

**MINUTES OF THE
AIRPORT ADVISORY BOARD FOR THE CITY OF LAMPASAS
WEDNESDAY, JANUARY 8, 2020
JACK CALVERT MUNICIPAL BUILDING BOARD ROOM
302 E. THIRD STREET, LAMPASAS, TEXAS
6:00 P.M.**

Airport Advisory Board Members Present:

Ken Cattles
George Elsea
Mark O’Hair
John Fingerhut
Kevin Smith
Mike Watson

Airport Advisory Board Members Absent:

Robert Lansford

City Staff Present:

Jessie Acosta, Parks Superintendent
Vicki Tower, Assistant City Secretary

REGULAR SESSION

I. Call to order

Board member Cattles called the meeting to order at 6:00 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated October 9, 2019

Board member O’Hair moved to approve the minutes. The motion was seconded by Board member Elsea and with a unanimous vote, the motion carried. (Lansford absent)

IV. Discussion and possible action concerning TXDOT Airport Projects

Jessie Acosta, Parks Superintendent, discussed TXDOT Airport Projects with the Board.

Topics of discussion included:

- Engineering services – Parkhill, Smith & Cooper
- Airport Terminal
- Runway extension
- No guest internet at the airport
- Any future hangars would have to be on the east side
- Suggested possible FBO to man the terminal

It was the consensus of the Board, that City Staff obtain information on the completion timeframe for the runway resurfacing project.

No action was taken.

V. Discussion and possible action concerning the Terminal at Lampasas Municipal Airport

Jessie Acosta, Parks Superintendent, discussed the Terminal at Lampasas Municipal Airport with the Board. Acosta told the Board that they are planning to replace the flooring, texture, paint and new trim inside the terminal and that it should be done by the middle of March 2020.

VI. Discussion and updates regarding Airport Maintenance and Daily Operations

Jessie Acosta, Parks Superintendent, discussed Airport Maintenance and Daily Operations with the Board.

Topics of discussion included:

- Hangar occupancy
- Fuel sales up
- Rotating beacon light still running during the day time
- Card reader at fuel pump needs to be repaired or replaced
- Hose reel at fuel tank needs to be repaired or replaced
- Currently have about a dozen people on the Airport hangar waiting list
- Courtesy car (Crown Victoria) is not running, but the other two vehicles are
- AWOS is working fine but Metar is down – will contact L&P Enterprises for repair

VII. Any item the Board would like to have placed on the next agenda

- Drainage trenches at the south end of runway
- Review maps and outstanding projects
- Requested that the City Manager attend the next meeting
- Airport Operating Budget

VIII. Adjourn

Board member Watson moved to adjourn the meeting at 7:09 p.m. The motion was seconded by Board member O'Hair and with a unanimous vote, the motion carried. (Lansford absent)

PASSED AND APPROVED this _____ day of _____, 2020.

Ken Cattles, Chairman

ATTEST:

Vicki Tower, Assistant City Secretary