

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, March 23, 2026
5:30 p.m. Workshop/Regular Session**

(regular session will begin immediately following workshop)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, March 23, 2026 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to Order Workshop Session
2. Discussion and presentation from Kathy Baxter regarding the Hostess House. (Page 5)
3. Discussion and presentation regarding County and Rural Rides (CARR). (Page 7)
4. Discussion and presentation from Jones-Heroy and associates regarding the Water Supply Alternative Study. (Page 9)
5. Discussion and update regarding Central Texas Water Alliance meeting held on March 5, 2026. (Pages 11-13)
6. Discussion regarding any item on the Regular Session for March 23, 2026.
7. Discussion regarding any item **not included** on the Regular Session for March 23, 2026, for consideration on a future agenda. No action can be taken by City Council.
8. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
 - B. Invocation and Pledge of Allegiance
 - C. Acknowledgments
 - Richard Cox: 10 Years – Water/Wastewater Department
- Resolutions: Pages 15-16
- Nominating Stephen Sewell to the Board of Directors of Central Texas Water Supply Corporation

1.0	PUBLIC HEARINGS/CITIZEN COMMENTS 3-Minute Time Limit	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time, for possible posting and discussion by council on a future agenda. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A

2.0	CONSENT AGENDA	PAGES
2.1	Discussion and possible action regarding approval of minutes of the Special Meeting held on March 5, 2026.	17-18
2.2	Discussion and possible action regarding approval of minutes of the Regular Meeting held on March 9, 2026.	19-25
2.3	Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for an indoor commercial amusement facility in an area zoned Central Business District “CBD”; Described as mid 1/3 of Lot 7, Block 11 of the Old Town Addition, more specifically known as 511 East Third Street, Lampasas Texas, Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.	27-29
2.4	Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a daycare in an area zoned Single Family Residential 6 “SF6”; Described as .712 acres, Lot 1A of the Edwards Addition, more specifically known as 1415 E 4th Street, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.	31-33
2.5	Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property being Lot 7 and 8, Block 7 of the LSC 2nd Addition, lots 4, 5, 6, 7, 8, 9, 10, 11, 12, Block 12 of the LSC 2nd Addition, Lots 7 and 8, Block 13 of the LSC 2nd Addition, Lot 1 of the 183 South Business Plaza and Lot 1, Block 1 of the Finney Commercial Addition, Lampasas Texas Lampasas County.	35-37

3.0	BOARDS/DEPARTMENT REPORTS	PAGES
3.1	<ol style="list-style-type: none"> 1. Finance Monthly Report 2. City Secretary Monthly Report 3. Public Works Monthly Report for Electric, Streets, Water/Wastewater 4. Police Department Monthly Report 5. Building Official Monthly Report (N/A) 6. Economic Development Monthly (N/A) 7. Fire Department Monthly Report 8. Parks and Recreation Monthly Report 9. Information Systems Monthly Report 	39-70

	10. Library Monthly Report 11. Golf Course Monthly Report 12. Municipal Court Monthly Report	
3.2	Upcoming Special Events/Meetings: <ul style="list-style-type: none"> • April 2, 2026 – Planning and Zoning Meeting • April 10, 2026 – LCRA Steps Forward Day • April 13, 2026 – City Council Meeting • April 14, 2026 – Zoning Board of Adjustments Meeting • April 15, 2026 – Economic Development Corporation Meeting • April 20 – April 28, 2026 – Early Voting • April 27, 2026 – City Council Meeting • May 2, 2026 – Election Day 	N/A

4.0	NEW BUSINESS	PAGES
4.1	Discussion and possible action regarding request from County of Lampasas Rodeo Association for HOT Funds for the Riata Roundup Rodeo in the amount of \$10,000.00.	71-79
4.2	Discussion and possible action regarding modifying the City of Lampasas approved 2026 Holiday Schedule to include Juneteenth.	81-82
4.3	Discussion and possible action regarding approval to declare a 2012 Chevrolet 2500 as surplus fleet and allow staff to dispose of according to State law.	83-88
4.4	Discussion and possible action regarding approval to declare a 1999 Ford F800 as surplus fleet and allow staff to dispose of according to State law.	89-93
4.5	Discuss and consider the selection of winner of the City’s website photo contest entry.	95-102
4.6	Discussion and possible action to approve the first reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.	103-108
4.7	Discussion and possible action to approve a change order for the CDV23-0267, otherwise known as the Community Development Block Grant (CDBG) Project in an amount of \$29,447.00.	109-113
4.8	Discussion and possible action regarding approval to declare a 2018 Chevrolet 1500 as surplus fleet and allow staff to dispose of according to State law.	115-122
4.9	Discussion and possible action regarding amending the terms of a Development Agreement by and between Brister Construction, LLC (“Developer”) and the City of Lampasas (“City”) for consideration of a decrease in lots and extension of the November 2021 agreement.	123-136

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

5.1	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business, to discuss same, and/or to deliberate regarding commercial or financial
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	<p>information that the City has received from a business that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.</p> <ul style="list-style-type: none"> - Project Sweet Dreams - Hidden Oaks
5.2	Section 551.071 Consultation with City Attorney (to seek and/or receive the advice of the legal counsel for the City concerning pending or contemplated litigation, settlement offers, or any matter in which the duty of the legal counsel to the City Council to advise the City's Governing Body regarding such matters, pursuant to the State's Laws/Statutes, including the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, in compliance with the Texas Open Meetings Act).
5.3	Adjourn Executive Session and Reconvene Regular Session

REGULAR SESSION

6.0	ACTION ON EXECUTIVE SESSION
6.1	Discussion and possible action concerning items posted and/or items posted by Council for Council's Consideration in Executive Session

Adjourn

I, Kayleigh Stanley, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 18th day of March 2026 at 12:00PM_____

Kayleigh Stanley
 Kayleigh Stanley, City Secretary


City Manager

ITEM NO. WORKSHOP 2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation regarding the Hostess House.

Requested By: Cathy Kuehne, Mayor Pro Tem

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: March 12, 2026 **For the Agenda of:** March 23, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Discussion from Kathy Baxter regarding the Hostess House.

Recommendation:

Discussion only.

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City Manager

ITEM NO. WORKSHOP 3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation regarding County and Rural Rides (CARR).

Requested By: Dorothy Person, Council Member

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: March 12, 2026 **For the Agenda of:** March 23, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Discussion from Rhonda Kelton regarding County and Rural Rides (CARR).

Recommendation:

Discussion only.

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City Manager

ITEM NO. WORKSHOP 4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Water Supply Alternative Study presentation by Jones-Heroy and Associates.

Requested By: Stephen Sewell, Director of Public Works

Submitted By: Stephen Sewell, Director of Public Works

Date Submitted: March 9, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Mr. Jason Jones to present findings from Alternative Water Supply Study.

Recommendation:

Discussion only.

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City Manager

ITEM NO. WORKSHOP 5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and update regarding Central Texas Water Alliance meeting held on March 5, 2026.

Requested By: Stephen Sewell, Director of Public Works

Submitted By: Stephen Sewell, Director of Public Works

Date Submitted: March 12, 2026 **For the Agenda of:** March 23, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Staff to brief council regarding the Central Texas Water Alliance meeting.

Recommendation:

Discussion only.

To: Mayor & City Council
From: Stephen Sewell, Director of Public Works
Date: Thursday, March 12, 2026
Re: Central Texas Water Alliance 3/5/2026 Meeting Summary

- Petition for new membership from City of Lampasas, Lampasas County, City of McGregor, City of Belton, Middle Trinity Groundwater Conservation District, and Bell County WCID #3; all approved.
- New members are requested to have a representative in attendance for appointment to the Board on 4/9/2026.
- Petition sent to legislature for Water Resource Development Act (WRDA) authorization.
 - o If approved, funds would be allocated for regional infrastructure assessment and improvement.
 - o WRDA is the vehicle to obtain federal funding and is extremely competitive.
 - o Good News: Preliminary documents have already been accepted for review. Bad news: It's still Congress and it will be a considerable amount of time before this reaches a floor vote.
- Report of planning direction
 - o Phase 1- Establish governance; COMPLETE
 - o Phase 2- Strategic Planning and Assessment; BEGINNING, completion expected Spring 2027
 - o Phase 3- Analysis of Alternatives and CIP
 - o Phase 4- Funding and Implementation Phase

**ORDER
OF THE CENTRAL TEXAS WATER ALLIANCE
BOARD OF DIRECTORS**

COME ON to be considered by the Board of Directors (the “**Board**”) the Petition of the City of Lampasas (the “**Applicant**”) to become a member of the Central Texas Water Alliance (the “**Alliance**”).

The Board finds that the Applicant will benefit from being added to the Alliance as a sponsor/member.

The Board finds that it is in the best interest of the Alliance to add the Applicant as a sponsor/member.

NOW, THEREFORE, BE IT ORDERED by the Board that:

1. The Applicant is added as a sponsor/member of the Alliance.
2. The Applicant’s territory (or service area) is added to the territory of the Alliance.
3. The Applicant’s territory (or service area) is subject to the Alliances’ privileges, duties, assets, and financial obligations to the same degree as the existing sponsors/members; and,
4. The effective date of this Order will be 30 days after this Order is entered, to allow the Applicant to comply with the Texas Special Districts Code § 11020.0106(g).

ENTERED this 10th day of March, 2026.



CHAIRMAN

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RESOLUTION NOMINATING CANDIDATE FOR ELECTION
TO THE BOARD OF DIRECTORS OF
CENTRAL TEXAS WATER SUPPLY CORPORATION

WHEREAS, the City of Lampasas _____
(Name of the Water System or City)

is a Regular Member of the Central Texas Water Supply Corporation as a direct result of entering into a water sales and purchase contract with the Central Texas Water Supply Corporation; and

WHEREAS, the By-Laws of the Central Texas Water Supply Corporation stipulate that, at the Annual Meeting of the members, each Regular Member shall be entitled to nominate an individual to serve on the Board of Directors of Central Texas Water Supply Corporation, provided that the nominee is not in violation of the Central Texas Water Supply Corporation Conflict of Interest Policy; and

WHEREAS, the City of Lampasas _____
(Name of the Water System or City)

has determined that it would be to its best interest to have such a voting member on the Central Texas Water Supply Corporation Board of Directors and does desire to have such a Board Member elected on the April 28, 2026, meeting by the members of Central Texas Water Supply Corporation.

NOWHEREFORE, be it resolved by the City Council _____
(Water System Board or City Council)

of the City of Lampasas _____ that
(Name of the Water System or City)

Stephen Sewell _____ be and is hereby nominated for election
(Name of Candidate)

to the Board of Directors of Central Texas Water Supply Corporation on the April 28, 2026 meeting of the members of Central Texas Water Supply Corporation.

THIS resolution passed by the City Council _____
(Water System Board or City Council)

of the City of Lampasas _____ on March 23,
2026 _____.
(Name of the Water System or City) (Date)

Signed: _____
(President/Mayor)

ATTEST:

(Secretary)

(Name of the Water System or City)

**MINUTES OF SPECIAL CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Thursday, March 5, 2026
12:00 p.m. Special Session**

The City Council of the City of Lampasas met in a Special Called Meeting on the above date and time with Mayor Pearce presiding

Council Members Present:

Dorothy Person
Eric Hernandez
Edward Gold (12:09 p.m.)
Davis Keele
Mayor Pro Tem Kuehne (left 12:18 p.m.)
Charlie Pratus

City Staff Present:

Jody Cummings, Police Chief
Erin Harrison, Finance Director/Acting City Manager

Council Members Absent:

NA

**SPECIAL SESSION
12:00 P.M.**

1. Call to order Special Session

Mayor Pearce called the special meeting to order at 12:00 p.m.

2. Adjourn in to Executive Session

Mayor Pro Tem Kuehne made a motion to adjourn into Executive Session at 12:01 p.m., the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

- Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Manager and other personnel matters as allowed by Texas Government Code, Chapter 551

Council adjourned Executive Session and reconvened special session at 12:25 p.m.

SPECIAL SESSION

Action on Executive Session Items

- I. Discussion and possible action concerning items posted and discussed by Council in Executive Session

No action coming out of Executive Session

- II. Adjourn Special Session

Council member Hernandez moved to adjourn at 12:25 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2026.

Herb Pearce, Mayor

ATTEST

Kayleigh Stanley, City Secretary

<p>MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF LAMPASAS, TEXAS CALVERT MUNICIPAL BUILDING CITY COUNCIL CHAMBERS 302 E THIRD STREET Monday, March 9, 2026 5:30 p.m. Workshop/Regular Session</p>

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Edward Gold
Davis Keele
Dorothy Person
Charlie Pratus

City Staff Present:

Erin Harrison, Interim City Manager
Kayleigh Stanley, City Secretary
Monica Wright, IT Director
Stephen Sewell, Public Works Director
Jody Cummings, Police Chief
Steven Knowlton, Parks Superintendent

Council Members Absent:

Mayor Pro Tem Kuehne
Eric Hernandez

WORKSHOP SESSION

1. Call to Order Workshop Session

Mayor Pearce called the Workshop Session to order at 5:30pm.

2. Discussion and update regarding the Central Texas Water Supply Corporation Board of Directors meeting held on February 24, 2026.

Public Works Director, Stephen Sewell, approached Council to notify them of the updates coming from the February 24, 2026 Central Texas Water Supply Corporation Board of Directors meeting.

- *New building to be built at the Doc Curb Water Treatment Plant. The building will also serve staff at the Lakecliff Water Treatment Plant.*
- *CTWSC currently having issues with the Corps of Engineers regarding routine inspections. This creates concerns as the WTP Lease expires May 10, 2029. Assumptions include CTWSC to have difficulty renewing the WTP lease.*
 - *Impossibility of Performance Clause in contract that allows for the contract to be terminated between CTWSC and KWSC upon the expiration of a lease if the lease cannot be renewed, however, contractually, all parties must coextensively make best efforts the renew the lease.*
- *Multiple pumps out of service.*
 - *Treated water can still be produced, however, it does create cause for alarm.*
- *Previously, Councilman Keele, asked when the current BRA Agreements expire.*
 - *BRA System Availability Agreement; expires 2029; 2,000-acre ft*
 - *BRA System Availability Agreement; expires 2050; 3,000-acre ft*

- *BRA 2-Tier Contract; 500-acre ft*
 - *Renewal of Availability Agreements shouldn't be an issue.*
 - *For the agreement expiring in 2029; we are eligible to renew in 2028 for a maximum term of 31 years to expire in 2060.*
 - *Renewal of agreements are \$50 flat rate.*
- *Board position to be filled in April 2026. Resolution to Council on 3/23/2026 for nomination of Stephen Sewell.*

3. Discussion regarding any item on the Regular Session for March 9, 2026.

N/A

4. Discussion regarding any item **not included on the Regular Session for March 9, 2026, for consideration on a future agenda. No action can be taken by City Council.**

N/A

5. Adjourn Workshop Session

Council member Keele made a motion to adjourn at 5:37 p.m., the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

REGULAR SESSION

A. Call to Order

Mayor Pearce called the Regular Session to order at 5:37p.m.

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the agenda may do so at this time.
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Carl Atkins, Citizen, lives on North Spring Street. He is concerned about Drainage on his property due to the culvert being clogged. He mentioned the existing CDBG Project regarding drainage that stops half a block before his house. He is requesting additional funding to be allocated to the project.

Interim City Manager, Erin Harrison, notified that the CDBG project is not eligible for additional funding as it is approved from CDBG. However, Staff will be reapplying in the future for a new project to cover this area.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the agenda may do so at this time.
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N/A

1.3	Public hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as mid 1/3 of Lot 7, Block 11 of the Old Town Addition, more
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	specifically known as 511 East Third Street, Lampasas Texas Lampasas County to allow for an indoor commercial amusement facility.
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City Secretary, Kayleigh Stanley, approached Council to notify:

Khloe Dalton, property owner, is asking the Commission to consider a request for a Specific Use Permit for property described as mid 1/3 of Lot 7, Block 11 of the Old Town Addition, more specifically known as 511 East Third Street, Lampasas Texas Lampasas County to allow for an indoor commercial amusement facility.

The area is characterized as Downtown Traditional. The property is surrounded by Central Business District.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed thirteen (13) notices to property owners within 200 feet of the applicant's property, as of the date of this report two letters in favor or in opposition have been received.

This request was heard by the Planning Commission at the March 5, 2026 and passed with a 5-0 vote.

Council member Gold asked for specifics regarding what this entails. Stanley notified that it is more geared towards younger children as an imaginative indoor play area.

With no public comment, the Public Hearing was closed.

1.4	Public hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as .712 acres, Lot 1A of the Edwards Addition, more specifically known as 1415 E 4th Street, Lampasas Texas Lampasas County to allow for a daycare.
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City Secretary, Kayleigh Stanley, approached Council to notify:

Lampasas Community Church, property owner, is asking the Commission to consider a request for a Specific Use Permit for property described as .712 acres, Lot 1A of the Edwards Addition, more specifically known as 1415 E 4th Street Lampasas Texas Lampasas County to allow for a daycare. The area is characterized as Suburban Mixed Use. The property is surrounded by Single Family Residential – 6,000.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed sixteen (16) notices to property owners within 200 feet of the applicant's property, as of the date of this report no letters in favor and one in opposition have been received.

This request was heard by the Planning Commission at the March 5, 2026 and passed with a 5-0 vote.

Council member Gold discussed the Church currently operating on a Temporary Certificate of Occupancy and directed the Church to prioritize completion of the retention pond. In addition, he inquired about the remodel specifics to the home for this transition. Stanley notified they will be enclosing the garage to create two classrooms with exterior doors. Closing off the kitchen by building a wall and adding a mop sink.

With no public comment, the Public Hearing was closed.

1.5	Public hearing to receive citizen comments regarding a request to rezone property from Retail “R” to Retail “R” with a Planned Development “PD” Overlay. The property is described as Lot 7 and 8, Block 7 of the LSC 2nd Addition, lots 4, 5, 6, 7, 8, 9, 10, 11, 12, Block 12 of the LSC 2nd Addition, Lots 7 and 8, Block 13 of the LSC 2nd Addition, Lot 1 of the 183 South Business Plaza and Lot 1, Block 1 of the Finney Commercial Addition, Lampasas Texas Lampasas County.
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City Secretary, Kayleigh Stanley, approached Council to notify:

Deorald Finney, property owner is asking the Commission to consider approval, denial, or approval with modification(s) a request to rezone property from Retail “R” to Retail “R” with a Planned Development “PD” Overlay to allow for a four-story hotel, restaurant and retail shops.

The applicant is also requesting the following deviations from standard City requirements:

- 1. Allow the parking lot to encroach into the City of Lampasas easement right-of-way.*
- 2. Allow a minimum of 68 parking spaces.*
- 3. Waive City of Lampasas landscaping requirements.*
- 4. Eliminate setback requirements along Peach Street and Chestnut Street.*

The area is characterized as retail. The property is surrounded by single family homes and retail properties.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed forty-eight (48) notices to property owners within 200 feet of the applicant’s property, as of the date of this report ten (10) letters in favor and three in opposition have been received.

This request was heard by the Planning Commission at the March 5, 2026 and passed with a 5-0 vote.

Council member Gold asked what retail shops and was notified it would be a strip mall.

Council member Pratus requested to know what the requirement is for landscaping and parking. Stanley notified that the City requirement is 30% of street frontage should be landscaping. Parking requires one spot per room.

Mr. Patel, owner of Best Western, approached Council with his concerns regarding parking, drainage and competition.

An additional citizen approached Council requesting that the business owner complete a traffic impact analysis and impact study.

Interim City Manager, Erin Harrison, notified that the City does not handle this. It would be the responsibility of the developer.

Stanley notified Council of the fact that typically we request traffic impact analysis to be completed when it is widely affecting a residential area. With majority of the surrounding area to this property being retail, it is not something we would typically request.

With no additional public comment, the Public Hearing was closed.

2.0	CONSENT AGENDA
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on February 23, 2026.

Council member Pratus moved to approve the consent agenda, the motion was seconded by Council member Gold and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

4.0	NEW BUSINESS
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4.1	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for an indoor commercial amusement facility in an area zoned Central Business District “CBD”; Described as mid 1/3 of Lot 7, Block 11 of the Old Town Addition, more specifically known as 511 East Third Street, Lampasas Texas, Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.
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Council member Keele made a motion to approve the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for an indoor commercial amusement facility in an area zoned Central Business District “CBD”; Described as mid 1/3 of Lot 7, Block 11 of the Old Town Addition, more specifically known as 511 East Third Street, Lampasas Texas, Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date, the motion was seconded by Council member Person and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

4.2	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a daycare in an area zoned Single Family Residential 6 “SF6”; Described as .712 acres, Lot 1A of the Edwards Addition, more specifically known as 1415 E 4th Street, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.
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Council member Pratus made a motion to approve the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a daycare in an area zoned Single Family Residential 6 “SF6”; Described as .712 acres, Lot 1A of the Edwards Addition, more specifically known as 1415 E 4th Street, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date, the motion was seconded by Council member Person and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

4.3	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property being Lot 7 and 8, Block 7 of the LSC 2nd Addition, lots 4, 5, 6, 7, 8, 9, 10, 11, 12, Block 12 of the LSC 2nd Addition, Lots 7 and 8, Block 13 of the LSC 2nd Addition, Lot 1 of the 183 South Business Plaza and Lot 1, Block 1 of the Finney Commercial Addition, Lampasas Texas Lampasas County.
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Council member Keele made a motion to approve the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property being Lot 7 and 8, Block 7 of the

LSC 2nd Addition, lots 4, 5, 6, 7, 8, 9, 10, 11, 12, Block 12 of the LSC 2nd Addition, Lots 7 and 8, Block 13 of the LSC 2nd Addition, Lot 1 of the 183 South Business Plaza and Lot 1, Block 1 of the Finney Commercial Addition, Lampasas Texas Lampasas County, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

4.4	Discussion and request for approval for the 2026 Annual Community Events.
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Council member Pratus made a motion to approve the 2026 Annual Community Events Calendar, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

4.5	Discussion and possible action regarding approval to declare a 2008 Yamaha Adventurer Utility Golf Cart as surplus fleet and allow staff to dispose of according to State law.
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Council member Gold made a motion to declare a 2008 Yamaha Adventurer Utility Golf Cart as surplus fleet and allow staff to dispose of according to State law, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

4.6	Discussion and possible action regarding awarding a bid to Quality Landscape for the installation of two gates at the 580 Sports Complex for the amount of \$7,171.00.
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Council member Person made a motion to award a bid to Quality Landscape for the installation of two gates at the 580 Sports Complex for the amount of \$7,171.00, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

Adjourn into Executive Session

Council member Keele made a motion to adjourn into Executive Session at 6:21pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

Kayleigh Stanley and Erin Harrison entered Executive Session at this time.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

5.1	<p>Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.</p> <ul style="list-style-type: none"> - Project Sweet Dreams - Hidden Oaks
-----	--

5.2	Section 551.071 Consultation with City Attorney (to seek and/or receive the advice of the legal counsel for the City concerning pending or contemplated litigation, settlement offers, or any matter in which the duty of the legal counsel to the City Council to advise the City’s Governing Body regarding such matters, pursuant to the State’s Laws/Statutes, including the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, in compliance with the Texas Open Meetings Act).
5.3	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Manager and other personnel matters as allowed by Texas Government Code, Chapter 551, et seq.
5.4	Adjourn Executive Session and Reconvene Regular Session

Council member Pratus made a motion to adjourn Executive Session and Reconvene Regular Session at 6:47pm, the motion was seconded by Council member Gold and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

REGULAR SESSION	
6.0	ACTION ON EXECUTIVE SESSION
6.1	Discussion and possible action concerning items posted and/or items posted by Council for Council’s Consideration in Executive Session

N/A

Adjourn

Council member Pratus moved to adjourn at 6:47pm. The motion was seconded by Council member Gold and with a unanimous vote, the motion carried. (Kuehne and Hernandez absent)

PASSED AND APPROVED this _____ day of _____, 2026.

Herb Pearce, Mayor

ATTEST

Kayleigh Stanley, City Secretary

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City Manager

ITEM NO. 2.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for an indoor commercial amusement facility in an area zoned Central Business District “CBD”; Described as mid 1/3 of Lot 7, Block 11 of the Old Town Addition, more specifically known as 511 East Third Street, Lampasas Texas, Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: February 13, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Second reading of the Ordinance.

Recommendation:

Motion to approve the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for an indoor commercial amusement facility in an area zoned Central Business District “CBD”; Described as mid 1/3 of Lot 7, Block 11 of the Old Town Addition, more specifically known as 511 East Third Street, Lampasas Texas, Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR AN INDOOR COMMERCIAL AMUSEMENT FACILITY IN AN AREA ZONED CENTRAL BUSINESS DISTRICT “CBD”; DESCRIBED AS MID 1/3 OF LOT 7, BLOCK 11 OF THE OLD TOWN ADDITION, MORE SPECIFICALLY KNOWN AS 511 EAST THIRD STREET, LAMPASAS TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Khloe Dalton, property owner representative, is asking the Commission to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit in an area zoned Central Business District - CDB to allow for an indoor commercial amusement facility to be located at property described as mid 1/3 of Lot 7, Block 11 of the Old Town Addition, more specifically known as 511 East Third Street, Lampasas Texas Lampasas County; and

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 5, 2026, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 9, 2026, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for an indoor commercial amusement facility in an area zoned Central Business District “CBD”.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Khloe Dalton, property owner representative, to allow for an indoor commercial amusement facility in an area zoned Commercial “C” shall be approved. The property is described as mid 1/3 of Lot 7, Block 11 of the Old Town Addition, more specifically known as 511 East Third Street, Lampasas Texas Lampasas County.

Part 2: The City's City Manager and staff are hereby authorized and shall take actions

necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 9th day of March, 2026.

Passed and Adopted on the Second Reading on the 23rd day of March, 2026.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a daycare in an area zoned Single Family Residential 6 “SF6”; Described as .712 acres, Lot 1A of the Edwards Addition, more specifically known as 1415 E 4th Street, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: February 13, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Second reading of the Ordinance.

Recommendation:

Motion to approve the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a daycare in an area zoned Single Family Residential 6 “SF6”; Described as .712 acres, Lot 1A of the Edwards Addition, more specifically known as 1415 E 4th Street, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR AN INDOOR COMMERCIAL AMUSEMENT FACILITY IN AN AREA ZONED SINGLE FAMILY RESIDENTIAL 6 “SF6”; DESCRIBED AS .712 ACRES, LOT 1A OF THE EDWARDS ADDITION, MORE SPECIFICALLY KNOWN AS 1415 E 4TH STREET, LAMPASAS TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Lampasas Community Church, property owner, is asking the Commission to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit in an area zoned Single Family 6 (SF6) to allow for a daycare, to be located at property described as .712 acres, Lot 1A of the Edwards Addition, more specifically known as 1415 E 4th Street, Lampasas Texas Lampasas County; and

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 5, 2026, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 9, 2026, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for an indoor commercial amusement facility in an area zoned Single Family Residential - 6 “SF6”.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Lampasas Community Church, property owner, to allow for a daycare in an area zoned Single Family Residential - 6 “SF6” shall be approved. The property is described as .712 acres, Lot 1A of the Edwards Addition, more specifically known as 1415 E 4th Street, Lampasas Texas Lampasas County.

Part 2: The City's City Manager and staff are hereby authorized and shall take actions necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 9th day of March, 2026.

Passed and Adopted on the Second Reading on the 23rd day of March, 2026.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property being Lot 7 and 8, Block 7 of the LSC 2nd Addition, lots 4, 5, 6, 7, 8, 9, 10, 11, 12, Block 12 of the LSC 2nd Addition, Lots 7 and 8, Block 13 of the LSC 2nd Addition, Lot 1 of the 183 South Business Plaza and Lot 1, Block 1 of the Finney Commercial Addition, Lampasas Texas Lampasas County.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: February 13, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Second reading of the Ordinance.

Recommendation:

Motion to approve the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property being Lot 7 and 8, Block 7 of the LSC 2nd Addition, lots 4, 5, 6, 7, 8, 9, 10, 11, 12, Block 12 of the LSC 2nd Addition, Lots 7 and 8, Block 13 of the LSC 2nd Addition, Lot 1 of the 183 South Business Plaza and Lot 1, Block 1 of the Finney Commercial Addition, Lampasas Texas Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM RETAIL “R” TO RETAIL “R” WITH A PLANNED DEVELOPMENT “PD” OVERLAY. THE PROPERTY IS DESCRIBED AS LOT 7 AND 8, BLOCK 7 OF THE LSC 2ND ADDITION, LOTS 4, 5, 6, 7, 8, 9, 10, 11, 12, BLOCK 12 OF THE LSC 2ND ADDITION, LOTS 7 AND 8, BLOCK 13 OF THE LSC 2ND ADDITION, LOT 1 OF THE 183 SOUTH BUSINESS PLAZA AND LOT 1, BLOCK 1 OF THE FINNEY COMMERCIAL ADDITION, LAMPASAS TEXAS LAMPASAS COUNTY.

WHEREAS, Deorald Finney, property owner, submitted a request to rezone property legally described as Lot 7 and 8, Block 7 of the LSC 2nd Addition, lots 4, 5, 6, 7, 8, 9, 10, 11, 12, Block 12 of the LSC 2nd Addition, Lots 7 and 8, Block 13 of the LSC 2nd Addition, Lot 1 of the 183 South Business Plaza and Lot 1, Block 1 of the Finney Commercial Addition, Lampasas Texas Lampasas County; and

WHEREAS, pursuant to Section 10.4 of the City’s Zoning Ordinance, notice of the rezone request was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 5, 2026 by the Planning & Zoning Commission regarding the request for a rezone by the applicant with a 7-0 vote recommending approval to City Council; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 9, 2026 by the City Council regarding the request for a rezone by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to rezone the property from Retail “R” to Retail “R” with a Planned Development “PD” Overlay; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the rezone requested by Deorald Finney, property owner, related to the property described as Lot 7 and 8, Block 7 of the LSC 2nd Addition, lots 4, 5, 6, 7, 8, 9, 10, 11, 12, Block 12 of the LSC 2nd Addition, Lots 7 and 8, Block 13 of the LSC 2nd Addition, Lot 1 of the 183 South Business Plaza and Lot 1, Block 1 of the Finney Commercial Addition, Lampasas Texas Lampasas County is hereby approved.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED ON FIRST READING ON THIS 9th DAY of MARCH 2026

PASSED AND ADOPTED ON SECOND READING ON THE 23RD DAY of MARCH 2026

APPROVED:

ATTEST:

Herb Pearce, Mayor

Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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Monthly Airport Operations Report – Lampasas Municipal Airport (LZZ)

Reporting Period: February 1 – 28, 2026

Prepared by: Robert Lansford, Aviation Director

Date: March 2026

1. Executive Summary

February was a mildly weather-impacted month at Lampasas Municipal Airport. Following winter weather conditions earlier in the period, fuel operations resumed and airport staff focused on inspections, safety monitoring, and restoring normal airport operations.

2. Key Operational Metrics (February 2026)

Activity	Count
Total Aircraft Seen	418
Takeoffs	63
Landings	61
Touch & Go	76
VOR Approaches	35
RNAV Approaches	Unknown
Fuel Sales	37 sales – 922.42 gallons
Courtesy Car Use	11

Note: Data is limited to aircraft equipped with operable **ADS-B Out** systems. TIS-B traffic is not displayed due to lack of line-of-sight to the broadcasting antenna. Flight data provided by **Sirius software**.

3. Maintenance & Facility Accomplishments – February 2026

- Issued and subsequently closed a **NOTAM related to AWOS equipment malfunctions**.
 - Conducted **post-storm inspections** of runways, taxiways, apron areas, and landside facilities prior to resuming normal operations.
 - Monitored airport facilities and utilities during **freezing weather conditions** to prevent damage.
-

4. Ongoing Projects & Capital Improvements

- Continued coordination on planned **pavement repair, striping, and facility improvement projects**.
 - Continued discussions with **TxDOT Aviation** regarding future airport development initiatives.
-

5. Safety & Compliance

- Weather-related **NOTAM issued and properly closed**.
 - **Runway overrun incident following an aborted takeoff**. No injuries and no aircraft damage reported.
 - **Post-storm airfield inspections** completed prior to resuming normal operations.
-

6. Priorities for March 2026

- Resume full operational data collection and reporting.
 - Continue monitoring recovery from winter weather impacts.
 - Continue progress on **capital improvement planning and project coordination**.
-

7. Appendices (available upon request)

- February 2026 fuel sales summaries
- Maintenance and incident response logs

Memo



Parks & Recreation

To: Jessie Acosta, Parks & Recreation Director

From: Lupe Charping, Administrative Assistant

Date: March 16, 2026

Re: Monthly Report – February 2026

Brief Monthly Overview – Parks & Recreation

Lupe Charping, Administrative Assistant

- Attended meetings with Parks, Parks Facilities, Airport, and Cemetery supervisors
- Processed all Purchase orders for Parks, Parks Facilities, Airport, Cemetery, and Hostess House
- Answered all inquiries regarding the Airport, Parks, Facilities, Parks, Cemetery and Hostess House
- Manage calendar for Hostess House reservations
- Order supplies for Parks, Cemetery, Airport, Hostess House, and Parks Facilities
- Scheduled reservations for Campbell Pavilion and Ruth Eakin Center
- Managed event calendars for Parks facilities, Parks, and Hostess House
- Assisted with various ongoing projects
- Followed up with vendors regarding invoices
- Created and posted agenda for March Airport Meeting
- Created and posted agenda for February Parks Board Meeting
- Attended and took minutes for the February Parks Board Meeting
- Submitted all Parks and Recreation monthly reports for council
- Provided budget report balances to Park, Cemetery, and Parks Facilities supervisors. including the Airport director
- Worked closely with the Aviation Director regarding the Airport
- Received and updated the airport hangar waiting list
- Responded to emails regarding reservations of the Hostess House
- Continued organizing the cemetery deeds
- Showed the Hostess House for potential special events
- Attended Council meeting

Memo



To: Erin Harrison, City Manager, Honorable Mayor and City Council Municipal Court
From: Lewann Turner, Court Clerk I
Date: Tuesday, March 17, 2026
Re: Monthly Report February 2026

The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city’s police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	92
Convictions	61
Compliance Dismissals	24
Hrs. Community Service Completed	27
Total Dollar Amount CS	\$343.75
Waived for Indigency	\$334.00
Total Collected	\$29,289.90
Total kept by City	\$21,012.48

Memo

To: Jessie Acosta, Parks & Recreation Director
From: Nick Geagley
Date: March 16, 2026
Re: Monthly Report – February

Sports Facilities

Brief Monthly Overview – Sports Facilities

Weekly Activities

- Weekly/Monthly reports, Weekly work schedules, and Employee timesheets
- Sports Parks maintenance & irrigation systems inspection
- Cleaned shop, breakroom, and bathroom

Service, Maintenance

- Dropped off cutting units for fairway mower @United Ag and Turf
- Pick up Corral panels from Tractor Supply in Burnet
- Picked up Fairway cutting units and reset cut height
- Ordered Fairway mower parts
- Fairway mower repairs
- Clean, sweep, and blow the shop

Goodrich Tennis Courts

- Cleaned the courts (4x)

Gavin Garrett Soccer Complex

- Replace two nets on soccer goals
- Paint soccer fields (3x)
- Mow, edge, and blow off fields
- Irrigate fields
- Pull thistle

Turner Complex

- Back filled with 1300 lbs. of dirt
- Rake grass out of the infield at Turner Field
- Nail and Mat drag field
- Applied 1400 lbs. of conditioner to fields
- Test irrigation
- Dig and cap off infield irrigation for repairs
- Set power stations and sign poles
- Move clay pallet into the shed
- Mat drag and water fields.
- Service sprinkle heads
- Backed filled with 300lbs of dirt

580 Complex

- Troubleshoot the irrigation control box
- Maintenance on soccer goals
- Nail and Mat drag fields 1&2 (5x)
- Rake and blow out fields 1&2 for LCYLA try outs
- Paint soccer field 1 (2x)
- Clean up, haul off scrap and trash by the west entrance
- Fill pond

- Made irrigation control repairs (2x)
- Replaced parts on the Hunter IPG water system for the HEB field
- Built a fence around the power station
- Took down barricades at the east and west entrances
- Hauled off brush
- Reel mow softball fields #1 and 2
- Purchased sandbags for small soccer goals
- Reset and replace the water meter valve

Memo



Cemetery

To: Jessie Acosta, Parks and Recreation Director
From: Joshua Palacio
Date: March 16, 2026
Re: Monthly Report- February 2026

Brief Monthly Overview – Cemetery

- Weekly reports, fueled trucks, service trash cans
- Orientation for new hires
- Ordered new dumper tires
- Purchased and delivered privacy fence wood
- Marked for curbing on EAST area (2x)
- Edged and mowed Block 8
- Prepared cremation area for service
- Mowed HULING area
- Replaced chains and reflectors on the alley post on the EAST block
- Marked plots for funeral (5x)
- Started cleaning headstone with chemical D2 on block 12,15
- Changed out ropes and flags on all flag poles
- Grinded stumps on block 5
- Cleared overgrown brush from block 1
- Reglued vases on PCA area
- Removed old flowers and trash from PCA
- Prepared and attended funerals (5x)
- Sifted dirt for future funerals (2x)
- Fixed concrete plot on block 11B
- Cleaned, edged, and prepared funeral areas
- Completed tractor and dumper truck training with new employees
- Marked for locates for privacy fence project
- Set 4x4 post for privacy fence project
- Trimmed trees off flags on the roadside
- Started fence construction
- Picked up trash and debris (2x)
- Marked headstone for burial
- Sold sites for upcoming services (2x)
- Imputed new graves in the system
- Logged reports of death/site sales
- Assisted customers with future site purchases
- Assisted customers regarding family plots
- Verified graves for the funeral home
- Prepared paperwork for GOV deals items
- Helped customer with family research

Memo



To: Jessie Acosta
From: Steven Knowlton
Date: March 16, 2026
RE: February Monthly report

Parks and Recreation

Daily Activity

- Parks properties: Inspect, maintain & clean all Parks Department property grounds, structures & public restrooms, daily
- Airport: Perform security check at Fuel Station & around Hangars / Clean Pilot's Lounge / Inspect Runway light fixtures & fence lines
- Clerical: Plan & execute daily crew work schedules / Create & submit weekly & monthly reports / Update & approve employee timesheets

MONTHLY ACTIVITY - SUMMARY

- Installed new starter and maintainer on JD997 mower.
- Took a small tractor to the service station to have tires filled with water and antifreeze.
- Applied an additional 75 tons of granite to finish the walk trail from the Western bridge to the Senior Center. Filled in washout areas after moderate rainfall.
- Hauled off four truckloads of rocks and limbs from Levy
- Edged near the Senior Center
- Edged behind The Thirsty Penguin.
- Filled hole below the Senior Center with riprap rocks, sand, topsoil, and watered in to settle.
- Removed three dump trailer loads of rocks and limbs under the northside bridge
- repaired washout with riprap rocks and road base, then top dressed with three yards of topsoil under the northside 281 bridge.
- Power-washed sidewalk and wall under Key Ave. bridge in Brook Park.
- Applied 3200lbs of topdressing materials to the Court House and IT areas.
- Picked up, assembled, and delivered a bookshelf to Lupe at City Hall.
- Fixed stairs at the Library, added boards, glue, and screws.
- Removed, replaced, and retired flags at the Hostess House.
- Painted over graffiti at the 281 bridge pillars and Western Street bridge pillars.
- Edged the levy between Campbell Parks and Hanna Springs School.
- Watered 6 small trees along the new walk trail.
- Assembled and installed three Dog Poop stations in Brook Park North.
- Top dressed low spots in Brook Park North with two yards of topsoil.
- Removed two small pecan tree stumps and sprayed crack grass with herbicide at City Hall.

- Picked up fencing materials from American Fence and delivered to the Sports 580 barn.
- Applied ant bait in Brook Park North, New Walk Trail, and Library.
- Removed and disposed of a desk at the library.
- Picked up stump grinder from C&J s and grinded 9 tree stumps at Brook Park.
- Removed 4/5gallon buckets of exposed rocks from Levy near O'Reilly's.
- Mowed and edged Levy at O'Reilly's and in front of Taco Bell.
- Repaired water leak at Brook Park South.
- Drained Hancock pool with two pumps, took two days.
- Installed 11 globes at Hostess House.
- Helped Sport Facilities with the chain link fence project at Turner Complex.
- Edged concrete walkways at Brook Park.
- Raked and bagged leaves at the Library parking lot.
- Vehicle & equipment maintenance – As needed
- Rake & level mulch at Brook Park & Sueann Park Playgrounds; Blow off sidewalks & gazebos in all Parks – As needed
- Clean Parks Shop / Restroom / Break Room – Every Friday

Memo



To: Jessie Acosta, Parks and Recreation Director
From: Bailey Carter, Parks and Recreation Specialist
Date: March 2, 2026
RE: Monthly Report-February 2026

Parks and Recreation

Bailey Monthly Summary February 2026

- Planned, prepared, and executed all tasks related to teaching American Red Cross First Aid /CPR/AED class to Public Works staff on February 3, 2026
- Attended FEMA Meetings on February 6, 13, 20, & 27, 2026
- Attended Outdoor Education and Science Expo on February 7, 2026
- Attend meeting with Playcore Playground Company on February 9 & 25, 2026
- Planned, prepared, and executed all tasks related to sponsorship site visit on February 10, 2026
- Planned, prepared, and executed all tasks related to LCYLA Contract signing on February 12, 2026
- Attended National Recreation and Parks Association Network meetings on February 12 & 17, 2026
- Attended meeting with Cooper Spring Nature Park Board on February 17, 2026
- Attended CPRP Continuing Education Unit Course on February 18 & 19, 2026
- Planned, prepared, and executed all tasks related to Lampasas Sports and Recreation Inc. contract signing on February 18, 2026
- Planned, prepared, and executed all tasks related to Parks and Recreation Board meeting on February 19, 2026
- Attended Forward Lampasas meeting at Hostess House on February 27, 2026
- Planned, prepared, and executed all tasks related to preparing seasonal aquatics positions for applicants
- Planned, prepared, and executed all tasks related to opening swim lesson sessions for registration
- Planned, prepared, and executed all tasks related to completion of FEMA related repairs of Turner Complex completed on February 27, 2026

MEMO:

To: Erin Corbell, City Manager
From: Kris Morin, Golf Course Manager
cc: City Council Members
Date: March 5, 2026
Re: Monthly Report, February 2026

- Weekly mowing and maintenance procedures performed on an as needed basis on the golf course
 - We mowed greens this month approximately twice a week due to the warmer temperatures, and the grass already starting to grow
 - We had our first mow of 2026 on fairways and approaches on February 26, 2026
- Vertical mowing was not performed this month due to cooler morning temps
- A light topdressing was performed a couple of times this month during the weeks we had 80-degree temps
- We continue to adjust irrigation run times for a winter program, and have adjusted accordingly due to wind and temperatures
- Monthly Application of turf pigment (PAR SC) to greens, fairways, and approaches is being implemented
 - Pigment retains heat, therefore gives the grass (in fairways and approaches) a “greener” appearance
 - Fairways, approaches, collars, and greens are already starting to come out of winter dormance
- Monthly Application of Par SG to greens is being done weekly
 - This is a stronger pigment retains heat longer, and gives the greens a much deeper green appearance
- Monthly application of custom slow-release fertilizer (granular) tee boxes to aid in plant health for the overseeded areas
- Application of Ammonium sulfate (21-0-0) quick release fertilizer in conjunction with the custom fertilizer on tee boxes only
- A monthly application of root and soil enhancer
- Application of Mancozeb (fungicide) in conjunction with monthly fungicide applications, to aid in winter borne disease prevention
- Watering of Perennial Ryegrass has been adjusted to an as needed basis
 - We are currently 4 times per week

- Blowing of fairways is being performed on a regular basis with Buffalo Blower; due to the number of trees throughout the course, this is essential to help with playability and aesthetics
- Applied sand to bad areas on the edges of greens to aid in recovery before winter dormancy
- Maintenance crew did a thorough “leaf cleaning” and “leaf mulching” throughout the course
- Maintenance crew repaired several old irrigation heads, as the internals were worn, and the entire heads needed to be replaced
- Maintenance crew made a repair to the main pump station intake line, as it froze up the week, we encountered single digit temperatures
- Maintenance crew repaired several satellite boxes as they are becoming outdated, and circuit boards and breakers are starting to wear out
- Maintenance crew is continuing preventative maintenance on all equipment this winter, so that all equipment is “ready to go” this spring.
- Greens covers were NOT used this month, as they we did not have any temperatures below freezing for an extended period of time
- The maintenance crew began our winter “tree project” which included the removal of several dead trees on the course, as well as the selective removal of numerous large limbs around 9 tee box, 13 green, 14 tee box, 15 fairway and green, 16 tee box, and 17 greens.
 - The goal of this tree and limb removal, is to promote the overall health of the grass on the greens that were being affected in a negative manner due to the shade the trees were causing.
- Weather was a bit unusually warm during the month of February. That being said, we had a increase in 2026 compared to 2025 of approximately 16%.
- We also had the High School Invitational Tournament which consisted of 129 rounds, but these greens fees are NOT reflected by the number below, as we have not received a check from the High School to include the rounds in the system.
- Additionally, we have added 30 NEW memberships from January 1, 2026, through February 28, 2026.
 - February 2026 Greens Fee Totals = 685 Rounds (This does not include member play)
 - February 2025 Greens Fee Totals = 593 Rounds (This does not include member play)



CITY SECRETARY DEPARTMENT/ FEBRUARY 2026 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Kayleigh Stanley- City Secretary

- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits through My Government Portal and TMS/ Assigned Inspections
- Maintained vehicle inspection/registration process
- Prepared Cemetery Deeds and filed with County
- Handled Frontier Solutions Inquiries
- Assisted the City Manager and Building Department with daily operations.
- Attended a meeting with a developer on February 4, 2026.
- Attended a development meeting with City staff on February 5, 2026.
- Attended a pre-construction meeting on February 6, 2026.
- Attended a meeting with Frontier Solutions on February 9, 2026.
- Prepared and posted packet, attended and took minutes for the February 5, 2026 Planning and Zoning Meeting.
- Prepared and posted packet, attended and took minutes for the February 2, 2026, February 3, 2026, February 9, 2026 & February 23, 2026 City Council Meetings.
- Met with RCI for records retention at City Hall on February 10-11, 2026.
- Attended the ADA Inspection at the Hostess House on February 11, 2026.
- Prepared and posted packet for the LEDC Meeting on February 11, 2026.
- Hosted the Drawing for a Place on the May 2, 2026 Ballot on February 23, 2026.
- Attended an on site meeting with a developer on February 25, 2026.
- Worked with RCI for records retention.
- Worked on TML Risk Pool claims
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Memo



To: Erin Harrison, Interim City Manager
From: Vicki Tower, HR Coordinator
Date: March 9, 2026
Re: Monthly Report – February 2026

Human Resources

Brief Monthly Overview - Human Resources

Vicki Tower, HR Coordinator

- New hire paperwork and orientation for Cemetery Caretaker on February 2nd
- New hire paperwork and orientation for Plant Operator on February 2nd
- Scheduled and attended City Manager interviews on February 3rd
- Scheduled and attended Park Maintenance Technician interviews on February 5th
- New hire paperwork and orientation for Park Maintenance Technician on February 9th
- Attended interviews for F/T Firefighter/EMT on February 10th
- New hire paperwork and orientation for Police Communications Officer on February 23rd
- New hire paperwork and orientation for Park Maintenance Technician on February 23rd
- Jobs posted in February – Police Officer/Code Enforcement Officer; Seasonal Pool Positions; Plant Operator; Economic Development Specialist
- Assisted Finance Department with payroll
- Human Resources responsibilities including purchase orders; job postings; pre-employment screenings/background checks; scheduling and attending interviews; new hire orientations; processing new hire paperwork; processing separation paperwork; setting up new hires in Time & Attendance as well as updating user roles and maintaining workflow; processing retirement packets; processing benefit enrollments, terminations and status changes; FMLA letters; Workers' Compensation claims; Unemployment Benefits claims; assist with payroll duties, including stuffing and distributing employee paychecks; assist the Finance Department with longevity checks; maintain personnel files.

Personnel Information – Currently

- Current: 119 Full-time employees; 16 Part-time employees; 1 Seasonal Part-time
- Posted Vacancies:
 - Full-time: Economic Development Specialist; Police Officer; WWW Utility Distribution/Collection Technician
 - Seasonal Part-time: Assistant Pool Manager(s); Lifeguards; Cashiers; Pool Maintenance Supervisor; Pool Maintenance Technician

Memo



To: Stephen Sewell, Public Works Director
From: Van Sims, W/WW Operations Manager
Date: March 6, 2026, 2026
Re: February 2026 Monthly Report

Water/Wastewater & Plant Operations

-
- ***Operation of Water Distribution System***
 1. Collected 8 routine Bac T samples.
 2. Repaired 6 water leaks.
 3. Installed 1 new water tap.
 4. 216 disinfection residual monitoring samples.
 5. 343 nitrification action plan monitoring samples.
 6. Continued 5th @ Walnut waterline installation project.

 - ***Operation of Wastewater Collection System***
 1. Completed all monthly lift station checks.
 2. Resolved 6 sewer stoppages.
 3. Installed 2 new sewer taps.

 - ***Operation of Municipal and AFNA Treatment Facilities***
 1. Treated 53,100 gallons of septic waste.
 2. Performed all routine maintenance on scheduled equipment.
 3. Removed 40 cubic yds of cake.
 4. Collected and analyzed 103 samples for municipal wwtp.
 5. Collected and analyzed 60 samples for AFNA treatment plant.

 - Total Work Orders Completed – 22
 - Utility Locates – 156
 - Customer Service Calls – 2
 - Building Dept Routing Forms -- 4

Memo



To: Stephen Sewell, Director of Public Works
From: Micah Harry, Electric Department Superintendent
Date: Monday, March 16, 2026
Re: Monthly Report for February 2026

Public Works

Locates 163

Set New/Replaced Poles 3

Connects 8

Repaired/Replaced Lights 2

Trimmed/Removed Trees 11

Raised Low Lines Including Communications 2

Overtime Call Outs 1

Power Outage 4

Transformer Replacement 2

Assisted Other Departments 7

- Finished Sulfur Creek Urgent Care three phase line extension.
- Repair discrepancies found during vehicle and equipment inspections.
- Inspect and repair discrepancies in the Lampasas and Naruna sub stations.

To: Erin Harrison, City Manager
From: Stephen Sewell, Public Works Director
Date: Monday, March 16, 2026
Re: February 2026 Monthly Report

Notification to property owners in 1958 Flood Easement- Continue to meet with Lampasas County WCID regarding notification to property owners in easement. Notification verbiage adjusted to reflect WCID concerns. After legal review, notification to property owners will be sent.

CTWSC- Attended CTWSC Board of Directors meeting on 2/24/2026. Intention to update council on 3/9/2026.

Rate Study- Communities Unlimited reviewing information previously sent.

Solids Handling Project-Equipment Procurement- Notice of Award send to Huber. JHA finalizing documents.

Fiber- Nextlink to build-out fiber to Naruna and Lampasas substations. Intention to utilize fiber as electric SCADA communication. In response, the City will replace poles on an as-needed basis to allow for Nextlink fiber to be installed within current City-owned infrastructure.

AFNA 90% Design Review- Met with AFNA and engineers regarding the 90% design submittal for the AFNA Pre-Treatment Facility. Mainly QA/QC between engineers. AFNA to re-send site plan after including street view, 3-deminsional rendering. BV to review site plan.

Entry Point Improvement Project- Continue to work on PIF before the 3/6 deadline. JHA to assist with engineering documents. Met with property owner on FM 580 E to allow savory crew onsite.

Monthly Public Works Meeting- Met with all PW departments on 2/19.

New Engineering Firms- In an effort to find new engineering firms, staff met with Ardurra and discussed a protentional general servicers agreement. Ardurra can assist with grants, water/sewer, stormwater, and drainage projects. Most importantly, they have experience with Drainage Master Plans.

HR- JD Wilks set to retire 3/20/2026. Plant Operator job posted.

To: Stephen Sewell, Public Works Director
From: Carlos Garcia, Street Superintendent Street Department
Date: Monday, March 16, 2026
Re: February Monthly Report

Completed Projects

- *6th St. & Arnold - Repaired Street where water line was repaired.*
- *Northington & Ave J - Dead oaks were removed and the Street Department put millings in the road (alley) and rolled in.*
- *Pecan St. - Repaired Street where water line and sewer line was installed.*
- *105 South Western- Repaired Street where water line was installed.*
- *Ave A & Arnold – Repaired Street where water line was installed.*

Current Projects

- *CDBG – currently working on bridges in the 200 block of North Ridge.*
- *Campbell Park - cleaning out silt from drainage.*
- *Brush Chipping -Spring brush chipping program for the month of March.*

Future Projects

- *West 5th St.- Ridge to Walnut – Patch Street per water line install.*
- *Western Ave. Drainage - Clear the drainage for better flow and remove rocks and debris from drain.*
- *Fourth St. to Fifth St. Drainage- Regrade drainage - Easement pending.*
- *Fairview Drainage – Clear drain and regrade drainage.*
- *Remove/trim tree at 2nd and Walnut.*
- *Remove tree at Hackberry low water crossing.*

Memo

To: Kayleigh Stanley, City Secretary
From: Monica Wright, Director of Information Systems
Date: Monday, March 9, 2026
Re: February Monthly Report



Information Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	212
Facebook Followers	9,310
Twitter Followers	859
Instagram Followers	507
Website Page Views	31,058

IT Supported Hardware & Software

PCs	110	Wireless Access Points (WAP)	16	Servers	30
Laptops	49	Verizon Aircards	16	Firewalls	3
Printers	77	Network Attached Storage (NAS)	5	Tablets	15
Switches	20	Cell Phones	57	Software Applications	30+
CC Reader	8	Security Cameras	61	CradlePoint Routers	20
Time Clock	4	WatchGuard Dock	8		

February Projects Completed:

- Attended website re-design meetings
- Submitted website re-design deliverables
- Configured/issued out (1) replacement EOL Patrol Toughbook
- Upgraded TxDPS SDWAN PD Router
- Configured/installed WWW mini pc
- Configured/installed 580 Sports Complex NVR
- Configured/installed security cameras at 580 Sports Complex
- Installed Parks Superintendent new PC at Parks Barn
- Obtained quote/installed Parks Superintendent MFP printer
- Built out sign machine laptop for Streets
- Renewed PD Firewall annual subscription
- Renewed PD NetMotion annual subscription
- Configured/issued out WWW Microsoft Surface Pro tablet
- Built out replacement Utility window PC
- Built out replacement Finance Director PC
- Renewed CJIS certification
- DPS documentation for PD ARMS migration
- Nextlink onsite at 580 Sports Complex to repair internet
- Assisted with Golf Point of Sale software migration/website
- Maintenance to servers

March Projected Projects:

- Attend website re-design meetings
- Submit website re-design deliverables
- Configure/setup DPS TAK Manager
- Assist with PD migration from Cardinal to ARMS
- Quote for Airport PTZ security camera/install
- Configure/install Golf Course NVR
- Configure/install (4) Golf security cameras
- Configure/install (2) replacement City host servers
- Build out City 2025 Domain Controller 1
- Build out City 2025 Domain Controller 2
- Build out City 2025 Incode server

- Upgrade 2019 City servers to 2025
- Updated quote for Tyler payments
- Updated quote for Incode 10 Cloud
- Updated quote on AT&T VOIP
- Research security cameras for Hostess House
- Reach out to Nextlink to find out internet options for Hostess House
- PD cell phone upgrades
- Configure/replace (10) replacement desktop PCs
- Configure/install external security camera at entry at City Hall
- Replace Electric SCADA Windows PC
- Configure/install security camera at W/WW facility
- Configure/install WatchGuard AuthPoint software on PD PC's

FY 2025/2026 Budgeted Projects:

- Configure/replace (4) EOL Library training laptops **(completed)**
- Nextlink internet service at Airport **(completed)**
- Obtain quote/order (15) Microsoft Office 2024 STD licenses **(completed)**
- Obtain quotes/configure/replace (2) PD Training EOL Laptops **(completed)**
- Upgrade all EOL Microsoft Office licenses **(completed)**
- Upgrade all EOL Windows 10 PCs/Remove from inventory **(completed)**
- Migrate Cardinal Windows 10 VM server to Windows 11 **(completed)**
- Replacement (2) PD Host Servers **(completed)**
- Upgrade all Windows 2019 PD servers to Windows 2025 OS **(completed)**
- Configure/replace (7) EOL switches (Animal Shelter, Municipal Court, Streets, Electric, Water/WasteWater, Library, Calvert AV) **(completed)**
- Obtain quotes/configure/replace (5) PD Patrol Toughbook's **(completed)**
- Upgrade TxDPS SDWAN PD Router **(completed)**
- Configure/install 580 Sports complex NVR/security cameras **(completed)**
- City Website Re-Design *(in-progress)*
- Quote/order/configure/install Airport security cameras *(in-progress)*
- Obtain quotes/configure/replace (10) desktop PCs *(in-progress)*
- Replacement (2) City Host Servers *(in-progress)*
- Upgrade all Windows 2019 City servers to Windows 2025 OS *(in-progress)*
- Configure/install (1) NVR (4) security cameras at the Golf Pro Shop
- Assist PD with Cardinal software conversion to ARMS *(Mar 2026)*
- Assist with the Core & Main water meter software upgrade/Incode interface (Neptune 360) (EOL) *(in-progress)*
- Obtain quotes/configure/replace (3) laptops
- Replacement EOL W/WW SCADA PC
- Replacement IT Server Room mini-split
- FY 26-27 Budget projections
- FY 26-27 Proposed Budget
- Tyler Payments
- VOIP Phone System
- Dispose of outdated/broken technology items
- Deploy City wide cyber security training for all employees/report to State DIR
- Configure/install WatchGuard AuthPoint software on PD PC's
- CJIS Security Audit

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs

- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus/spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Migrate Incode v.9 to Incode v.10 Cloud (unknown)
- Migrate AT&T land lines over to digital/VOIP Phones (unknown)
- Assist with the migration e-merchant solution to Tyler Web Payments (unknown)
- Assist with the replacement of Utility Billing & Municipal Court chip readers (unknown)

MEMORANDUM

TO: Erin Corbell, Finance Director and Interim City Manager
FROM: Jody Cummings, Chief of Police
DATE: March 2, 2026
SUBJECT: Police Department Monthly Report – February 2026

February 2026 Activities

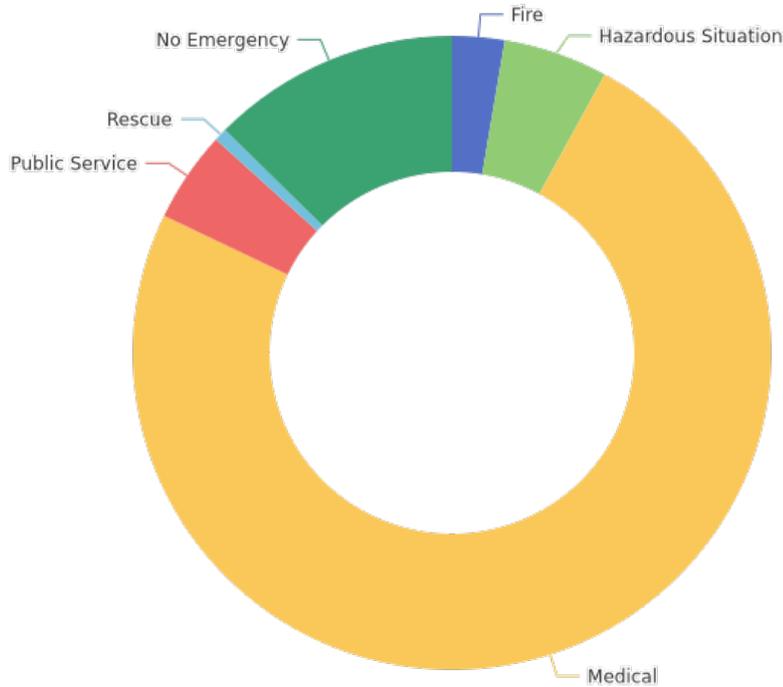
- Attended one Director’s Meeting.
 - Attended two City Council workshops and meetings.
 - Attended a Commissioners Court meeting regarding a Sirens in Flood Plains grant.
 - Participated in city manager interviews.
 - Investigators participated in a Children’s Advocacy Center Multidisciplinary Team Meeting.
 - School Resource Officer provided support at a Lampasas High School dance.
 - Chief Cummings, Assistant Chief Charlie Boswell, and Patrol Lieutenant Chuck Montgomery attended a working lunch with the Sheriff and Texas Ranger.
 - Investigators presented cases to the Lampasas County Grand Jury.
 - Chief Cummings and Assistant Chief Charlie Boswell attended the monthly Chiefs meeting at the Sheriff’s Office.
 - Chief Cummings and Patrol Lieutenant Chuck Montgomery attended a Spring Ho Committee meeting.
 - Patrol Lieutenant Chuck Montgomery represented the department at the Lampasas High School Cheerleader Annual Awards Ceremony.
 - Patrol Officers represented the department at the Blue & Gold Pack 100 Annual Awards Ceremony, Dinner, and Cake Auction.
 - The department created and/or shared 28 social media posts on Facebook.
 - Chief Cummings attended biannual mandatory week-long chief of police training.
-

Staff Anniversaries

- Patrol Lieutenant Chuck Montgomery celebrated **24 years** of service.



FDR-IR: Incident Count by Primary Incident Type



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire	4	2.65%
Fire - Outside Fire - Other Outside Fire	1	0.66%
Fire - Outside Fire - Vegetation / Grass Fire	2	1.32%
Fire - Transportation Fire - Vehicle Fire - Commercial	1	0.66%
Hazardous Situation	8	5.30%
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	2	1.32%

FDR-IR: Incident Count by Primary Incident Type

City of Lampasas Fire Department
Address: Lampasas, TX, 76550



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Hazardous Situation - Hazardous Materials - Carbon Monoxide Release	1	0.66%
Hazardous Situation - Investigation - Odor	3	1.99%
Hazardous Situation - Investigation - Smoke Investigation	2	1.32%
Medical	112	74.17%
Medical - Illness - Abdominal Pain / Problems	3	1.99%
Medical - Illness - Back Pain (Non-Trauma)	1	0.66%
Medical - Illness - Breathing Problems	8	5.30%
Medical - Illness - Cardiac Arrest	2	1.32%
Medical - Illness - Chest Pain (Non-Trauma)	10	6.62%
Medical - Illness - Convulsions / Seizures	4	2.65%
Medical - Illness - Diabetic Problems	6	3.97%
Medical - Illness - Heart Problems	3	1.99%
Medical - Illness - Overdose / Poisoning	2	1.32%
Medical - Illness - Psychological Behavior Issues	3	1.99%
Medical - Illness - Sick Case	20	13.25%
Medical - Illness - Stroke / CVA	3	1.99%
Medical - Illness - Unconscious Victim	1	0.66%
Medical - Illness - Altered Mental Status	9	5.96%

FDR-IR: Incident Count by Primary Incident Type

City of Lampasas Fire Department
Address: Lampasas, TX, 76550



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Medical - Illness - Unknown Problem	2	1.32%
Medical - Illness - No Appropriate Choice	6	3.97%
Medical - Injury / Trauma - Fall	21	13.91%
Medical - Injury / Trauma - Motor Vehicle Collision	6	3.97%
Medical - Other - Standby Request	1	0.66%
Medical - Other - Transfer / Interfacility	1	0.66%
Public Service	7	4.64%
Public Service - Citizen Assist - Citizen Assist / Service Call	1	0.66%
Public Service - Citizen Assist - Lift Assist	6	3.97%
Rescue	1	0.66%
Rescue - Transportation (Land) - Motor Vehicle Collision Extrication / Entrapment	1	0.66%
No Emergency	19	12.58%
No Emergency - False Alarm - Malfunctioning Alarm	1	0.66%
No Emergency - False Alarm - Accidental Alarm	2	1.32%
No Emergency - False Alarm - Other False Call	2	1.32%
No Emergency - Good Intent - Controlled Burning (Authorized)	3	1.99%
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	1	0.66%
No Emergency - Good Intent - Investigate Hazardous Release (Nothing Found)	2	1.32%

FDR-IR: Incident Count by Primary Incident Type

City of Lampasas Fire Department
Address: Lampasas, TX, 76550



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
No Emergency - Cancelled	8	5.30%
Total	151	100.00%

LAMPASAS PUBLIC LIBRARY

FEBRUARY 2026

Circulation	We circulated 3,136 items in February, which is down 13.3% from last February (3,616). The library was closed for Presidents' Day.
Door Count	There were 2,606 visitors during February, which is down 3.1% from last year (2,690).
Internet Usage	There were 267 Internet sessions in February, up 19.2% from the previous year.
Wifi Usage	In February, 98 unique visitors accessed our wifi network, which is down 19.2% from last year. Our total number of sessions in February was 306, down 7.6% from the previous year. (Attached infographic only shows difference between this month and last month.)
Text Interactions	We communicated, via text messages, with 121 unique phone numbers in February, which is down 5.5% from last February (128). We sent/received a total of 544 messages, which is down 1.8% from the previous year (554).
February Programs	In February, we had two staff story times, ag story time, 42 Club twice, 4-H STEM class, Cornelia Key Book Club, STEAM Days, and Mahjong 101.
Upcoming Programs	In March, we will have two staff story times (one bilingual), ag story time, 42 Club twice, Cornelia Key Book Club, STEAM classes (grades 2-5 & grades 6+), 4-H STEM class, and Mahjong 101. We are also hosting a 2-part series on "Rebuilding Liberty" with the Chamber of Commerce, at the library, as part of the America250 celebration; it will be led by Charley Kennington.
Upcoming Closures	The library will be closed April 3-4 for Good Friday/Easter.
Survey	We have launched a short survey about library programs and services. If you have not already done so, we would like for you to complete the survey, whether you use the library or not. Just scan the QR code below. We appreciate you taking a few minutes to do this for us.



Lampasas Public Library

February-2026

In February, 98 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

Change from prior month



306 ↓ -3.47%

Monthly Sessions



247 ↓ -6.79%

Total Visits



98 ↓ -10.91%

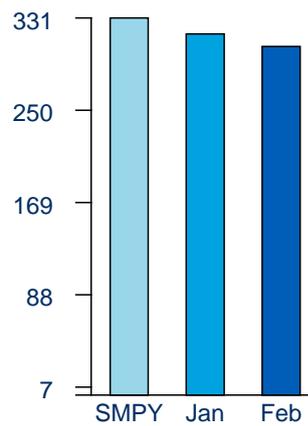
Unique Visitors



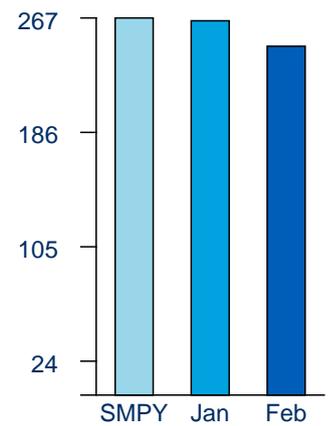
2.52 ↑ 4.56%

Average Return Rate

Total Monthly Session Count

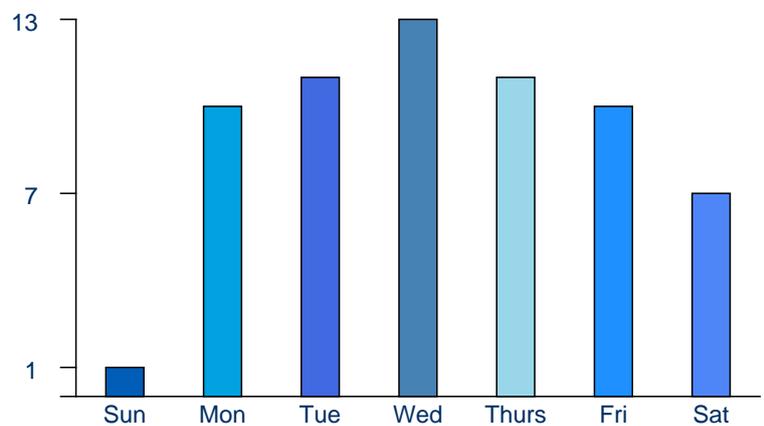


Total Monthly Visits

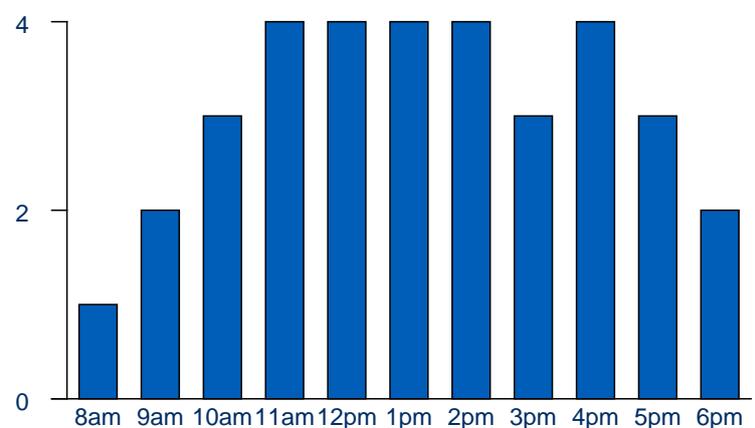


*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly



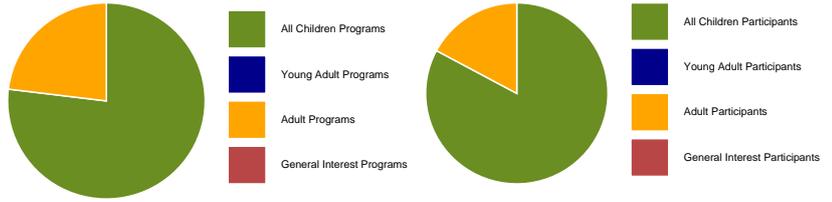
Lampasas Public Library

October, 2025 - February, 2026

October

Overview

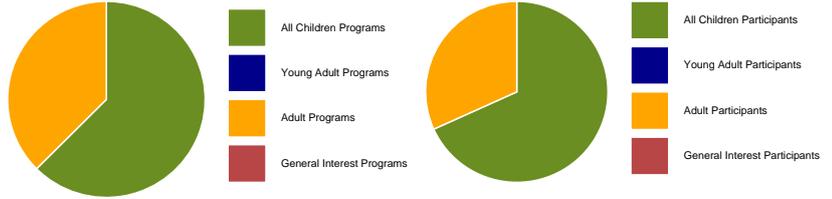
All Children Programs	10	76.92%	All Children Participants	111	82.84%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	23.08%	Adult Participants	23	17.16%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	13		Total Participants	134	



November

Overview

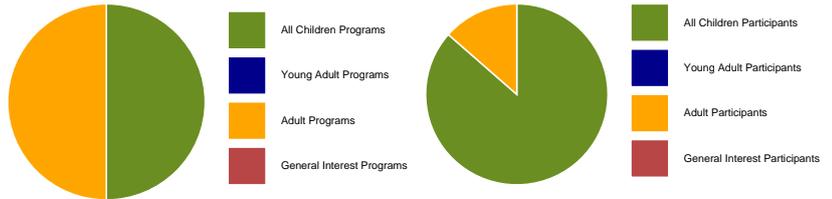
All Children Programs	5	62.5%	All Children Participants	58	68.24%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	37.5%	Adult Participants	27	31.76%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	85	



December

Overview

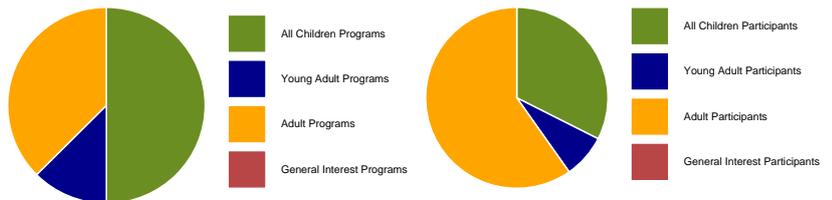
All Children Programs	3	50%	All Children Participants	64	86.49%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	50%	Adult Participants	10	13.51%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	6		Total Participants	74	



January

Overview

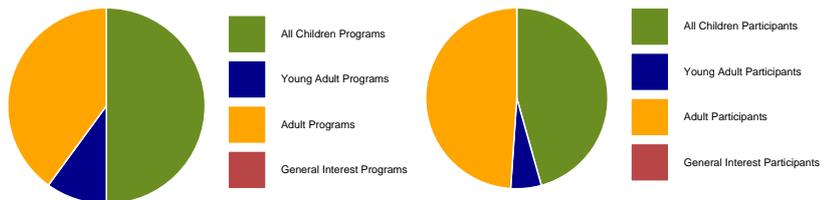
All Children Programs	4	50%	All Children Participants	25	32.47%
Young Adult Programs	1	12.5%	Young Adult Participants	6	7.79%
Adult Programs	3	37.5%	Adult Participants	46	59.74%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	77	



February

Overview

All Children Programs	5	50%	All Children Participants	42	45.65%
Young Adult Programs	1	10%	Young Adult Participants	5	5.43%
Adult Programs	4	40%	Adult Participants	45	48.91%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	92	



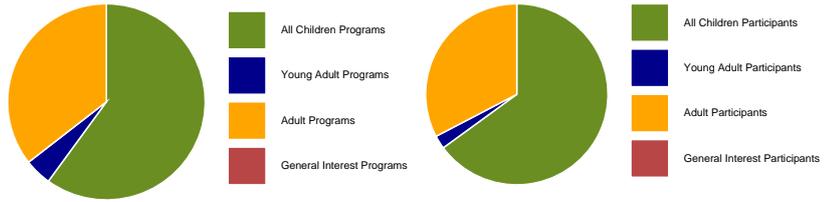
Lampasas Public Library

October, 2025 - February, 2026

Year in Review

Overview

All Children Programs	27	60%	All Children Participants	300	64.94%
Young Adult Programs	2	4.44%	Young Adult Participants	11	2.38%
Adult Programs	16	35.56%	Adult Participants	151	32.68%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	45		Total Participants	462	




City Manager

ITEM NO. 4.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding request from County of Lampasas Rodeo Association for HOT Funds for the Riata Roundup Rodeo in the amount of \$10,000.00

Requested By: Alexis Thompson, CLRA

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: March 12 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

Funds are available in HOT Fund 40 in the City of Lampasas Budget FY 2025/2026. The proposed use is an eligible expense per Chapter 351, Texas Tax Code.

Attachments: HOT Fund Request Form

Summary Statement:

The attached request is eligible for HOT funding. The event has been funded by the City of Lampasas HOT Funds in past years. Alexis Thompson will be in attendance to review the request with Council.

The event will be hosted at 580 Sports Complex on: April 22-25, 2026

Recommendation:

Motion to approve HOT funding request of \$10,000.00 to County of Lampasas Rodeo Association for HOT Funds for the Riata Roundup Rodeo.

HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

State Law: By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, there is a two-part test that every expenditure must pass to be valid.

- A. The expenditure must directly enhance and promote tourism the convention and hotel industry.
- B. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
 - 1. Convention Centers and Visitor Information Centers
 - 2. Registration of Convention Delegates,
 - 3. Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry,
 - 4. Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry
 - 5. Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry
 - 6. Sporting Event Expenses that Substantially Increase Economic Activity at Hotels
 - 7. Enhancement and upgrading of existing sport facilities or fields

City Policy: The City of Lampasas accepts applications from groups, businesses and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy expenditures.

Eligibility and Priority for Hotel Tax Funds: Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

1. *historic information on the number of room nights used during previous years of the same events;*
2. *current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;*
3. *historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or*
4. *examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.*

Use of Local Vendors: The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

Use of Revenues from Event: A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

Supplemental Information Required with Application:

- Proposed Marketing Plan for Funded Event
- Schedule of activities, events or facility programs relating to the request

Funded Projects or Events will be required to submit a Post Event Report with invoices for reimbursement within 60 days of the conclusion of the event.

Submit to: Kayleigh Stanley, City Secretary
312 E. Third Street
Lampasas, TX 76550
kstanley@cityoflampasas.com
Phone: 512-556-6831

Application

Organization Information

Today's Date: 03/02/2026

Name of Organization: County of Lampasas Rodeo Association

Address: PO Box 1501 City, State, Zip: Lampasas Tx 76550

Contact Name: Alexis Thompson

Contact Phone Number: 210.897.9263

Web Site Address for Event or Sponsoring Entity

www.lampasasrodeo.com

Is your organization: Non-Profit Private/For Profit

Tax ID # 99-2049090 Entity's Creation Date: March 2024

Purpose of your organization:

Promotes western heritage, youth programs, and community events at the arena that attracts visitors to Lampasas County.

Name of Event, Project or Facility Riata Roundup Rodeo

Date of Event or Project: April 22-25, 2026

Primary Location of Event or Project: 580 Sports Complex

Amount Requested: \$10,000.00

How will the funds be used?

Hotel Occupancy Tax (HOT) funds will be used exclusively for eligible expenses under **Category 3 (Advertising & Promotion)** and **Category 6 (Sporting Event Expenses)** as defined by Chapter 351 of the Texas Tax Code.

Under **Category 3**, funds will support out-of-market advertising and promotional efforts designed to directly attract overnight visitors to Lampasas. This includes digital advertising campaigns targeting rodeo contestants and spectators across Texas, Oklahoma, and Louisiana; paid newspaper and radio advertising; social media marketing; event promotion through regional rodeo associations; and promotional materials highlighting Lampasas lodging options.

Under **Category 6**, funds will be used for expenses directly related to hosting a multi-day sporting event that substantially increases hotel activity. These expenses include contracted rodeo production services (Diamond Cross Rodeo Co.), required security, temporary spectator seating, portable restroom facilities, and hotel accommodations for contracted production staff.

Primary Purpose of Funded Activity/Facility:

The primary purpose of the Riata Roundup Rodeo is to attract out-of-town contestants, participants, and spectators to Lampasas for a four-day regional sporting event that generates overnight hotel stays and increases economic activity for local lodging, dining, fuel, and retail businesses.

As a sanctioned rodeo event drawing 300+ contestants daily, along with Queen contestants, county team ropers, vendors, and families, the event is structured to bring multi-day visitors who require hotel accommodations.

Percentage of Hotel Tax Support of Related Costs

25% Note Percentage of Total **Event Costs** Covered by Hotel Occupancy Tax

_____ Note Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax

_____ Note Percentage of **Staff Costs** Covered by Hotel Occupancy Tax

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities

Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:

1. _____ **Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both.
2. _____ **Registration of Convention Delegates:** furnishing of facilities, personnel, and materials for the registration of convention delegates or registrant;
3. X **Advertising, Solicitations, Promotional** programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.
4. _____ **Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;
5. _____ **Historical restoration and preservation projects or activities or advertising and conducting solicitation** and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums;
6. X **Expenses including promotional expenses,** directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.

Sporting Related Event Funding:

If the event is a sporting related function/facility: How many individuals are expected to participate?

The rodeo generally can have up to 300+ contestants daily. There will be additional participants for the Rodeo Queen Contest, mutton bustin, the county team roping, vendors, and families starting from Wednesday to Saturday.

If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county?

It is anticipated that roughly 80% of participants will come from other cities and more distant counties, with approximately 20% representing the local area and surrounding counties.

If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity?

The association already has 6 rooms booked at the local hotel starting Wednesday 4/22 for the event. Several contestants and spectators will be staying in motels for the 4 day event as well as dining, shopping, and fueling vehicles at our local businesses.

Questions for All Funding Requests:

How many years have you held this Event or Project; or how many years have you been operating the qualified facility: The event has been on going but this will be the Rodeo Association's second year putting the event on.

Expected Attendance: 5k+ people

How many people attending the Event or Project will use Lampasas hotels, motels or bed & breakfast? 40%

How many nights will they stay? 2-3 nights

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels? Per our contract with the rodeo producer we reserved 6 rooms for their staff.

Do your promotional materials and website note area lodging facilities that can host participants? www.lampasasrodeo.com (please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? Currently working on that.

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

City	Month/Year	Assistance Amount	Number of Rooms Used
Lampasas	2025	\$10,000	6 Rooms (Booked by CLRA) Rest of Data not Reported
Lampasas	2024	\$6976	Data Not Reported
Lampasas	2023	\$7274	Data Not reported

How will you measure the impact of your event on area hotel activity?

Since our ticketing system will be electronic base we will be sending out a survey after the rodeo to see if people, stayed, shopped, and dined in town, where they came from etc to do an economic impact study.

Please list other organizations, government entities and grants that have offered financial support to your project: We will have sponsors and product donors for the event

Please check all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

Paid Advertising Newspaper Radio TV _____

Press Releases to Media Direct Mailing to out-of-town recipients

Other Radiogram _____

What areas does your advertising and promotion reach: Lampasas County and surrounding areas, Oklahoma, Texas, Louisiana including other rodeo events and contestants.families.

What number of individuals will your proposed marketing reach that are located in another city or county? Over 500k people through digital media pushes

If a permanent facility (e.g. museum, visitor center)

Expected Attendance Monthly/Annually:

Please note percentage of those in attendance that are staying at Area Hotels/Lodging Facilities: _____

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City Manager

ITEM NO. 4.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding modifying the City of Lampasas approved 2026 Holiday Schedule to include Juneteenth.

Requested By: Cathy Kuehne, Mayor Pro Tem

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: March 12, 2026 **For the Agenda of:** March 23, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

As discussed at the March 23, 2026 City Council Meeting by Judge Robert Gradel, a modification to the approved 2026 City Holiday Schedule to include Juneteenth is requested.

Recommendation:

A motion to approve modifying the 2026 City Holiday Calendar to include Juneteenth.

City Holidays 2026

January 1, 2026 - New Year's Day

January 19, 2026 - MLK Day

February 16, 2026 - President's Day

April 3, 2026 - Good Friday

May 25, 2026 – Memorial Day

July 3, 2026 – Independence Day

September 7, 2026 - Labor Day

November 11, 2026 - Veterans Day

November 26 & 27, 2026 – Thanksgiving (2 days)

December 24 & December 25, 2026 – Christmas (2 days)


City Manager

ITEM NO. 4.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval to declare a 2012 Chevrolet 2500 as surplus fleet and allow staff to dispose of according to State law.

Requested By: Micah Harry, Electric Superintendent

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: March 12, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments: Photos

Summary Statement:

This truck was removed from service this year due to a variety of mechanical issues. Cost of repair exceeds the value of the truck. Staff feels it is in the best interest to dispose of the vehicle as State Law allows.

Recommendation:

To consider a motion to declare a 2012 Chevrolet 2500 as surplus fleet and allow staff to dispose of as State Law allows.

Generic Inspection Form

Inventory ID: _____

Asset Number _____

Anticipated Sale Price: **4000**

Short Description: Runs and drives 104824 miles

Year 2012

Manufacturer Chevrolet

Model 2500

Please fill in or check if apply

Long Description:

A/C blows cold. Fitting to the heater busted so the heater was bypassed.

This Equipment: Is Operable Is Not Operable For Parts Only Needs Repair The Condition is Unknown

Hours: _____ This equipment was maintained every 365 Hours Days

Serial # _____

Repairs needed: Power steering gearbox leaks, tires are bald, rear differential clunks in reverse
Heater doesnt work.

Description of Use

95% in town use carrying material to jobs.

Color White Cloth Vinyl Leather Metal Plastic Wood Rubber

Minor damage to: _____

Major damage to: _____

Size: Length: Feet: _____ Inches: _____ Width/Depth: Feet: _____ Inches: _____ Height: Feet: _____ Inches: _____

Men's Size: _____ Women's Size: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Comments:

Location of Asset: City of Lampasas Public Works Barn

For more information contact: Mlcah Harry



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City Manager

ITEM NO. 4.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval to declare a 1999 Ford F800 as surplus fleet and allow staff to dispose of according to State law.

Requested By: Micah Harry, Electric Superintendent

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: March 12, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments: Photos

Summary Statement:

This bucket truck was removed from service this year due to a variety of mechanical issues. Cost of repair exceeds the value of the truck. Staff feels it is in the best interest to dispose of the vehicle as State Law allows.

Recommendation:

To consider a motion to declare a 1999 Ford F800 as surplus fleet and allow staff to dispose of as State Law allows.

Generic Inspection Form

Inventory ID: _____

Asset Number _____

Anticipated Sale Price: _____

Short Description: _____

Year _____

Manufacturer _____

Model _____

Please fill in or check if apply

Long Description:

This Equipment: Is Operable Is Not Operable For Parts Only Needs Repair The Condition is Unknown

Hours: _____ This equipment was maintained every _____ Hours Days

Serial # _____

Repairs needed: _____

Description of Use

Color _____ Cloth Vinyl Leather Metal Plastic Wood Rubber

Minor damage to: _____

Major damage to: _____

Size: Length: Feet: _____ Inches: _____ Width/Depth: Feet: _____ Inches: _____ Height: Feet: _____ Inches: _____

Men's Size: _____ Women's Size: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Comments:

Location of Asset: _____

For more information contact: _____



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	779	
	15-3347-01	
Test Date:	2-16-16	
Report #:	153347-01	
Microamp Leakage:	1234	
Unit #:	123	
Inspector:	ABC	


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City Manager

ITEM NO. 4.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of the City's website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: March 2, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments: February Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. One photo entry per person per month. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City's website and City Facebook page. For the month of February, we received seven entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

Recommendation:

To consider a motion to select one of the entries as this month's winner.

Entry 1

Joanne Phillips

Joanne.phillips716@gmail.com

“Badger Sunset” was taken at Grace Fellowship Church in Lampasas, TX.



Entry 2

Cassandra Krupp
skrupp2002@hotmail.com

“Lamparas Snow Queen” was taken at the downtown Lamparas square in Lamparas, TX.



Entry 3

Amber Slatton

march26acs@gmail.com

“Courthouse at Midnight” was taken at the Courthouse in Lampasas, TX.



Entry 4

Martha Dye

dvemartha14@gmail.com

“Fishing in the Park” was taken at W.M. Brook Park in Lampasas, TX.



Entry 5

Meghan James

Meghanmariejames@gmail.com

“Turtlely Enjoying the Sun” was taken at Cooper Spring Nature Park in Lampasas, TX.



Entry 6

JJ Tiscareno

jjtiscareno@gmail.com

“Texas Flag Icicle” was taken at the corner of third and western during the freeze in Lampasas, TX.



Entry 7

Juanita Hamilton

jhamilton1978@gmail.com

“Sunset on the Creek” was taken at the Lampasas creek near 4th Street, behind the colored school in Lampasas, TX.




City Manager

ITEM NO. 4.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the first reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.

Requested By: Stephen Sewell, Director of Public Works

Submitted by: Stephen Sewell, Director of Public Works

Date Submitted: March 13, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

The current customer sewer line responsibility begins at entrance of building and typically ends at right-of-way or property line. Modifications shift customer responsibility to end at the public sewer main. Intention with revision is to alleviate issues related to private sewer lines crossing other private property, general sewer line clearing, and installation of private sewer lines with conflicting elevation to public sewer main.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY OF LAMPASAS CODE OF ORDINANCES CHAPTER 82 UTILITIES, ARTICLE III, SANITARY SEWER SYSTEM, DIVISION 4. BUILDING SEWERS, ADDING SECTION 82-216. SEWER SYSTEM MAINTENANCE; PROVIDING FOR SEVERABILITY CLAUSE; REPEALER CLAUSE AND EFFECTIVE DATE

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

SECTION I. THAT the matters and facts recited in the preamble hereof are found and determined to be true and correct.

SECTION II. THAT Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance, Code of Ordinances, City of Lampasas, Texas, to read as follows:

82-216: A. For properties with gravity wastewater service, the real property owner shall be responsible for the proper operation, maintenance, and repairs of the sewer system located on such real property from the structure(s) served by the sewer system to the point of connection to the public sewer main, regardless of public sewer main location.

B. For properties with low pressure service, the real property owner shall be responsible for the proper operation, maintenance, and repairs of the sewer system at the building and the service lateral, lift station (grinder pump) and force main between the building and the point of connection into the public sewer main.

C. When, as a part of sewer system testing, the City identifies a flaw in the sewer system located on private property, where a repair is necessary to prevent infiltration or inflow, the real property owner shall be responsible to cause the repairs to be made within 30 days of the date of notification by the City.

D. If repairs are not complete within 30 days of notification by the City, City may engage the services of a contractor to make the necessary repairs with the costs for such repairs to be paid by the City and subsequently charged to property owner and utility customer.

SECTION III: Providing for Severability. If any section or part of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Charter.

SECTION IV: Conflicting Ordinance. This Ordinance supersedes and repeals all ordinances or parts of ordinances, if any, in conflict herewith; however, such present ordinances shall remain in full force and

effect until the effective date of this ordinance.

SECTION V: Effective Date. This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, City of Lampasas Code of Ordinances, and the laws of the State of Texas.

Passed and Approved on First Reading on this the 23rd day of March, 2026.

Passed and Approved on Second Reading on this the 13th day of April, 2026.

Herb Pearce, Mayor

ATTEST:

Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown
City Attorney’s Signature of Approval Provided on Separate Page

DIVISION 3. SEWER SYSTEM CONNECTIONS

Sec. 82-181. By customer.

Connection of individual sewer customers to the municipal sewer system shall be completed by the customer after the City's inspection and approval of each of the building(s) sewer facilities and connections on the customer's property.

(Ord. No. 341, § 701, 12-13-71)

Sec. 82-182. Construction in compliance with subdivision and plumbing ordinances.

The connections of subdivision sewer customers may be constructed by the developer or his contractor under the supervision by the city manager, or manager's designee, and contingent upon compliance to the subdivision and plumbing ordinances of the city.

(Ord. No. 341, § 702, 12-13-71)

Sec. 82-183. Required; exceptions.

- (a) All buildings will be connected to the city sewers as required under this article, except:
- (1) *Existing building with private system. Existing buildings which have fully functioning, adequately sized and installed private sewage disposal systems, conforming to division 2 of this article.*
 - (2) *Grace period for those with inadequate or failing private systems. Owners of existing buildings within the city limits which do not have adequate private sewage disposal systems, of private sewage disposal systems that are non-functioning or failing, will be given a grace period of one year from the date of the ordinance from which this section is derived, before being given official notice to connect to the city sewer. Upon notice, private system owners shall have 90 days from the date notice is sent, to connect existing buildings served by the non-compliant private sewer to the city's sewer system.*
 - (3) *Subdivisions 2,000 feet or more from nearest sewer; costs of connection. All subdivisions, the closest boundary of which is more than 2,000 feet from the nearest public sewer, must connect at their cost.*
 - (4) *Connection size. The city manager, or manager's designee, will determine the size of the connecting sewer. In general, residential and commercial connections will be of four-inch or six-inch pipe. Industrial connections and large water using commercial establishments shall be sized based upon the nature and amount of sewage contemplated and shall be established by the city manager, or manager's designee.*
 - (5) *Charges. Connection charges which are established by the city and listed in appendix A of this Code shall include the inspection fees under section 82-207.*
- (b) All sewer extensions and connections will be made as provided in chapter 70, subdivisions. In subdivisions or other cases approved by the city manager, or manager's designee, where connections are made by the sewer customer or his contractor, the connection fee shall be thirty percent (30%) of the rates in subsection (a)(5) of this section applied to each individual connection made to the city sewer.

(Ord. No. 341, § 703, 12-13-71)

Secs. 82-184—82-205. Reserved.

DIVISION 4. BUILDING SEWERS

Sec. 82-206. Uncovering, connecting with or disturbing; permit required.

No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the city manager, or manager's designee.

(Ord. No. 341, § 601, 12-13-71)

Sec. 82-207. Classes of permits; applications; fee.

- (a) There shall be three classes of building sewer permits:
 - (1) Residential service;
 - (2) Commercial service; and
 - (3) Service to establishments producing industrial wastes.
- (b) The owner or his agent shall make application for a permit on a special form furnished by the city. The permit application shall be supplemented by any plans, specifications or other information considered pertinent in the judgment of the city manager, or manager's designee. A permit and inspection fee in an amount established by the city and listed in appendix A of this Code for a residential or commercial building sewer permit and in an amount established by the city and listed in appendix A of this Code for an industrial building sewer permit shall be paid to the city at the time the application is filed.

(Ord. No. 341, § 602, 12-13-71)

Sec. 82-208. Installation costs and expenses.

All costs and expenses incident to the installation and connecting of the building sewer shall be borne by the owner. The owner shall indemnify the city from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

(Ord. No. 341, § 603, 12-13-71)

Sec. 82-209. Separate and independent building sewer for each lot.

A separate and independent building sewer shall be provided for every lot occupied by a building with sewers; i.e., building sewers cannot be shared by adjoining property parcels.

(Ord. No. 341, § 604, 12-13-71)

Sec. 82-210. Construction specifications.

The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing and backfilling the trench shall all conform to the requirements of the building and plumbing codes and all other applicable rules and regulations of the city.

(Ord. No. 341, § 605, 12-13-71)

Sec. 82-211. Lifting of sewage.

Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor or foundation. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

(Ord. No. 341, § 606, 12-13-71)

Sec. 82-212. Surface runoff or groundwater not to be connected.

No person shall make connection of roof downspouts, exterior foundation drains, areaway drains or other sources of surface runoff or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer.

(Ord. No. 341, § 607, 12-13-71)

Sec. 82-213. Connection specifications.

The connection of the building sewer into the city's sewer shall conform to the requirements of all applicable building and plumbing codes and all other applicable rules and regulations of the city. All such connections shall be made gastight and watertight. Any deviation from the prescribed procedures and materials must be approved by the city manager, or manager's designee, before installation. In general, all sewer connections will be constructed by and at the sole cost of the customer.

(Ord. No. 341, § 608, 12-13-71)

Sec. 82-214. Inspection and connection; notice of readiness.

The applicant for the building sewer permit shall notify the city manager when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made by the city or by others when approved, under the supervision of the city manager or his representatives.

(Ord. No. 341, § 609, 12-13-71)

Sec. 82-215. Guarding of excavations; barricades and lights; restoration of property.

The applicant for the building sewer permit shall notify the city manager, or manager's designee, when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made by the city or by others when approved, under the supervision of the city manager or, or manager's designee.

(Ord. No. 341, § 610, 12-13-71)

Secs. 82-216—82-220. Reserved.


City Manager

ITEM NO. 4.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve a change order for the CDV23-0267, otherwise known as the Community Development Block Grant (CDBG) Project in an amount of \$29,447.00.

Requested By: Stephen Sewell, Director of Public Works

Submitted by: Stephen Sewell, Director of Public Works

Date Submitted: March 16, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

Funding available in Capital Outlay 10-551-5545.

Attachments: Ordinance

Summary Statement:

CDBG Change Order #1

1. Add driveway on Avenue B to vacant lot.
2. Remove installation of chain link gate from project.
3. Add curb replacement, curb cut, and flume to Park Street.
4. Remove and replace culvert at Summer Street crossing.
5. Addition of 24" culvert to Spring Street crossing.

Recommendation:

To consider a motion to approve a change order in relation to the CDBG Project for an amount of \$29,447.00.



Construction Contract Change Order

A505

Grant Recipient: City of Lampasas Select: City County
 Contract No.: CDV23-0267 Change Order No.: 1 Region: CTCOG

Contractor:

Lone Star Site Work, LLC
 PO Box 1867
 Wimberley, Texas 78676

Engineer:

Eckermann Engineering Inc
 202 Spring Ho Avenue
 Lampasas, Texas 76550

Select Change Order Type(s): Change to Existing Line Items New Items Requested Change in Contract Duration

Grant recipient is requesting Texas Department of Agriculture review to determine eligibility of change order expenses.

Changes to Existing Line Items (Items from original bid or added in previous change order ONLY)

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price	+
2	Remove Existing Base and Asphalt	453	531	SY	\$17.00	78	\$1,326.00	-
4	Remove Existing Curb and Gutter	145	190	LF	\$18.00	45	\$810.00	-
11	Rework Existing Subgrade (6" Depth)	300	370	SY	\$17.50	70	\$1,225.00	-
12	Flex Base (8")	300	370	SY	\$51.00	70	\$3,570.00	-
13	HMAC Pavement, Type D (1.5")	453	523	SY	\$36.00	70	\$2,520.00	-
14	Curb and Gutter	96	141	LF	\$45.00	45	\$2,025.00	-
16	Concrete Driveway	71	95	SY	\$136.00	24	\$3,264.00	-
17	Concrete Rip-Rap	856	862	SY	\$117.00	6	\$702.00	-
25	TXDOT SETP-CD SET for 24" RCP	6	8	EA	\$3,400.00	2	\$6,800.00	-
27	Double 4' Chain Link Gate	1	0	EA	\$4,000.00	-1	(\$4,000.00)	-
Contract Change Sub-Total:							\$18,242.00	

New Items Requested (Items WITHOUT a unit price in the original bid)

Provide explanation below (attach separate documentation as appropriate). The Grant Recipient must demonstrate competitive pricing for new items.

Removed and replaced an existing 24" culvert that was initially left in place, added 24" culvert next to existing culvert to increase capacity.

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price	+
7A	Remove Existing 24" RCP Culvert		36	LF	\$35.00	36	\$1,260.00	-
21A	24" RCP	0	78	LF	\$127.50	78	\$9,945.00	-
Contract New Item Sub-Total:							\$11,205.00	

Justification for Change

	Increase	Decrease	No Change
1. Effect of this change on scope of work:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Effect on operation and maintenance costs:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No	Not Applicable
3. Will this Change Order change the number of beneficiaries or TxCDBG contract Performance Statement Exhibit A?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

4. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is the TCEQ clearance still valid?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Are other TxCDBG contractual special condition clearances still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. If new items are included that were not included in the competitive bid, have the prices been determined to be reasonable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Change Order Summary

Original Contract Price:	<input type="text" value="\$458,657.00"/>	Original Contract End Date:	<input type="text" value="05/29/2026"/>
Net Previous Change Order(s):	<input type="text" value="\$0.00"/>	Net change of previous Change Orders (days):	<input type="text" value="0"/>
This Net Change Order:	<input type="text" value="\$29,447.00"/>	Increase/Decrease of this Change Order (days):	<input type="text"/>
New Contract Price:	<input type="text" value="\$488,104.00"/>	Change Order Contract End Date	<input type="text"/>
Cumulative % Change:	<input type="text" value="6.420%"/>		

NOTE: Change orders for an increase of more than 25% will be rejected. The State of Texas considers a change in the construction contract price of greater than 25% to be non-competitive, as other potential bidders did not have the opportunity to bid on the true scope of the project during the procurement process. Grant Recipient must rebid project in the event of an increase greater than 25%.

Grant Recipient Approval (REQUIRED)

<input type="text"/>	<input type="text"/>
Authorized Signature	Date
Erin Harrison, Interim City Manager Authorized Signatory's Name and Title	

Engineer's Recommendation

	<input type="text" value="3/13/2026"/>
Engineer's Signature	Date
Derrek Eckermann Engineer's Name	

Contractor's Authorization

	<input type="text" value="03/13/2026"/>
Contractor's Signature	Date
Megan Harrison, Controller Contractor's Name and Title	

To receive an email copy of the TDA response, provide contact information below

Name	Email	+
Derrek Eckermann	derrek@eckermannengineering.com	-

For TDA office use only

This Net Change Order:	<input type="text" value="\$29,447.00"/>	Increase/decrease of this Change Order (days):	<input type="text"/>
Net Change Order Approved:	<input type="text"/>	Increase/decrease of this Change Order Approved:	<input type="text"/>
Approved Contract Amount:	<input type="text"/>	Approved Contract Time:	<input type="text"/>

Notes:

<input type="text"/>	<input type="text"/>
Contract Specialist Signature	Date

Director Signature (optional)

Date

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City Manager

ITEM NO. 4.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval to declare a 2018 Chevrolet 1500 as surplus fleet and allow staff to dispose of according to State law.

Requested By: Micah Harry, Electric Superintendent

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: March 17, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments: Photos

Summary Statement:

This truck was removed from service in February 2025 due to needing a new motor. Cost of repair exceeds the value of the truck. Staff feels it is in the best interest to dispose of the vehicle as State Law allows.

Recommendation:

To consider a motion to declare a 2018 Chevrolet 1500 as surplus fleet and allow staff to dispose of as State Law allows.

Generic Inspection Form

Inventory ID: _____

Asset Number _____

Anticipated Sale Price: **5000**

Short Description: 75803 Miles. Body Damage. Needs new motor

Year 2018

Manufacturer Chevrolet

Model 1500

Please fill in or check if apply

Long Description:

This Equipment: Is Operable Is Not Operable For Parts Only Needs Repair The Condition is Unknown

Hours: _____ This equipment was maintained every _____ Hours Days

Serial # _____

Repairs needed: New motor. New bed

Description of Use

Inspecting for the City of Lampasas

Color White Cloth Vinyl Leather Metal Plastic Wood Rubber

Minor damage to: Passanger rear door

Major damage to: Bed

Size: Length: Feet: _____ Inches: _____ Width/Depth: Feet: _____ Inches: _____ Height: Feet: _____ Inches: _____

Men's Size: _____ Women's Size: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Comments:

Location of Asset: Lampasas Public Works Yard

For more information contact: Micah Harry or Carlos Garcia





SILVERADO



MFD BY GENERAL MOTORS OF CANADA COMPANY

08/18

GVWR
3175 KG
7000 LB

GAWR FRT
1746 KG
3850 LB

GAWR RR
1792 KG
3950 LB



THIS VEHICLE CONFORMS TO ALL
APPLICABLE U.S. FEDERAL MOTOR
VEHICLE SAFETY STANDARDS IN EFFECT
ON THE DATE OF MANUFACTURE
SHOWN ABOVE.

2GCRCNEC7K1112140

TYPE: TRUCK

MODEL: 70CC15753

8624

	TIRE SIZE	
FRT	P255/70R17	S
RR	P255/70R17	S
SPA	P255/70R17	S

RIM
17X8J
17X8J
17X7.5J





**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding amending the terms of a Development Agreement by and between Brister Construction, LLC (“Developer”) and the City of Lampasas (“City”) for consideration of a decrease in lots and extension of the November 2021 agreement.

Requested By: Kayleigh Stanley, City Secretary

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: March 18, 2026

For the Agenda of: March 23, 2026

Procurement and Funding Statement:

N/A

Attachments: Amended Agreement

Summary Statement:

This is a formal request to modify the development agreement between the City of Lampasas and Brister Construction, LLC.

The original plat and agreement consisted of 12 lots to be completed by November of 2026 for Hidden Oaks Subdivision (Badger Lane)

Request #1 - Make lots 7 and 8 into one lot for a total of 11 homes instead of 12.

This incorporates a small and odd shaped lot (lot 7) into lot 8. The concept looked good on paper. However, after building up near the cul-de-sac we (Bristers) feel it will be more desirable for current residents to build one home on a combined lot vs. two homes. Our (Bristers) opinion is that more driveways will make it more congested and undesirable. Due to drainage, lot 6 needs to remain as is.

Request #2 - Extend the time of completion to November 2028.

While we have been steady in building and selling, over the last year the market has slowed for houses in our price range and interest rates are higher than when we began in 2021. We (Bristers) have had 1617 for sale since August 2025 and at present, there are also two other homes on Badger Lane of comparable price for sale.

Recommendation:

To consider a motion to approve amending the terms of a Development Agreement by and between Brister Construction, LLC (“Developer”) and the City of Lampasas (“City”) for consideration of a decrease in lots and extension of the November 2021 agreement.

**FIRST AMENDED DEVELOPMENT AND
ECONOMIC INCENTIVE AGREEMENT:
REQUEST FOR VOLUNTARY ANNEXATION
INTO LAMPASAS CORPORATE LIMIT**

This First Amended Development and Economic Incentive Agreement ("Amended Agreement") is made and entered into by and between the City of Lampasas, Texas ("City"), a Texas Municipal Corporation, and Brister Construction, LLC, (referred to herein as "Brister" or "Developer") a private residential property developer on the ____ day of _____, 2026, which the City and Brister hereto agree will become, for all purposes, the "Effective Date" of the Agreement. The City and Brister are hereinafter jointly referred to as "Parties" and individually as a "Party."

RECITALS

WHEREAS, it is the City's goal to promote local economic development and to stimulate and support business and commercial activity, thereby growing employment opportunities and the workforce in the City; and

WHEREAS, the City has identified a shortage in the availability of single family homes in Lampasas, which has and will continue to have an overall negative effect on the economic development opportunities within the Lampasas community; and

WHEREAS, the City has determined that one mechanism that can be implemented to move toward its objective of spurring economic growth in the City is to offer incentives for the development of the Hidden Oaks Subdivision ("Subdivision"), which will be a single family residential neighborhood, including the Developer's expenditure of the capital investment related to the Project infrastructure and improvements associated with the residential Project, all of which the City believes will increase economic development within the corporate boundaries of the City; and

WHEREAS, Brister, the Developer of the Subdivision, desires to construct this residential development that will require a financial investment, less any contributions from the City, of not less than \$246,700.00 in utility and roadway infrastructure that will benefit the Subdivision, and which will consist of a minimum of eleven (11) single family residential dwellings within the corporate limits of the City of Lampasas (the "Project"); and

WHEREAS, as a part of the Project, pursuant to this Amended Agreement, Brister shall be obligated to make agreed upon improvements to the public infrastructure, including upgrades to and installations of various drainage, water, wastewater and public roadways ("Public Improvements") in the area near or abutting the Project, which combined cost of such infrastructure less any contributions by the City, is estimated to have a combined current approximate value of a minimum of \$50,000.00, all of which will be required, pursuant to this Amended Agreement and the development plans for the Project are required to serve the Project;

and

WHEREAS, in addition to providing various public utilities and roadway access to the Project, the Public Improvements will provide benefits to other areas of the City, as well, and will benefit the community and its future expansion, as a whole, including specifically the overall development to the water and wastewater systems of the Lampasas community; and

WHEREAS, accordingly, after evaluation and careful assessment, the City has determined that a substantial and material economic benefit to the local economy and public infrastructure will inure to the citizenry and City as a whole from the development of this Project; and

WHEREAS, City is authorized by the State of Texas, pursuant to legislations including the Texas Local Government Code, §380.001, *et seq.*, to promote state and local economic development and to stimulate business and commercial activity within the City; and

WHEREAS, as an economic incentive to Brister, the City desires to install at the City's cost, certain electrical infrastructure to each platted lot in the Subdivision, and, to contribute to Brister for certain Project expenses, pertaining to Brister's costs for construction of the Subdivision's infrastructure, which will benefit not only the Subdivision, but will also provide benefits to the general area of the City of Lampasas in terms of reliability, redundancy, and utility and roadway access; and

NOW, THEREFORE, in consideration of the foregoing and the covenants, agreements, representations, and warranties hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by both Parties hereto, City and Brister agree as follows:

AMENDED AGREEMENT

Section 1. Brister Development Contractual Obligations

In consideration of the City agreeing to provide the consideration and Economic Incentives to Brister for construction of the Project noted herein below, Brister shall:

- (a) Brister agrees this Amended Agreement is conditioned upon the City's approval of the final plat for the Subdivision development; and
- (b) This Amended Agreement in no way represents approval of or alters the requirements of the Subdivision's final plat and Brister agrees to comply with all obligations of final platting of the Subdivision; and
- (c) Initiate and/or continuously proceed with all necessary planning activities for the Project within 30 days of the Effective Date of the original Agreement; and
- (d) Continue, without interruption, the development of the Project, referred to herein as the Subdivision, which the Developer agrees shall consist of a minimum of eleven (11) single-family residential dwellings on the eleven (11) residential lots, as shown on Exhibit "A" (the 'plat'), attached hereto and incorporated herein for all purposes, (also referred to herein as the "Subdivision Concept Plan") as proposed and approved by the City as part of the Amended Agreement, until the Subdivision's development is fully completed, with one-hundred percent (100%) completion of all construction of the single-family residential dwellings to occur on or before the end of year seven (7), after the Effective Date of the Original Agreement; and
- (e) Initiate and diligently move forward with, over the term of this Agreement, the installation and construction of the improvements to public infrastructure, detailed on Exhibit "B," attached hereto and incorporated herein for all purposes, with such improvements to public infrastructure having estimated current total value of a minimum minus any contributions from the City of \$246,700.00, and with all such public improvements to be one-hundred percent (100%) completed within two (2) years after the Effective Date of the Original Agreement; and
- (f) Provide complete and acceptable documentation to the City demonstrating Brister's actual investment as to the public infrastructure components, prior to the City's final acceptance of the public infrastructure and any reimbursement by the City for its participation in the cost of same; and
- (g) Provide the City with an engineer's certification that all public infrastructure has been installed by the Developer as per the specifications for the Project and as per all applicable City or State standards; and
- (h) Provide any required or requested bonds in accordance with the City's Subdivision Ordinance, and terms of Section 2 of the Original Agreement in effect as of the Effective Date of Original Agreement; and complete the construction of all public infrastructure in accordance with the Subdivision Regulations, in effect as of the Effective Date, and prior to recordation of the Final Plat after its approval by the Council and prior to Developer's or Developer's representative's sale or conveyance of any lot or dwelling unity in the Subdivision; and
- (i) Provide a warranty bond for all public infrastructure in accordance with the City's Subdivision Regulations for the duration of the construction of

the Subdivision, and for a period of two (2) years following the date of final acceptance of the last piece of public infrastructure accepted by the City; and

- (j) Provide maintenance (including mowing) of all public infrastructure until such time the Subdivision is complete and the Final Plat for the Subdivision has been accepted and filed in the County Deed Records by developer.
- (k) Provide the City with a semi-annual report, (on November 30th and June 30th) of all construction activities related to the Project and Subdivision, through build-out, and provide interim status reports to the City Manager and/or his assignee, as requested by the City, on a more frequent basis, if requested by the City; and
- (l) Construct all Public Improvement infrastructure components of the Project within 24 months of the Effective Date of the Original Agreement to City approved specifications and provide for inspections as required by City; and
- (m) Promptly notify the City Manager, in writing, at any time that Brister identifies issues that may cause a delay in the ongoing development of the Project or otherwise cause Brister to miss any of the deadlines set forth herein for the Project; and
- (n) For property owned by Brister, keep current on the payment of any and all taxes owed to any taxing jurisdiction in which the Project is located; and
- (o) Keep current in the payment of all charges and fees for utility services provided by the City to the Project; and
- (p) Comply with all Federal, State and Local regulations and laws pertaining to the construction of the Project; and
- (q) Cooperate with the City in promptly providing requested documentation to confirm compliance with the terms of this Agreement.
- (r) Execute voluntary annexation request.
 - 1. Execute and fully process, at Developer's expense if any is incurred, a "Request for Voluntary Annexation of the Property," form which is attached hereto as Exhibit "C," contemporaneously with the execution of the Original Development Agreement, and work cooperatively with the City to complete the voluntary annexation of the Property into the City's corporate limits as quickly as feasible under the law. This requirement includes providing the City with all documentation necessary to complete voluntary annexation pursuant to State laws. Developer acknowledges and the Parties agree that without full annexation of the Property, this agreement shall be come void and all obligations of both Parties shall cease if annexation fails for any reason.
 - 2. Final Voluntary Annexation of the Property shall be completed by the City as soon as reasonably possible.

Section 2. Alternative Performance Guarantee

The City's Code of Ordinances requires that all developers shall file performance guarantees for public infrastructure that is not complete and/or accepted with the City, prior to submission of the Final Plat to ensure that the construction of all public infrastructure improvements for subdivision are completed in full compliance with City standards and engineering specifications, and that the construction done by developers passes required engineering tests, prior to the City's approval of a final plat for the subdivision.

In the case of this Subdivision, however, the Developer has requested that they not be required to file the standard performance guarantees, as allowed conditionally, by Subdivision regulations and has requested that the City approve the final plat for the Subdivision and forgo the requirement that the Developer obtain and provide the City with a performance bond that would ensure that the Developer has performed all of its construction responsibilities for the Subdivision's infrastructure, prior to recordation of the final plat. Further the Developer has requested the recordation of the Final Plat be delayed until the public infrastructure as detailed in this agreement is completed and the 90 day requirement required by City Code be waived.

The Council has considered the Developer's request and has agreed to allow the Developer to enter into this Amended Agreement, as an alternative form of performance security, which will ensure for the City and its citizens that all infrastructure related to the Subdivision that is designed, engineered, constructed and installed by the Developer and its contractors, shall fully meet the City's regulations, Codes and standards and will be constructed to pass all testing, as follows:

- a. Infrastructure Improvements. Developer agrees to construct and install the infrastructure improvements necessary to serve all lots in the Subdivision as shown on Exhibit B. The infrastructure improvements shall be constructed in conformance with the City's requirements, procedures, and specifications (including without limitation environmental protection requirements such as erosion controls and site restoration), pursuant to construction plans, permits, and specifications approved by the City prior to commencement of construction, and subject to observation, certification, and acceptance by the City as required by the City Manager. The Developer's Engineer shall submit a letter certifying that construction of the infrastructure was completed in accordance with the Project design specifications submitted to the City for this component of the Project,
- b. Field Changes/Deviations from Subdivision Plans. If a field change/deviation is required, the Developer shall submit a request for same to the City for review and approval, and City's Consulting Engineer shall, following its review, provide the City Manager with a written recommendation related to the requested change/deviation. The City Manager shall review the recommendation of Consulting Engineer and shall issue a determination on the requested change/deviation. The City Manager shall have final authority to approve or reject the requested change/deviation from the Plans, as submitted by Developer and approved by the City. During the course of construction of the Subdivision infrastructure improvements, if circumstances arise during which the Developer's Engineer and the

City's Engineer disagree as to the necessity of, or the details concerning any suggested or recommended field change/deviation to the Subdivision Plans, either Engineer may appeal the matter to the City Manager for a determination, and the City Manager's decision regarding the matter shall be final.

- c. City's Acceptance of Infrastructure Improvements Upon completion of the Subdivision's infrastructure improvements, the Developer agrees to provide to the City a complete set of construction plans for the Subdivision's infrastructure improvements installed by the Developer, certified "record drawings" by the registered professional engineer responsible for preparing the approved construction plans and specifications. The Engineer's Certification shall include a statement that the infrastructure improvements have been constructed in accordance and compliance with Developer's Approved Construction Plans. Upon certification of all infrastructure improvements by Developer's registered professional engineer, in accordance with the terms of this Agreement, and upon certification by Developer's registered professional engineer of the completion of all other improvements required by the City's Ordinances or by the City as part of the subdivision process, the City's Engineer shall review the "record drawings" plans. If the City's consulting Engineer determines public infrastructure was installed per plans and specifications previously submitted and approved by the City, the City shall accept the dedication of the infrastructure improvements to the City. If the City's consulting Engineer does not approve the "record drawings" plans, the City shall not accept the dedication of the infrastructure improvements or any other improvements in the Subdivision, and the City will provide notice to the Developer explaining the reasons for its non-acceptance and non-approval of the "record drawings" plans within ten (10) days of submittal by Developer. The Developer will have thirty (30) days from his receipt of the notice of deficiency to correct the problems identified by the City. Developer acknowledges and agrees that his failure to correct the deficiencies identified by the City will render the Project incomplete and shall result in non-recording of the final plat for the Subdivision and non-issuance of any building permits for residential or other structures on the lots in the Subdivision.
- d. Certificates of Testing. Upon Developer's completion of the installation of the infrastructure improvements, the Developer agrees to provide to the City certificates from certified laboratories indicating satisfactory results of all City required hydrostatic and bacteriological testing of the Subdivision's infrastructure improvements.
- e. Recording of Final Plat. Prior to recording of the final plat, the City's consulting Engineer shall be required to file a letter with the City stating that, based upon the City's Engineer's observations and review, the Subdivision's infrastructure improvements have been installed in the Subdivision in full compliance with the design and plans approved for the Subdivision and, further, that the City's Engineer recommends to the City Council that the City accept the Subdivision's infrastructure improvements as constructed by the Developer. Only after the City Council's acceptance of all Subdivision infrastructure improvements in accordance with the City of Lampasas Subdivision Ordinance and this Agreement, may the Developer record the final plat for the Subdivision in the records of Lampasas County. Only after recording the Final Plat does the Subdivision become a 'legal

plat' of record and make the lots and/or any structures constructed thereon, within the Subdivision, eligible for legal sale.

- f. Building Permits. Only after acceptance of all Subdivision infrastructure improvements in accordance with the City of Lampasas Subdivision Ordinance and the Original Agreement will the City issue any building permits to allow construction on the lots in the Subdivision. Developer acknowledges and agrees that Developer's failure to complete the installation of the Subdivision infrastructure improvements in accordance with the terms of this Agreement shall result in non-recording of the final plat for the Subdivision and the non-recording for any property deeds for lots in the Subdivision, as well as non-issuance of any building permits for structures in the Subdivision.

Section 3. City Economic Contributions to Brister

In the event that Developer performs its contractual obligations pursuant to this Agreement, as stated herein above, in Section 2, the City shall provide incentives to the Developer and perform its obligations under this Agreement, as stated herein below:

1. **Electrical Infrastructure:** In consideration of Brister's investment minus any contributions from the City of approximately \$246,700.00 excluding land acquisition costs, in the development of the Subdivision within the City's limits, including the money invested by the Developer in the public infrastructure detailed herein, and Brister's satisfactory performance of all other acts and obligations hereinafter described, as an incentive for Brister's investment in the City, the City agrees to extend residential electric utility infrastructure from the City's existing electric distribution system to each of the Subdivision's platted residential lots. The total City financial incentive provided to Brister for this component of the Agreement related to the Project is currently estimated to be valued at nineteen thousand seven hundred sixteen dollars and four cents (\$19,716.04), contributed by the City, to Brister and the Project. The Plans and Cost summary related to this City incentive is set forth on Exhibit "D," which is attached hereto and incorporated herein for all purposes.
2. **City's Economic Incentive Payment Schedule and Process:** The City's Economic Contributions for Brister's Project Expenses shall be paid as follows:
 - a. City shall contribute funds related to the Project components by payment to Brister in an amount of the actual costs not to exceed fourteen thousand nine hundred twenty U.S. Dollars (\$14,920.00) for expenses related to engineering, easement acquisition, relocation, and construction of the wastewater systems by Brister at the request of the City. Release and payment of these funds by the City shall occur upon Brister's completion of the construction of the improvements, submission of complete

documentation and invoicing detailing actual public improvement expenses pertaining to this phase of the Project only, and receipt of an Engineer's Letter of Concurrence, providing the City's final acceptance of the Public Improvement infrastructure for which these City funds are apportioned.

- b. It is acknowledged and agreed by both Brister and the City that the maximum total amount of all Economic Incentive and developmental funding that the City agrees to provide to Brister, shall not exceed those amounts set forth herein.
 - c. Brister further acknowledges and agrees that the City's purpose in entering into this Amended Agreement is to encourage development of the 11 lot Subdivision on the Property, as the residential development designed and proposed by Brister, i.e., the Project, which includes the various ancillary public infrastructure improvements detailed herein in this Agreement. Therefore, Brister agrees to develop the Project as detailed herein, to fully complete such development, as the Project, and to do so solely for the use and purpose as the designed and approved residential Subdivision Property, pursuant to the schedule agreed upon by Brister as detailed herein in Section 2 above, and to be fully completed on or before the end of the 84th month after the Effective Date of the original Agreement.
 - d. The Developer acknowledges and agrees that if the Project, including all public infrastructure, is not fully completed and installed on or before the 84th month after the Effective Date of the original Agreement, such delay shall be deemed by the City to be a *material breach and default* by the Developer and, as such, it shall result in the termination of the Amended Agreement and any and all payment obligations by the City, and will trigger Recapture of any and all economic incentives already paid to Brister by the City, if any, pursuant to Section 4, below.
3. The City understands that, due to relocation of certain infrastructure, requested by the City, and the addition of one platted lot, the final plat will differ from the approved preliminary plat.

Section 4. Recapture/Termination

In the event that Brister allows ad valorem taxes owed by Brister on the Property, to the City or other taxing entity, to become delinquent by more than ninety (90) days, then this Agreement shall automatically terminate, with no opportunity for appeal or redress by Brister. On such occurrence, the termination by material breach by Brister shall trigger Recapture of Economic Payments and any other development contributions made by the City of Lampasas, if any, as set forth herein below.

Except as noted above, in the event that the City determines that Brister is in default of any of its responsibilities, noted herein, or of any of the terms, provisions, or conditions contained in this Agreement, then the City shall give Brister notice that it has thirty (30) days to cure the default identified by the City. In the event such default is not cured by Brister within the 30 day cure period, or if Brister has not commenced and prosecuted with continuous and sufficient diligence a satisfactory cure of the default(s) to the full satisfaction of the City within the thirty (30) days cure period, then this Agreement shall automatically terminate, with no opportunity for appeal or redress by Brister, and the City may trigger Recapture of any economic incentive Payments made by the City, if any, to Brister.

The date of termination as a result of default, as that term is used in this Section 4. shall be, in every instance, the 31st day after the day the City sends notice of the default(s) in the mail to the address shown in this Agreement to Brister, or by hand delivery, or by alternative transmission as set forth herein. Should the default be cured by Brister within the thirty (30) day cure period, Brister shall be responsible for so advising the City, in writing, and for obtaining a written 'release from the default by cure' from the City. If Brister fails to obtain the written release from the City on or before the 31st day, the Agreement will be considered to be terminated, with no further action required by the City.

In every case of termination due to Brister's default, as set forth above: (1) the City shall have determined in its sole discretion whether the default that occurred by Brister in the terms and conditions of this Agreement was material to the City; and (2) whether the default was not timely and fully cured to the City's satisfaction. If these two conditions are found by the City to exist, then Brister will have been deemed to have forfeited any and all Economic Development incentive payments it has already received from the City, as well as any rights to incentives or developmental payment not yet distributed by the City under this Agreement. Accordingly, pursuant to this Agreement upon such material uncured default, Brister shall be legally obligated to return all economic incentive funds previously provided to Brister by the City to the City on or before the 30th day after the City notifies Brister that it has terminated the Agreement, because of Brister's uncured breach and provides Brister with the amount that is being recaptured by the City from Brister. ("Recapture") Further, after default, Brister shall not be entitled to any further funding from the City under this Amended Agreement, or any future funding, development or incentive agreement with the City of Lampasas. Maximum amounts required to be repaid to the City pursuant to this Agreement shall be no more than the combined total amounts outlined in Section 2 of this Agreement. Further, in the event of default, as part of the Recapture, Brister shall be contractually obligated to pay the City the full value of the electrical system installation and any fees or expenses which would have otherwise been realized by the City, without the benefit of this Agreement, but which were waived by the City as part of this Agreement as an additional economic incentive to the Developer for the Project.

Section 5. Certification of Compliance by Brister

On written request by City, but at a minimum of at least once per year even without request from the City, Brister shall certify in writing to the City its compliance with all provisions of this Agreement. Such certification shall include all documentation establishing that all taxes related to the Property have been timely and fully paid, as required by law, and that the Project and the Subdivision development targets and development goals are being satisfied. The City, at any reasonable time, shall have the right to review all records of Brister related to the Project and provisions of this Agreement and Brister shall cooperate with such review, as required.

In accordance with Chapter 2264, Texas Government Code, Brister certifies that neither Brister, nor any branch, division, subcontractor or department of Brister will or does knowingly employ any undocumented workers. Brister further certifies that in the event that Brister, or any branch, division, subcontractor or department of Brister is convicted of a violation under 8 U.S.C. Section 1324a (f), Brister shall repay the amounts previously provided to Brister by the City pursuant to this Amended Agreement, as noted in the Section 4 above related to Recapture. Should such conviction occur during the term of this Agreement, then such a conviction shall be cause for the immediate termination of this Agreement and Recapture.

Section 6. Term

This Agreement shall be effective for a period of seven (7) years from its Effective Date, which the Parties intend to coincide with the date that the Agreement is executed as shown by the signature of the City Manager hereon below, unless otherwise terminated pursuant to the provisions otherwise set forth herein.

Section 7. Entire Agreement

This Agreement contains the entire agreement between the City and Brister with respect to the Project and the incentives offered to Brister by the City, as set forth and contemplated herein. This Agreement may only be amended, altered, or revised by the mutual approved written instrument signed by both the City and Brister.

Section 8. Successors and Assigns

This Agreement shall be binding on and inure to the benefit of the Parties, their respective successors and assigns. Brister may assign all or part of its rights and obligations hereunder only upon prior written approval of the City, which approval shall be at the sole discretion of the City Council of Lampasas.

Section 9. Notices

Any notice and/or statement required and permitted to be delivered shall be deemed delivered by depositing same in the United States mail, certified with return receipt requested, postage prepaid, addressed to the appropriate party at the following addresses or at such addresses provided by the Parties in writing hereafter:

Brister: Brister Construction, LLC
 Jan Brister and David Brister
 5005 W FM 580
 Lampasas, Texas 76550

City: City Manager
 City of Lampasas
 312 E Third Street
 Lampasas, Texas 76550

Section 10. Interpretation

Regardless of the actual drafter of this Agreement, this Agreement shall, in the event of dispute over its meaning or application, be interpreted fairly and reasonably, and neither more strongly for or against either Party

Section 11. Applicable Law

This Agreement is made and shall be construed and interpreted under the laws of the State of Texas and exclusive venue for any claim, dispute, lawsuit or other legal proceeding arising out of this Agreement shall lie in Lampasas County, Texas.

Section 12. Dispute Resolution

The Parties hereto agree that prior to filing legal claims and actions; the Parties will make good faith efforts to resolve any disputes that arise through mediation and negotiations, with the costs of such mediations to be shared equally by the Parties, except that each Party shall bear their own attorney costs, if any are incurred.

Section 13. Severability

In the event that any provision of this Agreement is illegal, invalid, or unenforceable under present or future laws, then and in that event it is the intention of the Parties hereto that the remainder of this Agreement shall not be affected thereby, and it is also the intention of the Parties to this Agreement that in lieu of each clause or provision that is found to be illegal, invalid, or unenforceable, a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid, or unenforceable.

IN WITNESS WHEREOF, the parties hereto have executed this Amended Agreement on the ____ day of September 2021.

CITY OF LAMPASAS

ATTEST:

Erin Harrison, Acting City Manager

Kayleigh Stanley, City Secretary

Approved as to Form: _____
(Separate cover)
J.C. Brown, City Attorney

Brister Construction, LLC

Jan Brister

David Brister

Witness

STATE OF TEXAS

§

COUNTY OF LAMPASAS

§

§

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by Erin Harrison, known to me to be the City Manager of the City of Lampasas, Texas.

Notary Public

My Commission expires: _____

STATE OF TEXAS

§

COUNTY OF LAMPASAS

§

§

The foregoing instrument was acknowledged before me this _____ day of _____, 2021 by Jan Brister.

Notary Public

My Commission expires: _____

STATE OF TEXAS

§

COUNTY OF LAMPASAS

§

§

The foregoing instrument was acknowledged before me this _____ day of _____, 2021 by David Brister.

Notary Public

My Commission expires: _____