conceptual Plan may be authorized by the Building Official. If an agreement cannot be reached regarding whether a Detailed Site Plan conforms to the original Concept Plan, the Planning and Zoning Commission shall review the request and render judgment as to the conformity. Approval of the Detailed Site Plan shall be the basis for issuance of a building permit, but does not release the applicant of the responsibility to submit plans to the Building Official for a building permit.

For any residential district, Agricultural through 2F, a preliminary plat may qualify as the Detailed Site Plan. The Detailed Site Plan may be submitted for the total area of the PD or for any sections or part as approved on the Conceptual Plan.

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City Manager

ITEM NO. 1.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding amendment to City of Lampasas Zoning Ordinance No. 878, Section A.3- Definitions; specifically defining a podium structure

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Staff is asking Council to consider amending City of Lampasas Zoning Ordinance No. 878, Section A.3- Definitions as follows:

Podium Structure- A multi-occupancy, multi-use horizontally separated building typically with more intense land uses on the lower floors and multi-family residential on higher floors. Other combinations of land-uses may be considered as part of a Planned Development.

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to consider adding Podium Structure to Section A-3 Definitions in the Zoning Regulations.

Recommendation:

Discussion Only

ORDINANCE NO. _____

AN ORDINANCE AMENDING CITY OF LAMPASAS ORDINANCE NO. 878 - THE CITY OF LAMPASAS ZONING ORDINANCE; APPENDIX A-3 LAMPASAS ZONING DEFINITIONS; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALING ANY INCONSISTENT PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lampasas is legally empowered to regulate land uses; and

WHEREAS, on March 5, 2020 after the required notice and public hearing on the proposed contextual changes, as set forth in Section 1 of this ordinance, the City of Lampasas Planning and Zoning Commission recommended that the City's Zoning Ordinance be amended, as set forth herein below; and

WHEREAS, on March 9, 2020, after providing the required public notice, the City Council of the City of Lampasas, Texas, conducted a public hearing on the proposed contextual changes to the City's Zoning Ordinance, as set forth in Section 1 of this ordinance, heard input from the attendees and considered same, and determined that the City's Code of Ordinance No. 878 should be amended as set forth herein.

NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Section 1: That the Lampasas Zoning Definitions Appendix A-3 is hereby amended to read as follows:

Adding the following new definition:

***PODIUM STRUCTURE-** A multi-occupancy, multi-use horizontally separated building typically with more intense land uses on the lower floors and multi-family residential on higher floors. Other combinations of land-uses may be considered as part of a Planned Development*

Section 2: All provisions of the City of Lampasas' Zoning Ordinance not hereby amended shall remain in full force and effect. All Ordinances or parts of the ordinances of the City of Lampasas, Texas that are not consistent with or in conflict with the provisions of this Ordinance are hereby repealed.

Section 3: It is hereby declared to be the intention of the City Council of the City of Lampasas, Texas that the phrases, clauses, sentences, paragraphs, and sections of this Order are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the

same would have been enacted by the City Council without incorporation in this Ordinance of such unconstitutional phrases, clause, sentence, paragraph, or section.

Section 4: This Ordinance shall become effective upon the final date of adoption noted below, with the penalty provisions contained herein, *if any*, to take effect and become enforceable by the City ten (10) days following the publication of the ordinance in the Lampasas Dispatch Record.

PASSED AND APPROVED ON FIRST READING ON THIS 9th DAY OF MARCH 2020.

PASSED AND ADOPTED ON SECOND READING ON THE 23RD DAY OF MARCH 2020

APPROVED:

ATTEST:

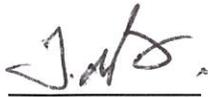
Mayor Misti Talbert

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page to be attached]

216. **PLAYFIELD OR STADIUM (PRIVATE)** - An athletic field or stadium owned and operated by an agency other than the City of Lampasas or the Lampasas Independent School District.
217. **PODIUM STRUCTURE-** A multi-occupancy, multi-use horizontally separated building typically with more intense land uses on the lower floors and multi-family residential on higher floors. Other combinations of land-uses may be considered as part of a Planned Development
218. **PORTABLE BUILDING SALES (OUTDOOR DISPLAY)** - An establishment which displays and sells structures capable of being carried and transported to another location, but not including mobile homes.
219. **PREMISES** - Land together with any buildings or structures situated thereon.
220. **PRIMARY USE** - The principal or predominant use of any lot or building.
221. **PRINCIPAL BUILDING** - See "Main Building".
222. **PRIVATE CLUB** - An establishment providing social and/or dining facilities which may provide alcoholic beverage service, to an association of persons, and otherwise falling within the definition of, and permitted under the provisions of, that portion of Title 3, Chapter 32, Vernon's Texas Codes Annotated, Alcoholic Beverage Code, as the same may be hereafter amended, and as it pertains to the operation of private clubs.
223. **PRIVATE RECREATION FACILITY OR PRIVATE PARK** - A recreation facility, park or playground which is not owned by a public agency such as the City or School District, and which is operated for the exclusive use of private residents or neighborhood groups and their guests and not for use by the general public.
224. **PRODUCE STAND** - A seasonal use for which the primary purpose and design is to sell fruit, nuts, vegetables and similar foods. No cooking or on-premises consumption of produce occurs on the site.
225. **PROFESSIONAL SERVICE** - Work performed which is commonly identified as a profession, and which may be licensed by the State of Texas.
226. **PROPANE SALES** - Retail sales of gaseous substances commonly used for household purposes such as propane and/or butane; does not include the storage, sale or distribution of other types of combustible substances or alternative fuels such as containerized natural gas, liquid propane, etc.
227. **PUBLIC AGENCY BUILDING, SHOP, YARD OR FACILITY** - Any building, land, area and/or facility (including maintenance/storage yards and shops) which is owned, leased, primarily used and/or occupied by any subdivision or agency of the following: the State of Texas, the United States, or other public utility or agency. Any facility which is owned, leased, used and/or occupied by the City of Lampasas are defined as "Municipal Facility or Use".
228. **PUBLIC RECREATION** - Publicly owned and operated parks, recreation areas, playgrounds, swimming pools and open spaces that are available for use by the general public without membership or affiliation. This land use shall include special event type uses such as rodeos, concerts, festivals and other special events requiring special event permits, as set forth in Chapter 6 of the City of Lampasas Code of Ordinances.
229. **PUBLIC VIEW** - Public view means areas that can be seen from any public street.
230. **RADIO, TELEVISION OR MICROWAVE TOWER** - See Antenna, Microwave Reflector & Antenna Support Structure (see also Section 41.5).


City ManagerITEM NO. 1.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding amendment to City of Lampasas Zoning Ordinance No. 878, Section 22 “MF-2 Multi Family Residential-2 District (Apartments) Section 22.3 Height Regulations.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Staff is asking Council to consider amendments to text relating to height requirements for structures if they are part of a Planned Development.

The current text reads: Maximum Height - Three (3) stories for the main building including recreational buildings.

Proposed amended text: Maximum Height - Three (3) stories for the main building including recreational buildings, *however structures may exceed 35 feet if part of a Planned Development, or no greater than 5 over 2 if a podium building.*

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to consider amending text as presented relating to structures of a Planned Development.

Recommendation:

Discussion Only

ORDINANCE NO. _____

AN ORDINANCE AMENDING CITY OF LAMPASAS ORDINANCE NO. 878 - THE CITY OF LAMPASAS ZONING ORDINANCE; SECTION 22 “MF-2 MULTI-FAMILY RESIDENTIAL-2 DISTRICT (APARTMENTS) SECTION 22.3 HEIGHT REGULATIONS; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALING ANY INCONSISTENT PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lampasas is legally empowered to regulate land uses; and

WHEREAS, on March 5, 2020 after the required notice and public hearing on the proposed contextual changes, as set forth in Section 1 of this ordinance, the City of Lampasas Planning and Zoning Commission recommended that the City's Zoning Ordinance be amended, as set forth herein below; and

WHEREAS, on March 9, 2020, after providing the required public notice, the City Council of the City of Lampasas, Texas, conducted a public hearing on the proposed contextual changes to the City's Zoning Ordinance, as set forth in Section 1 of this ordinance, heard input from the attendees and considered same, and determined that the City's Code of Ordinance No. 878 should be amended as set forth herein.

NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Section I: That the Lampasas Zoning Ordinance Section 22.3 Height Regulations, A) Maximum Height- Three (3) stories for the main building including recreational buildings is hereby amended to read as follows:

22.3 HEIGHT REGULATIONS:

- A. Maximum Height - Three (3) stories for the main building including recreational buildings; *however structures may exceed 35 feet if part of a Planned Development, or no greater than 5 over 2 if a podium building.*
- B. All accessory buildings shall be limited to one (1) story in height.

Section 2: All provisions of the City of Lampasas' Zoning Ordinance not hereby amended shall remain in full force and effect. All Ordinances or parts of the ordinances of the City of Lampasas, Texas that are not consistent with or in conflict with the provisions of this Ordinance are hereby repealed.

Section 3: It is hereby declared to be the intention of the City Council of the City of Lampasas, Texas that the phrases, clauses, sentences, paragraphs, and sections of this Order are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any

court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without incorporation in this Ordinance of such unconstitutional phrases, clause, sentence, paragraph, or section.

Section 4: This Ordinance shall become effective upon the final date of adoption noted below, with the penalty provisions contained herein, *if any*, to take effect and become enforceable by the City ten (10) days following the publication of the ordinance in the Lampasas Dispatch Record.

PASSED AND APPROVED ON FIRST READING ON THIS 9th DAY OF MARCH 2020.

PASSED AND ADOPTED ON SECOND READING ON THE 23RD DAY OF MARCH 2020

APPROVED:

ATTEST:

Mayor Misti Talbert

Christina Marez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page to be attached]

SECTION 22 MF-2 -- MULTI-FAMILY RESIDENTIAL-2 DISTRICT (APARTMENTS)

22.1 GENERAL PURPOSE AND DESCRIPTION:

The MF-2, Multi-Family Residential-2, district is an attached residential district intended to provide the highest residential density of twenty-five (25) dwelling units per acre. The principal permitted land uses will include low-rise multiple-family dwellings and garden apartments. Recreational, religious, health and educational uses normally located to service residential areas are also permitted in this district. This district should be located adjacent to a major thoroughfare and serve as a buffer between retail/commercial development or heavy automobile traffic and medium or low density residential development.

22.2 PERMITTED USES:

- A. 1. Those uses specified in Section 35 (Use Charts).
- 2. Multi-family dwelling greater than four (4) units per building.
- 3. Municipally-owned facilities and uses.
- 4. Leasing offices for the apartment complex.
- 5. Temporary field or construction office for uses incidental to construction work on the premises, which said buildings shall be removed upon the completion or abandonment of construction work or by order of the Building Official. The specific time period allowed shall be specified by the Building Official upon issuance of a temporary structure permit, and site plan review and approval by the Building Official is also required. The allowed time period may be extended for an additional one (1) year period upon approval of an extension by the Building Official.
- 6. Accessory buildings and uses, customarily incidental to the above uses and located on the same lot therewith, but not involving the conduct of a retail business except as provided herein:
 - a. The term accessory use shall include customary home occupations as herein defined.
 - b. Covered parking areas.
 - c. Antennae (amateur or CB radio) or satellite dish antennae, as specified in Section 41.5.
- 7. Swimming Pool (private).
- 8. Common open space, community center, recreational building, and other facilities or amenities, provided they are for use by the residents and guests of the multi-family complex.
- 9. Such uses as may be permitted under the provisions of Specific Use Permits, Section 34.

22.3 HEIGHT REGULATIONS:

- A. **Maximum Height** - Three (3) stories for the main building including recreational buildings; **however structures may exceed 35 feet if part of a Planned Development, or no greater than 5 over 2 if a podium structure.**
- B. All accessory buildings shall be limited to one (1) story in height.

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, February 24, 2020**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Chuck Williamson
Randy Clark
Cathy Kuehne
Michael White
Delana Touns

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator/Asst. City Secretary
Vicki Tower, Asst. City Secretary
Yvonne Moreno, Finance Director
Monica Wright, Information Systems Director
Mandy Walsh, Economic Development Director
Rickie Roy, Public Works Director
Sammy Bailey, Police Chief
Jeffrey Smith, Fire Chief
Ronnie Withers, Fire Marshal
Frank Ellett, Building Official

WORKSHOP SESSION

5:30 p.m.

1. Call to order Workshop Session

Mayor Talbert called the workshop session to order at 5:30 p.m.

2. Discussion and update regarding Pecan Street Development and possible amendments to the Zoning Regulations.

City Manager deGraffenried explained that this item has been placed on the workshop agenda to provide Council with an update regarding the proposed development on Pecan Street. City Staff has met with Planning and Zoning Commission to discuss zoning regulations and how this development will best be suited within those regulations. City Staff is proposing to amend zoning text to allow for a single podium structure within a Planned Development, to amend the acreage requirements to allow more flexible in allowing these types of developments and to rezone the property from Light Industrial to Multi-Family

(Apartments). The first Public Hearing will be held on the Planning & Zoning meeting on Thursday, March 5, 2020.

City Manager deGraffenried presented a power point presentation and reviewed the following:

- Background
 - Discussed November 7, 2019
 - Concept Only
 - Considerations and Additional Information Needed
 - Refresh Previous Presentation
 - Provide Direction and Receive Comments Prior to Formal Consideration and Public Hearing
- He reviewed the rendering of the building project
 - Mixed-use
 - 6-story
 - Retail/Residential
 - Potentially 20 to 40 units and 4 Retail
 - +/- 7,0000 square foot building
 - Trending
- Process
 - Zoning action
 - Potential amendments
 - Change of zoning
 - Possible SUP
- Staff Comment
- Site Plan review
- Civil review
- Utility Plan review
- Administrative review and approval
- Building Codes
- Parking
- Density
- Life Safety
- Ingress/egress
- Pre-construction
- Inspection and Compliance
- Zoning Characteristics
 - Does not fit in the box
 - Current zoning: Light Industrial
 - CBD allows for Retail/Residential use – not to proposal scope
 - Current land use is mixed
- Options
 - Amendment to CBD
 - With/without SUP
 - Amendments to PD
 - Amendment to allow unique land uses compatible with Comp Plan – overlay
- Comp Plan Discussion
- Potential Impacts and Benefits –
 - Traffic congestion

- Parking
 - Density
 - Redevelopment of Blighted Property
 - Possible Enhancement of Creek Frontage
 - Trend in Land Use
 - Improvement/Detriment to Downtown Character
 - Quality, Sustainable Construction
 - Direction
 - Most Aligned with Intent of PD District
 - Zoning District Inconsistencies
 - PD Regulations do not anticipate or define single structure mixed use (podium buildings)
 - PD Regulations require minimum tract of 3 acres
 - Height regulations are not consistent with trending and industrial uses
 - MF-2 does not allow retail and anticipates low rise multi-family dwellings
 - Considerations
 - Underlying zoning MF-2
 - Amendment to Text of Zoning Regulations
 - Public Hearing and Consideration of Conceptual or Detailed Site Plan at Planning and Zoning and City Council
3. Discussion regarding making application for THC (Texas Historical Commission) designation for the Jack Calvert Municipal Building

Mr. Jackson approached the City regarding making an application to the Texas Historical Commission for an historic marker for the Calvert Municipal Building. Mr. Jackson has written the draft narrative for submission, however; Staff now asks Council to consider a motion to authorize the application. The cost, primarily for the medallion and plaque, would be approximately \$2,000.00. Due to the application period, and additional local and County approval, Staff is seeking consideration at this time.

4. Discussion regarding any item on the regular agenda

There was no discussion.

5. Adjourn Workshop Session

Council member Clark moved to adjourn the workshop session at 5:56 p.m. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

A brief break was taken before going into regular session.

<p>REGULAR SESSION 6:00 p.m.</p>
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ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the regular session to order at 6:02 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentations or proclamations.

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

Garry Milligan, owner of the home at 611 College Street, explained of a claim that he has with a contractor who was hired by the City to put in new water meters. Apparently, the contractor put in a new water meter last March, 2019, at this rental property that is vacant. Instead of leaving the water off when the new water meter was put in, the contractor turned it on and water flooded into the home for 20 days causing floor damage and also a water bill over \$950.00. The contractor’s insurance company has offered him \$7,000.00 for the floor repair; however, he does not feel that the loss of rental income of \$650.00 a month for the last year has been considered and it should be paid by the contractor or their insurance company. Since nothing more has been offered and not wanting to hire a lawyer, if possible, he asked if Council could look at a better way to take care of this claim since the City hired this contractor.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

1.3	Public Hearing to receive citizen comments regarding an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause
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Jeff Smith, Fire Chief, explained that this item was discussed during workshop at the February 10, 2020 Council Meeting. There was discussion on ways to educate citizens on controlled burns, when a permit is required and what burning is permitted without a permit and how this relates to being under a burn ban. Also discussed was other opportunities in the City that lead to proactive measures in the disposal of yard waste and debris management.

Mayor Talbert opened the Public Hearing to receive citizen input regarding the first reading of the Ordinance as read. There were no citizen comments.

Mayor Pro Tem Monroe moved to close the public hearing. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Special Planning Session on February 3, 2020.

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

2.2	Discussion and possible action concerning approval of minutes of the Regular Meeting on February 10, 2020.
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Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the Monthly Investment report for January 2020.

Mayor Pro Tem Monroe moved to approve the consent agenda as presented. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<ol style="list-style-type: none"> 1. City Secretary Monthly Report 2. Police Department Monthly Report 3. Utility Billing and Collections Monthly Report 4. Public Works Monthly Report for Electric, Streets, Water/Wastewater 5. Building Official Monthly Report 6. Economic Development Monthly Report 7. Fire Department Monthly Report 8. Parks and Recreation Monthly Report 9. Information Systems Monthly Report 10. Library Monthly Report 11. Golf Course Monthly Report 12. Municipal Court Monthly Report

Christina Marez, City Secretary reviewed the following information:

Brief Departmental Responsibilities

- Open Records Requests (“ORR”)- approximately 87 ORR’s were completed for 2019 –
- Records Retention/Management/Contracts/Bids
- City of Lampasas Code of Ordinances - Codification
- Resolutions/Proclamations/Presentations/Certificates/Community Champion
- TABC Alcohol Permits Certification
- Building Permits
- Planning and Zoning/Zoning Board of Adjustments
- Texas Municipal League (TML) City Insurance/Inventory
- City Council Packets
- Budget Books/CIP
- Solicitor/Vendor Permits/Food Truck Permits
- Pavilion/Ruth Eakin Amphitheater/Hostess House Reservations
- Cemetery Deeds
- Maintain Vehicle Inspections/Registrations (Titles)

The Department supports the following Boards/Commission

- City Council
- LEDC
- Parks and Recreation Advisory Board
- Airport Advisory Board
- Airport Zoning Board of Adjustments
- Construction Board of Adjustments and Appeals
- Zoning Board of Adjustment
- Planning and Zoning Commission
- Capital Improvements Committee
- Comprehensive Planning Committee

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- Election - Council may have noticed the School District will not have an election for School Board members this cycle. By using the same election cycle with the School District, the City has been able to previously share in the costs through a cooperative agreement. The City Secretary, Christina Marez, now estimates the increased costs for the Council election to be between \$3,000.00 and \$5,000.00.
- Chlorine Burn - The coordinated chlorine burn for the Central Texas, Kempner Water and City of Lampasas systems was initiated on February 15, 2020. As of the date of this memo, City Staff is beginning to see levels of free chlorine rising with a significant reduction in ammonia. The City is able to ensure the effectiveness of the burn through injection of chlorine. The City, and Council, may receive comments in the coming weeks regarding a change in the smell and taste of water; however, the burn will conclude March 15, 2020. Council should also be aware that after conclusion of the burn, significant flushing of the system will take place to replace free chlorine with chloramines.
- Town Hall - Staff has discussed the possibility of convening a Town Hall meeting related to Tree Preservation Policies and the Form Survey. City Staff have discussed both items, as the opportunity has arisen, with developers and contractors. Prior to formalizing the item for formal consideration, City Staff is seeking Council input regarding additional community outreach through this format.
- Golf Course - One of the more unusual events in my municipal career is taking place at the Hancock Park Golf Course. Van Berry, Golf Manager, thought he might have to eradicate some nutria on the Golf Course, but as it turns out, the City has a family of otters taking up residence in the creek. More typical of East Texas, reports from Texas Park & Wildlife Department (TPWD) are stating they are beginning to show up in some parts of Central Texas.
- Downtown Cleaning - Mr. Andy Fish has approached the City regarding a proposal to provide non-invasive cleaning of buildings in and around the Courtyard Square. As noted in his email, he has received estimates for façade cleaning in the amount of \$30,238.75 and proposes the City provide financial resources with a claw-back to property owners for their share if they sell their property within 5 years. City Staff is neither advocating for nor dismissing the proposal, but seeks Council input regarding any further discussion or consideration of the effort. Mr. Fish was present and reviewed the information that was provided to Council.

- CIP - The CIP Committee met on February 20, 2020 to primarily review the draft Public Facilities schedule of the 2021-2026 report. At the request of the Committee, the meeting was held at the Hostess House, and a significant amount of discussion time was devoted to that facility. Additionally, Frank Ellett, Building Official; Ronnie Withers, Fire Marshal; and Vicki Tower, Asst. City Secretary, provided input on the compliance needs of the facility and comments the City had received regarding desired upgrades. The Committee also reviewed and made no modifications to the Priority Definitions and Funding Statement. The next meeting of the CIP Committee will be held on March 5, 2020 at noon in the Jack Calvert Municipal Building.
- Ave C - Rickie Roy, Public Works Director, and Mike Blair, Utility Supervisor, reported that all but two service lines have been tied into the new main in Avenue C; however, the main will require an additional 8 to 9 tie-ins from other trunk lines. The City, with an Engineer's recommendation, has extended the time for the project based on weather. Asphalt patching will be done after all tie-ins are complete.
- Parks Board - The Parks Board met on February 20, 2020, to discuss routine business and the status of projects. City Staff also took the time to discuss the status of the Comprehensive Planning process and the relationship of the Plan to the Parks Board and Park projects. The Board discussed interests raised during the public engagement process of the Plan particularly related to connectivity and trails. The Board also mentioned the need to enhance trails and paths through signage and mileage markers. City Staff also discussed the status of the annual CIP planning process. The Park Board acknowledged the recent upgrades to the Parks, and identified the additional need of providing shade to some of the existing playgrounds in the City.
- Recycling - Included in Council's packet was a letter from a resident, Barbara Nell Fannin, expressing her satisfaction with the current solid waste contract and service, as well as her suggestion to provide additional education and promotion of our current recycling efforts. The citizen also provided additional insight on other resources and possible partnership with the Schools.
- EDC - The Lampasas Economic Development Corporation met on February 19, 2020 with a majority of the meeting time devoted to updates on Phase 1 street and utility planning for the Business Park, and the Life/Safety grant program. The Board requested additional information and research on the feasibility of funding the improvements and marketability of the tracts.
- Hostess House – Vicki Tower, Asst. City Secretary, has provided additional input and suggestion on pricing at the Hostess House. The gap appears to be the slightly larger, but shorter hour, groups which, because of the pricing tier fall into the large group, longer hour, charges. These groups typically have minimal impact on the facility and require little City Staff supervision. Providing there is no objection, City Staff will place this item on the March 9, 2020 Council agenda for discussion and possible action.
- Dark Sky Places - Council member Kuehne mentioned the desire to investigate the Dark Sky program, which is currently affiliated with 14 Texas places. The International Dark Sky Places (IDSP) Program was founded in 2001 to encourage communities, parks and protected areas around the world to preserve and protect dark sites through responsible lighting polices and public education. Currently five Central Texas communities are designated as Dark Sky Places including Dripping Springs, Wimberley and Horseshoe Bay. City Staff is seeking Council input for further research or placement on a future meeting agenda.

5.2	MAYOR'S COMMENTS
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Mayor Talbert wanted to remind the groups in the community of the City's training room or meeting room that is for use.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
7.1	Discussion and possible action regarding the approval of the first reading of an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause

Becky Sims, Zoning Administrator/Asst. City Secretary, explained that this item was discussed in public hearing.

Council member Williamson moved to approve the first reading of an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.2	Discussion and request for approval to apply for Federal Grant Programs for hiring of Police Officers through COPS Hiring Program.
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Sammy Bailey, Police Chief, reviewed the following:

- The FY20 COPS Hiring Program (CHP) program is open and will close March 10, 2020.
- There is approximately 400 million in funding available for the FY 2020 CHP grants.
- CHP provides funding to hire and re-hire entry level career law enforcement officers in order to preserve jobs, increase community policing capacities and support crime prevention efforts.
- The grant provides 75 percent of the approved entry-level salaries and fringe benefits of each newly hired and/or rehired full-time officer, up to \$125,000.00 per officer position, over the three year (36) month grant period.
- Requires the City to identify a specific crime and disorder problem/focus area and explain how CHP funding will be used to implement community policing approaches to that problem area.
- The City has several different areas that could be focus areas.
- CHP grant funds as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.
- She would like to apply for two to three positions.

Mayor Pro Tem Monroe moved to authorize the Police Department to apply for Federal Grant Programs for hiring of Police Officers through COPS Hiring Program. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding THC (Texas Historical Commission) designation for the Jack Calvert Municipal Building
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City Manager deGraffenried explained that this item was discussed in workshop session.

Council member Kuehne moved to authorize the application to the Texas Historical Commission (THC) for a historical marker designation for the Jack Calvert Municipal Building. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding renewal of the Right of Access and Use Agreement between the City of Lampasas and the Little League Association.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that Chris Eicher, Parks & Recreation Director, was unable to be at the meeting. She explained that this agreement is for the Right of Access and Use Agreement by Lampasas Little League Association for use of the Turner Complex and 580 Sports Complex from February 1, 2020 to June 30, 2020.

Mayor Pro Tem Monroe moved to approve the Right of Access and Use Agreement between Lampasas Little League Association and the City of Lampasas as presented. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

7.5	Discussion and consideration of approval of a Lampasas Economic Development Project related to Life Safety Grants for Commercial Businesses in existing buildings.
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Mandy Walsh, Economic Development Director, explained that this grant program would assist in life safety improvements for development projects. This program will support business owners by mitigating life safety concerns in existing structures in the City of Lampasas, encouraging private investment in commercial development that may otherwise be cost prohibitive and stimulate redevelopment to increase sales tax revenues and property values.

Walsh explained that if approved, it would be administered and funded by LEDC.

Council member Kuehne moved to approve a Lampasas Economic Development Project related to Life Safety Grants for Commercial Businesses in existing buildings. The motion was seconded by Mayor Pro Tem Monroe and with a unanimous vote, the motion carried.

7.6	Discussion and consideration of approval to utilize Hotel Occupancy Tax funds in an amount not to exceed \$5,000.00 for downtown "LTX" sign.
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Mandy Walsh, Economic Development Director, explained at the November 12, 2019 City Council Meeting, Council approved this community project with funding awarded by Waste Connections "Texas Cities Got Talent" competition in the amount of \$7,500.00. Since that time, City Staff has worked with local contractors with the construction of the LTX letter sign, clearing of the median, concrete pad for sign stability and a placard. To date the estimated project costs is just over \$9,300.00 and City Staff is asking Council to consider approval of Hotel Occupancy Funds to fund the difference between the \$7,500.00 and the finished project costs.

Walsh reviewed the invoices from the contractors and pictures of the LTX letter sign. She explained that the letters are currently being powder coated.

Mayor Pro Tem Monroe moved to authorize the use of Hotel Occupancy Tax Funds in an amount not to exceed \$5,000.00 to cover the additional costs of the downtown "LTX" sign. The motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

Adjourn

Mayor Pro Tem Monroe moved to adjourn the meeting at 6:44 p.m. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2020.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 2/01/2020 THRU 2/29/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521235079	JANUARY AEP BILL	E	2/19/2020	64,246.56		000028		64,246.56
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW15644	JANUARY LCRA BILL	E	2/19/2020	426,630.27		000029		426,630.27
27050	IRS-PAYROLL TAXES							
I-T1 202002137976	FEDERAL WITHHOLDING	D	2/14/2020	15,514.84		000052		
I-T3 202002137976	FICA TAX	D	2/14/2020	24,088.36		000052		
I-T4 202002137976	MEDICARE TAX	D	2/14/2020	5,633.56		000052		45,236.76
27050	IRS-PAYROLL TAXES							
I-T1 202002277977	FEDERAL WITHHOLDING	D	2/28/2020	16,379.41		000053		
I-T3 202002277977	FICA TAX	D	2/28/2020	24,908.74		000053		
I-T4 202002277977	MEDICARE TAX	D	2/28/2020	5,825.38		000053		47,113.53
8740	BRAZOS RIVER AUTHORITY							
I-FR00008933	REPLACEMENT WATER AGRMNT	R	2/03/2020	6,955.00		155158		6,955.00
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202001167968	ACCIDENT INSURANCE	R	2/03/2020	182.40		155160		
I-AC2202001307970	ACCIDENT INSURANCE	R	2/03/2020	182.46		155160		
I-AC3202001167968	ACCIDENT INSURANCE	R	2/03/2020	808.19		155160		
I-AC3202001307970	ACCIDENT INSURANCE	R	2/03/2020	808.19		155160		
I-CN1202001167968	CANCER INSURANCE	R	2/03/2020	307.98		155160		
I-CN2202001307970	CANCER INSURANCE	R	2/03/2020	308.00		155160		
I-HO3202001167968	HOSPITAL INCOME - PRETAX	R	2/03/2020	137.70		155160		
I-HO3202001307970	HOSPITAL INCOME - PRETAX	R	2/03/2020	137.70		155160		
I-LF3202001307970	UNIV/COL LIFE AFTER TAX	R	2/03/2020	298.87		155160		
I-LF7202001167968	NON-PRETAX LIFE INSURANCE	R	2/03/2020	298.81		155160		
I-LF8202001167968	AFTER TAX COLONIAL PRODUCTS	R	2/03/2020	1,105.29		155160		
I-LF8202001307970	AFTER TAX COLONIAL PRODUCTS	R	2/03/2020	1,105.29		155160		5,680.88
02860	FUELMAN							
I-202001287969	FUELMAN	R	2/03/2020	7,244.21		155171		7,244.21
52200	LAMPASAS PUBLIC UTILITIES							
I-01312020	JANUARY 2020	R	2/03/2020	32,509.83		155177		32,509.83
02904	RESTROOM FACILITIES							
I-191853	CAMPBELL RESTROOM	R	2/03/2020	8,315.80		155190		8,315.80
74775	SCOTT & WHITE HEALTH PLAN							
I-202001307971	SCOTT&WHITE RETIREE INSUR	R	2/03/2020	4,756.65		155191		
I-CCC202001307970	HEALTH INSURANCE PREMIUM	R	2/03/2020	6,002.40		155191		
I-CCE202001307970	HEALTH INSURANCE PREMIUM	R	2/03/2020	13,257.86		155191		
I-CCF202001307970	HEALTH INSURANCE PREMIUMS	R	2/03/2020	5,622.84		155191		
I-CCS202001307970	HEALTH INSURANCE PREMIUM	R	2/03/2020	5,863.76		155191		

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 2/01/2020 THRU 2/29/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-HE1202001307970	HEALTH INSURANCE PREMIUM	R	2/03/2020	5,973.72		155191		
I-HEA202001167968	EMPLOYEE SHARE HEALTH INSURANC	R	2/03/2020	10,359.20		155191		
I-HEC202001307970	EMPLOYEE SHARE HEALTH INSURANC	R	2/03/2020	10,359.20		155191		
I-HI1202001307970	CITY HEALTH INSURANCE	R	2/03/2020	15,885.00		155191		
I-HID202001307970	CITY HEALTH INSURANCE	R	2/03/2020	12,368.07		155191		
I-HIE202001307970	EMPLOYEE CITY HEALTH CONTRIB	R	2/03/2020	21,431.85		155191		111,880.55
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-202002037974	TEXAS MUNICIPAL RETIREMENT SYS	R	2/03/2020	715.46		155193		
I-TMR202001027959	RETIREMENT CONTRIBUTIONS	R	2/03/2020	49,594.02		155193		
I-TMR202001027960	RETIREMENT CONTRIBUTIONS	R	2/03/2020	551.89		155193		
I-TMR202001067966	RETIREMENT CONTRIBUTIONS	R	2/03/2020	211.08		155193		
I-TMR202001067967	RETIREMENT CONTRIBUTIONS	R	2/03/2020	68.83		155193		
I-TMR202001167968	RETIREMENT CONTRIBUTIONS	R	2/03/2020	48,902.39		155193		
I-TMR202001307970	RETIREMENT CONTRIBUTIONS	R	2/03/2020	49,273.10		155193		149,316.77
03268	THE GUARDIAN LIFE INSURANCE CO							
I-202002027973	THE GUARDIAN LIFE INSURANCE CO	R	2/03/2020	185.12		155194		
I-DN1202001167968	EMPLOYEE SHARE HEALTH INSUR	R	2/03/2020	630.51		155194		
I-DN2202001307970	EMPLOYEE SHARE HEALTH INSUR	R	2/03/2020	630.51		155194		
I-GDC202001307970	DENTAL INSURANCE PREMIUM	R	2/03/2020	997.50		155194		
I-GDE202001307970	DENTAL INSURANCE PREMIUM	R	2/03/2020	1,077.00		155194		
I-GDF202001307970	DENTAL INSURANCE PREMIUM	R	2/03/2020	1,022.39		155194		
I-GDS202001307970	DENTAL INSURANCE PREMIUM	R	2/03/2020	554.71		155194		
I-GVC202001307970	VISION INSURANCE PREMIUM	R	2/03/2020	164.64		155194		
I-GVE202001307970	VISION INSURANCE PREMIUM	R	2/03/2020	252.00		155194		
I-GVF202001307970	VISION INSURANCE PREMIUM	R	2/03/2020	168.84		155194		
I-GVS202001307970	VISION INSURANCE PREMIUM	R	2/03/2020	121.86		155194		
I-VS1202001167968	EMPLOYEE SHARE HEALTH PLAN	R	2/03/2020	75.96		155194		
I-VS2202001307970	EMPLOYEE SHARE HEALTH INSUR	R	2/03/2020	75.96		155194		5,957.00
01050	MCCOY TREE SURGERY COMPANY							
I-386	ANNUAL TREE TRIMMING	R	2/04/2020	2,343.20		155245		
I-387	ANNUAL TREE TRIMMING	R	2/04/2020	4,956.40		155245		
I-388	ANNUAL TREE TRIMMING	R	2/04/2020	4,956.40		155245		12,256.00
01357	SINGLETON, CLARK & COMPANY, PC							
I-1645	FINAL AUDIT FY 2019	R	2/05/2020	14,000.00		155256		14,000.00
02976	WASTE CONNECTIONS							
I-1235221	RESIDENTIAL SOLID WASTE	R	2/05/2020	43,626.39		155257		43,626.39
02976	WASTE CONNECTIONS							
I-1235220	COMMERCIAL SOLID WASTE	R	2/05/2020	48,688.01		155260		48,688.01

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03320	CHASE							
I-0000003295	REFUNDING 2019 LOAN	R	2/10/2020	38,413.24		155262		38,413.24
02754	MASTERCARD							
I-000002263G	WATER OPERATOR LICENSE	R	2/10/2020	111.00		155263		
I-00285G	INMATES LUNCH - DOMINO'S	R	2/10/2020	42.94		155263		
I-00884G	ENGAGED LEADERS CLASS	R	2/10/2020	495.00		155263		
I-00997G	INMATES LUNCH STORM'S	R	2/10/2020	56.95		155263		
I-01032020	HOTEL STAY FOR TRAINING	R	2/10/2020	106.22		155263		
I-01162020	TRAINING/MANUAL	R	2/10/2020	200.00		155263		
I-01222020	CLASS	R	2/10/2020	500.00		155263		
I-01242020	POSTER FLOOR STAND	R	2/10/2020	649.36		155263		
I-01272020	WEBSITE STOCK IMAGES	R	2/10/2020	29.00		155263		
I-01331G	COUNCIL DINNER CHICKFILA	R	2/10/2020	146.48		155263		
I-01615G	TRAINING/MANUAL	R	2/10/2020	122.50		155263		
I-02403G	LUNCH- STAFF MEETING- CIP	R	2/10/2020	60.03		155263		
I-02415G	MASTERCARD	R	2/10/2020	1,069.98		155263		
I-02757G	COUNCIL DINNER - BUSH'S	R	2/10/2020	45.99		155263		
I-02760G	DOLLAR TREE TABLE CLOTHS	R	2/10/2020	19.00		155263		
I-02775G	WATER CLASS	R	2/10/2020	1,050.00		155263		
I-11285339013005850	TELEPHONE KEYSTONES	R	2/10/2020	14.97		155263		
I-11479442950036248	EXHAUST FAN	R	2/10/2020	108.79		155263		
I-12272019	WEBSITE IMAGES	R	2/10/2020	29.00		155263		
I-181335	FIRE CHIEF MEMBERSHIP	R	2/10/2020	252.00		155263		
I-20200114000002	LEMIT CLASS REG	R	2/10/2020	295.00		155263		
I-256999376	CITY NEWSLETTER	R	2/10/2020	50.00		155263		
I-56489A	TRAINING	R	2/10/2020	331.20		155263		
I-56490A	TRAINING	R	2/10/2020	331.20		155263		
I-570989313	HOTEL FOR CLASS	R	2/10/2020	89.30		155263		6,205.91
01456	S & M VACUUM & WASTE, LTD							
I-116734	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		
I-120709	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		
I-120713	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		
I-124511	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		
I-125959	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		
I-125962	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		
I-125963	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		
I-125964	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		
I-126538	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		
I-126539	SLUDGE TRANSPORTATION	R	2/10/2020	500.00		155269		5,000.00
16468	CATERPILLAR FIN SER CORP							
I-20595730	FEB RENTAL MOTOR GRADER	R	2/14/2020	2,751.32		155318		
I-20651545	FEB RENTAL DOZER	R	2/14/2020	1,660.70		155318		
I-20664400	FEB RENT BACKHOE/EXCAVATO	R	2/14/2020	2,463.86		155318		6,875.88

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
35299	HACH COMPANY							
I-11800751	AMMONIA MONOCHLORAMINE UN	R	2/14/2020	21,598.00		155336		
I-11821518	MONO-CHLOR,FREE AMMONIA	R	2/14/2020	431.33		155336		22,029.33
47585	KEMPNER WATER SUPPLY CORP							
I-01312020	MONTHLY WATER FOR JAN	R	2/14/2020	28,675.60		155348		28,675.60
47585	KEMPNER WATER SUPPLY CORP							
I-02122020	LOAN PAYMENTS 9106/9107	R	2/14/2020	19,146.97		155349		19,146.97
01050	MCCOY TREE SURGERY COMPANY							
I-389	ANNUAL TREE TRIMMING	R	2/14/2020	2,343.20		155359		
I-390	ANNUAL TREE TRIMMING	R	2/14/2020	4,956.40		155359		
I-391	ANNUAL TREE TRIMMING	R	2/14/2020	4,956.40		155359		12,256.00
02803	LANCE'S FIRE TRUCK REPAIR							
I-4668	LADDER ONE	R	2/19/2020	9,072.77		155423		
I-4669	PREVENTIVE MAINTENANCE	R	2/19/2020	1,602.31		155423		10,675.08
33574	GRAVES DOUGHERTY HEARON & MOOD							
I-354229	CENTRAL TEXAS DISPUTE	R	2/24/2020	4,941.90		155450		
I-355120	CENTRAL TEXAS DISPUTE	R	2/24/2020	2,124.15		155450		7,066.05
49350	LAMP CHAMBER OF COMMERCE							
I-01272020	4Q REPORT	R	2/24/2020	11,349.66		155457		11,349.66
01050	MCCOY TREE SURGERY COMPANY							
I-392	ANNUAL TREE TRIMMING	R	2/24/2020	2,343.20		155461		
I-393	ANNUAL TREE TRIMMING	R	2/24/2020	4,956.40		155461		
I-394	ANNUAL TREE TRIMMING	R	2/24/2020	4,956.40		155461		
I-395	ANNUAL TREE TRIMMING	R	2/24/2020	4,956.40		155461		
I-396	ANNUAL TREE TRIMMING	R	2/24/2020	3,656.40		155461		
I-397	ANNUAL TREE TRIMMING	R	2/24/2020	3,656.40		155461		
I-398	ANNUAL TREE TRIMMING	R	2/24/2020	4,956.40		155461		
I-399	ANNUAL TREE TRIMMING	R	2/24/2020	4,956.40		155461		34,438.00
49400	LAMPASAS CENTRAL APPR DIST							
I-03022020	SECOND QUARTERLY PYMNT	R	2/26/2020	7,868.56		155509		7,868.56

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
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	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	2		92,350.29		0.00		92,350.29
	EFT:	2		490,876.83		0.00		490,876.83
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00	0.00		
TOTAL ERRORS: 0								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99	BANK: FSB	TOTALS:	29	1,239,657.84		0.00		1,239,657.84
BANK: FSB	TOTALS:	29		1,239,657.84		0.00		1,239,657.84
REPORT TOTALS:		29		1,239,657.84		0.00		1,239,657.84

SELECTION CRITERIA

VENDOR SET: 99-CITY OF LAMPASAS 99
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

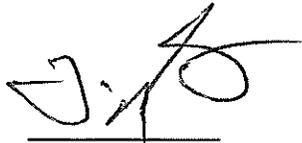
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DATE RANGE: 2/01/2020 THRU 2/29/2020
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INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

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City ManagerITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause

Requested By: Jeff Smith, Fire Chief

Submitted By: Jeff Smith, Fire Chief

Date Submitted: February 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause

ORDINANCE NO. 1611

AN ORDINANCE OF THE CITY OF LAMPASAS; REGULATING OUTDOOR BURNING WITHIN THE CITY LIMITS OF THE CITY OF LAMPASAS; ESTABLISHING THE ALLOWABLE MATERIALS, RULES AND REGULATIONS FOR BURNING; SETTING BURN PERMIT FEES; PENALTIES FOR VIOLATIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

WHEREAS, the public health, safety and welfare, require the adoption and enforcement of codes governing the hazards to life and property from fire and/or its by-products within the City of Lampasas, Texas (herein the "City"); and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:

Section 1. Findings: The preceding recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Outdoor Open Burning Code Adopted: Section 46-3 of the City of Lampasas Code of Ordinances is hereby amended to add "Outdoor Burning" which shall read as follows:

Sec. 46-3. - Outdoor open burning.

(a)

Outdoor open burning is generally prohibited anywhere within the incorporated city limits of Lampasas, Texas. There are allowable exceptions for specific situations in which burning is necessary or does not pose a threat to property or the environment, or as further allowed by this subchapter and state law. A permit issued by the Fire Marshal or his/her designee is required to exercise these exceptions.

(b)

Definitions.

Extinguished—The absence of any visible flames, glowing coals, or smoke.

Practical alternative—An economically, technologically, ecologically and logistically viable option.

Red Flag Warning - A Red Flag Warning means high fire danger with increased probability of a quickly spreading vegetation fire in the area within 24 hours. The weather criteria for red flag warnings vary based on the local vegetation type, topography, and distance from major water sources. They usually include the daily vegetation moisture content calculations, expected afternoon high temperature, afternoon minimum relative humidity and daytime wind speed.

Sensitive receptor(s)—A manmade structure utilized for human residence or business, the containment of livestock, or the housing of sensitive live vegetation. The term "sensitive live vegetation" is defined as vegetation which has potential to be damaged by smoke and

heat, examples of which include, but are not limited to: nursery production, mushroom cultivation, pharmaceutical plant production, or laboratory experiments involving plants.

Sunrise/sunset—Official sunrise/sunset as set forth in the United States Naval Observatory tables available from National Weather Service offices.

(c)

Outdoor burning exceptions. Trees, brush, and other plant growth may be burned on the property on which the material grew if they meet all of the following:

- (1) The plant waste must not have been created secondary to the work of a commercial lawn or tree cutting service or other person, group or entity providing the labor for monetary compensation.
- (2) The material must be burned by the property owner or his designee (for this purpose a designee can be a paid employee of the property owner). The property owner's designee may not be a commercial tree cutting or lawn service or any person, group or entity subcontracted for the sole purpose of providing the labor for the burn for compensation.
- (3) Commercial tree cutting services and lawn care services may not burn generally allowable material on their property if that material was brought from offsite.

(d)

Rules while conducting the burn. Once a permit for on-site burning is issued, the following rules shall be followed:

- (1) Immediately prior to igniting the controlled burn, the property owner or his designee will contact the local emergency dispatch at their non-emergency phone number and report the physical address location of the burn and a contact phone number
- (2) Open burning should be conducted at a distance to keep any structure or combustible material from igniting. Conditions that would enable fire to spread shall be eliminated prior to ignition.
- (3) Sites permitted for open burning shall provide a method to control the fire that is adequate for the fire's size, the local geography and weather conditions such as a readily available garden hose or other reasonable method of managing the fire and preventing its spread outside the boundaries of the pile. The burning material shall be constantly attended by a person 17 years of age or older who is knowledgeable in the use of the provided fire extinguishing equipment and familiar with the requirements and/or special conditions of the permit.
- (4) Burning shall be commenced and conducted only when wind direction and other meteorological conditions are such that smoke and other pollutants will not cause adverse effects to any public road, landing strip, navigable water, or off-site structure containing sensitive receptor(s).

- (5) If at any time the burning causes or may tend to cause smoke to blow onto or across a road or highway, it is the responsibility of the person initiating the burn to post flag-persons on affected roads.
- (6) Burning must be conducted downwind of or at least 300 feet (90 meters) from any structure containing sensitive receptors located on adjacent properties unless prior written approval is obtained from the adjacent occupant with possessory control.
- (7) Burning shall be conducted in compliance with the following meteorological and timing considerations:
 - a) The initiation of burning shall commence no earlier than one hour after sunrise. Burning shall be completed on the same day not later than one hour before sunset, and shall be attended by a responsible party at all times during the active burn phase when the fire is progressing. In cases where residual fires and/or smoldering objects continue to emit smoke after this time, such areas shall be extinguished if the smoke from these areas has the potential to create a nuisance or traffic hazard condition. In no case shall the extent of the burn area be allowed to increase after this time.
 - b) Burning shall not be commenced when surface wind speed is predicted to be less than six miles per hour (mph) (five knots) or greater than 23 mph (20 knots) during the burn period. Additionally, no burning shall commence on Red Flag warning days.
 - c) Burning shall not be conducted during periods of actual or predicted persistent low-level atmospheric temperature inversions.
- (8) Electrical insulation, lumber that has been treated, glued, laminated, pressed, varnished, stained or painted, plastics, non-wood construction/demolition materials, fiberglass, heavy oils, asphaltic materials, potentially explosive materials, chemical wastes, and items containing natural or synthetic rubber must not be burned.
- (9) The burning of pallets and/or other packaging or product handling material made from dimensional lumber by commercial end users of such products shall be specifically prohibited.
- (10) The authority to conduct outdoor burning under this regulation does not exempt or excuse any person responsible from the consequences, damages, or injuries resulting from the burning and does not exempt or excuse anyone from complying with all other applicable laws or ordinances, regulations, and orders of governmental entities having jurisdiction, even though the burning is otherwise conducted in compliance with this regulation.

(e)

Permit fee and duration. The fee for issued permits for the conducting of approved outdoor burning is subject to the following information:

Established Residential or Vacant Lots - \$15.00 for 30 calendar days

Commercial or Residential Development Property under developer control \$100.00 for 30 calendar days

* Extensions may be granted if the time period was shortened due to weather conditions, state or county issued burn bans, extended red flag warnings or any other reasonable situation as determined by the Fire Marshal. *

(f)

Revocation. The fire marshal and his/her representatives are authorized to revoke a burn permit and require that the open burning be immediately discontinued if:

(1) A complaint on the fire is received and substantiated.

(2) On inspection of the fire, it is determined that the permit conditions are not being met.

(3) It is determined that weather or other conditions not readily apparent or otherwise present at the time of issuance of the permit, have created too hazardous a condition for continued burning.

(g)

Refusal to issue permit. In addition to burn piles containing non-allowed combustible material within, the fire marshal or his representatives may refuse to issue a permit for outdoor burning where the greater good or the health, safety and welfare of the public supersedes those of the individual, even though all conditions for permit issuance are being met.

(h)

Outdoor burning allowed without permit. Burning is allowed regardless of burn ban when used solely for recreational or ceremonial purposes, in the non-commercial preparation of food, or exclusively as a means of generating warmth in cooler weather. In other words, campfires and cooking fires are allowed. Fires of this nature should be constructed in a nonflammable container. A 55-gallon barrel with a metal screen over the top is acceptable. A below ground level fire is acceptable if the ground level has an established metal or masonry border.

Fires built under this exception may not contain electrical insulation, treated lumber (including paint, stain, varnish, clear coat, or any other kind of treatment), plastics, construction or demolition materials not made of wood, heavy oils, asphaltic materials, potentially explosive materials, chemical wastes, or items containing natural or synthetic rubber. The other general requirements on allowable outdoor burning do not apply to

fires covered by this exception, but the burning must not cause a nuisance or traffic hazard.

A competent adult shall continuously attend the fire until the fire is extinguished. This person shall have a garden hose connected to a water source or other approved fire extinguishing equipment readily available for use.

(i)

Penalty. Any person who violates any of the provisions of this section shall be guilty of a class C misdemeanor and upon conviction thereof, shall be punished by a fine up to \$500.00.

Section 3. Severability. It is hereby declared to be the intention of the City Council that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and, if any phrase, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this ordinance of any such invalid phrase, clause, sentence, paragraph or section. If any provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision, and to this end the provisions of this Ordinance are declared to be severable.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval and passage and publication as required by Charter.

Section 5. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapter. 551, Tex. Gov't. Code.*

PASSED AND APPROVED on the 24th day of February, 2020.

ADOPTED on the 9th day of March, 2020.

ATTEST:

CITY OF LAMPASAS, TEXAS

Christina Marez, City Secretary

Misti Talbert, Mayor

City of Lampasas

M E M O

To: Mayor and City Council
 From: Finley deGraffenried
 Re: Manager's Report
 Date: 5 March 2020

Vision Vision Lampasas will be holding their Boot Mural unveiling on March 19th right across Western from City Hall. The event will include invited dignitaries, such as Council, and will begin at 11:00 a.m. Attendees are encouraged to come in theme by wearing your favorite pair of cowboy boots.

Coronavirus The City, through Chief Smith, continues to monitor any potential impacts, and response to the coronavirus. The Chief is briefed from the Governor's office, which has generally promoted best practices for hygiene including frequent hand washing and covering coughs and sneezes. Employees that have high customer contact have been encouraged to disinfect their workstations, and to stay home if they are under the weather. The other, non-medical, impact of the virus is in the City's ability to find favorable rates on investments. As an example, the yield on 2-year treasuries has dropped 60% in two weeks.

CIP The CIP Committee met on March 5th to review the latest draft of the Public Facilities schedule and to review the initial draft of the Capital Projects schedule. The schedule includes three new categories: Apparatus and Equipment, Planning, and Technology. Two areas seemed to garner more conversation than others, including retaining walls along Sulphur Creek, and Public Safety Communications. The Committee will meet again on March 26th to review the Major Maintenance and Fleet schedules at the new Water/Wastewater Shop and Lab.

Avenue C Weather has slightly disrupted the completion of the Avenue C utility project. To date the Contractor has 5 tie-ins remaining including one on the 18-inch transmission line. Providing work proceeds as planned, concrete and asphalt contractors should commence their work by the middle of next week.

Leadership Class Attached is a release from the Central Texas Council of Governments regarding Leadership Central Texas 2020 beginning in June. The purpose of the series of daylong classes is to develop and orient community leaders on regional issues and opportunities. The class also is a great opportunity to network with other community leaders in the Central Texas region.

Town Hall As previously discussed with City Council the next Town Hall Meeting, to discuss Landscape Policies, form surveys and recycling, will be held on April 6th. Christina has reserved the Old Middle School cafeteria due to the potential number of attendees. Staff is in the process of collecting additional information on services other communities provide, as well as potential costs of curbside recycling.

From: Helen Owens <helen.owens@ctcog.org>
Sent: Thursday, March 5, 2020 4:49 PM
Cc: Kendra Coufal
Subject: Leadership Central Texas 2020

EXTERNAL email: Exercise caution when opening.

PRESS RELEASE INFORMATION:

The Central Texas Council of Governments will host

LEADERSHIP CENTRAL TEXAS 2020!

Training will be held one day each month during summer of 2020

June 18, July 16, and August 20, 2020

9:00 am – 4:00 pm

Applicants should be **ONE** of the following:

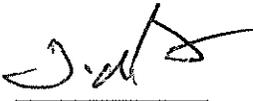
1. Citizens demonstrating a desire to serve in a leadership role.
2. Completed a local leadership program in his or her community or is currently enrolled.
3. Be a past/present elected official of his/her community, region or state.

Class Objectives:

1. Highlight opportunities for public service.
2. Develop an understanding of the characteristics and skills necessary to assume a leadership role in local and regional community boards and activities.
3. Develop relationships across the Central Texas Council of Governments Region.
4. Promote awareness of regional social services, infrastructure and economic development.

The purpose of Leadership Central Texas is to identify and develop regional leaders, who lives or works with the seven county-region served by the Central Texas Council of Governments, and to promote awareness of regional/state leadership opportunities. Topics are taught with active participation from leaders on regional boards. Each certified attendee will be encouraged to identify leadership opportunities where their individual talents would best be applied to insure the growth and future well-being of our Central Texas Region. The application can be found at www.ddoctr.org.

All applications must be received prior to close of business April 1, 2020. Call 254-770-2364 or email Helen Owens helen.owens@ctcog.org for more details and an application.


City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the acceptance of the Chamber of Commerce and Visitor Center First Quarter Report and approval of reimbursement in the amount of \$12,305.14.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Quarterly Report

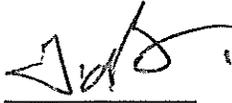
Summary Statement:

The report was presented and discussed during workshop. Melissa Unger, Chamber of Commerce Executive Director is asking for reimbursement of covered expenses in the amount of \$12,305.14.

Recommendation:

To consider a motion to approve the Chamber of Commerce and Visitor Center First Quarter Report and approve the reimbursement request for covered expenses from the Hotel Occupancy Tax Fund in the amount of \$12,305.14.

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City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding request from the Lampasas County Chamber of Commerce and Visitor Center for Hotel Occupancy Tax Funds in the amount of \$3,548.74 for event expenses related to the Lampasas Beer Barn LTX BBQ Fest to be held on April 3-4, 2020 at the 580 Sports Complex and Arena.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce and Visitor Center

Attachments: Funding Application Form

Summary Statement:

Melissa Unger will be in attendance to present and explain her intent for advertising/promotion and general funding for this event. The venue and dates are different this year from those held previously.

Recommendation:

To consider a motion to approve funding in the amount of \$3,548.74

HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

State Law: By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, There is a two part test that every expenditure must pass to be valid.

1. The expenditure must directly enhance and promote tourism and the convention and hotel industry.
2. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
 - i) **Convention Centers and Visitor Information Centers**
 - ii) **Registration of Convention Delegates**
 - iii) **Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry**
 - iv) **Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry**
 - v) **Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry**
 - vi) **Sporting Event Expenses that Substantially Increase Economic Activity at Hotels**
 - vii) **Enhancement and upgrading of existing sport facilities or fields**

City Policy: The City of Lampasas accepts applications from groups, businesses and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy Tax expenditures.

Eligibility and Priority for Hotel Tax Funds: Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) **historic information on the number of room nights used during previous years of the same events;**
- b) **current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;**
- c) **historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or**
- d) **examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.**

Use of Local Vendors: The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

Use of Revenues from Event: A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

Supplemental Information Required With Application: Along with the application, please submit the following:

Proposed Marketing Plan for Funded Event

Schedule of activities, events or facility programs relating to the request

Funded Projects or Events will be required to submit a Post Event Evaluation; required to provide a link on the event or facility website to LampapasLodging.com, and to use www.LampapasLodging.com on any print advertising; and submit any invoices for reimbursement within 60 days of the conclusion of the event.

Submit to: Mandy Walsh, LEDC Director
312 E. Third
Lampapas, TX 76550
Email: mandy@cityoflampapas.com
Phone: 512-556-6831

Application

Organization Information

Date: February 20, 2020

Name of Organization: Lampasas County Chamber of Commerce and Visitor Center

Address: P.O. Box 627; 205 S Hwy 281

City, State, Zip: Lampasas, TX 76550

Contact Name: Melissa Unger

Contact Phone Number: 512-556-5172

Web Site Address for Event or Sponsoring Entity www.lampasaschamber.org

Is your organization: Non-Profit Private/For Profit

Tax ID #: 74-736310 Entity's Creation Date: 1951

Purpose of your organization: To promote business, economic growth and tourism by partnering with current and future Chamber Members, Community Leaders and the Citizens of Lampasas County.

Name of Event, Project or Facility Lampasas Beer Barn LTX BBQ Fest

Date of Event or Project: April 3-4, 2020

Primary Location of Event or Project: 580 Sports Complex & Arena

Amount Requested: \$3,548.74

How will the funds be used: To advertise and promote the BBQ Cook-Off; bringing new tourists to Lampasas. Funding is needed to enhance the event. In order to host the most quality event possible, funding costs will cover, but are not limited to operational needs, sanctioning fees, advertising and entertainment. The costs needed to acquire the sanctioning body for this event are needed to attract cooks looking to earn points on the circuit. In turn, this organization through its marketing efforts and involvement will bring new visitors to Lampasas.

Primary Purpose of Funded Activity/Facility: To increase tourism and generate additional revenue for all local businesses and the hotel/motel industry. By promoting and hosting this event, we will be able to draw visitors who travel the cook-off circuit to town to spend money and stay overnight.

Percentage of Hotel Tax Support of Related Costs

40% Note Percentage of Total Event Costs Covered by Hotel Occupancy Tax

25% Note Percentage of Total Facility Costs Covered by Hotel Occupancy Tax

25% Note Percentage of Staff Costs Covered by Hotel Occupancy Tax

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities n/a- during event hours only

Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:

1. Convention Center or Visitor Information Center: construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both

2. Registration of Convention Delegates: furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;

3. Advertising, Solicitations, Promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity. \$2,365.74

4. Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry: encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;

5. Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums;

Expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity. \$868.00

Sporting Related Event Funding:

If the event is a sporting related function/facility: How many individuals are expected to participate?

If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county?

If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity?

Questions for All Funding Requests:

How many years have you held this Event or Project; or how many years have you been operating the qualified facility : 16+ years

Expected Attendance: 2-3k

How many people attending the Event or Project will use Lampasas hotels, motels or bed & breakfasts? 25-50

How many nights will they stay: 1-2 Nights

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: Yes, we work with local lodging to provide special room rates during this event.

Do your promotional materials and website note area lodging facilities that can host participants? Yes (please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? Yes

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

City	Month/Year Held	Assistance Amount	Number of Hotel Rooms Used
Lampasas, TX	July 2019	\$1,771.39	134
Lampasas, TX	July 2018	\$1,950.00	Unknown
Lampasas, TX	July 2017	\$2,500.00	87

How will you measure the impact of your event on area hotel activity? Through established room blocks being filled and surveying each hotel, motel, B&B and RV parks after the event.

Please list other organizations, government entities and grants that have offered financial support to your project: We have over 55 local business sponsors for the event.

Please check all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

X Newspaper - \$ 1,230.74 (Print & Digital)

X Radio - \$ 1,050.00

 TV - \$ 0.00

 Press Releases - \$ 0.00

 Direct Mail - \$

X Other - \$ 400.00 (Social Media)

What areas does your advertising and promotion reach: The promotion areas are targeted areas in the state of Texas and surrounding states. Due to social media promotion and the help of the IBCA's marketing reach, it is hard to estimate exactly how far the promotion will reach.

What number of individuals will your proposed marketing reach that are located in another city or county? Thousands- millions of people living outside of 76550.

If a permanent facility (e.g. museum, visitor center)

Expected Attendance Monthly/Annually: n/a

Please note percentage of those in Attendance that are Staying at Area Hotels/Lodging Facilities: n/a

2020 Hot As Hell BBQ Cook-Off and Taster's Choice Advertising Plan and HOT Funding Request Break-Down

Social Media	
Facebook	\$ 400.00
Press Releases to Media	\$ 0.00
Picayune/101 Fun Things/Highland Lakes	
1-month of digital advertising; includes e-blasts to their 110,000 online subscribers	\$ 122.00
Lampasas Dispatch Record	
1 Ad, Print & Digital- 40%	\$ 345.60
Press Release	\$ 60.00- \$162.24
Copperas Cove Leader-Press (Cove/Harker Heights/Belton)	
Print and digital advertising	\$ 375.00
Goldthwaite Eagle	\$ 99.00
San Saba News	\$ 157.50
Killeen Daily Herald	\$ 315.00
iHeart Media – Waco 100	
Radio spots, live remote with Zack & Jim, Social Media Blasts	\$ 400.00
KBEY FM	
Radio Spots & Social Media advertising, possible radio interview as added value	\$ 200.00
KCYL Radio	
Radio Spots & Interview-	\$ 450.00
Texas Press Online	
Statewide online advertising	\$ 0.00
Television Station Calendars	
Austin, Waco & Temple TV Stations; online input	\$ 0.00
Community Calendars	
Hamilton Cty. Electric Co-Op, City of Lampasas, Etc.	\$ 0.00
Texas Highways Events Magazine Calendar	
Online and digital	\$ 0.00
TOTAL ADVERTISING	\$2,680.74
<u>OTHER HOT FUNDING REQUESTS (25%)</u>	
J-Bar Contractors, Inc.	\$1,205.00- \$301.25
Sanitary Restrooms and Handwashing Stations	
Also includes a spot on the J-Bar morning show on KBEY	
IBCA	
Annual sanction fees needed to host the event as a sanctioned event.	\$467.00-\$116.75
Also advertised on various websites and in e-blasts to their statewide membership.	
Security	\$1800.00- \$450.00
TOTAL EVENT COSTS	\$868.00
TOTAL REQUESTED FUNDS	\$3,548.74


City ManagerITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding Cooper Spring Trail Grant

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020.

Procurement and Funding Statement:

50% funding for administration and required studies is \$8,500.00 and could be funded out of the City Managers departmental budget.

Attachments:

Summary Statement:

This item was discussed during workshop at the February 5, 2020 City Council Meeting. Since that time Staff has met and discussed funding options to support the Cooper Spring Trail Grant. The grant was written by, and awarded to the Cooper Spring Non-Profit however; the group has been unable to initiate the project due to administrative requirements.

Recommendation:

To consider a motion to approve cost share with Cooper Spring Foundation for Trail Grant Administration; or in the alternative consideration of no action.

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City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the first reading of an Ordinance to consider approval, denial, or approval with modification(s) the rezone of .27 acres from Retail "R" to Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Mr. Eric McKellep is asking the City of Lampasas Planning and Zoning Commission and City Council to consider approval, denial, or approval with modification(s) the rezone of .27 acres from Retail "R" to Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to rezone the property from Retail "R" to Single Residential Family- 6 "SF-6.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to approve, deny or approve with modification(s) the rezone of .27 acres from Retail "R" to Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

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City ManagerITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the approval of the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment) in an area zoned Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Mr. Eric McKellep is asking the City of Lampasas Planning and Zoning Commission and City Council to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment) in an area zoned Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

The Planning and Zoning Commission heard this request on March 5, 2020. Commission members Baltrun, Vann, Skinner and Canales recommended approval, McCauley and Jackson were opposed and Fuir was absent to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment) in an area zoned Single Residential Family-6 "SF-6"

Recommendation:

To consider a motion to approve the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for an accessory dwelling (garage apartment) in an area zoned Single Residential Family-6 "SF-6", Lampasas County, Lampasas, Texas. The property is described as Block 39, A H Barnes Lots 5-6, commonly known as 208 E 5th Street, Lampasas, Texas.

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City ManagerITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to consider approval of the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C". The property is described as 3.15 acres of the Daniel Stanley Survey, Abstract No. 631; being all of lots 1 & 2 and part of lots 3 & 4, Block 14 and 0.41 acres of School Avenue of the S.J. Harrells Addition; commonly known as 1573 Barnes Street, Lampasas Texas, Lampasas County.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Mr. Jeff DePalma owner of LJD Sales is asking the City of Lampasas Planning and Zoning Commission and City Council to consider approval, denial or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C". The property is described as 3.15 acres of the Daniel Stanley Survey, Abstract No. 631; being all of lots 1 & 2 and part of lots 3 & 4, Block 14 and 0.41 acres of School Avenue of the S.J. Harrells Addition; commonly known as 1573 Barnes Street, Lampasas Texas, Lampasas County.

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C"

Recommendation:

To consider a motion to approve the first reading of an Ordinance to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for Portable Building Sales (outdoor display) in an area zoned Commercial "C".

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City ManagerITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance to rezone property legally described as **Tract One**- .096 acre out of the John Burleson Survey, Abstract No. 42 Lampasas County, Texas and including a part of Seventh Street and Lots 5 & 6 Block 21, Old Town of Lampasas. **Tract Two**- 0.32 acre out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Lots 6 & 7 and a part of the alley, Block 21, Old Town of Lampasas. **Tract Three**- 1.61 acres out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Elm Street, Lots 7 & 8 and a part of the alley, Block 21, Old Town of Lampasas; which is generally located at 707 South Pecan Street, Lampasas, Texas, Lampasas County that is zoned Light Industrial Zoning District, and which Applicant seeks to have rezoned to Multi-Family Residential-2 District "MF-2" (Apartments)

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Mike and Sandra Irvin are asking the City of Lampasas Planning and Zoning Commission and City Council to consider approval, denial, or approval with modification(s) to rezone property legally described as **Tract One**- .096 acre out of the John Burleson Survey, Abstract No. 42 Lampasas County, Texas and including a part of Seventh Street and Lots 5 & 6 Block 21, Old Town of Lampasas. **Tract Two**- 0.32 acre out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Lots 6 & 7 and a part of the alley, Block 21, Old Town of Lampasas. **Tract Three**- 1.61 acres out of the John Burleson Survey, Abstract No. 42, Lampasas County, Texas and including part of Seventh Street, Elm Street, Lots 7 & 8 and a part of the alley, Block 21, Old Town of Lampasas; which is generally located at 707 South Pecan Street, Lampasas, Texas, Lampasas County that is zoned Light Industrial Zoning District, and which Applicant seeks to have rezoned to Multi-Family Residential-2 District "MF-2" (Apartments)

Recommendation:

To consider a motion to approve the first reading of an Ordinance amending the City of Lampasas Zoning Ordinance No. 878, Section 31 “PD- Planned Development” Section 31.3 Planned Development Requirements D. Regulations.


City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance amending the City of Lampasas Zoning Ordinance No. 878, Section 31 "PD- Planned Development" Section 31.3 Planned Development Requirements D. Regulations.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Staff is asking Council to consider amendments to text relating to minimum tract area for Planned Development.

The current text reads:

31.3 Planned Development

- A) No Change
- B) No Change
- C) No Change
- D) The minimum acreage for a planned development request shall be three (3) acres.

The proposed text:

31.3 Planned Development

- A) No Change
- B) No Change
- C) No Change
- D) *The minimum acreage for a planned development request shall be three (3) acres; unless it is a single podium structure then the minimum required acreage shall be two (2) acres.*

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to consider amending text to amend the minimum tract area. (Skinner, Canales, Jackson, Vann and Baltrun all approved the amendment to the text, McCauley was opposed, Fiur was absent)

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to rezone the property from Light Industrial to Multi-Family Residential-2 District “MF-2” (Apartments)

Recommendation:

To consider a motion to approve the first reading of an Ordinance to rezone the property from Light Industrial to Multi-Family Residential-2 District “MF-2” (Apartments).


City ManagerITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval of the first reading of an Ordinance regarding amendment to City of Lampasas Zoning Ordinance No. 878, Section A.3- Definitions; specifically defining a podium structure

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:**Summary Statement:**

Staff is asking Council to consider amending City of Lampasas Zoning Ordinance No. 878, Section A.3- Definitions as follows:

Podium Structure- A multi-occupancy, multi-use horizontally separated building typically with more intense land uses on the lower floors and multi-family residential on higher floors. Other combinations of land-uses may be considered as part of a Planned Development.

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to consider adding Podium Structure to Section A-3 Definitions in the Zoning Regulations.

Recommendation:

To consider a motion to approve the first reading of an Ordinance regarding amendment to City of Lampasas Zoning Ordinance No. 878, Section A.3- Definitions; specifically defining a podium structure

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City Manager

ITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance regarding amendment to City of Lampasas Zoning Ordinance No. 878, Section 22 “MF-2 Multi Family Residential-2 District (Apartments) Section 22.3 Height Regulations.

Requested By: Becky Sims, Assistant City Secretary/Zoning Administrator

Submitted By: Becky Sims, Assistant City Secretary/Zoning Administrator

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Staff is asking Council to consider amendments to text relating to height requirements for structures if they are part of a Planned Development.

The current text reads: Maximum Height - Three (3) stories for the main building including recreational buildings.

Proposed amended text: Maximum Height - Three (3) stories for the main building including recreational buildings, *however structures may exceed 35 feet if part of a Planned Development, or no greater than 5 over 2 if a podium building.*

The Planning and Zoning Commission heard this request on March 5, 2020. The Commission recommended approval to City Council to consider amending text a presented relating to structures of a Planned Development.

Recommendation:

To consider a motion to approve the first reading of an Ordinance regarding amendment to City of Lampasas Zoning Ordinance No. 878, Section 22 “MF-2 Multi Family Residential-2 District (Apartments) Section 22.3 Height Regulations.

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J. Adams

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

SUBJECT:

SELECT AND ANNOUNCE POSSIBLE WINNER OF WEB SITE PHOTO CONTEST ENTRY.

REQUESTED BY: Monica Wright, Director of Information Systems

SUBMITTED BY: Monica Wright, Director of Information Systems

DATE SUBMITTED: March 2, 2020, 2020 FOR THE AGENDA OF: March 9, 2020

Expenditure Required: \$0.00

Available Funding: \$0.00

Attachments: Memo and February photo contest entries

SUMMARY STATEMENT:

The contest winner, if selected, will receive a City of Lampasas recyclable grocery tote and posting of their photo on the website.



RECOMMENDATION:

Staff would like to recommend that you take into consideration the photo contest rules that state: “Any photos that tell part of the story or show the area of the city of Lampasas are eligible. Only photos taken within the city of limits of Lampasas will be considered. Buildings, landscapes, events and other City related scenes are all acceptable. Inappropriate material will be rejected. Pictures showing nudity or that are not viewable by a general audience are considered inappropriate. This is a photo contest. All images must be original photographs. The photo must have been taken by the contestant or a family member and all rights to the photo must be the property of the contestant or that family member. Digitally enhanced photos are acceptable. Any photo complying with the rules can be the monthly winner. The monthly winner is chosen by the City Council of the City of Lampasas. Winners receive a City of Lampasas recyclable grocery tote and posting of the photo on the City of Lampasas web site. Entries will be judged on visual appeal, color, content, and composition. Your photo can be taken with any type of camera, but we would prefer images converted to digital format (.jpg.) One photo entry per person per month.”

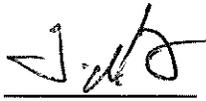
Entry 1

Jamie Villa

Trollmaster20th@live.com

“Down Key” was taken on Key Avenue in Lampasas, TX.




City Manager

ITEM NO. 7.12

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to appoint a member to fill vacancy for ad-hoc Audit Committee.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Annually the City has reviewed the audit in detail initially by an ad-hoc Committee. The Committee, appointed by Council, has been comprised of the Mayor, Mayor Pro-Tem, and one City Council member. Robert McCauley previously filled the position of Council member; and now Council is asked to appoint a member to fill his position on the Committee.

Recommendation:

To consider a motion to appoint a City Council member to the Audit Committee.

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City Manager

ITEM NO. 7.13

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to authorize the City Manager to request qualifications for licensed attorney(s) to contract as City Prosecutor.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: March 5, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

As previously reported Sue Faulkner has submitted her resignation as City Prosecutor. Staff is prepared to seek qualified attorneys to act, on a contract basis, in that capacity. Council will ultimately approve the appointment at a future meeting.

Recommendation:

To consider a motion to authorize Staff to identify and screen qualified candidates for the position of City Prosecutor.

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City ManagerITEM NO. 7.14

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding amendment to the rate schedule for the Hostess House

Requested By: Finley deGraffenried, City Manager

Submitted By: Vicki Tower, Assistant City Secretary

Date Submitted: March 6, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Attached are proposed rates for a "medium" tier of use and attendance. Council was previously informed of a possible gap in pricing for larger groups but who use the facility for a limited number of hours.

Recommendation:

Discussion and consideration of a motion to approve, approve with modifications or deny the draft rental rates for medium group sizes.

Proposed Rates for Hostess House
March 2020

	Small Group (30 people or less) 1 st Floor Only	Medium Group (31-75 people) 1 st Floor Only	Large Group (75 people or more)	Non-Profit (501c3) 1 st Floor Only	Wedding Special (Fri. noon – Sun. noon)
Cleaning Deposit (Refundable)	\$50	\$100	\$100 per floor	\$50	\$100 per floor
Booking Fee (Non-refundable)	N/A	\$50	\$100 per floor	N/A	\$100 per floor
Rental Rate (Resident)	\$35 for 2 hrs. use (plus 1 hr. set-up/ clean-up); \$60 for 4 hrs. use (plus 2 hrs. set-up/clean-up)	\$70 for 2 hrs. use (plus 1 hr. set-up/ clean-up); \$120 for 4 hrs. use (plus 2 hrs. set-up/clean-up)	\$100/hr. (3hr min) or \$800 for all day (8am-midnight) *Cost Is Per Floor	\$35 for 2 hrs. use; \$50 for 4 hrs. use	Fri- \$200 Sat- \$800 Sun- \$200 *Cost Is Per Floor
Rental Rate (Non-Resident)	\$50 for 2 hrs. use (plus 1 hr. set-up/ clean-up); \$75 for 4 hrs. use (plus 2 hrs. set-up/clean-up)	\$100 for 2 hrs. use (plus 1 hr. set-up/ clean-up); \$150 for 4 hrs. use (plus 2 hrs. set-up/clean-up)	\$100/hr. (3hr min) or \$800 for all day (8am-midnight) *Cost Is Per Floor	\$35 for 2 hrs. use; \$50 for 4 hrs. use	Fri- \$200 Sat- \$800 Sun- \$200 *Cost Is Per Floor

Wedding Special – Rental begins at Noon the day before event and ends at Noon on the day after event

Rates for Hostess House
October 2019

	Small Group (less than 30) 1 st Floor Only	Non-Profit (501c3) 1 st Floor Only	Large Group (30 or more)
Cleaning Deposit (Refundable)	\$50	\$50	\$100 per floor
Booking Fee (Non-refundable)	N/A	N/A	\$100 per floor
Rental Rate (Resident)	\$35 for 2 hrs. use (plus 1 hr. set-up/ clean-up); \$60 for 4 hrs. use (plus 2 hrs. set-up/clean-up)	\$35 for 2 hrs. use; \$50 for 4 hrs. use	\$100/hr. (3hr min) or \$800 for all day (8am-midnight) *Cost Is Per Floor
Rental Rate (Non-Resident)	\$50 for 2 hrs. use (plus 1 hr. set-up/ clean-up); \$75 for 4 hrs. use (plus 2 hrs. set-up/clean-up)	\$35 for 2 hrs. use; \$50 for 4 hrs. use	\$100/hr. (3hr min) or \$800 for all day (8am-midnight) *Cost Is Per Floor

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City Manager

ITEM NO. 7.15

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider approval of the second reading of a resolution approving the Lampasas Economic Development Corporation (“LEDC”) Life Safety Grant Program; authorizing use of LEDC Funds for said purpose; and providing for the ongoing administration of the program by LEDC.

Requested By: Mandy Walsh, LEDC

Submitted By: Mandy Walsh, LEDC

Date Submitted: March 6, 2020

For the Agenda of: March 9, 2020

Procurement and Funding Statement:

Attachments: Resolution

Summary Statement:

This item was approved on first reading at the February 24, 2020 meeting. Per Chapter 505.158 Texas Local Government Codes; Economic Development Programs require Council approval, by Resolution, on two separate readings.

Recommendation:

To consider a motion to approve the Resolution for the Lampasas Economic Development Corporation Life Safety Grant Program.

RESOLUTION NO. .

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, APPROVING THE CREATION OF A LAMPASAS ECONOMIC DEVELOPMENT CORPORATION LIFE SAFETY GRANT PROGRAM; AND AUTHORIZING THE FUNDING AND ADMINISTRATION OF THE PROGRAM BY THE LAMPASAS ECONOMIC DEVELOPMENT CORPORATION.

WHEREAS, the City Council of the City of Lampasas desires to support business owners by mitigating life safety concerns in existing structures; and

WHEREAS, the LEDC wishes to fund and administer a program to mitigate certain conditions which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interest of the City of Lampasas to promote investment in existing buildings and stimulate redevelopment to increase sales tax revenue

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

1. That a Life Safety Grant Program is hereby approved to be offered to business owners in existing structures to mitigate expenses related to Life/Safety Code Compliance.
2. That the City directs and designates the LEDC to act in all matters in connection with this program.
5. That funds allocated through the LEDC annual budget will be used in administering the program in accordance with State and Local Laws; guidelines and procedures as identified by the LEDC.

Passed and approved this 9thth day of March 2020

Misti Talbert, Mayor

Attest:

Christina Marez, City Secretary



City Manager

ITEM NO. 7.16

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and request for approval to close Western Street at East Third Street to East Fourth Street on March 19, 2020 from 10:00 a.m. until 12:30 p.m. for the Boot Mural unveiling.

Requested By: Diana Hodges, Vision Lampasas

Submitted by: Sammy Bailey, Police Chief

Date Submitted: March 5, 2020

For the agenda of: March 9, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Diana Hodges with Vision Lampasas request a section of Western Street in the area between East Third Street and East Fourth Street be closed for the Boot Mural Unveiling on March 19, 2020. The event will occur from 11:00 a.m.-12:00 p.m. with the presence of Public Officials and the Reid Schaub band will be performing.

Recommendation:

Chief Bailey recommends the road closure for the protection of all persons attending the event.

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Chris Felan
Vice President
Rates & Regulatory Affairs

February 26, 2020

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the March 2020 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR
March, 2020
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)	Btu Factor 0.1024	Per MMBtu \$0.8074	(d)	(e)
1	Estimated Gas Cost per Unit:	\$0.10411				Rate I - Industrial Service
2	Estimated City Gate Deliveries:	181,935,530				Rate T - Transportation ¹
3	Estimated Gas Cost:	\$18,941,308				
4	Lost and Unaccounted For Gas %	2.5932%				
5	Estimated Lost and Unaccounted for Gas	\$491,186				
6	Total Estimated City Gate Gas Cost:	\$19,432,494				
7	Estimated Sales Volume:	194,317,220				
8	Estimated Gas Cost Factor - (EGCF)	0.10000				
9	Reconciliation Factor - (RF):	(0.01732)				
10	Taxes (TXS):	0.00000				
11	Adjustment - (ADJ):	0.00000				
12	Gas Cost Recovery Factor - (GCRF)	0.08268	per Ccf			

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	Rate R - Residential	Rate C - Commercial	(e)
13	<u>Fixed Costs</u>					
14	Fixed Costs Allocation Factors [Set by GUD 10170]	100.00000%	64.3027%		30.5476%	5.1497%
15	a. Current Month Fixed Costs of Pipeline Services	\$32,258,982	20,743,396		9,854,345	1,661,241
16	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0		\$0	\$0
	Net Fixed Costs	\$32,258,982	\$20,743,396		\$9,854,345	\$1,661,241
17	<u>Commodity Costs</u>					
18	a. Estimated Commodity Cost of Pipeline Services	(\$1,056,837)	(780,516)		(333,226)	56,905
19	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0		\$0	\$0
	Net Commodity Cost of Pipeline Services	(\$1,056,837)	(\$780,516)		(\$333,226)	\$56,905
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$31,202,145	\$19,962,880		\$9,521,119	\$1,718,146
21	Estimated Billed Volumes		70,113,920 Ccf		46,455,250 Ccf	4,862,659 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21]		0.28470 Ccf		0.20500 Ccf	\$0.3533 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12]		0.08268 Ccf		0.08268 Ccf	\$0.8074 MMBtu
24	Rider GCR		0.36738 Ccf		0.28768 Ccf	\$1.1607 MMBtu
25						\$0.3533 MMBtu

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.