

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, February 24, 2020
5:30 p.m. Workshop
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, February 24, 2020 in the City Council Chambers located at 302 E. Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion and update regarding Pecan Street Development and possible amendments to the Zoning Regulations. *(pgs. 5-10)*
3. Discussion regarding making application for THC (Texas Historical Commission) designation for the Jack Calvert Municipal Building. *(pgs. 11-12)*
4. Discussion regarding any item on the regular agenda
5. Adjourn Workshop Session

**REGULAR SESSION
6:00 p.m.**

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public Hearing to receive citizen comments regarding an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees;	13-18

	penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause	
2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Special Planning Session on February 3, 2020.	19-22
2.2	Discussion and possible action concerning approval of minutes of the Regular Meeting on February 10, 2020.	23-34
3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the Monthly Investment report for January 2020.	35-52
4.0	BOARDS/DEPARTMENT REPORTS	N/A
4.1	<ol style="list-style-type: none"> 1. City Secretary Monthly Report 2. Police Department Monthly Report 3. Utility Billing and Collections Monthly Report 4. Public Works Monthly Report for Electric, Streets, Water/Wastewater 5. Building Official Monthly Report 6. Economic Development Monthly Report 7. Fire Department Monthly Report 8. Parks and Recreation Monthly Report 9. Information Systems Monthly Report 10. Library Monthly Report 11. Golf Course Monthly Report 12. Municipal Court Monthly Report 	53-86
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> • Election • Chlorine Burn • Town Hall • Golf Course • Downtown Cleaning • CIP • Avenue C • Park Board • Recycling • EDC • Hostess House • Dark Sky Places 	87-96
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A

7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the approval of the first reading of an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause	97-98
7.2	Discussion and request for approval to apply for Federal Grant Programs for hiring of Police Officers through COPS Hiring Program.	99-100
7.3	Discussion and possible action regarding THC (Texas Historical Commission) designation for the Jack Calvert Municipal Building	101-102
7.4	Discussion and possible action regarding renewal of the Right of Access and Use Agreement between the City of Lampasas and the Little League Association.	103-104
7.5	Discussion and consideration of approval of a Lampasas Economic Development Project related to Life Safety Grants for Commercial Businesses in existing buildings.	105-106
7.6	Discussion and consideration of approval to utilize Hotel Occupancy Tax funds in an amount not to exceed \$5,000.00 for downtown "LTX" sign.	107-116

Adjourn

I, Becky Sims, Assistant City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 21 day of February 2020 at 1:05pm

Becky Sims

 Becky Sims, Assistant City Secretary

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City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Pecan Street Development

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 20, 2020

For the Agenda of: February 24, 2020

Procurement and Funding Statement:

N/A

Attachments: Powerpoint Slides

Summary Statement:

This item has been placed on the workshop agenda to provide Council with an update regarding the proposed development on Pecan Street. Staff has met with Planning and Zoning Commission to discuss zoning regulations and how this development will best be suited within those regulations. Staff is proposing to amend zoning text to allow for a single podium structure within a Planned Development, to amend the acreage requirements to allow more flexible in allowing these types of developments and to rezone the property from Light Industrial to Multi-Family (Apartments). The first Public Hearing will be held on Thursday, March 5, 2020.

Recommendation:

Discussion Only

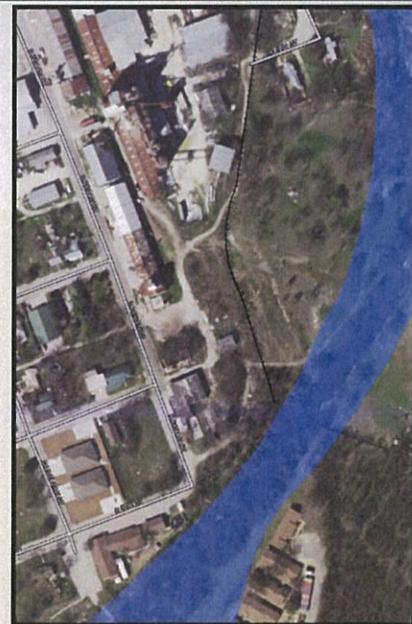
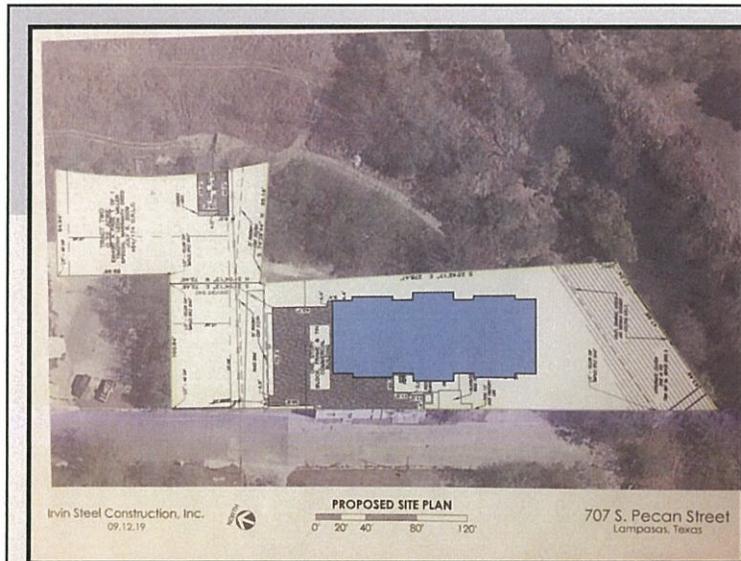
DISCUSSION REGARDING AMENDMENTS TO ZONING REGULATIONS PD DISTRICT, DEFINITIONS, HEIGHT, MF-2

PLANNING AND ZONING COMMISSION
6 FEBRUARY 2020
CALVERT MUNICIPAL BUILDING

BACKGROUND

- Discussed November 7, 2019
- Concept Only
- Considerations and Additional Information Needed
- Refresh Previous Presentation
- Provide Direction and Receive Comment Prior to Formal Consideration and Public Hearing

- Mixed-Use
- 6 story, 5 over 1 podium
- Retail/Residential
- Potentially 20-40 Units, 4 Retail
- +/- 7000 sq feet per level
- Scale Potentially Mitigated by Grain Elevators
- Trending



PROCESS

- Zoning Action
 - Potential Amendments
 - Change of Zoning
 - Possible SUP
- Staff Comment
- Site Plan Review
- Civil Review
- Utility Plan Review
- Administrative Review and Approval
 - Parking
 - Density
 - Life Safety Code
 - Building Codes
 - Ingress, Egress
- Pre-Construction
- Inspection and Compliance

ZONING CONSIDERATIONS

- Does Not Fit in a Box
- Current Zoning Light Industrial
- PD Anticipates Mixed Uses-Larger Tracts
- CBD Allows Retail/Residential Use-Not to Proposed Scope
- Current Land Use is Mixed
- Options
 - Amendment to CBD
 - With/Without SUP
 - Amendment to PD
 - Amendment to Allow Unique Land Uses Compatible with Comp Plan - Overlay
- Comp Plan Discussion

POTENTIAL IMPACTS AND BENEFITS

- Traffic Congestion
- Parking
- Density
- Redevelopment of Blighted Property
- Possible Enhancement of Creek Frontage
- Trend in Land Use
- Improvement/Detriment to Downtown Character
- Quality, Sustainable Construction

DIRECTION

- Most Aligned with Intent of PD District

The Planned Development (PD) district is a district which accommodates planned associations of uses developed as integral land use units such as industrial districts, offices, retail, commercial or service centers, shopping centers, residential developments of multiple or mixed housing including attached single-family dwellings or any appropriate combination of uses which may be planned, developed, or operated as integral land use units either by a single owner or combination of owners.

New or innovative concepts in land utilization not permitted in other Zoning Districts

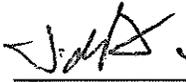
Section 31.1 B, City of Lampasas Zoning Regulations

ZONING DISTRICT INCONSISTENCIES

- PD Regulations do not anticipate or define single structure mixed use (podium buildings)
- PD Regulations require minimum tract of 3 acres
- Height regulations are not consistent with trending and industrial uses
- MF-2 does not allow retail and anticipates *low rise* multi-family dwellings

CONSIDERATIONS

- Underlying Zoning MF-2
- Amendment to Text of Zoning Regulations
 - Section 31.3, to allow minimum tract area of 2 acres for a single podium structure
 - Section A.3, Definitions, to define a podium structure as *a multi-occupancy, multi-use horizontally separated building typically with more intense land uses on the lower floors and multi-family residential on higher floors. Other combinations of land-uses may be considered as part of a Planned Development.*
 - Section 22.3, to allow structure heights over 35 feet if part of a Planned Development, or no greater than 5 over 2 if a podium building.
- Public Hearing and Consideration of Conceptual or Detailed Site Plan at Planning and Zoning and City Council


City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding THC (Texas Historical Commission) designation for the Jack Calvert Municipal Building

Requested By: Finley deGraffenried, City Manager
Jeff Jackson

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 20, 2020

For the Agenda of: February 24, 2020

Procurement and Funding Statement:

Funds are not identified, however; are not expected to be over \$2,000.00

Attachments:

Summary Statement:

Mr. Jackson approached the City regarding making an application to the Texas Historical Commission for an historic marker for the Calvert Municipal Building. Mr. Jackson has written the draft narrative for submission, however; Staff now asks Council to consider a motion to authorize the application. The cost, primarily for the medallion and plaque, would be approximately \$2,000.00. Due to the application period, and additional local and County approval, Staff is seeking consideration at this time.

Recommendation:

Discussion Only

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City Manager

ITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public Hearing to receive citizen comments regarding an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause

Requested By: Jeff Smith, Fire Chief

Submitted By: Jeff Smith, Fire Chief

Date Submitted: February 5, 2020

For the Agenda of: February 24, 2020

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This item was discussed during workshop at the February 10, 2020 Council Meeting. We took the opportunity to discuss ways to educate citizens on controlled burns, when a permit is required and what burning is permitted without a permit and how this relates to being under a burn ban. We also discussed other opportunities in the city that lead to proactive measures in the disposal of yard waste and debris management.

This is the Public Hearing to receive citizen input regarding the first reading of an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause

Recommendation:

Discussion Only

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LAMPASAS; REGULATING OUTDOOR BURNING WITHIN THE CITY LIMITS OF THE CITY OF LAMPASAS; ESTABLISHING THE ALLOWABLE MATERIALS, RULES AND REGULATIONS FOR BURNING; SETTING BURN PERMIT FEES; PENALTIES FOR VIOLATIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

WHEREAS, the public health, safety and welfare, require the adoption and enforcement of codes governing the hazards to life and property from fire and/or its by-products within the City of Lampasas, Texas (herein the “City”); and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:

Section 1. Findings: The preceding recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Outdoor Open Burning Code Adopted: Section 46-3 of the City of Lampasas Code of Ordinances is hereby amended to add “Outdoor Burning” which shall read as follows:

Sec. 46-3. - Outdoor open burning.

(a)

Outdoor open burning is generally prohibited anywhere within the incorporated city limits of Lampasas, Texas. There are allowable exceptions for specific situations in which burning is necessary or does not pose a threat to property or the environment, or as further allowed by this subchapter and state law. A permit issued by the Fire Marshal or his/her designee is required to exercise these exceptions.

(b)

Definitions.

Extinguished—The absence of any visible flames, glowing coals, or smoke.

Practical alternative—An economically, technologically, ecologically and logistically viable option.

Red Flag Warning - A Red Flag Warning means high fire danger with increased probability of a quickly spreading vegetation fire in the area within 24 hours. The weather criteria for red flag warnings vary based on the local vegetation type, topography, and distance from major water sources. They usually include the daily vegetation moisture content calculations, expected afternoon high temperature, afternoon minimum relative humidity and daytime wind speed.

Sensitive receptor(s)—A manmade structure utilized for human residence or business, the containment of livestock, or the housing of sensitive live vegetation. The term "sensitive live vegetation" is defined as vegetation which has potential to be damaged by smoke and

heat, examples of which include, but are not limited to: nursery production, mushroom cultivation, pharmaceutical plant production, or laboratory experiments involving plants.

Sunrise/sunset—Official sunrise/sunset as set forth in the United States Naval Observatory tables available from National Weather Service offices.

(c)

Outdoor burning exceptions. Trees, brush, and other plant growth may be burned on the property on which the material grew if they meet all of the following:

- (1) The plant waste must not have been created secondary to the work of a commercial lawn or tree cutting service or other person, group or entity providing the labor for monetary compensation.
- (2) The material must be burned by the property owner or his designee (for this purpose a designee can be a paid employee of the property owner). The property owner's designee may not be a commercial tree cutting or lawn service or any person, group or entity subcontracted for the sole purpose of providing the labor for the burn for compensation.
- (3) Commercial tree cutting services and lawn care services may not burn generally allowable material on their property if that material was brought from offsite.

(d)

Rules while conducting the burn. Once a permit for on-site burning is issued, the following rules shall be followed:

- (1) Immediately prior to igniting the controlled burn, the property owner or his designee will contact the local emergency dispatch at their non-emergency phone number and report the physical address location of the burn and a contact phone number
- (2) Open burning should be conducted at a distance to keep any structure or combustible material from igniting. Conditions that would enable fire to spread shall be eliminated prior to ignition.
- (3) Sites permitted for open burning shall provide a method to control the fire that is adequate for the fire's size, the local geography and weather conditions such as a readily available garden hose or other reasonable method of managing the fire and preventing its spread outside the boundaries of the pile. The burning material shall be constantly attended by a person 17 years of age or older who is knowledgeable in the use of the provided fire extinguishing equipment and familiar with the requirements and/or special conditions of the permit.
- (4) Burning shall be commenced and conducted only when wind direction and other meteorological conditions are such that smoke and other pollutants will not cause adverse effects to any public road, landing strip, navigable water, or off-site structure containing sensitive receptor(s).

- (5) If at any time the burning causes or may tend to cause smoke to blow onto or across a road or highway, it is the responsibility of the person initiating the burn to post flag-persons on affected roads.
- (6) Burning must be conducted downwind of or at least 300 feet (90 meters) from any structure containing sensitive receptors located on adjacent properties unless prior written approval is obtained from the adjacent occupant with possessory control.
- (7) Burning shall be conducted in compliance with the following meteorological and timing considerations:
- a) The initiation of burning shall commence no earlier than one hour after sunrise. Burning shall be completed on the same day not later than one hour before sunset, and shall be attended by a responsible party at all times during the active burn phase when the fire is progressing. In cases where residual fires and/or smoldering objects continue to emit smoke after this time, such areas shall be extinguished if the smoke from these areas has the potential to create a nuisance or traffic hazard condition. In no case shall the extent of the burn area be allowed to increase after this time.
 - b) Burning shall not be commenced when surface wind speed is predicted to be less than six miles per hour (mph) (five knots) or greater than 23 mph (20 knots) during the burn period. Additionally, no burning shall commence on Red Flag warning days.
 - c) Burning shall not be conducted during periods of actual or predicted persistent low-level atmospheric temperature inversions.
- (8) Electrical insulation, lumber that has been treated, glued, laminated, pressed, varnished, stained or painted, plastics, non-wood construction/demolition materials, fiberglass, heavy oils, asphaltic materials, potentially explosive materials, chemical wastes, and items containing natural or synthetic rubber must not be burned.
- (9) The burning of pallets and/or other packaging or product handling material made from dimensional lumber by commercial end users of such products shall be specifically prohibited.
- (10) The authority to conduct outdoor burning under this regulation does not exempt or excuse any person responsible from the consequences, damages, or injuries resulting from the burning and does not exempt or excuse anyone from complying with all other applicable laws or ordinances, regulations, and orders of governmental entities having jurisdiction, even though the burning is otherwise conducted in compliance with this regulation.

(e)

Permit fee and duration. The fee for issued permits for the conducting of approved outdoor burning is subject to the following information:

Established Residential or Vacant Lots - \$15.00 for 30 calendar days

Commercial or Residential Development Property under developer control \$100.00 for 30 calendar days

* Extensions may be granted if the time period was shortened due to weather conditions, state or county issued burn bans, extended red flag warnings or any other reasonable situation as determined by the Fire Marshal. *

(f)

Revocation. The fire marshal and his/her representatives are authorized to revoke a burn permit and require that the open burning be immediately discontinued if:

(1) A complaint on the fire is received and substantiated.

(2) On inspection of the fire, it is determined that the permit conditions are not being met.

(3) It is determined that weather or other conditions not readily apparent or otherwise present at the time of issuance of the permit, have created too hazardous a condition for continued burning.

(g)

Refusal to issue permit. In addition to burn piles containing non-allowed combustible material within, the fire marshal or his representatives may refuse to issue a permit for outdoor burning where the greater good or the health, safety and welfare of the public supersedes those of the individual, even though all conditions for permit issuance are being met.

(h)

Outdoor burning allowed without permit. Burning is allowed regardless of burn ban when used solely for recreational or ceremonial purposes, in the non-commercial preparation of food, or exclusively as a means of generating warmth in cooler weather. In other words, campfires and cooking fires are allowed. Fires of this nature should be constructed in a nonflammable container. A 55-gallon barrel with a metal screen over the top is acceptable. A below ground level fire is acceptable if the ground level has an established metal or masonry border.

Fires built under this exception may not contain electrical insulation, treated lumber (including paint, stain, varnish, clear coat, or any other kind of treatment), plastics, construction or demolition materials not made of wood, heavy oils, asphaltic materials, potentially explosive materials, chemical wastes, or items containing natural or synthetic rubber. The other general requirements on allowable outdoor burning do not apply to

fires covered by this exception, but the burning must not cause a nuisance or traffic hazard.

A competent adult shall continuously attend the fire until the fire is extinguished. This person shall have a garden hose connected to a water source or other approved fire extinguishing equipment readily available for use.

(i)

Penalty. Any person who violates any of the provisions of this section shall be guilty of a class C misdemeanor and upon conviction thereof, shall be punished by a fine up to \$500.00.

Section 3. Severability. It is hereby declared to be the intention of the City Council that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and, if any phrase, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this ordinance of any such invalid phrase, clause, sentence, paragraph or section. If any provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision, and to this end the provisions of this Ordinance are declared to be severable.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval and passage and publication as required by Charter.

Section 5. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapter. 551, Tex. Gov't. Code.*

PASSED AND APPROVED on the 24th day of February, 2020.

ADOPTED on the 9th day of March, 2020.

ATTEST:

CITY OF LAMPASAS, TEXAS

Christina Marez, City Secretary

Misti Talbert, Mayor

Notice of 2020 City Council Planning Session
of the Governing Body of the City of Lampasas
Monday, February 3, 2020 at 5:00 p.m.
Historic Hostess House
1600 S. Hwy 281

Council Members present:

Misti Talbert, Mayor
T.J. Monroe, Mayor Pro Tem
Chuck Williamson
Randy Clark
Michael White
Delana Toups

Council Members absent:

Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator/Asst. City Secretary
Vicki Tower, Asst. City Secretary
Yvonne Moreno, Finance Director
Mandy Walsh, Economic Development Director
Van Berry, Golf Course Manager
Sammy Bailey, Police Chief
Jody Cummings, Asst. Police Chief
Jeffrey Smith, Fire Chief
Van Sims, Water/Wastewater Operations Manager

PLANNING SESSION

I. Call to order

The meeting was called to order at 5:00 p.m.

II. Discussion regarding Council Satisfaction Survey

City Manager deGraffenried took the opportunity to review with Council the questionnaire that he had given them to fill out and provide feedback.

The following was discussed:

- Scope & Quality of Services
 - General Government/Administration
 - More in-house training; more leadership training
 - Better morale with training opportunities

- The City Manager is stretched thin; either another Assistant City Manager or Development Services Director needs to be hired fairly soon
- Information Technology
 - Quarterly cyber security updates to Council
- Public Safety – Police
- Public Safety – Fire
 - The City must meet with the County before the next budget to discuss shared funding
- Building and Code Enforcement
- Public Works
 - There is a need for a new Street Sweeper for better maintenance of City streets
 - Street Department training opportunities
- Parks and Leisure services
 - Community engagement
 - Capacity building
 - Expanding resources
 - Assets
 - Additional tasks or projects related to categories
- Economic Development
 - The Economic Development Director should always be involved in the building/development meetings
- Airport – Aviation
- Themes, Goals & Goal Statements
 - Communications
 - ❖ City Staff should provide the public with updates on on-going projects
 - ❖ Need to build a relationship/better communication with the public when working on projects
 - ❖ Work on better follow-through with citizens when contacting them in regards to projects in their area
 - Image

III. Discussion and review of 2019 Work Plan

Due to time constraints, this item will be discussed at the next Council workshop.

IV. Discussion and Development of 2020/2021 Council Work Plan

This item will be discussed at the next Council workshop.

V. Discussion regarding format and agenda for future meetings related to Council Work Plan

There were no comments.

The meeting was adjourned at 7:05 p.m.

PASSED AND APPROVED this _____ day of _____, 2020.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, February 10, 2020**

The City Council of the City of Lampasas met in regular session on the above date with Mayor Talbert presiding.

Council Members present:

T.J. Monroe, Mayor Pro Tem
Chuck Williamson
Randy Clark
Cathy Kuehne
Michael White
Delana Touns

Council Members absent:

None

City Staff Present:

Finley deGraffenried, City Manager
Christina Marez, City Secretary
Becky Sims, Zoning Administrator/Asst. City Secretary
Yvonne Moreno, Finance Director
Rickie Roy, Public Works Director
Sammy Bailey, Police Chief
Jeffry Smith, Fire Chief
Van Sims, Water/Wastewater Operations Manager

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session

Mayor Talbert called the Workshop Session to order at 5:30 p.m.

Mayor Talbert moved to Workshop Item 4 for discussion first since there were people in attendance for this item.

4. Discussion and updates regarding Cooper Spring Trail Grant

City Manager deGraffenried explained that this item is placed on workshop agenda to discuss status of the Cooper Spring Trail Grant. The grant was written by and awarded to the Cooper Spring Non-Profit group; however, the group has been unable to initiate the project due to administrative requirements. He said that he has reported to Council through report format that the Cooper Spring board is working on the implementation of this grant. City Staff has discussed with the group for the last two years or so on the implementation of this grant and any needs such as grant administration of this grant or any other items such as additional engineering or THC studies. He said that this item is not on the agenda for funding or any specific action but just a starting point to discuss the resources to possibly work together on which may

warrant another meeting and include the group. He said that for curiosity purposes only, he asked Langford Community Management Services to provide a proposal on what it would cost for administering the Trail Grant and a cultural resource study, which was included in Council's packet for review.

Harrell Clary and Rex Johnson, members of the Cooper Spring Non-Profit group, were present at the meeting.

Mr. Clary said the following information:

- The Cooper Spring Group applied for the grant on January 30, 2015 and a few months later they were notified of a tentative approval of the grant.
- It's now been four years later, and no trails have been put in.
- He said that the difficulty they are having is that they know how to build fences, plant flowers and brush control but they do not know enough about grants.
- He was encouraged to apply for the grant and the group was quite surprised that they got it the very first time they applied. He was led to believe that very seldom is a grant awarded the very first time anyone applies.
- They are still excited to construct the trails but have a lot of questions, which they have had difficulty receiving any responses from the State as to their questions.
- He said that they do know they need an archeological study as the first step, but before they had to spend their money on this study, they wanted to know how the whole process would work before they spent most of their money. However, they would like to get the trails in the ground.
- He explained that what they had in mind was to do a series of trails, where there are no trails. The trails would be seven feet (7') wide. They would excavate soil a few inches deep, put in a lead barrier and then backfill it with granite/all-weather type material.
- He said that their original plan called for having one bridge across Spring Branch on the low water crossing and have trails on the south side as well. Since that time, as they have gotten into the process, they have realized the extensive work it would take, and the ADA requirements that would have to be met for the bridge. They have decided to stay inside Burleson Creek and not do the bridge and stay in the interior part area.
- Originally, their plan called for 9,000 feet of trails and now their plans have changed with trails in the interior part area only. Basically, that is where the group is right now.

Mayor Talbert asked if anyone has checked on whether the grant funds are still available?

Mr. Clary replied yes that the funds are still available. They continue to get reports from the State and they also submit required financial reports to them.

Mayor Pro Tem Monroe said that with ADA requirements, would the trails need to be made of concrete? Mr. Clary said that he did not believe that to be the case. The ADA he referred to dealt with the bridge.

Both Council member Clark and Mayor Talbert asked if the change of scope in what was originally presented to the State, change the funding amount?

Mr. Clary replied that he would assume that there would a reduction in the amount of the grant funds.

Council member Clark expressed concern if you reduce the scope of work to an already approved grant, does the grant get re-evaluated or could this grant be lost?

City Manager deGraffenried replied that the State would re-evaluate any amendment as a condition to the grant and subject to additional review.

Mayor Talbert asked if the Cooper Springs group has done a re-evaluation of the modified cost of work proposed now compared to what the costs were submitted four years ago. Would this grant money of \$70,000.00 be enough now?

Mr. Clary replied that building the trails are not that complicated, and it may make more sense to raise money, get volunteers and build the trails themselves. Their thought though, for a more elaborate trail system, was to use grant money if possible.

Mayor Talbert asked Mr. Clary if the Cooper Spring Non-profit group had the \$17,000.00 for the proposal submitted by Langford Community Management Services to administer the Trail Grant and a cultural resource study?

Mr. Clary replied that they had that amount in the bank, but \$10,000.00 was donated specifically for improvements to the entrance of Cooper Spring. If they paid the \$17,000.00, it would deplete the funds for the matching funds of this grant. Obviously, they did not know it would cost this much to administer a grant.

City Manager deGraffenried said that maybe further discussion with the Cooper Spring group is necessary to possibly evaluate other options including review of whether there was a better value for the \$17,000.00.

Mayor Talbert expressed that the Parks & Recreation Board should also be a part of the review of the plans or evaluation of options. She also asked if local funds were raised and used for these trails and if administering services were not necessary, would a culture resource study still be necessary?

City Manager deGraffenried replied that he would have to check on that.

Mayor Talbert then moved to Workshop Item 6 for discussion.

6. Discussion regarding Library Park Project and utilization of Guthrie Funds.

Sheryl Hausmann and Jennifer Walker, Library Board members, explained that the Library Foundation has been working on a Library Park beautification project. The City has installed sidewalks, and now the Library Foundation is ready to proceed with the remainder of the project. The project includes concrete work and limestone pavers, as well as picnic tables, benches, trash receptacles, plantings, a treehouse, and steel art. All of this will be in the park area to the east of the Library. The Library Foundation would like to use up to \$50,000.00 of the Guthrie funds to construct a treehouse and purchase benches, picnic tables, and trash receptacles. The Library Foundation will be funding the remainder of the park project expenses.

Mrs. Hausmann explained that the main purpose of this project is to honor Tracy Guthrie's memory and her generous gift to the Library. Ms. Guthrie adored the Library, all its programs and especially loved the outdoor space at the Library. On February 3, the Guthrie Committee met to discuss and consider recommendation for use of the Guthrie funds. The Committee voted unanimously to recommend to City Council the approval to release a portion of the Guthrie fund in an amount of up to \$50,000.00 for this Library Park beautification project.

Mrs. Walker reviewed the proposed plans and said that they are hoping for a grand opening in May.

Council thanked the Library Board for their work on this beautification project.

Mayor Talbert then moved back to Workshop Item 3 for discussion.

3. Discussion regarding Citizen Collection Station recycling, promotion and hours of operation

Rickie Roy, Public Works Director, explained that Ms. Janet Crozier had voiced her concerns to Council at the January 27, 2020 Council meeting regarding the need to not only promote the recycling center but to extend the hours of operation. City Staff has reviewed the operations of the recycling center and would recommend opening the Citizen Collections Station an hour earlier each day. The center is currently open Wednesday-Friday from 10:00 a.m.-3:00 p.m. and Saturday 9:00 a.m.-12:00 p.m. City Staff would like to propose opening the center Wednesday-Friday at 9:00 a.m. and Saturday at 8:00 a.m. which would provide citizens more opportunity to utilize the facility. The change in hours will be publicized and put on the City's website.

Mayor Talbert asked whether the extra hour should be at the end of those days instead of the beginning hours, especially on Saturday? She also asked if there have been any requests to dump after 5:00 p.m.

Mr. Roy said that after asking Carlos Garcia, Street Superintendent, and other City Staff, they said that most people like to do things early and get the work done. He said that on Saturdays, it slows down right before lunch and there have not been any requests for dumping after 5:00 p.m. that he is aware of.

Mayor Pro Tem Monroe asked Mr. Roy if he had these extra hours budgeted? Mr. Roy said that he did not have it budgeted. He would be using other City Staff to fill that extra hour on those days.

Mayor Talbert explained her philosophy that if the City is asking for people to tidy up and clean up their properties, then should it not fall on the City to provide a facility for them to dump and extending the hours for them to use that facility should also be the City's responsibility.

Mayor Talbert then moved to Workshop Item 5 for discussion.

5. Discussion regarding Outdoor Burning regulated by Texas Commission on Environmental Quality (TCEQ)

Jeffrey Smith, Fire Chief, explained that item has been placed on the workshop agenda to discuss outdoor burning as regulated by TCEQ. He said that he and the Fire Marshal, Ronnie Withers, have been putting together with the Public Works Director, Rickie Roy; Building Official, Frank Ellet; and discussions with several builders in town, a way to come up with a solution with the City of Lampasas being the primary handlers to deal with citizens in the City that want to burn when there is a burn ban in effect. He has visited with County Judge Hoyer on ways to control what's being burned during burn bans. City Staff is working on a Burn Ordinance for within the City the ability to burn with the oversight of the Fire Marshal or his designee. When working on this ordinance, they have collaborated with other cities and is compliant with TCEQ requirements. The key thing is educating the citizens to make them aware of the do's and don't's of what and what not to burn, when a permit is required and what burning is permitted without a permit.

Smith reviewed the proposed ordinance and items that should not be burned.

Council expressed that educating the citizens needed to be very sufficient on this matter.

Mayor Talbert said that Council would hold off on Workshop Item 2 for discussion at the end of regular session. She then moved to Workshop Item 7.

7. Discussion regarding any item on the regular agenda

There was no discussion.

8. Adjourn Workshop Session

Council member Clark moved to adjourn the workshop session at 6:14 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

REGULAR SESSION
6:00 p.m.

ANNOUNCEMENTS

A. Call to Order

Mayor Talbert called the Regular Session to order at 6:15 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

There were no presentations or proclamations.

D. Community Champion

Mayor Talbert recognized Esmeralda Sanchez as “Community Champion” for her determination and hard work on her 2nd annual Lampasas Middle School shoe drive. She created this event to provide free shoes to those in need. Her determination to make this shoe drive a success, she collected shoes from donors and made sure every student received not only one, but two brand new pair of shoes. Because of Esmeralda having such a giving heart, close to 100 Middle School students have been gifted with two new pairs of shoes over the past two years.

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

Sandy Tompkins, citizen and retired school teacher, expressed her concern of tree preservation. A recent development in the City took out some very old trees and it was very sad to see that happen. The prior owner held out as long as she could from selling her property for that main concern of someone doing that.

Tompkins suggested that the City and LISD work together on preservation of trees on their properties. The City needs to make developers aware of tree preservation when developing. She is glad to know that the City is working on a tree ordinance that will preserve trees for the future.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting on January 27, 2020

Mayor Pro Tem Monroe moved to approve the minutes as presented. The motion was seconded by Council member Toups and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from January 1, 2020 to January 31, 2020
3.2	Discussion and possible action regarding the Monthly Investment Report for December 2019
3.3	Discussion and possible action concerning the second reading of an Ordinance calling for a General Election to elect the expired terms of Council members Places Three, Four and Five for the City Council of the City of Lampasas, Texas to be held on the 2 nd of May, 2020; providing for polling times and places; providing for early voting; and providing for bilingual election materials.

Council member Kuehne moved to approve the consent agenda as presented. The motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	

There were no board or department reports.

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

- CTWSC - On February 4, 2020, the Central Texas Water Supply Corporation (“TWSC”) Board of Directors approved a motion out of executive session authorizing the filing of an appeal on the 169th Bell County District Court’s decision. The District Court ruled in favor of Kempner Water Supply and the City of Lampasas regarding the change in billing methodology CTWSC attempted to impose. The Board additionally authorized Lee Kelley, General Manager, and Charlie Olsen, Counsel, to negotiate terms related to attorney’s fees and O&M allocation. Lampasas Staff were not allowed to attend executive session but voted against the motion nonetheless. Staff also encouraged dialogue rather than court action to reach a resolution.

- Depository - Linda Patterson, Investment Advisor, is preparing a Request for Proposal (“RFP”) for the City depository. Every five years, the City must competitively procure banking services within the guidelines of the Public Funds Investment Act. The Depository must have pledged security for 105% of the City’s balance in addition to other service requirements.
- CIP - The Capital Improvements Committee (“CIP”) met on February 6, 2020 to review CO projects and progress compared to previous reports. The Committee reviewed planning themes for Public Facilities, Public Works, and Technology. Their next meeting will be held on February 20, 2020 at the Hostess House.
- TxDOT – Texas Department of Transportation (“TxDOT”) planning representatives were in town on the February 3, 2020 to meet with City Staff regarding the South 281 improvements, as well as progress on the relief route study. The previous TxDOT Planner has left the Department, and the Interim Planner, Chris Graf, stated the initiation of the relief route feasibility study would be postponed until a permanent Planner is named. Staff also discussed potential improvements to Naruna Road at 281 and the possibility of creating a left and right turn lane for eastbound Naruna Road traffic.
- Planning Commission - The Planning & Zoning Commission met on the February 6, 2020 and heard updates on several items Council has also been discussing. Commission members discussed the possible implementation of form surveys as a requirement for new construction and additions. Generally, members indicated support of the process, and viewed the survey as protection for the homeowner and City. The Commission also heard an update on the zoning amendment process for podium buildings in a Planned Development overlay. The amendments would create the path for a horizontally separated building similar to the concept provided for 707 Pecan. City Staff also shared the Landscaping presentation with the Commission.
- Business park – On January 30, 2020, City Staff met with Eckermann Engineering to review utility, drainage and road design for Phase 1 of the Business Park Development. The current design is a 90% plan and should be stamped after review by the LEDC Board on February 19, 2020. The plan includes access from 183, south of Lampasas Monument and from the Old Austin Road, and eight 3- to 5-acre sites. Water and sewer will be available to all sites and the roadway is designed at a 40-foot width.
- CPAC - Just a reminder that the Comprehensive Plan Committee will be meeting with representatives from City Council and the Planning & Zoning Commission on Thursday, February 13, 2020 to review the Comprehensive Plan Vision Statement and Public Engagement Chapter. HALFF is currently finalizing the Future Land Use Chapter and is planning on engaging attendees to finalize the thoroughfare plan at the meeting. City Staff will send out drafts of Chapters 3 and 4 when available.
- Summer Prep - ERCOT and all major generators and transmission utilities are preparing for peak summer loads. The current reserve is estimated at 10%, up from 7.5%-8% last summer. In coordination with ERCOT, utilities are also scheduling planned shutdowns for maintenance before or after the summer peak cooling-day months, which may increase congestion in those shoulder seasons.
- BRA Meeting - Attached is a meeting invitation from the Brazos River Authority to discuss water supply projects, planning, dam maintenance and state flood planning. The meeting will be held in Woodway on Thursday February 27, 2020, at 10:30 a.m. City Staff is happy to coordinate your RSVP if you wish to attend.

5.2	MAYOR’S COMMENTS
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Mayor Talbert encouraged Council members to attend the CPAC’s meeting on Thursday, February 13, 2020 at 6:00 p.m. in the Jack Calvert Municipal building.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Submission of the 2019 Lampasas Police Department Racial Profile Report
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Sammy Bailey, Police Chief, explained that the Lampasas Police Department is required by State Law to submit an annual Racial Profile report of the information collected to the Texas Commission on Law Enforcement and the Governing Body no later than March 1st each year. The information was submitted to the Texas Commission on Law Enforcement on January 27, 2020 and now to the City Council this evening. She reviewed the report with Council and stated that the Lampasas Police Department believes it is their legal and moral responsibility to act just in all instances and with all persons. The Department has zero tolerance for Racial Profiling and follows the law and Department policy to prohibit racial profiling. Racial Profiling is seen as an activity that violates public trust that is vital to their efforts to effective policing.

Council thanked Police Chief Bailey for her review of the 2019 Lampasas Police Department Racial Profile Report.

7.2	Discussion and possible action regarding renewal of Access and Use Agreement between City of Lampasas Rodeo Arena and the Lampasas Riding Club
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City Manager deGraffenried explained that the Lampasas Riding Club met with Council in workshop at the last meeting. It's now time for the renewal of Access and Use Agreement between the City and the Lampasas Riding Club.

deGraffenried said that by agreement, the Lampasas Riding Club is entitled, subject to Council approval, an additional one-year extension. Council may also consider authorizing a longer term, by mutual agreement, if desired. City Staff recommends that Council authorize extension of the Access and Use Agreement for a term of 2 years.

Mayor Pro Tem Monroe moved to authorize extension of the Access and Use Agreement between City of Lampasas Rodeo Arena and the Lampasas Riding Club for a term of 2 years. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding renewal of sanitation contract between City of Lampasas and Waste Connections
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City Manager deGraffenried explained that as previously reported, the solid waste contract by and between the City and Waste Connections will expire in May. Council is asked to consider extension of the contract as allowed under the same terms.

deGraffenried said that based on performance of the contractor, in light of potential disruption of services, City Staff recommends a motion to authorize City Staff to provide written notification to Waste Connections to extend the solid waste contract as allowed.

Council member Clark moved to authorize City Staff to provide written notification to Waste Connections to extend the solid waste contract as allowed. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding approval of quote to install 626 Neptune water meters by Core and Main in an amount not to exceed \$25,666.00
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Van Sims, Water/Wastewater Operations Manager, explained that the City requested quotes from multiple sources. The City received 1 quote; one “No Quote”; and one “No Response”. The quote from Core & Main in the amount of \$25,666.00 covers the labor to change out 626 manual read meters to our new radio read system.

Council member Toups moved to award the quote to Core & Main to change out 626 water meters to the City’s new radio read system in an amount not to exceed \$25,666.00 and allow the City Manager to execute any required documents. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding selection of website photo contest winner
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that there was one photo entry “Reservoir” submitted by Regina Morgan.

Council member White moved to select “Reservoir” submitted by Regina Morgan as the website photo contest winner. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.6	Discussion and approval of request regarding the annual Special Events for the City of Lampasas during 2020.
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Sammy Bailey, Police Chief, presented Council the annual Special Events request for 2020:

1. **Bark For Life**: Date TBD; Held at Campbell Park; McGruff & CPAAA members to attend
2. **LTX – BBQ Fest**: April 3rd, Taster’s Choice 6:00-9:00 p.m.; April 4th at 580 Sports Complex
3. **Riata Round-Up Festival**: April 23-26, 2020 at 580 Sports Complex
4. **Courtyard Square Garage Sale**: April 25, 2020. The 500 block of East 3rd Street will be closed from 6:00 a.m. – 3:00 p.m. Event will be 8:00 a.m.-3:00 p.m.
5. **Lampasas HS Graduation 2020**: May 22, 2020 - East Avenue B, from Chestnut Street to Western Street will be closed, unless moved to bad weather location.
6. **Texas 4000**: May 29 – 31; Campbell Park setup; Friday – Riders arrive from Austin; Saturday is Atlas 4000 Ride; Group leaves on Sunday
7. **First Baptist Church Vacation Bible School**: Last week of June 2020; PD will close Walnut Street from 3rd Street to 4th Street from 5:00 p.m.-9:00 p.m.
8. **Sulphur Creek Car Cruise**: June 13, 2020 from 8:00 a.m.-4:00 p.m. W.M. Brook Park. Close park.
9. **Spring Ho Festival**: July 6-12, 2020.
 - a. **Monday July 6th** – Spring Ho Beauty Pageant at Lampasas High School
 - b. **Wednesday July 8th** – Spring Ho Fireworks: South Hwy 281 from Key Ave to EE Ohnmeiss Drive will be closed from 8:30 p.m. to 10:30 p.m.

- c. **Friday July 10th** – Close the Downtown Square area for annual **Pet Parade** from 8:00 a.m.-10:00 a.m. Close the Downtown Square area for Annual **Spring Ho Dance** from 6:00 p.m.-2:00 a.m.
 - d. **Saturday July 11th** – The **Spring Ho Grand Parade** will take the same route as in 2019, starting at the Old Middle School at North Avenue & Western Street, and ending at Avenue G & Hackberry. Streets in the Downtown area will be closed for the parade from 9:15 a.m. to 11:30 a.m. **Parade start time changes from 11:00 a.m. to 10:00 a.m. this year.** **The Downtown area will be closed from 6:00 p.m.-2:00 a.m. for the Saturday night Dance.**
 - e. **Saturday July 11th** – **New event:** Horrell Higgins Feud Reenactment -- Downtown Square at 1:00 p.m. Roads will be opened for traffic to disperse, then Third Street from Western to Pecan and Liveoak from the Bank exit to 4th Street will be closed.
10. **Toughest 10K in Texas:** Saturday, July 11, 2020, South Hwy 281 from Key Avenue to Hancock Park will be closed until the runners reach Broad Street. The road will then be reopened. Runners will run North on Broad Street to North Avenue and then take the same route in the West part of Lampasas as in previous years. Chamber of Commerce Event.
 11. **XFX & LTP Spirit Club Escort:** The Police & Fire Departments will provide escorts for the XFX & LTP Spirit Clubs. The escorts will be on Thursdays at 6:30 p.m. at the start of Football season and ending at the end of Football season. The escorts will start at the Square and travel West on 3rd Street to Chestnut. Travel North on Chestnut to Avenue B. Turn East on Avenue B to Western Street. Turn South on Western Street to 3rd Street. Turn East on 3rd and return to the square.
 12. **Lampasas Badger Friday Night Home Football Games:** East Avenue B, from Chestnut Street to Western Street will be closed from 5:00 p.m.-11:00 p.m. throughout the 2020 Badger Football season.
 13. **Badger Homecoming Parade:** Parade will start at E Avenue B and Western Street. Parade will travel West on Ave B to Chestnut Street. Parade will turn South on Chestnut to East 3rd Street. Turn east on 3rd Street and travel to the square or vice versa. PD & FD units will escort the parade.
 14. **Classics at the Classic:** September 12, 2020; at Storm's Drive-In; PD will close Chestnut Street from Ave A to Ave B from 9:00 a.m.-3:00 p.m.
 15. **Fall Festival:** Saturday October 10, 2020. Streets to be closed are the 400 & 500 blocks of East 3rd Street, and Live Oak Street from 2nd Street to 4th Street.
 16. **Artober Fest:** Campbell Park.
 17. **BBQ for Books:** Monday, October 26, 2020 South bound lane only of Main Street from 1st Street to 2nd Street will be closed from 10:00 a.m. – 2:00 p.m. for the safety of those handing out plates.
 18. **Squared Silly:** Saturday, October 31, 2020. Downtown area will be closed from 3:00 p.m.-9:00 p.m. (This does not include East 4th Street). Event starts at 5:00 p.m.
 19. **Courtyard Square Garage Sale:** November 7, 2020. The 500 block of East 3rd Street will be closed from 8:00 a.m.-3:00 p.m. Closed at 5:00 p.m.
 20. **Carol of Lights & Parade of Lights:** December 5, 2020 at 10:00 a.m.-7:00 p.m. Streets to be closed are the Downtown Square area at 5:00 a.m. From Western to Pecan on Third, Liveoak from the bank exit to 4th Street. The parade starts 6:30 p.m. at North Ave & Western Street, going West on North to Chestnut Street. Turn South on Chestnut to 3rd Street. Turn East on 3rd Street to Pecan Street. Parade ends at this point.
 21. **Christmas on the Creek:** December 12, 2020; PD will assist FD escort Santa to the park

Council member White noted that the Car Cruise has been changed to June 27 and Mayor Talbert noted that she was the contact person for XFX and LTP. Police Chief Bailey said that she would make those changes to her events schedule.

With the noted changes, Mayor Pro Tem Monroe moved to approve the list of annual events for 2020. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding use of Guthrie Funds for Library Park Project.
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Mayor Talbert explained that this item was discussed in workshop session.

Council member Toups moved to approve the use of Guthrie Funds for the Library Park Project in an amount not to exceed \$50,000. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding approval, denial or approval with modifications the preliminary plat of Hillside Acres.
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Becky Sims, Zoning Administrator/Asst. City Secretary, explained that the Preliminary Plat of Hillside Acres was approved by Planning and Zoning and City Council in April 2019. The Preliminary Plat approval expired in November 2019. The developer is ready to move forward with the development.

Sims provided the following information:

- There have been no changes to the Preliminary Plat.
- The development is 36 acres, 28 lots.
- It meets the Preliminary Plat requirements.
- The development will have city water and electric.
- Each lot will have their own septic system.
- The fire flow is adequate per TCEQ standards; which alleviates the need for the 13D Systems. If a water meter is located *more* than 1200 feet, the house will require a booster pump. (After questioned by Council member Clark, it was explained during the meeting that there was a typo on the report of it reading *less* than 1200 feet)
- The lots do not require curb and gutter as they all meet the 150 feet of frontage.
- Planning and Zoning heard this request on Thursday, February 6, 2020 and recommend approval to Council.

Mayor Pro Tem Monroe moved to approve the Preliminary Plat of Hillside Acres as presented. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

Adjourn

Council member Williamson moved to adjourn the regular session at 6:48 p.m. and reconvene into workshop session. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

Mayor Talbert immediately reconvened Workshop Session.

WORKSHOP SESSION

2. Discussion and updates regarding 2020 City Council Work Plan

City Manager deGraffenried reviewed the following:

- Format – Update in tasks
- Goals and Goal statements reviewed
- Highs
 - Communications
 - Branding/Marketing
 - Town Halls
 - Comp Plan
- Work to Do
 - Communication/Marketing
 - Signage
 - Town Halls
 - Internet
 - O&M schedules
 - Code Enforcement
 - Strengthen communication
 - Calendar of events
 - Stakeholder meetings
- Discussions
 - Consistent signage needed; City vehicles need new logo on them
 - Stakeholder meetings needed
 - Town Hall meeting needed; one with Tree Ordinance
 - Where the City is and where going with recycling
 - Q & A session
- Areas of emphasis
 - Include wastewater
- Goals
 - Assets
 - Staffing – promotion goals/incentives

After no further discussion, Council member Clark moved to adjourn the meeting at 7:03 p.m. The motion was seconded by Council member White and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2020.

Misti Talbert, Mayor

ATTEST:

Christina Marez, City Secretary



City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and Possible Action on the Receipt of the Monthly Investment Report for January 2020.

Requested By: Yvonne Moreno, Finance Director
Submitted By: Yvonne Moreno, Finance Director

Date Submitted: February 20, 2020 For the Agenda of: February 24, 2020

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

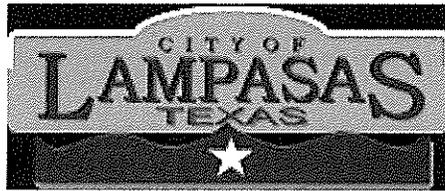
Summary Statement:

The weighted average maturity of City investments is 1 day.

The City's yield to maturity is .727

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$2,534,153.48	15.49%
TexStar	\$1,622,252.21	9.92%
Bancorp South	\$6,263,263.07	38.29%
Money Market	\$3,894,485.99	23.81%
Frost Bank	\$2,042,218.43	12.49%

commendation: Motion to approve by consent.



**Monthly Investment Report
January 31, 2020**

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

There's the Bump in the Bumpy Road

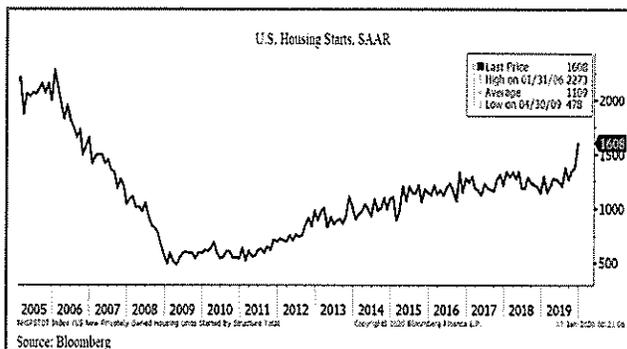
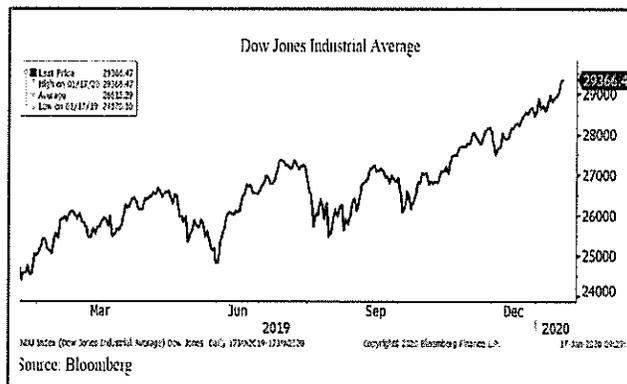
At the end of 2019 we looked for a bumpy road starting with an upcoming election year, continuing trade discussions and steady but un-inspiring global economic conditions. Now we have our first bump and it is a doozy.

Officially now designated a *pandemic*, the corona virus has led to economic suspensions imposing near-term pressures, not only on China, but extending throughout the world. Deaths in China and beyond have led to drastic state instituted and airline imposed travel constrictions and the consumer in China is staying home. Before this shock, China's GDP had remained at its lowest level in 29 years. That, at least, showed a moderate stabilization from a steady decade decline, but due to a move from consumer driven growth to investment driven growth, it could also signal a major challenge in turning such a large economy especially one with matching demographic challenges.

In a positive move, China has offered *force majeure* support to national and international companies disrupted by the virus. Force majeure is declared when contractual obligations cannot be met for reasons beyond their control. It shows an unexpectedly positive and responsible side of Chinese officials.

The threat of the virus and its resulting grip on trade, ripples world wide. This, just as signs of growth and stabilization, has begun to sprout internationally. It could particularly affect Europe, one of China's largest trading partners.

The European Central Bank (ECB) had just announced, under new leadership, to review its radical stimulus program, which has been in place since 2003 and has held rates low. Although the ECB will keep its monthly assets purchases steady (at €20B per month) as an easing tool, it was reacting to stronger growth in the economy – now that could change. Before, those very low – to negative – rates have forced funds into our markets to garner any earnings.



The Fed May Have to Rethink

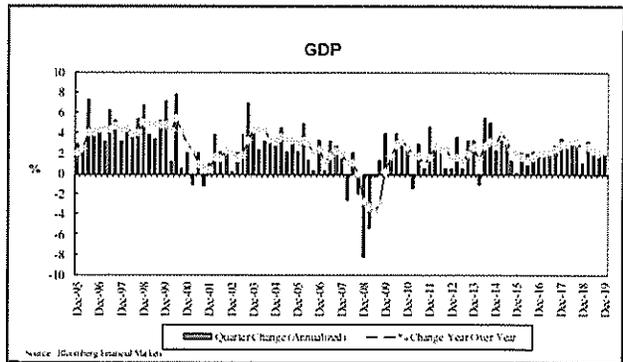
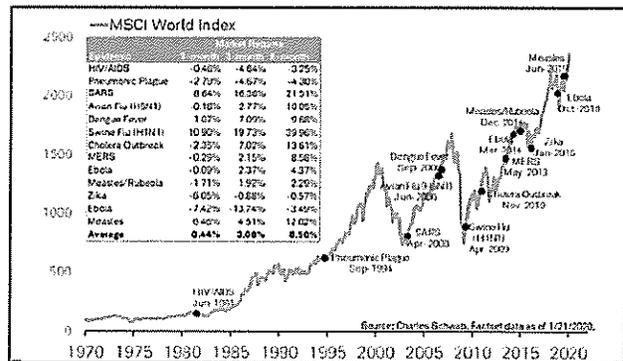
The *risk-off* impact of corona virus could detrimentally impact the growth that has been percolating in the US. Because of airline cancellations, and closings from Disney to Starbucks' in China, animal spirits may move towards a safe harbor. Much will depend on the intensity and spread of the virus and the fear it breeds. Historically however the market impact from such virus shocks has been sharp but also short-lived.

In early January, the Fed had remained cautiously optimistic and considered the US economy 'appropriate' to continue to support expansion. The economy was expected to support inflation *symmetric* to the 2% inflation target. Now with the corona virus and its economic impacts spreading, the market sees a potential (although overdone) possibility for multiple rate cuts in 2020.

The Fed did adjust its Interest on Excess Reserves (IOER) rate to 1.6% (from 1.55%). This is the rate at which the Fed pays banks to keep excess reserves at the Fed. The move is part of their continuing effort to maintain sufficient liquidity in the system and keep the primary repo rates in an acceptable range.

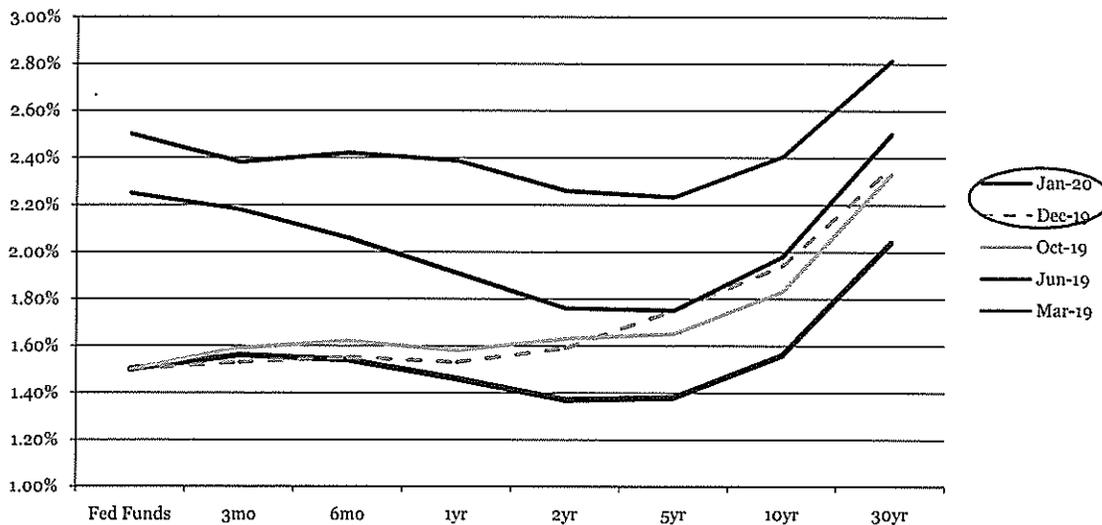
The US economy has been supported by a firm job market, which then buoys consumer spending. Add to that a rebounding housing sector (based on lower mortgage rates), diminished risks from trade wars, as well as a Brexit decision (at long last) and you feel ground solid enough to generate and sustain the fourth quarter GDP of 2.1%.

Stock Market Shocks from Past Virus Events



Fear not the Fed is Moving Rates

- It is historically unusual for the Fed to change course in an election year. It has stated its intention to keep rates steady and defer adjustments without a major change in economic strength and inflation. But speculating on how the virus – or an unforeseen bump from geo-politics - is purely speculative. History says the impact will be short-lived but ...
- The markets have shown a strong *risk-off* move in January taking the 5 to 10 year area into another inversion. Money has poured in this area of the curve for safety as well as positive comparative rates.
- With the short end currently holding its own and the threat of continuing rate declines it is safe to say an extension is prudent.
- We have a new Treasury curve data point coming mid-year. The Treasury has re-constituted the 20-year bond. This while Secretary Mnuchin contemplates and floats ideas for a 50 and perhaps even 100 year bond.



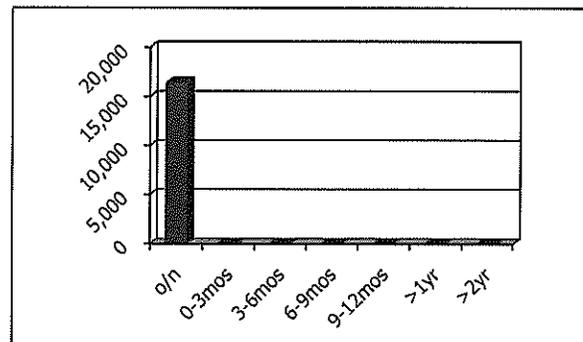
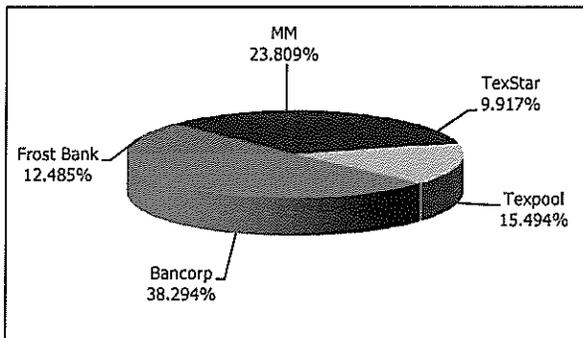
End of Month Rates - Full Yield Curve - Fed Funds to 30yr

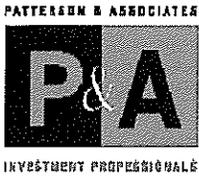
Your Portfolio

As of January 31, 2020



- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity. They do reflect our ongoing anticipation of lower rates into 2020. These rate cuts and the potential of more decreasing rates indicates the need to extend portfolios. Extending now will lock in yields even though rates may decrease and provides for extra safety.





**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
January 31, 2020**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Bancorp South	6,263,263.07	6,263,263.07	6,263,263.07	38.29	1	1	0.328
Texpool/Texpool Prime	2,534,153.48	2,534,153.48	2,534,153.48	15.49	1	1	1.655
TexStar	1,622,252.21	1,622,252.21	1,622,252.21	9.92	1	1	1.551
Frost Bank	2,042,218.43	2,042,218.43	2,042,218.43	12.49	1	1	0.000
Money Market	3,894,485.99	3,894,485.99	3,894,485.99	23.81	1	1	0.803
Investments	16,356,373.18	16,356,373.18	16,356,373.18	100.00%	1	1	0.727

Total Earnings	January 31	Month Ending	Fiscal Year To Date
Current Year		10,133.31	56,195.09

The following reports are submitted in accordance with the Public Funds investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Interim Finance Director

Reporting period 01/01/2020-01/31/2020
Data Updated: SET_LAMP: 02/18/2020 12:53
Run Date: 02/18/2020 - 12:53

Portfolio LAMP
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1



**City of Lampasas, Texas
Summary by Type
January 31, 2020
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	5,239,363.47	5,239,363.47	32.03	0.326	1
Money Market	5	3,894,485.99	3,894,485.99	23.81	0.803	1
Texpool/Texpool Prime	1	1,772,146.95	1,772,146.95	10.83	1.593	1
Subtotal	9	10,905,996.41	10,905,996.41	66.67	0.702	1
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	762,006.53	762,006.53	4.66	1.801	1
Subtotal	1	762,006.53	762,006.53	4.68	1.801	1
Fund: Electric						
Bancorp South	1	355,333.26	355,333.26	2.17	0.326	1
Frost Bank	1	2,042,218.43	2,042,218.43	12.49	0.060	1
TexStar	1	1,622,252.21	1,622,252.21	9.92	1.551	1
Subtotal	3	4,019,803.90	4,019,803.90	24.58	0.855	1
Fund: LEDC						
Bancorp South	2	394,211.34	394,211.34	2.41	0.325	1
Subtotal	2	394,211.34	394,211.34	2.41	0.325	1
Fund: Seizures						
Bancorp South	2	19,215.96	19,215.96	0.12	0.325	1
Subtotal	2	19,215.96	19,215.96	0.12	0.325	1
Fund: Trust						
Bancorp South	2	72,835.10	72,835.10	0.45	0.575	1
Subtotal	2	72,835.10	72,835.10	0.45	0.575	1
Fund: Water						
Bancorp South	1	182,303.94	182,303.94	1.11	0.325	1

Run Date: 02/18/2020 - 13:00

Portfolio LAMP
AP
ST (PRF_ST) 7.2.0
Report Ver. 7.3.6.1

City of Lampasas, Texas
 Summary by Type
 January 31, 2020
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Subtotal	1	182,303.94	182,303.94	1.11	0.325	1
Total and Average	20	18,358,373.18	18,358,373.18	100.00	0.727	1



City of Lampasas, Texas
 Fund CASH - Cash
 Investments by Fund
 January 31, 2020

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0474	10004	Bancorp South	09/01/2014	5,219,181.83	5,219,181.83	5,219,181.83	0.326	0.321	0.325	1
3213	10006	Bancorp South	09/01/2014	357.67	357.67	357.67	0.326	0.321	0.325	1
4187	10007	Bancorp South	09/01/2014	19,823.97	19,823.97	19,823.97	0.326	0.321	0.325	1
Subtotal and Average				5,239,363.47	5,239,363.47	5,239,363.47		0.321	0.328	1
Texpool/Texpool Prime										
14103	10000	Texpool	09/01/2014	1,772,146.95	1,772,146.95	1,772,146.95	1.593	1.570	1.592	1
Subtotal and Average				1,772,146.95	1,772,146.95	1,772,146.95		1.571	1.593	1
Money Market										
5001632	10023	Austin Capital Bank MM	01/29/2015	249,670.12	249,670.12	249,670.12	1.000	0.986	1.000	1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	3,138,651.80	3,138,651.80	3,138,651.80	0.790	0.779	0.790	1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	506,162.07	506,162.07	506,162.07	0.790	0.779	0.790	1
4001579	10027	Business Bk Ultimate Bus M/M	05/01/2015	1.00	1.00	1.00				1
4001561	10030	Business Bk Ultimate Bus M/M	06/30/2015	1.00	1.00	1.00				1
Subtotal and Average				3,894,485.99	3,894,485.99	3,894,485.99		0.792	0.803	1
Total Investments and Average				10,905,996.41	10,905,996.41	10,905,996.41		0.892	0.702	1

Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
January 31, 2020

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Taxpool/Taxpool Prime										
14103A	10041	Texpool Prime	11/08/2016	762,006.53	762,006.53	762,006.53	1.801	1.775	1.800	1
Subtotal and Average				762,006.53	762,006.53	762,006.53		1.778	1.801	1
Total Investments and Average				762,006.53	762,006.53	762,006.53		1.778	1.801	1

**Fund ELEC - Electric
Investments by Fund
January 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 380	YTM 385	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	355,333.26	355,333.26	355,333.26	0.326	0.321	0.325	1
Subtotal and Average				355,333.26	355,333.26	355,333.26		0.321	0.320	1
TexStar										
17390	10001	TexStar	09/01/2014	1,622,252.21	1,622,252.21	1,622,252.21	1.551	1.530	1.551	1
Subtotal and Average				1,622,252.21	1,622,252.21	1,622,252.21		1.530	1.551	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	2,042,218.43	2,042,218.43	2,042,218.43				1
Subtotal and Average				2,042,218.43	2,042,218.43	2,042,218.43		0.000	0.000	1
Total Investments and Average				4,019,803.90	4,019,803.90	4,019,803.90		0.648	0.855	1

Fund LEDC - LEDC
Investments by Fund
January 31, 2020

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 385	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	390,842.60	390,842.60	390,842.60	0.326	0.321	0.325	1
2363	10003	Bancorp South	09/01/2014	3,368.74	3,368.74	3,368.74	0.326	0.321	0.325	1
Subtotal and Average				394,211.34	394,211.34	394,211.34	0.321	0.326		1
Total Investments and Average				394,211.34	394,211.34	394,211.34	0.321	0.326		1

**Fund SEIZ - Seizures
Investments by Fund
January 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	19,182.42	19,182.42	19,182.42	0.326	0.321	0.325	1
1999	10009	Bancorp South	09/01/2014	33.54	33.54	33.54				1
Subtotal and Average				19,215.96	19,215.96	19,215.96		0.320	0.325	1
Total Investments and Average				19,215.96	19,215.96	19,215.96		0.320	0.325	1

Fund TRUST - Trust
Investments by Fund
January 31, 2020

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 385	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	43,163.34	43,163.34	43,163.34	0.576	0.567	0.575	1
6348	10011	Bancorp South	09/01/2014	29,671.76	29,671.76	29,671.76	0.576	0.567	0.575	1
Subtotal and Average				72,835.10	72,835.10	72,835.10	0.568	0.576		1
Total Investments and Average				72,835.10	72,835.10	72,835.10	0.568	0.578		1

Fund WATER - Water
Investments by Fund
January 31, 2020

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 380	YTM 385	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	182,303.94	182,303.94	182,303.94	0.326	0.321	0.325	1
Subtotal and Average				182,303.94	182,303.94	182,303.94		0.321	0.328	1
Total Investments and Average				182,303.94	182,303.94	182,303.94		0.321	0.328	1



**City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
January 1, 2020 - January 31, 2020
Yield on Average Book Value**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings				
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings	
Fund: Cash													
14103	10000	CASH	RR2	1,772,146.95	1,769,753.38	1,769,830.59		1.593	1.592	2,393.57	0.00	2,393.57	
5001632	10023	CASH	RR5	249,670.12	249,458.25	249,465.08		1.000	1.000	211.87	0.00	211.87	
XXXX579	10026	CASH	RR5	3,138,651.00	3,136,550.13	3,136,617.93		0.790	0.789	2,101.67	0.00	2,101.67	
XXXX561	10029	CASH	RR5	506,162.07	505,823.16	505,834.09		0.790	0.789	338.91	0.00	338.91	
4001561	10030	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00	
4001579	10027	CASH	RR5	1.00	1.00	1.00				0.00	0.00	0.00	
0474	10004	CASH	RRP	5,219,181.83	5,097,267.97	5,101,200.68		0.326	0.342	1,483.08	0.00	1,483.08	
3213	10006	CASH	RRP	357.67	407.56	381.76		0.326	0.339	0.11	0.00	0.11	
4187	10007	CASH	RRP	19,823.97	23,421.03	25,814.83		0.326	0.265	5.81	0.00	5.81	
			Subtotal	10,905,998.41	10,782,683.48	10,789,148.98				0.713	8,535.02	0.00	8,535.02
Fund: Cert. of Obligation 2018													
14103A	10041	CERTS16	RR2	762,006.53	760,843.04	760,880.57		1.801	1.800	1,163.49	0.00	1,163.49	
			Subtotal	762,006.53	760,843.04	760,880.57				1.800	1,163.49	0.00	1,163.49
Fund: Electric													
17390	10001	ELEC	RR3	1,622,252.21	1,620,117.59	1,620,186.45		1.551	1.551	2,134.62	0.00	2,134.62	
1732110	10022	ELEC	RR4	2,042,218.43	2,042,218.43	2,042,218.43				0.00	0.00	0.00	
0672	10005	ELEC	RRP	355,333.26	353,223.74	354,153.85		0.326	0.325	97.64	0.00	97.64	
			Subtotal	4,019,803.90	4,015,559.76	4,018,558.72				0.854	2,232.26	0.00	2,232.26
Fund: LEDC													
1092	10002	LEDC	RRP	390,842.60	391,209.51	390,956.40		0.326	0.325	107.78	0.00	107.78	
2363	10003	LEDC	RRP	3,368.74	25,364.88	14,010.17		0.326	0.324	3.86	0.00	3.86	
			Subtotal	394,211.34	416,574.39	404,966.57				0.325	111.64	0.00	111.64
Fund: Seizures													
1999	10009	SEIZ	RRP	33.54	33.54	33.54				0.00	0.00	0.00	
0763	10008	SEIZ	RRP	19,182.42	16,444.70	19,270.23		0.326	0.324	5.31	0.00	5.31	

City of Lampasas, Texas
Interest Earnings
January 1, 2020 - January 31, 2020

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
			Subtotal	19,215.98	16,478.24	19,303.77			0.324	5.31	0.00	5.31
Fund: Trust												
6349	10010	TRUST	RRP	43,163.34	43,142.31	43,142.99		0.576	0.574	21.03	0.00	21.03
6348	10011	TRUST	RRP	29,671.76	29,657.30	29,657.77		0.576	0.574	14.46	0.00	14.46
			Subtotal	72,835.10	72,799.61	72,800.75			0.574	35.49	0.00	35.49
Fund: Water												
1639	10012	WATER	RRP	182,303.94	181,253.84	181,737.71		0.326	0.325	50.10	0.00	50.10
			Subtotal	182,303.94	181,253.84	181,737.71			0.325	50.10	0.00	50.10
			Total	16,358,373.18	16,248,192.38	16,245,395.08			0.734	10,133.31	0.00	10,133.31

CITY SECRETARY DEPARTMENT/ JANUARY 2019 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Christina Marez, City Secretary/HR

- Post Board and Committee meetings' agendas
- Assisted the Accountant(s) with payroll checks and Employee Longevity checks
- Assist, as needed, with the Building & Planning Department
- Attend weekly Director's meetings; attended and took minutes of January 13 & January 27 regular Council meetings
- Presented Council with the Ordinance to order the May 2, 2020 General Election; as well as the renewal of agreements for joint election with LISD and election services with the Lampasas County Elections Administrator
- Processed (8) Open Records Requests; does not include those that Becky or Vicki may have responded to
- Coordinated, attended and served food for the Board/Commission Appreciation Dinner that was held on January 28 at the Hostess House
- Attended the TMCCP Election Law Seminar Jan. 29-31 in Frisco
- HR Department responsibilities, as well as City Secretary responsibilities

Becky Sims, Zoning Administrator/Assistant City Secretary

- Works with and supports the City Manager, City Secretary, Building Official and Directors on various projects as needed
- Building Department responsibilities – key person for issuing permits
- Planning & Zoning responsibilities – key contact person who handles all the inquiries/requests and all administrative work/research; ensures to meet all requirements on Public Hearing and/or Meeting notices and surrounding 200-foot property owner notification letters
- Prepares City Council Packets, Planning & Zoning and ZBA Packets
- Supports the City Secretary with not only preparing Council packets but other key work such as codification of City Ordinances; indexing of Council minutes and City Ordinances
- Attended the January 13 regular Council meeting

Vicki Tower, Assistant City Secretary

- Assist the City Manager, City Secretary, Zoning Administrator, Building Official and Directors with daily operations
- Cross training in Human Resources; assists with Records Management
- Maintains Monthly Newsletter on City Website
- Prepares and posts LEDC, Parks & Airport agendas and minutes on websites, post City Council minutes on website upon Council approval.
- Handles the reservations and rentals of the Historic Hostess House, Hancock Park Pavilion and Ruth Eakin Outdoor Theater
- Maintains inspection and registration process for all City vehicles
- Attended the January 13 regular Council; attended and took minutes of the January 15 LEDC meeting; attended and took minutes of the January 8 Airport Board meeting
- Attended and served food for the Board/Commission Appreciation Dinner that was held on January 28 at the Hostess House
- Attended the TMCCP Election Law Seminar Jan. 29-31 in Frisco

Ramon Canada, Custodian

- Provided custodial services and minor maintenance to the City Administration Building, New Council Chambers, Municipal Court, Police Department and City Library.

Personnel Information– currently

- 115 Fulltime positions & 16 Part-time positions; there are presently 4 F/T & 1 P/T vacancies: Parks Maintenance Technician, Police Officer, Utility Clerk and vacancy left by Gary Cox. The 1 P/T vacancy is a Firefighter position.

To: Finley deGraffenried, City Manager
From: Sammy Bailey, Chief of Police
Date: February 6, 2020
Ref: City Council January 2020 Monthly Report

Statistics:

We are off to a slower start statistic wise in 2020 than where we ended in 2019, and compared to January 2019. We are already seeing an increase for the first six days of February.

End of the year reports have been completed and submitted, with the last being the Racial Profile presentation on February 10, 2020.

Personnel:

Officer Nicholas is doing well in his field training, he will be on his own in February.

We are still searching/recruiting for a Patrol Officer.

Officer Bowman's on-duty injury put him on light duty during January. He will be released early February 2020 to full duty status.

Sgt. Hummer and his wife are expecting their first child, a son, at the end of January or around the first of February.

Citizen Police Academy/Citizen Police Academy Association Alumni:

We are off to a great start with six (6) attendees and five (5) classes done. One of the five was a presentation by City Manager Finley deGraffenried. CPAAA added 68.25 more hours to their volunteer hours.

Events:

Corvettes on the Square-CPAAA, Officer Wilson, and Officer Roscoe assisted. The event had an outstanding turn out and no issues.

Church Security Training-Chief Bailey has been working with churches regarding security teams and training.

Chief Bailey and Asst. Chief Cummings attended the Central Texas Chief and Sheriff's Association Meeting, where they were updated on events around Central Texas.

February 8, 2020 from 10 a.m.-3:00 p.m. Supervisor Kasey Schwartzer advises the Animal Shelter is having an event, "Mingle with the Mutts." All day adoption event where fees are waived—rabies and spay/neuter still apply. "Come meet your perfect Valentine!"

	January-20	YTD	01/2019 YTD
ACCIDENTS:			
MINOR ACCIDENTS	10	10	15
MAJOR ACCIDENTS	1	1	0
FATAL ACCIDENTS	0	0	0
TOTAL ACCIDENTS	11	11	15
CODE ENFORCEMENT:			
HIGH WEEDS & TRASH	8	8	6
JUNK / UNREGISTERED VEHICLES	7	7	5
SUBSTANDARD HOUSING	0	0	0
BUILDING COMPLAINTS	0	0	0
MISCELLANEOUS	13	13	34
TOTAL CODE COMPLAINTS	28	28	45
DAILY ACTIVITIES:			
CALLS FOR SERVICE	907	907	1026
TELEPHONE CALLS RECEIVED	4713	4713	2111
ESCORTS	71	71	85
MOTORIST ASSISTS	38	38	46
EMERGENCY ORDER OF DETENTION	1	1	2
BEHAVIORAL CRISIS	8	8	2
911 CALLS	196	196	219
TEXT TO 911	0	0	0
OPEN RECORD REQUESTS	37	37	53
ANIMAL CONTROL:			
ANIMAL CFS & FOLLOW UPS	171	171	193
ANIMAL IMPOUNDS	58	58	35
CPAAA VOLUNTEER HOURS:	68.25	68.25	40.00

WARRANT TOTALS

(This page includes only information on Class C LMC Warrants received at LPD - No other warrants are tallied)

	Jan-20	YTD	01/2019 YTD
WARRANT TOTALS:			
LMC WARRANTS ISSUED	139	139	74
LMC WARRANTS RECALLED	37	37	32
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	16	16	32
LMC WARRANTS PAID AT LMC / PD	1	1	0

	Jan-20	YTD	01/2019 YTD
WARRANT \$ AMOUNTS:			
LMC WARRANTS ISSUED	\$82,866.33	\$82,866.33	\$43,857.36
LMC WARRANTS RECALLED	\$19,160.74	\$19,160.74	\$18,373.82
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	\$10,925.98	\$10,925.98	\$26,486.15
MONEY COLLECTED AT PD	\$511.84	\$511.84	\$0.00

Report Prepared by Kelli Sanguinet 02/04/2020

Intake	City	County	Total month	Total for Jan 2019	Year to Date 2020
Dogs Impounded	22	20	42	28	42
Dogs Surrendered	0	2	2	9	2
Dogs Quarantined	2	1	3	3	3
Total Number of Dogs	24	23	47	40	47
Cats					
Cats Impounded	17	13	30	18	30
Cats Surrendered	1	0	1	0	1
Cats Quarantined	0	1	1	1	1
Total number of Cats	18	14	32	19	32
Other Animals	20	0	20	0	20
Outcome					
Dogs Adopted	0	1	1	5	1
Dogs Reclaimed by Owner	16	10	26	14	26
Dogs sent to Rescue	2	2	4	5	4
Dogs Euthanized	3	5	8	0	8
Dogs still Housed at Shelter	3	5	8	16	8
Rabies Submit	0	0	0	0	0
DOA/Escaped	0	0	0	0	0
Cats					
Cats Adopted	2	0	2	0	2
Cats Reclaimed by Owners	1	0	1	1	1
Cats sent to rescue	6	2	8	0	8
Cats Euthanized	7	11	18	9	18
Cats Still housed at Shelter	2	1	3	9	3
Rabies Submit	0	0	0	0	0
DOA/Escaped	0	0	0	0	0
Other Animal					
Rabies Submit	0	0	0	0	0
Adopted	19	0	19	0	19
Rescue/Wildlife Rehab	1	0	1	0	1
Still housed at shelter	0	0	0	0	0
Livestock Reclaim	0	0	0	0	0
Adoption Returns					
	Dog	Cat	Total for Month		Year to Date
	0	0	0		0

LAMPASAS ANIMAL SHELTER
CITY LOG

January 2020

DATE	INTAKE	SEX	AGE	BREED	COLOR	ADDRESS	NAME	PRECAUTIONS	DISPOSITION	OFFICER
01/02/2020	IMP P10458	M	A	KELPIE X	BLK TAN	102 STOKES	KEVIN			131
01/02/2020	IMP P10459	F	A	GREAT DANE	BLK WHT	S HACKBERRY	LOLA	INJURED	RTO 1-2	CITIZEN
01/03/2020	IMP P10460	M	A	DSH	BRN TAB	9 SAUL		FERAL	EUTH 1-3	130
01/03/2020	IMP P10461	M	A	PIT X	TAN WHITE	800 S KEY	LOKI		RTO 1-3	116
01/03/2020	IMP P10462	M	A	PITX	BRINDLE WHITE	800 S KEY	COWBOY		RTO 1-3	116
01/06/2020	IMP P10463	F	A	BULLY X	BLK TAN TRI	300 N HACKBERRY			EUTH	131
01/05/2020	IMP P10464	F	SR	CHIHUAHUA	TAN	900 E AVE C	PEANUT		RTO 1-6	109
01/06/2020	IMP P10465	M	A	LAB X	CHOCOLATE	403 DAWNS PEAKS	PHIL		RESCUE	131
01/06/2020	IMP P10466	M	A	BOSTON TERRIER	BLK WHT	700 OLD GEORGETOWN RD	GUS		RTO 1-7	107
01/07/2020	IMP P10467	F	A	DMH	DILUTE	902 W 5 TH	JELLO		RESCUE 1-21	131
01/07/2020	IMP P10468	F	ADO	DMH	DILUTE	8 PERKINS			ADOPTED	131
01/07/2020	IMP P10469	M	A	PIT BULL MIX	RED	309 N RACE	ZELUS		RTO 1-8	121
01/08/2020	IMP P10470	F	ADO	DMH	COLOR POINT	8 PERKINS			ADOPTED	131
01/10/2020	IMP P10471	MN	A	DSH	RED TAB	10 PERKINS	RUSTY		RTO 1-13	131
01/14/2020	SUR P10472	M	A	ROOSTER	RED/BLK	611 BRIGGS			ADOPTED	CITIZEN
01/14/2020	QUAR P10473	FS	A	BOXER MIX	BRINDLE WHITE	200 RIVERVIEW #413	MELONIE		EUTH	CITIZEN
01/16/2020	IMP P10474	M	A	DSH	BLACK	9 SAUL		FERAL	EUTH 1-16	131
01/16/2020	IMP P10475	FS	A	PUG MIX	BLK/WHT	LAMPASAS MISSION	ZOE		RESCUE 1-21	CITIZEN
01/16/2020	IMP P10476	F	A	SHIH TZU	BROWN/WHT	1308 W AVE B	BAILEY		RTO 1-17	131
01/17/2020	QUAR P10477	F	A	PIT BULL MIX	RED/WHT	102 S CHESTNUT B	HONEY		RTO 1-24	131
01/17/2020	IMP P10478	M	A	AUSSIE	RED TRI	WESTERN AND HANNA SPRINGS	WALTER		RTO 1-18	CITIZEN
01/17/2020	IMP P10479	F	A	DSH	BLACK	502 N WALNUT		FERAL	EUTH 1-17	CITIZEN
01/19/2020	IMP P10480	M	A	DACH X	BLACK	PARK LANE	BOOBOO		RTO 1-21	109
01/22/2020	IMP P10481	F	ADO	MANX	DILUTE	106 N WALNUT	FOOTLOOSE			CITIZEN
01/23/2020	IMP P10482	F	A	DSH	TORTIE	902 W 5TH		EAR TIPPED	RESCUE	131
01/23/2020	IMP P10483	F	A	PIT MIX	RED/WHT	WALMART			EUTH	CITIZEN
01/23/2020	SUR P10484	F	10M	DMH	BRN/WHT TAB	1002 N HACKBERRY	WHITE LEG		RESCUE	CITIZEN
01/23/2020	IMP P10485	M	A	DSH	BLACK	502 N WALNUT		FERAL	EUTH 1-23	CITIZEN
01/24/2020	IMP P10486	M	A	BOXER MIX	BROWN/WHT	WILLIS/DEB LYNN	HARVEY		RTO 1-24	131
01/24/2020	IMP P10487	F	A	BOXER MIX	BRINDLE WHITE	WILLIS/DEB LYNN	HEIDI		RTO 1-24	131
01/24/2020	IMP P10488	M	A	DSH	BLACK	902 W 5TH		FERAL	EUTH 1-24	131
01/24/2020	IMP P10489	M	A	ACD X	RED	800 S HACKBERRY	BRUNO		RTO 1-24	131
01/25/2020	IMP P10490	M	B	LAB X	BRN/WHT	1607 E AVE H				CITIZEN

LAMPASAS ANIMAL SHELTER
CITY LOG

January 2020

DATE	INTAKE	SEX	AGE	BREED	COLOR	ADDRESS	NAME	PRECAUTIONS	DISPOSITION	OFFICER
01/27/2020	IMP P10491	M	A	DMH	BLACK	18 ALEXANDER		FERAL	EUTH 1-27	131
01/27/2020	IMP P10492	M	A	DMH	SEAL POINT	1101 BRIDGE		EAR TIPPED	RESCUE	131
01/27/2020	IMP P10493	M	A	DMH	BLACK	1101 BRIDGE		FERAL	EUTH 1-27	131
01/27/2020	IMP P10494	M	ADO	SHEPHERD MIX	TAN/BLACK	505 S SUMMER	SUNNY		RTO 1-27	131
01/27/2020	IMP P10495	U	A	PIGEON	WHITE	1101 E AVE E			RESCUE	131
01/28/2020	IMP P10496	F	A	DSH	CALICO	1101 BRIDGE			RESCUE	131
01/28/2020	IMP P10497	F	A	DSH	DILUTE	500 WAVE E			EUTH 1-28	131
01/29/2020	IMP P10498	M	A	TERRIER MIX	TAN	1602 E AVE A	PEANUT		RTO 1-29	131
01/31/2020	IMP P10499	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10500	B	B	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10501	B	B	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10502	B	B	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10503	B	B	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10504	B	B	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10505	B	B	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10506	B	B	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10507	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10508	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10509	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10510	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10511	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10512	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10513	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10514	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10515	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10516	F	A	CHICKEN	RED	1100 E AVE H			RQ 1-31	131
01/31/2020	IMP P10517	F	A	DACHSHUND	BROWN	712 BROWN				131
01/31/2020	IMP P10518	A	A	DSH	BRN TAB	1101 BRIDGE		EAR TIP		131
01/31/2020	IMP P10519	M	A	AUSSIE	RED/WHITE	WALMART	JESTER		RTO 2-1	122

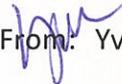


Finance/Utility Billing & Collection

MEMO

Date: February 19, 2020

To: Finley deGraffenried, City Manager

From:  Yvonne Moreno, Finance Director

RE: Monthly Report for January 2020

Finance Department:

- * Worked with auditors for Final Audit providing a various amount of materials for their review.
- * Completed/reviewed all journal entries.
- * Completed the Transparency report for Hotel/Motel monies on Comptroller's website.
- * Completed and mailed all 1099's for Accounts Payable vendors.
- * Completed and mailed all W2's for City employees.
- * Worked on ACA Health Insurance reports.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are stated in a timely manner.
- * All payments for the 2016 CO projects are transferred from TexPool Prime to Bancorp South to cover those invoices. Interest earned for January was \$1,163.49
- * Sales Tax for January was \$159,063 which is an increase of 8.94% from January of 2019.
- * Reconciled 18 bank accounts
 - Processed 283 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for January 2020 was 1.60% lower than was billed in January 2019.
The Water billing for January 2020 was 1.48% lower than what was billed in January 2019.
- January Statistics for the department:

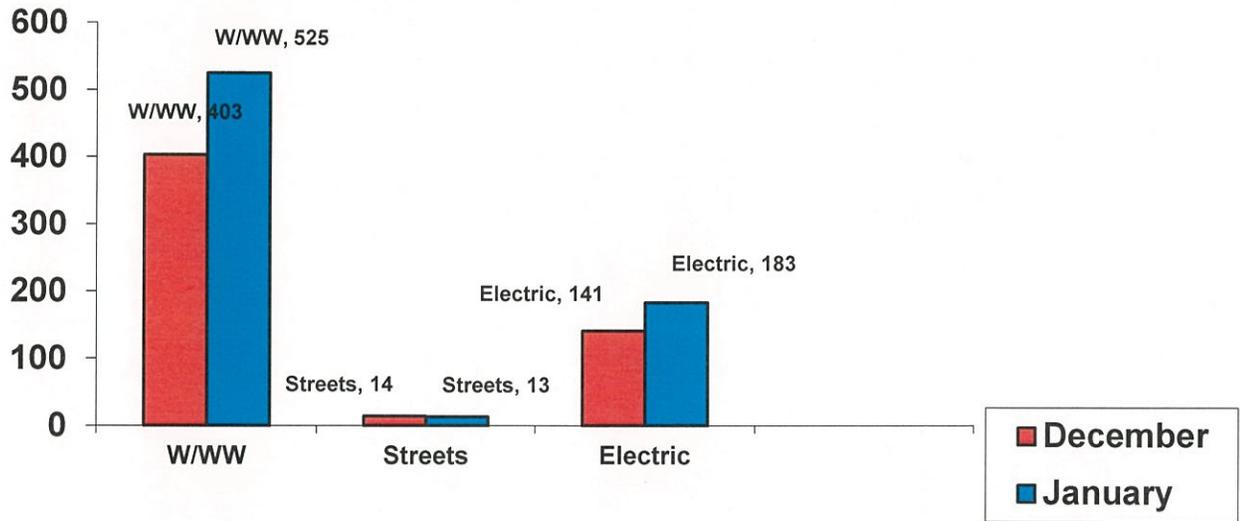
Total Water Customers	3,483
Total Wastewater Customers	2,775
Total Electric Customers	4,890
Residential Garbage Customers	2,666
Connects:	34
Disconnects:	24
Read In/Read Out:	37
Disconnects for Non-Pay:	6 (reconnected 3)



Public Works

FEBRUARY 2020

Public Works Work Order's
Numbers are actual number of work orders



Work Order Summary:

Received: 721

Completed: 326

Voids: 20

Monthly Report



To: Rickie Roy, Public Works Director
From: Van Sims, W/WW Operations Manager
Date: February 20, 2020
Re: January 2020 Monthly Report

Water/Wastewater
Department

Summary of Activities

- **Operation of Water Distribution System**
 1. Repaired 6 water leaks.
 2. Made 2 new water tap.
 3. Initiated phase III of the water meter change out program.
 4. Completed required monthly flushing.
 5. Conducted all required water testing; recorded and logged data.
 6. Deer Trail 100% complete.

- **Operation of Wastewater Collection System**
 1. Cleared 5 sewer stoppages.
 2. Serviced Windsor waste line.
 3. Repaired 2 sewer mains.
 4. Made 2 new sewer taps.
 5. Completed all monthly lift station checks.

- **Operation of Wastewater Treatment Facility**
 1. Completed all daily checks of equipment and facilities.
 2. Collected all TCEQ required samples for the municipal plant.
 3. Performed all required analysis, recorded and logged data.
 4. Performed all routine maintenance on scheduled equipment.
 5. Removed 250 yds of processed sludge.

- Total Work Orders Completed -222
- Utility Locates -44
- Customer Service Calls -11

Memo



To: Rickie Roy
From: Flint Geagley
Date: February 6, 2020
Re: January Activities

Electric Department

This month's activities involved:

- Received a total of 183 work orders and completed 96.
- Installed underground to new bathrooms in Campbell Park, removed Christmas lights and did 31-meter swaps
- McCoys Tree Surgery has completed the first 2 sections
- Connected: 4 upgrades, 11 new services, and 2 temps
- Set 15 poles: set 4 poles for new services, replaced 1 bad pole, replaced 6 poles off of the inspection list, and set 4 poles in Stone Valley
- Overtime: Received 7 callouts – 2 refused line (animal contact), 1 installed blue light on water tower, 1 Carol of Lights, 1 structure fire, 1 no power (replaced transformer) and 1 transformer hit by vehicle (hit telephone pedestal)
- Activities for the Year 2019 - 2020:
- Pole Inspection replacement: total 389 poles, have replaced 272 poles
- Stone Valley: Set poles on Sandstone Cove (70% complete)
- Assisted Living Hwy 281South: Set transformer and installed primary underground (90% complete)
- Brown St Subdivision: rebuilt line on Brown street to remove pole out of entrance to subdivision. Will have to build in new lines to service homes (20% complete)

To: Rickie Roy
From: Carlos Garcia
Date: Thursday, February 20, 2020
Re: January Monthly

Street Department

Mr. Roy,

For the month of January, the Streets Department worked on,

- 1) We completed several utility patch repairs.
- 2) We have been tree trimming and clearing line of sight issues.
- 3) We have been running the sweeper as we can.
- 4) We have been working a sign program.
- 5) We help with Chestnut curb and gutter project.
- 6) Street – Total Work Orders = 13, Total Complete = 8, Total Outstanding = 5, Total Void = 0

For the month of February, we will be continuing routine road and patching repair. We will be continuing taking care of work orders. Continuing working on signs replacement program.

Memo

To: Finley deGraffenried, City Manager
Honorable Mayor and City Council

Building and Planning
312 East Third, Lampasas TX 76550
512-556-6831, Fax 512-556-8083

From: Becky Sims, Zoning Administrator/Assistant City Secretary
Frank Ellett, Building Official

Date February 19, 2020

Re: Monthly Report, January 2020

ACTIVITIES:

JANUARY 2019

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD - BUILDING	2	360,000.00	3,474.50
ELE - ELECTRICAL	17	8,000.00	1,034.00
FENCE - FENCE	1	600.00	25.00
MEC - MECHANICAL	3	0.00	110.00
PLB - PLUMBING	13	1,350.00	480.00
REM - REMODEL/ADDITION	17	434,916.00	1,305.00
SIGN - SIGN	2	0.00	70.00
SPRINK - SPRINKLER	2	5,650.00	70.00
*** TOTALS ***	59	810,516.00	6,568.50

JANUARY 2020

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD - BUILDING	7	850,000.00	7,518.00
ELE - ELECTRICAL	23	10,192.50	4,236.00
FENCE - FENCE	2	1,600.00	50.00
MEC - MECHANICAL	10	23,500.00	520.00
PLB - PLUMBING	22	2,500.00	1,720.00
REM - REMODEL/ADDITION	12	387,850.00	675.00
SIGN - SIGN	1	0.00	35.00
SPRINK - SPRINKLER	4	29,430.00	310.00
*** TOTALS ***	88	1,305,072.50	15,064.00

Lampasas Economic Development Corporation

From: Mandy Walsh

Re: Staff Report

Date: January 15, 2020

Internet Project

Staff has continued working with legal counsel on a non-discriminatory pole attachment application for prospective providers to utilize City assets. In addition, staff is continuing to discuss options for backbone connection and explore potential grant funding opportunities with assistance from Congressman Roger Williams' office.

Current Developments

The Retail Marketplace at 301 S Hwy 281 is nearing completion. Staff is assisting in recruiting a tenant for one last suite, but the remaining suites have all been sold. The developer at 707 S Pecan is working with staff on zoning requirements, but hopes to begin construction by August 2020. Staff is continuing to work towards a three-dimensional "LTX" sign to promote tourism downtown. Staff has met with the parties involved in sign and pad construction and received their proposals. Burger King is lacking the final building and fire inspection. They passed the health department inspection and hope to have their final inspection done early next week (1/13-1/17) and given their certificate of occupancy. Silver Creek expansion is about 75% complete. They anticipate completion by end of summer 2020. Staff is still awaiting an approved set of plans from Built Wright for their project on Central Texas Expressway. The concept is still for a Golden Chick and a family pizza restaurant with a common dining room with family entertainment. We will be recruiting for the other two tenant spaces.

Workforce Dev Luncheon

In partnership with LCHEC, LHS CTE, CTC and Workforce Solutions of Central Texas, the Workforce Development luncheon has been scheduled for Friday, January 31st at the former Middle School Cafeteria. Lunch will be provided by the LHS Culinary Arts students. The intent is to bring together our business owners/executives/HR representatives to discuss the various local workforce skills training and courses being provided, what the business needs are from the local workforce and regional workforce trends. Invitations have been sent and we anticipate strong attendance from local business representatives.

Board Appreciation Dinner

As a reminder, the City is hosting an Appreciation Dinner for Commission & Board Members on Tuesday, January 28th from 5:30 – 8 p.m. at the Historic Hostess House. The dinner is a small gesture of appreciation for the countless hours and dedication each of you contribute to the Lampasas Economic Development Corporation. I appreciate each of you and hope to see you there!

Downtown Revitalization

The company that hosted the Stand Up Rural America Conference in Tulsa last year has created another event, nearby this time; the Downtown Revitalization Workshop. It will be held on Wednesday, January 29th from 10 a.m. – 2 p.m. in Cedar Park. The workshop is a 4-hour dynamic and comprehensive workshop designed to help communities reimagine, repurpose and revitalize their downtown business district. We will drill down and take away tangible strategies, ideas and resources as well as a new vision on how the downtown area can become a vibrant and exciting heart of the community.

ZacTax

I am working with a program called ZacTax for a 30-day free trial. I was referred to them by the Marble Falls EDC, who utilizes their services, as well as Burnet, Bastrop, Kyle, Pflugerville, San Marcos, Seguin and many others. The program, a web-based platform for sales tax analysis, simplifies our sales tax analysis process with unlimited customized geographic regions and a comprehensive industry analysis using data provided by the Texas Comptroller. ZacTax was built by city managers for the purpose of providing the most intuitive and useful analysis experience available. We should have the authorization letter back from the Comptroller's office within the next 5-10 days so I may schedule the demo and get started with the program.

Lampasas Fire Department

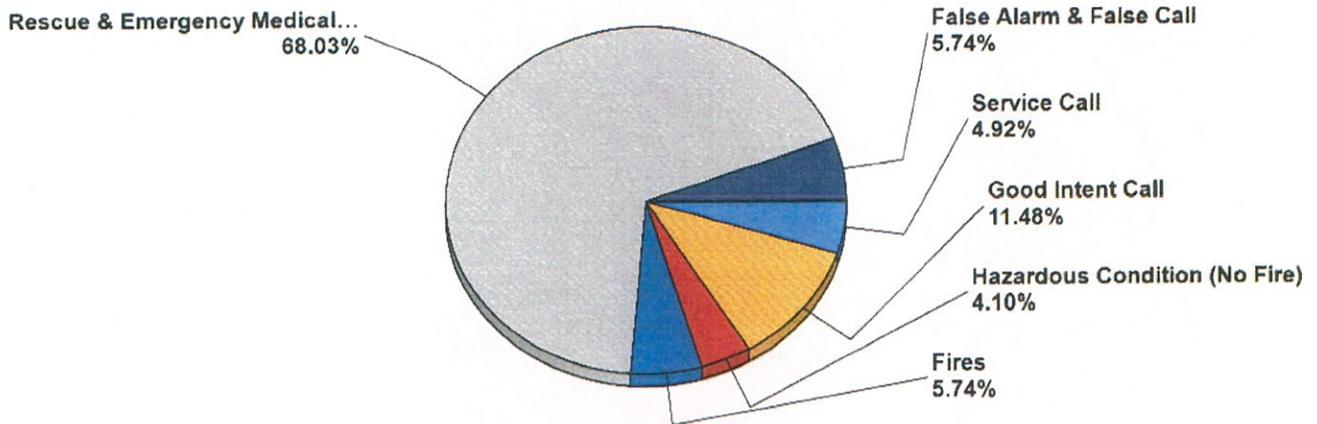
Lampasas, TX

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 01/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	5.74%
Rescue & Emergency Medical Service	83	68.03%
Hazardous Condition (No Fire)	5	4.10%
Service Call	6	4.92%
Good Intent Call	14	11.48%
False Alarm & False Call	7	5.74%
TOTAL	122	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

gld

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
118 - Trash or rubbish fire, contained	1	0.82%
138 - Off-road vehicle or heavy equipment fire	1	0.82%
143 - Grass fire	5	4.10%
311 - Medical assist, assist EMS crew	70	57.38%
321 - EMS call, excluding vehicle accident with injury	1	0.82%
322 - Motor vehicle accident with injuries	5	4.10%
324 - Motor vehicle accident with no injuries.	7	5.74%
412 - Gas leak (natural gas or LPG)	3	2.46%
440 - Electrical wiring/equipment problem, other	1	0.82%
445 - Arcing, shorted electrical equipment	1	0.82%
531 - Smoke or odor removal	1	0.82%
551 - Assist police or other governmental agency	1	0.82%
553 - Public service	2	1.64%
561 - Unauthorized burning	2	1.64%
611 - Dispatched & cancelled en route	11	9.02%
622 - No incident found on arrival at dispatch address	1	0.82%
651 - Smoke scare, odor of smoke	1	0.82%
653 - Smoke from barbecue, tar kettle	1	0.82%
700 - False alarm or false call, other	3	2.46%
735 - Alarm system sounded due to malfunction	1	0.82%
745 - Alarm system activation, no fire - unintentional	2	1.64%
746 - Carbon monoxide detector activation, no CO	1	0.82%
TOTAL INCIDENTS:	122	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

Lampasas Fire Department

Lampasas, TX

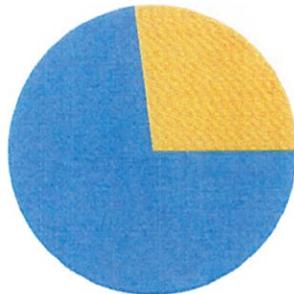
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Count of Incidents by Incident Type per Zone

Incident Status: Reviewed | Start Date: 01/01/2020 | End Date: 01/31/2020

% of Incidents per Zone



■ City Limits - City Limits
■ County - County

INCIDENT TYPE	# INCIDENTS	% of TOTAL
City Limits - City Limits		
118 - Trash or rubbish fire, contained	1	0.82%
311 - Medical assist, assist EMS crew	62	50.82%
321 - EMS call, excluding vehicle accident with injury	1	0.82%
322 - Motor vehicle accident with injuries	1	0.82%
324 - Motor vehicle accident with no injuries.	4	3.28%
412 - Gas leak (natural gas or LPG)	3	2.46%
440 - Electrical wiring/equipment problem, other	1	0.82%
531 - Smoke or odor removal	1	0.82%
551 - Assist police or other governmental agency	1	0.82%
553 - Public service	2	1.64%
561 - Unauthorized burning	1	0.82%
611 - Dispatched & cancelled en route	4	3.28%
653 - Smoke from barbecue, tar kettle	1	0.82%
700 - False alarm or false call, other	2	1.64%
735 - Alarm system sounded due to malfunction	1	0.82%
745 - Alarm system activation, no fire - unintentional	2	1.64%
746 - Carbon monoxide detector activation, no CO	1	0.82%
Zone: City Limits - City Limits Total Incident:	89	72.95%
County - County		
138 - Off-road vehicle or heavy equipment fire	1	0.82%
143 - Grass fire	5	4.10%
311 - Medical assist, assist EMS crew	8	6.56%
322 - Motor vehicle accident with injuries	4	3.28%
324 - Motor vehicle accident with no injuries.	3	2.46%
445 - Arcing, shorted electrical equipment	1	0.82%
561 - Unauthorized burning	1	0.82%
611 - Dispatched & cancelled en route	7	5.74%
622 - No incident found on arrival at dispatch address	1	0.82%

Report shows count of incidents for Status selected.

651 - Smoke scare, odor of smoke	1	0.82%
700 - False alarm or false call, other	1	0.82%
Zone: County - County Total Incident:	33	27.05%
TOTAL INCIDENTS FOR ALL ZONES:	122	100%

Report shows count of incidents for Status selected.

Memo



Parks and Recreation Dept.

To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Chris Eicher, Director of Parks and Recreation
Date: February 20, 2020
Re: Monthly Report January 2020

PARKS

The parks department spent the majority of January performing tree stump removal in several parks, mowing and weed eating, performing equipment maintenance, cutting up and hauling away fallen and diseased trees, repairing water leaks, assisting H&H tree service with removal and storage of Christmas lights, performing maintenance at Hanna Pool in preparation for upcoming swim season, repairing all portable pick nick tables in each park, assisted with prep work and installation of new restroom in Campbell Park, assisted with cleaning and scheduling for Hostess House events, along with performing daily duties as needed.

SPORTS FACILITIES

The Sports crew spent most of their time mowing and weed eating, aerating and fertilizing all sports fields, leveling low spots on sports fields, purchased and applied pre emergent for weed control, tree trimming, began striping soccer fields for practice sessions, made plumbing and irrigation repairs, spent some time performing equipment maintenance, and began prep work at Turner Complex for Little League season.

CEMETERY ACTIVITIES

(see attached)

AIRPORT

- Check hangers, fuel station, runways, taxiways, lights and pilots lounge
- Made repairs to hangar doors due to high winds
- Mowed runways, fence lines and hangar areas

**Department: Parks
Monthly Activity Report
MONTH OF JANUARY 2020**

I)	<u>Regular Personnel Hours Available:</u>		1200.00		
	<u>LESS:</u>				
	A) Vacation Leave	40.00			
	B) Sick Leave	2.50			
	C) Supervision/Training	84.00			
	D) Holiday	96.00			
	E) Other				
	SUB-TOTAL	222.50			
	<u>PLUS:</u>				
	A) Over Time	41.50			
	B) Temporary Labor				
	C) Part Time				
	D) Transfer				
	SUB-TOTAL	41.50			
	TOTAL HOURS AVAILABLE FOR THE MONTH:		1019.00		
II)	Department Summary of Work Orders for the Month.				
	<u>Received</u> <u>Completed</u> <u>Outstanding</u> <u>Void</u> <u>Hours</u>				
			0	0	
III)	Department Projects for the Month.				
	<u>Christmas Decorations (Storage)</u>	56.00			
	<u>Picnic Table Improvements</u>	192.00			
	<u>TML Safety Course</u>	18.00			
	<u>Hanna Springs Pool Maintenance</u>	24.00			
	<u>Other:</u>				
	Sub-total Hours on Projects:		290.00		
IV)	Department Operations and Maintenance for the Month.				
	<u>Cleaning Parks</u>	174.00			
	<u>Airport Maint.</u>	23.00			
	<u>Mowing/Weed eating</u>	12.00			
	<u>Building and Grounds</u>	349.00			
	<u>Equipment/Vehicles/Shop</u>	75.00			
	<u>Office/Meetings</u>	96.00			
	Sub-total Hours on Projects:		729.00		
	TOTAL HOURS FOR DEPARTMENT		1019.00		
V)	Department's Proposed Projects for next Month				
	Total Estimated Hours on Proposed Projects:		0.00		

**Department: SPORTS FACILITIES
Monthly Activity Report
MONTH OF JANUARY 2020**

I) Regular Personnel Hours Available: 480.00

LESS:

A)	Vacation Leave	16.00
B)	Sick Leave	72.00
C)	Supervision/Training	
D)	Holiday	48.00
E)	Other (?)	

SUB-TOTAL 136.00

PLUS:

A)	Over Time	23.00
B)	Temporary Labor	
C)	Part Time	
D)	Transfer	

SUB-TOTAL 23.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 367.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Replace Metal Trash Cans w/ Plastic Barrels at Gavin	16.00	
Other:		
Sub-total Hours on Projects:		16.00

IV) Department Operations and Maintenance for the Month.

Cleaning Fields	85.00	
Turf Management	70.00	
Mowing/Weed eating	50.00	
Building and Grounds	63.00	
Equipment/Vehicles/Shop	75.00	
Office/Meetings	8.00	
Sub-total Hours on Projects:		351.00

TOTAL HOURS FOR DEPARTMENT 367.00

V) Department's Proposed Projects for Next Month

Aerate Sports Fields	24.00	
Apply Pre Emergent to 580 Sports Complex Fields	8.00	
Total Estimated Hours on Proposed Projects:		32.00

DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: JAN 2020

Regular Personnel Hours Available: 552

LESS:

A)	Vacation Leave/Personal Day	50
B)	Sick Leave	18.5
C)	Jury Duty	0
D)	Other (holiday/bad weather)	48
E)	Supervision	20
SUB-TOTAL		136.5

PLUS:

A)	Transfer from Parks	0
B)	Seasonal Labor/Temp	0
C)	Other (Community service)	0
D)	Overtime	9.5
SUB-TOTAL		9.5

TOTAL HOURS AVAILABLE FOR THE MONTH: 425

Department Summary of Work Orders for the Month

Received	Completed	Outstanding	Void	Hours
----------	-----------	-------------	------	-------

Department Projects for the Month

TREE TRIMMING	0
	0
	0

Sub-total Hours on Special Projects: 0

Department Operations and Maintenance for the Month

Mowing & W/E / Funerals	20
Equip & Veh Maint	18
Buildings & Grounds	314
Office Operations	64.5

Sub-total Hours on OM Projects: 416.5

OTHER

Safety Training	7.5
OHCA Mtg.	1
	0

Sub-total Other 8.5

TOTAL HOURS FOR DEPARTMENTS 425

Department's Proposed Projects for next Month

	0
	0
Total Estimated Hours on Proposed Projects: 0	

Memo



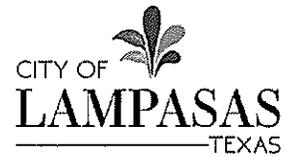
Oak Hill Cemetery

To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 2/3/2020
Re: End of the month report January

Interments	4
Fee's for over site	\$400.00
Sites sold	7/ \$2,800
Niche sales	0
Beautification fund	\$246.00
Visitors Assisted	4
Level & Backfill sites	8
Meetings Attended	2
Permits Issued – n/c	3
Permits Issued – chg	0

Memo

To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Monday, February 3, 2020
Re: January 2020 Monthly Report



Information
Systems

IT Service Tickets:

January 2019	January 2020	
204	257	+53 Service Tickets

Social Media Stats:

	January 2019	January 2020	
Facebook Followers	5,284	5,823	+ 539 FB page followers
Twitter Followers	370	501	+131 Twitter followers

Website Payments:

	January 2019	January 2020	
City Utility	327 \$110,741.46	383 \$115,309.21	+ 56 online payments +\$4,567.75
Municipal Court	31 \$6,644.26	40 \$10,798.16	+ 9 online payments +\$4,153.90

Website Stats:

	January 2019	January 2020	
Page Visits	8,690	9,248	+ 558 visits
Page Views	18,515	18,721	+ 206 page views
Downloads	1,991	1,550	-441 downloads

A page view is a visit to a page on your website. If the visitor reloads a page, this counts as an additional page view. If the user navigates to a different page and then returns to the original page, this will count as another page view. A visit is defined as a sequence of consecutive page views without a 30-minute break. A visit always contains one or more page views.

FY 2019/2020 Projects:

- Configure/replace (2) host servers (Fall 2019) – **completed**
- Configure/install security cameras at Municipal Court (Fall 2019)- **completed**
- Obtain quotes/install HVAC mini split in IT Building server room (Fall 2019) - **completed**
- Fiber termination at new WWW facility (Jan 2020)- **completed**
- Install switch/configure network at new WWW building (Jan 2020) – **completed**
- Terminate data/power drops in PD Patrol Bay (FY 19-20)- **completed**
- Upgrade all Windows 7 PCs (Dec-Jan 19/20)- **completed**
- Implement network management software tools (FY 19-20)- **completed**
- Configure/install (2) WAP's (wireless access points) at new WWW Building (Feb 2020)
- Improvements to the IT Building (FY 19-20)
- Implement Civic Plus Civic Clerk Agenda Management software (Feb 2020)
- Configure/replace PD Video server (Feb 2020)
- City wide cyber security training for all employees (FY 19-20)
- Obtain quotes/configure/replace (9) PCs (FY 19-20)
- IT staff renew CJIS certifications (FY 19-20)
- Assist staff with migration to MyGov permitting software (FY 19-20)
- Installation of security cameras at Old City Hall (FY-19-20)
- Replace outdated Utility receipt printers (FY 19-20)

January Projects:

- IT Building improvements/maintenance
- Terminated data cables in PD patrol bay
- Upgraded all Windows 7 PC's to Windows 10 Pro
- Relocated IT inventory to IT Building
- Installed switch at new WWW building
- Installed Cat 6 jacks/ terminated/wall plates at IT Building
- Ran network cable/terminated at IT Building
- Configured/installed replacement PCs
- Configured/installed replacement PD patrol printer
- Fiber vendor onsite to terminate fiber at WWW: 1-21
- Purchased/replaced (2) server rack UPS for IT Building
- Purchased/replaced (2) utility receipt printers
- Renewed maintenance agreements with phone vendor
- Configured user backup VM on PD server/installed backup software
- Prepared cyber information for Council/PowerPoint
- Attended staff CIP meeting
- Configured/installed replacement PD Investigator printer
- Troubleshooted Guest Wi-Fi connectivity issues
- Attended cyber security webinar
- Obtained quote for Windows 10 Pro licenses/Created PO
- Made changes to security settings on firewall

February Projects:

- Attend meeting with Cardinal regarding software implementation: 2-6
- Attend CIP meeting: 2-6
- Terminate data cables in WWW mechanical room at new facility/install patch panel
- Join WWW PC's to City network
- Configure WWW backups/add to CH NAS
- Install WWW WAP's
- Configure/install WAP at PW Barn
- Troubleshoot backup firewall errors/Issue RMA
- Install PD Server rack UPS
- Install/implement employee Cyber Security training
- Assist WG Video vendor with replacement PD WG Server installation
- Configure/replace Apriss TDEX PD PC
- Renew firewall security suite
- Replace (2) WWW PC's
- Approval process of Civic Plus Civic Clerk project/train staff
- Install patch panel in IT server rack at IT Building
- Assist staff w/ MyGov permitting software
- Install replacement 100ft fiber patch cable at Old City Hall
- Run Cat 6 cable for cameras at Old City Hall
- Configure/install cameras at Old City Hall
- Finish IT Building improvements for FY-19-20

Daily/Weekly/Monthly Tasks:

- OS updates on City Hall, PD, Library and WWW NAS devices
- OS updates to firewalls/WAPs
- Install Windows updates on City/PD servers & workstations
- Content updates to LEDC Website/Facebook/Twitter

- Content updates to the City Website/Facebook/Twitter
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Order toner needed in each department
- Prepare reports for and attend directors meeting and City Council meeting
- IT monthly report
- LEDC website analytics monthly report
- Continued education of network security threats
- Continued research of applications/software for departments

Future Projects & Goals:

- Research/implement timesheet/time off request software (2020-2021)
- Order additional Meter Reader Tablet/Laptop for automated meter reads (2020-2021)
- Replace Library Useful server/thin clients (2020-2021)
- Microsoft Office Exchange Email Archive (2020-2021)
- Re-cable all City buildings in preparation for VOIP infrastructure (2020-2021)
- Point to Point wireless Internet solution for locations not on fiber (2021-2022)
- Research/implement digital/paperless software (2022-2023)
- City-wide building VOIP phone software solution (2022-2023)

LAMPASAS PUBLIC LIBRARY

JANUARY 2020

Circulation	We circulated 5,167 items in January, which is up 7.2% from December (4,822). The library was closed on January 1 for New Year's Day and January 20 for MLK Jr Day.
Door Count	The January door count (4,441) was up 28.5% from last month.
Internet Usage	Internet usage (557) was up 18.5% from December (470).
Wifi Usage	We had 264 distinct clients use the public wifi in January, which is up 10.9% from December. There was an average of 19 users per day, which is up 26.7% from last month.
Text Interactions	We communicated, via text messages, with 103 unique phone numbers in January, which is down 7.2% from December (111). We sent/received a total of 604 messages, which is down 7.6% from last month (654).
January Programs	We offered 14 programs in January (vs. 8 in December), which included two story times, How Pinteresting!, Chess Club, Books & Badgers, Cornelia Key Book Club, STEAM Day programs, 42 Club, and Greg Smith Talk and Booksigning.
Program Attendance	Total attendance for January programs was 215, up 141.6% from December (89).
Upcoming Programs	February programs include two story times, Cornelia Key Book Club, How Pinteresting!, Chess Club (3 dates), Computers 101 class, STEAM Day (3 classes), Microsoft Word 101 class, and 42 Club. We are also hosting a Facebook Scavenger Hunt the whole month of February, in honor of February being Library Lovers Month (see attachment). Each day, we will post a word or phrase on our Facebook page. Then we are asking our followers to post a photo on their page representing what that word means to them. Each day they post, they will get an entry into a drawing for a \$50 Walmart gift card.
Library Park	The Library Foundation has begun working on the park project now that the sidewalks are in. The trees were trimmed, and the electrical trenching should be done, followed by concrete work, treehouse installation, irrigation, some plantings, and then installation of picnic tables, benches, and trash receptacles.

Capture It!



Celebrate Library Lovers Month with us!

How it works:

1. Each day in February, we will post a word or phrase on our Facebook page
2. You post a photo that represents that word (whatever it means to you)
3. Each day that you post, you get an entry in a drawing for a \$50 Walmart gift card



Be sure to tag the library and use hashtags
when you post your photos!

#lampliblove #libraryloversmonth

Lampasas Public Library | 201 S. Main St. | 512-556-3251

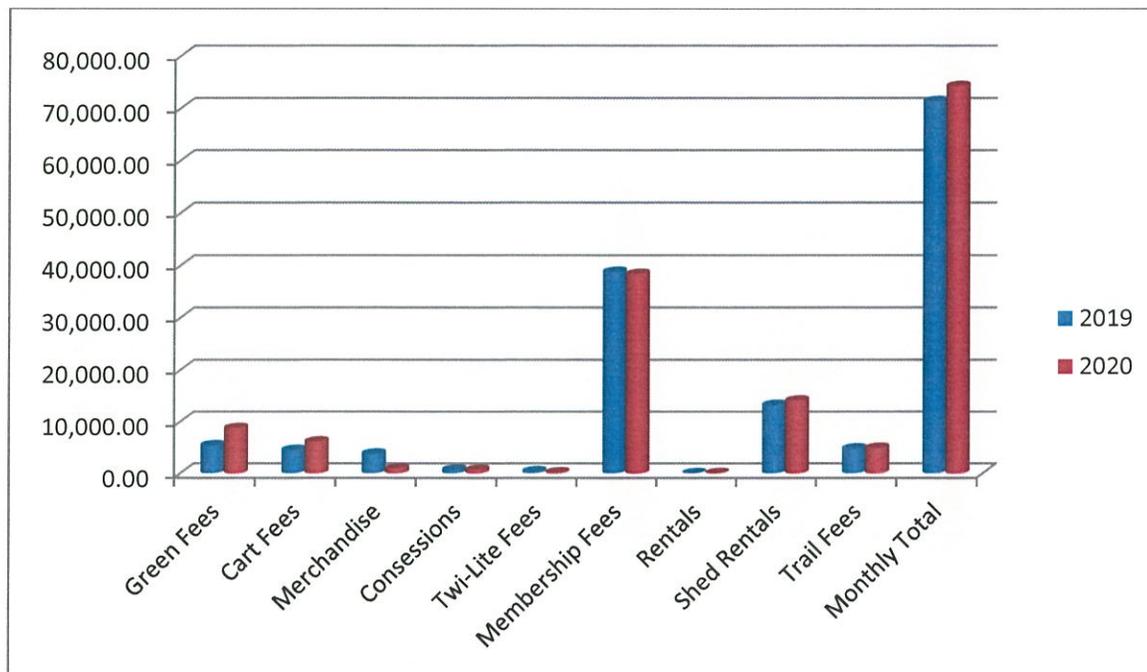


Memo

To: Finley deGraffenied, City Manager
From: Van Berry, Golf Course Manager
cc: City Council Members
Date: February 6, 2020
Re: Monthly Report, January 2020

- Normal daily and weekly mowing of the greens, tees, rough and fairways.
- Applied 800 lbs. of Gypsum on the greens.
- Burned brush piles while the burn ban was lifted.
- Repaired and smoothed out numerous places on the cart trail with asphalt that the Street Department brought to us.
- Started spraying the fairways, rough and tee boxes with herbicide to kill the winter weeds that were germinating. This will take a month or so to complete because this all depends on the weather and wind speed.
- The irrigation station is still down, we are able to water and we just have to prime the station every time. We do have all the parts to repair the problem, we are just waiting on the water dept. to bring their backhoe to hammer out the concrete that in on a fitting that has to be removed so we can fix the problem. We should have it repaired quickly; it has been tough coordinating with the water Dept. because they have been busy and dealing with the weather.
- January Tournaments:
 - January 27 – High-School Boys Invitational, 111 golfers.
 - January 30 – High-School Girls Invitational, 90 golfers.

Hancock Park G.C. January Revenue Comparison 2019 and 2020



Memo



Municipal Court

To: Finley deGraffenried, City Manager, Honorable Mayor and City Council

From: Lewann Turner, Court Clerk

Date: Thursday, February 20, 2020

Re: Monthly Report January 2020

The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city's police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	91
Convictions	73
Compliance Dismissals	50
Hrs. Community Service Completed	174
Total Dollar Amount CS	\$2,176.90
Waived for Indigency	\$932.23
Total Collected	\$29,623.26
Total kept by City	\$22,053.48

A handwritten signature in black ink, appearing to be "L. Turner", is located in the bottom right corner of the page.

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City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 20 February 2020

Election Council may have noticed the School District will not have an election for School Board members this cycle. By using the same election cycle with the School District, the City has been able to previously share in the costs through a cooperative agreement. Christina now estimates the increased costs for the Council election to be between \$3,000.00 and \$5,000.00.

Chlorine Burn The coordinated chlorine burn for the Central Texas, Kempner Water and City of Lampasas systems was initiated on February 15th. As of the date of this memo, staff is beginning to see levels of free chlorine rising with a significant reduction in ammonia. The City is able to ensure the effectiveness of the burn through injection of chlorine. The City, and Council, may receive comments in the coming weeks regarding a change in the smell and taste of water, however; the burn will conclude March 15. Council should also be aware that after conclusion of the burn, significant flushing of the system will take place to replace free chlorine with chloramines.

Town Hall Staff has discussed the possibility of convening a Town Hall meeting related to Tree Preservation Policies and the Form Survey. Staff have discussed both items, as the opportunity has arisen, with developers and contractors. Prior to formalizing the item for formal consideration, staff is seeking Council input regarding additional community outreach through this format.

Golf Course Photo credit-Van Berry. One of the more unusual events in my municipal career is taking place at the Hancock Park Golf Course. Van thought he might have to eradicate some nutria on the golf course, but as it turns out, the City has a family of otters taking up residence in the creek. More typical of East Texas, reports from TPWD are stating they are beginning to show up in some parts of Central Texas. This is kinda cool.



Downtown Cleaning Mr. Fish has approached the City regarding a proposal to provide non-invasive cleaning of buildings in and around the Courtyard Square. As noted in his email, he has received estimates for façade cleaning in the amount of \$30,238.75 and proposes the City provide financial resources with a claw-back to property owners for their share if they sell their property within 5 years. Staff is neither advocating for nor dismissing the proposal, but seeks Council input regarding any further discussion or consideration of the effort. Mr. Fish may be in attendance and provide additional comment.

CIP The CIP Committee met on February 20th to primarily review the draft Public Facilities schedule of the 2021-2026 report. At the request of the Committee, the meeting was held at the Hostess House, and a significant amount of discussion time was devoted to that facility. Additionally, Frank Ellett, Ronnie Withers, and Vickie Tower provided input on the compliance needs of the facility and comments the City had received regarding desired upgrades. The Committee also reviewed and made no modifications to the Priority Definitions and Funding Statement. The next meeting of the CIP Committee will be held on March 5th.

Ave C Rickie Roy and Mike Blair report that all but two service lines have been tied into the new main in Avenue C, however; the main will require an additional 8 to 9 tie-ins from other trunk lines. The City, with engineer's recommendation, has extended the time for the project based on weather. Asphalt patching will be done after all tie-ins are complete.

Park Board The Park Board met on February 20th to discuss routine business and the status of projects. Staff also took the time to discuss the status of the Comprehensive Planning process and the relationship of the Plan to the Park Board and Park projects. The Board discussed interests raised during the public engagement process of the Plan particularly related to connectivity and trails. The Board also mentioned the need to enhance trails and paths through signage and mileage markers. Staff also discussed the status of the annual CIP planning process. The Park Board acknowledged the recent upgrades to the Parks, and identified the additional need of providing shade to some of the existing playgrounds in the City.

Recycling Attached is a letter from a resident expressing her satisfaction with the current solid waste contract and service, as well as her suggestion to provide additional education and promotion of our current recycling efforts. The citizen also provided additional insight on other resources and possible partnership with the Schools.

EDC The Lampasas Economic Development Corporation met on February 19th with a majority of the meeting time devoted to updates on Phase 1 street and utility planning for the Business Park, and the Life/Safety grant program, which will be under consideration on the 24th. The Board requested additional information and research on the feasibility of funding the improvements and marketability of the tracts.

Hostess House

Vickie has provided additional input and suggestion on pricing at the Hostess House. The gap appears to be the slightly larger, but shorter hour, groups which, because of the pricing tier fall into the large group, longer hour, charges. These groups typically have minimal impact on the facility and require little staff supervision. Providing there is no objection, staff will place this item on the March 9 agenda for discussion and possible action.

Dark Sky Places

Council member Kuehne mentioned the desire to investigate the Dark Sky program, which is currently affiliated with 14 Texas places. The International Dark Sky Places (IDSP) Program was founded in 2001 to encourage communities, parks and protected areas around the world to preserve and protect dark sites through responsible lighting polices and public education. Currently five Central Texas communities are designated as Dark Sky Places including Dripping Springs, Wimberley and Horseshoe Bay. Staff is seeking Council input for further research or placement on a future meeting agenda.

Finley deGraffenried

From: Andy Fish <afish@telicon.com>
Sent: Tuesday, February 18, 2020 4:58 PM
To: Mandy Walsh; Finley deGraffenried
Cc: 'Debbie Reynolds'
Subject: Chemical Clean downtown...
Attachments: Will_Rivers_Estimate137_09-09-2019.pdf

EXTERNAL email: Exercise caution when opening.

Mandy and Finley...

Last year I asked Will Rivers, who did a chemical clean on the exterior of the Keystone Hotel, to do an inventory of buildings along 3rd and 4th streets and around the square that had black stains on them and to work up a price to clean each one. He spent several weekends in Lampasas compiling the list and the amount of work involved. Some buildings would require more work than others. I asked him to itemize by building what the costs would be. The list is comprehensive.

So here is an item I would like to suggest to the city. That the city and/or the county front the money to put a shine on the downtown. Because some of the buildings are privately owned, some are city owned, and some are county owned, the owner of buildings that are cleaned would enter into an agreement with the city that if they sell their building within 5 years that the city would be reimbursed for the cost of the cleaning of that building which I think is only fair.

I think that the cost is minimal to immediately spruce up the entire downtown and it also provides a claw back for buildings that, because of the cleaning, are sold. I'm certainly open to discussing it and would like to know if this is something I could bring to council. I have no financial or other relationship with Will. I have personally experienced the results of his work and seen the permanent damage done by companies trying to pressure wash limestone buildings.

Thank you in advance for your consideration.

- Andy Fish

ESTIMATE

City Of Lampasas



The Debris Team

3503 E-K Lane
Austin, Texas 78754

Phone: (512) 792-4773

Email: sales@thedebristeam.com

Web: www.thedebristeam.com

Estimate #

000137

Date

09/08/2019

Description	Total
Lampasas County Courthouse	\$1,350.00
Limestone Cleaning - North Side Only	
Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.	
Lampasas City Hall	\$1,825.00
Stucco Cleaning - all four sides	
Low-pressure steam clean stain removal on historical stucco building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stucco and accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.	
Lampasas County Sheriff's Office	\$2,350.00
Stucco Cleaning - front facade and two sides	
Low-pressure steam clean stain removal on historical stucco building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stucco and accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.	
Alleyway in the block of 3rd, Fourth, S Western, S Live Oak	\$3,250.00
Limestone Cleaning - All stone walls adjacent to alleyway	
Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and	

safely remove growth and debris from historical landmarks with no damage to structure.
Guaranteed stain removal.

Sneed Funeral Chapel \$1,950.00

Limestone Cleaning - all affected areas

Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

St Mary's Episcopal Church \$1,750.00

Limestone Cleaning - all affected areas on property

Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

215 E 3rd St \$650.00

Limestone Cleaning - right wall only

Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

305 E 3rd St \$650.00

Limestone Cleaning - front facade only

Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

307 E 3rd St \$650.00

Stucco Cleaning - front facade only

Low-pressure steam clean stain removal on historical stucco building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stucco and accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

309 E 3rd St \$650.00

Limestone Cleaning- front facade only

Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

311 E 3rd St \$575.00

Stone Accent Cleaning - front facade only

Low-pressure steam clean stain removal on stone accents decorating historical building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

313 E 3rd St

\$575.00

Stone Accent Cleaning - front facade only

Low-pressure steam clean stain removal on stone accents decorating historical building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

315 E 3rd St

\$575.00

Stone Accent Cleaning - front facade only

Low-pressure steam clean stain removal on stone accents decorating historical building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

317 E 3rd St

\$575.00

Stone Accent Cleaning - front facade only

Low-pressure steam clean stain removal on stone accents decorating historical building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

319 E 3rd St

\$575.00

Stone Accent Cleaning - front facade only

Low-pressure steam clean stain removal on stone accents decorating historical building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

406 E 3rd St

\$275.00

Limestone Cleaning - right corner only

Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

413 E 3rd St

\$600.00

Limestone Cleaning - front facade only

Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

415 E 3rd St	\$950.00
Stucco Cleaning - front facade only	
Low-pressure steam clean stain removal on historical stucco building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stucco and accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.	
417 E 3rd St	\$1,550.00
Limestone Cleaning - front facade and right side only	
Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.	
First Texas Bank - 501 E 3rd St	\$1,675.00
Limestone Cleaning - front facade and left side only	
Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.	
513 E 3rd St	\$650.00
Limestone Cleaning - front facade only	
Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.	
515 E 3rd St	\$650.00
Limestone Cleaning - front facade only	
Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.	
517 E 3rd St	\$650.00
Limestone Cleaning - front facade only	
Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.	
402 Fourth St	\$1,475.00
Limestone Cleaning - front facade and both sides	
Low-pressure steam clean stain removal on historical limestone building facade and structure.	

Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

508 Fourth St \$575.00

Stone Accent Cleaning - front facade only

Low-pressure steam clean stain removal on stone accents decorating historical building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

510 Fourth St \$1,250.00

Limestone Cleaning - front facade only

Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

405 S Pecan St \$450.00

Stone Accent Cleaning - front facade only

Low-pressure steam clean stain removal on stone accents decorating historical building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

407 S Pecan St \$950.00

Stone Accent Cleaning - front facade only

Low-pressure steam clean stain removal on stone accents decorating historical building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

409 S Pecan St \$950.00

Stone Accent Cleaning - front facade only

Low-pressure steam clean stain removal on stone accents decorating historical building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

411 S Western Ave \$750.00

Limestone Cleaning - right side only

Low-pressure steam clean stain removal on historical limestone building facade and structure. Employ eco-friendly detergent mix to safely remove mold and mildew stains on all stones and stone accents around property. Low-pressure steam rinse to properly neutralize detergents and safely remove growth and debris from historical landmarks with no damage to structure. Guaranteed stain removal.

PO Box 1335
Lampasas, Texas 76550
February 19, 2020

Mayor Misti Talbert and City Council Members
Lampasas, Texas

re: a consideration for recycling--and 'promoting it'

Dear Mayor and Council,

I regret that I was not able to come before you, right after Ms. Crozier's presentation on recycling, but **I am glad that you have renewed the Waste Connections contract as it has been and extended the hours for the recycling center.**

My husband and I use the recycling center---and are grateful that it is there. We have 'only been' in Lampasas for about nine years--and have participated in recycling programs in Texas and Missouri, during our long lives.

Ms. Crozier's suggestion that one of the two weekly curbside pick-ups be used just for recycling concerned us because we are very glad to use that second pick-up during the week for the trimmings from our shrubbery, which is allowed now by Waste Connections. That is a necessary task, if one has a landscaped yard---and we don't have a truck to carry those things to the city yard, on our own.

As dry as Lampasas can be, we know it is good to be diligent about keeping one's yard as clear of combustibile debris as possible.

Having been part of piloting recycling in Austin in the early 1980's, I can say that what was helpful in making a success of it, was having the school district also alerting students to the benefits of recycling.

Perhaps there is some 'presentation'/short curriculum, that could be made available to the elementary students. I think that everyone likes to think that they are doing good for the world. Here's another place to work on it. Perhaps the city could help sponsor a poster contest--and then have a display of all of their work in some public space.

I was told shortly after we moved here, commenting on the debris along the creeks, that Lampasas had been--at least at one time, a **part of the Keep Texas Beautiful project**. Maybe there are some materials from that group that could be used.

Thank you very much.

Barbara Nell Fannin
b.a.n.d.o.b.fannin
@ gmail . com

cc: Finley deGraffenried
Ricki Roy


City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause

Requested By: Jeff Smith, Fire Chief

Submitted By: Jeff Smith, Fire Chief

Date Submitted: February 5, 2020

For the Agenda of: February 24, 2020

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This item was discussed during workshop at the February 10, 2020 City Council Meeting. We took the opportunity to discuss ways to educate citizens on controlled burns, when a permit is required and what burning is permitted without a permit and how this relates to being under a burn ban. We also discussed other opportunities in the city that lead to proactive measures in the disposal of yard waste and debris management.

Recommendation:

To consider a motion to approve the first reading of an Ordinance regulating outdoor burning within the city limits of the City of Lampasas establishing the allowable materials, rules and regulations for burning; setting burn permit fees; penalties for violations; providing a severability clause; providing an effective date; and providing an open meeting clause

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City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and request for approval to apply for Federal grant programs for hiring of Police Officers through the COPS Hiring Program.

Requested By: Sammy Bailey, Police Chief

Submitted by: Sammy Bailey, Police Chief

Date Submitted: February 14, 2020

For the agenda of: February 24, 2020

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

The FY20 COPS Hiring Program (CHP) program is open and will close March 10, 2020. There is approximately 400 million in funding available for the FY 2020 CHP grants. CHP provides funding to hire and re-hire entry level career law enforcement officers in order to preserve jobs, increase community policing capacities and support crime prevention efforts.

The grant provides 75 percent of the approved entry-level salaries and fringe benefits of each newly hired and/or rehired full-time officer, up to \$125,000.00 per officer position, over the three year (36) month grant period. Requires us to identify a specific crime and disorder problem/focus area and explain how CHP funding will be used to implement community policing approaches to that problem area. We have several different areas that could be focus areas.

CHP grant funds as many positions as possible for successful applicants; however the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

Recommendation:

To consider a motion authorizing application for two- three positions.

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding THC (Texas Historical Commission) designation for the Jack Calvert Municipal Building

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: February 20, 2020

For the Agenda of: February 24, 2020

Procurement and Funding Statement:

Attachments:

Summary Statement:

Staff is seeking formal consideration of an application as discussed in workshop.

Recommendation:

Consideration of a motion authorizing the application to THC for an historical marker designation for the Calvert Municipal Building.

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City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding renewal of the Right of Access and Use Agreement between the City of Lampasas and the Little League Association.

Requested By: Finley deGraffenried, City Manager

Submitted By: Chris Eicher, Park and Recreation Director

Date Submitted: February 20, 2020

For the Agenda of: February 24, 2020

Procurement and Funding Statement:

Attachments:

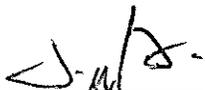
Summary Statement:

Staff seeks Council consideration for approval of the Right of Access and Use Agreement by Lampasas Little League Association for use of the Turner Complex and 580 Sports Complex from February 1, 2020 to June 30, 2020.

Recommendation:

Motion to approve the Right of Access and Use Agreement between Lampasas Little League Association and the City of Lampasas.

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and consideration of approval of a Lampasas Economic Development Corporation Project related to Life Safety Grants for commercial businesses in existing buildings.

Requested By: Mandy Walsh, LEDC

Submitted By: Mandy Walsh, LEDC

Date Submitted: February 20, 2020

For the Agenda of: February 24, 2020

Procurement and Funding Statement:

Funding through LEDC Economic Development Programs budget with \$20,000 remaining for the FY 2019-2020

Attachments:

Summary Statement:

Discussion and possible action regarding creation and adoption of possible grant program to assist in life safety improvements for development projects. This program will support business owners by mitigating life safety concerns in existing structures in the City of Lampasas, encouraging private investment in commercial development that may otherwise be cost prohibitive and stimulate redevelopment to increase sales tax revenues and property values.

Recommendation:

To consider a motion to approve the LEDC's Life Safety Grant Program and associated LEDC funding.

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City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and consideration of approval to utilize Hotel Occupancy Tax funds in an amount not to exceed \$5,000.00 for downtown "LTX" sign.

Requested By: Mandy Walsh, LEDC

Submitted By: Mandy Walsh, LEDC

Date Submitted: February 20, 2020

For the Agenda of: February 24, 2020

Procurement and Funding Statement:

Funding through Hotel Occupancy Tax

Summary Statement:

At the November 12, 2019 City Council Meeting, Council approved this community project with funding awarded by Waste Connections "Texas Cities Got Talent" competition in the amount of \$7,500.00. Since that time Staff has worked with local contractors with the construction of the letters, clearing of the median, concrete pad for sign stability and a placard. To date the estimated project costs is just over \$9,300.00; Staff is asking Council to consider approval of Hotel Occupancy Funds to fund the difference between the \$7,500.00 and the finished project costs. Attached are invoices from contractors and pictures of the letters for your review and consideration.

Recommendation:

To consider a motion to approve the use of Hotel Occupancy Tax Funds in an amount not to exceed \$5,000.00 to cover the additional costs of this community project.



CHRIS OLDHAM WELDING

P. O. BOX 1563 LAMPASAS, TX 76550
 CELL: (512) 734-0015 EMAIL: chrisoldhamwelding@yahoo.com

ESTIMATE

Customer

Name CITY OF LAMPASAS
 Address 312 EAST 3RD STREET
 City LAMPASAS State TX ZIP 76550
 Phone 512-556-6831

Date 12/10/2019

Qty	Description	Unit Price	TOTAL
3	CAPITAL LETTERS 6' TALL X 2' DEEP (L T X) WITH ANCHORING SYSTEM TO BE EMBEDDED IN CONCRETE DURING POUR, POWDER COATED 3 DIFFERENT COLORS (OFF BUSINESS CARD) 3 DIMENSIONAL LETTERS.	\$1,645.00	\$4,935.00
		SubTotal	\$4,935.00
		TOTAL	\$4,935.00

**** ESTIMATE VAILD FOR 15 DAYS ****

Thank you and we appreciate your business.

Canales - **D**ibble **C**ontractors, Inc.

P. O. Box 789
Lampasas, Texas 76550

(512) 556-5508
Fax (512) 556-6472

*****BID PROPOSAL*****

Date: January 6, 2020
To: City of Lampasas
312 East Third
Lampasas, Texas 76550
Attn: Finley DeGraffenried
Re: Concrete Pad for Signage
Courthouse Square, Lampasas, Texas

We hereby propose to furnish all labor, material, tools, equipment and supervision to perform the following as discussed:

Installation of steel reinforced 4' x 14' 12" concrete pad for signage

For a Total Price of\$ 3,055.00
=====

NOTE:

-This quote is approximate until after final decision of lettering going into concrete is made

Exclusions:

- All haul off and base to be provided by owner
- All sales tax, permits & fees

Thank you,

Canales-Dibble Contractors, Inc.

/s/

Russell S. Dibble
Estimator



Invoice #3311

Print

Return

Pay Online:

Invoice

Green Keepers Lawn and Landscape

P.O. Box 1476
 Lampasas TX 76550
 5125565776
 Derek@greenkeeperstexas.com

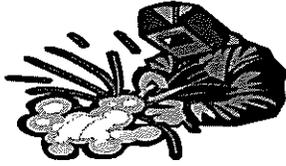


City of Lampasas
 312 East 3rd Street
 Lampasas TX 76550
 512-556-3641

Invoice #:	3311
Invoice Date / Due Date:	Feb 11, 2020 / Mar 12, 2020
Outstanding Balance (USD)	0.00

Description	Cost/Rate	Qty/Hr	Total
Feb 06, 2020 Landscape Work on Island The island in front of the Merk and Tilly's will have the requested shrubs removed from the bed. The grade will be brought down 3" to allow for crushed granite. Commercial grade weed barrier will cover the 325 sqft foot of area then 1/2" minus crushed granite installed and compacted to finish once the concrete work and sign is in place.	418.00	1	418.00
Notes: If you wish to pay by credit card, please call the office at 512-556-5776.	Subtotal:		418.00
	Taxes:		0.00
	This Invoice		418.00
	Outstanding Balance:		0.00
	Amount Paid:		0.00
Total Due		418.00	
(Includes Outstanding Balance):			
Please pay all invoices within 15 days of receipt. Thank you.			

PAYMENT STUB



CHRIS OLDHAM WELDING

P. O. BOX 1563 LAMPASAS, TX 76550
 CELL: (512) 734-0015 EMAIL: chrisoldhamwelding@yahoo.com

ESTIMATE =

Customer

Name CITY OF LAMPASAS
 Address 312 EAST 3RD STREET
 City LAMPASAS State TX ZIP 76550
 Phone 512-556-6831

Date 2/11/2020

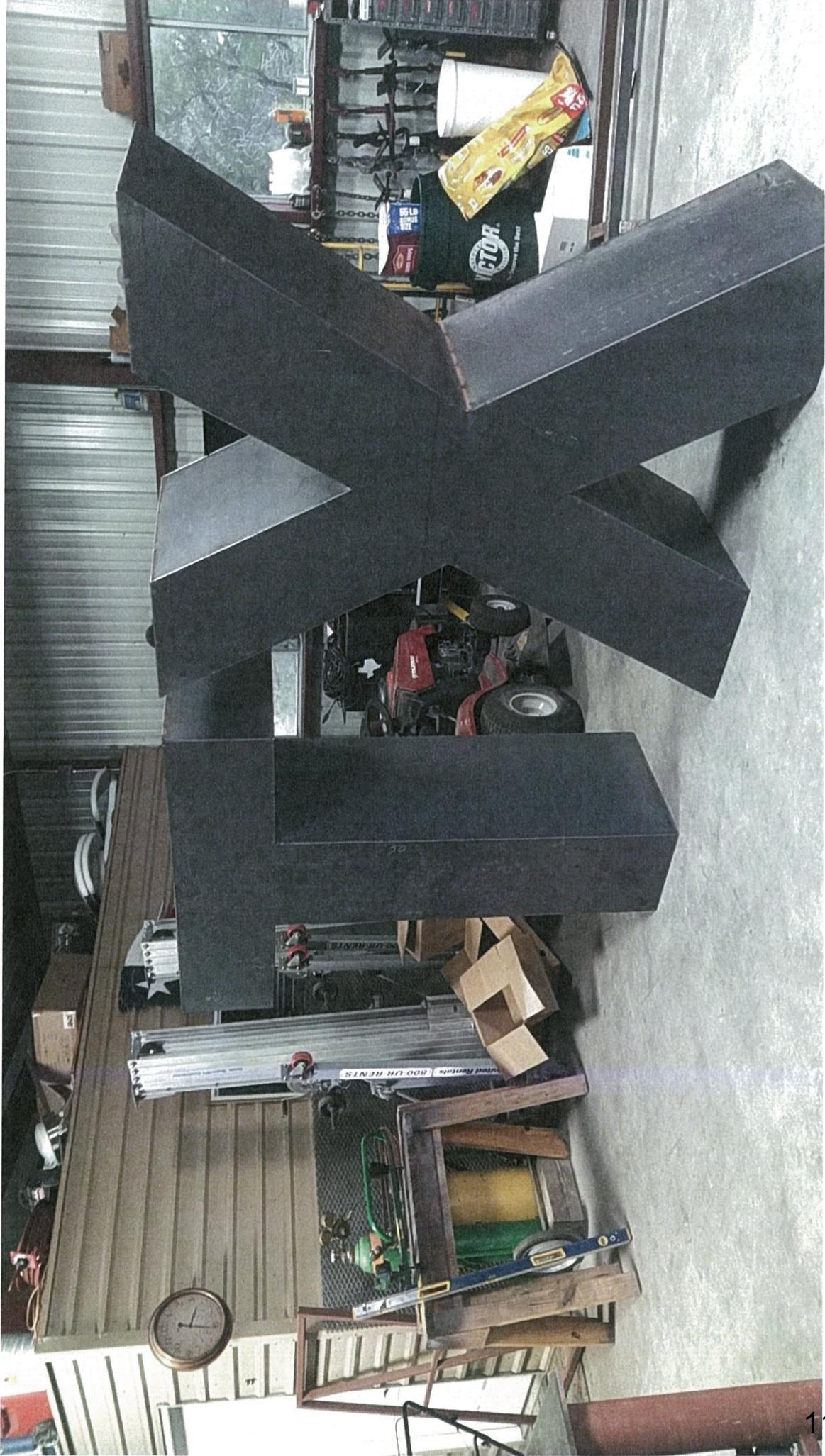
Qty	Description	Unit Price	TOTAL
1	" LAMPASAS, TX " CUT OUT ON CNC TABLE AND POWDERCOATED. (WILL SEND DIFFERENT STYLES FOR APPROVAL)	\$850.00	\$850.00
		SubTotal	\$850.00
		TOTAL	\$850.00

**** ESTIMATE VAILD FOR 15 DAYS ****

Thank you and we appreciate your business.







8x10 \$295

LTX

Dedicated to
City of Lampasas

by Texas Cities
Got Talent Winners

2018 – 1st
2019 – 2nd

Mandy Walsh Misti Talbert
Delana Toups Cathy Kuehne

Fabricated by Oldham Welding

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January 29, 2020

To the Honorable Mayor and
Members of the City Council
City Of Lampasas, TX

Re: Atmos Energy Franchise Payment

In accordance with the provisions of the franchise agreement between Atmos Energy and the City Of Lampasas, TX, enclosed is a franchise payment for the rights and privileges from January 01, 2020 through March 31, 2020 in the amount of \$9,805.36.

This payment is based on the period October 01, 2019 through December 31, 2019 and is due on or before February 15, 2020. The attached report contains supporting information for this payment.

Should you have any questions, please feel free to contact me.

Enclosure

A handwritten signature in blue ink, appearing to read "Randy Hartford", written over a horizontal line.

Randy Hartford
Atmos Energy

Atmos Energy
Franchise Payment Report

City Of Lampasas, TX

Revenue Period: October 01, 2019 through December 31, 2019

Date Due: 2/15/2020

Date Paid:

Category	Gross Revenue	Rate	Payment
Residential Sales	163,361.83	3.0000	4,900.86
Misc. Service Charges - Residential	5,610.68	3.0000	168.32
Commercial Sales	70,133.89	3.0000	2,104.02
Misc. Service Charges - Commercial	214.00	3.0000	6.42
Commercial Governmental Sales	9,589.02	3.0000	287.68
Transportation Sales	23,013.34	3.0000	690.40
3rd Party Value of Gas			1,647.66
	\$ 271,922.76		\$ 9,805.36

The undersigned, acting on behalf of Atmos Energy, does certify and state that this statement of the receipts of the Company is true and correct to the best of his knowledge and belief.

January 29, 2020



Brian Conner

Dir State & Local Tax