

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, February 10, 2020**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Chuck Williamson
Randy Clark
Cathy Kuehne
Michael White
Delana Touns

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator/Asst. City Secretary
Yvonne Moreno, Finance Director
Rickie Roy, Public Works Director
Sammy Bailey, Police Chief
Jeffrey Smith, Fire Chief
Van Sims, Water/Wastewater Operations Manager

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session

Mayor Talbert called the Workshop Session to order at 5:30 p.m.

Mayor Talbert moved to Workshop Item 4 for discussion first since there were people in attendance for this item.

4. Discussion and updates regarding Cooper Spring Trail Grant

City Manager deGraffenried explained that this item is placed on workshop agenda to discuss status of the Cooper Spring Trail Grant. The grant was written by and awarded to the Cooper Spring Non-Profit group; however, the group has been unable to initiate the project due to administrative requirements. He said that he has reported to Council through report format that the Cooper Spring board is working on the implementation of this grant. City Staff has discussed with the group for the last two years or so on the implementation of this grant and any needs such as grant administration of this grant or any other items such as additional engineering or THC studies. He said that this item is not on the agenda for funding or any specific action but just a starting point to discuss the resources to possibly work together on which may

warrant another meeting and include the group. He said that for curiosity purposes only, he asked Langford Community Management Services to provide a proposal on what it would cost for administering the Trail Grant and a cultural resource study, which was included in Council's packet for review.

Harrell Clary and Rex Johnson, members of the Cooper Spring Non-Profit group, were present at the meeting.

Mr. Clary said the following information:

- The Cooper Spring Group applied for the grant on January 30, 2015 and a few months later they were notified of a tentative approval of the grant.
- It's now been four years later, and no trails have been put in.
- He said that the difficulty they are having is that they know how to build fences, plant flowers and brush control but they do not know enough about grants.
- He was encouraged to apply for the grant and the group was quite surprised that they got it the very first time they applied. He was led to believe that very seldom is a grant awarded the very first time anyone applies.
- They are still excited to construct the trails but have a lot of questions, which they have had difficulty receiving any responses from the State as to their questions.
- He said that they do know they need an archeological study as the first step, but before they had to spend their money on this study, they wanted to know how the whole process would work before they spent most of their money. However, they would like to get the trails in the ground.
- He explained that what they had in mind was to do a series of trails, where there are no trails. The trails would be seven feet (7') wide. They would excavate soil a few inches deep, put in a lead barrier and then backfill it with granite/all-weather type material.
- He said that their original plan called for having one bridge across Spring Branch on the low water crossing and have trails on the south side as well. Since that time, as they have gotten into the process, they have realized the extensive work it would take, and the ADA requirements that would have to be met for the bridge. They have decided to stay inside Burleson Creek and not do the bridge and stay in the interior part area.
- Originally, their plan called for 9,000 feet of trails and now their plans have changed with trails in the interior part area only. Basically, that is where the group is right now.

Mayor Talbert asked if anyone has checked on whether the grant funds are still available?

Mr. Clary replied yes that the funds are still available. They continue to get reports from the State and they also submit required financial reports to them.

Mayor Pro Tem Monroe said that with ADA requirements, would the trails need to be made of concrete? Mr. Clary said that he did not believe that to be the case. The ADA he referred to dealt with the bridge.

Both Council member Clark and Mayor Talbert asked if the change of scope in what was originally presented to the State, change the funding amount?

Mr. Clary replied that he would assume that there would a reduction in the amount of the grant funds.

Council member Clark expressed concern if you reduce the scope of work to an already approved grant, does the grant get re-evaluated or could this grant be lost?

City Manager deGraffenried replied that the State would re-evaluate any amendment as a condition to the grant and subject to additional review.

Mayor Talbert asked if the Cooper Springs group has done a re-evaluation of the modified cost of work proposed now compared to what the costs were submitted four years ago. Would this grant money of \$70,000.00 be enough now?

Mr. Clary replied that building the trails are not that complicated, and it may make more sense to raise money, get volunteers and build the trails themselves. Their thought though, for a more elaborate trail system, was to use grant money if possible.

Mayor Talbert asked Mr. Clary if the Cooper Spring Non-profit group had the \$17,000.00 for the proposal submitted by Langford Community Management Services to administer the Trail Grant and a cultural resource study?

Mr. Clary replied that they had that amount in the bank, but \$10,000.00 was donated specifically for improvements to the entrance of Cooper Spring. If they paid the \$17,000.00, it would deplete the funds for the matching funds of this grant. Obviously, they did not know it would cost this much to administer a grant.

City Manager deGraffenried said that maybe further discussion with the Cooper Spring group is necessary to possibly evaluate other options including review of whether there was a better value for the \$17,000.00.

Mayor Talbert expressed that the Parks & Recreation Board should also be a part of the review of the plans or evaluation of options. She also asked if local funds were raised and used for these trails and if administering services were not necessary, would a culture resource study still be necessary?

City Manager deGraffenried replied that he would have to check on that.

Mayor Talbert then moved to Workshop Item 6 for discussion.

6. Discussion regarding Library Park Project and utilization of Guthrie Funds.

Sheryl Hausmann and Jennifer Walker, Library Board members, explained that the Library Foundation has been working on a Library Park beautification project. The City has installed sidewalks, and now the Library Foundation is ready to proceed with the remainder of the project. The project includes concrete work and limestone pavers, as well as picnic tables, benches, trash receptacles, plantings, a treehouse, and steel art. All of this will be in the park area to the east of the Library. The Library Foundation would like to use up to \$50,000.00 of the Guthrie funds to construct a treehouse and purchase benches, picnic tables, and trash receptacles. The Library Foundation will be funding the remainder of the park project expenses.

Mrs. Hausmann explained that the main purpose of this project is to honor Tracy Guthrie's memory and her generous gift to the Library. Ms. Guthrie adored the Library, all its programs and especially loved the outdoor space at the Library. On February 3, the Guthrie Committee met to discuss and consider recommendation for use of the Guthrie funds. The Committee voted unanimously to recommend to City Council the approval to release a portion of the Guthrie fund in an amount of up to \$50,000.00 for this Library Park beautification project.

Mrs. Walker reviewed the proposed plans and said that they are hoping for a grand opening in May.

Council thanked the Library Board for their work on this beautification project.

Mayor Talbert then moved back to Workshop Item 3 for discussion.

3. Discussion regarding Citizen Collection Station recycling, promotion and hours of operation

Rickie Roy, Public Works Director, explained that Ms. Janet Crozier had voiced her concerns to Council at the January 27, 2020 Council meeting regarding the need to not only promote the recycling center but to extend the hours of operation. City Staff has reviewed the operations of the recycling center and would recommend opening the Citizen Collections Station an hour earlier each day. The center is currently open Wednesday-Friday from 10:00 a.m.-3:00 p.m. and Saturday 9:00 a.m.-12:00 p.m. City Staff would like to propose opening the center Wednesday-Friday at 9:00 a.m. and Saturday at 8:00 a.m. which would provide citizens more opportunity to utilize the facility. The change in hours will be publicized and put on the City's website.

Mayor Talbert asked whether the extra hour should be at the end of those days instead of the beginning hours, especially on Saturday? She also asked if there have been any requests to dump after 5:00 p.m.

Mr. Roy said that after asking Carlos Garcia, Street Superintendent, and other City Staff, they said that most people like to do things early and get the work done. He said that on Saturdays, it slows down right before lunch and there have not been any requests for dumping after 5:00 p.m. that he is aware of.

Mayor Pro Tem Monroe asked Mr. Roy if he had these extra hours budgeted? Mr. Roy said that he did not have it budgeted. He would be using other City Staff to fill that extra hour on those days.

Mayor Talbert explained her philosophy that if the City is asking for people to tidy up and clean up their properties, then should it not fall on the City to provide a facility for them to dump and extending the hours for them to use that facility should also be the City's responsibility.

Mayor Talbert then moved to Workshop Item 5 for discussion.

5. Discussion regarding Outdoor Burning regulated by Texas Commission on Environmental Quality (TCEQ)

Jeffrey Smith, Fire Chief, explained that item has been placed on the workshop agenda to discuss outdoor burning as regulated by TCEQ. He said that he and the Fire Marshal, Ronnie Withers, have been putting together with the Public Works Director, Rickie Roy; Building Official, Frank Ellet; and discussions with several builders in town, a way to come up with a solution with the City of Lampasas being the primary handlers to deal with citizens in the City that want to burn when there is a burn ban in effect. He has visited with County Judge Hoyer on ways to control what's being burned during burn bans. City Staff is working on a Burn Ordinance for within the City the ability to burn with the oversight of the Fire Marshal or his designee. When working on this ordinance, they have collaborated with other cities and is compliant with TCEQ requirements. The key thing is educating the citizens to make them aware of the do's and don't's of what and what not to burn, when a permit is required and what burning is permitted without a permit.

Smith reviewed the proposed ordinance and items that should not be burned.

Council expressed that educating the citizens needed to be very sufficient on this matter.

Mayor Talbert said that Council would hold off on Workshop Item 2 for discussion at the end of regular session. She then moved to Workshop Item 7.

7. Discussion regarding any item on the regular agenda

There was no discussion.

8. Adjourn Workshop Session

Council member Clark moved to adjourn the workshop session at 6:14 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

REGULAR SESSION 6:00 p.m.
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ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the Regular Session to order at 6:15 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentations or proclamations.

D. Community Champion

Mayor Talbert recognized Esmeralda Sanchez as “Community Champion” for her determination and hard work on her 2nd annual Lampasas Middle School shoe drive. She created this event to provide free shoes to those in need. Her determination to make this shoe drive a success, she collected shoes from donors and made sure every student received not only one, but two brand new pair of shoes. Because of Esmeralda having such a giving heart, close to 100 Middle School students have been gifted with two new pairs of shoes over the past two years.

	PUBLIC HEARINGS/CITIZEN COMMENTS
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1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.
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Sandy Tompkins, citizen and retired school teacher, expressed her concern of tree preservation. A recent development in the City took out some very old trees and it was very sad to see that happen. The prior owner held out as long as she could from selling her property for that main concern of someone doing that.

Tompkins suggested that the City and LISD work together on preservation of trees on their properties. The City needs to make developers aware of tree preservation when developing. She is glad to know that the City is working on a tree ordinance that will preserve trees for the future.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on January 27, 2020

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from January 1, 2020 to January 31, 2020
3.2	Discussion and possible action regarding the Monthly Investment Report for December 2019
3.3	Discussion and possible action concerning the second reading of an Ordinance calling for a General Election to elect the expired terms of Council members Places Three, Four and Five for the City Council of the City of Lampasas, Texas to be held on the 2 nd of May, 2020; providing for polling times and places; providing for early voting; and providing for bilingual election materials.

Council member Kuehne moved to approve the consent agenda as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	

There were no board or department reports.

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

- CTWSC - On February 4, 2020, the Central Texas Water Supply Corporation (“TWSC”) Board of Directors approved a motion out of executive session authorizing the filing of an appeal on the 169th Bell County District Court’s decision. The District Court ruled in favor of Kempner Water Supply and the City of Lampasas regarding the change in billing methodology CTWSC attempted to impose. The Board additionally authorized Lee Kelley, General Manager, and Charlie Olsen, Counsel, to negotiate terms related to attorney’s fees and O&M allocation. Lampasas Staff were not allowed to attend executive session but voted against the motion nonetheless. Staff also encouraged dialogue rather than court action to reach a resolution.

- Depository - Linda Patterson, Investment Advisor, is preparing a Request for Proposal (“RFP”) for the City depository. Every five years, the City must competitively procure banking services within the guidelines of the Public Funds Investment Act. The Depository must have pledged security for 105% of the City’s balance in addition to other service requirements.
- CIP - The Capital Improvements Committee (“CIP”) met on February 6, 2020 to review CO projects and progress compared to previous reports. The Committee reviewed planning themes for Public Facilities, Public Works, and Technology. Their next meeting will be held on February 20, 2020 at the Hostess House.
- TxDOT – Texas Department of Transportation (“TxDOT”) planning representatives were in town on the February 3, 2020 to meet with City Staff regarding the South 281 improvements, as well as progress on the relief route study. The previous TxDOT Planner has left the Department, and the Interim Planner, Chris Graf, stated the initiation of the relief route feasibility study would be postponed until a permanent Planner is named. Staff also discussed potential improvements to Naruna Road at 281 and the possibility of creating a left and right turn lane for eastbound Naruna Road traffic.
- Planning Commission - The Planning & Zoning Commission met on the February 6, 2020 and heard updates on several items Council has also been discussing. Commission members discussed the possible implementation of form surveys as a requirement for new construction and additions. Generally, members indicated support of the process, and viewed the survey as protection for the homeowner and City. The Commission also heard an update on the zoning amendment process for podium buildings in a Planned Development overlay. The amendments would create the path for a horizontally separated building similar to the concept provided for 707 Pecan. City Staff also shared the Landscaping presentation with the Commission.
- Business park – On January 30, 2020, City Staff met with Eckermann Engineering to review utility, drainage and road design for Phase 1 of the Business Park Development. The current design is a 90% plan and should be stamped after review by the LEDC Board on February 19, 2020. The plan includes access from 183, south of Lampasas Monument and from the Old Austin Road, and eight 3- to 5-acre sites. Water and sewer will be available to all sites and the roadway is designed at a 40-foot width.
- CPAC - Just a reminder that the Comprehensive Plan Committee will be meeting with representatives from City Council and the Planning & Zoning Commission on Thursday, February 13, 2020 to review the Comprehensive Plan Vision Statement and Public Engagement Chapter. HALFF is currently finalizing the Future Land Use Chapter and is planning on engaging attendees to finalize the thoroughfare plan at the meeting. City Staff will send out drafts of Chapters 3 and 4 when available.
- Summer Prep - ERCOT and all major generators and transmission utilities are preparing for peak summer loads. The current reserve is estimated at 10%, up from 7.5%-8% last summer. In coordination with ERCOT, utilities are also scheduling planned shutdowns for maintenance before or after the summer peak cooling-day months, which may increase congestion in those shoulder seasons.
- BRA Meeting - Attached is a meeting invitation from the Brazos River Authority to discuss water supply projects, planning, dam maintenance and state flood planning. The meeting will be held in Woodway on Thursday February 27, 2020, at 10:30 a.m. City Staff is happy to coordinate your RSVP if you wish to attend.

5.2	MAYOR’S COMMENTS
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Mayor Talbert encouraged Council members to attend the CPAC’s meeting on Thursday, February 13, 2020 at 6:00 p.m. in the Jack Calvert Municipal building.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Submission of the 2019 Lampasas Police Department Racial Profile Report
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Sammy Bailey, Police Chief, explained that the Lampasas Police Department is required by State Law to submit an annual Racial Profile report of the information collected to the Texas Commission on Law Enforcement and the Governing Body no later than March 1st each year. The information was submitted to the Texas Commission on Law Enforcement on January 27, 2020 and now to the City Council this evening. She reviewed the report with Council and stated that the Lampasas Police Department believes it is their legal and moral responsibility to act just in all instances and with all persons. The Department has zero tolerance for Racial Profiling and follows the law and Department policy to prohibit racial profiling. Racial Profiling is seen as an activity that violates public trust that is vital to their efforts to effective policing.

Council thanked Police Chief Bailey for her review of the 2019 Lampasas Police Department Racial Profile Report.

7.2	Discussion and possible action regarding renewal of Access and Use Agreement between City of Lampasas Rodeo Arena and the Lampasas Riding Club
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City Manager deGraffenried explained that the Lampasas Riding Club met with Council in workshop at the last meeting. It's now time for the renewal of Access and Use Agreement between the City and the Lampasas Riding Club.

deGraffenried said that by agreement, the Lampasas Riding Club is entitled, subject to Council approval, an additional one-year extension. Council may also consider authorizing a longer term, by mutual agreement, if desired. City Staff recommends that Council authorize extension of the Access and Use Agreement for a term of 2 years.

Mayor Pro Tem Monroe moved to authorize extension of the Access and Use Agreement between City of Lampasas Rodeo Arena and the Lampasas Riding Club for a term of 2 years. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding renewal of sanitation contract between City of Lampasas and Waste Connections
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City Manager deGraffenried explained that as previously reported, the solid waste contract by and between the City and Waste Connections will expire in May. Council is asked to consider extension of the contract as allowed under the same terms.

deGraffenried said that based on performance of the contractor, in light of potential disruption of services, City Staff recommends a motion to authorize City Staff to provide written notification to Waste Connections to extend the solid waste contract as allowed.

Council member Clark moved to authorize City Staff to provide written notification to Waste Connections to extend the solid waste contract as allowed. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding approval of quote to install 626 Neptune water meters by Core and Main in an amount not to exceed \$25,666.00
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Van Sims, Water/Wastewater Operations Manager, explained that the City requested quotes from multiple sources. The City received 1 quote; one “No Quote”; and one “No Response”. The quote from Core & Main in the amount of \$25,666.00 covers the labor to change out 626 manual read meters to our new radio read system.

Council member Toups moved to award the quote to Core & Main to change out 626 water meters to the City’s new radio read system in an amount not to exceed \$25,666.00 and allow the City Manager to execute any required documents. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding selection of website photo contest winner
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that there was one photo entry “Reservoir” submitted by Regina Morgan.

Council member White moved to select “Reservoir” submitted by Regina Morgan as the website photo contest winner. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.6	Discussion and approval of request regarding the annual Special Events for the City of Lampasas during 2020.
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Sammy Bailey, Police Chief, presented Council the annual Special Events request for 2020:

1. **Bark For Life**: Date TBD; Held at Campbell Park; McGruff & CPAAA members to attend
2. **LTX – BBQ Fest**: April 3rd, Taster’s Choice 6:00-9:00 p.m.; April 4th at 580 Sports Complex
3. **Riata Round-Up Festival**: April 23-26, 2020 at 580 Sports Complex
4. **Courtyard Square Garage Sale**: April 25, 2020. The 500 block of East 3rd Street will be closed from 6:00 a.m. – 3:00 p.m. Event will be 8:00 a.m.-3:00 p.m.
5. **Lampasas HS Graduation 2020**: May 22, 2020 - East Avenue B, from Chestnut Street to Western Street will be closed, unless moved to bad weather location.
6. **Texas 4000**: May 29 – 31; Campbell Park setup; Friday – Riders arrive from Austin; Saturday is Atlas 4000 Ride; Group leaves on Sunday
7. **First Baptist Church Vacation Bible School**: Last week of June 2020; PD will close Walnut Street from 3rd Street to 4th Street from 5:00 p.m.-9:00 p.m.
8. **Sulphur Creek Car Cruise**: June 13, 2020 from 8:00 a.m.-4:00 p.m. W.M. Brook Park. Close park.
9. **Spring Ho Festival**: July 6-12, 2020.
 - a. **Monday July 6th** – Spring Ho Beauty Pageant at Lampasas High School
 - b. **Wednesday July 8th** – Spring Ho Fireworks: South Hwy 281 from Key Ave to EE Ohnmeiss Drive will be closed from 8:30 p.m. to 10:30 p.m.

- c. **Friday July 10th** – Close the Downtown Square area for annual **Pet Parade** from 8:00 a.m.-10:00 a.m. Close the Downtown Square area for Annual **Spring Ho Dance** from 6:00 p.m.-2:00 a.m.
 - d. **Saturday July 11th** – The **Spring Ho Grand Parade** will take the same route as in 2019, starting at the Old Middle School at North Avenue & Western Street, and ending at Avenue G & Hackberry. Streets in the Downtown area will be closed for the parade from 9:15 a.m. to 11:30 a.m. **Parade start time changes from 11:00 a.m. to 10:00 a.m. this year.** **The Downtown area will be closed from 6:00 p.m.-2:00 a.m. for the Saturday night Dance.**
 - e. **Saturday July 11th** – **New event:** Horrell Higgins Feud Reenactment -- Downtown Square at 1:00 p.m. Roads will be opened for traffic to disperse, then Third Street from Western to Pecan and Liveoak from the Bank exit to 4th Street will be closed.
10. **Toughest 10K in Texas:** Saturday, July 11, 2020, South Hwy 281 from Key Avenue to Hancock Park will be closed until the runners reach Broad Street. The road will then be reopened. Runners will run North on Broad Street to North Avenue and then take the same route in the West part of Lampasas as in previous years. Chamber of Commerce Event.
 11. **XFX & LTP Spirit Club Escort:** The Police & Fire Departments will provide escorts for the XFX & LTP Spirit Clubs. The escorts will be on Thursdays at 6:30 p.m. at the start of Football season and ending at the end of Football season. The escorts will start at the Square and travel West on 3rd Street to Chestnut. Travel North on Chestnut to Avenue B. Turn East on Avenue B to Western Street. Turn South on Western Street to 3rd Street. Turn East on 3rd and return to the square.
 12. **Lampasas Badger Friday Night Home Football Games:** East Avenue B, from Chestnut Street to Western Street will be closed from 5:00 p.m.-11:00 p.m. throughout the 2020 Badger Football season.
 13. **Badger Homecoming Parade:** Parade will start at E Avenue B and Western Street. Parade will travel West on Ave B to Chestnut Street. Parade will turn South on Chestnut to East 3rd Street. Turn east on 3rd Street and travel to the square or vice versa. PD & FD units will escort the parade.
 14. **Classics at the Classic:** September 12, 2020; at Storm's Drive-In; PD will close Chestnut Street from Ave A to Ave B from 9:00 a.m.-3:00 p.m.
 15. **Fall Festival:** Saturday October 10, 2020. Streets to be closed are the 400 & 500 blocks of East 3rd Street, and Live Oak Street from 2nd Street to 4th Street.
 16. **Artober Fest:** Campbell Park.
 17. **BBQ for Books:** Monday, October 26, 2020 South bound lane only of Main Street from 1st Street to 2nd Street will be closed from 10:00 a.m. – 2:00 p.m. for the safety of those handing out plates.
 18. **Squared Silly:** Saturday, October 31, 2020. Downtown area will be closed from 3:00 p.m.-9:00 p.m. (This does not include East 4th Street). Event starts at 5:00 p.m.
 19. **Courtyard Square Garage Sale:** November 7, 2020. The 500 block of East 3rd Street will be closed from 8:00 a.m.-3:00 p.m. Closed at 5:00 p.m.
 20. **Carol of Lights & Parade of Lights:** December 5, 2020 at 10:00 a.m.-7:00 p.m. Streets to be closed are the Downtown Square area at 5:00 a.m. From Western to Pecan on Third, Liveoak from the bank exit to 4th Street. The parade starts 6:30 p.m. at North Ave & Western Street, going West on North to Chestnut Street. Turn South on Chestnut to 3rd Street. Turn East on 3rd Street to Pecan Street. Parade ends at this point.
 21. **Christmas on the Creek:** December 12, 2020; PD will assist FD escort Santa to the park

Council member White noted that the Car Cruise has been changed to June 27 and Mayor Talbert noted that she was the contact person for XFX and LTP. Police Chief Bailey said that she would make those changes to her events schedule.

With the noted changes, Mayor Pro Tem Monroe moved to approve the list of annual events for 2020. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding use of Guthrie Funds for Library Park Project.
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Mayor Talbert explained that this item was discussed in workshop session.

Council member Toups moved to approve the use of Guthrie Funds for the Library Park Project in an amount not to exceed \$50,000. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding approval, denial or approval with modifications the preliminary plat of Hillside Acres.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that the Preliminary Plat of Hillside Acres was approved by Planning and Zoning and City Council in April 2019. The Preliminary Plat approval expired in November 2019. The developer is ready to move forward with the development.

Sims provided the following information:

- There have been no changes to the Preliminary Plat.
- The development is 36 acres, 28 lots.
- It meets the Preliminary Plat requirements.
- The development will have city water and electric.
- Each lot will have their own septic system.
- The fire flow is adequate per TCEQ standards; which alleviates the need for the 13D Systems. If a water meter is located *more* than 1200 feet, the house will require a booster pump. (After questioned by Council member Clark, it was explained during the meeting that there was a typo on the report of it reading *less* than 1200 feet)
- The lots do not require curb and gutter as they all meet the 150 feet of frontage.
- Planning and Zoning heard this request on Thursday, February 6, 2020 and recommend approval to Council.

Mayor Pro Tem Monroe moved to approve the Preliminary Plat of Hillside Acres as presented. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

Adjourn

Council member Williamson moved to adjourn the regular session at 6:48 p.m. and reconvene into workshop session. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

Mayor Talbert immediately reconvened Workshop Session.

WORKSHOP SESSION

2. Discussion and updates regarding 2020 City Council Work Plan

City Manager deGraffenried reviewed the following:

- Format – Update in tasks
- Goals and Goal statements reviewed
- Highs
 - Communications
 - Branding/Marketing
 - Town Halls
 - Comp Plan
- Work to Do
 - Communication/Marketing
 - Signage
 - Town Halls
 - Internet
 - O&M schedules
 - Code Enforcement
 - Strengthen communication
 - Calendar of events
 - Stakeholder meetings
- Discussions
 - Consistent signage needed; City vehicles need new logo on them
 - Stakeholder meetings needed
 - Town Hall meeting needed; one with Tree Ordinance
 - Where the City is and where going with recycling
 - Q & A session
- Areas of emphasis
 - Include wastewater
- Goals
 - Assets
 - Staffing – promotion goals/incentives

After no further discussion, Council member Clark moved to adjourn the meeting at 7:03 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2020.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary